

Preliminary Budget

Fiscal Year 2024



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Budget Messages

Preliminary Budget Fiscal Year 2024



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Friday, June 2, 2023

Mayor and City Commissioners,

It's my pleasure to present to you the fiscal year 2024 budget for the City of Helena. My goal for this budget was to build on gains made in the last year to help continue to stabilize the organization and reestablish the City of Helena as an employer of choice. As such, you'll find this preliminary budget reflects the following priorities:

1. Support the recruitment and retention of high caliber city employees through the implementation of phase one of the market-based pay study to adjust lagging wages to 88% of the market.
2. Help curb the impacts of inflation on employees and their families by absorbing a 9% increase in healthcare costs.
3. Encourage citywide financial stability through the implementation of policies and procedures based in industry best practices aimed at responsible operational spending and capital replacement.

This document is the result of thoughtful discussions at the department, leadership team and Commission level. The last few years have been challenging with high turnover in key positions and a global pandemic that has altered the needs and expectations of our community and our workforce. I believe this balanced budget is a significant step forward in building a stable foundation for the City's critical services.

Regards,

Tim Burton
City Manager, City of Helena



Helena Citizens Council
FY24 Budget Recommendation

Approved May 24th, 2023

This document represents the Helena Citizens Council fiscal year 2024 budget recommendation for the City Commission's consideration and entry into the public record. Budget requests that are either supported or opposed herein are not an exhaustive expression of the Helena Citizens Council's opinions, but rather a call-out of the proposed expenditures, cuts, and goals discussed during the City Commission's budget process that were identified to be of the utmost importance.

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TO: Helena City Commission
FROM: Helena Citizens' Council

RE: Helena Citizens' Council Review and Recommendations Regarding the Fiscal Year 2024 Preliminary City Budget

===

Summary of Review and Recommendations

Per our mandated responsibility outlined in Article IV of the Helena City Charter, the Helena Citizens' Council (HCC) is providing the Helena City Commission our review and recommendations regarding the fiscal year 2024 preliminary budget for the City of Helena. The Charter reads:

There shall be seven (7) Neighborhood Councils, collectively comprising a Helena Citizens' Council. Operating independently from the city commission or city officials, the Helena Citizens' Council shall review and recommend actions relating to the annual budget, and make recommendations relating to future development of the city.

The review and recommendations that follow were approved by a vote of the HCC on May 24th, 2023.

The HCC commends the City Manager's efforts to present a balanced budget and leading the charge on a six percent budget reduction across all departments by cutting their own budget.

The HCC's recommendations for funding specific department requests and capital fund projects reflect the philosophical priorities for the Council. One budget philosophy that the HCC would recommend the City Commission continue to consider is to ensure funding for emergency services and city infrastructure are prioritized in a budget limited by constraints. Overall, funding requests and capital improvement requests from City departments are supported by the Helena Citizens Council.

The HCC appreciates the City's support for the following community proposals with ARPA funding and would support additional funding for these projects with any remaining ARPA funds:

1. Helena Food Share request for construction of a Community Food Resource Center.
2. Helena Regional Sports Association's request for a feasibility study for its long envisioned multi-sport complex.
3. Rocky Mountain Development Council's request to build affordable housing
4. Family Promise's request for funding to expand its facilities

5. United Way of Lewis and Clark County's request for hygiene supplies and meal preparation units
6. Tri-County Fire Safe Working Group's request for fire safety awareness in Helena

Acknowledged Presented Budgets

The HCC acknowledges the time and effort of the following departments and programs to present well-drafted budget requests to the City Commission, but does not have a position on the following budgets:

- 9-1-1 Emergency Program & Supports Services Division
- City/County Building Fund
- Community Development
- Facilities
- Public Arts Project
- Park & Recreation
- Police & Court: Municipal Court

General Fund

General Fund Overview

- The HCC recognizes the need to recruit and retain quality city employees in order to best serve and support the citizens of Helena. As such, the following actions are supported:
 - Implementation of a permissive levy to fund the increase in the cost of employee health insurance
 - Bringing all employees up to 88% of the market rate for their positions as identified in the market study
 - A 4% cost of living adjustment to the wages of all city employees
- The HCC supports the establishment of an Investment Policy approved by the City Commission in conjunction with the Finance Director and the City Manager.
- The HCC supports funding the Solar Energy Program and the Sidewalk Improvement Program through General Fund cash reserves.

Police & Court – Fund 012

The HCC supports the Police & Court budget request as presented.

Notable line-item expenditures presented in the Police & Court budget:

- Fifty (50) sworn officers employed (\$6.5M in personnel services)
- Staff requests:
 - 1.0 FTE Court Officer
 - 1.0 FTE Evidence Technician (.5 FTE request)
- \$5K for LEADS Online Service to help recover stolen property being pawned.

The HCC praises the efforts of the Helena Police Department to expand services through grant funding and cooperative partnerships with other local offices:

- Missouri River Drug Task Force – officer position partially grant funded (\$133K).
- Violence Against Women Act-funded Detective Expenses (\$115K)

Fire Department – Fund 013

The Helena Citizens Council supports the Fire Department budget request as presented. Helena FD presented a purposeful, needs-based budget that incorporates diversified revenue sources and mission driven expenditures to meet the needs of the Helena community.

Tri-County Fire Safe Working Group/Fire Safe Helena is supported by the HCC.

The HCC commends the fire department's efforts developing partnerships that serve the Greater Helena area and collecting additional revenue providing valuable services for protection, inspection, and effective grant administration.

- Westside Fire Service Area Agreement/Fire Building Code Inspections
- Fire Levy Transfer to assist with staffing costs
- Helena Fire Regional Hazmat Sustainment Grant

The HCC supports the budget priorities outlined during the April 19th City Commission Administrative Hearing for both general fund and grant-funded expenditures:

- Wage Adjustment
- RMS Platform
- Equipment replacement
- Readiness training

Fire Levy Expenditures

- Contribution to the general fund to support six firefighters.
- Type 3 Wildland apparatus to enhance ability to support WUI and possibly deployments.

Transportation – Fund 201

We appreciate the Department of Transportation System's (DoT) plans for doing an inventory of needed sidewalks, as well as slip/trip/fall hazards around all the schools in Helena.

Members of HCC living near Jefferson School appreciate that the DoT installed a flashing light/crosswalk at Jefferson School crossing Broadway. The light has made a noticeable difference in traffic speeds approaching and leaving the school. We are grateful for the security cameras the DoT installed in parking lots and appreciate any additional cameras planned. They allow the public to feel much more secure in using the public parking lots.

The HCC supports the Transportation budget request as presented with the following recommendations:

1. Reallocate the \$650,000 that is proposed for the Benton Turn Lanes Project (near the Transfer Station and the Sunhaven subdivision/Bill Roberts Golf Course) towards non-motorized projects, such as:
 - Crosswalk improvements and bulb outs at Benton on Hauser and Stuart;
 - Cruse Avenue crosswalk improvements and bulb outs at 6th Ave, Cruse/Broadway, and Cruse/Lawrence;
 - Knight Street Safe Routes to School project;
 - Broadwater Safe Routes to School project;
 - Into the general Safe Routes to School Budget (ST2917).
2. HCC supports the \$100,000 for RRFB's for crosswalks, but specifically requests a line item for installation at Benton and Hauser and Benton and Stuart.
3. Finish the Downtown Multimodal Plan and implement the Plan.

Community Facilities – Fund 212 & 213

The HCC supports the Facilities budget request as presented.

HCC supports the on-going efforts of the Facilities Department, in collaboration with the County, regarding its Xeriscape Demonstration Garden at the Law and Justice Center. This is a highly visible area and a wonderful opportunity to raise awareness among members of the public with this demonstration site and signage about waterwise and beautiful landscaping.

Recommendation:

1. The HCC supports the Facilities Department Capital Fund budget requests listed below:

Sustainability:

- LED lighting retrofit of 2nd floor of City-County Building
- Fire Station #2 LED lighting retrofit
- Fire Station #1 boiler replacement with high efficiency boilers
- City Shop boiler replacement with high efficiency boilers
- Law & Justice xeriscape garden

Safety:

- Fire #2 emergency generator replacement
- Update facility emergency actions plans

Construction & Maintenance Projects:

- City shop roof replacement
- Fire station #2 restroom/locker room remodel
- Law & Justice east elevator upgrade
- Law & Justice 1972 roof replacement

Administration:

- New staffing structure implementation
- Develop 30-year CCIP with funding plan
- Full implementation of computerized maintenance software

Public Works Department

HCC supports the PWD goals and priorities:

- Capital Improvement Projects
- Completion of Master Plans for Solid Waste, Water, Wastewater, and Sustainability
- Outreach and Education Programs
- Perfecting Groundwater Rights
- City Sustainability Considered for All Projects
- Environmental Compliance

HCC is encouraged to see the City Budget contain \$100,000 to hire a consultant to conduct a Sustainability Audit of all City Departments and operations. HCC encourages the PWD to continue to work with other City Departments to identify on-going sustainability issues and opportunities for efficiencies and to use the results of the Sustainability Audit to develop a Sustainability and Updated Climate Action Plan for the City.

The HCC body would like to see additional sustainability items included in the PWD FY24 and future Budget proposals.

Public Works Department, Fund #521 (Water)

We support the ongoing efforts of the Water Division to optimize its operations through energy, chemical, and other efficiencies and the realization of significant cost and energy savings. We also support the ongoing development of the Water Master Plan for Helena's future water supplies, sources, and needs as well as the investigation into groundwater supply wells to build increased resilience into Helena's water systems.

Recognizing the critical importance of water in this arid climate, outreach and education is essential to achieving the City's stated goal of reducing per capita water consumption to less than 100 gallons/person/day.

Recommendation(s):

1. The HCC recommends the continued promotion of water conservation at residential and commercial facilities.
2. The HCC recommends the establishment of 'water wise' best practice policies for City-owned properties and operations.
3. The HCC encourages collaboration with the Lewis & Clark County Water Quality Protection District on its plans to promote 'water wise' practices and water conservation.
4. The HCC repeats its 2022 recommendation to allocate funding for a Water Conservation Specialist.

Public Works Department – Wastewater Fund #531

HCC supports the PWD's efforts to optimize its operations and continue to look for energy efficiencies, especially when looking at equipment upgrades and replacement. The PWD will be requesting a 4% rate increase, reflecting expanded service and increased costs of providing wastewater collection and treatment.

Recommendation:

1. HCC recommends that the PWD follow Commissioner Dean's suggestion and provide an explanation of what services the PWD provides and the need for the rate increase.

Public Works Department - Solid Waste-Residential – Fund #541

HCC supports the City's efforts to divert waste and offer recycling services and applauds its efforts to expand its composting program beyond green waste and biosolids to possibly include food waste as well.

Recommendation:

1. HCC recommends the City continue to implement its Strategic Plan for Waste Reduction and look for opportunities from the Integrated Solid Waste Master Plan to identify specific actions to achieve Helena's waste reduction goals of 35% by 2030 and 50% by 2040.

General Government								Proposed FY 2023 Budget	Proposed FY2024 Budget
Fund:	011	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022				
					Adopted	Amended	Est Actuals		
Fund	011 General Government								
Dept	1586 Commission & Manager Priorities								
Activity	410 General Government								
Fixed Charges									
Contingency		-	-	-	120,488	-	-	-	-
0.5% of GF Revenue (N/A for FY23)					Allocated to expense lines				
		-	-	-					
Total Fixed Charges		-	-	-	120,488	-	-	-	-
		-	-	-	120,488	-	-	-	-
Total	Commission & Manager Priorities								
Fund Dept	011 General Government								
Activity	1701 Helena Citizens Council (HCC) 411 Legislative Services								
Personnel Services									
Salaries & Wages		9,218	13,260	18,524	19,959	19,959	20,669	20,964	21803
F.I.C.A. (Soc.Sec.)		572	822	1,021	1,238	1,238	1,261	1,300	wCOLA
P.E.R.S. Retirement		790	1,150	1,626	1,771	1,771	1,768	1,881	4%
Health & Vision Insurance				2,125	3,150	3,150	46	3,243	839
Workers Comp. Ins.		142	202	194	134	134	109	151	
Unemployment Ins.		41	33	47	52	52	72	57	
Dental Insurance				258	300	300	291	300	
F.I.C.A. Medicare		134	192	239	290	290	295	304	
Total Personnel Services		10,897	15,659	24,034	26,894	26,894	24,512	28,200	29039
Supplies & Materials									
Office Supplies & Equip		141	196	-	550	550	-	550	550
Furniture & Fixtures-Misc			-	-	100	100	-	100	100
Total Supplies & Materials		141	196	-	650	650	-	650	650
Purchased Services									
IT&S Computer Maint/Sprrt IT&S Telephone Service City-Co Bldg Postage		2,128	1,983	1,956	2,237	2,237	2,237	2,436	
Adm Postage		-	-	-	-	-	-	474	
Cellular Services Printing & Duplicating		72	104	117	128	128	128	128	
250 Printing & Duplicating 250		-	-	-	150	150	-	150	475
Advertising Required Training		-	-	-	-	-	-	474	New brochures business cards Banner
Other Contracted Services		1,460	239	-	250	250	200	250	300
279 Neighborhood Outreach									Advertising
300 Survey Monkey Subscription		421	-	-	100	100	-	100	350
650 Water Bill Insert Internal Charges 1,229		-	-	-	100	100	-	100	Neighborhood Outreach \$50 x 7 districts
		673	345	55	1,902	1,902	418	1,229	300
									Survey cost
									650
									Water Bill Insert
									1300
									total contracted services
Total Purchased Services		4,754	2,671	2,128	4,867	4,867	2,983	5,341	
Intra-City Charges									
Copier Revolving Program		-	-	79	83	83	83	83	
Total Intra-City Charges		-	-	79	83	83	83	83	
Internal Charges									
Liability Insurance		368	346	370	529	529	529	600	
Fidelity Insurance		8	8	8	8	8	8	8	
Total Internal Charges		376	354	378	537	537	537	608	
Total	Helena Citizens Council (HCC)	16,168	18,880	26,619	33,031	33,031	28,115	34,882	

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This budget was approved on 4/10/23 at an Ex. Committee Meeting of HCC Members

2023 Budget will be exhausted with the purchase of a laptop for Coordinator purchase will be made before July 1, 2023 - this purchase was also approved by the HCC Ex. Committee



Budget at a Glance

Preliminary Budget Fiscal Year 2024



BUDGET CERTIFICATION

THIS IS TO CERTIFY that the Annual Budget for Fiscal 2024, was prepared according to law and adopted by the City Commission, on September 11, 2023 and that all financial data and other information set forth herein are completed and correct to the best of my knowledge and belief.

Signed _____ Date _____
Mayor

Signed _____ Date _____
City Manager

City of Helena, Montana

Annual Budget Resolution - Exhibit A
Balances and Changes by Fund
For the Fiscal Year Ending June 30, 2024

	Estimated Beginning Cash Balance	(+) Sources			(-) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
		Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
100 General Fund									
011 General Government	na	22,258,225	25,899	22,284,124	3,312,945	2,067,908	5,380,853	na	na
012 Police & Court	na	988,800	17,500	1,006,300	9,035,692	201,500	9,237,192	na	na
013 Fire Department	na	186,781	657,358	844,139	6,203,986	-	6,203,986	na	na
014 Community Development	na	12,500	-	12,500	1,036,672	-	1,036,672	na	na
015 Finance Services	na	1,033,375	-	1,033,375	1,815,104	-	1,815,104	na	na
016 Public Works Administration	na	1,549,437	-	1,549,437	2,161,221	-	2,161,221	na	na
017 Park & Recreation	na	561,232	-	561,232	2,932,089	107,100	3,039,189	na	na
Total General Fund	11,028,125	26,590,351	700,757	27,291,108	26,497,709	2,376,508	28,874,217	-	9,445,015
200 Special Revenue Funds									
201 Street & Traffic	5,484,991	7,517,000	2,970	7,519,970	7,335,657	-	7,335,657	-	5,669,304
211 Civic Center	749,429	960,571	360,660	1,321,231	1,405,822	351,000	1,756,822	-	313,838
212 Facilities Management	431,370	852,681	138,275	990,956	978,718	-	978,718	-	443,608
213 Facilities Managemnt-HVCC	26,036	75,140	-	75,140	73,574	-	73,574	-	27,602
214 Neighborhood Center	81,772	42,830	-	42,830	32,481	-	32,481	-	92,120
215 Police Projects & Reimb	49,838	45,500	87	45,587	58,391	-	58,391	-	37,034
217 Law Enforcement Block Grant	11,920	35,150	-	35,150	17,500	17,500	35,000	-	12,070
218 9-1-1 Emergency Program	394,767	531,847	-	531,847	468,938	-	468,938	-	457,676
219 Support Services Division	656,313	1,832,359	2,147	1,834,506	1,950,469	-	1,950,469	-	540,350
226 CDBG/HOME	5,200	1,407,437	-	1,407,437	1,407,437	-	1,407,437	-	5,200
228 Community Renewal	659	-	-	-	-	-	-	-	659
229 Affordable Housing Trust	2,058,116	20,000	100,000	120,000	1,400,000	-	1,400,000	-	778,116
233 Public Art Projects	30,086	500	13,000	13,500	13,000	-	13,000	-	30,586
235 Open Space District Maint	519,364	696,988	344	697,332	862,598	-	862,598	-	354,098
237 Urban Forestry	366,573	486,420	463	486,883	544,230	-	544,230	-	309,225
238 Loan Repayment	185,957	14,521	-	14,521	-	-	-	(39,955)	160,523
240 Gas Tax	879,647	1,387,573	-	1,387,573	1,338,145	-	1,338,145	-	929,074
241 Gas Tax HB473	17,460	-	-	-	-	-	-	-	17,460
245 Storm Water Utility	1,633,709	2,406,937	355	2,407,292	2,262,189	7,197	2,269,386	-	1,771,615
246 Watershed Projects	55,395	750	20,032	20,782	27,804	-	27,804	-	48,374
260 Fire Safety Levy	797,906	1,041,000	-	1,041,000	636,261	657,358	1,293,619	-	545,287
029 Lighting Districts - All	506,083	1,110,954	-	1,110,954	1,116,089	-	1,116,089	-	500,948
Total Special Revenue Funds	14,942,591	20,466,158	638,333	21,104,491	21,929,304	1,033,055	22,962,359	(39,955)	13,044,768
300 Debt Service Funds									
308 2017 GO Bond-08 Park Ref	585,210	559,750	-	559,750	560,250	-	560,250	-	584,710
340 S I D Revolving	40,880	-	-	-	56	-	56	-	40,824
Total Debt Service Funds	626,090	559,750	-	559,750	560,306	-	560,306	-	625,535

Annual Budget Resolution - Exhibit A
Balances and Changes by Fund
For the Fiscal Year Ending June 30, 2024

		Estimated Beginning Cash Balance	(+) Sources			(-) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
			Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
400 Capital Project Funds										
406	TIF Railroad District	593,809	341,998	-	341,998	350,000	-	350,000	-	585,807
407	TIF Downtown District	265,343	338,500	-	338,500	350,000	-	350,000	-	253,843
408	TIF Capital Hill URD	316,706	217,550	-	217,550	200,000	-	200,000	-	334,256
440	Capital Improvements Fund	641,972	78,000	1,212,490	1,290,490	1,223,490	-	1,223,490	-	708,972
441	Parks Improvement	398,497	88,200	-	88,200	50,500	-	50,500	-	436,197
450	Sidewalk Improve/Constrct	(0)	-	150,000	150,000	150,000	-	150,000	-	(0)
Total Capital Project Funds		2,216,327	1,064,248	1,362,490	2,426,738	2,323,990	-	2,323,990	-	2,319,075
500 Enterprise Funds										
503	Building	1,651,739	1,518,312	1,328	1,519,640	1,481,096	-	1,481,096	-	1,690,282
521	Water	11,269,566	10,750,000	2,627	10,752,627	10,695,124	31,650	10,726,774	-	11,295,419
522	Water Service Line	893,932	15,000	-	15,000	-	-	-	(120,000)	788,932
531	Wastewater	5,876,988	7,053,000	1,700	7,054,700	7,265,770	11,878	7,277,648	-	5,654,040
532	Wastewater Service Line	1,743,968	20,000	-	20,000	-	-	-	(120,000)	1,643,968
541	Solid Waste-Residential	1,243,911	3,717,190	863	3,718,053	3,300,211	275,834	3,576,045	-	1,385,918
542	Solid Waste-Commercial	1,484,074	1,362,250	26,339	1,388,589	1,678,533	834	1,679,367	-	1,193,296
543	Landfill Monitoring District	287,898	141,130	-	141,130	138,278	352	138,630	-	290,398
546	Transfer Station	1,753,935	2,783,200	1,161	2,784,361	3,241,425	26,709	3,268,134	-	1,270,162
547	Recycling	367,252	370,500	275,140	645,640	540,783	814	541,597	-	471,295
551	Parking	701,597	2,277,787	874	2,278,661	2,360,272	-	2,360,272	-	619,985
563	Golf Course	4,928	2,518,770	108,465	2,627,235	2,603,392	-	2,603,392	-	28,770
570	City-County Building Fund	371,134	971,498	33,311	1,004,809	983,883	-	983,883	-	392,060
571	City/Cnty Bldg Mail	100,452	246,500	54	246,554	248,202	-	248,202	-	98,804
572	City/Cnty Bldg Telephone	19,128	4,100	22	4,122	19,371	-	19,371	-	3,879
573	CC Law & Justice Building	289,905	886,976	201,725	1,088,701	1,070,405	-	1,070,405	-	308,201
580	Capital Transit	377,809	1,418,732	448,402	1,867,134	1,869,016	-	1,869,016	-	375,927
Total Enterprise Funds		28,438,215	36,054,945	1,102,011	37,156,956	37,495,762	348,071	37,843,833	(240,000)	27,511,338
600 Internal Service Funds										
610	Fleet Services	455,471	2,328,637	719	2,329,356	2,362,643	-	2,362,643	-	422,183
643	Copier Revolving	84,714	23,197	-	23,197	42,500	-	42,500	-	65,411
645	Property & Liab Insurance	480,775	1,284,831	-	1,284,831	1,289,239	46,677	1,335,916	-	429,690
650	Health & Safety Program	195,816	7,038,497	-	7,038,497	6,623,000	-	6,623,000	-	611,313
651	Dental Program	163,445	381,235	-	381,235	390,000	-	390,000	-	154,680
652	Vision Program	102,449	80,886	-	80,886	75,000	-	75,000	-	108,335
Total Internal Service Funds		1,482,670	11,137,283	719	11,138,002	10,782,382	46,677	10,829,059	-	1,791,612
Total All Budgeted Funds		58,734,017	95,872,735	3,804,310	99,677,045	99,589,453	3,804,311	103,393,764	(279,955)	54,737,344

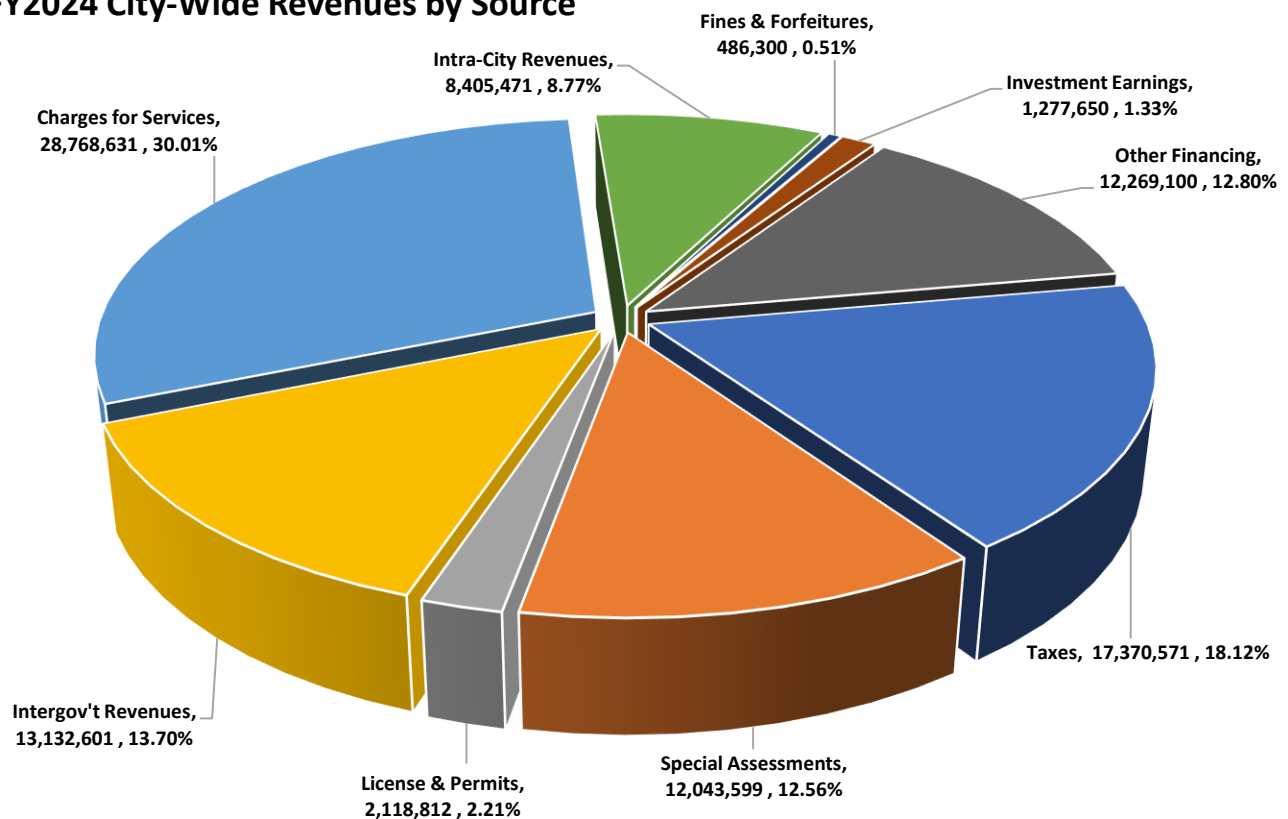
FY24 Budget – At A Glance

ALL REVENUES BY FUNDING SOURCE*

	FY 20 ACT.	FY 21 ACT.	FY 22 ACT.	FY 23 EST. ACT.	FY 24BUDGET
Taxes	13,531,944	14,358,378	14,605,785	15,764,108	17,370,571
Special Assessments	11,146,408	11,183,366	11,890,818	11,798,578	12,043,599
License & Permits	1,929,819	2,118,956	1,868,341	1,997,941	2,118,812
Intergov't Revenues	12,421,376	19,410,245	14,934,338	19,085,407	13,132,601
Charges for Services	25,188,912	26,472,517	28,823,113	28,407,379	28,768,631
Intra-City Revenues	6,617,898	7,053,751	7,061,589	8,520,735	8,405,471
Fines & Forfeitures	606,025	501,146	469,175	468,520	486,300
Investment Earnings	754,253	101,775	216,170	1,892,887	1,277,650
Other Financing	13,554,193	9,908,583	10,961,887	17,293,287	12,269,100
TOTAL	\$ 85,750,827	\$ 91,108,717	\$ 90,831,215	\$ 105,228,841	\$ 95,872,735

**Not including Transfers In*

FY2024 City-Wide Revenues by Source



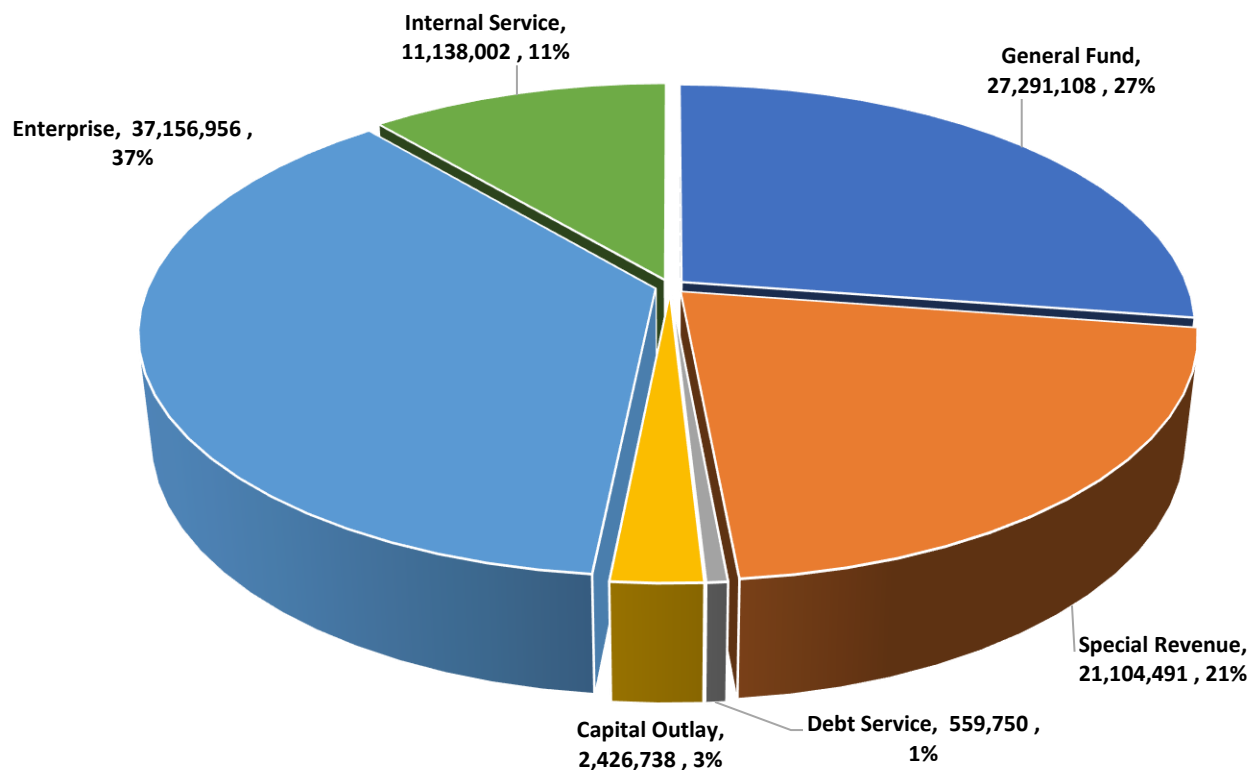
FY24 Budget – At A Glance

ALL REVENUES BY FUND TYPE*

	FY 20 ACT.	FY 21 ACT.	FY 22 ACT.	FY 23 BUDGET	FY 23 EST. ACT.	FY 24 BUDGET
General Fund	23,095,863	24,244,629	32,114,775	25,830,658	26,393,887	27,291,108
Special Revenue	19,878,293	30,223,464	24,719,005	19,578,933	21,595,126	21,104,491
Debt Service	741,593	579,914	562,524	556,750	565,952	559,750
Capital Outlay	545,229	1,305,093	3,549,579	1,473,647	2,890,222	2,426,738
Enterprise	35,733,891	31,923,850	37,038,681	48,459,511	51,694,593	37,156,956
Internal Service	8,124,905	8,341,197	8,466,059	10,211,749	9,610,263	11,138,002
TOTAL	\$ 88,119,774	\$ 96,618,147	\$ 106,450,622	\$ 106,111,248	\$ 112,750,043	\$ 99,677,045

*Revenue includes internal transfers of \$3,804,310

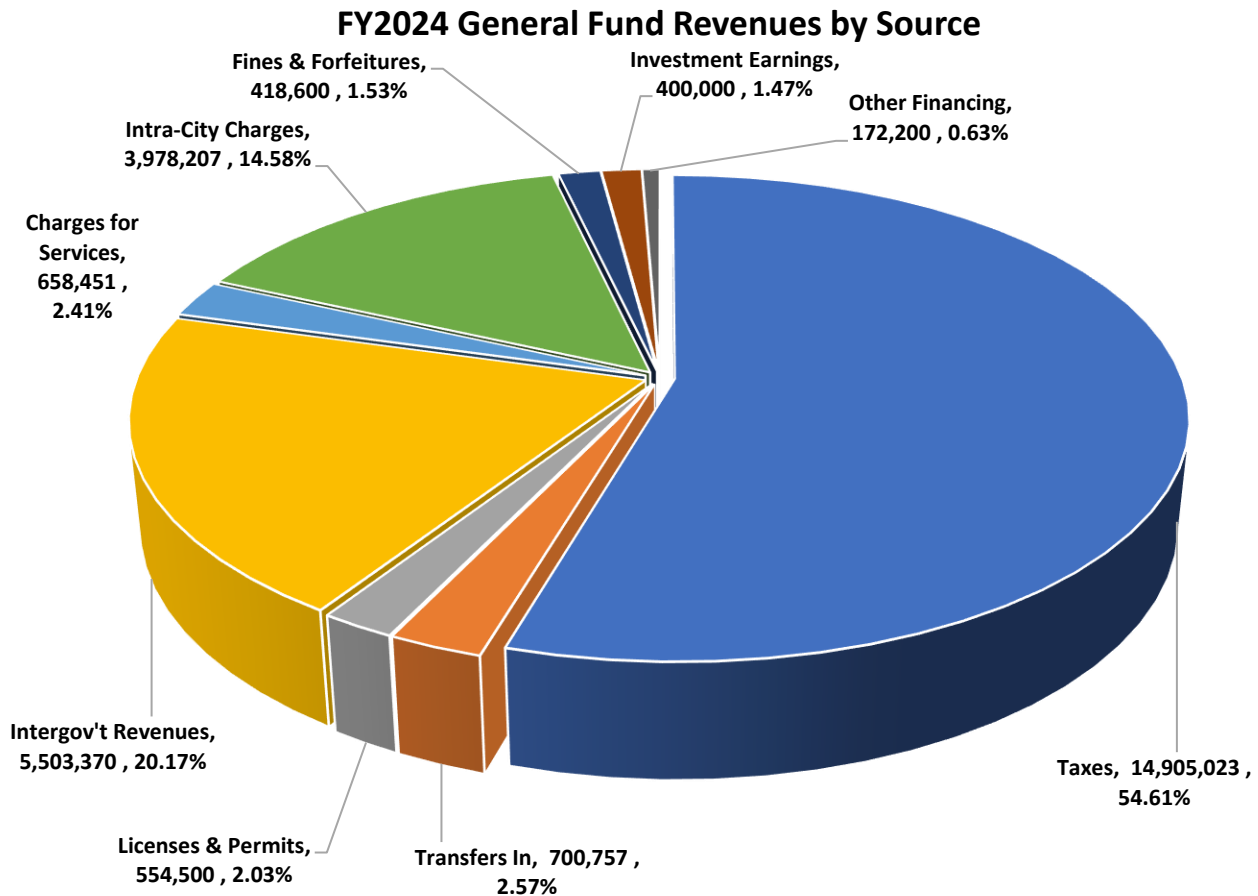
FY2024 City-Wide Revenues by Fund Type



FY24 Budget – At A Glance

GENERAL FUND REVENUE BY SOURCE

	FY 20 ACT.	FY 21 ACT.	FY 22 UNAUD.	FY 23 EST. ACT.	FY 24 BUDGET
Taxes	11,983,675	12,576,473	12,334,497	13,427,088	14,905,023
Transfers In	749,836	1,135,542	9,323,476	952,626	700,757
Licenses & Permits	562,468	601,913	572,460	554,800	554,500
Intergov't Revenues	5,025,210	5,035,221	5,162,589	5,306,646	5,503,370
Charges for Services	485,419	461,408	597,631	797,771	658,451
Intra-City Charges	3,487,290	3,891,269	3,642,574	4,437,983	3,978,207
Fines & Forfeitures	571,191	444,234	397,311	403,020	418,600
Investment Earnings	112,807	18,200	17,607	418,386	400,000
Other Financing	117,966	80,369	66,631	95,567	172,200
TOTAL	\$ 23,095,863	\$ 24,244,629	\$ 32,114,775	\$ 26,393,887	\$ 27,291,108

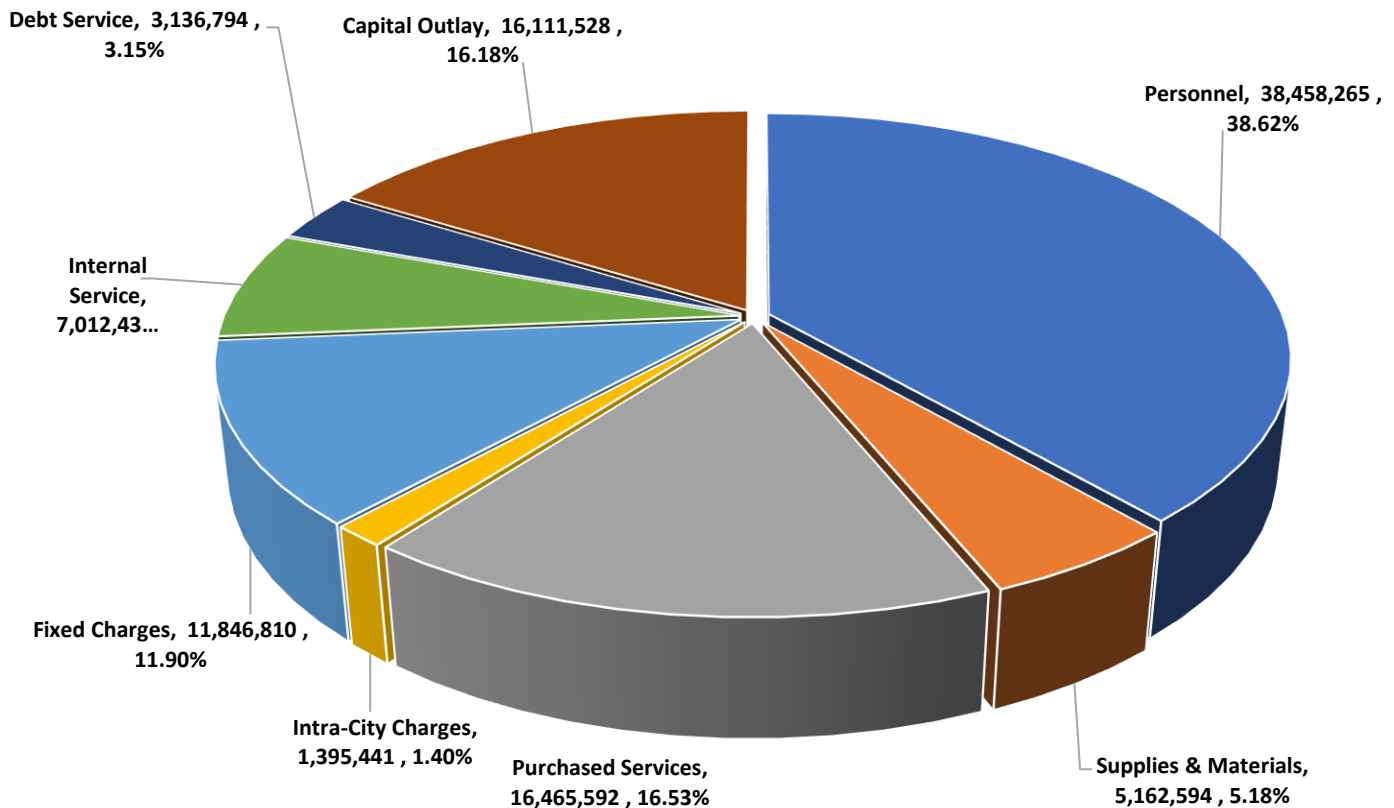


FY24 Budget – At A Glance

ALL EXPENSES BY CATEGORY

	FY20 ACTUAL	FY21 ACTUAL	FY22 ACTUAL	FY23 EST ACT	FY24 BUDGET
Personnel	28,596,559	29,636,864	31,579,263	35,264,304	38,458,265
Supplies & Materials	3,745,429	3,896,309	4,484,453	5,326,941	5,162,594
Purchased Services	11,769,359	11,677,727	12,854,142	14,913,755	16,465,592
Intra-City Charges	1,037,178	934,998	1,097,996	1,396,557	1,395,441
Fixed Charges	7,699,019	9,028,508	9,026,441	11,326,613	11,846,810
Internal Service	5,584,214	6,121,544	5,963,651	7,271,145	7,012,430
Transfers Out	2,368,947	5,485,236	7,108,407	5,861,546	3,804,311
Debt Service	3,892,688	2,355,851	2,952,872	2,760,684	3,136,794
Capital Outlay	14,704,965	14,212,852	10,012,962	54,332,841	16,111,528
Total	\$ 79,398,358	\$ 83,349,889	\$ 85,080,185	\$ 138,454,386	\$ 103,393,764

FY2024 City-Wide Expenditures by Category



City Wide Debt Service

Types of Debt Instruments issued by the City:

General Obligation Bonds:

This type of debt is typically issued to finance improvements that benefit the community as a whole. These obligations are backed by the full faith and credit and taxing power of the government.

Revenue Bonds:

A revenue bond is issued to finance facilities or other projects that have a definable user or revenue base. The instruments are secured by as specific source of funds, either from operations of the project being financed or a dedicated revenue stream.

Certificates of Participation (COP):

COP's are lease purchase agreements. In a COP transaction, a government enters into an agreement with another party to lease an asset over a specified period of time at a predetermined annual cost. The lease payments are sufficient to pay for principal and interest on the leased asset.

Loans:

The City participates in the State of Montana's Board of Investments INTERCAP Loan program for a variety of projects. These loans are managed by the State and more information can be found by visiting the Montana.Gov website.

The City participates in the Montana State Natural Resources and Conservation Revolving Loan programs. These loans were established by the State for water pollution control and drinking water projects. Both programs provide at or below market interest rate loans to eligible Montana entities. More information on these loans can be found by visiting the Montana.Gov website.

On occasion, the County will issue debt on behalf of the City for common occupied/owned facilities. This will count against the County's debt limits, but the City pays the debt service from rents collected by both entities.

Funds may also be authorized to borrow against each other. Interest is charged based on the market investment rate of return. The City issued one of these loans from the General Fund to the Streets Fund in Fiscal Year 2022 and the Commission forgave that loan in Fiscal Year 2023.

Other Notes:

Debt Management Laws for Local Governments is defined in Montana Code Annotated 7-7 MCA. Debt limits are a calculation of borrowing capacity for the local government and may vary depending on the type of debt issuance.

The City uses certified estimated market value provided by the State of Montana Department of Revenue, to calculate its General Obligation legal debt limit. General Obligation debt should not exceed 2.5% of the total assessed value.

City Wide Debt Service (cont.)

The following is a list of current outstanding debt principal as of the end of FY 2023:

General Obligation (Total \$4,450,000):

- Limited Tax GO Bond, Series 2017: \$1,645,000 (*Golf Course Improvements*) *
- GO Bond, Series 2017: \$2,625,000 – (*Parks and Recreation Improvement Projects*)
- Limited Tax GO Bond, Series 2015: \$270,000 (*Parking Improvements*)

**Effective FY2021, this loan is being subsidized by the General Fund. The debt was achieved as a result of a loan against the General Fund and was not a Revenue Bond against the Golf Course Fund. Revenues at Munis Restaurant have not been able to support this loan, primarily due to the COVID-19 pandemic but operations are improving, and the subsidy is budgeted to decrease by 50% in FY24.*

State of Montana Revolving Loans (\$8,433,000):

- DNRC, Drinking Water Refunding Loan, 2005: \$446,000 (*Water System Project*)
- DNRC, Drinking Water Refunding Loan, 2007: \$218,000 (*Pump Station/Clear Well at Missouri River Treatment Plant*)
- DNRC, Drinking Water Refunding Loan, 2012: \$435,000 (*Missouri River Treatment Plant*)
- DNRC, Drinking Water Refunding Loan, 2016: \$481,000 (*Tenmile Water Treatment Plant*)
- DNRC, Drinking Water Refunding Loan, 2019: \$4,430,000 (*Westside Distribution Line*)
- DNRC, Wastewater Refunding Loan, 2019: \$2,423,000 (*Open Loan for Pollution Control*)

Certificate of Participation (\$6,550,000):

- COP, Series 2016: \$6,230,000 (*15th Street Parking Garage*)

State of Montana Board of Investments INTERCAP Loans (Total \$2,415,269)

- Golf Course, 2014 - \$210,885 (*Irrigation upgrades*)
- Parking, 2020 - \$411,341 (*New Parking Meter System*)
- Fire Services, 2021 - \$694,714 (*New Fire Aerial Ladder Truck*)
- City/County Building (County Issued), 2020 - \$579,335 (*Heating/Cooling Improvements*)
- City/County Law & Justice Center (County Issued – Open Loan), 2021 - \$264,629 (*Building Occupancy Improvements*)

Pending Debt Service (\$7,939,769):

- Water Fund – DNRC SRF Loans \$4,184,000 (*Matching Funds for Water Projects*)
- Wastewater Fund – DNRC SRF Loans \$3,555,769 (*Scum Pump Station, Slip Lining Project, Westside Sewer connections*)
- Golf Fund – INTERCAP Loan \$200,000 (*Golf Rental Cart Fleet Replacement*)

City Wide Debt Service (cont.)

The City's General Fund Debt Limit Calculation is defined by State Law (7-7-4104 MCA) and is calculated below. This demonstrates that as of this publication, the City has a borrowing capacity of up to \$2,431,549 in General Fund obligation debt (*Secured by General Fund revenues*).

Existing Debt - MCA, 7-7-4104

	Issued	Maturity	Years	Borrowed	Outstanding
LTGO Bond 2015	24-Jun-2015	15-Aug-2025	10.00	845,000	270,000
LTGO Bond 2017	30-Nov-2017	30-Jun-2037	20.00	2,100,000	1,645,000
INTERCAP - Golf Course Irrigation	5-Dec-2014	15-Feb-2030	15.00	433,099	210,885
INTERCAP - Fire Truck	18-Jun-2021	15-Aug-1931	10.00	810,000	694,714
INTERCAP - Parking Meters	1-Nov-2019	15-Feb-2030	10.00	560,243	411,341
				<u>\$ 4,748,342</u>	<u>\$ 3,231,940</u>

Fiscal Year 2023 Borrowing Capacity

Maximum Principal Authority - (10% of FY 2023 Budgeted Expenditures)	\$ 2,431,549
General Fund obligation debt issuance in Fiscal Year 2023	-
Remaining Borrowing Authority	<u>\$ 2,431,549</u>
Maximum Annual Debt Service (2% of FY 2023 Estimated Receipts)	\$ 472,375
Current Maximum Annual Debt Service in Current or Future Fiscal Year	(420,303)
Remaining Maximum Principal & Interest Authority	<u>\$ 52,072</u>

The City's General Obligation legal debt margin is calculated from property assessed values. This calculation is defined in the State Law. Based on the most recent assessed values in 2022, the City's legal debt margin is \$108,288,839.

The latest assessed values the city has is for 2022 and is calculated below:

Assessed Values (2022)	\$ 4,513,153,545
	2.50%
Debt Limit (2.5% of assessed value)	<u>\$ 112,828,839</u>
Total Net Debt Applicable to limit	\$ 4,540,000
Legal Debt Margin	<u>\$ 108,288,839</u>

Total Net Debt applicable to the limit as a percentage of debt limit	4.0%
--	------

Revenue obligations are secured by pledged revenue. As of the end of Fiscal Year 2022, water bonds had a 626.3% coverage ratio; wastewater bonds had a 586.3% coverage ratio; and the certificate of participation has a 109.3% coverage ratio. Overall, the City has been very conservative in issuing debt, (4.0% of limit) and has used cash reserves to fund many major capital projects and equipment needs. The long-term debt schedule for the City is the following table noted: "City of Helena: Long Term Debt Schedule".

**CITY OF HELENA
LONG-TERM DEBT SCHEDULE
30-Jun-2024**

ORIGINAL ISSUANCE INFORMATION							BUDGET YEAR ACTIVITY							
Fund	Name of Issue	Type of Debt	Date of Issue	Final Maturity Date	Rate	Total Issue	Beginning Balance 1-Jul-23	Additional Issues	Principal Retired	Ending Balance 30-Jun-2024	Ending Balance Next FY Current	Long Term	Interest Payment/ Expense	Paying Agent Fees
FIRE LEVY FUND:														
260	INTERCAP - Fire Truck	INTERCAP	06/18/21	08/15/31	Variable	810,000	694,714	-	77,056	617,658	78,332	539,326	16,888	-
TOTAL FIRE LEVY FUND							694,714	-	77,056	617,658	78,332	539,326	16,888	-
DEBT SERVICE FUNDS:														
GENERAL OBLIGATION														
308	General Obligation Refunding Bonds, Series 2017 G.O.		02/28/17	01/01/28	3.00%	5,180,000	2,625,000	-	480,000	2,145,000	500,000	1,645,000	78,750	400
TOTAL DEBT SERVICE FUNDS							2,625,000	-	480,000	2,145,000	500,000	1,645,000	78,750	400
ENTERPRISE FUNDS:														
521 WATER FUND														
	DNRC Drinking Water 2005 Refunding Revenue		12/05/12	07/01/25	2.25%	2,072,000	446,000	-	175,000	271,000	179,000	92,000	9,057	-
	DNRC Drinking Water 2007 Refunding Revenue		12/05/12	07/01/24	2.25%	2,242,000	218,000	-	218,000	-	-	-	3,679	-
	DNRC Drinking Water 2012 Refunding Revenue		12/05/12	01/10/27	2.25%	1,325,000	435,000	-	105,000	330,000	107,000	223,000	9,203	-
	DNRC Drinking Water 2016 Refunding Revenue		11/29/16	07/01/37	2.50%	660,666	481,000	-	30,000	451,000	30,000	421,000	11,838	-
	DNRC Drinking Water 2019 - TENMILE Revenue		09/05/19	07/01/39	2.50%	5,211,112	4,430,000	-	220,000	4,210,000	226,000	3,984,000	87,500	-
TOTAL WATER FUND							6,010,000	-	748,000	5,262,000	542,000	4,720,000	121,277	-

CITY OF HELENA
LONG-TERM DEBT SCHEDULE
30-Jun-2024

ORIGINAL ISSUANCE INFORMATION							BUDGET YEAR ACTIVITY							
Fund	Name of Issue	Type of Debt	Date of Issue	Final Maturity Date	Rate	Total Issue	Beginning Balance 1-Jul-23	Additional Issues	Principal Retired	Ending Balance 30-Jun-2024	Ending Balance Next FY Current	Long Term	Interest Payment/ Expense	Paying Agent Fees
531	WASTEWATER FUND													
	DNRC Pollution Control - Series 2019 Revenue		12/15/19	01/01/40	2.50%	3,659,769	2,423,000	-	116,000	2,307,000	119,000	2,188,000	30,096	-
	TOTAL WASTEWATER FUND						2,423,000	-	116,000	2,307,000	119,000	2,188,000	30,096	-
551	PARKING FUND													
	Limited Tax General Obligation Bond, Series 2015 G.O.		06/24/15	08/15/25	2.40%	845,000	270,000	-	90,000	180,000	90,000	90,000	5,392	-
	Certificates of Participation, Series 2016 - Parking - USBank Refunding Lease Purchase		07/26/16	04/15/39	2.64%	8,200,000	6,230,000	-	325,000	5,905,000	330,000	5,575,000	164,750	2,200
	INTERCAP - Parking Meters 2020 - USBank INTERCAP		11/01/19	02/15/30	Variable	560,243	411,341	-	53,046	358,295	54,847	303,448	13,149	-
	TOTAL PARKING FUND						6,911,341	-	468,046	6,443,295	474,847	5,968,448	183,291	2,200
563	GOLF COURSE FUND													
	INTERCAP - Irrigation Upgrade 2014 - USBank INTERCAP		12/5/2014	2/15/2030	Variable	433,099	210,885	-	29,234	181,651	29,527	152,124	5,922	-
	Limited Tax General Obligation Bond 2017 G.O.		11/30/17	06/30/37	2.75%	2,100,000	1,645,000	-	100,000	1,545,000	100,000	1,445,000	45,238	-
	TOTAL GOLF COURSE FUND						1,855,885	-	129,234	1,726,651	129,527	1,597,124	51,160	-
570	CITY-COUNTY BUILDINGS													
	INTERCAP - City County Building - HVAC Repairs INTERCAP				Variable	750,000	579,335	-	71,187	508,148	72,976	435,172	14,041	-
	INTERCAP - Law & Justice Center - Building Occupancy Build-out INTERCAP				Variable	650,000	264,629	-	29,352	235,277	29,838	205,439	6,433	-
	TOTAL CITY-COUNTY BUILDINGS						843,964	-	100,539	743,425	102,814	640,611	20,474	-
	TOTAL ENTERPRISE FUNDS						18,044,190	-	1,561,819	16,482,371	1,368,188	15,114,183	406,298	2,200
	TOTAL CITY - WIDE						21,363,904	-	2,118,875	19,245,029	1,946,520	17,298,509	501,936	2,600



Community Profile

Preliminary Budget Fiscal Year 2024



COMMUNITY PROFILE

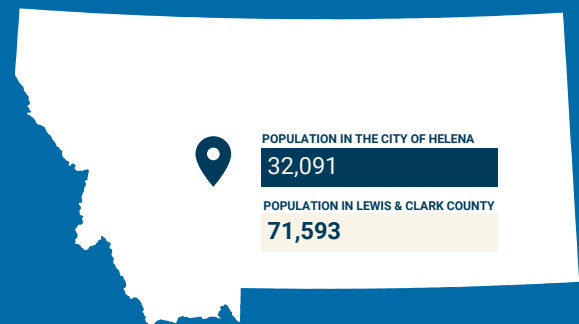
Helena, Montana is the state capital and County seat of Lewis & Clark County. The City is situated near the Missouri River, at the eastern foot of the Continental Divide in a fertile valley surrounded by rolling hills and lofty mountains. Mount Helena and Mount Ascension form scenic backdrops to the south and west of town, which are home to over 70 miles of recreational trails.

In addition to the abundance of recreation opportunities, the city boasts a historic downtown replete with local shops, restaurants, breweries and a pedestrian mall. Dubbed one of the "100 Best Small Art Towns in America" by American's for the Arts, Helena's creativity shines through organizations like the world-renowned Archie Bray Foundation for Ceramic Arts, several local theaters and art museums, the Helena Symphony, and the Montana Historical Society Museum.

While healthcare, education and government-related jobs predominate, Helena is an agricultural and livestock trade center and has light manufactures. The city has a long history of economic stability with relatively low unemployment compared to the rest of the state.



AT A GLANCE



DAYTIME POPULATION WITHIN HELENA:

40,389

HOUSING UNITS:

15,902

MEDIAN AGE: 39.9

EDUCATIONAL ATTAINMENT (AGE 25+):

BACHELOR'S DEGREE OR HIGHER 50.2%

GRADUATE OR PROFESSIONAL DEGREE 20.0%

MEAN HOUSEHOLD INCOME:

\$84,410

MEAN TRAVEL TIME TO WORK:

13 MIN.

COLLEGES AND UNIVERSITIES IN CITY: 2

POPULATION

TOTAL POPULATION: 32,091

SOURCE: U.S. CENSUS BUREAU. ESRI FORECASTS FOR 2022 AND 2027.

PROJECTED ANNUAL GROWTH RATE - 2022-2027



0.26%

POPULATION



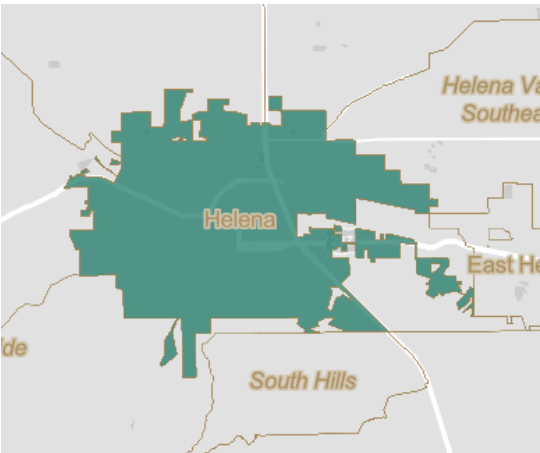
0.33%

HOUSEHOLD



2.13%

HOUSEHOLD
MEDIAN
INCOME



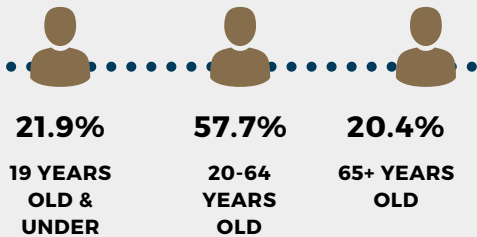
HELENA, MT HAS A TOTAL AREA OF 16.84 SQ. MILES

2020 POPULATION BY RACE

- Caucasian - 88%
- American Indian & Alaska Native - 2%
- Asian - 1.1%
- Black or African American - 0.6%
- Two or More Races - 6.9%
- Other Race - 1.14%

SOURCE: 2020 DECENNIAL CENSUS

2021 POPULATION BY AGE



SOURCE: 2021 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES

EDUCATION

SOURCE: 2021 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES FOR HELENA POP. 25 YEARS AND OLDER



27%

POP. HAS SOME COLLEGE OR
ASSOCIATE DEGREE



50.2%

POP. HAS BACHELOR'S DEGREE
OR HIGHER



20.0%

POP. HAS GRADUATE OR
PROFESSIONAL DEGREE

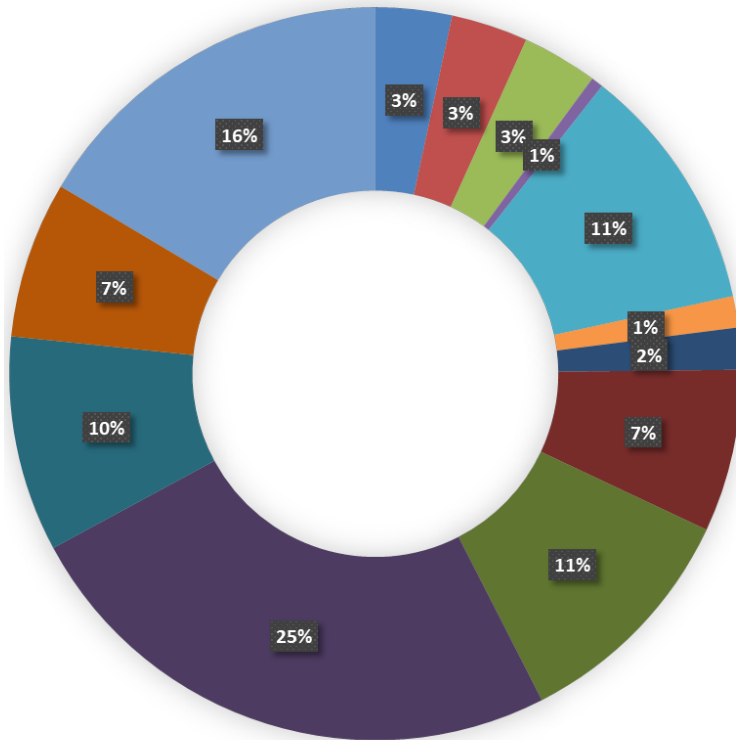
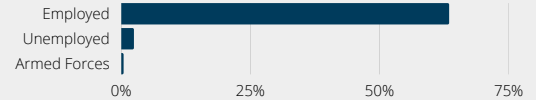
WORKFORCE

CIVILIAN WORKFORCE OVER THE AGE OF 16 BY INDUSTRY

SOURCE: 2017-2021 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



POP. AGE 16+ IN LABOR FORCE: 16,753; 66.1%
POP. AGE 16+ NOT IN LABOR FORCE: 9,168; 33.9%



- Agriculture, forestry, fishing and hunting, and mining
- Construction
- Manufacturing
- Wholesale trade
- Retail trade
- Transportation and warehousing, and utilities
- Information
- Finance and insurance, and real estate and rental and leasing
- Professional, scientific, and management, and administrative and waste management services
- Educational services, and health care and social assistance
- Arts, entertainment, and recreation, and accommodation and food services
- Other services, except public administration
- Public administration

KEY EMPLOYERS

SOURCE: HELENA AREA CHAMBER OF COMMERCE TRENDS REPORT & STATE OF MONTANA DEPT. OF LABOR AND INDUSTRY LABOR MARKET LOCAL PROFILE

- State of Montana
- Local government (City, County, School Dist.)
- Federal Government
- St. Peter's Hospital
- Blue Cross Blue Shield
- Carroll College
- Shodair Children's hospital
- VA hospital
- SoFi
- Boeing



13

AVG. COMMUTE TO WORK
HELENA (IN MIN.)

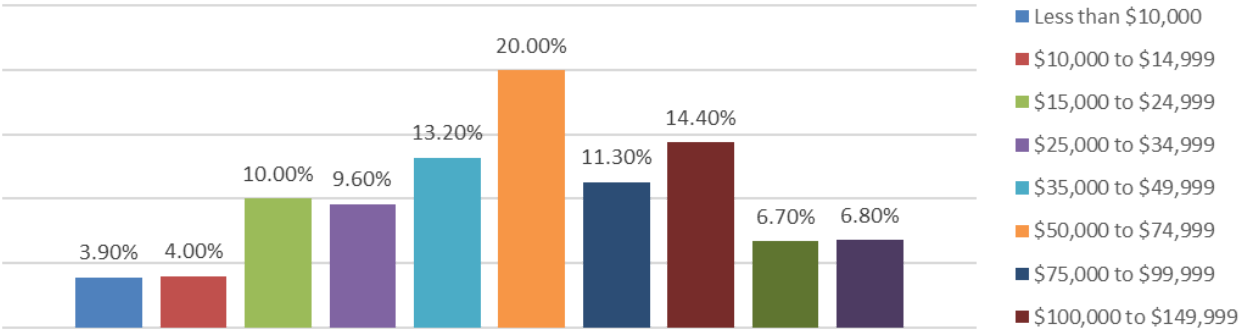
27.6

AVG. COMMUTE TO WORK
UNITED STATES (IN MIN.)

INCOME

HOUSEHOLD INCOME

SOURCE: 2017-2021 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



Data Note: There are 14,668 total households in Helena. The U.S. Census Bureau defines "household" as consisting of "all the people who occupy a housing unit. A house, an apartment or other group of rooms, or a single room, is regarded as a housing unit when it is occupied or intended for occupancy as separate living quarters; that is, when the occupants do not live with any other persons in the structure and there is direct access from the outside or through a common hall."

MEDIAN HOUSEHOLD INCOME HELENA: \$59,712 MONTANA: \$56,539	MEAN HOUSEHOLD INCOME HELENA: \$84,410 MONTANA: \$76,834	POVERTY RATE: HELENA: 9.4% MONTANA: 12.8%
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LIVING WAGE CALCULATION FOR LEWIS & CLARK COUNTY

GLASMEIER, AMY K. LIVING WAGE CALCULATOR. 2023. MASSACHUSETTS INSTITUTE OF TECHNOLOGY. LIVINGWAGE.MIT.EDU.

The living wage shown is the hourly rate that an individual in a household must earn to support themselves and their family. The assumption is the sole provider is working full-time (2080 hours per year). The tool provides information for individuals, and households with one or two working adults and zero to three children. In the case of households with two working adults, all values are per working adult, single or in a family unless otherwise noted.

The state minimum wage is the same for all individuals, regardless of how many dependents they may have. Data are updated annually, in the first quarter of the new year. State minimum wages are determined based on the posted value of the minimum wage as of January one of the coming year (National Conference of State Legislatures, 2019). The poverty rate reflects a person's gross annual income converted to an hourly wage for the sake of comparison.

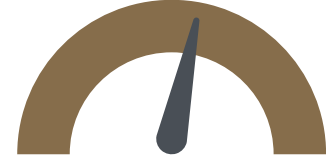
	1 Adult				2 Adults (1 Working)				2 Adults (Both Working)			
	0 Children	1 Child	2 Children	3 Children	0 Children	1 Child	2 Children	3 Children	0 Children	1 Child	2 Children	3 Children
Living Wage	\$15.60	\$34.37	\$44.86	\$59.18	\$26.43	\$32.96	\$38.15	\$42.36	\$13.08	\$19.22	\$24.71	\$29.71
Poverty Wage	\$6.53	\$8.80	\$11.07	\$13.34	\$8.80	\$11.07	\$13.34	\$15.61	\$4.40	\$5.54	\$6.67	\$7.81
Minimum Wage	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95

HOUSING

SOURCE: 2017-2021 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES & MONTANA REGIONAL MLS



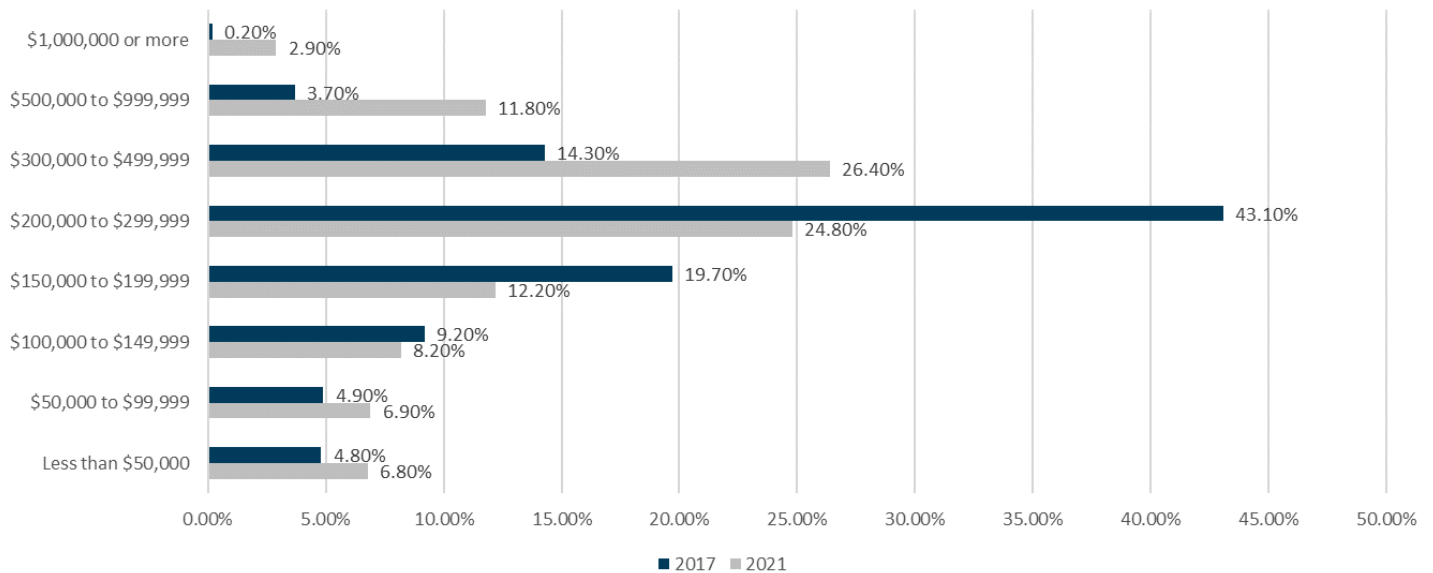
AVERAGE HOME SALE PRICE, APRIL 2022: \$453,086
MONTHLY MEDIAN HOUSING COST: \$1,528
MEDIAN GROSS RENT: \$845



OWNED: 55.9%; RENTED: 44.1%
OCCUPIED UNITS

OWNER-OCCUPIED HOME VALUE

SOURCE: 2017-2021 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



2020 AFFORDABILITY, MORTGAGE AND WEALTH

SOURCE: U.S. CENSUS BUREAU, CENSUS 2010 SUMMARY FILE 1. ESRI FORECASTS FOR 2020 AND 2025.

2020 Affordability Mortgage and Wealth

Housing Affordability Index	131
Percent of Income for Mortgage	17.6%
Wealth Index	69

Data Note: Housing Affordability Index (HAI) measures the financial ability of a typical household to purchase an existing home in an area. A HAI of 100 represents an area that on average has sufficient household income to qualify for a loan on a home valued at the median home price. An index greater than 100 suggests homes are easily afforded by the average area resident. A HAI less than 100 suggests that homes are less affordable. The housing affordability index is not applicable in areas with no households or in predominantly rental markets. Esri's home value estimates cover owner-occupied homes only.

The % of Income for Mortgage quantifies the percentage of median household income dedicated to mortgage payments on a home priced at the median value (assuming a 30-year mortgage and a 20% down payment)

The Wealth Index is based on a number of indicators of affluence including average household income and average net worth, but it also includes the value of material possessions and resources. It represents the wealth of the area relative to the national level. Values above or below 100 represent above-average wealth or below-average wealth compared to the national level.



Budget Policies

Preliminary Budget Fiscal Year 2024



Development and Administration

Budget Development and Administration:

The Budget will be prepared in such a manner as to facilitate its understanding by residents and elected officials:

The City will present a story of the City government operations and intentions for the year to the residents and elected officials of Helena. Presenting a budget document that is understandable to the residents furthers the goal of effectively communicating local government finance issues to the public.

A comprehensive annual budget will be prepared for all operating funds expended by the City:

Montana State law provides that “no money shall be drawn from the treasury of the municipality nor shall any obligation for the expenditure of money be incurred except pursuant to the appropriation made by the commission”. Inclusion of all operating funds in the budget enables the commission, the administration, and the public to understand all financial aspects of city government when preparing, modifying, and monitoring the budget.

The City will avoid budgetary practices that balance current expenditures at the expense of meeting future year's expense:

Budgetary practices such as postponing capital expenditures, accruing future years' revenues, or rolling over short-term debt are budgetary practices which can solve short-term financial problems; however, they can create much larger financial problems for future administrations and commissions. Avoidance of these budgetary practices will assure citizens that current problems are not simply being delayed to a future year.

The city will provide for adequate maintenance of capital, plant and equipment and for their orderly replacement:

Recognition of the need for adequate maintenance and replacement of capital, facilities, and equipment, regardless of economic conditions, will assist in maintaining the government's equipment and infrastructure in good operating condition.

Appropriation and Adjustment Authority

The City Commission adopts the legal level of spending authority in its annual budget at the fund level stated in Appendix A of the Budget Resolution.

Realignment Authority:

Revenues, expenditures, and balances below the fund level are designated management tools. The City Manager is delegated the authority to adjust management level revenue and expenditures (i.e., transfers or revisions within or among line items) within the same fund, as long as there is no increase in total appropriations budgeted by fund.

Realignment in Department Funds:

- a. **Police budgets:** The City Manager is delegated the authority to make transfers or revisions among the line items for all Police Department Budgets within or among the various funds provided there is no increase in the total appropriations budgeted for the Police Department.
- b. **Street & Gas Tax Budgets:** The City Manager is delegated the authority to make transfers or revisions among the line items between the Street & Traffic and Gas Tax funds provided there is no increase in the total appropriations budgeted.
- c. **Fire Budgets:** The City Manager is delegated the authority to make transfers or revisions among the line items for all Fire Department Budgets within or among the various funds provided there is no increase in the total appropriations budgeted for the Fire Department.

Automatic Amendments:

Joint operating agreements approved by the governing body, insurance recoveries, hazardous material recoveries, donations for specific purposes, and refund or reimbursements of expenditures shall automatically amend the annual appropriations or reduce recorded expenditures, whichever is correct in accordance with Generally Accepted Accounting Principles (GAAP).

Follow-through authority:

Circumstances may arise to adapt to changes, while maintaining goals and objective principles. In order to allow management flexibility, the City Manager is delegated budget appropriation follow-through authority according to 7-6-4006 (3) MCA, for expenditure of funds for any or all of the following:

1. debt service funds for obligations related to debt approved by the governing body,
2. trust funds for obligations authorized by trust covenants,
3. any fund for federal, state, local or private grants and shared revenue accepted and approved by the governing body, (including the authority to appropriate the related city match, if any, with funding from reserves or transfers of available surplus),
4. any fund for special assessments approved by the governing body,
5. the proceeds from the sale of land,
6. any fund for gifts or donations, and
7. money borrowed during the fiscal year.

Appropriation and Adjustment Authority (Cont.)

Fee Based Authority:

As provided in 7-6-402 MCA, the City Manager is delegated authority to adjust volume-related appropriations funded by fees throughout the fiscal year for all of the following:

1. Proprietary funds
2. General fund
3. Street & Traffic fund
4. Urban Forestry and Open Space funds
5. Community Facilities fund
6. Police Projects fund
7. Storm Water Utility fund

Fund Operating Reserves

The budget will establish appropriate operating reserves according to operational best practices:

The City desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenditures. As an approximate measure of liquidity, fund balance is similar to the working capital of a private sector business. The difference between assets and liabilities in a governmental fund is known as fund balance. The difference between assets and liabilities in proprietary fund is known as net assets. Both governmental and proprietary funds should establish a reserve to ensure stability in operations.

Fund balances for governmental funds will be properly designated into the following categories:

- **Non-spendable:** Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.
- **Restricted:** Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions or enabling legislation.
- **Committed:** Amounts constrained to specific purposes by the City Commission; to be reported as committed, amounts cannot be used for any other purpose unless the City Commission takes action to remove or change the constraint.
- **Assigned:** Amounts the City intends to use for a specific purpose; intent can be expressed by the Commission or by an official or body to which the Commission delegates authority.
- **Unassigned:** Amounts that are available for any purpose; these amounts are reported only in the General Fund.

Fund Operating Reserves (Cont.)

General Fund Reserve:

The General Fund acts as the main operating fund for the City. Governments are normally advised to maintain a minimum level of unrestricted fund balance in the General Fund equal to two months of operating revenues or expenses depending on which is more predictable. Higher reserves may be warranted if there is excessive risk exposure such as significant volatility in operating revenues or expenses, drains on general fund resources from other funds, natural disasters, rapidly rising operating budgets, or disparities in time between revenue collection and expenditures.

The majority of the City's General Fund revenues are derived from property taxes and special assessments which are relatively stable sources of revenue. The City is currently not experiencing any excessive risk exposure to any of the circumstances noted above. Given that the General Fund has relatively stable revenue and is not facing excessive risk exposure, the City will maintain a minimum level of General Fund unrestricted reserve equal to 60 days operating expenditures or 15.0% of annual operating revenue, whichever is higher.

Should circumstances change exposing the City to a higher amount of risk exposure, the City may determine that a higher level of general fund balance reserve is warranted.

The General Fund reserve is committed to be used for: cash flow purposes, accrued employee payroll benefits which are not shown as a liability, unanticipated equipment acquisition and replacement, and to enable the city to meet unexpected expenditure demands or revenue shortfalls. The minimum reserve should not be available to meet recurring operating expenditures.

If feasible, at the end of each fiscal year, twenty percent (20%) of General Fund reserves above targeted operating reserves, may be earmarked to a designated Contingency account in the General Fund or General Capital Fund. Spending from the Contingency Account will be dedicated only for unforeseen situations as determined by the City Manager and agreed upon by the City Commission.

Fund Operating Reserves (Cont.)

Special Revenue Fund Reserve:

Special revenue funds are designed to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for a specific purpose other than debt service or capital projects. There is no need to establish a cushion for contingencies for special revenue funds whose sole purpose is to demonstrate that dedicated revenues are expended for their intended purpose.

This reserve policy applies to those special revenue operating funds that receive property tax revenue, state shared tax revenue, assess a fee, or include operational expenditures restricted for specific use by local, state and federal laws. Funds not meeting any of these criteria do not have a minimum reserve requirement.

The City's special revenue operating funds depend on revenue that is distributed in quarterly or bi-annual distributions which warrants a higher reserve than the General Fund.

An established minimum reserve of 18.0% or 90 days of operating expenditures, whichever is greater, will be maintained for the following special revenue operating funds:

- Streets Operations (201)
- Civic Center (211)
- Facilities Management (212)
- Open Lands (235)
- Urban Forestry (237)
- Stormwater (245)
- Water Shed (246)

Debt Service Funds Reserve:

General government debt service funds are used to accumulate resources in anticipation of debt service payments, either to fulfill legal or contractual obligations or voluntarily. The City will carry a fund balance in these funds at a level to maintain one year of debt service payments for general obligation debt, or to satisfy bond covenants, whichever is higher.

Fund Operating Reserves (Cont.)

Capital Improvement Fund Reserve:

Capital improvement funds account for and report financial resources that are restricted, committed or assigned to expenditures of capital outlays. Section 7-6-16 of the Montana Code Annotated notes that a municipality may establish a capital improvement fund for the replacement, improvement, and acquisition of property, facilities or equipment costs in excess of \$5,000 and that has a life expectancy of 5 years or more. The City follows this statute. It is expected that resources in a capital project fund will be spent out at the end of the project.

The city maintains general government, parks improvement, and sidewalk improvement capital funds. Money may be accumulated in these funds during any fiscal year to support annual appropriations and carry-overs to future fiscal periods; as such, reserves for these funds should be maintained at a level to meet equipment replacement needs and long-term capital plans.

The City maintains three tax increment capital financing funds of which assessments are collected and spent based on Commission approval. All fund balances in these funds are reserved to specific approval by the commission.

Enterprise Funds Reserve:

Enterprise funds are used to report activity for which a fee is charged for goods and services. Enterprise fund accounting is designed to highlight the extent to which fees and charges are sufficient to cover the cost of providing goods and services or the cost of providing a subsidy.

The enterprise fund(s) should meet the demands of government services including unanticipated reductions in revenue or unplanned expense increases at a level to prevent service interruptions.

The City will maintain a minimum level of unrestricted reserves in its enterprise operating funds equal to 60 days of operating expenditures or 15.0% of annual appropriations, whichever is higher. *

The unrestricted reserve is committed to be used for one-time expenditures, major equipment acquisition and replacement, and to enable the city to meet unexpected future expenditure demands or revenue shortfalls that may impede operations.

**The Building Fund is an Enterprise Fund but excluded by this reserve policy. That fund's reserve requirements are defined by Montana State Law which is enough to support the Building Code Enforcement Program for 12 months.*

Fund Operating Reserves (Cont.)

Internal Service Funds Reserve:

Internal Service funds are proprietary type funds used to report activity that provide goods or services to other government funds, departments or agencies on a cost reimbursement basis. Internal Service funds may also be used to account for a government's risk financing activities.

These funds are designed to break-even over time. Significant and ongoing surpluses may indicate that charges are more than what is needed to reimburse costs. However, rates may be set to accumulate balances for replacement of capital assets, depreciation expense, claims, and debt service payments.

The City maintains internal services funds for Copiers, Health, Dental, Vision and Fleet services. The City will maintain a prudent reserve balance in these funds to recover the ongoing operating, capital, depreciation, and debt service needs.

Compliance with Operating Reserves:

In the event that required operating reserve falls below the minimum level established, the City will define the factors influencing the shortfall and will develop a plan to increase resources or reduce expenditures. The required reserve should be replenished back to the policy level within twenty-four months.

Revenue resources that may be used to replenish reserve requirements may include non-recurring revenues, budget surpluses, or excess resources in other funds (if legally permissible and there is a defensible rationale).

Fund Operating Reserves (Cont.)

Excess Operating Reserves:

In the event reserves exceed the minimum balance requirements, at the end of each fiscal year, any excess reserves may be used in the following ways:

- Fund long-term capital improvement programs
- Fund Accrued Liabilities (priority given to those items that relieve financial operating pressure in future periods).
- Appropriated to lower the amount of outstanding debt principal
- Charges for services fee reductions
- One-time expenses that do not increase operating costs that cannot be funded through current revenues
- Start-up expenses for new programs, provided the Commission has considered in the context of multi-year projections of revenues and expenses
- Replenish fund balances of other funds that fall below policy level (if legally permissible and there is a defensible rationale)

Twenty percent (20%) of General Fund Excess Reserves will be earmarked to be transferred to the Contingency Account in the General Fund or General Capital Fund, if feasible.

General Fund Contingency Account Reserve:

General Fund operating contingency account appropriations are provided by the City Commission as flexible appropriations for general government use. They are intended to provide the City Manager with an effective management tool for adjusting to changing circumstances throughout the budgetary year.

The City Manager is delegated the authority to transfer part or all of any contingency appropriation and related financing within the General Fund or any other fund.

Use of contingency appropriations is restricted to transfers of that appropriation authority specific to operating budgets. Proper classification of expenditures to specific operations is required. Accordingly, charging of expenditures directly to contingency account is prohibited.

Annual City Manager contingency account reserve will be proposed by the City Manager in the annual budget for Commission consideration..

Indirect Cost Allocation of Central Services

Introduction Overview:

The City provides central support services to functional operating units (funds and departments) through its central administrative services hosted in the General Fund. Other functional areas benefiting from these central services should share the costs of activities benefitting them. This is done by allocating those costs from the General Fund to the benefitting funds and departments.

The method of allocating these services vary and are unique to each central service group. Therefore, allocation methods and statistics vary to align with the service group. In all cases, the city uses financial data from department/fund financial statements and statistics gathered that best reflect the service group activities in order to allocate costs.

Allocation methods for each central service group are defined in this policy.

The scope of this policy does not address IT&S, copier revolving, facility rental charges, facility maintenance and operating charges, fleet services, shop, or medical/dental/vision allocations. This policy also does not address functional operating department charges that may occur when one department charges another for actual services provided. When it does occur, the charge is typically based on actual time incurred as documented on a project item sheet, other tracking mechanism or actual equipment or supply use.

General Fund Central Services Subject to Allocations:

The central service functions listed below are accounted for in the General Fund. An indirect allocation formula as defined in this plan is used to account for the following functions supporting those benefitting funds and departments outside the General Fund. Benefitting departments and funds include Special Revenue, Internal Service and Enterprise Funds. Services supporting other General Fund functional areas are not being indirectly allocated to the operating departments but accounted for in the servicing function.

- Legislative (City Commission / City Clerk)
- Executive (City Manager)
- Legal (City Attorney)
- Personnel (Human Resources)
- Finance (Administration, Accounting, Budgeting)
- Finance (Payroll)
- Finance (Utility Customer Services)
- Publics Works Administration
- Engineering
- Parks and Recreation Administration

Indirect Cost Allocation of Central Services (Cont.)

Funds being supported by the General Fund central services listed above and charged through the indirect allocation formulas are listed below*:

Special Revenue Funds:

- City Streets (201)
- Civic Center (211)
- Facilities Management (212)
- Gas Tax (240)
- Open Space District Maintenance (235)
- Urban Forestry (237)
- Storm Water Utility (245)
- Lighting Districts (029)

Internal Service and Debt Service Funds:

- SID Revolving (340)
- Fleet Services (610)

Enterprise Funds:

- Building (503)
- Water (521)
- Wastewater (531)
- Solid Waste – Residential (541)
- Solid Waste – Commercial (542)
- Landfill Monitoring District (543)
- Transfer Station (546)
- Recycling (547)
- Parking (551)
- Golf Course (563)
- Capital Transit (580)

**The City may add Funds to the list of funds benefiting from General Fund Services if that Fund is directly benefited by those services.*

The City captures various levels of accounting and financial detail at the fund level, department, function, and project level. Federal awards can be identified and excluded from receiving cost allocations or unallowed items.

The indirect charge for the current year will be the prior years' adopted budget. It is intended that basing the allocation on the prior year's estimates is a conservative approach since prior year projections do not include any of the cost inflators for the current year. At the end of each fiscal year, after the funds have been audited, if a determination that the actual dollars expended exceed a 15% variance** from the budget in which the costs were allocated, an adjustment will be made to reflect the increase or decrease to reflect actual services provided to allocated funds.

****Budgeted costs allocated to a fund were greater than 15% more than reconciled actual costs.**

Indirect Cost Allocation of Central Services (Cont.)

Methodology for General Fund Central Services Allocations:

Each Central Service Cost center group uses a unique method to allocate its costs to the benefitting departments/functional areas. However, several City services can use the same base, upon which, to allocate its costs (for example agenda item count and function activity). Other cost center groupings may use different methods for certain segments of its cost pool for allocations based on data it accumulates during the year.

The methodology allocation percentages used in formulas will be reviewed annually for material percentage increase or decrease. If the difference is material (more than 2%) the formula shall be adjusted. Methods of allocating costs will also be reviewed annually with the functional areas to determine applicability to operations.

The Central Service Cost Center groups are allocated based on the following methods:

Council Agenda Items: (The count of agenda items is tracked)

- **Legislative (City Commission and City Clerk)** – Clerk's office is responsible for City Council (agendas, minutes, research), maintenance of processing of City Records, and city code codification. The Commission is the legislative and policy setting body enacting laws, resolutions, and policies.

Council Agenda Items/ Full Time equivalents/Operating Costs:

(The costs of the following central service departments are allocated as 33% Agenda Items, 33% FTEs, and 34% Operating Costs)

- **Legal (City Attorney)** – Chief Legal Advisor for Mayor, Commissioners, City Manager and all city departments.
- **Executive (City Manager)** - Strategic Planning, Providing Coordination with all departments on budget and administration of operations.

Full Time Equivalent (FTE) (The budgeted count of employees is tracked)

- **Personnel (Human Resources)** – Responsible for recruitment, policy development, benefits administration, employee relations, labor relations and risk management.
- **Finance (Payroll)** – Processing payroll and payroll taxes according to personnel policies, union agreements, and state and federal laws.

Operating Expenditures* (Operating budgets, exclusive of transfers, capital expenditures and debt service.)

- **Parks & Recreation Administration** – Administrative oversight for parks, recreation, open lands, trails, civic center and golf course.
- **Finance (Budget, Administration, & Accounting – General Services)** (Time spent on budgeting, general finance administration, debt service, assessments, audit, internal control, investments, and financial reporting).
- **Finance (Utility Customer Services)** - Proportional share attributed to utilities (i.e.: water, sewer, solid waste, recycling, etc.)

**Some special revenue funds may be adjusted for the General Fund to absorb partial costs dependent on the equitable distribution of costs in proportion to the assessments charged.*

Indirect Cost Allocation of Central Services (Cont.)

Methodology for General Fund Central Services Allocations (Cont.):

Accounts Payable Transactions (Number of invoices processed)

- **Finance (Accounting - Accounts Payable)** – Responsible for timely payment of all city services, equipment and goods.

Accounts Receivable Transactions (Number of cash receipts transactions by fund)

- **Finance (Accounting - Accounts Receivable)** - Responsible for revenue function.

Public Works Allocations: (Percentage of time directly proportional to fund activities determined by the public works departments.

- **Engineering (Capital)** – Allocated based on time spent in reference to the Capital Improvement Plan and project accounting. Costs for non-capital project related activities are absorbed in the General Fund.
- **Public Works Administration** – Allocated based on time spent proportional to public works departments.
- **Industrial Facilities** – Allocated based on time spent proportional to public works departments.

Methodology for Insurance Liability Allocations:

The Insurance Fund is used to pay liability, property, and boiler insurance and compensation for damages.

- **Liability insurance:** Allocation based on salaries assigned to each department and fund (The cost is determined by Insurance provider).
- **Liability insurance claims:** Costs are allocated to departments based on prior year claims.
- **Property Insurance:** Costs are allocated to departments based on the current premium and allocated to funds/departments based on property values.
- **Fidelity insurance:** Costs are allocated based on the number of budgeted FTEs by department. (The cost per FTE is determined by insurance provider).



Introduction & Overview

Preliminary Budget Fiscal Year 2024



Budget Cycle and Basis

Budget Cycle:

The City of Helena's fiscal cycle runs from July 1st to June 30th each year. The annual budget process begins in December of each year with Departments reviewing personnel proposals and organizational changes with the Budget Office and Human Resources Department. A draft recommendation is sent to the City Manager for review.

In February, the Budget Office prepares budget worksheets containing columns with 3 prior year actuals, the current year's adopted budget, current year's amended (revised) budget, current year's actual projection and next year's request for every budgeted account in every fund. Worksheets are returned to Finance by mid-March where finance staff consolidates the information. Adjustments are made with Department Head approval and Finance works with preparing the department requested budget draft document for the City Manager. The City Manager meets with each department/division to review capital plans, organizational changes and draft operating budgets. Adjustments, if applicable, are incorporated.

In April and May, each department head presents their division(s) proposed operating and capital budgets to the Commission at Administrative Meetings. This provides the Commission the opportunity to ask clarifying questions, recommend appropriations or rates, projects and programs. Final budget decision points are clarified and incorporated into the City Manager's proposed budget.

The City Manager Preliminary Budget is prepared and delivered to the City Commission in June. The Preliminary Budget is prepared and presented to the Commission in two parts: 1) A formal presentation of the City Manager's proposed Preliminary Budget and action to set a public hearing date. 2) A Resolution, with accompanying public hearing, adopting the Preliminary Budget for the next fiscal year, typically by June 30.

In early August, the Department of Revenue delivers certified property values. The City formulates the mill levies and final revenues and a Final Budget is adopted by the Commission by early September.

Notable Dates per Montana Code Annotated (MCA):

"The hearing may be continued from day to day and must be concluded and the budget finally approved and adopted by resolution by the later of the first Thursday after the first Tuesday in September or within 30 calendar days of receiving certified taxable values from the department of revenue." (MCA 7-6-4024)

"A local government shall submit a complete copy of the final budget together with a statement of tax levies to the department of administration by the later of October 1 or 60 days after receipt of taxable values from the department of revenue." (MCA 7-6-4003)

Budget Basis:

Generally Accepted Accounting Principles (GAAP) require expenditures to be recognized in the fiscal year in which the goods or services are received. When it comes to budgeting, this may be difficult to predict how many expenses for the current fiscal year will be invoiced after the fiscal year has ended (June 30th). As such, the annual budget process is performed on a cash basis, with the assumption that all budgets will be spent or earned at 100%, resulting in an estimated ending cash balance for the current fiscal year. That estimate is then used as the beginning cash balance of the next fiscal year and budgets are prepared relative to that number. Prior to final adoption, projections are updated. Finally, previous year actuals are calculated after year end and updated in the budget document that is to be sent to the State per MCA 7-6-4003.

Budget Balance

The Balance:

A balanced budget is not only a healthy practice but also a legally required one. But what makes a budget balanced? It may surprise you to know that there are two right answers to this question:

A. Structurally Balanced:

Being structurally balanced is a two-part equation and a recommended best practice.

Part 1: Total projected revenues equal or exceed total projected expenses. This means that the amount of money being earned in a current fiscal year is at least matching the amount of money being spent.

Part 2: Spending excess fund balance or "cash savings", on one-time, non-routine expenses, provided funding from previous years is available and a plan is in place NOT to build ongoing expenses into this type of funding. This means you can use your "cash savings" to purchase one-time planned expenses such as large capital outlays or special projects.

Using ongoing revenue to cover ongoing expenses, plus expending cash savings on one-time or non-recurring items results in a structurally balanced budget.

B. Legally Balanced:

Per MCA 7-6-4030, the definition of a balance budget is as follows:

"The final budget must be balanced so that appropriations do not exceed the projected beginning cash balance plus the estimated revenue of each fund for the fiscal year."

In other words, the City cannot spend more money than it starts the year with plus the money it is projected to earn in the coming year. Spending more than you have to start with plus earnings would result in a negative cash balance (less than \$0 in the fund balance), which is not allowed.

The City of Helena strives to present both a legally balanced budget but also a structurally balanced budget to the City Commission for consideration.



Required Budget Documents

The State of Montana has a defined Local Government Budget Act in the Montana Code Annotated. Located In MCA Title 7 (Local Government), Chapter 6 (Financial Administration and Taxation), Part 40.

Within MCA 7-6-40, Section 4020 (Preliminary Annual Operating Budget), budgets are required to include, at a minimum, the following information for all funds:

- a. A listing of all revenue and other resources for the prior budget year, current budget year, and proposed budget year;
- b. A listing of all expenditures for the prior budget year, the current budget year, and the proposed budget year. All expenditures must be classified under one of the following categories:
 1. Salaries and wages
 2. Operations and maintenance
 3. Capital outlay
 4. Debt service
 5. Transfers out
- c. A projection of changes in fund balances or cash balances available for governmental fund types and a projection of changes in cash balances and working capital for proprietary fund types. This projection must be supported by a summary for each fund or group of funds listing the estimated beginning balance plus estimated revenue, less proposed expenditures, cash reserves, and estimated balances.
- d. A detailed list of proposed capital expenditures and a list of proposed major capital projects for the budget year;
- e. Financial data on current and future debt obligations;
- f. Schedules or summary tables of personnel services must be supported by a listing of positions, salaries, and benefits for all positions of the local government. The listing of positions, salaries, and benefits is not required to be part of the budget document;
- g. All other estimates that fall under the purview of the budget;
- h. The preliminary annual operating budget for each fund for which the local government will levy an ad valorem property tax must include the estimated amount to be raised by the tax.



Staffing and Compensation

Cost of Living Increase – Wage Adjustments

Cost-of Living wage increases are intended to ensure that wages maintain competitiveness by compensating employees for such items as inflation, economic changes in the labor force, increases in goods and services, and increases in housing costs.

The City of Helena uses a methodology of informing cost-of-living salary adjustment (COLA) calculations by applying Bureau of Business and Economic Research (BBER) Consumer Price Index (CPI) data. It is important to keep in mind that, while CPI measures the cost of goods and services, the labor market and housing costs are also factors in developing wage adjustment calculations. Helena is no exception to the fact that the Mountain region is seeing a higher increase in CPI than the larger Western Region. As seen throughout the nation, the cost of goods and services, and housing have been driven up in our own state and county. Luckily, supply chain disruptions are not as much as an issue as we were seeing last year, however, prices continue to rise. The cumulation of mass-retirements during the COVID-19 pandemic, staff shortages, and increased cost-of-living lends itself to a continuing tight labor market. Overall, the cost of living in Montana ranks as the 23rd highest among states.

It is imperative that the City of Helena attempt to appropriately compensate our employees in order to make their income whole given their relative increase in day-to-day costs. Through BBER, the Bureau of Labor Statistics is now maintaining data for the Mountain Division (a sub-division of the West Region), dating back to 2018. When evaluating this CPI data, the cost- of-living factor percentage change for the Mountain Division from 2021 to 2022 was 9.72%. The City of Helena is recommending a 4.00% COLA increase for Fiscal Year 2023-24 for all eligible City of Helena employees.

The good news is that, according to the Montana Regional Montana Labor Statistics, the cost of homes in Helena has begun to level out from the past two years showing a 1.55% decrease in the cost of homes since this time in 2022. The cost of homes increased by 15.78% from July 2019 – 2020, and 37.47% from July 2020 – 2021.

While a COLA gauges the purchasing power of goods, to be competitive in the labor market to attract and retain valuable employees, it cannot be the only measurement to inform wages. Due to significant changes in the labor market including a notable drop in the labor force, the City of Helena's workforce competitors are making substantial adjustments to wages to attract and retain qualified employees.

The City of Helena is beginning to make significant strides in positioning ourselves as a competitive, attractive employer. In fiscal years 2022 and 2023, the city provided 2.2% and 5.03% cost-of living wage adjustments respectively. Also, in FY23, the City of Helena restructured medical insurance premium structure so that employees with dependents and/or spouses contributed much less to their monthly premiums. These compensation moves position the City to be much more competitive in the public-sector market.

Additionally, the City recently completed a market pay study and learned that the City employees were paid at 88% of market wages. Given the current pay plan structure, this translates to oftentimes job offers made at 75% of market or less.

Staffing and Compensation (cont.)

Staffing Overview

The City employs over 375 full and part time employees and approximately 150 part-time temporary/seasonal workers. The seasonal employees enhance the services the city provides by staffing our recreational activities, maintaining our parks, facility grounds, open lands, and supporting increased volume in various ways as noted below:

Most seasonal workers are employed in Parks, Recreation, Golf Course and Open Lands:

Parks Maintenance, Golf Course Operations, Golf Course Restaurant and Beverage Cart, Swimming Pool, Recreation Programs, Kay's Kids, Open Space/Land Maintenance, Urban Forestry Maintenance and Civic Center events.

Other seasonal workers are employed in the following divisions:

Wastewater Treatment Plant, Water Treatment Plant, Commercial and Residential Solid Waste, Transfer Station, Recycling, Streets Maintenance, Traffic Maintenance, and Parking Control.

In FY22, temporary employee wages were increased to \$15.00/hr. minimum. This created a significant strain on personnel budgets since, not only did wages significantly increase, but also operations and staffing levels returned to pre-pandemic levels.

In the spring of FY23, a market wage analysis was conducted which resulted in city wages being aligned to more accurately reflect market wages but still offering wages to attract quality employees and sustain city operations.

Vacancy Rate

Historically, the City has not budgeted a vacancy rate to personnel costs. An analysis performed in FY23 demonstrated that in the General Fund, on average over five years (taking out COVID years of FY20 and FY21), most departments experienced an average of 3.5% vacancy rate or higher.

Vacancies create savings that remain in cash reserves. In Fiscal Year 2024, a 3.0% vacancy rate was applied to most departments salaries and benefits budgets in the General Fund. This practice of applying a vacancy rate is re-evaluated each year. The vacancy rate does not imply that fewer positions are authorized, only how the department will manage their appropriations.

Staffing and Compensation (cont.)

Salary and Benefits proposed broken down by Fund:

In FY23, the City re-designed its health insurance structure to enhance benefits for employees for recruitment and retention. With a full year of data since the restructure, the city is in a better position to budget for health insurance. In FY23 the city budgeted approximately \$1073 per employee for health and vision benefits. The actual average was \$1,300 per employee. The permissive health levy for FY24 is proposed to increase by approximately 6 mills to cover the enhanced benefits for general government employees. The permissive health levy only covers employees that are not supported by rates such as public works employees.

As seen in the table below, the overall change from the prior year budget of 7.9% includes a 4.0% cost of living adjustment, enhanced health benefit coverage, and a 9.00% increase in health insurance rates. In addition, there are 3.5 new full-time equivalent requests proposed for Fiscal Year 2024, and one position eliminated in the community facilities department.

Fund Description	FY 2022 Salary & Benefits Budget	FY 2023 Salary & Benefits Budget	FY 2024 Salary & Benefits Budget	FY24 vs FY23 Change	Percent Change FY24 vs FY23
General Fund	18,608,932	19,413,168	20,738,340	1,325,172	6.8%
Street & Traffic	2,166,931	2,470,447	2,772,597	302,150	12.2%
Civic Center	475,261	502,220	546,484	44,264	8.8%
Facilities Management	247,717	409,990	381,792	(28,198)	-6.9%
9-1-1 & Support Services	1,613,265	1,694,622	1,820,288	125,666	7.4%
Open Space Dist Maint	228,629	245,774	276,436	30,662	12.5%
Urban Forestry & Water Shed	349,939	357,866	397,061	39,195	11.0%
Storm Water	265,042	283,388	304,899	21,511	7.6%
Comm. Dev. Building	874,457	1,017,176	1,079,232	62,056	6.1%
Water	2,066,560	2,043,664	2,228,183	184,519	9.0%
Wastewater	1,390,597	1,355,725	1,424,176	68,451	5.0%
Solid Waste-Residential	576,602	625,971	735,247	109,276	17.5%
Solid Waste-Commercial	325,897	346,131	376,905	30,774	8.9%
Transfer Station	795,817	852,894	948,604	95,710	11.2%
Recycling	208,232	225,378	109,052	(116,326)	-51.6%
Parking	631,163	643,603	752,505	108,902	16.9%
Golf Course	947,128	1,090,536	1,083,152	(7,384)	-0.7%
City/County Bldg	310,461	254,210	280,745	26,535	10.4%
City/County Mail	42,860	41,797	44,940	3,143	7.5%
City/County Telephone	19,519	16,473	18,998	2,525	15.3%
CC Law & Justice Ctr.	223,722	186,526	192,275	5,749	3.1%
Capital Transit	1,017,983	1,073,710	1,218,011	144,301	13.4%
Fleet Services	540,642	561,024	648,343	87,319	15.6%
	\$33,927,356	\$35,712,293	\$38,378,265	\$2,665,972	7.9%

Staffing and Compensation (cont.)

New Position Requests for Fiscal Year 2023:

Finance:

+ 1.0 FTE – Budget Analyst: This position will assist the Finance Director and all city departments with the preparation, delivery and monitoring of their annual operating and capital budgets. Both budget personnel will be assigned to respective divisions to familiarize themselves with operations and enable them to be in a better position to contribute to rate and cost analysis, and to provide more robust customer service with budgeting and financial analysis.

Facilities Management:

-1.0 FTE – With the development of the Industrial Facilities department within Public Works in FY23, one staff member transitioned out of Community Facilities Management and over to the Industrial Facilities division, leaving a position vacant in Community Facilities Management. Rather than fill the vacancy, the Community Facility Management division re-organized to create efficiencies, while still meeting the demands of maintaining the City/County Buildings and other city and community facilities. Part of this re-organization transferred the primary responsibility of maintaining the Water Treatment and Wastewater Treatment Facilities to the Industrial Facilities Superintendent. The existing workload in maintaining the remaining city and community facilities will be monitored throughout the fiscal year to determine if losing one staff member is manageable.

Police Department:

+ 1.0 FTE – Bailiff – This position is a sworn officer and is being requested by the Judge in the Municipal Court. The bailiff oversees procedures and ensures security and order in the courtroom.

+ .50 FTE – Evidence Clerk: Due to the increased workload of managing evidence, police operations requested to increase an existing part-time position to a full-time position. This will assist with recruitment and retention and minimize disruptions to managing workload.

Industrial Facilities:

+ 1.0 FTE – A full-time maintenance technician position is requested to assist the Industrial Facilities Superintendent with the maintenance and operations of city industrial facilities to include the Transfer Station, Water Distribution/Treatment plants, and Wastewater plants. This additional staff person will benefit the implementation of approved industrial facility improvement projects.

Position Transfers between Funds and Departments in Fiscal Year 2024:

Engineering and Transportation Services:

1.0 FTE – A GIS Analyst was transferred to the Transportations Services Division. Engineering still maintains one GIS analyst. This re-organization allows for better focus on Public Works and Transportation services.

.50 FTE - The Development Review Engineer reports to the City Engineer and resides in the Engineering department, however ½ of the FTE is dedicated to Community Development and represented in their FTE count.

Staffing and Compensation (cont.)

Position Reclassifications

In the course of regular business, departmental and divisional reorganizations are necessary, and positions evolve and change over time. Both result in requests for reclassifications of positions. Requests to reclassify positions typically run concurrent to the budget planning cycle. Most notably in the current, FY24 budget cycle, Community Facilities is reorganizing the staff structure due to the creation of Industrial Facilities division. Other reclassification requests are due to evolution of duties and responsibilities given departmental demands and turnover.

Market Based Pay Study

In August 2022, the City of Helena received proposals to hire a consultant to conduct a market wage study and evaluate the city's pay plan structure. The city hired Communications Management Services, CMS, LLC, for the pay plan work. To collaborate with CMS, the city developed a Pay Plan Committee comprised of the Director of Human Resources, Chair, HR Generalist, Director of Public Works, Director of Transportation, Director of Finance, then Interim Director of Parks, Recreation, and Open Lands, and the Chief Building Official.

Through the consultant's and Pay Plan Committee's work, approximately 70 positions were identified as benchmark positions for which to gather market data. The benchmarked positions represented a cross-section of all jobs in all pay ranges across all departments.

Two methodologies were used to gather market data for the benchmarked positions: 1) wage survey, and 2) market study. Wage survey: wage data was requested from other employers for specific wages in 20+ positions in comparable jurisdictions or in the Helena area. Market study: uses existing wage data (e.g., Occupational Employment and Wage Statistics <https://www.bls.gov/oes>) to estimate market wages.

Study results demonstrated that the City of Helena, on average, paid employees approximately 88% of market wages. It has been recommended to the Commission to move all positions currently paid below 88% of market wages to a pay grade reflecting 88% of market at Step 3 of the pay plan.

By moving positions currently below 88% of market to a pay grade reflecting 88% of market at Step 3, 31 positions and 42 employees would be affected. By doing so, the city will begin to establish a foundation of pay parity for all city employees and begin to address competitive market-based pay for all city employees into the future.

Authorized Positions by Division

PERMANENT FULL AND PART TIME

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
GENERAL GOVERNMENT					
City Commission	7.00	7.00	7.00	8.00	8.00
Helena Citizens Council	0.38	0.38	0.50	0.50	0.50
City Manager	3.00	4.00	5.50	4.00	4.00
City Attorney	8.00	8.00	9.00	9.00	9.00
Human Resources	4.00	4.00	4.00	4.00	4.00
General Government Total	22.38	23.38	26.00	25.50	25.50
FINANCE SERVICES					
Administration and Budget	3.00	3.00	3.00	3.00	4.00
Accounting & Payroll	4.00	4.00	5.00	5.00	5.00
Utility Customer Service	4.00	4.00	4.00	4.00	4.00
Finance Services Total	11.00	11.00	12.00	12.00	13.00
COMMUNITY DEVELOPMENT DEPARTMENT					
Planning & Development	5.38	4.63	5.50	5.50	6.00
Housing Coordinator	0.00	1.00	1.00	1.00	1.00
Building Division	9.75	10.00	9.50	10.50	10.50
Community Development Total	15.13	15.63	16.00	17.00	17.50
MUNICIPAL COURT					
Court Administration	6.00	6.00	6.00	6.00	6.00
City Court Total	6.00	6.00	6.00	6.00	6.00
POLICE DEPARTMENT					
Police Administration	5.50	5.50	6.65	6.65	7.15
Police Operations	50.55	51.05	49.00	49.00	50.00
Animal Control	1.00	1.00	1.50	2.00	2.00
Drug Enforcement	1.00	1.00	1.00	1.00	1.00
Violence Against Women	1.00	1.00	1.00	1.00	1.00
Records and Dispatch	20.50	20.50	21.50	21.50	21.50
Urban Wildlife	0.00	0.00	0.50	0.00	0.00
Crash Investigator	0.00	0.00	1.00	1.00	1.00
Volunteer Coordinator	0.00	0.00	1.00	1.00	1.00
Police Department Total	79.55	80.05	83.15	83.15	84.65

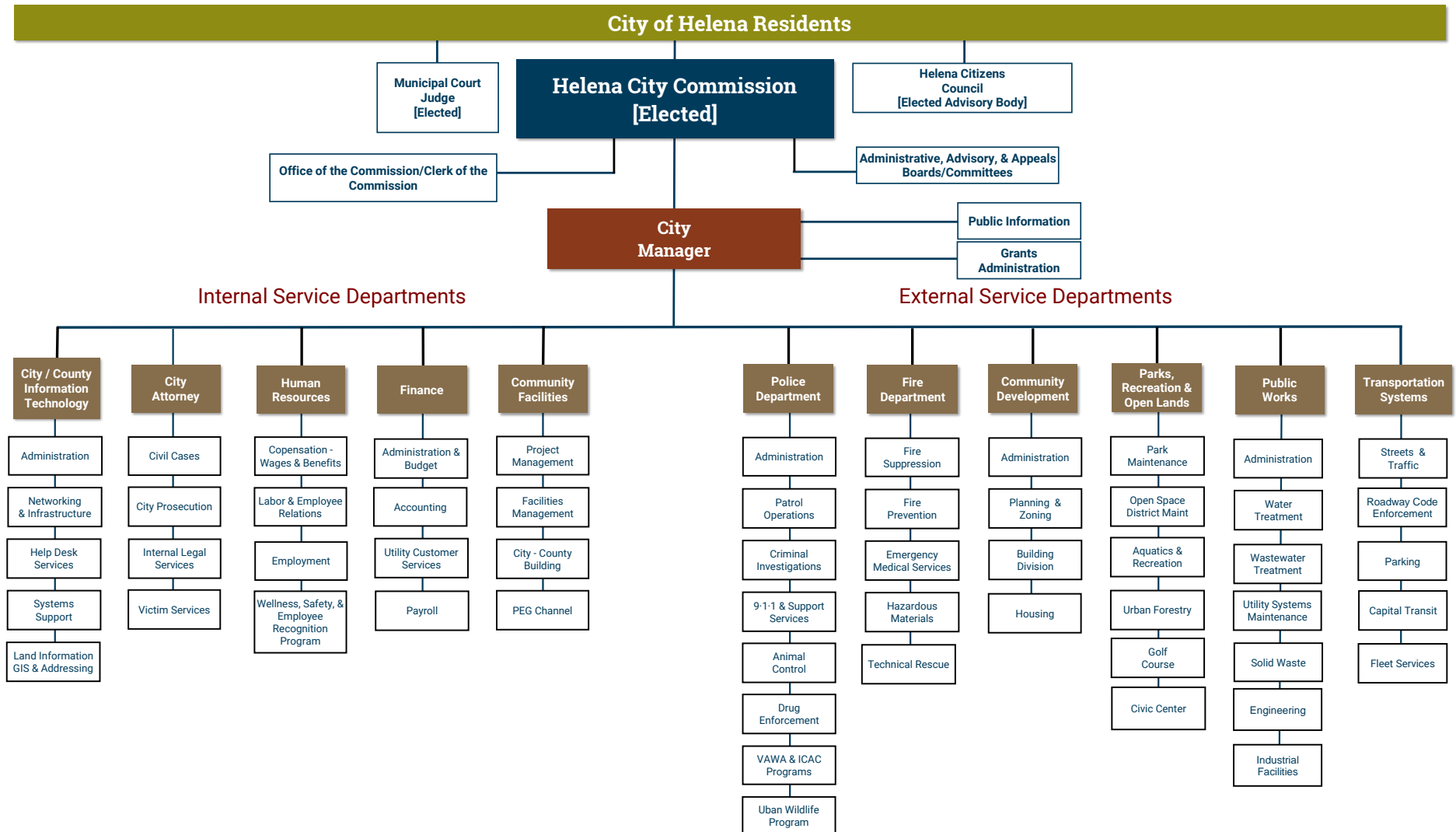
Authorized Positions by Division (cont.)

	PERMANENT FULL AND PART TIME				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2023
FIRE DEPARTMENT					
Fire Administration	4.00	4.00	4.00	4.00	4.00
Fire Operations	35.00	36.00	36.00	36.00	36.00
Fire Marshal	2.00	2.00	2.00	2.00	2.00
Fire Inspector	0.00	0.00	1.00	1.00	1.00
Fire Department Total	41.00	42.00	43.00	43.00	43.00
PARKS DEPARTMENT					
Park and Recreation Admin.	2.00	2.00	2.00	2.00	2.00
Park Maintenance	10.00	10.00	8.80	8.80	8.80
Swim Pool	0.65	0.65	0.65	0.65	0.65
Recreation Program	0.60	0.60	0.60	0.60	0.60
Urban Trails	0.50	0.50	0.50	0.50	0.50
Urban Forestry	3.75	3.75	3.75	3.75	3.75
Open Space District	0.80	0.80	1.75	2.75	2.75
Watershed Projects	0.20	0.20	0.20	0.20	0.20
Civic Center	5.93	5.93	6.00	6.00	6.00
Golf Operations	3.00	3.00	3.00	3.00	3.00
Golf Concessions	3.25	3.25	2.00	2.75	2.75
Golf Course Maintenance	3.00	3.00	3.00	3.00	3.00
Parks and Recreation Total	33.68	33.68	32.25	34.00	34.00
COMMUNITY FACILITIES					
Facilities Management	1.33	1.33	2.29	2.61	2.11
Project Management	0.87	0.87	0.84	1.55	1.05
PEG	0.04	0.04	0.03	0.01	0.01
City-County Building	4.45	4.45	4.83	4.24	4.24
CCAB Mail Operations	0.38	0.38	0.38	0.42	0.42
CCAB Mail Delivery	0.31	0.31	0.31	0.34	0.34
CCAB Telephone	0.42	0.42	0.37	0.29	0.29
Law & Justice Center	3.74	3.74	3.42	3.02	3.02
Community Facilities Total	11.54	11.54	12.47	12.48	11.48

Authorized Positions by Division (cont.)

	PERMANENT FULL AND PART TIME				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2023
PUBLIC WORKS DEPARTMENT					
Public Works Administration	4.50	4.50	2.50	2.50	2.50
Sustainability Coordinator	0.50	0.50	0.50	1.00	1.00
Engineering	8.50	8.50	11.00	11.00	9.50
Industrial Facilities	0.00	0.00	0.00	3.00	4.00
Water Treatment	12.35	12.35	13.45	12.50	12.50
Wastewater Treatment	10.35	10.35	10.45	9.50	9.50
Wastewater Pretreatment	0.50	0.50	0.50	0.50	0.50
Water Utility Maintenance	13.38	13.38	12.26	12.26	12.26
Wastewater Utility Maintenance	5.99	5.99	5.41	5.41	5.41
Storm Water Utility Maintenance	3.81	3.81	3.33	3.33	3.33
Residential Solid Waste	6.77	6.77	7.17	7.17	7.17
Commercial Solid Waste	3.63	3.63	3.83	3.83	3.83
Transfer Station	9.40	9.40	9.80	9.80	9.80
Recycling	2.20	2.20	2.20	2.20	2.20
Public Works Total	81.88	81.88	82.40	84.00	83.50
TRANSPORATION SERVICES					
Streets	17.75	17.75	18.05	19.25	18.65
Transportation Engineering	0.00	0.00	1.00	2.00	3.00
Roadway Code Enforcement	2.00	2.00	2.50	2.50	2.58
Traffic Maintenance	3.28	3.28	3.30	3.30	3.50
Signal Maintenance	0.28	0.28	0.24	0.14	0.19
Fleet Services	6.80	6.80	6.75	6.48	6.53
Capital Transit (Bus)	11.90	11.90	13.65	15.35	15.40
East Valley Grant	1.20	1.20	1.23	0.00	0.00
Special Charters	0.00	0.00	0.00	0.00	0.00
Parking Services	8.80	8.80	9.14	9.09	9.27
Transportation Services Total	52.01	52.01	55.86	58.10	59.11
CITY TOTALS	354.17	357.17	369.13	375.23	377.74

CITY OF HELENA - ORGANIZATION CHART



City Wide Revenues

Property Taxes and Assessments

How are my taxes determined on my property?

The Montana Department of Revenue establishes the value of all property for tax purposes. The assessed value of property is used by Lewis and Clark County to determine the total of all mill levies. Certified values are available in August each year.

The City is limited in assessing taxes based on an inflation factor outlines in MCA 15-10-420. A local government is authorized to levy mills sufficient to generate the amount of property taxes actually assessed in the prior year plus one-half of the average rate of inflation for the prior three (3) years. This rate is calculated using the consumer price index, U.S. City average, all urban consumers, using the 1982-84 base of 100 as published by the bureau of labor statistics of the U.S. Department of Labor. For the Fiscal Year 2024 Preliminary Budget, the City is estimating that rate to be 2.43%.

Examples of how your property tax is calculated can be found on the Montana State Department of Revenue website: mtrevenue.gov

What is a Mill?

A mill is 1/10th of a penny or \$1.00 revenue for each \$1,000 of assessed valuation.

What assessments does the City Charge on my property tax bill?

The city proposes and adopts assessment fees each year during the budget process by Resolution of the City Commission. These resolutions all require a public hearing in order to allow public feedback.

The following is a list of assessments that are collected on resident's tax bills:

- Special Improvement Street Lighting Districts
- Urban Forestry*
- Open Space and Lands
- Streets Maintenance
- Storm Water
- Landfill Monitoring

*The City is currently in the process of renewing the Urban Forestry Special District. Property owners are notified and will have an opportunity to contest or agree with the proposed renewal. A public hearing is scheduled for June 26, 2023 and a second public hearing is scheduled for August 21, 2023.

City Wide Revenues

Overview

Fiscal Year 2024 projected budgeted revenues are \$99,677,045. Revenues are conservatively projected and are 11.6% lower than the Estimated Actuals for Fiscal Year 2023. The decrease in revenue projections from FY23 estimated actuals represent volume decreases in intergovernmental revenues of 31.2%, which represent grants, state shared revenue and contributions from other local governments; a 29.1% decrease in other financing revenues which represents internal cost recoveries, reimbursements and contributions, and a 32.5% decrease in investment earnings.

Investment earnings are conservatively budgeted as they are highly dependent on US Treasury rates. Treasury rates are at their highest point in several years, however, this could change going forward. Divisions do not budget ongoing operations on this volatile revenue source.

Below is a table that summarizes revenue categories by year that depicts expected areas of revenue changes in FY24 *(not including interfund transfers)*.

	FY 20 ACT.	FY 21 ACT.	FY 22 ACT.	FY 23 EST. ACT.	FY 24BUDGET
Taxes	13,531,944	14,358,378	14,605,785	15,764,108	17,370,571
Special Assessments	11,146,408	11,183,366	11,890,818	11,798,578	12,043,599
License & Permits	1,929,819	2,118,956	1,868,341	1,997,941	2,118,812
Intergov't Revenues	12,421,376	19,410,245	14,934,338	19,085,407	13,132,601
Charges for Services	25,188,912	26,472,517	28,823,113	28,407,379	28,768,631
Intra-City Revenues	6,617,898	7,053,751	7,061,589	8,520,735	8,405,471
Fines & Forfeitures	606,025	501,146	469,175	468,520	486,300
Investment Earnings	754,253	101,775	216,170	1,892,887	1,277,650
Other Financing	13,554,193	9,908,583	10,961,887	17,293,287	12,269,100
TOTAL	\$ 85,750,827	\$ 91,108,717	\$ 90,831,215	\$ 105,228,841	\$ 95,872,735

A comparison of revenues including internal transfers from FY20 through Budget FY24 is listed in the table below:

	REVENUE	TRANSFERS IN	TOTAL
FY20 ACTUAL	85,750,827	2,368,947	88,119,774
FY21 ACTUAL	91,108,717	5,509,430	96,618,147
FY22 ACTUAL	90,831,215	15,619,408	106,450,622
FY23 PROJECTED	105,228,841	7,521,202	112,750,043
FY24 BUDGET	95,872,735	3,804,310	99,677,045

Internal transfers represent subsidies and contributions from the General Fund to other funds, transfers from internal service insurance funds, special revenue fund transfers to operating funds and capital improvement support. A more comprehensive list of the City's revenues and trend information is in the following two schedules listed as "General Fund Revenue", and "Other Fund Revenue".

CITY OF HELENA
GENERAL FUND REVENUE

ACCOUNT DESCRIPTION		FY 2020	FY 2021	FY 2022	ADOPTED BUDGET FY 2023	ESTIMATED ACUTALS FY 2023	PROPOSED BUDGET FY 2024	PROPOSED FY24 BUDGET vs FY23 BUDGET	PROPOSED FY24 BUDGET vs FY23 EST ACTUALS
Current Taxes - General Levy	gov	8,351,207	8,720,492	8,887,681	9,191,800	9,585,510	10,180,000		
Personal Property Taxes - All Years	gov	501,886	519,192	106,828	525,000	347,582	354,534		
Current Taxes - Health Ins Levy	gov	2,062,697	2,162,504	2,195,720	2,093,600	2,160,000	2,790,190		
MV - County Option Tax (61-3-537)	gov	1,053,296	1,144,182	1,127,601	1,239,900	1,239,900	1,252,299		
Marijuana Local Option Sales Tax	gov	-	-	-	-	66,000	300,000		
Entitlement -- MV - Assessed Taxes	gov	1,353	9,011	-	5,000	10,096	10,000		
Penalty & Interest on Del Tax	gov	13,236	21,093	16,668	18,000	18,000	18,000		
SUBTOTAL - TAXES		11,983,675	12,576,473	12,334,497	13,073,300	13,427,088	14,905,023	14.01%	11.01%
Liquor Licenses	gov	17,500	21,000	20,500	21,000	21,000	21,000		
Beer & Wine Licenses	gov	26,200	24,200	29,650	30,000	30,000	30,000		
Catering Permits	gov	1,855	630	2,905	3,000	3,000	3,000		
Pawnbrokers & 2nd Hand	gov	-	-	-	-	-	-		
General Business Licenses	gov	103,259	98,768	118,458	118,000	118,000	118,000		
Cable TV Franchise	gov	382,431	428,806	374,053	375,000	355,000	355,000		
Amusement Licenses & Permits	gov	-	-	25,869	-	-	-		
Animal Licenses	p&c	29,724	26,634	-	26,000	26,000	26,000		
Bicycle Licenses	gov	-	-	-	-	-	-		
Building Permits/Board of Adjustments	cd	1,500	1,875	1,025	1,000	1,800	1,500		
SUBTOTAL - LICENSE & PERMITS		562,468	601,913	572,460	574,000	554,800	554,500	-3.40%	-0.05%
Fire Grants	fire	-	-	-	-	2,512	-		
Homeland Security / Indirect Cost Recovery	p&c	-	-	11,392	-	-	-		
Police / MRDTF Grant	p&c	31,284	26,345	31,365	20,000	32,663	33,000		
Police / Highway Traffic Safety	p&c	82,815	29,107	86,080	57,000	57,000	65,000		
Police / ICAC Grant	p&c	5,493	-	-	-	-	-		
Police / Dept of Justice Grant (MATIC Grant)	p&c	100,356	64,572	103,520	110,000	105,415	125,000		
Police / Violence Agnst Women Grant	p&c	70,807	70,750	68,834	50,000	50,000	50,000		
Police / HIDTA Grants	p&c	52,373	26,906	8,477	6,000	6,000	5,000		
Police Grants-Misc.	p&c	2,939	49,185	50,026	48,000	25,000	25,000		
Parks Federal Grant	p&r	-	-	-	-	-	-		
Misc. Federal Grants - VOCA Grant	atty	59,361	52,038	-	50,000	53,288	53,288		
Indirect Cost Recovery - MISC	p&c	-	-	13,582	-	-	-		
Indirect Cost Recovery - DUI	p&c	-	16,149	-	-	-	10,000		
Indirect Cost Recovery - HPD MATIC	p&c	-	-	-	-	-	-		
Indirect Cost Recovery - VOCA	atty	19,765	-	-	15,000	12,000	12,000		
Live Card Game Lic Dist	gov	2,536	2,084	3,083	3,100	3,100	3,100		
Video Gambling Lic Dist	gov	71,100	73,350	58,825	70,000	70,000	70,000		
State Entitlement - HB124 / 2001	gov	4,462,845	4,613,117	4,708,994	4,869,181	4,869,181	5,033,662		
State Grants - K9 Grant	-	-	-	9,500	-	-	-		
State Grants - URD/MBAC	cd	-	-	-	-	-	-		
State Grants - Hazmat	fire	963	-	-	-	-	-		
County Contrib - Urban Trails	p&r	-	-	-	-	-	-		
County Contrib - LCSO Reimb-1/2 Detective-MDT	p&c	45,673	4,145	-	1,500	-	-		
County Contrib - HCTV Internet Reimbursement	gov	-	-	-	5,800	6,320	6,320		
Misc Intergovernmental Rev	p&c	-	-	332	-	2,240	-		
PILT-Helena Housing Authority	gov	16,899	7,475	8,579	9,000	11,927	12,000		
SUBTOTAL - INTERGOV'T REV		5,025,210	5,035,221	5,162,589	5,314,581	5,306,646	5,503,370	3.55%	3.71%
Subdivisions	cd	375	4,370	1,000	1,000	7,000	6,500		
Zoning Actions	cd	1,306	4,555	4,215	4,000	4,500	4,500		
Alarm Fees (10%)	p&c	1,070	830	165	500	500	300		
Fire Protection Fees	fire	36,431	102,826	317,736	394,300	314,981	156,781		
Fire Bldg. Code Inspection	fire	40,284	27,216	34,793	34,500	30,000	30,000		
DUI Vehicle Seizures	p&c	-	125	-	-	-	-		
St Capital Officer	p&c	90,670	-	-	-	-	-		
Fees-Other Agencies - Law Enf Academy	p&c	-	-	-	-	-	-		
Fees-Other Agencies-SRO Reimb & 1/2 City Atty De	p&c	127,769	161,295	45,010	211,000	211,000	211,000		
Police Range User Fees	p&c	36,345	10,070	22,300	20,000	20,000	20,000		
Helena Housing Auth. Contract	p&c	-	-	-	-	-	-		
Snow Removal Charges	p&r	-	-	-	-	-	-		
Engineering Misc.	pw	-	618	500	-	40	-		
Animal Control Fees	p&c	2,625	-	-	-	-	-		
Swim - Daily Admissions Youth	p&r	34,966	151	4,629	7,500	5,000	5,150		
Swim - Daily Admissions Adult	p&r	20,704	37,718	53,748	51,000	68,000	70,040		
Swim -Daily Admissions Senior	p&r	968	-	-	-	-	-		
Swim - Daily Admissions Spectator	p&r	4,492	408	365	600	500	500		
Swim -Water Activity Youth	p&r	233	-	3,405	1,650	-	-		
Swim - Water Activity Adult	p&r	103	-	-	500	-	-		
Swim - Water Activity Senior	p&r	-	-	-	-	-	-		
Swim - Punch Card Youth	p&r	8,884	2,577	2,393	6,000	6,000	6,000		
Swim - Punch Card Adult	p&r	1,229	2,051	2,746	3,000	2,500	2,575		
Swim - Punch Card Senior	p&r	-	396	760	500	700	725		
Swim - PC Residt - Wtr Act-Sr.	p&r	-	-	-	-	-	-		
Swim - Season Pass Youth	p&r	-	108	88	120	150	155		
Swim - Season Pass Adult	p&r	171	972	1,802	1,000	500	525		
Swim - Season Pass Senior	p&r	-	459	518	300	300	325		
Swim - Season Pass Family	p&r	810	6,792	6,782	7,500	6,000	6,200		

CITY OF HELENA
GENERAL FUND REVENUE

ACCOUNT DESCRIPTION		FY 2020	FY 2021	FY 2022	ADOPTED BUDGET FY 2023	ESTIMATED ACUTALS FY 2023	PROPOSED BUDGET FY 2024	PROPOSED FY24 BUDGET vs FY23 BUDGET	PROPOSED FY24 BUDGET vs FY23 EST ACTUALS
Swim Lessons - Resident 30 min	p&r	20,727	30,171	27,098	35,000	30,000	35,000		
Swim Lessons - Non Resident 30 min	p&r	1,272	491	710	600	600	625		
Swim Pool Rental - Swim Team	p&r	2,505	3,920	4,320	5,000	5,000	5,250		
Swim Pool Rental - Swim Meets	p&r	1,290	-	-	1,500	1,500	1,500		
Swim Pool Rental - Private	p&r	400	800	1,030	1,500	1,750	1,800		
Park Use Fees	p&r	5,542	17,158	-	13,500	13,500	20,000		
Recreation Fees	p&r	2,247	4,010	7,235	7,000	7,000	7,500		
Recreation Ice Rink Fees & Revenue	p&r	6,373	10,622	12,385	13,000	13,500	15,000		
Recreation Tennis Fees & Revenue	p&r	5,124	14,188	2,388	15,000	-	-		
Recreation Pickleball Fees & Revenue	p&r	-	163	725	500	250	500		
Event Ticket Sales	p&r	-	-	-	-	-	-		
Concession Merchandise	p&r	30,506	16,349	38,786	35,000	47,000	50,000		
SUBTOTAL - CHARGES FOR SVS		485,419	461,408	597,631	872,570	797,771	658,451	-24.54%	-17.46%
Walking Mall St Sweep/Plow Chrg/Snow Removal	p&r	19,000	-	19,000	19,000	19,000	19,000		
Open Spc Trail Maint Chrg	p&r	55,000	-	-	-	-	-		
SUBTOTAL -INTRA CITY CHARGES		74,000	-	19,000	19,000	19,000	19,000	0.00%	0.00%
Court Fines - Traffic	p&c	479,933	372,107	340,741	370,000	345,636	360,000		
Animal Control Fines	p&c	4,022	2,533	1,958	3,000	2,000	2,000		
Court Costs	p&c	2,347	1,668	1,312	2,500	1,800	1,500		
Criminal Offense	p&c	38,369	25,375	23,724	25,000	25,000	25,000		
Civil Costs	p&c	14,900	19,780	8,460	10,000	8,500	10,000		
Victim/Witness Adv Srchrg	p&c	31,124	22,618	20,824	25,000	20,000	20,000		
Parking Fines-City Court	p&c	-	-	-	-	24	-		
Misc Fines / Snow Removal	p&r	498	154	293	500	60	100		
SUBTOTAL -FINES & FORFEITURES		571,191	444,234	397,311	436,000	403,020	418,600	-3.99%	3.87%
Interest Earnings	gov	112,807	18,200	17,607	20,000	418,386	400,000		
Interest Earnings - Streets Interfund Loan	gov	-	-	-	23,598	-	-		
SUBTOTAL -INTEREST EARNINGS		112,807	18,200	17,607	43,598	418,386	400,000	817.47%	-4.39%
Comm, Mgr, Atty Charges	gov	815,023	1,113,322	915,861	1,285,216	1,285,216	956,355		
Park & Rec Charges	p&r	77,522	77,132	183,260	167,109	167,109	170,762		
Public Works Charges	pw	495,707	277,558	326,616	400,146	400,146	448,577		
Industrial Facilities	pw	-	-	-	303,593	303,593	418,576		
Human Resource Charges	gov	189,621	197,717	190,411	252,371	252,371	254,478		
Budget & Accounting Charges	fin	587,201	735,576	540,754	514,732	514,732	552,332		
Utility Customer Service Charges	fin	461,498	526,805	496,318	467,070	467,070	475,843		
Engineering Charges	pw	786,718	963,159	970,354	1,028,746	1,028,746	682,284		
Internal - Weed Control Charges	p&r	-	-	-	-	-	-		
SUBTOTAL -INTERNAL SVS COST RECOVERY		3,413,290	3,891,269	3,623,574	4,418,983	4,418,983	3,959,207	-10.40%	-10.40%
Misc Other Revenue	gov	43,456	25,062	12,537	35,000	10,000	25,000		
Audit Fee - BID	fin	2,500	-	2,550	2,500	2,500	2,600		
Audit Fee - TBID	fin	2,500	-	-	2,500	2,500	2,600		
Other Revenues	gov	-	-	-	-	-	-		
Misc Employee Reimb	gov	-	-	1,826	-	2,410	-		
Restitution Payments	p&c	-	-	1,432	-	1,200	-		
Police Workers Comp	p&c	-	-	-	-	-	-		
Fire Workers Comp	fire	-	-	-	-	408	-		
Sale of Unclaimed Evidence	p&c	-	2,694	-	-	-	-		
Restricted Contrib - Gen Gov	gov	510	-	3,500	-	3,510	-		
Restricted Contrib - Fire	fire	-	-	100	-	-	-		
Restricted Contrib - Police	p&c	-	-	-	-	20	-		
Canine Contributions	p&c	-	-	-	-	-	-		
Opioid Abatement	p&c	-	-	-	-	21,691	50,000		
Police-L&C Forfeiture Fnd	p&c	3,050	-	-	-	-	-		
Kay's Kids-McKenna Fndtn	p&r	43,760	15,768	5,760	76,000	51,328	92,000		
Compensation on Loss of Prperty	gov	-	-	7,326	-	-	-		
Special Warrant Proceeds	gov	-	6,032	14,950	-	-	-		
Sale of Fixed Assets	gov	22,190	30,812	16,650	10,000	-	-		
SUBTOTAL -MISC OTHER		117,966	80,369	66,631	126,000	95,567	172,200	36.67%	80.19%
Transfer In - Law Enf Block Grant (JAG Grant)	p&c	34,989	39,104	29,400	15,000	15,000	17,500		
Transfer In - ARPA Fund	gov	-	-	8,496,001	-	-	-		
Transfer In - Fire Levy	fire	601,039	984,840	671,477	692,220	692,220	657,358		
Transfer In - CDBG/Home Fund	CD	-	-	15,000	-	-	-		
Transfer In - Insurance/Safety	gov	113,808	111,598	111,598	45,406	45,406	25,899		
Transfer In - Medical Revolving	gov	-	-	-	200,000	200,000	-		
SUBTOTAL -TRANSFERS IN		749,836	1,135,542	9,323,476	952,626	952,626	700,757	-26.44%	-26.44%
TOTAL GENERAL FUND REVENUE		23,095,863	24,244,629	32,114,775	25,830,658	26,393,887	27,291,108	5.65%	3.40%
TOTAL OTHER FUNDS		65,023,911	72,373,518	74,335,847	80,280,590	86,356,156	72,385,937	-9.83%	-16.18%
TOTAL - ALL FUNDS		88,119,774	96,618,147	106,450,622	106,111,248	112,750,043	99,677,045	-6.06%	-11.59%

CITY OF HELENA
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2020	FY 2021	FY 2022	ADOPTED BUDGET FY 2023	ESTIMATED ACTUALS FY 2023	PROPOSED FY 2024	PROPOSED FY24 BUDGET vs FY23 BUDGET	PROPOSED FY24 BUDGET vs FY23 EST ACTUALS
Curr. - Street Maintenance District #1	7,105,009	7,032,839	7,328,672	7,200,000	7,300,000	7,300,000		
P & I on Del Assmnts	8,562	14,431	12,476	10,000	10,000	10,000		
Street Opening Permits	74,968	46,791	57,380	50,000	50,000	60,000		
PILT-Helena Housing Authority	30,494	31,090	31,090	31,000	31,000	31,000		
Snow Removal Charges	-	-	1,668	-	-	-		
Misc Fines / Snow Removal	690	456	-	500	3,000	1,500		
Misc State Grants	-	-	-	-	500,000	-		
Interest Earnings	56,623	9,605	23,345	15,000	268,000	100,000		
Other Revenues	8,562	175,517	1,505	2,500	77,250	1,000		
State Signal Reimbrsmnt	394	1,703	1,553	1,000	996	1,500		
Street Sign Reimbursement	5,959	40	2,806	5,000	1,500	2,000		
Street Constr Reimbursemt	-	45,000	25,382	45,000	45,000	-		
Sale of Fixed Assets	105,274	7,700	41,200	10,000	10,000	10,000		
Compensation for Loss	-	-	-	-	236,206	-		
Intercap Loan Proceeds	-	-	-	-	-	-		
Transfer In - 645 Ins & Safety/GF/TIF RR	9,894	9,755	9,755	4,704	79,704	2,970		
Transfer in - 100 Gen Fund	-	415,000	1,600,000	-	-	-		
Transfer In - 406 TIF Railroad District	-	100,000	-	-	-	-		
SUBTOTAL - STREETS FUND (201)	7,406,429	7,889,928	9,136,833	7,374,704	8,612,656	7,519,970	1.97%	-12.69%
Gas Tax Apportionment	572,169	577,077	580,537	580,537	570,089	1,367,573		
State Grants - Misc.	109,565	61,873	-	-	-	-		
Interest Earnings	19,486	1,797	3,418	1,500	30,000	20,000		
SUBTOTAL - GAS TAX FUND (240)	701,220	640,747	583,956	582,037	600,089	1,387,573	138.40%	131.23%
HB473 Gas Tax Apportionment	448,843	1,316,000	-	745,747	745,747	-		
Interest Earnings	-	-	5,151	-	35,000	-		
SUBTOTAL - HB473 GAS TAX FUND (241)	448,843	1,316,000	5,151	745,747	780,747	-	-100.00%	-100.00%
Special Assessments	1,959,469	2,030,128	2,410,525	2,367,265	2,367,265	2,354,865		
P & I on Del Assmnts	2,435	4,176	4,215	3,500	3,500	3,500		
PILT-Helena Housing Authority	9,455	18,572	18,572	18,572	18,572	18,572		
Interest Earnings	31,794	3,168	8,511	4,500	85,000	30,000		
Other Revenues	-	-	-	-	-	-		
Sale of Fixed Assets	-	-	43,450	-	-	-		
Transfer In - 645 Ins & Safety	1,562	2,035	2,035	597	597	355		
SUBTOTAL - STORM FUND (245)	2,004,715	2,058,079	2,487,308	2,394,434	2,474,934	2,407,292	0.54%	-2.73%
Federal Grants - CDBG	41,692	441,000	33,000	-	-	1,407,437		
State Grants - CDBG	-	40,000	-	-	-	-		
Interest Earnings - CDBG	-	-	101	-	-	-		
SUBTOTAL - CDBG FUND (226)	41,692	481,000	33,101	-	-	1,407,437	-	-
Interest Earnings	127	573	(42)	-	-	-		
Sale of Fixed Assets	2,500	-	-	-	-	-		
SUBTOTAL - COMMUNITY RENEWAL (228)	2,627	573	(42)	-	-	-	-	-
Interest Earnings	-	-	5,616	4,500	40,000	20,000		
Transfer in - 100 Gen Fund	-	1,687,500	225,000	100,000	100,000	100,000		
SUBTOTAL - AFFORDABLE HOUSING (229)	-	1,687,500	230,616	104,500	140,000	120,000	14.83%	-14.29%
Interest Earnings	-	-	278	-	1,000	500		
Donations	270	32,000	-	15,000	15,000	-		
Transfer in - 100 Gen Fund	19,313	11,487	12,000	12,000	12,000	13,000		
SUBTOTAL - PUBLIC ARTS (233)	19,583	43,487	12,278	27,000	28,000	13,500	-50.00%	-51.79%
Interest Earnings	15,292	2,200	2,918	2,500	25,000	10,000		
Community Facilities Charges	609,772	585,058	633,939	782,271	782,271	842,681		
Other Revenue	-	-	-	-	-	-		
Transfer In - 100 GF (PEG Support/Capital)	4,066	5,047	25,196	1,336	1,336	135,900		
Transfer In - 100 PEG Franchise Fee	-	-	-	-	94,000	1,910		
Transfer In - 645 Ins & Safety	1,570	1,266	1,266	927	927	465		
Interest Earnings	204	27	67	30	300	150		
Chamber Bldg Rent	41,203	83,000	62,100	72,076	72,076	74,990		
Interest Earnings	823	120	193	120	1,500	750		
Building Repair Reimbursements	278	-	-	5,000	5,000	5,000		
Neighborhood Center Rent	26,580	26,580	26,580	34,080	34,080	37,080		
SUBTOTAL - FACILITIES (212) (213) (214)	699,788	703,298	752,259	898,340	1,016,490	1,108,926	23.44%	9.09%
Intergov't Rev - Highway Traffic Safety	-	-	-	-	-	-		
Indirect Cost Recovery	-	-	-	-	-	-		
Reimbursed Overtime - Police	69,905	42,638	43,410	59,100	59,100	45,000		
Interest Earnings	-	-	229	-	1,000	500		
Transfer In - 645 Ins & Safety	354	490	490	157	157	87		
Law Enforcement Block Grant	41,511	-	172,023	30,000	30,000	35,000		
LEBG Indirect Cost Recovery	2,915	-	-	-	-	-		
Interest Earnings	-	-	5	-	300	150		
SUBTOTAL - POLICE PROJ & LEBG (215) (217)	114,685	43,128	216,156	89,257	90,557	80,737	-9.55%	-10.84%
Intergov't Rev - 911-Lewis & Clark County	157,313	147,785	153,063	226,000	226,000	226,000		
Intergov't Rev - 911-City of Helena	157,313	147,785	153,063	192,000	192,000	192,000		
Intergov't Rev - 911-East Helena	157,313	147,785	153,063	14,000	14,000	14,000		
State Grants - Phone System reimb	-	322,611	-	469,000	469,000	63,495		
Charges - St. Peter's Hospital Training Reimb.	-	30,000	16,000	16,000	17,000	18,000		
Miscellaneous Other Revenues	-	-	1,275	-	-	-		
Interest Earnings	5,550	924	2,245	1,500	25,000	17,000		
Transfer in - General Fund	-	-	-	-	750,000	-		
Other - LCSO 50% Reimb for T1 Line Dispatch radios	1,555	809	-	1,360	1,360	1,352		
Alarm Appl & Monitor Fees	8,680	7,375	1,050	2,500	2,500	1,000		
False Alarm Fees	9,100	8,690	8,720	7,000	7,000	7,000		
County Contributions	1,448,160	1,494,211	1,591,106	1,648,348	1,648,348	1,747,414		

CITY OF HELENA
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2020	FY 2021	FY 2022	ADOPTED BUDGET FY 2023	ESTIMATED ACTUALS FY 2023	PROPOSED FY 2024	PROPOSED FY24 BUDGET vs FY23 BUDGET	PROPOSED FY24 BUDGET vs FY23 EST ACTUALS
Intergov't Rev - BLM	6,000	-	3,000	4,750	4,750	4,750		
Accident Reports	3,491	3,575	3,903	3,000	3,000	3,000		
Sex/Violent Offenders Reg	1,230	1,455	935	1,000	1,000	1,000		
Interest Earnings	(301)	87	2,203	1,500	15,000	10,000		
Other Revenues	-	488	-	-	200	58,195		
Transfer In (Fund 218 to 219)	-	-	-	-	-	-		
Transfer In - 645 Ins & Safety	9,715	9,216	9,216	3,697	3,697	2,147		
SUBTOTAL - 911/SSD (218) (219)	1,965,120	2,322,796	2,098,841	2,591,655	3,379,855	2,366,353	-8.69%	-29.99%
Current Taxes - Fire Safety Levy	406,945	868,253	1,017,419	1,000,000	946,620	1,000,000		
Personal Property Taxes - All Years	22,766	65,295	8,536	8,792	30,000	30,000		
Plnty & Intrst on Del Tax	675	1,350	1,286	500	1,000	1,000		
Federal Grants	380,634	235,326	45,796	593,400	-	-		
Fire Protection Fees	167,277	512,741	413	-	-	-		
Interest Earnings & Misc Other	2,655	685	2,004	1,500	17,000	10,000		
Transfer In - General Fund	-	-	-	-	47,000	-		
Other Revenues	-	6,468	-	-	-	-		
Debt Issuance	-	810,000	-	-	-	-		
SUBTOTAL - FIRE LEVY (260)	980,952	2,500,118	1,075,454	1,604,192	1,041,620	1,041,000	-35.11%	-0.06%
Misc Federal Grants	-	-	351,624	-	-	-		
Civic Center Fees	163,925	76,644	172,962	215,000	200,000	260,371		
Event Ticket Sales	349,743	303,486	332,433	406,000	515,000	546,000		
Event Ticket Fee	36,442	30,601	37,226	40,000	51,500	54,600		
Vendor/Admission Fees	-	-	436	-	25,000	25,000		
Civic Center Event Reimbursements	83	-	-	-	-	-		
Civic Center Board Reimbursements	-	-	-	-	-	-		
Concession Merchandise	19,407	9,416	30,664	40,000	30,000	54,600		
Other Revenues	1,098	2	25,310	50	-	-		
Restricted Contribution	-	-	400	-	-	-		
Interest Earnings	26	168	3,411	2,500	26,000	20,000		
Misc Federal Grants	-	-	-	-	-	-		
Transfer in - General Fund (100)	360,000	360,000	450,000	360,000	360,000	360,000		
Transfer In - 645 Ins & Safety	2,792	2,750	2,750	1,134	1,134	660		
SUBTOTAL - CIVIC CENTER (211)	933,516	783,066	1,407,215	1,064,684	1,208,634	1,321,231	24.10%	9.32%
Special Assessments - Open Space	546,444	559,866	569,734	550,000	550,000	646,000		
P & I on Del Assmnts	608	1,085	1,040	750	750	750		
Federal Grants	217,252	406,400	281,523	-	115,830	-		
State Grants - Misc.	-	-	-	-	-	-		
PILT-Helena Housing Authority	1,916	1,900	3,738	3,738	3,738	3,738		
Park Use Fees	2,325	3,950	6,822	4,000	4,000	4,000		
Interest Earnings	4,524	420	1,349	1,000	10,000	7,500		
Other Revenues	3,103	18,765	500	-	-	-		
Restricted Contribution	-	-	29,781	-	37,800	35,000		
Transfer In - 645 Ins & Safety	827	844	844	532	532	344		
SUBTOTAL - OPEN SPACE (235)	776,999	993,230	895,331	560,020	722,650	697,332	24.52%	-3.50%
State Grants	-	-	10,000	-	-	-		
Special Assessments - Urban Forestry	469,747	479,305	488,682	480,000	480,000	480,000		
P & I on Del Assmnts	517	932	852	500	750	750		
PILT-Helena Housing Authority	630	1,170	1,170	1,170	1,170	1,170		
Interest Earnings	4,442	788	1,175	1,000	8,000	4,500		
Other Revenues	10,000	9,000	-	9,000	-	-		
Transfer In - 645 Ins & Safety	1,189	1,102	1,102	793	793	463		
SUBTOTAL - URBAN FORESTRY (237)	486,525	492,297	502,981	492,463	490,713	486,883	-1.13%	-0.78%
Federal Grants	-	-	-	-	-	-		
Interest Earnings	-	-	153	100	1,500	750		
Log Sales	8,687	950	-	-	-	-		
Transfer in from Water Fund (521)	40,000	20,000	20,000	20,000	20,000	20,000		
Transfer In - 645 Ins & Safety	125	121	121	-	-	32		
SUBTOTAL - WATER SHED PROJ (246)	48,812	21,071	20,274	20,100	21,500	20,782	3.39%	-3.34%
Interest Earnings - Loan Repay Fund	794	206	594	-	6,701	3,000		
Loan Repayment Interest - Loan Repay Fund	34	19,228	13,384	-	12,447	11,521		
Transfer in - General Fund (100) - Loan Repay Fund	-	60,000	60,000	-	-	-		
State & Federal Grants - CARES / ARPA	2,331,456	7,253,666	4,238,034	-	-	-		
Interest Earnings - CARES / ARPA	-	-	18,272	15,000	18,000	-		
Special Assessments - Light Districts	914,502	914,047	931,010	1,014,801	949,533	1,110,954		
Current Taxes - Debt Service - GO 17	709,843	529,198	555,356	530,000	531,302	531,000		
Personal Property Taxes - All Years - GO17	24,952	43,317	5,002	25,000	20,000	20,000		
Plnty & Intrst on Del Tax - GO 17	667	1,010	781	750	750	750		
Other Revenues - GO 17	-	-	-	-	-	-		
Interest Earnings - GO 17	5,071	1,096	1,289	1,000	13,900	8,000		
Special Assmnts - SID Rev Fund	537	5,225	164	-	-	-		
Interest Earnings - SID Rev Fund	523	68	(68)	-	-	-		
Transfer in - General Fund (100)	-	-	-	-	-	-		
SUBTOTAL - OTHER SPEC REV & GO DEBT FUNDS	3,988,380	8,827,060	5,823,818	1,586,551	1,552,633	1,685,225	6.22%	8.54%
Current Taxes - General Levy - TIF Railroad	95,923	197,433	304,221	313,348	305,348	314,508		
Personal Property Taxes - TIF Railroad	52,459	8,183	16,882	10,000	23,000	18,240		
Plnty & Intrst on Del Tax - TIF Railroad	6,291	810	797	500	750	750		
Interest Earnings - TIF Railroad	1,726	585	1,326	500	12,000	8,500		
Current Taxes - General Levy - TIF Downtown	226,414	65,057	183,154	180,000	295,000	316,000		
Personal Property Taxes - TIF Downtown	1,171	1,789	29,970	1,000	18,000	18,000		
Plnty & Intrst on Del Tax - TIF Downtown	163	211	202	300	500	500		
Interest Earnings - TIF Downtown	-	-	970	500	6,000	4,000		

CITY OF HELENA
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2020	FY 2021	FY 2022	ADOPTED BUDGET FY 2023	ESTIMATED ACTUALS FY 2023	PROPOSED FY 2024	PROPOSED FY24 BUDGET vs FY23 BUDGET	PROPOSED FY24 BUDGET vs FY23 EST ACTUALS
Current Taxes - General Levy - TIF Capital Mall	-	-	137,114	140,000	155,050	205,100		
Personal Property Taxes - TIF Capital Mall	-	-	10,479	1,500	9,500	9,500		
Pnltly & Intrst on Del Tax - TIF Capital Mall	-	-	91	100	200	200		
Interest Earnings - Capital Mall Downtown	-	-	272	150	4,000	2,750		
SUBTOTAL - TIF DISTRICTS (406) (407) (408)	384,147	274,067	685,477	647,898	829,348	898,048	38.61%	8.28%
P & I on Del Assments	158	159	156	-	-	-		
License & Permits - PEG Support Fee	10,080	9,320	8,622	8,622	7,980	8,000		
Interest Earnings - Capt'l Improv Fund	33,395	3,153	10,789	5,000	75,000	70,000		
Loan Repayment Interest - Capt'l Improv Fund	1,253	839	422	-	-	-		
Transfer In - Gen Fund - Capt'l Improv Fund	-	648,475	2,766,000	744,427	1,844,147	827,098		
Transfers In Other Funds - Capt'l Improv Fund	-	-	-	-	-	385,392		
Sale of Fixed Assets - Capt'l Improv Fund	-	-	-	-	-	-		
Other Revenues - Sidewalk Improv Fund	7,451	51,586	-	-	-	-		
Special Warrant Proceeds - Sidewalk Improv Fund	57,156	208,704	(32,430)	-	-	-		
INTERCAP Loan Proceeds - Sidewalk Improv Fund	-	-	-	-	-	-		
County Contributions - Parks Improv Fund	-	80,000	-	-	-	-		
Park Use fees - Parks Improv Fund	12,495	27,504	99,832	66,500	83,000	80,000		
Cash in Lieu of Parkland - Parks Improv Fund	21,587	-	-	-	40,097	-		
Interest Earnings - Parks Improv Fund	3,328	356	1,034	500	10,000	7,500		
Other Revenues - Parks Improv Fund	7	160	149	-	-	-		
Restricted Contribution - Parks Improv Fund	11,674	196	8,678	200	150	200		
Memorial Tree Contrib - Parks Improv Fund	-	575	850	500	500	500		
Sale of Fixed Assets - Parks Improv Fund	2,500	-	-	-	-	-		
Sidewalk Improvement Construct - Transfers In	-	-	-	-	-	150,000		
SUBTOTAL - CAPITAL IMPROVEMENT FUNDS	161,082	1,031,026	2,864,102	825,749	2,060,874	1,528,690	85.13%	-25.82%
Building Permits	704,052	800,894	622,157	697,820	697,820	753,646		
Electrical Permits	107,135	94,900	111,041	111,376	111,376	120,286		
Plumbing Permits	113,933	88,053	120,817	136,257	136,257	147,158		
Plan Check Fees	319,500	441,412	347,274	406,221	406,221	438,719		
Water Well Permits	50	250	100	100	100	100		
Curb Cuts	2,041	2,574	2,196	3,150	3,150	6,000		
Street Opening Permits	6,510	6,705	7,350	8,808	8,808	9,520		
Encroachment Surveys	-	-	(2,685)	-	-	-		
Sewer Taps	11,301	10,081	11,859	11,929	11,929	12,883		
Sale of Fixed Assets	-	-	-	-	-	-		
Interest Earnings	20,435	2,518	5,014	3,500	35,000	30,000		
Transfer In - 645 Ins & Safety	5,892	5,629	5,629	2,098	2,098	1,328		
Other Revenues	-	195	-	-	-	-		
SUBTOTAL - BULDING FUND (503)	1,290,849	1,453,210	1,230,751	1,381,259	1,412,759	1,519,640	10.02%	7.57%
State /Federal / Other Grants - Misc.	-	-	-	7,316,000	7,331,000	494,000		
Metered Water Sales	7,865,398	8,394,177	10,477,798	9,000,000	9,500,000	9,750,000		
Fireline Charges	81,881	82,285	83,124	85,000	85,000	85,000		
Utility Service Charges	7,150	6,996	8,730	9,000	9,000	9,000		
System Development Fees	87,903	65,655	70,668	70,000	70,000	70,000		
Sale of Water Mats & Supp	61,984	54,416	48,636	50,000	50,000	50,000		
Installation Charge-Taps	18,318	15,433	36,906	30,000	20,000	20,000		
Misc. Water Charges	20,671	29,573	11,699	20,000	20,000	20,000		
Infrastructure Rebates	-	3,500	-	-	-	-		
Interest Earnings - Wtr Fund	237,592	30,111	44,757	35,000	300,000	250,000		
Other Revenues	2,074	521	37,482	2,000	2,000	2,000		
Misc Employee Reimb	-	29	2,656	-	-	-		
Restitution Payments	-	-	100	-	300	-		
Sales of Fixed Assets	-	24,386	13,382	-	-	-		
Compensation for Loss on Buildings	-	-	-	-	29,000	-		
St Rvlvng Fnd (SRF) Prcds	4,420,622	-	790,490	4,184,000	4,184,000	-		
Transfer In - 645 Ins & Safety	12,109	12,853	12,853	4,283	4,283	2,627		
Transfer in - General Fund	-	-	-	-	1,800,000	-		
Water Service Line Charges	257,381	237,740	282,290	260,000	109,743	-		
Interest Earnings - Wtr Service Line	3,318	843	2,278	1,000	20,000	15,000		
SUBTOTAL - WATER FUNDS (521) (522)	13,076,402	8,958,517	11,923,850	21,066,283	23,534,326	10,767,627	-48.89%	-54.25%
State Grants - TSEP Grant	-	-	735,000	-	15,000	-		
Utility Service Charges	5,049	4,167	5,627	4,500	4,500	4,500		
System Development Fees	187,590	94,320	104,175	110,000	110,000	100,000		
Sewer Service Charges	4,907,649	5,637,200	6,189,068	5,650,000	6,100,000	6,100,000		
Sewer Surcharge	323,292	3	5	-	-	-		
Infrastructure Rebates	-	26,956	-	-	-	-		
Industrial User Permits	64,994	35,712	27,900	45,000	70,000	70,000		
Misc. Sewer Revenue	-	931	26	2,000	3,500	3,500		
Interest Earnings	67,520	5,471	12,533	7,500	120,000	75,000		
Other Revenues	3	315	314	110,000	110,000	-		
Sales of Fixed Assets	4,200	950	43,450	-	-	-		
Cmpnstrn for Loss on Bldgs	-	479,400	379,066	-	-	-		
St Rvlvng Fnd (SRF) Prcds	226,297	-	1,621,934	2,400,000	2,855,769	700,000		
Transfer In - 645 Ins & Safety	8,749	8,954	8,954	2,919	2,919	1,700		
Waste Water Service Line Charges	658,640	438,340	279,502	300,000	108,630	-		
Interest Earnings - WasteWtr Serv Line	9,855	2,329	4,744	3,000	35,000	20,000		
SUBTOTAL - WASTE WTR FUNDS (531) (532)	6,463,838	6,735,047	9,412,298	8,634,919	9,535,318	7,074,700	-18.07%	-25.81%
Residential Assessments - SW Res	2,029,209	2,055,653	2,054,119	2,061,515	2,079,650	2,079,650		
Pnltly & Int-Dlqnt Assmts - SW Res	2,774	4,010	3,557	3,000	3,000	3,000		
Tipping - PAYT Overages - SW Res	5,393	8,569	5,180	5,000	5,000	5,000		
Tipping - Residntl Prorated - SW Res	5,283	4,681	6,487	5,500	15,000	6,500		

CITY OF HELENA
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2020	FY 2021	FY 2022	ADOPTED BUDGET FY 2023	ESTIMATED ACTUALS FY 2023	PROPOSED FY 2024	PROPOSED FY24 BUDGET vs FY23 BUDGET	PROPOSED FY24 BUDGET vs FY23 EST ACTUALS
Curbside Recycling - SW Res	96,816	106,176	142,248	140,000	140,000	140,000		
Interest Earnings - SW Res	49,278	4,943	6,095	4,500	40,000	20,000		
Other Revenues - SW Res	4,595	3,880	3,915	3,500	4,000	4,000		
Sale of Fixed Assets - SW Res	9,000	-	-	-	-	-		
Intercep Loan Proceeds - SW Res	-	-	-	-	-	1,459,040		
Transfer in - Landfill Monitoring	30,000	30,000	-	-	-	-		
Transfer In - 645 Ins & Safety - SW Res	2,625	2,550	2,550	1,335	1,335	863		
Commercial Billed Charges - SW Comm	958,608	982,516	1,013,872	1,000,000	1,000,000	1,025,000		
Roll Off Container Fees - SW Comm	191,064	175,443	270,836	225,000	225,000	225,000		
Interest Earnings - SW Comm	21,206	2,746	4,763	3,500	40,000	20,000		
Other Revenues	20	-	-	-	1,200	-		
Internal Rolloff Charges - SW Comm	79,865	93,370	88,995	92,250	92,250	92,250		
Sale of Fixed Assets - SW Comm	-	-	-	-	-	-		
Transfer In - 546 Transfer Station - SW Comm	24,045	24,045	27,652	25,875	25,875	25,875		
Transfer In - 645 Ins & Safety - SW Comm	2,063	2,010	2,010	742	742	464		
Special Assessments - Landfill Monitoring	138,185	140,838	142,980	145,000	136,480	136,480		
P & I on Del Assments - Landfill Monitoring	236	335	311	300	300	300		
PILT-Helena Housing Authority	850	850	850	850	850	850		
Interest Earnings - Landfill Monitoring	3,571	459	811	500	6,500	3,500		
County Contributions - Transfer Station	125,000	125,000	125,000	150,000	257,500	150,000		
Tipping Charges - Commercial	297,223	327,476	287,591	295,100	295,100	295,100		
Tipping Charges - Residential	856,885	984,270	774,121	785,988	794,500	794,500		
Tipping Charges - Scratch Gravel	1,023,928	919,538	986,633	1,021,500	1,021,500	1,021,500		
Tipping Charges - Transfer Accts	171,194	153,415	286,143	178,763	164,575	164,575		
Tipping Charges - Roll Off Accts	86,606	98,128	129,969	96,475	104,420	104,420		
Tipping Charges - Cash Customers	166,318	205,470	201,286	187,275	181,600	181,600		
Tipping Charges - PAYT Overages	15,503	22,806	18,469	22,500	15,000	15,000		
Tipping Charges - Tire Disposal	-	2,515	3,605	3,575	3,575	3,575		
Tipping Charges - Mattress Disposal	-	8,555	10,515	9,250	9,250	9,250		
Interest Earnings - Transfer Station	18,648	2,786	5,893	4,000	45,000	25,000		
Other Revenues - Transfer Station	5,113	1,854	314	-	6,460	-		
Internal Rolloff Charges	-	-	-	18,680	18,680	18,680		
T/In - 100 General Fund	-	12,733	-	-	-	-		
Transfer In - 645 Ins & Safety - Trfr Station	5,080	5,205	5,205	1,865	1,865	1,161		
County Contributions - Recycling	175,000	225,000	275,000	275,000	275,000	275,000		
Recycling Revenues	-	-	(58)	-	-	-		
Household Commodities - Recycling	16,280	22,025	26,739	27,500	27,500	27,500		
Glass - Recycling	-	-	-	-	-	-		
Valuable Scrap Metals - Recycling	-	-	-	-	-	-		
White Goods - Recycling	26,478	44,173	41,542	48,000	48,000	48,000		
Cardboard - Recycling	(4,749)	6,736	33,363	35,000	10,000	5,000		
Battery & Waste Oil - Recycling	8,740	6,772	5,064	5,000	6,000	6,000		
E-Waste - Recycling	1,428	640	426	1,000	1,000	1,000		
Plastics - Recycling	-	-	-	-	-	-		
Tire Disposal -	1,055	50	-	-	-	-		
Freon Disposal	1,950	2,720	4,860	4,000	4,000	4,000		
Mattress Disposal	2,730	-	-	-	-	-		
Interest Earnings - Recycling	4,857	398	1,052	500	8,000	4,000		
Other Revenues - Recycling	-	-	-	-	-	-		
Transfer In from SW Residential	175,000	225,000	275,000	275,000	275,000	275,000		
Transfer In - 645 Ins & Safety - Recycling	1,410	1,371	1,371	502	502	140		
SUBTOTAL - SW & RECYCL FUNDS (541) (542) (543) (546) (547)	6,836,359	7,047,709	7,276,333	7,164,840	7,391,209	8,677,773	21.12%	17.41%
Special Charters	-	-	225	-	-	-		
BID Trolley Reimbursement	20,370	-	-	-	-	-		
Rec-Connect/State Shuttle	-	-	-	-	-	-		
Other Revenues - Special Charters	-	-	-	-	-	-		
Interest Earnings	-	-	196	-	-	-		
Transfer In - 645 Ins & Safety - Spec Charters	40	39	39	-	-	-		
Federal Grant - FTA Operating Grant	513,688	929,548	516,342	913,739	1,221,036	1,005,112		
Misc. Fed Grants - Capital Transit	142,563	-	-	-	-	-		
Federal Grants - Indirect Cost Recovery	50,372	72,324	48,284	101,527	-	111,679		
State Grant - State Aid to Transportation	3,417	9,149	5,471	6,500	6,500	6,000		
State Grant - Transade Grant	86,651	81,287	54,191	69,631	69,631	140,941		
Local Grant - County Contributions	37,500	37,500	37,500	41,250	41,250	41,250		
Misc Intergovnmntl Rev	-	-	-	63,750	63,750	63,750		
Transit Fares	15,107	6,424	9,036	17,500	17,500	25,000		
Advertising - Transit	1,561	2,080	320	-	-	-		
Transit Passes-HATS	23,054	9,092	8,902	17,500	17,500	25,000		
Interest Earnings	4,406	864	388	500	-	-		
Other Revenues - Capital Transit	1,511	53	641	500	500	-		
Sale of Fixed Assets	3,391	9,647	-	-	-	-		
Transfer in From General Fund (100)	292,495	287,500	315,000	412,000	412,000	447,000		
Transfer in from Special Charters (561)	50,000	-	-	73,320	105,829	-		
Transfer In - 645 Ins & Safety - Capital Transit	5,269	4,960	4,960	2,217	2,217	1,402		
Federal Grant - FTA Operating Grant	51,981	58,135	62,365	-	-	-		
Federal Grants - Indirect Cost Recovery	8,400	6,004	5,348	-	-	-		
Local Grant - County Contributions	58,000	78,918	58,000	-	-	-		
Charges for Services	3,415	2,515	2,404	-	-	-		
Interest Earnings	-	-	194	-	-	-		
Transfer In - 645 Ins & Safety - East Valley Transit	563	540	540	-	-	-		
SUBTOTAL - TRANSIT FUNDS (561) (580) (581)	1,373,752	1,596,579	1,130,345	1,719,934	1,957,713	1,867,134	8.56%	-4.63%

CITY OF HELENA
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2020	FY 2021	FY 2022	ADOPTED BUDGET FY 2023	ESTIMATED ACTUALS FY 2023	PROPOSED FY 2024	PROPOSED FY24 BUDGET vs FY23 BUDGET	PROPOSED FY24 BUDGET vs FY23 EST ACTUALS
Charges - Garage Revenue	1,486,834	1,483,168	1,508,989	1,773,774	1,826,774	1,837,838		
Charges - Lot Permits	266,935	307,509	289,643	347,640	347,640	346,424		
Charges - Lot Coin	-	6,160	12,091	88,150	88,150	17,325		
Boot Fines	50	530	1,721	2,500	2,500	1,200		
Restricted Violations	15,033	18,695	14,282	25,000	25,000	23,000		
Meter/Lot Violations	19,061	36,051	39,938	35,000	35,000	42,000		
60% City Court Collections	-	1,180	15,923	-	-	-		
Interest Earnings	7,184	1,037	2,015	1,500	14,000	10,000		
Chg in Invest Fair Market	(197)	-	-	-	-	-		
Other Revenues	5,917	5,169	3,532	-	26,551	-		
Misc Employee Reimb	-	-	-	-	-	-		
Compensation for Loss on Buildings	-	-	6,573	-	-	-		
Sale of Fixed Assets	-	-	16,722	-	-	-		
Intercap Loan Proceeds	560,243	-	-	-	-	-		
Transfer In - 645 Ins & Safety	3,343	3,457	3,457	1,364	1,364	874		
SUBTOTAL - PARKING FUND (551)	2,364,404	1,862,955	1,914,886	2,274,928	2,366,979	2,278,661	0.16%	-3.73%
Unstrctd / Rstrctd	278,122	346,878	330,845	425,595	394,577	439,550		
Green Fees	198,784	260,056	280,712	258,360	263,876	286,150		
Golf Simulator	82,942	60,152	76,484	80,000	85,000	88,000		
Tower Club Fees	-	-	-	5,000	-	-		
Punch Cards	94,033	120,898	88,458	138,000	89,605	142,000		
Cart Storage / Trail Fees	38,611	34,361	38,118	48,250	30,670	42,800		
Annual Lease	19,038	27,125	30,080	31,000	24,830	33,000		
Pwr Cart Rentals	89,728	141,264	151,144	171,000	165,605	199,000		
Food & Beverage	428,072	483,865	332,057	572,500	426,290	605,000		
Gaming Machine Proceeds	5,385	4,540	14,869	8,000	10,000	10,000		
Pro Shop Merchandise	156,785	204,212	194,732	220,000	219,000	230,000		
Driving Range	77,199	106,689	113,978	115,000	100,155	131,270		
Club House Rental	540	1,914	-	1,500	-	2,000		
Tournament Entry	-	-	3,656	-	-	-		
Bag Storage	2,175	2,533	2,288	3,000	3,500	3,500		
Club & Pull Cart Rentals	4,065	5,288	5,663	6,000	6,000	6,000		
Handicaps	13,638	14,997	13,199	17,000	13,000	17,500		
Golf Lessons	24,411	25,780	28,483	30,000	21,614	30,000		
Cart Repairs	8,111	7,722	3,197	-	1,500	-		
Advertising	5,040	4,625	-	10,000	2,000	32,000		
Other Golf Revenue - Misc	3,015	26,262	5,264	10,000	10,000	20,000		
Interest Earnings	481	(99)	631	250	2,000	1,000		
Other Revenues	498	1,502	40,038	-	-	-		
Bond Proceeds	-	-	-	-	-	-		
Intercap Loan Proceeds - Golf Carts	-	-	-	195,000	-	200,000		
Transfer In - General Fund (100)	280,000	240,000	235,000	142,850	142,850	107,100		
Transfer In - 645 Ins & Safety	4,900	6,409	6,409	2,471	2,471	1,365		
SUBTOTAL - GOLF FUND (563)	1,815,572	2,126,975	1,995,304	2,490,776	2,014,543	2,627,235	5.48%	30.41%
Interest Earnings - Cty / County Bldg	147	1,514	3,157	2,500	22,000	15,000		
Other Revenues	10,056	19,172	289,492	188,000	6,250	-		
Reimbursements / Equipment	897	2,981	871	10,000	10,000	43,000		
Reimbursements / Parking Permits	25,436	21,665	21,312	21,000	21,000	22,000		
Rent Lewis & Clark Co	476,760	494,456	513,148	513,143	513,143	531,934		
Rent City of Helena	326,426	341,506	346,168	345,735	345,735	359,564		
Federal Grants	-	-	-	-	-	-		
Intercap Loan Proceeds - City/County Building	750,000	-	-	-	-	-		
Transfer In - Gen Fund - City/County Building	-	-	-	-	-	33,000		
Transfer In - 645 Ins & Safety - Cty/Cnty Bldg	2,314	2,152	2,152	512	512	311		
Interest Earnings - City/Cnty Bldg Mail	841	103	234	150	1,200	500		
Reimbursements / Postage	142,956	161,293	136,304	170,000	170,000	180,000		
Office Mail Revenues	51,449	58,491	63,723	62,200	62,200	66,000		
Sale of Fixed Assets	-	-	1,481	-	-	-		
Transfer In - 645 Ins & Safety - City/Cnty Bldg Mail	224	245	245	89	89	54		
Interest Earnings - Cty / County Telephone	202	31	32	10	200	100		
IT&S Phone System Support Payment	20,000	20,000	20,000	20,000	20,000	4,000		
Transfer In - 645 Ins & Safety - City/Cnty Bldg Telephone	152	141	141	35	35	22		
County Contrib - Law & Justice Ctr	-	-	12	400,000	401,000	201,500		
Interest Earnings - Law & Justice Ctr	255	31	12	500	14,000	5,000		
City/County Reimb Payments - Other	-	48,710	-	563,418	463,418	-		
Reimbursements - Equipment	6,989	-	18,424	5,000	5,000	5,000		
Reimbursements - Parking Permits	-	-	600	600	600	-		
Rent - Lewis & Clark Co	270,718	288,470	303,541	396,074	346,655	386,219		
Rent - City of Helena	168,894	200,899	236,160	288,382	267,881	289,257		
Intercap Loan Proceeds - Law & Justice Ctr	-	308,543	-	338,853	341,457	-		
Transfer In - Capital Improv Fund (440)	8,000	100,000	-	-	-	-		
Transfer In - 645 Ins & Safety - Law & Justice Ctr	-	546	546	371	371	225		
Transfer In - General Fund (100)	250,000	71,910	197,160	400,000	469,000	201,500		
SUBTOTAL - FACILITY FUNDS (570) (571) (572) (573)	2,512,714	2,142,858	2,154,914	3,726,572	3,481,746	2,344,186	-37.10%	-32.67%
Fuel Tax Refund	28,114	27,059	27,985	26,000	26,000	27,000		
Gas & Fuel Charges	499,528	506,198	650,546	799,915	750,000	881,257		
Veh & Equip Repairs	144,404	56,558	88,817	203,660	100,000	126,090		
Tires & Tire Repairs	68,009	60,847	53,714	-	-	-		
Shop Parts	223,104	278,231	252,999	356,379	356,379	344,497		
Interest Earnings	-	-	2,528	1,500	15,000	12,000		
Fleet Services Charges	702,565	716,615	719,261	836,589	836,589	937,793		

CITY OF HELENA
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2020	FY 2021	FY 2022	ADOPTED BUDGET FY 2023	ESTIMATED ACTUALS FY 2023	PROPOSED FY 2024	PROPOSED FY24 BUDGET vs FY23 BUDGET	PROPOSED FY24 BUDGET vs FY23 EST ACTUALS
Other Revenues	746	627	13,589	-	-	-		
Sale of Fixed Assets	297,100	4,758	-	-	-	-		
Transfer In - 645 Ins & Safety	3,431	3,284	3,284	1,195	1,195	719		
SUBTOTAL - FLEET SERVICES FUND (610)	1,967,001	1,654,177	1,812,723	2,225,238	2,085,163	2,329,356	4.68%	11.71%
Copier Charges	24,638	30,374	32,331	25,397	25,397	22,197		
Interest Earnings	-	-	238	150	1,200	1,000		
Insurance Charges - External	-	3,250	1,224	2,082	2,082	2,082		
Other Revenues	-	-	100	-	-	-		
Interest Earnings	-	-	2,595	1,500	15,000	10,000		
Bldg/Prop Insur Charges	181,276	208,354	222,938	313,194	313,194	363,837		
Veh/Movabl Equip Charges	34,599	38,136	41,008	50,397	50,397	52,696		
Liability Insur Charges	582,161	608,798	645,467	752,606	752,606	797,963		
Fidelity Insur Charges	4,341	4,376	4,233	4,388	4,388	4,429		
Liab Deductible Charges	56,210	68,937	73,762	111,530	111,530	53,824		
Other Revenues	282	-	-	-	-	-		
Cmpnstr for Loss on Bldgs	5,670	25,000	-	-	-	-		
Cmpnstr for Loss on Autos	8,481	27,160	-	-	-	-		
Interest Earnings - Health	1,827	180	467	300	-	-		
City Contributions - Health	3,349,616	3,710,752	3,699,795	4,813,958	4,409,990	5,712,497		
Employee Contributions - Health	434,377	469,580	473,042	475,000	426,334	426,000		
Retiree Contributions - Health	461,544	475,081	412,326	430,000	368,544	300,000		
Other Group Contributions - Health	587,801	589,054	623,498	550,000	615,871	600,000		
Interest Earnings - Dental Proj	1,393	279	450	250	3,200	3,000		
Other Revenues	-	2,780	-	-	-	-		
City Contributions - Dental	196,148	197,609	199,229	226,537	195,170	222,235		
Employee Contributions - Dental	56,266	58,621	58,812	60,576	75,100	76,000		
Retiree Contributions - Dental	67,272	69,866	63,456	65,360	49,683	50,000		
Other Group Contributions - Dental	39,926	35,838	31,718	32,669	29,685	30,000		
Interest Earnings - Vision Proj	1,291	166	256	300	2,000	2,000		
City Contributions - Vision	28,743	28,748	29,485	29,816	29,816	34,886		
Employee Contributions - Vision	15,188	15,440	15,021	17,000	19,950	20,000		
Retiree Contributions - Vision	12,096	12,531	16,106	16,500	18,413	18,000		
Other Group Contributions - Vision	6,760	6,112	5,776	7,000	5,550	6,000		
SUBTOTAL - INTERNAL SVC FUNDS	6,157,904	6,687,020	6,653,335	7,986,511	7,525,100	8,808,646	10.29%	17.06%
TOTAL - ALL OTHER FUND REVENUE	65,023,911	72,373,518	74,335,847	80,280,590	86,356,156	72,385,937	-9.83%	-16.18%

CITY-WIDE EXPENSES OVERVIEW

Fiscal Year 2024 projected budget expenses are \$99,589,453, not including transfers. Transfers out are \$3,804,311 bringing the total appropriations in the FY 24 budget to \$103,393,764 for all funds.

The table below outlines expense and trend information by department and year without noted transfers out:

	FY20 ACTUAL	FY21 ACTUAL	FY22 ACTUAL	FY23 EST ACT	FY24 BUDGET
General Gov't	14,408,825	15,711,802	22,359,475	20,968,757	16,447,617
Community Develop.	1,818,760	2,366,662	2,411,564	2,781,640	6,238,205
Community Facilities	2,334,961	2,615,485	2,870,624	5,846,512	3,406,634
Fire Dept.	4,509,256	5,857,478	6,131,454	6,363,794	6,840,247
Parks & Recreation	6,316,492	6,420,586	6,915,794	7,738,187	8,426,436
Police & Court	7,737,758	7,747,909	9,589,607	12,646,122	11,530,990
Public Works	26,991,029	26,740,978	22,934,909	53,797,186	31,433,590
Transportation Svs	12,912,330	10,403,755	13,263,245	22,450,641	15,265,734
TOTAL	\$ 77,029,411	\$ 77,864,653	\$ 86,476,671	\$ 132,592,840	\$ 99,589,453

A comparison of expenditures including internal transfers out from FY20 to Budget FY24 is listed in the table below:

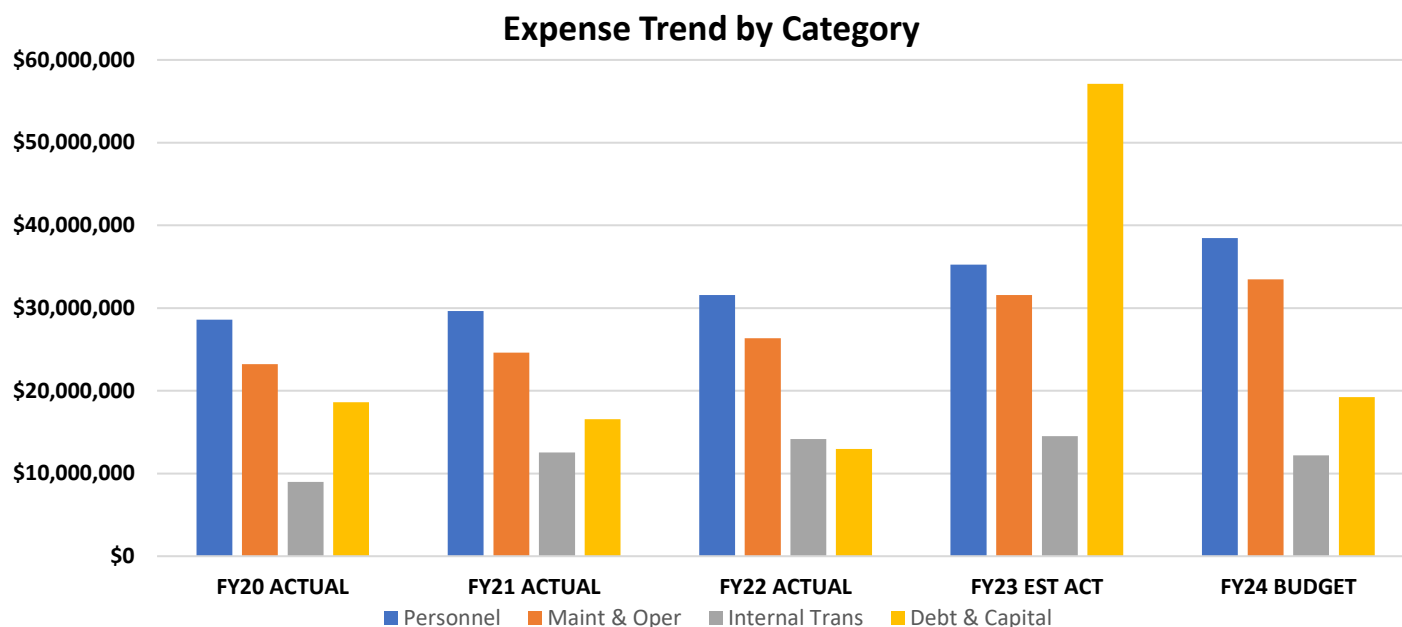
	EXPENSES	TRANSFERS OUT	TOTAL
FY20 ACTUAL	77,029,411	2,368,947	79,398,358
FY21 ACTUAL	77,864,653	5,485,236	83,349,889
FY22 ACTUAL	86,476,671	7,108,407	93,585,078
FY23 EST ACT	132,592,840	5,861,546	138,454,386
FY24 BUDGET	99,589,453	3,804,311	103,393,764

A trend comparison of expenditures by category for FY20 to Budget FY24 is in the following table:

	FY20 ACTUAL	FY21 ACTUAL	FY22 ACTUAL	FY23 EST ACT	FY24 BUDGET
Personnel	28,596,559	29,636,864	31,579,263	35,264,304	38,458,265
Supplies & Materials	3,745,429	3,896,309	4,484,453	5,326,941	5,162,594
Purchased Services	11,769,359	11,677,727	12,854,142	14,913,755	16,465,592
Intra-City Charges	1,037,178	934,998	1,097,996	1,396,557	1,395,441
Fixed Charges	7,699,019	9,028,508	9,026,441	11,326,613	11,846,810
Internal Service	5,584,214	6,121,544	5,963,651	7,271,145	7,012,430
Transfers Out	2,368,947	5,485,236	7,108,407	5,861,546	3,804,311
Debt Service	3,892,688	2,355,851	2,952,872	2,760,684	3,136,794
Capital Outlay	14,704,965	14,212,852	10,012,962	54,332,841	16,111,528
Total	\$ 79,398,358	\$ 83,349,889	\$ 85,080,185	\$ 138,454,386	\$ 103,393,764

CITY-WIDE EXPENSES OVERVIEW

Proposed budgeted expenses (not including internal transfers) of \$99,589,453 are less than the estimated actuals for FY23 expenses of \$132,592,840 by -24.9% but 15.2% more than FY22. The variance between the years is largely due to investments in capital construction costs and personnel costs, as depicted in the following chart:



Personnel:

Personnel costs are proposed to increase by 9.1% over FY 23 estimated actuals and 21.8% of FY22 actuals. Proposed new staff and cost adjustments in FY24 are outlined in the staffing plan of this budget document. The increase in costs is due to a 9% Health Insurance Premium increase that the City of Helena is not passing off on to the employees. Also, a proposed 4% COLA has been added into the Personnel costs for FY24 for eligible employees. The restructuring of the health care costs from FY22 has also contributed to a higher proportionate share the city is paying to recruit and retain staff.

Maintenance & Operations:

Maintenance and operating costs are expected to increase compared to FY23 estimated actuals by 6% primarily due to inflation. Departments in the General Fund were required to cut back their proposed FY24 Operating Costs by 6% to afford health insurance enhancements and the proposed COLA. Specific examples are found in the Fund Detail pages of this budget document.

Capital outlay in FY23 estimated actuals includes large water projects for approximately \$13 million primarily funded by ARPA dollars that will carry over into FY24. Many capital items were carried over into FY23 from FY22 due to supply chain delays and will be further delayed into FY24.

A more comprehensive list of the City's expenditures by fund and type is in the following schedule listed as "City Wide Expenditures by Fund and Type."

Capital Improvement detail can be found in the "Schedule of Capital Outlays" section of this book.

Expenditures by Fund and Type
For the Fiscal Year Ending June 30, 2024

	Transfers Out	Total Expenditures	Personal Services	Supplies & Materials	Purchased Services	Intra-City Charges	Fixed Charges	Internal Service	Debt Service	Capital Outlay
100 General Fund										
011 General Government	2,067,908	3,312,945	2,318,555	105,109	414,775	5,696	418,821	49,989	-	-
012 Police & Court	201,500	9,035,692	7,537,604	140,550	600,328	119,350	326,251	311,608	-	-
013 Fire Department	-	6,203,986	5,429,700	123,141	295,048	50,143	2,520	303,434	-	-
014 Community Development	-	1,036,672	690,872	19,883	211,269	3,576	96,598	14,473	-	-
015 Finance Services	-	1,815,104	1,207,493	69,900	286,583	5,516	219,684	25,928	-	-
016 Public Works Administration	-	2,161,221	1,816,159	27,000	156,154	11,096	102,202	48,610	-	-
017 Park & Recreation	107,100	2,932,089	1,817,957	202,969	563,303	61,598	122,087	164,175	-	-
Total General Fund	2,376,508	26,497,709	20,818,340	688,552	2,527,461	256,975	1,288,165	918,217	-	-
200 Special Revenue Funds										
201 Street & Traffic	-	7,335,657	2,772,597	431,025	1,242,106	412,912	978	841,039	-	1,635,000
211 Civic Center	351,000	1,405,822	546,484	30,350	554,212	-	25,337	249,439	-	-
212 Facilities Management	-	978,718	381,792	28,280	320,103	3,951	-	98,692	-	145,900
213 Facilities Managemnt-HVCC	-	73,574	-	2,000	47,500	-	1,646	22,429	-	-
214 Neighborhood Center	-	32,481	-	-	5,000	-	-	27,481	-	-
215 Police Projects & Reimb	-	58,391	56,923	-	-	-	-	1,468	-	-
217 Law Enforcement Block Grant	17,500	17,500	-	-	-	-	17,500	-	-	-
218 9-1-1 Emergency Program	-	468,938	-	41,250	327,679	-	-	1,514	-	98,495
219 Support Services Division	-	1,950,469	1,763,365	20,100	92,625	2,400	35,748	36,231	-	-
226 CDBG/HOME	-	1,407,437	-	-	-	-	1,407,437	-	-	-
229 Affordable Housing Trust	-	1,400,000	-	-	1,400,000	-	-	-	-	-
233 Public Art Projects	-	13,000	-	-	13,000	-	-	-	-	-
235 Open Space District Maint	-	862,598	276,436	62,600	277,147	13,994	20,201	53,220	-	159,000
237 Urban Forestry	-	544,230	397,061	29,650	52,284	19,400	200	45,636	-	-
240 Gas Tax	-	1,338,145	-	-	-	-	-	(29,428)	-	1,367,573
245 Storm Water Utility	7,197	2,262,189	304,899	31,400	78,639	-	25,442	248,689	-	1,573,120
246 Watershed Projects	-	27,804	24,958	2,000	-	-	-	846	-	-
260 Fire Safety Levy	657,358	636,261	-	-	-	-	-	-	98,261	538,000
029 Lighting Districts - All	-	1,116,089	-	-	1,068,163	-	-	47,926	-	-
Total Special Revenue Funds	1,033,055	21,929,304	6,524,515	678,655	5,478,457	452,657	1,534,489	1,645,182	98,261	5,517,088
300 Debt Service Funds										
308 2017 GO Bond-08 Park Ref	-	560,250	-	-	-	-	-	-	560,250	-
340 S I D Revolving	-	56	-	-	-	-	-	56	-	-
Total Debt Service Funds	-	560,306	-	-	-	-	-	56	560,250	-

Expenditures by Fund and Type
For the Fiscal Year Ending June 30, 2024

	Transfers Out	Total Expenditures	Personal Services	Supplies & Materials	Purchased Services	Intra-City Charges	Fixed Charges	Internal Service	Debt Service	Capital Outlay
400 Capital Project Funds										
406 TIF Railroad District	-	350,000	-	-	350,000	-	-	-	-	-
407 TIF Downtown District	-	350,000	-	-	350,000	-	-	-	-	-
408 TIF Capital Hill URD	-	200,000	-	-	200,000	-	-	-	-	-
440 Capital Improvements Fund	-	1,223,490	-	-	-	-	-	-	-	1,223,490
441 Parks Improvement	-	50,500	-	-	2,500	-	-	-	-	48,000
450 Sidewalk Improve/Constrct	-	150,000	-	-	150,000	-	-	-	-	-
Total Capital Project Funds	-	2,323,990	-	-	1,052,500	-	-	-	-	1,271,490
500 Enterprise Funds										
503 Building	-	1,481,096	1,079,232	40,913	144,018	6,040	87,189	123,704	-	-
521 Water	31,650	10,695,124	2,203,225	1,361,000	1,291,297	68,646	83,657	1,187,672	1,138,147	3,361,480
531 Wastewater	11,878	7,265,770	1,424,176	284,090	895,586	82,067	94,178	998,333	341,250	3,146,090
541 Solid Waste-Residential	275,834	3,300,211	735,247	68,275	1,196,095	120,500	8,857	275,837	-	895,400
542 Solid Waste-Commercial	834	1,678,533	376,905	69,895	477,912	105,390	8,832	242,399	-	397,200
543 Landfill Monitoring District	352	138,278	-	-	108,600	-	-	29,678	-	-
546 Transfer Station	26,709	3,241,425	948,604	40,680	1,185,845	149,840	50,823	376,853	-	488,780
547 Recycling	814	540,783	109,052	4,065	266,231	4,247	33,923	98,764	-	24,500
551 Parking	-	2,360,272	752,505	31,000	369,329	13,547	178,911	152,230	654,750	208,000
561 Special Charters	-	-	-	-	-	-	-	-	-	-
563 Golf Course	-	2,603,392	1,083,152	532,439	207,872	-	98,315	304,925	181,690	195,000
570 City-County Building Fund	-	983,883	280,745	58,150	266,703	669	13,898	138,491	85,226	140,000
571 City/Cnty Bldg Mail	-	248,202	44,940	4,863	189,580	1,795	500	1,524	-	5,000
572 City/Cnty Bldg Telephone	-	19,371	18,998	-	-	-	-	373	-	-
573 CC Law & Justice Building	-	1,070,405	192,275	45,980	214,171	750	22,287	94,722	77,220	423,000
580 Capital Transit	-	1,869,016	1,218,011	31,500	204,503	128,000	7,510	279,492	-	-
Total Enterprise Funds	348,071	37,495,762	10,467,067	2,572,850	7,017,742	681,491	688,880	4,304,998	2,478,283	9,284,450
600 Internal Service Funds										
610 Fleet Services	-	2,362,643	648,343	1,221,037	310,432	4,318	26,037	143,976	-	8,500
643 Copier Revolving	-	42,500	-	1,500	11,000	-	-	-	-	30,000
645 Property & Liab Insurance	46,677	1,289,239	-	-	-	-	1,289,239	-	-	-
650 Health & Safety Program	-	6,623,000	-	-	13,000	-	6,610,000	-	-	-
651 Dental Program	-	390,000	-	-	40,000	-	350,000	-	-	-
652 Vision Program	-	75,000	-	-	15,000	-	60,000	-	-	-
Total Internal Service Funds	46,677	10,782,382	648,343	1,222,537	389,432	4,318	8,335,276	143,976	-	38,500
Total All Budgeted Funds	3,804,311	99,589,453	38,458,265	5,162,594	16,465,592	1,395,441	11,846,810	7,012,430	3,136,794	16,111,528



Department Overviews

Preliminary Budget Fiscal Year 2024



Office of the Clerk of the Commission

Overview

Dannai Clayborn, Clerk of the Commission

Department Overview

The Office of the Commission/Clerk of the Commission is the staff representative both externally and internally for the City Commission. The office manages the day-to-day affairs of the Mayor and Commission. In addition, the Office of the Clerk is the records keeper and records management department for the City of Helena.

Commission

The Helena City Commission consists of five (5) voting members, including the mayor. Members of the commission are non-partisan and are elected for terms of four (4) years; two positions being filled at each general election. The city commission is the legislative and policy determining body of the city. All powers of the city are vested in the commission, except as otherwise provided by law or the city charter, and the commission provides for the exercise thereof and for the performance of all other duties and obligations imposed on the city by law.

Helena Citizens' Council

The Helena Citizens' Council consists of four representatives from seven (7) Neighborhood Councils, collectively comprising the 28 member Helena Citizens' Council. Operating independently from the city commission or city officials, the Helena Citizens' Council reviews and recommends actions relating to the annual budget and makes recommendations relating to future development of the city.

Office of the Clerk of the Commission

Overview

Department Work Plan & Goals Fiscal Year 2024

The office of the Clerk is the project lead for the digitization for the City records management program. This includes the revision of the City's records management and retention process. The refinement and modernization of the records program will be in conjunction with the City Attorney and City Manager. Execution of the digitization and prioritization of the City records began in FY22 and will continue through FY24. In FY23, the focus was to build essential and basic infrastructure in the digital systems. This infrastructure is the foundation to creating digital processes for the City's records management system and will formulate a new modernized records policy. These efforts will continue as a multi-year project to identify and prioritize the various types of records the City holds and to digitize where necessary with a forward-thinking proactive model. The records management schedule for all city departments and the corresponding processes will be revised with the assistance of the City Attorney and the records management committee. The records management and archiving system moved beyond the internal processes in FY23, with several types of records being made readily available to the public through an online portal. The number and type of documents made available through this public portal is ever growing and these efforts will continue into FY24. This system offers greater access to the public's records than ever before.

The Office will continue working on the revision of the City Boards and Committees system, instituting new administrative policies and governance protocols to create a more efficient and effective advisory board system. The Office of the Commission is working with the City Manager and City Attorney, to identify outdated processes and inefficiencies in communication. The principles of the digitization and online meetings will continue to be applied to the advisory system to meet the demands of a more inclusive, transparent, and active boards system. The project will be entering a second phase where Commission policy priorities will be identified and implemented both internally and externally through the Clerk's office. Training for all stakeholders within the boards system will be a budgetary priority, ensuring consistent practices for the Commission, Staff, and the volunteer board members.

Other goals will be to continue the modernization of meeting processes and public access to the Commission, Public Meetings, and City Records. To continue the implementation of a city-wide digitization project along with a digitalization of internal and external workflows. The modernization and revision of the City's records management program and processes, to include the digital archiving system and a more responsive remote public access system to current and permanent public records.

Also work on the implementation of revised City Boards/Committees management, including more effective recruitment processes, expanded public engagement, and enhanced Commission engagement. Finally, have budget dollars were focused on training Commission, Staff and Volunteers to more effectively implement the work carried over from the previous fiscal year.

Office of the Clerk of the Commission

FY24 Summary of Changes

Personnel

- No changes for FY24

Maintenance & Operations – As compared to Adopted FY23

- Supplies & Materials have decreased due to large equipment purchases for digitization of records in FY23 not carried over to FY24.
- Although Purchased Services have decreased from the prior year by 13%, \$10,000 has been budgeted for a Minute Book Project for scanning historic documents.
- Fixed Charges have increased slightly due to the increased rent set by facilities department to recover the cost of maintenance & operations of the City/County Building.
- Internal charges are increasing due to higher liability insurance costs.

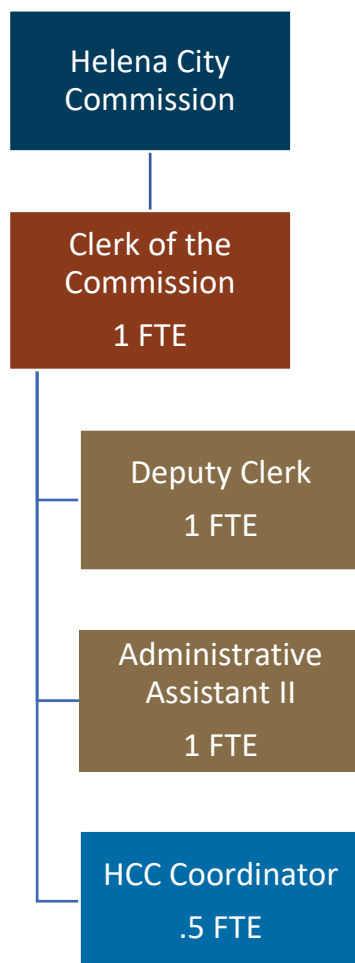
CITY COMMISSION ALL FUNDS							Proposed FY 2024 Budget
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	Adopted	FY 2023 Amended	Est Actuals	
Expenditures							
Personnel Services	246,597	217,969	276,618	343,158	343,158	317,113	347,094
Supplies & Materials	10,607	5,216	6,459	44,994	50,531	48,731	39,494
Purchased Services	81,776	45,452	95,807	165,031	238,031	238,056	143,929
Intra-City Charges	1,734	1,655	1,738	1,738	1,738	1,738	1,738
Fixed Charges	18,430	19,114	17,580	15,542	15,542	15,542	16,163
Maintenance & Operating	112,547	71,437	121,584	227,304	305,841	304,066	201,324
Internal Charges	4,310	4,142	4,312	6,112	6,112	6,112	6,925
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	4,310	4,142	4,312	6,112	6,112	6,112	6,925
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	363,454	293,548	402,515	576,574	655,111	627,291	555,343

Funds Included in this Department:

- 011 General Government
- 1101 City Commission

Office of the Clerk of the Commission

Organizational Chart



Office of the City Manager

Overview

Tim Burton, Interim City Manager

Department Overview

The City Manager is the chief administrative officer for the City and is appointed by the Helena City Commission. The City Manager implements policy decisions of the City Commission and enforces City ordinances. In addition, the Manager appoints and directly supervises the directors of the City's operating departments and oversees the City's personnel system. The Manager is also responsible for preparing a proposed budget and submitting it to the City Commission for consideration and final approval consistent with State law, along with presenting recommendations and programs to the City Commission.

Public Information

The Office of the City Manager houses public engagement and information coordination for the City, and stakeholder networking.

Citywide Grants Administration

The Office of the City Manager administers citywide grant-funded program coordination and development.

Department Work Plan & Goals Fiscal Year 2024

- Continue work started in FY23 to reestablish the City of Helena as an employer of choice through prioritization of employee healthcare benefits and support for fiscally responsible, phased market-based pay adjustments and pay matrix evaluation
- Support citywide financial stability and responsible capital replacement through the implementation of policies and procedures based in industry best practices
- Build a high-performing organization through continued recruitment and development of city staff
- Maximize the benefit of available federal COVID relief and infrastructure funding through support of the new citywide grant program
- Promote greater resident engagement in city processes and decision-making by continuing to improve the integration of the City's communication platforms.
- Prioritize clear, accessible, and consistent communication with the public through the continued implementation of the City's 2021 Communication Plan's goals and objectives.

Office of the City Manager

FY24 Summary of Changes

Personnel

- No changes for FY24

Maintenance & Operations – As compared to Adopted FY23

- Supplies & Materials and Purchased Services have decreased to support wage increases and enhanced health insurance benefits.
- Fixed Charges have increased slightly due to the increased rent set by facilities department to recover the cost of maintenance & operations of the City/County Building.
- Internal charges have decreased. There was reimbursement for a liability deductible realized in FY22 paid in FY23. These charges are retroactive from the prior year.

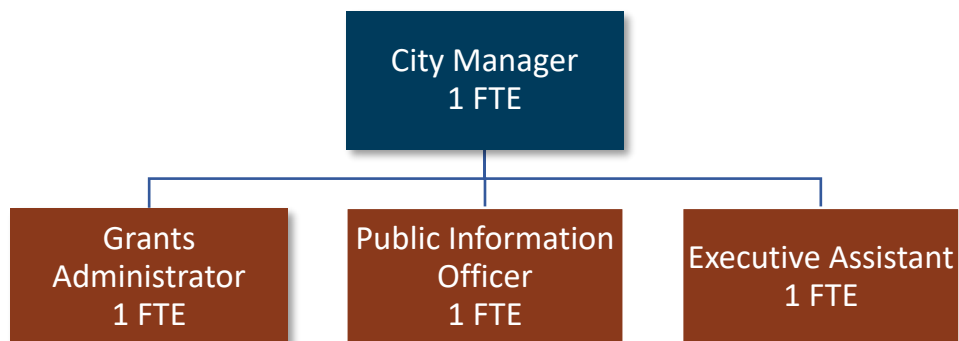
CITY MANAGER ALL FUNDS		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY2023 Adopted	FY2023 Amended	FY2023 Est Actuals	Proposed FY 2024 Budget
Expenditures								
Personnel Services		462,564	402,263	494,381	482,545	482,545	509,791	552,766
Supplies & Materials		11,101	25,323	51,189	30,287	30,287	31,512	26,262
Purchased Services		149,448	204,914	160,193	137,567	167,567	140,519	69,119
Intra-City Charges		578	578	607	607	607	607	607
Fixed Charges		31,968	38,722	34,028	34,028	34,028	34,028	35,389
Maintenance & Operating		193,095	269,537	246,017	202,488	232,488	206,665	131,377
Internal Charges		7,090	10,570	11,901	22,098	22,098	22,098	11,774
Transfers Out		-	-	-	-	-	-	-
Internal Transactions		7,090	10,570	11,901	22,098	22,098	22,098	11,774
Debt Service		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Debt & Capital		-	-	-	-	-	-	-
Total Expenditures		662,749	682,370	752,299	707,131	737,131	738,554	695,917

Funds Included in this Department:

- 011 General Government
- 1201 City Manager's Office

Office of the City Manager

Organizational Chart



Office of the City Attorney

Overview

Rebecca J. Dockter, City Attorney

Department Overview

The City Attorney's Office is composed of three units: Civil, Misdemeanor and Victim Services.

Civil

The City Attorney's Office serves as legal counsel to the City of Helena and as a legal adviser to the Helena City Commission, city departments, and advisory boards appointed by the City Commission.

Represents the City in litigation, arbitration, and administrative proceedings, prepares and reviews ordinances, resolutions, agreements, deeds, easements, and other legal documents; and renders legal interpretations and opinions as requested by the Helena City Commission and City Manager.

Misdemeanor Prosecution

Prosecutes misdemeanors and City Code violations committed within the city limits including initiation of prosecutions; preparing cases for prosecution; requesting warrants; reviewing reports and conducting legal research; preparing court orders, petitions, affidavits, and briefs; trying cases; determining and recommending appropriate sentences.

Pursues civil driver's license suspension attendant to driving under the influence testing refusals.

Victim Services

Provides outreach, support, information, and advocacy services to victims of violent crime; guides victims through the legal justice system by providing initial communication, information, support, and advocacy services to victims, family members and witnesses. Assess victims' needs and prepares victims and witnesses for court proceedings.

Provides appropriate support for victims and witnesses including community resources.

Department Work Plan & Goals Fiscal Year 2024

- Implement goal of digital workflow through M-Files and Frevvo to improve digital workflow and records storage;
- Fully implement digital process including provision of discovery to defense counsel via digital means.
- Implementation of Karpel case management software.
- Initiate records retention project and file reviews for disposal and archival needs.
- Building capacity, succession planning, and training for all CAO employees.

Office of the City Attorney

FY24 Summary of Changes

Personnel

- No FTE changes in FY24

Maintenance & Operations – As compared to Adopted FY23

- Purchased Services has increased slightly due to the increase in costs for professional subscriptions, IT&S charges and legal services.
- Fixed Charges have increased slightly due to the increased rent set by facilities department to recover the cost of maintenance & operations of the City/County Building.
- Internal charges have increased from FY23 due to the increase charge in Liability Insurance.

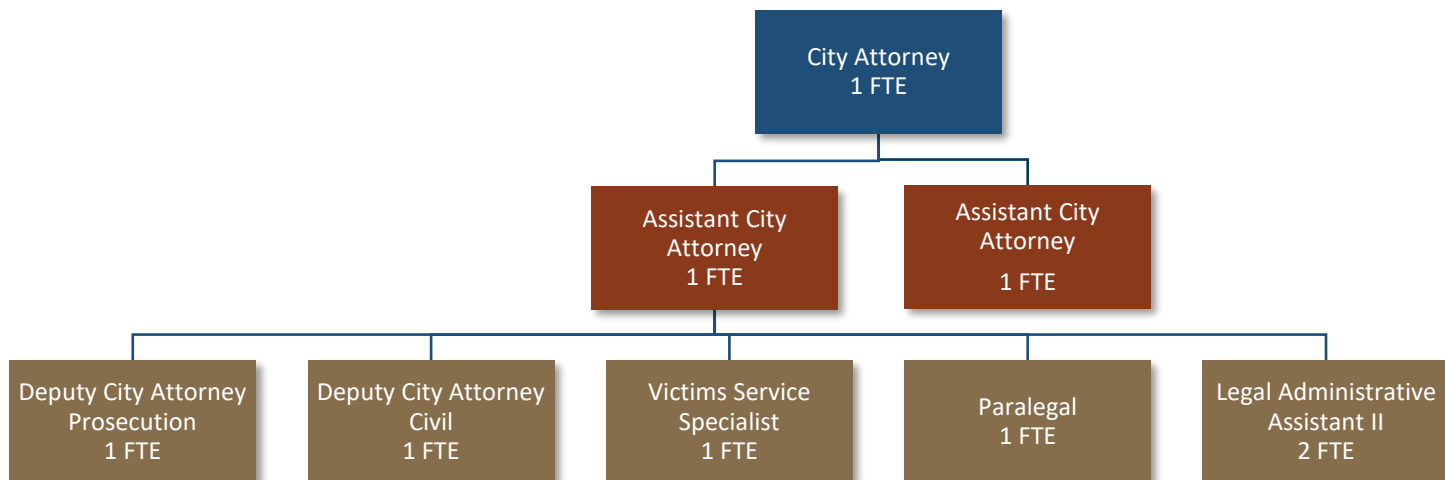
CITY ATTORNEY ALL FUNDS							
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY2023 Adopted	FY2023 Amended	FY2023 Est Actuals	Proposed FY2024 Budget
Expenditures							
Personnel Services	709,572	752,768	831,129	915,939	915,939	880,718	978,617
Supplies & Materials	24,465	6,089	31,275	28,692	75,087	59,572	27,312
Purchased Services	35,871	72,631	147,323	93,343	108,343	108,071	96,154
Intra-City Charges	4,807	8,734	6,795	7,022	7,022	7,022	7,261
Fixed Charges	32,562	31,642	32,949	33,495	33,495	33,495	34,886
Maintenance & Operating	97,705	119,096	218,342	162,552	223,947	208,160	165,613
Internal Charges	21,327	21,418	25,195	18,513	18,513	18,513	19,700
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	21,327	21,418	25,195	18,513	18,513	18,513	19,700
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	828,605	893,282	1,074,666	1,097,004	1,158,399	1,107,391	1,163,930

Funds Included in this Department:

- 011 General Government
 - 1301 City Attorney
 - 1302 Victim Services

Office of the City Attorney

Organizational Chart



Human Resources Department Overview

Renee McMahon, Director

Department Overview

The City of Helena's Human Resources department is responsible for executing human resources strategic initiatives to champion a positive, supportive, friendly workplace culture and hire and retain excellent employees. The Human Resources department strives to support stability of operations with the goal of all employees providing efficient, optimal, competent service to the citizens of the City of Helena.

The Human Resources department is committed to demonstrating value to each employee through offering sustainable competitive wages and benefits, providing safe workplaces, providing work/life balance, providing professional development opportunities, and providing pathways for employees to share and offer employment-related feedback.

Administration and Compliance

- Pay competitive market wages.
- Offer and administer competitive benefit package.
- Promote a healthy workplace.
- Develop and administer processes for attracting and retaining excellent employees.
- Assure compliance with employment-related laws.
- Assure compliance with personnel policies and Union contract provisions.
- Assure accurate and compliant personnel records management.
- Continuously evaluate and improve service HR delivery methods and procedures.

Personnel Management

- Develop and administer employee professional development, incentive, and performance improvement plans.
- Manage employee relations, disciplinary and grievance procedures.
- Lead labor relations and union contract bargaining.
- Develop, implement, and administer personnel policies.
- Develop succession, promotion, and service continuity plans.
- Implement employee recognition and awards programs.
- Partner with department personnel, MMIA, and Allegiance in administering benefits.
- Implement drug testing and safety programs and protocols.
- Manager workers' compensation and provide return-to-work programs.
- Administer and manage employee leave (sick, vacation, workers' compensation, FMLA) policies.

Human Resources Department

Overview

Department Work Plan & Goals Fiscal Year 2024

Become the Employer of Choice locally and among all cities in the State of Montana. This will occur through:

- Welcoming and celebrating an inclusive workplace.
- Attracting and retaining excellent employees.
- Continuing market-based pay plan efforts that:
 - Defines and determines the competitive market position of the City of Helena.
 - Motivates employees to perform to the best of their competencies, abilities, and skill sets.
 - Is fiscally responsible, demonstrates sound stewardship of community resources, and is financially and operationally sustainable over time.
 - Is fair, complies with the City of Helena's Equal Opportunity in Employment policy, and assures equal pay for equal work.
- Supporting a common vision and purpose for all City employees.
- Cultivating positive employee morale.
- Supporting employees to feel valued and be the most efficient and effective as possible in their work.
- Promoting a culture to encourage employees to safely offer and contribute ideas and develop solutions.
- Provide human resources subject-matter expertise to all City of Helena employees.
- Implement competitive market-based wages and benefits.
- Support workforce stability.
- Support work/life balance.
- Develop programs to support a safe workplace.
- Reward, award, and recognize employees.

Human Resources Department

FY24 Summary of Changes

Personnel

- No FTE changes in FY24.

Maintenance & Operations – As compared to Adopted FY23

- Supplies and equipment increased for the HR Director to transition to a laptop.
- Purchased Services increased for the continuation of market-based pay studies agreement and other legal contracted services.
- Fixed charges have increased from the prior year due to increased rent set by the facilities department. Fixed charges include Employee Awards/Incentive Program funding for \$4,000.
- Internal charges have decreased. The liability deductible charge from FY22 was paid in FY23. These payments are retroactive to the departments.

HUMAN RESOURCES ALL FUNDS				FY2023			Proposed FY 2024
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	Adopted	Amended	Est Actuals	Budget
Expenditures							
Personnel Services	326,377	339,632	389,939	398,500	398,500	406,748	413,710
Supplies & Materials	9,244	5,569	5,983	9,760	9,760	9,860	11,491
Purchased Services	37,084	116,753	60,918	89,041	126,641	130,839	99,893
Intra-City Charges	2,115	2,250	2,221	2,221	2,221	2,221	2,221
Fixed Charges	30,445	30,901	33,687	32,178	32,178	32,178	33,305
Maintenance & Operating	78,887	155,473	102,809	133,199	170,799	175,098	146,909
Internal Charges	7,895	7,558	7,622	31,537	31,537	31,537	9,159
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	7,895	7,558	7,622	31,537	31,537	31,537	9,159
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	413,159	502,663	500,370	563,236	600,836	613,383	569,778

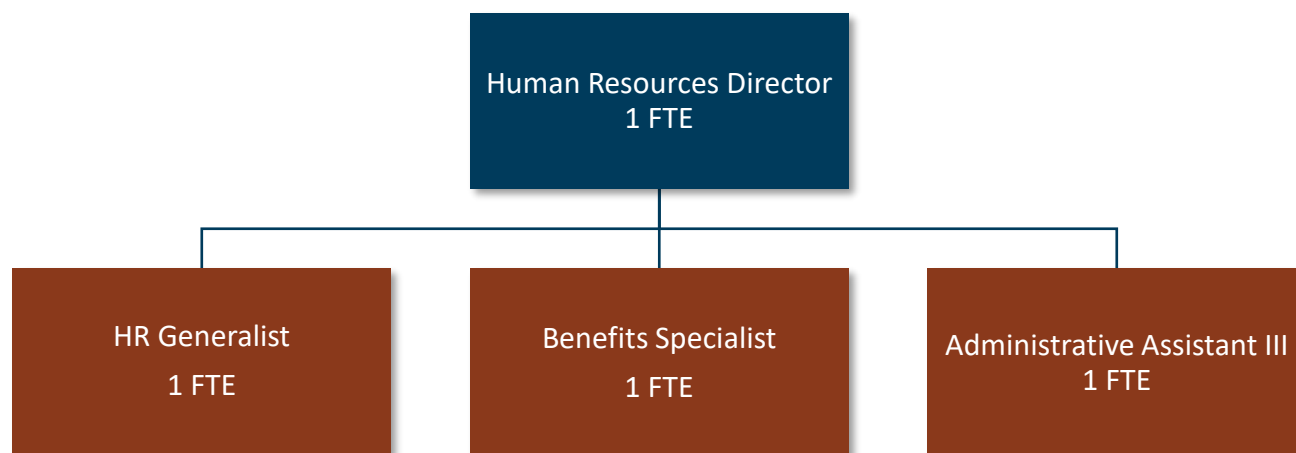
Funds Included in this Department

011 General Government

1801 Human resources

Human Resources Department

Organizational Chart



Police Department

Overview

Brett Petty, Chief of Police

The Helena Police Department is dedicated to providing our community with professional law enforcement services through equitable enforcement of the law, continued professional development, and respect for the needs of our citizens. We remain committed to the protection of human rights and focused upon making Helena a safe community in which to live and work.

Police Department Composition

The Helena Police Department is comprised of two major units:

1. Police
2. Support Services Division (SSD).

Police

The Police Department is made up of several subunits to include but not limited to: Patrol, Criminal Investigations (CID), Evidence, School Resource Officers (SRO), DUI Officer, Volunteer Coordinator, Animal Control/Urban Wildlife Program (UWP), Montana Analysis and Technical Information Center (MATIC), Violence Against Women (VAWA), and Drug Enforcement (MRDTF). MATIC, VAWA and MRDTF are partially funded through annual grants.

Support Services Division (SSD)

The Support Services Division is made up of two separate units-Records and the 9-1-1 Center. The funding for records, as well as the funding for the 9-1-1 Center personnel costs are funded through the public safety mill levy. The 9-1-1 equipment costs are funded through the fee placed on most phones in the county.

The 911 Center provides emergency communications to three (3) local law enforcement agencies, three (3) ambulance services, fifteen (15) rural fire departments, one (1) city fire department and a half dozen state / federal agencies on an infrequent basis. The records section provides record keeping for the Helena Police Department and Lewis and Clark County Sheriff's Office. It is also responsible for entering court documents for four (4) district court, (2) Justice of Peace, and Municipal Court. Also, it is tasked with sexual and violent offender registry for Lewis and Clark County and all alarms permits for Helena.

Police Department

Overview

Department Work Plan & Goals Fiscal Year 2024

The Helena Police Department strives to provide the highest quality Police service through collaborative efforts and community partnerships to ensure a safe and secure community. We believe that Policing needs to be innovative and forward thinking with the purpose of enhancing the quality of life for the Helena community.

Objective #1: Staffing

- PD is made up of 53 (FTE) sworn Officers with a proposal to increase to 54 (FTE) sworn officers in FY24. Goal is to get back to 53 by 3rd quarter of FY24.
 - Adding a sworn Officer for Municipal Court as Municipal Court Officer (FY24).
 - Start Reserve Officer program to assist with extra work duties (FY24).
 - Explore funding sources for additional sworn Officers (SRO, BID, etc.).
- Complete Staffing Study of Police Department and present to Commission.
- 9-1-1 Center is made up of 15 Dispatchers. Need to be at full staff by end of FY24.
 - Currently down 4 Dispatchers

Objective #2: Innovation through Technology Updates

- New Computer Aided Dispatch/Records Management System (CAD/RMS) to the Police Department, Sheriff's Office and 9-1-1 Center.
 - Select vendor and begin implementation Q1 of FY24.
 - With new system, accurately reflect the crime stats, reduce Officer report writing time, increase searchable/usable data, interface with current technology.
 - Be able to provide data/statistics for LE partners along with the community.
- Develop 5–10-year CCIP to properly reflect where we are at and where we need to be with technology and equipment.
- Explore grant assistance for new body/car camera system.

Objective #3: Community Partnerships

- Be proactive, solution-based and community driven, and collaborate with the Helena Community to identify and solve community problems.
- Continuously work on community outreach and engagement (Coffee w/ Cop, Citizen's Academy, National Night Out, Public Safety Open House, Explorers, etc.).
- Dependent on staffing, deploy a Quality-of-Life/Community Officer that will work closely with the community to identify concerns and implement solutions relating to issues within the community (carryover objective from FY23)

Police Department

FY24 Summary of Changes

Personnel

- Requested 1 FTE Sworn Officer as a Court Officer bringing Sworn Officer total to 54 FTEs.
- The Dispatch Center received wage increases (supported by the county as all wages are covered under the Public Safety Wage Levy) in early Spring 2022 to assist with the retention and recruitment of dispatchers.
- Contracted Police employee wages are outlined in the bargaining agreement and are the higher of 2.0% or Commission approved COLA for non-contract city staff. In FY24, the COLA is proposed at 4%. Contract negotiations are not complete and may impact wages and benefits.
- Requested to increase a part-time evidence clerk to full-time for recruitment and retention.

Maintenance & Operations – As compared to Adopted FY23

- Supplies & Materials increased in the areas of office supplies for patrol room mailboxes, surveillance cameras at the 9-1-1 center, computer equipment, clothing allowance, cost increases in ammunition for training, and \$10,000 in tire expense for patrol cars.
- Purchased services includes \$6,000 for 9-1-1 promotional items.
- Intra-City Charges have increased due to rising fuel costs.
- Fixed Charges increased due to higher rent rates and expanded space in the Law & Justice Building.
- Internal Charges increased due to Liability Insurance premiums and increased fleet service charges.

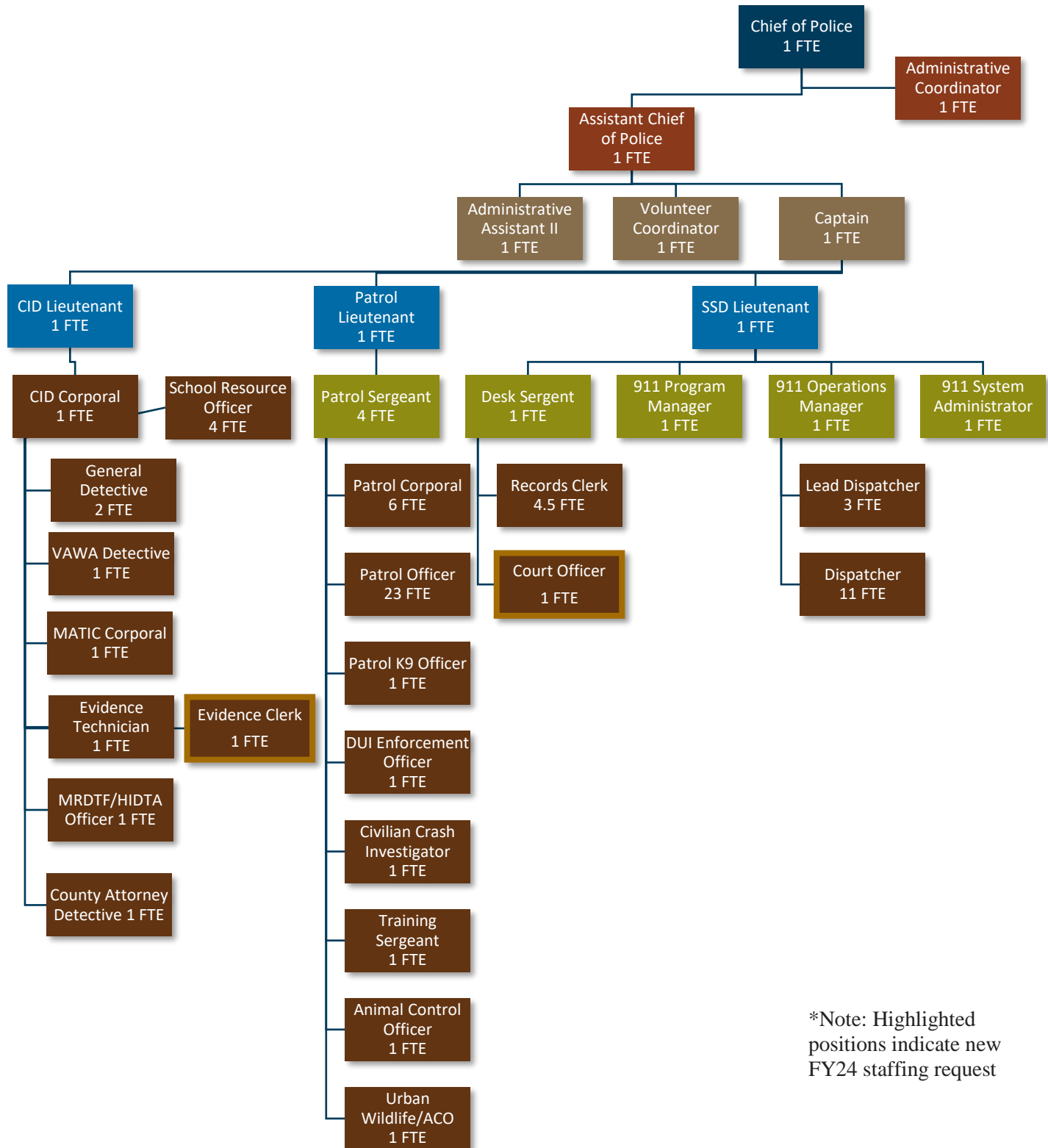
POLICE DEPARTMENT ALL FUNDS

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY2023 Adopted	FY2023 Amended	Est Actuals	Proposed FY 2024 Budget
Expenditures							
Personnel Services	5,696,207	5,259,400	7,242,811	8,174,506	8,222,939	8,212,556	8,762,767
Supplies & Materials	143,843	206,526	226,844	139,190	164,190	161,540	197,400
Purchased Services	696,006	725,284	840,613	967,247	1,166,984	1,139,570	972,088
Intra-City Charges	84,676	81,391	91,442	117,062	117,062	111,202	121,750
Fixed Charges	313,069	302,962	265,458	316,729	316,729	316,729	321,741
Maintenance & Operating	1,237,594	1,316,164	1,424,357	1,540,227	1,764,964	1,729,041	1,612,979
Internal Charges	256,919	260,612	270,720	319,438	319,438	319,438	337,985
Transfers Out	284,989	109,104	226,560	415,000	1,234,000	1,234,000	219,000
Internal Transactions	541,908	369,716	497,280	734,438	1,553,438	1,553,438	556,985
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	321,826	-	469,000	1,664,000	1,664,000	98,495
Debt & Capital	-	321,826	-	469,000	1,664,000	1,664,000	98,495
Total Expenditures	7,475,709	7,267,106	9,164,449	10,918,171	13,205,341	13,159,035	11,031,226

Funds Included in this Department:

012 Police	215 Police Projects & Reimb
2201 Police Operations	217 Law Enforcement Block Grant
2203 Animal Control/Urban Wildlife	218 9-1-1 Emergency Program
2207 Drug Enforcement	219 Support Services Division
2209 Violence Against Women	

Police Department Organizational Chart



*Note: Highlighted positions indicate new FY24 staffing request

Municipal Court

Overview

The Honorable Anne Peterson, Judge

Department Overview

Helena Municipal Court is part of the state judicial system and enforces laws for the City of Helena over which the Honorable Anne Peterson presides. Helena Municipal Court processes all misdemeanor traffic, criminal and animal control offenses, city ordinances, orders of protection and civil cases that occur within Helena City limits.

Administration

Court “customers” are people who have been cited with a misdemeanor offense. The defendants in Helena Municipal Court have the right to contest the charges. They can call witnesses, testify, and introduce evidence. They have the right to request a Judge or Jury trial. At conclusion of a Judge trial, the city judge rules by stating whether she finds the accused guilty or innocent of charges. The Judge assigns fines based on the Montana Supreme Court statutes. City judges also have the authority to require guilty parties to participate in community service or educational programs designed to reinforce in them positive values and to deter them from committing subsequent illegal acts.

The Clerks of the court are responsible for educating the defendant on their charge, fines, restitution, educational programs, jail time and community service requirements depending on the charge and sentence. Clerks of court maintain all documents and files regarding Municipal Court case.

Proceedings

Municipal courts have jurisdiction over cases involving municipal ordinances and all offenses that occur within the municipality if the offenses are not subject to a fine of more than \$1500 and/or imprisonment of more 1 year.

The Judge and court clerks are responsible for:

- Due Process – Protection of individual rights.
- Crime Control – Punishment and removal of criminals
- Rehabilitation – Treatment for offenders
- Bureaucratic Function – Speed and efficiency

Municipal Court Overview

Department Work Plan & Goals Fiscal Year 2024

The mission of the Helena Municipal Courts is to provide an accessible legal forum for individuals to have their court matters heard in a fair and efficient manner. while holding to a high standard of integrity, professionalism, and customer service.

- Adjudication of cases in a fair and judicial manner
- To properly maintain the court and assist defendants in the process of the court to ensure the cases are resolved and do not become repeat offenders
- Provide fairest process of justice
- Treat defendants with fairness, dignity, and respect
- Assist the defendants to become contributing citizens

VALUES STATEMENT:

Integrity - Doing what we say we are going to do

Communication - Being professional, keeping promises, follow-up, timeliness

Encouragement - Building rapport and confidence, point out the things they are doing well

Teamwork - Support and cover for your team

Municipal Court

FY24 Summary of Changes

Personnel

- No FTE changes in FY24

Maintenance & Operations – As compared to Adopted FY23

- Supplies & Materials have decreased as there was office furniture purchased in FY23 and not planned for FY24.
- Purchased Services have decreased for a reduction in continued education in order to support healthcare enhancements and a proposed COLA of 4%.
- Fixed Charges have increased due to the increased rent set by facilities department to recover the cost of maintenance & operations of the Law and Justice Center Building.
- Internal Charges have increased due to increased rates in liability insurance.

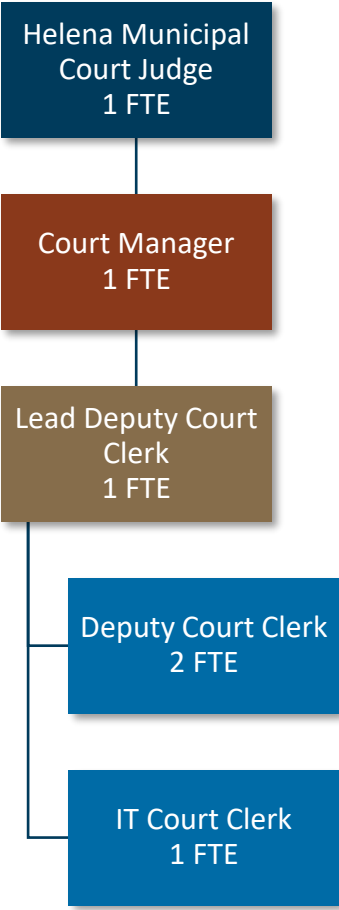
MUNICIPAL COURT ALL FUNDS							
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY2023 Adopted	FY2023 Amended	Est Actuals	Proposed FY 2024 Budget
Expenditures							
Personnel Services	463,084	480,222	528,777	569,042	569,042	598,068	595,125
Supplies & Materials	3,965	4,631	4,532	6,500	6,500	6,500	4,500
Purchased Services	36,206	58,273	60,071	51,764	51,764	48,914	48,544
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	34,596	37,407	48,961	55,537	55,537	55,537	57,758
Maintenance & Operating	74,767	100,311	113,563	113,801	113,801	110,951	110,802
Internal Charges	9,187	9,374	9,378	12,068	12,068	12,068	12,837
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	9,187	9,374	9,378	12,068	12,068	12,068	12,837
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	547,038	589,907	651,719	694,911	694,911	721,087	718,764

Funds Included in this Department:

012 Municipal Court
1401 Court

Municipal Court

Organizational Chart



Fire Department

Overview

Jon Campbell, Chief

Department Overview

The mission of the Helena Fire Department:

"We, the members of the Helena Fire Department, proudly continue our tradition as Guardians of the Gulch, by professionally providing a quality, effective, skillful, safe and caring service to protect our community whenever and wherever needed."

The Fire Dept. mission supports the Strategic Outcomes of the City of Helena primarily in the areas of *Promoting a Safe Community*. The Strategic Outcomes of *Promote Healthy and Sustainable Growth* and *Improve Neighborhood Livability* are supported through Prevention Division functions and Suppression incident response and severity reduction.

Administration

The Fire Department consists of the offices of Administration, Operations, Training, and the Fire Marshal. We have three primary divisions: Suppression, Training, and Fire Prevention which includes fire investigation and fire safety education.

Fire Suppression main functions are:

- Utilize risk management strategy to protect life and property in an emergency response environment.
- Structural firefighting
- Wildland firefighting
- Emergency medical services response (non-transport)
- Hazardous materials emergency management (Regional Hazmat Team)
- Vehicle rescue and extrication
- Specialty Rescues: high angle rope and confined space rescue, ice rescue, and surface water rescue
- Public assistance through fire prevention, investigation, and education activities

Fire Prevention, Investigation, and Education main functions are:

- Fire code enforcement
- Licensing inspections
- Public education
- Life safety commercial occupancy inspections
- Plan review for new construction
- Inspection and acceptance testing of fire protection systems.

Fire Department

Overview

Department Work Plan & Goals Fiscal Year 2024

Strategic Planning:

#1 - Suppression

Utilize the Fire Department Master Plan, National Fire Protection Association, and Insurance Services Organization references to drive strategic planning to enhance the department's safety and capacity to provide services to the citizens of Helena and mutual aid partners.

#2 - Fire Prevention and Investigation Bureau

Improve inspection, system testing, public education, fire investigation services, plan review, and urban interface risk reduction services through international fire code application. Provide for enhanced training, community outreach, and increased inspection frequency.

#3 – Training

Continued development of career progression plans through accredited and internal performance metrics. Enhance wildland fire response capacity through training and experience-based mechanisms.

Goals:

Suppression Division

- Utilize Fire Dept. Master Plan to set priorities, objectives, and work plan items.
- Explore alternate funding sources to create Fire Dept. dedicated revenue.
- Create a strategic plan to address long term priorities of additional station, training facility, and staffing.
- Implement new Records Management System to enhance data collection and analysis improving organizational efficiency.

Prevention Division

- Develop a training plan for FPIB personnel to address individual professional development and overall division improvement.
- Increase regularity of commercial occupancy inspections
- Create workspace to accommodate FPIB staff.
- Promote City of Helena adoption of 2021 International Fire Code

Training Division

- Develop strategic plan for funding and constructing training facility.
- Create individualized training plans for all members to provide direction and enhancement of professional outcomes.
- Onboard Assistant Chief - Training

Fire Department

FY24 Summary of Changes

Personnel

- No FTE changes for FY24 however, requested three (3) new firefighters.

Maintenance & Operation – As compared to Adopted FY23

- Supplies & Materials have increased in areas such as chemical & lab supplies (foam cache payment), janitorial and medical supplies, clothing allowance, and increased tire costs primarily due to inflation.
- Purchased Services have increased promoting continued education, miscellaneous training, other contracted services, and travel and meeting expenses.
- The Fire Levy fund is transferring \$657,358 to the General Fund to support Fire Services in FY24.
- Internal charges are increasing slightly due to higher rates for liability insurance coverage.
- Capital outlay can be viewed in Section 7 of this budget book.

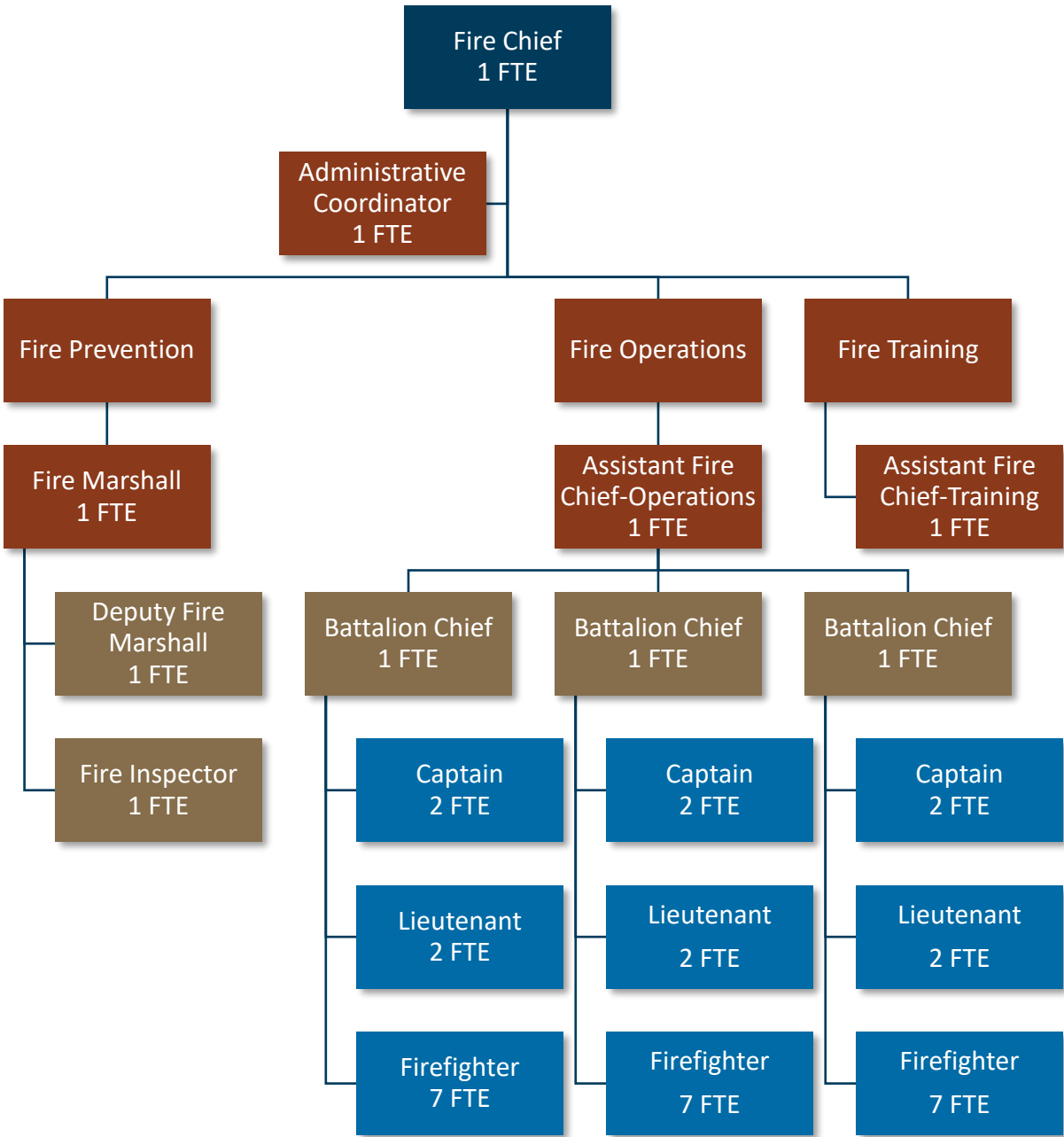
FIRE DEPARTMENT ALL FUNDS				FY2023			Proposed FY 2024 Budget
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	Adopted	Amended	Est Actuals	
Expenditures							
Personnel Services	3,455,400	3,779,116	5,282,157	5,291,828	5,291,828	5,485,157	5,429,700
Supplies & Materials	97,339	130,510	106,240	90,996	90,996	91,376	123,141
Purchased Services	200,674	225,207	283,895	255,827	301,251	299,586	295,048
Intra-City Charges	35,195	24,285	38,414	51,275	51,275	42,975	50,143
Fixed Charges	2,220	2,814	2,567	2,615	2,615	2,400	2,520
Maintenance & Operating	335,429	382,817	431,116	400,713	446,137	436,337	470,852
Internal Charges	257,648	264,675	272,487	301,419	301,419	301,419	303,434
Transfers Out	601,039	884,700	671,477	692,220	692,220	692,220	657,358
Internal Transactions	858,687	1,149,375	943,964	993,639	993,639	993,639	960,792
Debt Service	-	-	48,347	98,261	98,261	98,261	98,261
Capital Outlay	460,779	1,430,870	97,347	731,020	941,920	42,620	538,000
Debt & Capital	460,779	1,430,870	145,694	829,281	1,040,181	140,881	636,261
Total Expenditures	5,110,295	6,742,178	6,802,931	7,515,461	7,771,785	7,056,014	7,497,605

Funds Included in this Department:

- 013 Fire Department
 - 2301 Fire
 - 2305 Fire Grants
- 260 Fire Safety Levy

Fire Department

Organizational Chart



Community Development Department Overview

Chris Brink, Director

Department Overview

Working in partnership with Helena's citizens, businesses and organizations, the city of Helena Community Development Department provides professional staff assistance in planning, development, and construction to maintain public health, safety, and welfare and create an attractive and sustainable community for all to live, work, play, and learn.

Administration

The Planning Division assists members of the community with zoning, land use and development questions. Staff also provides information and assistance to developers, the business community and the public relating to any planning, zoning, land use, housing, and development matter.

Building

The Building Division conducts building and site plan reviews, issues building permits, and provides inspection services at construction sites within the city limits to ensure compliance with adopted code and safeguard the public's health, safety, and welfare.

Housing

The City of Helena is committed to being part of a collaborative effort to address housing issues in our community. As part of that commitment, the City has developed several programs and partnerships to provide support. This area of the Community Development Department was created to further the efforts that the City is currently engaged in to provide or support housing for those in need.

Community Development Department Overview

Department Work Plan & Goals Fiscal Year 2024

The Community Development Department, in collaboration with other City departments will be participating in the configuration and implementation of Tyler Technology's Enterprise Permitting and Licensing system, including standard permitting as well as a Citizen Self Service portal, and electronic plan review. The EPL system provides online access to our staff, other City Departments, contractors, licensed professionals, and the public.

Building Division will move forward to revise existing handouts and create new handout documents to assist applicants on changes in the proposed adoption of the next edition of the International Codes and provide training for contractors, licensed professionals, and the public.

Planning Division will begin a 5-year update to the 2019 Growth Policy while continuing to implement the existing Growth Policy goals and objectives.

Planning division will wrap up our 1st Neighborhood Plan (the 6th Ward/Midtown Plan) which will lay the framework for the selection of our next neighborhood planning effort.

Planning Division will conclude a year review of the City's development process and begin to implement changes to those process that are efficient, transparent, and predictable for both our citizens and development community.

Planning Division will continue working to update City Code Title 11 - Zoning by reviewing all regulations and ordinances to identify any barriers for development while ensuring the City residents' health, safety, and welfare and begin work with Zoning Commission related to an ordinance update.

Planning Division will continue working with neighboring jurisdictions, Lewis & Clark County, East Helena, and Jefferson County, to facilitate sustainable and coordinated growth.

Housing area will begin looking at other housing strategies and work toward specific strategies and funding goals for our housing efforts.

Community Development Department

FY24 Summary of Changes

Personnel

- Allocation increased by .50 FTE from FY23 – Development Engineer split with Engineering Department.

Maintenance & Operation – As compared to Adopted FY23

- Supplies & Material are increasing primarily to support computer software licensing and a newly added clothing allowance expense of \$2,400 for FY24 for building inspectors.
- Purchased Services have increased considerably with the expected \$1,400,000 distribution from the Affordable Housing Trust for the Twin Peaks Apartments project.
- Fixed Charges have increased slightly due to the increased rent set by facilities department to recover the cost of maintenance & operations of the City/County Building.
- Non-operating expenses reflect expected Community Development Block Grants passed through to the benefiting agencies (Helena Food Share, YWCA, and Rocky Mountain Development Council).
- Internal charges are increasing due to general cost allocations increasing. Cost allocations are volume and activity based.

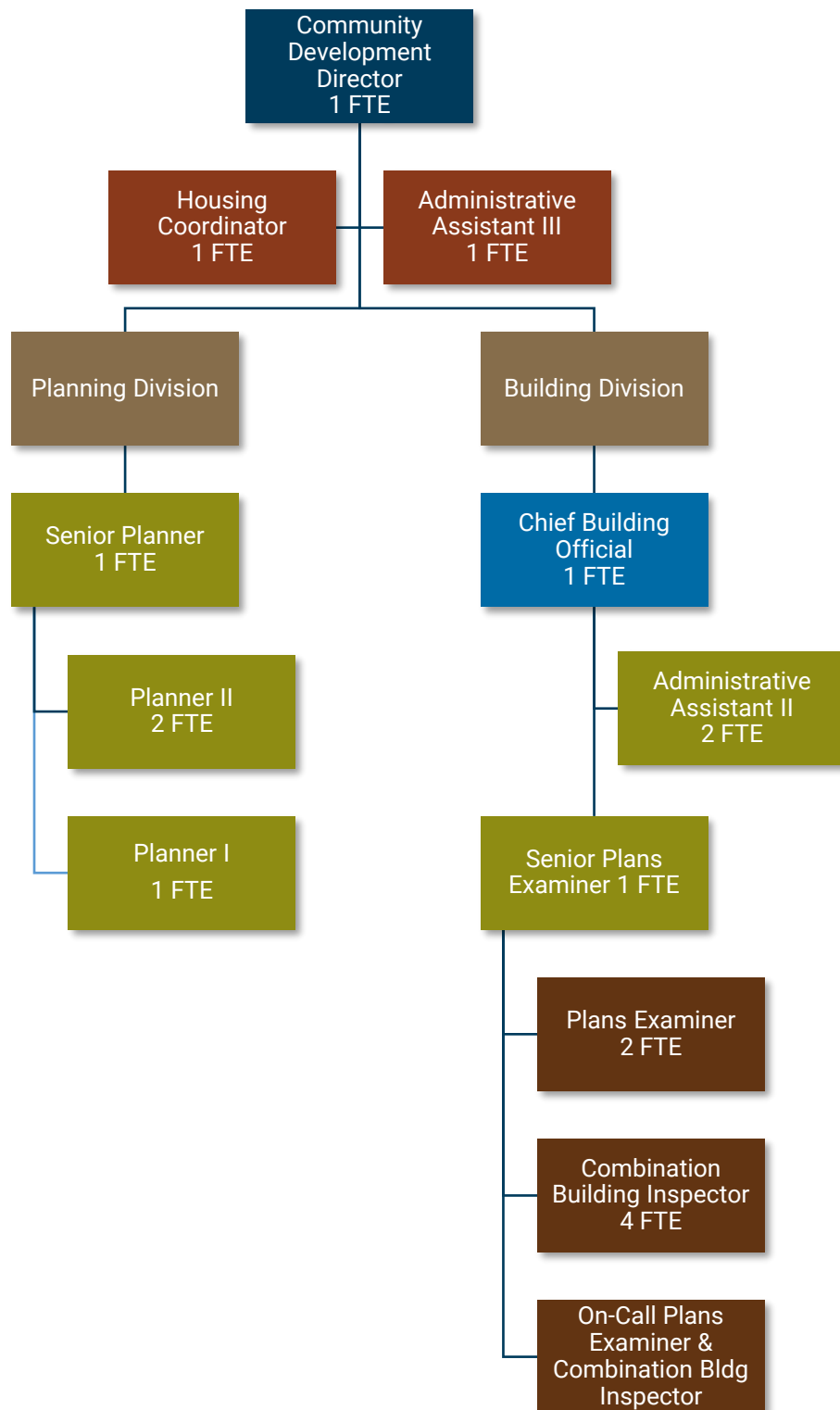
COMMUNITY DEVELOPMENT ALL FUNDS							Proposed FY 2024 Budget
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY2023 Adopted	FY2023 Amended	FY2023 Est Actuals	
Expenditures							
Personnel Services	1,189,335	1,317,272	1,367,003	1,593,939	1,593,939	1,521,694	1,770,104
Supplies & Materials	55,460	34,883	33,542	54,727	63,727	63,727	60,796
Purchased Services	259,532	194,091	274,591	387,530	380,991	343,582	1,755,287
Intra-City Charges	7,126	7,145	8,331	10,356	10,356	10,356	9,616
Fixed Charges	123,310	135,873	134,065	140,730	140,730	140,730	183,787
Non-Operating Expenses	41,692	466,000	24,000	24,000	24,000	24,000	1,407,437
Maintenance & Operating	445,428	371,992	450,529	593,343	595,804	558,395	2,009,486
Internal Charges	91,442	107,088	71,887	118,328	118,328	118,328	138,177
Transfers Out	-	2,500	-	-	-	-	-
Internal Transactions	91,442	109,588	71,887	118,328	118,328	118,328	138,177
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	36,000	36,000	-
Debt & Capital	-	-	-	-	36,000	36,000	-
Total Expenditures	1,767,898	2,264,852	1,913,419	2,329,610	2,368,071	2,258,417	5,325,205

Funds Included in this Department:

- 014 Community Development
- 1601 Community Development
- 226 CDBG/HOME
- 228 Community Renewal
- 229 Affordable Housing Trust
- 503 Building

Community Development Department

Organizational Chart



Finance Department

Overview

Sheila Danielson, Director

Department Overview

The Finance Department is composed of three different units: Administration and Budget, Accounting, and Utility Customer Service. Each division collaborates with each other to provide customer service to external stakeholders, internal staff, the City Manager, and the City Commission.

The division strives to improve efficiencies, challenge the status quo and seek improvements in the way we do business in order to meet our customer demands for accurate and timely financial information, timely billing, timely payments, accountability and transparency.

Administration & Budget

This division is responsible for the administration of all financial affairs for the City in accordance with applicable laws and regulations and focuses on policy development, establishment of goals and monitoring compliance and performance, respectively.

The division is responsible for the coordination, preparation, strategic planning, multi-level review, adoption and execution of the City of Helena's annual budget. This includes revenue projections (such as taxes, assessments, and charges for services), personnel cost reviews, operating cost planning, capital planning, cash flow projections and fiscal analysis for strategic debt planning, culminating in the completion of the annual budget document. Post-adoption responsibilities include monitoring budget vs. actual performance throughout the fiscal year to address any adjustments needed and updating accounting systems to include amendments approved by the City Commission.

Additional attention is given to revenue analysis, long-term forecasting, administration of the procurement of goods and services, disposition of surplus assets, and other city-wide special projects coordination.

Accounting

The Accounting Division coordinates, processes, and reports the City's daily, monthly, quarterly and annual accounting and financial reporting responsibilities that uphold to professional accounting standards in accordance with Generally Accepted Accounting Principles, Government Accounting Standards Board and State legislative requirements.

Accounting staff administer banking, payments, receivables, payroll, fixed assets, tax and other special assessments, debt service and liability insurance activities.

This division recommends and monitors fiscal controls, policies, and procedures to ensure accurate records and financial reporting.

Utility Customer Service

The utility services division provides one central area for customer service dedicated to city services including water, wastewater, commercial solid waste, curbside recycling, fire lines, intrusion alarms and various loan programs. This division is responsible for accurately collecting and applying payments, scheduling monthly meter reads for over 12,000 meters in the city and processing monthly billing statements. This division is also responsible for preparing and collecting City of Helena business, animal, and liquor licenses.

Finance Department

Overview

Department Work Plan & Goals Fiscal Year 2024

Staff Retention and Training

The Finance Department's top priority in the next year is to retain staff, continue building our team, focus on training, and developing and recording standard operating procedures. With several new staff, training will be critical for our divisions to enhance our knowledge to carry out daily operations in a timely and accurate manner.

Enterprise Resource Planning Software

- Implementation began in January 2023 and go-live with the core financial phase is scheduled for January 2024.
- The budget development platform will assist with creating efficiencies, consolidating information, and bring real-time data and reporting for our stakeholders.
- Concurrently we will be implementing the Permitting/Licensing phase and Human Capital Management/Payroll phases with Human Resources and Community Development.
- Our final phase will be to implement the utility billing platform starting in November 2023.

Financial Reporting and Audit

- Finance Department will strive to successfully complete our audit and file our annual financial report by established deadlines. Staff turnover and vacancies in the last three years has presented challenges, but we are in a great position now moving forward.
- Continue to maintain our annual esteemed award for the GFOA Certificate of Achievement in financial reporting.

Business Licensing and Utility Customer Service

- The utility customer service team will play a key role in implementing our new licensing and permitting software, making it a much more streamlined and customer friendly experience to apply for and maintain various licenses in an electronic fashion.
- Begin implementing the new utility billing software that boasts on-line account management and bill pay. This is in line with sustainability efforts to reduce paper and move to a dynamic electronic interface for superior customer services.

Budget Administration

We will continue our efforts in developing and implementing structure in our budget development and monitoring efforts that provides predictable outcomes and transparency to the public and the Commission. We have achieved great strides in this direction with the support of the City Manager.

Policy Development

Continue our efforts in bringing Debt Service Management, Investment Management, Utility Billing and Procurement policies to the Commission for consideration and adoption.

Finance Department

Summary of Changes

Personnel

- Finance is requesting 1 new FTE in FY24: Budget Analyst. This position will be instrumental in assisting our service divisions with developing and monitoring their budgets. With a second person assigned to budget responsibilities, Finance will be in position to implement and monitor better budget controls, streamline procedures, and have the ability to get to know the operations of the city better. We will be able to better serve the divisions with year-round customer service regarding rate analysis, budget adjustments, position control, and cost of service analysis and forecasting.
- As of the writing of this summary, Finance is now fully staffed for the first time in two years. With the enhancement of wages and benefits, we are now able to recruit and retain quality employees to carryout the complex and various duties of the Finance Department. We look forward to adding another person to our team.

Maintenance & Operations – As compared to Adopted FY23

- Partial training costs were restored in the operating budget.
- Audit Services have increased from prior years. The City recently awarded a three-year contract for fiscal years 2023 - 2025.

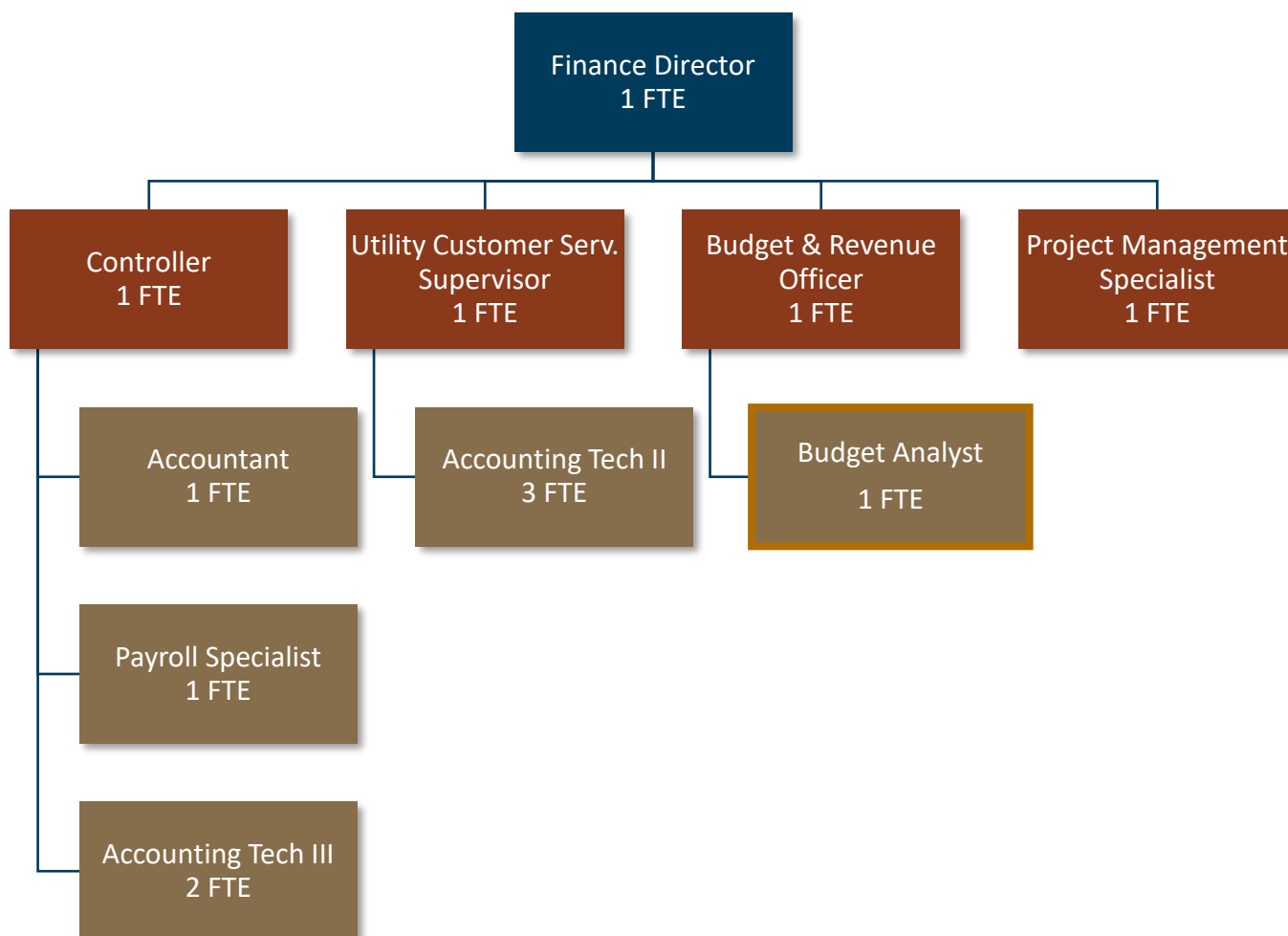
FINANCE DEPARTMENT ALL FUNDS							Proposed FY 2024 Budget
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	Adopted	FY2023 Amended	Est Actuals	
Expenditures							
Personnel Services	779,924	761,556	966,771	1,034,349	1,034,349	1,062,490	1,207,493
Supplies & Materials	48,930	46,500	57,478	58,860	58,110	60,545	69,900
Purchased Services	214,687	224,155	269,481	274,001	274,751	284,696	286,583
Intra-City Charges	5,254	5,367	5,516	5,516	5,516	5,516	5,516
Fixed Charges	117,020	151,777	185,546	187,772	212,772	209,762	219,684
Maintenance & Operating	385,890	427,798	518,021	526,149	551,149	560,519	581,683
Internal Charges	18,136	19,660	20,106	22,316	22,316	22,316	25,928
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	18,136	19,660	20,106	22,316	22,316	22,316	25,928
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	1,183,950	1,209,015	1,504,898	1,582,814	1,607,814	1,645,325	1,815,104

Funds Included in this Department:

- 015 Finance Services
 - 1501 Finance & Budget
 - 1506 Accounting
 - 1507 Utility Customer Service

Finance Department

Organizational Chart



*Note: Highlighted positions indicate new FY24 staffing request.

Parks, Recreation & Open Lands Department Overview

Doug Smith, Director

Department Overview

The Helena Parks, Recreation and Open Lands Department is a vibrant system that includes more than 2,500 acres of developed and undeveloped parkland which are home to more than 70 miles of recreation trails, 30 parks, a 50- meter outdoor swimming pool with a splash pad, lazy river and waterslides, a public golf course, the community Civic Center, a frisbee golf course, community gardens, three tennis and pickleball sites, sports fields, a skateboard park, a bike park and four outdoor skating rinks. All our parks and trails are maintained by Parks Maintenance staff and our Open Space Division. These features are designed and developed so that people of all ages, abilities and incomes can participate in recreation activities.

Administration / Planning

The Parks office administers permitting and reservations for all parks and open lands events and uses including special events on the walking mall and all sports field permitting. Parks administration also handles the financial for the Civic Center and Bill Roberts Golf Course, and handles billing, fiscal and contract management for our many contracts, organizations, and user group agreements.

Facilities / Parks / Open Space

The Parks Department maintains our developed parks and sports fields including playgrounds and all structures; urban and open lands trails and trailheads; parks facilities like the bandshell and Kindrick Baseball Field; Ten-mile watershed fuels management; urban forestry including all parks and boulevard trees; open lands fuels reduction and forestry management; and maintenance of the walking mall, the Helena Civic Center, and the Golf Course.

Department Work Plan & Goals Fiscal Year 2024

Continue to explore a Regional Parks District in partnership with stakeholders to create a regional sports complex and needed parks infrastructure to better serve the greater community of Helena.

- Work with community on support and partnership
- City Commission involvement and strategic planning
- Utilize scheduling software to create operational efficiencies
- Evaluate processes in all Parks divisions to improve efficiencies
- Stive to maintain facilities, parks, fields and trails at a high level
- Continue supporting staff to ensure they have the tools needed to succeed

Parks, Recreation & Open Lands Department

FY24 Summary of Changes

Personnel

- No changes for FY24, however requested an FTE in recreation services

Maintenance & Operations – As compared to Adopted FY23

- Intra-City Charges are increasing primarily due to higher fuel charges.
- Fixed Charges have increased to cover increased credit card fees at the Civic Center, rental rates, and special assessments.
- The transfer out represents a transfer from the General Fund to Golf Course fund for debt service and to the Civic Center to support operations. There is an additional transfer from the Civic Center fund to the General Capital Improvement Fund to support the HVAC/AC Project.
- A detail of capital can be found in the Capital Outlay Section of the budget document.

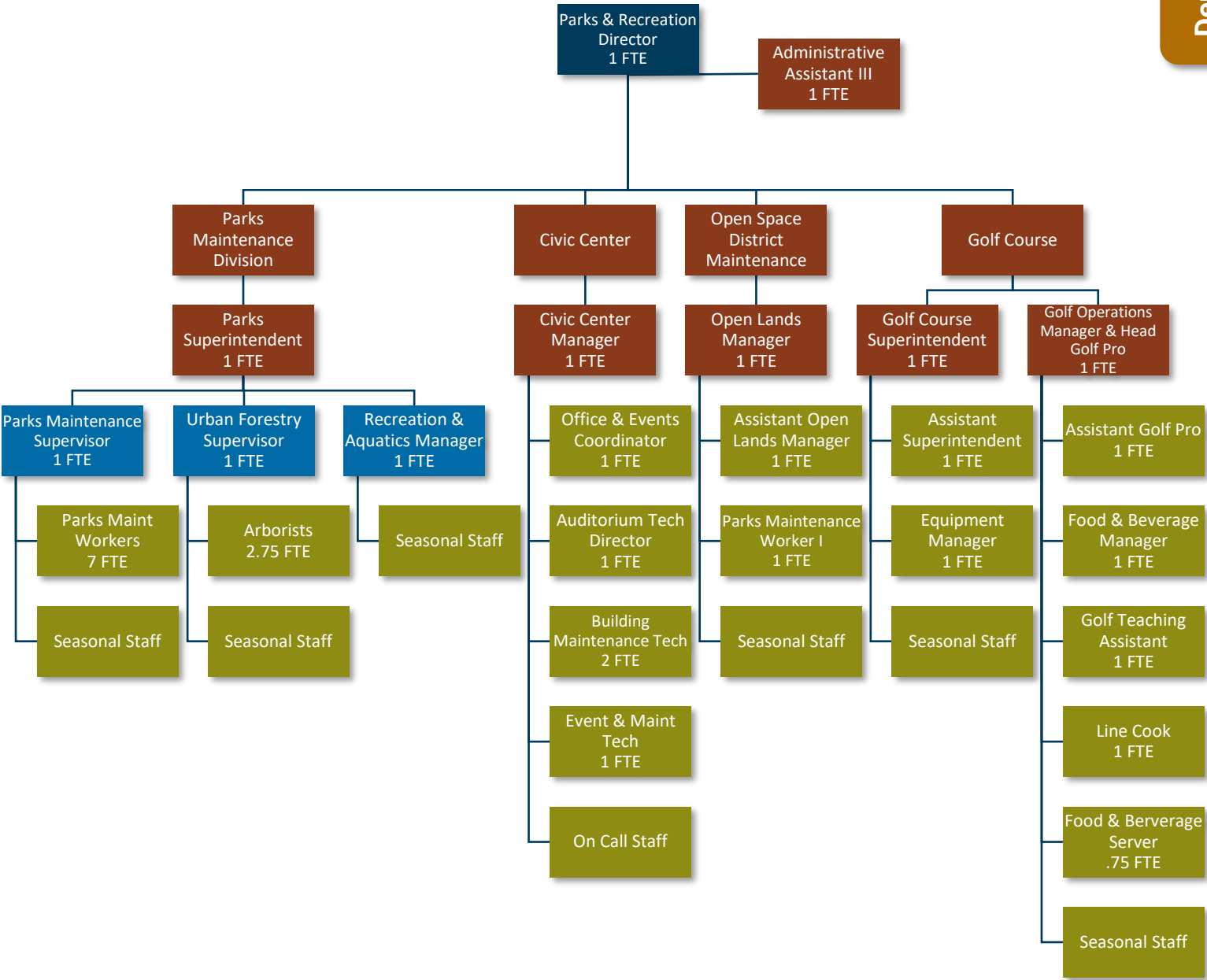
PARKS & RECREATION DEPARTMENT ALL FUNDS							
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY2023 Adopted	FY2023 Amended	FY2023 Est Actuals	Proposed FY 2024 Budget
Expenditures							
Personnel Services	2,901,220	2,927,971	2,995,910	3,838,812	3,834,033	3,730,822	4,146,048
Supplies & Materials	700,213	825,710	873,809	869,104	869,104	812,208	864,514
Purchased Services	1,438,766	1,387,060	1,548,642	1,417,326	1,490,676	1,647,987	1,652,812
Intra-City Charges	103,665	67,850	75,564	88,395	88,395	88,895	94,992
Fixed Charges	229,263	243,043	257,399	258,965	258,965	245,251	266,140
Maintenance & Operating	2,471,908	2,523,664	2,755,413	2,633,790	2,707,140	2,794,340	2,878,458
Internal Charges	512,213	532,395	809,950	787,412	787,412	787,412	818,241
Transfers Out	280,000	240,000	235,000	142,850	142,850	142,850	458,100
Internal Transactions	792,213	772,395	1,044,950	930,262	930,262	930,262	1,276,341
Debt Service	233,022	218,875	221,010	175,399	175,399	175,399	181,690
Capital Outlay	627,250	139,211	182,892	838,610	2,589,978	2,589,978	886,500
Debt & Capital	860,271	358,086	403,902	1,014,009	2,765,377	2,765,377	1,068,190
Total Expenditures	7,025,612	6,582,116	7,200,176	8,416,873	10,236,812	10,220,801	9,369,036

Funds Included in this Department:

017 Park & Recreation	235 Open Space District Maint
4101 Parks Administration	237 Urban Forestry
4102 Parks Maintenance	246 Watershed Projects
4103 Swimming Pool	441 Parks Improvement
4104 Recreation	563 Golf Course
4106 Kay's Kids	4111 Golf Operations
4107 Urban Trails	4113 Golf Concessions
204 Civic Center Board	4115 Golf Maintenance
211 Civic Center	4119 Golf Capital/Debt Service

Parks, Recreation & Open Lands Department

Organizational Chart



Community Facilities Overview

Troy Sampson, Director

Department Overview

The Community Facilities Department is responsible for the maintenance and repair of City facilities and the jointly owned City-County facilities, as well as the project management of facility related construction projects. The department manages the City and County central mail division as well as both entities' main phone lines. This department also serves as the liaison for the Public Art Committee and Public Education and Government channel.

Facility Management

The facilities management division has many functions. It manages preventative maintenance, inspection and repairs of City and City-County jointly owned buildings and the equipment associated with those buildings that is necessary to operate the facility. This division also provides contracted and in-house services to maintain a clean and safe working environment for City and County employees and manages operations at the City-County Building and the Law & Justice Center. Community Facilities Department also manages the lease agreements for the Chamber Building, Neighborhood Center, and Grandstreet Theatre.

Project Management

The project management division's main function is to plan and execute construction projects related to facilities. The division staff works with project stakeholders and ensures that government procurement policies are followed.

Capital Improvements

The Facilities Department has implemented a new computerized maintenance management software which will allow staff to track the condition and maintenance of facility assets and equipment. In fiscal 2022, a third-party assessment was performed on all City facilities and the City-County jointly owned facilities. The information provided by this assessment is utilized by staff to develop short term and long-term capital plans.

Community Facilities

Overview

Department Work Plan & Goals Fiscal Year 2024

Goal #1 - Minimize unanticipated failures of equipment or facility infrastructure which are costly and typically not budgeted.

Key Element: Utilize our new Computerized Maintenance Management Software (CMMS).

Action Items:

- Track asset condition for capital replacement schedule.
- Track asset preventative maintenance schedule to optimize the lifespan of assets.

Key Element: Engineering study of domestic water supply system at Law & Justice Center

Action Items:

- Hire engineering firm to perform assessment of domestic water supply system.
- If determined necessary, design replacement of water supply pipes.

Goal #2 – Lead the way to identify activities and strategies supporting successful accomplishment of making all facilities 50% energy efficient by 2026.

Key Element: Assessment and identification of energy needs and usage of all facilities

Action Items:

- Tour facilities with engineering firm to identify deficiencies
- Complete a study on the current efficiency
- Prepare a prioritized list of projects

Key Element: Funding

Action Items:

- Identify funding sources
- Determine the appropriate fund source
- Budget for those projects

Key Element: Project Implementation Plan

Action Items:

- Discuss the Return on Investment (ROI) with the project team
- Identify the process to complete the projects

Community Facilities

Overview

Department Work Plan & Goals (cont.) Fiscal Year 2024

In cooperation with the Sustainability Coordinator's office, we will engage with consulting engineers to tour all facilities and identify energy deficiencies. In FY2024 we will complete a study of the current efficiency and prepare a prioritized list of projects. By the end of FY2024 we will have identified the costs associated with the energy improvement projects and will identify their funding sources.

Sustainability:

- LED lighting retrofit of 2nd floor of City-County Building
- Fire Station #2 LED lighting retrofit
- Fire Station #1 boiler replacement with high efficiency boilers
- City Shop boiler replacement with high efficiency boilers
- Law & Justice xeriscape garden

Safety:

- Fire #2 emergency generator replacement
- Update facility emergency action plans

Construction & Maintenance Projects:

- City shop roof replacement
- Fire station #2 restroom/locker room remodel
- Law & Justice east elevator upgrade
- Law & Justice 1972 roof replacement
- Fire #2 apparatus floor heaters replacement (4)
- Fire station #2 dayroom flooring replacement

Administration:

- New staffing structure implementation
- Develop 30-year CCIP with funding plan
- Full implementation of computerized maintenance software

Community Facilities

FY24 Summary of Changes

Personnel – As compared to Adopted FY23

- Reduction of 1 FTE – with the separation of Industrial Facilities from General Facilities, there was a re-organization of staffing to align with the needs of both City and County facility maintenance.
- Reclassification of Superintendent to Director; Administrative Assistant III to Facilities Manager; Receptionist/Accounting Tech to Administrative Assistant III.

Maintenance and Operations – As compared to Adopted FY23

- Operating costs remained relatively stable as compared to FY23 adopted budget. Some costs increased to reflect inflation while others decreased with the re-evaluation of budgeting operating charges to each facility. Any major repairs will be handled on a reimbursement basis in FY24 on an as needed basis.

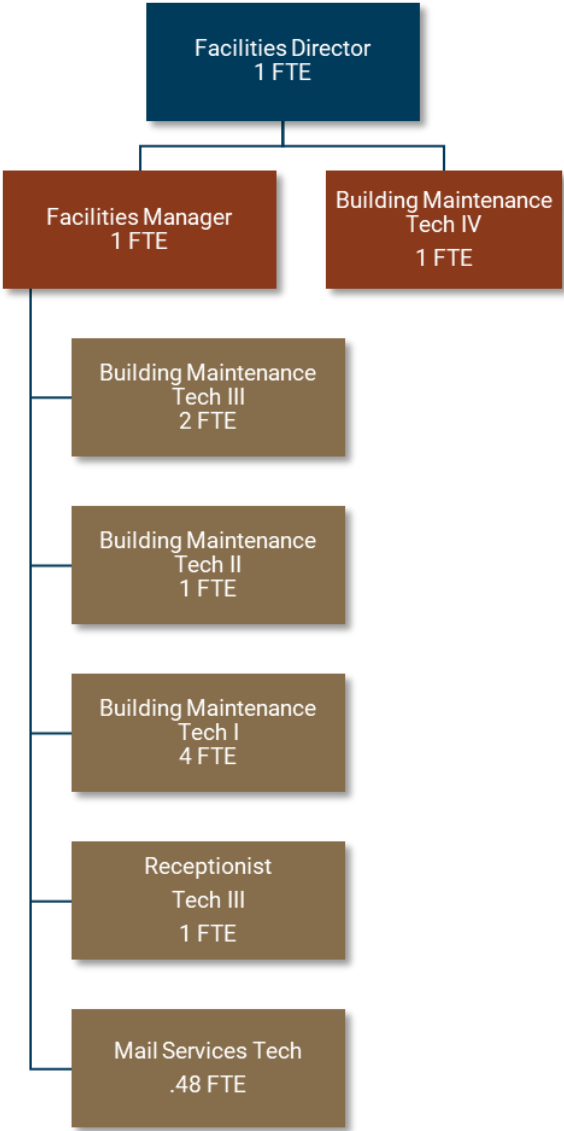
COMMUNITY FACILITIES ALL FUNDS							Proposed FY 2024 Budget
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY2023 Adopted	FY2023 Amended	Est Actuals	
Expenditures							
Personnel Services	681,414	718,114	779,448	908,996	908,996	812,673	918,750
Supplies & Materials	57,555	48,966	65,437	179,820	190,820	190,820	139,273
Purchased Services	864,607	874,910	1,041,688	1,100,677	1,105,677	1,090,767	1,056,058
Intra-City Charges	2,553	3,025	5,264	6,837	6,837	4,637	7,165
Fixed Charges	24,379	35,176	34,537	34,969	34,969	34,666	38,331
Maintenance & Operating	949,093	962,077	1,146,926	1,322,303	1,338,303	1,320,890	1,240,827
Internal Charges	130,267	168,238	223,977	376,402	376,380	376,402	383,711
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	130,267	168,238	223,977	376,402	376,380	376,402	383,711
Debt Service	56,778	70,374	97,701	162,447	162,447	118,465	162,446
Capital Outlay	525,097	706,782	660,326	2,497,247	3,260,083	3,260,083	713,900
Debt & Capital	581,875	777,156	758,027	2,659,694	3,422,530	3,378,548	876,346
Total Expenditures	2,342,650	2,625,584	2,908,378	5,267,394	6,046,208	5,888,512	3,419,634

Funds Included in this Department:

212 Facilities Management	570 City-County Building Fund
4505	571 City/Cnty Bldg Mail
4506 Project Management	4510 Operations
4507 Public Ed & Govt Acc Chnl	4511 B Delivery
213 Facilities Managemnt-HVCC	572 City/Cnty Bldg Telephone
214 Neighborhood Center	573 CC Law & Justice Building
233 Public Art Projects	

Community Facilities

Organizational Chart



Public Works Department

Overview

Ryan Leland, Director

Public Works Administration

The Public Works Department is responsible for providing administrative direction and coordination for all Public Works activities in the following divisions: Engineering, Industrial Facilities, Stormwater Utility Maintenance, Water Treatment, Water Utility Maintenance, Wastewater Treatment, Wastewater Utility Maintenance, Residential Solid Waste, Commercial Solid Waste, Landfill Monitoring District, Transfer Station, and Recycling.

Engineering

The Engineering Division is responsible for implementing approved capital projects either internally or by managing consultants. Engineering also participates in the development review process, assists other divisions with environmental permits/regulations, maintains the historical infrastructure archives, and assists the public with a multitude of inquiries.

Industrial Facilities

The Industrial Facilities division was created in FY23 and is responsible for managing and maintaining all public works facilities. This division is made up of a Superintendent and two technicians. A third technician is proposed for FY24. This division will assist in capital planning for all facilities and the implementation of approved facility projects.

Water Treatment

The Water Treatment Division is responsible for producing quality water in an adequate amount that meets all Federal and State water quality standards. Water Treatment manages two water plants (Tenmile and Missouri River), six pump stations, nine reservoirs and the Eureka well to meet these goals. The Tenmile watershed is over 50 square miles and consists of Scott Reservoir, Chessman Reservoir, the 5-mile long Red Mountain Flume, six water diversions and two well pump stations. The watershed is monitored by Water Treatment Staff daily. To ensure public safety and provide the highest quality water, staff performs daily, weekly, monthly, and yearly samples of the distribution system.

Wastewater Services

The Wastewater Treatment Division is responsible for treating wastewater and ensuring that effluent meets all Federal and State wastewater quality standards. Wastewater Treatment manages one Plant that serves customers within the City of Helena wastewater service area.

Public Works Department

Overview

Utility Maintenance

Water Utility Maintenance is responsible for maintaining the distribution system that delivers water to customers within the City of Helena service area. The distribution system includes approximately 251 miles of mains, 1,812 fire hydrants, 6 pump stations, 5,903 system, air relief, and pressure reducing valves, and 12,071 meters. Wastewater Utility Maintenance is responsible for maintaining the wastewater collection system. The collection system includes approximately 185 miles of mains, 3,855 manholes, and 9 lift stations. Stormwater Utility Maintenance division is responsible for the City's stormwater infrastructure which consists of approximately 72 miles of pipe, 47 miles of open channel ditches, and 3,206 manholes and inlets.

Residential Solid Waste

The Residential Solid Waste Division is responsible for the weekly collection and proper disposal of all residential generated waste within the City of Helena. This fund annually contributes to support the Recycling Fund (currently \$275,000) and supports private curbside recycling efforts.

Commercial Solid Waste

The Commercial Solid Waste Division is responsible for the weekly collection and proper disposal of waste from commercial customers within the City of Helena. Commercial Solid Waste also provides roll-off service when requested and services all Transfer Station and remote recycling containers.

Landfill Monitoring District

The Landfill Monitoring District was created in FY15 and is responsible for the on-going monitoring requirements of a closed landfill and for ensuring that all environmental requirements are met.

Transfer Station

The Transfer Station Division is responsible for the proper disposal of solid waste and for hosting a recycling site for all customers within the City of Helena and Lewis and Clark County. Transfer Station customers include: City of Helena Residential and Commercial Solid Waste Divisions, Scratchgravel Landfill District customers, direct haul commercial accounts, roll-off customers, and out-of-area cash customers. The Transfer Station currently processes approximately 185,000 customer transactions per year.

Recycling

Since 1992, the Recycling Division has provided a recycling site at the Transfer Station and has provided remote sites (currently seven) for all Helena area customers. Commodities currently diverted, recycled or re-used include: Cardboard, Plastic, Scrap Metal, Newspaper, Magazines, Office Paper, Aluminum Cans, Tin Cans, Glass, Tires, Anti-Freeze, Automotive Batteries, Oil, Grass, Leaves, Wood Chips, Christmas trees, and E-waste.

Public Works Department

Overview

Department Work Plan & Goals Fiscal Year 2024

The Public Works Department will work to finalize the following multi-year master plans and capital projects during Fiscal Year 2024:

Master Plans

- Water and Sewer Rate and System Development Fee Study
- Wastewater Treatment and Collection Master Plan
- Integrated Solid Waste Master Plan
- Water Facility Master Plan

ARPA and Grant Projects

- Water Treatment – Red Mountain Flume (ARPA)
- Water Treatment – Headgates (ARPA)
- Water Treatment – Ten-Mile Filter Improvements (ARPA)
- Water Utilities – Upper Hale/West Main (ARPA)
- Water Utilities – Crosstown Connector Valves (ARPA)
- Wastewater Treatment – Bioreactor Basin Blowers (Northwestern Energy Grant)

For Fiscal Year 2024, the Public Works has requested the following major projects:

- Stormwater – Placer to Neill Avenue Liner
- Engineering – Sustainability Study/Audit
- Water Treatment – Ten Mile Treatment Plant Security Gate/Property Fencing
- Wastewater Treatment – Property Gas Line Replacement
- Wastewater Treatment – Digester Building Boiler
- Wastewater Treatment – Primary Scum Pump Station
- Water/Wastewater Utilities – Main/Manhole Replacements
- Residential/Commercial Solid Waste – Rate Study

Public Works Department

FY24 Summary of Changes

Personnel

- + 1.0 FTE – Industrial Facilities Maintenance Tech IV – Maintenance, capital improvement and construction of industrial facilities.
- Wage grade adjustment for Solid Waste Operators.

Maintenance & Operations – As compared to Adopted FY23

- Supplies and Materials & Fixed Charges are increasing primarily due to inflation.
- Intra-City charges have been increased to cover the rising cost of fuel and repairs.
- Internal charges (cost allocations) are decreasing as a result of a liability deductible charge being paid off in FY23 and a decrease in allocated engineering fees. The allocation for engineering was adjusted to reflect vacancy savings in that department.
- Capital Outlay can be viewed in Section 7 of this Budget Document.

PUBLIC WORKS ALL FUNDS							
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY2023 Adopted	FY2023 Amended	FY2023 Est Actuals	Proposed FY 2024 Budget
Expenditures							
Personnel Services	5,969,865	6,220,847	6,290,738	7,503,549	7,531,819	6,978,931	7,918,267
Supplies & Materials	1,140,456	928,691	1,341,042	1,578,010	1,588,460	1,589,260	1,886,405
Purchased Services	4,679,562	4,772,895	4,909,594	5,169,375	5,298,755	5,300,331	5,656,359
Intra-City Charges	410,419	405,297	446,229	527,012	531,512	530,512	541,786
Fixed Charges	380,859	356,572	382,784	403,952	403,952	390,624	407,914
Maintenance & Operating	6,611,296	6,463,456	7,079,649	7,678,349	7,822,679	7,810,728	8,492,465
Internal Charges	3,027,436	3,438,735	2,811,509	3,620,871	3,622,051	3,622,051	3,506,836
Transfers Out	269,045	299,045	322,652	320,875	320,875	320,875	355,268
Internal Transactions	3,296,481	3,737,780	3,134,161	3,941,746	3,942,926	3,942,926	3,862,104
Debt Service	2,406,122	889,536	1,391,381	1,108,457	1,108,457	1,164,817	1,479,397
Capital Outlay	8,947,428	9,522,793	5,361,457	15,705,990	34,220,556	34,220,556	9,886,570
Debt & Capital	11,353,550	10,412,330	6,752,838	16,814,447	35,329,013	35,385,373	11,365,967
Total Expenditures	27,231,192	26,834,412	23,257,386	35,938,092	54,626,438	54,117,958	31,638,803

Funds included in this department

16 Public Works Administration
3084 Industrial Facilities
3101 Public Works Admin.
3102 Engineering

245 Storm Water Treatment
521 Water

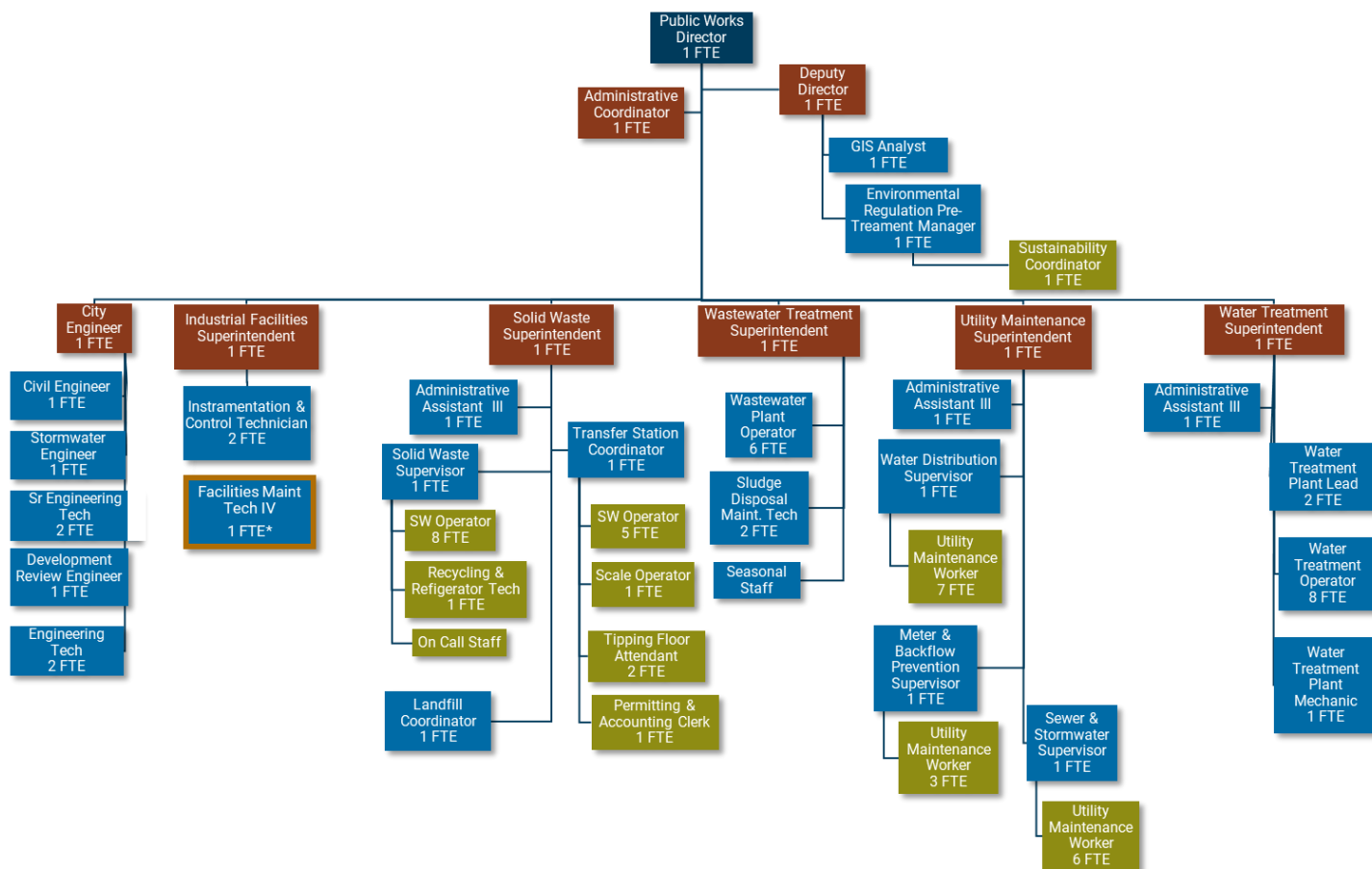
3125 Water Treatment
3126 Water Utility Maint.

531 Wastewater
3135 Wastewater Treatment
3136 Wastewater Utility Maint.
3137 Wastewater Pretreatment

541 Solid Waste-Residential
542 Solid Waste-Commercial
543 Landfill Monitoring District
546 Transfer Station
547 Recycling

Public Works Department

Organizational Chart



*Note: Highlighted positions indicate new FY24 staffing request.

Transportation Systems

Overview

David Knoepke, Director

Department Overview

The primary responsibility of this Department is to operate and maintain the transportation network in Helena. This includes streets, traffic, transit, parking, fleet maintenance and associated infrastructure for the public's health, safety and commerce. The Department is staffed with 60 full time employees who are responsible for the maintenance of this infrastructure.

Transportation Engineering/GIS

The Engineering and GIS are responsible for the regulation of streets related construction work performed in the public right-of-way and evaluates all planned public and private development impacts. Provides design and construction support for city streets/traffic divisions, assists with special event permit review, recommends operational changes within streets/traffic and manages the sidewalk program.

Street Maintenance

Primary functions include pavement preservation, pothole patching, street repairs (chip sealing, seal coating, overlaying), paving, street sweeping, dirt street grading, street sweeping, winter storm response operations (snow plowing, limited snow removal, deicing), and minor sidewalk grinding and replacement of not more than 6 feet of sidewalk in any 100-foot portion of sidewalk.

Traffic Maintenance

Repair, fabrication and installation of street signs and regulatory signs, as per MUTCD. The placement and maintenance of pavement markings. Operation, maintenance, and repair of traffic signal systems of City owned signals and related infrastructure.

Roadway Code Enforcement

The prevention, detection, investigation and enforcement of violations of City Code resolutions or ordinances within the City Rights-of-Ways regulating public health, safety, and welfare.

Helena Parking

Operates and maintains surface lots, parking garages, permit parking and on-street pay to park (primarily in the Downtown Area) to the citizens of Helena and to those who visit our City. Parking also includes special event permitting, some private parking lot enforcement as well as residential parking districts.

Capital Transit

Provides transportation for city patrons with limited service to East Helena. Our current service model within the city is curb to curb. This model has been received very well by our ridership which has doubled over the past year. Our limited service between Helena and East Helena is through cooperative funding with the Lewis & Clark County and East Helena.

Fleet Services

Facilitates the acquisition, disposal, maintenance, repair, fuel consumption needs, and historical data collection for all the City's vehicles and equipment, which is mission critical for delivering essential services to the citizens of the Helena community.

Transportation Systems Overview

FY2023 Accomplishments

Transportation Admin/Engineering/GIS

- Continue to work on a new street assessment methodology.
- Metropolitan Planning Organization (MPO) designation and implementation.
- 130 Development Reviews
- Completed Rodney Street Reconstruction Phase II
 - 38 ADA ramps installed/replaced and 5,777 feet of sidewalk replaced
- Updated Engineering Standards
- RRFB's installed at three locations
- Continue with Custer Reconstruction Agreements
- 58 ADA ramps installed and 555 feet of new/replacement sidewalk installed
- Started ADA infrastructure inventory study

Streets/Traffic

- Purchased/received/implemented use of 100% electric sweeper
- 47,732 SY of Mill and Overlay 5,741 tons of asphalt used
- 153,387 SY of Chip Seal
- Maintenance of dirt streets and alleys
- 464 signs replaced (298 vandalized or stolen)
- 23 miles of centerline and edge lines painted

Safety

- Certified staff in First Aid and CPR
- Purchased three mobile radar speed limit signs and two message boards for street projects

Roadway Code Enforcement

Sidewalks

- 65 Trip Hazard Requests; 28 Have been repaired; 37 Awaiting Resolution
- 102 Sidewalk Obstruction Requests; 98 resolved; 4 Awaiting Resolution
- 44 Sight Distance Triangle Requests; 42 Resolved; 2 Awaiting Resolution

Snow Removal

- 220 Snow Removal Requests; 176 Cleared by Owner
- 44 Cleared by Staff and Invoiced; 31 Have Paid Invoice; 12 Invoices Outstanding; 1 Invoice Waived
- Total Compliance Rate All Requests: 80%

Parking

- Parking Enforcement equipment upgrades
- Special Events Permitting process on-line
- 2268 Active Permits
- Hourly Parking Revenues up an average of 20%
- 83 Special Events Permitted

Capital Transit

- Doubled our Average Quarterly Ridership from approx. 6,000 to 12,000
 - Estimated fiscal year ridership 55,000 to 60,000
- Introduced virtual passes to make Bus passes easier to use and harder to lose
- Maintained ridership numbers while short staffed
- Continue to build a nimbler more versatile fleet of transit vehicles.
- Implemented Spare Labs software fully

Fleet Services

- NAPA/IBS shop fully operational for parts, looking to expand to other areas.
- Implemented 50kW solar panel array

- **Customer Service**

- Department wide we processed 1007 service requests (as of May 4, 2023)

Transportation Systems

Overview

Department Work Plan & Goals Fiscal Year 2024

Goals

The City of Helena Transportation Systems Department wants to improve the quality of life for all our citizens and the Helena experience for those passing through by providing safe facilities for pedestrians, bicyclists and the traveling public. Utilizing transparency, public outreach, stewardship of public funds, accountability, reliability and looking into the future for providing the best transportation network for Helena.

Transportation Admin/Engineering/GIS

- Develop balanced City budget for FY24 without raising assessments
- Complete streets implementation on all proposed public and private projects
- Continue to infill and construct sidewalks to connect our community
- Support Centennial Trail Implementation
- Evaluate street assessment methodology.
- Metropolitan Planning Organization (MPO) designation
- Continue sidewalk alternative funding discussions
- Explore Safe Routes to School inventory and plan implementation
- Identify and prioritize crossing/pedestrian safety concerns
- Administer the Sidewalk Replacement Program

Streets/Traffic

- Review and Revise Snow and Ice Control Plan
- Clearly lay out programs within streets and traffic on webpage
- Continue evaluation of the city street network
- Continuing to support improving ADA access across the City

Safety

- Evaluate a pedestrian safety program.
- Evaluate and adopt a crash reduction program.

Roadway Code Enforcement

- Voluntary compliance through education

Parking

- Improve public perceptions of pay to park
- Identify a clear vision for the future of Helena Parking

Capital Transit

- Exploring new funding under the MPO designation
- Maintain, explore potential expansion and enhance service on the existing transit network where possible

Fleet Services

- Maintain and improve our existing fleet

Transportation Systems Overview

Department Work Plan & Goals (cont.) Fiscal Year 2024

Objectives

In Support of the City Commission Strategic Outcomes and the Departments Goals

Transportation Admin/Engineering/GIS

- Execute BSNF – Centennial Trail Easement
- Centennial Trail – Henderson Crossing Feasibility Study
- Modify and implement a new street assessment methodology.
- Implement MPO bi-laws, TAC and PCC
- Update the Greater Helena Area Long Range Transportation Plan under the MPO
- Roundabout Feasibility Study
- Continue sidewalk alternative funding discussions
- Implement ADA infrastructure inventory study, dashboard and proposed funding levels
- Lawrence & Last Chance Gulch Redesign
- Custer Reconstruction
- Identify new RRFB locations
 - Install new RRFB's as budget allows
- Concurrency Transportation Model
- Administer the Sidewalk Replacement Program

Streets/Traffic

- Complete Rodney Street Reconstruction Phase II
- 11th Avenue Mill and Overlay
- Mill & Overlay 50,408 SY of roadway
- Chip Seal 200,000 SY of roadway
- 100 Proposed ADA ramps installation - estimate

Safety

- AED's in every building and some vehicles
- Explore and implement/modify existing pre/post trip inspection program

Roadway Code Enforcement

- Work on abandoned vehicle ordinance/policy/procedure
- Assist in special events and construction traffic/pedestrian control plan inspections

Parking

- Online payments
- ADA audit progress
- Regular tickets/fine collection notices

Capital Transit

- Online/Touchless payments
- Expand Service Hours
- Explore Electric Options

Fleet Services

- Create a vehicle replacement program.
- Procure equipment and training to facilitate repairs of alternative energy vehicles and equipment.

Transportation Services Department

FY24 Summary of Changes

Personnel

- No FTE changes for FY24

Maintenance & Operations – As compared to Adopted FY23

- Supplies & Materials have a proposed decrease of about \$380,000 due to the Mill and Overlay expenses moved to capital outlay expense.
- Purchased Services budget have a proposed decrease of about \$538,000 due to the chip seal expenses moving to capital outlay expense.
- Intra-City charges have been decreased as in-house vehicle repairs have gone down. The savings from those costs are used to cover the rising cost of fuel.
- Fixed Charges have increased and represent Special Assessment payments and expected increase in credit card fees with online payment volume increasing.

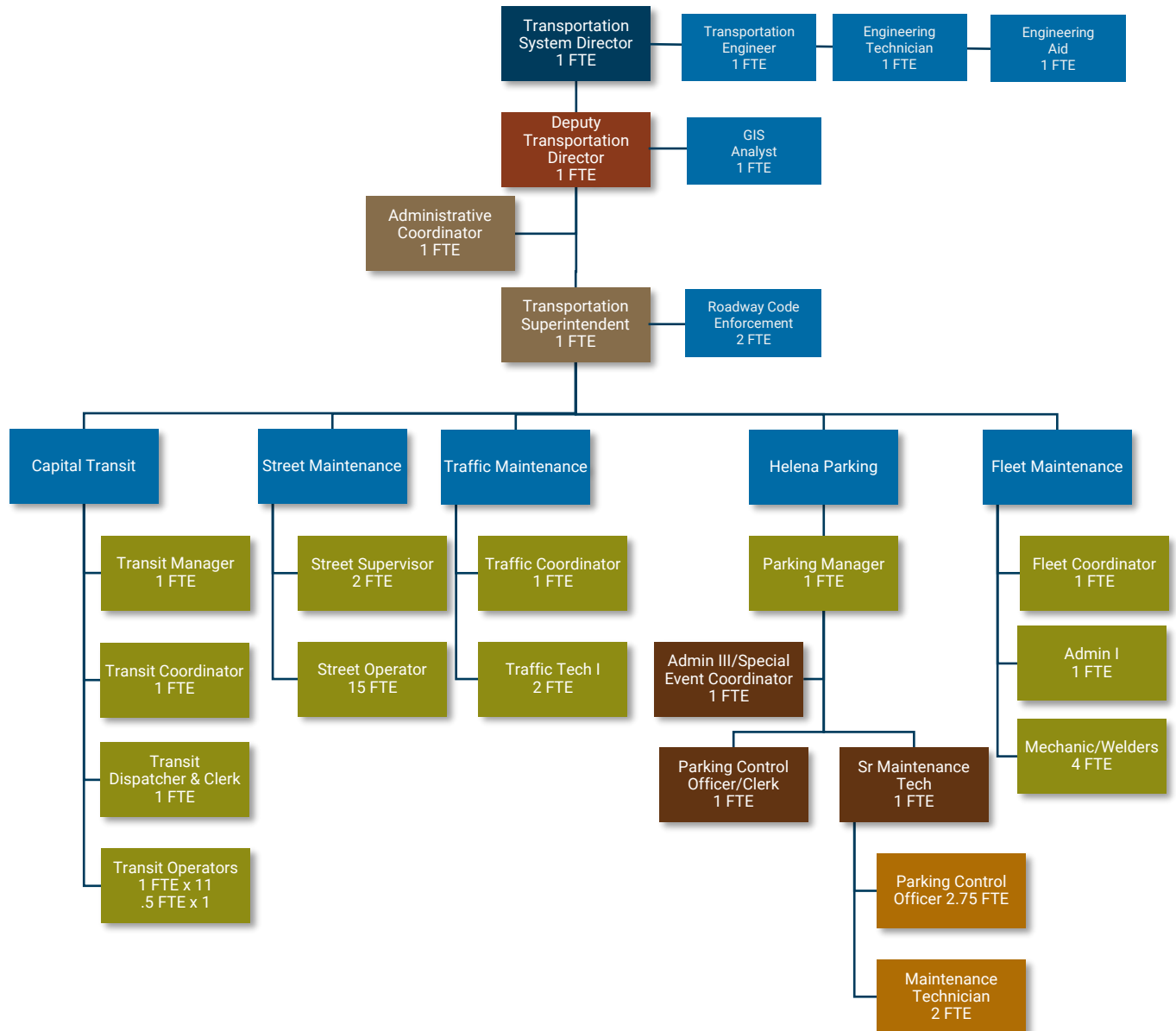
TRANSPORTATION ALL FUNDS							Proposed FY 2024 Budget
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY2023 Adopted	FY2023 Amended	Est Actuals	
Expenditures							
Personnel Services	3,394,933	3,570,262	4,109,069	4,748,784	4,748,784	4,721,549	5,391,456
Supplies & Materials	1,434,153	1,577,786	1,678,942	2,098,555	2,343,555	2,198,840	1,714,562
Purchased Services	2,027,182	1,453,742	1,646,007	2,757,390	3,294,329	2,602,287	2,126,369
Intra-City Charges	382,866	335,079	421,540	592,202	592,202	596,768	558,777
Fixed Charges	183,898	279,201	272,474	207,966	207,966	198,941	213,437
Maintenance & Operating	4,028,099	3,645,809	4,018,963	5,656,114	6,438,053	5,596,836	4,613,145
Internal Charges	1,184,095	1,202,411	1,348,140	1,555,797	1,555,797	1,555,797	1,387,310
Transfers Out	50,000	-	-	73,320	213,320	245,829	-
Internal Transactions	1,234,095	1,202,411	1,348,140	1,629,117	1,769,117	1,801,626	1,387,310
Debt Service	590,990	639,441	642,432	985,877	985,877	650,843	654,750
Capital Outlay	3,714,213	1,345,832	3,144,641	2,490,774	12,332,445	10,733,190	3,219,073
Debt & Capital	4,305,203	1,985,273	3,787,073	3,476,651	13,318,322	11,384,033	3,873,823
Total Expenditures	12,962,330	10,403,755	13,263,245	15,510,665	26,274,275	23,504,043	15,265,734

Funds Included in this Department:

201 Street & Traffic	450 Sidewalk Improve/Construct	580 Capital Transit
240 Gas Tax	551 Parking	581 CT - East Valley
241 Gas Tax HB473	561 Special Charters	610 Fleet Services

Transportation Services Department

Organizational Chart





Schedule of Capital Outlays

Preliminary Budget Fiscal Year 2024



Schedule of Capital Outlays

General Government Services

Major Capital Projects (\$80,000 and Up)

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Civic Center HVAC (Carryover from FY23)	351,000	351,000				
Police Radios (15)	115,000	115,000	-	-	-	-
Police Tasers: Taser10 model (53)	250,000	50,000	50,000	50,000	50,000	50,000
Kay McKenna Tennis Court Rebuild (\$100,000 split with 441 Fund)	300,000	-	300,000	-	-	-
Pioneer Park Playground Replacement	165,000	-	-	165,000	-	-
Benton Ave Park Development	105,000	-	-	-	105,000	-
Batch Softball Complex - LED Lighting Upgrade	200,000	-	-	-	200,000	-
	\$ 1,486,000	\$ 516,000	\$ 350,000	\$ 215,000	\$ 355,000	\$ 50,000

Minor Capital Projects (\$5,000 - \$79,999)

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Firetower Historical Rebuild (Total Project Cost = TBD)	50,000	50,000	-	-	-	-
Office Rebuild - Human Resources	30,000	30,000	-	-	-	-
PEG & Government Access Channel	11,000	11,000				
Centennial Park Signs	7,500	7,500	-	-	-	-
Northwest Park Playground (replacement)	78,000	-	78,000	-	-	-
Watchguard Server - Police	75,000	-	75,000	-	-	-
Batch Softball Complex Playground Replacement	50,600	-	50,600	-	-	-
Patrol Rifles - Police	50,000	-	50,000	-	-	-
Mt View Tennis and Basketbal Ct Resurface	20,000	-	20,000	-	-	-
K9's (1) - Police	18,500	-	18,500	-	-	-
Beattie Locomotive Paint Restoration	15,000	-	15,000	-	-	-
Last Chance Gulch Trolley Paint and Repair - Walkingmall	15,000	-	15,000	-	-	-
Dart Simluation Training - Police	15,000	-	15,000	-	-	-
Lane Line Reels	14,250	-	14,250	-	-	-
Constitution Park Pavillion Renovation	10,000	-	10,000	-	-	-
Kindrick Legion Carpet replacement in Visitor's Clubhouse	5,000	-	5,000	-	-	-
Beattie Locomotive Fencing Replacement	10,000	-	-	10,000	-	-
Cunningham Playground Replacement	44,000	-	-	-	44,000	-
Wesleyan Playground Replacement	60,000	-	-	-	-	60,000
	\$ 578,850	\$ 98,500	\$ 366,350	\$ 10,000	\$ 44,000	\$ 60,000

Schedule of Capital Outlays

General Government Services (Cont.)

Vehicles and Equipment

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Patrol Vehicles (4/Year)	1,615,000	295,000	310,000	325,000	335,000	350,000
Toro 4010 Turf Mower (replacement524)	88,000	88,000	-	-	-	-
ToolCat 5600 (replacement for ToolCat 538)	\$ 76,000	76,000	-	-	-	-
4x4 3/4 ton Pickup (Replacement for 512)	50,000	50,000	-	-	-	-
4x4 1/2 ton Pickup (Replacement for 547)	45,000	45,000	-	-	-	-
Ford F250	42,990	42,990	-	-	-	-
Trailer (replacement for unit 546)	12,000	12,000	-	-	-	-
Ford Escape Hybrid 4X4	41,530	-	41,530	-	-	-
Dodge Durango	47,930	-	-	47,930	-	-
Walker Mower H-27i (replacement for 530)	18,000	-	-	18,000	-	-
CanAm ATV 570 with plow (replacement for 542)	11,600	-	-	11,600	-	-
ToolCat 5600 (Replacement for 540)	80,000	-	-	-	80,000	-
Toro Turf Mower (Replacement for 521)	89,000	-	-	-	-	89,000
4x4 1/2 ton Pickup (Replacement for 553)	52,000	-	-	-	-	52,000
Ford Escape	45,380	-	-	-	-	45,380
200 CFM Air Compressor (Replacement for 523)	24,000	-	-	-	-	24,000
Format Copier/Printer/Scanner	13,440	-	-	-	-	13,440
	\$ 2,351,870	\$ 608,990	\$ 351,530	\$ 402,530	\$ 415,000	\$ 573,820

Schedule of Capital Outlays

Parks and Recreation (Non – General Fund)

Major Capital Projects (\$80,000 and Up)

Golf Course

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Irrigation System	\$ 2,575,000	-	-	75,000	2,500,000	-
	\$ 2,575,000	\$ -	\$ -	\$ 75,000	\$ 2,500,000	\$ -

Vehicles & Equipment

Open Space

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
CAT 301 Excavator	\$ 62,250	62,250	-	-	-	-
Snow Plow	16,750	16,750	-	-	-	-
Ford F550 Standard Cab 4 x 4	80,000	80,000	-	-	-	-
Box Sander	20,000	-	20,000	-	-	-
Dump Trailer	20,000	-	20,000	-	-	-
Tracked Chipper	120,000	-	120,000	-	-	-
Bobcat Skid Steer	50,000	-	-	50,000	-	-
CAT 305 E Excavator	125,000	-	-	-	125,000	-
16 Foot Turf Trailer	15,000	-	-	-	15,000	-
Polaris Ranger Crew	24,000	-	-	-	24,000	-
Ford F250 Supercab	65,000	-	-	-	-	65,000
	\$ 598,000	\$ 159,000	\$ 160,000	\$ 50,000	\$ 164,000	\$ 65,000

Golf Course

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
55 Rental Golf Carts	\$ 195,000	195,000	-	-	-	-
ADA Cart	15,000	-	15,000	-	-	-
Reels for Greens Mowers (verticutter and regular)	23,000	-	23,000	-	-	-
Surrounds Mower	50,000	-	50,000	-	-	-
Sand Pro Bunker Rake	28,000	-	28,000	-	-	-
Sprayer	68,000	-	68,000	-	-	-
Utility Cart	11,000	-	11,000	-	-	-
Greens Roller	18,000	-	-	18,000	-	-
Rough Mower	84,000	-	-	84,000	-	-
Tractor with Loader	65,000	-	-	-	-	65,000
2 Fairway Mowers	134,000	-	-	-	-	134,000
3 Utility Carts	33,000	-	-	-	-	33,000
	\$ 724,000	\$ 195,000	\$ 195,000	\$ 102,000	\$ -	\$ 232,000

Urban Forestry

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Dumping Chip Box Truck (replace 541) overdue 2017	\$ 130,000	-	130,000	-	-	-
1 ton dumping flatbed pickup (replace 507) overdue 2013	80,000	-	80,000	-	-	-
Bandit Chipper Replacement 545	75,000	-	-	-	75,000	-
	\$ 285,000	\$ -	\$ 210,000	\$ -	\$ 75,000	\$ -

Schedule of Capital Outlays

Fire

Major Capital Projects (\$80,000 and Up)

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Station 3	\$ 6,000,000	-	-	6,000,000	-	-
Phoenix G2 Automated Dispatch System	150,000	-	-	-	-	150,000
	\$ 6,150,000	\$ -	\$ -	\$ 6,000,000	\$ -	\$ 150,000

Minor Capital Projects (\$5,000 - \$79,999)

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Station 1 compressor	\$ 80,000	80,000	-	-	-	-
Handheld Radio - 1 per year for replacement and rotation	40,000	8,000	8,000	8,000	8,000	8,000
Extrication Equip for T1 - AFG Grant Request	50,000	-	50,000	-	-	-
Station 2 compressor - AFG Grant request	75,000	-	75,000	-	-	-
Fire Prevention: Public Education Program - FP&S grant	15,000	-	15,000	-	-	-
Replacement copier for St 1 - Konica Minolta	7,000	-	7,000	-	-	-
Gear Storage - St 2	40,000	-	-	40,000	-	-
Trench Rescue Equipment and Training	25,000	-	-	25,000	-	-
Knox Upgrade - physical portion (SW would be additional)	30,000	-	-	-	30,000	-
SCBA bottle replacements	150,000	-	-	-	-	150,000
	\$ 512,000	\$ 88,000	\$ 155,000	\$ 73,000	\$ 38,000	\$ 158,000

Vehicles and Equipment Detail

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Replace Reserve Engine (1999)	\$ 1,000,000	-	-	-	1,000,000	-
Replace Type 6 Wildland 2 w/ Type 3	450,000	450,000	-	-	-	-
	\$ 1,450,000	\$ 450,000	\$ -	\$ -	\$ 1,000,000	\$ -

Schedule of Capital Outlays

Community Facilities

Major Capital Projects (\$80,000 and Up)

Community Facilities

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Fire Station #2 - Restroom/Lockerroom Renovation*	\$ 410,000	60,000	350,000	-	-	-
Fire Station #1 - Boiler Replacement (Engineering completed in FY23, ready for bid process)*	362,000	-	362,000	-	-	-
Fire #1 - Pad Heat Supply Reconfiguration (add alternate for boiler bid)	19,500	19,500	-	-	-	-
City Shop - Boiler Replacement (Engineering completed in FY23, ready for bid process)*	200,000	-	200,000	-	-	-
City Shop - Roof Replacement*	525,000	-	525,000	-	-	-
Civic Center - Ballroom Floor Replacement*	120,000	-	120,000	-	-	-
Civic Center - North Parking Lot Replacement*	140,000	-	140,000	-	-	-
*These items will be funded through an intercap loan in either FY24 or FY25						
	\$ 1,776,500	\$ 79,500	\$ 1,697,000	\$ -	\$ -	\$ -

City – County Building

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
LED Lighting Upgrades	\$ 156,000	56,000	50,000	50,000	-	-
1st floor & 330 AHU efficiency upgrades	100,800	-	100,800	-	-	-
South Parking Lot Mill & Overlay	88,000	-	88,000	-	-	-
East Entry Cornice Replacement	357,000	-	-	357,000	-	-
West Hypalon Roof Replacement	98,000	-	-	-	98,000	-
West Parkinglot Mill & Overlay	130,300	-	-	-	130,300	-
Exterior Grout Pointing	141,000	-	-	-	-	141,000
East Entry Door Replacement	80,000	-	80,000	-	-	-
	\$ 1,151,100	\$ 56,000	\$ 318,800	\$ 407,000	\$ 228,300	\$ 141,000

Law & Justice Center

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Elevator Upgrades - Center	\$ 130,000	130,000	-	-	-	-
BAS/HVAC Controls, Extensive/Robust BMS or Smart Building System, Upgrade/Install	156,000	156,000	-	-	-	-
Center Roof on 1972 Addition (Ballasted EPDM) Replacement	94,000	94,000	-	-	-	-
Elevator Upgrades - North building	82,000	-	82,000	-	-	-
HVAC Upgrades	181,620	-	-	181,620	-	-
Elevator Upgrades - South building	98,540	-	-	98,540	-	-
Chillers	123,240	-	-	-	-	123,240
	\$ 865,400	\$ 380,000	\$ 82,000	\$ 280,160	\$ -	\$ 123,240

Schedule of Capital Outlays

Community Facilities (Cont.)

Minor Capital Projects (\$5,000 - \$79,999)

Community Facilities

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Fire Station #2 - LED Lighting Upgrade	\$ 25,000	25,000	-	-	-	-
Fire Station #2 - Emergency Generator Replacement	25,000	25,000	-	-	-	-
Parks Maintenance Bldg - Commercial Ceiling Fans in Shop	6,400	6,400	-	-	-	-
Fire Station #2 - Apparatus Floor Heaters Replacements	22,000	-	-	22,000	-	-
Civic Center - Benton Hall Carpet Replacement	5,000	5,000	-	-	-	-
BRGC Clubhouse - West Entry Windbreak	5,000	5,000	-	-	-	-
Fire #2 - Dayroom Flooring Replacement*	16,390	-	16,390	-	-	-
*These items will be funded through an intercap loan in either FY24 or FY25						
	\$ 104,790	\$ 66,400	\$ 16,390	\$ 22,000	\$ -	\$ -

City - County Building

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Wayfinding Signage 1st Floor	\$ 12,000	12,000	-	-	-	-
Engineering Study, Mechanical, HVAC Controls/Rebalance, Evaluate/Report	10,000	10,000	-	-	-	-
Seal and Stripe South Parking Lot	7,000	7,000	-	-	-	-
Freight Elevator Controls replacement	7,000	-	-	7,000	-	-
West Elevator Controls Replacement	10,000	-	-	-	10,000	-
Fire Extinguisher Replacement (39)	7,000	-	-	-	7,000	-
Defibrillator (AED) Replacement (4)	9,500	-	-	-	9,500	-
326,309 Split System Replacement	19,000	-	-	-	19,000	-
Water Heater Replacement (200GL)	10,000	-	-	-	-	10,000
	\$ 91,500	\$ 29,000	\$ -	\$ 7,000	\$ 45,500	\$ 10,000

Law & Justice Center

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Parking Lot #2 Repairs, Seal Cracks, Stripe and Seal	\$ 11,800	6,000	-	-	-	5,800
Engineering Study, Plumbing, Domestic Water Supply System, Evaluate/Report	10,000	10,000	-	-	-	-
Exhaust Fan, Centrifugal, 36"Damper, Replace	7,000	7,000	-	-	-	-
Xeriscape Garden	20,000	20,000	-	-	-	-
Packaged Terminal Air Conditioner, PTAC, Replace	12,610	-	12,610	-	-	-
Split System, Air Cleaner, Replace	8,220	-	8,220	-	-	-
North Parking Lot, Pavement, Asphalt Repairs, Seal & Stripe	15,450	-	15,450	-	-	-
Uninterruptible Power Supply, Individual Battery, Replace	22,260	-	-	22,260	-	-
Exterior Fixture w/ Lamp, any type, w/ LED Replacement, Replace	8,350	-	-	8,350	-	-
Flooring, Vinyl Tile (VCT), Replace	23,190	-	-	23,190	-	-
Flooring, Carpet, Commercial Standard, Replace	30,000	-	-	10,000	10,000	10,000
North Roof on 1980 Addition (white TPO or Hypalon)	62,810	-	-	-	-	62,810
	\$ 231,690	\$ 43,000	\$ 36,280	\$ 63,800	\$ 10,000	\$ 78,610

Schedule of Capital Outlays

Community Facilities (Cont.)

Vehicles and Equipment

City – County Building

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Conference Room 426 Audio/Visual Upgrade	\$ 40,000	40,000	-	-	-	-
Floor Scrubber	10,000	10,000	-	-	-	-
Info Desk Work Station (split w/Mail fund \$5,000 each)	10,000	10,000	-	-	-	-
	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -

Schedule of Capital Outlays

Public Works

Major Capital Projects (\$80,000 and Up)

Storm Water

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
CIPP Liner - Placer Avenue to Neill Avenue	\$ 879,420	879,420	-	-	-	-
Engineering - Centennial Park Capacity	500,000	500,000	-	-	-	-
Stormwater Utility Rate Study	100,000	100,000	-	-	-	-
Harris Street - Phase I (Railroad Pipe Lining Inlets)	1,296,340	-	1,296,340	-	-	-
Montana Ave RR Crossing Pipe Lining	313,620	-	313,620	-	-	-
Davis Street Lining & Inlets - Phase I	646,870	-	646,870	-	-	-
Centennial Park Capacity Improvements	2,652,250	-	-	2,652,250	-	-
Davis Street Lining & Inlets - Phase II	644,190	-	-	644,190	-	-
Kmart Pond Inlet - Pipe Upsize	2,172,860	-	-	-	2,172,860	-
Malfunction Junction Reroute - Phase I	1,052,300	-	-	-	1,052,300	-
Nature Park Storage and Treatment	1,310,320	-	-	-	-	1,310,320
Lamborn Street Lining	665,240	-	-	-	-	665,240
Phoenix Avenue Conveyance Channels	114,230	-	-	-	-	114,230
Harris Street Pond - Bypass Pipe	137,000	-	-	-	-	137,000
Harris Street Pond Improvements	1,931,060	-	-	-	-	1,931,060
Sewer Jet	118,010	-	-	-	-	118,010
	\$ 14,533,710	\$ 1,479,420	\$ 2,256,830	\$ 3,296,440	\$ 3,225,160	\$ 4,275,860

Transfer Station

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Transfer Station Scale - Outbound	\$ 257,500	-	257,500	-	-	-
Transfer Station Scale - Inbound	257,500	-	257,500	-	-	-
Transfer Station Scale - Outbound (New)	257,500	-	257,500	-	-	-
	\$ 772,500	\$ -	\$ 772,500	\$ -	\$ -	\$ -

Schedule of Capital Outlays

Public Works (Cont.)

Major Capital Projects (\$80,000 and Up)

Water

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Groundwater Wells Property Purchase	\$ 500,000	500,000	-	-	-	-
MRTP - Security Gate/Property Fencing	200,000	200,000	-	-	-	-
Compliance Software (OPS)	150,000	150,000	-	-	-	-
Fire Hydrant Replacement Program	1,500,000	300,000	300,000	300,000	300,000	300,000
Main Replacement Program	15,727,180	1,331,760	4,690,850	3,139,130	3,230,940	3,334,500
CAC Actuators (12)	96,000	96,000	-	-	-	-
Utility Building Lift Station - Shared with WW/Storm	80,000	80,000	-	-	-	-
FY24 Shared Water Lines	100,000	100,000	-	-	-	-
MRTP - Chemical Feed Building	281,380	-	281,380	-	-	-
MRTP - Groundwater Wells (Additional Cost)	2,500,000	-	2,500,000	-	-	-
TMTP - CAC Tanks (1-4)	285,160	-	285,160	-	-	-
Eureka Pump Station Generator	168,830	-	168,830	-	-	-
Winnie Reservoir #1 (Interior Sealant Coating)	184,480	-	184,480	-	-	-
Winnie Reservoir #2 (Interior Sealant Coating)	184,480	-	184,480	-	-	-
Scott Reservoir Spillway Improvements	117,260	-	117,260	-	-	-
FY25 Shared Water Lines	100,000	-	100,000	-	-	-
MRTP - Filter Media	1,916,100	-	-	1,916,100	-	-
TMTP - Pre-sedimentation Basin	4,502,040	-	-	4,502,040	-	-
Tenmile Transmission Main (Phase II)	8,195,450	-	-	8,195,450	-	-
FY26 Shared Water Lines	100,000	-	-	100,000	-	-
Malben Reservoir (Interior Seal Coating)	776,130	-	-	-	776,130	-
Airport Interconnection (Airport to MRTP)	2,388,100	-	-	-	2,388,100	-
MRTP - Main Roof Replacement	163,910	-	-	-	163,910	-
Red Mountain Flume (Engineering)	157,960	-	-	-	157,960	-
TMTP - Lagoon Cleaning (3)	133,320	-	-	-	133,320	-
FY27 Shared Water Lines	100,000	-	-	-	100,000	-
MRTP - PLC's, SCADA (Clearwell Pump Station)	302,520	-	-	-	-	302,520
Red Mountain Flume (Phase II)	5,216,730	-	-	-	-	5,216,730
Rimini Raw Water Line	3,689,620	-	-	-	-	3,689,620
Chessman Dam Solar Aerators	403,170	-	-	-	-	403,170
Forest Estates Pump Station Reconstruction	434,650	-	-	-	-	434,650
FY28 Shared Water Lines	100,000	-	-	-	-	100,000
	\$ 50,754,470	\$ 2,757,760	\$ 8,812,440	\$ 18,152,720	\$ 7,250,360	\$ 13,781,190

Schedule of Capital Outlays

Public Works (Cont.)

Major Capital Projects (\$80,000 and Up)

Wastewater

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Property Gas Lines/Replacement	\$ 300,000	300,000	-	-	-	-
Digester Building Natural Gas Boiler	200,000	200,000	-	-	-	-
Secondary Digester #1 Cover/Tank Rehab	500,000	500,000	-	-	-	-
Primary Scum Pump Station (Additional Cost)	700,000	700,000	-	-	-	-
Utility Building Lift Station - Shared with Water/Storm	80,000	80,000	-	-	-	-
FY24 Shared Sewer Lines	100,000	100,000	-	-	-	-
FY24 Main Replacements/Lining	750,000	750,000	-	-	-	-
SCADA Hardware/Software	86,090	86,090	-	-	-	-
Beltpress Polymer System (#1 & #2)	80,000	80,000	-	-	-	-
Airport Gravity Main	2,209,000	-	2,209,000	-	-	-
FY25 Shared Sewer Lines	100,000	-	100,000	-	-	-
FY25 Main Replacements/Lining	750,000	-	750,000	-	-	-
Primary Anaerobic Digester #1	3,115,930	-	-	3,115,930	-	-
Plant Improvements (Permit Dependent)	12,000,000	-	-	12,000,000	-	-
Secondary Clarifier #2 Gear Unit	93,480	-	-	93,480	-	-
FY26 Shared Sewer Lines	100,000	-	-	100,000	-	-
FY26 Main Replacements/Lining	750,000	-	-	750,000	-	-
Backhoe/Loader - Shared with Water/Storm (#445)	85,870	-	-	85,870	-	-
Primary Anaerobic Digester #2	3,209,410	-	-	-	3,209,410	-
SCADA Hardware	590,470	-	-	-	590,470	-
Primary Clarifier #2 Cover	802,350	-	-	-	802,350	-
Intermediate Pump Station Equip/Wet Well	138,420	-	-	-	138,420	-
Plant Improvements (Permit Dependent)	12,000,000	-	-	-	12,000,000	-
Secondary Sludge Pump Station Equipment	802,350	-	-	-	802,350	-
Secondary Clairifier #3 Gear Unit	128,380	-	-	-	128,380	-
Bioreactor Basin #1 Equipment	80,240	-	-	-	80,240	-
Bioreactor Basin #2 Equipment	80,240	-	-	-	80,240	-
Bioreactor Basin #3 Equipment	80,240	-	-	-	80,240	-
Secondary Blower Building Equipment	1,604,710	-	-	-	1,604,710	-
Beltpress Building/Equipment	561,650	-	-	-	561,650	-
FY27 Shared Sewer Lines	100,000	-	-	-	100,000	-
FY27 Main Replacements/Lining	750,000	-	-	-	750,000	-
Airport Lift Station Rehab	397,780	-	-	-	397,780	-
Digester & Gravity Belt Thickener Equipment	1,404,920	-	-	-	-	1,404,920
FY28 Shared Sewer Lines	100,000	-	-	-	-	100,000
FY28 Main Replacements/Lining	750,000	-	-	-	-	750,000
Sewer Jet - Shared with Storm (Replace #448)	213,750	-	-	-	-	213,750
	\$ 45,795,280	\$ 2,796,090	\$ 3,059,000	\$ 16,145,280	\$ 21,326,240	\$ 2,468,670

Schedule of Capital Outlays

Public Works (Cont.)

Minor Capital Projects (\$5,000 – \$79,999)

Storm Water

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Utility Maintenance Building Lift Station (Shared)	\$ 41,200	41,200	-	-	-	-
GPS Portable Base	6,180	6,180	-	-	-	-
GPS Handheld Unit	6,840	-	6,840	-	-	-
Air Compressor	7,670	-	-	7,670	-	-
GPS Handheld Unit	7,260	-	-	-	7,260	-
Jet Set Commander Root Foamer	21,150	-	-	-	-	21,150
	\$ 90,300	\$ 47,380	\$ 6,840	\$ 7,670	\$ 7,260	\$ 21,150

Solid Waste: Residential

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Rate Study (Shared - Solid Waste: Commercial)	\$ 75,000	75,000	-	-	-	-
T.S. Entrance (34% Allocation)	68,000	68,000	-	-	-	-
	\$ 143,000	\$ 143,000	\$ -	\$ -	\$ -	\$ -

Solid Waste: Commercial

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Rate Study (Shared - Solid Waste: Residential)	\$ 75,000	75,000	-	-	-	-
T.S. Entrance (18% Allocation)	36,000	36,000	-	-	-	-
	\$ 111,000	\$ 111,000	\$ -	\$ -	\$ -	\$ -

Transfer Station

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
T.S. Entrance (38% Allocation)	\$ 76,000	76,000	-	-	-	-
Pit Floor Resurfacing	44,340	-	-	44,340	-	-
	\$ 120,340	\$ 76,000	\$ -	\$ 44,340	\$ -	\$ -

Recycling

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
T.S. Entrance (10% Allocation)	\$ 20,000	20,000	-	-	-	-
	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -

Schedule of Capital Outlays

Public Works (Cont.)

Minor Capital Projects (\$5,000 – \$79,999)

Water

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Back Wash Recycle - Irrigation Shed Replacement	\$ 75,000	75,000	-	-	-	-
MRTP - CL2 Analyzers	14,000	14,000	-	-	-	-
MRTP Irrigation Improvement Project	20,000	20,000	-	-	-	-
TMTP Security System	40,000	40,000	-	-	-	-
TMTP Irrigation Improvements	20,000	20,000	-	-	-	-
TMTP Well House #1 Replacement	75,000	75,000	-	-	-	-
Flume Cabin Rehabilitation	10,000	10,000	-	-	-	-
Well House #2 Replacement	75,000	75,000	-	-	-	-
Forest Estates Pump Station Replacement	75,000	75,000	-	-	-	-
Pump Stations - CL2 Analyzers (6)	36,900	36,900	-	-	-	-
GPS Portable Base	12,360	12,360	-	-	-	-
Water Quality Calibration Analyzer	15,000	15,000	-	-	-	-
MRTP - Lagoon Cleaning	79,570	-	79,570	-	-	-
MRTP - Back Wash Pump	32,090	-	32,090	-	-	-
MRTP - Air Scour Blowers	16,050	-	16,050	-	-	-
MRTP - Filter to Waste Pumps	8,770	-	8,770	-	-	-
MRTP - Security Gate	36,120	-	36,120	-	-	-
MRTP - Security System	34,940	-	34,940	-	-	-
TMTP - Heat Envelope Actuators (4)	32,960	-	32,960	-	-	-
GPS Handheld Unit	13,680	-	13,680	-	-	-
Air Compressor - Shared with WW/Storm	8,740	-	8,740	-	-	-
Air Compressor - Shared with WW/Storm	15,340	-	-	15,340	-	-
MRTP - Lagoon Cleaning	79,570	-	-	-	79,570	-
GPS Handheld Unit	14,510	-	-	-	14,510	-
Nob Hill Pump Station Refurbish	30,250	-	-	-	-	30,250
Pipe Saw - Shared with WW/Storm	5,840	-	-	-	-	5,840
	\$ 876,690	\$ 468,260	\$ 262,920	\$ 15,340	\$ 94,080	\$ 36,090

Schedule of Capital Outlays

Public Works (Cont.)

Minor Capital Projects (\$5,000 – \$79,999)

Wastewater

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Cold Storage Insulation	\$ 50,000	50,000	-	-	-	-
Non-Potable Water Station Pumps (3)	45,000	45,000	-	-	-	-
Digester Gas Pipe Rehab	50,000	50,000	-	-	-	-
Digester Liquid Ring Blower	50,000	50,000	-	-	-	-
FY24 Manhole Replacements/Rehab	50,000	50,000	-	-	-	-
GPS Portable Base	12,360	12,360	-	-	-	-
Septic Dump Station Odor Control	35,070	-	35,070	-	-	-
Bioreactor Basin #1 MLR Piping	41,790	-	41,790	-	-	-
Bioreactor Basin #2 MLR Piping	41,790	-	41,790	-	-	-
Bioreactor Basin #3 MLR Piping	41,790	-	41,790	-	-	-
Bioreactor Basin #2 MLR Pump	30,750	-	30,750	-	-	-
Bioreactor Basin #3 MLR Pump	30,750	-	30,750	-	-	-
Secondary Aeration Blower #1 Actuator	7,160	-	7,160	-	-	-
Secondary Aeration Blower #2 Actuator	7,160	-	7,160	-	-	-
FY25 Manhole Replacements/Rehab	50,000	-	50,000	-	-	-
GPS Handheld Unit	13,680	-	13,680	-	-	-
Air Compressor - Shared with Water/Storm (Unit #421)	8,740	-	8,740	-	-	-
Administrative Building HVAC	13,220	-	-	13,220	-	-
Lighting Efficiency Project	11,370	-	-	11,370	-	-
Primary Clarifier #1 Gear Drive	62,320	-	-	62,320	-	-
Primary Clarifier #2 Gear Drive	62,320	-	-	62,320	-	-
FY26 Manhole Replacements/Rehab	50,000	-	-	50,000	-	-
Air Compressor (Unit #401)	15,340	-	-	15,340	-	-
Refrigerator	3,030	-	-	-	3,030	-
Septic Dump Station Camera/Security	28,980	-	-	-	28,980	-
U.V. Cover	7,790	-	-	-	7,790	-
Beltpress Building Rollup Door - South	13,050	-	-	-	13,050	-
FY27 Manhole Replacements/Rehab	50,000	-	-	-	50,000	-
GPS Handheld Unit	14,510	-	-	-	14,510	-
Digester Liquid Ring Blowers	40,320	-	-	-	-	40,320
Methane Meters	32,250	-	-	-	-	32,250
Bioreactor Diffusers	38,510	-	-	-	-	38,510
FY28 Manhole Replacements/Rehab	50,000	-	-	-	-	50,000
Pipe Saw - Shared with Water/Storm	5,840	-	-	-	-	5,840
	\$ 1,064,890	\$ 257,360	\$ 308,680	\$ 214,570	\$ 117,360	\$ 166,920

Schedule of Capital Outlays

Public Works (Cont.)

Vehicles & Equipment

Storm Water

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Ford F-150 1/2 Ton Supercab Pickup (Shared)	\$ 10,660	10,660	-	-	-	-
6YD Dump Truck (Replace with 12YD) (Shared)	35,660	35,660	-	-	-	-
Pick Up - 1 Ton 4x4 (Shared)	8,780	-	8,780	-	-	-
Pick Up - 3/4 Ton 4x4 (Shared)	16,110	-	16,110	-	-	-
Backhoe/loader (Shared)	42,310	-	-	42,310	-	-
3 yd Dump Truck 4X4 (Shared)	12,630	-	-	12,630	-	-
Backhoe / Loader (Shared)	32,860	-	-	-	32,860	-
F150 Flatbed Crewcab (Shared)	9,700	-	-	-	-	9,700
F250 Flatbed Crewcab (Shared)	12,100	-	-	-	-	12,100
	\$ 180,810	\$ 46,320	\$ 24,890	\$ 54,940	\$ 32,860	\$ 21,800

Solid Waste: Residential

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Side-Loader/Accessories (Replace #242)	376,200	376,200	-	-	-	-
Side-Loader/Accessories (Replace #243)	376,200	376,200	-	-	-	-
Truck - Small Roll Off (Replace #206)	126,120	-	126,120	-	-	-
PU 3/4T 4X4 (Shared - Replace #154)	11,370	-	11,370	-	-	-
Pressure Washer	5,800	-	5,800	-	-	-
Hosfelt Campbell Air Compressor	6,560	-	-	6,560	-	-
PU 1/4T 4 X4 Crew cab (Shared - Replace #155)	11,890	-	-	-	11,890	-
Pressure Washer Trailer (Shared)	1,420	-	-	-	1,420	-
Pressure Washer (Shared)	5,670	-	-	-	5,670	-
PU 1/2T 4X4 (Shared - Replace #153)	11,640	-	-	-	-	11,640
PU 1/2T 4X4 (Shared - Replace #161)	12,130	-	-	-	-	12,130
	\$ 945,000	\$ 752,400	\$ 143,290	\$ 6,560	\$ 18,980	\$ 23,770

Solid Waste: Commercial

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Roll-off Truck/Accessories (Replace #220)	286,200	286,200	-	-	-	-
Pressure Washer	5,800	-	5,800	-	-	-
Pickup 3/4T 4X4 (Replace #154 - Shared)	11,370	-	11,370	-	-	-
Roll-off Truck/Accessories (Replace #219)	303,630	-	-	303,630	-	-
Pressure Washer/Trailer	7,090	-	-	-	7,090	-
Pickup 3/4T 4X4 (Replace #155 - Shared)	11,890	-	-	-	11,890	-
Pickup 1/2T 4X4 (Replace #153 - Shared)	11,640	-	-	-	-	11,640
Pickup 1/2T 4X4 (Replace #161 - Shared)	11,640	-	-	-	-	11,640
	\$ 649,260	\$ 286,200	\$ 17,170	\$ 303,630	\$ 18,980	\$ 23,280

Schedule of Capital Outlays

Public Works (Cont.)

Vehicles & Equipment

Transfer Station

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Semi-Tractor	266,160	266,160	-	-	-	-
Riding Mower-Husqvarna	4,500	4,500	-	-	-	-
Transfer Trailer	142,120	142,120	-	-	-	-
Front Loader - Solid Tires	43,050	-	43,050	-	-	-
Skid-steer Loader/Accessories	98,030	-	98,030	-	-	-
Pickup 3/4T 4X4 (Replace Unit #154 - Shared)	11,370	-	11,370	-	-	-
Skid-steer Loader/Accessories (Replace #216)	104,000	-	-	-	104,000	-
PU 1/4T 4 X4 Crew cab (Replace #155 - Shared)	11,890	-	-	-	11,890	-
PU 1/2T 4X4 (Replace #153 - Shared)	11,640	-	-	-	-	11,640
PU 1/2T 4X4 (Replace #161 - Shared)	12,130	-	-	-	-	12,130
Forklift with Attachments	54,770	-	-	-	-	54,770
	\$ 759,660	\$ 412,780	\$ 152,450	\$ -	\$ 115,890	\$ 78,540

Recycling

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Riding Mower-Husqvarna	4,500	4,500	-	-	-	-
Roll-Off Containers	13,510	-	13,510	-	-	-
Roll-Off Containers	13,510	-	13,510	-	-	-
Pickup 3/4T 4X4 (Replace Unit #154 - Shared)	11,370	-	11,370	-	-	-
Pressure Washer/Trailer	7,090	-	-	-	7,090	-
PU 1/4T 4 X4 Crew cab (Replace #155 - Shared)	11,890	-	-	-	11,890	-
PU 1/2T 4X4 (Replace #153 - Shared)	11,640	-	-	-	-	11,640
PU 1/2T 4X4 (Replace #161 - Shared)	12,130	-	-	-	-	12,130
Forklift with Rotator Attachment	54,770	-	-	-	-	54,770
	\$ 140,410	\$ 4,500	\$ 38,390	\$ -	\$ 18,980	\$ 78,540

Schedule of Capital Outlays

Public Works (Cont.)

Vehicles & Equipment

Water

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Pickup - Shared with WW/Storm (Replace #400)	\$ 21,320	21,320	-	-	-	-
Dump Truck - Shared with WW/Storm (Replace #441)	71,320	71,320	-	-	-	-
Pick up Replacement (Replace #436)	42,820	42,820	-	-	-	-
Vehicle (Replace #430)	39,390	-	39,390	-	-	-
Pickup - Shared with WW/Storm (Replace #413)	21,920	-	21,920	-	-	-
Pickup - (Replace #419)	59,390	-	59,390	-	-	-
Boat/Trailer (Replace #426, #427)	4,790	-	-	4,790	-	-
Riding Lawn Mower (Replace #483A)	5,810	-	-	5,810	-	-
Dump Truck - Shared with WW/Storm (Replace #449)	28,020	-	-	28,020	-	-
Backhoe/Loader - Shared with WW/Storm (Replace #445)	85,870	-	-	85,870	-	-
Skidsteer (Replace #425)	71,730	-	-	-	71,730	-
Pickup (Replace #431)	44,740	-	-	-	44,740	-
Pickup (Replace #451)	37,760	-	-	-	37,760	-
Backhoe/Loader - Shared with WW/Storm (Replace #440)	67,010	-	-	-	67,010	-
Pickup - Shared with WW/Storm (Replace #415)	20,590	-	-	-	-	20,590
Pickup - Shared with WW/Storm (Replace #416)	30,750	-	-	-	-	30,750
Light Tower Trailer - Shared with WW/Storm	5,150	-	-	-	-	5,150
	\$ 658,380	\$ 135,460	\$ 120,700	\$ 124,490	\$ 221,240	\$ 56,490

Wastewater

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Pickup - Shared with Water/Storm (Replace #400)	21,320	21,320	-	-	-	-
Dump Truck - Shared with Water/Storm (Replace #441)	71,320	71,320	-	-	-	-
Forklift (Replace #454)	37,210	-	37,210	-	-	-
Skidsteer (Replace #463)	32,510	-	32,510	-	-	-
Pickup - Shared with Water/Storm (Replace #413)	21,920	-	21,920	-	-	-
Pickup - Shared with Storm (Replace #446)	37,010	-	37,010	-	-	-
Deck Mower (Replace #466)	24,550	-	-	24,550	-	-
Pickup (Replace #476)	70,020	-	-	70,020	-	-
Dump Truck - Shared with Water/Storm (#449)	28,020	-	-	28,020	-	-
ATV (Replace #433)	19,570	-	-	-	19,570	-
Backhoe/Loader - Shared with Water/Storm (Unit #440)	67,010	-	-	-	67,010	-
	\$ 430,460	\$ 92,640	\$ 128,650	\$ 122,590	\$ 86,580	\$ -

Schedule of Capital Outlays

Transportation

Major Capital Projects (\$80,000 and Up)

Streets & Traffic

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Equipment Storage Design	\$ 100,000	-	100,000	-	-	-
Equipment Storage Building	1,500,000	-	-	1,500,000	-	-
Mini Malfunction roundabout Eng/Design	200,000	-	-	-	-	200,000
	\$ 1,800,000	\$ -	\$ 100,000	\$ 1,500,000	\$ -	\$ 200,000

Gas Tax

The 2023 Legislature brought some significant changes to the Gas Tax and BaRSSA programs. Beginning in July 2023, the two programs have been combined into one monthly disbursement, based on the prior month's revenues, much like the current Gas Tax program. Previously, BaRSSA was allocated based on calendar year revenues, available for request during April - Nov of the following calendar year. There will be a one-time close-out disbursement from BaRSSA on Sept 1, 2023, for revenues collected from Jan 2022 - June 2023. In prior years, these two funding sources were tracked separately as required under funds 240 and 241. Starting in FY24, the single funding source will be tracked in fund 240 and used for the City's Pavement Preservation Program including mill & overlay, pothole repair and chip seal.

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Pavement Preservation - Mill & Overlay/Pothole Repair	\$ 3,410,000	560,000	700,000	600,000	800,000	750,000
Pavement Preservation - Chip Seal	3,707,573	807,573	850,000	800,000	600,000	650,000
	\$ 7,117,573	\$ 1,367,573	\$ 1,550,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000

Parking

There is a project for the Getchell Top Sealant budgeted for FY24 for a cost of \$200,000. If you look in the fund details, it was taken out. The project is a need for FY24, but the budget won't allow it.

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Getchell Top Sealant	\$ 200,000	200,000	-	-	-	-
Lot Re- Surfacing	500,000	-	250,000	-	250,000	-
Garage Repairs from Consult Eval	450,000	-	150,000	150,000	150,000	-
KIOSK Expansion N. Last Chance	130,000	-	-	130,000	-	-
	\$ 1,280,000	\$ 200,000	\$ 400,000	\$ 280,000	\$ 400,000	\$ -

Schedule of Capital Outlays

Transportation (Cont.)

Minor Capital Projects (\$5,000 – \$79,999)

Streets & Traffic

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Equipment Storage Prelim Plan	\$ 40,000	40,000	-	-	-	-
Traffic Office Remodel Ph 1	60,000	60,000	-	-	-	-
Traffic Office Remodel Ph 2	50,000	-	50,000	-	-	-
Wash Clean Out Refurbish	30,000	-	-	-	30,000	-
	\$ 180,000	\$ 100,000	\$ 50,000	\$ -	\$ 30,000	\$ -

Parking

PROJECT DESCRIPTION	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
5 Garages Repair Consultant	\$ 20,000	20,000	-	-	-	-
Surface Lot ADA Space Installs	30,000	30,000	-	-	-	-
All Garage Striping	42,000	20,000	-	-	22,000	-
Jackson South Stair Replace	10,000	10,000	-	-	-	-
Getchell Garage Sidewalk/ Stairs	75,000	75,000	-	-	-	-
6th Ave 3 Camera Add - On	12,000	12,000	-	-	-	-
Getchell 3 Camera Add - On	6,000	6,000	-	-	-	-
15th Street Garage Gates	70,000	-	70,000	-	-	-
Getchell Expansion Joint	17,000	-	17,000	-	-	-
Surface Lot Seal Coat	65,000	-	-	65,000	-	-
Surface Lot Striping	20,000	-	-	20,000	-	-
15th Street Garage Lights LED	58,000	-	-	58,000	-	-
	\$ 425,000	\$ 173,000	\$ 87,000	\$ 143,000	\$ 22,000	\$ -

Schedule of Capital Outlays

Transportation (Cont.)

Vehicles & Equipment

Streets & Traffic

	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
replace unit 309 with Pass/Light PU for Eng	\$ 40,000	40,000	-	-	-	-
replace unit 310 with 5yd, SS dump, SS sander, plow	315,000	315,000	-	-	-	-
replace unit 314 with 5yd, SS dump, SS sander, plow	315,000	315,000	-	-	-	-
replace unit 328 with 12yd, SS dump, SS sander, plow	350,000	350,000	-	-	-	-
replace unit 393 Elgin Eagle with Road Wizard	375,000	375,000	-	-	-	-
Add to fleet code enf. Ranger/highlander	40,000	40,000	-	-	-	-
RRFB's for Crosswalks	100,000	100,000				
replace unit 321 & 338 with large paver	400,000	-	400,000	-	-	-
replace unit 350 SS dump, SS sander, plow, 4x4	350,000	-	350,000	-	-	-
replace unit 313 de-icer with plow	240,000	-	240,000	-	-	-
replace unit 396 Elgin Pelican with Road Wizard	375,000	-	375,000	-	-	-
replace unit 398 Broom Bear with Road Wizard	375,000	-	-	375,000	-	-
replace unit 349 SS dump, SS sander, plow, 4x4	350,000	-	-	-	350,000	-
replace unit 334 CAT Grader	400,000	-	-	-	400,000	-
replace unit 332 Komatsu	300,000	-	-	-	300,000	-
replace unit 336 Sakai	160,000	-	-	-	160,000	-
replace unit 316 F550 with 550 or 1 ton with plow and utilit	70,000	-	-	-	-	70,000
replace unit 329 SS dump, SS sander, plow, 4x4	365,000	-	-	-	-	365,000
replace unit 330 SS dump, SS sander, plow, 4x4	365,000	-	-	-	-	365,000
replace unit 302 GMC Sierra 2500 SS sander, plow	65,000	-	-	-	-	65,000
replace unit 301 GMC Sierra 3500 4x4 SS sander, plow	70,000	-	-	-	-	70,000
replace unit 112 Chevy 2500 4x4 truck only	55,000	-	-	-	-	55,000
	\$ 5,475,000	\$ 1,535,000	\$ 1,365,000	\$ 375,000	\$ 1,210,000	\$ 990,000

Parking

	Estimated Cost	FY2024	FY2025	FY2026	FY2027	FY2028
Replace Unit 140 small pickup/suv	\$ 35,000	35,000	-	-	-	-
Replace Unit 141 mid size pickup	45,000	-	45,000	-	-	-
Replace Unit 143	35,000	-	-	35,000	-	-
	\$ 115,000	\$ 35,000	\$ 45,000	\$ 35,000	\$ -	\$ -



Fund Details

Preliminary Budget Fiscal Year 2024



General Fund							
Fund: 100	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Taxes	11,983,675	12,576,473	12,334,496	13,073,300	13,073,300	13,427,088	14,905,023
Taxes & Assessments	11,983,675	12,576,473	12,334,496	13,073,300	13,073,300	13,427,088	14,905,023
License & Permits	562,468	601,913	572,460	574,000	574,000	554,800	554,500
Intergovernmental Revenues	5,025,210	5,035,221	5,162,589	5,314,581	5,314,581	5,306,646	5,503,370
Charges For Services	485,419	461,408	597,631	872,570	872,570	797,771	658,451
Intra-City Revenues	74,000	-	19,000	19,000	19,000	19,000	19,000
Fines & Forfeitures	571,191	444,234	397,311	436,000	436,000	403,020	418,600
Investment Earnings	112,807	18,200	17,607	43,598	68,598	418,386	400,000
Other Financing Sources / (Uses)	117,966	80,369	66,631	126,000	126,000	95,567	172,200
Other Operating Revenues	6,949,062	6,641,345	6,833,229	7,385,749	7,410,749	7,595,190	7,726,121
Internal Service Revenues	3,413,290	3,891,269	3,623,574	4,418,983	4,418,983	4,418,983	3,959,207
Interfund Transfers In	749,836	1,135,542	9,323,476	952,626	952,626	952,626	700,757
Internal Transactions	4,163,126	5,026,811	12,947,050	5,371,609	5,371,609	5,371,609	4,659,964
Long-Term Debt	-	-	-	-	-	-	-
Total Revenues	23,095,863	24,244,629	32,114,774	25,830,658	25,855,658	26,393,887	27,291,108
Expenditures							
Personnel Services	13,858,392	13,795,718	17,543,885	19,413,168	19,444,871	19,205,702	20,818,340
Supplies & Materials	524,206	587,054	644,848	599,088	685,720	669,169	688,552
Purchased Services	1,801,387	2,011,727	2,334,788	2,482,618	2,737,453	2,647,285	2,527,461
Intra-City Charges	173,728	168,878	198,429	247,593	252,093	237,433	256,975
Fixed Charges	972,619	1,255,646	1,529,109	1,200,640	3,198,640	3,177,967	1,288,165
Maintenance & Operating	3,471,941	4,023,305	4,707,174	4,529,939	6,873,906	6,731,854	4,761,152
Internal Charges	718,577	734,108	763,718	917,625	918,805	918,805	918,217
Transfers Out	1,205,874	3,834,746	5,885,356	2,172,613	4,307,333	4,307,677	2,376,508
Internal Transactions	1,924,451	4,568,854	6,649,074	3,090,238	5,226,138	5,226,482	3,294,725
Total Expenditures	19,254,784	22,387,878	28,900,134	27,033,345	31,544,915	31,164,038	28,874,217
Revenues Over (Under) Expenditures	3,841,078	1,856,751	3,214,640	(1,202,687)	(5,689,257)	(4,770,151)	(1,583,109)
Beginning Cash Balance - July 1	6,977,960	10,894,481	12,708,305	15,798,276	15,798,276	15,798,276	11,028,125
Other Cash Sources / (Uses)	75,443	(42,927)	(124,669)	-	-	-	-
Ending Cash Balance - June 30	10,894,481	12,708,305	15,798,276	14,595,589	10,109,019	11,028,125	9,445,015
Reserve Target - 15% of Operating Revenues:	2,839,910	2,882,673	2,875,159	3,068,857	3,072,607	3,153,342	3,394,672
Reserve Target - 60 Days of Opererating Expenses:	2,848,822	2,929,155	3,657,708	3,935,853	4,326,374	4,263,708	4,204,848
Operating Reserve Policy Target: (Greater of 60 Days Operating Expenses or 15% of Operating Revenues)	2,848,822	2,929,155	3,657,708	3,935,853	4,326,374	4,263,708	4,204,848
Budgeted Reserve:	8,045,659	9,779,150	12,140,568	10,659,736	5,782,645	6,764,417	5,240,167
Reserve transferred to Contingency: (20% of Budgeted Reserve Budget Policy)				2,131,947	1,156,529	1,352,883	1,048,033
Less: General Fund Savings Reserve (Savings earmarked but not distributed)						(2,578,900)	(2,578,900)
Amount Remaining in General Fund Cash Reserves less Contingency & Earmarked			12,140,568	8,527,789	2,494,169	2,832,634	1,613,234

General Fund

Fund: 100

Fund: 100			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget		
						Adopted	Amended	Projected			
Revenues											
Taxes											
Current Taxes - General Levy	gov		8,351,207	8,720,492	8,887,681	9,191,800	9,191,800	9,585,510	10,180,000		
Personal Property Taxes - All Years	gov		501,886	519,192	106,827	525,000	525,000	347,582	354,534		
	Subtotal		8,853,093	9,239,684	8,994,508	9,716,800	9,716,800	9,933,092	10,534,533		
Current Taxes - Health Ins Levy	gov		2,062,697	2,162,504	2,195,720	2,093,600	2,093,600	2,160,000	2,790,190		
MV - County Option Tax (61-3-537)	gov		1,053,296	1,144,182	1,127,601	1,239,900	1,239,900	1,239,900	1,252,299		
Entitlement -- MV - Assessed Taxes	gov		1,353	9,011	-	5,000	5,000	10,096	10,000		
Pnlty & Intrst on Del Tax	gov		13,236	21,093	16,668	18,000	18,000	18,000	18,000		
Marijuana Excise Tax	gov		-	-	-	-	-	66,000	300,000		
Total	Taxes		11,983,675	12,576,473	12,334,496	13,073,300	13,073,300	13,427,088	14,905,023		
License & Permits											
Liquor Licenses	gov		17,500	21,000	20,500	21,000	21,000	21,000	21,000		
Beer & Wine Licenses	gov		26,200	24,200	29,650	30,000	30,000	30,000	30,000		
Catering Permits	gov		1,855	630	2,905	3,000	3,000	3,000	3,000		
General Business Licenses	gov		103,259	98,768	118,458	118,000	118,000	118,000	118,000		
Cable TV Franchise	gov		382,431	428,806	374,053	375,000	375,000	355,000	355,000		
Animal Licenses	p&c		29,724	26,634	25,869	26,000	26,000	26,000	26,000		
Board of Adjustments	cd		1,500	1,875	1,025	1,000	1,000	1,800	1,500		
Total	License & Permits		562,468	601,913	572,460	574,000	574,000	554,800	554,500		
Intergovernmental Revenues											
MRDTF Grant	p&c		31,284	26,345	31,365	20,000	20,000	32,663	33,000		
Highway Traffic Safety	p&c		82,815	29,107	86,080	57,000	57,000	57,000	65,000		
ICAC Grant	p&c		5,493	-	-	-	-	-	-		
Dept of Justice Grant	p&c		100,356	64,572	103,520	110,000	110,000	105,415	125,000		
Violence Agnst Women Grnt	p&c		70,807	70,750	-	50,000	50,000	50,000	50,000		
HIDTA Grants	p&c		52,373	26,906	8,477	6,000	6,000	6,000	5,000		
Police Grants-Misc	p&c		2,939	49,185	50,026	48,000	48,000	25,000	25,000		
Misc Federal Grants			-	-	-	-	-	-	-		
Homeland Security Grant	p&c		-	-	11,392	-	-	-	-		
VOCA Grant (2 yr Total \$106,576)	atty		59,361	52,038	63,834	50,000	50,000	53,288	53,288		
Indirect Cost Recovery	gov		-	-	-	-	-	-	-		
Highway Traffic Safety Grant-DUI Officer	p&c		-	16,149	18,914	-	-	-	10,000		
VOCA Grant	atty		19,765	-	-	15,000	15,000	12,000	12,000		
Live Card Game Lic Dist	gov		2,536	2,084	3,083	3,100	3,100	3,100	3,100		
Video Gambling Lic Dist	gov		71,100	73,350	58,825	70,000	70,000	70,000	70,000		
State Entitlement - HB124 / 2001	gov		4,462,845	4,613,117	4,708,994	4,869,181	4,869,181	4,869,181	5,033,662		
State Grants - Misc.			-	-	-	-	-	-	-		
K9 Grant	p&c		-	-	9,500	-	-	-	-		
Hazmat	fire		963	-	-	-	-	-	-		
County Contributions			-	-	-	-	-	-	-		
LCSO Reimb-1/2 Ded-MDT & Crimestoppers	p&c		45,673	4,145	-	1,500	1,500	-	-		
HCTV Internet Reimbursement	gov		-	-	-	5,800	5,800	6,320	6,320		
Misc Intergovernmental Revenue	p&c		-	-	-	-	-	2,240	-		
PILT-Helena Housing Authority	gov		16,899	7,475	8,579	9,000	9,000	11,927	12,000		
Total	Intergovernmental Revenues		5,025,210	5,035,221	5,162,589	5,314,581	5,314,581	5,306,646	5,503,370		

General Fund								
Fund: 100								
		FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
		Actual	Actual	Actual	Adopted	Amended	Projected	FY 2024
								Budget
Charges For Services								
Subdivisions	cd	375	4,370	1,000	1,000	1,000	7,000	6,500
Zoning Actions	cd	1,306	4,555	4,215	4,000	4,000	4,500	4,500
Alarm Fees (10%)	p&c	1,070	830	165	500	500	500	300
Fire Protection Fees	fire	36,431	102,826	317,736	394,300	394,300	314,981	156,781
77,000 Westside Fire Service Area Agreement + misc.	fire							
79,781 Fort Harrison Contract for services (1 Qtr)	fire							
Fire Bldg Code Inspection	fire	40,284	27,216	34,793	34,500	34,500	30,000	30,000
DUI Vehicle Seizures	p&c	-	125	-	-	-	-	-
St Capital Officer	p&c	90,670	-	-	-	-	-	-
Fees - Other Agencies								
County Attorney Liaison Detective	p&c	127,769	-	45,000	45,000	45,000	45,000	45,000
SRO Reimbursement	p&c	-	161,295	-	166,000	166,000	166,000	166,000
Police Range User Fees	p&c	36,345	10,070	22,300	20,000	20,000	20,000	20,000
Engineering Misc.	pw	-	618	500	-	-	40	-
Animal Control Fees	p&c	2,625	-	-	-	-	-	-
Swim Tickets & Passes								
Daily Admissions Youth	p&r	34,966	151	4,629	7,500	7,500	5,000	5,150
Daily Admissions Adult	p&r	20,704	37,718	53,748	51,000	51,000	68,000	70,040
Daily Admissions Senior	p&r	968	-	-	-	-	-	-
Daily Admissions Spectator	p&r	4,492	408	365	600	600	500	500
Water Activity Youth	p&r	233	-	3,405	1,650	1,650	-	-
Water Activity Adult	p&r	103	-	-	500	500	-	-
Punch Card Youth	p&r	8,884	2,577	2,393	6,000	6,000	6,000	6,000
Punch Card Adult	p&r	1,229	2,051	2,746	3,000	3,000	2,500	2,575
Punch Card Senior	p&r	-	396	760	500	500	700	725
Season Pass Youth	p&r	-	108	88	120	120	150	155
Season Pass Adult	p&r	171	972	1,802	1,000	1,000	500	525
Season Pass Senior	p&r	-	459	518	300	300	300	325
Season Pass Family	p&r	810	6,792	6,782	7,500	7,500	6,000	6,200
Swim Lessons								
Resident 30 minutes	p&r	20,727	30,171	27,098	35,000	35,000	30,000	35,000
Non-Resident 30 minutes	p&r	1,272	491	710	600	600	600	625
Swim Pool Rent								
Swim Team Practice	p&r	2,505	3,920	4,320	5,000	5,000	5,000	5,250
Swim Team Meets	p&r	1,290	-	-	1,500	1,500	1,500	1,500
Pool Rental Private Events	p&r	400	800	1,030	1,500	1,500	1,750	1,800
Park Use Fees	p&r	5,542	17,158	-	13,500	13,500	13,500	20,000
Recreation Fees	p&r	2,247	4,010	7,235	7,000	7,000	7,000	7,500
Recreation Ice Rink Fees & Revenue	p&r	6,373	10,622	12,385	13,000	13,000	13,500	15,000
Recreation Tennis Fees & Revenue	p&r	5,124	14,188	2,388	15,000	15,000	-	-
Recreation Pickleball Fees & Revenue	p&r	-	163	725	500	500	250	500
Concession Merchandise	p&r	30,506	16,349	38,796	35,000	35,000	47,000	50,000
Total	Charges For Services	485,419	461,408	597,631	872,570	872,570	797,771	658,451

General Fund									
Fund: 100			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Intra-City Revenues									
Mall St Sweep/Plow Chrg		p&r	19,000	-	19,000	19,000	19,000	19,000	19,000
Open Spc Trail Maint Chrg		p&r	55,000	-	-	-	-	-	-
Total	Intra-City Revenues		74,000	-	19,000	19,000	19,000	19,000	19,000
Fines & Forfeitures									
Court Fines - Traffic		p&c	479,933	372,107	340,741	370,000	370,000	345,636	360,000
Animal Control Fines		p&c	4,022	2,533	1,958	3,000	3,000	2,000	2,000
Court Costs		p&c	2,347	1,668	1,312	2,500	2,500	1,800	1,500
Criminal Offense		p&c	38,369	25,375	23,724	25,000	25,000	25,000	25,000
Civil Costs		p&c	14,900	19,780	8,460	10,000	10,000	8,500	10,000
Victim/Witness Adv Srchrg		p&c	31,124	22,618	20,824	25,000	25,000	20,000	20,000
Misc Fines / Snow Removal		p&r	498	154	293	500	500	84	100
Total	Fines & Forfeitures		571,191	444,234	397,311	436,000	436,000	403,020	418,600
Investment Earnings									
Interest Earnings			112,807	18,200	17,607	20,000	45,000	418,386	400,000
Interest Earnings		Streets Interfund Loan	-	-	-	23,598	23,598	-	-
Total	Interest Earnings		112,807	18,200	17,607	43,598	68,598	418,386	400,000
Internal Service Revenues									
Comm, Mgr, Atty Charges		gov	815,023	1,113,322	915,861	1,285,216	1,285,216	1,285,216	956,355
Park & Rec Charges		p&r	77,522	77,132	183,260	167,109	167,109	167,109	170,762
Public Works Charges		pw	495,707	277,558	326,616	400,146	400,146	400,146	448,577
Industrial Facilities		pw	-	-	-	303,593	303,593	303,593	418,576
Human Resource Charges		gov	189,621	197,717	190,411	252,371	252,371	252,371	254,478
Budget & Accounting Charges		as	587,201	735,576	540,754	514,732	514,732	514,732	552,332
Utility Customer Service Charges		as	461,498	526,805	496,318	467,070	467,070	467,070	475,843
Engineering Charges		pw	786,718	963,159	970,354	1,028,746	1,028,746	1,028,746	682,284
Total	Internal Service Revenues		3,413,290	3,891,269	3,623,574	4,418,983	4,418,983	4,418,983	3,959,207
Miscellaneous Revenues									
Other Revenues		gov	43,456	25,062	15,087	35,000	35,000	10,000	25,000
5,000 Audit Fees - BID		as	2,500	-	-	2,500	2,500	2,500	2,600
5,000 Audit Fees - TBID		as	2,500	-	-	2,500	2,500	2,500	2,600
Misc Employee Reimb		gov	-	-	1,826	-	-	2,410	-
Restitution Payments		p&c	-	-	1,432	-	-	1,200	-
Fire Workers Comp		fire	-	-	-	-	-	408	-
Sale of Unclaimed Evidence		p&c	-	2,694	-	-	-	-	-
Restricted Contribution								-	-
General Government		gov	510	-	-	-	-	3,510	-
Fire Department - Restricted Contribution		fire	-	-	3,600	-	-	-	-
Police Department - Private Misc		p&c	-	-	-	-	-	20	-
Police-L&C Forfeiture Fnd		p&c	3,050	-	-	-	-	-	-
Kay's Kids-McKenna Fndtn		p&r	43,760	15,768	5,760	76,000	76,000	51,328	92,000
Opiod Abatement (Restricted)		p&r	-	-	-	-	-	21,691	50,000
Special Warrant Proceeds		gov	-	6,032	14,950	-	-	-	-
Sale of Fixed Assets		p&c	22,190	30,812	23,976	10,000	10,000	-	-
Total	Other Financing Sources / (Uses)		117,966	80,369	66,631	126,000	126,000	95,567	172,200
SUBTOTAL - OPERATING REVENUE			22,346,026	23,109,087	22,791,299	24,878,032	24,903,032	25,441,261	26,590,351

General Fund											
Fund: 100			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget		
						Adopted	Amended	Projected			
Interfund Transfers In											
T/in - 217 Law Enforcement Block Grant	p&c		34,989	39,104	29,400	15,000	15,000	15,000	17,500		
T/in - ARPA Fund	gov				8,496,001	-	-	-	-		
T/in - 260 Fire Supplemental Levy	fire		601,039	984,840	671,477	692,220	692,220	692,220	657,358		
T/in - CDBG / HOME Fund	cd		-	-	15,000	-	-	-	-		
T/in - 645 Insurance & Safety	gov		113,808	111,598	111,598	45,406	45,406	45,406	25,899		
T/in - 650 Medical Revolving	gov		-	-	-	200,000	200,000	200,000	-		
Total	Interfund Transfers In		749,836	1,135,542	9,323,476	952,626	952,626	952,626	700,757		
TOTAL REVENUE			23,095,863	24,244,629	32,114,774	25,830,658	25,855,658	26,393,887	27,291,108		
Other Sources / (Uses) - Non-Budgeted											
Chng in Vouchers Pybl (A/P)	gov		(47)	-	-	-	-	-	-		
Chng in Util Cust Srvc Vouchers Pybl (A/P)	gov		(806)	-	-	-	-	-	-		
Chng in Cust Deposits/Unidentifid	gov		(1,161)	-	-	-	-	-	-		
Chng in Vouchers Pybl-Financial Guarantees	gov		77,457	(42,927)	-	-	-	-	-		
Cash Transfer to Contingency Account	gov		-	-	(966,597)	-	-	-	-		
Total	Other Sources / (Uses) - Non-Budgeted		75,443	(42,927)	(966,597)	-	-	-	-		
Revenue by Sub-Fund											
General Government			18,422,650	19,363,839	27,483,160	20,503,972	20,528,972	21,197,203	22,284,124		
Police & Court			1,310,866	1,002,802	853,042	1,010,500	1,010,500	954,974	1,006,300		
Fire Department			678,717	1,114,882	1,027,606	1,121,020	1,121,020	1,040,121	844,139		
Community Development			3,181	10,800	21,240	6,000	6,000	13,300	12,500		
Finance Services			1,053,699	1,262,381	1,037,072	986,802	986,802	986,802	1,033,375		
Public Works Administration			1,282,425	1,241,335	1,297,470	1,732,485	1,732,485	1,732,525	1,549,437		
Park & Recreation			344,324	248,589	395,184	469,879	469,879	468,962	561,232		
Total Revenue Allocated to Sub-Funds			23,095,863	24,244,629	32,114,774	25,830,658	25,855,658	26,393,887	27,291,108		
General Fund Internal Charge Cost Recovery											
Internal Costs											
Comm, Mgr, Atty Costs			1,776,558	1,780,731	2,138,433	2,277,944	2,447,876	2,364,669	2,305,792		
Park & Rec Costs			250,886	274,036	293,113	288,496	288,496	251,721	303,177		
Public Works Costs			266,428	325,631	381,582	478,577	478,577	485,615	510,272		
Industrial Facilities			-	-	-	293,399	310,129	254,345	415,836		
Human Resource Costs			411,095	500,765	500,370	549,846	591,446	603,993	569,778		
Budget & Accounting Costs			686,469	700,801	962,451	1,021,348	1,046,348	1,069,833	1,185,963		
Utility Customer Service Costs			497,480	508,214	542,446	561,466	561,466	575,492	629,141		
Engineering Costs			988,886	983,585	889,884	1,308,614	1,291,884	899,309	1,235,113		
Total Internal Costs			4,877,803	5,073,763	5,708,281	6,779,691	7,016,223	6,504,977	7,155,073		
G.F. Internal Charges Recovered											
Comm, Mgr, Atty Charges			815,023	1,113,322	915,861	1,285,216	1,285,216	1,285,216	956,355		
Park & Rec Charges			77,522	77,132	183,260	167,109	167,109	167,109	170,762		
Public Works Charges			495,707	277,558	326,616	400,146	400,146	400,146	448,577		
Industrial Facilities			-	-	-	303,593	303,593	303,593	418,576		
Human Resource Charges			189,621	197,717	190,411	252,371	252,371	252,371	254,478		
Budget & Accounting Charges			587,201	735,576	540,754	514,732	514,732	514,732	552,332		
Utility Customer Service Charges			461,498	526,805	496,318	467,070	467,070	467,070	475,843		
Engineering Charges			786,718	963,159	970,354	1,028,746	1,028,746	1,028,746	682,284		
Total G.F. Internal Charges Recovered			3,413,290	3,891,269	3,623,574	4,418,983	4,418,983	4,418,983	3,959,207		
Net G.F. Internal Revenues / (Costs)											
Comm, Mgr, Atty Costs			(961,535)	(667,409)	(1,222,572)	(992,728)	(1,162,660)	(1,079,453)	(1,349,437)		
Park & Rec Costs			(173,364)	(196,904)	(109,853)	(121,387)	(121,387)	(84,612)	(132,415)		
Public Works Costs			229,279	(48,073)	(54,966)	(78,431)	(78,431)	(85,469)	(61,695)		
Industrial Facilities			-	-	-	10,194	(6,536)	49,248	2,740		
Human Resource Costs			(221,474)	(303,048)	(309,959)	(297,475)	(339,075)	(351,622)	(315,300)		
Budget & Accounting Costs			(99,268)	34,775	(421,697)	(506,616)	(531,616)	(555,101)	(633,631)		
Utility Customer Service Costs			(35,983)	18,591	(46,128)	(94,396)	(94,396)	(108,422)	(153,298)		
Engineering Costs			(202,168)	(20,426)	80,470	(279,868)	(263,138)	129,437	(552,829)		
Total Net G.F. Internal Revenues / (Costs)			(1,464,513)	(1,182,495)	(2,084,707)	(2,360,708)	(2,597,240)	(2,085,994)	(3,195,866)		

General Fund									
Fund: 100			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Fund	100 General Fund								
Dept	1001 Interfund Transactions								
Activity	410 General Government								
Transfers Out									
T/out - 211 Civic Center			gov	360,000	360,000	450,000	360,000	360,000	360,000
T/out - 212 Facilities Management			gov						
Grandstreet Support				-	-	21,545	-	-	- 500
PEG Op Support-City staff/support			gov	4,066	5,047	3,651	1,336	1,336	1,680 1,410
T/out - 212 Facilities Management			gov	-	-	-	-	94,000	94,000 135,900
T/out <> T/in			subtotal - facilities	4,066	5,047	25,196	1,336	95,336	95,680 137,810
T/out - 229 Affordable Housing Trust			gov	-	1,685,000	225,000	100,000	100,000	100,000
T/out - 233 Public Art Projects			gov	19,313	11,487	12,000	12,000	12,000	13,000
T/out - 238 Loan Repayment			gov	-	60,000	60,000	-	-	-
T/out - 201 Street & Traffic			gov	-	-	1,600,000	-	75,000	75,000 -
T/out - 521 GF Savings for Water Project			gov	-	-	-	-	1,800,000	1,800,000 -
T/out - 260 Fire Safety Levy			gov	-	-	-	-	47,000	47,000 -
T/out - 218 9-1-1 Emergency Program			p&c	-	-	-	-	750,000	750,000
T/out - Sidewalk Program			gov	-	-	-	-	-	150,000
subtotal - program funding				-	-	-	-	-	150,000
T/out - 440 Capital Improvements Fund			gov	-	1,115,712	2,766,000	744,427	1,844,147	1,844,147 827,098
subtotal - 440 Capital Improvement Transfers				-	1,115,712	2,766,000	744,427	1,844,147	1,844,147 827,098
T/out - 201 Street & Traffic			pw	-	415,000				-
Subtotal - Transportation Services				-	415,000	-	-	-	-
T/out - 570 City-County Building Fund			gov						
LED Lighting Upgrades				-	-	-	-	-	28,000
Engineering Study - HVAC				-	-	-	-	-	5,000
subtotal - City County Building Capital				-	-	-	-	-	33,000
T/out - 563 Golf Course			p&r	280,000	240,000	235,000	142,850	142,850	142,850 107,100
subtotal - Golf Course				280,000	240,000	235,000	142,850	142,850	142,850 107,100
T/out - 573 CC Law & Justice Building			p&c	250,000	70,000	197,160	400,000	469,000	469,000 201,500
subtotal - Law & Justice Center				250,000	70,000	197,160	400,000	469,000	469,000 201,500
T/out - 580 Capital Transit			gov						
Capital Transit Srvc Operations Support				250,000	250,000	275,000	380,000	380,000	380,000 397,000
Capital Transit Srvc Operational Change				37,500	37,500	40,000	32,000	32,000	32,000 50,000
FMV transfer for bus sale				4,995					
subtotal - Capital Transit Support				292,495	287,500	315,000	412,000	412,000	412,000 447,000
Total	Transfers Out			1,205,874	4,249,746	5,885,356	2,172,613	6,107,333	6,107,677 2,376,508
Total	Interfund Transactions			1,205,874	4,249,746	5,885,356	2,172,613	6,107,333	6,107,677 2,376,508
Interfund Transactions by Groups									
General Government			gov	675,874	3,524,746	5,453,196	1,629,763	2,945,483	2,945,827 2,067,908
Police & Court			p&c	250,000	70,000	197,160	400,000	1,219,000	1,219,000 201,500
Public Works Administration			pw	-	415,000	-	-	1,800,000	1,800,000 -
Park & Recreation			p&r	280,000	240,000	235,000	142,850	142,850	142,850 107,100
Total Interfund Transactions by Groups				1,205,874	4,249,746	5,885,356	2,172,613	6,107,333	6,107,677 2,376,508

General Fund									
Fund: 100			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Fund	100 General Fund								
Dept	1002 Support/Assistance Paymts								
Activity	410 General Government								
Purchased Services									
	IT&S Special Projects	gov	67,599	18,997	1	-	-	-	-
	Other Contracted Services	gov	-	-	58,769	-	-	-	-
Total	Purchased Services		67,599	18,997	58,770	-	-	-	-
Fixed Charges									
	City Lights Assessment	gov	35,042	35,635	30,033	37,600	37,600	32,490	34,115
	15,750 Arterial Lights & Misc Lights - City Share								
	12,600 City Street/Traffic lights								
	5,765 Assmts-misc prop (St Mnt/Strm Wtr/Tree/etc.)								
	34,115								
	Comm Srvcs Prgm Support	p&c	7,000	7,000	7,000	7,000	7,000	7,000	7,000
	Humane Society Support	p&c	75,495	60,396	62,812	65,953	65,953	65,953	69,910
	HACF Non-Profit Agreement	gov	-	-	422,000	20,000	20,000	20,000	20,000
	Grants, Subsidies, Awards-Misc								
	Historic Preservation Program-City contribution	cd	20,000	20,000	20,000	20,000	20,000	20,000	60,000
	PEG (Public, Ed & Gov Cablecast)	gov	176,297	201,916	213,294	222,321	222,321	222,321	228,541
	Grants, Contribtns, Other / Misc								
	12,000 Commissioner Funding	gov	-	-	8,200	12,000	12,000	12,000	12,000
	1,000 Sun Run support contribution	gov							
	1,000 Big Sky Pride - Comm Amendment	gov							
	5,000 Symphony Under the Stars Contribution	gov							
	5,000 MT Bus. Assist. Connection (MBAC) Operation Spprt	gov							
	Our Reedemers Housing Project (RMDC)	gov					1,580,000	1,580,000	-
	Tri-County Fire Safe Program	gov	-	-	-	-	143,000	143,000	-
	Benton Ave Cemetery Support (5 yrs)	gov	-	-	-	-	-	-	-
	Friendship Center Support Contribution	gov	-	3,000	-	-	-	-	-
	Helena Food Share	gov	-	-	-	-	250,000	250,000	-
	Helena Regional Airport - Route grant matching support	gov	-	-	-	-	-	-	-
	The Myrna Loy	gov	-	2,000	-	-	-	-	-
	Lewis & Clark Humane Society	gov	-	2,000	-	-	-	-	-
	American Jobs for America's Youth Montana (AJAY MT)	gov	-	4,450	-	-	-	-	-
	General Federation of Woman's Clubs	gov	-	2,000	-	-	-	-	-
	Plymouth Congregational Church	gov	-	1,200	-	-	-	-	-
	Grandstreet Theatre	gov	-	-	-	-	-	-	-
	Helena Family YMCA	gov	-	-	-	-	-	-	-
	Lewis & Clark Literacy Council	gov	-	850	-	-	-	-	-
	Family Promise of Greater Helena	gov	-	-	-	-	-	-	-
	Helena Regional Sports Center Assoc.	gov	-	-	-	-	-	-	-
	Helena-Area Friends of Pets - Spay / Neuter Program	gov	4,500	2,000	-	-	-	-	-
	MT Bus. Assist. Connection (MBAC) Operational Support	gov	5,000	205,000	-	-	-	-	-
	MMIA to Kay McKenna Foundation Pass Thru Grant	gov	-	-	-	-	-	-	-
	Sun Run support contribution	gov	1,000	-	-	-	-	-	-
	Symphony Under the Stars Contribution	gov	5,000	5,000	-	-	-	-	-
	United Way Housing First Inclusion	gov	-	-	-	-	-	-	-
	Wild About Cats Rescue & Sanctuary	gov	4,000	-	-	-	-	-	-
	Subtotal Grants, Contribtns, Other / Misc		19,500	227,500	8,200	12,000	1,985,000	1,985,000	12,000
Total	Fixed Charges		333,334	552,446	763,339	384,874	2,357,874	2,352,764	431,565
Total	Support/Assistance Paymts		400,934	571,443	822,109	384,874	2,357,874	2,352,764	431,565
Support / Subsidies by Group									
	General Government		298,439	484,047	732,297	291,921	2,264,921	2,259,811	294,655
	Police & Court		82,495	67,396	69,812	72,953	72,953	72,953	76,910
	Community Development		20,000	20,000	20,000	20,000	20,000	20,000	60,000
Total Support / Subsidies			400,934	571,443	822,109	384,874	2,357,874	2,352,764	431,565
0									

General Government							
Fund: 011							
		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023		
					Adopted	Amended	Projected
							Preliminary FY 2024 Budget
General Government Revenues							
Taxes		11,983,675	12,576,473	12,334,496	13,073,300	13,073,300	13,427,088
Taxes & Assessments		11,983,675	12,576,473	12,334,496	13,073,300	13,073,300	13,427,088
License & Permits		531,244	573,404	545,566	547,000	547,000	527,000
Intergovernmental Revenues		4,632,506	4,748,063	4,854,707	5,022,081	5,022,081	5,025,816
Investment Earnings		112,807	18,200	17,607	43,598	68,598	418,386
Other Financing Sources / (Uses)		43,966	25,062	16,913	35,000	35,000	15,920
Other Operating Revenues		5,320,523	5,364,729	5,434,793	5,647,679	5,672,679	5,987,122
Internal Service Revenues		1,004,644	1,311,039	1,106,272	1,537,587	1,537,587	1,537,587
Interfund Transfers In		113,808	111,598	8,607,599	245,406	245,406	245,406
Internal Transactions		1,118,452	1,422,637	9,713,871	1,782,993	1,782,993	1,782,993
Total General Government Revenues		18,422,650	19,363,839	27,483,160	20,503,972	20,528,972	21,197,203
Expenditures							
Personnel Services		1,760,769	1,736,667	2,016,580	2,168,341	2,168,341	2,140,365
Supplies & Materials		55,613	42,198	94,906	114,383	166,315	150,325
Purchased Services		374,501	460,996	525,994	490,322	645,922	622,577
Intra-City Charges		5,424	5,559	5,696	5,696	5,696	5,696
Fixed Charges		346,824	591,799	796,123	411,466	2,384,466	2,379,356
Maintenance & Operating		782,361	1,100,552	1,422,718	1,021,866	3,202,398	3,157,954
Internal Charges		42,207	45,433	50,963	80,540	80,540	80,540
Transfers Out		675,874	3,524,746	5,453,196	1,629,763	2,945,483	2,945,827
Internal Transactions		718,081	3,570,179	5,504,159	1,710,303	3,026,023	3,026,367
Total Expenditures		3,261,211	6,407,397	8,943,457	4,900,511	8,396,763	8,324,685
Expenditures by Division							
1001	410 Interfund Transactions	675,874	3,524,746	5,453,196	1,629,763	2,945,483	2,945,827
1002	410 Support/Assistance Paymts	298,439	484,047	732,297	291,921	2,264,921	2,259,811
1101	411 Commission	363,454	293,548	402,515	576,574	655,111	627,291
1201	412 City Manager	662,749	682,370	752,299	707,131	737,131	738,554
1301	412 City Attorney	750,356	804,813	983,620	994,239	1,055,634	998,823
1302	412 Victim Services	78,248	88,469	91,046	102,765	102,765	108,568
1701	411 Helena Citizens Council (HCC)	18,880	26,619	28,115	34,882	34,882	32,428
1702	401 Public Arts Preservation	52	122	-	-	-	-
1801	417 Human Resources	411,095	500,765	500,370	549,846	591,446	603,993
1808	417 Public Service Consortium	2,064	1,898	-	13,390	9,390	9,390
Total Expenditures		3,261,211	6,407,397	8,943,457	4,900,511	8,396,763	8,324,685

General Government								
Fund: 011		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
General Government Revenues								
Taxes								
	Current Taxes - General Levy	8,351,207	8,720,492	8,887,681	9,191,800	9,191,800	9,585,510	10,180,000
	Current Taxes - Health Ins Levy	2,062,697	2,162,504	2,195,720	2,093,600	2,093,600	2,160,000	2,790,190
	Personal Property Taxes - All Years	501,886	519,192	106,827	525,000	525,000	347,582	354,534
	MV - County Option Tax (61-3-537)	1,053,296	1,144,182	1,127,601	1,239,900	1,239,900	1,239,900	1,252,299
	Entitlement -- MV - Assessed Taxes	1,353	9,011	-	5,000	5,000	10,096	10,000
	Pnlty & Intrst on Del Tax	13,236	21,093	16,668	18,000	18,000	18,000	18,000
	Marijuana Excise Tax						66,000	300,000
Total	Taxes	11,983,675	12,576,473	12,334,496	13,073,300	13,073,300	13,427,088	14,905,023
License & Permits								
	Liquor Licenses	17,500	21,000	20,500	21,000	21,000	21,000	21,000
	Beer & Wine Licenses	26,200	24,200	29,650	30,000	30,000	30,000	30,000
	Catering Permits	1,855	630	2,905	3,000	3,000	3,000	3,000
	General Business Licenses	103,259	98,768	118,458	118,000	118,000	118,000	118,000
	Cable TV Franchise	382,431	428,806	374,053	375,000	375,000	355,000	355,000
Total	License & Permits	531,244	573,404	545,566	547,000	547,000	527,000	527,000
Intergovernmental Revenues								
	Misc Federal Grants							
	VOCA Grant (2 yr Total \$106,576)	59,361	52,038	63,834	50,000	50,000	53,288	53,288
	Indirect Cost Recovery	19,765	-	-	15,000	15,000	12,000	12,000
	State Entitlement - HB124 / 2001	4,462,845	4,613,117	4,708,994	4,869,181	4,869,181	4,869,181	5,033,662
	PILT-Helena Housing Authority	16,899	7,475	8,579	9,000	9,000	11,927	12,000
	Live Card Game Lic Dist	2,536	2,084	3,083	3,100	3,100	3,100	3,100
	Video Gambling Lic Dist	71,100	73,350	58,825	70,000	70,000	70,000	70,000
	County Contributions	-	-	-	5,800	5,800	6,320	6,320
Total	Intergovernmental Revenues	4,632,506	4,748,063	4,854,707	5,022,081	5,022,081	5,025,816	5,190,370
Investment Earnings								
	Interest Earnings	112,807	18,200	17,607	43,598	68,598	418,386	400,000
Total	Interest Earnings	112,807	18,200	17,607	43,598	68,598	418,386	400,000
Internal Service Revenues								
	Comm, Mgr, Atty Charges	815,023	1,113,322	915,861	1,285,216	1,285,216	1,285,216	956,355
	Human Resource Charges	189,621	197,717	190,411	252,371	252,371	252,371	254,478
Total	Internal Service Revenues	1,004,644	1,311,039	1,106,272	1,537,587	1,537,587	1,537,587	1,210,833
Other Financing Sources / (Uses)								
	Other Revenues	43,456	25,062	15,087	35,000	35,000	10,000	25,000
	Misc Employee Reimb	-	-	1,826	-	-	2,410	-
	Restricted Contribution	510	-	-	-	-	3,510	-
Total	Other Financing Sources / (Uses)	43,966	25,062	16,913	35,000	35,000	15,920	25,000
SUBTOTAL - OPERATING REVENUE		18,308,842	19,252,241	18,875,561	20,258,566	20,283,566	20,951,797	22,258,225

General Government										
Fund: 011				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
							Adopted	Amended	Projected	
Interfund Transfers In										
T/in - 645 Insurance & Safety				113,808	111,598	111,598	45,406	45,406	45,406	25,899
T/in - 650 Medical Revolving				-	-	-	200,000	200,000	200,000	-
T/in - ARPA Fund						8,496,001				
Total	Interfund Transfers In			113,808	111,598	8,607,599	245,406	245,406	245,406	25,899
TOTAL	General Government Revenues			18,422,650	19,363,839	27,483,160	20,503,972	20,528,972	21,197,203	22,284,124
Fund	11 General Government									
Dept	1001 Interfund Transactions									
Activity	410 General Government									
Transfers Out										
T/out - 211 Civic Center				360,000	360,000	450,000	360,000	360,000	360,000	360,000
T/out - 212 Facilities Management				-	-	21,545	-	-	-	500
T/out - 212 Facilities Management				4,066	5,047	3,651	1,336	1,336	1,680	1,410
T/out - 212 Facilities Management				-	-	-	-	94,000	94,000	135,900
T/out - 229 Affordable Housing Trust				-	1,685,000	225,000	100,000	100,000	100,000	100,000
T/out - 233 Public Art Projects				19,313	11,487	12,000	12,000	12,000	12,000	13,000
T/out - 238 Loan Repayment				-	60,000	60,000	-	-	-	-
T/out - 201 Street & Traffic				-	-	1,600,000	-	75,000	75,000	-
T/out - 260 Fire Safety Levy				-	-	-	-	47,000	47,000	-
T/out - Sidewalk Program				-	-	-	-	-	-	150,000
				19,313	1,756,487	1,897,000	112,000	234,000	234,000	263,000
T/out - 440 Capital Improvements Fund from General Purpose Revenues				-	1,115,712	2,766,000	744,427	1,844,147	1,844,147	827,098
subtotal - 440 Capital Improvement Transfers				-	1,115,712	2,766,000	744,427	1,844,147	1,844,147	827,098
T/out - 570 City-County Building Fund				gov						
LED Lighting Upgrades				-	-	-	-	-	-	28,000
Engineering Study - HVAC				-	-	-	-	-	-	5,000
subtotal - City County Building				-	-	-	-	-	-	33,000
T/out - 580 Capital Transit										
Capital Transit Svc Operations Support				250,000	250,000	275,000	380,000	380,000	380,000	397,000
Capital Transit Svc Operational Change				37,500	37,500	40,000	32,000	32,000	32,000	50,000
FMV transfer for bus sale				4,995	-	-	-	-	-	-
subtotal - Capital Transit Support				292,495	287,500	315,000	412,000	412,000	412,000	447,000
Total	Transfers Out			675,874	3,524,746	5,453,196	1,629,763	2,945,483	2,945,827	2,067,908
Total	Interfund Transactions			675,874	3,524,746	5,453,196	1,629,763	2,945,483	2,945,827	2,067,908

General Government									
Fund: 011			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Fund	11	General Government							
Dept	1002	Support/Assistance Paymts							
Activity	410	General Government							
Purchased Services									
IT&S Special Projects			67,599	18,997	1	-	-	-	-
Other Contracted Services			-	-	58,769	-	-	-	-
Facilities Brightly Software									
Total	Purchased Services		67,599	18,997	58,770	-	-	-	-
Fixed Charges									
City Lights Assessment			35,042	35,635	30,033	37,600	37,600	32,490	34,115
14,950 Arterial Lights & Misc Lights - City Share									
13,400 City Street/Traffic lights									
5,765 Assmts-misc prop (St Mnt/Strm Wtr/Tree/etc.)									
34,115									
HACF Non-Profit Agreement			-	-	422,000	20,000	20,000	20,000	20,000
PEG (Public, Ed & Gov Cablecast)			176,297	201,916	213,294	222,321	222,321	222,321	228,541
Contracted PEG support									
FY19	172,840								
FY20	176,297								
FY21	196,336								
FY22	201,747	Per Contract - Paid Semi-Annually							
FY23	207,321								
FY24	213,541								
15,000 Charter Communciations Billing - Internet for HCTV (County reimburses for 1/2)									
subtotal - PEG Support			176,297	201,916	213,294	222,321	222,321	222,321	228,541
Grants, Contribtns, Other / Misc									
Commissioner Funding			-	-	8,200	12,000	12,000	12,000	12,000
Our Reedemers Housing Project (RMDC)			-	-	-	-	1,580,000	1,580,000	-
Tri-County Fire Safe Program			-	-	-	-	143,000	143,000	-
Friendship Center Support Contribution			-	3,000	-	-	-	-	-
Helena Food Share			-	-	-	-	250,000	250,000	-
The Myrna Loy			-	2,000	-	-	-	-	-
Lewis & Clark Humane Society			-	2,000	-	-	-	-	-
American Jobs for America's Youth Montana (AJAY MT)			-	4,450	-	-	-	-	-
General Federation of Woman's Clubs			-	2,000	-	-	-	-	-
Plymouth Congregational Church			-	1,200	-	-	-	-	-
Lewis & Clark Literacy Council			-	850	-	-	-	-	-
Helena-Area Friends of Pets - Spay / Neuter Program			4,500	2,000	-	-	-	-	-
MT Bus. Assist. Connection (MBAC) Operational Suppor			5,000	205,000	-	-	-	-	-
Sun Run support contribution			1,000	-	-	-	-	-	-
Symphony Under the Stars Contribution			5,000	5,000	-	-	-	-	-
Wild About Cats Rescue & Sanctuary			4,000	-	-	-	-	-	-
Subtotal Grants, Contribtns, Other / Misc			19,500	227,500	8,200	12,000	1,985,000	1,985,000	12,000
Total	Fixed Charges		230,839	465,050	673,527	291,921	2,264,921	2,259,811	294,655
Total	Support/Assistance Paymts		298,439	484,047	732,297	291,921	2,264,921	2,259,811	294,655

General Government									
Fund: 011			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Fund	011	General Government							
Dept	1101	Commission							
Activity	411	Legislative Services							
Personnel Services									
	Salaries & Wages		147,231	117,056	161,064	208,413	208,413	209,985	239,013
	Overtime - Misc		102	-	-	2,879	2,879	-	713
	F.I.C.A. (Soc. Sec.)		7,244	6,830	9,553	13,105	13,105	12,416	14,868
	P.E.R.S. Retirement		11,845	10,274	13,995	18,959	18,959	18,850	21,509
	Health & Vision Insurance		73,699	77,738	84,464	103,736	103,736	67,900	72,959
	Workers Comp. Ins.		849	712	1,015	1,133	1,133	1,022	1,114
	Unemployment Ins.		246	160	386	435	435	532	588
	Dental Insurance		3,688	3,600	3,906	4,800	4,800	3,504	4,664
	F.I.C.A. Medicare		1,694	1,598	2,235	3,068	3,068	2,904	3,481
	Vacancy Adjustment					(13,370)	(13,370)		(11,815)
	Total	Personnel Services	246,597	217,969	276,618	343,158	343,158	317,113	347,094
Supplies & Materials									
	Paper & Forms		-	36	-	2,000	2,000	200	
	Office Supplies & Equip		684	1,197	1,504	1,500	1,500	1,500	1,500
	1,500 Misc Supplies								
	1,500								
	Computr Equip/Sftwr/Spply		9,923	2,483	3,570	40,294	45,831	45,831	36,794
	1,500 Software support - misc.								
	2,000 Commission office laptop / docking station								
	1,300 Adobe license upgrade (3 licenses)								
	20,000 Digital Signature & Form Procesing software (city wide)								
	2,000 OCR Digital Document Enhancement Software								
	5,000 Professional Service hour support M Files (60 hrs)								
	4,044 M-Files Licensing Costs (3 licences / 1 Public)								
	950 IT&S Port Charges for Laptop								
	36,794								
	Furniture & Fixtures-Misc		-	1,500	1,386	1,200	1,200	1,200	1,200
	1,200 Records Fire Safe Storage								
	1,200								
	Total	Supplies & Materials	10,607	5,216	6,459	44,994	50,531	48,731	39,494
Purchased Services									
	IT&S Computer Maint/Spprt		18,361	17,294	18,513	20,418	20,418	20,418	25,233
	IT&S Telephone Service		1,824	2,844	2,844	2,133	2,133	2,133	1,659
	Election Expenses		16,458	-	50,921	-	-	-	24,000
	8,000 Regular - General								
	8,000 Regular - Primary								
	8,000 Special Ballot Measure - Local Govt Review June 24								
	24,000								
	City-Co Bldg Postage Adm		206	117	128	137	137	137	145
	Postage		141	5	29	100	100	125	-
	Cellular Services		711	582	499	550	550	550	550
	Printing & Duplicating		105	266	241	-	-	-	-
	Dues, Subscrip, License		13,117	15,388	15,627	17,193	17,193	17,193	17,357
	14,093 MT League of Cities & Towns (FY23 actual inv = \$14,092.56)								
	200 MMCFOA-Clayborn/Montiel								
	2,064 National League of Cities & Towns								
	1,000 Rotary Club-Mayor Collins								
	17,357								
	Advertising		-	-	254	1,000	1,000	1,000	
	Long Dist Telephone Chrgs		77	-	-	-	-	-	
	Travel & Meeting Expense		6,190	1,012	3,925	10,750	10,750	10,750	8,600
	1,500 Board Member Gift (Rodeo Tickets)								
	350 Mason's manuals (Commission copies)								
	3,000 Honorary gifts								
	2,500 Commission Travel								
	750 Meeting Expenses								
	8,600								
	Required Training		740	507	110	6,850	6,850	6,850	12,000
	1,000 State Courses								
	1,500 Mfiles academy								
	1,500 Frevvo Workflow training (3 students)								
	1,000 Records Management Training								
	3,000 Board Training (Members/Staff/Commission)								
	2,500 Municipal Clerks Institute - Clayborn/Montiel								
	1,500 Commission Training/Orientation								
	12,000								

General Government									
Fund: 011			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Conferences			3,377	386	1,101	10,900	10,900	10,900	10,800
800	MT League of Cities & Towns								
5,000	Mayor/Comm Conference								
5,000	National Mayors Conference								
10,800									
Other Contracted Services			20,469	7,051	1,614	95,000	168,000	168,000	43,585
15,000	Codification Cost								
20,000	Contracted Faciliation/Legal Services								
10,000	Scanning/Document Retention Services								
(1,415)	Budget Adjustment								
43,585									
Total	Purchased Services		81,776	45,452	95,807	165,031	238,031	238,056	143,929
Intra-City Charges									
Copier Revolving Program			1,734	1,655	1,738	1,738	1,738	1,738	1,738
Total	Intra-City Charges		1,734	1,655	1,738	1,738	1,738	1,738	1,738
Fixed Charges									
Rent of Bldgs & Offices			18,430	19,114	17,580	15,542	15,542	15,542	16,163
Total	Fixed Charges		18,430	19,114	17,580	15,542	15,542	15,542	16,163
Internal Charges									
Liability Insurance			4,254	4,086	4,256	6,048	6,048	6,048	6,861
Fidelity Insurance			56	56	56	64	64	64	64
Liability Deductible			-	-	-	-	-	-	-
Total	Internal Charges		4,310	4,142	4,312	6,112	6,112	6,112	6,925
Total	Commission		363,454	293,548	402,515	576,574	655,111	627,291	555,343

General Government									
Fund: 011			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Fund	011 General Government								
Dept	1201 City Manager								
Activity	412 Executive Services								
Personnel Services									
	Salaries & Wages		372,225	293,545	390,612	378,123	378,123	391,425	410,503
	Temporary Salaries		15,726	19,511	-	-	-	-	-
	F.I.C.A. (Soc. Sec.)		19,810	18,904	22,670	23,595	23,595	24,035	25,789
	P.E.R.S. Retirement		17,485	22,792	34,223	34,135	34,135	34,601	37,309
	Health & Vision Insurance		26,001	37,711	34,247	51,868	51,868	45,600	72,504
	Workers Comp. Ins.		1,416	1,987	2,617	2,734	2,734	2,509	2,597
	Unemployment Ins.		980	786	1,378	1,030	1,030	1,386	1,291
	Employer Contribution 457		-	-	-	-	-	2,808	11,232
	Dental Insurance		3,384	2,607	3,080	4,341	4,341	1,808	4,832
	F.I.C.A. Medicare		5,536	4,421	5,556	5,519	5,519	5,619	6,033
	Salaries & Wages					(18,800)	(18,800)		(19,324)
	Total	Personnel Services	462,564	402,263	494,381	482,545	482,545	509,791	552,766
Supplies & Materials									
	Paper & Forms		-	354	-	-	-	-	-
	Office Supplies & Equip		3,397	10,201	4,903	3,000	3,000	3,000	1,400
	1,400 Outreach & Office Supplies								
	Computr Equip/Sftwr/Sppl		7,664	14,769	38,325	27,287	27,287	28,512	24,862
	500 Computer Supplies, Printer Ink, etc								
	1,053 Adobe Creative Cloud (PIO)								
	240 Vimeo Account								
	120 Canva								
	331 Social Media Management Subscription								
	4,300 Archive Social subscription								
	9,630 Be Heard Helena (Public Engagement Platform)								
	6,600 Frevvo - eForms Cloud Subscription (Contract Mgmt - City Documents)								
	2,088 M-Files Rotating License								
	24,862								
	Total	Supplies & Materials	11,101	25,323	51,189	30,287	30,287	31,512	26,262
Purchased Services									
	IT&S Computer Maint/Spprt		5,965	14,031	11,960	13,540	13,540	13,540	13,597
	IT&S Telephone Service		1,368	2,844	2,844	1,896	1,896	1,896	1,896
	City-Co Bldg Postage Adm		104	117	128	137	137	50	145
	Postage		38	46	14	-	-	-	-
	Cellular Services		1,902	1,938	2,128	2,400	2,400	2,524	2,400
	Dues, Subscriptn, License		5,649	8,492	5,828	3,094	3,094	3,094	1,981
	1,200 ICMA - \$1200 Mgr, \$600 Three Affiliate								
	312 Independent Record Subscription (PIO)								
	269 Women's Leadership Network (Asst.)								
	200 GOSCOMA Membership								
	1,981								
	Advertising		2,027	5,790	17,438	9,650	9,650	9,650	9,650
	1,900 Stock Music/Photos for Videos/Social/etc.								
	1,250 Utility Inserts (2)								
	5,000 General Advertising Placement								
	1,500 Marketing Collateral								
	9,650								
	Long Dist Telephone Chrgs		87	-	-	-	-	-	-
	Employee Auto Allowance		4,400	5,250	3,950	2,400	2,400	3,150	5,400
	Meal Reimb-Taxable		45	207	66	250	250	250	250
	Meals for Conferces - MGR								
	Travel & Meeting Expense		2,307	401	4,238	1,500	1,500	2,500	2,000
	1,500 Lodging/Travel -MGR National League Conference.								
	500 Meeting Expenses (\$500 Admin., \$500 Other)								
	2,000				-	-	-	-	-
	Required Training		149	955	1,687	950	950	1,015	-
	Conferences		2,677	1,245	608	2,850	2,850	2,850	1,800
	1,000 National League Conference Registration - Mgr								
	800 MLC&T Conference Registration- 4 staff								
	1,800								
	Other Contracted Services		122,730	163,599	109,304	98,900	128,900	100,000	30,000
	25,000 Contingency								
	5,000 Host City Contrib. Montana Leage of Cities Conf.								
	30,000								
	Total	Purchased Services	149,448	204,914	160,193	137,567	167,567	140,519	69,119

General Government								
Fund: 011		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Intra-City Charges								
	Copier Revolving Program	578	578	607	607	607	607	607
Total	Intra-City Charges	578	578	607	607	607	607	607
Fixed Charges								
	Rent of Bldgs & Offices	31,968	38,722	34,028	34,028	34,028	34,028	35,389
Total	Fixed Charges	31,968	38,722	34,028	34,028	34,028	34,028	35,389
Internal Charges								
	Property Insurance	130	140	150	-	-	-	-
	Liability Insurance	6,936	10,382	11,703	10,815	10,815	10,815	11,742
	Fidelity Insurance	24	48	48	32	32	32	32
	Liability Deductible	-	-	-	11,251	11,251	11,251	-
Total	Internal Charges	7,090	10,570	11,901	22,098	22,098	22,098	11,774
Total	City Manager	662,749	682,370	752,299	707,131	737,131	738,554	695,917

General Government									
Fund: 011			FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
			Actual	Actual	Actual	Adopted	Amended	Projected	FY 2024
									Budget
Fund	011 General Government								
Dept	1301 City Attorney								
Activity	412 Executive Services								
Personnel Services									
	Salaries & Wages		481,831	504,423	576,485	644,902	644,902	590,371	686,444
	F.I.C.A. (Soc. Sec.)		29,075	30,530	34,798	39,989	39,989	36,338	42,563
	P.E.R.S. Retirement		41,683	44,237	50,352	57,850	57,850	55,397	61,578
	Health & Vision Insurance		73,968	84,631	75,816	103,736	103,736	92,100	110,493
	Workers Comp. Ins.		3,083	3,329	3,847	4,216	4,216	3,707	3,864
	Unemployment Ins.		1,203	1,285	2,018	1,745	1,745	2,135	2,132
	Dental Insurance		3,688	3,913	3,324	4,800	4,800	3,790	4,664
	F.I.C.A. Medicare		6,799	7,140	8,138	9,355	9,355	8,610	9,958
	Vacancy Adjustment					(32,649)	(32,649)		(32,259)
	Total	Personnel Services	641,330	679,489	754,779	833,944	833,944	792,448	889,437
Supplies & Materials									
	Office Supplies & Equip		3,024	2,348	3,319	4,500	4,500	4,500	4,500
	2,500	Supplies							
	900	Copier Contract Billing							
	100	Quarterly Print Charges							
	1,000	Contract Shredding Service - Records Destruction							
	4,500								
	Computr Equip/Sftwr/Spplly		11,080	2,691	19,253	18,620	65,015	50,000	17,240
	1,000	MFILES Professional Service Hours							
	4,620	MFILES Licenses (7)							
	1,620	Prosecutor Computer & 2 Monitors							
	10,000	Karpel Prosecutor Software, Support & Training							
	17,240								
	Furniture		8,827	-	7,389	2,000	2,000	2,000	2,000
	2,000	Sit Stand Desk							
	2,000								
	Total	Supplies & Materials	22,931	5,039	29,961	25,120	71,515	56,500	23,740
Purchased Services									
	IT&S Computer Maint/Spprt		17,851	20,598	21,424	25,348	25,348	25,348	26,564
	IT&S Telephone Service		3,648	3,792	3,792	4,266	4,266	4,266	4,266
	City-Co Bldg Postage Adm		104	232	510	823	823	823	917
	Postage		1,117	1,486	1,494	2,000	2,000	2,000	1,800
	Cellular Services		-	1,199	1,575	1,630	1,630	1,630	1,630
	630	Cell Phone #1 - Prosecutor							
	1,000	Cell Phone #2 - City Attorney x2 new deputy							
	Legal Notices & Fees		188	255	302	500	500	300	300
	175	Public Hearing Notices							
	25	MT Driving Records							
	100	Out of State Driving Records							
	Professional Dues		1,710	1,980	2,495	2,600	2,600	2,600	2,600
	2,600	State Bar Attorney Dues (5)							
	2,600								
	Professional Subscriptions		3,604	7,640	4,046	6,400	6,400	6,400	6,860
	100	MT Lawyers Desk book + Update							
	400	MCA 2023							
	60	MCA Title 7 (3)							
	300	MCA Digital Access 2 Years (5)							
	6,000	Lexis Research Subscr. (4)							
	6,860								
	Long Dist Telephone Chrgs		154	-	-	-	-	-	-
	Legal Services		(10)	23,753	96,823	30,000	45,000	45,000	34,526
	34,526	Outside Legal/ Professional Services							
	Meal Reimb-Taxable		-	-	-	100	100	0	-
	Travel & Meeting Expense		676	1,618	4,117	7,125	7,125	7,125	4,100
	400	Travel							
	1,500	Tillotson Conference motel/meals/transp (4)							
	700	Co. Attorney Conf Motel/Meals/Transp. (2)							
	1,500	Additional Costs for 1 new attorney							
	4,100								
	Continued Prof Education		275	2,469	1,047	1,000	1,000	1,000	1,800
	1,800	CLE (6 employees)							
	1,800								
	Conferences		1,124	575	1,460	2,000	2,000	2,000	2,150
	1,000	MLC&T Conf. - Registration (5)							
	550	Co. Atty Conf. Registration (2)							
	600	Dallas Caw Registration (1)							
	2,150								

General Government								
Fund: 011		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Other Contracted Services		2,000	2,000	2,000	-	-	-	-
Total	Purchased Services	32,441	67,596	141,085	83,792	98,792	98,492	87,513
Intra-City Charges								
Copier Revolving Program		997	997	1,047	1,047	1,047	1,047	1,047
Total	Intra-City Charges	997	997	1,047	1,047	1,047	1,047	1,047
Fixed Charges								
Rent of Bldgs & Offices		31,331	30,275	31,553	31,823	31,823	31,823	33,095
30,724 CCAB - Attorney Offices								
2,371 Crt Hse - Prosecutor Office								
<u>33,095</u>								
Total	Fixed Charges	31,331	30,275	31,553	31,823	31,823	31,823	33,095
Internal Charges								
Liability Insurance		13,501	13,592	16,817	18,449	18,449	18,449	19,636
Fidelity Insurance		56	56	64	64	64	64	64
Liability Deductible		7,770	7,770	8,314	-	-	-	-
Total	Internal Charges	21,327	21,418	25,195	18,513	18,513	18,513	19,700
Total	City Attorney	750,356	804,813	983,620	994,239	1,055,634	998,823	1,054,532

General Government									
Fund: 011			FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
			Actual	Actual	Actual	Adopted	Amended	Projected	FY 2024
									Budget
Fund	011 General Government								
Dept	1302 Victim Services								
Activity	412 Executive Services								
Personnel Services									
	Salaries & Wages		47,762	51,405	53,887	58,181	58,181	60,110	62,327
	F.I.C.A. (Soc. Sec.)		2,983	3,003	3,161	3,608	3,608	3,623	3,865
	P.E.R.S. Retirement		4,171	4,511	4,649	5,219	5,219	5,396	5,591
	Health & Vision Insurance		11,679	12,636	12,780	12,967	12,967	17,115	18,561
	Workers Comp. Ins.		247	306	364	418	418	382	389
	Unemployment Ins.		120	131	189	158	158	200	194
	Dental Insurance		582	584	582	600	600	600	583
	F.I.C.A. Medicare		698	702	739	844	844	844	904
	Vacancy Adjustment								(3,234)
	Total	Personnel Services	68,243	73,280	76,350	81,995	81,995	88,270	89,180
Supplies & Materials									
	Office Supplies & Equip		809	721	564	1,500	1,500	1,000	1,500
	1,500 Misc								
	1,500								
	Computr Equip/Sftwr/Sppl		725	-	750	2,072	2,072	2,072	2,072
	750 Full Case Annual Maintenance/Support								
	662 Karpel Prosecutor Software, Support & Training								
	660 MFILES License (1)								
	2,072								
	Furniture		-	330	-	-	-	-	-
	Total	Supplies & Materials	1,534	1,051	1,314	3,572	3,572	3,072	3,572
Purchased Services									
	IT&S Computer Maint/Spprt		2,688	3,140	2,967	3,177	3,177	3,177	3,281
	IT&S Telephone Service		456	474	474	474	474	474	474
	City-Co Bldg Postage Adm		-	-	-	-	-	-	145
	Postage		18	5	4	-	-	5	-
	Cellular Services		-	741	581	600	600	628	630
	Professional Dues		250	250	250	250	250	250	250
	250 MCADSV Membership Dues								
	250								
	Long Dist Telephone Chrgs		18	-	-	-	-	-	-
	Travel & Meeting Expense		-	-	1,863	3,550	3,550	3,450	2,261
	2,200 Dallas CAW motel/meals/transp								
	1,350 St of MT Prof Leadership Training & Budget Training								
	(1,289) Budget Adjustment								
	2,261								
	Conferences		-	425	100	500	500	595	600
	600 Dallas Crimes Against Women Conference								
	600								
	Other Contracted Services		-	-	-	1,000	1,000	1,000	1,000
	1,000 Interpretor services								
	1,000								
	Total	Purchased Services	3,430	5,035	6,238	9,551	9,551	9,579	8,641
Fixed Charges									
	Rent of Bldgs & Offices		3,810	7,737	5,748	5,975	5,975	5,975	6,214
	4,218 ccab								
	1,996 office at LJC								
	6,214								
	Total	Fixed Charges	3,810	7,737	5,748	5,975	5,975	5,975	6,214
Internal Charges									
	Liability Insurance		1,223	1,359	1,388	1,664	1,664	1,664	1,783
	Fidelity Insurance		8	8	8	8	8	8	8
	Liability Deductible		-	-	-	-	-	-	-
	Total	Internal Charges	1,231	1,367	1,396	1,672	1,672	1,672	1,791
Total	Victim Services		78,248	88,469	91,046	102,765	102,765	108,568	109,398

General Government									
Fund: 011			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Fund	011 General Government								
Dept	1701 Helena Citizens Council (HCC)								
Activity	411 Legislative Services								
Personnel Services									
	Salaries & Wages		13,260	18,524	20,669	20,964	20,964	21,791	22,078
	F.I.C.A. (Soc. Sec.)		822	1,021	1,261	1,300	1,300	1,351	1,369
	P.E.R.S. Retirement		1,150	1,626	1,768	1,881	1,881	1,955	1,981
	Health & Vision Insurance		-	2,125	46	3,243	3,243	86	120
	Workers Comp. Ins.		202	194	109	151	151	151	138
	Unemployment Ins.		33	47	72	57	57	57	69
	Dental Insurance			258	291	300	300	300	292
	F.I.C.A. Medicare		192	239	295	304	304	304	321
	Vacancy Adjustment								
Total	Personnel Services		15,659	24,034	24,512	28,200	28,200	25,995	26,368
Supplies & Materials									
	Office Supplies & Equip		196	-	-	550	550	550	550
	Furniture & Fixtures-Misc		-	-	-	100	100	100	-
Total	Supplies & Materials		196	-	-	650	650	650	550
Purchased Services									
	IT&S Computer Maint/Spprt		1,983	1,956	2,237	2,436	2,436	2,436	2,636
	IT&S Telephone Service		-	-	-	474	474	514	474
	City-Co Bldg Postage Adm		104	117	128	128	128	128	145
	Postage		-	-	-	150	150	50	50
	Cellular Services		-	-	-	474	474	286	300
	Printing & Duplicating		239	-	200	250	250	250	475
	475 Brochures; Business Cards ; Banner								
	475								
	Advertising		-	-	-	100	100	100	300
	Required Training		-	-	-	100	100	100	-
	Other Contracted Services		345	55	418	1,229	1,229	1,229	1,300
	350 Neighborhood Outreach								
	300 Survey Monkey Subscription								
	650 Water Bill Insert Internal Charges								
	1,300								
Total	Purchased Services		2,671	2,128	2,983	5,341	5,341	5,092	5,680
Intra-City Charges									
	Copier Revolving Program		-	79	83	83	83	83	83
Total	Intra-City Charges		-	79	83	83	83	83	83
Internal Charges									
	Liability Insurance		346	370	529	600	600	600	632
	Fidelity Insurance		8	8	8	8	8	8	8
Total	Internal Charges		354	378	537	608	608	608	640
Total	Helena Citizens Council (HCC)		18,880	26,619	28,115	34,882	34,882	32,428	33,321

General Government									
Fund: 011			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Fund	011 General Government								
Dept	1801 Human Resources								
Activity	417 Human Resources								
Personnel Services									
	Salaries & Wages		241,431	248,783	284,874	297,555	297,555	298,609	318,315
	Temporary Salaries				3,083	-	-	-	-
	Overtime - Misc		2,111	6,850	441	720	720	100	750
	F.I.C.A. (Soc. Sec.)		14,323	14,923	17,327	18,495	18,495	18,404	19,784
	P.E.R.S. Retirement		20,866	20,960	24,788	26,758	26,758	26,785	28,623
	Health & Vision Insurance		38,869	39,963	50,256	51,868	51,868	46,105	51,759
	Workers Comp. Ins.		2,884	2,330	1,785	1,934	1,934	1,306	1,532
	Unemployment Ins.		602	646	1,006	808	808	1,000	992
	Dental Insurance		1,941	1,687	2,329	2,400	2,400	2,332	2,332
	F.I.C.A. Medicare		3,350	3,490	4,052	4,328	4,328	4,303	4,628
	Vacancy Adjustment					(14,170)	(14,170)		(15,005)
	Total	Personnel Services	326,377	339,632	389,939	390,696	390,696	398,944	413,710
Supplies & Materials									
	Paper & Forms		1,088	839	683	1,300	1,300	1,000	1,300
	Office Supplies & Equip		1,922	1,272	2,261	1,500	1,500	1,900	1,500
	Small Tools & Equip-Misc		119	58	-	-	-	-	-
	Computr Equip/Sftwr/Sply		6,115	3,400	3,039	6,960	6,960	6,960	8,691
	1,300 Toner for all printers & fax								
	1,500 Laptop upgrade for HR Director								
	170 Docking Station								
	61 Additional network costs for laptop								
	660 M Files Subscription (1)								
	5,000 Civic HR Software Yearly Charge								
	8,691								
	Furniture & Fixtures-Misc		-	-	-	-	-	-	-
	Total	Supplies & Materials	9,244	5,569	5,983	9,760	9,760	9,860	11,491
Purchased Services									
	IT&S Computer Maint/Spprt		10,751	11,241	11,692	13,056	13,056	13,056	12,880
	IT&S Telephone Service		2,280	2,370	2,370	2,370	2,370	2,370	2,370
	City-Co Bldg Postage Adm		636	724	535	535	535	535	383
	Postage		900	862	435	1,200	1,200	500	1,200
	Cellular Services		374	702	499	600	600	498	600
	Printing & Duplicating		295	51	-	150	150	150	150
	150 Envelopes								
	150								
	Dues, Subscrip, License		1,949	1,921	3,359	7,200	7,200	7,200	7,200
	2,000 Criminal Background Checks								
	4,000 Natl. SHRM Dues-ck								
	620 NPELRA Membership (3)								
	80 SHRM Dues (2)								
	500 Additional Licenses								
	7,200								
	Advertising		1,633	4,248	8,616	10,000	24,000	24,000	10,000
	Long Dist Telephone Chrgs		114	-	-	-	-	-	-
	Meal Reimb-Taxable		-	-	785	-	-	-	-
	Travel & Meeting Expense		45	218	9,733	3,000	3,000	8,000	3,000
	Required Training		1,081	-	-	2,000	2,000	2,000	2,000
	1,700 Misc. Training or Tuition Reimb.								
	300 Drug Training/Supervisor								
	2,000								
	Conferences		759	-	894	5,000	5,000	5,000	5,000
	2,000 SHRM/MLC&T/Arbitration/Misc Conferences								
	3,000 NPELRA Conference (2)								
	5,000								
	Other Contracted Services		14,359	92,678	22,000	38,550	66,150	66,150	55,110
	550 Shredder/EAP Critical Incidents								
	3,000 Legal Union Fee								
	51,560 HR Service Agreement (CMS) & legal Fees (Equal Opp Audits)								
	55,110								
	Total	Purchased Services	35,174	115,013	60,918	83,661	125,261	129,459	99,893

General Government								
Fund: 011		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Intra-City Charges								
	Copier Revolving Program	2,115	2,250	2,221	2,221	2,221	2,221	2,221
Total	Intra-City Charges	2,115	2,250	2,221	2,221	2,221	2,221	2,221
Fixed Charges								
	Rent of Bldgs & Offices	26,472	27,455	28,178	28,178	28,178	28,178	29,305
	Empl Awrds/Incentive Prgms	3,972	3,446	5,509	4,000	4,000	4,000	4,000
Total	Fixed Charges	30,445	30,901	33,687	32,178	32,178	32,178	33,305
Internal Charges								
	Liability Insurance	7,708	7,368	7,590	8,534	8,534	8,534	9,127
	Fidelity Insurance	32	32	32	32	32	32	32
	Liability Deductible	-	-	-	22,765	22,765	22,765	-
Total	Internal Charges	7,740	7,400	7,622	31,331	31,331	31,331	9,159
Total	Human Resources	411,095	500,765	500,370	549,846	591,446	603,993	569,778

Police & Court Fund: 012				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
							Adopted	Amended	Projected	
Dedicated Revenues										
		License & Permits		29,724	26,634	25,869	26,000	26,000	26,000	26,000
		Intergovernmental Revenues		391,741	287,158	307,882	292,500	292,500	278,318	313,000
		Charges For Services		258,478	172,320	67,465	231,500	231,500	231,500	231,300
		Fines & Forfeitures		570,693	444,080	397,018	435,500	435,500	402,936	418,500
		Other Financing Sources / (Uses)		25,240	33,506	25,408	10,000	10,000	1,220	-
		Other Operating Revenues		1,275,877	963,698	823,642	995,500	995,500	939,974	988,800
		Interfund Transfers In		34,989	39,104	29,400	15,000	15,000	15,000	17,500
		Internal Transactions		34,989	39,104	29,400	15,000	15,000	15,000	17,500
Total Dedicated Revenues				1,310,866	1,002,802	853,042	1,010,500	1,010,500	954,974	1,006,300
Expenditures										
		Personnel Services		5,050,995	4,729,474	6,373,108	6,953,691	7,002,124	7,067,621	7,537,604
		Supplies & Materials		129,975	157,760	157,521	105,000	130,000	127,350	140,550
		Purchased Services		380,563	467,275	510,839	552,358	602,358	572,094	600,328
		Intra-City Charges		84,676	81,391	91,442	117,062	117,062	111,202	119,350
		Fixed Charges		258,550	255,538	272,136	322,955	322,955	322,955	326,251
		Maintenance & Operating		853,764	961,965	1,031,938	1,097,374	1,172,374	1,133,601	1,186,480
		Internal Charges		238,676	241,293	248,650	293,104	293,104	293,104	311,608
		Transfers Out		250,000	70,000	197,160	400,000	1,219,000	1,219,000	201,500
		Internal Transactions		488,676	311,293	445,810	693,104	1,512,104	1,512,104	513,108
		Debt Service		-	-	-	-	-	-	-
		Capital Outlay		-	-	-	-	-	-	-
		Debt & Capital		-	-	-	-	-	-	-
Total Expenditures				6,393,434	6,002,731	7,850,857	8,744,169	9,686,602	9,713,325	9,237,192
Expenditures by Division										
1001	410	Interfund Transactions		250,000	70,000	197,160	400,000	1,219,000	1,219,000	201,500
1002	410	Support/Assistance Paymts		82,495	67,396	69,812	72,953	72,953	72,953	76,910
1401	413	Court Administration		547,038	589,907	651,719	694,911	694,911	721,087	718,764
2201	421	Police Operations		5,217,164	4,975,238	6,560,185	7,163,627	7,287,060	7,287,059	7,803,662
2203	446	Animal Control		83,243	83,318	96,883	171,878	171,878	162,327	187,446
2207	421	Drug Enforcement		108,539	107,456	119,388	129,903	129,903	129,902	133,065
2209	421	Violence Against Women		102,482	107,167	109,690	110,898	110,898	120,997	115,846
2211	446	Urban Wildlife		-	-	44,678	-	-	-	-
2212	421	Intrnt Crimes Agnst Child		2,474	2,249	1,341	-	-	-	-
Total Expenditures				6,393,434	6,002,731	7,850,857	8,744,169	9,686,602	9,713,325	9,237,192

Police & Court Fund: 012							
				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	Preliminary FY 2024 Budget
				FY 2023			
				Adopted	Amended	Projected	
DEDICATED REVENUES							
License & Permits							
Animal Licenses				29,724	26,634	25,869	26,000
Total	License & Permits			29,724	26,634	25,869	26,000
Intergovernmental Revenues							
MRDTF Grant				31,284	26,345	31,365	20,000
Highway Traffic Safety				82,815	29,107	86,080	57,000
ICAC Grant				5,493	-	-	-
Dept of Justice Grant				100,356	64,572	103,520	110,000
Violence Agnst Women Grnt				70,807	70,750	-	50,000
HIDTA Grants				52,373	26,906	8,477	6,000
Police Grants-Misc				2,939	49,185	59,526	48,000
Indirect Cost Recovery				-	16,149	18,914	-
County Contributions							-
LCSO Reimb-1/2 Ded-MDT & Crimestoppers				45,673	4,145	-	1,500
Misc Intergovrnmtl Rev				-	-	-	-
Total	Intergovernmental Revenues			391,741	287,158	307,882	292,500
Charges For Services							
Alarm Fees (10%)				1,070	830	165	500
DUI Vehicle Seizures				-	125	-	-
St Capital Officer				90,670	-	-	-
Fees - Other Agencies							
County Attorney Liaison Detective				127,769	-	45,000	45,000
SRO Reimbursement				-	161,295	-	166,000
Police Range User Fees				36,345	10,070	22,300	20,000
Animal Control Fees				2,625	-	-	-
Total	Charges For Services			258,478	172,320	67,465	231,500
Fines & Forfeitures							
Court Fines - Traffic				479,933	372,107	340,741	370,000
Animal Control Fines				4,022	2,533	1,958	3,000
Court Costs				2,347	1,668	1,312	2,500
Criminal Offense				38,369	25,375	23,724	25,000
Civil Costs				14,900	19,780	8,460	10,000
Victim/Witness Adv Srchrg				31,124	22,618	20,824	25,000
Total	Fines & Forfeitures			570,693	444,080	397,018	435,500
Other Financing Sources / (Uses)							
Restitution Payments				-	-	1,432	-
Sale of Unclaimed Evidence				-	2,694	-	-
Restricted Contribution				-	-	-	20
Police-L&C Forfeiture Fnd				3,050	-	-	-
Sale of Fixed Assets				22,190	30,812	23,976	10,000
Total	Other Financing Sources / (Uses)			25,240	33,506	25,408	10,000
SUBTOTAL - OPERATING REVENUES				1,275,877	963,698	823,642	995,500
Interfund Transfers In							
T/in - 217 Law Enforcement Block Grant				34,989	39,104	29,400	15,000
Total	Interfund Transfers In			34,989	39,104	29,400	15,000
TOTAL	DEDICATED REVENUES			1,310,866	1,002,802	853,042	1,010,500

Police & Court										
Fund: 012				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
							Adopted	Amended	Projected	
Fund	012 Police & Court									
Dept	1001 Interfund Transactions									
Activity	410 General Government									
Transfers Out										
	T/out - 573 CC Law & Justice Building			250,000	70,000	197,160	400,000	469,000	469,000	201,500
	T/out - 218 9-1-1 Emergency Program			-	-	-	-	750,000	750,000	-
	Total	Transfers Out		250,000	70,000	197,160	400,000	1,219,000	1,219,000	201,500
Total		Interfund Transactions		250,000	70,000	197,160	400,000	1,219,000	1,219,000	201,500
Fund	012 Police & Court									
Dept	1002 Support/Assistance Paymts									
Activity	410 General Government									
Fixed Charges										
	Comm Srvc Prgm Support			7,000	7,000	7,000	7,000	7,000	7,000	7,000
	Humane Society Support			75,495	60,396	62,812	65,953	65,953	65,953	69,910
	Total	Fixed Charges		82,495	67,396	69,812	72,953	72,953	72,953	76,910
Total		Support/Assistance Paymts		82,495	67,396	69,812	72,953	72,953	72,953	76,910

Police & Court								
Fund: 012		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	012 Police & Court							
Dept	1401 Court Administration							
Activity	413 Judicial Services							
Personnel Services								
	Salaries & Wages	331,832	339,398	383,030	411,037	411,037	426,580	433,066
	Temporary Salaries	575	2,630	2,000	5,000	5,000	3,000	5,000
	Overtime - Misc	-	829	-	-	-	-	-
	F.I.C.A. (Soc. Sec.)	19,180	19,768	22,662	25,797	25,797	25,797	27,163
	P.E.R.S. Retirement	28,791	30,048	33,293	36,873	36,873	38,207	38,848
	Health & Vision Insurance	70,075	75,667	75,837	77,802	77,802	92,480	100,235
	Workers Comp. Ins.	4,066	3,140	2,196	2,059	2,059	1,560	1,531
	Unemployment Ins.	586	619	991	837	837	1,000	1,014
	Dental Insurance	3,493	3,499	3,469	3,600	3,600	3,493	3,498
	F.I.C.A. Medicare	4,486	4,624	5,300	6,037	6,037	5,950	6,355
	Vacancy Adjustment							(21,585)
	Total Personnel Services	463,084	480,222	528,777	569,042	569,042	598,068	595,125
Supplies & Materials								
	Paper & Forms	1,162	1,054	947	1,000	1,000	1,000	1,000
	Office Supplies & Equip	2,065	2,496	2,087	2,500	2,500	2,500	2,500
	2,300 Battery replacement for mics in courtroom							
	200 Shredder							
	2,500							
	Computr Equip/Sftwr/Spply	542	217	1,288	2,000	2,000	2,000	1,000
	Furniture & Fixtures-Misc	196	864	210	1,000	1,000	1,000	-
	Total Supplies & Materials	3,965	4,631	4,532	6,500	6,500	6,500	4,500
Purchased Services								
	IT&S Computer Maint/Spprt	16,475	17,046	17,984	19,201	19,201	19,201	19,528
	IT&S Telephone Service	3,192	3,318	3,555	3,792	3,792	3,792	3,792
	Jury & Witness Fees	2,402	1,615	1,997	4,000	4,000	3,000	4,000
	City-Co Bldg Postage Adm	1,527	1,753	1,904	1,776	1,776	1,776	2,055
	Postage	4,333	5,729	5,253	5,100	5,100	4,500	4,500
	4,500 Jury Mailings							
	4,500							
	Cellular Services	-	-	-	1,000	1,000	250	1,000
	1,000 Judge Cell Phone							
	1,000							
	Printing & Duplicating	3,188	3,666	3,266	3,500	3,500	3,500	3,000
	3,000 General Printing							
	3,000							
	Professional Dues	375	-	450	450	450	450	450
	450 Clerk Dues MMA Annual Dues							
	450							
	Dues, Subscriptn, License	500	-	475	500	500	500	-
	Long Dist Telephone Chrgs	62	-	-	-	-	-	-
	Required Training	2,503	899	1,729	2,000	2,000	2,000	2,000
	1,500 Conf Location Billings-Travel/Food/Lodging							
	500 Registration							
	2,000							
	Continued Prof Education	-	-	-	1,500	1,500	-	-
	Certification Training	-	-	-	300	300	300	300
	300 Judge & Clerk training costs							
	300							
	Conferences	-	-	-	500	500	1,500	-
	Conference Registration & Travel Costs							
	Other Contracted Services	1,651	24,246	23,457	8,145	8,145	8,145	7,919
	700 "For the Record" recording system contract maint.							
	700 360 Office Copy Machine Maintenance							
	1,000 Lexis Nexis Contract							
	5,084 Digiticket-Costs increased for FY24							
	200 Record Management (Shredding Fees)							
	100 Language Link							
	135 MT.Gov website access							
	7,919							
	Total Purchased Services	36,206	58,273	60,071	51,764	51,764	48,914	48,544

Police & Court Fund: 012		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fixed Charges								
Rent of Bldgs & Offices	Court room / offices / jury room	34,596	37,407	48,961	55,537	55,537	55,537	57,758
Total	Fixed Charges	34,596	37,407	48,961	55,537	55,537	55,537	57,758
Internal Charges								
Property Insurance		56	60	64	88	88	88	227
Liability Insurance		9,053	9,236	9,236	11,901	11,901	11,901	12,532
Fidelity Insurance		78	78	78	79	79	79	78
Total	Internal Charges	9,187	9,374	9,378	12,068	12,068	12,068	12,837
Total	Court Administration	547,038	589,907	651,719	694,911	694,911	721,087	718,764

Police & Court								Preliminary
Fund: 012		FY 2020	FY 2021	FY 2022	FY 2023			FY 2024
		Actual	Actual	Actual	Adopted	Amended	Projected	Budget
Fund	012 Police & Court							
Dept	2201 Police Operations							
Activity	421 Police Protection							
Personnel Services								
Salaries & Wages		3,002,816	2,822,869	3,942,092	4,327,684	4,376,117	4,162,390	4,602,059
Overtime - Misc		120,260	108,796	202,910	297,707	297,707	283,367	322,748
F.I.C.A. (Soc. Sec.)		10,143	10,238	14,837	15,057	15,057	17,616	17,358
P.E.R.S. Retirement		14,604	14,969	21,589	21,783	21,783	21,783	25,112
Health & Vision Insurance		508,705	471,700	603,741	734,583	734,583	837,100	982,199
Workers Comp. Ins.		182,216	120,192	135,223	152,312	152,312	124,662	138,756
Unemployment Ins.		7,953	7,534	14,527	12,519	12,519	15,388	15,296
Police Retirement		407,393	364,007	494,695	588,657	588,657	552,321	622,853
Dental Insurance		25,673	22,101	27,999	33,990	33,990	30,542	33,901
F.I.C.A. Medicare		44,043	39,959	57,027	67,102	67,102	63,651	71,446
Vacancy Adjustment					(218,800)	(218,800)		(260,893)
Total	Personnel Services	4,323,807	3,982,365	5,514,639	6,032,594	6,081,027	6,108,821	6,570,835
Supplies & Materials								
Office Supplies & Equip		6,541	5,779	10,108	6,500	6,500	6,000	12,000
1,500	Copy Paper							
4,500	Annual Supplies & Materials							
6,000	Patrol Room Mailboxes							
12,000								
Supplies Reimbursement-Taxable		4,750	7,324	6,580	4,800	4,800	4,800	4,800
Chem & Lab Supplies		3,389	3,861	8,300	9,200	9,200	8,700	8,700
1,500	DPM Taser Digital Power Mag (20@\$75)							
1,000	Crime Scene Van Supplies							
1,000	Batteries (Non-rechargeable/Specialty)							
1,500	Field Drug Testing Kits							
1,000	Nitrile Gloves							
1,000	DNA Evidence Kits							
1,000	Suspect Sex Assault Collection Kits							
4,000	Evidence and Investigative Supplies							
2,500	Portable Radio Battery Replacements							
1,500	Portable Radio Mics/Earpieces/Mic Wiring							
(7,300)	Budget Adjustment							
8,700								
Clothing Allowance		29,752	18,277	41,567	25,150	25,150	25,150	43,800
5,000	SWAT Gear							
1,500	CDT Uniforms							
13,000	Replacement Uniforms							
10,000	New Hire Uniforms							
1,300	Honor Guard Uniforms/Equipment							
750	Evidence Uniforms/Coveralls							
3,000	Boots/Footwear							
700	Patches & Chevrons							
1,000	Badges/Medals/Commendation Pins							
12,000	Soft Body Armor (10 Vests)							
400	Reflective Traffic Safety Vests							
2,000	External Vest Carriers (5 Carriers)							
500	Chaplain Clothing							
1,000	Crisis Negotiator Clothing							
(8,350)	Budget Adjustment							
43,800								
Training Supplies		46,079	24,453	25,793	25,300	50,300	50,300	32,500
1,500	Use of Force Training Supplies							
500	OC-10 Canisters							
12,000	SWAT Supplies							
1,000	Negotiator Equipment							
3,000	CDT Training Supplies							
25,000	Ammunition							
2,500	Targetry							
4,500	Firearms Supplies							
(17,500)	Budget Adjustment							
32,500								

Police & Court

Fund: 012

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	10,000
Small Tools & Equip-Misc	23,991	6,808	11,479	5,500	5,500	5,500	4,250
3,000 WRAP Restraint System (2 @ \$1,500 ea)							
2,500 Patrol Supplies							
1,500 Watchguard Body Camera Mounts							
(2,750) Budget Adjustment							
4,250							
Computr Equip/Sftwr/Sppl	8,406	83,860	19,021	11,250	11,250	10,000	8,200
1,500 Office/Desk Docks, Monitors, Keyboard Replacements for MDC							
1,000 CD's/DVD's/USB Drives/CD Sleeves/Other Media							
1,200 Patrol Room & Airport Toner							
1,200 Admin Coordinator Color Printer Supplies							
2,000 Cradlepoint Mobile Modems for Patrol Vehicles							
500 K9 Training, Deployment, Tracking Software							
1,200 CID Printer Supplies							
1,000 ID Cards/ID Card Printer Supplies							
1,650 PDQ Inventory/Deploy Software Subscription							
(3,050) Budget Adjustment							
8,200							
Other Supply & Mat-Misc	1,933	1,683	26,940	7,000	7,000	7,000	6,100
5,000 Airport Range Maintenance							
4,000 K9 Food/Equipment/Supplies							
1,200 New Hire Test Booklets							
(4,100) Budget Adjustment							
6,100							
Total Supplies & Materials	124,842	152,046	149,788	94,700	119,700	117,450	130,350
Purchased Services							
IT&S Computer Maint/Spprt	147,718	153,412	152,419	164,422	164,422	164,422	165,967
IT&S Telephone Service	13,908	16,116	16,115	14,694	14,694	14,694	14,694
City-Co Bldg Postage Adm	223	258	280	301	301	301	317
Postage	4,181	2,689	4,488	3,000	3,000	3,000	3,000
Cellular Services	20,910	45,384	43,682	46,000	46,000	46,000	51,000
Printing & Duplicating	2,247	1,939	2,102	3,000	3,000	3,000	3,750
500 Victim's Rights Forms							
750 Notice to Appear (NTA's)							
1,000 Digiticket Paper							
1,000 Business Card Printing							
500 Misc. Printing Costs							
3,750							
Dues, Subscriptn, License	4,474	6,182	5,276	8,950	8,950	7,000	10,630
250 Rocky Mountain Information Network Annual Fee (RMIN)							
1,000 International Association of Chiefs of Police Dues (IACP) (5)							
600 Montana Association of Chiefs of Police (MACOP) Dues (5)							
900 IACP Net Subscription							
105 K9 City Dog License (3)							
200 National Association of School Resource Officers (NASRO) Dues							
450 Property & Evidence Tech Dues							
600 Explorer Post Dues							
375 Chaplain Dues (3 @ \$125/ea)							
300 FBINAA National and MT/ID Chapter Dues (2)							
5,000 LEADS Online Service							
350 Negotiator Membership/Fees							
50 LEBA Membership							
800 PMI Support Renewal							
(350) Budget Adjustment							
10,630							
Public Relations	1,271	353	2,035	2,800	2,800	2,400	3,000
2,000 Outreach and Promotional Items							
1,000 Citizen Academy							
3,000							
Advertising	-	295	-	500	500	860	500
500 Legal Ad Notices							
500							
Electric Utility	532	624	702	835	835	925	835
835 All Facilities							
835							
Long Dist Telephone Chrgs	2,990	1,990	2,067	2,550	2,550	2,176	2,550
2,050 Crimestoppers TIP Center (2/3 To Be Reimb.)							
500 Language Line Services							
2,550							
Teletype	2,028	5,176	3,200	4,900	4,900	4,900	4,900
700 CID/MRDTF Officer CJIN Terminal License							
1,200 Sentinel One Licensing							
3,000 CJIN User Fees							
4,900							

Police & Court

Fund: 012

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Medical Expenses	16,875	16,011	18,386	28,000	28,000	22,000	29,000
750 Admin & Airport First Aid Kit Supplies							
1,000 HyFin Vent Chest Seals							
2,500 QuickClot Combat Gauze							
2,500 K9 Veterinary Expenses							
5,000 Evidentiary Sexual Assault Kits							
10,000 DUI/BAC Blood Kit Testing							
7,500 Psychological Exams (25 @ \$300/ea)							
2,000 Medical/Eye Exam for New Hires (25 @ \$80/ea)							
1,000 Prisoner Care							
(3,250) Budget Adjustment							
<u>29,000</u>							
Outside Repair to Mtr Veh	2,017	6,502	5,080	12,000	12,000	8,000	6,000
Equipment Repairs	648	1,071	1,705	2,500	2,500	1,500	1,500
1,000 Repairs to Police Equipment							
500 Radar Unit Recertification							
<u>1,500</u>							
Repairs/Services-Misc	3,826	4,874	5,260	4,500	4,500	4,500	4,500
4,000 Repairs/Uniform Dry Cleaning							
500 Bicycle Repair Costs							
Meal Reimb-Taxable	1,004	344	851	1,000	1,000	1,000	1,500
Required Training	21,467	34,075	67,489	56,050	56,050	56,050	50,600
35,000 Officer Training							
2,000 FTO Basic Course							
1,500 Peer Support Training							
1,000 Basic Crash Investigation							
3,000 Mountain States Tactical Officers (MSTOA) Training							
1,600 Montana Executive Leadership Institute							
2,000 Tuition Reimbursement							
1,500 Firearms Armorer Course							
1,500 Defensive Tactics Instructor Training							
5,000 Criminal Investigation Training							
15,000 MLEA Basic - Police Officer New Hires							
5,000 Faro/Drone/Crash Investigation Training							
3,000 Crisis Negotiator Training							
1,500 System Administrator Training							
(28,000) Budget Adjustment							
<u>50,600</u>							
Conferences	4,302	630	4,589	8,500	8,500	8,500	9,500
1,500 MACOP Conference (5)							
2,000 IACP Conference (2)							
500 SWAT Commanders Conference							
2,000 DRE National Convention							
3,000 FBINAA Fall/Spring Conferences							
2,000 MATIC Conference							
(1,500) Budget Adjustment							
<u>9,500</u>							
Investigation / Inspect Fees	376	908	5,981	12,000	12,000	8,500	8,500
3,500 Investigation Costs							
5,000 Background Investigators							
Other Contracted Services	80,055	95,981	93,776	99,580	149,580	143,080	153,240
1,260 Airport Range Portable Toilet							
200 Airport Range Solid Waste Costs							
7,500 Smarsh Archive Maint/Support for Cell Phones							
3,100 PoliceOne Annual Costs							
1,000 Active 911							
7,000 PMB Secruity Camera Upgrade							
5,000 Drug Screening Tests							
5,000 Encore (VoiceProducts) Interview Rm System Maintenance/Support							
2,500 EZ Street Draw License Maintenance/Support							
3,600 Copier Lease/Maintenance Agreement							
800 Admin Copier Costs							
700 ID Card Printer Annual/Maintenance/Support							
3,500 My Helena App Maint/Support							
3,000 Guardian Tracking							
1,000 Guardian Alliance							
200 Landfill Fees							
2,700 Schedule Anywhere							
3,000 K9 Unit Annual Recertifications							
3,000 Net Transcripts							
2,000 Airport Maintenance/Equipment							
3,680 Cradlepoint Annual Support							
6,200 Cellebrite Annual Support/Maintenance							
26,000 Watchguard Hard/Software Maint (Vehicle and Body Cameras)							
10,500 Secure Warrant Software Support/Maintenance							
400 Monitoring/Cell Service for Evidence Building Alarm							
10,000 Child Advocacy Center (AWARE)							
1,000 Vehicle Carwashes/Interior Details							
10,500 Wrecker Services							

Police & Court											
Fund: 012			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget		
						Adopted	Amended	Projected			
7,000	Faro/Drone/Crash Investigation Diagramming Software Support/Maintenance										
3,000	Agency 360 Software Support/Maintenance										
13,500	Lexipol Policy Management/Training (Annual Support)										
8,000	Radio IP										
(2,600)	Budget Adjustment										
153,240											
Total	Purchased Services		331,125	394,814	435,483	476,082	526,082	502,808	525,483		
Intra-City Charges											
	Shop Gas & Fuel Charges		61,579	60,184	70,952	80,600	80,600	80,600	88,660		
	Shop Vehicle Repairs		3,732	2,594	5,498	10,000	10,000	8,000	6,600		
	Shop Tires & Tire Repairs		3,126	4,316	1,736	-	-	730	-		
	Shop Vehicle Parts		10,096	8,644	5,507	11,000	11,000	10,000	10,000		
	Intra-City Charges		78,532	75,738	83,693	101,600	101,600	99,330	105,260		
Fixed Charges											
	Rent of Bldgs & Offices		141,459	150,735	153,363	194,465	194,465	194,465	191,583		
Total	Fixed Charges		141,459	150,735	153,363	194,465	194,465	194,465	191,583		
Internal Charges											
	Property Insurance		2,648	816	873	446	446	446	490		
	Vehicle & Equip Insurance		3,052	3,042	3,255	5,213	5,213	5,213	5,347		
	Liability Insurance		107,263	114,879	115,646	132,315	132,315	132,315	140,891		
	Fidelity Insurance		464	456	441	457	457	457	465		
	Liability Deductible		12,081	12,081	12,927	19,205	19,205	19,205	8,875		
	Building M&O Charge		13,654	8,465	10,275	10,789	10,789	10,789	9,170		
	Fleet Services Charges		78,236	79,801	79,801	95,761	95,761	95,761	114,913		
Total	Internal Charges		217,398	219,540	223,218	264,186	264,186	264,186	280,151		
Total	Police Operations		5,217,164	4,975,238	6,560,185	7,163,627	7,287,060	7,287,059	7,803,662		

Police & Court								Preliminary FY 2024 Budget
Fund: 012		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			
					Adopted	Amended	Projected	
Fund	012 Police & Court							
Dept	2203 Animal Control							
Activity	446 Animal Control							
Personnel Services								
	Salaries & Wages	47,734	48,518	55,475	89,155	89,155	85,648	94,418
	Overtime - Misc	96	-	41	9,823	9,823	500	5,293
	F.I.C.A. (Soc. Sec.)	2,453	2,466	3,157	5,529	5,529	4,826	5,854
	P.E.R.S. Retirement	4,147	4,257	4,595	7,998	7,998	7,686	8,470
	Health & Vision Insurance	11,679	12,636	12,893	25,934	25,934	29,038	31,550
	Workers Comp. Ins.	3,318	2,130	804	1,428	1,428	1,090	1,124
	Unemployment Ins.	120	124	194	268	268	268	311
	Dental Insurance	582	584	640	1,200	1,200	1,200	1,166
	F.I.C.A. Medicare	574	577	738	1,437	1,437	1,437	1,447
	Vacancy Adjustment				(5,500)	(5,500)		-
	Total Personnel Services	70,703	71,293	78,538	137,272	137,272	131,693	149,633
Supplies & Materials								
	Chem & Lab Supplies	-	-	-	200	200	300	350
	Clothing Allowance	258	22	918	750	750	750	750
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	1,000
	Small Tools & Equip-Misc	309	76	471	750	750	750	1,000
	Computr Equip/Sftwr/Spply	-	-	-	1,500	1,500	1,000	1,000
	Total Supplies & Materials	567	98	1,388	3,200	3,200	2,800	4,100
Purchased Services								
	IT&S Computer Maint/Spprt	2,407	2,517	2,581	5,461	5,461	5,461	5,670
	Postage	83	89	53	200	200	150	200
	Cellular Services	829	1,133	1,502	2,000	2,000	1,018	1,500
	Printing & Duplicating	917	1,016	775	800	800	800	800
	Dues, Subscriptn, License	85	-	-	150	150	150	150
	Public Relations	-	-	-	750	750	-	750
	Medical Expenses	172	181	200	750	750	500	550
	Professional Services-Misc	-	-	-	400	400	200	400
	Equipment Repairs	-	-	-	500	500	100	400
	Repairs/Services-Misc	219	259	259	500	500	100	400
	Required Training	-	-	-	250	250	250	250
	Conferences	-	-	-	200	200	200	200
	Other Contracted Services		-	-	1,350	1,350	1,350	3,710
	2,500 Tranquilizer Gun/Starter Kit							
	710 Tranquilizer Gun Misc. Items							
	400 Suppressed .22 Rifles (\$200/ea)							
	100 Misc. Items for Rifles							
	3,710							
	Total Purchased Services	5,036	5,195	5,370	13,311	13,311	10,279	14,980
Intra-City Charges								
	Shop Gas & Fuel Charges	1,671	1,839	4,439	7,200	7,200	7,200	7,920
	Shop Vehicle Repairs	-	-	-	1,500	1,500	1,500	990
	Shop Tires & Tire Repairs	38	28	838	-	-	-	-
	Shop Vehicle Parts	463	103	436	1,540	1,540	1,000	1,000
	Total Intra-City Charges	2,172	1,970	5,713	10,240	10,240	9,700	9,910
Internal Charges								
	Property Insurance	-	-	-	-	-	-	-
	Vehicle & Equip Insurance	150	55	59	179	179	179	159
	Liability Insurance	1,309	1,336	2,440	2,832	2,832	2,832	2,854
	Fidelity Insurance	8	8	12	16	16	16	16
	Liability Deductible	-	-	-	-	-	-	-
	Fleet Services Charges	3,297	3,363	3,363	4,828	4,828	4,828	5,794
	Total Internal Charges	4,764	4,762	5,874	7,855	7,855	7,855	8,823
Total	Animal Control	83,243	83,318	96,883	171,878	171,878	162,327	187,446

Fund: 012

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Police & Court								Preliminary FY 2024 Budget
Fund: 012		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			
					Adopted	Amended	Projected	
Fund	12 Police & Court							
Dept	2209 Violence Against Women							
Activity	421 Police Protection							
Personnel Services								
	Salaries & Wages	66,111	68,561	72,303	72,106	72,106	74,680	75,799
	Overtime - Misc	3,340	4,406	4,008	7,255	7,255	12,000	7,597
	Health & Vision Insurance	11,679	12,603	12,233	12,967	12,967	10,287	11,118
	Workers Comp. Ins.	4,133	3,145	2,578	2,767	2,767	2,576	2,500
	Unemployment Ins.	176	187	268	215	215	308	259
	Police Retirement	9,527	9,843	9,165	10,391	10,391	10,759	10,923
	Dental Insurance	582	583	570	600	600	582	583
	F.I.C.A. Medicare	942	976	1,050	1,152	1,152	1,268	1,211
	Vacancy Adjustment				(5,000)	(5,000)		(3,850)
Total	Personnel Services	96,489	100,305	102,175	102,453	102,453	112,460	106,140
Supplies & Materials								
	Office Supplies & Equip	-	-	-	-	-	-	500
	Supplies Reimbursement-Taxable	600	986	350	600	600	600	600
	Small Tools & Equip-Misc	-	-	-	-	-	-	500
Total	Supplies & Materials	600	986	350	600	600	600	1,600
Purchased Services								
	IT&S Computer Maint/Spprt	2,688	2,780	2,879	3,116	3,116	3,116	3,132
	IT&S Telephone Service	456	474	474	474	474	474	474
	Cellular Services	270	590	419	450	450	543	450
	Long Dist Telephone Chrgs	46	-	-	-	-	-	-
	Required Training	65	-	-	-	-	-	-
Total	Purchased Services	3,524	3,844	3,772	4,040	4,040	4,133	4,056
Internal Charges								
	Vehicle & Equip Insurance							
	Liability Insurance	1,861	2,025	2,044	2,271	2,271	2,271	2,386
	Fidelity Insurance	8	8	8	8	8	8	8
	Fleet Services Charges			1,341	1,526	1,526	1,526	1,656
Total	Internal Charges	1,869	2,033	3,393	3,805	3,805	3,805	4,050
Total	Violence Against Women	102,482	107,167	109,690	110,898	110,898	120,997	115,846

Fire Department
Fund: 013

				FY 2023			Preliminary
				FY 2020	FY 2021	FY 2022	FY 2024
				Actual	Actual	Actual	Budget
				Adopted	Amended	Projected	
Dedicated Revenues							
Intergovernmental Revenues	963	-	-	-	-	2,512	-
Charges For Services	76,715	130,042	352,530	428,800	428,800	344,981	186,781
Other Financing Sources / (Uses)	-	-	3,600	-	-	408	-
Other Operating Revenues	77,678	130,042	356,130	428,800	428,800	347,901	186,781
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	601,039	984,840	671,477	692,220	692,220	692,220	657,358
Internal Transactions	601,039	984,840	671,477	692,220	692,220	692,220	657,358
Total Dedicated Revenue	678,717	1,114,882	1,027,606	1,121,020	1,121,020	1,040,121	844,139
Expenditures							
Personnel Services	3,455,400	3,779,116	5,282,157	5,291,828	5,291,828	5,485,157	5,429,700
Supplies & Materials	97,339	130,510	106,240	90,996	90,996	91,376	123,141
Purchased Services	200,674	225,207	283,895	255,827	301,251	299,586	295,048
Intra-City Charges	35,195	24,285	38,414	51,275	51,275	42,975	50,143
Fixed Charges	2,220	2,814	2,567	2,615	2,615	2,400	2,520
Maintenance & Operating	335,429	382,817	431,116	400,713	446,137	436,337	470,852
Internal Charges	257,648	264,675	272,487	301,419	301,419	301,419	303,434
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	257,648	264,675	272,487	301,419	301,419	301,419	303,434
Total Expenditures	4,048,477	4,426,608	5,985,760	5,993,961	6,039,385	6,222,913	6,203,986
Expenditures by Division							
2301 424 Fire	4,029,166	4,398,818	5,975,251	5,993,961	6,029,128	6,212,656	6,203,986
2305 424 Fire Grants	19,311	27,790	10,509	-	10,257	10,257	-
2306 424 Fire Special Projects	-	-	-	-	-	-	-
Total Expenditures	4,048,477	4,426,608	5,985,760	5,993,961	6,039,385	6,222,913	6,203,986
DEDICATED REVENUES							
Intergovernmental Revenues							
State Grants - Misc.	963	-	-	-	-	-	-
Total Intergovernmental Revenues	963	-	-	-	-	2,512	-
Charges For Services							
Fire Protection Fees	36,431	102,826	317,736	394,300	394,300	314,981	156,781
77,454 Westside Fire Service Area Agreement + misc.							
79,327 Fort Harrison Contract for services	40,284	27,216	34,793	34,500	34,500	30,000	30,000
Fire Bldg Code Inspection							
Total Charges For Services	76,715	130,042	352,530	428,800	428,800	344,981	186,781
Other Financing Sources / (Uses)							
Fire Workers Comp	-	-	-	-	-	408	-
Restricted Contribution	-	-	3,600	-	-	-	-
Total Other Financing Sources / (Uses)	-	-	3,600	-	-	408	-
SUBTOTAL - OPERATING REVENUE	77,678	130,042	356,130	428,800	428,800	347,901	186,781
Interfund Transfers In							
T/in - 260 Fire Supplemental Levy	601,039	984,840	671,477	692,220	692,220	692,220	657,358
Total Interfund Transfers In	601,039	984,840	671,477	692,220	692,220	692,220	657,358
TOTAL DEDICATED REVENUES	678,717	1,114,882	1,027,606	1,121,020	1,121,020	1,040,121	844,139

Fire Department

Fund: 013

Fund: 013		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	013 Fire Department							
Dept	2301 Fire							
Activity	424 Fire Protection							
Personnel Services								
	Salaries & Wages	2,319,872	2,580,843	3,526,805	3,696,408	3,696,408	3,743,308	3,798,417
	Overtime - Misc	158,823	179,747	384,728	179,737	179,737	200,637	174,683
	F.I.C.A. (Soc. Sec.)	3,384	3,371	3,577	3,709	3,709	3,760	3,973
	P.E.R.S. Retirement	4,721	4,902	5,093	5,366	5,366	5,360	5,747
	Health & Vision Insurance	372,113	401,361	506,944	557,581	557,581	659,700	747,789
	Workers Comp. Ins.	193,189	177,981	257,364	258,418	258,418	233,176	249,123
	Unemployment Ins.	6,379	7,091	13,687	10,492	10,492	12,341	12,340
	Firefighter Retirement	326,578	362,420	487,428	518,244	518,244	528,529	532,283
	Employer Contribution 457	-	243	16,844	20,000	20,000	18,694	20,000
	Dental Insurance	18,557	18,572	23,694	25,800	25,800	23,097	25,069
	F.I.C.A. Medicare	35,752	38,840	55,231	56,227	56,227	56,555	57,634
	Vacancy Adjustment				(40,154)	(40,154)		(197,358)
	Total Personnel Services	3,439,368	3,775,371	5,281,397	5,291,828	5,291,828	5,485,157	5,429,700
Supplies & Materials								
	Paper & Forms	-						
	Office Supplies & Equip	1,794	1,454	4,856	1,500	1,500	1,500	1,650
	300 General Office Supplies							
	600 Copy Paper							
	200 Name plates, badges, brass							
	150 Water Service							
	400 Awards, Patches, Retirement Gifts							
	1,650							
	Chem & Lab Supplies	2,822	1,568	2,052	710	710	710	4,000
	250 SM Engine/Generator Fuel							
	600 Matrix Bio-Hazard Pickup (4x150)							
	3,000 Foam Cache payment							
	150 Fog Fluid/Liquid Smoke							
	4,000							
	Janitorial Supplies	4,754	3,981	3,456	4,120	4,120	4,500	5,155
	4,635 Janitorial Supplies							
	120 Industrial Towel Service							
	400 Maintenance needs							
	5,155							
	Medical Supplies	14,502	22,960	22,941	15,495	15,495	15,495	18,623
	12,728 Pharmaceuticals							
	3,160 Medical Gloves							
	500 Medical Masks							
	335 Airway Bags (2)							
	1,300 Medical Supplies							
	600 Thomas Jump kit							
	18,623							
	Clothing Allowance	23,061	16,045	10,898	9,910	9,910	9,910	11,560
	2,000 Shift Uniform Rplcmts							
	1,500 Replacement Hire x 2							
	600 Daystaff Replacement x 6							
	150 Repairs/modifications/cleaning							
	7,310 1/2 Biennial Shoe Allowance (FY22/23)							
	11,560							
	Training Supplies	766	1,250	3,126	2,800	2,800	2,800	3,450
	1,800 Airport Training Bldg.							
	100 Forcible Entry prop							
	250 Firefighter Manuals							
	250 IFSTA Manuals							
	250 Mannequin Supplies							
	400 International Fire Codes Manuals							
	400 International Building Code Manuals							
	3,450							
	Educational Supplies	4,835	5,017	3,945	1,450	1,450	1,450	1,750
	1,200 Fire Prevention Week Supplies - FPIB							
	50 Annual Mascot cleaning after FPW - FPIB							
	500 Community Outreach Supplies							
	1,750							

Fire Department

Fund: 013

Fund: 013		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary
								FY 2024 Budget
					Adopted	Amended	Projected	
Operating Supplies - Misc		419	313	985	5,800	5,800	5,800	12,537
500	SCBA Batteries							
500	Operations Batteries							
370	Thermal Imagers Batteries							
200	Gas Monitors-HCN Batteries							
800	Power Tool Replacement							
2,600	Nozzles (Replace 2 or 3 per year)							
100	Hand Tool Replacement							
2,000	Hose - replacement sections							
5,467	General operating purchases							
12,537								
Tires/Tubes-Outside Vendr		-	4,177	-	5,600	5,600	5,600	9,726
800	Tire Rotations to Balance Wear							
3,922	Command vehicles x 4							
5,003	Fleet trucks x 4							
9,726								
Testing Equipment		11,072	12,104	14,785	13,905	13,905	13,905	13,905
430	Station Fire Extinguisher Testing/Service -Mar							
1,700	Annual Pump Testing-Sept/Oct							
3,400	Annual Aerial Inspection							
1,500	Apparatus/Ground Ladder Testing-Semi-Annual							
3,775	SCBA airpack/Mask Testing							
600	Qrtly Cascade Air Testing Supplies							
2,500	Annual Cascade Equip Testing and Maintenance -Feb							
13,905								
Telephone Equipment		-	-	5	-	-	-	1,250
350	Cell Phone upgrade - Fire Marshall							
800	Tablet upgrades (2) - E1, BC							
100	Misc cables and connectors							
1,250								
Communication Equipment		1,917	2,273	410	1,120	1,120	1,120	1,130
540	Motorola Handheld Batteries x 4							
590	Handheld radio refurbish							
1,130								
Computr Equip/Sftwr/Spplly		13	135	95	540	540	540	2,551
100	ICC - Online access - annual							
1,707	Desktop computer w/ 2 monitors - FI							
744	Dept Monitors - upgrade 6							
2,551								
Safety Equipment		17,393	25,377	23,606	28,046	28,046	28,046	35,354
27,504	PPE (Pants/Jacket)							
2,280	PPE (Boots)							
750	PPE (Helmet/Gloves/Name Plates)							
1,320	PPE (Particulate hoods x 12)							
300	Turnout Repairs/Maintenance (Contingent)							
100	Flashlight replacement x 1							
600	Wildland gear							
1,200	SCBA Facepieces/parts/repairs (2 per year)							
1,000	Tech Rescue teamsSupplies							
35,354								
Furniture & Fixtures-Misc		13,991	33,771	14,705	-	-	-	500
500	Fitness - equip repairs							
500								
Landscape Supplies		-	85	375	-	-	-	-
Total	Supplies & Materials	97,339	130,510	106,240	90,996	90,996	91,376	123,141
Purchased Services								
IT&S Computer Maint/Spprt		106,342	109,669	113,960	120,957	120,957	120,957	125,434
IT&S Telephone Service		7,296	8,058	8,058	8,961	8,961	8,961	8,961
City-Co Bldg Postage Adm		120	142	152	160	160	160	198
Postage		527	(280)	325	500	500	500	160
Cellular Services		9,256	7,449	8,638	8,856	8,856	8,509	10,584
4,428	9 Cell Phone Plans - 6 Admin, 3 Suppression							
4,428	8 Tablet Data Plans - 3 FPIB, 6 Suppression							
1,728								
10,584								
Printing & Duplicating		1,789	2,422	1,841	1,845	1,845	1,800	1,838
118	Business cards							
120	Copier Maint Fee - 360 Office (St 2)							
1,600	Copier Maint Fee - Fishers (St 1)							
1,838								

Fire Department

Fund: 013

Fund: 013		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary
								FY 2024
					Adopted	Amended	Projected	Budget
Professional Dues		7,592	3,482	8,108	10,730	10,730	10,000	12,800
2,800	EMT Recert Fees							
2,500	PALS/ACLS training for recerts							
1,500	BLS/CPR x 46							
200	CLIA Laboratory Program License							
35	DPHHS Dept License							
175	NFPA Annual Membership							
840	IAAI Membership							
420	Helena Regional Airport Badges x 21							
780	IAFC Annual Membership Dues (\$260 x 3)							
225	MT State Fire Chiefs Assoc Dues (3@\$75)							
100	L&C Rural Fire Council Membership							
190	MSU-Fire Training School Membership							
960	St 2 Gym Membership							
1,380	Montana Testing Consortium Fee							
395	CPSE Cert fees (Campbell)							
300	Additional Membership/Licenses							
12,800								
Professional Subscriptions		125	125	1,675	1,600	1,600	1,725	1,725
1,725	NFPA Annual Subscription							
1,725								
Public Relations		426	-	-	-	-	-	-
Advertising		367	289	489	575	575	-	-
Water & Sewer		7,317	7,899	8,038	10,000	10,000	10,000	10,500
5,500	Station 1							
5,000	Station 2							
10,500								
Long Dist Telephone Chrgs		105	-	-	-	-	-	-
Solid Waste		1,664	1,776	1,664	2,000	2,000	1,670	2,000
Professional Services-Misc		927	11,824	568	50,307	50,307	50,307	52,569
51,534	Annual Physicals x 45							
820	New Hires Testing Allowance							
215	Photographer-Dept. Portraits							
52,569								
Outside Repair to Mtr Veh		19,218	20,832	13,566	20,000	20,000	20,000	18,000
Equipment Repairs		-	2,724	-	500	500	500	700
200	Small Engine Repairs							
500	Equipment Repairs							
700								
Repairs/Services-Misc		-	-	-	750	750	750	400
100	Lock/Key Replacement-Knox,Vehicle,Locker,etc							
150	Annual Sump Pumping							
150	Additional Service/Repair							
400								
Meal Reimb-Taxable		188	28	-	250	250	-	250
Travel & Meeting Expense		10,934	5,865	17,327	5,413	5,413	6,200	9,394
2,972	National Conference x 2 -- Airfare/Room							
960	MT Drive x 6 -- Lodging & Per Diem							
870	NFA 6-Day Class -- Meal Pkg & Per Diem							
1,392	NFA 10-Day Class -- Meal Pkg & Per Diem							
1,200	Building Code Conference-FPIB x 3 -- Lodging							
500	Rural Fire Council Annual Dinner/Mtg-Sept.							
750	Food/Rentals for Meetings							
250	Incident Food							
500	Regional Travel & Per Diem							
9,394								
Conferences		12,500	6,345	8,375	-	-	-	3,715
750	National Conference x 2							
450	Building Code Conference x 3							
795	NFPA or IAAI Annual Conference - FPIB Rotate x1							
1,720	MT State Fire Chiefs Conference x 3 w/ Lodging							
3,715								
Training - Misc		2,212	-	-	4,660	4,660	4,660	10,270
1,035	MT Drive x 3 -- Registration							
3,010	Local training - Fort Harrison, Rural FC, Mt City							
1,500	Online Training; Blue Card							
900	Montana State University FSTS							
1,425	IFSAC Certs							
2,400	Fire Officer II via FSTS x4							
10,270								
Investigation / Inspect Fees		-	-	-	550	550	250	550
300	HIFIT Webinars & Trainings							
250	HIFIT Incident Supplies-Evidence Cans,Barrier Tape							
550								

Fire Department Fund: 013		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
	Other Contracted Services	8,489	12,516	81,363	7,214	42,381	42,381	25,000
	25,000 RMS - First Due (Software)							
	25,000							
	Total Purchased Services	197,396	201,163	274,147	255,827	290,994	289,329	295,048
Intra-City Charges								
	Copier Revolving Program	1,264	-	-	-	-	-	-
	Shop Gas & Fuel Charges	24,549	21,092	26,013	35,475	35,475	35,475	39,023
	Shop Vehicle Repairs	4,507	1,095	14	7,000	7,000	2,500	4,620
	Shop Tires & Tire Repairs	-	-	137	-	-	-	-
	Shop Vehicle Parts	4,875	2,098	12,250	8,800	8,800	5,000	6,500
	Total Intra-City Charges	35,195	24,285	38,414	51,275	51,275	42,975	50,143
Fixed Charges								
	Special Assessments	2,220	2,371	2,567	2,615	2,615	2,400	2,520
	1,449 Street Maint District							
	814 Storm Water Utility							
	41 Urban Forest							
	172 Open Space Maint.							
	44 Landfill Monitoring							
	2,520							
	Interest	-	444	-	-	-	-	-
	Total Fixed Charges	2,220	2,814	2,567	2,615	2,615	2,400	2,520
Internal Charges								
	Property Insurance	5,624	5,812	6,219	8,524	8,524	8,524	9,913
	Vehicle & Equip Insurance	5,452	6,267	6,706	8,328	8,328	8,328	10,606
	Liability Insurance	82,823	92,805	97,970	110,884	110,884	110,884	113,660
	Fidelity Insurance	328	336	344	344	344	344	344
	Building M&O Charge	137,086	132,593	134,386	141,105	141,105	141,105	130,230
	Fleet Services Charges	26,335	26,862	26,862	32,234	32,234	32,234	38,681
	Total Internal Charges	257,648	264,675	272,487	301,419	301,419	301,419	303,434
Total	Fire	4,029,166	4,398,818	5,975,251	5,993,961	6,029,128	6,212,656	6,203,986

Fire Department								Preliminary FY 2024 Budget
Fund: 013		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			
					Adopted	Amended	Projected	
Fund	013 Fire Department							
Dept	2305 Fire Grants							
Activity	424 Fire Protection							
Personnel Services								
	Salaries & Wages	12,559	1,590	-	-	-	-	-
	Overtime - Misc	3,177	1,978	694	-	-	-	-
	Workers Comp. Ins.	241	142	46	-	-	-	-
	Unemployment Ins.	8	5	3	-	-	-	-
	Firefighter Retirement	-	-	6	-	-	-	-
	Dental Insurance	-	-	-	-	-	-	-
	F.I.C.A. Medicare	47	30	11	-	-	-	-
Total	Personnel Services	16,032	3,746	760	-	-	-	-
Purchased Services								
	Meal Reimb-Taxable	-	-	-	-	-	-	-
	Travel & Meeting Expense	-	-	209	-	-	-	-
	Required Training	-	-	-	-	-	-	-
	Conferences	-	-	-	-	-	-	-
	Other Contracted Services	3,279	24,044	9,539	-	10,257	10,257	-
Total	Purchased Services	3,279	24,044	9,749	-	10,257	10,257	-
Total	Fire Grants	19,311	27,790	10,509	-	10,257	10,257	-

Community Development

Fund: 014

Fund: 014							Preliminary FY 2024 Budget
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			
				Adopted	Amended	Projected	
Dedicated Revenues							
	Taxes	-	-	15,000	-	-	-
	Taxes & Assessments	-	-	15,000	-	-	-
	License & Permits	1,500	1,875	1,025	1,000	1,000	1,500
	Charges For Services	1,681	8,925	5,215	5,000	5,000	11,000
	Other Operating Revenues	3,181	10,800	6,240	6,000	6,000	12,500
	Total Dedicated Revenue	3,181	10,800	21,240	6,000	6,000	12,500

Expenditures

Personnel Services	415,491	464,565	501,642	576,763	576,763	504,190	690,872
Supplies & Materials	17,965	13,001	12,381	18,309	18,309	18,309	19,883
Purchased Services	148,066	102,127	143,788	213,162	215,623	178,214	211,269
Intra-City Charges	3,342	3,342	3,576	3,576	3,576	3,576	3,576
Fixed Charges	52,110	53,466	54,358	55,185	55,185	55,185	96,598
Maintenance & Operating	221,483	171,937	214,103	290,232	292,693	255,284	331,326
Internal Charges	8,804	9,401	10,871	12,450	12,450	12,450	14,473
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	8,804	9,401	10,871	12,450	12,450	12,450	14,473
Total Expenditures	645,778	645,903	726,616	879,445	881,906	771,924	1,036,672

Expenditures by Division

1002	410 Support/Assistance Paymts (Hist. Preserv. Officer / Addressing / Trolley)	20,000	20,000	20,000	20,000	20,000	20,000	60,000
1601	418 Community Development	625,778	625,903	706,616	859,445	861,906	751,924	976,672
Total Expenditures		645,778	645,903	726,616	879,445	881,906	771,924	1,036,672

DEDICATED REVENUES

T/in - CDBG / HOME Fund		15,000					
Total	T/in - CDBG / HOME Fund	-	-	15,000	-	-	-
License & Permits							
Board of Adjustments		1,500	1,875	1,025	1,000	1,000	1,500
Total	License & Permits	1,500	1,875	1,025	1,000	1,000	1,500
Charges For Services							
Subdivisions		375	4,370	1,000	1,000	1,000	6,500
Zoning Actions		1,306	4,555	4,215	4,000	4,000	4,500
Total	Charges For Services	1,681	8,925	5,215	5,000	5,000	11,000
SUBTOTAL - OPERATING REVENUE		3,181	10,800	21,240	6,000	6,000	13,300
TOTAL DEDICATED REVENUES		3,181	10,800	21,240	6,000	6,000	13,300

Community Development

Fund: 014

Fund: 014		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund 014 Community Development								
Dept 1002 Support/Assistance Paymts								
Activity 410 General Government								
Fixed Charges								
Grants, Subsidies, Awards-Misc								
MBAC Business Loans		-	-	-	-	-	-	-
Historic Preservation Program-City contribution		20,000	20,000	20,000	20,000	20,000	20,000	60,000
Total	Fixed Charges	20,000	20,000	20,000	20,000	20,000	20,000	60,000
Total	Support/Assistance Paymts	20,000	20,000	20,000	20,000	20,000	20,000	60,000
Fund 014 Community Development								
Dept 1601 Community Development								
Activity 418 Community Development								
Personnel Services								
Salaries & Wages		309,350	342,396	368,763	433,349	433,349	356,748	503,930
Overtime - Misc		-		17	-	-	-	-
F.I.C.A. (Soc. Sec.)		18,985	20,309	21,400	26,886	26,886	20,010	31,246
P.E.R.S. Retirement		26,821	29,457	31,233	38,897	38,897	31,076	45,208
Health & Vision Insurance		50,615	61,689	68,412	84,286	84,286	85,603	119,656
Workers Comp. Ins.		1,983	2,240	2,416	2,899	2,899	1,981	2,933
Unemployment Ins.		774	873	1,291	1,175	1,175	1,175	1,565
Dental Insurance		2,523	2,853	3,105	3,900	3,900	2,822	4,082
F.I.C.A. Medicare		4,440	4,750	5,005	6,290	6,290	4,775	7,310
Vacancy Adjustment					(20,919)	(20,919)		(25,058)
Total	Personnel Services	415,491	464,565	501,642	576,763	576,763	504,190	690,872
Supplies & Materials								
Paper & Forms		-	-	139	500	500	500	525
Office Supplies & Equip		1,208	885	1,920	1,700	1,700	1,700	1,800
Computr Equip/Sftwr/Spply		14,973	11,516	9,104	16,109	16,109	16,109	14,058
2,400 My Helena App- Citizens Engagement								
1,500 Arcview Floating Licenses- x 4 Planners								
180 Adobe Pro DC \$15 p/mo x 12								
9,160 Trakit Licenses & Maintenance								
283 Kiosk License								
535 COGNOS								
14,058								
Furniture & Fixtures-Misc		1,783	600	1,218	-	-	-	3,500
Total	Supplies & Materials	17,965	13,001	12,381	18,309	18,309	18,309	19,883
Purchased Services								
IT&S Computer Maint/Spprt		15,087	15,826	18,765	20,901	20,901	20,901	21,578
IT&S Telephone Service		2,736	2,844	3,318	4,750	4,750	4,750	3,318
City-Co Bldg Postage Adm		206	466	510	274	274	200	291
Postage		2,144	799	3,572	3,600	3,600	3,600	3,750
Cellular Services		287	332	1,468	1,800	1,800	1,645	1,900
Printing & Duplicating		2,003	567	1,217	4,000	4,000	2,000	4,200
Professional Dues		2,119	1,448	1,740	4,410	4,410	4,000	3,856
442 APA - C. Brink								
348 APA - E. Ray								
279 APA - M. Alvarez								
288 APA - Planner I								
319 APA - Planner II								
175 AICP - C. Brink								
145 AICP - E. Ray								
450 MAP - 5 Planners (@ \$75/each)								
1,100 MT Housing Coalition								
50 Assoc. MT Floodplain Managers								
110 National Housing Council								
150 Grounded Solutions - Housing Coordinator								
3,856								

Community Development

Fund: 014

Fund: 014		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
	Dues, Subscriptn, License	465	72	677	657	657	657	710
	50 Western Planner Subscription							
	525 Mfiles							
	65 Planning Magazine							
	70 Helena IR - Digital Subscription							
	710							
	Advertising	2,800	1,080	2,685	5,500	5,500	4,500	10,000
	4,500 Public Notice Signs							
	5,500 Legal Ads and Display Ads							
	10,000							
	Meal Reimb-Taxable	344	-	-	350	350	-	350
	Travel & Meeting Expense	3,791	95	304	3,500	3,500	3,500	2,500
	2,500 Work Sessions, Public Outreach, etc							
	Required Training	1,020	635	1,900	9,420	9,420	5,000	6,250
	2,000 Director Professional Dev., Planning							
	1,500 E. Ray - Misc, ADA, Planning, Professional Dev							
	500 M. Alvarez-Misc.,Transpo Planning,Prof Dev.							
	500 Planner I -Misc,Zoning,Transportation,Planning							
	500 Planner II-Misc.,Zoning,Transportation,Planning							
	500 April-Misc. Admin Training							
	750 Housing Coord. Housing,& National Training							
	6,250							
	Conferences	3,789	1,555	-	10,500	10,500	6,500	8,200
	1,000 MLCT - Helena (5)							
	4,500 Map (5) - Butte							
	1,500 RMLUI Conf. - 1 Planner							
	1,200 MT Housing Partnership Conf (2)							
	8,200							
	Other Contracted Services	111,160	76,408	107,631	143,500	145,961	120,961	144,366
	85,000 Consultant for Planning Services (Growth Policy/UDC)							
	25,000 Joint Standard Study with L&C County							
	7,000 RMDC - Grant Match - Neighborhood Resource Center							
	10,000 Other Studies:Consultant-Housing,ADA,Econ Dev,Housing Needs Assess.							
	30,000 Housing Navigator Donation to Good Samaritan							
	3,700 Mfiles (2 named Licenses and One Concurrent License)							
	2,000 BID - Mainstreet Grant Match							
	(18,334) Budget Adjustment							
	144,366							
	Total Purchased Services	148,066	102,127	143,788	213,162	215,623	178,214	211,269
Intra-City Charges								
	Copier Revolving Program	3,342	3,342	3,576	3,576	3,576	3,576	3,576
	Total Intra-City Charges	3,342	3,342	3,576	3,576	3,576	3,576	3,576
Fixed Charges								
	Rent of Bldgs & Offices	31,785	32,965	33,833	34,710	34,710	34,710	36,098
	Credit Card Fees	325	476	525	475	475	475	500
	Refunds & Reimbursements	-	25	-	-	-	-	
	Total Fixed Charges	32,110	33,466	34,358	35,185	35,185	35,185	36,598
Internal Charges								
	Liability Insurance	8,756	9,353	10,819	12,398	12,398	12,398	14,417
	Fidelity Insurance	48	48	52	52	52	52	56
	Total Internal Charges	8,804	9,401	10,871	12,450	12,450	12,450	14,473
Total	Community Development	625,778	625,903	706,616	859,445	861,906	751,924	976,672

Finance Services

Fund: 015

Fund: 015				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
							Adopted	Amended	Projected	
Dedicated Revenues										
Other Financing Sources / (Uses)				5,000	-	-	5,000	5,000	5,000	5,200
Other Operating Revenues				5,000	-	-	5,000	5,000	5,000	5,200
Internal Service Revenues				1,048,699	1,262,381	1,037,072	981,802	981,802	981,802	1,028,175
Interfund Transfers In				-	-	-	-	-	-	-
Internal Transactions				1,048,699	1,262,381	1,037,072	981,802	981,802	981,802	1,028,175
Total Dedicated Revenue				1,053,699	1,262,381	1,037,072	986,802	986,802	986,802	1,033,375
Expenditures										
Personnel Services				779,924	761,556	966,771	1,034,349	1,034,349	1,062,490	1,207,493
Supplies & Materials				48,930	46,500	57,478	58,860	58,110	60,545	69,900
Purchased Services				214,687	224,155	269,481	274,001	274,751	284,696	286,583
Intra-City Charges				5,254	5,367	5,516	5,516	5,516	5,516	5,516
Fixed Charges				117,020	151,777	185,546	187,772	212,772	209,762	219,684
Maintenance & Operating				385,890	427,798	518,021	526,149	551,149	560,519	581,683
Internal Charges				18,136	19,660	20,106	22,316	22,316	22,316	25,928
Transfers Out				-	-	-	-	-	-	-
Internal Transactions				18,136	19,660	20,106	22,316	22,316	22,316	25,928
Total Expenditures				1,183,950	1,209,015	1,504,898	1,582,814	1,607,814	1,645,325	1,815,104
Expenditures by Division										
1501	414	Finance & Budget		254,061	278,083	378,087	401,689	401,689	443,603	521,717
1506	415	Accounting		432,408	422,717	584,364	619,659	644,659	626,231	664,246
1507	415	Utility Customer Service		497,480	508,214	542,446	561,466	561,466	575,492	629,141
Total Expenditures				1,183,950	1,209,015	1,504,898	1,582,814	1,607,814	1,645,325	1,815,104
DEDICATED REVENUES										
Internal Service Revenues										
Budget & Accounting Charges				587,201	735,576	540,754	514,732	514,732	514,732	552,332
Utility Customer Service Charges				461,498	526,805	496,318	467,070	467,070	467,070	475,843
Total	Internal Service Revenues			1,048,699	1,262,381	1,037,072	981,802	981,802	981,802	1,028,175
Other Financing Sources / (Uses)										
Other Revenues										
Audit Fees - BID				2,500	-	-	2,500	2,500	2,500	2,600
Audit Fees - TBID				2,500	-	-	2,500	2,500	2,500	2,600
Total	Other Financing Sources / (Uses)			5,000	-	-	5,000	5,000	5,000	5,200
SUBTOTAL - OPERATING REVENUE				1,053,699	1,262,381	1,037,072	986,802	986,802	986,802	1,033,375
TOTAL	DEDICATED REVENUES			1,053,699	1,262,381	1,037,072	986,802	986,802	986,802	1,033,375

Finance Services

Fund: 015

		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	015 Finance Services							
Dept	1501 Finance & Budget							
Activity	414 Administrative Services							
Personnel Services								
	Salaries & Wages	128,720	161,268	241,776	273,402	273,402	277,673	354,328
	Temporary Salaries	11,834	-	-	-	-	-	-
	Overtime - Misc	293	669	-	-	-	-	-
	F.I.C.A. (Soc. Sec.)	8,237	9,849	14,732	16,952	16,952	16,264	21,970
	P.E.R.S. Retirement	11,572	14,134	21,056	24,526	24,526	24,471	31,784
	Health & Vision Insurance	13,626	29,469	29,008	38,901	38,901	66,657	83,335
	Workers Comp. Ins.	1,338	1,524	1,516	1,965	1,965	1,486	2,212
	Unemployment Ins.	345	411	846	740	740	1,004	1,100
	Dental Insurance	679	1,363	1,286	1,800	1,800	1,749	2,332
	F.I.C.A. Medicare	1,926	2,303	3,445	3,966	3,966	3,805	5,141
	Vacancy Adjustment				(12,679)	(12,679)		(39,635)
Total	Personnel Services	178,569	220,991	313,666	349,573	349,573	393,110	462,567
Supplies & Materials								
	Office Supplies & Equip	787	841	1,900	1,500	1,500	750	750
	Computr Equip/Sftwr/Spplly	3,166	963	6,263	1,640	1,890	1,975	2,920
	500 Printer Cartridges						-	
	250 Adobe Pro (Fin Dir)						-	
	1,000 Project Mgmt Software (MS Project \$400; Visio \$600)						-	
	1,000 Upgrade to Lap Top - Budget Officer						-	
	170 Docking Station and Addiional maintenance						-	
	<u>2,920</u>						-	
	Furniture & Fixtures-Misc	-	-	530	-	-	-	750
	750 Office Chairs (1) @\$750 ea						-	
Total	Supplies & Materials	3,952	1,804	8,693	3,140	3,390	2,725	4,420
Purchased Services								
	IT&S Computer Maint/Spprt	8,063	9,180	10,718	11,278	11,278	11,339	9,782
	IT&S Telephone Service	1,368	1,896	1,896	1,896	1,896	2,054	1,422
	City-Co Bldg Postage Adm	104	117	128	137	137	100	145
	Postage	4	86	1	35	35	35	40
	Cellular Services	-	247	757	730	530	500	525
	Printing & Publishing - Misc	662	-	1,586	1,110	1,110	-	-
	Dues, Subscriptn, License	50	327	1,389	2,730	2,730	2,730	3,250
	700 GFOA & CPFO Membership (Fin Dir)							
	2,200 Mfiles (1 named user @ \$1600 & 1 concurrent user @ \$600)							
	300 Projects Manager / Buget Officer							
	50 Montana Municipal Finance (Fin Dir)							
	<u>3,250</u>							
	Advertising	2,750	2,991	580	2,000	1,450	1,450	1,500
	1,500 Budget Resolutions Public Hearing Ads (\$75 ea) + Budget Insert in Utility Bills (\$700)							
	<u>1,500</u>							
	Long Dist Telephone Chrgs	32						
	Required Training	8,200	990	3,894	-	500	500	1,700
	500 CPE Training (Director) - GFOA Conference						-	
	500 Annual Webinars (WPFA) -2 @ \$250 each						-	
	700 Training - Budget Officer / Project Mgr - \$350 ea						-	
	<u>1,700</u>						-	
	Conferences	-	420	482	-	-	-	3,200
	3,000 GFOA Conference (Fin Dir / Budget) - Spring 2024 - Florida - Required for CPFO						-	
	200 Local Conferences - Mt League; Municipal Finance (Fin Dir & 1 staff)						-	
	<u>3,200</u>						-	
	Other Contracted Services	12,461	-	-	-	-	-	-
Total	Purchased Services	33,693	16,256	21,433	19,916	19,666	18,708	21,564
Intra-City Charges								
	Copier Revolving Program	1,448	1,448	1,520	1,520	1,520	1,520	1,520
Total	Intra-City Charges	1,448	1,448	1,520	1,520	1,520	1,520	1,520

Finance Services

Fund: 015

Fund: 015		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fixed Charges								
	Rent of Bldgs & Offices	29,660	30,761	25,633	19,695	19,695	19,695	21,478
Total	Fixed Charges	29,660	30,761	25,633	19,695	19,695	19,695	21,478
Internal Charges								
	Property Insurance	608	888	950	-	-	-	-
	Liability Insurance	6,106	5,912	6,168	7,821	7,821	7,821	10,136
	Fidelity Insurance	24	24	24	24	24	24	32
Total	Internal Charges	6,738	6,824	7,142	7,845	7,845	7,845	10,168
Total	Finance & Budget	254,061	278,083	378,087	401,689	401,689	443,603	521,717
Fund	015 Finance Services							
Dept	1506 Accounting							
Activity	415 Financial Services							
Personnel Services								
	Salaries & Wages	215,022	185,684	298,157	322,901	321,401	305,863	340,886
	Temporary Salaries	14,287	19,509	-	-	-	-	-
	Overtime - Misc	312	-	668	-	1,500	2,000	-
	F.I.C.A. (Soc. Sec.)	13,978	12,445	18,110	20,022	20,022	18,379	21,137
	P.E.R.S. Retirement	19,923	18,007	25,853	28,966	28,966	27,468	30,580
	Health & Vision Insurance	43,521	45,350	60,371	64,835	64,835	50,118	63,909
	Workers Comp. Ins.	2,205	1,778	1,785	1,888	1,888	1,332	1,714
	Unemployment Ins.	574	524	1,046	874	874	1,073	1,059
	Dental Insurance	2,171	2,097	2,814	3,000	3,000	2,715	2,915
	F.I.C.A. Medicare	3,269	2,911	4,235	4,684	4,684	4,274	4,946
	Vacancy Adjustment				(15,651)	(15,651)		(16,350)
Total	Personnel Services	315,264	288,304	413,038	431,519	431,519	413,223	450,796
Supplies & Materials								
	Paper & Forms	1,952	2,164	2,566	2,500	2,500	6,000	7,000
	4,100 Business License Forms & Inserts							
	500 W-2 Forms & Envelopes							
	1,800 Check & Acctg Envelopes							
	600 Direct Deposit Payroll Forms							
	7,000							
	Office Supplies & Equip	1,260	1,147	1,699	1,300	1,300	1,300	1,300
	1,300 Misc. Office supplies							
	1,300							
	Computr Equip/Sftwr/Spply	20,258	14,293	14,780	13,900	13,900	13,900	17,880
	1,500 Toner							
	1,200 Check Printer MICR Toner							
	600 Cognos License							
	7,000 Trakit-License (Business and Animal Licensing)							
	5,000 GIS License/Maintenance							
	100 Bluebeam for TrakiT							
	2,000 Upgrades to Lap Tops (Accountant, Payroll)							
	480 Adobe Pro							
	17,880							
	Furniture & Fixtures-Misc	-	-	-	-	-	-	750
	750 Office Chair for accountant							
	750							
Total	Supplies & Materials	23,470	17,604	19,045	17,700	17,700	21,200	26,930
Purchased Services								
	IT&S Computer Maint/Spprt	8,965	11,448	10,831	15,579	15,579	15,579	16,160
	IT&S Telephone Service	1,824	1,896	1,896	2,844	2,844	2,844	2,844
	City-Co Bldg Postage Adm	2,155	1,940	1,833	1,833	1,433	1,433	2,111
	Postage	7,551	7,571	5,406	6,000	6,000	6,000	5,000
	Printing & Publishing - Misc	-	195	195	500	500	-	500

Finance Services

Fund: 015

Fund: 015		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary
					Adopted	Amended	Projected	FY 2024 Budget
Dues, Subscriptn, License		450	18	728	1,780	1,780	1,780	2,550
600	GFOA-Controller and Accountant (\$300 Ea)							
1,200	Mfiles (2 concurrent licenses)							
750	Payroll Specialist (APA and APA Source Online)							
2,550								
Advertising	Special (Light) District Ads	192	-	120	300	600	507	500
Long Dist Telephone Chrgs		38						
Accnting & Auditing Svcs		55,988	70,764	97,165	100,000	100,000	100,000	83,900
73,750	Audit Contract - & Single Audit							
3,500	State filing fee							
500	Legal ads							
5,000	Actuary Fees							
650	GFOA Certificate fee							
500	US Bank Audit Confirms							
83,900								
Penalties		-	-	-	-	100	71	-
Meal Reimb-Taxable		-	-	-	-	-	-	-
Required Training		-	840	3,205	500	500	500	1,500
1,200	CPE Training (Controller and Accountant \$600 ea)							
300	Annual GFOA Accounting Udate Webinar							
1,500								
Conferences		-	-	-	-	-	-	4,000
3,000	GFOA Conference - (Controller or Accountant) - Florida							
400	Municipal Clerks Conference (Controller or Accountant)							
600	MT League of Cities Conference (2 pp @ \$300 ea)							
4,000								
Other Contracted Services		2,820	2,820	2,850	3,650	3,650	3,650	4,000
4,000	Armored Car Security Pickup of Bank Deposits							
4,000								
Total	Purchased Services	79,983	97,491	124,228	132,986	132,986	132,364	123,065
Intra-City Charges								
Copier Revolving Program		2,027	2,027	2,128	2,128	2,128	2,128	2,128
Total	Intra-City Charges	2,027	2,027	2,128	2,128	2,128	2,128	2,128
Fixed Charges								
Rent of Bldgs & Offices		8,537	8,854	17,063	25,038	25,038	25,038	27,336
Bank Analysis Fees		-	-	-	-	25,000	22,000	23,000
Credit Card Fees		952	935	963	1,000	1,000	1,000	1,200
1,200	Credit Card Fees-Business and Animal Licensing							
1,200								
Cash (Over)/Short		(3,801)	202	(5)	10	10	-	-
Total	Fixed Charges	5,688	9,991	18,020	26,048	51,048	48,038	51,536
Internal Charges								
Liability Insurance		5,945	7,260	7,865	9,238	9,238	9,238	9,751
Fidelity Insurance		32	40	40	40	40	40	40
Total	Internal Charges	5,977	7,300	7,905	9,278	9,278	9,278	9,791
Total	Accounting	432,408	422,717	584,364	619,659	644,659	626,231	664,246

Finance Services

Fund: 015

		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	015 Finance Services							
Dept	1507 Utility Customer Service							
Activity	415 Financial Services							
Personnel Services								
	Salaries & Wages	202,769	170,602	160,904	178,761	178,761	171,805	205,875
	Temporary Salaries	-	4,067	6,912	-	-	-	-
	Overtime - Misc	-	740	831	1,554	1,554	250	1,616
	F.I.C.A. (Soc. Sec.)	11,157	10,200	10,123	11,182	11,182	10,290	12,867
	P.E.R.S. Retirement	17,580	15,271	14,032	16,177	16,177	15,495	18,614
	Health & Vision Insurance	46,716	44,878	41,427	51,868	51,868	52,405	59,046
	Workers Comp. Ins.	2,423	1,595	964	778	778	682	792
	Unemployment Ins.	507	448	590	490	490	601	645
	Dental Insurance	2,329	2,075	1,917	2,400	2,400	2,215	2,332
	F.I.C.A. Medicare	2,609	2,385	2,367	2,617	2,617	2,415	3,011
	Vacancy Adjustment				(12,570)	(12,570)		(10,668)
Total	Personnel Services	286,090	252,261	240,066	253,257	253,257	256,158	294,130
Supplies & Materials								
	Paper & Forms	1,279	2,911	2,899	3,000	3,000	3,000	3,000
	1,200 Copier, Receipt paper							
	800 Statements (Utility) in Office							
	1,000 Pressure Seal Forms							
	<u>3,000</u>							
	Office Supplies & Equip	896	1,483	1,315	1,400	1,400	1,000	1,200
	Computr Equip/Sftwr/Sppl	18,857	22,090	25,083	33,620	32,620	32,620	34,350
	25,000 Central Square Utility Billing Package							
	4,500 GIS License							
	1,650 Navaline Cash Receipts Lock Box							
	800 Phone License Maint							
	1,000 Montana Interactive							
	1,400 Monitor Replacements - Supervisor							
	<u>34,350</u>							
	Furniture & Fixtures-Misc	475	610	443	-	-	-	-
	0							
Total	Supplies & Materials	21,507	27,093	29,740	38,020	37,020	36,620	38,550
Purchased Services								
	IT&S Computer Maint/Spprt	11,912	13,586	14,699	15,530	15,530	15,530	15,920
	IT&S Telephone Service	2,736	2,844	2,844	2,844	2,844	2,844	2,844
	City-Co Bldg Postage Adm	1,426	1,496	1,627	1,800	1,800	1,800	2,375
	Postage	4,140	4,624	4,282	4,300	4,300	4,300	4,500
	Printing & Publishing - Misc	1,008	580	2,648	3,550	3,550	3,550	4,500
	2,100 Inserts (3) - Utility Billing (\$700 each)							
	1,200 Delinquent Tags, Pymt Receipts, Finals							
	600 Window Envelopes							
	600 Non Window Envelopes							
	<u>4,500</u>							
	Dues, Subscriptn, License	255	350	263	875	1,875	1,500	1,500
	300 Alarm Monitoring fee							
	1,200 Mfiles Licensing (2 concurrent @\$600 ea)							
	<u>1,500</u>							
	Advertising	17	96	-	100	100	100	100
	Long Dist Telephone Chrgs	52	-	-	-	-	-	-
	Repairs/Services-Misc	-	18	-	-	-	-	-
	Required Training	-	97	551	1,000	1,000	1,000	1,200
	1,200 Supervisory Training - MSU - Supervisor							
	<u>1,200</u>							
	Other Contracted Services	79,464	86,718	96,907	91,100	91,100	103,000	109,015
	105,015 Utility Billing Statement Printing - (\$8,750/month)							
	4,000 Business License Mailings							
	<u>109,015</u>							
Total	Purchased Services	101,010	110,408	123,821	121,099	122,099	133,624	141,954

Finance Services
Fund: 015

Fund: 015		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Intra-City Charges								
	Copier Revolving Program	1,779	1,892	1,868	1,868	1,868	1,868	1,868
Total	Intra-City Charges	1,779	1,892	1,868	1,868	1,868	1,868	1,868
Fixed Charges								
	Rent of Bldgs & Offices	15,059	15,618	16,029	16,029	16,029	16,029	16,670
	Licenses	-	-	-	-	-	-	-
	Credit Card Fees	66,618	95,402	125,863	126,000	126,000	126,000	130,000
	Cash (Over)/Short	(4)	5	-				
Total	Fixed Charges	81,672	111,025	141,892	142,029	142,029	142,029	146,670
Internal Charges								
	Liability Insurance	5,389	5,504	5,027	5,161	5,161	5,161	5,937
	Fidelity Insurance	32	32	32	32	32	32	32
Total	Internal Charges	5,421	5,536	5,059	5,193	5,193	5,193	5,969
Total	Utility Customer Service	497,480	508,214	542,446	561,466	561,466	575,492	629,141

Public Works Administration

Fund: 016

		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Dedicated Revenues								
	Charges For Services	-	618	500	-	-	40	-
	Other Financing Sources / (Uses)	-	-	-	-	-	-	-
	Other Operating Revenues	-	618	500	-	-	40	-
	Internal Service Revenues	1,282,425	1,240,717	1,296,970	1,732,485	1,732,485	1,732,485	1,549,437
	Interfund Transfers In	-	-	-	-	-	-	-
	Internal Transactions	1,282,425	1,240,717	1,296,970	1,732,485	1,732,485	1,732,485	1,549,437
Total Dedicated Revenue		1,282,425	1,241,335	1,297,470	1,732,485	1,732,485	1,732,525	1,549,437
Expenditures								
	Personnel Services	1,044,384	1,117,161	1,048,701	1,770,398	1,753,668	1,310,971	1,816,159
	Supplies & Materials	15,123	3,612	5,785	16,400	26,850	27,650	27,000
	Purchased Services	77,353	69,155	77,860	131,070	131,670	133,246	156,154
	Intra-City Charges	6,304	5,506	7,448	8,092	12,592	11,592	11,096
	Fixed Charges	80,966	82,771	98,123	95,421	95,421	95,421	102,202
	Maintenance & Operating	179,747	161,044	189,216	250,983	266,533	267,909	296,453
	Internal Charges	31,184	31,011	33,550	59,209	60,389	60,389	48,610
	Internal Transactions	31,184	31,011	33,550	59,209	60,389	60,389	48,610
Total Expenditures		1,255,314	1,309,216	1,271,467	2,080,590	2,080,590	1,639,269	2,161,221
Expenditures by Division								
3084	430 Industrial Facilities	-	-	-	293,399	310,129	254,345	415,836
3101	431 Public Works Admin	266,428	325,631	381,582	478,577	478,577	485,615	510,272
3102	433 Engineering	988,886	983,585	889,884	1,308,614	1,291,884	899,309	1,235,113
Total Expenditures		1,255,314	1,309,216	1,271,467	2,080,590	2,080,590	1,639,269	2,161,221
DEDICATED REVENUES								
Charges For Services								
	Engineering Misc.	-	618	500	-	-	40	-
	Total Charges For Services	-	618	500	-	-	40	-
Internal Service Revenues								
	Public Works Charges	495,707	277,558	326,616	400,146	400,146	400,146	448,577
	Engineering Charges	786,718	963,159	970,354	1,028,746	1,028,746	1,028,746	682,284
	Industrial Facilities	-	-	-	303,593	303,593	303,593	418,576
	Total Internal Service Revenues	1,282,425	1,240,717	1,296,970	1,732,485	1,732,485	1,732,485	1,549,437
SUBTOTAL - OPERATING REVENUE		1,282,425	1,241,335	1,297,470	1,732,485	1,732,485	1,732,525	1,549,437
TOTAL DEDICATED REVENUES								
TOTAL DEDICATED REVENUES		1,282,425	1,241,335	1,297,470	1,732,485	1,732,485	1,732,525	1,549,437

Public Works Administration										
Fund: 016				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
							Adopted	Amended	Projected	
Fund	016 Public Works Administration									
Dept	1001 Interfund Transactions									
Activity	410 General Government									
Transfers Out										
	T/out - 459 CTEP Projects	Streets and Traffic	-	415,000	-	-	-	-	-	-
	T/out - 521 Water						1,800,000	1,800,000		
	Total	Transfers Out	-	415,000	-	-	1,800,000	1,800,000		-
Total	Interfund Transactions		-	415,000	-	-	1,800,000	1,800,000		-

Public Works Administration

Fund: 016

		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	016 Public Works Administration							
Dept	3084 Industrial Facilities							
Activity	430 Public Works							
Personnel Services								
	Salaries & Wages	-	-	-	211,603	211,603	165,728	278,610
	F.I.C.A. (Soc. Sec.)	-	-	-	13,180	13,180	10,201	17,365
	P.E.R.S. Retirement	-	-	-	19,068	19,068	14,864	25,122
	Health & Vision Insurance	-	-	-	38,901	38,901	23,250	43,848
	Workers Comp. Ins.	-	-	-	3,053	3,053	5,626	10,327
	Unemployment Ins.	-	-	-	576	576	576	870
	Dental Insurance	-	-	-	1,800	1,800	1,800	2,332
	F.I.C.A. Medicare	-	-	-	3,084	3,084	3,084	4,063
	Vacancy Adjustment				(10,194)	(10,194)		
Total	Personnel Services	-	-	-	281,071	281,071	225,129	382,537
Supplies & Materials								
	Office Supplies & Equip	-	-	-	-	500	500	500
	Clothing Allowance	-	-	-	-	700	700	1,050
	1,050 3 FTE's x \$350							
	1,050							
	Operating Supplies - Misc	-	-	-	-	500	500	500
	Tires/Tubes-Outside Vendr	-	-	-	-	3,500	3,500	1,500
	Small Tools & Equip-Misc	-	-	-	-	5,900	5,900	4,500
	Computr Equip/Sftwr/Sppl	-	-	-	4,000	2,600	2,600	2,500
	2,500 Maintenance Computer							
	2,500							
	Furniture & Fixtures-Misc	-	-	-	-	750	750	750
Total	Supplies & Materials	-	-	-	4,000	14,450	14,450	11,300
Purchased Services								
	IT&S Computer Maint/Spprt	-	-	-	-	600	-	3,868
	IT&S Telephone Service	-	-	-	-	-	618	948
	Cellular Services	-	-	-	-	-	1,140	1,920
	Dues, Subscriptn, License	-	-	-	250	250	250	250
	100 Electrician License							
	50 Boiler License							
	100 Subscriptions							
	250							
	Required Training	-	-	-	2,000	2,000	2,000	2,000
	500 Electrician Training							
	500 I/C Training							
	1,000 Supervisory Training							
	2,000							
Total	Purchased Services	-	-	-	2,250	2,850	4,008	8,986
Intra-City Charges								
	Shop Gas & Fuel Charges	-	-	-	-	3,500	2,500	2,800
	Shop Vehicle Repairs	-	-	-	-	500	500	330
	Shop Tires & Tire Repairs	-	-	-	-	-	-	-
	Shop Vehicle Parts	-	-	-	-	500	500	500
Total	Intra-City Charges	-	-	-	-	4,500	3,500	3,630
Internal Charges								
	Vehicle & Equip Insurance	-	-	-	-	180	180	180
	Liability Insurance	-	-	-	6,054	6,054	6,054	7,971
	Fidelity Insurance	-	-	-	24	24	24	32
	Fleet Services Charges	-	-	-	-	1,000	1,000	1,200
Total	Internal Charges	-	-	-	6,078	7,258	7,258	9,383
Total	Industrial Facilities	-	-	-	293,399	310,129	254,345	415,836

Public Works Administration

Fund: 016

Fund: 016		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary
								FY 2024 Budget
					Adopted	Amended	Projected	
Fund	016 Public Works Administration							
Dept	3101 Public Works Admin							
Activity	431 Public Works Admin							
Personnel Services								
	Salaries & Wages	135,790	158,507	193,105	265,782	265,782	252,440	263,566
	Temporary Salaries	31,135	62,675	58,051	59,137	59,137	59,137	56,770
	F.I.C.A. (Soc. Sec.)	10,249	13,511	15,182	20,229	20,229	19,536	19,863
	P.E.R.S. Retirement	14,503	19,429	22,234	29,266	29,266	27,852	28,737
	Health & Vision Insurance	24,182	26,973	27,781	38,902	38,902	47,386	54,748
	Workers Comp. Ins.	1,085	1,532	1,669	2,418	2,418	1,894	1,880
	Unemployment Ins.	419	566	889	883	883	1,097	994
	Dental Insurance	1,213	1,247	1,213	1,800	1,800	1,482	1,458
	F.I.C.A. Medicare	2,397	3,160	3,551	4,733	4,733	4,336	4,647
	Vacancy Adjustment				(14,810)	(14,810)		
Total	Personnel Services	220,973	287,600	323,674	408,340	408,340	415,160	432,663
Supplies & Materials								
	Office Supplies & Equip	5,224	526	831	800	800	500	800
	800 Normal Supplies							
	Tires/Tubes-Outside Vendr	-	-	-	100	100	100	100
	Computr Equip/Sftwr/Sppl	-	-	-	1,000	1,000	1,000	1,000
	500 General Computer Supplies							
	500 Laptop							
	1,000							
	Furniture & Fixtures-Misc	1,419	1,057	719	1,250	1,250	1,250	1,250
	1,250 Normal Furniture							
	1,250							
Total	Supplies & Materials	6,643	1,583	1,550	3,150	3,150	2,850	3,150
Purchased Services								
	IT&S Computer Maint/Spprt	6,712	7,456	7,689	12,813	12,813	12,813	19,596
	IT&S Telephone Service	1,368	1,422	1,422	2,370	2,370	2,370	1,659
	City-Co Bldg Postage Adm	104	117	128	128	128	128	145
	Postage	3	-	58	50	50	50	50
	Cellular Services	310	-	-	-	-	518	600
	Printing & Duplicating	80	-	-	250	250	250	250
	Dues, Subscriptn, License	306	7,957	13,930	10,735	10,735	10,735	9,275
	5,000 Montana Infrastructure Coalition							
	3,500 Mfiles							
	100 Engineering Licenses (1/year)							
	675 APWA Dues (\$225x3)							
	9,275							
	Long Dist Telephone Chrgs	18	-	-	-	-	-	-
	Travel & Meeting Expense	77	65	-	150	150	150	150
	Required Training	-	-	-	750	750	750	1,000
	Conferences	40	325	706	4,400	4,400	4,400	5,500
	1,500 APWA Spring Meeting (2)							
	3,000 AWWA / APWA Conference							
	1,000 MT League of Cities & Towns (2)							
	5,500							
	Other Contracted Services	4,606	2,404	2,608	3,300	3,300	3,300	3,350
	500 Copier Maint.							
	850 Parking Permits							
	2,000 My Helena App							
	3,350							
Total	Purchased Services	13,622	19,746	26,540	34,946	34,946	35,464	41,575
Intra-City Charges								
	Copier Revolving Program	1,764	1,764	1,852	1,852	1,852	1,852	1,852
	Shop Gas & Fuel Charges	280	139	745	675	675	675	608
	Shop Vehicle Repairs	-	-	1,369	500	500	500	330
	Shop Vehicle Parts	23	140	9	242	242	242	242
Total	Intra-City Charges	2,067	2,042	3,975	3,269	3,269	3,269	3,032

Public Works Administration
Fund: 016

Fund: 016		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fixed Charges								
	Rent of Bldgs & Offices	12,055	6,935	17,160	17,160	17,160	17,160	17,846
Total	Fixed Charges	12,055	6,935	17,160	17,160	17,160	17,160	17,846
Internal Charges								
	Vehicle & Equip Insurance	94	102	109	153	153	153	136
	Liability Insurance	9,114	5,742	6,685	9,295	9,295	9,295	9,164
	Fidelity Insurance	36	20	28	32	32	32	28
	Fleet Services Charges	1,824	1,860	1,860	2,232	2,232	2,232	2,678
Total	Internal Charges	11,068	7,724	8,682	11,712	11,712	11,712	12,006
Total	Public Works Admin	266,428	325,631	381,582	478,577	478,577	485,615	510,272

Public Works Administration

Fund: 016

		FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
		Actual	Actual	Actual	Adopted	Amended	Projected	FY 2024
								Budget
Fund	016 Public Works Administration							
Dept	3102 Engineering							
Activity	433 Engineering							
Personnel Services								
Salaries & Wages		582,944	588,173	530,334	793,072	776,342	489,935	742,695
Temporary Salaries		20,191	15,991	-	25,952	25,952	10,000	24,398
F.I.C.A. (Soc. Sec.)		36,617	36,516	32,703	50,890	50,890	31,200	47,567
P.E.R.S. Retirement		51,498	51,626	46,044	71,297	71,297	44,215	66,624
Health & Vision Insurance		98,438	108,980	96,984	149,122	149,122	78,760	130,620
Workers Comp. Ins.		18,738	13,173	4,970	8,828	8,828	4,225	6,049
Unemployment Ins.		1,510	1,536	1,855	2,224	2,224	1,678	2,384
Dental Insurance		4,912	5,026	4,488	6,900	6,900	3,750	5,832
F.I.C.A. Medicare		8,563	8,540	7,648	11,910	11,910	6,919	11,131
Vacancy Adjustment					(39,208)	(39,208)		(36,341)
Total	Personnel Services	823,411	829,561	725,026	1,080,987	1,064,257	670,682	1,000,959
Supplies & Materials								
Office Supplies & Equip		2,370	764	816	1,600	1,600	1,600	1,600
1,600 Normal Supplies								
Tires/Tubes-Outside Vendr		-	-	-	700	700	700	1,200
Small Tools & Equip-Misc		-	350	47	250	250	250	250
Computr Equip/Sftwr/Sppl		5,739	915	2,697	4,500	4,500	5,800	7,000
1,000 Normal Supplies								
4,000 Engineering Shared Laptops (2)								
2,000 Color Duplex Laser Printer (11x17)								
7,000								
Furniture & Fixtures-Misc		371	-	675	2,000	2,000	2,000	2,500
2,500 New Office Furniture (Room 412)								
2,500								
Construction & Maint Mat'l's		-	-	-	200	200	-	-
Total	Supplies & Materials	8,480	2,029	4,234	9,250	9,250	10,350	12,550
Purchased Services								
IT&S Computer Maint/Spprt		26,752	24,162	29,194	31,351	31,351	31,351	30,654
IT&S Telephone Service		5,016	6,162	6,162	4,266	4,266	4,266	5,925
City-Co Bldg Postage Adm		104	117	128	137	137	137	145
Postage		164	24	50	300	300	200	200
Cellular Services		1,991	1,937	1,561	2,000	2,000	2,000	2,000
Printing & Duplicating		-	-	-	300	300	300	150
Professional Dues		300	-	-	300	300	300	300
300 Engineering Licenses (4 in FY24)								
Dues, Subscriptn, License		1,470	886	2,110	1,320	1,320	1,320	1,320
200 Miscellaneous Publications								
1,120 APWA Dues (8x\$140)								
1,320								
Advertising		485	-	148	1,050	1,050	1,050	1,050
800 Sustainability Ads								
250 Public Meetings-Ads								
1,050								
Long Dist Telephone Chrgs		240	-	-	-	-	-	-
Architect & Engr Services		5,932	4,470	2,455	10,000	10,000	10,000	10,000
10,000 Engineering/Inspection Services								
10,000								
Required Training		135	-	-	2,500	2,500	2,500	8,500
1,500 Prof. Engineering Courses (Utilities, Transportation, Storm)								
1,000 GIS Training								
1,000 4 Tech. Training Classes								
5,000 InfoWater Training for New W/WW Engineer								
8,500								
Conferences		3,717	6,300	3,347	6,000	6,000	6,000	11,000
1,500 Solid Waste Conference: Sustainability 1/2								
3,000 APWA Spring Mtg (4)								
1,500 APWA Fall Meeting (2)								
2,000 GIS Conference								
3,000 APWA/AWWA/Engineering Conference (2)								
11,000								

Public Works Administration							
Fund: 016		FY 2020	FY 2021	FY 2022	FY 2023		
		Actual	Actual	Actual	Adopted	Amended	Preliminary
						Projected	FY 2024
							Budget
Other Contracted Services		17,426	5,350	6,165	34,350	34,350	34,350
25,000	Public Information Contract						
4,750	ESRI Enterprise Agreement Upgrade (3yrs)						
500	Copier Maintenance						
4,100	Parking Permits						
34,350							
Total	Purchased Services	63,731	49,409	51,320	93,874	93,874	105,594
Intra-City Charges							
Copier Revolving Program		1,764	1,764	1,852	1,852	1,852	1,852
Shop Gas & Fuel Charges		1,361	854	966	2,025	2,025	1,823
Shop Vehicle Repairs		23	329	368	550	550	363
Shop Tires & Tire Repairs		717	-	-	-	-	-
Shop Vehicle Parts		372	517	286	396	396	396
Total	Intra-City Charges	4,237	3,464	3,473	4,823	4,823	4,434
Fixed Charges							
Rent of Bldgs & Offices		50,087	51,946	48,984	49,861	49,861	51,856
Licenses		18,825	23,890	31,979	28,400	28,400	32,500
4,500	ARC Editor License Fee						
3,500	ARC Editor License Fee (GIS Coordinator/Tech)						
10,000	Autocad License Fee						
14,500	Water/Sewer Model License						
32,500							
Total	Fixed Charges	68,911	75,836	80,963	78,261	78,261	84,356
Internal Charges							
Vehicle & Equip Insurance		257	332	355	347	347	308
Liability Insurance		16,455	19,469	21,023	23,431	23,431	21,944
Fidelity Insurance		91	107	111	116	116	103
Liability Deductible		-	-	-	13,470	13,470	-
Fleet Services Charges		3,313	3,379	3,379	4,055	4,055	4,866
Total	Internal Charges	20,116	23,287	24,868	41,419	41,419	27,221
Total	Engineering	988,886	983,585	889,884	1,308,614	1,291,884	1,235,113

Park & Recreation

Fund: 017

				FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual				
Dedicated Revenues							
Charges For Services	148,545	149,503	171,921	207,270	207,270	209,750	229,370
Intra-City Revenues	74,000	-	19,000	19,000	19,000	19,000	19,000
Fines & Forfeitures	498	154	293	500	500	84	100
Other Financing Sources / (Uses)	43,760	21,800	20,710	76,000	76,000	73,019	142,000
Other Operating Revenues	266,802	171,457	211,924	302,770	302,770	301,853	390,470
Internal Service Revenues	77,522	77,132	183,260	167,109	167,109	167,109	170,762
Internal Transactions	77,522	77,132	183,260	167,109	167,109	167,109	170,762
Total Dedicated Revenue	344,324	248,589	395,184	469,879	469,879	468,962	561,232
Expenditures							
Personnel Services	1,351,430	1,207,179	1,354,927	1,617,798	1,617,798	1,634,908	1,817,957
Supplies & Materials	159,263	193,472	210,537	195,140	195,140	193,614	202,969
Purchased Services	405,542	462,813	522,932	565,878	565,878	556,872	563,303
Intra-City Charges	33,533	43,427	46,336	56,376	56,376	56,876	61,598
Fixed Charges	114,930	117,481	120,257	125,227	125,227	112,889	122,087
Maintenance & Operating	713,267	817,194	900,062	942,621	942,621	920,250	949,957
Internal Charges	121,922	122,635	127,091	148,587	148,587	148,587	164,175
Transfers Out	280,000	240,000	235,000	142,850	142,850	142,850	107,100
Internal Transactions	401,922	362,635	362,091	291,437	291,437	291,437	271,275
Total Expenditures	2,466,620	2,387,008	2,617,080	2,851,855	2,851,855	2,846,595	3,039,189
Expenditures by Division							
1001 410 Interfund Transactions	280,000	240,000	235,000	142,850	142,850	142,850	107,100
4101 464 Parks Administration	250,886	274,036	293,113	288,496	288,496	251,721	303,177
4102 464 Parks Maintenance	1,442,773	1,407,061	1,543,003	1,661,856	1,661,856	1,595,451	1,715,931
4103 464 Swimming Pool	345,283	316,064	391,660	487,965	487,965	607,871	619,741
4104 464 Recreation	66,863	90,876	89,549	118,146	118,146	113,399	144,616
4106 464 Kay's Kids	38,215	12,884	17,234	98,006	98,006	78,484	92,313
4107 464 Urban Trails	42,601	46,087	47,520	54,536	54,536	56,819	56,311
4109 464 Code Enforcement-Weed Mgmt	-	-	-	-	-	-	-
Total Expenditures	2,466,620	2,387,008	2,617,080	2,851,855	2,851,855	2,846,595	3,039,189

Park & Recreation

Fund: 017

DEDICATED REVENUES

Charges For Services

Pool Operation Charges

Swim Tickets & Passes

Daily Admissions Youth	34,966	151	4,629	7,500	7,500	5,000	5,150
Daily Admissions Adult	20,704	37,718	53,748	51,000	51,000	68,000	70,040
Daily Admissions Senior	968	-	-	-	-	-	-
Daily Admissions Spectator	4,492	408	365	600	600	500	500
Water Activity Youth	233	-	3,405	1,650	1,650	-	-
Water Activity Adult	103	-	-	500	500	-	-
Punch Card Youth	8,884	2,577	2,393	6,000	6,000	6,000	6,000
Punch Card Adult	1,229	2,051	2,746	3,000	3,000	2,500	2,575
Punch Card Senior	-	396	760	500	500	700	725
Season Pass Youth	-	108	88	120	120	150	155
Season Pass Adult	171	972	1,802	1,000	1,000	500	525
Season Pass Senior	-	459	518	300	300	300	325
Season Pass Family	810	6,792	6,782	7,500	7,500	6,000	6,200
Resident 30 minutes	20,727	30,171	27,098	35,000	35,000	30,000	35,000
Non-Resident 30 minutes	1,272	491	710	600	600	600	625
Swim Team Practice	2,505	3,920	4,320	5,000	5,000	5,000	5,250
Swim Team Meets	1,290	-	-	1,500	1,500	1,500	1,500
Pool Rental Private Events	400	800	1,030	1,500	1,500	1,750	1,800
Concession Merchandise	30,506	16,349	38,796	35,000	35,000	47,000	50,000
	-	-	-	-	-	-	-

Subtotal Pool Operation Charges

129,259	103,363	149,188	158,270	158,270	175,500	186,370
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Park Use Fees

5,542	17,158	-	13,500	13,500	13,500	20,000
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Recreation Program Charges

Recreation Fees	2,247	4,010	7,235	7,000	7,000	7,000	7,500
Recreation Ice Rink Fees & Revenue	6,373	10,622	12,385	13,000	13,000	13,500	15,000
Recreation Tennis Fees & Revenue	5,124	14,188	2,388	15,000	15,000	-	-
Recreation Pickleball Fees & Revenue	-	163	725	500	500	250	500

Subtotal Recreation Program Charges

13,744	28,982	22,733	35,500	35,500	20,750	23,000
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Total	Charges For Services	148,545	149,503	171,921	207,270	207,270	209,750	229,370
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Intra-City Revenues

Mall St Sweep/Plow Chrg	19,000	-	19,000	19,000	19,000	19,000	19,000
Open Spc Trail Maint Chrg	55,000	-	-	-	-	-	-

Total	Intra-City Revenues	74,000	-	19,000	19,000	19,000	19,000
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Fines & Forfeitures

Misc Fines / Snow Removal	498	154	293	500	500	84	100
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Total	Fines & Forfeitures	498	154	293	500	500	84	100
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Internal Service Revenues

Park & Rec Charges	77,522	77,132	183,260	167,109	167,109	167,109	170,762
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Total	Internal Service Revenues	77,522	77,132	183,260	167,109	167,109	167,109	170,762
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Other Financing Sources / (Uses)

Kay's Kids-McKenna Fndtn	43,760	15,768	5,760	76,000	76,000	51,328	92,000
Kay's Kids-E Helena Contrib	-	-	-	-	-	21,691	50,000
Kay's Kids-Helena Housing	-	6,032	14,950	-	-	-	-

Total	Other Financing Sources / (Uses)	43,760	21,800	20,710	76,000	76,000	73,019	142,000
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SUBTOTAL - OPERATING REVENUE	344,324	248,589	395,184	469,879	469,879	468,962	561,232
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TOTAL DEDICATED REVENUES	344,324	248,589	395,184	469,879	469,879	468,962	561,232
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Park & Recreation								Preliminary FY 2024 Budget	
Fund: 017		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023				
					Adopted	Amended	Projected		
Fund	017 Park & Recreation								
Dept	1001 Interfund Transactions								
Activity	410 General Government								
Transfers Out									
	T/out - 441 Parks Improvement	-	-	-	-	-	-	-	
	T/out - 563 Golf Course	280,000	240,000	235,000	142,850	142,850	142,850	107,100	
Total	Transfers Out	280,000	240,000	235,000	142,850	142,850	142,850	107,100	
Total	Interfund Transactions	280,000	240,000	235,000	142,850	142,850	142,850	107,100	

Park & Recreation

Fund: 017

Fund: 017		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary
					Adopted	Amended	Projected	FY 2024 Budget
Fund	017 Park & Recreation							
Dept	4101 Parks Administration							
Activity	464 Park & Recreation							
Personnel Services								
	Salaries & Wages	148,622	157,044	155,415	163,211	163,211	142,089	184,977
	Temporary Salaries	-		25,192	-	-	-	-
	F.I.C.A. (Soc. Sec.)	8,757	9,018	10,573	10,156	10,156	8,535	11,469
	P.E.R.S. Retirement	12,886	13,781	14,009	14,694	14,694	11,005	16,593
	Health & Vision Insurance	22,385	25,272	24,448	25,934	25,934	17,654	22,080
	Workers Comp. Ins.	1,274	1,172	1,108	966	966	612	934
	Unemployment Ins.	372	400	632	443	443	429	574
	Dental Insurance	1,116	11,688	1,133	1,200	1,200	908	1,166
	F.I.C.A. Medicare	2,048	2,109	2,473	2,376	2,376	1,809	2,684
								(8,244)
Total	Personnel Services	197,460	220,483	234,982	218,980	218,980	183,042	232,233
Supplies & Materials								
	Office Supplies & Equip	3,342	3,465	4,220	3,800	3,800	2,500	2,500
	Computr Equip/Sftwr/Spply	-	-	-	-	-	1,764	-
	Tires/Tubes-Outside Vendr	-	-	-	100	100	-	-
	Furniture & Fixtures-Misc	575	623	626	800	800	800	800
Total	Supplies & Materials	3,916	4,088	4,846	4,700	4,700	5,064	3,300
Purchased Services								
	IT&S Computer Maint/Spprt	10,563	6,549	6,682	6,862	6,862	6,862	7,517
	IT&S Telephone Service	1,368	1,422	1,422	948	948	948	948
	City-Co Bldg Postage Adm	310	349	256	260	260	260	436
	Postage	122	143	218	400	400	200	400
	Cellular Services	654	992	1,270	1,000	1,000	1,000	2,500
	Printing & Duplicating	152	-	-	500	500	250	250
	Dues, Subscriptn, License	1,145	1,734	1,713	2,600	2,600	2,600	6,735
	800 Adobe Pro Software License							
	2,796 M-Files Program							
	1,600 Civic Rec Reservation Software							
	500 Independent Record Subscription							
	131 BMI License							
	140 ASCAP License							
	368 SESAC License							
	400 6th Ward Garden Park Annual Domain Fee							
	6,735							
	Advertising	1,043	124	2,538	1,000	1,000	250	1,000
	Long Dist Telephone Chrgs	70	-	-	-	-	-	-
	Travel & Meeting Expense	1,272	-	12	2,500	2,500	2,500	2,500
	1,300 Parks Board							
	1,200 Misc.							
	2,500							
	Required Training	-	-	-	1,000	1,000	1,000	1,000
	Conferences	(281)	372	401	1,600	1,600	1,600	5,000
	3,400 NRPA Conference							
	700 MTRPA Conference							
	900 MLC&T							
	5,000							
	Other Contracted Services	5,552	10,178	9,450	15,280	15,280	15,280	7,059
	1,500 Reservation Software Training							
	2,400 My Helena App							
	1,680 2 Parking Permits							
	1,000 Community Garden Insurance Reimb.							
	5,000 Park contracts							
	(4,521) Budget Adjustment							
	7,059							
	Budget Adjustment							
Total	Purchased Services	21,970	21,863	23,961	33,950	33,950	32,750	35,345

Park & Recreation Fund: 017		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Intra-City Charges								
	Copier Revolving Program	1,764	1,960	2,058	2,058	2,058	2,058	2,058
	Shop Gas & Fuel Charges	115	210	79	635	635	635	508
	Shop Vehicle Repairs	-	-	-	150	150	150	99
	Shop Vehicle Parts	16	28	104	110	110	110	110
Total	Intra-City Charges	1,895	2,198	2,242	2,953	2,953	2,953	2,775
Fixed Charges								
	Rent of Bldgs & Offices	19,914	20,653	21,197	22,074	22,074	22,074	22,957
	Credit Card Fees	913	50	942	500	500	500	500
Total	Fixed Charges	20,827	20,703	22,139	22,574	22,574	22,574	23,457
Internal Charges								
	Vehicle & Equip Insurance	98	54	58	78	78	78	69
	Liability Insurance	4,233	4,152	4,389	4,669	4,669	4,669	5,291
	Fidelity Insurance	16	16	16	16	16	16	16
	Fleet Services Charges	471	480	480	576	576	576	691
Total	Internal Charges	4,818	4,702	4,943	5,339	5,339	5,339	6,067
Total	Parks Administration	250,886	274,036	293,113	288,496	288,496	251,721	303,177

Park & Recreation

Fund: 017

Fund: 017		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary
					Adopted	Amended	Projected	FY 2024 Budget
Fund	017 Park & Recreation							
Dept	4102 Parks Maintenance							
Activity	464 Park & Recreation							
Personnel Services								
	Salaries & Wages	503,725	448,399	509,186	542,701	542,701	478,326	574,904
	Temporary Salaries	85,626	62,836	56,225	138,360	138,360	138,360	133,290
	Overtime - Misc	4,899	4,568	3,975	5,287	5,287	5,287	5,498
	F.I.C.A. (Soc. Sec.)	36,236	31,270	34,680	42,703	42,703	38,106	44,363
	P.E.R.S. Retirement	46,738	41,734	46,241	49,368	49,368	46,510	52,223
	Health & Vision Insurance	110,975	104,481	113,998	117,999	117,999	105,752	117,174
	Workers Comp. Ins.	32,476	17,715	7,251	11,746	11,746	8,267	9,906
	Unemployment Ins.	1,491	1,322	1,999	1,865	1,865	2,066	2,224
	Dental Insurance	5,532	4,856	5,269	5,460	5,460	5,470	5,306
	F.I.C.A. Medicare	8,475	7,313	8,111	9,991	9,991	8,476	10,379
	Vacancy Adjustment				(32,392)	(32,392)		(33,157)
	Total Personnel Services	836,172	724,493	786,935	893,088	893,088	836,621	922,110
Supplies & Materials								
	Office Supplies & Equip	1,373	1,494	750	1,400	1,400	1,400	1,600
	1,600 Calendars,Ink/Toner/Paper							
	1,600							
	Chem & Lab Supplies	801	715	244	1,000	1,000	1,000	1,000
	Janitorial Supplies	2,665	3,110	6,033	3,400	3,400	3,400	4,000
	Clothing Allowance	404	1,173	850	2,000	2,000	2,000	2,000
	Fuel/Oil Outside Vendor	454	400	522	500	500	500	500
	Tires/Tubes-Outside Vendr	-	-	-	1,800	1,800	1,800	1,800
	Small Tools & Equip-Misc	13,185	15,994	14,734	17,500	17,500	12,000	17,500
	1,200 2-String Trimmers							
	1,500 Vandalism / Graffiti							
	1,000 Misc Tools							
	800 Msc parts / Fasteners							
	200 Insect Spray							
	800 Push Mowers							
	500 Snowblowers							
	1,000 Landscaping Equipment							
	500 Leaf Blowers							
	10,000 Parks Maintenance Equipment							
	17,500							
	Safety Equipment	3,406	1,639	2,571	2,000	2,000	2,500	6,800
	800 Safety Shirts							
	600 Ear and Eye Protection							
	400 Specialized Safety Items for Individual Needs							
	5,000 tripod-							
	6,800							
	Fixtures	18,983	19,330	45,815	20,000	20,000	20,000	20,000
	7,000 ADA Transition Plan Items Upgrade/Repair							
	2,000 Park Signs- replacements/upgrade/repairs							
	3,000 Tables/garbage receptacles							
	8,000 Mutt Mitts/Bags/Stations							
	20,000							
	Trees, Shrubs, Etc	1,617	3,553	3,421	2,000	2,000	2,000	2,000
	2,000 Trees/Shrubs/Flowers for Parks							
	2,000							
	Irrigation Parts	18,004	21,487	18,420	16,000	16,000	16,000	16,000
	Fertilizer & Chem Supplies	11,986	10,348	11,899	13,500	13,500	13,500	15,000
	5,000 Weed Control							
	10,000 Fertilizer							
	15,000							
	Surfacing Materials	7,170	8,136	5,192	8,000	8,000	8,000	8,000
	3,000 Decomposed Granite							
	5,000 ADA wood fiber-playgrounds							
	8,000							
	Gravel & Sand	530	-	-	1,000	1,000	1,000	2,000
	Construction & Maint Mat'l's	7,818	5,572	2,607	7,000	7,000	7,000	7,000
	7,000 Misc. Wood & Metal for Projects/Repairs							
	7,000							
	Total Supplies & Materials	88,396	92,950	113,057	97,100	97,100	92,100	105,200

Park & Recreation

Fund: 017

		FY 2020	FY 2021	FY 2022	FY 2023			FY 2024
		Actual	Actual	Actual	Adopted	Amended	Projected	Budget
Purchased Services								
IT&S Computer Maint/Spprt		21,293	16,932	19,071	20,841	20,841	20,841	23,885
IT&S Telephone Service		1,993	2,047	2,047	2,048	2,048	2,048	2,048
Cellular Services		2,578	1,969	2,112	2,200	2,200	2,200	2,200
Printing & Duplicating		72	-	-	50	50	50	50
Dues, Subscriptn, License		60	115	115	600	600	600	600
MTRPA/NRPA/MUCFA/AMTOPP etc.								
Advertising		48	-	-	-	-	-	-
Electric Utility		30,122	33,184	33,525	45,100	45,100	45,100	45,100
Water & Sewer		175,322	231,130	272,737	260,000	260,000	260,000	246,000
Long Dist Telephone Chrgs		90	-	-	-	-	-	-
Natural Gas Utility		3,394	2,759	4,276	5,000	5,000	5,000	5,000
Solid Waste		12,063	13,153	16,342	17,500	17,500	17,500	17,500
Medical Expenses		240	415	475	200	200	200	200
Consultant Services		3,100	1,695	3,381	5,000	5,000	5,000	5,000
5,000 Well project								
Equipment Repairs		16,053	16,225	12,976	15,000	15,000	15,000	16,500
Building Repairs/Maint		3,232	9,777	5,958	7,000	7,000	10,000	8,800
Meal Reimb-Taxable		90	-	-	-	-	-	-
Required Training		1,073	890	325	650	650	650	1,000
Conferences		401	295	401	4,000	4,000	4,000	4,000
3,000 Rocky Mountain Tree School								
1,000 AMTOPP/NRPA/MTRPA								
4,000								
Other Contracted Services		17,803	20,066	21,617	22,000	22,000	22,000	33,000
25,000 Porta Potti Rentals								
8,000 Downtown BID - Trash & Flower Maintenance								
-								
33,000								
Total	Purchased Services	289,028	350,653	395,358	407,189	407,189	410,189	410,883
Intra-City Charges								
Shop Gas & Fuel Charges		21,854	26,021	32,427	35,500	35,500	35,500	42,600
Shop Vehicle Repairs		3,808	318	1,896	5,000	5,000	5,000	3,300
Shop Tires & Tire Repairs		812	675	1,573	-	-	500	-
Shop Vehicle Parts		4,458	13,432	7,375	12,100	12,100	12,100	12,100
Total	Intra-City Charges	30,933	40,446	43,271	52,600	52,600	53,100	58,000
Fixed Charges								
Rent of Equipment		6,848	6,341	3,764	2,500	2,500	2,500	2,500
Special Assessments		86,895	87,307	91,993	94,753	94,753	86,315	90,630
Total	Fixed Charges	93,743	93,648	95,757	97,253	97,253	88,815	93,130
Internal Charges								
Property Insurance		4,156	4,390	4,697	2,182	2,182	2,182	2,520
Vehicle & Equip Insurance		1,348	1,628	1,742	2,083	2,083	2,083	1,989
Liability Insurance		17,283	16,162	18,264	19,637	19,637	19,637	20,419
Fidelity Insurance		254	246	246	251	251	251	246
Liability Deductible		2,378	2,378	2,544	-	-	-	2,515
Building M&O Charge		44,538	44,832	45,896	48,191	48,191	48,191	48,180
Fleet Services Charges		34,544	35,235	35,235	42,282	42,282	42,282	50,738
Total	Internal Charges	104,501	104,871	108,624	114,626	114,626	114,626	126,607
Total	Parks Maintenance	1,442,773	1,407,061	1,543,003	1,661,856	1,661,856	1,595,451	1,715,931

Park & Recreation

Fund: 017

Fund: 017		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary
					Adopted	Amended	Projected	FY 2024 Budget
Fund	017 Park & Recreation							
Dept	4103 Swimming Pool							
Activity	464 Park & Recreation							
Personnel Services								
	Salaries & Wages	33,134	26,789	37,444	39,574	39,574	43,387	45,823
	Temporary Salaries	123,945	100,200	146,961	270,632	270,632	330,594	347,742
	Overtime - Misc	2,136	3,715	860	-	-	-	-
	F.I.C.A. (Soc. Sec.)	9,872	8,647	11,243	19,253	19,253	23,185	19,395
	P.E.R.S. Retirement	2,933	3,287	3,236	3,572	3,572	3,891	4,116
	Health & Vision Insurance	7,522	8,213	8,118	8,429	8,429	8,453	10,165
	Workers Comp. Ins.	9,664	5,533	2,637	4,291	4,291	3,663	3,364
	Unemployment Ins.	399	381	649	842	842	1,055	974
	Dental Insurance	378	380	378	390	390	378	379
	F.I.C.A. Medicare	2,309	2,022	2,342	4,506	4,506	4,745	4,541
	Vacancy Adjustment				(63,300)	(63,300)		(12,447)
	Total Personnel Services	192,291	159,166	213,869	288,189	288,189	419,351	424,052
Supplies & Materials								
	Office Supplies & Equip	234	387	208	350	350	350	350
	Chem & Lab Supplies	42,704	56,230	51,754	50,000	50,000	50,000	52,000
	Janitorial Supplies	1,632	1,838	1,601	2,500	2,500	2,500	2,500
	Clothing Allowance	116	1,411	4,463	4,500	4,500	4,500	4,500
	Operating Supplies - Misc	53	1,745	647	1,400	1,400	1,400	1,400
	Small Tools & Equip-Misc	1,321	1,866	1,878	2,000	2,000	2,000	2,000
	Safety Equipment	3,496	3,197	1,540	2,000	2,000	2,000	2,000
	2,000 AED Equipment parts / replacement							
	2,000							
	Resale Supplies	12,822	12,146	20,987	15,000	15,000	18,000	13,494
	Total Supplies & Materials	62,378	78,821	83,078	77,750	77,750	80,750	78,244
Purchased Services								
	IT&S Computer Maint/Spprt	12,097	14,449	10,328	11,400	11,400	11,400	12,181
	IT&S Telephone Service	-	1,006	604	474	474	474	474
	Postage	-	-	-	50	50	-	50
	Cellular Services	430	60	60	66	66	60	70
	Printing & Duplicating	36	87	-	100	100	300	125
	Dues, Subscriptn, License	1,506	1,395	2,781	4,000	4,000	3,000	3,000
	Advertising	265	552	1,046	600	600	600	600
	Electric Utility	15,689	8,309	13,359	17,000	17,000	15,000	17,000
	Water & Sewer	13,461	9,433	22,905	22,000	22,000	22,000	22,000
	Natural Gas Utility	23,392	15,602	13,602	28,000	28,000	23,000	24,000
	Equipment Repairs	3,882	6,222	4,404	5,000	5,000	5,000	5,000
	Building Repairs/Maint	2,837	5,718	10,519	7,000	7,000	4,500	5,000
	Required Training	4,507	1,550	1,988	2,500	2,500	2,500	2,500
	1,000 Certified Pool Operator Class							
	1,500 Summer Staff Training							
	2,500							
	Other Contracted Services	2,546	578	408	3,000	3,000	3,000	3,500
	2,000 General projects as needed							
	1,500 Recreation Mgmt Software							
	3,500							
	Total Purchased Services	80,647	64,961	82,004	101,190	101,190	90,834	95,500
Intra-City Charges								
	Copier Revolving Program	176	196	206	206	206	206	206
	Total Intra-City Charges	176	196	206	206	206	206	206

Park & Recreation
Fund: 017

Fund: 017		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fixed Charges								
Rent of Equipment		-	26	-	1,700	1,700	-	2,000
500 Rent Phone Pool								
1,500 Computer Rental								
2,000								
Licenses		-	1,074	-	1,200	1,200	1,000	1,000
Credit Card Fees		514	2,030	2,327	2,500	2,500	500	2,500
Cash (Over)/Short		(154)	-	33	-	-	-	-
Total	Fixed Charges	360	3,130	2,361	5,400	5,400	1,500	5,500
Internal Charges								
Property Insurance		3,893	4,181	4,474	5,835	5,835	5,835	6,805
Liability Insurance		5,095	5,166	5,226	8,877	8,877	8,877	8,948
Fidelity Insurance		443	443	443	518	518	518	486
Total	Internal Charges	9,431	9,790	10,143	15,230	15,230	15,230	16,239
Total	Swimming Pool	345,283	316,064	391,660	487,965	487,965	607,871	619,741

Park & Recreation

Fund: 017

		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	017 Park & Recreation							
Dept	4104 Recreation							
Activity	464 Park & Recreation							
Personnel Services								
	Salaries & Wages	31,759	34,935	36,485	39,259	39,259	44,366	47,732
	Temporary Salaries	5,679	8,133	8,794	32,529	32,529	18,795	44,203
	Overtime - Misc	-	-	232	-	-	-	-
	F.I.C.A. (Soc. Sec.)	2,312	2,669	2,797	4,469	4,469	3,768	5,702
	P.E.R.S. Retirement	2,741	3,066	3,339	3,547	3,547	4,288	4,282
	Health & Vision Insurance	6,904	7,582	7,494	7,780	7,780	8,874	11,137
	Workers Comp. Ins.	556	556	377	752	752	535	798
	Unemployment Ins.	93	109	159	195	195	250	286
	Dental Insurance	349	351	349	360	360	350	350
	F.I.C.A. Medicare	541	624	654	1,046	1,046	914	1,335
	Vacancy Adjustment				(3,500)	(3,500)		(4,054)
Total	Personnel Services	50,936	58,025	60,680	86,437	86,437	82,140	111,771
Supplies & Materials								
	Office Supplies & Equip	261	108	12	200	200	200	200
	Clothing Allowance	32	2,859	2,590	200	200	300	200
	Operating Supplies - Misc	1,107	2,309	1,901	1,700	1,700	1,600	1,800
	Safety Equipment	43	32	299	1,000	1,000	900	1,000
	Resale Supplies	537	965	1,530	1,500	1,500	1,600	2,000
Total	Supplies & Materials	1,981	6,274	6,332	4,600	4,600	4,600	5,200
Purchased Services								
	IT&S Computer Maint/Spprt	5,607	5,250	6,221	6,777	6,777	6,777	7,152
	IT&S Telephone Service	456	474	474	474	474	474	474
	City-Co Bldg Postage Adm	104	117	128	128	128	128	145
	Postage	2	-	-	50	50	-	50
	Cellular Services	-	-	-	300	300	-	300
	Printing & Duplicating	56	443	286	200	200	200	200
	Dues, Subscriptn, License	705	1,934	1,212	1,000	1,000	1,100	1,300
	1,000 CPO							
	300 MTRPA Dues							
	1,300							
	Advertising	1,179	1,371	1,595	1,200	1,200	1,000	1,200
	Employee Auto Allowance	162	-	-	-	-	-	-
	Required Training	-	295	-	500	500	500	500
	Conferences	201	-	201	1,200	1,200	1,200	1,200
	Contract Payments	-	696	348	-	-	600	-
	Other Contracted Services	3,705	14,086	10,063	4,750	4,750	4,150	2,653
	750 Recreation payments/contracts							
	3,500 Rec Programming & Events							
	(2,097) Budget Adjustment							
	500 Recreation Mgmt Software							
	2,653							
Total	Purchased Services	12,176	24,665	20,527	16,579	16,579	16,129	15,174
Intra-City Charges								
	Copier Revolving Program	529	588	617	617	617	617	617
Total	Intra-City Charges	529	588	617	617	617	617	617
Internal Charges								
	Property Insurance	-	-	-	7,815	7,815	7,815	9,103
	Liability Insurance	1,197	1,280	1,348	2,054	2,054	2,054	2,632
	Fidelity Insurance	44	44	44	44	44	44	119
Total	Internal Charges	1,241	1,324	1,392	9,913	9,913	9,913	11,854
Total	Recreation	66,863	90,876	89,549	118,146	118,146	113,399	144,616

Park & Recreation

Fund: 017

Fund: 017		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	017 Park & Recreation							
Dept	4106 Kay's Kids							
Activity	464 Park & Recreation							
Personnel Services								
	Temporary Salaries	29,115	2,429	13,086	82,852	82,852	60,852	77,869
	F.I.C.A. (Soc. Sec.)	1,807	151	811	5,138	5,138	4,702	4,829
	P.E.R.S. Retirement	-	-	264	-	-	654	-
	Workers Comp. Ins.	2,037	142	171	1,196	1,196	756	877
	Unemployment Ins.	73	6	46	224	224	224	242
	F.I.C.A. Medicare	423	35	190	1,202	1,202	842	1,130
	Vacancy Adjustment				(2,950)	(2,950)		(2,973)
Total	Personnel Services	33,489	2,762	14,568	87,662	87,662	68,030	81,974
Supplies & Materials								
	Office Supplies & Equip	193	225	82	150	150	300	175
	Clothing Allowance	683	-	-	340	340	300	350
	Operating Supplies - Misc	1,101	8,197	457	5,500	5,500	5,500	5,500
Total	Supplies & Materials	1,978	8,421	539	5,990	5,990	6,100	6,025
Purchased Services								
	Printing & Duplicating	-	-	-	250	250	250	300
	Advertising	1,508	431	751	600	600	600	600
	Employee Auto Allowance	92	62	-	100	100	100	100
	Required Training	-	58	210	450	450	450	500
	Other Contracted Services	-	-	-	450	450	450	450
Total	Purchased Services	1,600	551	961	1,850	1,850	1,850	1,950
Internal Charges								
	Liability Insurance	1,066	1,066	1,083	2,371	2,371	2,371	2,228
	Fidelity Insurance	83	83	83	133	133	133	136
Total	Internal Charges	1,149	1,149	1,166	2,504	2,504	2,504	2,364
Total	Kay's Kids	38,215	12,884	17,234	98,006	98,006	78,484	92,313

Park & Recreation

Fund: 017

		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	017 Park & Recreation							
Dept	4107 Urban Trails							
Activity	464 Park & Recreation							
Personnel Services								
	Salaries & Wages	28,953	29,845	31,601	32,452	32,452	33,586	34,606
	Overtime - Misc	179	174	147	-	-	-	-
	F.I.C.A. (Soc. Sec.)	1,772	1,813	1,923	2,021	2,021	2,056	2,153
	P.E.R.S. Retirement	2,541	2,634	2,751	2,923	2,923	3,023	3,116
	Health & Vision Insurance	5,790	6,265	6,277	6,485	6,485	5,850	6,328
	Workers Comp. Ins.	1,070	724	342	400	400	321	342
	Unemployment Ins.	74	77	111	88	88	118	108
	Dental Insurance	289	293	292	300	300	292	290
	F.I.C.A. Medicare	414	424	449	473	473	480	504
	Vacancy Adjustment				(1,700)	(1,700)		(1,630)
Total	Personnel Services	41,083	42,249	43,893	43,442	43,442	45,725	45,817
Supplies & Materials								
	Fixtures	294	912	1,070	1,000	1,000	1,000	1,000
	1,000 Replacement Lights/Signs/Benches etc.							
	1,000							
	Surfacing Materials	319	2,007	1,614	4,000	4,000	4,000	4,000
Total	Supplies & Materials	614	2,918	2,684	5,000	5,000	5,000	5,000
Purchased Services								
	Cellular Services	122	121	120	120	120	120	120
	Other Contracted Services	-	-	-	5,000	5,000	5,000	4,331
	Asphalt Repairs on Trails							
Total	Purchased Services	122	121	120	5,120	5,120	5,120	4,451
Internal Charges								
	Property Insurance	-	-	-	41	41	41	48
	Liability Insurance	777	794	818	928	928	928	990
	Fidelity Insurance	5	5	5	5	5	5	5
Total	Internal Charges	782	799	823	974	974	974	1,043
Total	Urban Trails	42,601	46,087	47,520	54,536	54,536	56,819	56,311

Street & Traffic							
Fund: 201							
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments	7,113,570	7,047,270	7,341,149	7,210,000	7,210,000	7,310,000	7,310,000
Taxes & Assessments	7,113,570	7,047,270	7,341,149	7,210,000	7,210,000	7,310,000	7,310,000
License & Permits	74,968	46,791	57,380	50,000	50,000	50,000	60,000
Intergovernmental Revenues	30,494	31,090	31,090	31,000	531,000	531,000	31,000
Charges For Services	-	-	-	-	-	-	-
Fines & Forfeitures	690	456	1,668	500	500	3,000	1,500
Investment Earnings	56,623	9,605	23,345	15,000	15,000	268,000	100,000
Other Financing Sources / (Uses)	120,189	229,961	71,980	63,500	139,250	370,956	14,500
Other Operating Revenues	282,964	317,903	185,462	160,000	735,750	1,222,956	207,000
Interfund Transfers In	9,894	524,755	9,755	4,704	79,704	79,704	2,970
Internal Transactions	9,894	524,755	9,755	4,704	79,704	79,704	2,970
Long-Term Debt	-	-	1,600,000	-	-	-	-
Total Revenues	7,406,429	7,889,928	9,136,366	7,374,704	8,025,454	8,612,660	7,519,970
Expenditures							
Personnel Services	1,542,382	1,750,867	2,132,467	2,470,447	2,470,447	2,481,696	2,772,597
Supplies & Materials	555,509	750,561	600,927	882,650	1,017,650	1,016,650	431,025
Purchased Services	1,248,934	764,838	1,049,148	1,760,767	2,267,706	1,707,549	1,242,106
Intra-City Charges	258,987	229,526	308,564	415,154	415,154	419,720	412,912
Fixed Charges	851	65,861	67,631	800	800	932	978
Maintenance & Operating	2,064,281	1,810,787	2,026,270	3,059,371	3,701,310	3,144,851	2,087,021
Internal Charges	637,995	650,399	766,288	847,496	847,496	847,496	841,039
Transfers Out	-	-	-	-	140,000	140,000	-
Internal Transactions	637,995	650,399	766,288	847,496	987,496	987,496	841,039
Debt Service	-	-	-	335,034	335,034	-	-
Capital Outlay	2,385,173	1,019,459	1,947,536	814,490	8,512,367	6,894,594	1,635,000
Debt & Capital	2,385,173	1,019,459	1,947,536	1,149,524	8,847,401	6,894,594	1,635,000
Total Expenditures	6,629,831	5,231,513	6,872,561	7,526,838	16,006,654	13,508,637	7,335,657
Revenues Over (Under) Expenditures	776,598	2,658,415	2,263,805	(152,134)	(7,981,200)	(4,895,977)	184,313
Beginning Cash Balance - July 1	4,767,984	5,492,211	8,139,018	10,380,968	10,380,968	10,380,968	5,484,991
Other Cash Sources / (Uses)	(52,371)	(11,608)	(21,855)	-	-	-	-
Ending Cash Balance - June 30	5,492,211	8,139,018	10,380,968	10,228,834	2,399,768	5,484,991	5,669,304
Reserve Target - 18% of Operating Expenses:	764,038	758,170	886,504	1,208,223	1,348,972	1,190,528	1,026,118
Reserve Target - 90 Days of Operating Expenses:	1,046,628	1,038,588	1,214,390	1,655,100	1,847,906	1,630,860	1,405,642
Reserve Policy Target:	1,046,628	1,038,588	1,214,390	1,655,100	1,847,906	1,630,860	1,405,642
(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)							
Budgeted Reserve:	4,445,583	7,100,430	9,166,579	8,573,735	551,862	3,854,132	4,263,663
(Budgeted Reserve for Capital Projects Funding)							

Street & Traffic							
Fund: 201		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023		Preliminary FY 2024 Budget
					Adopted	Amended	Projected
Revenues							
Special Assessments							
Curr. - Street Maintenance District #1		7,105,009	7,032,839	7,328,672	7,200,000	7,200,000	7,300,000
P & I on Del Assmnts		8,562	14,431	12,476	10,000	10,000	10,000
Total	Special Assessments	7,113,570	7,047,270	7,341,149	7,210,000	7,210,000	7,310,000
License & Permits							
Street Opening Permits		74,968	46,791	57,380	50,000	50,000	60,000
Total	License & Permits	74,968	46,791	57,380	50,000	50,000	60,000
Intergovernmental Revenues							
State Grants - Misc.		-	-	-	-	500,000	500,000
500,000 Electric Sweeper							
PILT-Helena Housing Authority		30,494	31,090	31,090	31,000	31,000	31,000
Total	Intergovernmental Revenues	30,494	31,090	31,090	31,000	531,000	531,000
Fines & Forfeitures							
Misc Fines / Snow Removal		690	456	1,668	500	500	3,000
Total	Fines & Forfeitures	690	456	1,668	500	500	3,000
Investment Earnings							
Interest Earnings		56,623	9,605	23,345	15,000	15,000	268,000
Total	Interest Earnings	56,623	9,605	23,345	15,000	15,000	268,000
Other Financing Sources / (Uses)							
Other Revenues		8,562	175,517	1,038	2,500	78,250	77,250
12,000 Sidewalk Improvement Payments							
State Signal Reimbrsmnt		394	1,703	1,553	1,000	1,000	1,500
Street Sign Reimbursement		5,959	40	2,806	5,000	5,000	1,500
Street Constr Reimbursemt		-	45,000	25,382	45,000	45,000	45,000
45,000 GrandStreet Alley							
Sale of Fixed Assets		105,274	7,700	41,200	10,000	10,000	10,000
surplus							
Cmpnstrn for Loss on Autos		-	-	-	-	-	236,206
unit 324 totaled							
Total	Other Financing Sources / (Uses)	120,189	229,961	71,980	63,500	139,250	370,956
SUBTOTAL - OPERATING REVENUE		7,396,535	7,365,173	7,526,611	7,370,000	7,945,750	8,532,956
Long-Term Debt							
Intercep Loan Proceeds		-	-	1,600,000	-	-	-
1,600,000 ST0917 - Rodney Reconstruction							
1,300,000 Knight St							
(1,300,000) Deferred							
1,600,000 Total FY 2022							
Total	Long-Term Debt	-	-	1,600,000	-	-	-
Interfund Transfers In							
T/in - 645 Insurance & Safety		9,894	9,755	9,755	4,704	4,704	4,704
T/in - 100 General Fund		-	415,000	-	-	75,000	75,000
T/in - 406 TIF Railroad District		-	100,000	-	-	-	-
Total	Interfund Transfers In	9,894	524,755	9,755	4,704	79,704	79,704
TOTAL REVENUE		7,406,429	7,889,928	9,136,366	7,374,704	8,025,454	8,612,660
Other Sources / (Uses) - Non-Budgeted							
Chng in Vouchers Pybl (A/P)		(52,371)	(11,608)	(21,855)	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	(52,371)	(11,608)	(21,855)	-	-	-

Street & Traffic									
Fund: 201		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget	
					Adopted	Amended	Projected		
Fund	201 Street & Traffic								
Dept	3503 Steets Maintenance								
Activity	432 Streets & Traffic								
Personnel Services									
			743,485	852,809	1,108,533	1,238,967	1,238,967	1,238,967	1,366,127
			24,203	488	-	56,537	56,537	56,537	53,132
			28,063	21,650	18,884	47,607	47,607	47,607	44,906
			45,872	51,685	66,780	83,295	83,295	83,295	90,839
			70,360	76,711	101,396	115,431	115,431	115,431	126,651
			151,519	199,778	242,228	275,549	275,549	286,777	375,711
			57,858	48,455	50,177	66,955	66,955	66,955	60,348
			1,990	2,235	3,948	3,640	3,640	3,640	4,557
			7,554	9,239	11,126	12,750	12,750	12,750	12,622
			10,728	12,087	15,617	19,490	19,490	19,490	21,258
Total		Personnel Services	1,141,633	1,275,137	1,618,689	1,920,221	1,920,221	1,931,449	2,156,151
Supplies & Materials									
			827	700	994	2,000	2,000	2,000	1,500
			1,163	-	875	4,500	4,500	4,500	2,750
	1,500	Extended Winter Shift Meals							
	750	Office -Staff Meetings							
	500	MDT Quarterly Meeting							
	2,750								
			396	-	50	250	250	250	250
			1,893	4,480	1,436	4,700	4,700	4,700	4,700
	2,700	Boot Allowance							
	2,000	Staff Shirts and Jackets							
	4,700								
			-	-	-	20,000	20,000	20,000	15,000
			1,324	3,218	3,685	4,000	4,000	4,000	5,200
			18,401	11,810	13,594	10,000	10,000	10,000	15,000
		Switching out desktops to laptops							
			1,132	739	1,843	2,000	2,000	2,000	2,000
			620	620	834	2,000	2,000	2,000	1,200
	1,200	Chairs, desk lifts			-	-	-	-	-
			345,971	567,743	353,823	436,200	571,200	571,200	
	5,000	Liquid Asphalt							
move to	380,000	Mill & Overlay Repair (4,750 tons @ \$80/ton) moved to 240							
240	2,500	QPR Cold Mix							
budget	25,000	Asphalt Pothole Repairs							
	2,500	Asphalt Solvent							
	20,000	Concrete work associated w/asphalt repairs							
	435,000								
			-	-	9,513	10,000	10,000	10,000	10,000
	10,000	Dirt Road Repairs							
			66,279	62,214	93,582	168,000	168,000	168,000	148,000
	35,000	Winter Sand							
	17,500	Liquid Deicer							
	25,000	Salt & Freight							
	30,000	Misc Operational Needs							
	8,500	Chains							
	9,000	Grader Blades							
	23,000	Plow Blades							
	148,000								
			18,933	12,417	7,319	24,500	24,500	24,500	24,500
	24,500	Mechanical Sweeper Brooms							
	24,500								
			961	-	-	-	-	-	-
			5,180	5,267	12,299	55,000	55,000	55,000	55,000
	500	Saw Blades							
	2,500	Sign Stands/Cones							
	6,000	Milling Machine Teeth							
	2,000	Grader Blades (Dirt & Pavement)							
	500	Vehicle/Equip. Cleaning Materials							
	20,000	Guardrail repairs							
	10,000	Road Based Material							
	7,500	Pilot Projects							
	2,000	RxR Crossing Maintenance							
	3,500	IRON:Fabricating Materials							
	500	Maintenance Materials and Supplies							
	55,000								
			-	-	-	2,500	2,500	2,500	1,500
	1,500	Grinding drums/ concrete tools							
Total		Supplies & Materials	463,079	669,209	499,845	745,650	880,650	880,650	286,600

Street & Traffic									
Fund: 201			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Purchased Services									
	IT&S Computer Maint/Spprt		19,713	25,529	25,964	32,467	32,467	32,467	39,237
	IT&S Telephone Service		2,557	2,289	2,290	3,119	3,119	3,119	2,844
	IT&S Special Projects		2,954	1,182	1,182	-	-	-	-
	City-Co Bldg Postage Adm		137	167	176	189	189	189	344
	Postage		13	1	257	300	300	300	150
	Cellular Services		16,009	14,237	16,195	17,000	17,000	17,000	17,000
	5,000 Staff Cell Phones								
	12,000 GPS Annual Service								
	17,000								
	Printing & Duplicating		343	-	614	1,000	1,000	1,000	750
	Advertising		6,154	4,434	2,636	7,500	7,500	7,500	8,000
	Water & Sewer		5,585	5,106	5,181	7,500	7,500	7,500	7,000
	Long Dist Telephone Chrgs		44	-	-	-	-	-	-
	Solid Waste		625	1,433	1,501	1,400	1,400	1,400	1,500
	Medical Expenses		985	1,098	1,153	1,600	1,600	1,600	1,600
	Architect & Engr Services		-	-	-	129,400	129,400	129,400	279,400
	100,000 Engineering Contracts - Trans Sol., Ries, etc.								
	100,000 Congruency Study - Impact of development on city resources								
	50,000 Traffic Signal Evaluation/Alternatives								
	4,400 testing contracts								
	25,000 surveys								
	279,400								
	ADA Compliance		327,516	37,416	151,922	650,000	822,834	822,834	400,000
ST2001	70,927 6th Ward grant ADA match carryover								
TF1002	121,907 6th Ward ADA TIF carryover								
RFP for remainder 100	483,860 ADA at large carryover								
	135,000 Slip Trip & Fall								
	150,000 Sidewalk Program								
RFP for remainder 100	365,000 ADA program overlay								
	1,326,694 Total FY 2023								
	50,000 Slip/Trip/Falls - City installed								
	350,000 Overlay Program-ADA Requirements								
	400,000 Total FY 2024								
	Professional Services-Misc		-	-	-	5,000	5,000	-	5,000
	5,000 Vehicle Towing								
	Repairs/Services-Misc		1,229	449	-	600	600	4,500	600
	Chip & Seal Contracts		664,022	396,824	578,226	537,813	843,763	303,906	-
	843,763 Chip Seal Budget								
	- Chip Seal Spent - \$303,906								
	(539,857) Chip Seal Excess \$539,857								
	303,906 Total FY 2023								
	Meal Reimb-Taxable		-	-	-	-	-	-	-
	Required Training		360	1,499	1,145	7,500	13,855	6,855	7,500
	Conferences		2,649	604	4,456	12,500	12,500	12,500	12,500
	6,000 Conference								
	4,000 APWA Snow Rodeo								
	2,500 Engineering Conference								
	12,500								
	Other Contracted Services		131,093	244,113	215,609	258,600	280,400	280,400	320,700
	15,000 Technology Upgrades								
	500 Fire Extinguisher Maintenance								
	7,000 MioVision								
	30,000 Contracted Snow Removal, ADA Ramps								
	65,000 Downtown Winter Snow Operations								
	25,000 Contracted Plowing/Grading, Residential Streets								
	25,000 Valley Gutter Installations								
	50,000 Milling Contract								
	500 Copier Maint. Contract								
	6,200 City Sourced App								
	20,000 City Works								
	5,500 Geo Event Server								
	50,000 Traffic Calming Evaluation/Implementation								
	20,000 M-Files								
	1,000 Portable Toilets for Workzone Projects								
	320,700 Total FY 2024								
Total	Purchased Services		1,181,991	736,381	1,008,504	1,673,488	2,180,427	1,632,470	1,104,125

Street & Traffic							
Fund: 201							Preliminary
		FY 2020	FY 2021	FY 2022	FY 2023		FY 2024
		Actual	Actual	Actual	Adopted	Amended	Budget
						Projected	
Intra-City Charges							
	Copier Revolving Program	727	3,073	3,120	-	-	-
	Mall St Sweep/Plow Chrg	19,000	-	19,000	19,000	19,000	19,000
	Shop Gas & Fuel Charges	80,711	87,992	127,350	176,220	176,220	193,842
	Shop Vehicle Repairs	44,794	15,523	49,793	65,000	65,000	45,500
	Shop Tires & Tire Repairs	23,548	9,964	7,651	-	-	-
	Shop Vehicle Parts	79,910	99,981	90,738	137,500	137,500	137,500
Total	Intra-City Charges	248,690	216,534	297,652	397,720	397,720	395,842
Fixed Charges							
	Rent of Equipment	-	65,118	66,656	-	-	-
	65,000 ST0916 - Small Motor Patrol						
	Special Assessments	709	744	975	800	800	978
Total	Fixed Charges	709	65,861	67,631	800	800	978
Internal Charges							
	Comm, Mgr, Atty Charges	70,330	98,717	247,336	247,771	247,771	239,205
	Public Works	59,237	-	4,899	7,067	7,067	-
	Property Insurance	273	294	315	-	-	-
	Vehicle & Equip Insurance	4,678	6,314	6,756	7,084	7,084	8,489
	Liability Insurance	27,897	27,626	27,869	38,427	38,427	41,889
	Fidelity Insurance	233	226	151	177	177	180
	Liability Deductible	4,585	4,585	4,906	9,162	9,162	20,242
	Human Resource	16,107	16,599	23,645	31,850	31,850	31,991
	Budget & Accounting	23,636	29,555	73,757	61,058	61,058	70,942
	Engineering	113,637	139,123	85,871	91,195	91,195	61,884
	Building M&O Charge	38,131	38,314	38,930	40,877	40,877	39,302
	Fleet Services Charges	182,963	186,622	186,622	223,946	223,946	239,894
Total	Internal Charges	541,707	547,975	701,057	758,614	758,614	754,019
Debt Service							
	Principal	-	-	-	311,434	311,434	-
	Interest	-	-	-	23,600	23,600	-
Total	Debt Service	-	-	-	335,034	335,034	-
Transfers Out							
	T/out - 440 Capital Improvements Fund	-	-	-	-	140,000	-
Total	Transfers Out	-	-	-	-	140,000	-
Capital Outlay							
	Equipment	23,398	441,708	-	40,490	768,732	100,000
ST2908	25,000						
ST3912	5,400						
	(593)						
ST3913	35,000						
ST3914	10,090						
ST3923	10,042						
ST3925	13,200						
ST3926	650,000						
	748,139						
	Total FY 2023						
TBD	100,000						
	100,000						
	Total FY 2024						

Street & Traffic									
Fund: 201			FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
			Actual	Actual	Actual	Adopted	Amended	Projected	FY 2024
									Budget
Vehicles			740,751	101,488	90,540	684,000	2,490,414	2,429,209	1,395,000
ST2909	1,060,208	FY22 Vehicle Carryovers							
	-	New Patch Truck - \$250,000 (spent \$220,858/excess \$29,142)							
	-	Electric Sweeper - \$200,000 (spent \$127,097/BA \$10,042 to ST3923/BA to ST3913 \$10,000/BA to ST2908 \$20,000/excess \$32,861)							
	-	Dump 322 - \$314,000 (spent \$0/excess \$0/on order)							
	-	Dump 323 - \$314,000 (spent \$0/excess \$0/on order)							
	-	pickup truck 110 - \$24,750 (spent \$0/excess \$1,500/BA to ST2916 \$13,250/BA to TBD unit 324 \$10,000)							
	-	bed replacement 317 - \$7,500 (spent \$0/excess \$0 on order)							
	500,000	Electric Sweeper Grant							
	(76,753)	FY22 Vehicle Excess							
ST3915	314,000	Dump 311 (spent \$0/excess \$0/on order)							
ST3916	240,000	Motor Grader buyout (spent \$238,706/excess \$1,294)							
	(1,294)								
ST3917	60,000	Supervisor pickup 301 (spent \$66,579/excess \$-6,579)							
	17,842								
ST3918	70,000	Superior Kick Broom (spent \$69,000/excess \$1,000)							
	(1,000)								
TBD	246,206	Dump 324 Insurance repl (spent \$0/escess \$0/on order)							
	-	BA \$236,206 ins repl + \$10K ST2909 savings							
	<u>2,429,209</u>	Total FY 2023							
TBD	40,000	replace unit 309 with Pass/Light PU for Eng							
TBD	315,000	replace unit 310 with 5yd, SS dump, SS sander, plow							
TBD	315,000	replace unit 314 with 5yd, SS dump, SS sander, plow							
TBD	350,000	replace unit 328 with 12yd, SS dump, SS sander, plow							
TBD	375,000	replace unit 393 Elgin Eagle with Road Wizard							
	<u>1,395,000</u>	Total FY 2024							
Street Construction			1,618,273	476,264	1,616,191	45,000	5,198,221	3,649,156	40,000
ST0917	164,708	Rodney Ph 1 Budget							
	-	Rodney Ph 1 Spent - \$154,708							
	-	Rodney Ph 1 - Excess \$0 (Project Complete - Carry Remainder for 1 year inspection)							
ST1907	3,129,274	Rodney Ph 2 Budget							
	-	Rodney Ph 2 Est - \$930,389							
	(2,198,885)	Rodney Ph 2 Excess \$2,198,885 (Project Completing)							
ST1910	90,000	5 Point Intersection Study Budget							
	-	5 Point Intersection Study Spent - \$0							
	-	5 Point Intersection Study Excess \$0 (negotiating feasibility contract)							
ST1911	10,000	Pave Centennial Trail Budget							
	-	Pave Centennial Trail Spent - \$0							
	-	Pave Centennial Trail Excess \$0 (transferred to 440, kept \$10K for personnel)							
ST9917	15,274	Lawrence & Warren Budget							
	-	Lawrence & Warren Spent - \$8,276							
	-	Lawrence & Warren Excess \$0 (Complete but minimal invoices outstanding)							
WU8919	99,790	8th Ave with Water Budget							
	-	8th Ave with Water Spent - \$76,490							
	-	8th Ave with Water Excess \$0 (Completing in Spring)							
ST2910	112,961	Sidewalk Improvement Program Budget							
	-	Sidewalk Improvement Program Spent - \$68,620							
	-	Sidewalk Improvement Program Excess \$44,341 (using up)							
ST2911	120,000	Safe Crossing Ewing St Budget							
	-	Safe Crossing Ewing St Spent - \$2,410							
	-	Safe Crossing Ewing St Excess \$72,590 (take \$45K from 2912 for TA match)							
ST2912	533,860	Safe Crossing Bozeman Budget							
	-	Safe Crossing Bozeman Spent - \$2,410							
	-	Safe Crossing Bozeman Excess \$72,590 (give \$45K to 2911 for TA match)							
ST2913	500,000	11th Ave Mill/Overlay Budget							
	-	11th Ave Mill/Overlay Spent - \$0 (milling scheduled for 7.10.23)							
ST2916	111,020	Downtown Multi Modal Budget							
	-	Downtown Multi Modal Spent - \$97,930							
	-	Downtown Multi Modal Excess \$0 & \$13,090 left on contract (BA sent to Finance 2.28.23)							
ST2917	176,154	Safe Routes to School Budget							
	-	Safe Routes to School Spent - \$9,658							
	-	Safe Routes to School Excess \$0 (Carryover Remainder)							
ST9911	650,000	Benton Turn Lanes Budget							
ST3919	60,000	GrandStreet Alley Budget							
	-	GrandStreet Alley Spent - \$2,495							
	-	GrandStreet Alley Excess - \$0 (need BA for \$15K from 3099 valley gutters)							
ST3922	75,000	Henderson Bridge Study Budget							
	<u>3,649,156</u>	Total FY 2023							

Street & Traffic											
Fund: 201		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget			
					Adopted	Amended	Projected				
	40,000	Equipment Storage Prelim Plan									
	40,000	Total FY 2024									
Total	Capital Outlay	2,382,423	1,019,459	1,706,731	769,490	8,457,367	6,846,504	1,535,000			
Total	Steets Maintenance	5,960,231	4,530,555	5,900,109	6,601,017	15,070,833	12,588,339	6,232,715			

Street & Traffic								
Fund: 201		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024
					Adopted	Amended	Projected	Budget
Fund	201 Street & Traffic							
Dept	3504 Traffic Maintenance							
Activity	432 Streets & Traffic							
Personnel Services								
	Salaries & Wages	131,531	169,222	192,547	195,271	195,271	195,271	224,084
	Temporary Salaries	45,847	35,751	27,129	32,529	32,529	32,529	30,568
	Overtime - Misc	1,374	707	1,118	2,190	2,190	2,190	2,278
	F.I.C.A. (Soc. Sec.)	10,707	12,522	13,397	14,296	14,296	14,296	15,970
	P.E.R.S. Retirement	11,344	14,888	16,660	17,762	17,762	17,762	20,359
	Health & Vision Insurance	30,670	40,437	43,325	42,792	42,792	48,900	55,182
	Workers Comp. Ins.	14,964	13,545	11,811	12,056	12,056	12,056	11,756
	Unemployment Ins.	446	526	774	625	625	625	802
	Dental Insurance	1,529	1,870	1,990	1,980	1,980	1,980	2,040
	F.I.C.A. Medicare	2,504	2,929	3,133	3,345	3,345	3,345	3,737
Total	Personnel Services	250,917	292,397	311,884	322,846	322,846	328,954	366,776
Supplies & Materials								
	Office Supplies & Equip	271	90	98	250	250	250	250
	Clothing Allowance	341	708	599	1,200	1,200	1,200	1,200
	Tires/Tubes-Outside Vendr	-	-	-	1,200	1,200	1,200	475
	Small Tools & Equip-Misc	1,880	1,781	3,353	3,700	3,700	3,700	3,500
	Computr Equip/Sftwr/Sppl	-	500	-	500	500	500	500
	Furniture & Fixtures-Misc	-	-	-	500	500	500	500
	Pavement Markings	16,379	22,127	18,870	45,000	45,000	45,000	45,000
	Sign Installation Materials	24,801	20,291	32,285	30,000	30,000	30,000	30,000
	Traffic Count Supp & Mat'ls	-	-	-	300	300	300	300
	Traffic Safety Equipment	87	1,593	351	2,000	2,000	2,000	10,500
	adding solar speed sign (2 x \$4,500)							
	Bike/Ped Street Markings	28,050	29,723	29,915	30,000	30,000	30,000	30,000
Total	Supplies & Materials	71,808	76,813	85,472	114,650	114,650	114,650	122,225
Purchased Services								
	IT&S Computer Maint/Spprt	10,305	8,718	7,779	7,271	7,271	7,271	9,111
	IT&S Telephone Service	834	867	868	1,223	1,223	1,223	617
	IT&S Special Projects	1,544	619	619	-	-	-	-
	City-Co Bldg Postage Adm	137	167	176	189	189	189	198
	Postage	14	1	-	50	50	50	50
	Cellular Services	1,047	1,093	1,449	1,700	1,700	1,700	1,700
	Printing & Duplicating		-	2	100	100	100	100
	Dues, Subscriptn, License	100	100	100	500	500	100	300
	300 IMSA Membership - Supervisor + 2 Techs							
	Water & Sewer	436	449	427	750	750	750	500
	Solid Waste	108	249	260	480	480	480	350
	Medical Expenses	240	58	190	240	240	240	240
	Equipment Repairs	-	16	-	1,750	1,750	1,750	1,500
	Required Training	33	450	1,648	2,000	2,000	2,000	2,000
	Other Contracted Services	35,041	130	2,080	28,350	28,350	29,000	33,350
	250 City Sourced App							
	30,000 Traffic curb Painting							
	250 Copier Maintenance Contract							
	2,250 City Works							
	600 M-Files							
	33,350							
Total	Purchased Services	49,840	12,916	15,599	44,603	44,603	44,853	50,016
Intra-City Charges								
	Copier Revolving Program	112	2,477	2,494	-	-	-	-
	Shop Gas & Fuel Charges	5,402	6,137	4,996	10,000	10,000	10,000	9,000
	Shop Vehicle Repairs	41	471	21	2,000	2,000	2,000	1,320
	Shop Tires & Tire Repairs	15	373	40	-	-	-	-
	Shop Vehicle Parts	552	499	276	2,200	2,200	2,200	2,200
Total	Intra-City Charges	6,121	9,957	7,827	14,200	14,200	14,200	12,520

Street & Traffic											
Fund: 201		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget			
					Adopted	Amended	Projected				
Internal Charges											
	Comm, Mgr, Atty Charges	14,066	19,743	-	12,179	12,179	12,179	9,638			
	Public Works	11,897	-	-	-	-	-				
	Vehicle & Equip Insurance	158	191	204	899	899	899	901			
	Liability Insurance	5,731	6,178	5,838	6,581	6,581	6,581	7,351			
	Fidelity Insurance	79	79	27	27	27	27	29			
	Human Resource	3,262	3,362	5,403	4,946	4,946	4,946	4,968			
	Budget & Accounting	4,643	5,658	7,619	7,067	7,067	7,067	7,365			
	Building M&O Charge	13,254	13,323	16,684	17,518	17,518	17,518	16,844			
	Fleet Services Charges	6,201	6,325	6,325	7,590	7,590	7,590	9,108			
	Total Internal Charges	59,291	54,859	42,100	56,807	56,807	56,807	56,204			
Capital Outlay											
	Buildings	-	-	-	-	-	-	60,000			
	60,000 Bldg Reconstruction-Shop Offices										
	Equipment	2,750	-	7,816	-	-	-	-			
	Vehicles	-	-	232,989	45,000	55,000	48,090	-			
ST2909	10,000 Paint Truck Acc. FY22 carryover (spent \$2,660/excess \$7,340)										
	(7,340)										
ST3920	45,000 Supervisor pickup (spent \$45,430/excess \$-430)										
	430										
	48,090 Total FY 2023										
	-										
	- Total FY 2024										
	Total Capital Outlay	2,750	-	240,805	45,000	55,000	48,090	60,000			
Total	Traffic Maintenance	440,727	446,941	703,688	598,107	608,107	607,555	667,741			

Street & Traffic								
Fund: 201		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024
					Adopted	Amended	Projected	Budget
Fund	201 Street & Traffic							
Dept	3509 Signal Maintenance							
Activity	432 Streets & Traffic							
Personnel Services								
	Salaries & Wages	13,523	13,712	18,049	12,225	12,225	12,225	17,536
	Overtime - Misc	119	50	144	3,942	3,942	3,942	4,100
	F.I.C.A. (Soc. Sec.)	826	817	1,102	1,005	1,005	1,005	1,344
	P.E.R.S. Retirement	1,183	1,146	1,585	1,455	1,455	1,455	1,944
	Health & Vision Insurance	2,363	2,418	2,985	1,750	1,750	2,185	2,758
	Workers Comp. Ins.	620	520	485	310	310	310	488
	Unemployment Ins.	34	31	64	44	44	44	68
	Dental Insurance	118	106	136	81	81	81	107
	F.I.C.A. Medicare	193	202	258	236	236	236	316
Total	Personnel Services	18,979	19,003	24,808	21,048	21,048	21,483	28,661
Supplies & Materials								
	Office Supplies & Equip	82	-	-	100	100	100	100
	Clothing Allowance	-	-	-	100	100	100	-
	Small Tools & Equip-Misc	513	-	-	250	250	250	250
	Computr Equip/Sftwr/Sppl	-	404	-	200	200	200	-
	City Signal Maintenance	6,802	999	15,069	15,000	15,000	15,000	15,000
	Traffic Safety Equipment	-	-	24	350	350	350	100
	Bike/Ped Signal Maint	60	-	-	500	500	500	100
Total	Supplies & Materials	7,543	1,403	15,093	16,500	16,500	16,500	15,550
Purchased Services								
	IT&S Computer Maint/Spprt	3,810	1,328	275	623	623	623	356
	IT&S Telephone Service	839	872	872	328	328	328	-
	IT&S Special Projects	571	229	229	-	-	-	-
	Cellular Services	111	49	58	-	-	-	-
	Dues, Subscriptn, License	100	140	200	200	200	200	-
	Water & Sewer	77	79	75	150	150	150	-
	Solid Waste	83	40	46	150	150	150	-
	Equipment Repairs	-	15	-	250	250	250	100
	Required Training	-	-	140	200	200	200	200
	Conferences	16	-	-	100	100	100	-
	Other Contracted Services	2,745	713	995	5,300	5,300	5,300	56,000
	50,000 Signal Maintenance Services (in place of personnel)							
	6,000 Electronic Speed Sign Maintenance							
	56,000							
Total	Purchased Services	8,353	3,465	2,891	7,301	7,301	7,301	56,656
Intra-City Charges								
	Copier Revolving Program	33	1,286	1,243	-	-	-	-
	Shop Gas & Fuel Charges	976	-	-	-	-	-	-
	Shop Tires & Tire Repairs	559	-	-	-	-	-	-
	Shop Vehicle Parts	308	-	-	-	-	-	-
Total	Intra-City Charges	1,876	1,286	1,243	-	-	-	-
Internal Charges								
	Comm, Mgr, Atty Charges	7,033	9,872	-	1,008	1,008	1,008	667
	Public Works	3,222	-	-	-	-	-	-
	Vehicle & Equip Insurance	141	-	-	-	-	-	-
	Liability Insurance	563	548	577	463	463	463	621
	Fidelity Insurance	9	9	1	-	-	-	-
	Human Resource	864	890	274	210	210	210	211
	Budget & Accounting	3,994	4,982	1,498	1,027	1,027	1,027	994
	Building M&O Charge	15,242	15,312	5,561	5,839	5,839	5,839	5,615
	Fleet Services Charges	1,120	1,142	1,142	1,199	1,199	1,199	1,199
Total	Internal Charges	32,188	32,755	9,053	9,746	9,746	9,746	9,306
Total	Signal Maintenance	68,938	57,912	53,088	54,595	54,595	55,030	110,174

Street & Traffic							
Fund: 201		FY 2020	FY 2021	FY 2022	FY 2023		Preliminary
		Actual	Actual	Actual	Adopted	Amended	FY 2024
						Projected	Budget
Fund	201 Street & Traffic						
Dept	3510 Roadway Code Enforcement						
Activity	432 Streets & Traffic						
Personnel Services							
Salaries & Wages		90,085	115,643	126,399	145,966	145,966	158,067
F.I.C.A. (Soc. Sec.)		5,621	2,929	7,675	9,063	9,063	9,804
P.E.R.S. Retirement		7,880	9,908	11,021	13,111	13,111	14,181
Health & Vision Insurance		19,758	29,908	26,954	32,418	32,418	32,924
Workers Comp. Ins.		4,982	2,882	1,544	1,757	1,757	1,735
Unemployment Ins.		227	104	442	396	396	491
Dental Insurance		985	1,390	1,257	1,500	1,500	1,514
F.I.C.A. Medicare		1,315	1,569	1,795	2,121	2,121	2,293
Total	Personnel Services	130,853	164,331	177,086	206,332	206,332	221,009
Supplies & Materials							
Office Supplies & Equip		319	170	-	600	600	600
Clothing Allowance		-	72	18	300	300	750
Tires/Tubes-Outside Vendr		-	-	-	600	600	600
Small Tools & Equip-Misc		700	665	498	2,650	2,650	2,000
150 Small Tools							
1,850 Snow & Ice Control for Sidewalks							
2,000							
Computr Equip/Sftwr/Sppl		12,060	2,230	-	1,500	1,500	2,500
1,500 Technological Upgrades							
1,000 upgrade to laptops							
2,500							
Safety Equipment		-	-	-	200	200	200
Total	Supplies & Materials	13,079	3,137	516	5,850	5,850	6,650
Purchased Services							
IT&S Computer Maint/Spprt		4,628	5,724	6,525	7,001	7,001	7,386
IT&S Telephone Service		456	474	474	474	474	474
City-Co Bldg Postage Adm		130	-	225	200	200	198
Postage		1,037	3,041	1,192	1,500	1,500	1,500
Cellular Services		1,551	1,480	2,023	1,800	1,800	1,800
1,800 Cell Phone Reimbursements and IPADS							
Printing & Duplicating		105	-	-	-	-	-
Dues, Subscripnt, License		-	-	-	100	100	100
Advertising		833	1,359	516	750	750	800
400 Utility inserts-snow removal							
400 Code Enforcement Educational Material							
800							
Required Training		-	-	-	500	500	500
Conferences		-	-	-	500	500	1,000
Other Contracted Services		-	-	11,200	22,550	22,550	17,550
10,000 Snow and Ice Control/Removal							
1,250 City Sourced App							
3,600 Rent - Transit Facility							
1,500 City Works							
1,200 M-Files							
17,550							
Total	Purchased Services	8,751	12,077	22,154	35,375	35,375	31,308
Intra-City Charges							
Copier Revolving Program		171	-	371	-	-	-
Shop Gas & Fuel Charges		1,650	1,588	1,348	2,200	2,200	3,500
Shop Vehicle Repairs		282	-	-	550	550	300
Shop Tires & Tire Repairs		-	-	-	-	-	-
Shop Vehicle Parts		198	161	123	484	484	750
Total	Intra-City Charges	2,300	1,749	1,842	3,234	3,234	4,550
Fixed Charges							
Credit Card Fees		142	-	-	-	-	-
Total	Fixed Charges	142	-	-	-	-	-

Street & Traffic

Fund: 201

Fund: 201		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Internal Charges								
	Comm, Mgr, Atty Charges	-	4,091	-	7,790	7,790	7,790	6,034
	Vehicle & Equip Insurance	107	60	64	90	90	90	79
	Liability Insurance	2,689	2,660	3,655	4,176	4,176	4,176	4,523
	Fidelity Insurance	31	31	20	20	20	20	22
	Liability Deductible	-	1,982	2,121	-	-	-	-
	Human Resource	-	2,303	2,728	3,747	3,747	3,747	3,764
	Budget & Accounting	-	1,661	3,164	3,715	3,715	3,715	3,738
	Fleet Services Charges	1,982	2,022	2,326	2,791	2,791	2,791	3,349
	Total Internal Charges	4,809	14,810	14,078	22,329	22,329	22,329	21,509
Capital Outlay								
	Vehicles	-	-	-	-	-	-	40,000
TBD	40,000	Add to fleet code enf. Ranger/highlander						
	40,000							
	Total Capital Outlay	-	-	-	-	-	-	40,000
Total	Roadway Code Enforcement	159,934	196,104	215,676	273,119	273,119	257,713	325,027

Civic Center
Fund: 211

Fund: 211		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
	Charges For Services	536,758	420,147	573,720	701,000	701,000	821,500	940,571
	Investment Earnings	-	-	-	2,500	2,500	26,000	20,000
	Other Financing Sources / (Uses)	198	2	380,520	50	50	-	-
	Other Operating Revenues	536,956	420,149	954,240	703,550	703,550	847,500	960,571
	Internal Service Revenues	-	-	-	-	-	-	-
	Interfund Transfers In	362,792	362,750	452,750	361,134	361,134	361,134	360,660
	Internal Transactions	362,792	362,750	452,750	361,134	361,134	361,134	360,660
Total Revenues								
		899,748	782,899	1,406,990	1,064,684	1,064,684	1,208,634	1,321,231
Expenditures								
	Personnel Services	410,096	329,322	371,495	502,220	502,220	508,142	546,484
	Supplies & Materials	26,685	21,395	32,689	35,950	35,950	33,170	30,350
	Purchased Services	397,804	191,627	440,183	359,836	359,836	547,989	554,212
	Intra-City Charges	-	-	-	-	-	-	-
	Fixed Charges	11,232	11,776	21,077	19,679	19,679	21,750	25,337
	Maintenance & Operating	435,721	224,798	493,949	415,464	415,464	602,908	609,899
	Internal Charges	173,559	163,458	202,686	202,735	202,735	202,735	249,439
	Transfers Out	-	-	-	-	-	-	351,000
	Internal Transactions	173,559	163,458	202,686	202,735	202,735	202,735	600,439
	Capital Outlay	68,679	-	-	-	-	-	-
	Debt & Capital	68,679	-	-	-	-	-	-
Total Expenditures								
		1,088,055	717,577	1,068,130	1,120,419	1,120,419	1,313,786	1,756,822
Revenues Over (Under) Expenditures								
		(188,307)	65,321	338,860	(55,735)	(55,735)	(105,152)	(435,591)
Beginning Cash Balance - July 1								
		670,618	444,263	509,585	854,581	854,581	854,581	749,429
	Other Cash Sources / (Uses)	(38,048)	-	6,136	-	-	-	-
Ending Cash Balance - June 30								
		444,263	509,585	854,581	798,845	798,845	749,429	313,838
Reserve Target - 18% of Operating Expenses:								
		183,488	129,164	192,263	201,675	201,675	236,481	316,228
Reserve Target - 90 Days of Operating Expenses:								
		251,353	176,937	263,374	276,268	276,268	323,947	433,189
Reserve Policy Target:								
	(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)	251,353	176,937	263,374	276,268	276,268	323,947	433,189
Budgeted Reserve:								
		192,910	332,648	591,206	522,578	522,578	425,482	(119,351)

Civic Center Fund: 211							Preliminary FY 2024 Budget
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			
				Adopted	Amended	Projected	
Revenues							
Charges For Services							
Civic Center Fees	131,083	76,644	172,962	215,000	215,000	200,000	260,371
Event Ticket Sales	349,743	303,486	332,433	406,000	406,000	515,000	546,000
Event Ticket Fee	36,442	30,601	37,226	40,000	40,000	51,500	54,600
Vendor Admission Fees	83	-	436	-	-	25,000	25,000
Concession Merchandise	19,407	9,416	30,664	40,000	40,000	30,000	54,600
Total Charges For Services	536,758	420,147	573,720	701,000	701,000	821,500	940,571
Other Financing Sources / (Uses)							
Other Revenues	198	2	25,710	50	50	-	-
Interest Earnings	-	-	3,187	2,500	2,500	26,000	20,000
Misc Federal Grants	-	-	351,623	-	-	-	-
Total Other Financing Sources / (Uses)	198	2	380,520	2,550	2,550	26,000	20,000
SUBTOTAL - OPERATING REVENUE	536,956	420,149	954,240	703,550	703,550	847,500	960,571
Interfund Transfers In							
T/in - 100 General Fund	360,000	360,000	450,000	360,000	360,000	360,000	360,000
T/in - 645 Insurance & Safety	2,792	2,750	2,750	1,134	1,134	1,134	660
Total Interfund Transfers In	362,792	362,750	452,750	361,134	361,134	361,134	360,660
TOTAL REVENUE	899,748	782,899	1,406,990	1,064,684	1,064,684	1,208,634	1,321,231
Other Sources / (Uses) - Non-Budgeted							
Fund Balance	(40,661)	-	6,136	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	(40,661)	-	6,136	-	-	-	-

Civic Center							
Fund: 211							Preliminary
				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted
						FY 2023	
						Amended	Projected
							FY 2024 Budget
Fund	211 Civic Center						
Dept	4120 Civic Center						
Activity	464 Park & Recreation						
Personnel Services							
Salaries & Wages		249,014	211,466	236,606	300,640	300,640	328,526
Temporary Salaries		35,258	20,655	32,514	60,480	60,480	56,850
Overtime - Misc		3,296	1,100	2,357	-	-	1,842
F.I.C.A. (Soc. Sec.)		16,560	13,008	15,853	22,393	22,393	24,012
P.E.R.S. Retirement		23,339	18,970	21,184	26,970	26,970	29,472
Health & Vision Insurance		62,456	51,156	52,645	77,802	77,802	91,940
Workers Comp. Ins.		12,463	6,965	3,265	4,116	4,116	3,520
Unemployment Ins.		719	585	947	980	980	1,205
Dental Insurance		3,118	2,367	2,416	3,600	3,600	3,498
F.I.C.A. Medicare		3,873	3,050	3,707	5,239	5,239	5,619
Total	Personnel Services	410,096	329,322	371,495	502,220	502,220	546,484
Supplies & Materials							
Office Supplies & Equip		852	400	498	1,000	1,000	1,000
Janitorial Supplies		10,202	6,775	9,549	10,500	10,500	10,000
Small Tools & Equip-Misc		2,760	2,280	3,752	7,700	7,700	5,000
3,500 Ticket Scanners							
800 Area Vacuum							
700 Small Tools							
<u>5,000</u>							
Computr Equip/Sftwr/Sppl		101	2,790	7,165	3,000	3,000	600
600 Theatre Technical Computer and Software							
<u>600</u>							
Furniture & Fixtures-Misc		2,014	2,150	1,172	750	750	750
750 Riser Legs/Parts							
<u>750</u>							
Resale Supplies		8,383	6,000	9,910	11,000	11,000	12,000
Construction & Maint Mat'ls		2,372	1,000	643	2,000	2,000	1,000
Total	Supplies & Materials	26,685	21,395	32,689	35,950	35,950	30,350
Purchased Services							
IT&S Computer Maint/Spprt		14,909	16,623	14,890	17,434	17,434	18,075
IT&S Telephone Service		4,069	4,196	4,196	4,196	4,196	2,774
IT&S Special Projects		2,234	895	895	-	-	-
City-Co Bldg Postage Adm		189	314	522	222	222	713
Postage		1,282	615	1,624	500	500	1,500
Cellular Services		80	-	-	-	-	-
Printing & Duplicating		476	415	22	1,000	1,000	500
Dues, Subscriptn, License		2,958	2,561	1,852	14,784	14,784	14,984
140 ASCAP License							
130 BMI License							
368 SESAC License							
600 Association Membership							
12,000 Ticket Fees to Showare							
1,050 All Seated Event Diagram Software							
696 Fastbook Booking Software							
<u>14,984</u>							
Advertising			3,030	908	3,000	3,000	3,500
Water & Sewer		9,414	8,175	8,838	9,500	9,500	10,000
Long Dist Telephone Chrgs		51	-	-	100	100	-
Solid Waste		3,311	3,150	3,279	3,500	3,500	3,500

Civic Center									
Fund: 211			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
	Professional Services-Misc		339,762	134,310	378,748	291,500	291,500	485,000	476,666
	385,166	Promoter Payments							
	11,500	Program Marketing							
	80,000	Purchased Programming							
	<u>476,666</u>								
	Equipment Repairs		5,504	2,605	5,233	4,050	4,050	3,500	3,500
	250	Piano Moving & Tuning							
	450	Fire Extinguisher Maintenance							
	1,950	Repairs to Equipment							
	850	Repair to Theater Equip							
	<u>3,500</u>								
	Building Repairs/Maint		7,469	6,505	7,356	4,000	4,000	4,000	5,000
	5,000	Paint, Repair Supplies							
	<u>5,000</u>								
	Local Travel		19	-	-	200	200	-	-
	Travel & Meeting Expense		225	-	3,309	500	500	-	500
	Required Training		120	-	-	1,000	1,000	-	1,000
	Conferences		-	295	1,076	2,000	2,000	-	1,500
	1,500	Venue Manager/Booking Conference							
	Investigation / Inspect Fees		240	792	527	-	-	-	8,000
	Other Contracted Services		5,140	5,835	5,036	2,350	2,350	2,800	2,500
	700	Copier maint. contract							
	<u>1,800</u>	Pest Control							
	<u>2,500</u>								
	CC Event Reimb Costs		350	1,310	1,873	-	-	-	-
	Total	Purchased Services	397,804	191,627	440,183	359,836	359,836	547,989	554,212
Fixed Charges									
	Special Assessments		11,232	11,776	12,679	12,679	12,679	11,750	12,337
	Credit Card Fees		-	-	8,398	7,000	7,000	10,000	13,000
	Total	Fixed Charges	11,232	11,776	21,077	19,679	19,679	21,750	25,337
Internal Charges									
	Comm, Mgr, Atty Charges		17,068	23,784	46,600	37,023	37,023	37,023	21,862
	Park & Rec		-	7,713	39,478	39,227	39,227	39,227	50,455
	Property Insurance		15,156	16,435	17,585	24,102	24,102	24,102	28,109
	Vehicle & Equip Insurance		8	8	9	-	-	-	-
	Liability Insurance		7,790	7,874	8,879	10,331	10,331	10,331	11,078
	Fidelity Insurance		86	86	86	87	87	87	86
	Human Resource		8,129	8,377	6,825	8,993	8,993	8,993	9,033
	Budget & Accounting		8,312	10,302	15,622	11,990	11,990	11,990	15,913
	Building M&O Charge		117,010	88,879	67,602	70,982	70,982	70,982	112,903
	Total	Internal Charges	173,559	163,458	202,686	202,735	202,735	202,735	249,439
Transfers Out									
	T/out - 440 Capital Improvements Fund		-	-	-	-	-	-	351,000
	<u>351,000</u>								
	<u>351,000</u>								
	Total	Transfers Out	-	-	-	-	-	-	351,000
Capital Outlay									
	Imprvmnts Other Than Bldgs		2,230	-	-	-	-	-	-
	<u>60,000</u>	North Parking Lot Replacement							
FY22	<u>60,000</u>								
	Equipment								
	Total	Capital Outlay	68,679	-	-	-	-	-	-
Total	Civic Center		1,088,055	717,577	1,068,130	1,120,419	1,120,419	1,313,786	1,756,822

Facilities Management

Fund: 212

Fund: 212							Preliminary
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Investment Earnings	15,292	2,200	2,918	2,500	2,500	25,000	10,000
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
Other Operating Revenues	15,292	2,200	2,918	2,500	2,500	25,000	10,000
Internal Service Revenues	609,772	585,058	633,939	782,271	782,271	782,271	842,681
Interfund Transfers In	5,636	6,313	26,462	2,263	96,263	96,263	138,275
Internal Transactions	615,408	591,371	660,401	784,534	878,534	878,534	980,956
Total Revenues	630,700	593,571	663,319	787,034	881,034	903,534	990,956
Expenditures							
Personnel Services	201,541	216,179	251,751	409,990	409,990	326,840	381,792
Supplies & Materials	2,162	1,898	3,831	37,060	37,060	37,060	28,280
Purchased Services	349,623	304,867	414,326	340,717	340,717	325,807	320,103
Intra-City Charges	2,553	2,304	3,170	4,300	4,300	2,100	3,951
Fixed Charges	-	-	-	-	-	-	-
Maintenance & Operating	354,338	309,069	421,328	382,077	382,077	364,967	352,334
Internal Charges	35,565	47,333	86,450	117,802	117,802	117,802	98,692
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	35,565	47,333	86,450	117,802	117,802	117,802	98,692
Capital Outlay	-	2,795	18,750	633,400	727,400	727,400	145,900
Debt & Capital	-	2,795	18,750	633,400	727,400	727,400	145,900
Total Expenditures	591,444	575,376	778,279	1,543,269	1,637,269	1,537,009	978,718
Revenues Over (Under) Expenditures	39,256	18,195	(114,960)	(756,235)	(756,235)	(633,475)	12,238
Beginning Cash Balance - July 1	1,104,860	1,144,116	1,179,042	1,064,845	1,064,845	1,064,845	431,370
Other Cash Sources / (Uses)	-	16,731	764	-	-	-	-
Ending Cash Balance - June 30	1,144,116	1,179,042	1,064,845	308,610	308,610	431,370	443,608
Reserve Target - 18% of Operating Expenses:	106,460	103,065	136,715	163,776	163,776	145,730	149,907
Reserve Target - 90 Days of Operating Expenses:	145,835	141,184	187,281	224,351	224,351	199,630	205,352
Reserve Policy Target:	145,835	141,184	187,281	224,351	224,351	199,630	205,352
(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)							
Budgeted Reserve:	998,280	1,037,858	877,564	84,259	84,259	231,741	238,256
(Budgeted Reserve for Capital Projects Funding)							

Facilities Management

Fund: 212

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	

Revenues

Investment Earnings

Interest Earnings	15,292	2,200	2,918	2,500	2,500	25,000	10,000
Total	15,292	2,200	2,918	2,500	2,500	25,000	10,000

Internal Service Revenues

Community Facilities Charges	609,772	585,058	633,939	782,271	782,271	782,271	842,681
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Project #	Facility Repairs & Maintenance Charges	
FM4001	10,500	FIRE STATION #1
FM4002	3,250	FIRE STATION #2
FM4008	11,500	FLEET SERVICES
FM4010	7,000	CIVIC CENTER
FM4012	3,500	PARKS MAINT BLDG
FM4013	4,000	UTILITIES BLDG
FM4018	1,500	TRANSFER STATION
FM4022	1,200	SOLID WASTE TRUCK GARAGE
FM4023	700	POLICE EVIDENCE
FM4025	3,000	GOLF CLUBHOUSE
	46,150	Total Maintenance Charges

Facility Energy Charges		
FM4001	19,991	FIRE STATION #1
FM4002	11,038	FIRE STATION #2
FM4008	37,505	FLEET SERVICES
FM4010	51,780	CIVIC CENTER
FM4012	15,392	PARKS MAINT BLDG
FM4013	17,269	UTILITIES BLDG
FM4018	3,845	TRANSFER STATION
FM4022	5,551	SOLID WASTE TRUCK GARAGE
FM4023	457	POLICE EVIDENCE
	162,828	Total Energy Charges

Facility Contracted Services		
FM4001	2,300	FIRE STATION #1
FM4002	3,450	FIRE STATION #2
FM4008	19,580	CITY SHOP
FM4010	20,700	CIVIC CENTER
FM4012	8,720	PARKS
FM4013	13,020	UTILITIES BLDG
FM4018	11,022	TRANSFER STATION
FM4022	4,895	SWTG
FM4023	300	POLICE EVIDENCE
FM4025	22,665	GOLF CLUB HOUSE
	106,652	Total Energy Charges

Project Management		
FM4001	43,706	FIRE #1
FM4002	35,994	FIRE #2
FM4007	25,710	CAPITAL TRANSIT
FM4008	43,706	CITY SHOP
FM4009	20,568	NEIGHBORHOOD CENTER
FM4010	33,423	CIVIC CENTER
FM4011	20,568	CHAMBER BLDG
FM4012	20,568	PARKS MAINT BLDG
FM4013	25,710	UTILITIES BLDG
FM4018	20,568	TRANSFER STATION
FM4019	105,410	CCAB
FM4022	15,426	SOLID WASTE TRUCK GARAGE
FM4023	7,713	POLICE EVIDENCE
FM4025	25,710	GOLF CLUBHOUSE
FM4026	82,271	LAW JUSTICE CENTER
	527,051	Total Project Management
	842,681	Total Community Facility Charges

Total	Internal Service Revenues	609,772	585,058	633,939	782,271	782,271	782,271	842,681
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Other Financing Sources / (Uses)

Other Revenues								
Total	Other Financing Sources / (Uses)	-	-	-	-	-	-	-

SUBTOTAL - OPERATING REVENUE	625,064	587,258	636,857	784,771	784,771	807,271	852,681
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Facilities Management
Fund: 212

Fund: 212		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Interfund Transfers In								
T/in - 100 General Fund		-	-	-	-	94,000	94,000	135,900
2000 Grandstreet Support		-	-	21,545	-	-	-	500
PEG Operational Support (General Fund)		4,066	5,047	3,651	1,336	1,336	1,336	1,410
PEG Contract - Cable Franchise Fee Funded								
subtotal		4,066	5,047	25,196	1,336	95,336	95,336	137,810
T/in - 645 Insurance & Safety		1,570	1,266	1,266	927	927	927	465
Total	Interfund Transfers In	5,636	6,313	26,462	2,263	96,263	96,263	138,275
TOTAL REVENUE		630,700	593,571	663,319	787,034	881,034	903,534	990,956
Other Sources / (Uses) - Non-Budgeted								
Fund Balance		-	16,731	764	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	-	16,731	764	-	-	-	-

Facilities Management											
Fund: 212				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024	
							Adopted	Amended	Projected	Budget	
Fund	212 Facilities Management										
Dept	4505 Facilities Administration										
Activity	403 Facilities Administration										
Personnel Services											
	Salaries & Wages			74,664	80,942	98,748	180,431	180,431	143,579	168,154	
	Temporary Salaries			-	-	-	-	-	123		
	Overtime - Misc			130	-	-	-	-	-		
	F.I.C.A. (Soc. Sec.)			4,640	4,697	5,776	11,235	11,235	8,538	10,428	
	P.E.R.S. Retirement			6,525	7,103	8,547	16,253	16,253	12,856	15,086	
	Health & Vision Insurance			15,489	17,014	16,624	33,780	33,780	32,647	35,667	
	Workers Comp. Ins.			4,110	2,658	1,177	1,597	1,597	1,210	1,221	
	Unemployment Ins.			190	208	346	492	492	502	523	
	Dental Insurance			772	787	769	1,563	1,563	1,237	1,227	
	F.I.C.A. Medicare			1,085	1,098	1,351	2,629	2,629	1,994	2,439	
	Total	Personnel Services		107,606	114,507	133,339	247,980	247,980	202,686	234,745	
Supplies & Materials											
	Office Supplies & Equip			1,218	830	2,462	1,400	1,400	400	1,000	
	Clothing Allowance						600	600	300	400	
	Parts - Misc			375	296	575	500	500	500	500	
	Tires/Tubes-Outside Vendr						160	160	160	1,100	
	Small Tools & Equip-Misc			569	772	794	1,000	1,000	500	1,000	
	Computr Equip/Sftwr/Sppl						33,400	33,400	35,200	24,280	
	Dude Solutions Facility Management Software										
	Total	Supplies & Materials		2,162	1,898	3,831	37,060	37,060	37,060	28,280	
Purchased Services											
	IT&S Computer Maint/Spprt			7,073	5,879	5,751	11,201	11,201	11,201	8,845	
	IT&S Telephone Service			1,358	1,376	1,377	1,422	1,422	1,273	1,422	
	IT&S Special Projects			1,060	424	424	-	-	-		
	City-Co Bldg Postage Adm				33	50	50	50	50	46	
	Postage				9	40	50	50	50	50	
	Cellular Services			1,805	1,813	1,256	1,758	1,758	1,273	1,800	
Project #	Electric Utility			102,451	98,180	91,038	80,700	80,700	89,366	101,776	
FM4001	10,554	FIRE STATION #1									
FM4002	7,635	FIRE STATION #2									
FM4008	25,548	FLEET SERVICES									
FM4010	33,941	CIVIC CENTER									
FM4012	7,706	PARKS MAINT BLDG									
FM4013	9,542	UTILITIES BLDG									
FM4018	3,034	TRANSFER STATION									
FM4022	3,758	SOLID WASTE TRUCK GARAGE									
FM4023	58	POLICE EVIDENCE									
	101,776										
	Natural Gas Utility			57,253	64,665	69,255	54,500	54,500	70,540	61,052	
FM4001	9,437	FIRE STATION #1									
FM4002	3,403	FIRE STATION #2									
FM4008	11,957	FLEET SERVICES									
FM4010	17,839	CIVIC CENTER									
FM4012	7,686	PARKS									
FM4013	7,727	UTILITIES BLDG									
FM4018	811	TRANSFER STATION									
FM4022	1,793	SOLID WASTE TRUCK GARAGE									
FM4023	399	POLICE EVIDENCE									
	61,052										
Project #	Building Repairs/Maint			144,859	96,405	160,548	122,452	122,452	90,000	47,650	
FM4001	Fire Station #1										
	5,000	MEP Repairs									
	5,500	Misc Repairs/Maint									
	10,500	Subtotal Fire Station #1									

Facilities Management

Fund: 212

			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
FM4002	Fire Station #2								
		2,000							
		1,250							
		<u>3,250</u>							
		Subtotal Fire Station #2							
FM4008	FLEET SERVICES								
		4,500							
		7,000							
		<u>11,500</u>							
		Subtotal FLEET SERVICES							
FM4010	CIVIC CENTER								
		3,000							
		4,000							
		<u>7,000</u>							
		Subtotal CIVIC CENTER							
FM4012	PARKS MAINT BLDG								
		1,500							
		2,000							
		<u>3,500</u>							
		Subtotal PARKS MAINT BLDG							
FM4013	UTILITIES BLDG								
		1,500							
		2,500							
		<u>4,000</u>							
		Subtotal UTILITIES BLDG							
FM4017	COM FAC MAINTENANCE								
		1,000							
		<u>1,000</u>							
		Subtotal COM FAC MAINTENANCE							
FM4018	TRANSFER STATION								
		1,000							
		500							
		<u>1,500</u>							
		Subtotal TRANSFER STATION							
FM4022	SOLID WASTE TRUCK GARAGE								
		400							
		800							
		<u>1,200</u>							
		Subtotal SOLID WASTE TRUCK GARAGE							
FM4023	POLICE EVIDENCE								
		400							
		300							
		<u>700</u>							
		Subtotal POLICE EVIDENCE							
FM4025	GOLF CLUBHOUSE								
		1,000							
		1,000							
		1,000							
		<u>3,000</u>							
		Subtotal GOLF CLUBHOUSE							
FM4027	GRANDSTREET								
		500							
		<u>500</u>							
		Subtotal GRANDSTREET							
		47,650							
		Total Building Repairs/Maint							
Project #	Other Contracted Services		33,397	35,689	84,268	67,806	67,806	61,602	96,652
FM4001	2,300 FIRE STATION #1								
FM4002	3,450 FIRE STATION #2								
FM4008	19,580 FLEET SERVICES								
FM4010	15,700 CIVIC CENTER								
FM4012	8,720 PARKS MAINT BLDG								
FM4013	13,020 UTILITIES BLDG								
FM4018	11,022 TRANSFER STATION								
FM4022	4,895 SOLID WASTE TRUCK GARAGE								
FM4023	300 POLICE EVIDENCE								
	<u>96,652</u>								
Total	Purchased Services		349,261	304,473	414,006	339,939	339,939	325,355	319,293
Intra-City Charges									
	Shop Gas & Fuel Charges		1,538	1,388	1,356	2,300	2,300	1,500	2,070
	Shop Vehicle Repairs		58	259	-	350	350	350	231
	Shop Tires & Tire Repairs		58	10	1,170	-	-	-	-
	Shop Vehicle Parts		900	647	644	1,650	1,650	250	1,650
Total	Intra-City Charges		2,553	2,304	3,170	4,300	4,300	2,100	3,951

Facilities Management								
Fund: 212		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Internal Charges								
	Comm, Mgr, Atty Charges	8,025	11,917	64,523	60,881	60,881	60,881	30,569
	Property Insurance	-	-	-	2,478	2,478	2,478	2,884
	Vehicle & Equip Insurance	109	331	354	270	270	270	240
	Liability Insurance	1,983	2,165	2,477	5,162	5,162	5,162	4,811
	Fidelity Insurance	11	14	11	20	20	20	16
	Human Resource	1,823	1,879	1,453	16,367	16,367	16,367	16,439
	Budget & Accounting	5,357	6,952	10,917	18,602	18,602	18,602	16,733
	Fleet Services Charges	1,741	1,776	1,776	2,131	2,131	2,131	2,557
Total	Internal Charges	19,049	25,034	81,511	105,911	105,911	105,911	74,249
Capital Outlay								
	Buildings	-	2,795	18,750	633,400	727,400	727,400	145,900
FY23	61,800							
FY23	22,600							
FY23	65,000							
FY23	9,000							
FY23	10,000							
FY23	10,000							
FY23	30,000							
FY23	5,000							
FY23	420,000							
FY23	69,000							
FY23	25,000							
FY23	727,400							
	5,000							
	5,000							
	60,000							
	19,500							
	25,000							
	25,000							
	6,400							
FY24	145,900							
	Vehicles	-	-	-	-	-	-	-
	Equipment	-	-	-	-	-	-	-
Total	Capital Outlay	-	2,795	18,750	633,400	727,400	727,400	145,900
Total	Facilities Administration	480,631	451,011	654,608	1,368,590	1,462,590	1,400,512	806,418

Facilities Management							
Fund: 212		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023		Preliminary FY 2024 Budget
					Adopted	Amended	Projected
Fund	212 Facilities Management						
Dept	4506 Project Management						
Activity	403 Facilities Administration						
Personnel Services							
Salaries & Wages		67,836	73,184	86,465	118,951	118,951	85,172
Overtime - Misc		130	-	-	-	-	119
F.I.C.A. (Soc. Sec.)		3,968	4,352	4,903	7,391	7,391	4,958
P.E.R.S. Retirement		5,919	6,685	7,536	10,692	10,692	7,652
Health & Vision Insurance		10,116	11,197	13,276	20,035	20,035	22,120
Workers Comp. Ins.		386	450	568	710	710	434
Unemployment Ins.		171	194	303	324	324	299
Dental Insurance		504	518	603	927	927	645
F.I.C.A. Medicare		928	1,018	1,147	1,729	1,729	1,160
Total	Personnel Services	89,957	97,598	114,799	160,759	160,759	122,559
Purchased Services							
Cellular Services		362	394	320	778	778	452
Total	Purchased Services	362	394	320	778	778	452
Internal Charges							
Comm, Mgr, Atty Charges		8,025	11,917	-	4,265	4,265	4,265
Liability Insurance		1,800	2,039	2,229	3,403	3,403	3,403
Fidelity Insurance		7	10	8	12	12	12
Human Resource		1,193	1,229	969	2,323	2,323	2,323
Budget & Accounting		5,357	6,952	1,549	1,803	1,803	1,803
Total	Internal Charges	16,382	22,147	4,755	11,806	11,806	11,806
Total	Project Management	106,702	120,139	119,875	173,343	173,343	134,817
Fund	212 Facilities Management						
Dept	4507 Public Ed & Govt Acc Chnl						
Activity	403 Facilities Administration						
Personnel Services							
Salaries & Wages		2,976	3,086	2,749	947	947	1,188
Overtime - Misc		16	-	-	-	-	-
F.I.C.A. (Soc. Sec.)		172	175	158	59	59	70
P.E.R.S. Retirement		261	271	240	85	85	107
Health & Vision Insurance		462	454	384	130	130	200
Workers Comp. Ins.		20	18	19	7	7	7
Unemployment Ins.		8	8	10	3	3	3
Dental Insurance		23	21	17	6	6	6
F.I.C.A. Medicare		40	41	37	14	14	14
Total	Personnel Services	3,977	4,074	3,613	1,251	1,251	1,595
Internal Charges							
Liability Insurance		79	95	72	27	27	27
Human Resource		55	57	53	15	15	15
Budget & Accounting		-	-	59	43	43	43
Total	Internal Charges	134	152	184	85	85	85
Total	Public Ed & Govt Acc Chnl	4,111	4,226	3,797	1,336	1,336	1,680

Facilities Managemnt-HVCC

Fund: 213

Fund: 213							Preliminary FY 2024 Budget
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			
				Adopted	Amended	Projected	
Revenues							
Investment Earnings	204	27	67	30	30	300	150
Other Financing Sources / (Uses)	41,203	83,000	62,100	72,076	72,076	72,076	74,990
Other Operating Revenues	41,407	83,027	62,167	72,106	72,106	72,376	75,140
Total Revenues	41,407	83,027	62,167	72,106	72,106	72,376	75,140
Expenditures							
Supplies & Materials	1,601	1,480	2,269	2,000	2,000	2,000	2,000
Purchased Services	10,759	12,779	12,037	45,600	45,600	45,600	47,500
Fixed Charges	1,582	1,612	1,742	1,870	1,870	1,567	1,646
Maintenance & Operating	13,941	15,871	16,049	49,470	49,470	49,167	51,146
Internal Charges	41,472	41,879	43,778	19,229	19,229	19,229	22,429
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	41,472	41,879	43,778	19,229	19,229	19,229	22,429
Total Expenditures	55,413	57,750	59,827	68,699	68,699	68,396	73,574
Revenues Over (Under) Expenditures	(14,006)	25,277	2,340	3,407	3,407	3,980	1,566
Beginning Cash Balance - July 1	8,869	(5,561)	19,716	22,056	22,056	22,056	26,036
Other Cash Sources / (Uses)	(424)	-	-	-	-	-	-
Ending Cash Balance - June 30	(5,561)	19,716	22,056	25,463	25,463	26,036	27,602

Facilities Managemnt-HVCC

Fund: 213

Fund: 213		FY 2020 Actual		FY 2021 Actual		FY 2022 Actual		FY 2023			Preliminary FY 2024 Budget
								Adopted	Amended	Projected	
Revenues											
Investment Earnings											
Interest Earnings		204	27	67	30	30	300	150			
Total	Interest Earnings	204	27	67	30	30	300	150			
Other Financing Sources / (Uses)											
Other Revenues		-	-	-	-	-	-	-			
Chamber Bldg Rent		41,203	83,000	62,100	72,076	72,076	72,076	74,990			
Parking Commission, Chamber, MBAC											
Total	Other Financing Sources / (Uses)	41,203	83,000	62,100	72,076	72,076	72,076	74,990			
SUBTOTAL - OPERATING REVENUE											
		41,407	83,027	62,167	72,106	72,106	72,376	75,140			
TOTAL REVENUE											
		41,407	83,027	62,167	72,106	72,106	72,376	75,140			
Fund 213 Facilities Managemnt-HVCC											
Dept 4505 Facilities Administration											
Activity 403 Facilities Administration											
Supplies & Materials											
Janitorial Supplies		1,601	1,480	2,269	2,000	2,000	2,000	2,000			
Total	Supplies & Materials	1,601	1,480	2,269	2,000	2,000	2,000	2,000			
Purchased Services											
Electric Utility					9,000	9,000	9,000	11,250			
Water & Sewer		1,761	2,525	1,942	3,500	3,500	3,500	3,500			
Natural Gas Utility					3,000	3,000	3,000	3,150			
Solid Waste		1,099	920	1,099	1,200	1,200	1,200	1,200			
Building Repairs/Maint					9,600	9,600	9,600	9,600			
3,000 MEP Repairs											
600 Emergency/Safety											
2,000 Interior Maint/Rep											
4,000 Exterior Maint/Rep											
9,600 Total Maintenance Charges											
Other Contracted Services		7,898	9,334	8,996	19,300	19,300	19,300	18,800			
9,000 Janitorial Services											
400 Window Cleaning											
420 Deodorizer Services											
480 Floor Mat Services											
8,500 Parking Permits											
18,800 Total Contracted Services											
Total	Purchased Services	10,759	12,779	12,037	45,600	45,600	45,600	47,500			
Fixed Charges											
Special Assessments		1,582	1,612	1,742	1,870	1,870	1,567	1,646			
Total	Fixed Charges	1,582	1,612	1,742	1,870	1,870	1,567	1,646			
Internal Charges											
Comm, Mgr, Atty Charges		-	-	-	699	699	699	595			
Property Insurance		1,444	1,585	1,696	-	-	-	-			
Budget & Accounting		-	-	997	1,070	1,070	1,070	1,266			
Building M&O Charge		40,028	40,294	41,085	17,460	17,460	17,460	20,568			
Total	Internal Charges	41,472	41,879	43,778	19,229	19,229	19,229	22,429			
Total Facilities Administration											
		55,413	57,750	59,827	68,699	68,699	68,396	73,574			

Neighborhood Center

Fund: 214

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	

Revenues

Investment Earnings	823	120	193	120	120	1,500	750
Other Financing Sources / (Uses)	26,858	26,580	26,580	39,080	39,080	39,080	42,080
Other Operating Revenues	27,681	26,700	26,773	39,200	39,200	40,580	42,830
Total Revenues	27,681	26,700	26,773	39,200	39,200	40,580	42,830

Expenditures

Purchased Services	342	-	580	5,000	5,000	5,000	5,000
Maintenance & Operating	342	-	580	5,000	5,000	5,000	5,000
Internal Charges	17,619	18,310	19,476	23,487	23,487	23,487	27,481
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	17,619	18,310	19,476	23,487	23,487	23,487	27,481
Total Expenditures	17,961	18,310	20,056	28,487	28,487	28,487	32,481

Revenues Over (Under) Expenditures

Beginning Cash Balance - July 1

Ending Cash Balance - June 30

Revenues

Investment Earnings							
Interest Earnings	823	120	193	120	120	1,500	750
Total Interest Earnings	823	120	193	120	120	1,500	750
Other Financing Sources / (Uses)							
Other Revenues	278	-	-	5,000	5,000	5,000	5,000
5,000 Bldg. Repairs Reimbursements							
Neighborhood Center Rent	26,580	26,580	26,580	34,080	34,080	34,080	37,080
Total Other Financing Sources / (Uses)	26,858	26,580	26,580	39,080	39,080	39,080	42,080
SUBTOTAL - OPERATING REVENUE	27,681	26,700	26,773	39,200	39,200	40,580	42,830

TOTAL REVENUE	27,681	26,700	26,773	39,200	39,200	40,580	42,830
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Fund	214 Neighborhood Center
Dept	4505 Facilities Administration
Activity	403 Facilities Administration

Purchased Services							
Building Repairs/Maint	342	-	580	5,000	5,000	5,000	5,000
Total Purchased Services	342	-	580	5,000	5,000	5,000	5,000

Internal Charges							
Comm, Mgr, Atty Charges	-	-	-	276	276	276	248
Property Insurance	3,175	3,413	3,652	5,381	5,381	5,381	6,268
Budget & Accounting	-	-	319	372	372	372	398
Building M&O Charge	14,444	14,897	15,505	17,458	17,458	17,458	20,568
Total Internal Charges	17,619	18,310	19,476	23,487	23,487	23,487	27,481

Total Facilities Administration	17,961	18,310	20,056	28,487	28,487	28,487	32,481
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Police Projects & Reimb

Fund: 215

				FY 2023			Preliminary FY 2024 Budget
				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues				-	-	-	-
Charges For Services				69,905	42,638	43,410	45,000
Other Operating Revenues				69,905	42,638	43,639	45,500
Interfund Transfers In				354	490	490	87
Internal Transactions				354	490	490	87
Total Revenues				70,259	43,128	44,129	45,587
Expenditures							
Personnel Services				71,863	27,689	45,462	56,923
Internal Charges				1,360	1,360	1,360	1,468
Transfers Out				-	-	-	-
Internal Transactions				1,360	1,360	1,360	1,468
Total Expenditures				73,223	29,049	46,822	58,391
Revenues Over (Under) Expenditures				(2,964)	14,079	(2,693)	(12,804)
Beginning Cash Balance - July 1				39,780	36,816	50,895	49,838
Other Cash Sources / (Uses)				-	-	-	-
Ending Cash Balance - June 30				36,816	50,895	48,202	37,034
Revenues							
Charges For Services							
Reimbursed Overtime				69,905	42,638	43,410	45,000
Total Charges For Services				69,905	42,638	43,410	45,000
Investment Earnings							
Interest Earnings				-	-	229	500
Total Interest Earnings				-	-	229	500
SUBTOTAL - OPERATING REVENUE				69,905	42,638	43,639	45,500
Interfund Transfers In							
T/in - 645 Insurance & Safety				354	490	490	87
Total Interfund Transfers In				354	490	490	87
TOTAL REVENUE				70,259	43,128	44,129	45,587
Fund	215	Police Projects & Reimb					
Dept	2205	Police Special Projects					
Activity	421	Police Protection					
Personnel Services		(Special Events/Contracted Services)					
Salaries & Wages				67,016	26,145	43,277	51,300
F.I.C.A. (Soc. Sec.)		(Reserve Officers Only)		-	-	-	3,181
Workers Comp. Ins.				3,760	1,127	1,435	1,789
Unemployment Ins.				168	65	152	139
F.I.C.A. Medicare				919	352	598	744
Total Personnel Services				71,863	27,689	45,462	56,923
Internal Charges							
Liability Insurance				1,360	1,360	1,360	1,468
Total Internal Charges				1,360	1,360	1,360	1,468
Total Police Special Projects				73,223	29,049	46,822	58,391

Law Enforcement Block Grant

Fund: 217

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	

Revenues

Intergovernmental Revenues	44,426	-	172,023	30,000	30,000	30,000	35,000
Investment Earnings	-	-	5	-	-	300	150
Other Operating Revenues	44,426	-	172,027	30,000	30,000	30,300	35,150
Total Revenues	44,426	-	172,027	30,000	30,000	30,300	35,150

Expenditures

Personnel Services	-	-	-	-	-	-	-
Supplies & Materials	-	44,879	45,988	-	-	-	-
Fixed Charges	15,280	12,446	12,021	15,000	15,000	15,000	17,500
Maintenance & Operating	15,280	57,325	58,009	15,000	15,000	15,000	17,500
Transfers Out	34,989	39,104	29,400	15,000	15,000	15,000	17,500
Internal Transactions	34,989	39,104	29,400	15,000	15,000	15,000	17,500
Total Expenditures	50,269	96,429	87,409	30,000	30,000	30,000	35,000

Revenues Over (Under) Expenditures	(5,843)	(96,429)	84,618	-	-	300	150
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Beginning Cash Balance - July 1	29,274	23,431	(72,998)	11,620	11,620	11,620	11,920
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Ending Cash Balance - June 30	23,431	(72,998)	11,620	11,620	11,620	11,920	12,070
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Revenues

Intergovernmental Revenues							
Law Enforcement Blck Grnt							
Block Grant	41,511	-	170,757	30,000	30,000	30,000	35,000
Indirect Cost Recovery	2,915	-	1,265	-	-	-	-
Total Intergovernmental Revenues	44,426	-	172,023	30,000	30,000	30,000	35,000

Investment Earnings							
Interest Earnings	-	-	5	-	-	300	150
Total Interest Earnings	-	-	5	-	-	300	150

SUBTOTAL - OPERATING REVENUE	44,426	-	172,027	30,000	30,000	30,300	35,150
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TOTAL REVENUE	44,426	-	172,027	30,000	30,000	30,300	35,150
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Fund	217 Law Enforcement Block Grant
Dept	2201 Police Operations
Activity	421 Police Protection

Supplies & Materials							
Computr Equip/Sftwr/Sppl	-	44,879	45,988	-	-	-	-
Total Supplies & Materials	-	44,879	45,988	-	-	-	-

Fixed Charges							
Other L&C Co Programs							
Share of LEF Grant	15,280	12,446	12,021	15,000	15,000	15,000	17,500
Total Fixed Charges	15,280	12,446	12,021	15,000	15,000	15,000	17,500

Transfers Out							
T/out - 100 General Fund	34,989	39,104	29,400	15,000	15,000	15,000	17,500
Total Transfers Out	34,989	39,104	29,400	15,000	15,000	15,000	17,500

Total Police Operations	50,269	96,429	87,409	30,000	30,000	30,000	35,000
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9-1-1 Emergency Program

Fund: 218

Fund: 218		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
	Intergovernmental Revenues	471,939	765,965	459,188	901,000	901,000	901,000	495,495
	Charges For Services	-	30,000	16,000	16,000	16,000	17,000	18,000
	Investment Earnings	5,550	924	2,245	1,500	1,500	25,000	17,000
	Other Financing Sources / (Uses)	1,555	809	1,275	1,360	1,360	1,360	1,352
	Other Operating Revenues	479,044	797,698	478,708	919,860	919,860	944,360	531,847
	Interfund Transfers In	-	-	-	-	750,000	750,000	-
	Internal Transactions	-	-	-	-	750,000	750,000	-
Total Revenues		479,044	797,698	478,708	919,860	1,669,860	1,694,360	531,847
Expenditures								
	Supplies & Materials	11,341	6,238	13,433	26,840	26,840	26,840	41,250
	Purchased Services	275,611	236,436	314,707	382,463	433,663	433,663	327,679
	Fixed Charges	46,286	43,022	-	-	-	-	-
	Maintenance & Operating	333,239	285,696	328,139	409,303	460,503	460,503	368,929
	Internal Charges	832	923	988	1,353	1,353	1,353	1,514
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	832	923	988	1,353	1,353	1,353	1,514
	Capital Outlay	-	321,826	-	469,000	1,664,000	1,664,000	98,495
	Debt & Capital	-	321,826	-	469,000	1,664,000	1,664,000	98,495
Total Expenditures		334,071	608,444	329,127	879,656	2,125,856	2,125,856	468,938
Revenues Over (Under) Expenditures								
		144,974	189,254	149,581	40,204	(455,996)	(431,496)	62,909
Beginning Cash Balance - July 1								
		342,454	487,428	676,682	826,263	826,263	826,263	394,767
	Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30								
		487,428	676,682	826,263	866,467	370,267	394,767	457,676

9-1-1 Emergency Program

Fund: 218

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	

Revenues

Intergovernmental Revenues

911-Lewis & Clark County	157,313	147,785	153,063	226,000	226,000	226,000	226,000
911-City of Helena	157,313	147,785	153,063	192,000	192,000	192,000	192,000
911-East Helena	157,313	147,785	153,063	14,000	14,000	14,000	14,000
State Grants - Misc.	-	322,611	-	469,000	469,000	469,000	63,495
5,000 Equature Grant (Carry-Over)							
58,495 CAD/RMS Consulting Fees (Carry-Over)							
63,495							

Total	Intergovernmental Revenues	471,939	765,965	459,188	901,000	901,000	901,000	495,495
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Charges For Services

St. Peter's Hospital Training Reimb.	-	30,000	16,000	16,000	16,000	17,000	18,000
Total	Charges For Services	-	30,000	16,000	16,000	17,000	18,000

Investment Earnings

Interest Earnings		5,550	924	2,245	1,500	1,500	25,000	17,000
Total	Interest Earnings	5,550	924	2,245	1,500	1,500	25,000	17,000

Other Financing Sources / (Uses)

Other Revenues	1,555	809	1,275	1,360	1,360	1,360	1,352	
LCSO 50% reimb for T1 line - Dispatch Radios								
Total	Other Financing Sources / (Uses)	1,555	809	1,275	1,360	1,360	1,360	1,352

SUBTOTAL - OPERATING REVENUE	479,044	797,698	478,708	919,860	919,860	944,360	531,847
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Interfund Transfers In

T/in - 100 General Fund	-	-	-	-	750,000	750,000	
Total	Interfund Transfers In	-	-	-	750,000	750,000	-

TOTAL REVENUE	479,044	797,698	478,708	919,860	1,669,860	1,694,360	531,847
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9-1-1 Emergency Program

Fund: 218

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	

Fund	218 9-1-1 Emergency Program
Dept	2206 9-1-1 Emergency Program
Activity	421 Police Protection

Supplies & Materials

Office Supplies & Equip	7,189	1,247	2,115	7,040	7,040	7,040	15,700
4,000 Misc. Office/Cleaning Supplies							
500 Copy Paper							
5,500 Conference Room Table/Chairs							
3,600 Dispatch Chair - Replacements (2)							
1,500 Desk Replacements (2)							
600 Chair Mat Replacements							
<u>15,700</u>							
Clothing Allowance	-	-	-	-	-	-	750
750 Uniform Equipment for Dispatchers							
<u>750</u>							
Small Tools & Equip-Misc	2,376	4,272	2,366	12,800	12,800	12,800	14,000
2,000 Misc. Tools/Equipment for Server Room							
2,000 MT Helena Generator Costs							
5,000 Replacement Headsets/Parts							
<u>5,000</u> Exterior Surveillance Cameras - 911 Center							
<u>14,000</u>							
Computr Equip/Sftwr/Sppl	1,776	718	8,952	7,000	7,000	7,000	10,800
1,000 Printer Cartridges							
2,000 Various Software Bundles							
1,500 Replacement of Mice/Keyboards							
2,000 Replacement Blackbox (Multi-Monitor KM Switches)							
1,800 PC for Smartboard							
700 Color Printer							
300 Smart 911							
<u>1,500</u> Server Room Equipment							
<u>10,800</u>							
Total	11,341	6,238	13,433	26,840	26,840	26,840	41,250

Purchased Services

IT&S Computer Maint/Spprt	27,634	23,003	32,675	33,243	33,243	33,243	35,259
IT&S Telephone Service	2,280	2,370	2,370	2,370	2,370	2,370	2,370
IT&S Special Projects	4,142	1,657	1,657	-	-	-	-
Postage			-	400	400	400	400
Printing & Duplicating	-	-	-	-	-	-	6,000
1,000 Dispatch Advertising							
4,000 Promotional Items							
<u>1,000</u> Telecommunicator Week							
<u>6,000</u>							
Dues, Subscriptn, License	2,466	1,946	1,649	3,750	3,750	3,750	3,650
2,500 APCO Memberships							
50 LGIT - Local Gov Info Membership (O'Connell)							
800 NENA Memberships							
<u>300</u> Active 911							
<u>3,650</u>							
Public Relations	-	657	685	3,000	3,000	3,000	3,000
Electric Utility	11,645	11,218	11,210	10,000	10,000	10,000	10,000
Long Dist Telephone Chrgs	78,151	78,888	84,559	113,000	113,000	113,000	85,000
85,000 911 Center Phone Services/Mass Notification System							
Natural Gas Utility	564	601	627	750	750	750	800
Teletype	15,636	13,000	14,000	14,000	14,000	14,000	15,000
3,000 CJIN Terminal Fees (6 positions)							
<u>12,000</u> CJIN Usage Fees							
<u>15,000</u>							
R&M-Compnr/Telecomm Equip	826	605	4,155	18,500	18,500	18,500	3,500
3,500 Misc. Small Equipment Repairs							
<u>3,500</u>							
911 Systm Repairs & Maint	310	-	-	4,500	4,500	4,500	1,500
Meal Reimb-Taxable			-	-	-	-	-
Travel & Meeting Expense	-	-	-	400	400	400	400
Dispatcher Training	8,124	5,910	12,920	16,000	16,000	16,000	18,000

9-1-1 Emergency Program

Fund: 218

		FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
		Actual	Actual	Actual	Adopted	Amended	Projected	FY 2024
								Budget
Other Contracted Services		123,835	96,580	148,199	162,550	213,750	213,750	142,800
500	Schedule Anywhere Software Maintenance							
300	Records Destruction/Shredding							
1,050	Paging Interface (Logisys)							
1,450	CAD Mapping (Logisys)							
1,800	ESRI Licensing (Billed on 3 lines of invoice - Logisys)							
6,000	Northstar CAD (Billed on 3 lines of invoice - Logisys)							
5,000	AVL (Automatic Vehicle Location) Interface (Logisys)							
20,000	Logisys FirstCall CAD System Maintenance							
22,000	Logisys Datatrak RMS Maintenance (50% SSD)							
900	Third Party System/Software/Ad-Ons/Xserver (Logisys)							
3,000	DB2 5.0 NT Run Time Database Maintenance (Logisys)							
4,900	CAD to CAD - Remote Dispatch License Maintenance (Logisys)							
450	MKS Xserver Licensing (Logisys)							
400	Maptrak & Restricted User Function (Logisys)							
1,400	Part-time/Overflow CAD Seat Licenses (Logisys)							
1,200	CAD Status Display Plus Upgrade (Logisys)							
600	Raids Online Interface (Logisys)							
16,000	Mobiletrak Software Support (Logisys)							
1,500	WebMap Maintenance/Support (Logisys)							
650	SMART Board Annual Software Maintenance							
17,000	Motorola Radio Consoles - Maintenance/Software							
11,000	Radio IP Software							
800	Guardian Tracking Licensing - Yearly Maintenance							
1,500	Agency360 FTO/CTO - Yearly Maintenance							
400	360 Office Solutions - Yearly Maintenance							
5,000	Communication Center Specialist (Cleaning Service)							
6,000	Wire Management Service (Console Cleaning)							
4,000	Critical Software Maintenance							
2,000	Police Legal Sciences Training							
6,000	APCO CPE Course							
	<u>142,800</u>							
Total	Purchased Services	275,611	236,436	314,707	382,463	433,663	433,663	327,679
Fixed Charges								
	Rent of Bldgs & Offices	46,286	43,022	-	-	-	-	-
	Disp. Center & Radio Room (airport) + LEF							
Total	Fixed Charges	46,286	43,022	-	-	-	-	-
Internal Charges								
	Property Insurance	832	923	988	1,353	1,353	1,353	1,514
Total	Internal Charges	832	923	988	1,353	1,353	1,353	1,514
Capital Outlay								
	Equipment	-	321,826	-	469,000	1,664,000	1,664,000	98,495
5,000	Equature Grant (Carry-Over)							
58,495	CAD/RMS Consulting Fees (Carry-Over)							
35,000	Replacement UPS							
	<u>98,495</u>							
Total	Capital Outlay	-	321,826	-	469,000	1,664,000	1,664,000	98,495
Total	9-1-1 Emergency Program	334,071	608,444	329,127	879,656	2,125,856	2,125,856	468,938

Support Services Division

Fund: 219

Fund: 219							Preliminary FY 2024 Budget
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			
				Adopted	Amended	Projected	
Revenues							
License & Permits	17,780	16,065	9,770	9,500	9,500	9,500	8,000
Intergovernmental Revenues	1,454,160	1,494,211	1,594,106	1,653,098	1,653,098	1,653,098	1,752,164
Charges For Services	4,721	5,030	4,838	4,000	4,000	4,000	4,000
Investment Earnings	(301)	87	2,203	1,500	1,500	15,000	10,000
Other Operating Revenues	1,476,360	1,515,881	1,610,917	1,668,098	1,668,098	1,681,798	1,832,359
Interfund Transfers In	9,715	9,216	9,216	3,697	3,697	3,697	2,147
Internal Transactions	9,715	9,216	9,216	3,697	3,697	3,697	2,147
Total Revenues	1,486,075	1,525,097	1,620,133	1,671,795	1,671,795	1,685,495	1,834,506
Expenditures							
Personnel Services	1,036,433	982,459	1,353,018	1,732,704	1,732,704	1,685,850	1,763,365
Supplies & Materials	6,492	2,280	14,435	13,850	13,850	13,850	20,100
Purchased Services	76,038	79,846	75,138	84,191	182,728	182,728	92,625
Intra-City Charges	-	-	-	-	-	-	2,400
Fixed Charges	27,549	29,364	30,262	34,311	34,311	34,311	35,748
Maintenance & Operating	110,079	111,490	119,834	132,352	230,889	230,889	150,873
Internal Charges	25,238	26,410	29,100	35,581	35,581	35,581	36,231
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	25,238	26,410	29,100	35,581	35,581	35,581	36,231
Total Expenditures	1,171,750	1,120,359	1,501,952	1,900,637	1,999,174	1,952,320	1,950,469
Revenues Over (Under) Expenditures							
	314,325	404,739	118,181	(228,842)	(327,379)	(266,825)	(115,963)
Beginning Cash Balance - July 1							
	83,277	400,218	804,957	923,138	923,138	923,138	656,313
Other Cash Sources / (Uses)	2,616	-	-	-	-	-	-
Ending Cash Balance - June 30							
	400,218	804,957	923,138	694,296	595,759	656,313	540,350

Support Services Division

Fund: 219

Fund: 219		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
License & Permits								
	Alarm Appl & Monitor Fees	8,680	7,375	1,050	2,500	2,500	2,500	1,000
	False Alarm Fees	9,100	8,690	8,720	7,000	7,000	7,000	7,000
Total	License & Permits	17,780	16,065	9,770	9,500	9,500	9,500	8,000
Intergovernmental Revenues								
	County Contributions	1,448,160	1,494,211	1,591,106	1,648,348	1,648,348	1,648,348	1,747,414
	1,603,348 Public Safety Mill Levy							
	45,000 Records Supervisor							
	Misc Intergovrnmntl Rev	6,000	-	3,000	4,750	4,750	4,750	4,750
	Services to BLM							
Total	Intergovernmental Revenues	1,454,160	1,494,211	1,594,106	1,653,098	1,653,098	1,653,098	1,752,164
Charges For Services								
	Accident Reports	3,491	3,575	3,903	3,000	3,000	3,000	3,000
	Sex/Violent Offenders Reg	1,230	1,455	935	1,000	1,000	1,000	1,000
Total	Charges For Services	4,721	5,030	4,838	4,000	4,000	4,000	4,000
Investment Earnings								
	Interest Earnings	(301)	87	2,203	1,500	1,500	15,000	10,000
Total	Interest Earnings	(301)	87	2,203	1,500	1,500	15,000	10,000
Other Financing Sources / (Uses)								
	Other Revenues	-	488	-	-	-	200	58,195
	58,195 RMS/CAD Consulting Fees (Carry-Over)							
	58,195							
Total	Other Financing Sources / (Uses)	-	488	-	-	-	200	58,195
SUBTOTAL - OPERATING REVENUE								
		1,476,360	1,515,881	1,610,917	1,668,098	1,668,098	1,681,798	1,832,359
Interfund Transfers In								
	T/in - 645 Insurance & Safety	9,715	9,216	9,216	3,697	3,697	3,697	2,147
Total	Interfund Transfers In	9,715	9,216	9,216	3,697	3,697	3,697	2,147
TOTAL REVENUE								
		1,486,075	1,525,097	1,620,133	1,671,795	1,671,795	1,685,495	1,834,506
Other Sources / (Uses) - Non-Budgeted								
	Change in False Alarm Receivable Account (A/R)	2,616	-	-	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	2,616	-	-	-	-	-	-

Support Services Division

Fund: 219

		FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
		Actual	Actual	Actual	Adopted	Amended	Projected	FY 2024
								Budget
Fund	219 Support Services Division							
Dept	2202 Records & Dispatch							
Activity	421 Police Protection							
Personnel Services								
Salaries & Wages		687,558	664,649	910,333	1,206,314	1,206,314	1,206,314	1,226,744
Overtime - Misc		28,253	25,830	67,001	31,375	31,375	31,375	33,450
F.I.C.A. (Soc. Sec.)		42,931	40,750	59,064	76,750	76,750	76,750	78,143
P.E.R.S. Retirement		62,772	60,775	84,525	111,033	111,033	111,033	113,054
Health & Vision Insurance		183,612	165,125	200,210	265,826	265,826	218,972	270,323
Workers Comp. Ins.		10,264	6,365	5,112	7,790	7,790	7,790	6,908
Unemployment Ins.		1,813	1,775	3,446	3,355	3,355	3,355	3,919
Dental Insurance		9,189	7,665	9,513	12,300	12,300	12,300	12,535
F.I.C.A. Medicare		10,040	9,525	13,814	17,961	17,961	17,961	18,289
Vacancy Adjustment								
Total	Personnel Services	1,036,433	982,459	1,353,018	1,732,704	1,732,704	1,685,850	1,763,365
Supplies & Materials								
Office Supplies & Equip		6,161	1,980	3,890	5,200	5,200	5,200	6,400
500 Notary Supplies (4 Clerks)								
1,700 Copy Paper								
3,000 Office Supplies								
1,200 Office Chairs/Desk Replacements								
<u>6,400</u>								
Clothing Allowance		47	-	582	1,650	1,650	1,650	1,000
Tires/Tubes-Outside Vendr		-	-	-	-	-	-	600
Computr Equip/Sftwr/Sply		284	300	9,963	7,000	7,000	7,000	12,100
2,500 Color/Black Printer Cartridges								
2,500 Various Software for Maintenance								
1,000 DVD's/Thumb Drives/CD-R's/Sleeves								
2,000 Fobs (Replacements)								
700 Team Viewer								
1,500 Server Room Equipment								
1,900 Laptop for Desk Sergeant/Records Supervisor								
<u>12,100</u>								
Total	Supplies & Materials	6,492	2,280	14,435	13,850	13,850	13,850	20,100
Purchased Services								
IT&S Computer Maint/Spprt		30,843	34,365	28,614	30,106	30,106	30,106	34,594
IT&S Telephone Service		5,928	5,688	5,688	4,740	4,740	4,740	7,110
IT&S Special Projects		4,623	1,849	1,849	-	-	-	-
City-Co Bldg Postage Adm		223	259	280	280	280	280	171
Postage		732	840	272	750	750	750	500
Cellular Services		1,654	2,951	2,416	3,500	3,500	3,500	3,500
Printing & Duplicating		-	-	82	500	500	500	500
Advertising		-	-	-	1,200	1,200	1,200	500
Long Dist Telephone Chrgs		136	-	-	-	-	-	-
Teletype		5,700	5,700	5,464	6,100	6,100	6,100	6,000
Professional Services-Misc		1,740	900	1,096	1,100	1,100	1,100	1,100
Equipment Repairs		15	-	-	400	400	400	400
Repairs/Services-Misc		-	-	-	400	400	400	400
Meal Reimb-Taxable		15	-	41	150	150	150	150
Required Training		193	740	1,982	5,000	5,000	5,000	3,500
Other Contracted Services		24,236	26,554	27,355	29,965	128,502	128,502	34,200
400 Schedule Anywhere Software Maintenance								
100 Landfill Charges (Records)								
750 Records Destruction/Shredding								
22,000 RMS Maintenance (Logisys)(50% 911)								
250 Guardian Tracking Yearly Maint (Split SSD/911/Patrol)								
6,000 M-Files (T.O.C. The Office Center) Software								
3,400 SSD Copier Annual Lease								
900 SSD Copier Annual Costs								
400 Generator Alarm Monitoring								
<u>34,200</u>								
Total	Purchased Services	76,038	79,846	75,138	84,191	182,728	182,728	92,625

Support Services Division

Fund: 219

Fund: 219		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					FY 2023			
					Adopted	Amended	Projected	
Intra-City Charges								
	Shop Gas & Fuel Charges	-	-	-	-	-	-	800
	Shop Vehicle Repairs	-	-	-	-	-	-	500
	Shop Tires & Tire Repairs	-	-	-	-	-	-	600
	Shop Vehicle Parts	-	-	-	-	-	-	500
Total	Intra-City Charges	-	-	-	-	-	-	2,400
Fixed Charges								
	Rent of Bldgs & Offices	27,435	29,234	30,134	34,181	34,181	34,181	35,548
	Credit Card Fees	114	130	128	130	130	130	200
Total	Fixed Charges	27,549	29,364	30,262	34,311	34,311	34,311	35,748
Internal Charges								
	Vehicle & Equip Insurance			200	-	-	-	-
	Liability Insurance	25,070	26,242	28,724	35,413	35,413	35,413	36,055
	Fidelity Insurance	168	168	176	168	168	168	176
Total	Internal Charges	25,238	26,410	29,100	35,581	35,581	35,581	36,231
Total	Records & Dispatch	1,171,750	1,120,359	1,501,952	1,900,637	1,999,174	1,952,320	1,950,469

CDBG/HOME

Fund: 226

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	

Revenues

Intergovernmental Revenues	41,692	481,000	33,000	-	-	-	1,407,437
Other Operating Revenues	41,692	481,000	33,101	-	-	-	1,407,437
Total Revenues	41,692	481,000	33,101	-	-	-	1,407,437

Expenditures

Fixed Charges	41,692	466,000	24,000	24,000	24,000	24,000	1,407,437
Maintenance & Operating	41,692	466,000	24,000	24,000	24,000	24,000	1,407,437
Total Expenditures	41,692	466,000	24,000	24,000	24,000	24,000	1,407,437

Revenues Over (Under) Expenditures

	-	15,000	9,101	(24,000)	(24,000)	(24,000)	-
Beginning Cash Balance - July 1	5,099	5,099	20,099	29,200	29,200	29,200	5,200

Other Cash Sources / (Uses)

	-	-	-	-	-	-	-
Ending Cash Balance - June 30	5,099	20,099	29,200	5,200	5,200	5,200	5,200

Revenues
Intergovernmental Revenues

Federal Grants - CDBG							
TBD	YWCA	-	-	-	-	-	607,187
TBD	Helena Foodshare	-	-	-	-	-	750,000
TBD	RMDC	-	-	-	-	-	26,250
proj#	CD1002	CDBG - Center For Mental Health	-	441,000	9,000	-	-
proj#	CD2002	CDBG - Our Redeemers	-	-	24,000	-	-
Federal Grants - HOME							
proj#	CD3013	HOME Grant - Guardian Apts.	41,692	-	-	-	-
State Grants - Misc.							
proj#	CD9012	Main Street Program	-	15,000	-	-	24,000
proj#	TBD	Big Sky Care Connect Grant	-	25,000	-	-	-
Total	Intergovernmental Revenues		41,692	481,000	33,000	-	1,407,437

Investment Earnings

Interest Earnings	-	-	101	-	-	-	-
Total	Interest Earnings		-	-	101	-	-

SUBTOTAL - OPERATING REVENUE	41,692	481,000	33,101	-	-	-	1,407,437
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TOTAL REVENUE	41,692	481,000	33,101	-	-	-	1,407,437
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Fund 226 CDBG/HOME
Dept 1604 Comm Development Projects
Activity 471 Community Development

Non-Operating Expenses

Grants, Contribtns, Other / Misc							
TBD	YWCA	-	-	-	-	-	607,187
TBD	Helena Foodshare	-	-	-	-	-	750,000
TBD	RMDC	-	-	-	-	-	26,250
proj#	CD3013	HOME Grant - Guardian Apts.	41,692	-	-	-	-
proj#	CD9012	Main Street Grant	-	-	15,000	-	24,000
proj#	CD1002	CDBG - Center For Mental Health	-	441,000	9,000	-	-
proj#	TBD	Our Redeemers	-	-	24,000	24,000	24,000
proj#	TBD	Big Sky Care Connect Grant	-	25,000	-	-	-
Total	Non-Operating Expenses		41,692	466,000	24,000	24,000	1,407,437

Total	Comm Development Projects		41,692	466,000	24,000	24,000	24,000	1,407,437
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Affordable Housing Trust							
Fund: 229		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023		Preliminary FY 2024 Budget
					Adopted	Amended	Projected
Revenues							
	Investment Earnings	-	-	5,616	4,500	4,500	40,000
	Other Operating Revenues	-	-	5,616	4,500	4,500	40,000
	Internal Service Revenues	-	-	-	-	-	-
	Interfund Transfers In	-	1,687,500	225,000	100,000	100,000	100,000
	Internal Transactions	-	1,687,500	225,000	100,000	100,000	100,000
	Long-Term Debt	-	-	-	-	-	-
Total Revenues		-	1,687,500	230,616	104,500	104,500	140,000
Expenditures							
	Purchased Services	-	-	-	-	-	1,400,000
	Maintenance & Operating	-	-	-	-	-	1,400,000
Total Expenditures		-	-	-	-	-	1,400,000
Revenues Over (Under) Expenditures		-	1,687,500	230,616	104,500	104,500	140,000
Beginning Cash Balance - July 1		-	-	1,687,500	1,918,116	1,918,116	1,918,116
Ending Cash Balance - June 30		-	1,687,500	1,918,116	2,022,616	2,022,616	2,058,116
Revenues							
Investment Earnings							
	Interest Earnings	-	-	5,616	4,500	4,500	40,000
	Total Interest Earnings	-	-	5,616	4,500	4,500	40,000
SUBTOTAL - OPERATING REVENUE		-	-	5,616	4,500	4,500	40,000
Interfund Transfers In							
	T/in - 100 General Fund	-	1,687,500	225,000	100,000	100,000	100,000
	Total Interfund Transfers In	-	1,687,500	225,000	100,000	100,000	100,000
TOTAL REVENUE		-	1,687,500	230,616	104,500	104,500	140,000
<div> Fund 229 Affordable Housing Trust Dept 1604 Comm Development Projects Activity 472 Housing </div>							
	Purchased Services						
	Twin Peaks Apartments	-	-	-	-	-	1,400,000
	Total Purchased Services	-	-	-	-	-	1,400,000
Capital Outlay		-	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-	-
Total Affordable Housing Projects		-	-	-	-	-	1,400,000

Public Art Projects							
Fund: 233							
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Investment Earnings	-	-	278	-	-	1,000	500
Other Financing Sources / (Uses)	270	32,000	-	15,000	15,000	15,000	-
Other Operating Revenues	270	32,000	278	15,000	15,000	16,000	500
Interfund Transfers In	19,313	11,487	12,000	12,000	12,000	12,000	13,000
Internal Transactions	19,313	11,487	12,000	12,000	12,000	12,000	13,000
Total Revenues	19,583	43,487	12,278	27,000	27,000	28,000	13,500
Expenditures							
Supplies & Materials	35	-	-	-	-	-	-
Purchased Services	7,654	10,099	37,754	37,000	42,000	42,000	13,000
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	-	-	-	-	-	-	-
Maintenance & Operating	7,689	10,099	37,754	37,000	42,000	42,000	13,000
Total Expenditures	7,689	10,099	37,754	37,000	42,000	42,000	13,000
Revenues Over (Under) Expenditures	11,894	33,388	(25,475)	(10,000)	(15,000)	(14,000)	500
Beginning Cash Balance - July 1	24,279	36,173	69,561	44,086	44,086	44,086	30,086
Other Cash Sources / (Uses)	-	-	0	-	-	-	-
Ending Cash Balance - June 30	36,173	69,561	44,086	34,086	29,086	30,086	30,586

Public Art Projects								
Fund: 233		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
Investment Earnings		-	-	278	-	-	1,000	500
Total	Interest Earnings	-	-	-	-	-	-	-
Other Financing Sources / (Uses)								
Restricted / Public Art Donation		270	32,000	-	15,000	15,000	15,000	-
Total	Other Financing Sources / (Uses)	270	32,000	-	15,000	15,000	15,000	-
SUBTOTAL - OPERATING REVENUE		270	32,000	278	15,000	15,000	16,000	500
Interfund Transfers In								
T/in - 100 General Fund		19,313	11,487	12,000	12,000	12,000	12,000	13,000
Total	Interfund Transfers In	19,313	11,487	12,000	12,000	12,000	12,000	13,000
TOTAL REVENUE		19,583	43,487	12,278	27,000	27,000	28,000	13,500
Fund 233 Public Art Projects								
Dept 1702 Public Arts Preservation								
Activity 401 Other								
Supplies & Materials								
Office Supplies & Equip		35	-	-	-	-	-	-
Total	Supplies & Materials	35	-	-	-	-	-	-
Purchased Services								
City-Co Bldg Postage Adm		52	-	128	-	-	-	-
Postage		1	-	2	-	-	-	-
Printing & Duplicating		124	-	-	500	500	500	250
Professional Dues				-				
Dues, Subscriptn, License			-	-	-	-	-	-
Advertising		180	-	-	-	-	-	250
Other Contracted Services		7,297	10,099	37,624	36,500	41,500	41,500	12,500
1,500 Public Art Maintenance								
5,000 Dumpster Murals								
5,000 Community Collaboration Project								
1,000 Opportunity Project								
FY23	12,500							
Total	Purchased Services	7,654	10,099	37,754	37,000	42,000	42,000	13,000
Total	Public Arts Preservation	7,689	10,099	37,754	37,000	42,000	42,000	13,000

Open Space District Maint

Fund: 235

Fund: 235		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
Special Assessments		547,052	560,951	570,774	550,750	550,750	550,750	646,750
Taxes & Assessments		547,052	560,951	570,774	550,750	550,750	550,750	646,750
Intergovernmental Revenues		219,167	408,300	285,261	3,738	77,088	119,568	3,738
Charges For Services		2,325	3,950	6,822	4,000	4,000	4,000	4,000
Investment Earnings		4,524	420	1,349	1,000	1,000	10,000	7,500
Other Financing Sources / (Uses)		3,103	18,765	30,281	-	-	37,800	35,000
Other Operating Revenues		229,120	431,435	323,713	8,738	82,088	171,368	50,238
Interfund Transfers In		827	844	844	532	532	532	344
Internal Transactions		827	844	844	532	532	532	344
Total Revenues		776,999	993,230	895,331	560,020	633,370	722,650	697,332
Expenditures								
Personnel Services		142,908	217,718	220,480	245,774	245,774	239,558	276,436
Supplies & Materials		39,458	44,285	68,156	57,700	57,700	57,700	62,600
Purchased Services		391,729	443,474	376,533	164,133	237,483	237,483	277,147
Intra-City Charges		62,062	10,338	11,711	15,349	15,349	15,349	13,994
Fixed Charges		19,712	18,789	19,209	19,435	19,435	19,309	20,201
Maintenance & Operating		512,960	516,886	475,610	256,616	329,966	329,841	373,942
Internal Charges		40,979	52,042	191,380	95,823	95,823	95,823	53,220
Internal Transactions		40,979	52,042	191,380	95,823	95,823	95,823	53,220
Capital Outlay		74,589	139,211	16,900	-	40,000	40,000	159,000
Debt & Capital		74,589	139,211	16,900	-	40,000	40,000	159,000
Total Expenditures		771,436	925,858	904,370	598,213	711,563	705,222	862,598
Revenues Over (Under) Expenditures								
		5,563	67,372	(9,039)	(38,193)	(78,193)	17,428	(165,266)
Beginning Cash Balance - July 1								
		432,816	441,742	511,137	501,936	501,936	501,936	519,364
Other Cash Sources / (Uses)		3,363	2,023	(162)	-	-	-	-
Ending Cash Balance - June 30								
		441,742	511,137	501,936	463,743	423,743	519,364	354,098
Reserve Target - 18% of Operating Expenses:								
		125,433	141,596	159,745	107,678	120,881	119,740	126,648
Reserve Target - 90 Days of Operating Expenses:								
		171,825	193,968	218,828	147,505	165,591	164,027	173,490
Reserve Policy Target:								
Budgeted Reserve:		171,825	193,968	218,828	147,505	165,591	164,027	173,490
Excess Reserve:		269,916	317,169	283,107	316,238	258,152	355,337	180,608
(Excess Reserve for Capital Projects Funding)								

Open Space District Maint

Fund: 235

				FY 2023			Preliminary
				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments							
Special Assessments		546,444	559,866	569,734	550,000	550,000	646,000
P & I on Del Assments		608	1,085	1,040	750	750	750
Total	Special Assessments	547,052	560,951	570,774	550,750	550,750	646,750
Intergovernmental Revenues							
Misc Federal Grants		217,252	406,400	281,523	-	73,350	-
State Grants - Misc.		-	-	-	-	-	-
PILT-Helena Housing Authority		1,916	1,900	3,738	3,738	3,738	3,738
Total	Intergovernmental Revenues	219,167	408,300	285,261	3,738	77,088	3,738
Charges For Services							
Park Use Fees		2,325	3,950	6,822	4,000	4,000	4,000
Archery Range Lease							
Donaldson Lease							
Total	Charges For Services	2,325	3,950	6,822	4,000	4,000	4,000
Investment Earnings							
Interest Earnings		4,524	420	1,349	1,000	1,000	7,500
Total	Interest Earnings	4,524	420	1,349	1,000	1,000	7,500
Other Financing Sources / (Uses)							
Other Revenues		3,103	18,765	500	-	-	-
Restricted Contribution		-	-	29,781	-	-	35,000
Total	Other Financing Sources / (Uses)	3,103	18,765	30,281	-	-	35,000
SUBTOTAL - OPERATING REVENUE							
		-	-	-	-	-	-
Interfund Transfers In							
T/in - 645 Insurance & Safety		827	844	844	532	532	344
Total	Interfund Transfers In	827	844	844	532	532	344
TOTAL REVENUE							
		776,999	993,230	895,331	560,020	633,370	697,332
Other Sources / (Uses) - Non-Budgeted							
Fund Balance		-	-	(162)	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	-	-	(162)	-	-	-

Open Space District Maint

Fund: 235

		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	235 Open Space District Maint							
Dept	4172 Open Space Maint District							
Activity	464 Park & Recreation							
Personnel Services								
Salaries & Wages		66,693	119,101	145,086	169,815	169,815	169,815	182,608
Temporary Salaries		41,241	41,725	15,017	-	-	-	19,250
Overtime - Misc			418	342	-	-	-	-
F.I.C.A. (Soc. Sec.)		6,648	9,970	9,937	10,548	10,548	10,548	12,554
P.E.R.S. Retirement		6,140	10,480	12,505	15,260	15,260	15,260	16,434
Health & Vision Insurance		11,366	24,651	30,650	35,660	35,660	29,444	30,146
Workers Comp. Ins.		8,431	7,485	2,624	9,912	9,912	9,912	10,274
Unemployment Ins.		270	413	563	461	461	461	629
Dental Insurance		567	1,140	1,431	1,650	1,650	1,650	1,603
F.I.C.A. Medicare		1,555	2,335	2,324	2,468	2,468	2,468	2,938
Total	Personnel Services	142,908	217,718	220,480	245,774	245,774	239,558	276,436
Supplies & Materials								
Office Supplies & Equip		-	390	437	350	350	350	350
Janitorial Supplies		6,999	10,395	17,952	12,000	12,000	12,000	15,000
Clothing Allowance		1,978	1,665	1,979	2,000	2,000	2,000	2,000
Fuel/Oil Outside Vendor		429	270	110	750	750	750	750
Tires/Tubes-Outside Vendr		-	-	-	1,600	1,600	1,600	3,500
Small Tools & Equip-Misc		10,157	10,725	15,029	10,000	10,000	10,000	8,000
Computr Equip/Sftwr/Sppl		-	-	3,535	1,000	1,000	1,000	1,000
Fertilizer & Chem Supplies		1,331	920	2,189	5,000	5,000	5,000	2,000
Construction & Maint Mat'ls		18,564	19,920	26,925	25,000	25,000	25,000	30,000
Total	Supplies & Materials	39,458	44,285	68,156	57,700	57,700	57,700	62,600
Purchased Services								
IT&S Computer Maint/Spprt		4,325	3,180	3,656	7,691	7,691	7,691	7,960
IT&S Telephone Service		479	474	474	1,422	1,422	1,422	1,422
IT&S Special Projects		648	260	660	-	-	-	-
City-Co Bldg Postage Adm		87	91	103	120	120	120	145
Postage		-	5	-	1,500	1,500	1,500	350
Cellular Services		-	332	588	750	750	750	800
Printing & Duplicating		36	-	123	1,000	1,000	1,000	300
Dues, Subscriptn, License		-	2,545	1,040	3,000	3,000	3,000	3,000
3,000 Dues for MT Ascension Lots Plus Park Membership								
Advertising		2,043	2,582	2,913	2,000	2,000	2,000	2,000
Electric Utility		74	82	75	1,000	1,000	1,000	1,000
Medical Expenses		-	-	57	300	300	300	300
Architect & Engr Services		-	5,140	1,116	7,500	7,500	7,500	4,000
Outside Repair to Mtr Veh		372	1,020	429	1,000	1,000	1,000	1,000
Building Repairs/Maint		-	875	10,113	1,000	1,000	1,000	4,000
Meal Reimb-Taxable		-	-	-	500	500	500	500
Required Training		-	78	1,078	2,000	2,000	2,000	2,000
Conferences		-	-	-	1,500	1,500	1,500	1,500
Solid Waste Tipping Fees		-	-	482	1,000	1,000	1,000	1,000
Other Contracted Services		383,665	426,810	353,626	130,850	204,200	204,200	245,870
35,000 PPLT								
2,000 Portable Toilets								
850 Parking Permits								
30,000 Weed control								
3,000 Vaulted Restroom Pumping								
132,520 Forest Fuel Reduction								
35,000 Limekiln & OSR Trailhead Improvement								
7,500 Parking Lot Striping								
<u>245,870</u>								
Total	Purchased Services	391,729	443,474	376,533	164,133	237,483	237,483	277,147

Open Space District Maint Fund: 235		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Intra-City Charges								
	Copier Revolving Program	706	784	824	824	824	824	824
	Parks Trail Maint Chrg	55,000	-	-	-	-	-	-
	Shop Gas & Fuel Charges	5,444	5,875	6,672	8,750	8,750	8,750	9,625
	Shop Vehicle Repairs	14	-	-	825	825	825	545
	Shop Tires & Tire Repairs	-	339	2,232	-	-	-	-
	Shop Vehicle Parts	898	3,340	1,982	4,950	4,950	4,950	3,000
Total	Intra-City Charges	62,062	10,338	11,711	15,349	15,349	15,349	13,994
Fixed Charges								
	Rent of Bldgs & Offices	4,598	4,769	4,895	4,895	4,895	4,895	5,090
	Special Assessments	15,114	14,020	14,314	14,040	14,040	13,915	14,611
	Licenses	-	-	-	500	500	500	500
Total	Fixed Charges	19,712	18,789	19,209	19,435	19,435	19,309	20,201
Internal Charges								
	Comm, Mgr, Atty Charges	11,026	15,958	114,707	53,118	53,118	53,118	12,772
	Park & Rec	6,286	7,713	44,961	17,612	17,612	17,612	12,999
	Property Insurance	43	18	19	-	-	-	-
	Vehicle & Equip Insurance	295	308	330	269	269	269	329
	Liability Insurance	3,172	4,474	4,538	4,858	4,858	4,858	5,776
	Fidelity Insurance	60	68	68	22	22	22	37
	Human Resource	1,371	1,413	4,181	4,422	4,422	4,422	4,441
	Budget & Accounting	11,363	14,580	15,066	6,510	6,510	6,510	6,052
	Fleet Services Charges	7,363	7,510	7,510	9,012	9,012	9,012	10,814
Total	Internal Charges	40,979	52,042	191,380	95,823	95,823	95,823	53,220
Capital Outlay								
	Parks & Rec. Facilities	74,589	125,411	-	-	-	-	
	Equipment	-	-	16,900	-	-	-	79,000
	62,250 CAT 301 Excavator							
	16,750 Snow Plow							
FY24	79,000							
	Vehicles	-	13,800	-	-	40,000	40,000	80,000
	80,000 F 550 Standard Cab 4 x 4							
FY24	80,000							
Total	Capital Outlay	74,589	139,211	16,900	-	40,000	40,000	159,000
Total	Open Space Maint District	771,436	925,858	904,370	598,213	711,563	705,222	862,598

Urban Forestry

Fund: 237

Fund: 237		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
	Special Assessments	470,265	480,237	489,534	480,500	480,500	480,750	480,750
	Taxes & Assessments	470,265	480,237	489,534	480,500	480,500	480,750	480,750
	Intergovernmental Revenues	630	1,170	1,170	1,170	1,170	1,170	1,170
	Investment Earnings	4,442	788	1,175	1,000	1,000	8,000	4,500
	Other Financing Sources / (Uses)	10,000	9,000	10,000	9,000	9,000	-	-
	Other Operating Revenues	15,072	10,958	12,345	11,170	11,170	9,170	5,670
	Interfund Transfers In	1,189	1,102	1,102	793	793	793	463
	Internal Transactions	1,189	1,102	1,102	793	793	793	463
Total Revenues		486,525	492,297	502,981	492,463	492,463	490,713	486,883
Expenditures								
	Personnel Services	183,232	287,110	309,705	357,866	353,087	376,456	397,061
	Supplies & Materials	23,405	27,465	31,005	29,650	29,650	29,650	29,650
	Purchased Services	16,094	42,667	51,445	53,658	53,658	68,658	52,284
	Intra-City Charges	8,070	14,084	17,517	16,670	16,670	16,670	19,400
	Fixed Charges	-	220	167	200	200	200	200
	Maintenance & Operating	47,569	84,436	100,135	100,178	100,178	115,178	101,534
	Internal Charges	34,015	40,461	55,088	52,694	52,694	52,694	45,636
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	34,015	40,461	55,088	52,694	52,694	52,694	45,636
	Capital Outlay	-	59,895	69,112	50,000	54,779	54,779	-
	Debt & Capital	-	59,895	69,112	50,000	54,779	54,779	-
Total Expenditures		264,816	471,902	534,040	560,739	560,739	599,108	544,230
Revenues Over (Under) Expenditures								
		221,710	20,395	(31,059)	(68,276)	(68,276)	(108,395)	(57,347)
Beginning Cash Balance - July 1								
		262,014	486,555	506,949	474,968	474,968	474,968	366,573
	Other Cash Sources / (Uses)	2,831	-	(923)	-	-	-	-
Ending Cash Balance - June 30								
		486,555	506,949	474,968	406,692	406,692	366,573	309,225
Reserve Target - 18% of Operating Expenses:								
		47,667	74,161	83,687	91,933	91,073	97,979	97,961
Reserve Target - 90 Days of Operating Expenses:								
		65,297	101,591	114,640	125,936	124,757	134,218	134,194
Reserve Policy Target:		65,297	101,591	114,640	125,936	124,757	134,218	134,194
Budgeted Reserve:								
Excess Reserve:		421,258	405,359	360,328	280,756	281,935	232,355	175,032
(Excess Reserve for Capital Projects Funding)								

Urban Forestry

Fund: 237

Fund: 237		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget	
					Adopted	Amended	Projected		
Revenues									
Special Assessments									
Special Assessments		469,747	479,305	488,682	480,000	480,000	480,000	480,000	
P & I on Del Assments		517	932	852	500	500	750	750	
Total	Special Assessments	470,265	480,237	489,534	480,500	480,500	480,750	480,750	
Intergovernmental Revenues									
PILT-Helena Housing Authority		630	1,170	1,170	1,170	1,170	1,170	1,170	
Total	Intergovernmental Revenues	630	1,170	1,170	1,170	1,170	1,170	1,170	
Investment Earnings									
Interest Earnings		4,442	788	1,175	1,000	1,000	8,000	4,500	
Total	Interest Earnings	4,442	788	1,175	1,000	1,000	8,000	4,500	
Other Financing Sources / (Uses)									
Other Revenues		DNRC Grant	10,000	9,000	10,000	9,000	9,000	-	-
Total	Other Financing Sources / (Uses)		10,000	9,000	10,000	9,000	9,000	-	-
SUBTOTAL - OPERATING REVENUE			485,336	491,195	501,879	491,670	491,670	489,920	486,420
Interfund Transfers In									
T/in - 645 Insurance & Safety			1,189	1,102	1,102	793	793	793	463
Total	Interfund Transfers In		1,189	1,102	1,102	793	793	793	463
TOTAL REVENUE			486,525	492,297	502,981	492,463	492,463	490,713	486,883

Urban Forestry

Fund: 237

Fund: 237		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	237 Urban Forestry							
Dept	4171 Tree Maintenance District							
Activity	464 Park & Recreation							
Personnel Services								
	Salaries & Wages	113,827	182,490	180,771	202,180	202,180	202,180	216,209
	Temporary Salaries	11,603	16,440	44,603	55,372	50,593	50,593	52,045
	Overtime - Misc	242	280	61	2,806	2,806	2,806	3,461
	F.I.C.A. (Soc. Sec.)	7,311	11,360	12,837	16,191	16,191	16,191	16,891
	P.E.R.S. Retirement	9,875	15,670	16,648	18,454	18,454	18,454	19,767
	Health & Vision Insurance	28,224	47,225	45,530	49,276	49,276	72,645	75,736
	Workers Comp. Ins.	8,718	8,180	3,368	6,810	6,810	6,810	5,937
	Unemployment Ins.	316	505	797	709	709	709	847
	Dental Insurance	1,407	2,195	2,086	2,280	2,280	2,280	2,215
	F.I.C.A. Medicare	1,710	2,765	3,002	3,788	3,788	3,788	3,953
Total	Personnel Services	183,232	287,110	309,705	357,866	353,087	376,456	397,061
Supplies & Materials								
	Office Supplies & Equip	75	435	35	300	300	300	300
	Chem & Lab Supplies	-	55	-	50	50	50	50
	Clothing Allowance	284	480	462	1,500	1,500	1,500	1,500
	Fuel/Oil Outside Vendor	15	-	112	300	300	300	300
	Tires/Tubes-Outside Vendr	-	-	-	1,000	1,000	1,000	1,000
	Small Tools & Equip-Misc	12,884	15,590	12,656	7,500	7,500	7,500	7,500
	Trees, Shrubs, Etc	10,147	10,905	17,740	19,000	19,000	19,000	19,000
Total	Supplies & Materials	23,405	27,465	31,005	29,650	29,650	29,650	29,650
Purchased Services								
	IT&S Computer Maint/Spprt	6,787	10,745	12,212	12,258	12,258	12,258	10,884
	IT&S Special Projects	956	382	-	-	-	-	-
	Cellular Services	1,667	2,185	2,307	2,000	2,000	2,000	2,000
	Printing & Duplicating	36	-	-	100	100	100	100
	Dues, Subscriptn, License	173	1,445	773	1,000	1,000	1,000	1,000
	Advertising	7	15	-	300	300	300	300
	Equipment Repairs	568	4,565	975	4,000	4,000	4,000	4,000
	Required Training	3,424	450	3,366	4,000	4,000	4,000	4,000
	4,000 Arborist Certification	-	-	-	-	-	-	-
	Other Contracted Services	2,477	22,880	31,812	30,000	30,000	45,000	30,000
	15,000 Tree removals							
	15,000 Contract Surveyor (Annexation)							
	30,000							
Total	Purchased Services	16,094	42,667	51,445	53,658	53,658	68,658	52,284
Intra-City Charges								
	Shop Gas & Fuel Charges	6,921	10,198	11,655	11,500	11,500	11,500	13,800
	Shop Vehicle Repairs	478	21	1,133	770	770	770	1,200
	Shop Tires & Tire Repairs	80	740	300	-	-	-	-
	Shop Vehicle Parts	591	3,125	4,429	4,400	4,400	4,400	4,400
Total	Intra-City Charges	8,070	14,084	17,517	16,670	16,670	16,670	19,400
Fixed Charges								
	Rent of Equipment	-	220	167	200	200	200	200
Total	Fixed Charges	-	220	167	200	200	200	200

Urban Forestry Fund: 237								Preliminary FY 2024 Budget
		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			
					Adopted	Amended	Projected	
Internal Charges								
	Comm, Mgr, Atty Charges	4,031	5,831	14,338	18,397	18,397	18,397	10,873
	Park & Rec	8,381	9,256	18,630	11,917	11,917	11,917	11,098
	Vehicle & Equip Insurance	421	567	607	624	624	624	553
	Liability Insurance	5,355	5,685	6,340	7,449	7,449	7,449	7,774
	Fidelity Insurance	47	47	47	48	48	48	47
	Human Resource	2,742	2,825	4,866	5,621	5,621	5,621	5,645
	Budget & Accounting	9,414	12,554	6,564	4,203	4,203	4,203	4,323
	Fleet Services Charges	3,624	3,696	3,696	4,435	4,435	4,435	5,322
Total	Internal Charges	34,015	40,461	55,088	52,694	52,694	52,694	45,636
Capital Outlay								
	Equipment	-	59,895	69,112	8,000	8,000	8,000	-
FY22	69,112 Stump Cutter							
FY23	8,000 Flatbed Trailer							
	Vehicles	-	-	-	42,000	46,779	46,779	-
	42,000 Ford F150 Crew Cab Pickup							
FY23	42,000							
Total	Capital Outlay	-	59,895	69,112	50,000	54,779	54,779	-
Total	Tree Maintenance District	264,816	471,902	534,040	560,739	560,739	599,108	544,230

Loan Repayment

Fund: 238

Fund: 238		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
	Investment Earnings	794	206	594	-	-	6,701	3,000
	Other Financing Sources / (Uses)	34	19,228	13,384	-	-	12,447	11,521
	Other Operating Revenues	828	19,434	13,978	-	-	19,148	14,521
	Interfund Transfers In	-	60,000	60,000	-	-	-	-
	Internal Transactions	-	60,000	60,000	-	-	-	-
	Total Revenues	828	79,434	73,978	-	-	19,148	14,521
Revenues Over (Under) Expenditures								
		828	79,434	73,978	-	-	19,148	14,521
Beginning Cash Balance - July 1		37,889	78,391	144,266	210,775	210,775	210,775	185,957
	Other Cash Sources / (Uses)	39,674	(13,559)	(7,469)	(60,000)	(60,000)	(43,965)	(39,955)
Ending Cash Balance - June 30		78,391	144,266	210,775	150,775	150,775	185,957	160,523
Revenues								
Investment Earnings								
	Interest Earnings	794	206	594	-	-	6,701	3,000
	Total Interest Earnings	794	206	594	-	-	6,701	3,000
Other Financing Sources / (Uses)								
	Loan Repayment Interest	34	19,228	13,384	-	-	12,447	11,521
	Artisan, LLP (deferred until 4/1/2020)							
	Total Other Financing Sources / (Uses)	34	19,228	13,384	-	-	12,447	11,521
SUBTOTAL - OPERATING REVENUE		828	19,434	13,978	-	-	19,148	14,521
Interfund Transfers In								
	T/in - 100 General Fund	-	60,000	60,000	-	-	-	-
	Total Interfund Transfers In	-	60,000	60,000	-	-	-	-
TOTAL REVENUE		828	79,434	73,978	-	-	19,148	14,521
Other Sources / (Uses) - Non-Budgeted								
	Alternative Energy/Conservation Loans - A/R	39,674	(51,818)	(37,651)	(60,000)	(60,000)	(75,064)	(72,000)
	Loan payments (to) / from participants							
	Artisan, LLP/Great Northern	-	38,860	30,181	-	-	31,099	32,045
	Principal Artisan, LLP (deferred until 4/1/2020)		-	-			-	-
	\$ 3,631 Annual P&I Payment 4/1/2020 - 3/1/2034							
	Total Other Sources / (Uses) - Non-Budgeted	39,674	(12,958)	(7,469)	(60,000)	(60,000)	(43,965)	(39,955)

Gas Tax Fund: 240							Preliminary FY 2024 Budget			
				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			
							Adopted	Amended	Projected	
Revenues										
Intergovernmental Revenues				681,734	638,950	580,537	580,537	580,537	570,089	1,367,573
Investment Earnings				19,486	1,797	3,418	1,500	1,500	30,000	20,000
Other Financing Sources / (Uses)				-	-	-	-	-	-	-
Other Operating Revenues				701,220	640,747	583,956	582,037	582,037	600,089	1,387,573
Total Revenues				701,220	640,747	583,956	582,037	582,037	600,089	1,387,573
Expenditures										
Supplies & Materials				-	-	-	-	-	-	-
Purchased Services				71,005	79,752	-	-	-	-	-
Maintenance & Operating				71,005	79,752	-	-	-	-	-
Internal Charges				85,150	104,805	94,993	100,936	100,936	100,936	(29,428)
Transfers Out				-	-	-	-	-	-	-
Internal Transactions				85,150	104,805	94,993	100,936	100,936	100,936	(29,428)
Capital Outlay				1,023,118	163,456	299,364	580,537	1,418,342	775,011	1,367,573
Debt & Capital				1,023,118	163,456	299,364	580,537	1,418,342	775,011	1,367,573
Total Expenditures				1,179,273	348,012	394,357	681,473	1,519,278	875,947	1,338,145
Revenues Over (Under) Expenditures				(478,053)	292,735	189,598	(99,436)	(937,241)	(275,858)	49,428
Beginning Cash Balance - July 1				1,152,904	673,171	965,906	1,155,504	1,155,504	1,155,504	879,647
Other Cash Sources / (Uses)				(1,679)	-	-	-	-	-	-
Ending Cash Balance - June 30				673,171	965,906	1,155,504	1,056,069	218,264	879,647	929,074

Gas Tax							
Fund: 240							
		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023		
					Adopted	Amended	Projected
							Preliminary FY 2024 Budget
Revenues							
Intergovernmental Revenues							
	Gas Tax Apportionment	572,169	577,077	580,537	580,537	580,537	570,089
	State Grants - Misc.	109,565	61,873	-	-	-	-
Total	Intergovernmental Revenues	681,734	638,950	580,537	580,537	580,537	570,089
Investment Earnings							
	Interest Earnings	19,486	1,797	3,418	1,500	1,500	30,000
Total	Interest Earnings	19,486	1,797	3,418	1,500	1,500	30,000
SUBTOTAL - OPERATING REVENUE		701,220	640,747	583,956	582,037	582,037	600,089
Fund 240 Gas Tax							
Dept 3508 Streets-Gas Tax							
Activity 432 Streets & Traffic							
Purchased Services							
	Architect & Engr Services	71,005	79,752	-	-	-	-
Total	Purchased Services	71,005	79,752	-	-	-	-
Internal Charges							
	Comm, Mgr, Atty Charges	-	-	-	1,072	1,072	1,072
	Public Works			4,899	7,067	7,067	7,067
	Budget & Accounting	23,961	29,893	4,223	1,602	1,602	1,602
	Engineering	61,189	74,912	85,871	91,195	91,195	91,195
Total	Internal Charges	85,150	104,805	94,993	100,936	100,936	100,936
Capital Outlay							
	Street Construction	1,023,118	163,456	299,364	580,537	1,418,342	775,011
<u>Project #</u>	<u>Project Description</u>						
<u>ST1907</u>	780,667 Rodney St FY22 Carryover	-	-	-	-	-	-
	380,537 Rodney St FY23	-	-	-	-	-	-
	- Rodney St est for FY23 - \$1,161,204	-	-	-	-	-	-
	(616,493) Rodney St Excess - \$616,493 (Project Completing)						
<u>ST9911</u>	25,186 BRBP - Benton FY22 Carryover						
	- BRBP - Benton Est for FY23 - \$0						
	- BRBP - Benton Excess - \$0 (MDT match overage)						
<u>ST1909</u>	31,952 Cruse Ave PER FY22 Carryover						
	- Cruse Ave PER Est for FY23 - \$5,114						
	(26,838) Cruse Ave PER Excess - \$26,838 (project canceled)						
<u>ST3921</u>	200,000 Lawrence & Last Chance Redesign FY23						
	- Lawrence & Last Chance Est for FY23 - \$20,000 (design)						
	- Lawrence & Last Chance Excess - \$0 (carryover remainder)						
	<u>775,011</u> Total FY 2023						
<u>TBD</u>	560,000 Pavement Preservation						
	807,573 Pavement Preservation - Chip Seal						
	<u>1,367,573</u> Total FY 2024						
Sub-Total: Street Construction		1,023,118	163,456	299,364	580,537	1,418,342	775,011
Total	Capital Outlay	1,023,118	163,456	299,364	580,537	1,418,342	775,011
Total	Streets-Gas Tax	1,179,273	348,012	394,357	681,473	1,519,278	875,947
							1,338,145

Gas Tax HB473

Fund: 241

Fund: 241		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
Intergovernmental Revenues		448,843	1,316,000	-	745,747	745,747	745,747	-
Other Financing Sources / (Uses)		-	-	-	-	-	-	-
Other Operating Revenues		448,843	1,316,000	5,151	745,747	745,747	780,747	-
Total Revenues		448,843	1,316,000	5,151	745,747	745,747	780,747	-
Expenditures								
Capital Outlay		119,786	29,950	747,693	745,747	1,794,086	1,794,086	-
Debt & Capital		119,786	29,950	747,693	745,747	1,794,086	1,794,086	-
Total Expenditures		119,786	29,950	747,693	745,747	1,794,086	1,794,086	-
Revenues Over (Under) Expenditures		329,057	1,286,050	(742,543)	-	(1,048,339)	(1,013,339)	-
Beginning Cash Balance - July 1		158,145	487,202	1,773,252	1,030,799	1,030,799	1,030,799	17,460
Other Cash Sources / (Uses)		-	-	90	-	-	-	-
Ending Cash Balance - June 30		487,202	1,773,252	1,030,799	1,030,799	(17,540)	17,460	17,460

Revenues

Intergovernmental Revenues							
Gas Tax Apportionment	448,843	1,316,000	-	745,747	745,747	745,747	-
State Grants - Misc.	-	-	-	-	-	-	-
County Contributions	-	-	-	-	-	-	-
Total Intergovernmental Revenues	448,843	1,316,000	-	745,747	745,747	745,747	-
Investment Earnings							
Interest Earnings	-	-	5,151	-	-	35,000	-
Total Interest Earnings	-	-	5,151	-	-	35,000	-
SUBTOTAL - OPERATING REVENUE	448,843	1,316,000	5,151	745,747	745,747	780,747	-
TOTAL REVENUE	448,843	1,316,000	5,151	745,747	745,747	780,747	-

Fund 241 Gas Tax HB473
 Dept 3508 Streets-Gas Tax
 Activity 432 Streets & Traffic

Capital Outlay

Street Construction	119,786	29,950	747,693	745,747	1,794,086	1,794,086	-
<u>Project #</u>	<u>Project Description</u>						
ST1907 1,048,339	Rodney St FY22 Carryover						
745,747	Rodney St FY23						
-	Rodney St Est for FY23 - \$1,794,086						
-	Rodney St Excess - \$0 (project completing)						
<u>1,794,086</u>	<u>Total FY 2023</u>						
Sub-Total: Street Construction	119,786	29,950	747,693	745,747	1,794,086	1,794,086	-
Total Capital Outlay	119,786	29,950	747,693	745,747	1,794,086	1,794,086	-
Total Streets-Gas Tax	119,786	29,950	747,693	745,747	1,794,086	1,794,086	-

Storm Water Utility							
Fund: 245							
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments	1,961,904	2,034,304	2,414,740	2,370,765	2,370,765	2,370,765	2,358,365
Taxes & Assessments	1,961,904	2,034,304	2,414,740	2,370,765	2,370,765	2,370,765	2,358,365
License & Permits	-	-	-	-	-	-	-
Intergovernmental Revenues	9,455	18,572	18,572	18,572	18,572	18,572	18,572
Investment Earnings	31,794	3,168	8,511	4,500	60,000	85,000	30,000
Other Financing Sources / (Uses)	-	-	43,450	-	-	-	-
Other Operating Revenues	41,250	21,740	70,533	23,072	78,572	103,572	48,572
Interfund Transfers In	1,562	2,035	2,035	597	597	597	355
Internal Transactions	1,562	2,035	2,035	597	597	597	355
Total Revenues	2,004,715	2,058,079	2,487,308	2,394,434	2,449,934	2,474,934	2,407,292
Expenditures							
Personnel Services	242,868	241,436	249,497	283,388	283,388	286,399	304,899
Supplies & Materials	8,477	22,390	19,642	29,800	29,800	29,800	31,400
Purchased Services	24,882	52,434	31,381	98,784	98,784	98,784	78,639
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	29,384	21,836	26,744	25,074	25,074	24,705	25,442
Maintenance & Operating	62,743	96,659	77,767	153,658	153,658	153,289	135,481
Internal Charges	279,312	328,844	273,572	307,707	307,707	307,707	248,689
Transfers Out	-	-	-	-	-	-	7,197
Internal Transactions	279,312	328,844	273,572	307,707	307,707	307,707	255,886
Capital Outlay	2,383,125	1,342,375	199,251	1,475,410	3,773,081	3,773,081	1,573,120
Debt & Capital	2,383,125	1,342,375	199,251	1,475,410	3,773,081	3,773,081	1,573,120
Total Expenditures	2,968,048	2,009,314	800,087	2,220,163	4,517,834	4,520,476	2,269,386
Revenues Over (Under) Expenditures	(963,333)	48,765	1,687,221	174,271	(2,067,900)	(2,045,542)	137,906
Beginning Cash Balance - July 1	2,906,524	1,943,191	1,991,956	3,679,251	3,679,251	3,679,251	1,633,709
Other Cash Sources / (Uses)	-	-	74	-	-	-	-
Ending Cash Balance - June 30	1,943,191	1,991,956	3,679,251	3,853,521	1,611,350	1,633,709	1,771,615
Reserve Target - 18% of Operating Expenses:	105,286	120,049	108,150	134,056	134,056	134,531	125,328
Reserve Target - 90 Days of Operating Expenses:	144,228	164,451	148,151	183,638	183,638	184,289	171,682
Reserve Policy Target:	144,228	164,451	148,151	183,638	183,638	184,289	171,682
(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)							
Budgeted Reserve:	1,798,964	1,827,505	3,531,099	3,669,884	1,427,713	1,449,420	1,599,933
(Budgeted Reserve for Capital Projects Funding)							

Storm Water Utility										
Fund: 245				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023		Preliminary FY 2024 Budget	
							Adopted	Amended	Projected	
Revenues										
Special Assessments										
Special Assessments				1,959,469	2,030,128	2,410,525	2,367,265	2,367,265	2,367,265	2,354,865
P & I on Del Assments				2,435	4,176	4,215	3,500	3,500	3,500	3,500
Total	Special Assessments			1,961,904	2,034,304	2,414,740	2,370,765	2,370,765	2,370,765	2,358,365
Intergovernmental Revenues										
PILT-Helena Housing Authority				9,455	18,572	18,572	18,572	18,572	18,572	18,572
Total	Intergovernmental Revenues			9,455	18,572	18,572	18,572	18,572	18,572	18,572
Investment Earnings										
Interest Earnings				31,794	3,168	8,511	4,500	60,000	85,000	30,000
Total	Interest Earnings			31,794	3,168	8,511	4,500	60,000	85,000	30,000
Other Financing Sources / (Uses)										
Sale of Fixed Assets				-	-	43,450	-	-	-	-
Total	Other Financing Sources / (Uses)			-	-	43,450	-	-	-	-
SUBTOTAL - OPERATING REVENUE										
				2,003,153	2,056,044	2,485,273	2,393,837	2,449,337	2,474,337	2,406,937
Interfund Transfers In										
T/in - 645 Insurance & Safety				1,562	2,035	2,035	597	597	597	355
Total	Interfund Transfers In			1,562	2,035	2,035	597	597	597	355
TOTAL REVENUE										
				2,004,715	2,058,079	2,487,308	2,394,434	2,449,934	2,474,934	2,407,292

Storm Water Utility							
Fund: 245							
				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	Preliminary FY 2024 Budget
				FY 2023			
				Adopted	Amended	Projected	
Fund 245 Storm Water Utility							
Dept 3106 Storm Water Utility							
Activity 432 Streets & Traffic							
Personnel Services							
Salaries & Wages				164,594	160,975	170,576	194,516
Overtime - Misc				1,973	3,557	3,231	2,365
F.I.C.A. (Soc. Sec.)				10,093	9,935	10,407	12,225
P.E.R.S. Retirement				14,457	14,412	15,019	17,689
Health & Vision Insurance				36,964	39,962	38,421	43,180
Workers Comp. Ins.				10,163	8,010	7,045	8,021
Unemployment Ins.				420	412	613	534
Dental Insurance				1,843	1,849	1,750	1,998
F.I.C.A. Medicare				2,361	2,324	2,434	2,860
Total Personnel Services				242,868	241,436	249,497	283,388
							283,388
							286,399
							304,899
Supplies & Materials							
Office Supplies & Equip				594	684	644	1,000
Chem & Lab Supplies				-	262	802	1,000
Clothing Allowance				406	2,213	1,348	2,300
Operating Supplies - Misc				1,154	2,706	2,200	1,800
Small Tools & Equip-Misc				2,620	1,393	5,109	3,000
3,500 General Tools							3,000
3,500							
Computr Equip/Sftwr/Spplly				2,318	398	42	1,500
1,500 Software/Computer Equipment							1,500
1,500							
Safety Equipment				558	1,891	1,673	1,700
Furniture & Fixtures-Misc				368	-	-	500
Construction & Maint Mat'ls				459	12,843	7,823	17,000
3,500 Drainage Materials							
5,000 Adjusting Rings/Covers							
5,000 Storm Water Grates							
3,500 Material/Vegetation for Ponds							
17,000							
Total Supplies & Materials				8,477	22,390	19,642	29,800
							29,800
							29,800
							31,400
Purchased Services							
IT&S Computer Maint/Spprt				4,834	5,391	11,244	3,947
IT&S Special Projects				927	295	295	-
City-Co Bldg Postage Adm				104	117	128	137
Postage				-	-	12	-
Cellular Services				2,009	1,823	1,616	2,000
Printing & Duplicating				648	69	42	1,000
Water & Sewer				784	603	579	800
Solid Waste				458	636	627	650
Equipment Repairs				19	-	-	1,500
Building Repairs/Maint				625	337	-	525
Required Training				537	1,785	423	2,500
Investigation / Inspect Fees				434	-	-	-
Other Contracted Services				13,503	41,378	16,415	85,725
7,000 Annual Drainage Inlet Improvements							
6,000 Storm Manhole Adjustments							
20,000 Valley Gutters/Drainage Repairs							
2,500 Weed Control							
5,000 Public Outreach							
10,000 MS4 Sampling/Studies							
225 Copier Maintenance							
15,000 Legal Services							
65,725							
Total Purchased Services				24,882	52,434	31,381	98,784
							98,784
							98,784
							78,639

Storm Water Utility							
Fund: 245							
		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023		
					Adopted	Amended	Preliminary FY 2024 Budget
						Projected	
Fixed Charges							
	Special Assessments	5,359	5,359	5,124	5,124	5,124	4,992
	Licenses	24,025	16,477	21,620	19,950	19,950	20,450
	4,000 Arc Editor GIS License/Maint						
	900 MT Rail Link Easements						
	4,000 MS4 Annual Fee						
	10,000 City Works Maint. Fee						
	50 FCC License Fee						
	1,500 CCTV Inspection Software Maint Fee						
	<u>20,450</u>						
Total	Fixed Charges	29,384	21,836	26,744	25,074	25,074	25,442
Internal Charges							
	Comm, Mgr, Atty Charges	30,168	39,386	14,338	27,497	27,497	9,270
	Public Works	33,460	25,542	47,588	58,743	58,743	69,529
	Industrial Facilities	-	-	-	12,144	12,144	16,743
	Liability Insurance	5,520	4,849	4,860	5,634	5,634	5,953
	Fidelity Insurance	28	25	24	24	24	24
	Human Resource	5,223	5,382	3,739	4,991	4,991	5,013
	Budget & Accounting	38,828	50,326	10,419	9,317	9,317	9,947
	Engineering	166,085	203,334	192,604	189,357	189,357	132,210
Total	Internal Charges	279,312	328,844	273,572	307,707	307,707	248,689
Transfers Out							
	T/out - 440 Capital Improvements Fund	-	-	-	-	-	7,197
	7,197 Engineering Pick up Truck -Shared						
	<u>7,197</u>						
Total	Transfers Out	-	-	-	-	-	7,197
Capital Outlay							
	Buildings	-	-	-	-	-	41,200
	<u>41,200</u> FY24 - Utility Maintenance Building Lift Station (Shared)						
	Imprvmnts Other Than Bldgs	-	-	-	-	-	600,000
	500,000 FY24 - Centennial Park Capacity Engineering						
	100,000 FY24 - Stormwater Utility Rate Study						
	<u>600,000</u>						
	Equipment	-	-	-	5,000	5,000	6,180
	5,000 FY23 - GPS Fixed Base						
	<u>5,000</u>						
	6,180 FY24 - GPS Portable Base (Shared)						
	<u>6,180</u>						
	Vehicles	181,078	144,705	-	20,410	20,410	46,320
	8,080 FY23 - Pickup (Replace #409) 20%						
	12,330 FY23 - Pickup (Replace #439) 20%						
	<u>20,410</u>						
	10,660 FY24 - 1/2 Ton Supercab Pickup (Shared)						
	35,660 FY24 - 6YD Dump Truck (Shared - Replace with 12YD)						
	<u>46,320</u>						
	Trnsmn/Distrb-Mains	2,202,047	1,197,670	199,251	1,450,000	3,747,671	879,420
	11,908 Nature Park/McHugh Carryover						
	43,514 K-Mart Ponds Carryover						
	250,000 15th Street Storm Carryover						
	32,265 Harris Street Pond/Bypass Carryover						
	1,815,000 Capital Area Storm Sewer Carryover						
	135,000 Rodney Street Phase II Carryover						
	9,984 Cruse Avenue P.E.R. Carryover						
	600,000 FY23 - 8th/9th & Dakota Rehab						
	850,000 FY23 - 8th/9th & Dakota Reroute Phase II						
FY23	<u>3,747,671</u>						
	879,420 FY24 - CIPP Liner - Placer to Neill Avenue						
	- FY24 Collection/Main Replacement Program \$1,292,860						
FY24	<u>879,420</u>						
Total	Capital Outlay	2,383,125	1,342,375	199,251	1,475,410	3,773,081	1,573,120
Total	Storm Water Utility	2,968,048	2,009,314	800,087	2,220,163	4,517,834	2,269,386

Watershed Projects

Fund: 246

Fund: 246		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
	Investment Earnings	-	-	153	100	100	1,500	750
	Other Financing Sources / (Uses)	8,687	950	-	-	-	-	-
	Other Operating Revenues	8,687	950	153	100	100	1,500	750
	Interfund Transfers In	40,125	20,121	20,121	20,000	20,000	20,000	20,032
	Internal Transactions	40,125	20,121	20,121	20,000	20,000	20,000	20,032
	Total Revenues	48,812	21,071	20,274	20,100	20,100	21,500	20,782
Expenditures								
	Personnel Services	3,583	-	19,646	24,618	24,618	22,525	24,958
	Supplies & Materials	308	576	1,419	2,000	2,000	2,000	2,000
	Purchased Services	12,000	5,485	-	-	-	-	-
	Maintenance & Operating	12,308	6,061	1,419	2,000	2,000	2,000	2,000
	Internal Charges	365	373	824	780	780	780	846
	Internal Transactions	365	373	824	780	780	780	846
	Total Expenditures	16,256	6,434	21,889	27,398	27,398	25,305	27,804
Revenues Over (Under) Expenditures								
		32,557	14,637	(1,614)	(7,298)	(7,298)	(3,805)	(7,022)
Beginning Cash Balance - July 1								
		13,614	46,171	60,814	59,200	59,200	59,200	55,395
	Other Cash Sources / (Uses)	-	6	1	-	-	-	-
Ending Cash Balance - June 30								
		46,171	60,814	59,200	51,902	51,902	55,395	48,374
Reserve Target - 18% of Operating Expenses:								
		2,926	1,158	3,940	4,932	4,932	4,555	5,005
Reserve Target - 90 Days of Operating Expenses:								
		4,008	1,586	5,397	6,756	6,756	6,240	6,856
Reserve Policy Target:								
	Budgeted Reserve:	4,008	1,586	5,397	6,756	6,756	6,240	6,856
Excess Reserve:								
	(Excess Reserve for Capital Projects Funding)	42,162	59,227	53,803	45,147	45,147	49,156	41,518

Watershed Projects

Fund: 246

Fund: 246			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Revenues									
Investment Earnings									
Interest Earnings			-	-	153	100	100	1,500	750
Total	Interest Earnings		-	-	153	100	100	1,500	750
Other Financing Sources / (Uses)									
Other Revenues			Log Sales	8,687	950	-	-	-	-
Total	Other Financing Sources / (Uses)		8,687	950	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE			-	-	-	-	-	-	-
Interfund Transfers In									
T/in - 521 Water			40,000	20,000	20,000	20,000	20,000	20,000	20,000
Operations Support									
T/in - 645 Insurance & Safety			125	121	121	-	-	-	32
Total	Interfund Transfers In		40,125	20,121	20,121	20,000	20,000	20,000	20,032
TOTAL REVENUE			48,812	21,071	20,274	20,100	20,100	21,500	20,782
Fund	246 Watershed Projects								
Dept	4173 Watershed Maintenance Projects								
Activity	464 Park & Recreation								
Personnel Services									
Salaries & Wages			2,615	-	14,321	17,838	17,838	17,838	18,561
F.I.C.A. (Soc. Sec.)			161	-	916	1,111	1,111	1,111	1,151
P.E.R.S. Retirement			227	-	1,293	1,607	1,607	1,607	1,665
Health & Vision Insurance			338	-	2,517	2,593	2,593	500	2,192
Workers Comp. Ins.			182	-	216	1,041	1,041	1,041	945
Unemployment Ins.			7	-	52	48	48	48	58
Dental Insurance			17	-	117	120	120	120	117
F.I.C.A. Medicare			38	-	214	260	260	260	269
Total	Personnel Services		3,583	-	19,646	24,618	24,618	22,525	24,958
Supplies & Materials									
Small Tools & Equip-Misc			-	451	-	-	-	-	-
Construction & Maint Mat'ls			308	125	1,419	2,000	2,000	2,000	2,000
Total	Supplies & Materials		308	576	1,419	2,000	2,000	2,000	2,000
Purchased Services									
Other Contracted Services			12,000	5,485	-	-	-	-	-
Total	Purchased Services		12,000	5,485	-	-	-	-	-
Internal Charges									
Liability Insurance			363	371	380	510	510	510	531
Fidelity Insurance			2	2	2	2	2	2	2
Budget & Accounting			-	-	442	268	268	268	313
Total	Internal Charges		365	373	824	780	780	780	846
Total	Watershed Maintenance Projects		16,256	6,434	21,889	27,398	27,398	25,305	27,804

Fire Safety Levy

Fund: 260

Fund: 260		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
	Taxes	430,387	934,898	1,027,240	1,009,292	1,009,292	977,620	1,031,000
	Taxes & Assessments	430,387	934,898	1,027,240	1,009,292	1,009,292	977,620	1,031,000
	Intergovernmental Revenues	380,634	235,326	45,796	593,400	593,400	-	-
	Charges For Services	167,277	512,741	413	-	-	-	-
	Investment Earnings	2,655	685	2,004	1,500	1,500	17,000	10,000
	Other Operating Revenues	550,566	755,220	48,213	594,900	594,900	17,000	10,000
	Interfund Transfers In	-	-	-	-	47,000	47,000	-
	Internal Transactions	-	-	-	-	47,000	47,000	-
Total Revenues		980,952	2,500,118	1,075,454	1,604,192	1,651,192	1,041,620	1,041,000
Expenditures								
	Transfers Out	601,039	884,700	671,477	692,220	692,220	692,220	657,358
	Internal Transactions	601,039	884,700	671,477	692,220	692,220	692,220	657,358
	Debt Service	-	-	48,347	98,261	98,261	98,261	98,261
	Capital Outlay	460,779	1,430,870	97,347	731,020	941,920	42,620	538,000
	Debt & Capital	460,779	1,430,870	145,694	829,281	1,040,181	140,881	636,261
Total Expenditures		1,061,818	2,315,570	817,171	1,521,501	1,732,401	833,101	1,293,619
Revenues Over (Under) Expenditures		(80,866)	184,548	258,283	82,691	(81,209)	208,519	(252,619)
Beginning Cash Balance - July 1		227,422	146,556	331,104	589,387	589,387	589,387	797,906
Other Cash Sources / (Uses)		-	-	-	-	-	-	-
Ending Cash Balance - June 30		146,556	331,104	589,387	672,078	508,178	797,906	545,287

Fire Safety Levy

Fund: 260

		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
Taxes								
	Current Taxes - Debt Service	406,945	868,253	1,017,419	1,000,000	1,000,000	946,620	1,000,000
	Personal Property Taxes - All Years	22,766	65,295	8,536	8,792	8,792	30,000	30,000
	Pnltly & Intrst on Del Tax	675	1,350	1,286	500	500	1,000	1,000
Total	Taxes	430,387	934,898	1,027,240	1,009,292	1,009,292	977,620	1,031,000
Intergovernmental Revenues								
	Misc Federal Grants	380,634	235,326	45,796	593,400	593,400	-	-
Applied	450,000 Type III Wildland truck							
Applied	130,000 2 Air Compressor/Cascade Fill Stations for SCBAs							
Applied	13,400 Fire Prevention & Education Materials including Robot							
Total	Intergovernmental Revenues	380,634	235,326	45,796	593,400	593,400	-	-
Charges For Services								
	Fire Protection Fees	167,277	512,741	413	-	-	-	-
Total	Charges For Services	167,277	512,741	413	-	-	-	-
Investment Earnings								
	Interest Earnings	2,655	685	2,004	1,500	1,500	17,000	10,000
Total	Interest Earnings	2,655	685	2,004	1,500	1,500	17,000	10,000
Other Financing Sources / (Uses)								
	Other Revenues	-	6,468	-	-	-	-	-
Total	Other Financing Sources / (Uses)	-	6,468	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE		980,952	1,690,118	1,075,454	1,604,192	1,604,192	994,620	1,041,000
Long-Term Debt								
		-	810,000	-	-	-	-	-
Total	Long-Term Debt	-	810,000	-	-	-	-	-
Interfund Transfers In								
	T/in - 100 General Fund	-	-	-	-	47,000	47,000	-
Total	Interfund Transfers In	-	-	-	-	47,000	47,000	-
TOTAL REVENUE		980,952	2,500,118	1,075,454	1,604,192	1,651,192	1,041,620	1,041,000

Fire Safety Levy								Preliminary
Fund: 260		FY 2020	FY 2021	FY 2022	FY 2023			FY 2024
		Actual	Actual	Actual	Adopted	Amended	Projected	Budget
Fund	260 Fire Safety Levy							
Dept	2301 Fire							
Activity	424 Fire Protection							
Debt Service								
Principal			-	39,666	80,551	80,551	80,551	80,551
Interest			-	8,681	17,710	17,710	17,710	17,710
Total	Debt Service	-	-	48,347	98,261	98,261	98,261	98,261
Transfers Out								
T/out - 100 General Fund		601,039	884,700	671,477	692,220	692,220	692,220	657,358
657,358 Levy Firefighters								
657,358								
Total	Transfers Out	601,039	884,700	671,477	692,220	692,220	692,220	657,358
Capital Outlay								
Buildings		67,900	24,855	37,752	10,000	15,000	15,000	-
-								
-								
Equipment		139,767	82,015	57,495	171,020	206,020	27,620	88,000
8,000 Handheld radio replacement - 1 per year								
80,000 St 1 Air Compressor/Cascade Fill Station for SCBAs								
88,000								
Vehicles		253,112	1,324,000	2,100	550,000	720,900	-	450,000
450,000 Replace Type 6 Wildland 2 w/ Type 3								
450,000								
Total	Capital Outlay	460,779	1,430,870	97,347	731,020	941,920	42,620	538,000
Total	Fire	1,061,818	2,315,570	817,171	1,521,501	1,732,401	833,101	1,293,619

2017 GO Bond-08 Park Ref
Fund: 308

Fund: 308							Preliminary FY 2024 Budget
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			
				Adopted	Amended	Projected	
Revenues							
Taxes	735,462	573,524	561,139	555,750	555,750	552,052	551,750
Taxes & Assessments	735,462	573,524	561,139	555,750	555,750	552,052	551,750
Investment Earnings	5,071	1,096	1,289	1,000	1,000	13,900	8,000
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
Other Operating Revenues	5,071	1,096	1,289	1,000	1,000	13,900	8,000
Total Revenues	740,533	574,620	562,428	556,750	556,750	565,952	559,750

Expenditures

Debt Service	605,775	537,625	552,000	552,900	552,900	552,900	560,250
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	605,775	537,625	552,000	552,900	552,900	552,900	560,250
Total Expenditures	605,775	537,625	552,000	552,900	552,900	552,900	560,250

Revenues Over (Under) Expenditures

	134,758	36,995	10,428	3,850	3,850	13,052	(500)
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Beginning Cash Balance - July 1

	389,976	524,735	561,731	572,158	572,158	572,158	585,210
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Other Cash Sources / (Uses)

	1	-	-	-	-	-	-
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Ending Cash Balance - June 30

	524,735	561,731	572,158	576,008	576,008	585,210	584,710
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Revenues

Taxes							
Current Taxes - Debt Service	709,843	529,198	555,356	530,000	530,000	531,302	531,000
Personal Property Taxes - All Years	24,952	43,317	5,002	25,000	25,000	20,000	20,000
Pnly & Intrst on Del Tax	667	1,010	781	750	750	750	750
Total Taxes	735,462	573,524	561,139	555,750	555,750	552,052	551,750
Investment Earnings							
Interest Earnings	5,071	1,096	1,289	1,000	1,000	13,900	8,000
Total Interest Earnings	5,071	1,096	1,289	1,000	1,000	13,900	8,000
Other Financing Sources / (Uses)							
Other Revenues	-	-	-	-	-	-	-
Total Other Financing Sources / (Uses)	-	-	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE	-	-	-	-	-	-	-
TOTAL REVENUE	740,533	574,620	562,428	556,750	556,750	565,952	559,750

Fund **308 2017 GO Bond-08 Park Ref**
 Dept **1516 Debt Services**
 Activity **491 General Obligation Bonds**

Debt Service

Principal (Through FY 2028)	415,000	425,000	445,000	460,000	460,000	460,000	480,000
Interest	190,425	112,275	105,900	92,550	92,550	92,550	78,750
Paying Agent Fees	350	350	350	350	350	350	500
Arbitrage Fees/Costs	-	-	750	-	-	-	1,000
Total Debt Service	605,775	537,625	552,000	552,900	552,900	552,900	560,250

S I D Revolving							
Fund: 340							
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments	537	5,225	164	-	-	-	-
Taxes & Assessments	537	5,225	164	-	-	-	-
Investment Earnings	523	68	-	-	-	-	-
Other Operating Revenues	523	68	-	-	-	-	-
Interfund Transfers In	-	-	-	-	-	-	-
Internal Transactions	-	-	-	-	-	-	-
Total Revenues	1,060	5,293	164	-	-	-	-
Expenditures							
Internal Charges	4,707	6,276	175	102	102	102	56
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	4,707	6,276	175	102	102	102	56
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	4,707	6,276	175	102	102	102	56
Revenues Over (Under) Expenditures	(3,647)	(983)	(11)	(102)	(102)	(102)	(56)
Beginning Cash Balance - July 1	28,962	33,393	40,994	40,982	40,982	40,982	40,880
Other Cash Sources / (Uses)	8,078	8,583	-	-	-	-	-
Ending Cash Balance - June 30	33,393	40,994	40,982	40,880	40,880	40,880	40,824

Capital Improvements Fund							
Fund: 440							
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments	158	159	156	-	-	-	-
Taxes & Assessments	158	159	156	-	-	-	-
License & Permits	10,080	9,320	8,622	8,622	8,622	7,980	8,000
Investment Earnings	34,648	3,992	11,211	5,000	5,000	75,000	70,000
Other Operating Revenues	44,728	13,312	19,833	13,622	13,622	82,980	78,000
Interfund Transfers In	-	648,475	2,766,000	744,427	1,844,147	1,844,147	1,212,490
Internal Transactions	-	648,475	2,766,000	744,427	1,844,147	1,844,147	1,212,490
Total Revenues	44,885	661,946	2,785,989	758,049	1,857,769	1,927,127	1,290,490
Expenditures							
Purchased Services	4,180	21,860	31,740	60,880	86,380	86,380	-
Maintenance & Operating	4,180	21,860	31,740	60,880	86,380	86,380	-
Transfers Out	8,000	100,000	-	-	-	-	-
Internal Transactions	8,000	100,000	-	-	-	-	-
Capital Outlay	788,538	571,960	615,681	1,244,393	4,933,751	4,933,751	1,223,490
Debt & Capital	788,538	571,960	615,681	1,244,393	4,933,751	4,933,751	1,223,490
Total Expenditures	800,718	693,820	647,422	1,305,273	5,020,131	5,020,131	1,223,490
Revenues Over (Under) Expenditures	(755,833)	(31,875)	2,138,567	(547,224)	(3,162,362)	(3,093,004)	67,000
Beginning Cash Balance - July 1	2,403,145	1,708,211	1,593,410	3,734,976	3,734,976	3,734,976	641,972
Other Cash Sources / (Uses)	60,899	(82,927)	3,000	-	-	-	-
Ending Cash Balance - June 30	1,708,211	1,593,410	3,734,976	3,187,752	572,614	641,972	708,972

Capital Improvements Fund									
Fund: 440			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Revenues									
Special Assessments									
P & I on Del Assments			158	159	156	-	-	-	-
Total	Special Assessments		158	159	156	-	-	-	-
License & Permits									
PEG Support Fee			10,080	9,320	8,622	8,622	8,622	7,980	8,000
Total	License & Permits		10,080	9,320	8,622	8,622	8,622	7,980	8,000
Investment Earnings									
Interest Earnings			33,395	3,153	10,789	5,000	5,000	75,000	70,000
Loan Repayment Interest									
Golf Course - Golf Cart loan interest			1,253	839	422	-	-	-	-
Total	Interest Earnings		34,648	3,992	11,211	5,000	5,000	75,000	70,000
SUBTOTAL - OPERATING REVENUE			44,885	13,471	19,989	13,622	13,622	82,980	78,000
Interfund Transfers In									
T/in - 100 General Fund									
'	Annual General Fund Allocation		-	568,475	1,266,000	744,427	1,344,147	1,344,147	827,098
'	Parks Well Project			80,000	-	-	-	-	
'	Sidewalk loans - interest subsidy payments		-	-	-	-	-	-	
	ERP Software - Gen Fund Savings approved		-	-	1,500,000	-	500,000	500,000	
	Total GF Transfers		-	648,475	2,766,000	744,427	1,844,147	1,844,147	827,098
T/in - 211 Civic Center			-	-	-	-	-	-	351,000
T/in - 541 Solid Waste-Res			-	-	-	-	-	-	834
T/in - 542 Solid Waste-Comm			-	-	-	-	-	-	834
T/in - 543 Landfill Monitor			-	-	-	-	-	-	352
T/in - 546 Transfer Station			-	-	-	-	-	-	834
T/in - 547 Recycling			-	-	-	-	-	-	814
T/in - 531 Wastewater			-	-	-	-	-	-	11,877
T/in - 245 Storm Water Utility			-	-	-	-	-	-	7,197
T/in - 521 Water			-	-	-	-	-	-	11,650
Total	Interfund Transfers In		-	648,475	2,766,000	744,427	1,844,147	1,844,147	1,212,490
TOTAL REVENUE			44,885	661,946	2,785,989	758,049	1,857,769	1,927,127	1,290,490
Other Sources / (Uses) - Non-Budgeted									
Interfund Loan Repayments (Golf Fund Ended FY22)			41,344	41,757	42,175	-	-	-	
Interfund Loan Receivables - Sidewalk Fund			19,555	(124,684)	(39,175)	-	-	-	
Total	Other Sources / (Uses) - Non-Budgeted		60,899	(82,927)	3,000	-	-	-	-

Capital Improvements Fund									
Fund: 440			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Fund	440	Capital Improvements Fund							
Dept	1001	Interfund Transactions							
Activity	410	General Government							
Transfers Out									
	T/out - Other Funds		8,000	100,000	-	-	-	-	-
	Total	Transfers Out	8,000	100,000	-	-	-	-	-
Total	Interfund Transactions		8,000	100,000	-	-	-	-	-
Fund	440	Capital Improvements Fund							
Dept	1101	Commission							
Activity	411	Legislative Services							
Capital Outlay									
	Equipment		-	-	-	-	289,705	289,705	-
CO1900	289,705	Sustainability / Solar Energy Projects (Budget Carryover)							
FY23	289,705								
	Total	Capital Outlay	-	-	-	-	289,705	289,705	-
Total	Commission		-	-	-	-	289,705	289,705	-
Fund	440	Capital Improvements Fund							
Dept	1401	Court Administration							
Activity	413	Judicial Services							
Capital Outlay									
	Equipment		12,163						
	Total	Capital Outlay	12,163	-	-	-	-	-	-
Total	Court Administration		12,163	-	-	-	-	-	-
Fund	440	Capital Improvements Fund							
Dept	1501	Finance & Budget							
Activity	414	Administrative Services							
Capital Outlay									
	Equipment			-	111,891	-	1,926,620	1,926,620	-
	38,511	Office build out for finance							
	73,380	ERP system							
FY22	111,891								
	1,426,620	ERP system (FY22 Budget Carryover)							
	500,000	ERP System (Gen Fund Savings Allocation)							
FY22	1,926,620	Will carryover unspent funds into FY24							
	Total	Capital Outlay	-	-	111,891	-	1,926,620	1,926,620	-
Total	Finance & Budget		-	-	111,891	-	1,926,620	1,926,620	-

Capital Improvements Fund									
Fund: 440			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Fund	440 Capital Improvements Fund								
Dept	1801 Human Resources								
Activity	417 Human Resources								
Capital Outlay									
	Buildings		-	-	-	75,000	75,000	75,000	30,000
	75,000	Office Rebuild for Human Resources							
FY23	75,000								
	30,000	Office Rebuild for Human Resources (Add'l Funds needed)							
FY24	30,000								
Total Capital Outlay			-	-	-	75,000	75,000	75,000	30,000
Total Human Resources			-	-	-	75,000	75,000	75,000	30,000
Fund	440 Capital Improvements Fund								
Dept	2201 Police Operations								
Activity	421 Police Protection								
Capital Outlay									
	Buildings		-	-	-	-	-	-	-
	Equipment		67,000	-	69,000	144,758	249,911	249,911	165,000
Qty 53	52,557	Glock 22 (Gen 5) & Accessories - End of life replacements							
	50,000	FARO 3d Laser scanner Investigation tool							
	42,201	DJI Matrice 300 Drone							
	105,153	FY22 budget carryover (Radios)							
FY23	249,911								
	115,000	Radios							
	50,000	Tasers: Taser10 Model							
FY23	165,000								
	Vehicles		270,784	420,113	333,527	271,025	271,025	271,025	295,000
Qty 4	295,000	Patrol Vehicles - AWD Hybrid Powertrain							
FY24	295,000								
Total Capital Outlay			337,784	420,113	402,527	415,783	520,936	520,936	460,000
Total Police Operations			337,784	420,113	402,527	415,783	520,936	520,936	460,000
Fund	440 Capital Improvements Fund								
Dept	3102 Engineering								
Activity	433 Engineering								
Capital Outlay									
	Buildings		-	-	7,709	40,000	52,291	52,291	-
	40,000	New Office Remodel Room 412							
	12,291	FY22 Budget carryover - Office remodel							
FY23	52,291								
	Infrastructure		-	-	-	-	-	-	
	Vehicles		-	-	-	-	-	-	42,990
	8,598	Ford F250 (20% funded by Gen Fund)							
	34,392	Ford F250 (80% funded by Enterprise Funds)							
	42,990								
Total Capital Outlay			-	-	7,709	40,000	52,291	52,291	42,990
Total Engineering			-	-	7,709	40,000	52,291	52,291	42,990

Capital Improvements Fund									
Fund: 440			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Fund	440 Capital Improvements Fund								
Dept	4102 Parks Maintenance								
Activity	464 Park & Recreation								
Purchased Services									
	Repairs/Services-Misc		4,180	21,860	31,740	60,880	86,380	86,380	
	52,880	Resurface Tennis Courts (Lockey)							
	8,000	Playground resurficing (ADA) (Jaycee)							
	25,500	FY22 Budget Carryover							
FY23	86,380								
	Other Contracted Services		-	-	-	-	-	-	
	-								
Total	Purchased Services		4,180	21,860	31,740	60,880	86,380	86,380	
Capital Outlay									
	Buildings		20,000	-	-	-	-	-	
	Imprvmnts Other Than Bldgs		4,109	-	50,101	9,120	147,083	147,083	
	9,120	Pedestrian Mall Repairs & Maint							
	25,963	Walking Mall Maint. (Carryover)							
	120,000	Centennial Trail Improvements (ARPA)							
	(8,000)	Turf Sweeper (Budget Adj)							
FY23	147,083								
	7,500	Centennial Park Signs							
FY24	7,500								
	Parks & Rec. Facilities		119,288	2,490	-	9,000	159,000	159,000	
	9,000	Batch Garage Roof Replacement							
	150,000	Fire Tower Rebuild (Carryover)							
FY23	159,000								
	50,000	Fire Tower Historical Rebuild							
FY24	50,000								
	Equipment		-	-	24,089	150,000	605,372	605,372	
	150,000	Frontier/Memorial playground replacement							
	242,380	Memorial Park Playground (FY22 Carryover)							
	93,300	Kindrick Bleacher Replacement (FY22 Carryover)							
	119,692	Tennis Court Rebuild (FY22 Carryover)							
FY23	605,372								
	12,000	Trailer (replacement for unit 546)							
FY24	12,000								
	Vehicles		160,898	33,560	-	159,990	167,990	167,990	
	44,870	Ford F-250 (Replace Unit #512)							
	48,620	GMC (Replace Unit #515)							
	48,000	Hilift Turf Sweeper (Replace Unit #522)							
	18,500	Walker Mower (Replace Unit #530)							
	8,000	Turf Sweeper							
FY23	167,990								
	76,000	ToolCat 5600 (replacement for ToolCat 538)							
	88,000	Toro 4010 Turf Mower (replacement524)							
	50,000	4x4 3/4 ton Pickup (Replacement for 512)							
	45,000	4x4 1/2 ton Pickup (Replacement for 547)							
FY24	259,000								
Total	Capital Outlay		304,296	36,050	74,190	328,110	1,079,445	1,079,445	
Total	Parks Maintenance		308,476	57,910	105,930	388,990	1,165,825	1,165,825	

Capital Improvements Fund									
Fund: 440			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Fund	440	Capital Improvements Fund							
Dept	4103	Swimming Pool							
Activity	464	Park & Recreation							
Capital Outlay									
	Parks & Rec. Facilities		48,709	109,816	14,246	35,500	100,234	100,234	
	78,980	Pool Roof Replacement							
FY22	78,980								
	35,500	Boiler for Lazy River							
	64,734	FY22 budget carryover							
FY23	100,234								
Total	Capital Outlay		48,709	109,816	14,246	35,500	100,234	100,234	-
Total	Swimming Pool		48,709	109,816	14,246	35,500	100,234	100,234	-
Fund	440	Capital Improvements Fund							
Dept	4120	Civic Center							
Activity	464	Park & Recreation							
Capital Outlay									
	Buildings		-	-	-	-	-	-	
	Imprvmnts Other Than Bldgs		84,252	-	4,812	350,000	889,520	889,520	351,000
	700,000	Civic Center Air Conditioning Project							
	500,000	General Fund Savings Distribution							
	(350,000)	Shuddered Venue Grant							
	39,520	FY22 budget carryover							
FY23	889,520								
	351,000	Carryover from FY23 - Civic Center HVAC - Transfer in From Civic Center							
FY24	351,000								
	Equipment		-	-	307	-	-	-	
FY24	-								
Total	Capital Outlay		84,252	-	5,119	350,000	889,520	889,520	351,000
Total	Civic Center		84,252	-	5,119	350,000	889,520	889,520	351,000
Fund	440	Capital Improvements Fund							
Dept	4507	Public Ed & Govt Acc Chnl							
Activity	403	Facilities Administration							
Capital Outlay									
	Equipment		1,335	5,982	-	-	-	-	11,000
Total	Capital Outlay		1,335	5,982	-	-	-	-	11,000
Total	Public Ed & Govt Acc Chnl		1,335	5,982	-	-	-	-	11,000

Parks Improvement							
Fund: 441							Preliminary
	FY 2020	FY 2021	FY 2022	FY 2023			FY 2024
	Actual	Actual	Actual	Adopted	Amended	Projected	Budget
Revenues							
Charges For Services	34,082	27,504	99,832	66,500	66,500	123,097	80,000
Investment Earnings	3,328	356	1,034	500	500	10,000	7,500
Other Financing Sources / (Uses)	14,180	930	9,677	700	700	650	700
Other Operating Revenues	51,590	108,791	110,543	67,700	67,700	133,747	88,200
Total Revenues	51,590	108,791	110,543	67,700	67,700	133,747	88,200
Expenditures							
Purchased Services	35,066	1,457	850	40,000	40,000	40,000	2,500
Maintenance & Operating	35,066	1,457	850	40,000	40,000	40,000	2,500
Capital Outlay	46,725	16,316	3,325	75,000	75,000	75,000	48,000
Debt & Capital	46,725	16,316	3,325	75,000	75,000	75,000	48,000
Total Expenditures	81,792	17,773	4,175	115,000	115,000	115,000	50,500
Revenues Over (Under) Expenditures	(30,202)	91,018	106,368	(47,300)	(47,300)	18,747	37,700
Beginning Cash Balance - July 1	212,566	182,364	273,382	379,750	379,750	379,750	398,497
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	182,364	273,382	379,750	332,450	332,450	398,497	436,197

Parks Improvement

Fund: 441

Fund: 441		FY 2020		FY 2021	FY 2022	FY 2023			Preliminary
		Actual		Actual	Actual				FY 2024
						Adopted	Amended	Projected	Budget
Revenues									
Intergovernmental Revenues									
County Contributions		-	80,000	-	-	-	-	-	
Total	Intergovernmental Revenues	-	80,000	-	-	-	-	-	
Charges For Services									
Park Use Fees		12,495	27,504	99,832	66,500	66,500	83,000	80,000	
Cash in Lieu of Parkland		21,587	-	-	-	-	40,097		
Total	Charges For Services	34,082	27,504	99,832	66,500	66,500	123,097	80,000	
Investment Earnings									
Interest Earnings		3,328	356	1,034	500	500	10,000	7,500	
Total	Interest Earnings	3,328	356	1,034	500	500	10,000	7,500	
Other Financing Sources / (Uses)									
Other Revenues		7	160	149	-	-	-	-	
Restricted Contribution		11,674	196	8,678	200	200	150	200	
Memorial Tree Contrib		-	575	850	500	500	500	500	
Sale of Fixed Assets		2,500	-	-	-	-	-	-	
Total	Other Financing Sources / (Uses)	14,180	930	9,677	700	700	650	700	
SUBTOTAL - OPERATING REVENUE		51,590	108,791	110,543	67,700	67,700	133,747	88,200	
TOTAL REVENUE		51,590	108,791	110,543	67,700	67,700	133,747	88,200	
Fund 441 Parks Improvement									
Dept 4140 Parks-Art & Rec Development									
Activity 464 Park & Recreation									
Purchased Services									
Solid Waste		17,698	140	-	-	-	-	-	
Utility Services - Misc		5,685	385	-	-	-	-	-	
ADA Compliance		7,794	-	-	-	-	-	-	
Other Contracted Services		3,890	-	-	-	-	-	-	
PR0023	Pet cemetery restricted donations	-	-	830	-	-	-	-	
PR0099	Donations to Misc Parks	-	357	-	-	-	-	-	
PR3101	Memorial Trees	-	575	-	-	-	-	-	
PR4922	Donations to 6th Ward Park	-	-	20	-	-	-	-	
	6th Ward Garden Park	-	-	-	-	-	-	2,500	
FY23	Veterans Memorial Park Feasibility & Design	-	-	-	10,000	10,000	10,000	-	
FY23	Key FOB System for Parks Maint Shop	-	-	-	20,000	20,000	20,000	-	
	Cooler for Walk In	-	-	-	10,000	10,000	10,000	-	
Total	Purchased Services	35,066	1,457	850	40,000	40,000	40,000	2,500	
Capital Outlay									
Parks & Rec. Facilities		46,725	-	3,325	-	-	-	-	
15,000	North Benton Park/Field Space Feasibility & Design	-	-	-	75,000	75,000	75,000		
30,000	Park Sidewalk Repairs - ADA								
10,000	Picnic Tables and Garbage Receptacles								
10,000	Leo Pocha Playground Replacement								
10,000	Memorial Park Picnic Shelter (2)								
FY23	75,000								
20,000	ADA Sidewalk repairs/upgrades								48,000
20,000	Legion Safety Netting								
7,500	Firetower Project (Grant funded)								
500	Fire tower project (Donation funded)								
FY24	48,000								
Total	Capital Outlay	46,725	16,316	3,325	75,000	75,000	75,000	48,000	
Total	Parks-Art & Rec Development	81,792	17,773	4,175	115,000	115,000	115,000	50,500	

Sidewalk Improve/Constrct Fund: 450		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
Other Financing Sources / (Uses)		7,451	51,586	-	-	-	-	-
Other Operating Revenues		7,451	51,586	-	-	-	-	-
Interfund Transfers In		-	-	-	-	-	-	150,000
Internal Transactions		-	-	-	-	-	-	150,000
Long-Term Debt		57,156	208,704	(32,430)	-	-	-	-
Total Revenues		64,607	260,290	(32,430)	-	-	-	150,000
Expenditures								
Purchased Services		24,175	199,335	-	-	-	-	150,000
Maintenance & Operating		24,175	199,335	-	-	-	-	150,000
Total Expenditures		24,175	199,335	-	-	-	-	150,000
Revenues Over (Under) Expenditures		40,432	60,955	(32,430)	-	-	-	-
Beginning Cash Balance - July 1		(68,957)	(28,525)	32,430	(0)	(0)	(0)	(0)
Other Cash Sources / (Uses)		-	-	-	-	-	-	-
Ending Cash Balance - June 30		(28,525)	32,430	(0)	(0)	(0)	(0)	(0)
Revenues								
Other Financing Sources / (Uses)								
Other Revenues		7,451	51,586	-	-	-	-	-
Loan repayments								
Total	Other Financing Sources / (Uses)	7,451	51,586	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE		7,451	51,586	-	-	-	-	-
Interfund Transfers In								150,000
Transfer in From General Capital Fund								
Total	Interfund Transfers In	-	-	-	-	-	-	150,000
TOTAL REVENUE		64,607	260,290	(32,430)	-	-	-	150,000
Fund	450 Sidewalk Improve/Constrct							
Dept	3115 Sidewalk Projects							
Activity	432 Streets & Traffic							
Purchased Services								
Other Contracted Services		24,175	199,335	-	-	-	-	150,000
Total	Purchased Services	24,175	199,335	-	-	-	-	150,000
Total	Sidewalk Projects	24,175	199,335	-	-	-	-	150,000

Building Fund: 503			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Revenues									
	License & Permits		1,264,523	1,444,868	1,220,108	1,375,661	1,375,661	1,375,661	1,488,312
	Investment Earnings		20,435	2,518	5,014	3,500	3,500	35,000	30,000
	Other Financing Sources / (Uses)		-	195	-	-	-	-	-
	Other Operating Revenues		1,284,957	1,447,581	1,225,122	1,379,161	1,379,161	1,410,661	1,518,312
	Interfund Transfers In		5,892	5,629	5,629	2,098	2,098	2,098	1,328
	Internal Transactions		5,892	5,629	5,629	2,098	2,098	2,098	1,328
Total Revenues			1,290,849	1,453,210	1,230,751	1,381,259	1,381,259	1,412,759	1,519,640
Expenditures									
	Personnel Services		773,844	852,707	865,361	1,017,176	1,017,176	1,017,504	1,079,232
	Supplies & Materials		37,496	21,882	21,161	36,418	45,418	45,418	40,913
	Purchased Services		111,466	91,963	130,803	174,368	165,368	165,368	144,018
	Intra-City Charges		3,784	3,803	4,755	6,780	6,780	6,780	6,040
	Fixed Charges		71,200	82,407	79,707	85,545	85,545	85,545	87,189
	Maintenance & Operating		223,945	200,056	236,426	303,111	303,111	303,111	278,160
	Internal Charges		82,638	97,687	61,016	105,878	105,878	105,878	123,704
	Transfers Out		-	-	-	-	-	-	-
	Internal Transactions		82,638	97,687	61,016	105,878	105,878	105,878	123,704
	Capital Outlay		43,174	-	-	-	36,000	36,000	-
	Debt & Capital		43,174	-	-	-	36,000	36,000	-
Total Expenditures			1,123,601	1,150,450	1,162,803	1,426,165	1,462,165	1,462,493	1,481,096
Revenues Over (Under) Expenditures			167,248	302,760	67,949	(44,906)	(80,906)	(49,734)	38,544
Beginning Cash Balance - July 1			1,163,516	1,330,764	1,633,524	1,701,473	1,701,473	1,701,473	1,651,739
Other Cash Sources / (Uses) - Accrual Entries			-	-	-	-	-	-	-
Ending Cash Balance - June 30			1,330,764	1,633,524	1,701,473	1,656,567	1,620,567	1,651,739	1,690,282
Operating Reserve Target - 15% of Operating Expenses: MCA 50-60-106 g(ii) Reserve Limit			162,064 1,123,601	172,567 1,150,450	174,420 1,162,803	213,925 1,426,165	213,925 1,462,165	213,974 1,462,493	222,164 1,481,096
Budgeted Reserve: (Budget Reserve for Capital Projects Funding)			207,163	483,074	538,670	230,402	158,402	189,246	209,186

Building Fund: 503								
		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
License & Permits								
	Building Permits	704,052	800,894	622,157	697,820	697,820	697,820	753,646
	Electrical Permits	107,135	94,900	111,041	111,376	111,376	111,376	120,286
	Plumbing Permits	113,933	88,053	120,817	136,257	136,257	136,257	147,158
	Plan Check Fees	319,500	441,412	347,274	406,221	406,221	406,221	438,719
	Water Well Permits	50	250	100	100	100	100	100
	Curb Cuts	2,041	2,574	2,196	3,150	3,150	3,150	6,000
	Street Opening Permits	6,510	6,705	7,350	8,808	8,808	8,808	9,520
	Encroachment Surveys	-	-	(2,685)	-	-	-	-
	Sewer Taps	11,301	10,081	11,859	11,929	11,929	11,929	12,883
Total	License & Permits	1,264,523	1,444,868	1,220,108	1,375,661	1,375,661	1,375,661	1,488,312
Investment Earnings								
	Interest Earnings	20,435	2,518	5,014	3,500	3,500	35,000	30,000
Total	Interest Earnings	20,435	2,518	5,014	3,500	3,500	35,000	30,000
Other Financing Sources / (Uses)								
	Other Revenues	-	195	-	-	-	-	-
Total	Other Financing Sources / (Uses)	-	195	-	-	-	-	-
Interfund Transfers In								
	T/in - 645 Insurance & Safety	5,892	5,629	5,629	2,098	2,098	2,098	1,328
Total	Interfund Transfers In	5,892	5,629	5,629	2,098	2,098	2,098	1,328
TOTAL REVENUE								
		1,290,849	1,453,210	1,230,751	1,381,259	1,381,259	1,412,759	1,519,640

Building Fund: 503		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	503 Building							
Dept	1602 Building							
Activity	425 Protective Inspections							
Personnel Services								
	Salaries & Wages	545,144	583,781	628,826	718,138	718,138	718,138	761,756
	Temporary Salaries	9,263	13,872	4,936	23,650	23,650	23,650	17,427
	Overtime - Misc	44		82	-	-	-	-
	F.I.C.A. (Soc. Sec.)	32,995	35,476	37,110	46,011	46,011	46,011	48,315
	P.E.R.S. Retirement	47,221	51,737	54,222	66,566	66,566	66,566	69,900
	Health & Vision Insurance	105,096	138,588	117,540	136,154	136,154	136,482	155,559
	Workers Comp. Ins.	19,738	13,979	6,314	7,584	7,584	7,584	6,427
	Unemployment Ins.	1,387	1,494	2,218	2,010	2,010	2,010	2,422
	Dental Insurance	5,240	5,483	5,434	6,300	6,300	6,300	6,122
	F.I.C.A. Medicare	7,716	8,297	8,679	10,763	10,763	10,763	11,304
Total	Personnel Services	773,844	852,707	865,361	1,017,176	1,017,176	1,017,504	1,079,232
Supplies & Materials								
	Paper & Forms	629	443	-	650	650	650	650
	Office Supplies & Equip	1,496	1,354	1,524	1,500	1,500	1,500	1,500
	Clothing Allowance	-	-	-	-	-	-	2,400
	Tires/Tubes-Outside Vendr	-	-	-	880	880	880	880
	Small Tools & Equip-Misc	2,202	213	718	600	600	600	600
	Computr Equip/Sftwr/Spply	18,066	19,110	18,100	30,388	39,388	39,388	32,483
	200 Apps Misc (4 x \$50)							
	800 Code Group Apps/Lic. 1 ea. Code (1 yrs)-lpads/lphones							
	700 4 Printer Toner Cartridges @ \$175 ea							
	407 Bluebeam Standard License (12-Trakit)							
	805 BlueBeam Standard License (7-Selby's)							
	4,464 BlueBeam Server API for Trakit							
	20,007 Trakit License & Maintenance							
	2,100 M-Files							
	3,000 GIS License							
	32,483							
	Furniture & Fixtures-Misc	15,103	761	818	2,400	2,400	2,400	2,400
	2,000 Office Chairs 4 @ \$500							
	400 Office Equipment							
	2,400							
Total	Supplies & Materials	37,496	21,882	21,161	36,418	45,418	45,418	40,913
Purchased Services								
	IT&S Computer Maint/Spprt	27,085	32,312	34,607	36,977	36,977	36,977	34,263
	IT&S Telephone Service	5,016	5,214	5,214	5,214	5,214	5,214	5,214
	IT&S Special Projects	4,059	1,624	1,624	-	-	-	-
	City-Co Bldg Postage Adm	238	435	322	322	322	322	291
	Postage	240	154	242	240	240	240	200
	Cellular Services	4,017	4,438	8,729	5,650	5,650	5,650	5,650
	4,400 Cell Phones: 6@\$45 p/mo- Phones, unlimited data for lpads							
	250 Accessories for Cell Phones & lpads (5x\$50 ea)							
	1,000 Phone & iPad (for new Inspector)							
	5,650							
	Printing & Duplicating	460	709	343	1,000	1,000	1,000	1,000
	Professional Dues	1,557	1,473	1,673	1,630	1,630	1,630	1,720
	500 Helena Bldg Industry Assoc (HBIA)							
	50 Architectural Society of Helena (ASH)							
	145 ICC Membership							
	200 MT ICC State Membership							
	550 American Institute of Architects							
	275 Intl Assoc of Mechanical & Plumbing Officials *2							
	1,720							
	Professional Subscriptions	2,937	1,061	6,784	2,000	2,000	2,000	2,000
	2,000 Building Code Reference & Resources							
	Dues, Subscriptn, License	50	40	135	55	55	55	75
	Advertising	728	664	507	6,900	6,900	6,900	6,900
	1,000 Outreach, Rental Booth, Gadget, ads, etc							
	900 Code Adoption/Parade of Homes, Misc							
	5,000 Misc Media Ads							
	6,900							

Building Fund: 503		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Long Dist Telephone Chrgs		102			-	-	-	
Architect & Engr Services		-	-	-	5,000	5,000	5,000	5,000
5,000 Architectural & Engineering Contract Plan Review								
5,000								
Travel & Meeting Expense		6,153	-	10,716	14,800	14,800	14,800	12,700
750 Employee Development - 5 @ \$150								
3,200 Bldg Ed Conf - Hotel \$2400, Meals \$800								
6,000 ICC Seminars Sponsored by Bldg. Div. 2 @ \$3000								
600 IAEI Hotel 2 @ \$450, Meals 2 @ \$150								
2,000 ICC Code Certification Travel 2@\$1000								
150 State of MT Chaper Meetings, Meals								
12,700								
Required Training		3,297	1,817	4,010	37,400	28,400	28,400	9,190
600 IAMPO Seminar 4 @ \$150 Ea.								
450 MT Chapter IAEI 2 @ \$225								
750 Bldg Ed Conf 10 @ \$75								
1,000 Admin Assistant Courses 4 @ \$250								
1,990 ICC Code Certification Training 2@\$995								
4,400 Employee Development 4 @ \$200, 6 @ \$600 (EDUcode)								
9,190								
Conferences		-	100	3,196	2,000	2,000	2,000	575
300 MT Joint Engineers Conference 1 @ \$300								
275 AIA Conference								
575								
Other Contracted Services		55,527	41,923	52,702	55,180	55,180	55,180	59,240
6,600 One Call Locates (350 p/mo) @ \$1.57 ea x 12 mo.								
420 One Call Locates Add'l fee for Dept of Labor @0.10 p/call								
6,500 State Education Fund Assessment								
4,320 Parking Permits (5@\$72 p/mo x 12) (\$1080 p/qtr)								
1,600 Maintenance agreements/copier/fax (\$400 x 4 qtr)								
1,400 ScanPro Microfische Maintenance								
38,400 Fire Marshall Costs: Plan Reviews & inspections (\$3200 /mo)								
59,240								
Total Purchased Services		111,466	91,963	130,803	174,368	165,368	165,368	144,018
Intra-City Charges								
Shop Gas & Fuel Charges		3,482	3,078	3,887	5,900	5,900	5,900	5,310
Shop Vehicle Repairs		23	65	205	440	440	440	290
Shop Tires & Tire Repairs		-	610	632	-	-	-	-
Shop Vehicle Parts		280	50	31	440	440	440	440
Total Intra-City Charges		3,784	3,803	4,755	6,780	6,780	6,780	6,040
Fixed Charges								
Rent of Bldgs & Offices		41,751	43,301	43,154	42,725	42,725	42,725	44,434
Licenses		1,280	2,465	834	2,820	2,820	2,820	2,755
530 Master Plumbers License Renewal (2 @ \$265)								
240 IAEI Member Dues (2 @ \$120))								
380 ICC Certification Renewal (4@\$95)								
1,095 Certification Exams - 5 @ \$219								
400 MT Elec Lic (2@ \$200)								
110 State Architectural License Renewal								
2,755								
Credit Card Fees		28,169	36,641	35,719	40,000	40,000	40,000	40,000
40,000 Credit card fees (\$3,333/month)								
40,000								
Total Fixed Charges		71,200	82,407	79,707	85,545	85,545	85,545	87,189

Building Fund: 503		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Internal Charges								
	Comm, Mgr, Atty Charges	28,159	37,391	10,754	43,552	43,552	43,552	50,102
	Vehicle & Equip Insurance	232	308	330	409	409	409	363
	Liability Insurance	16,046	16,620	16,847	21,221	21,221	21,221	22,292
	Fidelity Insurance	80	80	76	84	84	84	84
	Liability Deductible	-	-	-	2,343	2,343	2,343	8,871
	Human Resource	13,022	13,420	10,880	15,738	15,738	15,738	15,807
	Budget & Accounting	19,935	24,601	16,862	16,211	16,211	16,211	18,602
	Fleet Services Charges	5,164	5,267	5,267	6,320	6,320	6,320	7,584
	Total Internal Charges	82,638	97,687	61,016	105,878	105,878	105,878	123,704
Capital Outlay								
	Equipment	19,405	-	-	-	-	-	-
	Vehicles	23,769	-	-	-	36,000	36,000	-
	Total Capital Outlay	43,174	-	-	-	36,000	36,000	-
Total	Building	1,123,601	1,150,450	1,162,803	1,426,165	1,462,165	1,462,493	1,481,096

Water Fund: 521							
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	-	-	-	7,316,000	7,331,000	7,331,000	494,000
Charges For Services	8,143,305	8,652,035	10,737,561	9,264,000	9,264,000	9,754,000	10,004,000
Investment Earnings	237,592	30,111	44,757	35,000	35,000	300,000	250,000
Other Financing Sources / (Uses)	2,074	24,936	53,673	2,000	31,000	31,300	2,000
Other Operating Revenues	8,382,972	8,707,081	10,835,991	16,617,000	16,661,000	17,416,300	10,750,000
Interfund Transfers In	12,109	12,853	12,853	4,283	1,804,283	1,804,283	2,627
Internal Transactions	12,109	12,853	12,853	4,283	1,804,283	1,804,283	2,627
Long-Term Debt	4,420,622	-	790,490	4,184,000	4,184,000	4,184,000	-
Total Revenues	12,815,703	8,719,934	11,639,334	20,805,283	22,649,283	23,404,583	10,752,627
Expenditures							
Personnel Services	1,711,639	1,804,037	1,886,535	2,043,664	2,043,664	2,017,514	2,203,225
Supplies & Materials	795,075	626,479	1,048,077	1,140,500	1,140,500	1,140,500	1,361,000
Purchased Services	973,746	853,907	1,084,982	978,852	978,852	978,852	1,291,297
Intra-City Charges	56,508	55,314	51,518	75,290	75,290	75,290	68,646
Fixed Charges	85,280	74,181	72,215	80,450	80,450	78,162	83,657
Maintenance & Operating	1,910,609	1,609,880	2,256,792	2,275,092	2,275,092	2,272,804	2,804,600
Internal Charges	1,118,236	1,289,329	949,785	1,229,731	1,229,731	1,229,731	1,187,672
Transfers Out	40,000	20,000	20,000	20,000	20,000	20,000	31,650
Internal Transactions	1,158,236	1,309,329	969,785	1,249,731	1,249,731	1,249,731	1,219,322
Debt Service	1,177,773	448,020	887,756	1,033,260	1,033,260	1,033,260	1,138,147
Capital Outlay	3,309,751	3,966,154	2,789,602	11,813,770	22,935,366	22,935,366	3,361,480
Debt & Capital	4,487,524	4,414,174	3,677,358	12,847,030	23,968,626	23,968,626	4,499,627
Total Expenditures	9,268,008	9,137,421	8,790,469	18,415,517	29,537,113	29,508,675	10,726,774
Revenues Over (Under) Expenditures	3,547,695	(417,486)	2,848,865	2,389,766	(6,887,830)	(6,104,092)	25,853
Beginning Cash Balance - July 1	11,581,726	15,114,073	14,607,228	17,373,658	17,373,658	17,373,658	11,269,566
Other Cash Sources / (Uses)	(15,348)	(89,359)	(82,435)	-	-	-	-
Ending Cash Balance - June 30	15,114,073	14,607,228	17,373,658	19,763,423	10,485,827	11,269,566	11,295,419
Reserve Target - 15% of Operating Expenses:	893,739	775,690	900,130	990,262	990,262	985,996	1,104,794
Reserve Target - 60 Days of Operating Expenses:	979,440	850,071	986,444	1,085,219	1,085,219	1,080,544	1,210,733
Ten-Mile Watershed Projects Reserve	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Revenue Bond Restricted Reserves	-	-	1,107,669	1,107,669	1,107,669	1,107,669	1,107,669
Budgeted Reserve:							
Reserve Policy Target:	1,179,440	1,050,071	2,294,113	2,392,888	2,392,888	2,388,213	2,518,402
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses + Restricted Reserve)							
Budgeted Reserve:	13,934,634	13,557,157	15,079,545	17,370,536	8,092,940	8,881,353	8,777,016
(Budgeted Reserve for Capital Projects Funding)							

Water Fund: 521										
				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
							Adopted	Amended	Projected	
Revenues										
Intergovernmental Revenues										
	State Grants - Misc.			-	-	-	7,316,000	7,331,000	7,331,000	494,000
	7,316,000 ARPA Revenues									
	15,000 DNRC - Chessman Grant									
FY23	<u>7,331,000</u>									
FY24	<u>494,000</u>	FY24 ARPA (County) Revenues								
Total	Intergovernmental Revenues			-	-	-	7,316,000	7,331,000	7,331,000	494,000
Charges For Services										
	Metered Water Sales			7,865,398	8,394,177	10,477,798	9,000,000	9,000,000	9,500,000	9,750,000
	Fireline Charges			81,881	82,285	83,124	85,000	85,000	85,000	85,000
	Utility Service Charges			7,150	6,996	8,730	9,000	9,000	9,000	9,000
	System Development Fees			87,903	65,655	70,668	70,000	70,000	70,000	70,000
	Sale of Water Mats & Supp			61,984	54,416	48,636	50,000	50,000	50,000	50,000
	Installation Charge-Taps			18,318	15,433	36,906	30,000	30,000	20,000	20,000
	Misc. Water Charges			20,671	29,573	11,699	20,000	20,000	20,000	20,000
	Infrastructure Rebates			-	3,500	-	-	-	-	-
Total	Charges For Services			8,143,305	8,652,035	10,737,561	9,264,000	9,264,000	9,754,000	10,004,000
Investment Earnings										
	Interest Earnings			237,592	30,111	44,757	35,000	35,000	300,000	250,000
Total	Interest Earnings			237,592	30,111	44,757	35,000	35,000	300,000	250,000
Other Financing Sources / (Uses)										
	Other Revenues			2,074	521	37,535	2,000	2,000	2,000	2,000
	Misc Employee Reimb			-	29	2,656	-	-	-	-
	Restitution Payments			-	-	100	-	-	300	-
	Sale of Fixed Assets			-	24,386	13,382	-	-	-	-
	Cmpnstrn for Loss on Bldgs			-	-	-	-	29,000	29,000	-
Total	Other Financing Sources / (Uses)			2,074	24,936	53,673	2,000	31,000	31,300	2,000
SUBTOTAL - OPERATING REVENUE				8,382,972	8,707,081	10,835,991	16,617,000	16,661,000	17,416,300	10,750,000
Long-Term Debt										
	St Rvlvng Fnd (SRF) Prcds			4,420,622	-	790,490	4,184,000	4,184,000	4,184,000	-
Total	Long-Term Debt			4,420,622	-	790,490	4,184,000	4,184,000	4,184,000	-
Interfund Transfers In										
	T/in - 645 Insurance & Safety			12,109	12,853	12,853	4,283	4,283	4,283	2,627
	Interfund Transfers In			-	-	-	-	1,800,000	1,800,000	-
	City General Fund Savings									
Total	Interfund Transfers In			12,109	12,853	12,853	4,283	1,804,283	1,804,283	2,627
TOTAL REVENUE				12,815,703	8,719,934	11,639,334	20,805,283	22,649,283	23,404,583	10,752,627
Fund	521 Water									
Dept	1545 Water Debt Service									
Activity	492 Revenue Bonds									
Debt Service (Matures 7/1/25)										
Maturity	Principal			955,000	362,000	728,468	822,706	822,706	822,706	911,535
07/01/25	175,000	DNRC Drinking Water 2005 Refunding								
07/01/24	218,000	DNRC Drinking Water 2007 Refunding								
01/01/27	105,000	DNRC Drinking Water 2012 Refunding								
07/01/37	30,000	DNRC Drinking Water 2016								
07/01/39	220,000	DNRC Drinking Water 2019								
	163,535	DNRC Drinking Water 2022 (ARPA Estimated)								
	<u>911,535</u>									
	Interest			204,523	85,270	157,788	208,804	208,804	208,804	224,862
07/01/25	9,057	DNRC Drinking Water 2005 Refunding								
07/01/24	3,679	DNRC Drinking Water 2007 Refunding								
01/01/27	9,203	DNRC Drinking Water 2012 Refunding								
07/01/37	11,838	DNRC Drinking Water 2016								
07/01/39	87,500	DNRC Drinking Water 2019								
	103,585	DNRC Drinking Water 2022 (ARPA Estimated)								
	<u>224,862</u>									
	Debt Issuance Costs			17,500	-	-	-	-	-	-
	Arbitrage Fees/Costs			750	750	1,500	1,750	1,750	1,750	1,750
Total	Water Debt Service			1,177,773	448,020	887,756	1,033,260	1,033,260	1,033,260	1,138,147

Water								
Fund: 521		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	521 Water							
Dept	3125 Water Treatment							
Activity	435 Water Utilities							
Personnel Services								
	Salaries & Wages	547,501	595,530	677,458	672,436	672,436	672,436	750,012
	Temporary Salaries	5,051	4,776	3,164	8,432	8,432	8,432	7,924
	Overtime - Misc	5,613	6,866	5,457	10,895	10,895	10,895	12,315
	F.I.C.A. (Soc. Sec.)	34,234	37,079	41,865	43,001	43,001	43,001	47,897
	P.E.R.S. Retirement	47,954	52,925	59,227	61,454	61,454	61,454	68,581
	Health & Vision Insurance	119,083	140,477	150,059	162,088	162,088	139,550	164,045
	Workers Comp. Ins.	31,732	25,593	14,682	8,462	8,462	8,462	7,490
	Unemployment Ins.	1,401	1,526	2,410	1,878	1,878	1,878	2,401
	Dental Insurance	5,948	6,498	6,954	7,500	7,500	7,500	7,288
	F.I.C.A. Medicare	8,007	8,672	9,791	10,062	10,062	10,062	11,207
Total	Personnel Services	806,525	879,940	971,067	986,208	986,208	963,670	1,079,160
Supplies & Materials								
	Office Supplies & Equip	482	817	587	3,000	3,000	3,000	3,000
	1,500 Normal Supplies							
	1,500 Chairs for Control Room							
	3,000							
	Chem & Lab Supplies	370,630	353,175	432,636	511,000	511,000	511,000	682,000
	116,640 Cationic Polymer (8% Increase)							
	169,020 Sodium Hypochlorite Pump Station (8% Increase)							
	86,400 Alum for TMTP & MRTP (8% Increase)							
	68,040 Carbon for TMTP & MRTP (8% Increase)							
	68,040 Caustic for TMTP & MRTP (8% Increase)							
	23,220 Ortho Phosphate (8% Increase)							
	131,160 Additonal Chemical due to Filter Project							
	13,000 Lab/Calibration Supplies							
	6,480 Nonionic Polymer (8% Increase)							
	682,000							
	Janitorial Supplies	1,564	2,106	2,319	3,000	3,000	3,000	3,000
	3,000 Cleaning supplies/paper products/mats							
	3,000							
	Clothing Allowance	2,780	3,643	5,339	6,700	6,700	6,700	6,700
	4,200 Operator Allowance (12 * 350/ea)							
	2,500 Safety Equipment/Breathing Masks							
	6,700							
	Operating Supplies - Misc	39,505	20,335	23,462	35,000	35,000	35,000	40,000
	40,000 Pump Station/Reservoirs/Treatment Facilities							
	40,000							
	Fuel/Oil Outside Vendor	2,176	2,045	-	3,500	3,500	3,500	3,500
	3,500 Generator Fuel/Oil/Lubricants							
	3,500							
	Tires/Tubes-Outside Vendr	-	-	-	3,000	3,000	3,000	3,000
	Small Tools & Equip-Misc	2,495	3,897	3,213	5,000	5,000	5,000	5,000
	5,000 Mechanic Tools							
	5,000							
	Computr Equip/Sftwr/Sppl	1,395	1,444	6,656	2,500	2,500	2,500	7,000
	5,000 Computer Cartridges/Supplies							
	2,000 Computer Workstation							
	7,000							
	Landscape Supplies	1,193	3,165	490	1,200	1,200	1,200	1,200
	1,200 Misc supplies							
	1,200							
Total	Supplies & Materials	422,219	390,627	474,703	573,900	573,900	573,900	754,400

Water									
Fund: 521			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Purchased Services									
IT&S Computer Maint/Spprt			27,523	33,138	35,284	39,139	39,139	39,139	38,969
IT&S Telephone Service			5,016	7,584	7,584	5,902	5,902	5,902	7,584
IT&S Special Projects			4,083	1,633	1,633	-	-	-	-
City-Co Bldg Postage Adm			104	117	128	137	137	137	171
Postage			2,286	586	34	2,000	2,000	2,000	2,000
Cellular Services			2,078	2,373	2,768	2,750	2,750	2,750	3,300
Printing & Duplicating			1,733	1,983	3,810	1,500	1,500	1,500	5,000
Dues, Subscriptn, License			721	725	720	900	900	900	1,410
960 AWWA Memberships (12 x\$80)									
450 Montana Rural Water Systems									
1,410									
Advertising			-	-	1,520	12,500	12,500	12,500	12,500
2,500 DEQ Water Quality Report (CCR)									
10,000 Water Outreach									
12,500									
Electric Utility			335,927	371,996	361,883	410,000	410,000	410,000	593,000
443,000 8% Electric Increase									
150,000 MRTP - Filter Project (4 months)									
593,000									
Water & Sewer			270	312	300	300	300	300	325
Long Dist Telephone Chrgs			31	-	-	-	-	-	-
Natural Gas Utility			16,615	18,463	20,455	15,000	15,000	15,000	21,500
Solid Waste			-	200	29	2,400	2,400	2,400	2,400
1,200 MRTP - Solid Waste Service (\$100/month x 12)									
1,200 TMTP - Solid Waste Service (\$100/month x 12)									
Medical Expenses			-	58	673	500	500	500	500
500 Upkeep of first aid kits									
500									
Professional Services-Misc			-	-	4,362	-	-	-	-
Outside Repair to Mtr Veh			-	-	467	-	-	-	-
Equipment Repairs			33,297	43,368	60,425	60,000	60,000	60,000	60,000
Building Repairs/Maint			2,010	8,692	14,536	15,000	15,000	15,000	17,500
5,000 Painting & repairs									
2,500 Safety Upgrades									
10,000 Building Repairs									
17,500									
Travel & Meeting Expense			212	-	-	-	-	-	-
Required Training			4,273	917	3,137	4,000	4,000	4,000	8,000
8,000 Certification Workshops									
8,000									
Conferences			150	-	584	2,000	2,000	2,000	4,000
4,000 Rural Water & Joint Conference									
4,000									
Investigation / Inspect Fees			23,373	22,350	23,728	32,800	32,800	32,800	49,800
7,000 Bacteriological									
7,800 Crypto/Giardia									
6,000 Trihalomethanes/Haloacetic Acid									
4,000 Metals including Lead & Copper									
2,000 Inorganic/Volatile/Synthetic Organics									
4,000 TCLP/TOC/Arsenic/Alkalinity/Asbestos									
15,000 UCMR Sampling									
4,000 Additional/Samples/Testing									
49,800									
Other Contracted Services			330,498	214,691	331,647	195,450	195,450	195,450	256,350
65,000 BOR Water Purchase & O&M									
25,000 Additional Water Purchase (Filter Project)									
30,000 Helena Valley Irrigation O&M									
10,000 Wonderware Software Maintenance									
1,200 WIMS-911 Software Maintenance									
2,000 Lab Servicing									
2,500 Crane Inspections									
15,000 Legal Fees for Water Rights/Permits									
10,000 Cityworks Software Maintenance									
30,000 Reservoir Cleaning Contract									
5,500 Ditch Rider									
5,000 HVAC & Pump Maint.									
15,000 Generator Maintenance/Load Bank Testing									
1,400 CPR/1st Aid Classes from Personnel (7*200)									
- DNRC Dam Inspections (FY26 - \$7,500)									
7,500 Weed Spraying Contracts									
2,000 Chessman Aerators Crane Service									
25,000 On-Call Maintenance Contracts									
2,500 Fire Extinguisher Contract									
1,300 Fire Alarm - Security Monitoring									
450 Copier Maint.									
256,350									
Total	Purchased Services		790,198	729,185	875,705	802,278	802,278	802,278	1,084,309

Water									
Fund: 521			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Intra-City Charges									
	Shop Gas & Fuel Charges		5,690	7,341	10,711	12,900	12,900	12,900	14,190
	Shop Vehicle Repairs		43	891	-	2,250	2,250	2,250	1,485
	Shop Tires & Tire Repairs		741	1,620	80	-	-	-	-
	Shop Vehicle Parts		537	1,237	381	2,090	2,090	2,090	2,090
	Total Intra-City Charges		7,011	11,089	11,172	17,240	17,240	17,240	17,765
Fixed Charges									
	Rent of Equipment		5,766	21	85	500	500	500	1,000
	500 Normal Rent of Equipment								
	Special Assessments		30,788	31,236	33,759	33,500	33,500	31,212	32,772
	Licenses		1,872	3,211	391	2,560	2,560	2,560	4,160
	360 Operator License (12*30?)								
	300 DEQ - Operator Annual Renewal Fee								
	1,500 Discharge Annual Permit Fees								
	1,500 Adobe Licenses (3)								
	500 Software Licenses (Arc GIS)								
	4,160								
	Total Fixed Charges		38,426	34,468	34,235	36,560	36,560	34,272	37,932
Internal Charges									
	Comm, Mgr, Atty Charges		96,532	129,921	82,445	106,309	106,309	106,309	59,635
	Public Works		58,246	44,462	47,588	58,743	58,743	58,743	69,529
	Industrial Facilities		-	-	-	72,862	72,862	72,862	100,458
	Property Insurance		73,355	79,410	84,969	110,995	110,995	110,995	128,646
	Vehicle & Equip Insurance		340	465	498	615	615	615	545
	Liability Insurance		17,035	18,317	20,021	19,794	19,794	19,794	22,036
	Fidelity Insurance		114	223	225	116	116	116	115
	Human Resource		15,490	15,963	13,766	18,735	18,735	18,735	18,818
	Budget & Accounting		50,520	62,488	42,184	39,499	39,499	39,499	43,086
	Utility Customer Service		147,679	173,734	100,317	110,585	110,585	110,585	113,840
	Engineering		113,637	139,123	118,376	136,431	136,431	136,431	107,913
	Building M&O Charge		10,514	10,624	19,068	20,021	20,021	20,021	-
	Fleet Services Charges		14,324	14,610	14,610	17,532	17,532	17,532	21,038
	Total Internal Charges		597,786	689,340	544,067	712,237	712,237	712,237	685,660
Transfers Out									
	T/out - 246 Watershed Projects		40,000	20,000	20,000	20,000	20,000	20,000	20,000
	T/out - 440 Capital Improvements Fund								11,650
	Engineering Pick up Truck - Shared								
	Total Transfers Out		40,000	20,000	20,000	20,000	20,000	20,000	31,650
Capital Outlay									
	Land		-	-	820	-	-	-	500,000
	500,000 Groundwater Wells Property Purchase								
FY24	500,000								
	Buildings		-	-	12,098	45,000	45,000	45,000	310,000
	35,000 FY23 - TMTP Plant Flooring								
	10,000 FY23 - TMTP Office Cabinets/Workstations								
FY23	45,000								
	75,000 Back Wash Recycle - Irrigation Shed Replacement								
	75,000 TMTP Well House #1 Replacement								
	10,000 Flume Cabin Rehabilitation								
	75,000 Well House #2 Replacement								
	75,000 Forest Estates Pump Station Replacement								
FY24	310,000								
	Imprvmnts Other Than Bldgs		19,148	7,479	327,757	153,830	794,742	794,742	280,000
	149,866 MRTP Chemical Feed System Carryover								
	92,000 Rimini Raw Water Line Carryover								
	10,984 Cruse Avenue P.E.R. Carryover								
	257,325 Treatment Facilities Master Plan Carryover								
	85,263 MRTP/TMTP - Chemical Feed Systems Carryover								
	19,838 TMTP Generator Upgrade Carryover								
	9,409 TMTP - Parking Lot Improvements Carryover								
	16,227 TMTP - Lagoon Cleaning (3) Carryover								
	79,570 FY23 - Lagoon Cleaning								
	74,260 FY23 - TMTP Parking Lot Improvement (Phase II)								
FY23	794,742								

Water Fund: 521			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
FY24	200,000	TMTP - Security Gate/Property Fencing							
	20,000	MRTTP Irrigation Improvement Project							
	40,000	TMTP Security System							
	20,000	TMTP Irrigation Improvements							
	280,000								
FY23	Equipment		82,290	174,485	174,151	-	103,117	103,117	311,900
	39,367	Influent Valve Carryover							
	5,540	TMTP - Backwash Actuator Carryover							
	30,530	TMTP - HVAC Primary Pumps Carryover							
	27,680	TMTP - HVAC Secondary Pumps Carryover							
FY24	103,117								
	150,000	Compliance Software (OPS)							
	96,000	CAC Actuators (12)							
	15,000	Water Quality Calibration Analyzer							
	14,000	MRTTP - CL2 Analyzers							
FY23	36,900	Pump Stations - CL2 Analyzers (6)							
	311,900								
FY23	Vehicles		27,886	29,583	42,820	52,120	92,120	92,120	42,820
	40,000	Pickup Replacement (Insurance Replace #438)							
	52,120	FY23 - Pickup/Assessories (Replace #450)							
	92,120								
	42,820								
FY24	42,820	FY24 - Pickup Replacement Correction (Replace #436)							
FY23	Trnsmn/Distrib-Reservoirs		481,169	795,727	7,582	-	409,928	409,928	-
	381,685	Malben Interior Seal Coating Carryover							
	28,243	Westside Tank Carryover							
	409,928								
FY23	Watershed/Basins		595,524	65,994	179,903	4,125,000	5,687,539	5,687,539	-
	14,528	Red Mountain Flume Engineering Carryover							
	1,548,011	Groundwater Monitoring Wells Carryover							
	2,365,000	FY23 - Red Mountain Flume (ARPA)							
	1,760,000	FY23 - Ten-Mile Diversion Structures							
FY23	5,687,539								
	General Plant		13,695	74,789	72,362	1,490,000	4,769,485	4,769,485	-
	225,000	Pre-Sed. Basin Carryover (Engineering)							
	877,601	Eureka Well Reconstruction Carryover							
	200,180	MRTTP High Zone Pumps Carryover							
FY23	3,466,704	FY23 - TMTP - Filter Improvements (ARPA)							
	4,769,485								
Total Capital Outlay			1,219,712	1,148,056	817,492	5,865,950	11,901,931	11,901,931	1,444,720
Total Water Treatment			3,921,877	3,902,706	3,748,441	9,014,373	15,050,354	15,025,528	5,135,596

Water								
Fund: 521		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	521 Water							
Dept	3126 Water Utility Maintenance							
Activity	435 Water Utilities							
Personnel Services								
	Salaries & Wages	606,766	612,721	622,542	712,624	712,624	712,624	756,662
	Temporary Salaries	-	-	-	-	-	-	-
	Overtime - Misc	8,095	14,872	13,322	15,371	15,371	15,371	15,215
	F.I.C.A. (Soc. Sec.)	37,113	37,663	38,458	45,181	45,181	45,181	47,942
	P.E.R.S. Retirement	52,794	54,167	54,577	65,364	65,364	65,364	69,354
	Health & Vision Insurance	134,318	149,290	139,627	158,972	158,972	155,360	177,114
	Workers Comp. Ins.	49,120	38,099	29,273	40,044	40,044	40,044	37,009
	Unemployment Ins.	1,533	1,571	2,229	1,974	1,974	1,974	2,403
	Dental Insurance	6,697	6,905	6,446	7,356	7,356	7,356	7,150
	F.I.C.A. Medicare	8,679	8,808	8,994	10,570	10,570	10,570	11,216
Total	Personnel Services	905,114	924,097	915,468	1,057,456	1,057,456	1,053,844	1,124,065
Supplies & Materials								
	Office Supplies & Equip	806	1,205	586	1,500	1,500	1,500	1,500
	Chem & Lab Supplies	221	102	-	500	500	500	500
	Food	55	291	90	300	300	300	300
	Janitorial Supplies	575	692	428	1,000	1,000	1,000	1,000
	Clothing Allowance	3,004	3,177	3,342	3,500	3,500	3,500	3,500
	Operating Supplies - Misc	2,378	5,367	6,579	8,000	8,000	8,000	8,000
	Tires/Tubes-Outside Vendr	-	-	-	3,300	3,300	3,300	3,800
	Small Tools & Equip-Misc	12,026	7,822	9,091	14,000	14,000	14,000	14,000
	10,000 General Tools							
	4,000 Utility Line Locator/Metal Detector							
	14,000							
	Computr Equip/Sftwr/Spply	16,404	1,726	81	3,000	3,000	3,000	3,000
	1,000 Software/Computer Equipment							
	2,000 Computer/Monitor Replacement							
	3,000							
	Safety Equipment	1,720	1,887	927	2,000	2,000	2,000	3,000
	1,100 Hard Hats, Glasses, Hi-Vis Clothing							
	700 Tripod/Winch							
	600 Safety Signs/Cones							
	600 Misc. Safety Equipment							
	3,000							
	Furniture & Fixtures-Misc	368	-	-	700	700	700	700
	700 Office Furniture Replacement							
	700							
	Meters	244,854	94,621	416,167	405,800	405,800	405,800	405,800
	400,000 Meters							
	5,800 Meter Parts							
	405,800							
	Utility Line Supply & Mat.	32,808	61,237	89,092	61,000	61,000	61,000	85,000
	60,000 Water Main Supplies							
	25,000 Valve Parts							
	85,000							
	Fire Hydrant Parts	19,604	30,528	24,655	26,000	26,000	26,000	32,500
	Construction & Maint Mat'ls	38,032	27,197	22,335	36,000	36,000	36,000	44,000
	40,000 Backfill Material							
	3,000 Marking Paint							
	1,000 Backhoe teeth							
	44,000							
Total	Supplies & Materials	372,856	235,851	573,374	566,600	566,600	566,600	606,600
Purchased Services								
	IT&S Computer Maint/Spprt	17,669	22,503	30,812	52,509	52,509	52,509	53,785
	IT&S Telephone Service	3,010	3,697	3,697	3,698	3,698	3,698	3,413
	IT&S Special Projects	2,634	1,054	1,054	-	-	-	-
	City-Co Bldg Postage Adm	173	117	128	222	222	222	145
	Postage	80	269	163	170	170	170	170
	Cellular Services	3,255	3,606	3,011	3,500	3,500	3,500	3,500
	Printing & Duplicating	-	340	735	750	750	750	750
	750 Water Bill Inserts							

Water Fund: 521								
		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Dues, Subscriptn, License		545	394	322	725	725	725	725
80	AWWA Membership							
145	APWA Membership							
300	Operator Certifications							
50	American Backflow							
50	AWWA Standards Updates							
100	American Water Resources							
725								
Advertising		40	645	-	50	50	50	50
Water & Sewer		784	612	522	1,000	1,000	1,000	1,000
Long Dist Telephone Chrgs		82	-	-	-	-	-	-
Solid Waste		458	635	581	600	600	600	600
Medical Expenses		1,025	1,718	1,870	1,500	1,500	1,500	1,500
Equipment Repairs		6,832	1,346	-	3,700	3,700	3,700	3,700
Building Repairs/Maint		625	353	-	750	750	750	750
Meal Reimb-Taxable		38	-	-	-	-	-	-
Local Travel		-	-	-	-	-	-	-
Required Training		2,861	2,669	5,550	4,300	4,300	4,300	4,300
2,200	Certification Workshops							
1,000	AWWA Workshops							
1,100	Backflow Training/Re-certification							
4,300								
Conferences		265	-	576	2,300	2,300	2,300	2,300
600	Water Maintenance Conferences							
1,700	State AWWA/WEF Conference							
2,300								
Other Contracted Services		143,172	84,764	160,256	100,800	100,800	100,800	130,300
95,000	Street/Curb/Gutter/ADA Repairs							
13,500	Emergency Repairs							
10,000	PRV Annual Maintenance							
1,500	Crane Inspections							
300	Copier Maintenance							
2,500	Weed Control							
130,300								
Total	Purchased Services	183,548	124,721	209,277	176,574	176,574	176,574	206,988
Intra-City Charges								
Shop Gas & Fuel Charges		23,899	28,754	28,834	39,900	39,900	39,900	35,910
Shop Vehicle Repairs		16,498	4,593	3,979	9,350	9,350	9,350	6,171
Shop Tires & Tire Repairs		2,138	821	2,118	-	-	-	-
Shop Vehicle Parts		6,961	10,057	5,415	8,800	8,800	8,800	8,800
Total	Intra-City Charges	49,496	44,225	40,346	58,050	58,050	58,050	50,881
Fixed Charges								
Rent of Equipment		318	723	-	300	300	300	300
Licenses		46,465	38,917	37,871	43,500	43,500	43,500	45,300
4,000	ARC Editor GIS License/Maint.							
27,500	DEQ Community Connection Fee							
800	Remote Monitoring Subscription							
10,000	Cityworks Maintenance							
2,600	ARB Annual Meter System Support							
400	MRL Leases							
45,300								
Credit Card Fees		71	72	109	90	90	90	125
Total	Fixed Charges	46,854	39,713	37,980	43,890	43,890	43,890	45,725
Internal Charges								
Comm, Mgr, Atty Charges		96,532	129,921	-	75,483	75,483	75,483	53,142
Public Works		52,297	39,922	47,588	58,743	58,743	58,743	69,529
Industrial Facilities		-	-	-	30,359	30,359	30,359	41,858
Property Insurance		1,880	2,021	2,162	1,729	1,729	1,729	1,998
Vehicle & Equip Insurance		1,167	1,986	2,125	1,210	1,210	1,210	1,279
Liability Insurance		19,489	18,470	18,061	20,826	20,826	20,826	22,080
Fidelity Insurance		112	-	-	102	102	102	102
Liability Deductible		3,686	3,686	3,944	3,699	3,699	3,699	1,100
Human Resource		18,300	18,859	14,187	18,376	18,376	18,376	18,457
Budget & Accounting		50,845	62,825	37,572	29,906	29,906	29,906	31,546
Utility Customer Service		101,530	117,690	99,092	80,256	80,256	80,256	85,261
Engineering		131,120	160,527	136,205	146,504	146,504	146,504	114,167
Building M&O Charge		22,051	22,212	22,912	24,058	24,058	24,058	29,999
Fleet Services Charges		21,441	21,870	21,870	26,244	26,244	26,244	31,493
Total	Internal Charges	520,450	599,989	405,718	517,494	517,494	517,494	502,012

Water									
Fund:	521		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Capital Outlay									
	Buildings		4,975	500	-	-	-	-	80,000
	80,000	Utility Building Lift Station - Shared with WW/Storm							
FY24	80,000								
	Imprvmnts Other Than Bldgs		68,190	100,962	-	-	1,068,842	1,068,842	-
	38,842	Pressure Reducing Valves/Telemetry Carryover							
	1,030,000	Monitoring Pressure Reducing Valves (4) Carryover							
FY23	1,068,842								
	Equipment		64,500	-	25,550	22,000	47,550	47,550	12,360
	25,550	Backflow Software Carryover							
	10,000	FY23 - GIS Fixed Base							
	12,000	FY23 - Pavement Breaker (Backhoe Needle)							
FY23	47,550								
	12,360	GPS Portable Base							
FY24	12,360								
	Vehicles		65,568	6,000	58,430	40,820	115,000	115,000	92,640
	74,180	Pickup/Assessoris Carryover (Replace #410)							
	16,170	FY23 - Pickup/Accessories (Replace #409)							
	24,650	FY23 - Pickup/Accessories (Replace #439)							
FY23	115,000								
	21,320	Pickup - Shared with WW/Storm (Replace #400)							
	71,320	Dump Truck - Shared with WW/Storm (Replace #441)							
FY24	92,640								
	Trnsmn/Distrb-Mains		1,886,806	2,710,637	1,888,129	5,885,000	9,802,043	9,802,043	1,731,760
	68,339	Westside Water Mains Rebate Carryover							
	722,475	Westside Water Mains City Carryover							
	673,587	MRP - Dakota/8th/Sanders Carryover							
	203,626	Rodney Street (Phase I) Carryover							
	1,042,286	Rodney Street (Phase II) Carryover							
	491,252	National Water Main Carryover							
	206,000	Hale/Malben Connection Carryover							
	100,000	Shared Service Line Carryover							
	409,478	Hydrant Replacement Project Carryover							
	1,800,000	FY23 - Upper Hale/West Main (ARPA)							
	4,085,000	FY23 - Crosstown Connector Valves (ARPA)							
FY23	9,802,043								
	300,000	Fire Hydrant Replacement Program							
	1,331,760	FY24 Main Replacement Program							
	100,000	FY24 Shared Water Lines							
FY24	1,731,760								
	Total	Capital Outlay	2,090,039	2,818,098	1,972,109	5,947,820	11,033,435	11,033,435	1,916,760
Total		Water Utility Maintenance	4,168,357	4,786,694	4,154,273	8,367,884	13,453,499	13,449,887	4,453,031

Water Service Line										
Fund: 522				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
							Adopted	Amended	Projected	
Revenues										
Charges For Services				257,381	237,740	282,290	260,000	260,000	109,743	-
Investment Earnings				3,318	843	2,279	1,000	1,000	20,000	15,000
Other Operating Revenues				260,700	238,583	284,569	261,000	261,000	129,743	15,000
Total Revenues				260,700	238,583	284,569	261,000	261,000	129,743	15,000
Expenditures										
Total Expenditures				-	-	-	-	-	-	-
Revenues Over (Under) Expenditures										
				260,700	238,583	284,569	261,000	261,000	129,743	15,000
Beginning Cash Balance - July 1										
				132,890	348,417	615,639	847,778	847,778	847,778	893,932
Other Cash Sources / (Uses)				(45,173)	28,640	(52,430)	(120,000)	(120,000)	(83,589)	(120,000)
Ending Cash Balance - June 30										
				348,417	615,639	847,778	988,778	988,778	893,932	788,932
Revenues										
Charges For Services										
Misc. Water Charges				257,381	237,740	282,290	260,000	260,000	109,743	-
Total	Charges For Services			257,381	237,740	282,290	260,000	260,000	109,743	-
Investment Earnings										
Interest Earnings				3,318	843	2,279	1,000	1,000	20,000	15,000
Total	Interest Earnings			3,318	843	2,279	1,000	1,000	20,000	15,000
SUBTOTAL - OPERATING REVENUE										
				260,700	238,583	284,569	261,000	261,000	129,743	15,000
TOTAL REVENUE										
				260,700	238,583	284,569	261,000	261,000	129,743	15,000
Other Sources / (Uses) - Non-Budgeted										
Service Line Replacement Loans (Net of receivables)				(46,096)	28,640	(52,430)	(120,000)	(120,000)	(83,589)	(120,000)
User Accounts Rec				923	-	-	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted			(45,173)	28,640	(52,430)	(120,000)	(120,000)	(83,589)	(120,000)

Wastewater Fund: 531							
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	-	-	735,000	-	-	15,000	-
Charges For Services	5,488,574	5,799,288	6,326,801	5,811,500	5,811,500	6,288,000	6,278,000
Investment Earnings	67,520	5,471	12,538	7,500	7,500	120,000	75,000
Other Financing Sources / (Uses)	4,203	480,665	422,826	110,000	110,000	110,000	-
Other Operating Revenues	5,560,298	6,285,425	7,497,164	5,929,000	5,929,000	6,533,000	6,353,000
Interfund Transfers In	8,749	8,954	8,954	2,919	2,919	2,919	1,700
Internal Transactions	8,749	8,954	8,954	2,919	2,919	2,919	1,700
Long-Term Debt	226,297	-	1,621,934	2,400,000	4,000,000	2,855,769	700,000
Total Revenues	5,795,344	6,294,379	9,128,052	8,331,919	9,931,919	9,391,688	7,054,700
Expenditures							
Personnel Services	1,238,302	1,270,494	1,295,879	1,355,725	1,400,725	1,363,255	1,424,176
Supplies & Materials	192,812	197,890	199,761	243,240	243,240	243,240	284,090
Purchased Services	703,084	649,474	767,285	831,208	954,988	954,988	895,586
Intra-City Charges	63,780	46,819	63,385	81,355	81,355	81,355	82,067
Fixed Charges	100,157	86,468	90,819	102,285	102,285	97,126	94,178
Maintenance & Operating	1,059,832	980,650	1,121,250	1,258,088	1,381,868	1,376,709	1,355,921
Internal Charges	865,806	1,002,818	817,953	1,039,246	1,039,246	1,039,246	998,333
Transfers Out	-	-	-	-	-	-	11,878
Internal Transactions	865,806	1,002,818	817,953	1,039,246	1,039,246	1,039,246	1,010,211
Debt Service	1,228,349	441,516	503,625	75,197	75,197	131,557	341,250
Capital Outlay	2,970,179	3,226,039	2,294,248	1,208,820	5,200,927	5,200,927	3,146,090
Debt & Capital	4,198,528	3,667,555	2,797,873	1,284,017	5,276,124	5,332,484	3,487,340
Total Expenditures	7,362,468	6,921,517	6,032,955	4,937,076	9,097,963	9,111,694	7,277,648
Revenues Over (Under) Expenditures	(1,567,124)	(627,139)	3,095,097	3,394,843	833,956	279,994	(222,948)
Beginning Cash Balance - July 1	4,476,036	3,006,675	2,465,329	5,596,993	5,596,993	5,596,993	5,876,988
Other Cash Sources / (Uses)	97,763	85,793	36,568	-	-	-	-
Ending Cash Balance - June 30	3,006,675	2,465,329	5,596,993	8,991,836	6,430,949	5,876,988	5,654,040
Reserve Target - 15% of Operating Expenses:	658,843	554,322	560,019	559,238	584,555	586,615	619,734
Reserve Target - 60 Days of Operating Expenses:	722,020	607,476	613,719	612,864	640,609	642,866	679,160
Debt Service Fixed Reserve	769,720	769,720	769,720	769,720	769,720	769,720	769,720
Revenue Bond Reserve	55,439	56,094	185,398	185,398	185,398	185,398	185,398
Budgeted Reserve:							
Reserve Policy Target:	1,547,179	1,433,290	1,568,837	1,567,982	1,595,727	1,597,984	1,634,278
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses + Restricted Reserve)							
Budgeted Reserve:	1,459,495	1,032,039	(58,070)	7,423,854	4,835,223	4,279,004	4,019,761
(Budgeted Reserve for Capital Projects Funding)							

Wastewater									
Fund: 531			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Revenues									
Intergovernmental Revenues									
State Grants - Misc.			-	-	735,000	-	-	15,000	
750,000 FY 21 TSEP Grant (Westside Sewer)									
Total	Intergovernmental Revenues		-	-	735,000	-	-	15,000	-
Charges For Services									
Utility Service Charges			5,049	4,167	5,627	4,500	4,500	4,500	4,500
System Development Fees			187,590	94,320	104,175	110,000	110,000	110,000	100,000
Sewer Service Charges			4,907,649	5,637,200	6,189,068	5,650,000	5,650,000	6,100,000	6,100,000
Sewer Surcharge			323,292	3	5	-	-	-	-
Infrastructure Rebates			-	26,956	-	-	-	-	-
Industrial User Permits			64,994	35,712	27,900	45,000	45,000	70,000	70,000
Misc. Sewer Revenue			-	931	26	2,000	2,000	3,500	3,500
Total	Charges For Services		5,488,574	5,799,288	6,326,801	5,811,500	5,811,500	6,288,000	6,278,000
Investment Earnings									
Interest Earnings			67,520	5,471	12,533	7,500	7,500	120,000	75,000
Loan Repayment Interest			-	-	5	-	-	-	
Total	Interest Earnings		67,520	5,471	12,538	7,500	7,500	120,000	75,000
Other Financing Sources / (Uses)									
Other Revenues			3	315	310	110,000	110,000	110,000	-
FY23	110,000 Northwestern Energy Grant (Blowers)								
Sale of Fixed Assets			4,200	950	43,450	-	-	-	-
Cmpnstn for Loss on Bldgs				479,400	379,066	-	-	-	-
Total	Other Financing Sources / (Uses)		4,203	480,665	422,826	110,000	110,000	110,000	-
SUBTOTAL - OPERATING REVENUE									
			5,560,298	6,285,425	7,497,164	5,929,000	5,929,000	6,533,000	6,353,000
Long-Term Debt									
Intercap Loan Proceeds									
St Rvlvng Fnd (SRF) Prcds			226,297	-	1,621,934	2,400,000	4,000,000	2,855,769	700,000
WW8910	905,769 Series 2019 - Westside Sewer								
WW0910	800,000 FY23 - Primary Scum Pump Station								
WM0910	1,150,000 FY23 - Slip Lining								
	2,855,769								
WW0910	700,000 FY24 - Primary Scum Pump Station								
Total	Long-Term Debt		226,297	-	1,621,934	2,400,000	4,000,000	2,855,769	700,000
Interfund Transfers In									
T/in - 645 Insurance & Safety			8,749	8,954	8,954	2,919	2,919	2,919	1,700
T/in - 650 Medical Revolving			-	-	-	-	-	-	-
Total	Interfund Transfers In		8,749	8,954	8,954	2,919	2,919	2,919	1,700
TOTAL REVENUE									
			5,795,344	6,294,379	9,128,052	8,331,919	9,931,919	9,391,688	7,054,700

Wastewater			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
Fund:	531	Adopted				Amended	Projected		
Fund	531 Wastewater								
Dept	1539 SRF Loan Debt Service								
Activity	492 Revenue Bonds								
Debt Service									
Matures	Principal	1,162,000	431,000	496,000	56,640	56,640	113,000	219,580	
estimated	116,000	DNRC Pollution Control - Series 2019 (Westside)							
estimated	58,630	DNRC Pollution Control - Series 2023 (Primary Scum)							
estimated	44,950	DNRC Pollution Control - Series 2023 (Slip Lining)							
	<u>219,580</u>								
Matures	Interest	48,099	9,766	6,125	16,307	16,307	16,307	119,420	
estimated	30,100	DNRC Pollution Control - Series 2019 (Westside)							
estimated	52,180	DNRC Pollution Control - Series 2023 (Primary Scum)							
estimated	37,140	DNRC Pollution Control - Series 2023 (Slip Lining)							
	<u>119,420</u>								
	Debt Issuance Costs	17,500	-	-	750	750	750	750	
	Arbitrage Fees/Costs	750	750	1,500	1,500	1,500	1,500	1,500	
Total	Debt Service	1,228,349	441,516	503,625	75,197	75,197	131,557	341,250	
Total	SRF Loan Debt Service	1,228,349	441,516	503,625	75,197	75,197	131,557	341,250	

Wastewater Fund: 531		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	531 Wastewater							
Dept	3135 Wastewater Treatment							
Activity	436 Wastewater Utilities							
Personnel Services								
	Salaries & Wages	593,405	608,141	607,390	584,701	629,701	629,701	596,500
	Temporary Salaries	6,543	6,498	7,660	13,002	13,002	13,002	12,219
	Overtime - Misc	2,387	749	1,438	6,073	6,073	6,073	6,106
	F.I.C.A. (Soc. Sec.)	36,596	37,416	37,561	37,470	37,470	37,470	38,126
	P.E.R.S. Retirement	51,806	53,964	53,425	52,552	52,552	52,552	53,575
	Health & Vision Insurance	120,996	130,444	122,039	123,187	123,187	95,502	142,281
	Workers Comp. Ins.	35,871	24,703	11,026	8,005	8,005	8,005	6,403
	Unemployment Ins.	1,508	1,541	2,160	1,639	1,639	1,639	1,911
	Dental Insurance	6,032	6,032	5,643	5,700	5,700	5,700	5,539
	F.I.C.A. Medicare	8,559	8,751	8,785	8,770	8,770	8,770	8,923
Total	Personnel Services	863,701	878,237	857,127	841,099	886,099	858,414	871,583
Supplies & Materials								
	Office Supplies & Equip	5,297	883	332	1,250	1,250	1,250	2,250
	1,250 Misc/lab/operations/office							
	1,000 Chairs for Admin/Operations Room							
	2,250							
	Chem & Lab Supplies	74,210	65,304	80,550	88,000	88,000	88,000	117,500
	2,500 PH/Temp Probes							
	80,500 Polymer 20 Totes @ \$4,025EA							
	15,000 Lab Supplies Calibration							
	3,500 Meter Replacement							
	3,500 Glycol & Deodorizer							
	6,500 IDEXX Ecoli Testing							
	6,000 Ammonia/Chromium Buffers/BOD/PH Buffers							
	117,500							
	Janitorial Supplies	1,644	2,371	1,339	3,500	3,500	3,500	3,500
	2,300 Cleaning/Towels/TP							
	1,200 Janitorial Services							
	3,500							
	Clothing Allowance	6,380	6,681	6,764	8,240	8,240	8,240	8,240
	1,350 Safety boots \$150/ea 9 employees							
	5,720 Uniforms/Coveralls \$110/wk							
	1,170 Rubber Boots (9 x \$130)							
	8,240							
	Operating Supplies - Misc	60,077	67,647	44,875	61,300	61,300	61,300	61,300
	20,000 Parts/Bearings/Seals/Belts/Misc.							
	5,500 Bags for Huber Bar Screen							
	5,000 HVAC Parts/Filters							
	5,000 Polymer System Repairs							
	5,000 Compost Replacement							
	5,000 DO Sensors for Bioreactors							
	5,000 I&C Supplies for Repairs & Maint.							
	3,500 Non-Pot System/Line Repairs							
	3,000 Barscreen Repairs							
	2,300 DO Caps/Salt Bridges Annual Replacement							
	2,000 Filters for Gas Detection System							
	61,300							
	Fuel/Oil Outside Vendor	2,020	721	5,561	3,500	3,500	3,500	3,500
	Tires/Tubes-Outside Vendr	-	-	-	8,250	8,250	8,250	10,000
	Small Tools & Equip-Misc	3,825	2,189	2,775	3,500	3,500	3,500	3,500
	3,500 Misc Lab/Operations/Maintenance							
	3,500							
	Computr Equip/Sftwr/Spplly	1,031	2,161	443	1,000	1,000	1,000	2,000
	Landscape Supplies	2,221	818	2,154	1,500	1,500	1,500	1,500
Total	Supplies & Materials	156,706	148,773	144,792	180,040	180,040	180,040	213,290

Wastewater

Fund: 531

Fund: 531		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Purchased Services								
	IT&S Computer Maint/Spprt	25,067	27,496	29,602	29,903	29,903	29,903	27,865
	IT&S Telephone Service	2,869	2,011	2,012	2,225	2,225	2,225	1,538
	IT&S Special Projects	3,757	1,503	1,503	-	-	-	-
	City-Co Bldg Postage Adm	104	117	128	137	137	137	171
	Postage	50	69	46	75	75	75	75
	Freight & Express	29	735	30	-	-	-	-
	Cellular Services	1,836	1,950	1,545	1,850	1,850	1,850	1,850
	Printing & Duplicating	6	-	-	100	100	100	100
	Dues, Subscriptn, License	510	425	255	850	850	850	850
	850 WEF memberships (10)							
	850							
	Advertising	-	-	-	-	-	-	75
	Electric Utility	320,829	323,610	314,323	325,000	325,000	325,000	360,000
	Water & Sewer	2,790	3,022	2,696	3,000	3,000	3,000	3,200
	Long Dist Telephone Chrgs	11	-	-	-	-	-	-
	Natural Gas Utility	44,702	44,414	42,164	48,000	48,000	48,000	55,000
	Solid Waste	7,602	7,976	7,666	11,140	11,140	11,140	11,140
	10,000 200 tons of screenings @ \$50/ea							
	1,140 Route collection (\$95/month)							
	11,140							
	Medical Expenses	330	285	250	600	600	600	600
	400 DOT Physicals							
	200 Upkeep 1st aid/safety supplies							
	600							
	Outside Repair to Mtr Veh	-	160	-	-	-	-	-
	Equipment Repairs	89,330	29,425	102,879	100,000	100,000	100,000	100,000
	5,000 Roll Off Container Repair & misc metal fabrication							
	25,000 UV System Parts/Repairs							
	15,000 Pumps/blowers repair/rebuilds							
	30,000 Rebuild MLR Pump (Internal Recycling)							
	20,000 Bioreactor mixer repairs							
	5,000 mixed liquor pump repairs							
	100,000							
	Building Repairs/Maint	13,933	2,459	10,784	20,500	20,500	20,500	20,500
	5,000 Lighting Upgrades/Replacements							
	7,500 Paint/Repairs/Doors							
	8,000 Digester Lid/Insulation Repairs							
	20,500							
	Required Training	376	1,295	2,869	2,500	2,500	2,500	2,500
	1,600 CEC Required Courses							
	900 Advanced Lab for 1 FTE							
	2,500							
	Conferences	-	-	697	1,000	1,000	1,000	1,000
	1,000 Joint conference (2)							
	Investigation / Inspect Fees	23,697	28,027	22,109	35,000	65,000	65,000	89,770
	3,500 Weekly Permit							
	1,250 Monthly Metals							
	3,000 Quarterly Sludge							
	3,000 Quarterly Metals							
	1,500 Annual Metals							
	10,000 Quarterly Wet Test							
	3,000 Toxicity Testing							
	900 Quarterly Grease/DMRQA Samples							
	3,000 Soil Analysis							
	52,620 Creek Sampling							
	2,000 Volatile/BTU/Methane							
	3,000 Zinc/Copper/Phos/Nitrogen							
	3,000 Process Control/Emergency Analytical							
	89,770							

Wastewater							
Fund: 531		FY 2020	FY 2021	FY 2022	FY 2023		
		Actual	Actual	Actual	Adopted	Amended	Preliminary
							FY 2024
						Projected	Budget
Other Contracted Services		29,320	8,868	81,101	78,020	171,800	62,225
500	Boiler Maint.						
15,000	Legal Services/League Assistance						
750	Security Contracts/Servicing						
50	Alarm Permit Fee						
9,725	Nutrient Working Group						
1,500	DEQ Wastewater Permit						
18,515	Permit Assistance						
1,745	Lab Service Contract						
2,000	Waste Oil Heater Contract						
500	Copier Contract						
2,165	Generator Maintenance Contract						
3,500	Crane Inspections						
525	Fire Extinguisher Maint						
1,500	Weed Control						
1,000	CPR Classes (5 ea yr)						
2,500	Wims Support						
750	SCADA Win-911 Contract						
62,225							
Total	Purchased Services	567,149	483,847	622,658	659,900	783,680	738,459
Intra-City Charges							
Shop Gas & Fuel Charges		15,307	15,636	21,447	28,600	28,600	31,460
Shop Vehicle Repairs		28	1,178	367	3,750	3,750	2,475
Shop Tires & Tire Repairs		337	6,243	4,199	-	-	-
Shop Vehicle Parts		1,329	4,007	4,985	3,905	3,905	5,000
Total	Intra-City Charges	17,001	27,064	30,999	36,255	36,255	38,935
Fixed Charges							
Rent of Equipment		75	91	337	500	500	500
Special Assessments		62,442	62,518	67,695	67,695	67,695	65,663
Licenses & Fees		16,014	9,781	8,908	16,600	16,600	12,525
12,000	DEQ Discharge Permit						
125	Licenses-Boilers						
400	Wst Water Licenses 10@\$40						
12,525							
Total	Fixed Charges	78,531	72,390	76,941	84,795	84,795	79,636
Internal Charges							
Comm, Mgr, Atty Charges		88,393	118,770	82,445	93,844	93,844	53,189
Public Works		46,596	35,570	47,588	58,743	58,743	69,529
Industrial Facilities		-	-	-	72,862	72,862	100,458
Property Insurance		28,867	31,033	33,205	54,591	54,591	63,308
Vehicle & Equip Insurance		1,199	1,397	1,495	1,759	1,759	1,559
Liability Insurance		15,956	16,505	17,078	17,274	17,274	17,591
Fidelity Insurance		98	98	99	92	92	91
Liability Deductible		2,006	2,006	2,146	-	-	-
Human Resource		14,119	14,551	11,585	14,239	14,239	14,302
Budget & Accounting		50,520	62,488	31,517	31,639	31,639	31,952
Utility Customer Service		133,834	156,921	78,995	87,721	87,721	85,261
Engineering		78,672	96,316	118,376	136,431	136,431	107,913
Building M&O Charge		4,913	6,384	9,999	10,499	10,499	-
Fleet Services Charges		17,121	17,463	17,463	20,956	20,956	24,692
Total	Internal Charges	482,294	559,503	451,991	600,650	600,650	569,845

Wastewater									
Fund: 531								Preliminary	
			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			FY 2024 Budget
						Adopted	Amended	Projected	
Transfers Out									
T/out - 440 Capital Improvements Fund									11,878
Engineering Pick up Truck - Shared									
Total	Transfers Out		-	-	-	-	-	-	11,878
Capital Outlay									
Land			-	-	-	-	-	-	-
Buildings			57,475	26,411	-	-	25,000	25,000	-
25,000 I&C Electrician Building Mezzanine									
25,000									
Imprvmnts Other Than Bldgs			47,287	3,716	141,363	-	1,303,018	1,303,018	1,880,000
796,283 Primary Scum Pump Station Carryover									
23,000 Secondary Treatment Piping Carryover									
52,659 SCADA System/Software Carryover									
174,790 Wastewater Master Plan Carryover									
12,000 Lab Furnace Heating & AC Carryover									
244,286 Standby Generator (Back Plant) Carryover									
1,303,018									
300,000 Property Gas Lines/Replacement									
200,000 Digester Building Natural Gas Boiler									
500,000 Secondary Digester #1 Cover/Tank Rehab									
700,000 Primary Scum Pump Station (Additional Cost)									
50,000 Digester Gas Pipe Rehab									
50,000 Cold Storage Insulation									
80,000 Beltpress Polymer System (#1)									
1,880,000									
Equipment			404,645	79,064	53,508	-	-	-	95,000
45,000 Non-Potable Water Station Pumps (3)									
50,000 Digester Liquid Ring Blower									
95,000									
Vehicles			-	-	-	-	-	-	-
General Plant			52,298	991,841	6,601	250,000	250,000	250,000	-
250,000 FY23 - Bioreactor Basin Blowers									
250,000									
Total	Capital Outlay		561,704	1,101,032	201,472	250,000	1,578,018	1,578,018	1,975,000
Total	Wastewater Treatment		2,727,086	3,270,845	2,385,979	2,652,739	4,149,537	4,116,693	4,497,677

Wastewater								Preliminary
Fund: 531		FY 2020	FY 2021	FY 2022	FY 2023			FY 2024
		Actual	Actual	Actual	Adopted	Amended	Projected	Budget
Fund	531 Wastewater							
Dept	3136 Wastewater Util. Maint.							
Activity	436 Wastewater Utilities							
Personnel Services								
Salaries & Wages		252,678	260,537	277,466	317,723	317,723	317,723	336,148
Overtime - Misc		3,288	5,930	5,529	5,912	5,912	5,912	5,852
F.I.C.A. (Soc. Sec.)		15,519	16,114	16,946	20,103	20,103	20,103	21,242
P.E.R.S. Retirement		22,214	23,340	24,302	29,082	29,082	29,082	30,728
Health & Vision Insurance		57,065	64,836	61,793	70,155	70,155	61,782	83,642
Workers Comp. Ins.		16,719	13,249	11,769	13,604	13,604	13,604	12,466
Unemployment Ins.		644	667	991	885	885	885	1,068
Dental Insurance		2,843	2,996	2,845	3,246	3,246	3,246	3,157
F.I.C.A. Medicare		3,630	3,769	3,963	4,704	4,704	4,704	4,972
Total	Personnel Services	374,601	391,438	405,605	465,414	465,414	457,041	499,275
Supplies & Materials								
Office Supplies & Equip		891	727	644	1,200	1,200	1,200	1,200
Chem & Lab Supplies		6,513	11,176	17,430	13,500	13,500	13,500	14,000
8,000	Degreaser							
5,000	Root Foamer							
1,000	Miscellaneous Lab/Chem.							
14,000								
Janitorial Supplies		751	856	386	1,200	1,200	1,200	1,200
Clothing Allowance		2,996	2,132	1,140	3,000	3,000	3,000	3,000
Operating Supplies - Misc		5,246	3,604	5,835	6,000	6,000	6,000	6,000
Tires/Tubes-Outside Vendr		-	-	-	2,000	2,000	2,000	2,500
Small Tools & Equip-Misc		4,282	2,654	3,233	3,500	3,500	3,500	3,500
Computr Equip/Sftwr/Spplly		2,788	830	61	3,500	3,500	3,500	3,500
Safety Equipment		2,450	2,691	2,563	2,800	2,800	2,800	3,800
2,000	Hardhats/Glasses/Vests/Hi-Vis							
300	Safety Signs/Cones							
1,500	Confined Space Equipment							
3,800								
Furniture & Fixtures-Misc		368	-	-	500	500	500	500
500	Furniture/Fixture Replacements							
500								
Construction & Maint Mat'ls		7,697	24,328	22,566	22,900	22,900	22,900	28,400
4,400	Sewer Jet Hose/Coax Cable							
5,000	Concrete Rings/Sidewalk Repairs							
10,000	Rings/Covers/Risers							
2,000	Backfill Material							
2,000	Cast Iron Rings							
28,400								
Purchased Services								
IT&S Computer Maint/Spprt		32,048	35,188	18,488	6,412	6,412	6,412	6,975
IT&S Telephone Service		2,006	2,465	2,465	2,465	2,465	2,465	2,276
IT&S Special Projects		4,790	1,917	1,917	-	-	-	-
City-Co Bldg Postage Adm		104	117	128	137	137	137	171
Postage		2	2	-	150	150	150	75
Cellular Services		2,508	2,744	2,362	2,350	2,350	2,350	2,350
Printing & Duplicating		-	322	42	300	300	300	300
Dues, Subscrip'tn, License		103	15	125	375	375	375	375
175	APWA Dues							
200	AWWA/IMSA							
375								
Advertising		40	138	-	-	-	-	-
Electric Utility		26,210	26,395	26,180	28,000	28,000	28,000	28,000
Long Dist Telephone Chrgs		23	-	-	-	-	-	-

Wastewater								
Fund: 531		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
	Natural Gas Utility	3,713	4,177	3,916	4,500	4,500	4,500	4,800
	Solid Waste	458	635	581	600	600	600	600
	Medical Expenses	-	138	-	600	600	600	600
	Architect & Engr Services	-	-	-	5,000	5,000	5,000	5,000
	Equipment Repairs	8,208	4,250	-	10,000	10,000	10,000	10,000
	5,000 Equipment Repairs							
	5,000 Lift Station Repairs							
	10,000							
	Building Repairs/Maint	625	441	-	875	875	875	875
	Meal Reimb-Taxable	8	-	-	-	-	-	-
	Required Training	1,352	2,429	2,023	2,700	2,700	2,700	2,700
	Conferences	-	-	-	1,700	1,700	1,700	1,700
	1,700 State Conference							
	1,700							
	Other Contracted Services	37,225	35,306	40,193	39,200	39,200	39,200	40,200
	3,500 Lift Station Electrical Maint.							
	5,000 Lift Station Generator Maint.							
	7,500 Lift Station Pump Maint. & Repairs							
	15,000 Emergency Repairs							
	5,000 Manhole Adjustments							
	200 Copier Maintenance							
	4,000 Telemetry Maintenance							
	40,200							

Wastewater									
Fund: 531			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Capital Outlay									
	Land		-	-	-	-	-	-	
	Buildings		-	-	-	-	-	80,000	
	80,000	FY24 - Utility Building Lift Station - Shared with Water/Storm							
	80,000								
	Imprvmnts Other Than Bldgs		-	-	6,016	-	185,984	185,984	
	10,984	Cruse Avenue PER Carryover							
	175,000	Wastewater Master Plan Carryover							
	185,984								
	Equipment		-	-	-	18,000	18,000	18,000	
	10,000	FY23 - GPS Fixed Base							
	8,000	FY23 - Pavement Breaker (Backhoe Needle)							
FY23	18,000								
	86,090	FY24 - SCADA Hardware/Software							
	12,360	FY24 - GPS Portable Base							
	98,450								
	Vehicles		181,078	144,705	-	40,820	40,820	40,820	
	16,170	FY23 - Pickup (Replace #409)							
SD0904	24,650	FY23 - Pickup (Replace #439)							
FY23	40,820								
	21,320	FY24 - Pickup - Shared with Water/Storm (Replace #400)							
	71,320	FY24 - Dump Truck - Shared with Water/Storm (Replace #441)							
	92,640								
	Trnsmn/Distrb-Mains		2,227,397	1,980,302	2,086,761	900,000	3,378,105	3,378,105	
WM8909	78,265	Westside WW Mains Rebates Carryover							
WM8910	706,486	Westside WW Main City Carryover							
ST0917	240,705	Rodney Street Sewer (Phase 1) Carryover							
ST1907	302,889	Rodney Street (Phase II) Carryover							
WM0910	799,760	Slip Lining Project Carryover							
WM1907	100,000	Shared Sewer Lines Carryover							
WM2904	150,000	Lamphole/Manhole Project Carryover							
WM2905	100,000	Shared Sewer Lines Carryover							
	100,000	FY23 - Shared Sewer Lines							
	750,000	FY23 - Main Replacements/Lining							
	50,000	FY23 - Manhole Replacements/Rehab							
	3,378,105								
	100,000	FY24 Shared Sewer Lines							
	750,000	FY24 Main Replacements/Lining							
	50,000	FY24 Manhole Replacements/Rehab							
FY23	900,000								
	Trnsmn/Distrb-Pmp/Lft Sta		-	-	-	-	-	-	
	Total	Capital Outlay	2,408,475	2,125,007	2,092,777	958,820	3,622,909	3,622,909	
	Total	Wastewater Util. Maint.	3,358,364	3,123,841	3,008,960	2,066,634	4,730,723	4,722,350	
								2,310,960	

Wastewater								
Fund: 531		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary
								FY 2024
					Adopted	Amended	Projected	Budget
Fund	531 Wastewater							
Dept	3137 Wastewater Pretreatment							
Activity	436 Wastewater Utilities							
Personnel Services								
	Salaries & Wages	-	697	25,179	35,835	35,835	35,835	40,443
	F.I.C.A. (Soc. Sec.)	-	43	1,546	2,230	2,230	2,230	2,508
	P.E.R.S. Retirement	-	61	2,233	3,226	3,226	3,226	3,628
	Health & Vision Insurance	-	-	3,410	6,484	6,484	5,072	5,481
	Workers Comp. Ins.	-	6	173	517	517	517	253
	Unemployment Ins.	-	2	88	98	98	98	126
	Dental Insurance	-	-	158	300	300	300	292
	F.I.C.A. Medicare	-	10	361	522	522	522	587
Total	Personnel Services	-	818	33,148	49,212	49,212	47,800	53,318
Supplies & Materials								
	Office Supplies & Equip	115	22	-	250	250	250	250
	Chem & Lab Supplies	2,010	-	-	2,100	2,100	2,100	2,100
	Operating Supplies - Misc	-	-	-	100	100	100	100
	Small Tools & Equip-Misc	-	96	-	150	150	150	150
	Computr Equip/Sftwr/Spply	-	-	1,110	500	500	500	600
	300 Fats/Oil/Grease Software/Licenes							
	300 Local Limits Software							
	600							
Total	Supplies & Materials	2,125	118	1,110	3,100	3,100	3,100	3,200
Purchased Services								
	IT&S Computer Maint/Spprt	2,861	2,154	2,422	2,497	2,497	2,497	2,549
	IT&S Special Projects	428	172	172	-	-	-	-
	City-Co Bldg Postage Adm	104	117	128	137	137	137	171
	Postage	-	71	-	150	150	150	150
	Printing & Duplicating	-	-	-	360	360	360	360
	Dues & Subscriptions	-	-	-	100	100	100	100
	Advertising	48	-	-	-	-	-	-
	Consultant Services	10,205	13,496	11,654	30,000	30,000	30,000	30,000
	Conferences	-	-	1,399	1,500	1,500	1,500	1,700
	1,700 Region 8 Pretreatment Association			-				
	Investigation / Inspect Fees	442	-	452	3,000	3,000	3,000	1,500
	1,500 Sampling: Compliance/Complaint							
	1,500							
	Other Contracted Services	-	29,522	27,433	25,000	25,000	25,000	10,000
	10,000 Legal Services							
Total	Purchased Services	14,088	45,532	43,660	62,744	62,744	62,744	46,530
Internal Charges								
	Comm, Mgr, Atty Charges	24,165	31,305	-	2,577	2,577	2,577	1,960
	Public Works	4,957	3,784	7,757	9,081	9,081	9,081	9,914
	Liability Insurance	661	707	1,007	1,025	1,025	1,025	1,157
	Fidelity Insurance	8	8	4	4	4	4	4
	Human Resource	685	706	527	749	749	749	753
	Budget & Accounting	1,981	2,336	1,166	1,823	1,823	1,823	1,796
	Utility Customer Service	-	-	3,563	5,133	5,133	5,133	5,240
	Engineering			42,450	7,058	7,058	7,058	3,889
Total	Internal Charges	32,457	38,846	56,474	27,450	27,450	27,450	24,713
Total	Wastewater Pretreatment	48,670	85,315	134,391	142,506	142,506	141,094	127,761

Wastewater Service Line								
Fund: 532		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
Charges For Services		658,640	438,340	279,502	300,000	300,000	108,630	-
Investment Earnings		9,855	2,329	4,744	3,000	3,000	35,000	20,000
Other Operating Revenues		668,494	440,668	284,246	303,000	303,000	143,630	20,000
Total Revenues		668,494	440,668	284,246	303,000	303,000	143,630	20,000
Expenditures								
Total Expenditures		-	-	-	-	-	-	-
Revenues Over (Under) Expenditures		668,494	440,668	284,246	303,000	303,000	143,630	20,000
Beginning Cash Balance - July 1		375,306	1,002,154	1,481,099	1,720,338	1,720,338	1,720,338	1,743,968
Other Cash Sources / (Uses)		(41,646)	38,276	(45,007)	(120,000)	(120,000)	(120,000)	(120,000)
Ending Cash Balance - June 30		1,002,154	1,481,099	1,720,338	1,903,338	1,903,338	1,743,968	1,643,968
Revenues								
Charges For Services								
Misc. Sewer Revenue		658,640	438,340	279,502	300,000	300,000	108,630	-
Total	Charges For Services	658,640	438,340	279,502	300,000	300,000	108,630	-
Investment Earnings								
Interest Earnings		9,855	2,329	4,744	3,000	3,000	35,000	20,000
Total	Interest Earnings	9,855	2,329	4,744	3,000	3,000	35,000	20,000
SUBTOTAL - OPERATING REVENUE		668,494	440,668	284,246	303,000	303,000	143,630	20,000
TOTAL REVENUE		668,494	440,668	284,246	303,000	303,000	143,630	20,000
Other Sources / (Uses) - Non-Budgeted								
Service Line Replacement Loans		(41,646)	38,276	(45,007)	(120,000)	(120,000)	(120,000)	(120,000)
Total	Other Sources / (Uses) - Non-Budgeted	(41,646)	38,276	(45,007)	(120,000)	(120,000)	(120,000)	(120,000)

Solid Waste-Residential							
Fund: 541							
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services	2,139,474	2,179,089	2,211,590	2,215,015	2,215,015	2,242,650	2,234,150
Investment Earnings	49,278	4,943	6,095	4,500	4,500	40,000	20,000
Other Financing Sources / (Uses)	13,595	3,880	3,915	3,500	3,500	4,000	1,463,040
Other Operating Revenues	2,202,348	2,187,912	2,221,600	2,223,015	2,223,015	2,286,650	3,717,190
Interfund Transfers In	32,625	32,550	2,550	1,335	1,335	1,335	863
Internal Transactions	32,625	32,550	2,550	1,335	1,335	1,335	863
Total Revenues	2,234,973	2,220,462	2,224,150	2,224,350	2,224,350	2,287,985	3,718,053
Expenditures							
Personnel Services	485,525	537,529	524,356	625,971	625,971	622,953	735,247
Supplies & Materials	67,834	29,761	40,318	54,180	54,180	54,180	68,275
Purchased Services	1,060,753	1,215,883	1,100,758	1,180,229	1,185,229	1,185,229	1,196,095
Intra-City Charges	91,539	110,679	104,069	113,000	113,000	113,000	120,500
Fixed Charges	8,390	8,380	9,092	9,100	9,100	8,436	8,857
Maintenance & Operating	1,228,516	1,364,703	1,254,237	1,356,508	1,361,508	1,360,845	1,393,727
Internal Charges	237,977	266,028	224,574	267,529	267,529	267,529	275,837
Transfers Out	175,000	225,000	275,000	275,000	275,000	275,000	275,834
Internal Transactions	412,977	491,028	499,574	542,529	542,529	542,529	551,671
Capital Outlay	104,177	714,853	5,907	741,640	942,137	942,137	895,400
Debt & Capital	104,177	714,853	5,907	741,640	942,137	942,137	895,400
Total Expenditures	2,231,195	3,108,112	2,284,073	3,266,648	3,472,145	3,468,464	3,576,045
Revenues Over (Under) Expenditures	3,778	(887,650)	(59,923)	(1,042,298)	(1,247,795)	(1,180,479)	142,008
Beginning Cash Balance - July 1	3,368,051	3,371,273	2,483,623	2,424,389	2,424,389	2,424,389	1,243,911
Other Cash Sources / (Uses)	(556)	-	690	-	-	-	-
Ending Cash Balance - June 30	3,371,273	2,483,623	2,424,389	1,382,091	1,176,594	1,243,911	1,385,918
Reserve Target - 15% of Operating Expenses:	319,053	358,989	341,725	378,751	379,501	378,949	402,097
Reserve Target - 60 Days of Operating Expenses:	349,647	393,413	374,493	415,070	415,892	415,287	440,654
Reserve Policy Target:	349,647	393,413	374,493	415,070	415,892	415,287	440,654
<i>Budgeted Reserve:</i> <i>(Budgeted Reserve for Capital Projects Funding)</i>	3,021,626	2,090,210	1,848,776	967,021	760,702	828,624	945,264

Solid Waste-Residential								
Fund:	541	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
Charges For Services								
	Current Year Residential Assessments	2,029,209	2,055,653	2,054,119	2,061,515	2,061,515	2,079,650	2,079,650
	Pnlty & Int-Dlqnt Assmts	2,774	4,010	3,557	3,000	3,000	3,000	3,000
	Tipping - PAYT Overages	5,393	8,569	5,180	5,000	5,000	5,000	5,000
	Tipping - Residntl Prorated	5,283	4,681	6,487	5,500	5,500	15,000	6,500
	Curbside Recycling	96,816	106,176	142,248	140,000	140,000	140,000	140,000
Total	Charges For Services	2,139,474	2,179,089	2,211,590	2,215,015	2,215,015	2,242,650	2,234,150
Investment Earnings								
	Interest Earnings	49,278	4,943	6,095	4,500	4,500	40,000	20,000
Total	Interest Earnings	49,278	4,943	6,095	4,500	4,500	40,000	20,000
Other Financing Sources / (Uses)								
	Other Revenues	4,595	3,880	3,915	3,500	3,500	4,000	4,000
	Intercap Loan Proceeds	-	-	-	-	-	-	1,459,040
	Sale of Fixed Assets	9,000	-	-	-	-	-	-
Total	Other Financing Sources / (Uses)	13,595	3,880	3,915	3,500	3,500	4,000	1,463,040
SUBTOTAL - OPERATING REVENUE		2,202,348	2,187,912	2,221,600	2,223,015	2,223,015	2,286,650	3,717,190
Interfund Transfers In								
	T/in - 543 Landfill Monitor	30,000	30,000	-	-	-	-	-
	T/in - 645 Insurance & Safety	2,625	2,550	2,550	1,335	1,335	1,335	863
	T/in - 650 Medical Revolving	-	-	-	-	-	-	-
Total	Interfund Transfers In	32,625	32,550	2,550	1,335	1,335	1,335	863
TOTAL REVENUE		2,234,973	2,220,462	2,224,150	2,224,350	2,224,350	2,287,985	3,718,053

Solid Waste-Residential								
Fund: 541		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary
					FY 2024 Budget			
Fund	541 Solid Waste-Residential							
Dept	3141 Solid Waste - Residential							
Activity	438 Solid Waste Utilities							
Personnel Services								
	Salaries & Wages	327,689	348,297	361,822	419,848	419,848	419,848	491,723
	Temporary Salaries	-	8,179	-	7,171	7,171	7,171	6,739
	Overtime - Misc	2,344	10,829	3,207	7,787	7,787	7,787	8,099
	F.I.C.A. (Soc. Sec.)	19,909	22,205	22,495	26,984	26,984	26,984	31,432
	P.E.R.S. Retirement	28,637	32,189	31,974	38,395	38,395	38,395	44,866
	Health & Vision Insurance	73,715	85,148	77,799	92,974	92,974	89,956	116,759
	Workers Comp. Ins.	24,073	20,662	16,904	21,012	21,012	21,012	21,963
	Unemployment Ins.	827	889	1,301	1,182	1,182	1,182	1,577
	Dental Insurance	3,675	3,937	3,593	4,302	4,302	4,302	4,734
	F.I.C.A. Medicare	4,656	5,193	5,261	6,316	6,316	6,316	7,355
Total	Personnel Services	485,525	537,529	524,356	625,971	625,971	622,953	735,247
Supplies & Materials								
	Paper & Forms	250	274	167	350	350	350	350
	Office Supplies & Equip	787	428	2,462	700	700	700	700
	Chem & Lab Supplies	-	179	433	300	300	300	300
	Janitorial Supplies	575	105	174	350	350	350	350
	Clothing Allowance	1,113	2,958	2,186	4,730	4,730	4,730	5,325
	2,250 Uniforms (9x\$250)							
	1,350 High Visibility Safety Wear (9x\$150)							
	1,350 Safety boots (9x\$150)							
	115 Safety glasses (9)							
	170 Gloves (9)							
	90 Yak Trax (9)							
	5,325							
	Operating Supplies - Misc	64,852	25,561	34,757	36,500	36,500	36,500	50,000
	46,000 New/Replacement Residential Containers							
	1,500 Winter Sand/Salt Blend							
	500 Vehicle Supplies (bulbs/hoses/etc..)							
	2,000 Tire Chains-Parts/Sets							
	50,000							
	Tires/Tubes-Outside Vendr	-	-	-	10,750	10,750	10,750	10,750
	Small Tools & Equip-Misc	256	255	138	500	500	500	500
Total	Supplies & Materials	67,834	29,761	40,318	54,180	54,180	54,180	68,275
Purchased Services								
	IT&S Computer Maint/Spprt	9,229	10,181	9,371	10,131	10,131	10,131	10,877
	IT&S Telephone Service	871	906	906	1,062	1,062	1,062	1,062
	IT&S Special Projects	1,383	553	553	-	-	-	-
	City-Co Bldg Postage Adm	120	258	280	301	301	301	171
	Postage	243	477	139	300	300	300	300
	Cellular Services	429	442	431	550	550	550	550
	Printing & Duplicating	845	665	450	800	800	800	800
	450 Water bill stuffers 1 @ \$450							
	100 Tramp truck notifications							
	250 PAYT							
	800							
	Advertising	2,216	3,495	1,339	3,800	3,800	3,800	3,800
	2,500 Public Outreach							
	1,300 Statewide Publishing							
	3,800							
	Water & Sewer	1,467	430	464	1,000	1,000	1,000	1,000
	Medical Expenses	400	497	534	500	500	500	500
	Equipment Repairs	37	0	-	150	150	150	150
	Building Repairs/Maint	865	250	-	250	250	250	250
	Curbside Recycling Cntrct	178,166	201,569	235,179	236,600	236,600	236,600	308,600
	291,600 1500 Customers (Avg) x \$16.20 x 12 months							
	17,000 250 New customers x 4 containers x \$17 ea.							
	308,600							
	Required Training	-	-	103	1,500	1,500	1,500	1,500
	Conferences	-	-	1,046	1,500	1,500	1,500	1,500

Solid Waste-Residential												
Fund: 541			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget			
						Adopted	Amended	Projected				
Solid Waste Tipping Fees			856,885	985,365	774,612	879,625	879,625	879,625	822,875			
822,875 14,500 tons @ \$56.75/ton												
Other Contracted Services			7,596	10,796	75,351	42,160	47,160	47,160	42,160			
15,000 Software Support (Alpine - 40% Comm-60% Res)												
15,000 On-Route Equipment/Support												
8,500 On-Route Monthly Service Fees												
200 Shop Weed Control (33%x\$1,200/2)												
60 PSC Authority (Sideloaders)												
3,400 Software Year-End Contract (Wasteworks Support)												
<u>42,160</u>												
Total	Purchased Services		1,060,753	1,215,883	1,100,758	1,180,229	1,185,229	1,185,229	1,196,095			
Intra-City Charges												
Shop Gas & Fuel Charges			39,323	38,815	51,931	55,000	55,000	55,000	60,500			
Shop Vehicle Repairs			1,314	689	8,450	3,000	3,000	3,000	5,000			
Shop Tires & Tire Repairs			9,199	4,189	7,539	-	-	-	-			
Shop Vehicle Parts			41,703	66,986	36,148	55,000	55,000	55,000	55,000			
Total	Intra-City Charges		91,539	110,679	104,069	113,000	113,000	113,000	120,500			
Fixed Charges												
Special Assessments			8,371	8,380	9,075	9,075	9,075	8,411	8,832			
Credit Card Fees			19		18	25	25	25	25			
Total	Fixed Charges		8,390	8,380	9,092	9,100	9,100	8,436	8,857			
Internal Charges												
Comm, Mgr, Atty Charges			35,192	47,263	14,338	51,530	51,530	51,530	50,838			
Public Works			31,230	23,839	15,841	18,343	18,343	18,343	20,007			
Industrial Facilities			-	-	-	21,252	21,252	21,252	29,300			
Property Insurance			188	202	216	1,793	1,793	1,793	2,064			
Vehicle & Equip Insurance			2,094	2,270	2,429	4,951	4,951	4,951	4,387			
Liability Insurance			9,151	9,857	10,535	12,440	12,440	12,440	14,494			
Fidelity Insurance			62	62	65	65	65	65	72			
Liability Deductible			3,700	3,700	3,959	6,810	6,810	6,810	3,172			
Human Resource			6,539	6,738	7,446	10,747	10,747	10,747	10,794			
Budget & Accounting			31,591	39,209	26,283	26,884	26,884	26,884	27,676			
Utility Customer Service			-	-	65,507	20,064	20,064	20,064	19,529			
Engineering			61,189	74,912	12,432	18,426	18,426	18,426	16,516			
Building M&O Charge			14,207	14,286	21,832	22,924	22,924	22,924	22,770			
Fleet Services Charges			42,834	43,691	43,691	51,299	51,299	51,299	54,218			
Total	Internal Charges		237,977	266,028	224,574	267,529	267,529	267,529	275,837			
Transfers Out												
T/out - 440 Capital Improvements Fund			-	-	-	-	-	-	834			
T/out - 547 Recycling			175,000	225,000	275,000	275,000	275,000	275,000	275,000			
Total	Transfers Out		175,000	225,000	275,000	275,000	275,000	275,000	275,834			
Capital Outlay												
FY23	Buildings		93,046	28,734	-	35,000	35,000	35,000	-			
	35,000	FY23 - Office remodel - SW Shop Location										
	Imprvmnts Other Than Bldgs		6,881	54,372	5,907	-	193,497	193,497	143,000			
SW0903	148,569	Transfer Station Entrance Carryover										
SW2903	44,928	Solid Waste Master Plan Carryover										
	<u>193,497</u>											
	75,000	FY24 - Residential Rate Study										
	68,000	FY24 - T.S. Entrance (Additional Cost - shared)										
	<u>143,000</u>											
	Equipment		4,250	-	-	-	7,000	7,000	-			
	7,000	FY22 - Waste Oil Burner (Shared w/Commercial)										
	Vehicles		-	631,746	-	706,640	706,640	706,640	752,400			
	353,320	Similar/Equivalent to unit #240										
	353,320	Similar/Equivalent to unit #241										
	<u>706,640</u>											
	376,200	FY24 - Sideloader/Accessories (Replace #242)										
	376,200	FY24 - Sideloader/Accessories (Replace #243)										
	<u>752,400</u>											
Total	Capital Outlay		104,177	714,853	5,907	741,640	942,137	942,137	895,400			
Total	Solid Waste - Residential		2,231,195	3,108,112	2,284,073	3,266,648	3,472,145	3,468,464	3,576,045			

Solid Waste-Commercial

Fund: 542

Fund: 542				FY 2020	FY 2021	FY 2022	FY 2023			Preliminary FY 2024
				Actual	Actual	Actual	Adopted	Amended	Projected	
Revenues										
	Charges For Services			1,149,671	1,157,959	1,284,708	1,225,000	1,225,000	1,225,000	1,250,000
	Investment Earnings			21,206	2,746	4,763	3,500	3,500	40,000	20,000
	Other Financing Sources / (Uses)			79,885	93,370	88,995	92,250	92,250	93,450	92,250
	Other Operating Revenues			1,250,762	1,254,075	1,378,467	1,320,750	1,320,750	1,358,450	1,362,250
	Interfund Transfers In			26,108	26,055	29,662	26,617	26,617	26,617	26,339
	Internal Transactions			26,108	26,055	29,662	26,617	26,617	26,617	26,339
Total Revenues				1,276,870	1,280,130	1,408,128	1,347,367	1,347,367	1,385,067	1,388,589
Expenditures										
	Personnel Services			289,800	296,882	275,184	346,131	346,131	338,261	376,905
	Supplies & Materials			45,802	27,876	4,372	55,895	55,895	55,895	69,895
	Purchased Services			432,108	488,352	468,495	448,874	448,874	448,874	477,912
	Intra-City Charges			72,735	94,177	104,962	93,950	93,950	93,950	105,390
	Fixed Charges			8,501	8,375	9,076	9,075	9,075	8,411	8,832
	Maintenance & Operating			559,147	618,780	586,905	607,794	607,794	607,130	662,029
	Internal Charges			182,944	194,202	176,522	242,824	242,824	242,824	242,399
	Transfers Out			-	-	-	-	-	-	834
	Internal Transactions			182,944	194,202	176,522	242,824	242,824	242,824	243,233
	Capital Outlay			62,131	206,676	3,785	269,220	453,711	453,711	397,200
	Debt & Capital			62,131	206,676	3,785	269,220	453,711	453,711	397,200
Total Expenditures				1,094,022	1,316,539	1,042,396	1,465,968	1,650,459	1,641,926	1,679,367
Revenues Over (Under) Expenditures				182,848	(36,409)	365,733	(118,601)	(303,092)	(256,859)	(290,778)
Beginning Cash Balance - July 1				1,214,843	1,411,236	1,374,836	1,740,933	1,740,933	1,740,933	1,484,074
Other Cash Sources / (Uses)				13,545	10	364	-	-	-	-
Ending Cash Balance - June 30				1,411,236	1,374,836	1,740,933	1,622,332	1,437,841	1,484,074	1,193,296
	Reserve Target - 15% of Operating Expenses:			154,784	166,480	155,792	179,512	179,512	178,232	192,325
	Reserve Target - 60 Days of Operating Expenses:			169,626	182,443	170,731	196,726	196,726	195,323	210,767
	Reserve Policy Target:			169,626	182,443	170,731	196,726	196,726	195,323	210,767
	Budgeted Reserve:			1,241,610	1,192,393	1,570,203	1,425,606	1,241,115	1,288,751	982,529
	(Budgeted Reserve for Capital Projects Funding)									

Solid Waste-Commercial

Fund: 542

Fund: 542							Preliminary
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services							
Commercial Billed Charges	958,608	982,516	1,013,872	1,000,000	1,000,000	1,000,000	1,025,000
Roll Off Container Fees	191,064	175,443	270,836	225,000	225,000	225,000	225,000
Total Charges For Services	1,149,671	1,157,959	1,284,708	1,225,000	1,225,000	1,225,000	1,250,000
Investment Earnings							
Interest Earnings	21,206	2,746	4,763	3,500	3,500	40,000	20,000
Total Interest Earnings	21,206	2,746	4,763	3,500	3,500	40,000	20,000
Other Financing Sources / (Uses)							
Other Revenues	20	-	-	-	-	1,200	-
Internal Rolloff Charges	79,865	93,370	88,995	92,250	92,250	92,250	92,250
Sale of Fixed Assets	-	-	-	-	-	-	-
Total Other Financing Sources / (Uses)	79,885	93,370	88,995	92,250	92,250	93,450	92,250
SUBTOTAL - OPERATING REVENUE							
	1,250,762	1,254,075	1,378,467	1,320,750	1,320,750	1,358,450	1,362,250
Interfund Transfers In							
T/in - 546 Transfer Station	24,045	24,045	27,652	25,875	25,875	25,875	25,875
T/in - 645 Insurance & Safety	2,063	2,010	2,010	742	742	742	464
Total Interfund Transfers In	26,108	26,055	29,662	26,617	26,617	26,617	26,339
TOTAL REVENUE							
	1,276,870	1,280,130	1,408,128	1,347,367	1,347,367	1,385,067	1,388,589

Solid Waste-Commercial

Fund: 542

		FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
		Actual	Actual	Actual	Adopted	Amended	Projected	FY 2024
								Budget
Fund	542 Solid Waste-Commercial							
Dept	3140 Solid Waste - Commercial							
Activity	438 Solid Waste Utilities							
Personnel Services								
	Salaries & Wages	198,964	199,238	193,220	227,225	227,225	227,225	256,424
	Temporary Salaries	-	3,520	1,145	8,353	8,353	8,353	7,850
	Overtime - Misc	1,312	3,922	3,011	7,566	7,566	7,566	8,252
	F.I.C.A. (Soc. Sec.)	11,521	11,946	11,794	15,109	15,109	15,109	16,933
	P.E.R.S. Retirement	17,382	18,118	17,031	21,109	21,109	21,109	23,793
	Health & Vision Insurance	42,103	44,400	36,408	49,665	49,665	41,795	46,468
	Workers Comp. Ins.	13,223	10,371	7,432	10,607	10,607	10,607	10,050
	Unemployment Ins.	503	518	688	662	662	662	852
	Dental Insurance	2,100	2,054	1,697	2,298	2,298	2,298	2,319
	F.I.C.A. Medicare	2,694	2,794	2,758	3,537	3,537	3,537	3,964
Total	Personnel Services	289,800	296,882	275,184	346,131	346,131	338,261	376,905
Supplies & Materials								
	Paper & Forms	196	293	232	350	350	350	350
	Office Supplies & Equip	719	314	145	750	750	750	750
	Chem & Lab Supplies	-	205	149	100	100	100	100
	Janitorial Supplies	279	91	143	350	350	350	350
	Clothing Allowance	615	1,444	1,071	1,845	1,845	1,845	1,845
	750 Uniforms (3x\$250)							
	450 High Visibility Safety Wear (3x\$150)							
	450 Safety Boots (3x\$150)							
	195 Gloves/Safety Glasses (3)							
	<u>1,845</u>							
	Operating Supplies - Misc	43,635	25,528	2,495	37,500	37,500	37,500	40,000
	2,000 Tire Chains-Parts/Sets							
	35,000 New Commercial Containers							
	1,500 Winter Sand/Salt Blend							
	500 Vehicle Supplies (Bulbs, hoses, etc..)							
	1,000 General Supplies							
	<u>40,000</u>							
	Tires/Tubes-Outside Vendr	-	-	-	14,500	14,500	14,500	26,000
	Small Tools & Equip-Misc	358	-	138	500	500	500	500
Total	Supplies & Materials	45,802	27,876	4,372	55,895	55,895	55,895	69,895
Purchased Services								
	IT&S Computer Maint/Sprrt	4,814	6,093	5,970	6,172	6,172	6,172	6,571
	IT&S Telephone Service	1,099	1,142	1,143	1,299	1,299	1,299	1,299
	IT&S Special Projects	721	289	289	-	-	-	-
	City-Co Bldg Postage Adm	120	142	152	163	163	163	317
	Postage	2,338	2,493	3,113	2,600	2,600	2,600	2,600
	Cellular Services	573	287	575	600	600	600	650
	Printing & Duplicating	38	38	-	250	250	250	250
	Advertising	2,216	3,495	1,339	3,850	3,850	3,850	3,850
	1,350 Yellow Pages-Statewide Publishing							
	2,500 Public Outreach							
	<u>3,850</u>							
	Water & Sewer	1,404	486	464	1,000	1,000	1,000	1,000
	Medical Expenses	160	115	247	300	300	300	300
	Equipment Repairs	37	-	-	200	200	200	200
	Building Repairs/Maint	865	250	-	250	250	250	250
	Required Training	-	-	-	1,000	1,000	1,000	1,000
	Conferences	20	-	1,046	1,500	1,500	1,500	1,500
	Solid Waste Tipping Fees	413,114	467,715	448,408	416,940	416,940	416,940	445,375
	295,100 Commercial (5,200 tons @ \$56.75/ton)							
	113,500 Roll Offs (2000 tons @ \$56.75/ton)							
	32,775 C&D Rolloffs (1425 tons @ 23.00/ton)							
	2,500 C&D Rolloffs - Contaminated (50 tons @ \$50.00/ton)							
	1,500 C&D Rolloffs - Violation Fee per Occurance (\$75.00 each)							
	<u>445,375</u>							

Solid Waste-Commercial									
Fund: 542			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Other Contracted Services			4,591	5,808	5,749	12,750	12,750	12,750	12,750
10,000	Software Support (40% Comm-60% Res)								
2,500	On-Route Equipment/Support								
200	Shop Weed Control (33%x\$1,200/2)								
50	PSC Authority (Frontloaders)								
12,750									
Total	Purchased Services		432,108	488,352	468,495	448,874	448,874	448,874	477,912
Intra-City Charges									
Shop Gas & Fuel Charges			48,990	53,090	75,596	69,950	69,950	69,950	83,940
Shop Vehicle Repairs			2,261	9,814	766	7,500	7,500	7,500	4,950
Shop Tires & Tire Repairs			10,023	12,347	12,728	-	-	-	-
Shop Vehicle Parts			11,461	18,927	15,872	16,500	16,500	16,500	16,500
Total	Intra-City Charges		72,735	94,177	104,962	93,950	93,950	93,950	105,390
Fixed Charges									
Special Assessments			8,371	8,380	9,075	9,075	9,075	8,411	8,832
Cash (Over)/Short			130	(5)	1	-	-	-	
Total	Fixed Charges		8,501	8,375	9,076	9,075	9,075	8,411	8,832
Internal Charges									
Comm, Mgr, Atty Charges			35,192	47,263	16,131	34,742	34,742	34,742	25,142
Public Works			25,033	19,109	15,841	18,343	18,343	18,343	20,007
Industrial Facilities			-	-	-	21,252	21,252	21,252	29,300
Property Insurance			188	202	216	1,793	1,793	1,793	2,064
Vehicle & Equip Insurance			3,378	2,697	2,886	4,804	4,804	4,804	4,256
Liability Insurance			5,582	5,703	6,038	6,958	6,958	6,958	7,798
Fidelity Insurance			38	38	40	40	40	40	41
Liability Deductible			150	150	161	6,810	6,810	6,810	3,172
Human Resource			4,976	5,128	4,202	5,740	5,740	5,740	5,766
Budget & Accounting			25,813	30,991	14,234	13,433	13,433	13,433	14,632
Utility Customer Service			23,075	22,417	36,352	40,128	40,128	40,128	40,487
Engineering			-	-	12,371	18,426	18,426	18,426	16,516
Building M&O Charge			14,207	14,286	21,832	22,924	22,924	22,924	22,770
Fleet Services Charges			45,312	46,218	46,218	47,430	47,430	47,430	50,448
Total	Internal Charges		182,944	194,202	176,522	242,824	242,824	242,824	242,399
Transfers Out									
T/out - 440 Capital Improvements Fund									834
Engineering Pick Up Truck - Shared									
Total	Transfers Out		-	-	-	-	-	-	834
Capital Outlay									
Buildings			-	-	-	35,000	35,000	35,000	-
35,000	FY23 - Office Remodel - SW Shop Location								
Imprvmnts Other Than Bldgs			6,881	18,483	3,785	-	136,711	136,711	111,000
91,783	Transfer Station Entrance Carryover								
44,928	Solid Waste Master Plan Carryover								
136,711									
75,000	FY24 - Commercial Rate Study								
36,000	FY24 - T.S. Entrance (Additional Cost - shared)								
111,000									
Equipment			4,250	-	-	-	7,000	7,000	-
7,000	Waste Oil Burner (Shared w/Residential)								
7,000									
Vehicles			51,000	188,193	-	234,220	275,000	275,000	286,200
275,000	FY 23 - Roll-off Truck (Replace #212)								
275,000									
286,200	FY24 - Roll-off Truck (Replace #220)								
286,200									
Total	Capital Outlay		62,131	206,676	3,785	269,220	453,711	453,711	397,200
Total	Solid Waste - Commercial		1,094,022	1,316,539	1,042,396	1,465,968	1,650,459	1,641,926	1,679,367

Landfill Monitoring District
Fund: 543

Fund: 543							Preliminary FY 2024 Budget
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			
				Adopted	Amended	Projected	
Revenues							
Special Assessments	138,420	141,173	143,291	145,300	145,300	136,780	136,780
Taxes & Assessments	138,420	141,173	143,291	145,300	145,300	136,780	136,780
Intergovernmental Revenues	850	850	850	850	850	850	850
Investment Earnings	3,571	459	811	500	500	6,500	3,500
Other Operating Revenues	4,421	1,309	1,661	1,350	1,350	7,350	4,350
Total Revenues	142,841	142,482	144,952	146,650	146,650	144,130	141,130
Expenditures							
Purchased Services	89,728	94,958	82,884	108,600	108,600	108,600	108,600
Maintenance & Operating	89,728	94,958	82,884	108,600	108,600	108,600	108,600
Internal Charges	46	50	28,563	37,399	37,399	37,399	29,678
Transfers Out	30,000	30,000	-	-	-	-	352
Internal Transactions	30,046	30,050	28,563	37,399	37,399	37,399	30,030
Capital Outlay	-	-	-	26,880	26,880	26,880	-
Debt & Capital	-	-	-	26,880	26,880	26,880	-
Total Expenditures	119,774	125,008	111,447	172,879	172,879	172,879	138,630
Revenues Over (Under) Expenditures							
	23,067	17,475	33,505	(26,229)	(26,229)	(28,749)	2,500
Beginning Cash Balance - July 1							
	242,600	265,667	283,142	316,647	316,647	316,647	287,898
Other Cash Sources / (Uses)							
	-	-	-	-	-	-	-
Ending Cash Balance - June 30							
	265,667	283,142	316,647	290,418	290,418	287,898	290,398

Landfill Monitoring District

Fund: 543

Fund: 543		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
Special Assessments								
	Special Assessments	138,185	140,838	142,980	145,000	145,000	136,480	136,480
	P & I on Del Assmnts	236	335	311	300	300	300	300
	Total Special Assessments	138,420	141,173	143,291	145,300	145,300	136,780	136,780
Intergovernmental Revenues								
	PILT-Helena Housing Authority	850	850	850	850	850	850	850
	Total Intergovernmental Revenues	850	850	850	850	850	850	850
Investment Earnings								
	Interest Earnings	3,571	459	811	500	500	6,500	3,500
	Total Interest Earnings	3,571	459	811	500	500	6,500	3,500
SUBTOTAL - OPERATING REVENUE		142,841	142,482	144,952	146,650	146,650	144,130	141,130
TOTAL REVENUE		142,841	142,482	144,952	146,650	146,650	144,130	141,130
Fund	543 Landfill Monitoring District							
Dept	3140 Solid Waste - Commercial							
Activity	438 Solid Waste Utilities							
Purchased Services								
	Electric Utility	7,081	5,734	5,448	8,600	8,600	8,600	8,600
	Ground Water Monitoring	82,648	89,223	77,436	100,000	100,000	100,000	100,000
	80,000 Landfill monitoring							
	20,000 Misc Repair/Replacements							
	100,000							
	Total Purchased Services	89,728	94,958	82,884	108,600	108,600	108,600	108,600
Internal Charges								
	Comm, Mgr, Atty Charges	-	-	14,338	15,117	15,117	15,117	10,652
	Public Works	-	-	7,757	9,844	9,844	9,844	10,990
	Property Insurance	46	50	54	72	72	72	82
	Budget & Accounting	-	-	1,563	1,795	1,795	1,795	1,872
	Engineering	-	-	4,851	10,571	10,571	10,571	6,083
	Total Internal Charges	46	50	28,563	37,399	37,399	37,399	29,678
Transfers Out								
	T/out - 440 Capital Improvements Fund	-	-	-	-	-	-	352
	Engineering Pick up Truck - Shared							
	T/out - 541 Solid Waste-Residential	30,000	30,000	-	-	-	-	-
	Total Transfers Out	30,000	30,000	-	-	-	-	352
Capital Outlay								
	Imprvmnts Other Than Bldgs	-	-	-	26,880	26,880	26,880	
	26,880 FY23 - Gas Extraction Blower							
	Total Capital Outlay	-	-	-	26,880	26,880	26,880	-
Total	Landfill Monitoring District	119,774	125,008	111,447	172,879	172,879	172,879	138,630

Transfer Station							
Fund: 546							
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	125,000	125,000	125,000	150,000	257,500	257,500	150,000
Charges For Services	2,617,657	2,722,172	2,698,331	2,600,426	2,600,426	2,589,520	2,589,520
Investment Earnings	18,648	2,786	5,893	4,000	4,000	45,000	25,000
Other Financing Sources / (Uses)	5,113	14,586	314	18,680	18,680	25,140	18,680
Other Operating Revenues	2,766,417	2,864,545	2,829,538	2,773,106	2,880,606	2,917,160	2,783,200
Interfund Transfers In	5,080	5,205	5,205	1,865	1,865	1,865	1,161
Internal Transactions	5,080	5,205	5,205	1,865	1,865	1,865	1,161
Total Revenues	2,771,497	2,869,750	2,834,743	2,774,971	2,882,471	2,919,025	2,784,361
Expenditures							
Personnel Services	758,168	745,755	795,238	852,894	852,894	829,983	948,604
Supplies & Materials	13,034	18,842	21,907	33,930	33,930	33,930	40,680
Purchased Services	1,153,565	1,161,397	1,102,526	1,153,115	1,153,115	1,153,115	1,185,845
Intra-City Charges	117,699	91,656	113,414	150,050	150,050	150,050	149,840
Fixed Charges	37,620	43,009	44,035	48,188	48,188	45,992	50,823
Maintenance & Operating	1,321,918	1,314,904	1,281,882	1,385,282	1,385,282	1,383,087	1,427,188
Internal Charges	233,787	247,601	243,576	339,529	339,529	339,529	376,853
Transfers Out	24,045	24,045	27,652	25,875	25,875	25,875	26,709
Internal Transactions	257,832	271,646	271,228	365,404	365,404	365,404	403,562
Capital Outlay	83,474	46,029	66,981	144,790	766,087	766,087	488,780
Debt & Capital	83,474	46,029	66,981	144,790	766,087	766,087	488,780
Total Expenditures	2,421,392	2,378,334	2,415,328	2,748,371	3,369,668	3,344,561	3,268,134
Revenues Over (Under) Expenditures	350,106	491,416	419,414	26,600	(487,197)	(425,536)	(483,773)
Beginning Cash Balance - July 1	828,354	1,259,266	1,784,940	2,179,471	2,179,471	2,179,471	1,753,935
Other Cash Sources / (Uses)	80,807	34,258	(24,883)	-	-	-	-
Ending Cash Balance - June 30	1,259,266	1,784,940	2,179,471	2,206,072	1,692,275	1,753,935	1,270,162
Reserve Target - 15% of Operating Expenses:	350,688	349,846	352,252	390,537	390,537	386,771	416,903
Reserve Target - 60 Days of Operating Expenses:	384,315	383,393	386,030	427,986	427,986	423,859	456,880
Reserve Policy Target:	384,315	383,393	386,030	427,986	427,986	423,859	456,880
<i>Budgeted Reserve:</i> <i>(Budgeted Reserve for Capital Projects Funding)</i>	874,951	1,401,547	1,793,442	1,778,086	1,264,289	1,330,077	813,282

Transfer Station										
Fund: 546				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
							Adopted	Amended	Projected	
Revenues										
Intergovernmental Revenues										
County Contributions				125,000	125,000	125,000	150,000	257,500	257,500	150,000
Total Intergovernmental Revenues				125,000	125,000	125,000	150,000	257,500	257,500	150,000
Charges For Services										
Tons	Tipping - Commercial			297,223	327,476	287,591	295,100	295,100	295,100	295,100
5,200	\$	295,100	@ \$56.75 per ton							
Tipping - Residential				856,885	984,270	774,121	785,988	785,988	794,500	794,500
13,850	\$	785,988	@ \$56.75 per ton							
Tipping - Scratchgravel				1,023,928	919,538	986,633	1,021,500	1,021,500	1,021,500	1,021,500
18,000	\$	1,021,500	@ \$56.75 per ton							
Tipping - Transfer Accts				171,194	153,415	286,143	178,763	178,763	164,575	164,575
3,150	\$	178,763	@ \$56.75 per ton							
Tipping - East Helena				-	-	-	-	-	-	-
-	\$	-	@ \$56.75 per ton							
Tipping - Roll-off Accts				86,606	98,128	129,969	96,475	96,475	104,420	104,420
1,700	\$	96,475	@ \$56.75 per ton							
Tipping - Cash Customers				166,318	205,470	201,286	187,275	187,275	181,600	181,600
3,300	\$	187,275	@ \$56.75 per ton							
Tipping - PAYT Overages				15,503	22,806	18,469	22,500	22,500	15,000	15,000
Tire Disposal Revenues				-	2,515	3,605	3,575	3,575	3,575	3,575
63	\$	3,575	@ \$56.75 per ton							
Mattress Disposal Revenues				-	8,555	10,515	9,250	9,250	9,250	9,250
163	\$	9,250	@ \$56.75 per ton							
Total Charges For Services				2,617,657	2,722,172	2,698,331	2,600,426	2,600,426	2,589,520	2,589,520
Investment Earnings										
Interest Earnings				18,648	2,786	5,893	4,000	4,000	45,000	25,000
Total Interest Earnings				18,648	2,786	5,893	4,000	4,000	45,000	25,000
Other Financing Sources / (Uses)										
Other Revenues				5,113	1,854	314	-	-	6,460	
Internal Rolloff Charges				-	-	-	18,680	18,680	18,680	18,680
T/in - 100 General Fund				-	12,733	-	-	-	-	
Total Other Financing Sources / (Uses)				5,113	14,586	314	18,680	18,680	25,140	18,680
SUBTOTAL - OPERATING REVENUE										
				2,766,417	2,864,545	2,829,538	2,773,106	2,880,606	2,917,160	2,783,200
Interfund Transfers In										
T/in - 645 Insurance & Safety				5,080	5,205	5,205	1,865	1,865	1,865	1,161
Total Interfund Transfers In				5,080	5,205	5,205	1,865	1,865	1,865	1,161
TOTAL REVENUE										
				2,771,497	2,869,750	2,834,743	2,774,971	2,882,471	2,919,025	2,784,361

Transfer Station							
Fund: 546		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023		Preliminary FY 2024 Budget
					Adopted	Amended	Projected
Fund	546 Transfer Station						
Dept	3150 Transfer Station						
Activity	438 Solid Waste Utilities						
Personnel Services							
Salaries & Wages		456,408	465,700	531,205	546,236	546,236	546,236
Temporary Salaries		69,229	35,140	15,709	38,601	38,601	38,601
Overtime - Misc		4,110	13,500	12,825	7,318	7,318	7,318
F.I.C.A. (Soc. Sec.)		32,476	31,625	34,522	36,743	36,743	36,743
P.E.R.S. Retirement		42,138	44,500	47,649	49,691	49,691	49,691
Health & Vision Insurance		101,801	113,500	112,586	127,076	127,076	104,165
Workers Comp. Ins.		38,013	27,825	25,390	31,137	31,137	31,137
Unemployment Ins.		1,324	1,315	1,954	1,611	1,611	1,611
Dental Insurance		5,075	5,250	5,323	5,880	5,880	5,880
F.I.C.A. Medicare		7,595	7,400	8,074	8,601	8,601	8,601
Total	Personnel Services	758,168	745,755	795,238	852,894	852,894	829,983
Supplies & Materials							
Paper & Forms		369	642	311	500	500	500
Office Supplies & Equip		2,177	480	1,106	750	750	750
Janitorial Supplies		4,000	4,420	4,022	4,500	4,500	4,500
Clothing Allowance		3,408	4,250	4,989	5,630	5,630	5,630
2,250	Uniforms (9 x \$250)						
1,350	High Visibility Safety Wear (9)						
1,350	Safety Boots (9 x \$150)						
295	Safety Glasses (9)						
295	Gloves						
90	Yak-Trax 9 @ \$10						
5,630							
Tires/Tubes-Outside Vendr		-	-	-	13,500	13,500	13,500
Small Tools & Equip-Misc		1,158	1,135	3,198	1,550	1,550	1,550
Computr Equip/Sftwr/Sppl		420	5,115	5,565	3,500	3,500	3,500
Furniture & Fixtures-Misc		402	500	243	750	750	750
Other Supply & Mat-Misc		1,100	2,300	2,473	3,250	3,250	3,250
1,500	DEF Dispenser for Wheel Loader						
1,500	Winter Sand/Salt Blend						
500	Vehicle Supplies (Bulbs, hoses, etc..)						
1,250	Normal Supplies						
4,750							
Total	Supplies & Materials	13,034	18,842	21,907	33,930	33,930	33,930
Purchased Services							
IT&S Computer Maint/Spprt		21,030	21,360	24,498	24,753	24,753	24,753
IT&S Telephone Service		1,564	1,626	1,626	1,787	1,787	1,787
IT&S Special Projects		3,151	1,262	1,262	-	-	-
City-Co Bldg Postage Adm		223	259	280	575	575	575
Postage		1,027	1,265	1,571	1,250	1,250	1,250
Cellular Services		429	445	431	600	600	600
Printing & Publishing - Misc		1,750	90	-	200	200	200
Advertising		2,216	3,900	1,528	3,850	3,850	3,850
2,500	Public Outreach						
1,350	Statewide Publishing						
3,850							
Electric Utility		18,787	19,350	17,750	20,820	20,820	20,820
Water & Sewer		2,921	1,450	1,817	3,500	3,500	3,500
Long Dist Telephone Chrgs		128	-	-	-	-	-
Medical Expenses		263	740	708	950	950	950
75	First Aid Kits						
300	Drug tests						
425	D.O.T. physicals						
75	Masks						
75	Filters for Masks						
950							
Equipment Repairs		905	1,100	1,519	2,500	2,500	2,500
Building Repairs/Maint		26,709	2,450	1,455	3,000	3,000	3,000

Transfer Station											
Fund: 546			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget		
						Adopted	Amended	Projected			
	Required Training		2,529	-	570	2,500	2,500	2,500	2,500		
	Conferences		-	-	2,333	3,500	3,500	3,500	3,500		
	3,500 Regional Recycling/Waste Conference (2)										
	3,500										
	Tires Recycle		7,097	21,030	18,846	26,760	26,760	26,760	27,960		
	25,200 Tire Cut/Quarter Contract (120 tons * \$210/ton)										
	2,760 Landfill Tipping Fees (120 tons *\$23/ton)										
	27,960										
	Composting Contract		10,561	-	-	-	-	-	-		
	Solid Waste Tipping Fees		1,042,923	1,065,600	1,021,877	1,049,750	1,049,750	1,049,750	1,079,000		
	1,079,000 41,500 tons @ \$26.00 (To L&C County)										
	Other Contracted Services		9,353	19,470	4,454	6,820	6,820	6,820	6,895		
	500 Disposal Costs for Sump										
	900 Fire Extinguisher Maintenance										
	925 Service Contract for Copier										
	1,320 Portable Public Toilets										
	250 Software Maintenance										
	400 ATS Fire Contract										
	1,200 Fire Detection Service Contract										
	200 Annual Inspection (Loader-Fire Ext.)										
	1,200 Service Contract for Scale Drawers										
	6,895										
			</								

Transfer Station								
Fund: 546		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024
					Adopted	Amended	Projected	Budget
Transfers Out								
T/out - 542 Solid Waste-Commercial		24,045	24,045	27,652	25,875	25,875	25,875	25,875
25,875 115 C&D Pulls for Mattresses/Boxsprings \$240.45/pull								
T/out - 440 Capital Improvements Fund								834
Engineering Pick up Truck - Shared								
Total	Transfers Out	24,045	24,045	27,652	25,875	25,875	25,875	26,709
Capital Outlay								
Buildings		1,833	1,073	-	-	-	-	-
Imprvmnts Other Than Bldgs		6,881	44,956	66,981	-	321,797	321,797	76,000
128,877 Transfer Station Entrance Carryover								
164,928 Solid Waste Master Plan Carryover								
27,992 Pit Floor Resurfacing Carryover								
321,797								
76,000 FY24 - T.S. Entrance (Additional Cost - shared)								
76,000								
Equipment		7,425	-	-	-	-	-	-
Vehicles		67,335	-	-	144,790	444,290	444,290	412,780
266,000 Semi-Tractor and Accessories Carryover								
40,310 FY23 - ATV w/Accessories								
137,980 FY23 - Transfer Trailer (Replace #235)								
444,290								
266,160 FY24 - Semi-Tractor/Accessories								
142,120 FY24 - Transfer Trailer (Replace #233)								
4,500 FY24 - Riding Lawn Mower (Shared w/recycling)								
412,780								
Total	Capital Outlay	83,474	46,029	66,981	144,790	766,087	766,087	488,780
Total	Transfer Station	2,421,392	2,378,334	2,415,328	2,748,371	3,369,668	3,344,561	3,268,134

Recycling
Fund: 547

Fund: 547		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
	Intergovernmental Revenues	175,000	225,000	275,000	275,000	275,000	275,000	275,000
	Charges For Services	53,911	83,116	111,937	120,500	120,500	96,500	91,500
	Investment Earnings	4,857	398	1,052	500	500	8,000	4,000
	Other Financing Sources / (Uses)	-	-	-	-	-	-	-
	Other Operating Revenues	233,768	308,514	387,989	396,000	396,000	379,500	370,500
	Interfund Transfers In	176,410	226,371	276,371	275,502	275,502	275,502	275,140
	Internal Transactions	176,410	226,371	276,371	275,502	275,502	275,502	275,140
Total Revenues		410,178	534,885	664,360	671,502	671,502	655,002	645,640
Expenditures								
	Personnel Services	199,179	207,552	215,348	225,378	225,378	209,595	109,052
	Supplies & Materials	2,299	1,843	1,181	4,065	4,065	4,065	4,065
	Purchased Services	164,343	187,337	193,423	238,644	238,644	238,644	266,231
	Intra-City Charges	1,855	1,146	1,433	5,275	5,275	5,275	4,247
	Fixed Charges	30,561	31,553	32,680	34,360	34,360	32,372	33,923
	Maintenance & Operating	199,057	221,879	228,717	282,344	282,344	280,356	308,466
	Internal Charges	78,144	78,852	63,414	97,697	97,697	97,697	98,764
	Transfers Out	-	-	-	-	-	-	814
	Internal Transactions	78,144	78,852	63,414	97,697	97,697	97,697	99,578
	Capital Outlay	34,591	20,668	1,684	25,460	122,367	122,367	24,500
	Debt & Capital	34,591	20,668	1,684	25,460	122,367	122,367	24,500
Total Expenditures		510,971	528,950	509,163	630,879	727,786	710,015	541,597
Revenues Over (Under) Expenditures		(100,794)	5,934	155,197	40,623	(56,284)	(55,013)	104,043
Beginning Cash Balance - July 1		331,366	231,883	255,219	422,265	422,265	422,265	367,252
Other Cash Sources / (Uses)		1,311	17,401	11,849	-	-	-	-
Ending Cash Balance - June 30		231,883	255,219	422,265	462,888	365,981	367,252	471,295
Reserve Target - 15% of Operating Expenses:		71,457	76,242	76,122	90,813	90,813	88,147	77,564
Reserve Target - 60 Days of Operating Expenses:		78,309	83,553	83,421	99,521	99,521	96,600	85,002
Reserve Policy Target:		78,309	83,553	83,421	99,521	99,521	96,600	85,002
Budgeted Reserve: (Budgeted Reserve for Capital Projects Funding)		153,574	171,665	338,844	363,367	266,460	270,652	386,293

Recycling

Fund: 547

Fund: 547				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
							Adopted	Amended	Projected	
Revenues										
Intergovernmental Revenues										
County Contributions				175,000	225,000	275,000	275,000	275,000	275,000	275,000
Total Intergovernmental Revenues				175,000	225,000	275,000	275,000	275,000	275,000	275,000
Charges For Services										
Recycling Revenues				-	-	(58)	-	-	-	-
Household Commodities				16,280	22,025	26,739	27,500	27,500	27,500	27,500
White Goods				26,478	44,173	41,542	48,000	48,000	48,000	48,000
Cardboard				(4,749)	6,736	33,363	35,000	35,000	10,000	5,000
Battery & Waste Oil				8,740	6,772	5,064	5,000	5,000	6,000	6,000
E-Waste				1,428	640	426	1,000	1,000	1,000	1,000
Tire Disposal Revenues				1,055	50	-	-	-	-	-
Freon Disposal Revenues				1,950	2,720	4,860	4,000	4,000	4,000	4,000
Mattress Disposal Revenues				2,730	-	-	-	-	-	-
Total Charges For Services				53,911	83,116	111,937	120,500	120,500	96,500	91,500
Investment Earnings										
Interest Earnings				4,857	398	1,052	500	500	8,000	4,000
Total Interest Earnings				4,857	398	1,052	500	500	8,000	4,000
SUBTOTAL - OPERATING REVENUE				233,768	308,514	387,989	396,000	396,000	379,500	370,500
Interfund Transfers In										
T/in - 541 Solid Waste-Res				175,000	225,000	275,000	275,000	275,000	275,000	275,000
T/in - 645 Insurance & Safety				1,410	1,371	1,371	502	502	502	140
Total Interfund Transfers In				176,410	226,371	276,371	275,502	275,502	275,502	275,140
TOTAL REVENUE				410,178	534,885	664,360	671,502	671,502	655,002	645,640

Recycling

Fund: 547

		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	547 Recycling							
Dept	3151 Recycling							
Activity	438 Solid Waste Utilities							
Personnel Services								
Salaries & Wages		142,758	145,207	153,584	158,404	158,404	158,404	77,757
Temporary Salaries		-	3,772	1,526	2,522	2,522	2,522	2,370
Overtime - Misc		176	59	1,020	2,501	2,501	2,501	2,246
F.I.C.A. (Soc. Sec.)		8,748	9,157	9,644	10,198	10,198	10,198	5,123
P.E.R.S. Retirement		12,398	13,041	13,542	14,526	14,526	14,526	7,196
Health & Vision Insurance		25,695	27,841	27,701	28,528	28,528	12,745	11,588
Workers Comp. Ins.		5,719	4,674	4,246	4,545	4,545	4,545	702
Unemployment Ins.		359	374	549	446	446	446	257
Dental Insurance		1,280	1,287	1,280	1,320	1,320	1,320	613
F.I.C.A. Medicare		2,046	2,141	2,255	2,388	2,388	2,388	1,200
Total	Personnel Services	199,179	207,552	215,348	225,378	225,378	209,595	109,052
Supplies & Materials								
Paper & Forms			175	40	100	100	100	100
Office Supplies & Equip		590	279	55	500	500	500	500
Janitorial Supplies		76	68	41	250	250	250	250
Clothing Allowance		529	796	691	815	815	815	815
Operating Supplies - Misc		700	-	76	1,000	1,000	1,000	1,000
500 Paint for Recycling Containers								
250 Normal Operating Supplies								
250 New Containers for Rotator								
1,000								
Tires/Tubes-Outside Vendr		-	-	-	600	600	600	600
Small Tools & Equip-Misc		-	428	-	200	200	200	200
100 Freon Hoses/Tanks								
100 Piercing Tools for Freon								
200								
Construction & Maint Mat'ls		391	-	229	500	500	500	500
250 Gel Sorbent for acids								
250 Paint Exchange Supplies								
500								
Other Supply & Mat-Misc		14	97	49	100	100	100	100
Total	Supplies & Materials	2,299	1,843	1,181	4,065	4,065	4,065	4,065
Purchased Services								
IT&S Computer Maint/Sprrt		3,916	4,456	5,865	6,083	6,083	6,083	6,312
IT&S Telephone Service		1,026	1,067	1,067	593	593	593	593
IT&S Special Projects		587	235	-	-	-	-	-
City-Co Bldg Postage Adm		120	142	152	163	163	163	171
Postage		1	5	7	25	25	25	25
Cellular Services		768	773	768	900	900	900	500
Printing & Duplicating		38	38	57	500	500	500	500
100 E-Waste Water Bill Inserts								
200 Recycling Water Bill Inserts								
200 Recycling Newsletter/Guide to Recycling								
500								
Dues, Subscriptn, License		892	946	669	750	750	750	750
750 SWANA (3)								
750								
Advertising		2,403	3,843	1,422	7,350	7,350	7,350	7,350
5,000 Public Outreach/Education								
1,350 Statewide Publishing								
500 Signs and Misc.								
500 Paint Exchange Advertising								
7,350								
Electric Utility		931	606	559	1,000	1,000	1,000	1,000
Water & Sewer		346	361	436	450	450	450	450
Long Dist Telephone Chrgs		28	-	-	-	-	-	-
Medical Expenses		-	80	119	100	100	100	100

Recycling

Fund: 547

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Equipment Repairs	-	150	-	150	150	150	150
Travel & Meeting Expense	14	-	-	150	150	150	150
Required Training	-	-	-	1,000	1,000	1,000	1,000
1,000 Recycling Training							
1,000							
Cardboard Recycling	-	1,365	-	-	-	-	22,500
22,500 Cardboard Baling (750 tons @ \$30/ton)							
Conferences	-	-	1,508	1,500	1,500	1,500	3,500
1,500 Regional Recycling/Waste Conference							
1,500							
Plastics Recycle	11,920	32,673	14,178	21,260	21,260	21,260	23,010
5,760 Compactor Hauls (65 pulls * \$90)							
15,750 Plastic Baling (90 tons @\$175 per ton)							
1,500 Compactor Maintenance							
23,010							
Household Commodities Recycle	49,045	57,885	66,045	74,250	74,250	74,250	74,250
74,250 Recycling Roll-off Hauls (825 hrs*\$90)							
74,250							
White Goods Recycle	12,950	14,401	11,632	14,240	14,240	14,240	14,240
1,500 Freon Machine							
500 Hoses/Gauges/Tools for Freon							
12,240 White Goods - Roll-off Hauls (136 hrs*\$90)							
14,240							
Tires Recycle	14,506	-	-	-	-	-	-
Glass Recycle	5,950	11,386	13,292	16,500	16,500	16,500	16,500
16,500 Glass Contract (\$47/ton)							
16,500							
Composting Contract	16,544	55,136	51,973	56,680	56,680	56,680	58,180
6,800 Chipped Brush = 68 Semi hours * \$100.00/hr							
11,880 Chipped Brush = Loader - 108 hrs * \$110.00/hr							
26,500 Chipper Contract (\$26.22/ton)							
10,000 Landfill Tipping Fees (1000 tons *\$10/ton)							
3,000 Chipper Mobilization (3 * \$1,000)							
58,180							
Other Contracted Services	42,359	1,789	23,675	35,000	35,000	35,000	35,000
4,500 Antifreeze Recycling							
30,000 Household Hazardous Waste Day Prgm							
500 Waste Oil Tank Cleanup							
35,000							
Total Purchased Services	164,343	187,337	193,423	238,644	238,644	238,644	266,231
Intra-City Charges							
Shop Gas & Fuel Charges	1,628	982	1,423	4,800	4,800	4,800	3,840
Shop Vehicle Repairs	-	-	-	200	200	200	132
Shop Vehicle Parts	227	164	11	275	275	275	275
Total Intra-City Charges	1,855	1,146	1,433	5,275	5,275	5,275	4,247
Fixed Charges							
Special Assessments	26,045	26,407	28,607	28,610	28,610	26,622	27,953
Licenses	4,516	5,146	4,074	5,750	5,750	5,750	5,970
3,200 MRL Lease #362506 (1/2 Cost)							
840 Scale Certification (1/2 Cost)							
280 Scale License (1/2 Cost)							
630 Transfer Station License (1/2 Cost)							
300 Software License (Scale Weights) (1/2 Cost)							
500 Software License (Accounts) (1/2 Cost)							
220 MRL Lease #232266 (1/2 Cost)							
5,970							
Total Fixed Charges	30,561	31,553	32,680	34,360	34,360	32,372	33,923

Recycling Fund: 547		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Internal Charges								
Comm, Mgr, Atty Charges		18,086	23,734	10,754	10,266	10,266	10,266	17,104
Public Works		33,460	25,542	15,841	18,343	18,343	18,343	20,007
Industrial Facilities		-	-	-	21,252	21,252	21,252	29,300
Property Insurance		161	173	185	-	-	-	-
Vehicle & Equip Insurance		114	118	126	179	179	179	159
Liability Insurance		3,808	3,887	3,973	4,677	4,677	4,677	2,358
Fidelity Insurance		26	26	26	26	26	26	17
Human Resource		3,016	3,108	2,433	3,297	3,297	3,297	3,312
Budget & Accounting		10,649	13,286	5,544	7,838	7,838	7,838	8,408
Engineering		-	-	12,371	18,222	18,222	18,222	16,099
Building M&O Charge		3,410	3,456	6,639	6,971	6,971	6,971	-
Fleet Services Charges		5,414	5,522	5,522	6,626	6,626	6,626	2,000
Total	Internal Charges	78,144	78,852	63,414	97,697	97,697	97,697	98,764
Transfers Out								
T/out - 440 Capital Improvements Fund								814
Engineering Pick up Truck - Shared								
Total	Transfers Out	-	-	-	-	-	-	814
Capital Outlay								
Buildings		-	-	-	-	-	-	-
Imprvmnts Other Than Bldgs		6,881	20,668	1,684	-	88,467	88,467	20,000
43,539	Transfer Station Entrance Carryover							
44,928	Solid Waste Master Plan Carryover							
<u>88,467</u>								
20,000	FY24 - T.S. Entrance (Additional Cost - shared)							
<u>20,000</u>								
Equipment		27,711	-	-	25,460	33,900	33,900	-
33,900	FY23 - Roll-off Containers (2)							
<u>33,900</u>								
Vehicles		-	-	-	-	-	-	4,500
4,500	FY24 - Riding Lawn Mower (Shared with T.S.)							
<u>4,500</u>								
Total	Capital Outlay	34,591	20,668	1,684	25,460	122,367	122,367	24,500
Total	Recycling	510,971	528,950	509,163	630,879	727,786	710,015	541,597

Parking Fund: 551				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
							Adopted	Amended	Projected	
Revenues										
	Charges For Services			1,753,770	1,796,836	1,810,591	2,209,564	2,209,564	2,262,564	2,201,587
	Fines & Forfeitures			34,144	56,456	71,864	62,500	62,500	62,500	66,200
	Investment Earnings			6,987	1,037	2,015	1,500	1,500	14,000	10,000
	Other Financing Sources / (Uses)			5,917	5,169	26,959	-	26,551	26,551	-
	Other Operating Revenues			1,800,818	1,859,498	1,911,429	2,273,564	2,300,115	2,365,615	2,277,787
	Interfund Transfers In			3,343	3,457	3,457	1,364	1,364	1,364	874
	Internal Transactions			3,343	3,457	3,457	1,364	1,364	1,364	874
	Long-Term Debt			560,243	-	-	-	-	-	-
Total Revenues				2,364,404	1,862,955	1,914,886	2,274,928	2,301,479	2,366,979	2,278,661
Expenditures										
	Personnel Services			505,120	476,572	510,613	643,603	643,603	633,097	752,505
	Supplies & Materials			39,440	18,425	24,053	32,900	32,900	32,900	31,000
	Purchased Services			402,272	353,846	251,210	407,027	407,027	407,027	369,329
	Intra-City Charges			6,099	7,536	12,131	12,960	12,960	12,960	13,547
	Fixed Charges			152,207	181,674	171,084	171,746	171,746	166,023	178,911
	Maintenance & Operating			600,018	561,481	458,479	624,633	624,633	618,910	592,787
	Internal Charges			118,868	142,506	133,664	162,319	162,319	162,319	152,230
	Transfers Out			-	-	-	-	-	-	-
	Internal Transactions			118,868	142,506	133,664	162,319	162,319	162,319	152,230
	Debt Service			590,990	639,441	642,432	650,843	650,843	650,843	654,750
	Capital Outlay			163,697	25,383	107,142	224,000	311,168	277,969	208,000
	Debt & Capital			754,687	664,824	749,574	874,843	962,011	928,812	862,750
Total Expenditures				1,978,694	1,845,382	1,852,330	2,305,398	2,392,566	2,343,138	2,360,272
Revenues Over (Under) Expenditures				385,710	17,572	62,556	(30,470)	(91,087)	23,841	(81,611)
Beginning Cash Balance - July 1				182,629	610,324	624,991	677,756	677,756	677,756	701,597
Other Cash Sources / (Uses)				41,985	(2,905)	(9,791)	-	-	-	-
Ending Cash Balance - June 30				610,324	624,991	677,756	647,286	586,669	701,597	619,985
Reserve Target - 15% of Operating Expenses:				272,249	273,000	261,778	312,210	312,210	309,775	322,841
Reserve Target - 60 Days of Operating Expenses:				298,356	299,178	286,880	342,148	342,148	339,480	353,798
Reserve Policy Target:				298,356	299,178	286,880	342,148	342,148	339,480	353,798
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)										
Budgeted Reserve:				311,968	325,813	390,876	305,138	244,521	362,117	266,187
(Budgeted Reserve for Capital Projects Funding)										

Parking

Fund: 551

Fund: 551		FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
		Actual	Actual	Actual	FY 2023			FY 2024
					Adopted	Amended	Projected	
Revenues								
Charges For Services								
6th Ave. Ramp Permits		346,926	363,554	324,846	439,680	439,680	439,680	442,760
Medical Arts Lease		18,857	34,284	20,250	20,575	20,575	20,575	20,575
6th Ave Ramp Daily Rev.		18,840	16,258	18,124	16,500	16,500	16,500	16,500
Getchell St. Parking Ramp		230,313	186,695	203,353	223,680	223,680	223,680	259,072
Getchell Daily Revenues		11,079	6,539	9,512	8,500	8,500	8,500	8,500
Jackson St Ramp Permits		127,487	150,115	143,671	172,800	172,800	172,800	183,000
15th Street Ramp Permits		301,979	317,581	316,302	404,335	404,335	404,335	404,335
Medical Arts Coin		-	1,146	2,010	19,000	19,000	19,000	2,700
Jackson St Ramp Coin		-	813	1,010	5,000	5,000	5,000	850
6th Ave Validations		1,036	826	1,988	1,500	1,500	1,500	1,500
Getchell Validations		4,432	1,082	1,760	6,250	6,250	6,250	6,250
On-Street System	kiosks	-	77,048	-	247,000	247,000	-	-
Loading Zone Permits		4,693	3,725	3,225	7,200	7,200	7,200	7,200
Meters-Coin		255,655	167,186	315,759	-	-	300,000	315,000
Residential Parking Prmts		3,750	3,702	6,553	3,800	3,800	3,800	3,800
Special Permits		3,052	1,695	2,770	3,500	3,500	3,500	3,500
Goldie Coin Sales		8,300	4,721	3,562	6,300	6,300	6,300	3,572
Front Street Permits		11,374	8,321	6,665	7,392	7,392	7,392	3,400
Getchell Street Permits		3,781	204	731	6,800	6,800	6,800	672
Kessler Street Permits		918	561	2,541	4,032	4,032	4,032	1,344
Neil Ave Permits		153	-	-	-	-	-	-
Placer Permits		1,401	4,437	3,754	4,850	4,850	4,850	4,704
Power Permits		1,122	1,173	1,020	1,344	1,344	1,344	2,016
Fuller A Permits		6,412	5,151	5,926	7,700	7,700	7,700	7,392
Clark Street Permits		561	571	612	1,344	1,344	1,344	1,344
6th Ave Permits		-	225	2,367	3,360	3,360	3,360	2,688
Benton Permits		1,122	1,122	1,657	1,248	1,248	1,248	5,204
Lawrence Permits		7,936	13,141	1,969	1,836	1,836	1,836	2,016
South Park South Permits		4,076	1,249	-	-	-	-	-
Park South Permits		18,319	3,971	194	612	612	612	9,000
Park Central Permits		8,132	20,885	22,651	22,848	22,848	22,848	15,456
Park North Permits		838	2,378	8,149	14,112	14,112	14,112	10,752
Cruse South Permits		23,964	29,730	27,846	36,960	36,960	36,960	37,632
Cruse Central Permits		20,417	15,573	26,130	28,896	28,896	28,896	20,160
Cruse North Permits		11,513	24,488	23,173	24,864	24,864	24,864	21,504
North Cruse North Permits		17,801	5,660	6,085	14,112	14,112	14,112	7,392
Jackson Street Permits		1,044	954	626	1,224	1,224	1,224	1,344
14th Street		9,444	5,942	4,158	4,620	4,620	4,620	4,704
15th Street		110	462	-	-	-	-	-
Lot #1 Permits		7,034	8,597	6,924	8,580	8,580	8,580	8,184
Lot #2 Permits		379	1,020	-	2,340	2,340	2,340	-
Lot #3 Permits		21,980	22,183	21,102	23,400	23,400	23,400	22,200
Lot #4 Permits		39,328	70,934	42,083	61,620	61,620	61,620	62,840
Lot #5 Permits		725	8,076	9,227	10,920	10,920	10,920	10,300
Lot #6 Permits		13,057	11,817	5,092	9,600	9,600	9,600	8,400
Lot #7 Permits		45,760	47,077	47,229	55,380	55,380	55,380	56,500
Lot #8 Permits		22,431	28,039	28,520	42,900	42,900	42,900	22,500
Lot #9 Permits		34,624	36,635	40,547	49,020	49,020	49,020	57,720
Lot #10 Permits		31,446	27,870	36,135	40,560	40,560	40,560	39,660
Lot #15 Permits		11,177	10,867	13,250	16,380	16,380	16,380	23,040
Lot #16 Permits		18,279	10,212	6,091	8,580	8,580	8,580	10,140

Parking

Fund: 551

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Private Lot Lease Fees	2,045	5,257	5,587	-	-	-	5,500
Multi-Lot Lease Fees	18,671	18,892	14,843	18,360	18,360	18,360	19,440
Lot sweeping services-US Bank properties	-	34	922	-	-	-	-
Lot #1 Coin	-	428	1,229	7,600	7,600	7,600	1,800
Lot #2 Coin	-	118	121	850	850	850	350
Lot #3 Coin	-	271	934	6,400	6,400	6,400	2,300
Lot #4 Coin	-	414	632	5,000	5,000	5,000	925
Lot #6 Coin	-	138	353	1,200	1,200	1,200	150
Lot #7 Coin	-	1,411	1,775	23,000	23,000	23,000	3,400
Lot #8 Coin	-	293	764	1,600	1,600	1,600	350
Lot #9 Coin	-	2,285	3,774	28,500	28,500	28,500	5,200
Lot #10 Coin	-	298	1,729	8,000	8,000	8,000	2,100
Lot #15 Coin	-	284	736	6,000	6,000	6,000	750
Jackson St. Coin	-	220	44	-	-	-	-
Total Charges For Services	1,753,770	1,796,836	1,810,591	2,209,564	2,209,564	2,262,564	2,201,587
Fines & Forfeitures							
Boot Fines	50	530	1,721	2,500	2,500	2,500	1,200
Restricted Violations	15,033	18,695	14,282	25,000	25,000	25,000	23,000
Meter/Lot Violations	19,061	36,051	39,938	35,000	35,000	35,000	42,000
60% City Court Collections	-	1,180	15,923	-	-	-	-
Total Fines & Forfeitures	34,144	56,456	71,864	62,500	62,500	62,500	66,200
Investment Earnings							
Interest Earnings	7,184	1,037	2,015	1,500	1,500	14,000	10,000
Chg in Invest Fair Market	(197)	-	-	-	-	-	-
Total Interest Earnings	6,987	1,037	2,015	1,500	1,500	14,000	10,000
Other Financing Sources / (Uses)							
Other Revenues	5,917	5,169	3,664	-	-	-	-
Misc Employee Reimb	-	-	-	-	-	-	-
Reimbursement / Private Ins	-	-	-	-	26,551	26,551	-
Cmpnstrn for Loss on Bldgs	-	-	6,573	-	-	-	-
Sale of Fixed Assets	-	-	16,722	-	-	-	-
Total Other Financing Sources / (Uses)	5,917	5,169	26,959	-	26,551	26,551	-
SUBTOTAL - OPERATING REVENUE	1,800,818	1,859,498	1,911,429	2,273,564	2,300,115	2,365,615	2,277,787
Long-Term Debt							
Intercap Loan Proceeds	560,243	-	-	-	-	-	-
Total Long-Term Debt	560,243	-	-	-	-	-	-
Interfund Transfers In							
T/in - 645 Insurance & Safety	3,343	3,457	3,457	1,364	1,364	1,364	874
Total Interfund Transfers In	3,343	3,457	3,457	1,364	1,364	1,364	874
TOTAL REVENUE	2,364,404	1,862,955	1,914,886	2,274,928	2,301,479	2,366,979	2,278,661
Other Sources / (Uses) - Non-Budgeted							
Loan Repymnt Prin. (Chng in Note/Rec from PY)	41,985	(2,905)	(9,791)	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	41,985	(2,905)	(9,791)	-	-	-	-

Parking

Fund: 551

		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	551 Parking							
Dept	3501 Parking							
Activity	432 Streets & Traffic							
Personnel Services								
	Salaries & Wages	335,359	304,415	347,248	423,234	423,234	423,234	495,897
	Temporary Salaries	-	10,684	2,266	7,912	7,912	7,912	7,435
	Overtime - Misc	8,344	9,092	5,765	9,500	9,500	9,500	9,500
	F.I.C.A. (Soc. Sec.)	18,821	18,332	20,882	27,536	27,536	27,536	31,803
	P.E.R.S. Retirement	29,790	28,412	30,428	39,132	39,132	39,132	45,339
	Health & Vision Insurance	87,941	87,014	87,754	115,861	115,861	105,355	141,154
	Workers Comp. Ins.	15,029	9,500	5,899	7,298	7,298	7,298	6,808
	Unemployment Ins.	865	811	1,243	1,205	1,205	1,205	1,597
	Dental Insurance	4,383	4,024	4,244	5,481	5,481	5,481	5,531
	F.I.C.A. Medicare	4,588	4,287	4,884	6,444	6,444	6,444	7,441
Total	Personnel Services	505,120	476,572	510,613	643,603	643,603	633,097	752,505
Supplies & Materials								
	Office Supplies & Equip	1,659	1,798	1,945	2,000	2,000	2,000	2,500
	Janitorial Supplies	4,211	3,885	4,990	4,500	4,500	4,500	5,000
	Clothing Allowance	2,402	2,170	1,552	2,500	2,500	2,500	1,400
	Operating Supplies - Misc	58	687	946	1,600	1,600	1,600	1,200
	Fuel/Oil Outside Vendor	38	65	-	600	600	600	2,500
	Tires/Tubes-Outside Vendr	-	-	-	1,000	1,000	1,000	2,400
	Small Tools & Equip-Misc	6,486	4,797	3,593	6,000	6,000	6,000	6,000
	2,500 Pay to Park Parts							
	1,800 Cat Box Plow							
	600 Snow Blower							
	500 Back Pack Blower							
	600 Small Tools							
	6,000							
	Computr Equip/Sftwr/Sppl	11,745	2,671	2,986	5,200	5,200	5,200	2,500
	Safety Equipment	-	-	-	-	-	-	500
	Construction & Maint Mat'ls	12,840	2,353	8,042	9,500	9,500	9,500	7,000
Total	Supplies & Materials	39,440	18,425	24,053	32,900	32,900	32,900	31,000
Purchased Services								
	IT&S Computer Maint/Spprt	22,543	24,299	18,800	20,065	20,065	20,065	21,281
	IT&S Special Projects	3,368	1,347	1,347	-	-	-	-
	City-Co Bldg Postage Adm	893	1,032	1,117	1,100	1,100	1,100	686
	Postage	1,868	1,616	1,449	1,500	1,500	1,500	500
	Cellular Services	8,590	6,414	5,716	6,000	6,000	6,000	6,600
	Printing & Duplicating	9,835	7,251	7,354	9,000	9,000	9,000	8,000
	Dues, Subscriptn, License	-	144	145	250	250	250	250
	Advertising	4,477	-	-	250	250	250	250
	Electric Utility	76,594	47,035	44,300	45,000	45,000	45,000	45,000
	Water & Sewer	3,546	3,672	3,559	3,300	3,300	3,300	4,000
	Long Dist Telephone Chrgs	8,796	9,371	10,231	9,000	9,000	9,000	9,000
	Natural Gas Utility	886	793	985	750	750	750	750
	Solid Waste	1,184	333	-	250	250	250	250
	Consultant Services	38,440	16,773	5,785	16,500	16,500	16,500	5,500
	3,000 Weekly maintenance - ramps							
	1,500 Ticket Trak Maintenance							
	1,000 Call In Repairs Outside IT							
	5,500							
	Outside Repair to Mtr Veh	296	904	184	500	500	500	500
	Equipment Repairs	102	921	1,040	2,500	2,500	2,500	5,000
Pri #	Parking Facil Repairs	83,733	99,713	13,308	119,500	119,500	119,500	59,500
PK6001	15,000 6th Ave. Ramp Repair / stairwell gland							
PK6002	1,500 Medical Arts Repairs							
PK6003	10,000 Getchell Ramp Repairs							
PK6004	12,000 Jackson Ramp / North Stairwell drain door							
PK6010	6,000 Stripe Ramps & Lots							
PK6011	15,000 Lot Surface Repairs							
	59,500							

Parking Fund: 551		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
	Travel & Meeting Expense	1,061	-	-	-	-	-	500
	Required Training	510	225	187	300	300	300	300
	Conferences	704	-	-	-	-	-	-
Pri #	Other Contracted Services	134,845	132,003	135,703	171,262	171,262	171,262	201,462
PK6006	10,000 Sidewalk Repairs-Lot 9 ADA							
PK6007	35,000 Snow Removal/Sweeping							
PK6008	4,000 Signs & Modifications							
PK6009	2,000 Lot Landscaping-all Lots							
PK6013	14,112 Elevator Maint.							
PK6014	3,000 State Computer Access							
PK6015	5,000 Sanding material							
PK6016	2,000 Skid Steer Rental							
	8,400 Passport fees							
	12,000 Cardinal Fees							
	72,000 Annual charges, kiosks and smartmeters							
	30,200 Other							
	3,750 City Works							
	<u>201,462</u>							
Total	Purchased Services	402,272	353,846	251,210	407,027	407,027	407,027	369,329
Intra-City Charges								
	Shop Gas & Fuel Charges	4,156	4,882	7,082	7,370	7,370	7,370	8,107
	Shop Vehicle Repairs	608	300	522	750	750	750	600
	Shop Tires & Tire Repairs	-	54	-	-	-	-	-
	Shop Vehicle Parts	1,334	2,300	4,527	4,840	4,840	4,840	4,840
Total	Intra-City Charges	6,099	7,536	12,131	12,960	12,960	12,960	13,547
Fixed Charges								
	Rent of Bldgs & Offices	20,897	41,794	20,897	20,284	20,284	20,284	21,000
	Special Assessments	96,474	97,672	98,275	101,462	101,462	95,739	97,911
	311 Lt. Dist. 357							
	10,668 Lt. Dist. 359							
	12,375 St. Maint Dist.							
	12,625 Storm Water							
	819 Urban Forest							
	4,499 County Assessments							
	3,544 Open Space Maint.							
	767 Landfill Monitoring							
	<u>52,302</u> Great Northern Town Center Assessments							
	<u>97,911</u> 45,609							
	Credit Card Fees	36,329	42,886	51,913	50,000	50,000	50,000	60,000
	Cash (Over)/Short	(1,492)	(678)	-	-	-	-	-
Total	Fixed Charges	152,207	181,674	171,084	171,746	171,746	166,023	178,911
Internal Charges								
	Comm, Mgr, Atty Charges	25,092	35,701	35,846	49,556	49,556	49,556	22,835
	Property Insurance	23,249	25,000	26,750	39,000	39,000	39,000	45,528
	Vehicle & Equip Insurance	391	360	385	956	956	956	847
	Liability Insurance	9,842	10,393	11,452	12,608	12,608	12,608	14,673
	Fidelity Insurance	72	80	74	74	74	74	74
	Liability Deductible	5,964	5,964	6,381	3,954	3,954	3,954	-
	Human Resource	12,063	12,432	9,152	13,624	13,624	13,624	13,684
	Budget & Accounting	34,802	45,035	36,083	33,498	33,498	33,498	43,730
	Fleet Services Charges	7,393	7,541	7,541	9,049	9,049	9,049	10,859
Total	Internal Charges	118,868	142,506	133,664	162,319	162,319	162,319	152,230

Parking Fund: 551		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Debt Service								
Principal		380,000	432,984	444,616	456,302	456,302	456,302	467,000
Matures 2025	85,000		Limited GO Bonds, Series 2015					
Matures 2039	320,000		Certificates of Participation, Series 2016					
	51,302		InterCap - Parking Meters 2020					
	<u>456,302</u>							
Interest		208,233	204,457	195,116	191,791	191,791	191,791	185,000
	7,492		Limited GO Bonds, Series 2015					
	171,150		Certificates of Participation, Series 2016					
	13,149		InterCap - Parking Meters 2020					
	<u>191,791</u>							
Paying Agent Fees		2,000	2,000	2,000	2,000	2,000	2,000	2,000
Debt Issuance Costs		7	-	-	-	-	-	-
Arbitrage Fees/Costs		750	-	700	750	750	750	750
Total Debt Service		590,990	639,441	642,432	650,843	650,843	650,843	654,750
Capital Outlay								
Buildings		-	-	-	-	-	-	155,000
	20,000		5 Garages Repair Consultant					
	30,000		Surface Lot ADA Space Installs					
	20,000		All Garage Striping					
	200,000		Getchell Top Sealant					
	10,000		Jackson South Stair Replace					
	75,000		Getchell Garage Sidewalk/ Stairs					
	<u>(200,000)</u>		Budget Constraint Getchell Sealant					
	<u>155,000</u>		Total FY2024					
Equipment		163,697	25,383	107,142	224,000	311,168	277,969	18,000
PK1903	60,617		FY22 Carryover 15th st Gate Arms					
			15th st Gate Arms Spent - \$0					
	<u>(45,617)</u>		15th st Gate Arms Excess - \$60,617 Reallocate \$15K to 3903					
PK3903	100,000		Jackson Gate Arms					
			Jackson Gate Arms Spent - \$115,000 (Est based on bid) take \$15K from 1903					
			Jackson Gate Arms Excess - \$0					
PK3904	85,000		6th Ave Garage Door/Hardware ADA					
PK3905	25,000		PCO handhelds upgrades					
PK3906	8,000		Meyer Electric Box Sander					
			Meyer Electric Box Sander Spent - \$6,618					
	<u>(1,382)</u>		Meyer Electric Box Sander Excess - \$1,382					
PK3907	6,000		Mach 6960 Coin Counter					
TBD	26,551		Damaged Equipment replacement					
	<u>264,169</u>		Total FY 2023					
	12,000		6th Ave 3 Camera Add - On					
	<u>6,000</u>		Getchell 3 Camera Add - On					
	<u>18,000</u>		Total FY 2024					
Vehicles		-	-	-	-	-	-	35,000
	35,000		2006 Ranger Unit 140					
	<u>35,000</u>							
Total Capital Outlay		163,697	25,383	107,142	224,000	311,168	277,969	208,000
Total Parking		1,978,694	1,845,382	1,852,330	2,305,398	2,392,566	2,343,138	2,360,272

Golf Course

Fund: 563

Fund: 563							Preliminary FY 2024 Budget
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			
				Adopted	Amended	Projected	
Revenues							
Charges For Services	1,529,693	1,879,163	1,713,184	2,150,205	2,150,205	1,867,222	2,317,770
Investment Earnings	481	(99)	631	250	250	2,000	1,000
Other Financing Sources / (Uses)	498	1,502	40,080	-	-	-	-
Other Operating Revenues	1,530,672	1,880,566	1,753,895	2,150,455	2,150,455	1,869,222	2,318,770
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	284,900	246,409	241,409	145,321	145,321	145,321	108,465
Internal Transactions	284,900	246,409	241,409	145,321	145,321	145,321	108,465
Long-Term Debt	-	-	-	195,000	195,000	-	200,000
Total Revenues	1,815,572	2,126,975	1,995,304	2,490,776	2,490,776	2,014,543	2,627,235
Expenditures							
Personnel Services	809,971	886,643	719,657	1,090,536	1,090,536	949,232	1,083,152
Supplies & Materials	450,780	529,072	530,002	539,190	539,190	486,600	532,439
Purchased Services	177,829	239,537	156,698	202,785	202,785	165,949	207,872
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	83,390	94,778	96,689	94,425	94,425	91,103	98,315
Maintenance & Operating	711,999	863,387	783,389	836,400	836,400	743,652	838,626
Internal Charges	141,373	153,426	232,881	286,794	286,794	286,794	304,925
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	141,373	153,426	232,881	286,794	286,794	286,794	304,925
Debt Service	233,022	218,875	221,010	175,399	175,399	175,399	181,690
Capital Outlay	8,136	-	44,173	195,000	241,977	39,935	195,000
Debt & Capital	241,158	218,875	265,183	370,399	417,376	215,334	376,690
Total Expenditures	1,904,500	2,122,331	2,001,111	2,584,129	2,631,106	2,195,012	2,603,392
Revenues Over (Under) Expenditures							
	(88,929)	4,644	(5,807)	(93,353)	(140,330)	(180,469)	23,843
Beginning Cash Balance - July 1							
	238,840	172,239	180,323	185,397	185,397	185,397	4,928
Other Cash Sources / (Uses)	22,328	3,439	10,881	-	-	-	-
Ending Cash Balance - June 30							
	172,239	180,323	185,397	92,044	45,067	4,928	28,770
Reserve Target - 15% of Operating Expenses:							
	284,455	318,350	293,541	358,369	358,369	323,262	361,259
Reserve Target - 60 Days of Operating Expenses:	311,731	348,876	321,688	392,734	392,734	354,259	395,900
Reserve Policy Target:	311,731	348,876	321,688	392,734	392,734	354,259	395,900
Budgeted Reserve:							
Excess Reserve:	(139,492)	(168,553)	(136,292)	(300,690)	(347,667)	(349,332)	(367,130)

Golf Course

Fund: 563

		FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
		Actual	Actual	Actual	Adopted	Amended	Projected	FY 2024
								Budget
Revenues								
Charges For Services								
Unstrctd-Individual	Golf Passes	79,393	90,122	92,162	105,600	105,600	109,890	125,000
Unstrctd-Adult Couple	Golf Passes	17,474	26,360	26,085	37,125	37,125	31,304	34,000
Unstrctd-Dep Undr 19	Golf Passes	8,141	9,299	12,910	11,500	11,500	11,500	15,000
Unstrctd-Sr. Individual	Golf Passes	104,639	131,790	123,316	156,600	156,600	151,436	160,000
Unstrctd-Sr. Couple	Golf Passes	38,528	40,965	37,862	56,000	56,000	52,657	56,000
Unstrctd-Student Undr 24	Golf Passes	26,612	43,473	32,470	53,550	53,550	32,570	42,000
Unstrctd-Active Military	Golf Passes	3,335	4,870	6,040	5,220	5,220	5,220	7,650
Green Fees - 9 Hole	Green Fees	66,976	73,900	67,839	87,360	87,360	65,589	79,950
Grn Fee-9 Hole Sr&Jr Disc	Green Fees	29,292	54,637	31,328	27,000	27,000	27,000	30,000
Green Fees-18 Hole	Green Fees	95,569	119,583	175,717	130,000	130,000	166,145	170,000
Green Fees-Tower Club 9 Holes	Green Fees	-	-	108	-	-	142	-
Green Fees - Promo/Twilight	Green Fees	6,947	11,936	4,962	14,000	14,000	5,000	6,200
Golf Simulator	Golf Simulator	82,942	60,152	76,484	80,000	80,000	85,000	88,000
Tower Club Entry Fee	Green Fees	-	-	-	1,000	1,000	-	-
Tower Club 9 Holes	Green Fees	-	-	-	2,000	2,000	-	-
Tower Club 18 Holes	Green Fees	-	-	-	2,000	2,000	-	-
Punch Cards-10 Rd	Punch Cards	64,708	82,778	58,868	87,000	87,000	57,805	90,000
Punch Cards-30 Rd	Punch Cards	1,020	170	-	-	-	-	-
Punch Cards-Sr. 10 Rd	Punch Cards	26,835	36,590	29,590	49,000	49,000	29,700	50,000
Punch Cards-Jr. 10 Rd	Punch Cards	465	680	-	-	-	1,100	-
Punch Cards-Active Military	Punch Cards	1,005	680	-	2,000	2,000	1,000	2,000
Cart Storage-Gas	Cart Storage	13,130	12,440	16,390	17,100	17,100	13,365	17,100
Cart Storage-Electric	Cart Storage	18,360	14,560	15,575	24,000	24,000	12,365	19,550
Cart Trail Fees-Annual	Golf Cart Rentals	6,495	6,755	5,650	6,300	6,300	4,190	5,500
Cart Trail Fees-Add User	Golf Cart Rentals	400	480	410	650	650	250	450
Cart Trail Fees-Daily	Golf Cart Rentals	226	126	93	200	200	500	200
Annual Lease	Golf Cart Rentals	19,038	27,125	30,080	31,000	31,000	24,830	33,000
Pwr Cart Rent/Daily-9 Holes	Golf Cart Rentals	33,492	49,800	48,871	58,000	58,000	52,605	65,000
Pwr Cart Rent/Daily-18 Holes	Golf Cart Rentals	56,236	91,464	102,273	113,000	113,000	113,000	134,000
Food & Misc	Munis Restaurant	200,383	221,179	123,661	250,000	250,000	200,000	275,000
Beverage (Non-Alcoholic)	Munis Restaurant	20,364	24,615	22,063	22,000	22,000	25,000	30,000
Alcoholic Beverages	Munis Restaurant	207,326	236,739	207,063	300,000	300,000	221,290	300,000
Concession Merchandise	Munis Restaurant	-	1,333	(9)	500	500	-	-
Gaming Machine Proceeds	Munis Restaurant	5,385	4,540	14,869	8,000	8,000	10,000	10,000
Restaurant Sale Discounts	Munis Restaurant	-	-	(20,728)	-	-	(20,000)	-
Pro Shop Merchandise	Pro Shop	156,785	204,212	196,181	220,000	220,000	220,000	230,000
Pro Shop Sale Discounts	Pro Shop	-	-	(1,449)	-	-	(1,000)	-
Driving Range	Driving Range	77,199	106,689	113,978	115,000	115,000	100,155	131,170
Clubhouse Rental	Misc Other Golf Revenue	540	1,914	-	1,500	1,500	-	2,000
Tournament Entry	Misc Other Golf Revenue	-	-	3,621	-	-	-	-
Bag Storage - Upper	Misc Other Golf Revenue	-	-	-	-	-	500	500
Bag Storage - Lower	Misc Other Golf Revenue	2,175	2,533	2,288	3,000	3,000	3,000	3,000
Club & Pull-Cart Rentals	Misc Other Golf Revenue	4,065	5,288	5,663	6,000	6,000	6,000	6,000
Handicaps	Misc Other Golf Revenue	13,638	14,997	13,199	17,000	17,000	13,000	17,500
Golf Lessons	Misc Other Golf Revenue	24,411	25,780	28,483	30,000	30,000	21,614	30,000
Cart Repairs	Misc Other Golf Revenue	8,111	7,722	3,197	-	-	1,500	-
Advertising	Misc Other Golf Revenue	5,040	4,625	-	10,000	10,000	2,000	32,000
Other Golf Revenue - Misc	Misc Other Golf Revenue	3,015	26,262	5,264	10,000	10,000	10,000	20,000
Total	Charges For Services	1,529,693	1,879,163	1,713,184	2,150,205	2,150,205	1,867,222	2,317,770

Golf Course
Fund: 563

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Investment Earnings							
Interest Earnings	481	(99)	631	250	250	2,000	1,000
Total Interest Earnings	481	(99)	631	250	250	2,000	1,000
Other Financing Sources / (Uses)							
Other Revenues	498	1,502	40,080	-	-	-	-
Total Other Financing Sources / (Uses)	498	1,502	40,080	-	-	-	-
SUBTOTAL - OPERATING REVENUE	1,530,672	1,880,566	1,753,895	2,150,455	2,150,455	1,869,222	2,318,770
Long-Term Debt							
Intercap Loan Proceeds							
Golf Carts - Intercap Loan	-	-	-	195,000	195,000	-	200,000
Total Long-Term Debt	-	-	-	195,000	195,000	-	200,000
Interfund Transfers In							
T/in - 100 General Fund	280,000	240,000	235,000	142,850	142,850	142,850	107,100
T/in - 645 Insurance & Safety	4,900	6,409	6,409	2,471	2,471	2,471	1,365
Total Interfund Transfers In	284,900	246,409	241,409	145,321	145,321	145,321	108,465
TOTAL REVENUE	1,815,572	2,126,975	1,995,304	2,490,776	2,490,776	2,014,543	2,627,235
Other Sources / (Uses) - Non-Budgeted							
Change in Vouchers Payable	(104)	-	-	-	-	-	-
Change in Deposits Payable (Gift Cards/League/etc.)	22,432	3,439	10,881	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	22,328	3,439	10,881	-	-	-	-

Golf Course

Fund: 563

		FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
		Actual	Actual	Actual	Adopted	Amended	Projected	FY 2024
								Budget
Fund	563 Golf Course							
Dept	4111 Golf Operations							
Activity	464 Park & Recreation							
Personnel Services								
	Salaries & Wages	106,752	92,610	102,715	157,776	157,776	128,913	180,232
	Temporary Salaries	48,096	46,392	72,000	79,220	79,220	92,643	60,583
	Overtime - Misc	2,117	2,288	7,600	1,507	1,507	2,500	1,395
	Golf Lesson Commissions	14,594	4,925	2,598	7,000	7,000	8,000	-
	F.I.C.A. (Soc. Sec.)	10,567	8,635	11,310	15,255	15,255	15,867	15,020
	P.E.R.S. Retirement	11,274	8,282	10,087	14,824	14,824	15,515	16,168
	Health & Vision Insurance	20,426	25,182	21,099	38,901	38,901	26,415	56,429
	Workers Comp. Ins.	7,580	3,885	2,180	2,950	2,950	2,367	2,268
	Unemployment Ins.	429	350	648	668	668	777	754
	Dental Insurance	1,019	1,164	971	1,800	1,800	1,075	1,749
	F.I.C.A. Medicare	2,471	2,020	2,645	3,569	3,569	3,330	3,515
Total	Personnel Services	225,325	195,734	233,852	323,470	323,470	297,402	338,113
Supplies & Materials								
	Office Supplies & Equip	1,259	2,249	1,672	2,500	2,500	1,000	2,500
	Janitorial Supplies	81	2,906	2,062	4,600	4,600	3,500	4,600
	Clothing Allowance	-	-	-	500	500	300	1,000
	Operating Supplies - Misc	2,093	3,622	1,817	2,000	2,000	1,800	2,500
	Furniture & Fixtures-Misc	-	330	2,618	500	500	500	500
	Resale Supplies	121,950	132,328	170,830	160,000	160,000	150,000	170,000
	Golf Driving Range Supplies	6,762	1,910	3,875	6,000	6,000	15,000	9,000
	Other Supply & Mat-Misc	662	5,239	3,261	34,000	34,000	38,000	15,000
Total	Supplies & Materials	132,807	148,584	186,134	210,100	210,100	210,100	205,100
Purchased Services								
	IT&S Computer Maint/Spprt	13,277	12,908	13,414	14,145	14,145	14,145	14,823
	IT&S Telephone Service	1,368	1,422	1,422	1,422	1,422	1,422	1,422
	IT&S Special Projects	1,989	797	797	-	-	-	-
	City-Co Bldg Postage Adm	174	182	206	220	220	220	290
	Postage	78	27	199	50	50	25	100
	Freight & Express	78	201	-	500	500	200	500
	Cellular Services	120	-	-	480	480	-	480
	Printing & Duplicating	1,806	2,000	2,515	2,800	2,800	2,800	2,800
	Professional Subscriptions	-	-	-	-	-	55	-
	Dues, Subscriptn, License	5,190	1,181	11,544	3,250	3,250	3,250	3,250
	2,400 Prof Golf Assoc							
	150 US Golf Assoc							
	200 MT State Golf Assoc							
	360 Helena Chamber of Commerce							
	140 Additional Dues/Subscriptions							
	<u>3,250</u>							
	Advertising	16,203	16,854	8,756	16,000	16,000	7,500	16,000
	1,500 Carroll Athletics Partnership							
	500 Misc Partnerships							
	1,500 Ad Management-3rd Party Socials							
	2,500 Social Media Paid Promos							
	1,000 Event Promotions							
	1,000 Pay-per-click SEO							
	2,000 Print- Misc							
	1,250 Collab Creative Consulting							
	1,750 Professional Video & Photo-Quarterly							
	1,500 Spring Video							
	1,500 Fall Video							
	<u>16,000</u>							
	Electric Utility	10,681	13,403	11,825	11,000	11,000	13,000	13,500
	Water & Sewer	1,629	2,371	1,871	2,000	2,000	2,000	2,200
	Long Dist Telephone Chrgs	9	-	-	-	-	-	-
	Professional Services-Misc	9,095	8,534	10,419	10,000	10,000	10,000	12,000
	12,000 MSGA Handicaps							
	<u>12,000</u>							
	Travel & Meeting Expense	-	-	-	1,000	1,000	-	1,000

Golf Course								Preliminary FY 2024 Budget
Fund: 563		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			
					Adopted	Amended	Projected	
Conferences		650	1,104	-	1,500	1,500	-	1,500
Other Contracted Services		19,453	11,506	1,259	11,040	11,040	11,040	11,040
400	Fire Extinguishers							
1,000	Advertising Signs							
2,400	Scorecards/Pencils							
1,700	Security Monitoring							
500	False Alarm Fees							
5,040	EZ Suite/GolfNow							
11,040								
Total	Purchased Services	81,799	72,491	64,227	75,407	75,407	65,657	80,905
Fixed Charges								
Credit Card Fees		21,599	22,843	25,173	23,000	23,000	23,000	25,000
Cash (Over)/Short		(4,510)	507	-	-	-	(375)	-
Total	Fixed Charges	17,089	23,350	25,173	23,000	23,000	22,625	25,000
Internal Charges								
Comm, Mgr, Atty Charges		12,018	18,004	17,923	21,739	21,739	21,739	17,504
Park & Rec		25,142	19,283	23,072	30,479	30,479	30,479	32,168
Property Insurance		361	2,297	2,458	182	182	182	213
Liability Insurance		5,445	5,178	5,469	7,026	7,026	7,026	6,929
Fidelity Insurance		77	77	77	87	87	87	79
Human Resource		4,112	4,238	5,403	4,122	4,122	4,122	4,516
Budget & Accounting		10,521	12,048	16,504	17,715	17,715	17,715	19,938
Building M&O Charge		4,031	11,324	25,571	26,850	26,850	26,850	51,375
Total	Internal Charges	61,707	72,449	96,477	108,200	108,200	108,200	132,722
Total	Golf Operations	518,728	512,607	605,863	740,177	740,177	703,984	781,840

Golf Course

Fund: 563

		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	563 Golf Course							
Dept	4113 Golf Concessions							
Activity	464 Park & Recreation							
Personnel Services								
	Salaries & Wages	19,117	71,837	60,908	112,589	112,589	83,746	117,322
	Temporary Salaries	163,587	146,078	86,275	154,050	154,050	112,552	116,784
	Overtime - Misc	9,531	27,299	4,601	1,350	1,350	1,350	1,350
	F.I.C.A. (Soc. Sec.)	12,488	17,505	9,925	16,618	16,618	12,718	14,600
	P.E.R.S. Retirement	7,127	13,792	9,199	10,101	10,101	14,135	10,525
	Health & Vision Insurance	9,247	23,084	10,929	36,309	36,309	17,860	33,042
	Workers Comp. Ins.	13,124	10,446	2,142	3,867	3,867	2,416	2,652
	Unemployment Ins.	509	707	565	727	727	729	734
	Dental Insurance	461	1,067	510	1,680	1,680	1,019	1,632
	F.I.C.A. Medicare	2,921	4,094	2,321	3,888	3,888	2,900	3,417
Total	Personnel Services	238,111	315,908	187,376	341,179	341,179	249,425	302,058
Supplies & Materials								
	Office Supplies & Equip	1,040	981	697	1,000	1,000	1,000	1,000
	Janitorial Supplies	3,796	7,732	13,765	4,500	4,500	14,000	10,000
	Operating Supplies - Misc	3,715	19,448	3,135	4,000	4,000	2,000	4,000
	Small Tools & Equip-Misc	1,559	873	916	1,000	1,000	500	1,500
	Furniture & Fixtures-Misc	1,645	4,500	-	1,000	1,000	500	2,500
	Resale Supplies	232,598	272,506	205,454	220,000	220,000	176,000	210,000
Total	Supplies & Materials	244,353	306,039	223,966	231,500	231,500	194,000	229,000
Purchased Services								
	IT&S Computer Maint/Spprt	10,631	11,709	10,044	11,562	11,562	11,562	12,416
	IT&S Telephone Service	456	474	474	474	474	474	474
	IT&S Special Projects	1,593	637	637	-	-	-	-
	Professional Subscriptions	3,780	4,849	2,711	4,000	4,000	4,000	4,000
	Electric Utility	330	184	89	4,596	4,596	120	1,500
	Water & Sewer	513	108	-	1,500	1,500	100	1,500
	Natural Gas Utility	5,820	7,351	6,462	7,000	7,000	8,000	7,500
	Equipment Repairs	324	545	224	2,000	2,000	2,000	2,000
	Building Repairs/Maint	-	1,706	-	500	500	-	500
	Travel & Meeting Expense	-	295	166	500	500	500	500
	Other Contracted Services	7,163	14,363	738	8,000	8,000	3,000	8,000
	8,000 Live Music							
Total	Purchased Services	30,610	42,222	21,555	40,132	40,132	29,756	38,390
Fixed Charges								
	Licenses (Food - Beer & Wine Licenses)	400	1,155	933	1,500	1,500	1,500	1,500
	Credit Card Fees	9,969	10,565	7,500	10,000	10,000	8,300	10,000
	Cash (Over)/Short	(1,636)	785	(1,427)	-	-	(800)	-
	Theft of assets	-	-	2,000	-	-	325	-
Total	Fixed Charges	8,733	12,504	9,006	11,500	11,500	9,325	11,500
Internal Charges								
	Comm, Mgr, Atty Charges	-	-	-	15,073	15,073	15,073	17,386
	Park & Rec	12,571	19,283	27,782	33,162	33,162	33,162	31,237
	Property Insurance	262	245	262	3,369	3,369	3,369	3,903
	Liability Insurance	5,539	5,308	5,932	7,667	7,667	7,667	6,736
	Fidelity Insurance	107	99	121	133	133	133	129
	Human Resource	4,455	4,591	8,636	4,122	4,122	4,122	4,140
	Budget & Accounting	650	676	30,986	30,906	30,906	30,906	26,717
Total	Internal Charges	23,584	30,202	73,719	94,432	94,432	94,432	90,248
Total	Golf Concessions	545,391	706,875	515,622	718,743	718,743	576,938	671,196

Golf Course

Fund: 563

		FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
		Actual	Actual	Actual	Adopted	Amended	Projected	FY 2024
								Budget
Fund	563 Golf Course							
Dept	4115 Golf Maintenance							
Activity	464 Park & Recreation							
Personnel Services								
Salaries & Wages		175,998	216,755	148,600	186,355	186,355	168,600	199,598
Temporary Salaries		75,866	61,685	81,505	138,465	138,465	128,635	121,515
Overtime - Misc		1,188	1,561	218	2,284	2,284	4,500	2,138
F.I.C.A. (Soc. Sec.)		15,348	16,838	13,835	20,343	20,343	18,450	20,060
P.E.R.S. Retirement		18,528	21,323	16,568	16,804	16,804	19,900	17,927
Health & Vision Insurance		35,037	37,512	27,651	38,901	38,901	50,320	61,412
Workers Comp. Ins.		18,598	12,952	4,755	15,284	15,284	5,835	12,882
Unemployment Ins.		635	702	808	890	890	890	1,006
Dental Insurance		1,747	1,735	1,255	1,800	1,800	1,700	1,749
F.I.C.A. Medicare		3,589	3,938	3,236	4,761	4,761	3,575	4,694
Total	Personnel Services	346,534	375,001	298,429	425,887	425,887	402,405	442,981
Supplies & Materials								
Office Supplies & Equip		202	212	259	250	250	100	250
Janitorial Supplies		392	491	584	730	730	700	620
70 Toilet Paper								
75 Paper Towels								
275 Trash Bags								
100 Misc Cleaning								
100 Rags								
<u>620</u>								
Clothing Allowance		74	602	512	590	590	500	590
320 Rain Suits								
150 Safety Gear								
120 Other clothing								
<u>590</u>								
Fuel/Oil Outside Vendor		14,424	16,496	26,418	28,425	28,425	29,000	29,010
9,400 Maint. No-lead								
10,300 rentals No-lead								
8,750 diesel								
255 lube 10W hyd fluid								
175 lube 15W-40 diesel Oil								
130 Lube ATF & Grease								
<u>29,010</u>								
Golf Cart Repair Parts		1,246	4,097	3,332	2,625	2,625	2,700	2,625
125 Seat Covers								
100 Tires and Lube								
400 Battery								
2,000 Misc								
<u>2,625</u>								
Parts - Misc		3,826	1,007	1,071	3,300	3,300	1,500	2,000
Small Tools & Equip-Misc		1,391	1,538	2,120	1,500	1,500	1,000	2,000
Fixtures		3,687	1,549	32,404	3,905	3,905	3,500	3,498
795 Flag Sticks								
135 Range Flags								
638 Marking Paint								
700 Range Mats								
200 Tee Markers								
75 Trash Can								
<u>955</u>								
Logo Signs & Misc Other								
<u>3,498</u>								

Golf Course

Fund: 563

Fund: 563		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Furniture & Fixtures-Misc		3,318	3,810	2,704	4,000	4,000	4,000	3,000
Range Netting Repair/Maint/Replacement								
Irrigation Parts		6,223	5,213	5,650	6,000	6,000	6,000	7,000
Fertilizer & Chem Supplies		32,755	31,361	36,224	34,165	34,165	25,000	36,596
3,550 Greens								
1,850 Tees & Range Tee								
12,250 Fairways, Rough, Driving Range								
3,296 Herbicides								
4,500 Other Sprays								
8,500 Fungicide								
1,500 Pond Treatment								
1,150 Turf Seed								
<u>36,596</u>								
Surfacing Materials		564	266	638	3,000	3,000	-	1,150
Gravel & Sand		4,144	5,920	7,107	7,100	7,100	6,000	8,000
3,450 Greens aeration								
1,500 Summer topdressing								
650 range tee for 180 days								
<u>2,400 bunkers</u>								
<u>8,000</u>								
Other Supply & Mat-Misc		1,374	1,887	878	2,000	2,000	2,500	2,000
Total	Supplies & Materials	73,619	74,450	119,902	97,590	97,590	82,500	98,339
Purchased Services								
IT&S Computer Maint/Sprrt		10,689	11,832	11,692	11,772	11,772	11,772	12,799
IT&S Telephone Service		912	948	948	474	474	474	948
IT&S Special Projects		1,601	641	641	-	-	-	-
Freight & Express		-	50	-	-	-	-	-
Cellular Services		2,041	2,059	1,325	1,385	1,385	692	665
240 Mechanic								
425 IP pumpstation								
<u>665</u>								
Dues, Subscriptn, License		714	604	210	760	760	865	865
Advertising		-	-	-	100	100	100	100
Electric Utility		30,109	37,076	32,100	33,000	33,000	33,000	34,000
Water & Sewer		766	776	1,920	1,100	1,100	1,100	1,100
Long Dist Telephone Chrgs		5	-	-	15	15	-	-
Natural Gas Utility		1,117	1,135	1,411	1,500	1,500	1,700	1,500
Solid Waste		2,584	2,694	3,719	3,500	3,500	3,433	3,700
Outside Repair to Mtr Veh		7,448	7,738	10,147	7,500	7,500	8,100	8,000
Equipment Repairs		956	167	93	8,700	8,700	1,000	8,700
7,500 Well Maintenance								
1,200 Non-motorized equipment maintenance								
<u>8,700</u>								
Building Repairs/Maint		427	23,424	45	5,000	5,000	1,000	4,000
3,000 Shop and Pumphouse								
1,000 Misc								
<u>4,000</u>								
Required Training		-	-	613	300	300	300	350
Conferences		1,648	-	494	2,500	2,500	1,000	2,500
Other Contracted Services		4,403	35,681	5,559	9,640	9,640	6,000	9,350
5,250 4 standard Portable Toilets								
350 Intake Screen Service								
400 Fire Suppression								
<u>3,350 Tree Trimming Contracted</u>								
<u>9,350</u>								
Total	Purchased Services	65,420	124,825	70,917	87,246	87,246	70,536	88,577

Golf Course									
Fund:	563		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024
						Adopted	Amended	Projected	Budget
Fixed Charges									
	Rent of Equipment		2,433	3,108	1,697	2,650	2,650	2,650	2,650
	1,500 Air Compressor								
	650 55' Bil-Jax Man Lift								
	500 Mini Excavator								
	<u>2,650</u>								
	Special Assessments		52,803	53,132	57,559	54,000	54,000	53,228	55,890
	Licenses		2,332	2,684	3,253	3,275	3,275	3,275	3,275
	2,625 Toro NSN 3yr Irrigation support-hardware and software								
	650 Pesticide								
	<u>3,275</u>								
	Total Fixed Charges		57,568	58,923	62,509	59,925	59,925	59,153	61,815
Internal Charges									
	Comm, Mgr, Atty Charges		9,017	13,963	-	18,310	18,310	18,310	17,603
	Park & Rec		25,142	13,884	29,337	34,713	34,713	34,713	32,805
	Property Insurance		532	620	663	727	727	727	827
	Vehicle & Equip Insurance		843	844	903	142	142	142	126
	Liability Insurance		7,114	6,429	7,546	9,360	9,360	9,360	9,249
	Fidelity Insurance		101	101	101	110	110	110	100
	Human Resource		4,112	4,238	7,330	4,496	4,496	4,496	4,516
	Budget & Accounting		9,221	10,696	16,805	16,304	16,304	16,304	16,729
	Total Internal Charges		56,082	50,775	62,685	84,162	84,162	84,162	81,955
Total	Golf Maintenance		599,224	683,974	614,442	754,810	754,810	698,756	773,667

Golf Course									
Fund: 563			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Fund	563 Golf Course								
Dept	4119 Golf Capital/Debt Service								
Activity	464 Park & Recreation								
Debt Service									
Matures	Principal		170,421	160,100	165,809	123,944	123,944	123,944	129,234
2/15/29	100,000	Limited GO Bonds, Series 2017							
2/15/30	29,234	Intercap - Irrigation							
	129,234								
	Interest		62,601	58,775	55,202	51,455	51,455	51,455	52,456
2/15/29	45,538	Limited GO Bonds, Series 2017							
2/15/30	6,918	Intercap - Irrigation							
	52,456								
	Total	Debt Service	233,022	218,875	221,010	175,399	175,399	175,399	181,690
Capital Outlay									
	Buildings		-	-	-	-	-	-	
	Imprvmnts Other Than Bldgs		-	-	44,173	-	-	-	
	Equipment		8,136	-	-	195,000	241,977	39,935	195,000
	195,000	Rental Cart Fleet after Trade in (55 carts) - Intercap Loan							
	195,000								
	Total	Capital Outlay	8,136	-	44,173	195,000	241,977	39,935	195,000
Total	Golf Capital/Debt Service		241,158	218,875	265,183	370,399	417,376	215,334	376,690

City-County Building Fund
Fund: 570

Fund: 570		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
					Revenues			
	Investment Earnings	147	1,514	3,157	2,500	2,500	22,000	15,000
	Other Financing Sources / (Uses)	839,574	879,780	1,170,990	1,077,878	1,121,067	896,128	956,498
	Other Operating Revenues	839,721	881,294	1,174,147	1,080,378	1,123,567	918,128	971,498
	Internal Service Revenues	-	-	-	-	-	-	-
	Interfund Transfers In	2,314	2,152	2,152	512	512	512	33,311
	Internal Transactions	2,314	2,152	2,152	512	512	512	33,311
	Long-Term Debt	750,000	-	-	-	-	-	-
Total Revenues		1,592,035	883,446	1,176,299	1,080,890	1,124,079	918,640	1,004,809
Expenditures								
	Personnel Services	230,593	231,994	275,239	254,210	254,210	253,051	280,745
	Supplies & Materials	30,562	24,142	39,621	69,720	79,720	79,720	58,150
	Purchased Services	191,200	205,422	236,721	281,067	281,067	281,067	266,703
	Intra-City Charges	-	279	495	767	767	767	669
	Fixed Charges	11,899	11,924	12,299	12,521	12,521	12,521	13,898
	Maintenance & Operating	233,661	241,768	289,136	364,075	374,075	374,075	339,421
	Internal Charges	15,333	31,977	38,789	127,565	127,543	127,565	138,491
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	15,333	31,977	38,789	127,565	127,543	127,565	138,491
	Debt Service	56,778	70,374	79,285	85,227	85,227	85,227	85,226
	Capital Outlay	469,531	17,625	366,830	323,500	923,336	923,336	140,000
	Debt & Capital	526,309	87,999	446,115	408,727	1,008,563	1,008,563	225,226
Total Expenditures		1,005,897	593,738	1,049,278	1,154,577	1,764,391	1,763,254	983,883
Revenues Over (Under) Expenditures		586,138	289,708	127,021	(73,687)	(640,312)	(844,614)	20,926
Beginning Cash Balance - July 1		221,851	807,989	1,091,699	1,215,748	1,215,748	1,215,748	371,134
Other Cash Sources / (Uses)		-	(5,999)	(2,971)	-	-	-	-
Ending Cash Balance - June 30		807,989	1,091,699	1,215,748	1,142,061	575,436	371,134	392,060
Reserve Target - 15% of Operating Expenses:		80,455	86,417	102,367	124,662	126,158	125,988	126,582
Reserve Target - 60 Days of Operating Expenses:		88,170	94,703	112,183	136,615	138,256	138,069	138,720
Reserve Policy Target:		88,170	94,703	112,183	136,615	138,256	138,069	138,720
Budgeted Reserve: (Budgeted Reserve for Capital Projects Funding)		719,819	996,995	1,103,565	1,005,446	437,181	233,065	253,340

City-County Building Fund
Fund: 570

				FY 2023			Preliminary
				Adopted	Amended	Projected	FY 2024 Budget
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual				
Revenues							
Investment Earnings							
Interest Earnings	147	1,514	3,157	2,500	2,500	22,000	15,000
Total Interest Earnings	147	1,514	3,157	2,500	2,500	22,000	15,000
Other Financing Sources / (Uses)							
Other Revenues	10,056	19,172	289,492	188,000	231,189	6,250	-
Reimbursements / Equipment	897	2,981	871	10,000	10,000	10,000	43,000
Reimbursements / Parking Permits	25,436	21,665	21,312	21,000	21,000	21,000	22,000
Rent Lewis & Clark Co	476,760	494,456	513,148	513,143	513,143	513,143	531,934
Rent City of Helena	326,426	341,506	346,168	345,735	345,735	345,735	359,564
Federal Grants	-	-	-	-	-	-	-
Total Other Financing Sources / (Uses)	839,574	879,780	1,170,990	1,077,878	1,121,067	896,128	956,498
SUBTOTAL - OPERATING REVENUE	839,721	881,294	1,174,147	1,080,378	1,123,567	918,128	971,498
Long-Term Debt							
InterCap Loan Proceeds	750,000	-	-	-	-	-	-
0 Cooling Project							
0 Parking Lot and Façade							
Total Long-Term Debt	750,000	-	-	-	-	-	-
Interfund Transfers In							
T/in - 645 Insurance & Safety	2,314	2,152	2,152	512	512	512	311
T/in - 100 General Fund	-	-	-	-	-	-	33,000
Total Interfund Transfers In	2,314	2,152	2,152	512	512	512	33,311
TOTAL REVENUE	1,592,035	883,446	1,176,299	1,080,890	1,124,079	918,640	1,004,809
Other Sources / (Uses) - Non-Budgeted							
Audit adj	-	(5,999)	(2,971)	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	-	(5,999)	(2,971)	-	-	-	-

City-County Building Fund
Fund: 570

Fund: 570		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary
					Adopted	Amended	Projected	FY 2024 Budget
Fund	570 City-County Building Fund							
Dept	4510 CCAB Operations							
Activity	403 Facilities Administration							
Personnel Services								
	Salaries & Wages	151,070	154,778	173,870	166,296	166,296	166,296	182,387
	Temporary Salaries	-	-	19,634	-	-	-	-
	F.I.C.A. (Soc. Sec.)	8,897	8,642	11,320	10,341	10,341	10,341	11,313
	P.E.R.S. Retirement	12,889	13,119	14,801	14,962	14,962	14,962	16,365
	Health & Vision Insurance	44,951	45,622	47,801	54,914	54,914	53,755	63,074
	Workers Comp. Ins.	8,095	5,252	2,292	2,274	2,274	2,274	1,932
	Unemployment Ins.	373	375	679	452	452	452	567
	Dental Insurance	2,237	2,110	2,194	2,551	2,551	2,551	2,461
	F.I.C.A. Medicare	2,081	2,095	2,647	2,420	2,420	2,420	2,646
	Total Personnel Services	230,593	231,994	275,239	254,210	254,210	253,051	280,745
Supplies & Materials								
	Office Supplies & Equip	1,913	1,016	1,153	2,500	2,500	2,500	2,500
	Janitorial Supplies	14,851	15,505	15,538	17,000	17,000	17,000	17,000
	Clothing Allowance	-	-	-	900	900	900	900
	Fuel/Oil Outside Vendor	97		96	100	100	100	150
	Tires/Tubes-Outside Vendr	-	-	-	720	720	720	100
	Repair & Maint Supp-Misc	6,638	4,143	10,047	-	-	-	-
	Small Tools & Equip-Misc	633	451	2,812	1,000	1,000	1,000	1,000
	Computr Equip/Sftwr/Sppl	-	-	3,525	-	-	-	-
	Furniture	3,014	251	-	13,500	23,500	23,500	2,500
FY23	23,000 Conference Rm Furniture							
	2,500 Accoustic Panels							
	2,500							
	Equipment-Reimburseable	503	2,055	1,603	10,000	10,000	10,000	10,000
	475 Security System Phone line - 443-4657							
	400 Security Monitoring Fee (C&R, Water, IT&S)							
	8,125 Misc Tenant Purchases							
	1,000 Elections Dept Parking Validations							
	10,000							
	Landscape Supplies	-	-	-	5,000	5,000	5,000	5,000
	Construction & Maint Mat'ls	2,913	720	4,848	19,000	19,000	19,000	19,000
	5,000 Plumbing, Electrical repairs							
	2,000 Replace Boiler feed water valves							
	7,000 HVAC repairs & filters							
	5,000 Misc supplies							
	19,000							
	Total Supplies & Materials	30,562	24,142	39,621	69,720	79,720	79,720	58,150
Purchased Services								
	IT&S Computer Maint/Spprt	13,047	12,748	12,678	17,772	17,772	17,772	17,396
	IT&S Telephone Service	4,480	5,992	5,755	5,045	5,045	5,045	5,045
	IT&S Special Projects	1,955	-	782	-	-	-	-
	City-Co Bldg Postage Adm	-	-	50	54	54	54	92
	Postage	35	1	163	50	50	50	50
	Cellular Services	551	537	682	35	35	35	35
	Printing & Duplicating	-	-	40	50	50	50	100
	Advertising	-	20	65	100	100	100	100
	Electric Utility	54,171	54,695	61,911	62,000	62,000	62,000	75,640
	Water & Sewer	7,398	10,476	9,223	12,000	12,000	12,000	12,000
	Natural Gas Utility	32,016	35,846	37,107	40,000	40,000	40,000	40,000
	Solid Waste	2,841	2,960	2,810	3,000	3,000	3,000	3,000
	Professional Services-Misc	-	-	-	500	500	500	-
	Outside Repair to Mtr Veh	131	80	15	100	100	100	100
	Equipment Repairs	537	550	427	1,500	1,500	1,500	1,500

City-County Building Fund
Fund: 570

		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Building Repairs/Maint		22,050	25,993	38,978	59,000	59,000	59,000	35,000
10,000	Carpet Repairs & Replacements							
10,000	Repair & Painting							
5,000	ADA Transition Plan							
10,000	Additional Misc Repairs							
35,000								
Parking Permits		16,200	17,177	15,550	21,000	21,000	21,000	22,000
Parking Overflow		12,000	13,914	13,191	13,000	13,000	13,000	13,000
Required Training		-	-	536	1,000	1,000	1,000	1,000
Investigation / Inspect Fees		1,110	1,570	1,781	2,605	2,605	2,605	4,000
400	Boilers Certificates and Inspections							
1,000	Elevator Inspections							
400	Fire Extinguishers Inspection							
500	Roof Inspection							
950	Fire Shutter Doors Certification							
350	Fire Alarm Annual Test							
400	Fire Sprinkler Inspection							
4,000								
Other Contracted Services		22,679	22,863	34,977	42,256	42,256	42,256	36,645
10,845	Elevator Maint. Contract							
500	Fire Alarm Monitoring							
10,000	Snow Removal/Sanding							
2,500	Parking lot Sweeping Sand removal							
4,400	Exterior Window Cleaning							
4,400	Lawn Maintenance							
4,000	Surplus Property Moving/Disposal							
36,645								
Total	Purchased Services	191,200	205,422	236,721	281,067	281,067	281,067	266,703
Intra-City Charges								
Shop Gas & Fuel Charges		-	209	188	420	420	420	378
Shop Vehicle Repairs		-	43	-	165	165	165	109
Shop Tires & Tire Repairs		-	-	15	-	-	-	-
Shop Vehicle Parts		-	28	292	182	182	182	182
Total	Intra-City Charges	-	279	495	767	767	767	669
Fixed Charges								
Insurance		-						
Special Assessments		11,899	11,924	12,299	12,521	12,521	12,521	13,898
Total	Fixed Charges	11,899	11,924	12,299	12,521	12,521	12,521	13,898
Internal Charges								
Property Insurance		-	15,284	16,354	23,436	23,436	23,436	27,348
Vehicle & Equip Insurance		-	-	-	22	-	22	20
Liability Insurance		4,434	4,511	5,484	4,760	4,760	4,760	5,221
Fidelity Insurance		37	36	42	35	35	35	35
Liability Deductible		-	-	-	-	-	-	-
Building M&O Charge		10,862	12,146	16,591	98,930	98,930	98,930	105,410
Fleet Services Charges		-	-	318	382	382	382	458
Total	Internal Charges	15,333	31,977	38,789	127,565	127,543	127,565	138,491
Debt Service								
Matures	Principal	54,525	59,223	67,743	69,439	69,439	69,439	69,439
69,439	Intercap - CCAB Cooling							
Interest		2,254	11,150	11,542	15,787	15,787	15,787	15,787
15,787	Intercap - CCAB Cooling							
Total	Debt Service	56,778	70,374	79,285	85,227	85,227	85,227	85,226

City-County Building Fund										
Fund: 570				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
							Adopted	Amended	Projected	
Capital Outlay										
	Buildings			469,531	17,625	359,892	125,500	325,576	325,576	78,000
FY23	50,000	LED Lighting Retrofit								
FY23	70,000	Tile Roof Repairs								
FY23	5,500	Replace pad-heat boiler								
FY22	200,076	Budget carryover								
	<u>125,500</u>									
	56,000	LED Lighting Retrofit (Split b/t City/County)								
	10,000	Engineering Study, Mechanical, HVAC Controls/Rebalance, Evaluate/Report (Split b/t City/County)								
	<u>12,000</u>	Signage								
FY24	<u>78,000</u>									
	Imprvmnts Other Than Bldgs			-	-	6,937	10,000	393,760	393,760	7,000
FY21	343,760	Carryover - CCAB North Parking Lot Replacement								
FY23	10,000	South Sidewalk Section Replacement								
FY23	40,000	Carryover - CCAB West Parking Lot Seal/Stripe								
	<u>393,760</u>									
	7,000	Seal and Stripe South Parking Lot								
FY24	<u>7,000</u>									
	Equipment			-	-	-	188,000	204,000	204,000	55,000
FY23	188,000	Conference Room Audio/Visual rooms 330, 326, 309								
FY22	16,000	Budget Carryover								
	<u>204,000</u>									
	40,000	Conference Room Audio/Visual rooms 426								
	10,000	Floor Scrubber								
	5,000	Info Desk work station (split w/mail)								
FY24	<u>55,000</u>									
Total	Capital Outlay			469,531	17,625	366,830	323,500	923,336	923,336	140,000
Total	CCAB Operations			1,005,897	593,738	1,049,278	1,154,577	1,764,391	1,763,254	983,883

City/Cnty Bldg Mail

Fund: 571

Fund: 571							Preliminary FY 2024 Budget
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			
				Adopted	Amended	Projected	
Revenues							
Investment Earnings	841	103	234	150	150	1,200	500
Other Financing Sources / (Uses)	194,405	219,784	201,509	232,200	232,200	232,200	246,000
Other Operating Revenues	195,246	219,887	201,742	232,350	232,350	233,400	246,500
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	224	245	245	89	89	89	54
Internal Transactions	224	245	245	89	89	89	54
Total Revenues	195,470	220,132	201,987	232,439	232,439	233,489	246,554
Expenditures							
Personnel Services	31,587	35,206	33,399	41,797	41,797	39,886	44,940
Supplies & Materials	2,112	2,111	1,094	2,990	2,990	2,990	4,863
Purchased Services	160,180	162,893	152,152	175,780	175,780	175,780	189,580
Intra-City Charges	-	149	200	915	915	915	1,795
Fixed Charges	-	2,518	290	500	500	500	500
Maintenance & Operating	162,292	167,670	153,735	180,185	180,185	180,185	196,738
Internal Charges	689	772	1,140	1,276	1,276	1,276	1,524
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	689	772	1,140	1,276	1,276	1,276	1,524
Capital Outlay	-	-	25,824	-	-	-	5,000
Debt & Capital	-	-	25,824	-	-	-	5,000
Total Expenditures	194,568	203,649	214,098	223,258	223,258	221,347	248,202
Revenues Over (Under) Expenditures							
	902	16,483	(12,111)	9,181	9,181	12,142	(1,648)
Beginning Cash Balance - July 1							
	82,642	83,791	100,426	88,310	88,310	88,310	100,452
Year end Audit Adjustments to Cash	247	152	(5)	-	-	-	-
Ending Cash Balance - June 30							
	83,791	100,426	88,310	97,491	97,491	100,452	98,804
Reserve Target - 15% of Operating Expenses:							
	29,185	30,547	28,241	33,489	33,489	33,202	36,480
Reserve Target - 60 Days of Operating Expenses:	31,984	33,476	30,949	36,700	36,700	36,386	39,978
Reserve Policy Target:	31,984	33,476	30,949	36,700	36,700	36,386	39,978
Budgeted Reserve:	51,807	66,950	57,361	60,791	60,791	64,067	58,826
(Budgeted Reserve for Capital Projects Funding)							

City/Cnty Bldg Mail							
Fund: 571							
				FY 2023			Preliminary
				Adopted	Amended	Projected	FY 2024
							Budget

Revenues							
Investment Earnings							
Interest Earnings	841	103	234	150	150	1,200	500
Total Interest Earnings	841	103	234	150	150	1,200	500
Other Financing Sources / (Uses)							
Reimbursements / Postage	142,956	161,293	136,304	170,000	170,000	170,000	180,000
Office Mail Revenues	51,449	58,491	63,723	62,200	62,200	62,200	66,000
Sale of Fixed Assets	-	-	1,481	-	-	-	-
Total Other Financing Sources / (Uses)	194,405	219,784	201,509	232,200	232,200	232,200	246,000
SUBTOTAL - OPERATING REVENUE	195,246	219,887	201,742	232,350	232,350	233,400	246,500
Interfund Transfers In							
T/in - 645 Insurance & Safety	224	245	245	89	89	89	54
Total Interfund Transfers In	224	245	245	89	89	89	54
TOTAL REVENUE	195,470	220,132	201,987	232,439	232,439	233,489	246,554

City/Cnty Bldg Mail

Fund: 571

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	

Fund **571 City/Cnty Bldg Mail**
 Dept **4510 CCAB Operations**
 Activity **403 Facilities Administration**

Personnel Services

Salaries & Wages	11,460	13,467	11,334	15,597	15,597	15,597	18,446
Temporary Salaries	-	-	1,487	-	-	-	-
F.I.C.A. (Soc. Sec.)	716	808	647	967	967	967	1,145
P.E.R.S. Retirement	1,005	1,182	855	1,400	1,400	1,400	1,655
Health & Vision Insurance	3,631	4,037	2,461	4,843	4,843	4,950	5,568
Workers Comp. Ins.	410	275	85	98	98	98	87
Unemployment Ins.	29	34	40	42	42	42	58
Dental Insurance	181	187	111	274	274	274	175
F.I.C.A. Medicare	167	189	151	227	227	227	267

Total Personnel Services	17,600	20,180	17,172	23,448	23,448	23,555	27,401
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Supplies & Materials

Clothing Allowance	-	-	-	200	200	200	200
Operating Supplies - Misc	1,768	1,975	1,088	2,500	2,500	2,500	2,500
Small Tools & Equip-Misc	80	13	-	100	100	100	100
Furniture	-	-	-	-	-	-	2,000
2,000 Adjustable height mail table							
2,000							

Total Supplies & Materials	1,848	1,988	1,088	2,800	2,800	2,800	4,800
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Purchased Services

Postage	152,000	152,050	144,045	170,000	170,000	170,000	180,000
Cellular Services	-	22	-	-	-	-	-
Other Contracted Services	7,724	10,531	7,821	5,200	5,200	5,200	9,000
Mail Machine Lease							

Total Purchased Services	159,724	162,603	151,866	175,200	175,200	175,200	189,000
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Fixed Charges

Contingency	-	2,518	290	500	500	500	500
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Total Fixed Charges	-	2,518	290	500	500	500	500
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Internal Charges

Vehicle & Equip Insurance	-	-	-	77	77	77	136
Liability Insurance	390	363	452	447	447	447	528
Fidelity Insurance	2	2	3	4	4	4	4

Total Internal Charges	392	365	455	528	528	528	668
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Total CCAB Operations	179,563	187,654	170,870	202,476	202,476	202,583	222,369
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City/Cnty Bldg Mail

Fund: 571

		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Fund	571 City/Cnty Bldg Mail							
Dept	4511 CCAB Delivery							
Activity	403 Facilities Administration							
Personnel Services								
	Salaries & Wages	10,923	11,544	13,364	12,606	12,606	12,606	13,569
	F.I.C.A. (Soc. Sec.)	683	691	818	781	781	781	842
	P.E.R.S. Retirement	955	1,013	1,102	1,130	1,130	1,130	1,219
	Health & Vision Insurance	514	1,081	500	3,203	3,203	1,185	1,480
	Workers Comp. Ins.	699	456	190	162	162	162	132
	Unemployment Ins.	27	29	46	35	35	35	42
	Dental Insurance	25	50	17	248	248	248	59
	F.I.C.A. Medicare	160	162	191	184	184	184	196
Total	Personnel Services	13,987	15,026	16,227	18,349	18,349	16,331	17,539
Supplies & Materials								
	Fuel/Oil Outside Vendor	264	123	6	50	50	50	-
	Tires/Tubes-Outside Vendr	-	-	-	140	140	140	63
Total	Supplies & Materials	264	123	6	190	190	190	63
Purchased Services								
	Cellular Services	-	22	-	-	-	-	-
	Outside Repair to Mtr Veh	456	223	286	580	580	580	580
	180 Car Wash							
	400 Misc repairs							
	580							
	Other Contracted Services		45	-	-	-	-	-
	- Organizational Climate Survey							
Total	Purchased Services	456	290	286	580	580	580	580
Intra-City Charges								
	Shop Gas & Fuel Charges		101	72	250	250	250	1,300
	Shop Vehicle Repairs		-	-	500	500	500	330
	Shop Tires & Tire Repairs		48	128	-	-	-	-
	Shop Vehicle Parts		-	-	165	165	165	165
Total	Intra-City Charges	-	149	200	915	915	915	1,795
Internal Charges								
	Liability Insurance	293	403	360	359	359	359	390
	Fidelity Insurance	4	4	4	4	4	4	4
	Fleet Services Charges	-	-	321	385	385	385	462
Total	Internal Charges	297	407	685	748	748	748	856
Capital Outlay								
	Equipment	-	-	-	-	-	-	5,000
	5,000 Mail/Info Desk work station (split w/570)							
	Vehicles	-	-	25,824	-	-	-	-
Total	Capital Outlay	-	-	25,824	-	-	-	5,000
Total	CCAB Delivery	15,004	15,994	43,228	20,782	20,782	18,764	25,833

City/Cnty Bldg Telephone

Fund: 572

Fund: 572							Preliminary
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Investment Earnings	202	31	32	10	10	200	100
Other Financing Sources / (Uses)	20,000	20,000	20,000	20,000	20,000	20,000	4,000
Other Operating Revenues	20,202	20,031	20,032	20,010	20,010	20,200	4,100
Interfund Transfers In	152	141	141	35	35	35	22
Internal Transactions	152	141	141	35	35	35	22
Total Revenues	20,354	20,172	20,173	20,045	20,045	20,235	4,122
Expenditures							
Personnel Services	19,469	18,885	12,073	16,473	16,473	16,256	18,998
Purchased Services	24	2,820	-	-	-	-	-
Maintenance & Operating	24	2,820	-	-	-	-	-
Internal Charges	420	407	369	319	319	319	373
Internal Transactions	420	407	369	319	319	319	373
Total Expenditures	19,913	22,112	12,442	16,792	16,792	16,575	19,371
Revenues Over (Under) Expenditures							
	442	(1,940)	7,730	3,253	3,253	3,660	(15,249)
Beginning Cash Balance - July 1							
	9,198	9,776	7,738	15,468	15,468	15,468	19,128
Year End Audit Adjustments	136	(98)	-	-	-	-	-
Ending Cash Balance - June 30							
	9,776	7,738	15,468	18,721	18,721	19,128	3,879
Reserve Target - 15% of Operating Expenses:							
	2,987	3,317	1,866	2,519	2,519	2,486	2,906
Reserve Target - 60 Days of Operating Expenses:	3,273	3,635	2,045	2,760	2,760	2,725	3,184
Reserve Policy Target:	3,273	3,635	2,045	2,760	2,760	2,725	3,184
Budgeted Reserve:	6,502	4,103	13,423	15,961	15,961	16,404	695
(Budget Reserve for Capital Projects Funding)							

City/Cnty Bldg Telephone

Fund: 572

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	

Revenues**Investment Earnings**

Interest Earnings	202	31	32	10	10	200	100
Total Interest Earnings	202	31	32	10	10	200	100

Other Financing Sources / (Uses)

Other Revenues	20,000	20,000	20,000	20,000	20,000	20,000	4,000
IT&S Phone System Support Payment							
Total Other Financing Sources / (Uses)	20,000	20,000	20,000	20,000	20,000	20,000	4,000

SUBTOTAL - OPERATING REVENUE	20,202	20,031	20,032	20,010	20,010	20,200	4,100
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Interfund Transfers In

T/in - 645 Insurance & Safety	152	141	141	35	35	35	22
Total Interfund Transfers In	152	141	141	35	35	35	22

TOTAL REVENUE	20,354	20,172	20,173	20,045	20,045	20,235	4,122
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Fund	572 City/Cnty Bldg Telephone
Dept	4510 CCAB Operations
Activity	403 Facilities Administration

Personnel Services

Salaries & Wages	13,357	13,246	8,204	10,992	10,992	10,992	12,915
Temporary Salaries	-	-	1,487	-	-	-	-
F.I.C.A. (Soc. Sec.)	813	796	573	682	682	682	801
P.E.R.S. Retirement	1,170	1,162	658	986	986	986	1,159
Health & Vision Insurance	3,140	2,998	844	3,355	3,355	3,138	3,712
Workers Comp. Ins.	608	323	105	73	73	73	65
Unemployment Ins.	34	34	32	30	30	30	41
Dental Insurance	157	139	36	195	195	195	117
F.I.C.A. Medicare	190	186	134	160	160	160	188
Total Personnel Services	19,469	18,885	12,073	16,473	16,473	16,256	18,998

Purchased Services

Cellular Services	24	24	-	-	-	-	-
Other Contracted Services	-	2,796	-	-	-	-	-
- Organizational Climate Survey							
Total Purchased Services	24	2,820	-	-	-	-	-

Internal Charges

Liability Insurance	416	403	365	315	315	315	369
Fidelity Insurance	4	4	4	4	4	4	4
Total Internal Charges	420	407	369	319	319	319	373

Total CCAB Operations	19,913	22,112	12,442	16,792	16,792	16,575	19,371
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CC Law & Justice Building

Fund: 573

Fund: 573		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
	Intergovernmental Revenues	-	-	12	400,000	401,000	401,000	201,500
	Investment Earnings	255	31	12	500	500	14,000	5,000
	Other Financing Sources / (Uses)	446,600	538,079	558,724	1,253,474	1,253,474	1,083,554	680,476
	Other Operating Revenues	446,855	538,110	558,748	1,653,974	1,654,974	1,498,554	886,976
	Interfund Transfers In	258,000	172,456	197,706	400,371	469,371	469,371	201,725
	Internal Transactions	258,000	172,456	197,706	400,371	469,371	469,371	201,725
	Long-Term Debt	-	308,543	-	338,853	338,853	341,457	-
Total Revenues		704,855	1,019,109	756,454	2,393,198	2,463,198	2,309,382	1,088,701
Expenditures								
	Personnel Services	198,225	215,850	206,986	186,526	186,526	176,640	192,275
	Supplies & Materials	21,083	19,334	18,623	68,050	69,050	69,050	45,980
	Purchased Services	144,825	176,030	188,117	215,513	215,513	215,513	214,171
	Intra-City Charges	-	293	1,399	855	855	855	750
	Fixed Charges	10,897	19,122	20,206	20,078	20,078	20,078	22,287
	Maintenance & Operating	176,806	214,780	228,344	304,496	305,496	305,496	283,188
	Internal Charges	19,169	27,560	33,975	86,724	86,724	86,724	94,722
	Internal Transactions	19,169	27,560	33,975	86,724	86,724	86,724	94,722
	Debt Service	-	-	18,416	77,220	77,220	33,238	77,220
	Capital Outlay	55,566	686,362	248,921	1,540,347	1,609,347	1,609,347	423,000
	Debt & Capital	55,566	686,362	267,338	1,617,567	1,686,567	1,642,585	500,220
Total Expenditures		449,765	1,144,552	736,643	2,195,312	2,265,312	2,211,444	1,070,405
Revenues Over (Under) Expenditures		255,090	(125,443)	19,811	197,886	197,886	97,937	18,296
Beginning Cash Balance - July 1		41,659	298,537	171,290	191,968	191,968	191,968	289,905
Audit Adjustments to Cash Balances		1,788	(1,804)	867	-	-	-	-
Ending Cash Balance - June 30		298,537	171,290	191,968	389,853	389,853	289,905	308,201
	Reserve Target - 15% of Operating Expenses:	59,130	68,729	73,158	98,245	98,395	90,315	97,111
	Reserve Target - 60 Days of Operating Expenses:	64,800	75,319	80,173	107,666	107,830	98,975	106,423
	Reserve Policy Target:	64,800	75,319	80,173	107,666	107,830	98,975	106,423
	Budgeted Reserve: (Budgeted Reserve for Capital Projects Funding)	233,737	95,971	111,794	282,188	282,023	190,930	201,779

CC Law & Justice Building

Fund: 573

Fund: 573		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
Intergovernmental Revenues								
County Contributions		-	-	12	400,000	401,000	401,000	201,500
Total	Intergovernmental Revenues	-	-	12	400,000	401,000	401,000	201,500
Investment Earnings								
Interest Earnings		255	31	12	500	500	14,000	5,000
Total	Interest Earnings	255	31	12	500	500	14,000	5,000
Other Financing Sources / (Uses)								
Other Revenues		-	48,710	-	563,418	563,418	463,418	-
- City/County Reimbursable Improvements								
Reimbursements / Equipment		6,989	-	18,424	5,000	5,000	5,000	5,000
Reimbursements / Parking Permits		-	-	600	600	600	600	-
Rent Lewis & Clark Co		270,718	288,470	303,541	396,074	396,074	346,655	386,219
Rent City of Helena		168,894	200,899	236,160	288,382	288,382	267,881	289,257
Total	Other Financing Sources / (Uses)	446,600	538,079	558,724	1,253,474	1,253,474	1,083,554	680,476
SUBTOTAL - OPERATING REVENUE		446,855	538,110	558,748	1,653,974	1,654,974	1,498,554	886,976
Long-Term Debt								
Intercap Loan Proceeds		-	308,543	-	338,853	338,853	341,457	-
- LJC Repairs/Remodel								
Total	Long-Term Debt	-	308,543	-	338,853	338,853	341,457	-
Interfund Transfers In								
T/in - 440 Capital Improvements Fund		8,000	100,000	-	-	-	-	-
T/in - 645 Insurance & Safety		-	546	546	371	371	371	225
T/in - 100 General Fund		250,000	71,910	197,160	400,000	469,000	469,000	201,500
Total	Interfund Transfers In	258,000	172,456	197,706	400,371	469,371	469,371	201,725
TOTAL REVENUE		704,855	1,019,109	756,454	2,393,198	2,463,198	2,309,382	1,088,701
Other Sources / (Uses) - Non-Budgeted								
Vouchers Payable		1,788	(1,804)	867				
Total	Other Sources / (Uses) - Non-Budgeted	1,788	(1,804)	867	-	-	-	-

CC Law & Justice Building

Fund: 573

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	

Fund **573 CC Law & Justice Building**
 Dept **4512 Public Safety Building**
 Activity **403 Facilities Administration**

Personnel Services

Salaries & Wages	125,558	139,459	143,093	122,949	122,949	122,949	131,916
F.I.C.A. (Soc. Sec.)	7,631	8,506	8,282	7,652	7,652	7,652	8,207
P.E.R.S. Retirement	10,997	12,354	11,620	11,073	11,073	11,073	11,873
Health & Vision Insurance	42,701	46,142	38,152	39,161	39,161	29,275	34,726
Workers Comp. Ins.	7,105	4,906	1,649	1,754	1,754	1,754	1,464
Unemployment Ins.	319	361	479	335	335	335	410
Dental Insurance	2,129	2,134	1,773	1,812	1,812	1,812	1,760
F.I.C.A. Medicare	1,785	1,989	1,937	1,790	1,790	1,790	1,919

Total Personnel Services	198,225	215,850	206,986	186,526	186,526	176,640	192,275
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Supplies & Materials

Office Supplies & Equip	-	83	114	200	200	200	200
Janitorial Supplies	8,912	10,084	9,270	12,000	12,000	12,000	12,000
Clothing Allowance				600	600	600	600
Fuel/Oil Outside Vendor	132	-	40	100	100	100	150
Tires/Tubes-Outside Vendr				150	150	150	30
Repair & Maint Supp-Misc	3,447	4,386	3,479	-	-	-	-
Small Tools & Equip-Misc	791	1,094	2,993	1,000	1,000	1,000	1,500
1,500 Misc Tools & Equip							
1,500							
Furniture	13	76	-	20,000	20,000	20,000	-
Equipment-Reimbursable	3,474	-	1,072	5,000	5,000	5,000	5,000
Landscape Supplies				5,000	5,000	5,000	2,500
Construction & Maint Mat'ls	4,313	3,611	1,656	24,000	25,000	25,000	24,000
5,000 Plumbing, Electrical repairs							
7,000 HVAC repairs & filters							
12,000 Misc supplies							
24,000							

Total Supplies & Materials	21,083	19,334	18,623	68,050	69,050	69,050	45,980
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Purchased Services

IT&S Computer Maint/Spprt	4,960	6,420	5,656	8,572	8,572	8,572	8,827
IT&S Telephone Service	1,824	2,370	2,370	2,844	2,844	2,844	2,844
IT&S Special Projects	511	-	204	-	-	-	-
Cellular Services	787	764	682	450	450	450	450
Electric Utility	69,982	75,013	80,067	90,000	90,000	90,000	90,000
Water & Sewer	4,048	5,948	4,896	7,000	7,000	7,000	7,000
Natural Gas Utility	22,062	33,694	37,085	36,000	36,000	36,000	38,000
Solid Waste	2,739	2,754	2,763	3,000	3,000	3,000	3,000
Outside Repair to Mtr Veh	-	-	13	200	200	200	200
Equipment Repairs	214	492	77	1,500	1,500	1,500	1,500
Building Repairs/Maint	12,868	22,776	17,241	24,000	24,000	24,000	24,000
14,000 MEP Repairs							
10,000 General (Roof, walls, floors)							
24,000							
Parking Permits	-	50	600	650	650	650	-
Parking Overflow	80	3,600	6,000	6,600	6,600	6,600	1,300
Required Training	-	400	-	1,000	1,000	1,000	1,000
Investigation / Inspect Fees	932	1,703	1,155	2,350	2,350	2,350	2,550
400 Fire Extinguisher Inspection							
700 Elevator Inspection							
100 Boiler Inspection							
350 Fire Sprinkler Inspection							
800 Fire Alarm System Inspection							
200 Fire Door Drop Test							
2,550							

CC Law & Justice Building									
Fund: 573			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Other Contracted Services			23,819	20,047	29,308	31,347	31,347	31,347	33,500
13,200	Elevator Maintenance Contract								
500	Fire Alarm Monitoring								
3,700	Lawn Maintenance								
8,000	Snow Removal/Sanding								
2,400	Parking lot Sweeping Sand removal								
3,000	Surplus Property Moving/Disposal								
2,700	Exterior Window Cleaning								
33,500									
Total	Purchased Services		144,825	176,030	188,117	215,513	215,513	215,513	214,171
Intra-City Charges									
	Shop Gas & Fuel Charges		-	293	940	540	540	540	486
	Shop Vehicle Repairs		-	-	-	150	150	150	99
	Shop Vehicle Parts		-	-	459	165	165	165	165
Total	Intra-City Charges		-	293	1,399	855	855	855	750
Fixed Charges									
	Special Assessments		10,897	19,122	20,206	20,078	20,078	20,078	22,287
Total	Fixed Charges		10,897	19,122	20,206	20,078	20,078	20,078	22,287
Internal Charges									
	Property Insurance		5,000	2,150	2,301	6,301	6,301	6,301	7,206
	Vehicle & Equip Insurance		-	-	-	90	90	90	79
	Liability Insurance		3,393	3,663	3,937	3,519	3,519	3,519	3,775
	Fidelity Insurance		31	30	30	23	23	23	23
	Liability Deductible		-	10,745	11,497	-	-	-	-
	Building M&O Charge		10,745	10,972	15,261	75,652	75,652	75,652	82,271
	Fleet Services Charges		-	-	949	1,139	1,139	1,139	1,367
Total	Internal Charges		19,169	27,560	33,975	86,724	86,724	86,724	94,722
Debt Service									
	Principal		-	-	15,041	56,536	56,536	28,874	56,536
estimated	56,536	Intericap 21 - LJC Repairs/Remodel							
	Interest		-	-	3,375	20,684	20,684	4,364	20,684
estimated	20,684	Intericap 21 - LJC Repairs/Remodel							
Total	Debt Service		-	-	18,416	77,220	77,220	33,238	77,220
Capital Outlay									
	Buildings		55,566	676,082	231,927	1,540,347	1,609,347	1,609,347	-
FY22	820,347	Carryover Capital from FY22							
FY23	512,000	Boiler Replacements (Funded by City/County Contributions)							
FY23	120,000	Roof Replacement Pillar Section							
FY23	48,000	Atrium Roof Replacement							
FY23	10,000	Parking Lot #2 Lighting							
FY23	30,000	4th Floor Restroom Remodel							
	69,000	FY23 Budget Amendment - LJC 2nd Floor (City Share)							
	1,609,347								
Proposed	130,000	Elevator Upgrade Center							403,000
Proposed	156,000	HVAC Controls							
Proposed	94,000	Roof replacement 1972 addition							
Proposed	6,000	Parking Lot #2 Repairs, Seal Cracks, Stripe and Seal							
Proposed	10,000	Engineering Study, Plumbing, Domestic Water Supply System, Evaluate/Report							
Proposed	7,000	Exhaust Fan, Centrifugal, 36"Damper, Replace							
	403,000	Split b/t City/County							
	Imprvmnts Other Than Bldgs		-	10,280	16,994	-	-	-	20,000
	20,000	Xeriscape Garden							
	20,000								
Total	Capital Outlay		55,566	686,362	248,921	1,540,347	1,609,347	1,609,347	423,000
Total	Public Safety Building		449,765	1,144,552	736,643	2,195,312	2,265,312	2,211,444	1,070,405

Capital Transit							
Fund: 580							
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	834,190	1,129,808	661,788	1,196,397	1,196,397	1,402,167	1,368,732
Charges For Services	39,721	17,595	18,258	35,000	35,000	35,000	50,000
Investment Earnings	4,406	864	388	500	500	-	-
Other Financing Sources / (Uses)	4,902	9,700	641	500	500	500	-
Other Operating Revenues	883,219	1,157,968	681,075	1,232,397	1,232,397	1,437,667	1,418,732
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	347,764	292,460	319,960	487,537	487,537	520,046	448,402
Internal Transactions	347,764	292,460	319,960	487,537	487,537	520,046	448,402
Total Revenues	1,230,983	1,450,428	1,001,035	1,719,934	1,719,934	1,957,713	1,867,134
Expenditures							
Personnel Services	754,666	742,375	810,591	1,073,710	1,073,710	1,006,313	1,218,011
Supplies & Materials	8,570	10,928	15,705	26,900	26,900	28,100	31,500
Purchased Services	145,126	169,152	183,137	216,679	216,679	188,454	204,503
Intra-City Charges	100,798	84,160	84,040	155,778	155,778	155,778	128,000
Fixed Charges	6,915	7,133	7,670	7,670	7,670	7,152	7,510
Maintenance & Operating	261,410	271,373	290,552	407,027	407,027	379,484	371,513
Internal Charges	213,661	199,712	221,331	297,598	297,598	297,598	279,492
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	213,661	199,712	221,331	297,598	297,598	297,598	279,492
Capital Outlay	-	33,973	37,279	34,000	42,482	42,283	-
Debt & Capital	-	33,973	37,279	34,000	42,482	42,283	-
Total Expenditures	1,229,737	1,247,433	1,359,753	1,812,335	1,820,817	1,725,678	1,869,016
Revenues Over (Under) Expenditures	1,247	202,994	(358,718)	(92,401)	(100,883)	232,035	(1,882)
Beginning Cash Balance - July 1	318,143	315,007	523,702	145,774	145,774	145,774	377,809
Other Cash Sources / (Uses)	(4,383)	5,701	(19,210)	-	-	-	-
Ending Cash Balance - June 30	315,007	523,702	145,774	53,373	44,891	377,809	375,927
Reserve Target - 15% of Operating Expenses:	184,460	182,019	198,371	266,750	266,750	252,509	280,352
Reserve Target - 60 Days of Operating Expenses:	202,148	199,473	217,393	292,329	292,329	276,723	307,235
Reserve Policy Target:	202,148	199,473	217,393	292,329	292,329	276,723	307,235
Budgeted Reserve: (Budgeted Reserve for Capital Projects Funding)	112,858	324,229	(71,619)	(238,956)	(247,438)	101,087	68,692

Capital Transit

Fund: 580

Fund: 580		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
Intergovernmental Revenues								
F.T.A. Grant-Operating		513,688	929,548	516,342	913,739	913,739	1,221,036	1,005,112
1,005,112 Award = (\$1,116,791) - 10% IDC								
1,005,112								
Misc Federal Grants		142,563	-	-	-	-	-	-
Indirect Cost Recovery		50,372	72,324	48,284	101,527	101,527	-	111,679
State Aid to Transportation		3,417	9,149	5,471	6,500	6,500	6,500	6,000
Transade Grant		86,651	81,287	54,191	69,631	69,631	69,631	140,941
County Contributions		37,500	37,500	37,500	41,250	41,250	41,250	41,250
Misc Intergovmnmntl Rev		-	-	-	63,750	63,750	63,750	63,750
East Valley Contributions								
59,250 Lewis & Clark County Contribution								
4,500 East Helena Contribution								
63,750								
Total	Intergovernmental Revenues	834,190	1,129,808	661,788	1,196,397	1,196,397	1,402,167	1,368,732
Charges For Services								
Transit Fares		15,107	6,424	9,036	17,500	17,500	17,500	25,000
Advertising - Transit		1,561	2,080	320	-	-	-	-
Transit Passes-HATS		23,054	9,092	8,902	17,500	17,500	17,500	25,000
Total	Charges For Services	39,721	17,595	18,258	35,000	35,000	35,000	50,000
Investment Earnings								
Interest Earnings		4,406	864	388	500	500	-	-
Total	Interest Earnings	4,406	864	388	500	500	-	-
Other Financing Sources / (Uses)								
Other Revenues		1,511	53	641	500	500	500	-
Sale of Fixed Assets		3,391	9,647	-	-	-	-	-
Total	Other Financing Sources / (Uses)	4,902	9,700	641	500	500	500	-
SUBTOTAL - OPERATING REVENUE		883,219	1,157,968	681,075	1,232,397	1,232,397	1,437,667	1,418,732
Interfund Transfers In								
T/in - 100 General Fund								
T/out - 580 Capital Transit		250,000	250,000	275,000	380,000	380,000	380,000	397,000
Capital Transit Srvcs Operations Support		37,500	37,500	40,000	32,000	32,000	32,000	50,000
Cover Fair Market Value of Donated Bus		4,995						
Support Transfer In Subtotal		292,495	287,500	315,000	412,000	412,000	412,000	447,000
T/in - 561 Special Charters		50,000	-	-	73,320	73,320	105,829	-
East Valley cash transfer								
T/in - 645 Insurance & Safety		5,269	4,960	4,960	2,217	2,217	2,217	1,402
Total	Interfund Transfers In	347,764	292,460	319,960	487,537	487,537	520,046	448,402
TOTAL REVENUE		1,230,983	1,450,428	1,001,035	1,719,934	1,719,934	1,957,713	1,867,134
Other Sources / (Uses) - Non-Budgeted								
Change in Vouchers Payable		(4,383)	5,701	(19,210)	-	-	-	-
Residual Equity Transfer (from old HATS fund 562)		-	-	-	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	(4,383)	5,701	(19,210)	-	-	-	-

Capital Transit

Fund: 580

Fund: 580		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary
								FY 2024 Budget
					Adopted	Amended	Projected	
Fund	580 Capital Transit							
Dept	3560 Helena Bus							
Activity	434 Transit Systems							
Personnel Services								
	Salaries & Wages	461,002	456,364	530,407	687,788	687,788	687,788	812,112
	Temporary Salaries	30,987	32,110	12,948	-	-	-	-
	Overtime - Misc	31,359	16,670	21,824	17,518	17,518	17,518	10,517
	F.I.C.A. (Soc. Sec.)	31,891	30,992	33,443	43,762	43,762	43,762	51,014
	P.E.R.S. Retirement	44,118	43,470	46,683	63,309	63,309	63,309	73,797
	Health & Vision Insurance	104,001	120,703	125,734	205,532	205,532	138,135	212,386
	Workers Comp. Ins.	36,557	27,223	23,673	34,133	34,133	34,133	34,707
	Unemployment Ins.	1,308	1,263	1,921	1,916	1,916	1,916	2,559
	Dental Insurance	5,985	6,332	6,137	9,510	9,510	9,510	8,978
	F.I.C.A. Medicare	7,459	7,248	7,821	10,242	10,242	10,242	11,941
Total	Personnel Services	754,666	742,375	810,591	1,073,710	1,073,710	1,006,313	1,218,011
Supplies & Materials								
	Office Supplies & Equip	2,213	2,628	1,904	2,000	2,000	2,400	3,000
	Janitorial Supplies	3,141	3,956	4,633	3,350	3,350	4,600	4,000
	Clothing Allowance	552	3,136	-	2,000	2,000	1,500	2,000
	Operating Supplies - Misc	1,061	204	2,072	2,300	2,300	4,000	3,500
	Tires/Tubes-Outside Vendr	-	-	-	13,050	13,050	12,000	10,000
	Small Tools & Equip-Misc	1,103	-	425	1,450	1,450	1,000	1,500
	Computr Equip/Sftwr/Spply	399	989	6,670	2,500	2,500	2,500	2,500
	1,000 Misc. Computer Supplies							
	1,500 Printer Cartridges							
	2,500							
	Furniture & Fixtures-Misc	100	15	-	250	250	100	5,000
Total	Supplies & Materials	8,570	10,928	15,705	26,900	26,900	28,100	31,500
Purchased Services								
	IT&S Computer Maint/Spprt	26,904	23,693	23,276	33,498	33,498	33,498	36,754
	IT&S Telephone Service	3,648	2,844	2,844	2,844	2,844	2,844	2,157
	IT&S Special Projects	3,485	1,396	1,396	-	-	-	-
	City-Co Bldg Postage Adm	240	283	225	242	242	242	251
	Postage	185	155	127	400	400	400	200
	Cellular Services	761	988	695	900	900	1,250	1,300
	Printing & Duplicating	3,000	-	1,017	1,500	1,500	300	1,000
	Dues, Subscriptn, License	504	491	734	970	970	970	970
	235 Montana Transit Association							
	400 APA							
	120 BMI License							
	120 ASCAP License							
	95 Additional Publications							
	970							
	Advertising	8,486	35,848	52,356	35,450	35,450	26,000	17,000
	700 Telephone Book Ads							
	250 Montana Senior News Ads							
	500 Special Promotions							
	15,550 Radio / television advertising							
	17,000							
	Electric Utility	11,700	13,277	12,311	13,000	13,000	13,000	14,356
	Water & Sewer	2,249	2,337	3,506	5,000	5,000	4,000	4,000
	Long Dist Telephone Chrgs	87	-	-	-	-	-	-
	Natural Gas Utility	9,671	11,676	15,116	13,000	13,000	18,500	18,000
	Solid Waste	694	636	752	750	750	750	800
	Medical Expenses	1,761	2,118	1,695	2,725	2,725	1,500	2,000
	1,550 DOT Physicals/Drug Tests							
	450 Misc Medical							
	2,000							

Capital Transit

Fund: 580

		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Equipment Repairs		98	4,721	-	1,250	1,250	2,800	1,200
Building Repairs/Maint		27,553	11,451	4,698	4,000	8,500	9,300	10,000
2,500	Bus Barn Repairs							
7,500	Transit Facility Repairs							
Local Travel		1,418	782	459	950	950	100	-
Required Training		1,709	50	1,732	3,700	3,700	2,000	3,000
750	Web based PASS training							
500	CPR/First Aid							
1,300	Driver Training							
450	Additional Travel							
3,000								
Conferences		337	650	234	5,500	1,000	1,000	5,000
700	MT Transit Assoc. Meeting							
300	MT Transit Assoc. Fall Conf.							
4,000	Misc Conferences							
5,000								
Other Contracted Services		40,637	55,756	59,964	91,000	91,000	70,000	86,515
16,015	Transit Building Snow removal and Sand							
13,000	Janitorial Services							
3,600	T-mobile Tablet Data (\$300 per tablet annually)							
500	Fire Extinguisher Service Contract							
1,000	Lawn Care/Sprinkler System							
1,000	Weed Control							
1,000	(Wash Bay Pumping, Towels, etc)							
86,515								
Total	Purchased Services	145,126	169,152	183,137	216,679	216,679	188,454	204,503
Intra-City Charges								
Shop Gas & Fuel Charges		61,720	49,849	55,743	79,225	79,225	79,225	88,000
Shop Vehicle Repairs		16,213	11,212	4,433	46,000	46,000	46,000	15,000
Shop Tires & Tire Repairs		5,632	7,251	2,170	-	-	-	-
Shop Vehicle Parts		17,233	15,848	21,693	30,553	30,553	30,553	25,000
Total	Intra-City Charges	100,798	84,160	84,040	155,778	155,778	155,778	128,000
Fixed Charges								
Special Assessments		6,915	7,133	7,670	7,670	7,670	7,152	7,510
Total	Fixed Charges	6,915	7,133	7,670	7,670	7,670	7,152	7,510
Internal Charges								
Comm, Mgr, Atty Charges		16,501	24,192	39,430	83,072	83,072	83,072	52,480
Public Works		29,495	-	-	-	-	-	-
Property Insurance		3,187	3,443	3,684	5,049	5,049	5,049	5,887
Vehicle & Equip Insurance		3,380	3,270	3,499	4,806	4,806	4,806	3,969
Liability Insurance		14,312	15,019	16,107	20,181	20,181	20,181	23,534
Fidelity Insurance		135	151	126	134	134	134	127
Liability Deductible		5,460	5,460	5,842	-	-	-	-
Human Resource		16,312	16,811	14,113	22,257	22,257	22,257	23,108
Budget & Accounting		16,298	20,267	21,087	23,499	23,499	23,499	25,718
Building M&O Charge		11,780	12,362	18,706	19,641	19,641	19,641	25,710
Fleet Services Charges		96,801	98,737	98,737	118,959	118,959	118,959	118,959
Total	Internal Charges	213,661	199,712	221,331	297,598	297,598	297,598	279,492

Capital Transit									
Fund: 580			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Capital Outlay									
	Buildings		-	-	9,750	-	-	-	-
	<u>Equipment</u>		-	-	-	-	-	-	-
	<u>-</u>								
	Vehicles		-	33,973	27,529	34,000	42,482	42,283	-
FL1904	8,482	FY 21 Match for Bus Replacements (#605 & #608) Carryover							
	-	FY21 Match Spent - \$8,283							
	(199)	FY21 Match Excess - \$199							
FL3907	34,000	FY23 match for 2 vans + equipment							
	-	FY23 match spent - \$0							
		FY23 match excess - \$0 (on order)							
	<u>42,283</u>	Total FY 2023							
	-								
	<u>-</u>	Total FY 2024							
	Total	Capital Outlay	-	33,973	37,279	34,000	42,482	42,283	-
Total	Helena Bus		<u>1,229,737</u>	<u>1,247,433</u>	<u>1,359,753</u>	<u>1,812,335</u>	<u>1,820,817</u>	<u>1,725,678</u>	<u>1,869,016</u>

Fleet Services

Fund: 610

Fund: 610		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
	Intergovernmental Revenues	28,114	27,059	27,985	26,000	26,000	26,000	27,000
	Intra-City Revenues	935,045	901,834	1,046,076	1,359,954	1,359,954	1,206,379	1,351,844
	Investment Earnings	-	-	2,528	1,500	1,500	15,000	12,000
	Other Financing Sources / (Uses)	297,846	5,385	13,589	-	-	-	-
	Other Operating Revenues	1,261,005	934,278	1,090,178	1,387,454	1,387,454	1,247,379	1,390,844
	Internal Service Revenues	702,565	716,615	719,261	836,589	836,589	836,589	937,793
	Interfund Transfers In	3,431	3,284	3,284	1,195	1,195	1,195	719
	Internal Transactions	705,996	719,899	722,545	837,784	837,784	837,784	938,512
Total Revenues		1,967,001	1,654,177	1,812,723	2,225,238	2,225,238	2,085,163	2,329,356
Expenditures								
	Personnel Services	505,032	529,818	542,020	561,024	561,024	600,443	648,343
	Supplies & Materials	830,611	797,872	1,038,258	1,156,105	1,266,105	1,121,190	1,221,037
	Purchased Services	157,236	80,296	158,426	372,917	402,917	299,257	310,432
	Intra-City Charges	2,955	5,226	5,862	8,310	8,310	8,310	4,318
	Fixed Charges	23,925	24,533	26,088	27,750	27,750	24,833	26,037
	Maintenance & Operating	1,014,727	907,926	1,228,634	1,565,082	1,705,082	1,453,590	1,561,824
	Internal Charges	99,780	77,554	112,289	147,448	147,448	147,448	143,976
	Transfers Out	-	-	-	-	-	-	-
	Internal Transactions	99,780	77,554	112,289	147,448	147,448	147,448	143,976
	Capital Outlay	22,439	73,612	5,627	92,000	242,000	141,674	8,500
	Debt & Capital	22,439	73,612	5,627	92,000	242,000	141,674	8,500
Total Expenditures		1,641,978	1,588,910	1,888,569	2,365,554	2,655,554	2,343,156	2,362,643
Revenues Over (Under) Expenditures		325,023	65,267	(75,846)	(140,316)	(430,316)	(257,993)	(33,287)
Beginning Cash Balance - July 1		397,030	728,344	787,320	713,463	713,463	713,463	455,471
Other Cash Sources / (Uses)		6,291	(6,291)	1,989	-	-	-	-
Ending Cash Balance - June 30		728,344	787,320	713,463	573,147	283,147	455,471	422,183

Fleet Services

Fund: 610

Fund: 610		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
Intergovernmental Revenues								
Fuel Tax Refund		28,114	27,059	27,985	26,000	26,000	26,000	27,000
Total	Intergovernmental Revenues	28,114	27,059	27,985	26,000	26,000	26,000	27,000
Intra-City Revenues								
Gas & Fuel Charges		499,528	506,198	650,546	799,915	799,915	750,000	881,257
Veh & Equip Repairs		144,404	56,558	88,817	203,660	203,660	100,000	126,090
Tires & Tire Repairs		68,009	60,847	53,714	-	-	-	-
Shop Parts		223,104	278,231	252,999	356,379	356,379	356,379	344,497
Total	Intra-City Revenues	935,045	901,834	1,046,076	1,359,954	1,359,954	1,206,379	1,351,844
Investment Earnings		-	-	2,528	1,500	1,500	15,000	12,000
Total	Interest Earnings	-	-	2,528	1,500	1,500	15,000	12,000
Internal Service Revenues								
Fleet Services Charges		702,565	716,615	719,261	836,589	836,589	836,589	937,793
Total	Internal Service Revenues	702,565	716,615	719,261	836,589	836,589	836,589	937,793
Other Financing Sources / (Uses)								
Other Revenues		746	627	13,589	-	-	-	-
Sale of Fixed Assets		297,100	4,758	-	-	-	-	-
Total	Other Financing Sources / (Uses)	297,846	5,385	13,589	-	-	-	-
SUBTOTAL - OPERATING REVENUE								
		1,963,570	1,650,893	1,809,439	2,224,043	2,224,043	2,083,968	2,328,637
Interfund Transfers In								
T/in - 645 Insurance & Safety		3,431	3,284	3,284	1,195	1,195	1,195	719
Total	Interfund Transfers In	3,431	3,284	3,284	1,195	1,195	1,195	719
TOTAL REVENUE								
		1,967,001	1,654,177	1,812,723	2,225,238	2,225,238	2,085,163	2,329,356
Other Sources / (Uses) - Non-Budgeted								
Change in Vouchers Payable from PY		6,291	(6,291)	1,989	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	6,291	(6,291)	1,989	-	-	-	-

Fleet Services

Fund: 610

		FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
		Actual	Actual	Actual	Adopted	Amended	Projected	FY 2024
								Budget
Fund	610 Fleet Services							
Dept	3570 Shop							
Activity	501 Central Garages							
Personnel Services								
	Salaries & Wages	338,406	361,644	371,989	383,715	383,715	383,715	418,518
	Temporary Salaries	4,677	-	-	-	-	-	-
	Overtime - Misc	367	-	63	3,176	3,176	3,176	3,555
	F.I.C.A. (Soc. Sec.)	19,514	20,667	21,815	24,535	24,535	24,535	26,702
	P.E.R.S. Retirement	29,960	31,689	32,949	35,498	35,498	35,498	38,625
	Health & Vision Insurance	75,718	84,747	85,641	84,026	84,026	123,445	130,455
	Workers Comp. Ins.	27,170	21,411	19,216	19,370	19,370	19,370	19,092
	Unemployment Ins.	879	907	1,338	1,074	1,074	1,074	1,343
	Dental Insurance	3,777	3,919	3,907	3,888	3,888	3,888	3,806
	F.I.C.A. Medicare	4,564	4,834	5,102	5,742	5,742	5,742	6,247
Total	Personnel Services	505,032	529,818	542,020	561,024	561,024	600,443	648,343
Supplies & Materials								
	Office Supplies & Equip	605	266	571	800	800	800	800
	Supplies Reimbursement-Taxable	6,960	7,200	7,213	7,200	7,200	7,200	7,200
	7,200 4 Mech + Coord. @ \$1440 each tool allow.							
	Janitorial Supplies	943	2,274	1,254	1,800	1,800	1,800	1,800
	Clothing Allowance	3,334	2,564	3,213	3,000	3,000	3,000	3,300
	Operating Supplies - Misc	5,996	7,365	6,694	10,000	10,000	10,000	8,000
	5,000 rags, gloves, batteries, etc.							
	3,000 Fabrication Materials							
	8,000							
	Tires/Tubes-Outside Vendr	-	-	-	1,000	1,000	1,000	800
	Small Tools & Equip-Misc	6,078	10,785	6,845	6,900	6,900	6,900	3,600
	700 Air/Hydraulic Hoses							
	2,900 Blades/Discs/Sm Tools							
	3,600							
	Computr Equip/Sftwr/Sppl	5,284	10,972	302	1,200	1,200	1,200	1,000
	1,000 iPad cases, wifi equip, etc.							
	1,000							
	Furniture & Fixtures-Misc	-	10	20	100	100	100	100
Total	Supplies & Materials	29,201	41,436	26,113	32,000	32,000	32,000	26,600
Purchased Services								
	IT&S Computer Maint/Spprt	16,250	23,470	26,679	29,776	29,776	29,776	31,745
	IT&S Telephone Service	3,876	4,029	4,029	2,963	2,963	2,963	1,494
	IT&S Special Projects	2,435	-	975	-	-	-	-
	City-Co Bldg Postage Adm	120	142	152	163	163	163	198
	Postage	24	76	23	100	100	100	50
	Cellular Services	1,828	1,548	1,426	1,680	1,680	1,680	1,680
	1,680 Mechanics-1200, Shop-480							
	Printing & Duplicating	83	59	106	75	75	75	75
	Advertising	-	-	332	100	100	100	100
	Water & Sewer	1,334	1,302	1,370	1,600	1,600	1,600	1,400
	Long Dist Telephone Chrgs	59	-	-	-	-	-	-
	Solid Waste	268	730	733	1,000	1,000	1,000	800
	Medical Expenses	355	515	569	700	700	700	700
	Equipment Repairs	-	-	1,293	-	-	-	-
	Building Repairs/Maint	-	-	263	500	500	500	500
	Repairs/Services-Misc	-	-	-	500	500	500	500
	Meal Reimb-Taxable	-	-	-	500	500	500	500
	Required Training	99	-	29	7,500	7,500	7,500	7,500
	2,500 DEF Systems Training (1)							
	2,500 Diesel Training (1) or Electronics Training (1)							
	2,500 Local Training							
	7,500							

Fleet Services

Fund: 610

		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Other Contracted Services		3,463	1,934	28,049	122,100	152,100	152,100	137,100
1,500	Lab/Disposal/Sampling for Sumps							
115,000	IBS/Napa - 60% Admin, 40% Parts							
3,500	Rebranding Fleet Vehicles/Vinyl							
2,000	Insite Update							
2,000	Modis Updates (2)							
6,000	Mitchell on Demand							
4,500	City Works							
1,600	Shop Wi-Fi							
1,000	Lift Inspection (Annual)							
<u>137,100</u>								
Total	Purchased Services	30,194	33,805	66,028	169,257	199,257	199,257	184,342
Intra-City Charges								
	Copier Revolving Program	700	2,870	2,906	3,200	3,200	3,200	-
	Shop Gas & Fuel Charges	1,749	1,512	2,121	3,630	3,630	3,630	3,267
	Shop Vehicle Repairs	-	-	238	380	380	380	251
	Shop Tires & Tire Repairs	-	636	47	-	-	-	-
	Shop Vehicle Parts	506	207	551	1,100	1,100	1,100	800
Total	Intra-City Charges	2,955	5,226	5,862	8,310	8,310	8,310	4,318
Fixed Charges								
	Special Assessments	23,166	23,871	25,860	27,000	27,000	24,083	25,287
Total	Fixed Charges	23,166	23,871	25,860	27,000	27,000	24,083	25,287
Internal Charges								
	Comm, Mgr, Atty Charges	-	-	10,754	33,193	33,193	33,193	40,288
	Public Works	25,033	-	-	-	-	-	-
	Property Insurance	1,952	2,218	2,373	-	-	-	-
	Vehicle & Equip Insurance	186	288	308	270	270	270	239
	Liability Insurance	9,505	9,390	9,833	11,070	11,070	11,070	12,077
	Fidelity Insurance	54	53	61	51	51	51	52
	Liability Deductible			-	7,555	7,555	7,555	-
	Human Resource	8,910	9,182	7,246	9,847	9,847	9,847	9,755
	Budget & Accounting	9,936	11,991	31,661	32,906	32,906	32,906	31,034
	Building M&O Charge	44,204	44,432	50,053	52,556	52,556	52,556	50,531
Total	Internal Charges	99,780	77,554	112,289	147,448	147,448	147,448	143,976
Capital Outlay								
	Buildings	-	-	5,627	11,000	149,000	48,674	
FL1906	113,000							
	Fuel Storage Carryover from FY21							
	Fuel Storage Spent - \$0							
	(112,663)							
FL3911	25,000							
	Fuel Storage Excess - \$150,000 cover vapor, \$12k for lot, \$25K for wash bay							
	wash bay repairs							
FL3908	11,000							
	Vapor Filtration System - welding exhaust							
	Vapor System Spent - \$11,337							
	337							
	Vapor System Excess - \$-337							
	<u>36,674</u>							
	Total FY 2023							
	-							
	-							
	Total FY 2024							
	Imprvmnts Other Than Bldgs	-	73,612	-	-	12,000	12,000	
	-							

Fleet Services									
Fund: 610			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
FL3909	Equipment		-	-	-	45,000	45,000	45,000	8,500
	45,000	Vehicle Lift System			-	-	-	-	
	-	Vehicle Lift System Spent - \$0							
	-	Vehicle Lift System Excess - \$0 (on order)							
TBD	45,000	Total FY 2023							
	8,500	TIG welder for stainless							
	8,500	Total FY 2024							
	Vehicles								
FL3910			22,439	-	-	36,000	36,000	36,000	-
	36,000	Replace unit 80							
	-	Replace unit 80 Spent - \$0							
	-	Replace unit 80 Excess - \$0 (on order)							
	36,000	Total FY 2023							
Total Capital Outlay			22,439	73,612	5,627	92,000	242,000	141,674	8,500
Total Shop			712,767	785,321	783,799	1,037,039	1,217,039	1,153,216	1,041,366
Fund	610 Fleet Services								
Dept	3571 Fleet								
Activity	501 Central Garages								
Supplies & Materials									
	Fuel/Oil Outside Vendor		482,588	410,869	694,270	799,915	894,915	750,000	881,257
	Tires/Tubes-Outside Vendr		74,273	53,872	67,239	-	-	-	-
	Repair & Maint Supp-Misc		244,549	291,695	250,635	324,190	339,190	339,190	313,180
Total Supplies & Materials			801,410	756,436	1,012,145	1,124,105	1,234,105	1,089,190	1,194,437
Purchased Services									
	Outside Repair to Mtr Veh		127,042	46,491	92,398	203,660	203,660	100,000	126,090
Total Purchased Services			127,042	46,491	92,398	203,660	203,660	100,000	126,090
Fixed Charges									
	Licenses		759	662	228	750	750	750	750
Total Fixed Charges			759	662	228	750	750	750	750
Total	Fleet		929,211	803,589	1,104,770	1,328,515	1,438,515	1,189,940	1,321,277

Copier Revolving Fund: 643				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
							Adopted	Amended	Projected	
Revenues										
Intra-City Revenues				24,638	30,374	32,331	25,397	25,397	25,397	22,197
Investment Earnings				-	-	238	150	150	1,200	1,000
Other Operating Revenues				24,638	30,374	32,569	25,547	25,547	26,597	23,197
Total Revenues				24,638	30,374	32,569	25,547	25,547	26,597	23,197
Expenditures										
Supplies & Materials				1,038	1,646	1,680	1,800	1,800	1,800	1,500
Purchased Services				8,932	10,866	6,031	6,000	11,000	11,000	11,000
Intra-City Charges				-	-	-	-	-	-	-
Fixed Charges				4,543	4,712	4,837	5,079	5,079	-	-
Maintenance & Operating				14,513	17,225	12,548	12,879	17,879	12,800	12,500
Capital Outlay				27,608	-	-	30,000	25,000	-	30,000
Debt & Capital				27,608	-	-	30,000	25,000	-	30,000
Total Expenditures				42,121	17,225	12,548	42,879	42,879	12,800	42,500
Revenues Over (Under) Expenditures				(17,483)	13,150	20,021	(17,332)	(17,332)	13,797	(19,303)
Beginning Cash Balance - July 1				55,229	37,746	51,060	70,917	70,917	70,917	84,714
Other Cash Sources / (Uses)				-	165	(165)	-	-	-	-
Ending Cash Balance - June 30				37,746	51,060	70,917	53,585	53,585	84,714	65,411
Revenues										
Intra-City Revenues										
Copier Charges				24,638	30,374	32,331	25,397	25,397	25,397	22,197
Total Intra-City Revenues				24,638	30,374	32,331	25,397	25,397	25,397	22,197
Investment Earnings				-	-	238	150	150	1,200	1,000
Total Interest Earnings				-	-	238	150	150	1,200	1,000
SUBTOTAL - OPERATING REVENUE				24,638	30,374	32,569	25,547	25,547	26,597	23,197
TOTAL REVENUE				24,638	30,374	32,569	25,547	25,547	26,597	23,197

Copier Revolving								Preliminary FY 2024 Budget
Fund: 643		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			
					Adopted	Amended	Projected	
Fund	643 Copier Revolving							
Dept	1553 Copier Revolving							
Activity	415 Financial Services							
Supplies & Materials								
	Paper & Forms	958	1,646	1,680	1,700	1,700	1,700	1,500
	Office Supplies & Equip	80	-	-	100	100	100	-
Total	Supplies & Materials	1,038	1,646	1,680	1,800	1,800	1,800	1,500
Purchased Services								
	Equipment Repairs	8,932	10,866	6,031	6,000	11,000	11,000	11,000
	Contract Coverage charges							
Total	Purchased Services	8,932	10,866	6,031	6,000	11,000	11,000	11,000
Fixed Charges								
	Rent of Bldgs & Offices	4,543	4,712	4,837	5,079	5,079	-	-
Total	Fixed Charges	4,543	4,712	4,837	5,079	5,079	-	-
Capital Outlay								
	Equipment							
	30,000							
	Copier Replacements	27,608	-	-	30,000	25,000	-	30,000
FY23	30,000							
Total	Capital Outlay	27,608	-	-	30,000	25,000	-	30,000
Total	Copier Revolving	42,121	17,225	12,548	42,879	42,879	12,800	42,500

Property & Liab Insurance							
Fund: 645	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services	-	3,250	1,224	2,082	2,082	2,082	2,082
Intra-City Revenues	-	-	100	-	-	-	-
Investment Earnings	-	-	2,595	1,500	1,500	15,000	10,000
Other Financing Sources / (Uses)	14,433	52,160	-	-	-	-	-
Other Operating Revenues	14,433	55,410	3,919	3,582	3,582	17,082	12,082
Internal Service Revenues	858,587	928,601	987,408	1,232,116	1,232,116	1,232,114	1,272,749
Interfund Transfers In	-	-	-	-	-	-	-
Internal Transactions	858,587	928,601	987,408	1,232,116	1,232,116	1,232,114	1,272,749
Total Revenues	873,020	984,011	991,327	1,235,698	1,235,698	1,249,196	1,284,831
Expenditures							
Fixed Charges	798,001	936,498	1,053,401	1,244,362	1,244,362	1,088,757	1,289,239
Maintenance & Operating	798,001	936,498	1,053,401	1,244,362	1,244,362	1,088,757	1,289,239
Transfers Out	200,000	225,141	199,522	79,945	79,945	79,945	46,677
Internal Transactions	200,000	225,141	199,522	79,945	79,945	79,945	46,677
Total Expenditures	998,001	1,161,639	1,252,923	1,324,307	1,324,307	1,168,702	1,335,916
Revenues Over (Under) Expenditures							
	(124,981)	(177,628)	(261,596)	(88,609)	(88,609)	80,494	(51,085)
Beginning Cash Balance - July 1							
	964,486	839,505	661,877	400,281	400,281	400,281	480,775
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30							
	839,505	661,877	400,281	311,672	311,672	480,775	429,690

Property & Liab Insurance

Fund: 645

Fund: 645		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
Charges For Services								
Insurance Chrgs-External		-	3,250	1,224	2,082	2,082	2,082	2,082
Grandstreet Prop Insurance								
Total	Charges For Services	-	3,250	1,224	2,082	2,082	2,082	2,082
Other Revenues								
Total	Other Revenues	-	-	100	-	-	-	-
Investment Earnings								
Total	Interest Earnings	-	-	2,595	1,500	1,500	15,000	10,000
Internal Service Revenues								
Bldg/Prop Insur Charges		181,276	208,354	222,938	313,194	313,194	313,194	363,837
Veh/Movabl Equip Charges		34,599	38,136	41,008	50,397	50,397	50,396	52,696
Liability Insur Charges		582,161	608,798	645,467	752,606	752,606	752,606	797,963
Fidelity Insur Charges		4,341	4,376	4,233	4,388	4,388	4,388	4,429
Liab Deductible Charges		56,210	68,937	73,762	111,530	111,530	111,530	53,824
Total	Internal Service Revenues	858,587	928,601	987,408	1,232,116	1,232,116	1,232,114	1,272,749
Other Financing Sources / (Uses)								
Other Revenues		282	-	-	-	-	-	-
Cmpnstn for Loss on Bldgs		5,670	25,000	-	-	-	-	-
Cmpnstn for Loss on Autos		8,481	27,160	-	-	-	-	-
Total	Other Financing Sources / (Uses)	14,433	52,160	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE								
		873,020	984,011	991,327	1,235,698	1,235,698	1,249,196	1,284,831
TOTAL REVENUE								
		873,020	984,011	991,327	1,235,698	1,235,698	1,249,196	1,284,831
Fund 645 Property & Liab Insurance								
Dept 1505 Risk Management								
Activity 505 Insurance								
Fixed Charges								
Insur Prem: Bldgs/Prop		189,623	234,262	248,320	316,380	316,380	316,380	383,023
Insur Prem: Veh/Movabl Eq		33,795	38,555	43,824	45,666	45,666	45,666	53,824
Insur Prem: Liability		459,604	521,840	703,168	752,606	752,606	612,001	797,963
Insur Prem: Fidelity		3,945	3,945	3,180	3,180	3,180	3,180	4,429
Ins Deductbl: Bldg/Prop		-	1,803	-	-	-	-	-
Ins Deductbl: Veh/Mvbl Eq		7,032	3,501	-	-	-	-	-
Ins Deductbl: Liability		89,551	110,448	54,909	111,530	111,530	111,530	50,000
Reimbursed-Veh & Equip		14,452	22,144	-	15,000	15,000	-	-
Total	Fixed Charges	798,001	936,498	1,053,401	1,244,362	1,244,362	1,088,757	1,289,239
Transfers Out								
T/out - Other Funds		200,000	225,141	199,522	79,945	79,945	79,945	46,677
Total	Transfers Out	200,000	225,141	199,522	79,945	79,945	79,945	46,677
Total	Risk Management	998,001	1,161,639	1,252,923	1,324,307	1,324,307	1,168,702	1,335,916

Health & Safety Program							
Fund: 650							Preliminary
	FY 2020	FY 2021	FY 2022	FY 2023			FY 2024
	Actual	Actual	Actual	Adopted	Amended	Projected	Budget
Revenues							
Investment Earnings	1,827	180	467	300	300	-	-
Other Financing Sources / (Uses)	4,833,338	5,244,466	5,209,011	6,268,958	6,268,958	5,820,739	7,038,497
Other Operating Revenues	4,835,165	5,244,646	5,209,479	6,269,258	6,269,258	5,820,739	7,038,497
Total Revenues	4,835,165	5,244,646	5,209,479	6,269,258	6,269,258	5,820,739	7,038,497
Expenditures							
Purchased Services	8,111	11,665	6,676	12,200	12,200	11,145	13,000
Fixed Charges	4,785,452	5,132,621	5,221,431	6,105,000	6,105,000	5,867,777	6,610,000
Maintenance & Operating	4,793,563	5,144,285	5,228,107	6,117,200	6,117,200	5,878,922	6,623,000
Transfers Out	-	-	-	200,000	200,000	200,000	-
Internal Transactions	-	-	-	200,000	200,000	200,000	-
Total Expenditures	4,793,563	5,144,285	5,228,107	6,317,200	6,317,200	6,078,922	6,623,000
Revenues Over (Under) Expenditures	41,602	100,360	(18,628)	(47,942)	(47,942)	(258,183)	415,497
Beginning Cash Balance - July 1	330,665	372,267	472,627	453,999	453,999	453,999	195,816
Ending Cash Balance - June 30	372,267	472,627	453,999	406,057	406,057	195,816	611,313
Revenues							
Investment Earnings							
Interest Earnings	1,827	180	467	300	300	-	-
Total Interest Earnings	1,827	180	467	300	300	-	-
Other Financing Sources / (Uses)							
City Contributions	3,349,616	3,710,752	3,699,795	4,813,958	4,813,958	4,409,990	5,712,497
Employee Contributions	434,377	469,580	473,392	475,000	475,000	426,334	426,000
Retiree Contributions	461,544	475,081	412,326	430,000	430,000	368,544	300,000
Other Group Contributions	587,801	589,054	623,498	550,000	550,000	615,871	600,000
Total Other Financing Sources / (Uses)	4,833,338	5,244,466	5,209,011	6,268,958	6,268,958	5,820,739	7,038,497
TOTAL REVENUE	4,835,165	5,244,646	5,209,479	6,269,258	6,269,258	5,820,739	7,038,497
Fund 650 Health & Safety Program							
Dept 1841 Medical Insurance							
Activity 505 Insurance							
Purchased Services							
EAP (Employee Assist Prog)	1,906	1,430	1,906	2,700	2,700	2,200	3,000
Non-City Admin Fees	3,510	2,970	3,255	4,500	4,500	3,945	5,000
Other Contracted Services	2,695	7,265	1,515	5,000	5,000	5,000	5,000
Total Purchased Services	8,111	11,665	6,676	12,200	12,200	11,145	13,000
Fixed Charges							
Insur Prem: MMIA	4,785,452	5,132,621	5,219,761	6,100,000	6,100,000	5,862,777	6,600,000
Empl Awrds/Incentive Prgrms	-	-	-	5,000	5,000	5,000	10,000
Refunds & Reimbursements	-	-	1,670	-	-	-	-
Total Fixed Charges	4,785,452	5,132,621	5,221,431	6,105,000	6,105,000	5,867,777	6,610,000
Transfers Out							
T/out - Other Funds	-	-	-	200,000	200,000	200,000	-
Transfer to General Fund to Offset Health Levy Limit	-	-	-	-	-	-	-
Total Transfers Out	-	-	-	200,000	200,000	200,000	-
Total Medical Insurance	4,793,563	5,144,285	5,228,107	6,317,200	6,317,200	6,078,922	6,623,000

Dental Program										
Fund: 651				FY 2020 Actual	FY 2021 Actual	FY 2022 Actual				Preliminary FY 2024 Budget
							FY 2023			
							Adopted	Amended	Projected	
Revenues										
Investment Earnings				1,393	279	450	250	250	3,200	3,000
Other Financing Sources / (Uses)				359,611	364,713	353,215	385,142	385,142	349,638	378,235
Other Operating Revenues				361,004	364,993	353,665	385,392	385,392	352,838	381,235
Total Revenues				361,004	364,993	353,665	385,392	385,392	352,838	381,235
Expenditures										
Purchased Services				36,530	37,552	39,004	42,000	42,000	39,578	40,000
Fixed Charges				268,885	296,034	301,259	355,000	355,000	318,676	350,000
Maintenance & Operating				305,415	333,585	340,263	397,000	397,000	358,254	390,000
Total Expenditures				305,415	333,585	340,263	397,000	397,000	358,254	390,000
Revenues Over (Under) Expenditures				55,589	31,407	13,402	(11,608)	(11,608)	(5,416)	(8,765)
Beginning Cash Balance - July 1				68,459	124,048	155,459	168,861	168,861	168,861	163,445
Other Cash Sources / (Uses)				-	4	-	-	-	-	-
Ending Cash Balance - June 30				124,048	155,459	168,861	157,253	157,253	163,445	154,680
Revenues										
Investment Earnings										
Interest Earnings				1,393	279	450	250	250	3,200	3,000
Total	Interest Earnings			1,393	279	450	250	250	3,200	3,000
Other Financing Sources / (Uses)										
Other Revenues				-	2,780	-	-	-	-	-
City Contributions				196,148	197,609	199,229	226,537	226,537	195,170	222,235
Employee Contributions				56,266	58,621	58,812	60,576	60,576	75,100	76,000
Retiree Contributions				67,272	69,866	63,456	65,360	65,360	49,683	50,000
Other Group Contributions				39,926	35,838	31,718	32,669	32,669	29,685	30,000
Total	Other Financing Sources / (Uses)			359,611	364,713	353,215	385,142	385,142	349,638	378,235
TOTAL REVENUE				361,004	364,993	353,665	385,392	385,392	352,838	381,235
Fund 651 Dental Program										
Dept 1842 Dental Insurance										
Activity 505 Insurance										
Purchased Services										
Non-City Admin Fees				36,530	37,552	39,004	42,000	42,000	39,578	40,000
Total	Purchased Services			36,530	37,552	39,004	42,000	42,000	39,578	40,000
Fixed Charges										
Medical Claims				268,885	296,034	301,259	355,000	355,000	318,676	350,000
Total	Fixed Charges			268,885	296,034	301,259	355,000	355,000	318,676	350,000
Total	Dental Insurance			305,415	333,585	340,263	397,000	397,000	358,254	390,000

Fund: 652

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Lighting Districts - All							
Fund: 029							
	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments	914,502	914,047	931,010	1,014,801	1,014,801	949,533	1,110,954
Taxes & Assessments	914,502	914,047	931,010	1,014,801	1,014,801	949,533	1,110,954
Total Revenues	914,502	914,047	931,010	1,014,801	1,014,801	949,533	1,110,954
Expenditures							
Purchased Services	863,931	899,600	896,764	941,602	941,602	890,135	1,068,163
Maintenance & Operating	863,931	899,600	896,764	941,602	941,602	890,135	1,068,163
Internal Charges	49,957	66,648	74,358	75,271	75,271	75,271	47,926
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	49,957	66,648	74,358	75,271	75,271	75,271	47,926
Total Expenditures	913,888	966,248	971,122	1,016,873	1,016,873	965,406	1,116,089
Revenues Over (Under) Expenditures	614	(52,201)	(40,113)	(2,073)	(2,073)	(15,873)	(5,135)
Beginning Cash Balance - July 1	613,656	614,270	562,069	521,956	521,956	521,956	506,083
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	614,270	562,069	521,956	519,884	519,884	506,083	500,948

Lighting Districts - All

Fund: 029

		FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
		Actual	Actual	Actual	Adopted	Amended	Projected	FY 2024
								Budget
Revenues								
Special Assessments								
Special Assessments								
Fund #	District #							
800	Lt Dist #200	9,898	9,810	9,810	10,693	10,693	8,525	9,974
801	Lt Dist #201	9,563	9,456	9,456	10,307	10,307	9,416	11,017
802	Lt Dist #202	3,171	3,168	3,168	3,453	3,453	2,136	2,499
803	Lt Dist #203	3,566	3,633	3,633	3,960	3,960	5,257	6,151
804	Lt Dist #204	23,077	22,699	22,699	24,742	24,742	22,359	26,160
805	Lt Dist #205	14,687	15,368	15,368	16,751	16,751	14,604	17,087
806	Lt Dist #206	2,981	2,979	2,979	3,247	3,247	1,996	2,335
807	Lt Dist #207	6,530	6,452	6,451	7,032	7,032	6,854	8,020
808	Lt Dist #208	1,288	1,262	1,262	1,376	1,376	1,356	1,587
809	Lt Dist #209	26,578	26,588	26,587	28,980	28,980	27,028	31,623
810	Lt Dist #210	1,798	1,867	1,867	2,035	2,035	1,889	2,210
811	Lt Dist #211	9,788	9,564	9,563	10,424	10,424	9,550	11,174
812	Lt Dist #212	4,875	4,850	4,850	5,287	5,287	5,422	6,344
813	Lt Dist #213	7,740	7,773	7,773	8,473	8,473	8,056	9,426
814	Lt Dist #214	9,315	9,324	9,323	10,162	10,162	8,658	10,130
815	Lt Dist #215	3,406	3,475	3,474	3,787	3,787	3,771	4,412
816	Lt Dist #216	4,333	4,853	4,852	5,289	5,289	5,858	6,854
817	Lt Dist #217	13,746	13,540	13,540	14,759	14,759	14,715	17,217
818	Lt Dist #218	5,956	6,048	6,047	6,591	6,591	7,875	9,214
819	Lt Dist #219	15,137	15,137	15,137	16,499	16,499	14,631	17,118
820	Lt Dist #220	23,894	23,814	23,813	25,956	25,956	25,349	29,658
821	Lt Dist #221	17,974	18,372	18,372	20,025	20,025	19,836	23,208
822	Lt Dist #222	43,701	44,336	50,704	55,267	55,267	50,481	59,063
823	Lt Dist #223	10,304	10,509	10,508	11,454	11,454	14,851	17,376
824	Lt Dist #224	16,920	16,920	16,920	18,443	18,443	15,810	18,498
825	Lt Dist #225	5,035	5,129	5,128	5,590	5,590	26,290	30,759
826	Lt Dist #226	9,585	9,590	9,590	10,453	10,453	7,797	9,122
851	Lt Dist #351	18,016	17,931	17,931	19,545	19,545	21,396	25,033
857	Lt Dist #357	50,280	50,315	50,315	54,843	54,843	12,975	15,181
858	Lt Dist #358	6,902	6,778	6,778	7,388	7,388	6,395	7,482
859	Lt Dist #359	83,036	81,754	81,753	89,111	89,111	69,026	80,760
860	Lt Dist #360	50,650	50,713	47,545	51,824	51,824	47,215	55,242
861	Lt Dist #361	32,629	32,799	30,747	33,514	33,514	38,775	45,367
862	Lt Dist #362	59,731	59,316	59,316	64,654	64,654	62,200	72,774
863	Lt Dist #363	7,690	7,685	7,684	8,376	8,376	6,800	7,956
864	Lt Dist #264	48,669	48,091	48,090	52,418	52,418	43,920	51,386
865	Lt Dist #365	42,004	42,144	39,509	43,065	43,065	47,975	56,131
866	Lt Dist #362A	13,071	12,921	12,920	14,083	14,083	14,295	16,725
867	Lt Dist #364A	7,294	7,289	7,289	7,945	7,945	10,315	12,069
869	Lt Dist #269	23,410	23,559	23,558	25,678	25,678	23,355	27,325
873	Lt Dist #173	17,301	17,233	16,157	17,611	17,611	44,016	51,499
879	Lt Dist #359A	4,833	4,806	4,805	5,237	5,237	3,972	4,647
883	Lt Dist #383	2,423	2,439	2,439	2,659	2,659	2,013	2,355
885	Lt Dist #385	2,509	2,722	2,721	2,966	2,966	2,205	2,580
889	Lt Dist #389	2,401	2,489	2,488	2,712	2,712	2,200	2,574
890	Lt Dist #390	4,455	4,361	4,361	4,753	4,753	4,053	4,742
892	Lt Dist #192	7,268	7,154	7,153	7,797	7,797	6,205	7,260
893	Lt Dist #193	1,240	1,100	1,237	1,348	1,348	1,145	1,340
894	Lt Dist #164	5,775	5,648	5,647	6,155	6,155	4,613	5,397
895	Lt Dist #304	10,714	10,553	10,553	11,503	11,503	9,155	10,711
896	Lt Dist #306	80,621	80,753	75,706	82,520	82,520	77,296	90,436
897	Lt Dist #364	16,680	16,828	15,775	17,195	17,195	17,081	19,985
898	Lt Dist #398	5,028	5,075	5,074	5,531	5,531	4,395	5,142
899	Lt Dist #399	5,028	5,075	30,585	33,338	33,338	26,172	30,621
Total	Special Assessments	914,502	914,047	931,010	1,014,801	1,014,801	949,533	1,110,954
SUBTOTAL - OPERATING REVENUE		914,502	914,047	931,010	1,014,801	1,014,801	949,533	1,110,954
TOTAL REVENUE		914,502	914,047	931,010	1,014,801	1,014,801	949,533	1,110,954

Lighting Districts - All

Fund: 029

		FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
		Actual	Actual	Actual	Adopted	Amended	Projected	FY 2024
								Budget
Fund	29 Lighting Districts - All							
Dept	1511 Light Districts							
Activity	432 Streets & Traffic							
Purchased Services								
Electric Utility								
Fund #	District #							
800	Lt Dist #200	8,504	9,269	8,504	8,929	8,929	9,108	10,930
801	Lt Dist #201	9,025	9,071	9,025	9,476	9,476	9,220	11,064
802	Lt Dist #202	2,728	3,027	2,728	2,864	2,864	3,018	3,621
803	Lt Dist #203	3,511	3,445	3,511	3,686	3,686	3,284	3,940
804	Lt Dist #204	22,039	22,701	22,039	23,141	23,141	22,319	26,783
805	Lt Dist #205	14,492	14,751	14,492	15,216	15,216	14,904	17,885
806	Lt Dist #206	3,085	3,027	3,085	3,239	3,239	3,030	3,636
807	Lt Dist #207	6,336	6,526	6,336	6,652	6,652	6,478	7,774
808	Lt Dist #208	1,234	1,211	1,234	1,295	1,295	1,212	1,454
809	Lt Dist #209	25,744	26,517	25,744	27,032	27,032	26,191	31,429
810	Lt Dist #210	1,850	1,816	1,850	1,943	1,943	1,821	2,185
811	Lt Dist #211	9,824	10,119	9,824	10,315	10,315	9,214	11,057
812	Lt Dist #212	5,146	5,085	5,146	5,403	5,403	5,550	6,660
813	Lt Dist #213	7,856	8,093	7,856	8,249	8,249	7,990	9,588
814	Lt Dist #214	9,083	9,355	9,083	9,537	9,537	8,711	10,453
815	Lt Dist #215	3,492	3,435	3,492	3,666	3,666	3,547	4,256
816	Lt Dist #216	4,829	4,751	4,829	5,070	5,070	5,007	6,008
817	Lt Dist #217	13,963	14,383	13,963	14,661	14,661	14,208	17,050
818	Lt Dist #218	5,736	5,649	5,736	6,022	6,022	5,970	7,164
819	Lt Dist #219	15,074	15,527	15,074	15,828	15,828	15,125	18,150
820	Lt Dist #220	23,962	24,682	23,962	25,161	25,161	25,133	30,160
821	Lt Dist #221	17,723	18,047	17,723	18,609	18,609	18,485	22,182
822	Lt Dist #222	43,391	44,694	43,391	45,561	45,561	61,573	73,888
823	Lt Dist #223	10,760	11,083	10,760	11,298	11,298	10,090	12,108
824	Lt Dist #224	16,669	17,170	16,669	17,503	17,503	16,966	20,359
825	Lt Dist #225	4,760	4,671	4,760	4,998	4,998	15,237	18,284
826	Lt Dist #226	7,804	9,073	7,804	8,195	8,195	8,304	9,965
851	Lt Dist #351	17,508	18,034	17,508	18,383	18,383	17,244	20,693
857	Lt Dist #357	47,011	48,422	47,011	49,362	49,362	42,973	51,568
858	Lt Dist #358	4,872	6,133	4,872	5,116	5,116	5,374	6,449
859	Lt Dist #359	73,297	78,310	73,297	76,962	76,962	64,210	77,052
860	Lt Dist #360	48,537	49,993	48,537	50,964	50,964	44,050	52,860
861	Lt Dist #361	34,961	36,010	34,961	36,709	36,709	33,188	39,826
862	Lt Dist #362	56,284	57,974	56,284	59,098	59,098	54,325	65,190
863	Lt Dist #363	6,670	7,272	6,670	7,003	7,003	6,405	7,686
864	Lt Dist #264	46,696	48,125	46,696	49,031	49,031	40,350	48,420
865	Lt Dist #365	41,862	43,118	41,862	43,955	43,955	44,115	52,938
866	Lt Dist #362A	11,949	12,499	11,949	12,546	12,546	13,055	15,666
867	Lt Dist #364A	8,643	8,903	8,643	9,075	9,075	8,600	10,320
869	Lt Dist #269	23,009	23,699	23,009	24,159	24,159	22,105	26,526
873	Lt Dist #173	13,699	14,987	13,699	14,383	14,383	14,875	17,850
879	Lt Dist #359A	3,548	4,316	3,548	3,726	3,726	3,912	4,694
883	Lt Dist #383	1,708	2,227	1,708	1,793	1,793	1,884	2,261
885	Lt Dist #385	2,313	2,565	2,313	2,429	2,429	2,556	3,067
889	Lt Dist #389	2,095	2,436	2,095	2,200	2,200	2,319	2,783
890	Lt Dist #390	3,569	4,134	3,569	3,748	3,748	3,941	4,729
892	Lt Dist #192	5,458	6,397	5,458	5,731	5,731	5,401	6,481
893	Lt Dist #193	550	899	550	578	578	1,461	1,753
894	Lt Dist #164	4,014	5,113	4,014	4,214	4,214	4,266	5,119
895	Lt Dist #304	7,906	8,652	7,906	8,301	8,301	8,302	9,962
896	Lt Dist #306	77,959	80,298	77,959	81,856	81,856	71,041	85,249
897	Lt Dist #364	16,567	17,064	16,567	17,395	17,395	15,242	18,290
898	Lt Dist #398	4,628	4,842	4,628	4,860	4,860	4,542	5,450
899	Lt Dist #399	-	-	32,833	34,475	34,475	22,705	27,246
Subtotal Electric Utility		863,931	899,600	896,764	941,602	941,602	890,135	1,068,163
Total	Purchased Services	863,931	899,600	896,764	941,602	941,602	890,135	1,068,163

Lighting Districts - All

Fund: 029

		FY 2020	FY 2021	FY 2022	FY 2023			Preliminary
		Actual	Actual	Actual	Adopted	Amended	Projected	FY 2024
								Budget
Internal Charges								
Comm, Mgr, Atty Charges								
<u>Fund #</u>	<u>District #</u>							
800	Lt Dist #200	88	124	446	455	455	455	235
801	Lt Dist #201	120	170	611	623	623	623	321
802	Lt Dist #202	32	46	165	168	168	168	87
803	Lt Dist #203	49	69	248	253	253	253	130
804	Lt Dist #204	179	253	909	926	926	926	478
805	Lt Dist #205	97	138	496	505	505	505	261
806	Lt Dist #206	32	46	165	168	168	168	87
807	Lt Dist #207	71	101	363	370	370	370	191
808	Lt Dist #208	13	18	66	67	67	67	35
809	Lt Dist #209	195	276	991	1,010	1,010	1,010	521
810	Lt Dist #210	19	28	99	101	101	101	52
811	Lt Dist #211	133	189	677	690	690	690	356
812	Lt Dist #212	29	41	149	152	152	152	78
813	Lt Dist #213	58	83	297	303	303	303	156
814	Lt Dist #214	110	157	562	572	572	572	295
815	Lt Dist #215	26	37	132	135	135	135	69
816	Lt Dist #216	29	41	149	152	152	152	78
817	Lt Dist #217	104	147	529	539	539	539	278
818	Lt Dist #218	32	46	165	168	168	168	87
819	Lt Dist #219	123	175	628	640	640	640	330
820	Lt Dist #220	136	194	694	707	707	707	365
821	Lt Dist #221	97	138	496	505	505	505	261
822	Lt Dist #222	321	456	1,900	1,936	1,936	1,936	999
823	Lt Dist #223	143	203	727	741	741	741	382
824	Lt Dist #224	117	166	595	606	606	606	313
825	Lt Dist #225	39	55	198	202	202	202	104
826	Lt Dist #226	140	198	710	724	724	724	373
851	Lt Dist #351	185	263	942	960	960	960	495
857	Lt Dist #357	1,065	1,511	5,418	5,522	5,522	5,522	2,849
858	Lt Dist #358	153	217	776	791	791	791	408
859	Lt Dist #359	500	710	2,412	2,458	2,458	2,458	1,268
860	Lt Dist #360	1,065	1,511	5,418	5,522	5,522	5,522	2,849
861	Lt Dist #361	581	825	3,122	3,182	3,182	3,182	1,642
862	Lt Dist #362	987	1,401	5,022	5,118	5,118	5,118	2,640
863	Lt Dist #363	110	157	562	572	572	572	295
864	Lt Dist #264	383	544	1,949	1,986	1,986	1,986	1,025
865	Lt Dist #365	494	700	2,511	2,559	2,559	2,559	1,320
866	Lt Dist #362A	120	170	611	623	623	623	321
867	Lt Dist #364A	65	92	330	337	337	337	174
869	Lt Dist #269	295	419	1,503	1,532	1,532	1,532	790
873	Lt Dist #173	380	539	1,933	1,970	1,970	1,970	1,016
879	Lt Dist #359A	114	161	578	589	589	589	304
883	Lt Dist #383	52	74	264	269	269	269	139
885	Lt Dist #385	39	55	198	202	202	202	104
889	Lt Dist #389	19	28	99	101	101	101	52
890	Lt Dist #390	58	83	297	303	303	303	156
892	Lt Dist #192	179	253	875	892	892	892	460
893	Lt Dist #193	49	69	132	135	135	135	69
894	Lt Dist #164	127	180	644	657	657	657	339
895	Lt Dist #304	120	170	611	623	623	623	321
896	Lt Dist #306	1,097	1,556	5,568	5,670	5,670	5,670	2,930
897	Lt Dist #364	244	346	1,321	1,347	1,347	1,347	695
898	Lt Dist #398	52	74	264	269	269	269	139
899	Lt Dist #399	-	-	826	842	842	842	434
Subtotal Comm, Mgr, Atty Charges		11,065	15,703	57,353	58,449	58,449	58,449	30,156

Lighting Districts - All

Fund: 029

Fund: 029		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary
								FY 2024 Budget
					Adopted	Amended	Projected	
Budget & Accounting								
Fund #	District #							
800	Lt Dist #200	308	404	132	131	131	131	138
801	Lt Dist #201	422	553	181	179	179	179	189
802	Lt Dist #202	114	149	49	48	48	48	51
803	Lt Dist #203	171	224	73	73	73	73	77
804	Lt Dist #204	628	822	269	266	266	266	282
805	Lt Dist #205	342	448	147	145	145	145	154
806	Lt Dist #206	114	149	49	48	48	48	51
807	Lt Dist #207	251	329	108	107	107	107	113
808	Lt Dist #208	46	60	20	19	19	19	20
809	Lt Dist #209	685	897	294	291	291	291	307
810	Lt Dist #210	68	90	29	29	29	29	31
811	Lt Dist #211	468	613	201	199	199	199	210
812	Lt Dist #212	103	135	44	44	44	44	46
813	Lt Dist #213	205	269	88	87	87	87	92
814	Lt Dist #214	388	508	167	165	165	165	174
815	Lt Dist #215	91	120	39	39	39	39	41
816	Lt Dist #216	103	135	44	44	44	44	46
817	Lt Dist #217	365	478	157	155	155	155	164
818	Lt Dist #218	114	149	49	48	48	48	51
819	Lt Dist #219	434	568	186	184	184	184	194
820	Lt Dist #220	479	628	206	203	203	203	215
821	Lt Dist #221	342	448	147	145	145	145	154
822	Lt Dist #222	1,130	1,480	563	557	557	557	589
823	Lt Dist #223	502	658	216	213	213	213	225
824	Lt Dist #224	411	538	176	174	174	174	184
825	Lt. Dist #225	137	179	59	58	58	58	61
826	Lt Dist #226	491	643	211	208	208	208	220
851	Lt Dist #351	650	852	279	276	276	276	292
857	Lt Dist #357	3,743	4,903	1,606	1,589	1,589	1,589	1,679
858	Lt Dist #358	536	703	230	228	228	228	241
859	Lt Dist #359	1,757	2,302	715	707	707	707	747
860	Lt Dist #360	3,743	4,903	1,606	1,589	1,589	1,589	1,679
861	Lt Dist #361	2,043	2,676	926	916	916	916	967
862	Lt Dist #362	3,469	4,544	1,489	1,473	1,473	1,473	1,556
863	Lt Dist #363	388	508	167	165	165	165	174
864	Lt Dist #264	1,347	1,764	578	572	572	572	604
865	Lt Dist #365	1,735	2,272	744	736	736	736	778
866	Lt Dist #362A	422	553	181	179	179	179	189
867	Lt Dist #364A	228	299	98	97	97	97	102
869	Lt Dist #269	1,038	1,360	446	441	441	441	466
873	Lt Dist #173	1,335	1,749	573	567	567	567	599
879	Lt Dist #359A	399	523	171	170	170	170	179
883	Lt Dist #383	183	239	78	78	78	78	82
885	Lt Dist #385	137	179	59	58	58	58	61
889	Lt Dist #389	68	90	29	29	29	29	31
890	Lt Dist #390	205	269	88	87	87	87	92
892	Lt Dist #192	628	822	260	257	257	257	271
893	Lt Dist #193	171	224	39	39	39	39	41
894	Lt Dist #164	445	583	191	189	189	189	200
895	Lt Dist #304	422	553	181	179	179	179	189
896	Lt Dist #306	3,849	5,041	1,652	1,634	1,634	1,634	1,726
897	Lt Dist #364	856	1,121	392	388	388	388	409
898	Lt Dist #398	183	239	78	78	78	78	82
899	Lt Dist #399	-	-	245	242	242	242	256
Subtotal Budget & Accounting		38,892	50,945	17,005	16,822	16,822	16,822	17,771
Total	Internal Charges	49,957	66,648	74,358	75,271	75,271	75,271	47,926
Total	Light Districts	913,888	966,248	971,122	1,016,873	1,016,873	965,406	1,116,089



Adopting Resolutions

Preliminary Budget Fiscal Year 2024



RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO.

A RESOLUTION ADOPTING PRELIMINARY BUDGET, BUDGET AUTHORITIES, AND APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024, AND SETTING THE SALARY FOR MUNICIPAL COURT JUDGE

WHEREAS, Section 7-1-114, MCA provides that a local government with self-governing powers is subject to any law regulating the budget, finance, or borrowing procedures and powers of local governments;

WHEREAS, appropriation adjustments are sometimes integral to other business actions, and in those situations separate budget amendment procedures are not necessary. To carry out this intent, the Local Government Budget Act was passed;

WHEREAS, Section 7-6-4006(3), MCA, states:

Appropriations may be adjusted according to procedures authorized by the governing body for:

- (a) debt service funds for obligations related to debt approved by the governing body;
- (b) trust funds for obligations authorized by trust covenants;
- (c) any fund for federal, state, local, or private grants and shared revenue accepted and approved by the governing body;
- (d) any fund for special assessments approved by the governing body;
- (e) the proceeds from the sale of land;
- (f) any fund for gifts or donations; and
- (g) money borrowed during the fiscal year.

WHEREAS, Section 7-6-4012, MCA, states:

- (1) In its final budget resolution, the governing body

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Resol.

may authorize adjustments to appropriations funded by fees throughout the budget period. Adjustable appropriations are:

- (a) proprietary fund appropriations; or
 - (b) other appropriations specifically identified in the local government's final budget resolution as fee-based appropriations.
- (2) Adjustments of fee-based appropriations must be:
- (a) based upon the cost of providing the services supported by the fee; and
 - (b) fully funded by the related fees for services, fund reserves, or non-fee revenue such as interest.

WHEREAS, Sections 2-7-504, 7-6-609, and 7-6-611(1)(a), MCA, require the City to maintain its accounting system in accordance with Generally Accepted Accounting Principles (GAAP) and require that changes to the accounting system be made in accordance with GAAP;

WHEREAS, appropriations authorized in the annual, or properly amended, budget will not change if restructured in such accounting system changes;

WHEREAS, Sections 3-6-203, MCA and 2-8-5(B), Helena City Code provide that the annual salary and compensation of the municipal court judge must be set by ordinance or resolution; and

WHEREAS, a public hearing on this resolution was held by the City Commission on June 26, 2023, in the Commission Chambers at 316 North Park Avenue in Helena, Montana, at 6:00 P.M.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF
THE CITY OF HELENA, MONTANA:

Section 1. Legal Spending Limits: The Helena City Commission adopts the City of Helena's budget based upon the preliminary budget previously proposed, as subsequently amended, and after concluding a public hearing on the same. As part of the budget, the City Commission hereby sets the City's budget level for the fiscal year 2022 as shown in Appendix A attached hereto. Appendix A, Balances & Changes by Fund, of this resolution sets forth per fund:

- A. the estimated, July 1, beginning cash balances;
- B. the estimated revenues;
- C. the interfund transfers in and transfers out;
- D. the authorized appropriations; and
- E. the estimated, June 30, ending cash balances.

The authorized appropriations as stated in Appendix A - Balances & Changes by Fund, establish the legal spending limits of the municipality at the fund level. Detail below the fund level in Appendix A is informational only and does not reflect the legal spending limits.

Section 2. Property Tax Adjustments: Property taxes are to be levied to the full extent as allowed by law. If the property

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

tax levy as allowed by law exceeds the budgeted property tax revenues, the additional property tax revenue will be placed in the General Fund's Reserve for Emergency Contingencies, Capital, and Major Maintenance and is available for appropriation therefrom.

Section 3. Budget Implementation Authority: Management plans in the budget document and in the City's accounting records which detail revenues, expenditures and balances below the fund level are designated management tools. It is declared necessary for management to be able to adjust to changing circumstances while adhering to goals and objective principles. Budget and Reserve Policies are defined in the budget document and allow the City Manager certain management tools that retain budgetary control but provide effective operational flexibility and are adopted with this Resolution. The budget policies include:

- A. Follow-through Authority. As provided in Section 7-6-4006(3), MCA;
- B. Fee Based Authority. As provided in section 7-6-4012, MCA;
- C. Realignment Authority consistent with Sections 7-6-4030 and 7-6-4033, MCA, legal spending limit; and
- D. Automatic Amendments as noticed in the City's budget

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Resol.

policies defined in budget document.

Section 4. Appropriated Reserves: Reserve policies for each fund type are defined in the budget document and are adopted with this Resolution.

Section 5. Contingency Accounts: Contingency account reserves and policies are defined in the budget document.

Section 6. Appropriation Carry-overs: GAAP require expenditures to be recognized in the fiscal year in which the goods or services are received. As such, the Helena City Commission hereby authorizes the carry-over of prior year unspent budget authority under the following conditions:

A. Previous fiscal year appropriations or segments thereof, are hereby declared authorized appropriations in addition to the appropriations set out in Appendix A, provided they meet the following criteria:

- i. related financing was provided in the prior fiscal year;
- ii. the appropriations were not obligated by year end;
- iii. the purpose was not included, or rejected, in current budget financing or appropriations; and
- iv. the City Manager determines the appropriation is still needed.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

B. Outstanding purchase orders and other obligations, representing a City obligation to pay the claim after receipt of the goods or services, are recognized as "claims incurred." They are hereby declared authorized "carryover" appropriations in addition to the appropriations set out in Appendix A, provided they meet the following criteria:

- i. related financing was provided in the prior fiscal year;
- ii. the appropriations were not otherwise obligated by year end;
- iii. the purpose was not included, or rejected, in current budget financing or appropriations; and
- iv. the City Manager determines the appropriation is still needed.

Section 7. Capital Re-Appropriation: The City Commission routinely updates its Comprehensive Capital Improvement Program in order to fully identify long-term capital needs and analyze projected financing capacity. After each fiscal year, there may be unspent appropriations within City operations. Therefore, the Helena City Commission authorizes the City Manager to re-appropriate prior year unspent budget authority and reserves into current year authorized capital appropriations or capital reserves

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

in order to address capital needs. Such capital re-appropriations may be made under the following conditions:

- A. related financing was provided or in reserves from prior fiscal years;
- B. the projected unspent appropriation balance was not reallocated as financing for other appropriations;
- C. the appropriations were not obligated by year end;
- D. the purpose was not included, or rejected, in current budget financing, reserves, or appropriations;
- E. the City Manager determines the re-appropriation is needed to finance the Comprehensive Capital Improvement Program; and
- F. after advising the City Commission of the City Manager's intent to make capital re-appropriations at a City Commission meeting or public work session.

Section 8. Municipal Judge Salary and Compensation: The annual salary for the Municipal Judge is \$111,432 and total salary and benefits are approximately \$151,119.

**PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF
HELENA, MONTANA, THIS 26th DAY OF JUNE, 2023.**

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

/S/ WILMOT COLLINS
MAYOR

ATTEST:

/S/ DANNAI CLAYBORN
CLERK OF THE COMMISSION

Annual Budget Resolution - Exhibit A
Balances and Changes by Fund
For the Fiscal Year Ending June 30, 2024

		Estimated Beginning Cash Balance	(+) Sources			(-) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
			Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
100 General Fund										
011	General Government	na	22,258,225	25,899	22,284,124	3,312,945	2,067,908	5,380,853	na	na
012	Police & Court	na	988,800	17,500	1,006,300	9,035,692	201,500	9,237,192	na	na
013	Fire Department	na	186,781	657,358	844,139	6,203,986	-	6,203,986	na	na
014	Community Development	na	12,500	-	12,500	1,036,672	-	1,036,672	na	na
015	Finance Services	na	1,033,375	-	1,033,375	1,815,104	-	1,815,104	na	na
016	Public Works Administration	na	1,549,437	-	1,549,437	2,161,221	-	2,161,221	na	na
017	Park & Recreation	na	561,232	-	561,232	2,932,089	107,100	3,039,189	na	na
Total General Fund		11,028,125	26,590,351	700,757	27,291,108	26,497,709	2,376,508	28,874,217	-	9,445,015
200 Special Revenue Funds										
201	Street & Traffic	5,484,991	7,517,000	2,970	7,519,970	7,335,657	-	7,335,657	-	5,669,304
211	Civic Center	749,429	960,571	360,660	1,321,231	1,405,822	351,000	1,756,822	-	313,838
212	Facilities Management	431,370	852,681	138,275	990,956	978,718	-	978,718	-	443,608
213	Facilities Managemnt-HVCC	26,036	75,140	-	75,140	73,574	-	73,574	-	27,602
214	Neighborhood Center	81,772	42,830	-	42,830	32,481	-	32,481	-	92,120
215	Police Projects & Reimb	49,838	45,500	87	45,587	58,391	-	58,391	-	37,034
217	Law Enforcement Block Grant	11,920	35,150	-	35,150	17,500	17,500	35,000	-	12,070
218	9-1-1 Emergency Program	394,767	531,847	-	531,847	468,938	-	468,938	-	457,676
219	Support Services Division	656,313	1,832,359	2,147	1,834,506	1,950,469	-	1,950,469	-	540,350
226	CDBG/HOME	5,200	1,407,437	-	1,407,437	1,407,437	-	1,407,437	-	5,200
228	Community Renewal	659	-	-	-	-	-	-	-	659
229	Affordable Housing Trust	2,058,116	20,000	100,000	120,000	1,400,000	-	1,400,000	-	778,116
233	Public Art Projects	30,086	500	13,000	13,500	13,000	-	13,000	-	30,586
235	Open Space District Maint	519,364	696,988	344	697,332	862,598	-	862,598	-	354,098
237	Urban Forestry	366,573	486,420	463	486,883	544,230	-	544,230	-	309,225
238	Loan Repayment	185,957	14,521	-	14,521	-	-	-	(39,955)	160,523
240	Gas Tax	879,647	1,387,573	-	1,387,573	1,338,145	-	1,338,145	-	929,074
241	Gas Tax HB473	17,460	-	-	-	-	-	-	-	17,460
245	Storm Water Utility	1,633,709	2,406,937	355	2,407,292	2,262,189	7,197	2,269,386	-	1,771,615
246	Watershed Projects	55,395	750	20,032	20,782	27,804	-	27,804	-	48,374
260	Fire Safety Levy	797,906	1,041,000	-	1,041,000	636,261	657,358	1,293,619	-	545,287
029	Lighting Districts - All	506,083	1,110,954	-	1,110,954	1,116,089	-	1,116,089	-	500,948
Total Special Revenue Funds		14,942,591	20,466,158	638,333	21,104,491	21,929,304	1,033,055	22,962,359	(39,955)	13,044,768
300 Debt Service Funds										
308	2017 GO Bond-08 Park Ref	585,210	559,750	-	559,750	560,250	-	560,250	-	584,710
340	S I D Revolving	40,880	-	-	-	56	-	56	-	40,824
Total Debt Service Funds		626,090	559,750	-	559,750	560,306	-	560,306	-	625,535

Annual Budget Resolution - Exhibit A
Balances and Changes by Fund
For the Fiscal Year Ending June 30, 2024

		(+) Sources			(-) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
		Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
Estimated Beginning Cash Balance									
400 Capital Project Funds									
406 TIF Railroad District	593,809	341,998	-	341,998	350,000	-	350,000	-	585,807
407 TIF Downtown District	265,343	338,500	-	338,500	350,000	-	350,000	-	253,843
408 TIF Capital Hill URD	316,706	217,550	-	217,550	200,000	-	200,000	-	334,256
440 Capital Improvements Fund	641,972	78,000	1,212,490	1,290,490	1,223,490	-	1,223,490	-	708,972
441 Parks Improvement	398,497	88,200	-	88,200	50,500	-	50,500	-	436,197
450 Sidewalk Improve/Constrct	(0)	-	150,000	150,000	150,000	-	150,000	-	(0)
Total Capital Project Funds	2,216,327	1,064,248	1,362,490	2,426,738	2,323,990	-	2,323,990	-	2,319,075
500 Enterprise Funds									
503 Building	1,651,739	1,518,312	1,328	1,519,640	1,481,096	-	1,481,096	-	1,690,282
521 Water	11,269,566	10,750,000	2,627	10,752,627	10,695,124	31,650	10,726,774	-	11,295,419
522 Water Service Line	893,932	15,000	-	15,000	-	-	-	(120,000)	788,932
531 Wastewater	5,876,988	7,053,000	1,700	7,054,700	7,265,770	11,878	7,277,648	-	5,654,040
532 Wastewater Service Line	1,743,968	20,000	-	20,000	-	-	-	(120,000)	1,643,968
541 Solid Waste-Residential	1,243,911	3,717,190	863	3,718,053	3,300,211	275,834	3,576,045	-	1,385,918
542 Solid Waste-Commercial	1,484,074	1,362,250	26,339	1,388,589	1,678,533	834	1,679,367	-	1,193,296
543 Landfill Monitoring District	287,898	141,130	-	141,130	138,278	352	138,630	-	290,398
546 Transfer Station	1,753,935	2,783,200	1,161	2,784,361	3,241,425	26,709	3,268,134	-	1,270,162
547 Recycling	367,252	370,500	275,140	645,640	540,783	814	541,597	-	471,295
551 Parking	701,597	2,277,787	874	2,278,661	2,360,272	-	2,360,272	-	619,985
563 Golf Course	4,928	2,518,770	108,465	2,627,235	2,603,392	-	2,603,392	-	28,770
570 City-County Building Fund	371,134	971,498	33,311	1,004,809	983,883	-	983,883	-	392,060
571 City/Cnty Bldg Mail	100,452	246,500	54	246,554	248,202	-	248,202	-	98,804
572 City/Cnty Bldg Telephone	19,128	4,100	22	4,122	19,371	-	19,371	-	3,879
573 CC Law & Justice Building	289,905	886,976	201,725	1,088,701	1,070,405	-	1,070,405	-	308,201
580 Capital Transit	377,809	1,418,732	448,402	1,867,134	1,869,016	-	1,869,016	-	375,927
Total Enterprise Funds	28,438,215	36,054,945	1,102,011	37,156,956	37,495,762	348,071	37,843,833	(240,000)	27,511,338
600 Internal Service Funds									
610 Fleet Services	455,471	2,328,637	719	2,329,356	2,362,643	-	2,362,643	-	422,183
643 Copier Revolving	84,714	23,197	-	23,197	42,500	-	42,500	-	65,411
645 Property & Liab Insurance	480,775	1,284,831	-	1,284,831	1,289,239	46,677	1,335,916	-	429,690
650 Health & Safety Program	195,816	7,038,497	-	7,038,497	6,623,000	-	6,623,000	-	611,313
651 Dental Program	163,445	381,235	-	381,235	390,000	-	390,000	-	154,680
652 Vision Program	102,449	80,886	-	80,886	75,000	-	75,000	-	108,335
Total Internal Service Funds	1,482,670	11,137,283	719	11,138,002	10,782,382	46,677	10,829,059	-	1,791,612
Total All Budgeted Funds	58,734,017	95,872,735	3,804,310	99,677,045	99,589,453	3,804,311	103,393,764	(279,955)	54,737,344

Customer Ad Proof

102-60120441

CITY OF HELENA

Order Nbr 158258

Publication	Helena Independent Record		
Contact	CITY OF HELENA	PO Number	
Address 1	316 N PARK AVE RM 320	Rate	HEL Legal Folio
Address 2		Order Price	72.00
City St Zip	HELENA MT 59601	Amount Paid	0.00
Phone	4064478417	Amount Due	72.00
Fax			
Section	Legal	Start/End Dates	06/16/2023 - 06/24/2023
SubSection		Insertions	2
Category	0701 Legals Helena	Size	72
Ad Key	158258-1	Salesperson(s)	HEL Legals
Keywords	9d Preliminary Budget Public Hearing Notice	Taken By	Kami Terrell
Notes			

Ad Proof

CITY OF HELENA PUBLIC HEARING NOTICE

The Helena City Commission will hold a public hearing at 6:00 p.m. on June 26th, 2023, at 6:00 PM in the City of Helena Commission Chambers at 316 N. Park Avenue, Helena, MT 59623, and via ZOOM Meeting at ID: <https://zoom.us/j/82764920645> to find your local number please go to <https://us02web.zoom.us/j/82764920645>, to consider the following:

A RESOLUTION ADOPTING PRELIMINARY BUDGETS, BUDGET AUTHORITIES, AND APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024 FOR THE CITY OF HELENA, MONTANA, AND SETTING THE SALARY FOR THE MUNICIPAL COURT JUDGE.

The Resolution may be viewed in City County Administration Building, 316 North Park, Avenue, Room 302, Helena, MT 59623. All residents and taxpayers may attend the meeting and be heard for or against any part of the Resolution. For further information, please call Sheila Danielson, City Finance, at 447-8390.

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities.

Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City's ADA Coordinator, Ellie Ray, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

(406) 447- 8490

TTY Relay Service 1-800-253-4091 or 711

citycommunitydevelopment@helenamt.gov

316 North Park, Avenue, Room 440, Helena, MT 59623

June 16, 24, 2023 158258 **MNAXLP**



TIF District Information

Preliminary Budget Fiscal Year 2024



TIF Railroad District
Fund: 406

Fund: 406			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Revenues									
	Taxes		154,673	206,425	321,900	323,848	323,848	321,098	325,258
	Taxes & Assessments		154,673	206,425	321,900	323,848	323,848	321,098	325,258
	Intergovernmental Revenues		-	-	-	-	-	8,000	8,240
	Investment Earnings		1,726	585	1,326	500	500	12,000	8,500
	Other Operating Revenues		1,726	585	1,326	500	500	20,000	16,740
Total Revenues			156,399	207,010	323,226	324,348	324,348	341,098	341,998
Expenditures									
	Purchased Services		-	75,568	170,000	227,000	227,000	227,000	350,000
	Maintenance & Operating		-	75,568	170,000	227,000	227,000	227,000	350,000
	Transfers Out		-	100,000	-	-	-	-	-
	Internal Transactions		-	100,000	-	-	-	-	-
Total Expenditures			-	175,568	170,000	227,000	227,000	227,000	350,000
Revenues Over (Under) Expenditures			156,399	31,442	153,226	97,348	97,348	114,098	(8,002)
Beginning Cash Balance - July 1			138,643	295,042	326,485	479,711	479,711	479,711	593,809
Ending Cash Balance - June 30			295,042	326,485	479,711	577,059	577,059	593,809	585,807
Revenues									
Taxes									
	Current Taxes - General Levy		95,923	197,433	304,221	313,348	313,348	305,348	314,508
	Personal Property Taxes - All Years		52,459	8,183	16,882	10,000	10,000	15,000	10,000
	Pnlty & Intrst on Del Tax		6,291	810	797	500	500	750	750
	Total Taxes		154,673	206,425	321,900	323,848	323,848	321,098	325,258
State Entitlement - HB124 / 2001								8,000	8,240
	Total Intergovernmental Revenues		-	-	-	-	-	8,000	8,240
Investment Earnings									
	Interest Earnings		1,726	585	1,326	500	500	12,000	8,500
	Total Interest Earnings		1,726	585	1,326	500	500	12,000	8,500
SUBTOTAL - OPERATING REVENUE			156,399	207,010	323,226	324,348	324,348	341,098	341,998
TOTAL REVENUE			156,399	207,010	323,226	324,348	324,348	341,098	341,998
Fund 406 TIF Railroad District									
Dept 1515 TIF Development Projects									
Activity 415 Financial Services									
Purchased Services									
	Other Contracted Services		-	75,568	170,000	227,000	227,000	227,000	350,000
	Pending Commission Approval								
	Total Purchased Services		-	75,568	170,000	227,000	227,000	227,000	350,000
Transfers Out									
	T/out - Other Funds			100,000	-	-	-	-	
	100,000 Transportation Systems ADA improvements								
	Total Transfers Out		-	100,000	-	-	-	-	-
Total	TIF Development Projects		-	175,568	170,000	227,000	227,000	227,000	350,000



RAILROAD URBAN RENEWAL DISTRICT WORK PLAN, AUGUST 2022

Approved by City Commission 9/26/2022

Funding Accruals

Approximately \$300,000 is currently available for projects in the Railroad Urban Renewal TIF District as of August 2022.

Prioritized Projects

The Railroad Urban Renewal District TIF Advisory Board recommends that applicants may request up to fifty percent match (50%) funding for all projects. The board further recommends the following development program prioritizations for FY2023, and seeks to solicit applications based on these priorities:

- RURD Housing Program → Grant awards may be made for projects that create or retain affordable housing opportunities in the district.
- Infrastructure Improvement Program → Grants awards may be made for projects that identify and prioritize upgrades to water, sewer, stormwater drainage infrastructure, and vehicular, parking, and pedestrian/bike transportation improvements.
- Transportation Planning Study Program → Grant awards may be made for transportation planning studies within the Railroad Urban Renewal District to address vehicular and pedestrian/bike transportation planning needs.
- Demolition Program → Grant awards may be made for the demolition and removal of blighted structures.
- Historic Façade & Site Improvement Program → Grant awards may be made for projects that restore/rehabilitate historic buildings and other historic site features, such as brick paving, fencing, and lighting.
- Marketing/Branding Project Program → Grant awards may be made to establish a marketing and/or branding plan and an implementation strategy for the Railroad Urban Renewal District.
- RURD Planning Study Program → Grant awards may be made for planning efforts that identify regulatory roadblocks to redevelopment and promote sound urban design through zoning reform for the Railroad Urban Renewal District.



Additionally Recognized Eligible Project Priorities

The RURD TIF Advisory Board, having ranked all Railroad Urban Renewal Plan projects and programs, recommends additional project and program activities as being eligible urban renewal projects for tax increment financing ("Additional Projects"). Although Additional Projects are eligible as urban renewal projects, such Additional Projects expressly are not recommended at this time for funding amounts and prioritization. The Additional Projects and Programs that may be eligible for funding in the event additional tax increment funds become available are listed within the Project and Program Prioritization Table once the Work Plan is formally amended and solicitations are made for projects of that type and recommended for funding.

TIF Downtown District

Fund: 407

Fund: 407			FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
						Adopted	Amended	Projected	
Revenues									
Taxes			227,748	67,057	213,325	181,300	181,300	298,500	318,500
Taxes & Assessments			227,748	67,057	213,325	181,300	181,300	298,500	318,500
Investment Earnings			-	-	970	500	500	6,000	4,000
Other Operating Revenues			-	-	970	500	500	21,000	20,000
Total Revenues			227,748	67,057	214,295	181,800	181,800	319,500	338,500
Expenditures									
Purchased Services			-	18,642	290,391	180,000	180,000	254,223	350,000
Maintenance & Operating			-	18,642	290,391	180,000	180,000	254,223	350,000
Total Expenditures			-	18,642	290,391	180,000	180,000	254,223	350,000
Revenues Over (Under) Expenditures			227,748	48,414	(76,096)	1,800	1,800	65,277	(11,500)
Beginning Cash Balance - July 1			-	227,748	276,162	200,066	200,066	200,066	265,343
Other Cash Sources / (Uses)			-	-	-	-	-	-	-
Ending Cash Balance - June 30			227,748	276,162	200,066	201,866	201,866	265,343	253,843
Revenues									
Taxes									
Current Taxes - General Levy			226,414	65,057	183,154	180,000	180,000	280,000	300,000
Personal Property Taxes - All Years			1,171	1,789	29,970	1,000	1,000	18,000	18,000
Pnlty & Intrst on Del Tax			163	211	202	300	300	500	500
Total Taxes			227,748	67,057	213,325	181,300	181,300	298,500	318,500
State Entitlement - HB124 / 2001								15,000	16,000
Total Intergovernmental Revenues			-	-	-	-	-	15,000	16,000
Investment Earnings									
Interest Earnings			-	-	970	500	500	6,000	4,000
Total Interest Earnings			-	-	970	500	500	6,000	4,000
SUBTOTAL - OPERATING REVENUE			227,748	67,057	214,295	181,800	181,800	319,500	338,500
TOTAL REVENUE			227,748	67,057	214,295	181,800	181,800	319,500	338,500
Fund	407 TIF Downtown District								
Dept	1515 TIF Development Projects								
Activity	415 Financial Services								
Purchased Services									
Other Contracted Services				18,642	290,391	180,000	180,000	254,223	350,000
Pending Commission Approval									
Total Purchased Services			-	18,642	290,391	180,000	180,000	254,223	350,000
Total TIF Development Projects			-	18,642	290,391	180,000	180,000	254,223	350,000



DOWNTOWN URBAN RENEWAL DISTRICT WORK PLAN, MAY 2022

Funding Accruals

Limited funding is currently available for projects in the Downtown Urban Renewal TIF District, not inclusive of any outstanding taxes that remain to be paid for May 2022

Prioritized Projects

The Downtown Urban Renewal District TIF Advisory Board recommends that applicants may request up to fifty percent match (50%) funding for projects exceeding \$10,000 or up to twenty-five percent match (25%) for projects equal to or less than \$10,000. Additionally, the board recommends the following development program prioritizations for FY2023, and seeks to solicit applications based on these priorities:

- **Infrastructure Improvement Program** → Grants awards may be made for projects that identify and prioritize upgrades to water, sewer, stormwater drainage infrastructure, and vehicular and pedestrian/bike transportation improvements as well as increasing fiber optic capability.
- **Site Redevelopment & Public Space Activation Program** → Grant awards may be made for redevelopment of underutilized or underperforming properties, adaptive reuse of existing structures, demolition activities, or improvements to property aesthetics through enhanced lighting, landscaping, public art, or other creative means to better activates public-facing spaces.
- **DURD Housing Program** → Grant awards may be made for projects that create or retain affordable housing opportunities.
- **Façade Improvement Program** → Approved applications would receive match funding toward the cost of the façade improvement projects that promote historic preservation and/or promote designs in keeping with the character of the district.
- **Marketing/Branding Project Program** → Grant awards may be made to establish a marketing and/or branding plan with a wayfinding component and an implementation strategy for the Downtown Urban Renewal District.
- **Cruse Avenue Redevelopment Program** → Grant awards may be made to study and implement activities addressing parcel surveying, the future surplus of city-owned property, and infrastructure planning for the Cruse Avenue right-of-way to pave the way for redevelopment activities.
- **Rodney Street Commercial Center Program** → Grant awards may be made to reinvigorate the Rodney Street Commercial Center through gateway signage, infrastructural connectivity, and public art improvements.



Additionally Recognized Eligible Project Priorities

The DURD TIF Advisory Board, having ranked all Downtown Urban Renewal Plan projects and programs, recommends additional project and program activities as being eligible urban renewal projects for tax increment financing (“Additional Projects”). Although Additional Projects are eligible as urban renewal projects, such Additional Projects expressly are not recommended at this time for funding amounts and prioritization. The Additional Projects and Programs that may eligible for funding in the event additional tax increment funds become available are listed within the Project and Program Prioritization Table once the Work Plan is formally amended and solicitations are made for projects of that type and recommended for funding.

TIF Capital Hill URD								
Fund: 408		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023			Preliminary FY 2024 Budget
					Adopted	Amended	Projected	
Revenues								
	Taxes	-	-	147,684	141,600	141,600	159,700	209,700
	Taxes & Assessments	-	-	147,684	141,600	141,600	159,700	209,700
	Intergovernmental Revenues	-	-	-	-	-	5,050	5,100
	Investment Earnings	-	-	272	150	150	4,000	2,750
	Other Financing Sources / (Uses)	-	-	-	-	-	-	-
	Other Operating Revenues	-	-	272	150	150	9,050	7,850
Total Revenues		-	-	147,956	141,750	141,750	168,750	217,550
Expenditures								
	Purchased Services	-	-	-	200,000	200,000	-	200,000
	Maintenance & Operating	-	-	-	200,000	200,000	-	200,000
Total Expenditures		-	-	-	200,000	200,000	-	200,000
Revenues Over (Under) Expenditures		-	-	147,956	(58,250)	(58,250)	168,750	17,550
Beginning Cash Balance - July 1		-	-	-	147,956	147,956	147,956	316,706
	Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30		-	-	147,956	89,706	89,706	316,706	334,256
Revenues								
Taxes								
	Current Taxes - General Levy	-	-	137,114	140,000	140,000	150,000	200,000
	Personal Property Taxes - All Years	-	-	10,479	1,500	1,500	9,500	9,500
	Budgeted Reserve:	-	-	91	100	100	200	200
	Total Taxes	-	-	147,684	141,600	141,600	159,700	209,700
State Entitlement - HB124 / 2001								
		-	-	-	-	-	5,050	5,100
	Total Intergovernmental Revenues	-	-	-	-	-	5,050	5,100
Investment Earnings								
	Interest Earnings	-	-	272	150	150	4,000	2,750
	Total Interest Earnings	-	-	272	150	150	4,000	2,750
SUBTOTAL - OPERATING REVENUE		-	-	147,956	141,750	141,750	168,750	217,550
TOTAL REVENUE		-	-	147,956	141,750	141,750	168,750	217,550
Fund 408 TIF Capital Hill URD								
Dept 1515 TIF Development Projects								
Activity 415 Financial Services								
Purchased Services				-	200,000	200,000	-	200,000
	Total Purchased Services	-	-	-	200,000	200,000	-	200,000
Total TIF Development Projects		-	-	-	200,000	200,000	-	200,000

RESOLUTION NO. 20618

A RESOLUTION FINDING THAT THE CAPITAL HILL MALL AREA WITHIN THE CITY OF HELENA, MONTANA IS A BLIGHTED AREA AND THAT REHABILITATION AND REDEVELOPMENT, OR A COMBINATION THEREOF, OF SUCH AREA IS NECESSARY IN THE INTERESTS OF PUBLIC HEALTH, SAFETY, MORALS, OR WELFARE OF THE RESIDENTS OF HELENA

WHEREAS, the State of Montana has provided for the rehabilitation and redevelopment of those portions of its municipalities that are blighted and constitute a menace to public health and safety, an economic and social liability, impair the sound growth of municipalities, and aggravate traffic problems;

WHEREAS, Montana Code Annotated (MCA), in Title 7, Chapter 15, Parts 42 and 43, authorizes municipalities to exercise statutory urban renewal powers for redevelopment and rehabilitation after the municipality has made a finding that a blighted area exists;

WHEREAS, the City of Helena directed Better City, to evaluate the "Capital Hill Mall Area" generally described as one block north of Prospect Avenue, extending one block south of 11th Street, bounded to the west by North Dakota Street and to the east by I-15, including a number of hotel parcels around the highway interchange and the Samuel V. Stewart Homes development managed by the Helena Housing Authority, located on a block bounded by

Billings Avenue, Butte Avenue, Montana

Avenue, and Roberts Street, as shown on the attached Exhibit "A" and more particularly describe on the attached Exhibit "B;"

WHEREAS, Better City conducted a study and prepared a Statement of Blight as shown on attached Exhibit "C" hereto which documents the existence of blight in the "Capital Hill Mall Area" and, in its opinion, has found blight (as defined by § 7-15-4206(2), MCA) exists in the area, and in particular found:

- substantial physical dilapidation, deterioration, age obsolescence, or defective construction, material, and arrangement of buildings or improvements, both residential and nonresidential;
- defective or inadequate street layout;
- faulty lot layout in relation to size, adequacy, accessibility, or usefulness;
- defective arrangement of buildings or improvements;
- excessive land coverage; and
- unsanitary or unsafe conditions;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY

OF HELENA, MONTANA, AS FOLLOWS:

Section 1. The Capital Hill Mall Area within the City of Helena is a blighted area, and its rehabilitation and redevelopment is necessary in the interests of the public health, safety, morals, or welfare of the residents of the City of Helena, Montana.

Section 2. An Urban Renewal Plan will be created for the Capital Hill Mall Urban Renewal Area.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 24th DAY of AUGUST, 2020.

/S/ WILMOT COLLINS
MAYOR

ATTEST:

/S/ DANNAI CLAYBORN
CLERK OF THE COMMISSION



Glossary

Preliminary Budget Fiscal Year 2024



Glossary of Terms

Accrual Basis of Accounting

Accrual Basis of Accounting is the method of accounting under which revenues are recorded when earned and expenses that are recorded when goods and services are received (regardless of the timing of related cash flows).

Actual

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the FYXX actual results of operations.

Appropriation

An Appropriation is expenditure authority with specific limitations as to the amount, purpose, and time established by formal action of a governing body such as the City Council for a specific use.

Assessed Market Valuation

The Assessed Market Valuation is the value set upon real estate or other property by a government as a basis for levying taxes.

Balanced Budget (MCA 7-6-4030)

Final appropriations (expenses) may not exceed the projected beginning balance plus the estimated revenue of each fund for the fiscal year.

Bonds

Bonds are debt instruments that require repayment of a specified principal amount on a certain date (maturity date) together with interest at a stated rate or according to a formula for determining the interest rate.

Budget

A Budget is a financial plan for the control of government operations. A budget primarily focuses on available reserve, revenue, and expenditure estimates as the means of control.

Budget Document

The Budget Document is the official written statement/document which presents the approved budget to the legislative body.

Budget Message

The Budget Message is the opening section of the budget document which provides the City Commission and the public with a general summary of the most important aspects of the current budget, changes from previous year and recommendations regarding the financial policy for the coming period.

Annual Audit Report

The Annual Financial Audit Report is the official annual financial report of the City encompassing all funds of the City. It includes an introductory section, management's discussion and analysis (MD&A), basic financial statements, required supplementary information other than MD&A, combining and individual fund statements, schedules, and a statistical section.

Capital Assets

Capital Assets are assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

CARES Act/ARPA (Coronavirus Aid, Relief, and Economic Security Act/American Rescue Plan)

The Coronavirus Aid, Relief, and Economic Security (CARES) Act (2020) and the Coronavirus Response and Consolidated Appropriations Act (2021) provided economic assistance for American workers, families, small businesses, and industries.

The CARES Act implemented a variety of programs to address issues related to the onset of the COVID-19 pandemic. The Consolidated Appropriations Act continued many of these programs by adding new phases, new allocations, and new guidance to address issues related to the continuation of the COVID-19 pandemic.

The CARES Act was passed by Congress on March 25, 2020 and signed into law on March 27, 2020. The Consolidated Appropriations Act (2021) was passed by Congress on December 21, 2020 and signed into law on December 27, 2020.

The American Rescue Plan continues many of the programs started by the CARES Act (2020) and Consolidated Appropriations Act (2021) by adding new phases, new allocations, and new guidance to address issues related to the continuation of the COVID-19 pandemic. The American Rescue Plan also creates a variety of new programs to address continuing pandemic-related crises, and fund recovery efforts as the United States begins to emerge from the COVID-19 pandemic.

The American Rescue Plan was passed by Congress on March 10, 2021 and signed into law on March 11, 2021.

Cash Reserves

Cash Reserves are unobligated, excess cash in each of the funds.

CDBG (Community Development Block Grant)

The Community Development Block Grant (CDBG) Program is a federally funded program designed to develop viable urban communities by providing decent housing and a suitable living environment and by expanding economic opportunities primarily for persons of low and moderate incomes. Eligible projects must fall within the three focus areas of Public Facilities, Housing and Economic Development. Projects typically funded include Housing Rehabilitation, Business Loans, Public Service Activities, and Neighborhood Improvement Projects carried out in the City's lower income neighborhoods. All projects must meet at least one of the program's three national objectives: benefit low to moderate income persons; aid in the prevention or elimination of blight; or meet an urgent need that must be addressed because conditions pose a serious and immediate threat to health or welfare of the community and other financial resources are not available to meet such needs.

Contingency

A Contingency is an appropriation of funds to cover unforeseen expenditures that may occur during the budget year. An Emergency Contingency Fund will be dedicated only for unforeseen emergency situations as determined by the City Manager and the City Commission.

Cost Center

A cost center is a function within an organization that does not directly add to profit, but still costs the organization money to operate.

HBID (Helena Business Improvement District - Downtown)

The Helena Business Improvement District (HBID) is an organization that represents property owners within Helena's legally constituted city district. The mission of the HBID is to serve as a facilitator, provider and advocate for a planned, creative program that aims for the continual improvement of property values and properties in Downtown Helena. Revenues to fund HBID services are derived from a special assessment on the district's property owners' tax bill.

Debt Service Funds

The Debt Service Funds account for revenues and transfers for related principal and interest expenditures.

DHI (Downtown Helena Inc.)

The Downtown Helena Inc. (DHI) is a non-profit organization working to encourage cooperation among members; establish and develop cooperative advertising and promotional campaigns activities; and foster favorable public relations for Downtown Helena.

EMS

EMS refers to Emergency Medical Services.

Encumbrance

An Encumbrance is a commitment of funds against an appropriation until such time as goods or services (related to an unperformed contract) are received by the City.

Enterprise Funds

Enterprise Funds account for businesslike activities supported primarily by user charges. Examples are the City Water and Wastewater Utilities, Parking garages, and Transit systems.

Expenditures

The term, Expenditures, refers to the outflow of funds paid for an asset obtained or goods and services rendered.

Fiscal Year (FY)

Fiscal Year (FY) is a twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The City of Helena's fiscal year runs from July 1 through June 30.

Franchise Fees

Franchise Fees are paid by utility companies as rent for using public rights-of way.

FTE

Full-time equivalent (FTE) of one position is 2080 hours per year.

Fund

A Fund is a fiscal and accounting entity with a self-balancing set of accounts.

Fund Balance

Fund Balance is the difference between revenues and expenditures. The beginning fund balance represents the residual funds brought forward from the previous year (ending balance).

GAAP (General Accepted Accounting Principles)

Uniform minimum standards for financial accounting and recording, encompassing the rules and procedures that define accepted accounting principles. The financial statements of the City of Helena have been prepared in conformity with General Accepted Accounting Principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles.

GASB (Governmental Accounting Standards Board) Statement 34

GASB 34 changes the presentation of governments' external financial statements to insure inclusion of all assets like infrastructure assets in the statement of net assets. The objective of GASB 34 is to enhance the clarity and usefulness of government financial statements to the citizenry, oversight bodies, investors and creditors. Key aspects are: analysis of the government's financial performance for the year and its financial position at year-end. The City is required to report financial operations, net assets and prepare statements at the government-wide level. Governments will now be required to use a "net program cost" format for the government-wide statements instead of a traditional operating statement. The City will also be required to record certain infrastructure assets.

General Fund

The General Fund accounts for all resources not devoted to specific activities and include many City services such as Legal, Administration, Municipal Court, Finance and Parks and Recreation. Major revenue sources are real property taxes, business licenses, charges for services, and miscellaneous.

General Obligation Bonds (G.O. Bonds)

General Obligation Bonds (G.O. Bonds) are bonds which are secured by the full faith and credit of the issuer.

GIS (Global Information System)

Global Information System (GIS) – the City of Helena/Lewis and Clark Information Technology Systems Department is actively working on the development of a citywide GIS. The GIS will contain data layers that will consist of city infrastructure data, tax data, and various other pertinent city data. This information will be used for inventory purposes, compliance of GASB 34, and many other uses.

Grant

A Grant is a contribution by the State or Federal government or other organization for a specific purpose, activity, or facility.

Interfund Transfers

Interfund Transfers are amounts transferred from one fund to another within the City.

Internal Service Funds

Internal Service Funds account for the financing of services provided by one department to other departments of the City.

Intrafund Transfers

Intrafund Transfers are amounts transferred within the same fund.

Levy

Levy – (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, and/or service charges imposed by a government.

Mill

A Mill is the traditional unit of expressing property tax rates. One Mill equals one thousandth (1/1000) of a dollar, or \$1 tax per \$1,000 of taxable valuation.

MLCT

MLCT is the Montana League of Cities and Towns.

MMIA

The Montana Municipal Insurance Authority (MMIA) is a self-insured pool made up of the participating cities and towns within the State of Montana. The MMIA makes available two coverages to each of the municipalities: the Workers Compensation Program and the General Liability Program. The City of Helena is a member of both programs.

Modified Accrual Basis of Accounting

Modified Accrual Basis of Accounting is an accounting method by which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences, claims, and judgments, are recorded only when payment is due.

Non-departmental/City-wide Expenditures

General Fund expenditures that are not specifically allocable to an individual general fund department are termed Non-departmental. The largest such expenditures include transfers to the Public Safety Fund and property/liability insurance payments.

Ordinance

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Park Maintenance Districts (PMD)

Park Maintenance Districts (PMD) are districts established in certain areas for the collection of assessments to cover the costs to complete operations and maintenance of parks.

Personal Services

Personal Services are those costs related to employee compensation, including salaries, wages, and benefit costs.

Refunding

Refunding is the redemption of a bond with proceeds received from issuing lower-cost debt obligations ranking equal to, or superior to, the debt to be redeemed.

Resolution

Resolution is a formal expression of opinion or intent voted by an official body such as the City Commission.

Revenue

Revenue is the total income produced by a given source, such as business taxes, permits, fines and forfeitures, etc.

Risk Management

Risk Management is an organized attempt to protect a government's assets against accidental loss in the most economical method.

SDF

System Development Fees (SDF) are one-time fees assessed against new water or wastewater customers as a way to recover a part of the cost of additional system capacity constructed for their use. The amount of the fees is based upon the size of the customer's water meter.

SID

Special Improvement Districts (SID) are districts established for specific improvements such as lighting, water, sanitary sewer, storm drain, and/or streets. These improvements are paid for by special assessments.

Special Assessment

A Special Assessment is a levy made against certain properties to defray part or all of the cost of a specific improvement or service primarily benefiting those properties.

Special Revenue Funds

Special Revenue Funds are funds earmarked for special activities as required by law or administrative regulation. Examples are City-County Library, Street/Gas tax, Tax Increment District, and the Community Development Grants.

Structurally Balanced Budget

Government Finance Officers Association: 1. ongoing expenses should be covered by ongoing revenues. Ongoing revenues are revenues that can be expected to continue year to year. 2. One-time or short-term revenues are used to fund one-time or short-term expenses.

SVRO Coordinator

Sexual or Violent Offender Registry Coordinator is a newly requested position within the Police Dept. for fiscal year 2022.

Tax Increment Bond

Tax Increment Bond is a specially limited obligation bond payable from anticipated incremental increases in tax revenues, resulting from the redevelopment of an area. Tax revenue from construction and improvements in the Tax Increment District provides funding for new construction and improvements.

Tax Increment District(s)

Tax Increment Districts are areas within the City which allows for special property tax treatment. Boundaries of the District are set, and tax revenue (based upon taxable value) is determined. This taxable value amount becomes the BASE value. Tax collections from the BASE continue to be distributed to the taxing entities. The taxable value in excess of the BASE (tax increment) is used to pay for incentives established to create tax value growth. After a period of time, the District sunsets and all tax collections are distributed to the taxing entities.

Taxable Valuation

The Taxable Valuation is the portion of the assessed value of a property that is taxable.

TBID (Tourism Business Improvement District)

The Tourism Business Improvement District's (TBID) purpose is to market the Helena region as a preferred travel destination.

Transfers

Transfers are authorized exchanges of cash or other resources between funds.

Transmittal Letter

Transmittal Letter is a general discussion of the proposed budget as presented in writing by the City Manager to the City Commission. The message contains an explanation of the principal budget items and recommendations regarding the financial policy for the upcoming year. Separately, the Commission creates the Budget Message which is a letter to the Community summarizing their priorities for the City from which the City Manager will address within the budget.

Working Capital

Working Capital is net current assets. The balance can be identified as available for commitment on the short term (usually one year). Formula:

1. Add cash:
2. Add other current assets (known as receivables which can be expected to be available for expenditure in the short term): and,
3. Deduct current liabilities (payables which are expected to be paid in the short term).



Improvement Districts

Preliminary Budget Fiscal Year 2024





Work Plan and Budget Proposal

Fiscal Year 2024

History

Helena created Montana's first Business Improvement District in 1986 when a group of business and property owners collaborated with the goal of promoting economic growth in downtown Helena. The Helena BID is a 501 (C)(6) created by state statute through a resolution of the City of Helena. The BID's most recent creation was approved by the City Commission on January 13, 2020, [Resolution No. 20589](#).

Helena Business Improvement District (BID) represents property owners within Helena's legally constituted city district. Revenues to fund the BID programs and services are derived from a special assessment on the property owners' tax bills.

Goal

The goal of the BID is to ensure the long-term preservation and vitality of the city's economic, cultural, social, human, and natural assets. Through our programs and services, the BID works to keep the downtown a beautiful, vibrant, and safe place to work, shop, invest, explore, dine, and play.

Mission

The mission of the BID is to serve as a facilitator, provider, and advocate for planned, creative programs that continually improve property values and properties in downtown Helena.

Governance

The BID is operated by a volunteer Board of Trustees who are property owners or designated representatives from within the district. Trustees are appointed by the City Commission. The Board of Trustees meets monthly on the second Tuesday at 3:30 p.m. at our office, 330 Jackson St. All meetings are open to the public.

PROGRAMS AND SERVICES

The BID proposes to continue our existing projects in FY24, with some modifications. We propose to spend slightly more than our projected revenue, using some carryover funds from FY23.

Flowers and Landscaping

This year, the BID will purchase, install, and maintain 125 flower baskets and 20 flower barrels. This is a 25% increase over FY23. The BID buys the flowers from High Country Growers and pays our Maintenance Ambassadors to water them. The flowers are displayed throughout downtown, including the Great Northern Town Center, from June through September on historic lamp posts and cobra lights.

In addition to summer flowers, the BID maintains 11 landscaped beds along the 300 and 400 blocks of Last Chance Gulch. We previously contracted that maintenance service, but we are bringing it in-house for FY24.

Holiday Decorations

The BID installs holiday decorations downtown. These include lighted and unlighted garlands, bows and wreaths on the historic lamp post along Last Chance Gulch and the cobra poles elsewhere in the district. Additional lighting throughout the Pedestrian Mall includes decorating the trolley, gazebo, and entrance to Performance Square. The BID contracts the work for installation and removal and maintains the decorations from November to January.

This year, we have budgeted to add two holiday banner displays stretching across Last Chance Gulch.

Sanitation

The BID owns and maintains 23 trash cans in the district. We pay BID Maintenance Ambassadors to empty the garbage and clean the cans.

We recently rented a portable toilet for Constitution Park, and it receives significant use. We monitor that toilet for cleanliness. Our budget includes the possibility of adding another portable toilet, should the City and BID agree on the need and location, or to increase cleaning of the existing one if necessary.

Graffiti Removal and Prevention

The BID contracts with professional graffiti removers to prevent or remove unwanted vandalism while guaranteeing the integrity of the buildings. Last year our contractor removed 115 tags. This year's budget includes an additional month of graffiti removal compared to FY23.

Banners

The BID purchases, installs, and maintains 144 downtown banners. We contract the work to do seasonal banner changes in November and April. This year's budget includes full replacement of one set of seasonal banners.

We also offer a program for other organizations to buy their own banners and pay the BID for installation. So far this year, Prickly Pear Land Trust and Governor's Cup have participated in the program, and we have interest from other organizations for fiscal year 2024.

Façade and Parklet Grants

The BID offers a one-to-one match of up to \$5000 per project for façade improvements. In FY23, we awarded two façade grants. Several businesses are interested in pursuing façade grants in FY24. The BID also awarded two parklet grants in FY23 to offset parking fees charged for taking up parking spaces. This year's budget includes up to \$20,000 in façade and parklet grants.

Business Development

The BID sets aside funds to help with business development and incubation. We are seeking partnerships and the right projects to assist new business startups that serve downtown.

Marketing

The BID promotes downtown Helena. This marketing includes radio ads, billboards, wayfinding, direct mail, outreach, social media, website maintenance, parking buydowns, and publications. The Marketing Committee helps direct these funds. Sponsorship of Downtown Helena, Inc. is included in the marketing budget.

Advocacy

The BID acts as a liaison between downtown property/business owners and the City and other entities. We answer questions, address concerns, coordinate efforts, and advise downtown business and property owners when they face challenges. There is no expenditure line item associated with this work because there is no capital outlay. Advocacy work is reflected in payroll.

Capital/Large Projects

The BID maintains a reserve for large expenditures that cannot be accurately forecast at this time. This provides the opportunity to make a significant impact on the right project at the right time. Last year, we funded half of the Multimodal/Capital Improvements Plan for \$61,250. This plan will guide infrastructure and travel improvements downtown. Large one-time expenditures such as these are not reflected in this budget and must be approved by the Board of Trustees.

BUDGET

FY2024 BID Budget	
Income	
BID Assessment	\$297,000
Program Sponsorship	\$8,000
Programs/Office Rent/Interest	\$4,100
Total Income	\$309,100
Expenses	
Program and Services	
Flowers	\$10,500
Landscaping	\$2,000
Holiday Lighting	\$10,000
Sanitation	\$3,000
Graffiti	\$8,000
Banners/Banner Services	\$19,200
Façade Grants	\$15,000
Parklet Grants	\$5,000
Business Development	\$5,000
Marketing	\$52,500
Total Program and Services Expenses	\$130,200
Payroll	
Salaries/Wages	\$97,900
Payroll Taxes/Benefits	\$18,750
Total Payroll Expenses	\$116,650
Administrative Expenses	
Facilitates and Equipment	\$35,240
Administrative	\$37,750
Total Adminisitrative Expenses	\$72,990
Total Expenses	\$319,840
Income/Loss	-\$10,740

METHOD OF LEVYING ASSESSMENT

Montana Code Annotated 7-12-1133 states that when the board submits the annual budget and work plan to the governing body (City of Helena), the board shall also recommend a method of levying an assessment within the district that will best ensure the assessment of each lot or parcel is equitable in proportion to the benefits to be received.

Background: During the creation process in 2019-2020, several property owners suggested a review of the assessment. An ad hoc committee was formed in October 2020 to address this request. The Board of Trustees approved an assessment methodology change for fiscal year 2023, but the change was not implemented. The committee met again during winter and spring of 2023 and brought a new proposal to the BID Board of Trustees. That proposal was approved by the Board of Trustees on May 9.

We believe the new methodology is simpler and more consistently applied than the current one.

FY24 Assessment Methodology Recommendation (MCA 7-12-1133 2(g))

- Every assessment code will be assessed a flat fee, except vacant or non-valued properties, city parks, and city rights of way.
- Every private property assessment code will be assessed the flat fee plus a taxable valuation fee.
- Every non-taxed property assessment code will be assessed the flat fee plus a square foot fee for area.
- Every vacant or “non-valued with specials” (NVS) assessment code is exempt from all assessments.

Assessment Matrix

Property Type	Flat Fee	SF rate	TV rate
All other property not referred to below	\$300	\$0.00	4.0%
City except parks	\$300	\$0.00	0.0%
City parks	\$0	\$0.00	0.0%
City right of way	\$0	\$0.00	0.0%
Vacant or NVS per DOR	\$0	\$0.00	0.0%
Residential	\$100	\$0.00	1.0%
Other property without tax value	\$300	\$0.030	0.0%

Methodology Changes/Features

- Relies solely on Department of Revenue property classifications.
- Treats every property with a tax code as an independent entity.
- Eliminates the area portion of the calculation for all properties besides non-taxed, for which the area portion is retained in lieu of the taxable value portion.

- Eliminates “aggregation” of residential and commercial condo units and “accessory parking,” which had been inconsistently applied.
- Reduces the City’s assessment by \$800, from \$6800 to \$6000.
- Reduces total assessment revenue by approximately \$15,000 from FY23.

OPERATING AND PARTNERSHIP AGREEMENTS

Downtown Helena Inc. (DHI)

DHI is a 501(C)(6) funded by annual memberships, sponsorships, and events. The boards of the BID and DHI meet together each April and October. BID and DHI share an office, phone, web site, and certain administrative expenses. In FY23 and FY24, the BID is sponsoring DHI events and work as part of our marketing budget. Both organizations understand our mutual benefit and partnership.

City of Helena

The City of Helena and the BID have always worked together as partners on certain projects. The BID and City have drafted a Memorandum of Understanding to better define our shared work, specifically on flower maintenance, sanitation, and landscaping. The MOU describes work that had been agreed verbally but was previously undocumented. As part of this effort and MOU, the City would sponsor some of our sanitation and beautification efforts.

Main Street Program

The Montana Main Street Program is a collaborative effort between the Community Development Division and the Montana Office of Tourism at the Montana Department of Commerce. The program helps communities strengthen and preserve their historic downtown commercial districts by focusing on economic development, urban revitalization, and historic preservation through long-range planning, organization, design, and promotion. The coordinator for the Helena community is the BID. Through the BID, Helena achieved top tier member status under the Montana and National programs in 2020 and maintains that status by achieving organizational and revitalization benchmarks each year.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO.

A RESOLUTION OF INTENTION TO APPROVE THE WORK PLAN AND BUDGET FOR THE BUSINESS IMPROVEMENT DISTRICT AND LEVYING AN ASSESSMENT ON ALL PROPERTIES WITHIN THE DISTRICT FOR FISCAL YEAR 2024

WHEREAS, Resolution No. 19766, passed August 9, 2010, created a Business Improvement District ("District") to promote the health, safety, prosperity, security, and general welfare of the inhabitants of the City of Helena and the proposed district;

WHEREAS, Resolution No. 20589, passed January 13, 2020, re-created the District for another ten (10) year period;

WHEREAS, pursuant to §7-12-1132, MCA, the Board of Trustees for the District must present to the City Commission a work plan and budget for the ensuing fiscal year;

WHEREAS, a work plan and budget for the fiscal year 2024 was submitted to the City Commission by the Board of Trustees for the District on May 7, 2023;

WHEREAS, in order to defray the costs of the work plan and budget, it is necessary for the City of Helena to levy an assessment on all property within the District; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. The Helena City Commission approves the work

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

plan and budget, as submitted by the District and attached hereto as Exhibit "A," and levy an assessment upon all properties within the District for the fiscal year 2024 to defray the costs of said work plan and budget. The City Commission finds that the benefits derived by each lot or parcel are disproportional, and therefore pursuant to §7-12-1133(1)(f), MCA, intends to set rates for each classification based on the criteria below.

A. Residential Private Property. For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single residential use, including accessory parking, and owned privately under one assessment code ("assessed property"):

1. \$100 per assessed property, plus;
2. 1.00% of the taxable value of assessed property.

Excluded from the assessment are lots, tracts, or parcels that are vacant with no habitable improvements and not used for commercial purposes.

B. Commercial Private Property. For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single use, including accessory parking, and owned privately under one assessment code ("assessed property"):

1. \$300 per assessed property, plus;

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

2. 4.00% of the taxable value of assessed property.

Excluded from the assessment are public properties that are vacant with no habitable improvements and public parks, public rights-of-way, and squares.

C. City of Helena owned Public Property. For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single use, including accessory parking, and owned by the City of Helena under one assessment code ("assessed property"):

1. \$300 per assessed property.

Excluded from the assessment are public properties that are vacant with no habitable improvements and public parks, public rights-of-way, and squares.

D. Tax Exempt Public and Private Property. For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single use, including accessory parking, and owned by Public or Private Properties under one assessment code ("assessed property"):

1. \$300 per assessed property, plus;
2. \$0.03 cents per square foot.

Excluded from the assessment are properties that are vacant with no habitable improvements and public parks, public rights-of-way, public squares and property owned by the City of Helena.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

Section 2. If a property is not chargeable for the assessment described above by reason of state or federal law, said property shall be exempt from the assessment.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 12th DAY OF JUNE, 2023.

MAYOR

ATTEST:

CLERK OF THE COMMISSION



Helena Tourism Business Improvement District Fiscal Year 2023-2024 Work Plan

1 ORGANIZATION SUMMARY

The Helena Tourism Business Improvement District (TBID) continues to base our marketing and product development strategies on our mission.

The TBID is funded by a room assessment that the hoteliers voted into action to help market Helena. The TBID operates under the direction of the TBID Board of Directors and reports to the City of Helena.

The Helena Tourism Alliance (HTA) is the administrative organization of the TBID. The TBID Board meets monthly on the second Wednesday of every month at 1:30 pm in the Reeder's Alley Conference Center, 120 Reeder's Alley.

Helena TBID Organizational Mission

To promote and preserve Helena as a unique destination in order to increase occupancy for lodging facilities thereby creating vibrant growth in the local economy.

Helena TBID Organizational Vision

The Helena TBID is the premier partner and leading advocate for Helena's quintessential experiences and profound opportunities.

Helena TBID Organizational Values

- Integrity
- Innovation
- Communication
- Participation
- Effective Teamwork

Helena TBID Organizational Goals

1. Community Partnerships: Build relationships with the community and make a coordinated effort to communicate effectively.
2. Market Helena: Develop a marketing plan that builds awareness, educates, and utilizes extension partnerships.
3. Big Picture: Explore additional partnership opportunities by identifying unique travel experiences utilizing unconventional ideas.
4. **Organizational Development: Create training to develop innovative board members, staff, and stakeholders to enhance participation.**

2 INTRODUCTION

The role of the typical Destination Marketing Organization (DMO), like Visit Helena, is evolving to fulfill a new role in communities. DMOs are no longer meant to just develop clever advertising campaigns. Organizations like Visit Helena are expanding from DMOs (Destination Marketing Organizations) to DMMOs (Destination Management and Marketing Organizations). DMMOs still advertise and market their destination, but now they also foster the entire visitor experience from beginning to end. It's not just about bringing people to Helena; it's about elevating the customer experience once they get here.

In addition to traditional marketing channels, Visit Helena will also step into the destination management role by working more closely with community organizations, such as the Helena Area Chamber of Commerce and Convention and Visitors Bureau; Helena Business Improvement District & Downtown Helena, Inc.; Montana Business Assistance Connection; and many more.

One of the ultimate goals of tourism is to increase quality of life for residents of a destination. When Visit Helena brings in visitors, it boosts economic impact. When the Helena area economy thrives, the resident experience also thrives. But it is a delicate balance. Visit Helena will also focus on supporting sustainability and stewardship of the destination.

Visit Helena will work to identify & support destination product development opportunities.

3 LEISURE RECRUITMENT

The TBID's overall leisure marketing strategy is to increase year-round visitation targeting regional, national, and international visitors. Strategies and goals will continue to be assessed and expanded and will focus on creative marketing to reach new and existing travelers.

The TBID will closely monitor opportunities for consumer trade shows including the Denver Travel and Adventure [Show](#), [Dallas Travel and Adventure Show](#), and The Outdoor Adventure & Travel Show in Calgary, among others.

The TBID will work with regional and state partners to monitor the international landscape, while continuing to foster partnerships with domestic and international tour operators. In addition, we will weigh the option to participate in international travel recruitment shows like IPW, the travel industry's premier international marketplace and the largest generator of travel to the U.S and Rocky Mountain International (RMI)/The Real America) which markets to travel agents from western European nations such as the UK, France, Italy, Germany, etc.

4 YELLOWSTONE & GLACIER NATIONAL PARKS

For people exploring Montana's National Parks, Helena offers the perfect half-way destination. Helena is 178 miles from the west entrance of Yellowstone National Park and 187 miles from the eastern portion of Going to the Sun Road in Glacier National Park, making us the perfect location to overnight and/or spend several days.

Helena will continue to position the community as the half-way destination between the parks and highlight that traveling this route offers fabulous scenery; some of Montana's most special heritage places; and an opportunity to relax and take a break.

In addition, our social media, SEO, and web content will also focus on Helena as a great place for starting a Montana vacation, redesigning the Between the Parks message as Montana's Destination. Helena is centrally located and should be the launching point for visitors to explore Montana's true heritage.

5 THE VISITOR EXPERIENCE

Designing a quality visitor experience has been a high priority of Visit Helena. The TBID will continue to work to align our destination's stakeholders, businesses, and front-line employees to support tourism and assist in facilitating and meeting visitor expectations. Ensuring visitors have positive experiences will directly impact the future of tourism in Helena, Montana.

The goal is to successfully align the following sectors because we all benefit from a positive visitor experience:

- Hotel / Lodging
- Attractions
- Downtown Merchants
- Restaurants
- Shopping / Retail
- Realtors
- Citizens / Volunteers

Making sure travelers feel welcomed and enjoy their stay is a major priority. Visit Helena is collaborating with our regional partners in Southwest Montana to determine streamlined ways to offer Front-Line Training to help those working with visitors every day be informed about what Helena has to offer. Front-line employees are given the resources and the knowledge that they need to positively impact the visitor experience as well as increase the length of their stay.

Visit Helena understands that the visitor experience plays one of the most important roles in maintaining and growing visitation at a destination. Exceptional service leads to repeat visitation and extended stays. Employees drive the customer experience. By developing and providing this resource for the hospitality industry and business community it will shine a light on the importance of visitor orientation and facilitation which will help elevate the city and champion visitation.

As Visit Helena approaches the 2023 warm season, we are working to offer several ways to orient and facilitate the visitor through additional channels of communication.

With the new Events page on www.helenamt.com, we will continually lean into utilizing this platform to ensure visitors are aware and can take advantage of the local opportunities and hopefully even extend their stay.

6 GROUP TRAVEL & MEETINGS

The TBID works to monitor and evaluate our efforts on developing the group travel market. If appropriate, we will be members of the American Bus Association (ABA) and the National Tour Association (NTA) and will continue to assess whether to attend NTA Travel Exchange or ABA's Marketplace.

TBID will continue to encourage our local community to bring meetings to Helena and will collaborate with the Helena Convention and Visitors Bureau. **Efforts will focus on small market meetings.** Growth in this segment will help support seasonality in hotel occupancy, and impact the local economy by filling restaurants, retailers, and attractions.

7 TBID GRANT PROGRAM

The TBID Grant Program was revamped in FY22 to build upon the vibrancy of the community and inspire innovative and creative ideas for events or signature experiences; provide funding in the early planning stages; and maximize regional and national exposure by promoting the events early enough for visitors to include in their itinerary. The grant program has provided financial assistance in supporting sports and tournaments, music festivals, outdoor recreation events and a variety of other events.

The TBID is committed to developing a more year-round tourism base and contributing to a healthy local economy by supporting local activities, spending, tax generation and jobs through increased visitation to the area. Therefore, we will actively promote and market this program and invite local organizations and businesses to apply for grant monies with the purpose to grow the local tourism economy through increased visitor spending in Helena's lodging establishments, retail, restaurant, transportation, and attractions.

8 SPORT EVENTS & TOURNAMENTS

The TBID is extremely pleased that **Special Olympics of Montana (SOMT) has selected Helena as the site for the State Basketball Tournament which will take place each November from 2023-2025.** We will work to support SOMT as well as connect them with local resources.

The TBID will continue to work with the Helena School District-**TIM McMahon is retiring so we will need to navigate that transition and build rapport with the new Athletic Director** on bids for Montana High School Association Events. Even though Helena is limited with indoor facilities, we are keeping Helena actively involved in the bid process and are on the rotation cycle for tournaments. The TBID stays in close contact with the athletic director.

The TBID will continue to build relationships and support local sports organizations and be a valuable resource to tournament directors and associations in efforts to host and grow

competitions that draw athletes and fans from across the region generating room nights for lodging partners.

We are centrally located and a community-based town and are in full support of our youth programs. Positioning Helena as a sports event destination remains a priority for Visit Helena with staff looking at new opportunities such as robotics, e-sports competition, etc. and partnerships to help shape the future of sports events and sports tourism in Helena.

9 ARTS & CULTURE

The TBID will promote arts and culture in Helena. We will emphasize that Helena has a great deal to offer those who appreciate the fine arts: The Archie Bray Foundation for Ceramic Arts, Holter Museum of Art, Montana Historical Society Museum, Grand Street Theatre, Myrna Loy Center for the Performing and Visual Arts, and Helena Symphony. Numerous fine art galleries showing all types of art from traditional to contemporary and more, provide Helena with a solid mix of culture that will be highlighted.

10 HERITAGE TOURISM & OUTDOOR RECREATION

Visit Helena is working with the Montana History Foundation to promote a program called Helena History Hikes. This program is designed to promote heritage tourism and outdoor recreation by showcasing Helena's regional history through exploration of its surrounding environment.

Direct beneficiaries include Helena residents and tourists, with the broader economy of Helena serving as a secondary beneficiary. While Helena is surrounded by hundreds of miles of trails and marketed as offering "day hikes, mountain bikes, and Old West history", no combination of these subjects is offered as a guided or interpreted experience. Helena History Hikes is filling this void, offering visitors the opportunity to day hike and explore history. These guided hikes investigate the interrelationships between human activity and the environment, bridging the divide between the urban and the wild, the human and non-human, and the sciences and the humanities.

The summer of 2023 will include the following tours:

- Adventure on the Ambrose Trail
- Breweries and Brothels
- Miners to Millionaires

Zach-Community Outreach Manager has informed us 32 bus tours. This proves this program is working for us.

Tours are offered at regularly scheduled afternoon and evening times. All tours will be available for private group tour bookings as well as a “History Triple Play” offer so that visitors will be encouraged to stay additional nights to participate in all three guided experiences.

11 MARKETING METHODS

Aspects of the tourism industry are forever shifting, so we continue to look for ways to provide offerings that make Helena attractive for in-state, regional, national, and international travelers. Building off the Montana Brand Pillars and the Helena Marketing Plan we will continue to follow the three phases of the travel decision process – inspiration, orientation, and facilitation and highlight strong imagery and stories of people and activities in and around Helena.

There were great strides that have been made with the City of Helena and other community partners working cohesively on a unified brand and messaging and a strategic roadmap. We will continue to work to strengthen community vitality; competitive positioning; and ensure the long-term viability of Helena.

The benefits of technology provide people the opportunity to have a greater choice in deciding where they want to visit and live. Helena’s mix of natural resources and recreational opportunities provides the resources necessary to be a premier destination. To establish Helena as a destination in the minds of both consumers and businesses, it is critical to lean into our new brand and utilize a strong, unified brand voice along with messaging and positioning that will raise overall awareness.

Supporting a strong destination brand will help build a sense of community that will support business and economic stability. The new branding and marketing initiative are the first step in a larger vision to strengthen collaboration between the City of Helena, county, community business leaders and organizations into an integrated approach to preserve Helena as well as take advantage of opportunities for future growth.

The TBID understands the critical need for effective content in today’s ultra-competitive marketplace and will continue to work closely with the local creative marketing agency SOVRN.

The TBID continues to give Helena a strong presence in social media and grow our audience. Digital marketing continues to be important for our destination marketing organization as we vie against competing markets. The Media Plan will be primarily digital allowing the plan to stay flexible with recurrent changes in creative and messaging. Search engine optimization (SEO), social media marketing, website optimization, and email

marketing are a variety of elements we will utilize to help us grow our tourism & destination business.

12 MEDIA RELATION AND OUTREACH

Highlighting Helena in a positive way and ensuring our story is heard is something we value, which is why we want to increase earned media.

Throughout the year, Visit Helena will continue to build relationships with influencers and journalists that will help grow the brand and inspire travel. Visit Helena will proactively reach out as well as respond to appropriate media and influencers with original, relevant, and timely stories. We will also work with other tourism partners and our SW Montana region to uncover opportunities for collaborating.

Attending events such as Public Relations Society of America Travel and Tourism Conference can increase contacts and exposure.

TBID Staff & Board of Directors

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FY2023-2024 HELENA TBID BUDGET

Current TBID Assets	\$305,000.00
Outstanding Projects	\$40,000.00
Outstanding Payments	\$87,957.00
	\$177,043.00

June 2023 TBID Receivables	\$264,000.00
Estimated January 2024 TBID Receivables	\$ 262,000.00
Total Receivables	\$526,000.00
Total FY 2023-2024 Assets	\$703,043.00

Expense	
Administrative Staff + Taxes + Benefits	\$187,500.00
Operational Expenses	\$72,543.00
Tourism Education & Advocacy	\$8,000.00
Marketing	
Contract Management, Content Creation, Paid Digital, Print, etc.	\$170,000.00
Publicity	
Travel media; FAMS, PR, Branded Merchandise	\$65,000.00
Opportunities & Grants	\$75,000.00
Sponsored Events	\$10,000.00
Conventions/Tradeshows	\$30,000.00
Professional Development Training	\$15,000.00
Reserves	\$70,000.00
	\$703,043.00

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO.

A RESOLUTION OF INTENTION TO APPROVE THE WORK PLAN AND BUDGET FOR THE TOURISM BUSINESS IMPROVEMENT DISTRICT AND TO LEVY AN ASSESSMENT ON ALL PROPERTIES WITHIN THE DISTRICT FOR FISCAL YEAR 2024

WHEREAS, Resolution No. 19644, passed April 20, 2009, created a Tourism Business Improvement District ("District") to promote tourism, conventions, trade shows, and travel to the City;

WHEREAS, the City Commission expanded the District on August 22, 2011, by Resolution No. 19871;

WHEREAS, Resolution No. 20473, passed August 27, 2018, re-created the District for another ten (10) year period;

WHEREAS, pursuant to §7-12-1132, MCA, the Board of Trustees for the District must present to the City Commission a work plan and budget for the ensuing fiscal year;

WHEREAS, a work plan and budget for fiscal year 2024 was submitted to the Helena City Commission by the Board of Trustees for the District on June 7, 2023; and

WHEREAS, in order to defray the costs of the work plan and budget, it is necessary for the City of Helena to levy an assessment on all property within the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY
OF HELENA, MONTANA:**

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

Section 1. That it is the intention of the Helena City Commission to approve the work plan and budget, as submitted by the District and attached hereto as Exhibit "A," and levy an assessment upon all property within the District for the fiscal year 2024 to defray the costs of said work plan and budget. The assessment for fiscal year 2024 on all lodging facilities used for providing overnight stays within the District is proposed to be computed by multiplying the number of rooms occupied from July 1, 2022, through June 30, 2023, for each lodging facility within the District, as reported by the District, by two dollars (\$2.00).

Section 2. The Helena City Commission will hold a public hearing on this matter on June 26th, 2023, in the Commission Chambers at 316 North Park Avenue in Helena, Montana at 6:00 P.M. at which time all interested parties may appear and express their views of approval or disapproval on the proposed assessment option and amounts of assessments proposed to be levied.

Section 3. The Clerk of the Commission is authorized and directed to cause notice of the passage of this resolution of intention as provided in §7-11-1132 and §7-1-4127, MCA.

Section 4. If a property is not chargeable for the assessment above by reason of state or federal law, said property

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol.

shall be exempt from the assessment.

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA,
MONTANA, THIS 12th DAY OF JUNE, 2023.

MAYOR

ATTEST:

CLERK OF THE COMMISSION