

PRELIMINARY BUDGET

FISCAL YEAR 2022



City of
Helena

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BUDGET MESSAGES



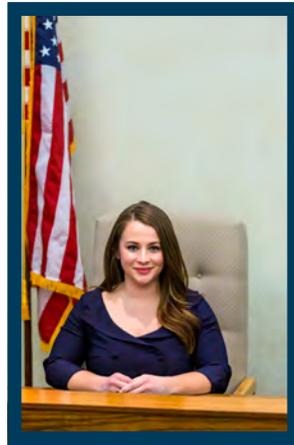
SEAN LOGAN
COMMISSIONER



HEATHER O'LOUGHLIN
COMMISSIONER



WILMOT COLLINS
MAYOR



EMILY DEAN
COMMISSIONER



ANDRES HALADAY
COMMISSIONER



City of
Helena

**PRELIMINARY
BUDGET**

FISCAL YEAR 2022



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City Manager's Budget Message Preliminary Fiscal Year 2022 Budget

Honorable Mayor Collins and Helena City Commissioners:

It is my pleasure to present the Preliminary Fiscal Year 2022 (FY2022) City of Helena Annual Budget. As a reminder, the Montana Code Annotated (MCA) 7-6-4020 requires that Helena's Preliminary Annual Budget include:

- All Revenues & Expenditures for prior, current and proposed year
- Expenditures classified as: Salaries/Wages; M&O; Capital Outlay; Debt Service; or Transfers
- Change of Balance by Fund (Beg + Rev – Exp = End)
- Detailed list of Capital
- Financial Data on Current and Future Debt Obligations
- Personnel Position Counts (FTE's) for prior, current and proposed years
- Estimated Tax for any fund levying an Ad Valorem Tax
- Any other estimates that fall under the purview of the budget.

Thank you for your support in transitioning this document to one that not only meets state law, but also documents the City Manager's budget and a final City Commission budget in alignment with City Charter and State Statute. The budget now incorporates strategic planning, establishes citywide budgeting policies to improve consistency, and is used as an executive work plan. The first step in this transition was your work to establish Strategic Outcomes. By knowing the direction of the Commission, the City of Helena team can align work and the budget recommendations toward achievement.

Within this submittal you will find policies that include establishment of appropriate reserves within funds and effective management mechanisms like the cost-of-living adjustment to maintain City resources over time. Implementing these policies supports establishment of consistency across the City and improves the City's fiscal stability. This work is only the beginning of fiscal stability work needed in Helena.

Of greatest importance during the budget working sessions has been the critical conversation around the difference between meeting the Montana state budget law definition of a balanced budget versus the best practice of a structurally balanced budget. The city has been working toward a structurally balanced budget but has not achieved this outcome. It is my belief that historic efforts to cut the budget to achieve a structural balance only achieved the perception of structural balance and not actual structural balance. Helena lacks the financial management

policies, operations and planning needed to be stable. **This Preliminary Budget meets the expectations of a balanced budget and sets the City of Helena on the path to long-term fiscal stability.**

This budget reflects no increases in assessments or fees, and yet achieves a balanced budget. As shared during the working sessions, the roughly \$1.6 million increase in the General Fund represents only \$900,000 in year over year increases that result in establishing operations missing in the City. Without these operations, the expectations of the Commission can not be met. This \$900,000 gap will be met with an anticipated \$600,000 in charge backs that have not been applied to other funds and \$400,000 in anticipated revenue to be captured by Final Budget adoption in September of 2020.

Public Engagement

This budget process represents the culmination of more public involvement and greater transparency to the public than has been available in the past. Be Heard Helena was implemented early in this process offering the community the ability to view the budget development process, step by step.

Budget Process FY2022

Preliminary Budget

The City Commission has the responsibility of adopting a City budget. The City Charter requires the City Manager to prepare and present the budget to the City Commission for approval and execute the budget adopted. The Budget is prepared by the Finance Department under the direction of the City Manager. Although Finance coordinates budget development and creates the budget document, it represents a major effort by all City departments. State statute, MCA 7-6-4021, requires that the City Adopt a Preliminary Budget which is represented in this process as the charter directed City Manager's budget. The Commission can make amendments to the budget via motion following public hearing as part of the adoption of the Preliminary Budget. Once the Preliminary Budget is adopted, and in accordance with state statute, the City may begin spending on July 1, the official first day of the fiscal year.

City Commission Budget

State statutes, MCA 7-6-4024 and 7-6-4036, require the City Commission adopt the final budget, and fix the tax levy by the later of the first Thursday after the first Tuesday in September or within 30 calendar days after receiving certified taxable values from the Montana Department of Revenue. The reason for this late legal finalization of the budget/tax levy is the timing of tax valuation information. Budget revenue estimates and tax levies are dependent upon tax valuation information. The budget is subject to revision, and not considered legally finalized until the tax levy is fixed by City Commission resolution.

Preliminary and City Commission Final Budgets Amendments

The City Commission can make amendments to the budget via motion following public hearing as part of the adoption of the Preliminary Budget. After adopting the Preliminary Budget, the Budget may be amended as authorized by budget resolution. The budget is subject to revision, and not considered legally finalized until the tax levy is fixed by City Commission resolution by September of every year.

FY2022 Budget Documents

There are two documents prepared by the Finance Department each year.

1. Manager's Proposed Budget

The Manager's proposed budget is presented to the City Commission and made available to the public in June or July. This document is the basis for the public hearing on the budget. Various resources are created to aid in preparation, which include:

- Department Requested Budgets
- Fund Budgeting
- Capital Improvement Planning
- Budget Policies

2. Final Budget

This document is the City Commission's adopted budget document and is completed by September of every year.

FY2022 Budget Work

1. November 2020

- Department work plan creation begins (Wildly Important Goals)

2. December 2020

- Book of Fees Review

3. January 2021

- City Commission Strategic Outcomes for the FY2022 Budget Established
- Continued work with Departments on work plans to align with Commission Strategic Outcomes

4. March 2021

- Fiscal Stability analysis completed
- Departments work with Finance to create budget submittals

5. April 2021

- Budget elements shared to the Commission
- Departments continue work with Finance to submit requests

6. May-June 2021

- Working Sessions held with Commission on two drafts of the City Manager's Preliminary Budget
(1) May 10, 2022 Special Session Sidewalks;

- (2) May 12, 2022 Administrative Meeting Presentation of the DRAFT Preliminary Budget included overview by Finance Director supporting a Legally Balanced Budget;
- (3) May 17, 2022 City Commission meeting included a review of the Departments of Parks, Recreation and Open Lands including Golf and the Civic Center along with Transportation including Transit corresponding with all on-demand services that require a General Fund transfer along with the City Manager's recommendation to achieve a Structurally Balanced Budget;
- (4) May 19, 2022 Administrative meeting included a presentation on the Housing Trust Fund, and from the Departments of Community Development and Public Works; and
- (5) May 26, 2022 to make final edits/revisions needed to reflect an appropriate Preliminary FY2022 Budget Submittal on June 7 along with presentations from the Municipal Court, Police and Fire Departments.
- (6) June 2, 2022 to make final edits/revisions needed to reflect an appropriate Preliminary FY2022 Budget Submittal on June 7
 - Finalization of manager's proposed budget
 - Helena Citizens Council submits review of Drafted City Manager's Preliminary budget.

7. June 2021

- Manager's proposed budget presented to the City Commission.
- Public hearing scheduling and advertisement.
- Proposed budget available for public inspection.
- Formal public hearing on the proposed budget.
- Annual budget resolution - City Commission adoption.

8. July 1, 2021 - start of new fiscal year.

9. August-September 2021

- Certified taxable values received from the Department of Revenue.
- Annual tax levies fixed by City Commission action by the later of the first Thursday after the first Tuesday in September or within 30 calendar days after receiving taxable valuation from the Montana Department of Revenue
- Preparation of the final budget document



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May 21, 2021

TO: The Helena City Commission

FROM: The Helena Citizens' Council

RE: Helena Citizens' Council Review and Recommendations Regarding the Fiscal Year 2022 Revised Preliminary City Budget

Summary of Review and Recommendations

The Helena City Charter calls for a citizens' council, saying "There shall be seven (7) Neighborhood Councils, collectively comprising a Helena Citizens' Council. Operating independently from the city commission or city officials, the Helena Citizens' Council shall review and recommend actions relating to the annual budget, and make recommendations relating to future development of the city." Thus, this document.

The City Charter states that the Helena Citizens' Council (HCC) operates independently from the Commission. It makes sense for the HCC to be independently placed by the Municipal Judge in the city organizational chart with a line connecting the HCC to the Commission as we make recommendations to them. The HCC would also like clarification on where the other city advisory boards fit within the city organization chart. They have historically been important public stakeholders to the city government. The HCC recommends against structural changes to the HCC budget or Coordinator position this budget cycle but remains open to conversations about structural changes in future fiscal years. Overall, the HCC recommends a long-term future analysis of all funds (Enterprise, Special Revenue and General) including consideration of the continuing economic impacts of COVID-19 as well as other funding sources. Project and operational needs should be reviewed and revenue sources identified that will be needed to retain or attain financial stability in each fund.

Steps the City might propose to respond to future funding needs due to anticipated revenue shifts could include: cutting costs, increasing revenues, drawing down reserves (some of which have been on the decline), establishing minimum guidelines for reserves for each fund as these needs vary, etc. This analysis would provide an overview of steps the City might take in the future to manage each of these funds. Continued reliance on tax and fee increases and drawing from the General Fund will not always be possible. Fund reserves and other responses need to be looked at more closely.

The HCC encourages the City, led by the City Manager and Finance Department, to engage in strategic planning regarding the city budget, in collaboration with the City Commission,

department heads, City Advisory committees, the public, and consultation with Lewis and Clark County. Long-term fiscal sustainability for the City is dependent on a cohesive, strategic plan with input and understanding by all of the above interested parties to support a prosperous city for residents and to provide high-quality services for residential neighborhoods as well as for specific districts.

Some things to consider:

1. The City of Helena has made every effort to continue to function throughout the Covid-19 pandemic, particularly by using on-line meetings, mandating masks in the City-County building, and working remotely by email or phone to provide non-essential services to the public. Some facilities, closed at the beginning of the fiscal year, are back open, with social distancing at parks and open spaces, food trucks, the Civic Center, the Farmers' Market, Capital Transit, and the Bill Roberts Golf Course and Muni's restaurant. Helena's budget will reflect the effects of this pandemic for a while.
2. Reduced tourism in FY2021 means reduced city bed tax revenues. The Canadian border has been closed to incoming tourists since March 21, 2020. American tourism was similarly reduced. The Helena Tourism Business Improvement District (TBID)/Helena Tourism Alliance lost 50% in revenue (\$265,000) compared to 2019. The Helena Visitor Center was not open for the roughly 400 visitors/month at Reeder's Alley nor the additional visitors normally visiting at the Helena Chamber/Convention and Visitor Bureau. Average yearly hotel occupancy rates for Helena range around 65%; for 2020 that was closer to 35%, and at one point sank to 3%.
3. The relationship between the Helena Airport Authority and the City of Helena is not well documented. Assessments and leases, including leases of airport facilities held by third parties are, in some cases, two years delinquent. Currently the Airport Authority owes the City as much as \$344,000. Relative to the size of Helena's budget, this is a sizeable sum. The City Manager vows to untangle those relationships and get the City the money owed it. HCC is concerned that so much money has been 'left on the table' as a result of past inadequate recordkeeping. We are grateful to the City Manager for persevering in clearing up this particular issue and urge the City to look for other instances where the City is owed money.
4. Revenue from City recreation facilities continues to suffer due to closures or operating at limited capacity. In FY2021, the swimming pool operated at limited capacity with reduced swim lessons, suffering revenue losses of ~\$15,000. The Memorial Park skating rink was open in a limited capacity with minimal revenue losses. The three small neighborhood rinks were open in FY2021 but do not charge admission and registered no losses. The Civic Center lost \$477,000 in revenues from March 2020 through February 2021, reflecting the 103 cancelled events and the 18 events held at discounted rates (see below). The Bill Roberts Golf Course estimates lost or unrealized revenue of \$200,000 for FY2021. Muni's restaurant closed for two months and estimates lost or unrealized revenue of \$250,000. The smaller recreation venues (tennis, park rentals, food rental spaces) lost ~\$10,000-\$15,000 due to Covid-19.

5. An ongoing annual expense for Helena is road maintenance. Within Helena several entities have financial responsibility for various stretches of roadway, including the Federal Government, the State of Montana, Lewis and Clark County, and the City of Helena. Local neighborhood streets, including collectors as well as local streets, connect neighborhood streets, with major roadways supported by State and Federal agencies. Exceptions include a few private roads running within some residential developments. Helena uses revenues collected through the Streets & Traffic Fund (#201) as well as from other sources such as the City's share of State gas taxes to fund repair of local roads. Street surfaces are given new life with scheduled chip seal applications. However, some of our oldest streets are so worn that chip seal treatment is inadequate; major repairs and even rebuilding streets are needed. These local street conditions are getting worse with added wear and tear as well as impacts on surfaces resulting from a continuing need for replacement of aging water and sewer lines under the streets. In some cases, the continuing chip seal treatments have resulted in impacts to drainage along curbs as the height of curbs relative to the street surface has diminished and access points to under-street infrastructure are well below grade. In some cases, the underlying structure of some local streets was never built to standards and has failed or is failing.

Several years ago, the City undertook a study of street conditions and identified those streets most in need of major repairs or reconstruction. We recommend this study be updated on a regular basis; conditions are getting worse and many of these street conditions do not seem to have been addressed.

The need to address neighborhood streets, now and in the future, deserves consideration in a more strategic and structured long-term continuing manner. It is recommended that a separate neighborhood/local street fund be established to address these current and future needs. For example, this fund could be established with a set aside of a portion of gas tax funds from the State (the state gas tax will be increasing over the next several years and the City should anticipate added revenues from this source), a set aside from the City street fund, or a referral to the voters for a specific continuing funding source for a neighborhood street fund for major repairs or reconstructions. These revenue sources could then be used to pay back revenue bonds for these improvements.

6. On October 28, HCC recommended to the City Commission the conversion of the Upper and Lower DeFord Trail to an ADA compliant trail that could accommodate wheelchairs. If the recommendation is enacted, the Lower DeFord trail will provide an open-space trail to persons with disabilities and/or mobility issues and the Upper DeFord Trail will provide that same population an even more challenging trail to navigate. The trail's total length is approximately 1.5 miles. The goal is to enhance the livability of our community for everyone. Parks & Recreation has assigned HCC's recommendation to the Upper DeFord Working Group for consideration. The working group will study the trail's topography to determine if it can be made ADA compliant. Depending on the study results, they will or will not approve HCC's recommendation to the City. The City

will apply for a federal grant to make improvements on the DeFord and on Davis Street, running parallel to it. Any improvements will take place only after public review.

7. Capital Transit is Helena's public bus system. It has two Red and Blue fixed-route buses and three paratransit buses running in Helena and one deviated fixed-route bus serving the East Helena-East Valley region. Although Capital Transit has maintained service during the pandemic, ridership has fallen approximately 29%, resulting in a loss of \$25,880 and decreases in Federal and State funding during the same period. On April 13, HCC recommended that Capital Transit take a few steps to increase ridership and the visibility of the Capital Transit system. These recommendations include improvements to signage at bus stops and additional stops on residential streets. The Department of Transportation studied our recommendation and explored solutions. They responded that signs bearing route or schedule information would have to be replaced whenever routes or schedules change. The initial signage would cost approximately \$4750. No funding source was identified. Adding additional stops on residential streets would not be a trivial change; no plan to effect this change was offered. HCC recommends that funding for the new signage be identified and further thought be given to adding stops on residential streets.
8. Deer are a common sight in Helena. They are comfortable around people and can become a nuisance. They eat landscaping plants, carry ticks, and cause deer-vehicle collisions. In 2020 the State of Montana authorized Helena's urban wildlife program (UWP) to control the size of the deer herd, allowing up to 250 animals to be culled annually. The Police Department administers the UWP; its budget is part of the overall police budget. However, the UWP was budgeted \$0 in both FY2020 and FY2021. Helena's deer herd has grown and so have the problems it causes. In 2019 there were 31 collisions, 67 complaints, and 11 road hazards caused by deer. In 2020 those totals rose to 47 collisions, 117 complaints, and 15 road hazards caused by deer. We recommend funding be made available to the UWP in FY2022 for purposes of culling the deer herd.
9. In 2006 and again in 2008, studies of the Helena Fire Department (HFD) pointed to the need for a third fire station in the northern part of town. While the station still has not been built, the City has continued to grow, giving our two existing fire stations a larger area of responsibility and increased demands on their services, resulting in longer emergency response times, overlapping calls, increased property loss, delayed medical care, and higher fire insurance rates paid by property owners. With only two fire stations, HFD exceeds the National Fire Protection Agency industry standards for both average fire response times and average EMS response times. We urge the City Commission to make it a priority to improve fire and EMS service in Helena to include: forming a stakeholder task force to review the 2006 and 2008 studies, seek current information from staff including urban/wildland interface service as well as inter-local agreements, identify current needs, recommend improvements and offer funding options to include the establishment of a third fire station on the north end of the city.
10. The Helena Regional; Sports Association (HRSA) is partnering with the YMCA to bring the community a regional sports complex that eventually would include an indoor

swimming pool, a family pool, field sports, court sports, and an early child education center. HRSA incorporated and formed a 501c3, and began collecting grant money and contributions, including a contribution of \$10,000 from the City of Helena. Believing that a public/private partnership would be required to build such a large facility, HRSA hired a nonprofit consultancy firm to do a feasibility study to determine if the greater community of Helena, East Helena, and Northern Jefferson County could generate the philanthropic support necessary to bring the project about. They also asked both the City of Helena and Lewis and Clark County to promise to float a public bond in the future. It is early in the campaign, and they anticipate it would take at least two or three years before an appropriate site is identified and construction can begin.

Review and Recommendations by Fund Number

Fund #100-General - The Sun Run is a long-standing community event (first Saturday in October) to raise awareness and funds in support of renewable energy projects. Funds raised previously have been used to purchase and install solar arrays on the Lewis and Clark Public Library, Carroll College, and the new Central Elementary School. Future projects include funding to purchase and install solar panel arrays at the new Bryant and Jim Darcy Elementary Schools.

Recommendation: The HCC recommends the City Commission continue its support for the Sun Run in FY2022 (\$1000).

Fund #100-011-General Government - To continue to support the City's efforts to save money and resources, the City has been a member of Local Governments for Sustainability (ICLEI) for the past few years. ICLEI provides training, systems tracking, and other resources to help Helena improve its energy and resource efficiency (which saves funds). As an additional part of the City's sustainability efforts, a small amount of funding could be used to hold community meetings to raise awareness and promote conservation measures. In support of the implementation of the Waste Reduction Resolution (February 2021), there is \$60,000 in the current budget for a Strategic Plan to identify opportunities for waste reduction in the Helena community. There are certain grants which require matching funds and this budget anticipates applying for such grants to leverage City funds. There is on-going coordination to advance the 100% Clean Electricity Goal through Helena's joint work with Missoula City and County and Bozeman; the budget contains funds in support of this inter-local policy development and coordination.

Recommendation: For the FY2022 budget, the HCC recommends the City Commission continue its ICLEI membership (\$600); sustainability meetings (\$1400), support funding for the Waste Reduction Strategic Plan (\$60,000), support grant matching funds (\$30,000), and inter-local policy development (\$30,000).

Fund #011-1701-Helena Citizens' Council

Recommendation: The HCC Budget Committee has agreed with the Preliminary Budget with some additions. Personnel Services at \$26894 which includes a cost-of-living increase and raise, \$650 for Supplies and Materials, Total Purchased Services at \$4615 which includes increases in other contracted services (\$700 Neighborhood Outreach, \$300 Survey Outreach, \$650 Water Bill insert). Total for Helena Citizens' Council is \$32779.

Fund #211-Civic Center - Because it lacks air conditioning, the Civic Center remains dark all summer. It was closed most of 2020 because of the pandemic. A steering committee was appointed to determine the facility's path forward. After studying many similar facilities in similarly sized cities, they proposed allowing a nonprofit advisory body to lease, operate, and manage the building while the City maintains ownership. The nonprofit could do strategic planning and fund raising in ways that the City cannot, employing tax exemptions, grants, individual donations, partnerships, naming rights, rentals, and sponsorships. However, the

nonprofit could take from five to ten years to become totally independent of City subsidies. The steering committee compared the Civic Center to other City owned venues currently run by non-profits, including the Myrna Loy and Grandstreet Theater. They admitted that the situations are not comparable because the Civic Center is not simply an entertainment venue, it also houses Fire Station #1. The City Commission will decide whether or not to allow the Civic Center to be managed by a nonprofit created by the City.

Recommendation: The HCC recommends that the City Commission take its time to thoughtfully decide whether to allow the Civic Center to be managed by a nonprofit. Meanwhile, the manager of the Civic Center should work to maximize usage of the building. As soon as it is fiscally possible, air conditioning should be added to make the building usable year-round.

Fund #521-Water – The Water Treatment Plant (WTP) requests funds to optimize plant operations with new chemical feed systems and pumps, enabling them to treat our water using less chemical product, fewer backwashes, and less wastewater. Requested upgrades to the PreSettlement Building (natural gas heater and primary and secondary HVAC systems) would save 25-50% in natural gas and other costs. In addition to improving the current water supply system, WTP is developing a Master Water Plan for future (next 25 years) water supplies, sources, and needs. A comprehensive Water Master Plan should consider the needs and interests of current and future City residents, including those in areas adjacent to Helena. Helena currently relies on two sources of water: Upper Ten Mile and the Missouri River, both of which have certain vulnerabilities (fire, lack of snowpack, harmful algal blooms, etc.). Helena could add groundwater as its third potable water source. Decreasing consumption is the other half of the equation that can allow Helena to better meet its future water needs.

Fund #531-Wastewater – Staff and management at the Wastewater Treatment Facility (WWTF) continue to look for opportunities to conserve energy and water resources. They requested funding for a standby generator and other equipment (e.g., roll-off containers, secondary sampler, etc.). The WWTF is also developing a Wastewater Master Plan to take a holistic look at the wastewater collection, sources, volume, and treatment of wastewater to effectively plan for future scenarios.

Recommendation: Planning for future water quantity and quality and wastewater treatment is critical as population growth continues throughout the region. The City Master Plan is needed to address the needs of the City's projected population. In addition, a longer-range (time and geographic) study is needed to address future roles and responsibilities for serving regional needs and the City's role in addressing these needs, if any.

The City Water/Wastewater Master Plan should consider climate change and its effect on flooding, reduced snow pack, drought, and fire needs. The plan should consider protecting the City's existing supply sources such as Ten-Mile, Missouri River, and groundwater. The plan should also address reducing future demand through education, incentives, and disincentives. Finally, the plan should address finding needed funding such as by increasing water/sewer rates as well as supporting other funding sources.

The regional longer-term (20-30 years) analysis of water quantity and quality and wastewater treatment should be based on the existing and future demands of regional growth, the

geographic extent of that growth, the impacts of climate change, impacts of growth on groundwater sources, maintenance of water quality, and future water supply sources. This regional study should be funded by and include representatives from the City, County, business/industry, existing conservation and other districts, and the public. It should address the future demand on these systems, the costs of meeting these demands, who pays, and the pros and cons of ways to meet the demand – such as extending City services, forming a regional water/wastewater district, forming a number of independent districts, incorporation of another municipality, privatizing the system, etc.

Fund #522, 532-Water/Sewer Service Lines – Service lines connect homes to City water and sewer mains, bringing clean water to homes and removing waste water. The average service line in the City of Helena is 49 years old. Older pipes sometimes fail and the pipe needs to be replaced. When that happens the City of Helena can help homeowners who have paid, via their City utility bills, into the Water Service Line Fund (#522) or the Sewer Service Line Fund (#532). Currently the monthly charge is \$2.50 on residential water and wastewater accounts. These charges will be collected until June, 2030.

Recommendation: The HCC supports the continuation of this homeowner loan program. Because the amount of the funds currently loaned out to residents increased between FY2020 and FY2021 by 148% (water) and 270% (wastewater), we conclude that homeowners are well aware of the loan program’s existence. We support a continued publicity effort to inform homeowners of this program.

Fund #542, 543, 546-Solid Waste, Fund #547-Recycling - The Helena Citizen Conservation Board has asked the City to allocate funding for a waste reduction strategic plan. The plan will focus on ways to reduce the generation of waste materials using Reduce, Re-Use, & Refuse principles. HCC supports funding such a plan. HCC also supports funding a waste audit, or waste characterization plan to help inform the waste reduction strategic plan.

We have learned that the Public Works Department will ask for funds to develop a master plan for the Transfer Station. The focus of this plan is post-consumer waste - what to do with the waste once it arrives at the Transfer Station. If this is true the two plans can inform and dovetail with each other but their focus is different so they need to be two distinct plans.

Recommendation: Allocate funds in the FY2022 budget for the waste reduction strategic plan to find ways to reduce generation of waste materials and for a waste audit to inform writing the waste reduction strategic plan. Consider adding collection bins at existing off-site recycling drop off locations to collect glass and plastic recyclables. Currently they can only be collected at the Transfer Station or through Helena Recycling, a private recycling service).

Fund #563-Bill Roberts Golf Course and Muni’s Restaurant - Golf maintenance, golf and restaurant operation, debt service, and capital programs are fully funded through user fees including greens fees, merchandise sales, restaurant sales, and tournaments.

As with many entertainment and recreational venues, Fund 563 has struggled with revenues in the midst of COVID-19. The management team has done everything they can to provide a safe and fun environment for the citizens of Helena to enjoy.

The city issued \$2.1 Million of bonds in FY2018 to finance a new pro shop, new clubhouse, and to implement ADA compliance upgrades. This resulted in the creation of a full-service restaurant, Muni's, as opposed to the simple menu of the previous clubhouse. The restaurant has received positive reviews and is poised to contribute to the self-supporting operation in a large way.

Recommendation: The HCC recommends that the City approve the transfer of the outstanding bond repayment expense attributable to Muni's from Fund 563 to the General Fund. Since the loss to Fund 563 from the bond repayment expense is already covered by the General Fund, the HCC believes it appropriate that the General Fund assume the liability for the bond repayment. The HCC encourages the City to expect all operations at Bill Roberts Golf Course to become self-sustaining.

Special Revenue Funds

Fund #226-Community Development - Annual Federal Community Development Block Grants (CDBG) are used for capital projects such as structures, infrastructure, facilities and low-income housing and must meet specific criteria for using these funds. CDBG funds can be allocated by the City to public and non-profit agency service providers. Proposed uses of CDBG funds and any local Community Development funds mentioned during discussions were for additions of more affordable housing units, an update and rehabilitation of the Stewart Homes complex operated by HHA, a transitional shelter for women and families, and additional housing for elderly populations, populations with special needs and homeless youth, and a mental health facility.

Recommendation: The HCC supports use of local and CDBG funds for these purposes.

Fund #233-Public Arts Project - The HCC feels art strengthens the Helena economy by driving tourism and revenue to local businesses. Art also has a positive social impact leading to higher civic engagement, social cohesion, improved child welfare, and lower poverty rates.

Events such as *Chalk Up Helena* should grow and become more of a community wide event that could raise money for future public art in Helena. The HCC anticipates more memorial installations akin to the *Equity Fountain* in Hill Park and the soon-to-be-installed *Boundy Memorial*. Residents and visitors enjoy the traffic signal box covers and the ghost signs on historic buildings. The HCC hopes that Helena's public art will grow and be more dynamic, becoming an attraction for both visitors and residents.

Recommendation: The HCC recommends that the City of Helena continue to support the area of public arts through funding, community projects, events, and outreach.

Fund #235-Open Space District Maintenance - For Helena, surrounded by open lands and forest, wildfire is a real threat. As more land is included in our open space portfolio, wildfire

mitigation becomes a priority. Wildfire on land and forest surrounding the city is the responsibility of the County, United States Forest Service (USFS), and Department of Natural Resources and Conservation (DNRC). To prevent new wildfire, the Parks & Recreation Department has employed several measures, largely to reduce the amount of fuel on the forest floor. The Tri-County Fire Safe Working Group educates citizens about wildfire and the measures they can take to mitigate forest fuel on their property. The city should continue to work with this organization and, if necessary, contribute funding and staff time. An effort in the past using goats to eat toad-flax weeds also served to reduce fuels that aid in wildfire spread. Poor forest health, caused by the depredations of insects and disease, should also be studied. Appropriating funding for forest-fuel thinning is a major objective of Parks & Recreation. The city receives grants to help pay for contract thinning crews and equipment. The city should continue to leverage these grants to offset city budget commitments.

Recommendations: Support the cooperative relationship with Tri-County and support with funding and staff, where appropriate, the education/outreach effort. The budget should reflect city support of continued forest fuel mitigation. It should also reflect support for wildfire response equipment as appropriate for fire mitigation. All forest fuel reduction grants and matching grants should be pursued to minimize taxpayer costs. Support forest health efforts, realizing that a healthy forest saves taxpayer costs.

Fund #237-Urban Forestry – While Helena can count on a mutual-aid response from the County, USFS, and DNRC should wildfire spread to city property, landowners too must be prepared to respond to urban wildfire. With that in mind, the Fire Department has purchased wildland fire vehicles (Type 6 engines).

Recommendations: Support the Urban Forestry Department’s efforts to proactively replace our aging Ash Trees ahead of the Emerald Ash Borer threat. Support the department’s efforts to work with Growing Friends and other groups to increase the canopy cover in the 6th Ward. Provide additional administrative support so foresters and arborists can concentrate on forestry and spend less time on administrative tasks.

Fund #238-Loan Repayment - This fund accounts for repayments of loans made by the city to qualified individuals or organizations such as Helena's unique Alternative Energy Loan Program where zero-interest loans are made to successful applicants and those loans are paid back over a ten-year period as part of the property's tax assessment. This is a revolving loan so as the loan is repaid, the funds return to the Loan Program. To date, 28 homeowners have participated in this program, installing solar panels at their residences. The current budget anticipates additional funding (\$60,000) to this popular program.

Recommendation: The HCC recommends that the City continue to support the successful Alternative Energy Loan program and invest additional funds to increase the number of residents able to participate in this program at any given time.

Fund #260-Fire Safety Levy - Beginning in fiscal year 2019, this fund records revenues and expenditures from the voter-approved Fire Department Supplemental Levy. A sizeable portion is transferred to the General Fund to cover personnel costs for the approved firefighters and the remainder is available for capital for the Helena Fire Department.

Recommendation: The HCC recommends that the City conduct a study to identify the costs, logistics, and feasibility of providing an additional fire station to the Helena community. The HCC realizes the importance of, and need for, this additional fire station and encourages the City to prioritize the funding of this additional station.

Montana Business Assistance Connection - The Montana Business Assistance Connection (MBAC) was created with the expressed purpose of improving the economy and livability of Lewis and Clark, Broadwater, and Meagher counties. They help businesses start up, improve, expand, relocate or transition to new ownership.

Recommendation: The HCC continues to support the acquisition of MBAC funds for the upcoming fiscal year. MBAC provides a limited economic development service to the City which does not appear to be available internally and provides a public-private connection.

Fund #406-TIF Railroad District / Fund #407-TIF Downtown District - The Railroad Urban Renewal District was created by the Commission in January 2016 by ordinance 3214. The Railroad TIF District encompasses a large area of property bordering the MRL railroad. The State Department of Revenue approved it effective January 1, 2016. The Downtown Urban Renewal District was created by the City Commission in September 2018 by ordinance 3242. The Downtown TIF District encompasses a large area of property commonly known as Downtown Helena. The state Department of Revenue approved it effective January 1, 2019. Both of these TIF districts will last 15 years unless debt is issued that could extend it for the life of the debt or 40 years, whichever is shorter.

Recommendation: One of the primary goals of TIF funding is to increase the underlying taxes so when the TIF District ends, the increased property tax income, anticipated to be more than if the TIF district were not formed, would be shared with other taxing districts. Consequently, the HCC recommends the city develop a plan to identify a long-term strategy that utilizes the railroad and downtown TIF funds to promote economic development. This plan should aim to proactively address issues or needs rather than respond to them as they are requested. Some portion of the revenues should be set aside to address specific district needs or issues, but funds should be earmarked to address specific needs or problems that are identified as a hamper on economic development and the tax base in the district. One specific instance is the Downtown Master Plan's recommendation about the need to upgrade the walking mall – sidewalks and other surfaces, painting, maintenance, etc. Downtown is the City's center of small business and a major tax base; enhancement of the mall will help to attract more visitors and attract new business to vacant store fronts and buildings. This could include looking at the 'entertainment space' and options for its use or future infill development.

Fund #450-Sidewalk Improvements - Sidewalks are used daily in Helena by people going to work, walking their dogs, walking to school, and exercising. Sidewalks are also used by wheelchair bound residents, for whom the sidewalks are impassable if they are crumbling or the concrete panels heaved due to tree roots or the freeze/thaw cycle. Maintaining good condition sidewalks is essential for Helena to remain a walkable community. Currently it is the responsibility of the homeowner or shopkeeper to maintain the sidewalks abutting their home or shop. When the sidewalk deteriorates it is the responsibility of the homeowner or shopkeeper to replace the sidewalk. The City makes loans to sidewalk owners out of the Sidewalk Improvements Fund. The sidewalk program has a yearly budget of \$150,000. Ten-year loans at 0% interest are given to applicants until the fund runs out. Demand for sidewalk loans exceeds the funding available.

Recommendation: The Transportation Department has developed several options for funding the maintenance of Helena's sidewalk network. Currently the Commission is considering which option(s) best solve this problem. HCC believes that well maintained sidewalks are a necessity. We hope the Commission will decide on the option that keeps the greatest amount of sidewalk maintained at the lowest possible expense to the owner. Because everyone uses the sidewalks, not just the homeowner or shopkeeper, we suggest the Commission find a program that everyone pays into equally.

ARPA Funds - Helena is projected to receive around \$8 million. The state has matching grants for eligible water and wastewater projects. The City should use as much of the \$8 million on necessary water and wastewater projects as possible to get the largest match from the state. Following this strategy should free up the other city accounts to fund different non-ARPA-eligible projects. If ARPA funds are reflected in the budget, they will likely be maximized through Public Works as opposed to Community Development.

General Government								
Fund: 011		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	011 General Government							
Dept	1586 Commission & Manager Priorities							
Activity	410 General Government							
Fixed Charges								
	Contingency	-	-	-	160,000	120,000	120,000	118,701
	118,701 0.5% of GF Revenue							
	- 118,701							
Total	Fixed Charges	-	-	-	160,000	120,000	120,000	118,701
Total	Commission & Manager Priorities	-	-	-	160,000	120,000	120,000	118,701
Fund	011 General Government							
Dept	1701 Helena Citizens Council (HCC)							
Activity	411 Legislative Services							
Personnel Services								
	Salaries & Wages	12,121	9,218	13,260	18,599	18,599	18,599	19,959
	F.I.C.A. (Soc. Sec.)	751	572	822	1,154	1,154	1,154	1,238
	P.E.R.S. Retirement	1,027	790	1,150	1,632	1,632	1,632	1,771
	Health & Vision Insurance				3,153	3,153	3,153	3,150
	Workers Comp. Ins.	188	142	202	218	218	218	134
	Unemployment Ins.	43	41	33	84	84	84	52
	Dental Insurance				67	67	67	300
	F.I.C.A. Medicare	176	134	192	495	495	495	290
Total	Personnel Services	14,306	10,897	15,659	25,402	25,402	25,402	26,894
Supplies & Materials								
	Office Supplies & Equip	648	141	196	250	550	550	550
	Furniture & Fixtures-Misc	-		-	100	450	100	100
	- Office Chair							
Total	Supplies & Materials	648	141	196	350	1,000	650	650
Purchased Services								
	IT&S Computer Maint/Spprt	2,302	2,128	1,983	1,926	1,926	1,956	2,237
	City-Co Bldg Postage Adm	66	72	104	117	117	117	128
	Postage	11	-	-	150	150	150	150
	Printing & Duplicating	507	1,460	239	250	250	250	250
	250 Printing & Duplicating							
	250							-
	Advertising	-	421	-	100	1,100	100	100
	Required Training	-	-	-	100	100	100	100
	Other Contracted Services	307	673	345	740	740	740	1650
	700 Neighborhood Outreach							
	300 Survey Outreach Subscription							
	650 Water Bill Insert Internal Charges							
	1650							
Total	Purchased Services	3,193	4,754	2,671	3,383	4,383	3,413	4615
Intra-City Charges								
	Copier Revolving Program	-	-	-	79	79	79	83
Total	Intra-City Charges	-	-	-	79	79	79	83
Internal Charges								
	Liability Insurance	339	368	346	370	493	493	529
	Fidelity Insurance	8	8	8	8	8	8	8
Total	Internal Charges	347	376	354	378	501	501	537
Total	Helena Citizens Council (HCC)	18,494	16,168	18,880	29,592	31,365	30,045	32779

BUDGET AT A GLANCE



City of
Helena

PRELIMINARY
BUDGET

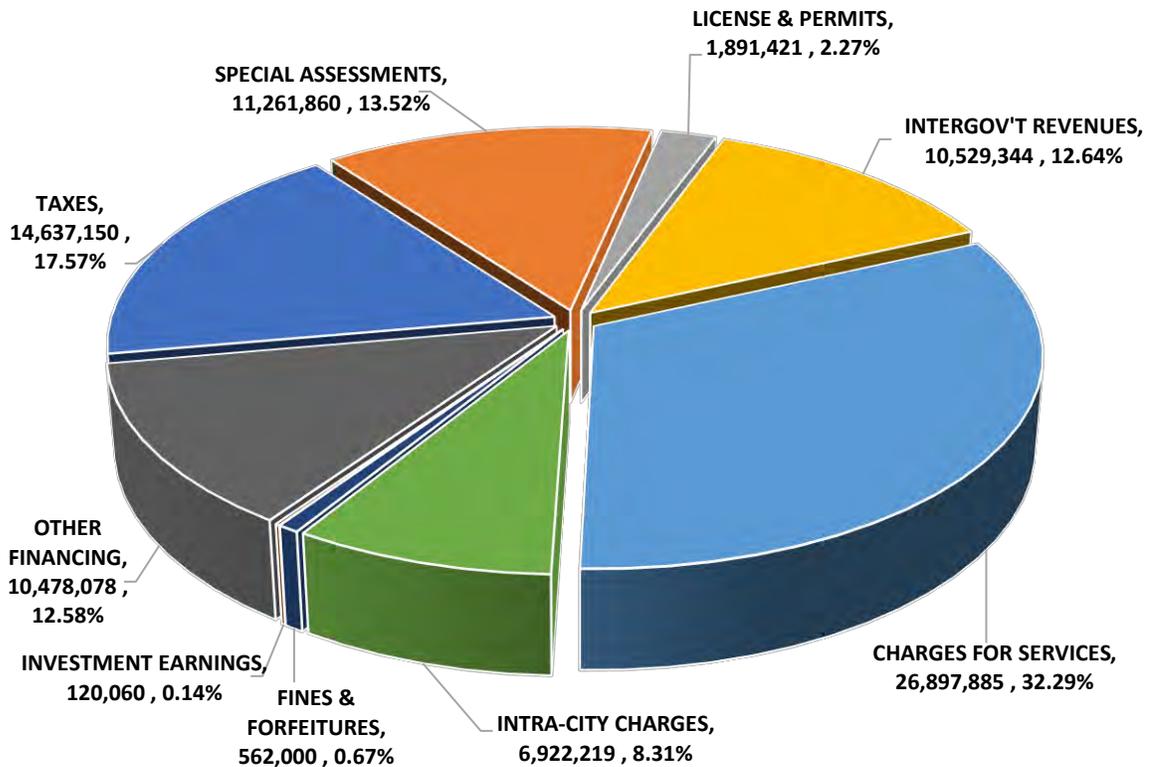
FISCAL YEAR 2022

FY22 BUDGET – AT A GLANCE

ALL REVENUES BY FUNDING SOURCE

	FY22 BUDGET	FY21 PROJ.	FY20 ACT.	FY 19 ACT.	FY 18 ACT.
TAXES	14,637,150	14,093,079	13,559,571	12,431,755	11,588,872
SPECIAL ASSESSMENTS	11,261,860	10,945,467	11,194,924	8,432,206	7,100,848
LICENSE & PERMITS	1,891,421	1,836,021	1,934,436	1,807,596	1,675,677
INTERGOV'T REVENUES	10,529,344	15,624,200	12,421,377	10,535,740	8,463,148
CHARGES FOR SERVICES	26,897,885	25,999,287	25,202,569	24,351,128	22,463,127
INTRA-CITY CHARGES	6,922,219	7,044,667	6,617,898	6,555,519	6,279,075
FINES & FORFEITURES	562,000	486,485	606,024	617,689	599,816
INVESTMENT EARNINGS	120,060	115,210	754,099	1,073,958	684,565
OTHER FINANCING	10,478,078	13,039,608	13,418,735	6,802,007	8,137,726
TOTAL	\$ 83,300,017	\$ 89,184,024	\$ 85,709,633	\$ 72,607,597	\$ 66,992,854

FY2022 City-Wide Revenues by Source



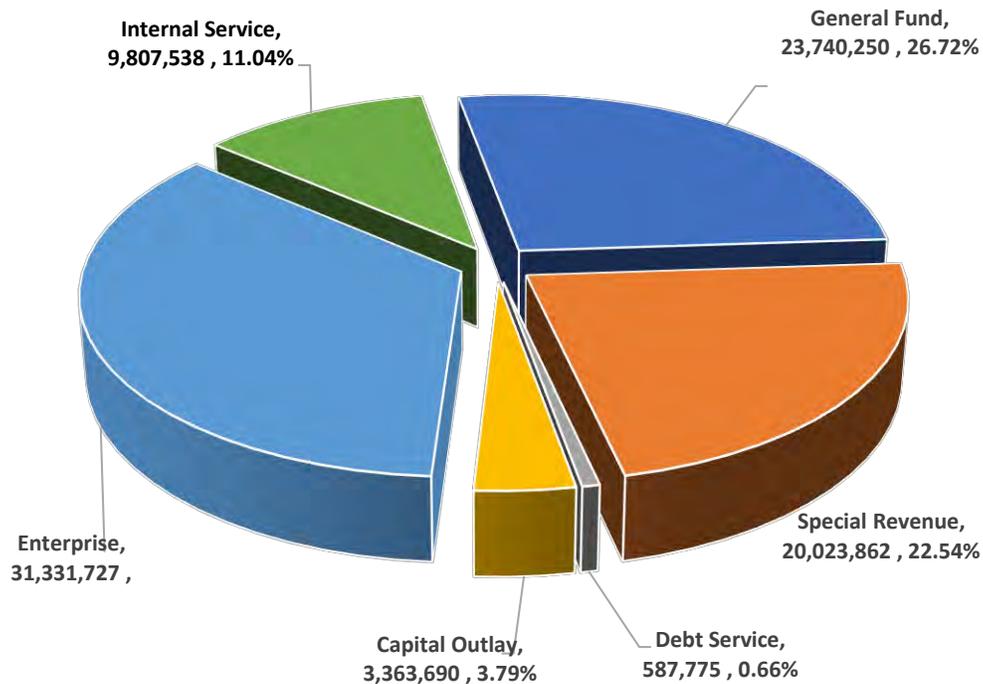
FY22 BUDGET – AT A GLANCE

ALL REVENUES BY FUND TYPE*

	FY22 BUDGET	FY21 PROJ.	FY20 ACT.	FY 19 ACT.	FY 18 ACT.
General Fund	23,740,250	23,843,451	23,059,534	22,110,424	20,877,062
Special Revenue	20,023,862	23,981,515	19,953,429	15,342,955	11,875,809
Debt Service	587,775	576,992	741,593	587,402	860,582
Capital Outlay	3,363,690	814,772	544,578	591,379	1,135,661
Enterprise	31,331,727	35,764,279	35,783,470	30,259,651	28,317,657
Internal Service	9,807,538	8,348,558	8,126,402	7,377,950	7,010,324
TOTAL	\$ 88,854,843	\$ 93,329,567	\$ 88,209,006	\$ 76,269,760	\$ 70,077,095

*Revenue includes internal transfers of \$5,554,825

FY2022 City-Wide Revenues by Fund Type

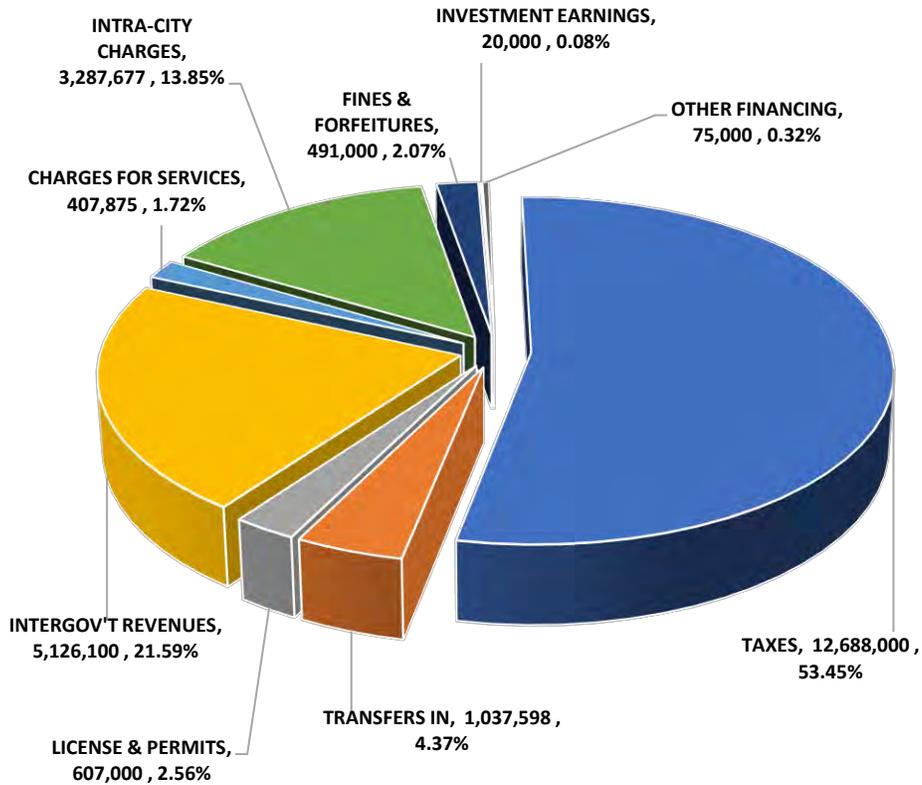


FY22 BUDGET – AT A GLANCE

GENERAL FUND REVENUES BY SOURCE

	FY22 BUDGET	FY21 PROJ.	FY20 ACT.	FY 19 ACT.	FY 18 ACT.
TAXES	12,688,000	12,335,945	11,947,346	11,455,228	10,947,897
TRANSFERS IN	1,037,598	1,011,298	749,836	497,619	225,370
LICENSE & PERMITS	607,000	598,203	562,468	601,392	478,604
INTERGOV'T REVENUES	5,126,100	5,118,814	5,025,210	4,803,379	4,688,119
CHARGES FOR SERVICES	407,875	324,630	485,419	581,924	585,576
INTRA-CITY CHARGES	3,287,677	3,910,269	3,487,290	3,376,133	3,188,239
FINES & FORFEITURES	491,000	439,485	571,191	540,900	523,677
INVESTMENT EARNINGS	20,000	20,000	112,807	155,486	89,917
OTHER FINANCING	75,000	84,807	122,966	98,363	149,663
TOTAL	\$ 23,740,250	\$ 23,843,451	\$ 23,064,533	\$ 22,110,424	\$ 20,877,062

FY2022 General Fund Revenues by Source

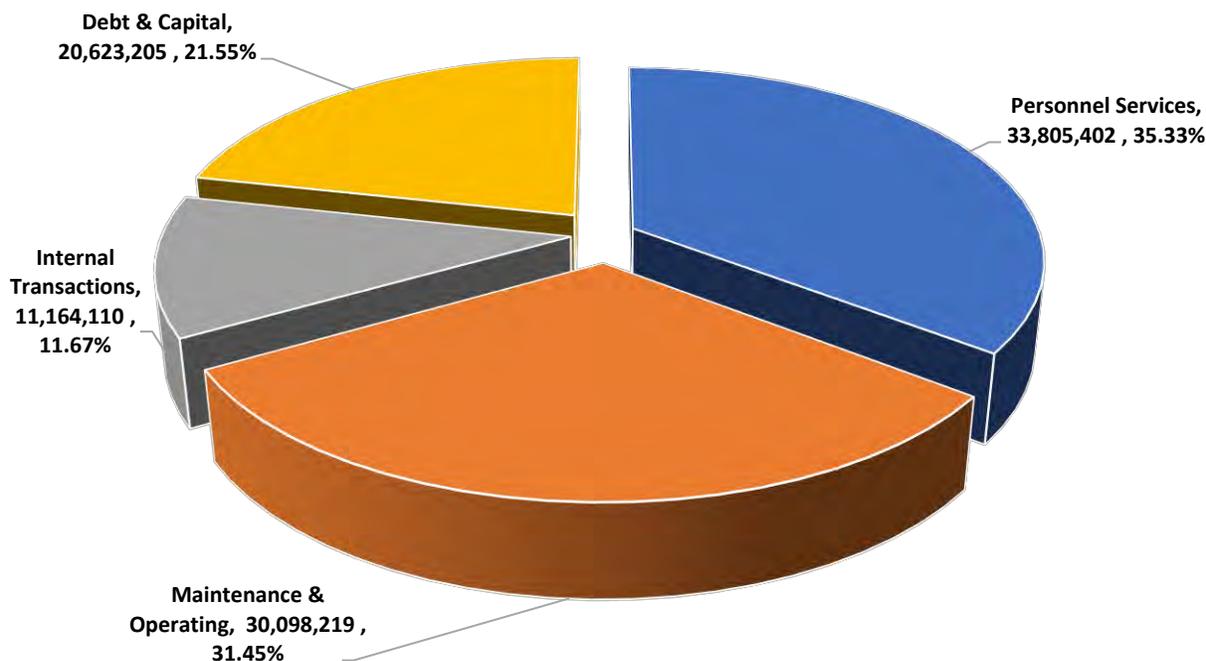


FY22 BUDGET – AT A GLANCE

ALL EXPENSES BY CATEGORY

Category	SUBCATEGORY	FY22 BUDGET	FY21 PROJ.	FY20 ACT.	FY 19 ACT.	FY 18 ACT.
Personnel Services	Personnel Services	33,805,402	31,868,906	28,597,356	27,783,455	26,779,234
Maintenance & Operating	Supplies & Materials	5,081,878	5,633,330	3,744,853	3,736,351	3,579,686
Maintenance & Operating	Purchased Services	14,451,174	15,068,480	11,741,665	10,370,987	10,118,311
Maintenance & Operating	Intra-City Charges	1,312,934	1,186,223	1,038,086	1,190,616	1,087,117
Maintenance & Operating	Fixed Charges	9,252,233	9,719,568	7,699,019	7,963,699	6,691,182
Internal Transactions	Internal Charges	5,609,285	6,121,667	5,584,214	5,368,471	4,484,016
Internal Transactions	Transfers Out	5,554,825	4,365,776	2,368,947	3,654,063	2,748,018
Debt & Capital	Debt Service	3,348,369	2,390,155	3,897,621	3,078,557	3,273,474
Debt & Capital	Capital Outlay	17,274,836	34,928,351	14,883,709	15,794,135	10,580,221
TOTAL		\$95,690,936	\$111,282,456	\$79,555,471	\$78,940,334	\$69,341,259

FY2022 City-Wide Expenditures by Category



COMMUNITY PROFILE



City of
Helena

PRELIMINARY
BUDGET

FISCAL YEAR 2022

COMMUNITY PROFILE

Helena, Montana is the state capital and County seat of Lewis & Clark County. The City is situated near the Missouri River, at the eastern foot of the Continental Divide in a fertile valley surrounded by rolling hills and lofty mountains. Mount Helena and Mount Ascension form scenic backdrops to the south and west of town, which are home to over 70 miles of recreational trails.

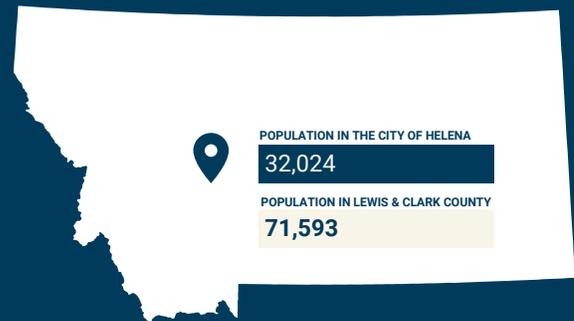
In addition to the abundance of recreation opportunities, the city boasts a historic downtown replete with local shops, restaurants, breweries and a pedestrian mall. Dubbed one of the "100 Best Small Art Towns in America" by American's for the Arts, Helena's creativity shines through organizations like the world-renowned Archie Bray Foundation for Ceramic Arts, several local theaters and art museums, the Helena Symphony, and the Montana Historical Society Museum.

While healthcare, education and government-related jobs predominate, Helena is an agricultural and livestock trade center and has light manufactures. The city has a long history of economic stability with relatively low unemployment compared to the rest of the state.



...

AT A GLANCE



DAYTIME POPULATION WITHIN HELENA:

40,389

...

HOUSING UNITS:

14,245

...

MEDIAN AGE: 40.1

...

EDUCATIONAL ATTAINMENT (AGE 25+):

BACHELOR'S DEGREE OR HIGHER 47.9%

GRADUATE OR PROFESSIONAL DEGREE 19.4%

...

MEAN HOUSEHOLD INCOME:

\$79,532

...

MEAN TRAVEL TIME TO WORK:

12.7 MIN.

...

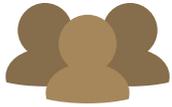
COLLEGES AND UNIVERSITIES IN CITY: 2

POPULATION

SOURCE: 2019 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES

TOTAL POPULATION: 31,401

GROWTH RATE - 2020-2025



0.81%

POPULATION



0.85%

HOUSEHOLD



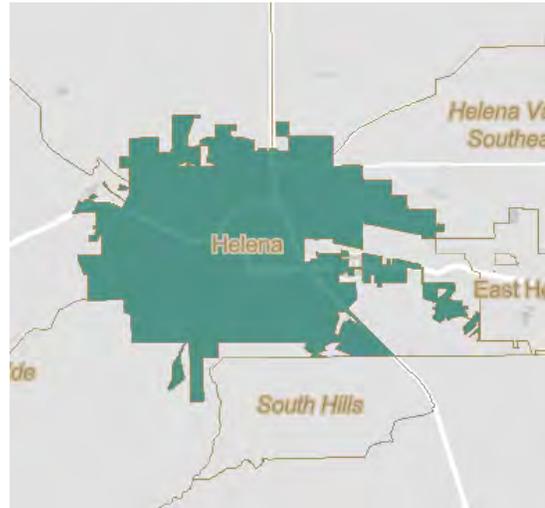
0.97%

**HOUSEHOLD
MEDIAN
INCOME**



0.65%

FAMILIES

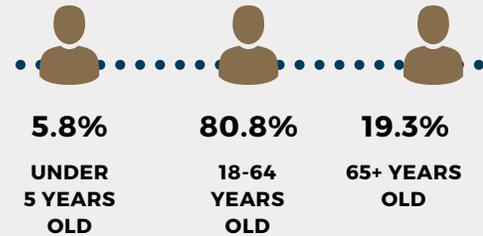


HELENA, MT HAS A TOTAL AREA OF 16.5 SQ. MILES

2020 POPULATION BY RACE

- Caucasian - 93.7%
- American Indian & Native Alaskan - 1.2%
- Asian - 0.9%
- Black or African American - 0.5%
- Native Hawaiian & Pacific Islander - 9.1%
- Two or More Races - 2.8%
- Other Race - 0.8%

2020 POPULATION BY AGE



EDUCATION

SOURCE: 2019 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



76.2%

**POP. HAS SOME COLLEGE,
DEGREE**



47.9%

**POP. HAS BACHELORS'S
DEGREE
OR HIGHER**



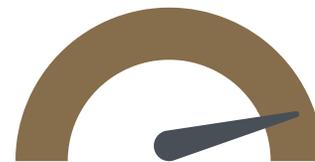
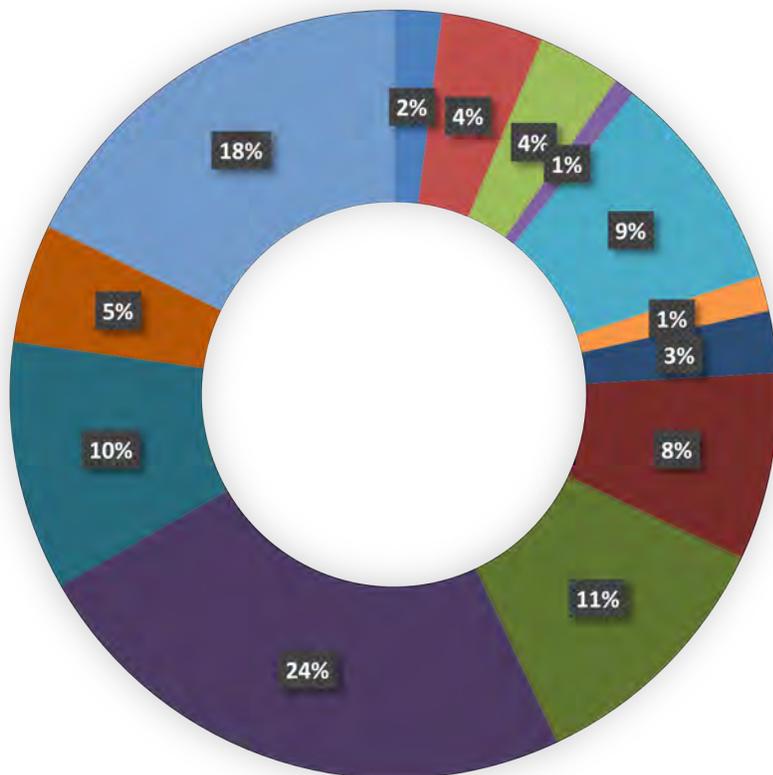
19.4%

**POP. HAS GRADUATE OR
PROFESSIONAL DEGREE**

WORKFORCE

CIVILIAN WORKFORCE OVER THE AGE OF 16 BY INDUSTRY

SOURCE: 2019 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



TOTAL EMPLOYMENT: 89.3%

- Agriculture, forestry, fishing and hunting, and mining
- Construction
- Manufacturing
- Wholesale trade
- Retail trade
- Transportation and warehousing, and utilities
- Information
- Finance and insurance, and real estate and rental and leasing
- Professional, scientific, and management services, and administrative and waste management services
- Educational services, and health care and social assistance
- Arts, entertainment, and recreation, and accommodation and food services
- Other services, except public administration
- Public administration

KEY EMPLOYERS

SOURCE: HELENA AREA CHAMBER OF COMMERCE TRENDS REPORT & STATE OF MONTANA DEPT. OF LABOR AND INDUSTRY LABOR MARKET LOCAL PROFILE

- State of Montana
- Local government (City, County, School Dist.)
- Federal Government
- St. Peter's Hospital
- Blue Cross Blue Shield
- Carroll College
- Shodair Children's hospital
- VA hospital
- SoFi
- Boeing



12.7

AVG. COMMUTE TO WORK HELENA (IN MIN.)

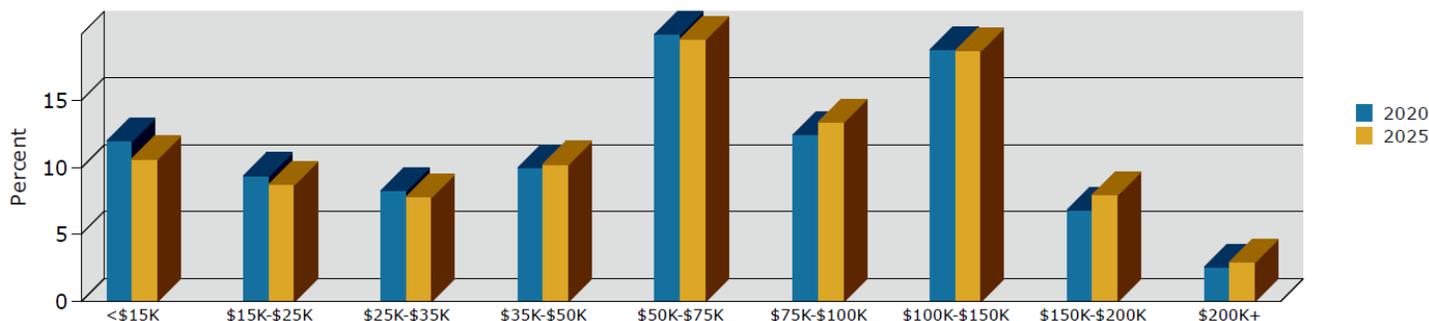
26.9

AVG. COMMUTE TO WORK UNITED STATES (IN MIN.)

INCOME

HOUSEHOLD INCOME

SOURCE: U.S. CENSUS BUREAU, CENSUS 2010 SUMMARY FILE 1. ESRI FORECASTS FOR 2020 AND 2025.



DISPOSABLE HOUSEHOLD INCOME

SOURCE: U.S. CENSUS BUREAU, CENSUS 2010 SUMMARY FILE 1. ESRI FORECASTS FOR 2020 AND 2025.

Data Note: Disposable Income is after-tax household income. Disposable income forecasts are based on the Current Population Survey, U.S. Census Bureau. Detail may not sum to totals due to rounding.

	Census 2010	2020	2025	2020-2025 Change	2020-2025 Annual Rate
Population	28,715	31,401	32,698	1,297	0.81%
Median Age	40.4	42.2	42.5	0.3	0.14%
Households	13,017	14,245	14,859	614	0.85%
Average Household Size	2.08	2.09	2.09	0.00	0.00%

LIVING WAGE INFORMATION

GLASMEIER, AMY K. LIVING WAGE CALCULATOR. 2020. MASSACHUSETTS INSTITUTE OF TECHNOLOGY. LIVINGWAGE.MIT.EDU.

The living wage shown is the hourly rate that an individual in a household must earn to support themselves and their family. The assumption is the sole provider is working full-time (2080 hours per year). The tool provides information for individuals, and households with one or two working adults and zero to three children. In the case of households with two working adults, all values are per working adult, single or in a family unless otherwise noted.

The state minimum wage is the same for all individuals, regardless of how many dependents they may have. Data are updated annually, in the first quarter of the new year. State minimum wages are determined based on the posted value of the minimum wage as of January one of the coming year (National Conference of State Legislatures, 2019). The poverty rate reflects a person's gross annual income converted to an hourly wage for the sake of comparison.

	1 ADULT				2 ADULTS (1 WORKING)				2 ADULTS (BOTH WORKING)			
	0 Children	1 Child	2 Children	3 Children	0 Children	1 Child	2 Children	3 Children	0 Children	1 Child	2 Children	3 Children
Living Wage	\$14.61	\$30.78	\$38.65	\$50.30	\$24.12	\$28.88	\$32.74	\$35.82	\$12.06	\$16.93	\$21.35	\$25.37
Poverty Wage	\$6.13	\$8.29	\$10.44	\$12.60	\$8.29	\$10.44	\$12.60	\$14.75	\$4.14	\$5.22	\$6.30	\$7.38
Minimum Wage	\$8.65	\$8.65	\$8.65	\$8.65	\$8.65	\$8.65	\$8.65	\$8.65	\$8.65	\$8.65	\$8.65	\$8.65

HOUSING

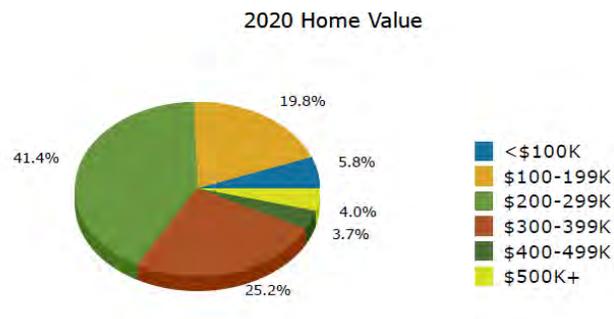
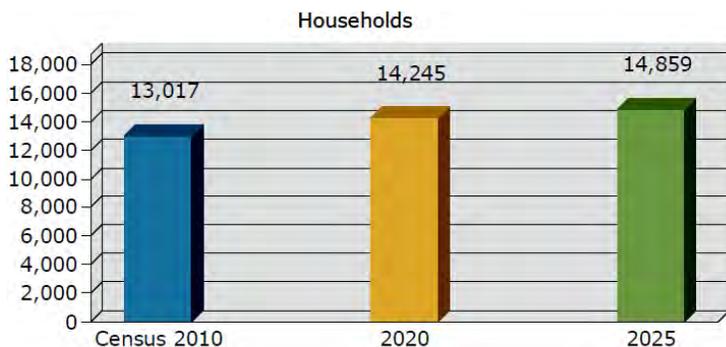
SOURCE: U.S. CENSUS BUREAU, CENSUS 2010 SUMMARY FILE 1. ESRI FORECASTS FOR 2020 AND 2025.



HOUSING UNITS BY OCCUPANCY STATUS AND TENURE

SOURCE: U.S. CENSUS BUREAU, CENSUS 2010 SUMMARY FILE 1. ESRI FORECASTS FOR 2020 AND 2025.

Housing Units by Occupancy Status and Tenure	Census 2010		2020		2025	
	Number	Percent	Number	Percent	Number	Percent
Total Housing Units	13,702	100.0%	14,926	100.0%	15,499	100.0%
Occupied	13,017	95.0%	14,245	95.4%	14,859	95.9%
Owner	7,138	52.1%	7,136	47.8%	7,469	48.2%
Renter	5,879	42.9%	7,109	47.6%	7,390	47.7%
Vacant	685	5.0%	681	4.6%	640	4.1%



2020 AFFORDABILITY, MORTGAGE AND WEALTH

SOURCE: U.S. CENSUS BUREAU, CENSUS 2010 SUMMARY FILE 1. ESRI FORECASTS FOR 2020 AND 2025.

Data Note: Housing Affordability Index (HAI) measures the financial ability of a typical household to purchase an existing home in an area. A HAI of 100 represents an area that on average has sufficient household income to qualify for a loan on a home valued at the median home price. An index greater than 100 suggests homes are easily afforded by the average area resident. A HAI less than 100 suggests that homes are less affordable. The housing affordability index is not applicable in areas with no households or in predominantly rental markets. Esri's home value estimates cover owner-occupied homes only.

The % of Income for Mortgage quantifies the percentage of median household income dedicated to mortgage payments on a home priced at the median value (assuming a 30-year mortgage and a 20% down payment)

The Wealth Index is based on a number of indicators of affluence including average household income and average net worth, but it also includes the value of material possessions and resources. It represents the wealth of the area relative to the national level. Values above or below 100 represent above-average wealth or below-average wealth compared to the national level.

2020 Affordability, Mortgage and Wealth	
Housing Affordability Index	131
Percent of Income for Mortgage	17.6%
Wealth Index	69

INTRODUCTION & OVERVIEW



City of
Helena

PRELIMINARY
BUDGET

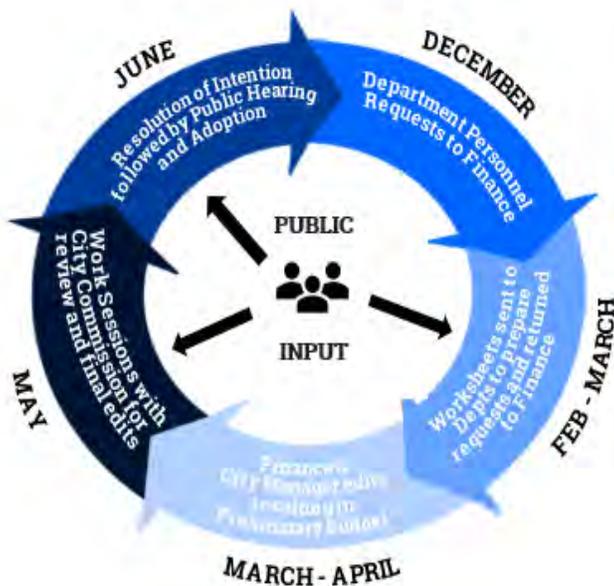
FISCAL YEAR 2022

THE BUDGET CYCLE:

THE CYCLE

The City of Helena's fiscal cycle runs from July 1 to June 30 each year. The annual budget process begins in December of each year with Departments submitting new personnel requests to the Finance Department to begin the vetting process and position descriptions. In early February, the Budget office prepares worksheets containing columns with 3 prior year actuals, the current year's adopted budget, current year's amended (revised) budget, current year's actual projection and next year's request for every budgeted account in every fund. Worksheets are returned to Finance by mid-March where staff reviews and adjusts based on fiscal feasibility.

When edits are agreed upon by all Directors, Finance submits the budget to the City Manager for review by mid-April. The City Manager makes additional edits or clarifications, resulting in the Draft Preliminary Budget. The Draft Preliminary Budget is delivered to the City Commission in May and a series of work sessions are scheduled. The work sessions may provide for additional edits by the Commission. Following the work sessions, the Preliminary Budget is prepared and presented to the Commission in two parts: 1) a Resolution of Intention reviewing the Preliminary Budget and setting a public hearing date. 2) A Final Resolution, with accompanying public hearing, adopting the Preliminary Budget, typically by June 30. Once tax mills are finalized, a Final Budget is adopted by early September for the next Fiscal Year.



NOTABLE DATES per MT CODE ANNOTATED_(MCA)

"... the budget finally approved and adopted by resolution by the later of the first Thursday after the first Tuesday in September or within 30 calendar days of receiving certified taxable values from the department of revenue."

MCA 7-6-4024

"A local government shall submit a complete copy of the final budget together with a statement of tax levies to the department of administration by the later of October 1 or 60 days after receipt of taxable values from the department of revenue."

MCA 7-6-4003

THE BASIS

Generally Accepted Accounting Principles (GAAP) require expenditures to be recognized in the fiscal year in which the goods or services are received, also known as Modified Accrual. When it comes to budgeting, this may be difficult and complex to predict how many expenses for the current fiscal year will be invoiced after the fiscal year has ended (June 30). As such, the annual budget process is performed on a cash basis, with the assumption that all budgets will be spent or earned at 100%, resulting in an estimated ending cash balance for the current fiscal year. That estimate is then used as the beginning cash balance of the next fiscal year and budgets are prepared relative to that number. Prior to final adoption, projections are updated as best as possible. Finally, previous year actuals are calculated after year end and updated in the budget document that is to be sent to the State per MCA 7-6-4003.



BUDGET BALANCE:

THE BALANCE

A balanced budget is not only a healthy practice but also a legally required one. But what makes a budget balanced? It may surprise you to know that there are two right answers to this question:

A. Structurally Balanced

Being structurally balanced is a two-part equation and a recommended best practice.

Part 1: Total projected revenues equal or exceed total projected expenses. This means that the amount of money being earned in a current fiscal year is at least matching the amount of money being spent.

Part 2: Spending excess fund balance, or "cash savings", on one-time, non-routine expenses, provided funding from previous years is available and a plan is in place NOT to build ongoing expenses into this type of funding. This means you can use your "cash savings" to purchase one-time planned expenses such as large capital outlays or special projects.

Using ongoing revenue to cover ongoing expenses, plus expending cash savings on one-time or non-recurring items results in a structurally balanced budget.

B. Legally Balanced

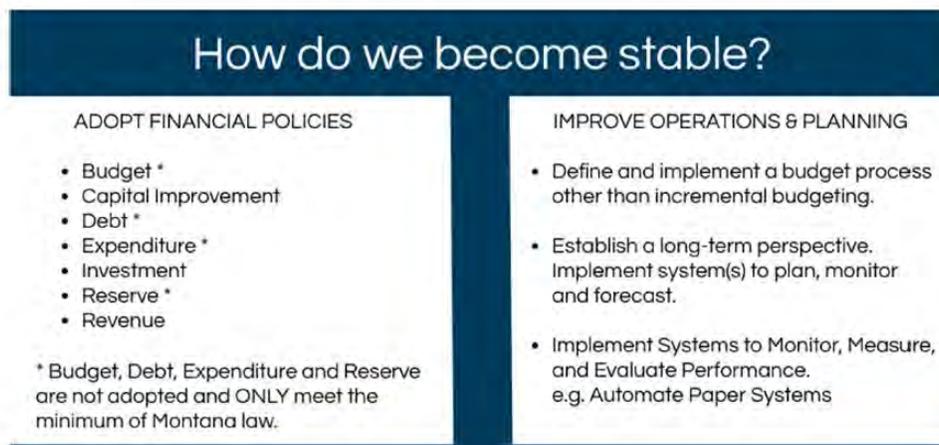
Per MCA 7-6-4030, the definition of a balanced budget is as follows: "The final budget must be balanced so that appropriations do not exceed the projected beginning cash balance plus the estimated revenue of each fund for the fiscal year."

In other words, the City cannot spend more money than it starts the year with plus the money it is projected to earn in the coming year. Spending more than you have to start with plus earnings would result in a negative cash balance (less than \$0 in the fund balance), which is not allowed.

The City of Helena strives to present both a legally balanced budget but also a structurally balanced budget to the City Commission for consideration.

Fiscal Stability

Until such time as the City is fiscally stable, the City's ability to be structurally balanced is hindered. Fiscal stability is the implementation of financial policies, assurance of compliance with state requirements, implementation of management practices, and operations and planning activities within an organization. These four elements are not equally weighted. The greatest weight is on the operations and planning, which transition teams through years with consistent, repeatable methods.



BUDGET AND RESERVE POLICIES

The overall goal of the City's budget and reserve policies is to establish and maintain effective management of the City's resources.

This section outlines the policies and procedures used in guiding the preparation and management of the City's budget for Fiscal Year 2022.

BUDGET DEVELOPMENT AND ADMINISTRATION:

The Budget will be prepared in such a manner as to facilitate its understanding by citizens and elected officials:

The City will present a story of the City government operations and intentions for the year to the citizens and elected officials of Helena. Presenting a budget document that is understandable to the citizens furthers the goal of effectively communicating local government finance issues to the public.

A comprehensive annual budget will be prepared for all operating funds expended by the City:

Montana State law provides that "no money shall be drawn from the treasury of the municipality nor shall any obligation for the expenditure of money be incurred except pursuant to the appropriation made by the commission". Inclusion of all operating funds in the budget enables the commission, the administration, and the public to understand all financial aspects of city government when preparing, modifying, and monitoring the budget.

The City will avoid budgetary practices that balance current expenditures at the expense of meeting future year's expense:

Budgetary practices such as postponing capital expenditures, accruing future years' revenues, or rolling over short-term debt are budgetary practices which can solve short-term financial problems; however, they can create much larger financial problems for future administrations and commissions. Avoidance of these budgetary practices will assure citizens that current problems are not simply being delayed to a future year.

The city will provide for adequate maintenance of capital, plant and equipment and for their orderly replacement:

Recognition of the need for adequate maintenance and replacement of capital, facilities, and equipment, regardless of economic conditions, will assist in maintaining the government's equipment and infrastructure in good operating condition.



BUDGET AND RESERVE POLICIES

APPROPRIATION and ADJUSTMENT AUTHORITY:

The City Commission adopts the legal level of spending authority in its annual budget at the fund level stated in Appendix A of the Budget Resolution.

Realignment Authority:

Revenues, expenditures, and balances below the fund level are designated management tools. The City Manager is delegated the authority to adjust management level revenue and expenditures (i.e., transfers or revisions within or among line items) within the same fund, as long as there is no increase in total appropriations budgeted by fund.

Realignment in Department Funds:

- a. Police budgets: The City Manager is delegated the authority to make transfers or revisions among the line items for all Police Department Budgets within or among the various funds provided there is no increase in the total appropriations budgeted for the Police Department.
- b. Street & Gas Tax Budgets: The City Manager is delegated the authority to make transfers or revisions among the line items between the Street & Traffic and Gas Tax funds provided there is no increase in the total appropriations budgeted
- c. Fire Budgets: The City Manager is delegated the authority to make transfers or revisions among the line items for all Fire Department Budgets within or among the various funds provided there is no increase in the total appropriations budgeted for the Fire Department.

Automatic Amendments:

Joint operating agreements approved by the governing body, insurance recoveries, hazardous material recoveries, donations for specific purposes, and refund or reimbursements of expenditures shall automatically amend the annual appropriations or reduce recorded expenditures, whichever is correct in accordance with Generally Accepted Accounting Principles (GAAP).

BUDGET AND RESERVE POLICIES

Follow-through Authority:

Circumstances may arise to adapt to changes, while maintaining goals and objective principles. In order to allow management flexibility, the City Manager is delegated budget appropriation follow-through authority according to 7-6-4006 (3) MCA, for expenditure of funds for any or all of the following:

1. debt service funds for obligations related to debt approved by the governing body,
2. trust funds for obligations authorized by trust covenants,
3. any fund for federal, state, local or private grants and shared revenue accepted and approved by the governing body, (including the authority to appropriate the related city match, if any, with funding from reserves or transfers of available surplus),
4. any fund for special assessments approved by the governing body,
5. the proceeds from the sale of land,
6. any fund for gifts or donations, and
7. money borrowed during the fiscal year.

Fee Based Authority:

As provided in 7-6-402 MCA, the City Manager is delegated authority to adjust volume-related appropriations funded by fees throughout the fiscal year for all of the following:

1. Proprietary funds
2. General fund
3. Street & Traffic fund
4. Urban Forestry and Open Space funds
5. Community Facilities fund,
6. Police Projects fund
7. Storm Water Utility fund.



BUDGET AND RESERVE POLICIES

FUND RESERVES:

The budget will establish appropriate reserves according to operational best practices:

The City desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenditures. As an approximate measure of liquidity, fund balance is similar to the working capital of a private sector business. The difference between assets and liabilities in a governmental fund is known as fund balance. The difference between assets and liabilities in proprietary fund is known as net assets. Both governmental and proprietary funds should establish a reserve to ensure stability in operations.

Fund balances for governmental funds will be properly designated into the following categories:

- Non-spendable: Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.
- Restricted: Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions or enabling legislation.
- Committed: Amounts constrained to specific purposes by the City Commission; to be reported as committed, amounts cannot be used for any other purpose unless the City Commission takes action to remove or change the constraint.
- Assigned: Amounts the City intends to use for a specific purpose; intent can be expressed by the Commission or by an official or body to which the Commission delegates authority.
- Unassigned: Amounts that are available for any purpose; these amounts are reported only in the General Fund.

BUDGET AND RESERVE POLICIES

GENERAL FUND RESERVE:

The General Fund acts as the main operating fund for the City. Governments are normally advised to maintain a minimum level of unrestricted fund balance in the General Fund equal to two months of operating revenues or expenses depending on which is more predictable. Higher reserves may be warranted if there is excessive risk exposure such as significant volatility in operating revenues or expenses, drains on general fund resources from other funds, natural disasters, rapidly rising operating budgets, or disparities in time between revenue collection and expenditures.

The majority of the City's General Fund revenues are derived from property taxes and special assessments which are relatively stable sources of revenue. The City is currently not experiencing any excessive risk exposure to any of the circumstances noted above. Given that the General Fund has relatively stable revenue and is not facing excessive risk exposure, the City will maintain a minimum level of General Fund unrestricted reserve equal to 60 days operating expenditures or 15.0% of annual operating revenue, whichever is higher.

Should circumstances change exposing the City to a higher amount of risk exposure, the City may determine that a higher level of general fund balance reserve is warranted.

The General Fund reserve is committed to be used for: cash flow purposes, accrued employee payroll benefits which are not shown as a liability, unanticipated equipment acquisition and replacement, and to enable the city to meet unexpected expenditure demands or revenue shortfalls. The minimum reserve should not be available to meet recurring operating expenditures.

At the end of each fiscal year, twenty percent (20%) of General Fund excess reserves, if any, will be earmarked to a designated Emergency Contingency Fund. Spending from the Emergency Contingency Fund will be dedicated only for unforeseen emergency situations as determined by the City Manager and the City Commission.

BUDGET AND RESERVE POLICIES

SPECIAL REVENUE FUNDS RESERVE:

Special revenue funds are designed to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for a specific purpose other than debt service or capital projects. There is no need to establish a cushion for contingencies for special revenue funds whose sole purpose is to demonstrate that dedicated revenues are expended for their intended purpose.

This reserve policy applies to those special revenue operating funds that receive property tax revenue, state shared tax revenue, assess a fee, or include operational expenditures restricted for specific use by local, state and federal laws. Funds not meeting any of these criteria do not have a minimum reserve requirement.

The City's special revenue operating funds depend on revenue that is distributed in quarterly or bi-annual distributions which warrants a higher reserve than the General Fund.

An established minimum reserve of 18.0% or 90 days of operating expenditures, whichever is greater, will be maintained for the following special revenue operating funds:

- Streets Operations (201)
- Civic Center (211)
- Facilities Management (212)
- Open Lands (235)
- Urban Forestry (237)
- Stormwater (245)
- Water Shed (246)

DEBT SERVICE FUNDS RESERVE:

General government debt service funds are used to accumulate resources in anticipation of debt service payments, either to fulfill legal or contractual obligations or voluntarily. The City will carry a fund balance in these funds at a level to maintain one year of debt service payments for general obligation debt, or to satisfy bond covenants, whichever is higher.



BUDGET AND RESERVE POLICIES

CAPITAL IMPROVEMENT FUNDS RESERVE:

Capital improvement funds account for and report financial resources that are restricted, committed or assigned to expenditures of capital outlays. Section 7-6-16 of the Montana Code Annotated notes that a municipality may establish a capital improvement fund for the replacement, improvement, and acquisition of property, facilities or equipment costs in excess of \$5,000 and that has a life expectancy of 5 years or more. The City follows this statute. It is expected that resources in a capital project fund will be spent out at the end of the project.

The city maintains general government, parks improvement, and sidewalk improvement capital funds. Money may be accumulated in these funds during any fiscal year to support annual appropriations and carry-overs to future fiscal periods; as such, reserves for these funds should be maintained at a level to meet equipment replacement needs and long-term capital plans.

The City maintains three tax increment capital financing funds of which assessments are collected and spent based on Commission approval. All fund balances in these funds are reserved to specific approval by the commission.

ENTERPRISE FUNDS RESERVE:

Enterprise funds are used to report activity for which a fee is charged for goods and services. Enterprise fund accounting is designed to highlight the extent to which fees and charges are sufficient to cover the cost of providing goods and services or the cost of providing a subsidy.

The enterprise fund(s) should meet the demands of government services including unanticipated reductions in revenue or unplanned expense increases at a level to prevent service interruptions.

The City will maintain a minimum level of unrestricted reserves in its enterprise operating funds equal to 60 days of operating expenditures or 15.0% of annual appropriations, whichever is higher.

The unrestricted reserve is committed to be used for one-time expenditures, major equipment acquisition and replacement, and to enable the city to meet unexpected future expenditure demands or revenue shortfalls that may impede operations.



BUDGET AND RESERVE POLICIES

INTERNAL SERVICE FUNDS RESERVE:

Internal Service funds are proprietary type funds used to report activity that provide goods or services to other government funds, departments or agencies on a cost reimbursement basis. Internal Service funds may also be used to account for a government's risk financing activities.

These funds are designed to break-even over time. Significant and ongoing surpluses may indicate that charges are more than what is needed to reimburse costs. However, rates may be set to accumulate balances for replacement of capital assets, depreciation expense, and debt service payments.

The City maintains internal services funds for Copiers, Health, Dental, Vision and Fleet services. The City will maintain a prudent reserve balance in these funds to recover the ongoing operating, capital, depreciation, and debt service needs.

COMPLIANCE WITH FUND RESERVE POLICIES:

REPLENISHMENT OF RESERVES:

In the event that required reserve falls below the minimum level established, the City will define the factors influencing the shortfall and will develop a plan to increase resources or reduce expenditures. The required reserve should be replenished back to the policy level within twenty-four months.

Revenue resources that may be used to replenish reserve requirements may include non-recurring revenues, budget surpluses, or excess resources in other funds (if legally permissible and there is a defensible rationale).

BUDGET AND RESERVE POLICIES

EXCESS RESERVES:

In the event reserves exceed the minimum balance requirements, at the end of each fiscal year, any excess reserves may be used in the following ways:

- Fund Accrued Liabilities (priority given to those items that relieve financial operating pressure in future periods)
- Appropriated to lower the amount of outstanding debt principal
- Charges for services fee reductions
- One-time expenses that do not increase operating costs that cannot be funded through current revenues
- Start-up expenses for new programs, provided the Commission has considered in the context of multi-year projections of revenues and expenses
- Replenish fund balances of other funds that fall below policy level (if legally permissible and there is a defensible rationale)
- Twenty percent (20%) of General Fund Excess Reserves will be earmarked to be transferred to the Emergency Contingency Fund.

GENERAL FUND CONTINGENCY ACCOUNT RESERVES:

General Fund operating contingency account appropriations are provided by the City Commission as flexible appropriations for general government use. They are intended to provide the City Manager with an effective management tool for adjusting to changing circumstances throughout the budgetary year.

The City Manager is delegated the authority to transfer part or all of any contingency appropriation and related financing within the General Fund or any other fund.

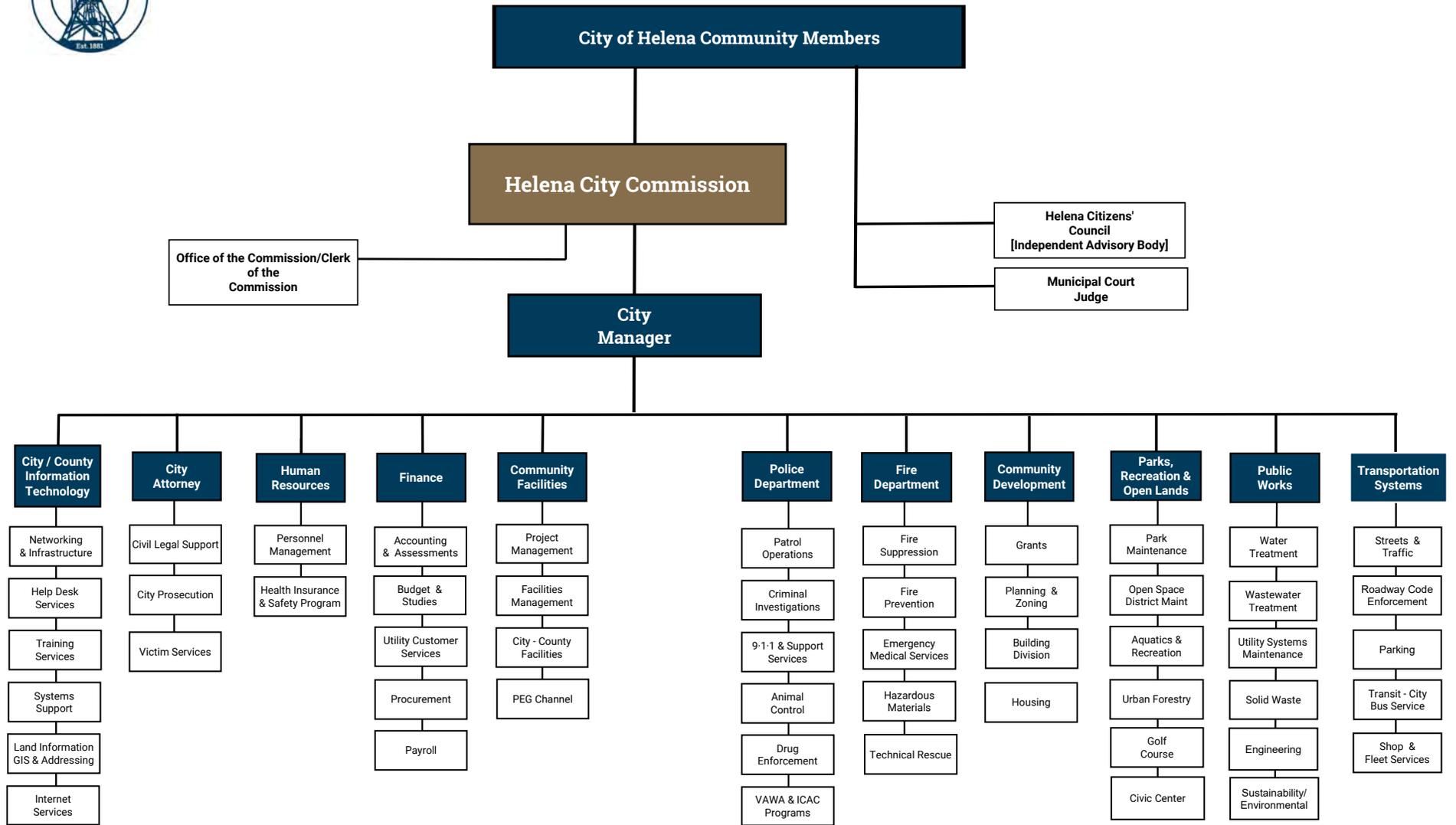
Use of contingency appropriations is restricted to transfers of that appropriation authority specific to operating budgets. Proper classification of expenditures to specific operations is required. Accordingly, charging of expenditures directly to contingency accounts is prohibited.

Annual contingency account reserve will be \$100,000 or 0.05% of general fund operating revenues, whichever is greater, at the discretion of the City Manager.





CITY OF HELENA - ORGANIZATION CHART



FY 2022 STAFFING PLAN:

STAFFING

The City employs over 365 full and part time employees and approximately 150 seasonal workers.

Most seasonal workers are employed in Parks, Recreation & Open Lands:

Parks Maintenance, Golf Course Restaurant and Beverage Cart, Golf Course Operations, Golf Course Maintenance, Swimming Pool, Recreation Programs. Kay's Kids, Open Space/Lands, Urban Forestry, Civic Center

Other Seasonal Workers are employed in the following divisions:

Wastewater Treatment Plant, Water Treatment Plant, Commercial Solid Waste, Residential Solid Waste, Transfer Station, Recycling, Streets Maintenance, Traffic Maintenance, Transit Systems, Parking

CURRENT VACANCIES:

The City experiences vacancies throughout the year. Frequently, Police and 9-1-1-Dispatch have difficulty in retaining staff—this is common across the country. There are currently 12.5 FTEs vacant citywide. General Fund vacancies include five Police Officers and Support Services (9-1-1) Fund has one Dispatcher position that is vacant.

Attrition Value vs Turnover

It is currently impossible to establish an "attrition" value or "turnover rate" within the current systems at the City. There is no electronic method for managing staffing without using various hand-entered spreadsheets. Anything hand-entered or managed includes human error. The City will be using one-time savings dollars in the General Fund to invest in a Finance system that will include Personnel management.

In the meantime, using attrition value or turnover as a method of management within the budget is a policy decision that requires further study. Attrition refers to the lifecycle of the workforce based on a position's life cycle. A person leaving an organization due to things like retirement, promotion, re-tooling a position are change situations that can be reflected in an attrition value. This value is specific to a position. Turnover reflects the organization and can be the result of downsizing, financial struggles, and hiring decisions. Both attrition and turnover can be added to a salary group to anticipate conservative "savings". Neither can be used to address the current budget because the City does not have a policy nor accurate management systems in place to establish them.

For example, in the case of vacancies within the Police Department as noted above, some of this may be attributable to attrition and turnover. However, there is insufficient detail in the City's systems to arrive at a conclusion as to attribute these vacancies to either attrition and/or turnover because the City does not have an electronic system that tracks not only when an employee departs, but the reason for departure.



FY2022 STAFFING PLAN (continued):

Salary and Benefits proposed for Fiscal Year 2022 are as follows broken down by Fund:

The overall 4.61% change from the prior year budget represents a 2.2% cost of living adjustment, the addition of requested personnel noted below and grade and step adjustments. Some fund changes also represent staffing allocation changes between funds that reflect current operations.

Fund	Fund Description	Fiscal Year 2021	Fiscal Year 2022		
		FY21 Salary & Benefits Budget	FY 22 Proposed Salary & Benefits	FY22 vs FY21 Change	FY22 vs FY21 % Change
100	General Fund	17,733,440	18,608,932	875,492	4.94%
201	Street & Traffic	2,009,394	2,044,957	35,563	1.77%
211	Civic Center	433,856	475,281	41,425	9.55%
212	Facilities Management	224,707	247,717	23,010	10.24%
219	9-1-1 & Support Services	1,442,073	1,556,223	114,150	7.92%
235	Open Space Dist Maint	249,914	248,287	(1,627)	-0.65%
237	Urban Forestry & Water Shed	309,732	330,281	20,549	6.63%
245	Storm Water	268,561	265,042	(3,519)	-1.31%
503	Comm. Dev. Building	874,957	874,457	(500)	-0.06%
521	Water	2,018,969	2,066,560	47,591	2.36%
531	Wastewater	1,370,633	1,390,597	19,964	1.46%
541	Solid Waste-Residential	544,778	576,602	31,824	5.84%
542	Solid Waste-Commercial	312,137	325,897	13,760	4.41%
546	Transfer Station	768,510	795,817	27,307	3.55%
547	Recycling	204,951	208,232	3,281	1.60%
551	Parking	592,182	631,163	38,981	6.58%
563	Golf Course	879,093	947,128	68,035	7.74%
570	City/County Bldg	263,122	310,461	47,339	17.99%
571	City/County Mail	41,410	42,860	1,450	3.50%
572	City/County Telephone	22,136	19,519	(2,617)	-11.82%
573	CC Law & Justice Ctr.	215,681	223,722	8,041	3.73%
580	Capital Transit	873,797	916,855	43,058	4.93%
581	CT - Easty Valley	80,463	95,818	15,355	19.08%
610	Fleet Services	520,623	540,642	20,019	3.85%
		\$32,255,119	\$33,743,050	\$1,487,931	4.61%

Does not include reimbursed wages for Special Charters and Police Special Projects

Achieving the State of Montana’s definition of a balanced budget assures these positions will be meet a balanced budget in the General Fund.



FY2022 STAFFING PLAN (continued):

NEW FTE Requests General Fund Requests

City Manager's Office:

- 1.0 FTE – Community & Economic Development Engineer: Needed to navigate new development, address engineering issues that may arise, and implement economic development strategy.
- 0.50 FTE - Volunteer Coordinator: Citywide recruitment and placement in volunteer opportunities including snowbusters and other citywide volunteering opportunities.

City Attorney's Office:

- 1.0 FTE - Assistant City Attorney: In two years, the Office processed 100 resolutions, 50 ordinances, 500 contracts and over 9,431 prosecutions in just two years, Helena's City Attorneys have exceeded their capacity. Position will respond to and conduct research in connection with the ever-increasing requests for legal opinions and advice, take an active role in Helena's DUI Court implementation, and free up the City Attorney to focus on high-level advice needed in the City.

Community Development:

- 0.50 FTE – Part-time Planner a full-time position: Responds to the expanding need for plan review in the City one staff member dedicated to doing building plan reviews for compliance to zoning, business license reviews for compliance to zoning, Board of Adjustment cases, and community decay complaints, freeing the time for the full-time Planner IIs to work on the more complicated land use cases and further implementation of the Growth Policy.

Facilities:

- 0.88 FTE – Facilities Mgmt. – Administrative Assistant III: Address gap in support due to reassignment of FTE to the Civic Center to address the event promotion needs.

Fire

- 1.0 FTE – Fire Dept. - Fire Inspector: Improves the staffing in the Fire Prevention Bureau to complete 400 to 600 more basic fire and life safety inspections a year, develop increased fire safety education in the community including how to prepare for living in the wildland/urban interface.

Police

- 1.0 FTE – Urban Wildlife/Animal Control Officer: Return to the city the cut urban deer program and increase animal control ordinance.

Other Funds

Police

- 1.0 FTE – Records Supervisor/SVOR Coordinator: Needed to address increase in registered offenders. The position serves both Helena and Lewis and Clark County residents needs and is fully funded through the county public safety mill levy.

Public Works

- 0.50 FTE – Environmental Pre-Treatment Coordinator (Part-time to Full-time): Make whole the position hired using reassignment of other FTE within the Department. Position will manage permits and compliance matters in the Department.
- 1.0 FTE – Water Treatment Plant Operator: During the summer of 2020, staff accrued 264 excess hours due to staff shortages. Position is needed to reduce overtime due to insufficient staffing and assure cross-training with staff who anticipate retirement.
- 1.0 FTE – Transfer Station Permitting Clerk (reduce temporary employees): Makes a temporary position permanent due to inappropriate classification of position. Currently, the City must lay off staff and incur overtime to assure compliance.

Transportation Services:

- 1.0 FTE – Deputy Transportation Director: Allows Director to focus on larger projects and improve systems.
- 0.50 FTE (x2) – Transit Operators: Converts four on-call drivers to more reliable scheduled staff.



FY2022 STAFFING PLAN (continued):

TRANSFERS: NO Financial Impact

General Fund

Finance:

Transfer from other departments:

- 1.0 FTE - Procurement Officer (From City Manager's Office): Better alignment in Finance.
- 1.0 FTE – Reclassified a Budget Analyst to Payroll Specialist: Addresses gap within organization.

Other Funds

Public Works:

Transfer from other Departments:

- 0.50 FTE – Sustainability Coordinator (From City Manager's Office): Moved within the City Manager's Office to the Public Works Department to work with the Environmental Pre-Treatment Coordinator

DEFERRED REQUESTS:

The request for a budget analyst position in Finance is being deferred pending a future workload analysis. The Finance Department has taken on a payroll specialist position that may have capacity for budget analyst duties.

Transportation and Public Works provided priorities for requests to add staff as shared positions: a grants coordinator and a communications position. These requests were deferred until Finance and the Public Information Officer can work with the two departments to identify gaps needed for these positions to be funded.

PENDING REQUESTS:

The transportation department is requesting staff to fund the sidewalk program pending approval by the City Commission. Those positions are not represented in this document.



FY2022 STAFFING PLAN (continued):

Cost of Living Increase:

Cost-of Living salary increases are intended to ensure that compensation maintains competitiveness by compensating employees for such items as inflation, economic changes in the labor force, increases in goods and services, and increases in housing costs. The City of Helena is proposing a methodology of informing cost-of-living salary adjustments (COLA) calculations by applying Bureau of Business and Economic research (BBER), Quarterly Census of Employment and Wages (QCEW), and Montana Regional MLS housing data.

Helena is no exception to the fact that the Mountain region is seeing a higher increase in CPI than the larger Western Region as people move into our area. Cost of goods and services, and housing have been driven up. It is imperative that the City of Helena attempt to appropriately compensate our employees in order to make their income whole given their relative increase in costs.

The Quarterly Census of Employment and Wages (QCEW) data demonstrates increases in weekly wages. QCEW data for the State of Montana (based on the first three 2020 quarters since the 4th quarter of 2020 is not yet available), Montana saw an overall increase in quarterly wages of 6.3% on average. Closer to home, Lewis and Clark County increase in weekly wages for all ownership (includes private, federal government, state government, and local government) in 2019 was 3.37% above 2018. For local government, the Lewis and Clark County increase in weekly wages from 2018 to 2019 was 2.3%. QCEW trending data regarding the Living Wage in Lewis and Clark County continues to climb.

Through BBER, the Bureau of Labor Statistics is now maintaining data for the Mountain Division (a sub-division of the West Region), dating back to 2018. When evaluating this CPI data, the cost- of-living factor percentage change for the Mountain Division from 2019-20 was 2.17%.

Additionally, according to the Montana Regional Montana Labor Statistics, the cost of homes in Helena increased by 6.8% from 2018 – 2019, and 10.25% from 2019 – 20.

Given this data, the City of Helena is recommending a 2.2% COLA for all non-Union City of Helena employees for Fiscal Year 2021-22. This recommendation aligns with the Lewis and Clark County cost-of-living recommendation and is conservative given the current economic environment in Lewis and Clark County and the State of Montana.

Establishing a COLA

This budget represents the City's first establishment of a repeatable method for establishing a Cost of Living (COLA) increase that can be measured.



AUTHORIZED POSITIONS BY DIVISION

PERMANENT FULL AND PART TIME

	FY 2019	FY 2020	FY 2021	FY 2022
GENERAL GOVERNMENT				
City Commission	7.00	7.00	7.00	7.00
Helena Citizens Council	0.38	0.38	0.38	0.50
City Manager Office	2.00	3.00	4.00	5.50
City Attorney Office	7.00	8.00	8.00	9.00
Human Resources	4.00	4.00	4.00	4.00
GENERAL GOVERNMENT SUBTOTAL	20.38	22.38	23.38	26.00
FINANCE SERVICES				
Administration and Budget	3.00	3.00	3.00	3.00
Accounting	4.00	4.00	4.00	5.00
Utility Customer Service	4.00	4.00	4.00	4.00
FINANCE SERVICES SUBTOTAL	11.00	11.00	11.00	12.00
COMMUNITY DEVELOPMENT				
Planning & Development	5.13	5.38	4.63	5.50
Housing Coordinator	-	-	1.00	1.00
Building	9.50	9.75	10.00	9.50
COMMUNITY DEVELOPMENT SUBTOTAL	14.63	15.13	15.63	16.00
MUNICIPAL COURT				
Judge	1.00	1.00	1.00	1.00
Court Administration	5.00	5.00	5.00	5.00
MUNICIPAL COURT SUBTOTAL	6.00	6.00	6.00	6.00
POLICE				
Police Administration	5.50	5.50	5.50	6.65
Police Operations	48.00	50.55	51.05	48.00
Animal Control	1.00	1.00	1.00	1.50
Drug Enforcement	1.00	1.00	1.00	1.00
Violence Against Women	1.00	1.00	1.00	1.00
Records and Dispatch	20.50	20.50	20.50	21.50
Urban Wildlife	-	-	-	0.50
Crash Investigator	-	-	-	1.00
Volunteer Coordinator	-	-	-	1.00
POLICE SUBTOTAL	77.00	79.55	80.05	82.15



AUTHORIZED POSITIONS BY DIVISION

PERMANENT FULL AND PART TIME

	FY 2019	FY 2020	FY 2021	FY 2022
FIRE DEPARTMENT				
Fire Administration	4.00	4.00	4.00	4.00
Fire Operations	36.00	35.00	36.00	36.00
Fire Marshal	2.00	2.00	2.00	2.00
Fire Inspector	-	-	-	1.00
FIRE SUBTOTAL	42.00	41.00	42.00	43.00
PARKS AND RECREATION				
Parks Administration	2.00	2.00	2.00	2.00
Parks Maintenance	9.42	10.00	10.00	8.80
Swim Pool	0.65	0.65	0.65	0.65
Recreation Program	0.60	0.60	0.60	0.60
Urban Trails	0.50	0.50	0.50	0.50
Urban Forestry	2.00	3.75	3.75	3.75
Open Space District	0.80	0.80	0.80	1.75
Watershed Projects	0.20	0.20	0.20	0.20
Civic Center	5.98	5.93	5.93	6.00
Golf Course - Operations	3.25	3.00	3.00	3.00
Golf Course - Concessions	3.25	3.25	3.25	2.00
Golf Course - Maintenance	3.00	3.00	3.00	3.00
PARKS AND RECREATION SUBTOTAL	31.65	33.68	33.68	32.25
COMMUNITY FACILITIES				
Facilities Administration	1.22	1.33	1.33	2.29
Project Management	0.82	0.87	0.87	0.84
PEG	0.04	0.04	0.04	0.03
City-County Building	5.33	4.45	4.45	4.83
CCAB-Mail Operations & Delivery	0.69	0.69	0.69	0.69
CCAB- Telephone	0.39	0.42	0.42	0.37
City-County Law & Justice Center	2.00	3.74	3.74	3.42
COMMUNITY DEVELOPMENT SUBTOTAL	10.49	11.54	11.54	12.47



AUTHORIZED POSITIONS BY DIVISION

PERMANENT FULL AND PART TIME

	FY 2019	FY 2020	FY 2021	FY 2022
PUBLIC WORKS				
Public Works Administration	2.50	4.50	4.50	2.50
Engineering	8.50	8.50	8.50	11.00
Sustainability Coordinator	-	0.50	0.50	0.50
Water Treatment	11.25	12.35	12.35	13.45
Wastewater Treatment	9.85	10.35	10.35	10.45
Water Utility Maintenance	13.20	13.38	13.38	12.26
Wastewater Pre-Treatment	0.90	0.50	0.50	0.50
Wastewater Utility Maintenance	5.99	5.99	5.99	5.41
Stormwater Utility Maintenance	3.81	3.81	3.81	3.33
Residential Solid Waste	4.77	6.77	6.77	7.17
Commercial Solid Waste	3.63	3.63	3.63	3.83
Transfer Station	9.40	9.40	9.40	9.80
Recycling	2.20	2.20	2.20	2.20
PUBLIC WORKS SUBTOTAL	76.00	81.88	81.88	82.40
TRANSPORTATION SERVICES				
Streets Maintenance	11.75	17.75	17.75	18.05
Roadway Code Enforcement	-	2.00	2.00	2.50
Traffic Maintenance	2.49	3.28	3.28	3.30
Signal Maintenance	0.88	0.28	0.28	0.24
Fleet Services	6.50	6.80	6.80	6.75
Capital Transit	11.85	11.90	11.90	13.65
Capital Transit - East Valley	1.13	1.20	1.20	1.23
Parking Services	8.65	8.80	8.80	9.14
TRANSPORTATION SERVICES SUBTOTAL	43.25	52.01	52.01	54.85
CITY TOTAL	332.40	354.17	357.17	367.12



CITY-WIDE REVENUES: PROPERTY TAXES & ASSESSMENTS

HOW ARE MY TAXES DETERMINED ON MY PROPERTY?

The Montana Department of Revenue establishes the value of all property for tax purposes. The assessed value of property is used by Lewis and Clark County to determine the mill levy. Certified values are available in August of each year.

Examples of how your property tax is calculated can be found on the Montana State Department of Revenue website: mtrevenue.gov

WHAT IS A MILL?

A mill is 1/10th of a penny or \$1.00 revenue for each \$1,000 of assessed valuation.

WHAT ASSESSMENTS DOES THE CITY CHARGE?

The City proposes and adopts assessment fees each year during the budget process by Resolution of the City Commission. The following is a list of assessments that are collected on resident's property tax bills:

- Special Improvement Street Light Districts
- Urban Forestry
- Open Space and Lands
- Streets Maintenance
- Storm Water
- Landfill Monitoring

CITY-WIDE REVENUES: OVERVIEW

Fiscal Year 2022 projected budgeted revenues are \$83,300,000. Revenues are conservatively projected and are -8.0% less than the adopted FY 21 budget, \$90,572,000, and -6.6% less than projected FY21 revenue, \$89,196,000. Internal transfers for FY22 are \$5,555,000. There are no new rate or fee increases recommended for Fiscal Year 2022.

The declines as compared to projected FY 21 revenues are primarily noted in intergovernmental revenues which consist of contributions from other government entities and the State of Montana, plus federal, state and local grants. Intra-city charges are also declining as compared to Projected FY21. These are cost recovery charges within the government itself. In FY22, the general fund administrative cost recovery baseline methodology changed using FY20 operating expense actuals versus the traditionally used estimated budget in order to analyze the allocation methods and present revised methodology for FY2023. The other notable change is Other Financing which largely represents debt service issuance for capital projects. Below is a table that summarizes revenue categories by year that depicts expected areas of revenue declines in FY22:

	FY22 BUDGET	FY21 PROJ.	FY20 ACT.	FY 19 ACT.	FY 18 ACT.
TAXES	14,637,150	14,093,079	13,559,571	12,431,755	11,588,872
SPECIAL ASSESSMENTS	11,261,860	10,945,467	11,194,924	8,432,206	7,100,848
LICENSE & PERMITS	1,891,421	1,836,021	1,934,436	1,807,596	1,675,677
INTERGOV'T REVENUES	10,529,344	15,624,200	12,421,377	10,535,740	8,463,148
CHARGES FOR SERVICES	26,897,885	25,999,287	25,202,569	24,351,128	22,463,127
INTRA-CITY CHARGES	6,922,219	7,044,667	6,617,898	6,555,519	6,279,075
FINES & FORFEITURES	562,000	486,485	606,024	617,689	599,816
INVESTMENT EARNINGS	120,060	115,210	754,099	1,073,958	684,565
OTHER FINANCING	10,478,078	13,039,608	13,418,735	6,802,007	8,137,726
TOTAL	\$ 83,300,017	\$ 89,184,024	\$ 85,709,633	\$ 72,607,597	\$ 66,992,854

A comparison of revenues including internal transfers from FY18 to Budget FY22 is listed in the table below:

	REVENUE	TRANSFERS IN	TOTAL
FY22 BUDGET	83,300,017	5,554,825	88,854,842
FY21 PROJECTED	89,195,511	4,360,670	93,556,181
FY20 ACTUAL	85,728,946	2,349,904	88,078,850
FY19 ACTUAL	72,619,597	3,611,681	76,231,278
FY18 ACTUAL	67,004,854	2,731,847	69,736,701

Internal transfers represent subsidies and contributions from the General Fund to other funds, transfers from internal service insurance funds, special revenue fund transfers to operating funds, and capital improvement support.

A more comprehensive list of the City's revenues and trend information is in the following two schedules listed as "General Fund Revenue" and "Other Fund Revenue".



**CITY OF HELENA
GENERAL FUND REVENUE**

ACCOUNT DESCRIPTION	FY 2018	FY 2019	UNAUDITED FY 2020	ADOPTED FY 2021	PROJECTED FY 2021	PROPOSED BUDGET FY 2022	PROPOSED FY22 BUDGET vs FY21 Proj	PROPOSED FY22 BUDGET vs. FY 21 ADOPTED
Current Taxes - General Levy	7,857,937.00	8,184,141.00	8,351,207.22	8,204,340.15	8,626,370.00	8,900,000.00		
Personal Property Taxes - All Years	435,096.00	406,463.00	465,556.52	335,000.00	450,000.00	464,000.00		
Current Taxes - Health Ins Levy	1,751,903.00	1,821,380.00	2,062,696.87	2,264,730.00	2,180,575.00	2,224,000.00		
MV - County Option Tax (61-3-537)	883,109.00	1,019,822.00	1,053,296.03	880,000.00	1,052,000.00	1,073,000.00		
Entitlement -- MV - Assessed Taxes	8,544.00	8,888.00	1,353.43	5,000.00	9,000.00	9,000.00		
Penalty & Interest on Del Tax	11,308.00	14,534.00	13,235.53	18,000.00	18,000.00	18,000.00		
SUBTOTAL - TAXES	10,947,897.00	11,455,228.00	11,947,345.60	11,707,070.15	12,335,945.00	12,688,000.00	2.85%	8.38%
Liquor Licenses	21,040.00	19,510.00	17,500.00	21,000.00	21,000.00	21,000.00		
Beer & Wine Licenses	27,400.00	24,410.00	26,200.00	27,000.00	27,000.00	27,000.00		
Catering Permits	3,010.00	3,395.00	1,855.00	3,000.00	3,000.00	3,000.00		
Pawnbrokers & 2nd Hand	950.00	750.00	-	-	-	-		
General Business Licenses	104,572.00	105,391.00	103,258.55	101,000.00	91,125.00	100,000.00		
Cable TV Franchise	285,131.00	413,339.00	382,430.57	400,000.00	428,806.00	425,000.00		
Amusement Licenses & Permits	2,750.00	2,500.00	-	-	-	-		
Animal Licenses	32,748.00	31,093.00	29,724.00	31,000.00	26,272.00	30,000.00		
Bicycle Licenses	3.00	4.00	-	-	-	-		
Building Permits/Board of Adjustments	1,000.00	1,000.00	1,500.00	750.00	1,000.00	1,000.00		
SUBTOTAL - LICENSE & PERMITS	478,604.00	601,392.00	562,468.12	583,750.00	598,203.00	607,000.00	1.47%	3.98%
Fire Grants	-	-	-	-	-	-		
Police / MRDTF Grant	27,716.00	27,676.00	31,284.00	20,000.00	16,388.00	20,000.00		
Police / Highway Traffic Safety	2,922.00	26,859.00	82,815.26	60,000.00	66,923.00	65,000.00		
Police / ICAC Grant	1,073.00	3,485.00	5,493.46	7,100.00	200.00	-		
Police / Dept of Justice Grant (MATIC Grant)	97,368.00	95,618.00	100,355.63	80,000.00	90,457.00	90,000.00		
Police / Violence Agnst Women Grant	67,882.00	68,494.00	70,807.31	51,000.00	88,427.00	65,000.00		
Police / HIDTA Grants	62,056.00	67,281.00	52,373.45	55,654.00	35,706.00	35,000.00		
Police Grants-Misc.	7,749.00	12,874.00	2,938.93	6,200.00	840.00	3,000.00		
Misc. Federal Grants - VOCA Grant	44,290.00	67,456.00	59,360.73	47,747.00	56,763.00	57,000.00		
Indirect Cost Recovery - MISC	292.00	-	-	-	-	-		
Indirect Cost Recovery - DUI	-	6,746.00	-	-	-	-		
Indirect Cost Recovery - HPD MATIC	9,613.00	-	-	-	-	-		
Indirect Cost Recovery -VOCA	4,429.00	8,594.75	19,765.39	6,632.00	15,045.00	15,000.00		
Live Card Game Lic Dist	4,057.00	4,252.00	2,536.18	4,300.00	2,085.00	2,100.00		
Video Gambling Lic Dist	74,450.00	74,425.00	71,100.00	70,000.00	68,300.00	70,000.00		
State Entitlement - HB124 / 2001	4,236,658.00	4,312,139.00	4,462,845.00	4,507,472.00	4,613,116.72	4,682,000.00		
State Grants - URD/MBAC	6,000.00	9,000.00	963.00	-	-	-		
State Grants - Hazmat	22,084.00	-	-	-	-	-		
County Contrib - Urban Trails	-	-	-	-	-	-		
County Contrib - Resilience Coordinator	-	-	-	-	-	-		
County Contrib - LCSO Reimb-1/2 Detective-MDT &	533.00	948.02	45,673.12	44,901.00	45,000.00	2,000.00		
Misc Intergovernmental Rev	5,256.00	4,546.00	-	-	-	-		
PILT-Helena Housing Authority	13,691.00	12,985.00	16,898.65	-	19,563.00	20,000.00		
SUBTOTAL - INTERGOV'T REV	4,688,119.00	4,803,378.77	5,025,210.11	4,961,006.00	5,118,813.72	5,126,100.00	0.14%	3.33%
Subdivisions	750.00	1,045.00	375.00	1,200.00	3,170.00	1,500.00		
Zoning Actions	1,865.00	2,885.00	1,306.00	4,300.00	1,500.00	2,000.00		
Alarm Fees (10%)	670.00	2,475.00	1,070.00	1,000.00	1,000.00	1,200.00		
Fire Protection Fees	102,592.00	78,097.00	36,431.08	60,000.00	69,875.00	50,000.00		
Fire Bldg. Code Inspection	17,758.00	32,722.00	40,283.87	32,500.00	22,000.00	32,500.00		
DUI Vehicle Seizures	-	-	-	-	-	-		
St Capital Officer	114,346.00	140,161.00	90,669.68	-	-	-		
Fees-Other Agencies - Law Enf Academy	-	-	-	-	-	-		
Fees-Other Agencies-SRO Reimb & 1/2 City Atty De	60,989.00	86,393.00	127,769.13	80,000.00	161,000.00	125,000.00		
Police Range User Fees	8,690.00	7,980.00	36,344.68	7,500.00	7,500.00	8,000.00		
Helena Housing Auth. Contract	49,727.00	-	-	-	-	-		
Snow Removal Charges	2,796.00	345.00	-	-	-	-		
Engineering Misc.	250.00	250.00	-	-	250.00	-		
Animal Control Fees	4,095.00	1,770.00	2,625.00	3,500.00	1,000.00	1,000.00		
Swim - Daily Admissions Youth	33,514.00	41,535.00	34,965.78	25,606.00	4,000.00	25,000.00		
Swim - Daily Admissions Adult	28,403.00	31,817.00	20,703.94	22,293.00	3,000.00	22,000.00		
Swim -Daily Admissions Senior	129.00	1,187.00	968.37	6,097.00	1,000.00	1,000.00		
Swim - Daily Admissions Spectator	1,956.00	2,620.00	4,491.85	1,450.00	600.00	2,000.00		
Swim -Water Activity Youth	-	-	232.50	35.00	35.00	35.00		
Swim - Water Activity Adult	1,372.00	1,304.00	103.00	1,500.00	100.00	1,500.00		
Swim - Water Activity Senior	346.00	411.00	-	1,000.00	-	300.00		
Swim - Punch Card Youth	7,794.00	6,871.00	8,883.75	6,000.00	1,000.00	6,000.00		
Swim - Punch Card Adult	6,195.00	5,005.00	1,229.00	3,024.00	1,000.00	3,024.00		
Swim - Punch Card Senior	403.00	607.00	-	140.00	50.00	140.00		
Swim - PC Resid - Wtr Act-Sr.	-	-	-	-	-	-		
Swim - Season Pass Youth	529.00	455.00	-	500.00	100.00	400.00		
Swim - Season Pass Adult	2,667.00	810.00	171.00	1,500.00	250.00	1,000.00		
Swim - Season Pass Senior	508.00	630.00	-	126.00	-	126.00		
Swim - Season Pass Family	4,100.00	4,878.00	810.00	500.00	100.00	500.00		
Swim Lessons - Resident 30 min	27,521.00	27,841.00	20,726.54	27,000.00	5,000.00	27,000.00		
Swim Lessons - Non Resident 30 min	2,908.00	4,305.00	1,272.00	150.00	-	150.00		
Swim Pool Rental - Swim Team	1,855.00	2,505.00	2,505.00	2,000.00	-	2,000.00		
Swim Pool Rental - Swim Meets	1,500.00	2,880.00	1,290.00	1,500.00	-	1,500.00		
Swim Pool Rental - Private	3,600.00	1,440.00	400.00	2,400.00	100.00	1,500.00		
Park Use Fees	48,266.00	42,666.00	5,541.99	45,000.00	18,000.00	45,000.00		

**CITY OF HELENA
GENERAL FUND REVENUE**

ACCOUNT DESCRIPTION	FY 2018	FY 2019	UNAUDITED FY 2020	ADOPTED FY 2021	PROJECTED FY 2021	PROPOSED BUDGET FY 2022	PROPOSED FY22 BUDGET vs FY21 Proj	PROPOSED FY22 BUDGET vs. FY 21 ADOPTED
Recreation Fees	-	-	2,247.00	-	4,000.00	3,000.00		
Recreation Ice Rink Fees & Revenue	6,410.00	3,814.00	6,372.61	5,000.00	4,000.00	5,000.00		
Recreation Tennis Fees & Revenue	10,541.00	11,619.00	5,124.09	10,000.00	4,500.00	5,500.00		
Recreation Pickleball Fees & Revenue	-	-	-	5,000.00	500.00	500.00		
Event Ticket Sales	-	474.00	-	-	-	-		
Concession Merchandise	30,531.00	32,127.00	30,506.21	32,500.00	10,000.00	32,500.00		
SUBTOTAL - CHARGES FOR SVS	585,576.00	581,924.00	485,419.07	390,321.00	324,630.00	407,875.00	25.64%	4.50%
Walking Mall St Sweep/Plow Chrg/Snow Removal	15,000.00	19,000.00	19,000.00	19,000.00	19,000.00	19,000.00		
Open Spc Trail Maint Chrg	44,628.00	54,969.00	55,000.00	-	-	-		
SUBTOTAL -INTRA CITY CHARGES	59,628.00	73,969.00	74,000.00	19,000.00	19,000.00	19,000.00	0.00%	0.00%
Court Fines - Traffic	422,256.00	437,170.00	479,932.52	400,000.00	370,000.00	400,000.00		
Animal Control Fines	3,682.00	3,513.00	4,021.50	4,200.00	3,000.00	3,500.00		
Court Costs	17,771.00	7,161.00	2,346.54	12,000.00	2,000.00	5,000.00		
Criminal Offense	35,657.00	34,814.00	38,369.26	36,000.00	24,330.00	30,000.00		
Civil Costs	15,760.00	27,160.00	14,900.00	18,000.00	20,000.00	20,000.00		
Victim/Witness Adv Srchrg	25,600.00	30,066.00	31,123.51	32,000.00	20,000.00	32,000.00		
Parking Fines-City Court	62.00	-	-	-	-	-		
Misc Fines / Snow Removal	2,889.00	1,016.00	497.58	-	155.00	500.00		
SUBTOTAL -FINES & FORFEITURES	523,677.00	540,900.00	571,190.91	502,200.00	439,485.00	491,000.00	11.72%	-2.23%
Interest Earnings	89,917.00	155,486.00	112,807.44	100,000.00	20,000.00	20,000.00		
SUBTOTAL -INTEREST EARNINGS	89,917.00	155,486.00	112,807.44	100,000.00	20,000.00	20,000.00	0.00%	-80.00%
Comm, Mgr, Atty Charges	794,909.00	833,760.00	815,023.08	1,113,322.00	1,113,322.00	956,332.00		
Park & Rec Charges	60,539.00	70,306.00	77,522.00	77,132.00	77,132.00	67,740.00		
Public Works Charges	321,506.00	330,701.00	495,706.84	277,558.00	277,558.00	266,428.00		
Human Resource Charges	176,583.00	182,831.00	189,621.00	197,717.00	197,717.00	170,959.00		
Budget & Accounting Charges	549,394.00	583,568.00	587,201.28	735,576.00	735,576.00	548,478.00		
Utility Customer Service Charges	422,200.00	443,278.00	461,497.92	526,805.00	526,805.00	467,631.00		
Engineering Charges	720,480.00	774,720.00	786,717.96	963,159.00	963,159.00	791,109.00		
Internal - Weed Control Charges	83,000.00	83,000.00	-	-	-	-		
SUBTOTAL -INTERNAL SVS COST RECOVERY	3,128,611.00	3,302,164.00	3,413,290.08	3,891,269.00	3,891,269.00	3,268,677.00	-16.00%	-16.00%
Misc Other Revenue	13,533.83	27,670.30	48,455.88	18,000.00	24,500.00	20,000.00		
Audit Fee - BID	-	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00		
Audit Fee - TBID	-	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00		
Police Workers Comp	42,939.00	4,913.00	-	-	-	-		
Fire Workers Comp	33,632.00	15,360.00	-	-	-	-		
Sale of Unclaimed Evidence	110.00	4,149.68	-	-	2,694.00	-		
Restricted Contrib - Gen Gov	3,705.00	1,340.00	510.00	-	-	-		
Restricted Contrib - Fire	500.00	-	-	-	-	-		
Restricted Contrib - Police	-	-	-	-	-	-		
Canine Contributions	100.00	-	-	-	-	-		
Explorers Contributions	-	-	-	400.00	-	-		
Police-L&C Forfeiture Fnd	-	-	3,050.00	-	-	-		
Kay's Kids-McKenna Fndtn	35,781.00	37,080.00	43,760.20	54,218.00	15,767.96	40,000.00		
Sale of Fixed Assets	19,362.00	2,850.00	22,190.00	10,000.00	36,845.00	10,000.00		
SUBTOTAL -MISC OTHER	149,662.83	98,362.98	122,966.08	87,618.00	84,806.96	75,000.00	-11.56%	-14.40%
Transfer In - Law Enf Block Grant (JAG Grant)	-	27,172.00	34,989.00	15,000.00	15,000.00	15,000.00		
Transfer In - Fire Levy	-	245,849.00	601,039.06	884,700.00	884,700.00	911,000.00		
Transfer In - Insurance/Safety	225,370.00	224,598.00	113,808.00	111,864.00	111,598.00	111,598.00		
SUBTOTAL -TRANSFERS IN	225,370.00	497,619.00	749,836.06	1,011,564.00	1,011,298.00	1,037,598.00	2.60%	2.57%
TOTAL GENERAL FUND REVENUE	20,877,061.83	22,110,423.75	23,064,533.47	23,253,798.15	23,843,450.68	23,740,250.00	-0.43%	2.09%
TOTAL OTHER FUNDS	48,859,639.41	54,120,854.58	65,014,316.76	70,009,150.49	69,712,730.65	65,114,592.00	-6.60%	-6.99%
TOTAL - ALL FUNDS	69,736,701.24	76,231,278.33	88,078,850.23	93,262,948.64	93,556,181.33	88,854,842.00	-5.03%	-4.73%

CITY OF HELENA
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2018	FY 2019	UNAUDITED FY 2020	ADOPTED FY 2021	PROJECTED FY 2021	PROPOSED BUDGET FY 2022	PROPOSED FY22 BUDGET vs FY21 Proj	PROPOSED FY22 BUDGET vs. FY 21 ADOPTED
Curr. - Street Maintenance District #1	4,048,870.00	4,968,355.41	7,105,008.68	6,876,480.00	6,800,000.00	6,800,000.00		
P & I on Del Assmnts	6,277.00	7,273.00	8,332.29	6,000.00	10,000.00	6,000.00		
Street Opening Permits	31,355.00	56,368.00	74,968.00	32,000.00	37,000.00	40,000.00		
PILT-Helena Housing Authority	30,494.00	30,494.00	30,493.54	30,495.00	30,495.00	30,495.00		
Snow Removal Charges				3,000.00	-	3,000.00		
Misc Fines / Snow Removal			690.00	500.00	500.00	500.00		
Interest Earnings	39,569.00	78,062.00	56,623.46	40,000.00	11,000.00	11,000.00		
Other Revenues	9,387.00	4,874.00	8,561.76	2,500.00	55,000.00	2,500.00		
State Signal Reimbrsmnt	10,741.00	12,820.32	394.02		1,705.00			
Street Sign Reimbursement	6,667.00	5,848.16	5,959.00	8,500.00	1,000.00	8,500.00		
Sale of Fixed Assets	-	-	105,273.92	5,000.00	173,525.00	5,000.00		
Intercap Loan Proceeds				3,700,000.00	-	1,600,000.00		
Transfer In - 645 Ins & Safety	19,695.00	19,545.00	9,894.00	12,166.00	109,755.00	9,755.00		
SUBTOTAL - STREETS FUND (201)	4,203,055.00	5,183,639.89	7,406,198.67	10,716,641.00	7,229,980.00	8,516,750.00	17.8%	-20.5%
Gas Tax Apportionment	560,757.00	564,927.28	572,168.64	560,760.00	577,077.00	594,390.00		
State Grants - Misc.	-	-	109,565.10	-	61,875.00	-		
Interest Earnings	27,734.00	33,162.00	19,485.83	20,000.00	1,900.00	2,500.00		
SUBTOTAL - GAS TAX FUND (240)	588,491.00	598,089.28	701,219.57	580,760.00	640,852.00	596,890.00	-6.9%	2.8%
HB473 Gas Tax Apportionment	-	208,657.00	448,843.00	625,000.00	653,465.00	662,535.00		
Interest Earnings	-	-	-	-	-	-		
SUBTOTAL - HB473 GAS TAX FUND (241)	-	208,657.00	448,843.00	625,000.00	653,465.00	662,535.00	1.4%	6.0%
Special Assessments	1,429,556.00	1,759,830.56	2,013,937.15	2,384,315.00	2,100,000.00	2,400,000.00		
P & I on Del Assmnts	2,369.00	2,924.55	2,434.83	2,500.00	3,200.00	3,300.00		
PILT-Helena Housing Authority	9,455.00	9,455.00	9,455.44	9,455.00	9,455.00	9,455.00		
Interest Earnings	41,535.00	54,001.00	31,794.24	30,000.00	3,500.00	4,500.00		
Other Revenues	17,138.00							
Transfer In - 645 Ins & Safety	2,862.00	3,122.00	1,562.00	1,594.00	2,035.00	2,035.00		
SUBTOTAL - STORM FUND (245)	1,502,915.00	1,829,333.11	2,059,183.66	2,427,864.00	2,118,190.00	2,419,290.00	14.2%	-0.4%
Federal Grants - CDBG	240,580.00	1,051,087.00	41,692.00	450,000.00	441,000.00	-		
State Grants - CDBG	20,000.00	15,000.00	-	15,000.00	75,000.00	-		
SUBTOTAL - CDBG FUND (226)	260,580.00	1,066,087.00	41,692.00	465,000.00	516,000.00	-	-100.0%	-100.0%
Transfer in - 100 Gen Fund	-	-	-	-	1,285,000.00	100,000.00		
SUBTOTAL - AFFORDABLE HOUSING (229)	-	-	-	-	1,285,000.00	100,000.00	-92.2%	-
Donations	507.41	515.00	270.00	30,000.00	32,000.00	-		
Transfer in - 100 Gen Fund	12,000.00	12,000.00	19,313.00	11,487.00	11,487.00	12,000.00		
SUBTOTAL - PUBLIC ARTS (233)	12,507.41	12,515.00	19,583.00	41,487.00	43,487.00	12,000.00	-72.4%	-71.1%
Interest Earnings	14,429.00	24,604.02	15,291.80	16,000.00	2,500.00	4,000.00		
Community Facilities Charges	599,638.00	575,024.00	609,772.32	585,058.00	585,058.00	633,939.00		
Transfer In - 100 GF (PEG Support)	5,103.00	3,887.00	4,066.00	5,047.00	5,047.00	3,651.00		
Transfer In - 100 PEG Franchise Fee	168,620.00	-	-	-	-	-		
Transfer In - 645 Ins & Safety	3,205.00	3,183.00	1,570.00	1,413.00	1,266.00	1,266.00		
Interest Earnings	100.00	303.73	204.15	50.00	40.00	40.00		
Chamber Bldg Rent	53,426.00	53,426.08	62,100.08	62,100.00	70,994.00	71,000.00		
Interest Earnings	502.00	882.00	823.00	300.00	120.00	120.00		
Building Repair Reimbursements	-	-	278.00	5,000.00	5,000.00	5,000.00		
Neighborhood Center Rent	16,760.00	25,640.00	26,580.00	17,700.00	17,700.00	26,580.00		
SUBTOTAL - FACILITIES (212) (213) (214)	861,783.00	686,949.83	720,685.35	692,668.00	687,725.00	745,596.00	8.4%	7.6%
Intergov't Rev - Highway Traffic Safety	3,459.00	-	-	-	-	-		
Indirect Cost Recovery	346.00	-	-	-	-	-		
Reimbursed Overtime - Police	56,639.00	63,148.00	69,905.00	56,430.00	56,430.00	58,000.00		
Transfer In - 645 Ins & Safety	1,510.00	1,780.00	354.00	447.00	490.00	490.00		
Law Enforcement Block Grant	-	64,721.00	41,511.40	30,000.00	138,551.00	30,000.00		
LEBG Indirect Cost Recovery	-	5,644.00	2,914.60	3,000.00	3,000.00	3,000.00		
SUBTOTAL - POLICE PROJ & LEBG (215) (217)	61,954.00	135,293.00	114,685.00	89,877.00	198,471.00	91,490.00	-53.9%	1.8%
Intergov't Rev - 911-Lewis & Clark County	234,083.00	213,188.00	157,313.11	226,000.00	226,000.00	226,000.00		
Intergov't Rev - 911-City of Helena	198,633.00	187,492.00	157,313.12	192,000.00	192,000.00	192,000.00		
Intergov't Rev - 911-East Helena	13,980.00	53,646.00	157,313.15	14,000.00	14,000.00	14,000.00		
State Grants - Phone System reimb	-	-	-	-	470,000.00	502,846.00		
Charges - St. Peter's Hospital Training Reimb.	20,000.00	10,000.00	-	12,000.00	12,000.00	15,000.00		
Interest Earnings	3,024.00	5,049.00	5,550.00	500.00	500.00	500.00		
Other - LCSO 50% Reimb for T1 Line Dispatch radios	50,230.00	31,743.00	1,555.00	1,360.00	1,360.00	1,360.00		
Alarm Appl & Monitor Fees	4,030.00	11,465.00	8,680.00	9,000.00	9,000.00	9,000.00		
False Alarm Fees	10,370.00	8,850.00	9,100.00	7,000.00	7,000.00	8,000.00		
County Contributions	1,294,167.00	1,400,000.00	1,448,160.00	1,494,211.49	1,494,211.49	1,590,762.00		
Intergov't Rev - BLM	-	-	6,000.00	3,000.00	349.00	300.00		
Accident Reports	3,508.00	3,924.00	3,490.87	3,000.00	3,000.00	3,000.00		
Sex/Violent Offenders Reg	1,591.00	900.00	1,230.00	1,000.00	1,000.00	1,000.00		
Interest Earnings & Other Rev	(331.00)	(1,913.00)	(301.00)	-	20.00	20.00		
Transfer In (Fund 218 to 219)	135,735.00	-	-	-	-	-		
Transfer In - 645 Ins & Safety	18,614.00	17,889.00	9,715.00	8,486.00	9,216.00	9,216.00		
SUBTOTAL - 911/SSD (218) (219)	1,987,634.00	1,942,233.00	1,965,119.25	1,971,557.49	2,439,656.49	2,573,004.00	5.5%	30.5%

CITY OF HELENA
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2018	FY 2019	UNAUDITED FY 2020	ADOPTED FY 2021	PROJECTED FY 2021	PROPOSED BUDGET FY 2022	PROPOSED FY22 BUDGET vs FY21 Proj	PROPOSED FY22 BUDGET vs. FY 21 ADOPTED
Current Taxes - Fire Safety Levy	-	457,890.00	406,945.12	900,000.00	900,000.00	911,000.00		
Personal Property Taxes - All Years	-	2,979.00	22,766.16	21,000.00	21,000.00	24,000.00		
Pnly & Intrst on Del Tax	-	271.00	675.39	100.00	100.00	500.00		
Federal Grants	-	142,501.00	380,634.00	255,465.00	255,465.00	-		
Fire Protection Fees	-	-	167,276.67	317,000.00	317,000.00	317,000.00		
Interest Earnings	-	1,590.00	2,655.00	-	600.00	-		
Debt Issuance	-	-	-	1,000,000.00	780,000.00	-		
SUBTOTAL - FIRE LEVY (260)	-	605,231.00	980,952.34	2,493,565.00	2,274,165.00	1,252,500.00	-44.9%	-49.8%
Civic Center Fees	178,212.00	165,484.00	131,082.92	180,000.00	70,000.00	165,000.00		
Event Ticket Sales	96,790.00	379,490.00	349,743.00	235,000.00	94,500.00	354,500.00		
Event Ticket Fee	15,676.00	46,126.00	36,442.40	21,000.00	18,000.00	38,000.00		
Civic Center Event Reimbursements	4,678.00	2,895.00	82.68	4,750.00	1,000.00	1,000.00		
Civic Center Board Reimbursements	4,171.00	-	-	-	-	-		
Concession Merchandise	-	21,019.00	19,406.80	37,500.00	5,000.00	32,000.00		
Other Revenues	5,490.00	42,016.00	198.25	750.00	50.00	500.00		
Transfer in - General Fund (100)	480,000.00	470,000.00	360,000.00	360,000.00	360,000.00	450,000.00		
Transfer In - 645 Ins & Safety	5,854.00	5,572.00	2,792.00	2,588.00	2,750.00	2,750.00		
SUBTOTAL - CIVIC CENTER (211)	790,871.00	1,132,602.00	899,748.05	841,588.00	551,300.00	1,043,750.00	89.3%	24.0%
Special Assessments - Open Space	347,051.00	384,463.00	546,444.30	545,105.00	550,000.00	550,000.00		
P & I on Del Assmtns	619.00	662.00	607.86	750.00	750.00	750.00		
Federal Grants	108,108.00	24,795.00	217,252.00	-	406,400.00	-		
State Grants - Misc.	1,294.00	6,944.00	-	-	-	-		
PILT-Helena Housing Authority	1,916.00	1,916.00	1,916.00	1,900.00	1,900.00	1,900.00		
Park Use Fees	1,583.00	1,583.00	2,325.47	2,190.00	1,155.00	2,200.00		
Interest Earnings	4,076.00	7,993.00	4,523.84	3,000.00	500.00	500.00		
Other Revenues	-	500.00	3,103.25	500.00	1,080.00	500.00		
Restricted Contribution	-	18,000.00	-	-	-	-		
Transfer In - 645 Ins & Safety	1,865.00	1,405.00	827.00	1,471.00	844.00	844.00		
SUBTOTAL - OPEN SPACE (235)	466,512.00	448,261.00	776,999.72	554,916.00	962,629.00	556,694.00	-42.2%	0.3%
Special Assessments - Urban Forestry	258,567.00	256,313.00	469,747.46	427,470.00	427,470.00	430,000.00		
P & I on Del Assmtns	468.00	452.00	517.35	300.00	700.00	500.00		
PILT-Helena Housing Authority	630.00	630.00	630.00	630.00	630.00	630.00		
Interest Earnings	3,380.00	5,213.00	4,441.64	2,000.00	860.00	1,000.00		
Other Revenues	795.00	600.00	10,000.00	9,000.00	9,000.00	9,000.00		
Transfer In - 645 Ins & Safety	2,255.00	2,340.00	1,189.00	1,808.00	1,102.00	1,102.00		
SUBTOTAL - URBAN FORESTRY (237)	266,095.00	265,548.00	486,525.45	441,208.00	439,762.00	442,232.00	0.6%	0.2%
Federal Grants	-	279,349.00	-	-	-	-		
Log Sales	-	12,329.00	8,687.00	20,000.00	-	-		
Transfer in from Water Fund (521)	-	17,573.00	40,000.00	20,000.00	20,000.00	20,000.00		
Transfer In - 645 Ins & Safety	-	531.00	125.00	122.00	121.00	121.00		
SUBTOTAL - WATER SHED PROJ (246)	-	309,782.00	48,812.00	40,122.00	20,121.00	20,121.00	0.0%	-49.9%
Interest Earnings - Loan Repay Fund	326.00	744.00	794.00	-	200.00	-		
Transfer in - General Fund (100) - Loan Repay Fund	-	-	-	60,000.00	60,000.00	60,000.00		
State Grants - COVID	-	-	2,331,456.00	-	3,023,080.00	-		
Special Assessments - Light Districts	867,889.00	912,729.00	909,474.00	908,972.00	914,047.00	931,010.00		
Current Taxes - Debt Service - GO 17	516,063.00	517,689.00	709,843.20	500,000.00	550,000.00	560,000.00		
Personal Property Taxes - All Years - GO17	23,135.00	21,773.00	24,952.12	18,000.00	24,977.00	25,000.00		
Pnly & Intrst on Del Tax - GO 17	723.00	830.00	666.74	750.00	750.00	750.00		
Other Revenues - GO 17	-	4,565.00	-	-	-	-		
Interest Earnings - GO 17	3,049.00	6,963.00	5,071.26	4,000.00	1,200.00	2,000.00		
Interest Earnings - SID Rev Fund	526.00	671.00	523.00	-	65.00	25.00		
SUBTOTAL - OTHER SPEC REV & GO DEBT FUNDS	1,411,711.00	1,465,964.00	3,982,780.32	1,491,722.00	4,574,319.00	1,578,785.00	-65.5%	5.8%
Current Taxes - General Levy - TIF Railroad	72,301.00	(31,978.00)	160,781.16	170,000.00	170,000.00	175,100.00		
Personal Property Taxes - TIF Railroad	28,395.00	6,820.00	51,556.68	5,000.00	9,000.00	10,000.00		
Pnly & Intrst on Del Tax - TIF Railroad	358.00	253.00	6,291.09	20.00	1,000.00	500.00		
Interest Earnings - TIF Railroad	680.00	1,858.00	1,726.00	20.00	600.00	400.00		
Current Taxes - General Levy - TIF Downtown	-	-	226,414.33	230,000.00	75,000.00	240,000.00		
Personal Property Taxes - TIF Downtown	-	-	1,170.66	177.00	5,000.00	2,000.00		
Pnly & Intrst on Del Tax - TIF Downtown	-	-	162.63	307.00	307.00	300.00		
Interest Earnings - TIF Downtown	-	-	-	-	-	50.00		
Current Taxes - General Levy - TIF Capial Mall	-	-	-	-	-	-		
Personal Property Taxes - TIF Capital Mall	-	-	-	-	-	-		
Pnly & Intrst on Del Tax - TIF Capital Mall	-	-	-	-	-	-		
SUBTOTAL - TIF DISTRICTS (406) (407)	101,734.00	(23,047.00)	448,102.55	405,524.00	260,907.00	428,350.00	64.2%	5.6%

CITY OF HELENA
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2018	FY 2019	UNAUDITED FY 2020	ADOPTED FY 2021	PROJECTED FY 2021	PROPOSED BUDGET FY 2022	PROPOSED FY22 BUDGET vs FY21 Proj	PROPOSED FY22 BUDGET vs. FY 21 ADOPTED
License & Permits - PEG Support Fee	21,271.00	10,329.00	10,080.00	10,300.00	9,400.00	10,000.00		
Interest Earnings - Capt'l Improv Fund	48,759.00	68,705.00	33,394.95	50,000.00	3,000.00	2,500.00		
Loan Repayment Interest - Capt'l Improv Fund	2,349.00	-	1,253.00	840.00	840.00	840.00		
Transfer In - Gen Fund - Capt'l Improv Fund	900,000.00	500,000.00	-	400,000.00	492,856.00	2,891,000.00		
Misc. Other Revenue - Capt'l Improv Fund	41.00	128.00	158.00	-	150.00	-		
Sale of Fixed Assets - Capt'l Improv Fund	7,075.00	-	-	-	-	-		
Other Revenues - Capt'l Improv Fund	2,370.00	4,974.00	-	-	25,619.00	-		
INTERCAP Loan Proceeds - Sidewalk Improv Fund	51,433.00	50,485.00	57,156.00	150,000.00	150,000.00	-		
Park Use fees - Parks Improv Fund	17,930.00	22,734.00	34,082.00	15,000.00	15,000.00	15,000.00		
Interest Earnings - Parks Improv Fund	3,091.00	5,159.00	3,328.00	2,000.00	500.00	500.00		
Restricted Contribution - Parks Improv Fund	31,041.00	2,397.00	11,681.00	15,500.00	6,500.00	15,500.00		
Sale of Fixed Assets - Parks Improv Fund	-	-	2,500.00	-	-	-		
SUBTOTAL - CAPITAL IMPROVEMENT FUNDS	1,085,360.00	664,911.00	153,632.95	643,640.00	703,865.00	2,935,340.00	317.0%	356.1%
Building Permits	586,299.00	577,439.50	691,506.76	593,788.00	620,000.00	617,540.00		
Electrical Permits	86,531.00	103,536.50	110,792.59	94,772.00	100,000.00	98,563.00		
Plumbing Permits	116,430.00	108,684.00	113,992.00	115,943.00	105,000.00	120,581.00		
Plan Check Fees	320,951.00	304,289.00	332,892.38	345,662.00	340,000.00	359,488.00		
Water Well Permits	50.00	150.00	50.00	83.00	83.00	100.00		
Curb Cuts	3,264.00	1,739.00	2,130.00	2,689.00	2,689.00	2,797.00		
Street Opening Permits	6,175.00	7,700.00	6,510.00	7,495.00	7,495.00	7,795.00		
Encroachment Surveys	-	-	-	-	(10,000.00)	-		
Sale of Fixed Assets	-	5,250.00	-	-	-	-		
Sewer Taps	10,347.00	10,404.00	11,266.00	10,151.00	10,151.00	10,557.00		
Interest Earnings	12,961.00	27,094.00	20,434.83	12,000.00	3,000.00	4,000.00		
Transfer In - 645 Ins & Safety	11,369.00	11,372.00	5,892.00	5,463.00	5,629.00	5,629.00		
Other Revenues	5.00	-	(150,000.00)	(150,000.00)	200.00	-		
SUBTOTAL - BUILDING FUND (503)	1,154,382.00	1,157,658.00	1,145,466.56	1,038,046.00	1,184,247.00	1,227,050.00	3.6%	18.2%
Metered Water Sales	7,881,569.00	7,638,011.00	7,865,397.99	8,776,885.00	8,776,885.00	8,776,885.00		
Fireline Charges	78,396.00	79,328.00	81,881.00	72,000.00	80,000.00	80,000.00		
Utility Service Charges	5,584.00	6,486.00	7,149.98	5,000.00	6,500.00	5,000.00		
System Development Fees	83,402.00	65,806.00	119,830.50	85,000.00	85,000.00	85,000.00		
Sale of Water Mats & Supp	52,556.00	50,935.00	61,984.00	50,000.00	50,000.00	50,000.00		
Installation Charge-Taps	22,406.00	21,750.00	31,393.00	20,000.00	30,000.00	20,000.00		
Misc. Water Charges	27,509.00	20,394.00	20,671.38	20,000.00	30,000.00	20,000.00		
Infrastructure Rebates	-	32,132.00	-	-	-	-		
Interest Earnings - Wtr Fund	197,270.00	318,621.00	237,592.07	250,000.00	32,000.00	35,000.00		
Other Revenues	3,134.00	215,119.00	2,074.26	2,500.00	2,000.00	2,000.00		
Sales of Fixed Assets	8,452.00	6,000.00	-	-	24,900.00	-		
St Rlvng Fnd (SRF) Prcds	-	-	4,420,622.00	-	-	-		
Transfer In - 645 Ins & Safety	25,689.00	25,700.00	12,109.00	12,092.00	12,853.00	12,853.00		
Water Service Line Charges	-	170,491.00	257,381.05	256,740.00	255,000.00	256,950.00		
Interest Earnings - Wtr Service Line	-	1,007.00	3,318.47	1,000.00	1,000.00	500.00		
SUBTOTAL - WATER FUNDS (521) (522)	8,385,967.00	8,651,780.00	13,121,404.70	9,551,217.00	9,386,138.00	9,344,188.00	-0.4%	-2.2%
State Grants - TSEP Grant	-	-	-	-	750,000.00	-		
Utility Service Charges	3,447.00	4,432.00	5,049.01	2,500.00	4,000.00	3,500.00		
System Development Fees	98,303.00	103,035.00	187,590.00	120,000.00	120,000.00	120,000.00		
Sewer Service Charges	3,793,057.00	4,194,095.00	4,907,649.23	5,810,764.00	5,650,000.00	5,650,000.00		
Sewer Surcharge	793,242.00	871,751.00	323,291.79	-	-	-		
Infrastructure Rebates	-	32,572.00	-	-	-	-		
Industrial User Permits	87,485.00	104,254.00	64,994.21	90,000.00	60,000.00	60,000.00		
Misc. Sewer Revenue	5,513.00	1,290.00	-	5,000.00	1,000.00	3,500.00		
Interest Earnings	60,368.00	97,880.00	67,520.22	60,000.00	7,500.00	7,500.00		
Other Revenues	1,576.00	28.00	3.40	1,000.00	500.00	500.00		
Sales of Fixed Assets	4,892.00	21,200.00	4,200.00	-	950.00	-		
St Rlvng Fnd (SRF) Prcds	-	-	226,297.00	3,550,000.00	3,400,000.00	-		
Transfer In - 645 Ins & Safety	18,095.00	18,500.00	8,749.00	8,286.00	8,954.00	8,954.00		
Waste Water Service Line Charges	-	435,483.00	658,640.00	652,331.00	457,470.00	257,070.00		
Interest Earnings - WasteWtr Serv Line	-	2,611.00	9,855.00	1,500.00	2,500.00	1,500.00		
SUBTOTAL - WASTE WTR FUNDS (531) (532)	4,865,978.00	5,887,131.00	6,463,838.86	10,301,381.00	10,462,874.00	6,112,524.00	-41.6%	-40.7%
Residential Assessments - SW Res	1,931,256.00	1,991,794.34	2,029,208.77	1,980,000.00	2,047,376.00	2,047,376.00		
Pnlty & Int-Dlqnt Assmnts - SW Res	3,039.00	3,160.17	2,773.50	3,500.00	3,000.00	3,000.00		
Tipping - PAYT Overages - SW Res	4,582.00	5,379.00	5,392.94	4,800.00	5,500.00	5,500.00		
Tipping - Residntl Prorated - SW Res	7,388.00	11,285.45	5,283.15	8,000.00	5,500.00	5,500.00		
Curbside Recycling - SW Res	62,224.00	84,728.00	96,816.00	81,000.00	110,000.00	110,000.00		
Interest Earnings - SW Res	37,018.00	64,708.41	49,278.38	30,000.00	6,850.00	6,850.00		
Other Revenues - SW Res	4,840.00	4,549.48	4,595.00	3,000.00	3,500.00	3,500.00		
Sale of Fixed Assets - SW Res	-	-	9,000.00	-	-	-		
Transfer In - 645 Ins & Safety - SW Res	5,523.00	5,383.00	2,625.00	3,240.00	2,550.00	2,550.00		
Transfer in - Landfill Monitoring	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	-		
Commercial Billed Charges - SW Comm	913,623.00	922,303.00	958,607.61	910,000.00	950,000.00	950,000.00		
Roll Off Container Fees - SW Comm	165,744.00	200,468.00	191,063.71	165,000.00	175,000.00	175,000.00		
Interest Earnings - SW Comm	15,282.00	23,333.00	21,205.53	15,000.00	3,750.00	3,750.00		
Internal Rolloff Charges - SW Comm	70,295.00	70,295.00	79,864.92	70,295.00	95,000.00	95,000.00		
Sale of Fixed Assets - SW Comm	11,390.00	122,900.00	-	-	-	-		
Transfer In - 546 Transfer Station - SW Comm	-	24,045.00	24,045.00	24,045.00	24,045.00	27,652.00		
Transfer In - 645 Ins & Safety - SW Comm	4,248.00	4,137.00	2,063.00	1,888.00	2,010.00	2,010.00		
Special Assessments - Landfill Monitoring	138,894.00	138,914.00	138,184.91	139,000.00	139,000.00	140,000.00		
P & I on Del Assmnts - Landfill Monitoring	288.00	289.00	235.50	300.00	300.00	300.00		
PILT-Helena Housing Authority	850.00	850.00	849.91	850.00	850.00	850.00		
Interest Earnings - Landfill Monitoring	2,305.00	4,526.00	3,571.17	2,000.00	575.00	575.00		
County Contributions - Transfer Station	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00		
Tipping Charges - Commercial	234,374.00	211,551.68	297,223.05	340,500.00	295,100.00	295,100.00		
Tipping Charges - Residential	785,196.00	775,548.00	856,885.31	797,905.00	879,625.00	879,625.00		

CITY OF HELENA
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2018	FY 2019	UNAUDITED FY 2020	ADOPTED FY 2021	PROJECTED FY 2021	PROPOSED BUDGET FY 2022	PROPOSED FY22 BUDGET vs FY21 Proj	PROPOSED FY22 BUDGET vs. FY 21 ADOPTED
Tipping Charges - Scratch Gravel	961,832.00	967,630.00	1,023,928.37	888,138.00	1,021,500.00	1,021,500.00		
Tipping Charges - Transfer Accts	152,672.00	142,129.00	171,193.59	141,875.00	158,900.00	158,900.00		
Tipping Charges - East Helena	-	-	-	-	-	-		
Tipping Charges - Roll Off Accts	74,358.00	71,790.00	86,605.62	65,263.00	89,665.00	89,665.00		
Tipping Charges - Cash Customers	113,082.00	121,944.00	166,317.50	93,638.00	164,575.00	164,575.00		
Tipping Charges - PAYT Overages	5,911.00	8,930.00	15,503.47	6,500.00	18,000.00	12,500.00		
Tipping Charges - Tire Disposal	-	-	-	1,200.00	2,000.00	2,000.00		
Tipping Charges - Mattress Disposal	-	-	-	2,500.00	6,500.00	4,500.00		
Interest Earnings - Transfer Station	25,940.00	30,599.00	18,647.63	20,000.00	3,500.00	3,500.00		
Other Revenues - Transfer Station	35.00	1,895.00	5,113.00	-	-	-		
Transfer In - 645 Ins & Safety - Trfr Station	10,026.00	10,491.00	5,080.00	4,651.00	5,205.00	5,205.00		
County Contributions - Recycling	-	375,000.00	175,000.00	225,000.00	225,000.00	275,000.00		
Recycling Revenues	27,388.00	25,274.50	-	23,000.00	-	-		
Household Commodities - Recycling	25,004.00	22,865.50	16,279.99	20,000.00	20,000.00	23,000.00		
Glass - Recycling	-	-	-	-	-	-		
Valuable Scrap Metals - Recycling	272.00	-	-	-	-	-		
White Goods - Recycling	48,702.00	48,271.00	26,477.65	36,000.00	36,000.00	38,000.00		
Cardboard - Recycling	39,722.00	16,654.00	(4,749.05)	-	1,200.00	2,500.00		
Battery & Waste Oil - Recycling	6,647.00	6,509.00	8,740.00	6,000.00	7,500.00	7,500.00		
E-Waste - Recycling	1,397.00	1,843.00	1,427.61	1,000.00	650.00	1,000.00		
Plastics - Recycling	127.00	32.00	-	-	-	-		
Tire Disposal -	1,550.00	900.00	1,055.00	-	-	-		
Freon Disposal	1,765.00	1,470.00	1,950.00	-	1,500.00	2,500.00		
Mattress Disposal	-	2,815.00	2,730.00	-	-	-		
Interest Earnings - Recycling	1,406.00	7,799.00	4,856.57	1,500.00	475.00	475.00		
Other Revenues - Recycling	-	853.00	-	-	-	-		
Transfer In from SW Residential	200,000.00	175,000.00	175,000.00	225,000.00	225,000.00	275,000.00		
Transfer In - 645 Ins & Safety - Recycling	2,918.00	2,852.00	1,410.00	1,278.00	1,371.00	1,371.00		
SUBTOTAL - SW & RECYCL FUNDS (541) (542) (543) (546) (547)	6,254,113.00	6,868,693.53	6,836,339.31	6,497,866.00	6,893,072.00	6,967,829.00	1.1%	7.2%
Special Charters	9,593.00	690.00	-	4,000.00	-	-		
BID Trolley Reimbursement	18,750.00	27,375.00	20,370.00	-	-	-		
Rec-Connect/State Shuttle	2,794.00	49,100.00	-	50,000.00	-	51,000.00		
Other Revenues - Special Charters	789.00	-	-	-	-	-		
Transfer In - 645 Ins & Safety - Spec Charters	85.00	83.00	40.00	36.00	39.00	39.00		
Federal Grant - FTA Operating Grant	602,340.00	522,491.00	513,688.00	780,505.00	950,000.00	794,554.00		
Federal Grants - Misc	13,843.00	-	142,563.47	-	-	-		
Federal Grants - Indirect Cost Recovery	60,234.00	85,051.00	50,371.63	78,051.00	78,051.00	79,455.00		
State Grant - State Aid to Transportation	8,348.00	5,453.00	3,416.57	7,500.00	7,500.00	7,500.00		
State Grant - Transade Grant	51,180.00	75,417.00	86,651.00	86,651.00	86,651.00	54,191.00		
Local Grant - County Contributions	37,500.00	37,500.00	37,500.00	37,500.00	37,500.00	37,500.00		
Transit Fares	47,266.00	36,596.00	15,106.59	25,000.00	7,000.00	25,000.00		
Advertising - Transit	13,490.00	12,600.00	1,561.00	13,000.00	3,000.00	5,000.00		
Transit Passes-HATS	-	11,566.00	23,053.56	26,000.00	9,000.00	26,000.00		
Interest Earnings	9,095.00	9,706.00	4,405.69	8,000.00	1,000.00	1,200.00		
Other Revenues - Capital Transit	1,662.00	331.00	1,510.84	500.00	500.00	500.00		
Sale of Fixed Assets	-	925.00	3,391.25	-	-	-		
Transfer in From General Fund (100)	337,500.00	337,500.00	292,495.00	287,500.00	287,500.00	315,000.00		
Transfer in from Special Charters (561)	50,000.00	50,000.00	50,000.00	50,000.00	-	40,000.00		
Transfer In - 645 Ins & Safety - Capital Transit	8,587.00	10,819.00	5,269.00	4,937.00	4,960.00	4,960.00		
Federal Grant - FTA Operating Grant	70,909.00	51,670.00	51,980.64	78,193.00	78,193.00	78,193.00		
Federal Grants - Indirect Cost Recovery	7,091.00	8,972.00	8,400.33	8,688.00	8,688.00	8,688.00		
Local Grant - County Contributions	53,940.00	53,940.00	53,940.00	53,940.00	53,940.00	53,940.00		
Local Grant - East Helena Contributions	4,060.00	4,060.00	4,060.00	4,060.00	4,060.00	4,060.00		
Charges for Services	26,208.00	4,496.00	3,415.00	6,300.00	6,300.00	6,300.00		
Transfer In - 645 Ins & Safety - East Valley Transit	800.00	1,155.00	563.00	546.00	540.00	540.00		
SUBTOTAL - TRANSIT FUNDS (561) (580) (581)	1,436,064.00	1,397,496.00	1,373,752.57	1,610,907.00	1,624,422.00	1,593,620.00	-1.9%	-1.1%
Charges - Garage Revenue	1,212,720.00	1,333,274.00	1,486,834.00	1,529,237.00	1,360,880.00	1,538,480.00		
Charges - Lot Permits	252,658.00	289,966.00	266,935.00	297,139.00	287,707.00	306,231.00		
Charges - Lot Coin	72,927.00	60,142.00	-	103,940.00	5,470.00	75,900.00		
Boot Fines	250.00	600.00	50.00	500.00	500.00	500.00		
Restricted Violations	51,112.00	48,680.00	15,032.50	49,500.00	16,000.00	40,000.00		
Meter/Lot Violations	24,777.00	27,509.00	19,061.00	40,000.00	30,000.00	30,000.00		
Interest Earnings	11,133.00	14,128.00	6,987.00	12,000.00	2,000.00	2,000.00		
Other Revenues	825.00	4,155.00	5,877.40	500.00	5,000.00	3,500.00		
Misc Employee Reimb	-	-	-	500.00	500.00	500.00		
Sale of Fixed Assets	885.00	400.00	-	-	-	-		
Intercep Loan Proceeds	-	-	560,243.00	-	-	-		
Transfer In - 645 Ins & Safety	8,819.00	6,808.00	3,343.00	3,416.00	3,457.00	3,457.00		
SUBTOTAL - PARKING FUND (551)	1,636,106.00	1,785,662.00	2,364,362.90	2,036,732.00	1,711,514.00	2,000,568.00	16.9%	-1.8%
Unstrctsd / Rstrctd	291,428.00	284,560.00	278,122.00	307,955.00	291,716.00	336,526.00		
Green Fees	193,837.00	212,176.00	198,784.00	223,418.00	239,612.00	243,500.00		
Golf Simulator	36,110.00	112,350.00	82,941.97	115,506.00	85,000.00	120,000.00		
Tower Club Fees	-	-	-	-	-	26,000.00		
Punch Cards	90,305.00	93,757.00	94,033.00	102,684.00	102,684.00	111,500.00		
Cart Storage / Trail Fees	42,061.00	38,435.00	38,611.00	43,096.00	43,096.00	43,096.00		
Annual Lease	30,932.00	26,022.00	19,038.00	32,546.00	32,546.00	35,000.00		
Pwr Cart Rentals	91,435.00	101,618.00	89,728.00	97,196.00	117,000.00	99,000.00		
Food & Beverage	196,093.00	463,903.00	428,072.00	578,024.00	504,012.00	634,600.00		
Gaming Machine Proceeds	3,649.00	8,164.00	5,385.25	6,506.00	6,506.00	9,850.00		
Pro Shop Merchandise	184,156.00	233,183.00	156,785.00	250,206.00	180,000.00	225,000.00		
Driving Range	78,337.00	80,764.00	77,198.68	84,596.00	84,596.00	92,000.00		
Club House Rental	-	780.00	540.00	-	-	-		
Bag Storage	2,150.00	3,700.00	2,175.00	4,006.00	4,006.00	4,006.00		

CITY OF HELENA
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2018	FY 2019	UNAUDITED FY 2020	ADOPTED FY 2021	PROJECTED FY 2021	PROPOSED BUDGET FY 2022	PROPOSED FY22 BUDGET vs FY21 Proj	PROPOSED FY22 BUDGET vs. FY 21 ADOPTED
Club & Pull Cart Rentals	4,535.00	5,293.00	4,065.00	5,721.00	5,721.00	5,721.00		
Handicaps	14,255.00	13,700.00	13,638.00	15,506.00	15,506.00	16,000.00		
Golf Lessons	27,278.00	34,109.00	24,410.50	32,506.00	32,506.00	30,000.00		
Cart Repairs	3,279.00	9,578.00	8,111.45	6,506.00	6,506.00	6,506.00		
Advertising	20,955.00	19,225.00	5,040.00	20,506.00	20,506.00	15,000.00		
Other Golf Revenue - Misc	7,787.00	5,836.00	3,014.90	9,506.00	23,000.00	9,506.00		
Interest Earnings	18,515.00	5,772.00	481.00	-	-	-		
Other Revenues	227.00	(254.00)	497.64	21,000.00	1,500.00	2,000.00		
Bond Proceeds	2,100,000.00	-	-	-	-	-		
Transfer In - General Fund (100)	-	-	280,000.00	-	240,000.00	235,000.00		
Transfer In - 645 Ins & Safety	9,494.00	10,321.00	4,900.00	5,573.00	6,409.00	6,409.00		
SUBTOTAL - GOLF FUND (563)	3,446,818.00	1,762,992.00	1,815,572.39	1,962,563.00	2,042,428.00	2,306,220.00	12.9%	17.5%
Interest Earnings - Cty / County Bldg	4,657.00	8,739.00	146.99	4,500.00	2,000.00	1,500.00		
Other Revenues	38.00	88.00	10,055.50	-	-	-		
Reimbursements / Equipment	1,819.00	6,572.00	897.04	10,000.00	10,000.00	10,000.00		
Reimbursements / Parking Permits	20,564.00	21,828.00	25,435.62	21,000.00	21,000.00	21,000.00		
Rent Lewis & Clark Co	485,791.00	485,791.00	476,759.68	494,456.00	494,456.00	507,078.00		
Rent City of Helena	326,426.00	326,426.00	326,425.76	338,542.00	338,542.00	347,456.00		
Interacap Loan Proceeds - City/County Building	-	-	750,000.00	600,000.00	-	-		
Transfer In - 645 Ins & Safety - Cty/Cnty Bldg	5,063.00	4,713.00	2,314.00	1,483.00	2,152.00	2,152.00		
Interest Earnings - City/Cnty Bldg Mail	545.00	1,154.00	841.27	550.00	150.00	150.00		
Reimbursements / Postage	133,015.00	135,944.00	142,956.25	170,000.00	170,000.00	170,000.00		
Office Mail Revenues	44,670.00	54,435.00	51,448.50	56,257.00	56,257.00	60,089.00		
Transfer In - 645 Ins & Safety - City/Cnty Bldg Mail	509.00	487.00	224.00	251.00	245.00	245.00		
Interest Earnings - Cty / County Telephone	251.00	397.00	202.42	250.00	40.00	40.00		
IT&S Phone System Support Payment	20,000.00	20,125.00	20,000.00	20,000.00	20,000.00	20,000.00		
Transfer In - 645 Ins & Safety - City/Cnty Bldg Telephone	362.00	341.00	152.00	132.00	141.00	141.00		
County Contrib - Law & Justice Ctr	-	95,951.00	-	-	-	-		
Interest Earnings - Law & Justice Ctr	(25.00)	(213.00)	254.59	-	225.00	225.00		
City/County Reimb Payments - Other	-	43,986.00	-	50,000.00	50,000.00	100,000.00		
Reimbursements - Equipment	-	18,810.00	6,988.70	25,000.00	25,000.00	5,000.00		
Reimbursements - Parking Permits	-	-	-	-	-	600.00		
Rent - Lewis & Clark Co	-	87,423.00	270,718.00	288,470.00	288,470.00	297,346.00		
Rent - City of Helena	-	56,306.00	168,893.76	230,360.00	230,360.00	236,160.00		
Interacap Loan Proceeds - Law & Justice Ctr	-	-	-	650,000.00	650,000.00	-		
Transfer In - Capital Improv Fund (440)	25,000.00	1,330,140.00	8,000.00	100,000.00	100,000.00	-		
Transfer In - 645 Ins & Safety - Law & Justice Ctr	-	-	-	1,204.00	546.00	546.00		
Transfer In - General Fund (100)	-	-	250,000.00	-	-	-		
SUBTOTAL - FACILITY FUNDS (570) (571) (572) (573)	1,068,685.00	2,699,443.00	2,512,714.08	3,062,455.00	2,459,584.00	1,779,728.00	-27.6%	-41.9%
Fuel Tax Refund	21,832.00	30,559.94	28,114.30	26,000.00	26,000.00	26,000.00		
Gas & Fuel Charges	496,002.00	574,851.00	499,528.47	659,196.00	430,280.40	749,353.00		
Veh & Equip Repairs	195,740.00	133,040.00	144,404.42	153,175.00	106,788.76	158,415.00		
Tires & Tire Repairs	72,144.00	71,183.00	68,008.60	96,800.00	74,505.00	80,785.00		
Shop Parts	240,089.00	313,663.00	223,103.70	262,175.00	262,175.00	273,050.00		
Fleet Services Charges	619,428.00	669,218.00	702,564.96	716,616.00	716,616.00	719,261.00		
Other Revenues	590.00	-	745.50	1,000.00	1,000.00	1,000.00		
Sale of Fixed Assets	2,325.00	-	297,100.00	-	-	-		
Transfer In - 645 Ins & Safety	6,565.00	6,873.00	3,431.00	3,087.00	3,284.00	3,284.00		
SUBTOTAL - FLEET SERVICES FUND (610)	1,654,715.00	1,799,387.94	1,967,000.95	1,918,049.00	1,620,649.16	2,011,148.00	24.1%	4.9%

CITY OF HELENA
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2018	FY 2019	UNAUDITED FY 2020	ADOPTED FY 2021	PROJECTED FY 2021	PROPOSED BUDGET FY 2022	PROPOSED FY22 BUDGET vs FY21 Proj	PROPOSED FY22 BUDGET vs. FY 21 ADOPTED
Copier Charges	20,342.00	20,342.00	24,638.00	30,374.00	30,374.00	32,331.00		
Insurance Charges - External	1,461.00	1,423.00	1,496.00	1,442.00	1,750.00	1,442.00		
Bldg/Prop Insur Charges	180,883.00	176,276.00	181,276.00	208,354.00	208,354.00	222,938.00		
Veh/Movabl Equip Charges	33,905.00	34,599.00	34,599.00	38,136.00	38,136.00	41,008.00		
Liability Insur Charges	559,639.00	554,795.00	582,161.00	610,591.00	608,798.00	645,467.00		
Fidelity Insur Charges	4,106.00	4,227.00	4,341.00	4,376.00	4,376.00	4,233.00		
Liab Deductible Charges	68,920.00	52,168.00	56,210.04	68,937.00	68,937.00	73,762.00		
Other Revenues	-	22.00	282.12	-	-	-		
Cmpnstn for Loss on Bldgs	1,736.00	-	5,670.00	-	-	-		
Cmpnstn for Loss on Autos	34,947.00	21,422.00	8,480.71	-	25,619.00	-		
Interest Earnings - Health	3,488.00	4,392.00	1,827.00	4,000.00	175.00	250.00		
City Contributions - Health	2,897,002.00	3,050,025.00	3,349,615.74	4,457,722.00	3,733,585.00	4,557,460.00		
Employee Contributions - Health	416,301.00	417,262.00	434,376.76	511,308.00	475,555.00	624,441.00		
Retiree Contributions - Health	311,911.00	353,890.00	461,544.31	516,497.00	476,700.00	525,000.00		
Other Group Contributions - Health	459,331.00	498,727.00	587,800.88	597,996.00	618,925.00	600,000.00		
Interest Earnings - Dental Proj	822.00	1,481.00	1,393.00	800.00	325.00	250.00		
City Contributions - Dental	171,980.00	181,991.00	196,148.00	215,073.00	198,210.00	220,979.00		
Employee Contributions - Dental	59,767.00	56,164.00	56,266.00	58,905.00	58,905.00	70,713.00		
Retiree Contributions - Dental	34,474.00	39,769.00	67,272.00	66,292.00	66,292.00	67,000.00		
Other Group Contributions - Dental	29,595.00	32,327.00	39,626.00	38,172.00	38,172.00	38,500.00		
Interest Earnings - Vision Proj	819.00	1,691.00	1,291.00	1,000.00	200.00	300.00		
City Contributions - Vision	26,931.00	27,853.00	28,743.00	31,478.00	31,478.00	29,816.00		
Employee Contributions - Vision	17,000.00	15,501.00	15,188.00	19,842.00	19,842.00	17,000.00		
Retiree Contributions - Vision	14,418.00	21,388.00	12,096.00	16,500.00	16,500.00	16,500.00		
Other Group Contributions - Vision	5,831.00	10,827.00	6,760.00	9,000.00	6,700.00	7,000.00		
SUBTOTAL - INTERNAL SVC FUNDS	5,355,609.00	5,578,562.00	6,159,101.56	7,506,795.00	6,727,908.00	7,796,390.00	15.9%	3.9%
TOTAL - ALL OTHER FUND REVENUE	48,859,639.41	54,120,854.58	65,014,316.76	70,009,150.49	69,712,730.65	65,114,592.00	-6.6%	-7.0%

CITY-WIDE EXPENSES OVERVIEW

Fiscal Year 2022 projected budgeted expenses are \$90,136,100, not including transfers. Transfers out are \$5,554,825 bringing the total appropriations in FY 22 budget to \$95,690,936 for all funds.

The table below outlines expenses and trend information by department and year without noted transfers out:

	FY22 BUDGET	FY21 PROJ.	FY20 ACT.	FY 19 ACT.	FY 18 ACT.
General Gov't	16,713,109	14,137,712	14,421,221	11,251,669	10,888,789
Community Develop.	2,582,337	3,222,748	1,811,071	2,729,966	1,847,912
Community Facilities	2,796,280	3,898,022	2,334,961	3,357,696	1,862,651
Fire Dept.	6,058,140	7,426,225	4,509,256	4,895,196	4,268,531
Parks & Recreation	7,156,806	6,878,866	6,321,426	7,035,336	6,623,854
Police & Court	11,324,007	10,478,229	7,737,758	9,277,652	8,923,182
Public Works	25,852,575	44,242,351	27,018,927	26,037,204	21,681,360
Transportation Svs	17,652,857	16,632,527	13,031,904	10,701,552	10,496,962
TOTAL	\$ 90,136,111	\$ 106,916,680	\$ 77,186,524	\$ 75,286,271	\$ 66,593,241

A comparison of expenditures including internal transfers out from FY18 to Budget FY22 is listed in the table below:

	EXPENSES	TRANSFERS OUT	TOTAL
FY22 BUDGET	90,136,111	5,554,825	95,690,936
FY21 PROJECTED	106,916,680	4,365,776	111,282,456
FY20 ACTUAL	77,186,524	2,368,947	79,555,471
FY19 ACTUAL	75,286,271	3,654,063	78,940,334
FY18 ACTUAL	66,593,241	2,748,018	69,341,259

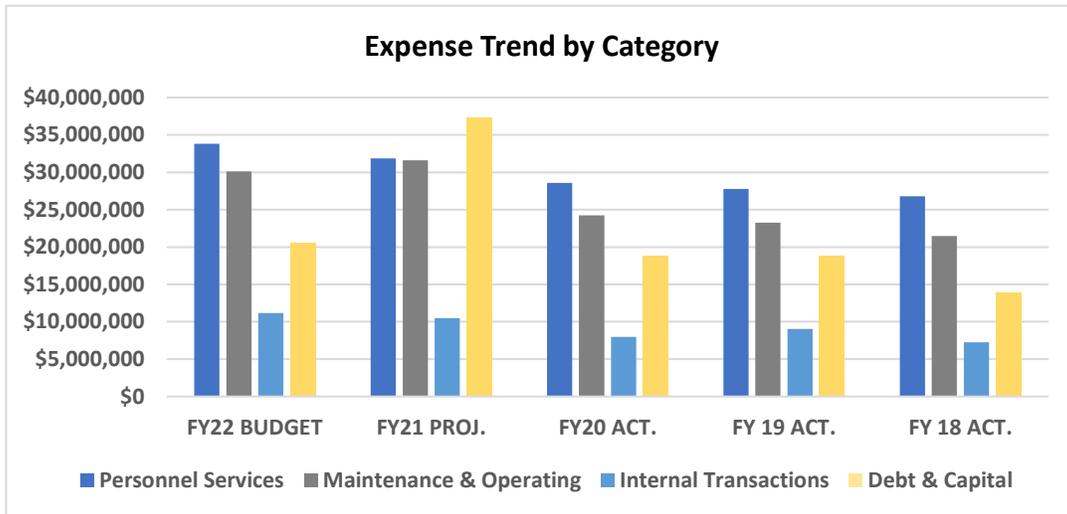
A trend comparison of expenditures by category from FY18 to Budget FY22 is in the following table:

CATEGORY	FY22 BUDGET	FY21 PROJ.	FY20 ACT.	FY 19 ACT.	FY 18 ACT.
Personnel Services	33,805,402	31,868,906	28,597,356	27,783,455	26,779,234
Supplies & Materials	5,081,878	5,633,330	3,744,853	3,736,351	3,579,686
Purchased Services	14,451,174	15,068,480	11,741,665	10,370,987	10,118,311
Intra-City Charges	1,312,934	1,186,223	1,038,086	1,190,616	1,087,117
Fixed Charges	9,252,233	9,719,568	7,699,019	7,963,699	6,691,182
Internal Charges	5,609,285	6,121,667	5,584,214	5,368,471	4,484,016
Transfers Out	5,554,825	4,365,776	2,368,947	3,654,063	2,748,018
Debt Service	3,348,369	2,390,155	3,897,621	3,078,557	3,273,474
Capital Outlay	17,274,836	34,928,351	14,883,709	15,794,135	10,580,221
	\$ 95,690,936	\$ 111,282,456	\$ 79,555,471	\$ 78,940,334	\$ 69,341,259



CITY-WIDE EXPENSES OVERVIEW

Proposed budgeted expenses (not including transfers out) of \$90,136,100 are less than the Projected FY 21 expenses of \$106,916,700 by -15.7% but 16.8% more than FY20 actual. The variance between years is largely due to investments in capital construction costs, as depicted in the following chart:



Personnel costs are proposed to increase 6.1% over FY 21 projected and 18.2% more than FY20 actuals. Proposed new staff and cost adjustments in FY22 are outlined in the staffing plan of this budget document. The jump in in cost from FY20 actuals is due to reimbursements for public safety personnel through CARES Act grants.

Maintenance and operating costs are expected to decline in FY22 by -4.8% as compared to FY21 projected costs but increase by 24.3% from FY20 actuals. The difference between FY20 and proposed Budget FY22 costs is primarily due to one-time costs such as software implementations, consulting studies, additional training, small equipment and improvements that do not meet the capital threshold of \$5,000. Specific examples are found in the Fund Detail pages of this budget document.

A more comprehensive list of the City's expenditures by fund and type is in the following schedule listed as "City Wide Expenditures by Fund and Type."



**Expenditures by Fund and Type
For the Fiscal Year Ending June 30, 2022**

	Transfers Out	Total Expenditures	Personal Services	Supplies & Materials	Purchased Services	Intra-City Charges	Fixed Charges	Internal Service	Debt Service	Capital Outlay
100 General Fund										
011	General Government	3,831,651	3,552,727	2,225,525	148,300	616,142	5,696	505,942	51,122	-
012	Police & Court	-	8,378,115	6,812,187	257,450	668,315	119,005	272,136	249,022	-
013	Fire Department	-	5,769,070	5,044,971	154,289	251,333	43,500	2,490	272,487	-
014	Community Development	-	850,636	565,430	18,534	197,917	3,576	54,308	10,871	-
015	Finance Services	-	1,504,324	1,003,214	63,758	252,033	5,516	159,697	20,106	-
016	Public Works Administration	-	1,670,381	1,421,630	10,850	102,778	8,029	93,544	33,550	-
017	Park & Recreation	235,000	2,606,248	1,535,975	169,940	599,339	51,556	122,347	127,091	-
Total General Fund		4,066,651	24,331,501	18,608,932	823,121	2,687,857	236,878	1,210,464	764,249	-
200 Special Revenue Funds										
201	Street & Traffic	-	10,611,394	2,044,957	860,265	1,500,011	357,051	65,781	584,829	305,000
204	Civic Center Board	-	3,976	-	-	3,976	-	-	-	-
211	Civic Center	-	1,195,238	475,261	54,130	315,213	-	12,670	136,494	201,470
212	Facilities Management	-	728,357	247,717	4,500	425,534	2,590	-	41,016	7,000
213	Facilities Managemnt-HVCC	-	60,981	-	2,500	14,000	-	1,700	42,781	-
214	Neighborhood Center	-	24,157	-	-	5,000	-	-	19,157	-
215	Police Projects & Reimb	-	58,402	57,042	-	-	-	-	1,360	-
217	Law Enforcement Block Grant	15,000	15,000	-	-	-	-	15,000	-	-
218	9-1-1 Emergency Program	-	1,029,950	-	30,050	450,634	-	45,432	988	502,846
219	Support Services Division	-	1,842,540	1,556,223	17,250	207,103	2,330	30,534	29,100	-
226	CDBG/HOME	-	-	-	-	-	-	-	-	-
228	Community Renewal	-	-	-	-	-	-	-	-	-
229	Affordable Housing Trust	-	-	-	-	-	-	-	-	-
233	Public Art Projects	-	12,000	-	500	11,500	-	-	-	-
235	Open Space District Maint	-	624,319	228,629	58,150	200,504	12,974	19,135	45,427	59,500
237	Urban Forestry	-	461,681	330,281	28,650	54,613	12,100	200	35,837	-
238	Loan Repayment	-	-	-	-	-	-	-	-	-
240	Gas Tax	-	580,760	-	-	-	-	-	129,285	451,475
241	Gas Tax HB473	-	662,535	-	-	-	-	-	-	662,535
245	Storm Water Utility	-	2,558,243	265,042	48,400	76,193	-	23,695	253,553	1,891,360
246	Watershed Projects	-	22,040	19,658	2,000	-	-	-	382	-
260	Fire Safety Levy	911,000	276,100	-	-	-	-	-	-	85,100
290	COVID19	-	-	-	-	-	-	-	-	-
029	Lighting Districts - All	-	984,639	-	-	932,433	-	-	52,206	-
Total Special Revenue Funds		926,000	21,752,312	5,224,810	1,106,395	4,196,714	387,045	214,147	1,372,415	390,100
300 Debt Service Funds										
308	2017 GO Bond-08 Park Ref	-	551,300	-	-	-	-	-	551,300	-
310	GO Refunding Bonds 2009	-	-	-	-	-	-	-	-	-
340	S I D Revolving	-	4,800	-	-	-	-	4,800	-	-
Total Debt Service Funds		-	556,100	-	-	-	-	4,800	551,300	-

**Expenditures by Fund and Type
For the Fiscal Year Ending June 30, 2022**

	Transfers Out	Total Expenditures	Personal Services	Supplies & Materials	Purchased Services	Intra-City Charges	Fixed Charges	Internal Service	Debt Service	Capital Outlay
400 Capital Project Funds										
406	TIF Railroad District	-	185,600	-	-	185,600	-	-	-	-
407	TIF Downtown District	-	242,300	-	-	242,300	-	-	-	-
440	Capital Improvements Fund	-	2,900,420	-	-	111,500	-	-	-	2,788,920
441	Parks Improvement	-	21,000	-	-	-	-	-	-	21,000
450	Sidewalk Improve/Constrct	-	-	-	-	-	-	-	-	-
Total Capital Project Funds		-	3,349,320	-	-	539,400	-	-	-	2,809,920
500 Enterprise Funds										
503	Building	-	1,291,801	874,457	29,691	176,433	6,900	83,176	85,144	36,000
521	Water	20,000	9,060,200	2,066,560	1,003,775	1,059,645	70,200	74,125	1,066,556	878,299
531	Wastewater	-	5,364,110	1,390,597	235,620	921,769	81,880	98,745	982,022	500,187
541	Solid Waste-Residential	275,000	2,505,588	576,602	41,750	1,179,042	94,880	8,800	184,274	-
542	Solid Waste-Commercial	-	1,249,092	325,897	40,895	448,230	96,150	8,800	191,000	-
543	Landfill Monitoring District	-	119,373	-	-	108,600	-	-	10,773	-
546	Transfer Station	27,652	2,687,971	795,817	19,430	1,148,619	149,900	43,125	217,770	-
547	Recycling	-	632,817	208,232	3,965	244,129	2,350	33,600	75,461	-
551	Parking	-	2,047,802	631,163	29,700	307,613	12,175	167,359	128,446	648,346
561	Special Charters	40,000	10,862	5,330	-	-	3,525	-	2,007	-
563	Golf Course	-	2,222,304	947,128	511,823	205,785	-	87,029	143,816	235,573
570	City-County Building Fund	-	1,011,933	310,461	56,080	262,031	820	12,521	38,789	85,231
571	City/Cnty Bldg Mail	-	269,360	42,860	3,000	179,200	2,660	500	1,140	-
572	City/Cnty Bldg Telephone	-	19,888	19,519	-	-	-	-	369	-
573	CC Law & Justice Building	-	681,604	223,722	29,400	214,166	930	20,078	33,975	59,333
580	Capital Transit	-	1,459,768	916,855	13,700	162,794	134,250	7,500	202,669	-
581	CT - East Valley	-	153,222	95,818	450	7,917	24,775	-	24,262	-
582	CT - Head Start	-	-	-	-	-	-	-	-	-
Total Enterprise Funds		362,652	30,787,695	9,431,018	2,019,279	6,625,973	681,395	645,358	3,388,473	2,406,969
600 Internal Service Funds										
610	Fleet Services	-	2,126,514	540,642	1,131,808	326,280	7,616	25,820	79,348	-
643	Copier Revolving	-	13,812	-	1,275	7,700	-	4,837	-	-
645	Property & Liab Insurance	199,522	1,039,607	-	-	-	-	1,039,607	-	-
650	Health & Safety Program	-	5,714,750	-	-	12,750	-	5,702,000	-	-
651	Dental Program	-	397,000	-	-	42,000	-	355,000	-	-
652	Vision Program	-	67,500	-	-	12,500	-	55,000	-	-
Total Internal Service Funds		199,522	9,359,183	540,642	1,133,083	401,230	7,616	7,182,264	79,348	-
Total All Budgeted Funds		5,554,825	90,136,111	33,805,402	5,081,878	14,451,174	1,312,934	9,252,233	5,609,285	3,348,369
										17,274,836

At-a-Glance Summary of Expenses in FY2022 Beyond Adopted FY2021

FUND	FY2021 ENDING BALANCE	FY2021 EXCESS RESERVE (ENDING BALANCE)	FY2022 Budgeted TOTAL REVENUE	FY2022 POLICY RESERVE	EXCESS RESERVE USED IN FY22	TOTAL NEW SPENDING	TOTAL ONE-TIME	TOTAL RECURRING	PERSONNEL		MAINTENANCE & OPERATIONS				CAPITAL OUTLAY				Summary
									RECURRING		ONE-TIME		RECURRING		ONE-TIME		RECURRING		
									Amount	Description	Amount	Description	Amount	Description	Amount	Description	Amount	Description	
100 - General	\$9,980,524	\$6,713,048	\$23,740,250	\$3,874,069	-\$4,657,902	\$1,680,000	\$780,000	\$900,000	\$900,000	COLA, New Personnel & Current Staff Adjustments	\$780,000	Revenue losses, Software Conversions, Consulting, Office Needs and Community Initiatives	\$0	No Significant Additional Recurring Charges	\$0	N/A	\$0	N/A	M & O One-Time charges will be covered by Fund Reserves. Recurring personnel increases are being covered by revised budgeted tax revenue after assessed values are received, resulting in an increase of about \$900,000 over FY21 adopted. Note: Not shown are the \$2,891,000 in transfers to the 440 fund for capital that accounts for the additional excess reserve spending.
201 - Streets	\$4,009,250	\$2,384,546	\$8,516,750	\$1,409,892	-\$2,094,644	\$965,000	\$0	\$965,000	\$35,000	COLA, New Personnel & Current Staff Adjustments	\$0	N/A	\$130,000	Additional Mill/Overlay operations, ADA Compliance and rising fuel costs	\$0	N/A	\$800,000	Vehicle Replacements and Infrastructure Projects	Personnel and M&O additions will come out of Reserves for the first year. Capital is supported by debt service. All categories will need to be reviewed and the assessment likely addressed for FY23
211 - Civic Center	\$283,817	\$108,889	\$1,043,750	\$245,039	-\$151,488	\$60,000	\$6,000	\$54,000	\$40,000	COLA, Personnel Proportion Increased	\$6,000	Sound System Repairs	\$14,000	Promotions Budget	\$0	N/A	\$0	N/A	Increases are currently coming from reserves but should over time as COVID passes and shows return come from operational revenues.
212 - Facilities	\$1,115,902	\$962,511	\$642,856	\$177,869	-\$85,501	\$77,000	\$57,000	\$20,000	\$20,000	COLA, Personnel Proportion Increased	\$50,000	Various smaller scale LED Upgrades	\$0	N/A	\$7,000	LED Upgrades	\$0	N/A	Personnel is covered by increased management fees. M&O and Capital are covered by fund reserves.
218 - 911 Operation	\$559,870	\$559,870	\$951,706	N/A	-\$78,244	\$650,000	\$600,000	\$50,000	\$0	N/A	\$100,000	CAD/RMS Project Consulting	\$50,000	Increased operational expenses	\$500,000	Equipment Purchases	\$0	N/A	Capital is supported by grant funding and M&O is coming from fund reserves.
219 - SSD	\$623,616	\$623,616	\$1,621,298	N/A	-\$221,242	\$225,000	\$125,000	\$100,000	\$100,000	COLA, New Personnel	\$125,000	CAD/RMS Project Consulting and Work Studies	\$0	N/A	\$0	N/A	\$0	N/A	Personnel is covered by increased contributions from the Public Safety Mill Levy. M&O will come from Fund reserves.
235 - Open Lands	\$405,787	\$220,533	\$556,694	\$139,270	-\$67,625	\$110,000	\$50,000	\$60,000	\$0	N/A	\$50,000	Office Equipment, Construction Materials and Repairs to Kindrick Legion	\$0	N/A	\$0	N/A	\$60,000	1 Ton Vehicle and Trailer Replacement	Although it will not be budgeted at adoption, there should be enough Grant Revenue left from FY21 to carryover into FY22 to cover these additions.
245 - Stormwater	\$409,964	\$226,190	\$2,419,290	\$164,437	-\$138,953	\$450,000	\$450,000	\$0	\$0	N/A	\$0	N/A	\$0	N/A	\$450,000	Additional Infrastructure Projects	\$0	N/A	Fund Reserves
440 - General Capital	\$1,182,139	\$1,182,139	\$2,904,340	N/A	\$0	\$1,900,000	\$1,900,000	\$0	\$0	N/A	\$0	N/A	\$0	N/A	\$1,900,000	ERP & Large Deferred Replacements	\$0	N/A	Supported by a transfer in from the General Fund, stemming mostly from COVID Savings
503 - Building	\$1,094,044	\$882,507	\$1,227,050	\$206,433	-\$64,751	\$36,000	\$0	\$36,000	\$0	N/A	\$0	N/A	\$0	N/A	\$0	N/A	\$36,000	Vehicle and Radio Replacement	Fund Reserves. Note even without Capital the fund would still be spending into Reserves, fees and or operational costs might need to be addressed in the future.

At-a-Glance Summary of Expenses in FY2022 Beyond Adopted FY2021

FUND	FY2021 ENDING BALANCE	FY2021 EXCESS RESERVE (ENDING BALANCE)	FY2022 Budgeted TOTAL REVENUE	FY2022 POLICY RESERVE	EXCESS RESERVE USED IN FY22	TOTAL NEW SPENDING	TOTAL ONE-TIME	TOTAL RECURRING	PERSONNEL		MAINTENANCE & OPERATIONS				CAPITAL OUTLAY				Summary
									RECURRING		ONE-TIME		RECURRING		ONE-TIME		RECURRING		
									Amount	Description	Amount	Description	Amount	Description	Amount	Description	Amount	Description	
541 - Residential Waste	\$1,368,421	\$1,003,308	\$2,184,276	\$388,002	-\$596,312	\$530,000	\$360,000	\$170,000	\$30,000	COLA, New Personnel	\$0	N/A	\$140,000	Tipping Fees, Curbside Recycling Costs and Increased Vehicle Repair & Fuel Costs	\$360,000	Warm Storage, Solid Waste Master Plan and Transfer Station Entrance Improvements	\$0	N/A	Additional Personnel is covered by increased Charges. M&O and Capital costs are coming out of Reserves
542 - Commercial Waste	\$1,262,662	\$1,080,879	\$1,253,412	\$182,626	\$0	\$113,000	\$100,000	\$13,000	\$13,000	COLA, New Personnel	\$0	N/A	\$0	N/A	\$100,000	Warm Storage, Solid Waste Master Plan and Transfer Station Entrance Improvements	\$0	N/A	Estimated Increase in Charges for Services will cover.
546 - Transfer Station	\$1,471,706	\$1,086,434	\$2,762,070	\$394,901	\$0	\$340,000	\$140,000	\$200,000	\$27,000	COLA, New Personnel	\$0	N/A	\$68,000	Tipping Fees, Special Assessments and Increased Vehicle Repair & Fuel Costs	\$140,000	Warm Storage, Solid Waste Master Plan and Transfer Station Entrance Improvements	\$105,000	Vehicle Replacement	Estimated Increase in Charges for Services will cover.
547 - Recycling	\$169,998	\$81,945	\$626,346	\$93,327	-\$6,471	\$66,000	\$48,000	\$18,000	\$0	N/A	\$0	N/A	\$18,000	Composting, Household Commodities and Special Assessments	\$48,000	Solid Waste Master Plan and Transfer Station Entrance Improvements	\$0	N/A	Increase in County Contributions will more than cover the additional recurring costs and the Capital is coming out of Reserves.
581 - CT - East Valley	\$52,752	\$29,526	\$151,721	\$25,187	-\$1,501	\$12,000	\$0	\$12,000	\$12,000	Increased Health and Vision Insurance Costs	\$0	N/A	\$0	N/A	\$0	N/A	\$0	N/A	Estimates may be high, could reduce some costs but for now additions are funded out of Reserves.
563 - Golf & Muni's	\$35,395	-\$318,486	\$2,306,220	\$350,327	\$0	\$154,000	\$0	\$154,000	\$67,000	COLA and Temporary Staff Increased Hours	\$0	N/A	\$17,000	increased Muni's Resale Budget with Corresponding Revenue & Special Assessments	\$0	N/A	\$70,000	New Mowers	Increased Charges for Services Estimates and General Fund Support
610 - Fleet	\$522,728	\$522,728	\$2,011,148	N/A	-\$115,366	\$210,000	\$0	\$210,000	\$20,000	COLA, New Personnel	\$0	N/A	\$190,000	Inventory Management and Increased Fuel Charges	\$0	N/A	\$0	N/A	Inventory management will be paid out of Bus Barn Sale Proceeds in 1st Year and Savings in other costs should cover going forward. Fuel Costs and Personnel will have to be addressed through Internal Charges going forward.

CITY-WIDE DEBT SERVICE OVERVIEW:

TYPES OF DEBT INSTRUMENTS ISSUED BY THE CITY:

GENERAL OBLIGATION (GO) BONDS:

This type of debt is typically issued to finance improvements that benefit the community as whole. These obligations are backed by the full faith and credit and taxing power of the government.

REVENUE BONDS:

A revenue bond is issued to finance facilities or other projects that have a definable user or revenue base. The instruments are secured by a specific source of funds, either from operations of the project being financed or a dedicated revenue stream.

CERTIFICATES OF PARTICIPATION (COP):

COP's are lease purchase agreements. In a COP transaction, a government enters into an agreement with another party to lease an asset over a specified period of time at a predetermined annual cost. The lease payments are sufficient to pay for principal and interest on the leased asset.

LOANS:

The City participates in the State of Montana's Board of Investments INTERCAP Loan program for a variety of projects. These loans are managed by the State and more information can be found by visiting the Montana.Gov website.

The City participates in Montana State Natural Resources and Conservation Revolving Loan programs. These loans were established by the State for water pollution control and drinking water projects. Both programs provide at or below market interest rate loans to eligible Montana entities. More information on these loans can be found by visiting the Montana.Gov website.

On occasion, the County will issue debt on behalf of the City for common occupied/owned facilities. This will count against the County's debt limits, but the City pays for the debt service.

Funds may also be authorized to borrow against each other. Interest is charged based on the market investment rate of return. The City has only one of these loans outstanding and will be paid in full on 7/1/2021.

DEBT MANAGEMENT LAWS FOR LOCAL GOVERNMENTS IS DEFINED IN MONTANA CODE

ANNOTATED:

7-7 MCA: Debt Management

Debt limits are a calculation of borrowing capacity for the local government and may vary depending on the type of debt issuance.

The City uses certified estimated market value provided by the State of Montana, Dept. of Revenue, to calculate its General Obligation legal debt limit. General obligation debt should not exceed 2.5% of the total assessed value.



CITY-WIDE DEBT SERVICE OVERVIEW:

The following is a list of current outstanding debt principal as of the end of FY21:

General Obligation (Total \$5,805,000):

- Limited Tax GO Bond, Refunding Series 2015: \$440,000 – Downtown parking
- Limited Tax GO Bond, Series 2017: \$1,835,000 – Golf Course Improvements*
- GO Bond, Series 2017: \$3,530,000 – Parks & Recreation Improvements

**Effective in FY2021, this loan will be transferring the debt service payments from the Golf Course Fund (563) to the General Fund (100) as it was achieved as a result of a loan against the General Fund and not a Revenue Bond against the Golf Fund.*

State of Montana Revolving Fund Loans (Total \$7,192,000):

- DNRC, Drinking Water Refunding Loan, 2005: \$950,000
- DNRC, Drinking Water Refunding Loan, 2007: \$641,000
- DNRC, Drinking Water Refunding Loan, 2012: \$639,000
- DNRC, Drinking Water Refunding Loan, 2016: \$540,000
- DNRC, Drinking Water Refunding Loan, 2019: \$4,085,000
- DNRC, Wastewater Refunding Loan, 1999: \$383,000
- DNRC, Wastewater Refunding Loan, 2019: \$2,754,000 (open loan – draws will carry over to FY 2022)

Certificate of Participation:

- COP, Series 2016: \$6,860,000 – 15th Street Parking Garage

State of Montana Board of Investments INTERCAP Loans (Total \$2,957,300):

- Irrigation Upgrades at Golf Course, 2014: \$268,500
- Parking Meters, 2020: \$512,300
- City/County Building Cooling System (County issued), 2020: \$716,500
- City/County Law & Justice Center (County issued), 2021: \$650,000
- Fire Truck, 2021: \$810,000

INTERFUND Loans:

The Golf Course has one final interfund loan payment of \$42,175 due to Fund 440.

PENDING Debt Service in Fiscal Year 2022:

The City has also budgeted debt issuance in FY 2022 as follows:

- State Loans: Streets & Traffic Fund: Infrastructure and Equipment: \$1,600,000



CITY-WIDE DEBT SERVICE OVERVIEW:

The City's General Fund Debt Limit Calculation is defined by state law (7-7-4104 MCA) and is calculated below. This demonstrates that as of this publication, the City has a borrowing capacity of up to \$1,450,600 in general fund obligation debt (secured by General Fund revenues).

Existing Debt - MCA, 7-7-4104

	Issued	Maturity	Years	Borrowed	Outstanding
LTGO Bond 2015	24-Jun-2015	15-Aug-2025	10.00	845,000	440,000
LTGO Bond 2017	30-Nov-2017	30-Jun-2037	20.00	2,100,000	1,925,000
INTERCAP - Golf Course Irrigation	5-Dec-2014	15-Feb-2030	15.00	433,099	268,462
INTERCAP - Parking Meters	1-Nov-2019	15-Feb-2030	10.00	560,243	512,259
				<u>\$ 3,938,342</u>	<u>\$ 3,145,721</u>

Fiscal Year 2021 Borrowing Capacity

Maximum Principal Authority - (10% of FY 2020 Budgeted Expenditures)	\$ 2,260,602
General Fund obligation debt issuance in Fiscal Year 2021	<u>(810,000)</u>
Remaining Borrowing Authority	<u>\$ 1,450,602</u>
Maximum Annual Debt Service (2% of FY 2018 Actual Receipts)	\$ 449,556
Current Maximum Annual Debt Service in Current or Future Fiscal Year	<u>(343,972)</u>
Remaining Maximum Principal & Interest Authority	<u>\$ 105,584</u>

The City's General Obligation legal debt margin is calculated from property assessed values. This calculation is defined in State Law. Based on the most recent assessed values in 2020, the City's legal debt margin is \$99,665,700.

The latest assessed values the city has is for 2020 and is calculated below:

Assessed Value (2020)	\$ 4,127,827,792
	2.50%
Debt limit (2.5% of assessed value)	<u>\$ 103,195,695</u>
Total Net Debt applicable to limit	<u>\$ 3,530,000</u>
Legal Debt Margin	<u><u>\$ 99,665,695</u></u>
Total Net Debt applicable to the limit as a percentage of debt limit	3.42%

Revenue obligations are secured by pledged revenue. As of the end of FY 2020, Water bonds had a 174.6% coverage ratio; wastewater bonds had a 205.9% coverage ratio; and the certificate of participation had a 12.5% coverage ratio. Parking revenues were significantly reduced in 2020 due to COVID-19 impacts which skewed the ratio for the COP. Overall, the City has been very conservative in issuing debt, (3.42% of limit) and has used cash reserves to fund many major capital projects and equipment needs. The long-term debt schedule for the City is in the following table noted: "City of Helena: Long Term Debt Schedule".



CITY OF HELENA
LONG-TERM DEBT SCHEDULE
30-Jun-2022

ORIGINAL ISSUANCE INFORMATION							BUDGET YEAR ACTIVITY							
Fund	Name of Issue	Type of Debt	Date of Issue	Final Maturity Date	Rate	Total Issue	Beginning Balance 30-Jun-21	Additional Issues	Principal Retired	Ending Balance 30-Jun-2022	Ending Balance		Interest Payment/Expense	Paying Agent Fees
											Next FY Current	Long Term		
GENERAL FUND														
100	INTERCAP - Fire Truck	G.O. Loan	Pending	Pending	Variable	810,000	810,000	-	Pending	Pending	Pending	Pending	Pending	-
TOTAL GENERAL FUND						<u>810,000</u>	<u>810,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
DEBT SERVICE FUNDS:														
GENERAL OBLIGATION														
308	General Obligation Refunding Bonds, Series 2017	G.O.	02/28/17	01/01/28	3.00%	5,180,000	3,530,000	-	445,000	3,085,000	460,000	2,625,000	92,550	400
TOTAL GENERAL OBLIGATION						<u>5,180,000</u>	<u>3,530,000</u>	<u>-</u>	<u>445,000</u>	<u>3,085,000</u>	<u>460,000</u>	<u>2,625,000</u>	<u>92,550</u>	<u>400</u>
TOTAL DEBT SERVICE FUNDS						<u>5,180,000</u>	<u>3,530,000</u>	<u>-</u>	<u>445,000</u>	<u>3,085,000</u>	<u>460,000</u>	<u>2,625,000</u>	<u>92,550</u>	<u>400</u>
ENTERPRISE FUNDS:														
521 WATER FUND														
	DNRC Drinking Water 2005 Refunding Revenue		12/05/12	07/01/25	2.25%	2,072,000	950,000	-	165,000	785,000	168,000	617,000	16,718	-
	DNRC Drinking Water 2007 Refunding Revenue		12/05/12	07/01/24	2.25%	2,242,000	641,000	-	209,000	432,000	214,000	218,000	8,528	-
	DNRC Drinking Water 2012 Refunding Revenue		12/05/12	01/10/27	2.25%	1,325,000	639,000	-	101,000	538,000	103,000	435,000	11,532	-
	DNRC Drinking Water 2016 Refunding Revenue		11/29/16	07/01/37	2.50%	660,666	540,000	-	29,000	511,000	30,000	481,000	12,588	-
	DNRC Drinking Water 2019 - TENMILE Revenue		09/05/19	07/01/39	2.50%	5,700,000	4,084,622	-	231,000	3,853,622	237,000	3,616,622	76,736	-
TOTAL WATER FUND						<u>11,999,666</u>	<u>6,854,622</u>	<u>-</u>	<u>735,000</u>	<u>6,119,622</u>	<u>752,000</u>	<u>5,367,622</u>	<u>126,102</u>	<u>-</u>
531 WASTEWATER FUND														
	DNRC Pollution Control - Series 1999 Refunding Revenue		12/05/12	07/01/21	2.00%	6,310,000	383,000	-	383,000	-	-	-	-	-
	DNRC Pollution Control - Series 2019 Revenue		12/15/19	01/01/40	2.50%	2,754,000	2,754,000	-	-	2,754,000	-	2,754,000	-	-
TOTAL WASTEWATER FUND						<u>9,064,000</u>	<u>3,137,000</u>	<u>-</u>	<u>383,000</u>	<u>2,754,000</u>	<u>-</u>	<u>2,754,000</u>	<u>-</u>	<u>-</u>

CITY OF HELENA
LONG-TERM DEBT SCHEDULE
30-Jun-2022

ORIGINAL ISSUANCE INFORMATION							BUDGET YEAR ACTIVITY							
Fund	Name of Issue	Type of Debt	Date of Issue	Final Maturity Date	Rate	Total Issue	Beginning Balance 30-Jun-21	Additional Issues	Principal Retired	Ending Balance 30-Jun-2022	Ending Balance		Interest Payment/Expense	Paying Agent Fees
											Next FY Current	Long Term		
551 PARKING FUND														
	Limited Tax General Obligation Bond, Series 2015 G.O.		06/24/15	08/15/25	2.40%	845,000	440,000	-	85,000	355,000	85,000	270,000	7,492	-
	Certificates of Participation, Series 2016 - Parking - USBank Refunding Lease Purchase		07/26/16	04/15/39	2.64%	8,200,000	6,860,000	-	310,000	6,550,000	320,000	6,230,000	171,150	2,200
	INTERCAP - Parking Meteres 2020 - USBank INTERCAP		11/01/19	02/15/30	Variable	560,243	512,259	-	49,616	462,643	51,302	411,341	15,162	-
	TOTAL PARKING FUND					9,605,243	7,812,259	-	444,616	7,367,643	456,302	6,911,341	193,804	2,200
563 GOLF COURSE FUND														
	INTERCAP - Irrigation Upgrade 2014 - USBank INTERCAP		12/5/2014	2/15/2030	Variable	433,099	268,462	-	28,634	239,828	28,928	210,900	7,904	-
	Capital Improvement Fund Loan 2017 - Advance INTERFUND		12/01/16	07/01/21	1.00%	206,739	42,175	-	42,175	-	-	-	-	-
	Limited Tax General Obligation Bond 2017 G.O.		11/30/17	06/30/37	2.75%	2,100,000	1,835,000	-	95,000	1,740,000	95,000	1,645,000	47,850	-
	TOTAL GOLF COURSE FUND					2,739,838	2,145,637	-	165,809	1,979,828	123,928	1,855,900	55,754	-
	TOTAL ENTERPRISE FUNDS					33,408,747	19,949,518	-	1,728,425	18,221,093	1,332,230	16,888,863	375,660	2,200

ORGANIZATION/ DEPARTMENT OVERVIEWS



City of
Helena

PRELIMINARY
BUDGET

FISCAL YEAR 2022

GENERAL GOV'T – COMMISSION

DANNAI CLAYBORN

CITY CLERK

DEPARTMENT OVERVIEW

The Office of the Commission/Clerk of the Commission is the staff representative to the public and internally for the Commission. It manages the day-to-day affairs of the Mayor and Commission, in addition to being the records keeper and records management department for the City.

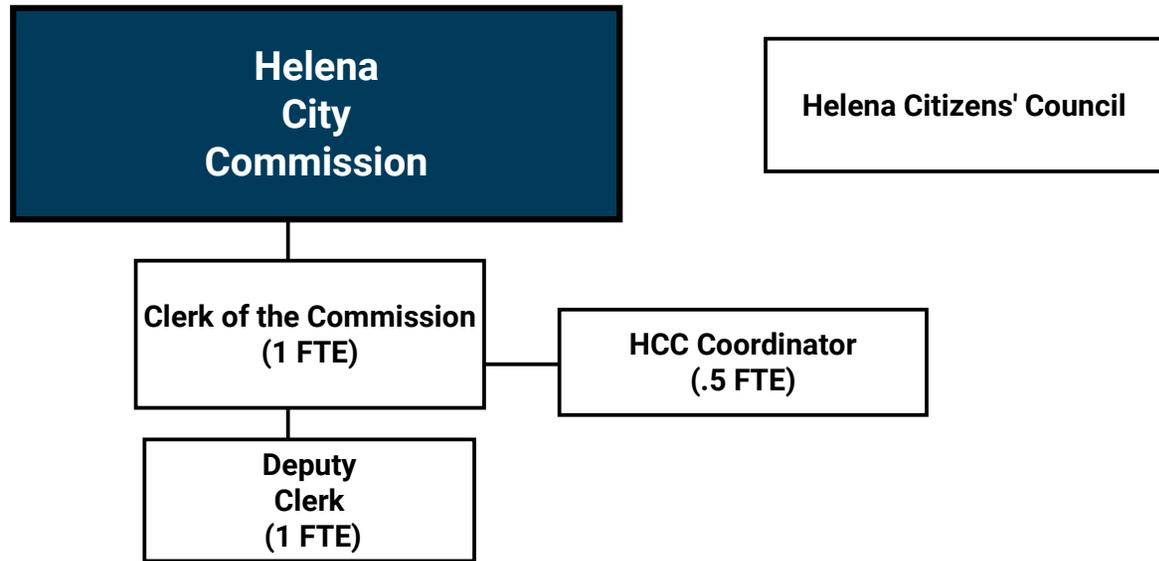
CITY COMMISSION

The Helena City Commission consists of five (5) voting members, including the mayor. Members of the commission are non-partisan and are elected for terms of four (4) years; two positions being filled at each general election. The city commission is the legislative and policy determining body of the city. All powers of the city are vested in the commission, except as otherwise provided by law or the city charter, and the commission provides for the exercise thereof and for the performance of all other duties and obligations imposed on the city by law.

HELENA CITIZENS' COUNCIL

The Helena Citizens' Council consists of seven (7) Neighborhood Councils, collectively comprising a Helena Citizens' Council. Operating independently from the city commission or city officials, the Helena Citizens' Council reviews and recommends actions relating to the annual budget, and makes recommendations relating to future development of the city.

CITY OF HELENA
Helena City Commission



GOALS & OBJECTIVES

WILDLY IMPORTANT GOALS (WIGs)

- Increase public access to the Commission meetings by continuing FY21 upgrades to technology and software for online streaming and archival of Commission meetings.
- City wide digitization project to include the implementation of digital workflows internally and externally with community partners. This also includes the digitization of the City's records management program and processes.
- Revision of City Boards/Committees system, to include recruitment, public engagement, and Commission engagement.

DEPARTMENT WORK PLAN FISCAL YEAR 2022 OBJECTIVES

In Support of the City Commission Strategic Outcomes and Wildly Important Goals

Continue the implementation of the online streaming and archival of the City Commission meetings. This includes the upgrade to the Commission meeting rooms within the City-County building and working with the relevant departments to continue greater access to the Commission and their meetings.

Project lead of records digitization for the City workflow. This includes heading the revision of the City's agreement workflow in conjunction with the City Attorney and City Manager. In parallel, the implementation of a digitization and prioritization of the City records will be spearheaded by the Clerk and Deputy Clerk. The records management schedule for all city departments and the corresponding processes will be revised with the assistance of the City Attorney and the records management committee.

Continue working on the revision of the City Boards and Committees system, instituting new administrative policies and governance protocols to create a more efficient and effective advisory board system. The Office of the Commission work with the City Manager and City Attorney, to identify outdated processes and inefficiencies in communication. The principles of the digitization and online meetings, previously stated, can be applied to the advisory system to meet the demands of a more inclusive, transparent, and active boards system.

FISCAL YEAR 2022 SUMMARY OF CHANGES

PERSONNEL

- No additional personnel requested for FY22.

MAINTENANCE & OPERATIONS

- Supplies & Materials have increased to cover the M-Files project.
- Purchased Services have increased in relation to codifying.
- Intra-City charges have increased to cover payments to the Copier Revolving program.
- Fixed Charges have increased to cover higher rent rates.

CITY COMMISSION ALL FUNDS							
	FY 2018	FY 2019	FY 2020	FY 2021		Proposed FY 2022	
	Actual	Actual	Unaudited	Adopted	Amended	Projected	Budget
Personnel Services	239,026	234,633	246,597	272,834	272,834	270,720	280,722
Supplies & Materials	3,153	5,453	10,607	9,600	9,600	9,600	14,268
Purchased Services	86,230	120,622	81,776	90,241	110,241	71,830	178,636
Intra-City Charges	1,560	1,560	1,734	1,655	1,655	1,655	1,738
Fixed Charges	18,430	18,430	18,430	19,114	19,114	19,114	19,617
Maintenance & Operating	109,373	146,065	112,547	120,610	140,610	102,199	214,259
Internal Charges	4,460	4,048	4,310	4,142	4,142	4,142	4,312
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	4,460	4,048	4,310	4,142	4,142	4,142	4,312
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	352,859	384,746	363,454	397,586	417,586	377,061	499,293

Funds Included in this Department:

- 011 General Government
 - 1101 City Commission



GENERAL GOV'T – CITY MANAGER

RACHEL HARLOW-SCHALK
CITY MANAGER

DEPARTMENT OVERVIEW & ADMINISTRATION

The City Manager is the chief administrative officer for the City and is appointed by the Helena City Commission. The City Manager implements policy decisions of the City Commission and enforces City ordinances. In addition, the Manager appoints and directly supervises the directors of the City's operating departments and oversees the City's personnel system. The Manager is also responsible for preparing a proposed budget and submitting it to the City Commission for consideration and final approval consistent with State law, along with presenting recommendations and programs to the City Commission.

Office of the City Manager staff also administers special projects that require cross-department coordination at the behest of the City Commission.

PUBLIC INFORMATION

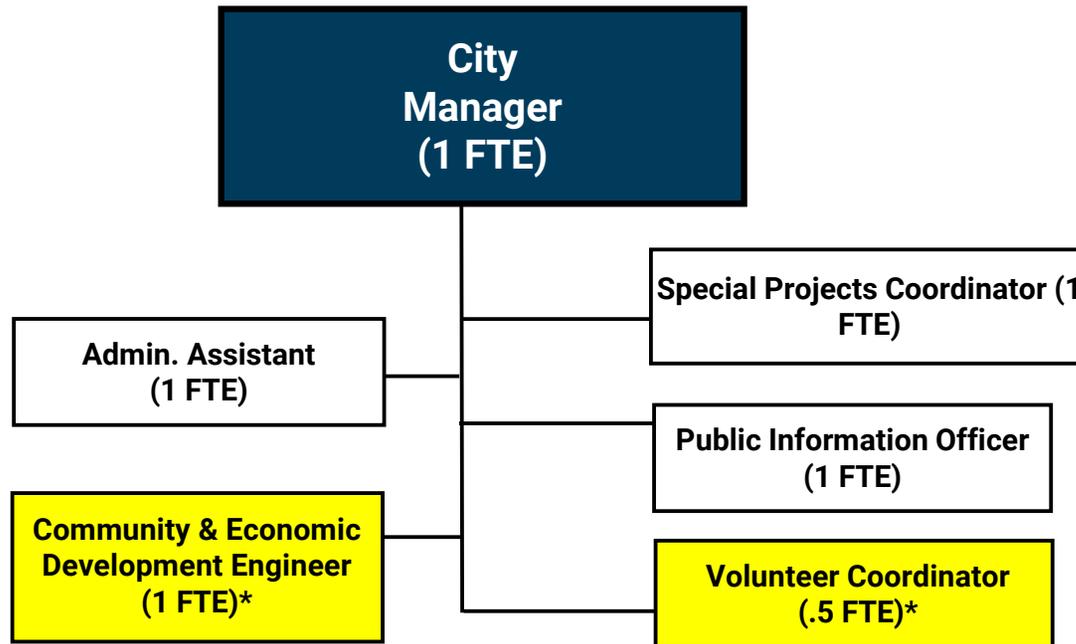
The Office of the City Manager houses public engagement and information coordination for the City, and stakeholder networking.

CITYWIDE PROJECTS

The Office of the City Manager also manages projects that impact all departments. For example, the Citywide Budget, Capital Improvement Planning and Citywide Policies.



**CITY OF HELENA
OFFICE OF THE CITY MANAGER**



* Note: Highlighted positions indicate new FY22 staffing request.

GOALS & OBJECTIVES

WILDLY IMPORTANT GOALS (WIGs)

By July 1, 2027, the City of Helena will be the strongest state capital in the nation.

DEPARTMENT WORK PLAN FISCAL YEAR 2022 OBJECTIVES

In Support of the City Commission Strategic Outcomes and Wildly Important Goals

- Adopt policies needed to be fiscally stable.
- Invest in economic development recruitment and community development navigation of City processes.
- Complete the Police Reform working groups.
- Complete Fire Department service improvement study.

FISCAL YEAR 2022 SUMMARY OF CHANGES

PERSONNEL

- 1.0 FTE – Community & Economic Development Engineer – May be deferred pending balance or structural balance policy
- 0.50 FTE - Volunteer Coordinator – May be deferred pending balance or structural balance policy

MAINTENANCE & OPERATIONS

- Supplies & Materials have increased slightly for various items.
- Purchased Services have increased slightly for various items.
- Intra-City charges have increased to cover payments to the Copier Revolving program.

CITY MANAGER ALL FUNDS							
	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	Adopted	FY 2021 Amended	Projected	Proposed FY 2022 Budget
Personnel Services	267,493	264,569	462,564	531,762	531,762	427,040	596,345
Supplies & Materials	6,680	7,603	11,101	10,750	10,750	10,750	43,020
Purchased Services	37,624	29,961	149,448	210,520	210,520	207,002	254,572
Intra-City Charges	545	545	578	578	578	578	607
Fixed Charges	31,968	31,968	31,968	43,073	43,073	43,073	34,028
Maintenance & Operating	76,817	70,077	193,095	264,921	264,921	261,403	332,227
Internal Charges	5,957	5,742	7,090	10,570	10,570	10,570	11,901
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	5,957	5,742	7,090	10,570	10,570	10,570	11,901
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	350,267	340,388	662,749	807,253	807,253	699,013	940,473

Funds Included in this Department:

- 011 General Government
 - 1201 City Manager's Office



GENERAL GOV'T – CITY ATTORNEY

THOMAS JODOIN
CITY ATTORNEY

DEPARTMENT OVERVIEW

The City Attorney's Office is composed of three units: Civil, Misdemeanor and Victim Services.

CIVIL

The City Attorney's Office serves as legal counsel to the City of Helena and as a legal adviser to the Helena City Commission, city departments, and advisory boards appointed by the City Commission.

Represents the City in litigation, arbitration, and administrative proceedings, prepares and reviews ordinances, resolutions, agreements, deeds, easements, and other legal documents; and renders legal interpretations and opinions as requested by the Helena City Commission and City Manager.

MISDEMEANOR PROSECUTION

Prosecutes misdemeanors and City Code violations committed within the city limits including initiation of prosecutions; preparing cases for prosecution; requesting warrants; reviewing reports and conducting legal research; preparing court orders, petitions, affidavits, and briefs; trying cases; determining and recommending appropriate sentences.

Pursues civil driver's license suspension attendant to driving under the influence testing refusals.

VICTIM SERVICES

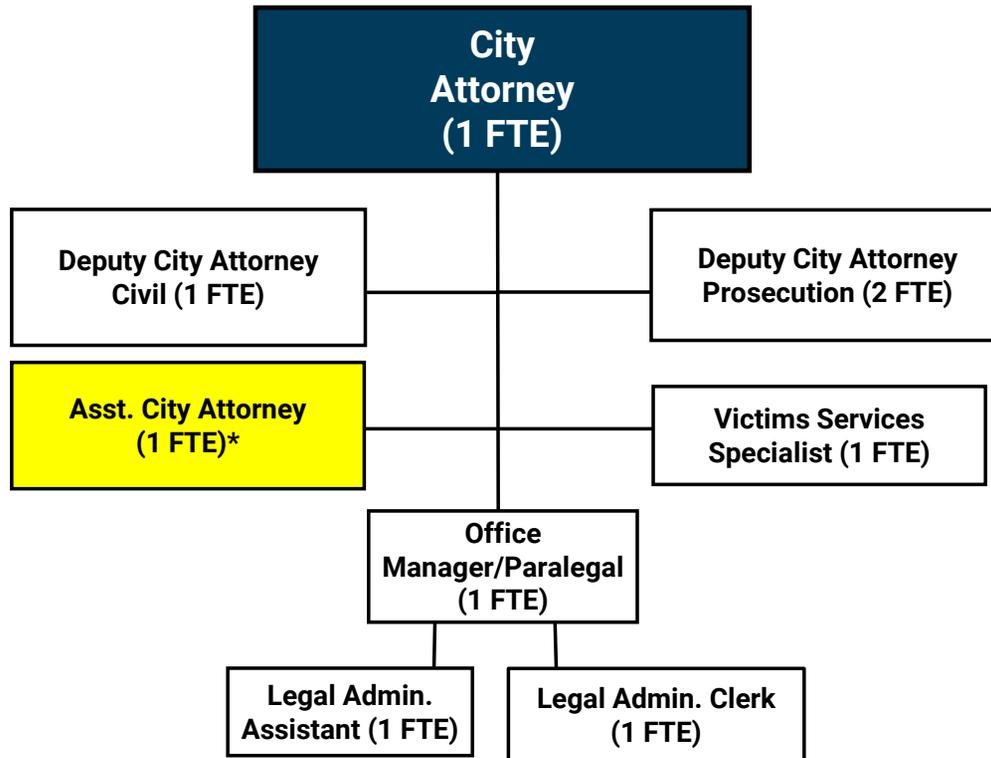
Provides outreach, support, information, and advocacy services to victims of violent crime; guides victims through the legal justice system by providing initial communication, information, support, and advocacy services to victims, family members and witnesses. Assess victims' needs and prepares victims and witnesses for court proceedings.

Provides appropriate support for victims and witnesses including community resources.

Manages Victims of Crime Act grant.



**CITY OF HELENA
OFFICE OF THE CITY ATTORNEY**



* Note: Highlighted positions indicate new FY22 staffing request.

GOALS & OBJECTIVES

WILDLY IMPORTANT GOALS (WIGs)

Provide organizational assistance and leadership with other departments to implement records retention and comprehensive digital workflows and that is organized but flexible enough to meet the needs of the City Attorney's Office, Commission, City staff, and citizens.

Key Element: Digital Workflows and Records Storage

Action Items:

- Evaluate needs for agreement, resolution, and ordinance workflows
- Meet with City Clerk and Transportation Services
- Identify software solution
- Identify workflow issues
- Develop template documents and properties
- Develop shell workflow and records retention property search terminology
- Test workflow between city clerk and volunteer department
- Train departments and implement city-wide

Key Element: Records Retention

Action Items:

- Evaluate storage and version control needs
- Identify workflow issues and file naming conventions
- Identify software solution
- Develop shell workflow, document property terminology, and version control processes
- Train staff

DEPARTMENT WORK PLAN FISCAL YEAR 2022 OBJECTIVES

In Support of the City Commission Strategic Outcomes and Wildly Important Goals

- In Fiscal Year 2021, M-Files software was obtained to implement the wildly important goal. This process will transition over into Fiscal Year 2022 in coordination with the City Clerk's Office.
- Continue to transition criminal prosecution case management to a fully digital process including provision of discovery to defense counsel via digital means. Karpel case management software has been identified as most compatible with existing databases, municipal court, and Helena Police Department software.

FISCAL YEAR 2022 SUMMARY OF CHANGES

PERSONNEL

- 1.0 FTE - Assistant City Attorney – May be deferred pending balance or structural balance policy

MAINTENANCE & OPERATIONS

- Supplies & Materials have increased to cover the Karpel Prosecutor Software and Training
- Purchased Services have increased to cover additional items for the new personnel.
- Intra-City charges have increased to cover payments to the Copier Revolving program.
- Fixed Charges are increasing to cover higher rent rates.

CITY ATTORNEY ALL FUNDS							
	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	Adopted	FY 2021 Amended	Projected	Proposed FY 2022 Budget
Personnel Services	673,491	685,872	709,572	766,369	766,369	766,776	925,843
Supplies & Materials	9,409	7,262	24,465	10,796	14,944	11,225	78,830
Purchased Services	40,201	54,100	35,871	60,245	78,771	75,115	65,292
Intra-City Charges	996	597	997	997	997	997	1,047
Fixed Charges	34,953	35,021	35,141	37,037	37,037	37,037	37,301
Maintenance & Operating	85,559	96,980	96,474	109,075	131,749	124,374	182,470
Internal Charges	14,566	13,920	22,558	22,785	22,785	22,785	26,591
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	14,566	13,920	22,558	22,785	22,785	22,785	26,591
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	773,616	796,772	828,605	898,229	920,903	913,935	1,134,904

Funds Included in this Department:

- 011 General Government
 - 1301 City Attorney
 - 1302 Victim Services



GENERAL GOV'T – HUMAN RESOURCES

RENEE McMAHON

DIRECTOR

DEPARTMENT OVERVIEW

The City of Helena's Human Resources department is responsible for administering all employment-related functions for all City of Helena employees to include labor relations and bargaining; safety training and record keeping; recruitment and selection; onboarding and off-boarding; compliance with employment laws, contracts, and policies; employee recognition; employee relations; benefits administration; personnel records management; performance management, disciplinary actions and grievances; personnel budget process; employment-related investigations; drug testing and administration; EEO/Affirmative Action; organizational development and succession planning; and administration of the classification and salary systems.

ADMINISTRATION

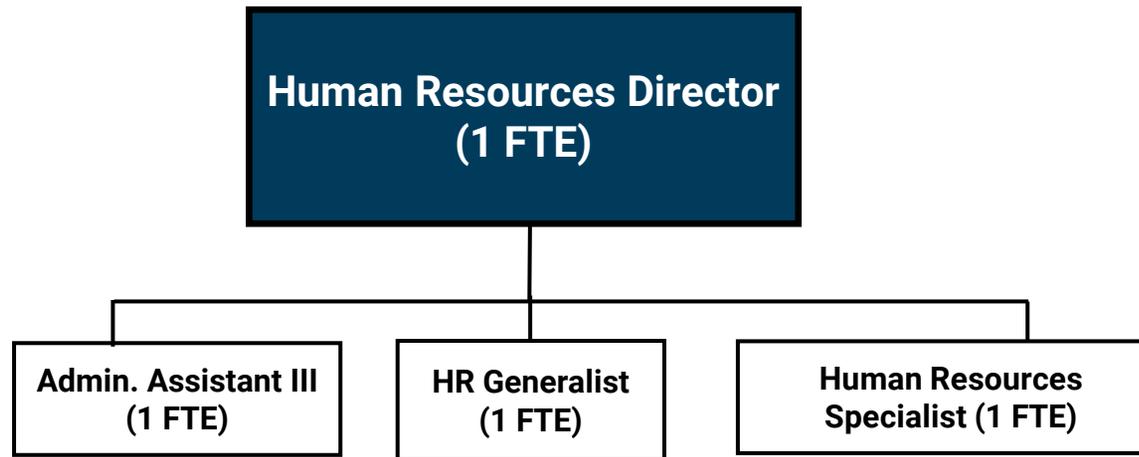
- Develop processes for attracting highly qualified applicant pools
- Provide EEO compliance, implicit bias, and search procedures training to search committees
- Develop and offer competitive and cost-effective benefit package
- Develop and offer fair, competitive wages
- Assure compliance with employment-related laws to include FLSA, ADA, FMLA, Title VII
- Assure compliance with negotiated Union contracts
- Assure compliant personnel policies and Union contract provisions
- Assure accurate and compliant personnel records management
- Continuously evaluate and improve service HR delivery methods and procedures

PERSONNEL MANAGEMENT

- Administer employee incentive and performance improvement plans;
- Manage employee relations, disciplinary and grievance procedures;
- Lead labor relations and union contract bargaining;
- Develop, implement, and administer personnel policies;
- Develop succession, promotion, and service continuity plans;
- Implement employee recognition and awards programs;
- Implement Drug Testing and Safety protocols;
- Provide leadership of City and workers' compensation programs;
- Administer and manage employee leave (sick, vacation, comp, FMLA) policies.



**CITY OF HELENA
HUMAN RESOURCES DEPARTMENT**



GOALS & OBJECTIVES

WILDLY IMPORTANT GOALS (WIGs)

Become the #1 Employer of all cities in the State of Montana by 2026. This will occur through:

- Attracting excellent prospective employees
- Assuring uninterrupted, continuous service to the citizens of Helena
- Supporting a common vision and purpose for all City employees
- Cultivating positive employee morale
- Supporting employees to be the most efficient and effective as possible in their work
- Promoting a culture to encourage employees to safely offer and contribute ideas and develop solutions.
- Offering career pathways for emerging leaders

DEPARTMENT WORK PLAN FISCAL YEAR 2022 OBJECTIVES

In Support of the City Commission Strategic Outcomes and Wildly Important Goals

- Hire, train, and develop human resources staff
- Analyze classification and compensation systems
- Evaluate employee benefits and insurance
- Develop compensation philosophy
- Reinstate safety programs
- Develop employee recognition/awards programs

FISCAL YEAR 2022 SUMMARY OF CHANGES

PERSONNEL

- No additional personnel requested for FY22.

MAINTENANCE & OPERATIONS

- Supplies & Materials have increased to cover M-files
- Intra-City charges have increased to cover payments to the Copier Revolving program.

HUMAN RESOURCES DEPARTMENT							
ALL FUNDS							
	FY 2018	FY 2019	FY 2020	FY 2021		Proposed	
	Actual	Actual	Unaudited	Adopted	Amended	Projected	FY 2022
							Budget
Personnel Services	371,345	386,766	326,377	385,663	385,663	335,532	395,721
Supplies & Materials	4,895	9,779	9,244	10,872	10,872	10,872	11,532
Purchased Services	28,771	30,970	37,084	90,019	90,019	143,885	113,977
Intra-City Charges	1,838	2,265	2,115	2,115	2,115	2,250	2,221
Fixed Charges	30,438	31,365	30,445	32,455	32,455	32,455	28,178
Maintenance & Operating	65,942	74,379	78,887	135,461	135,461	189,462	155,908
Internal Charges	8,024	7,815	7,895	7,558	7,558	7,558	7,781
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	8,024	7,815	7,895	7,558	7,558	7,558	7,781
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	445,311	468,960	413,159	528,682	528,682	532,552	559,410

Funds Included in this Department:

- 011 General Government
 - 1801 Human Resources
 - 1802 Public Service Consortium



PUBLIC SAFETY - POLICE

STEVE HAGEN

CHIEF

DEPARTMENT OVERVIEW

The Helena Police Department is composed of two major units Police and Support Services Division (SSD).

For budget purposes Police side is made up of several subunits, Animal Control, Violence Against Women (VAWA), Urban Wildlife Program (UWP) and Drug Enforcement (MRDTF). VAWA and MRDTF are partially funded through annual grants. The UWP is an urban deer management program that has not been funded since FY19.

The Support Services Division is made up of two separate units-Records and the 9-1-1 Center. The funding for records, as well as the funding for the 9-1-1 Center personnel costs are funded through the public safety mill levy. The 9-1-1 equipment costs are funded through the fee placed on most phones in the county.

POLICE

The Helena Police Department is dedicated to providing our community with professional law enforcement services through equitable enforcement of the law, continued professional development, and respect for the needs of our citizens. We remain committed to the protection of human rights and focused upon making Helena a safe community in which to live and work.

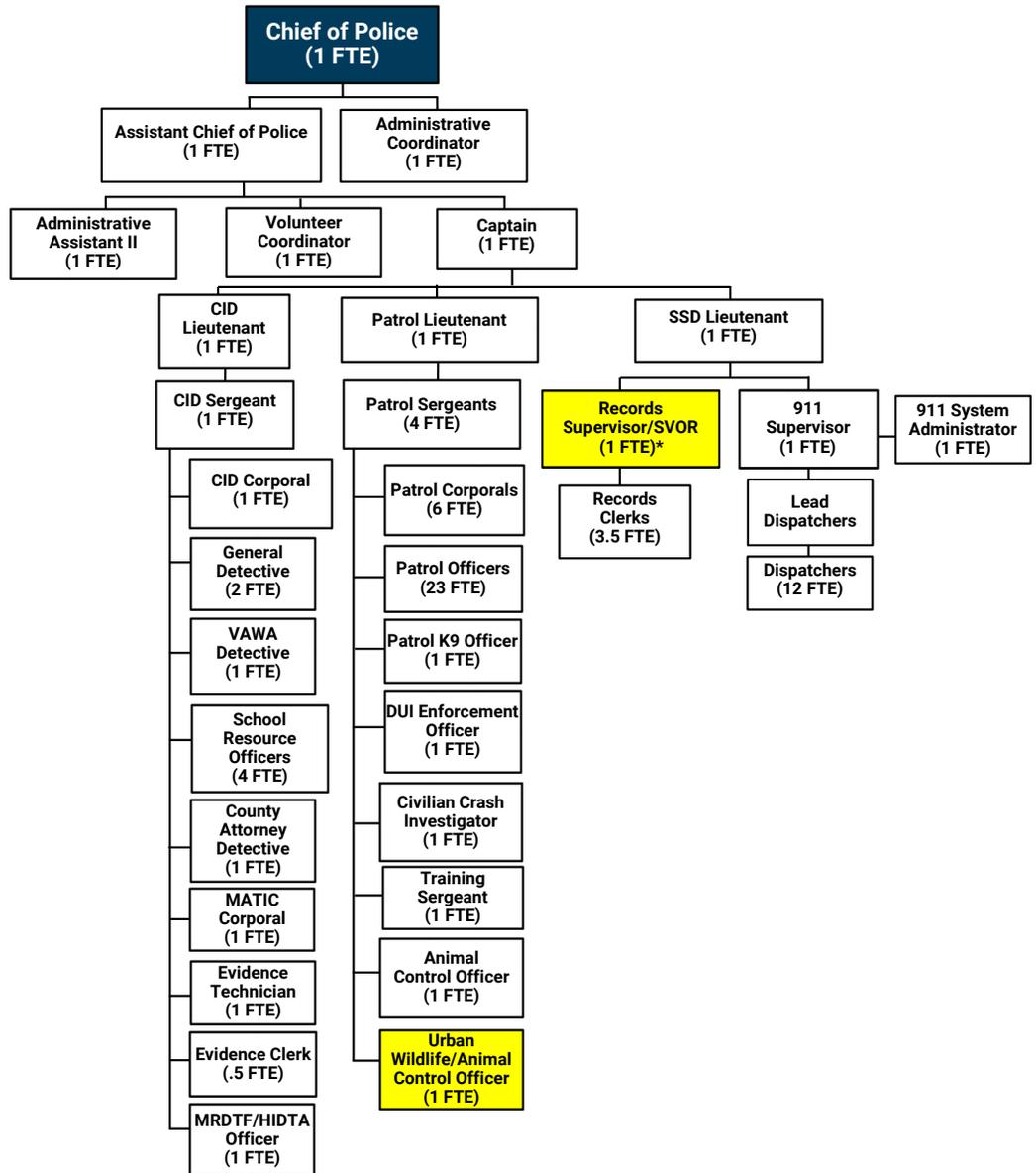
SUPPORT SERVICES DIVISION

The Support Services Division is made up of two separate units-Records and the 9-1-1 Center. The funding for records, as well as the funding for the 9-1-1 Center personnel costs are funded through the public safety mill levy. The 9-1-1 equipment costs are funded through the fee placed on most phones in the county.

The 911 Center provides emergency communications to three (3) local law enforcement agencies, three (3) ambulance services, fifteen (15) rural fire departments, one (1) city fire department and a half dozen state / federal agencies on an infrequent basis. The records section provides record keeping for the Helena Police Department and Sheriff's office. It is also responsible for entering court documents for four (4) district court, (2) Justice of Peace, and Municipal Court. Also, it is tasked with sexual and violent offender registry for Lewis and Clark County and all alarms permits for Helena.



**CITY OF HELENA
POLICE DEPARTMENT**



* Note: Highlighted positions indicate new FY22 staffing request.

GOALS & OBJECTIVES

WILDLY IMPORTANT GOALS (WIGs)

The Police Department had identified the following WIG to implement over the next 5 years. Change Helena's rating from one of top 10% most dangerous cities in Montana and in the United States to one of the to 10% safest cities. This will occur in the next 5 years through innovation, partnerships and becoming the national model in community policing.

Key Element #1 Innovation

- Complete RFP and select a project manager Records Management/Computer Aided Dispatch Software
- Work with project manager to evaluate the need and ability to implement an on-line reporting system for minor crimes
 - Study reporting methodology and requirements used by other LE Agencies
- Work with Police Data working group to determine community and stakeholders needs from new system
- Design a system that will accurately reflect the crime stats, reduce officer report writing time, and increase searchable and usable data
- Select new RMS/CAD vendor through RFP process developed in conjunction with the Project Manager.

Key Element #2 Partnerships

- Work with local non-profits, NGOs, and government organizations to redirect calls for police service that are served by other professionals.
- Work with Community partners to determine and address root causes of crime in Helena.

Key Element #3 Community Policing

- Develop Volunteer Program to work with community on minor crime issues to free up police resources to work with community to solve crime problems.
- Determine what community wants and expects from its police department and deploy resources accordingly.

**DEPARTMENT WORK PLAN
FISCAL YEAR 2022 OBJECTIVES**

In Support of the City Commission Strategic Outcomes and Wildly Important Goals

In FY21, an RFP was completed and posted to hire a project manager to guide us through selecting a new records management/computer aided dispatch center vendor and software. The Project manager will be hired in the early part of FY22. The development of the RFP for the vendor and software will continue throughout FY22.

By the end of FY21, the police department hopes to have a new civilian volunteer coordinator hired. The person hired will be developing our volunteer program and organizing volunteer to work with the community on crime issues that do not require a police response (abandoned vehicles, graffiti, walk in reports, etc.).

In FY21 MMIA started a police policies and procedures pilot project and Helena was selected as one of the departments. The department will continue working with the policy and procedure company (Lexipol) in updating policies. The department will also work with the commission established working group on policies and procedures to implement suggested changes.

FISCAL YEAR 2022 SUMMARY OF CHANGES

PERSONNEL

- 1.0 FTE – Urban Wildlife/Animal Control Officer – May be deferred depending on balanced budget policy decision.
- 1.0 FTE – Records Supervisor/SVOR Coordinator

MAINTENANCE & OPERATIONS

- Supplies & Materials have increased in the areas of training supplies, replacement and installation of Watchguard products, and asphaltting the impound yard.
- Purchased Services have increased in relation to officer training, Watchguard, M-Files, speech recognition software and a staff workload study.
- Intra-City charges have been increased to cover the rising cost of fuel.
- Fixed Charges have increased to cover higher rent rates in the Law & Justice Building.

POLICE DEPARTMENT ALL FUNDS							
	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	Adopted	FY 2021 Amended	Projected	Proposed FY 2022 Budget
Personnel Services	6,984,025	7,182,593	5,696,207	7,729,684	6,809,684	6,024,010	7,895,761
Supplies & Materials	150,865	163,698	143,843	203,950	302,857	205,100	298,250
Purchased Services	642,206	747,693	696,006	799,679	798,240	805,040	1,257,326
Intra-City Charges	104,010	108,369	84,676	98,000	98,000	96,595	121,335
Fixed Charges	268,936	269,601	313,069	303,001	317,645	317,645	314,141
Maintenance & Operating	1,166,017	1,289,361	1,237,594	1,404,629	1,516,741	1,424,380	1,991,052
Internal Charges	264,643	259,696	256,919	260,612	260,612	260,612	270,137
Transfers Out	135,735	27,172	284,989	15,000	15,000	15,000	15,000
Internal Transactions	400,378	286,868	541,908	275,612	275,612	275,612	285,137
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	470,000	470,000	502,846
Debt & Capital	-	-	-	-	470,000	470,000	502,846
Total Expenditures	8,550,420	8,758,822	7,475,709	9,409,925	9,072,037	8,194,002	10,674,796

Funds Included in this Department:

- | | |
|--------------------------------|---------------------------------|
| 012 Police | 215 Police Projects & Reimb |
| 2201 Police Operations | 217 Law Enforcement Block Grant |
| 2203 Animal Control | 218 9-1-1 Emergency Program |
| 2207 Drug Enforcement | 219 Support Services Division |
| 2209 Violence Against Women | |
| 2211 Urban Wildlife | |
| 2212 Intrnt Crimes Agnst Child | |



GENERAL GOV'T – MUNICIPAL COURT

THE HONORABLE ANNE PETERSON
JUDGE

DEPARTMENT OVERVIEW

Helena Municipal Court is part of the state judicial system and enforces laws for the City of Helena over which the Honorable Anne Peterson presides. Helena Municipal Court processes all misdemeanor traffic, criminal and animal control offenses, city ordinances, orders of protection and civil cases that occur within Helena City limits.

ADMINISTRATION

Court “customers” are people who have been cited with a misdemeanor offense. The defendants in Helena Municipal Court have the right to contest the charges. They can call witnesses, testify, and introduce evidence. At conclusion of a Judge trial, the city judge rules by stating whether she finds the accused guilty or innocent of charges. The Judge assigns fines based on the Montana Supreme Court statutes. City judges also have the authority to require guilty parties to participate in community service or educational programs designed to reinforce in them positive values and to deter them from committing subsequent illegal acts.

The Clerks of the court are responsible for educating the defendant on their charge, fines, restitution, educational programs, jail time and community service requirements depending on the charge and sentence.

PROCEEDINGS

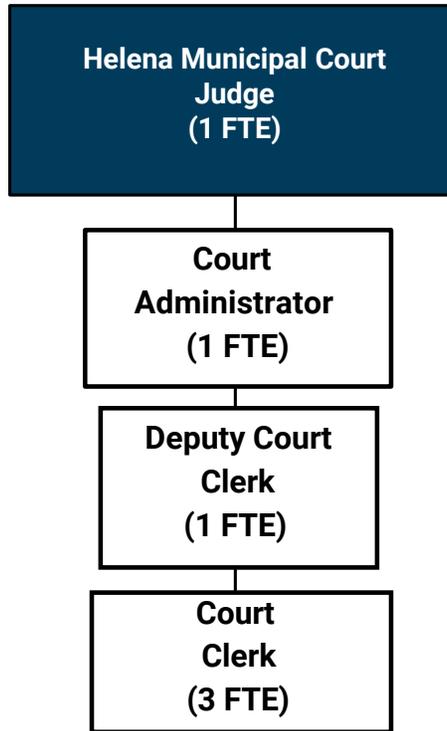
Municipal courts have jurisdiction over cases involving municipal ordinances and all offenses that occur within the municipality if the offenses are not subject to a fine of more than \$500 and/or imprisonment of more than 30 days.

The Judge and court clerks are responsible for:

- Due Process – Protection of individual rights.
- Crime Control – Punishment and removal of criminals
- Rehabilitation – Treatment for offenders
- Bureaucratic Function – Speed and efficiency



**CITY OF HELENA
MUNICIPAL COURT**



GOALS & OBJECTIVES

WILDLY IMPORTANT GOALS (WIGs)

Helena Municipal Court has established the following goals:

- Submit request for increase in pay for court staff, including updating job descriptions for all court staff. Due to changing environment of the court, staff salaries have not kept up with the requirement of their difficult and technical positions.
- Incorporate a paperless system by implementing the M-files system and offering electronic filing
- Scan archived documents to date by implementing a scanning schedule
- Clear outstanding warrants by auditing warrant files and working with HPD on a warrant roundup
- Achieve 100% compliance from defendants by providing the tools, resources, and support to assist them in process of paying fine, completing sentencing requirements and work towards a healthy productive life

DEPARTMENT WORK PLAN FISCAL YEAR 2022 OBJECTIVES

In Support of the City Commission Strategic Outcomes and Wildly Important Goals

- Work with HR on updating our court staff positions and pay matrix
- Work with all outside and interior entities to get on board with a paperless system using M-files and electronic filing
- Implement a daily, weekly, and monthly scanning schedule which incorporates all clerks working on scanning and having goals set for dates we wish to complete scanning
- Work on auditing all warrant files for accuracy, posting a current warrant list, and work with HPD for a warrant roundup
- Continue to educate defendants on their options for completing sentencing

FISCAL YEAR 2022 SUMMARY OF CHANGES

PERSONNEL

- No additional personnel requested for FY22.

MAINTENANCE & OPERATIONS

- Supplies & Materials have increased for the purchase of a new shredder.
- Purchased Services have increased in relation to M-Files.
- Fixed Charges have increased to cover higher rent rates and additional rented space.

MUNICIPAL COURT ALL FUNDS							
	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	Adopted	FY 2021 Amended	Projected	Proposed FY 2022 Budget
Personnel Services	427,663	461,422	463,084	487,520	487,520	487,520	529,691
Supplies & Materials	5,375	5,940	3,965	6,300	6,300	6,300	6,500
Purchased Services	33,399	36,092	36,206	64,674	64,674	63,669	68,726
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	32,764	33,464	34,596	41,910	41,910	41,910	48,961
Maintenance & Operating	71,538	75,496	74,767	112,884	112,884	111,879	124,187
Internal Charges	9,296	9,084	9,187	9,374	9,374	9,374	10,333
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	9,296	9,084	9,187	9,374	9,374	9,374	10,333
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	508,497	546,002	547,038	609,778	609,778	608,773	664,211

Funds Included in this Department:

- 012 Municipal Court
- 1401 Court



PUBLIC SAFETY - FIRE

KEN WOOD

CHIEF

DEPARTMENT OVERVIEW

The Helena Fire Department is an all-hazards response fire department. The mission of the Helena Fire Department is to preserve life and property within the city limits of Helena.

ADMINISTRATION

The Fire Department consists of the offices of Administration, Operations, Training and the Fire Marshal. We have two primary divisions: Suppression and Fire Prevention, Investigation and Education.

Fire Suppression main functions are:

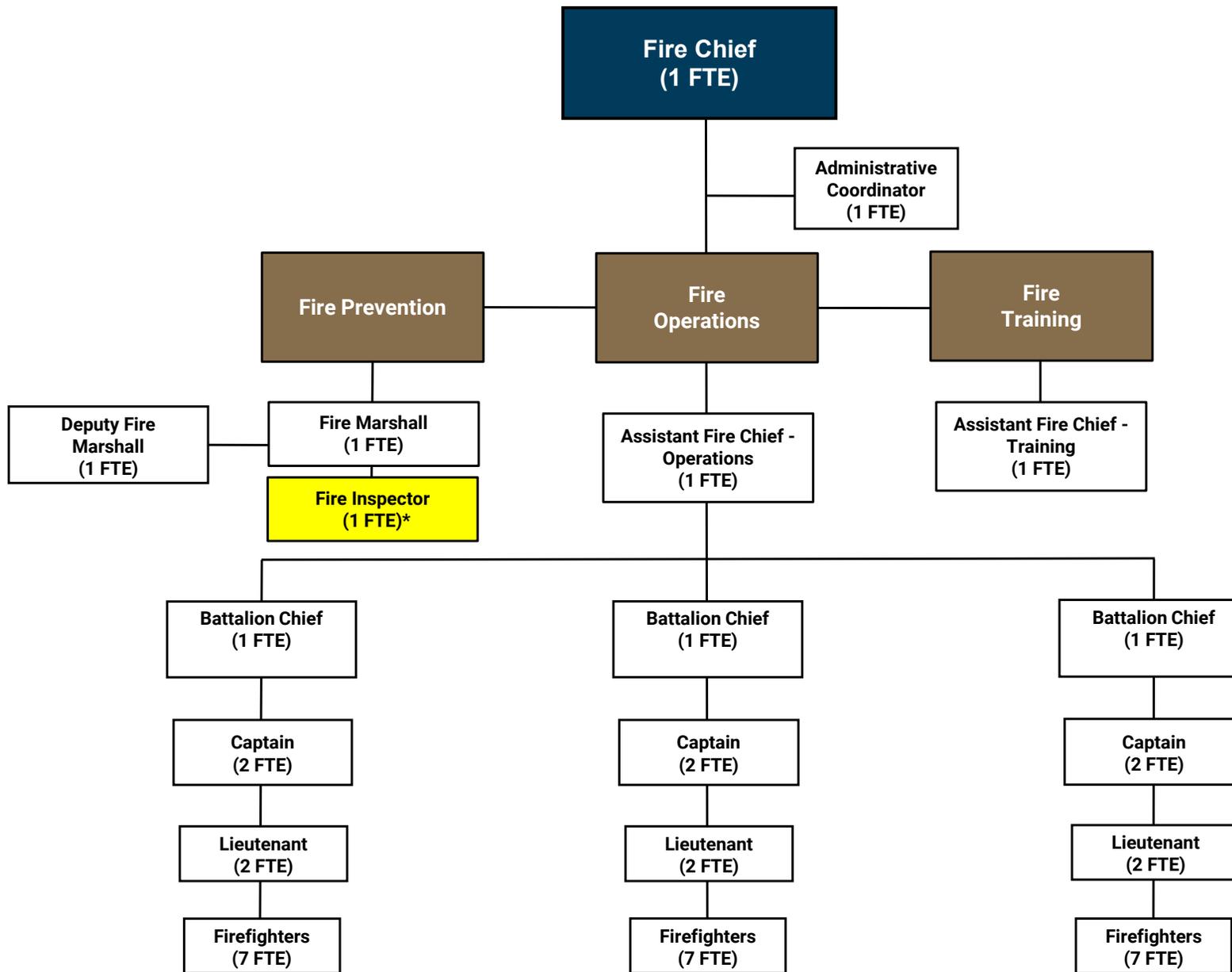
- Preserve life and property by quickly and effectively deploying resources to extinguish fires in a way that minimizes the risk of injury or death and reduces property loss
- Wildland firefighting
- Emergency medical services Paramedic response (non-transport)
- Hazardous materials emergency management (Regional Hazmat Team)
- Vehicle rescue and extrication
- Ice rescue
- Specialty Rescues: confined space, technical rope, over the side and high/low angle
- Public assistance through fire prevention, investigation, and education activities

Fire Prevention, Investigation and Education main functions are:

- Fire code enforcement
- Licensing inspections
- Public education
- Juvenile fire setter program
- Building inspections
- Plans review for new construction and subdivision development
- Inspection of fire protection systems
- HIFIT Helena interagency fire investigation team



CITY OF HELENA
FIRE DEPARTMENT



* Note: Highlighted positions indicate new FY22 staffing request

GOALS & OBJECTIVES

WILDLY IMPORTANT GOALS (WIGs)

WIG #1 - Helena Fire Department Suppression Division

Provide quick, professional, well-trained staff response to 911 calls for service. Attain WIG by meeting NFPA Standard 1710, 'Travel Time' standard of 4 mins, 90% of the time to all City of Helena emergency response areas by 2025. If we are to meet the ever-growing communities need for emergency services, a third fire station and new training facility in the northeast area of Helena will be necessary in the next two to five years.

WIG #2 - Fire Prevention Investigation and Education Bureau

Expand the capabilities of the Fire Prevention, Investigation and Education Bureau to include the Wildland-Urban Interface (WUI) to provide excellent and professional customer service. This will be carried out through a professional and well-trained staff, capable of taking a proactive approach to addressing the needs of the community. If we are to meet the ever-growing communities need for a proactive approach to life safety, education, property conservation and protection, a new position is necessary in the budget year 2022.

**DEPARTMENT WORK PLAN
FISCAL YEAR 2022 OBJECTIVES**

In Support of the City Commission Strategic Outcomes and Wildly Important Goals

WIG #1

- Request that Emergency Services Consulting Inc. (ESCI) work with stakeholders to complete another fire service review by 10/21.
- Explore ways to reduce the risk associated with the WUI to include recommendations made by the ESCI review by 6/22.
- Build a team of fire department personnel and City Manager to complete a work plan, to implement the ESCI report recommended changes by 1/23.
- Create a strategic plan to address the ESCI report recommendations by 1/23.

WIG #2

- Expand the capabilities of the Fire Prevention Investigation and Education Bureau, to include the Wildland-Urban Interface (WUI), by hiring a Fire Inspector by 9/21.
- Provide necessary training supporting current Deputy Fire Marshal's need to support the Fire Marshal.
- Continue working with FireSafe Helena to develop a COH FPIB FireSafe Helena program.

FISCAL YEAR 2022 SUMMARY OF CHANGES

PERSONNEL

- 1.0 FTE – Fire Dept - Fire Inspector– May be deferred depending on balanced budget policy decision.

MAINTENANCE & OPERATIONS

- Purchased Services have increased in relation to the M-Files program.
- Intra-City charges have been increased to cover the rising cost of fuel.
- Fixed Charges have increased to cover the correct amount for Special Assessment payments, incorrectly budgeted in FY21

FIRE DEPARTMENT ALL FUNDS							
	FY 2018	FY 2019	FY 2020		FY 2021		Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Projected	FY 2022 Budget
Personnel Services	3,734,563	4,150,669	3,455,400	4,806,203	4,080,313	3,770,070	5,044,971
Supplies & Materials	113,211	134,146	97,339	129,576	129,576	145,920	154,289
Purchased Services	130,336	181,293	200,674	218,310	318,310	437,840	251,333
Intra-City Charges	26,685	35,128	35,195	38,775	38,775	36,775	43,500
Fixed Charges	1,064	1,536	2,220	1,620	1,620	2,371	2,490
Maintenance & Operating	271,296	352,103	335,429	388,281	488,281	622,906	451,612
Internal Charges	262,672	260,464	257,648	264,675	264,675	264,675	272,487
Transfers Out	-	245,849	601,039	884,700	884,700	884,700	911,000
Internal Transactions	262,672	506,313	858,687	1,149,375	1,149,375	1,149,375	1,183,487
Debt Service	-	-	-	100,000	100,000	-	85,100
Capital Outlay	-	131,960	460,779	1,457,000	1,537,000	1,461,000	191,000
Debt & Capital	-	131,960	460,779	1,557,000	1,637,000	1,461,000	276,100
Total Expenditures	4,268,531	5,141,045	5,110,295	7,900,859	7,354,969	7,003,351	6,956,170

Funds Included in this Department:

- 013 Fire Department
 - 2301 Fire
 - 2305 Fire Grants
- 260 Fire Safety Levy



COMMUNITY DEVELOPMENT

SHARON HAUGEN

DIRECTOR

DEPARTMENT OVERVIEW

Working in partnership with Helena’s citizens, businesses and organizations, the city of Helena Community Development Department provides professional staff assistance in planning, development, and construction to maintain public health, safety, and welfare and create an attractive and sustainable community for all to live, work, and play.

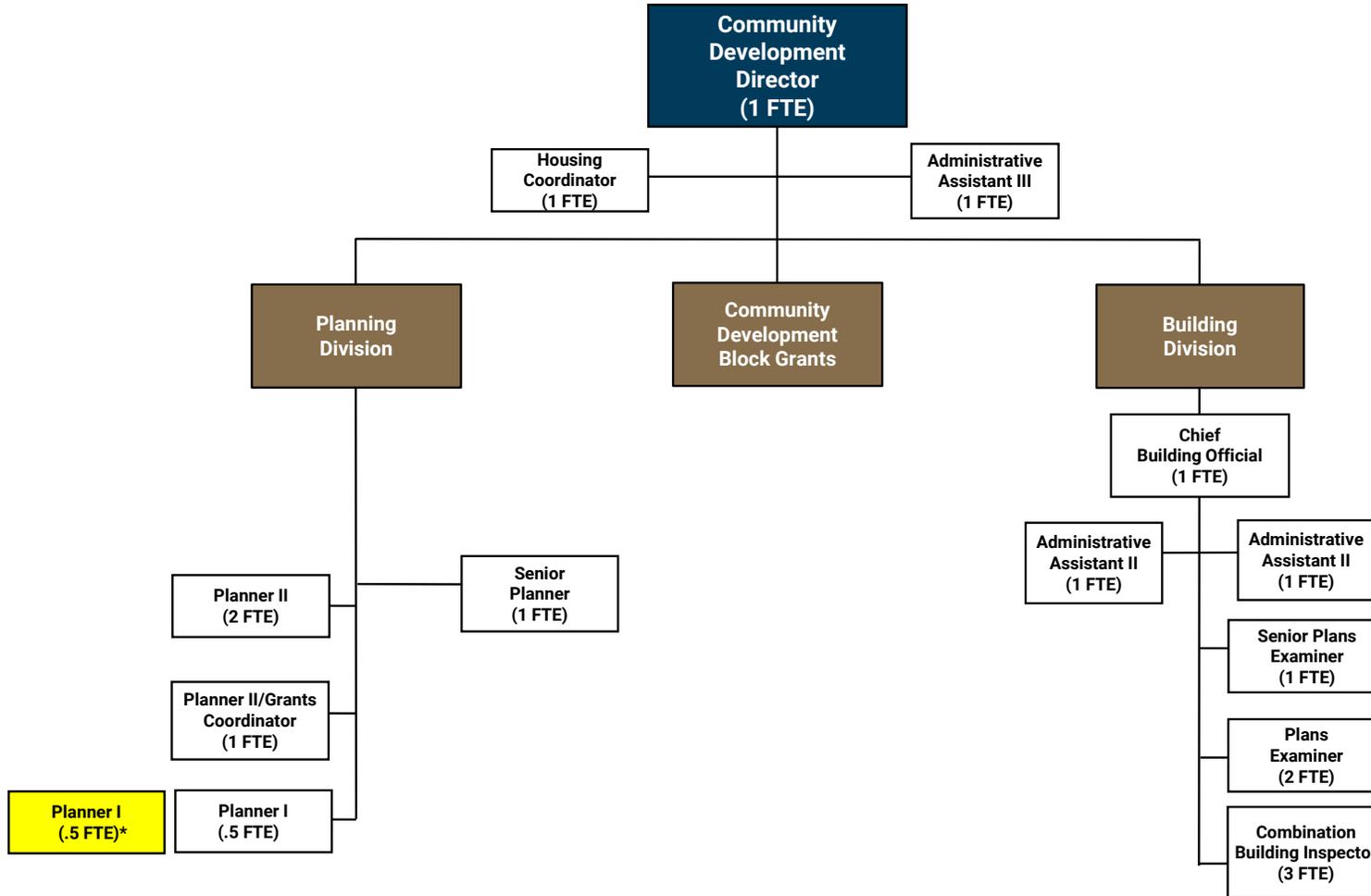
ADMINISTRATION/PLANNING

The Planning Division assists members of the community with zoning, land use and development questions. Staff also provides information and assistance to developers, the business community and the public relating to any planning, zoning, land use, or development matter.

BUILDING

The Building Division conducts building and site plan reviews, issues building permits, and provides inspection services at construction sites within the city limits to insure the public's health, safety, and welfare.

**CITY OF HELENA
COMMUNITY DEVELOPMENT DEPARTMENT**



* Note: Highlighted positions indicate new FY22 staffing request.

GOALS & OBJECTIVES

WILDLY IMPORTANT GOALS (WIGs)

Building Division: Create and fully implement an electronic permitting system that provides complete access to our staff, other Departments, contractors, licensed professionals, and the public.

Planning Division: Implement the 2019 Growth Policy and related activities.

- Create 3 Neighborhood Plans in the next 4 years
 - Create a method to choose the neighborhood plan locations.
 - Create the Neighborhood Plan
 - Implement Goals and Objectives from the Neighborhood Plan
- Coordinate land use development issues with East Helena, Lewis and Clark County and other adjacent jurisdictions as beneficial to the long- term quality of life in Helena and its region
 - Identify funding and other mechanisms for implementing infrastructure plans and extension of infrastructure.
 - Work with Lewis and Clark County and East Helena to create joint standards for a consistent regulatory structure in the city and the surrounding area.
- Review all regulations and ordinances to identify any barriers for development while ensuring the City residents' health, safety, and welfare.
- Fully implement the Cruse Vision in 10 years
- Fully fund Housing Trust
- Form a Redevelopment Agency and implement RDA strategy.

DEPARTMENT WORK PLAN
FISCAL YEAR 2022 OBJECTIVES

In Support of the City Commission Strategic Outcomes and Wildly Important Goals

Building Division will participate in E-Trakit training when provided by the provided and provide training for contractors on how to use the system.

Planning Division will be finalizing the process for selecting the neighborhoods that will be the focus of the Neighborhood Center process and will complete one of the Neighborhood Center plans.

Planning Division will finalize the policies and procedures for implementing the Housing Trust Fund and funding one project.

Planning Division assist Public Works and Transportation Services in the development of the Cruse Infrastructure study

FISCAL YEAR 2022 SUMMARY OF CHANGES

PERSONNEL

- 0.50 FTE – Part-time Planner to a full-time position – May be deferred depending on balanced budget policy decision.

MAINTENANCE & OPERATIONS

- Purchased Services have increased relative to consultative resources for Neighborhood planning and a joint standards study with L&C County.

COMMUNITY DEVELOPMENT DEPARTMENT							
ALL FUNDS							
	FY 2018	FY 2019	FY 2020	FY 2021		Proposed	
	Actual	Actual	Unaudited	Adopted	Amended	Projected	FY 2022
							Budget
Personnel Services	1,183,447	1,176,457	1,189,335	1,354,266	1,354,266	1,354,266	1,439,887
Supplies & Materials	28,468	53,530	55,460	68,196	68,196	68,196	48,225
Purchased Services	155,855	221,291	259,532	325,328	397,822	585,878	374,350
Intra-City Charges	7,214	7,846	7,126	10,407	10,407	10,407	10,476
Fixed Charges	358,731	1,178,534	165,002	591,201	791,201	842,376	137,484
Maintenance & Operating	550,268	1,461,201	487,120	995,132	1,267,626	1,506,857	570,535
Internal Charges	89,575	92,308	91,442	107,088	107,088	107,088	96,015
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	89,575	92,308	91,442	107,088	107,088	107,088	96,015
Debt Service	-	-	-	-	-	-	-
Capital Outlay	24,622	-	43,174	-	-	-	36,000
Debt & Capital	24,622	-	43,174	-	-	-	36,000
Total Expenditures	1,847,912	2,729,966	1,811,071	2,456,486	2,728,980	2,968,211	2,142,437

Funds Included in this Department:

- 014 Community Development
 - 1601 Community Development
- 226 CDBG/HOME
- 228 Community Renewal
- 229 Affordable Housing Trust
- 503 Building



GENERAL GOV'T – FINANCE

SHEILA DANIELSON
DIRECTOR

DEPARTMENT OVERVIEW

The Finance Department is composed of three different units: Administration and Budget, Accounting, and Utility Customer Service. Each division works together to provide customer service to external stakeholders, internal staff, the City Manager, and the City Commission.

The division strives to improve efficiencies, challenge the status quo and seek improvements in the way we do business in order to meet our customer demands for accurate and timely financial information, accountability and transparency.

ADMINISTRATION & BUDGET

This division is responsible for the administration of all financial affairs for the City in accordance with applicable laws and regulations and focuses on policy development, establishment of goals and monitoring compliance and performance, respectively.

The division is responsible for the preparation, strategic planning, multi-level review, adoption and execution of the City of Helena's annual budget. This includes revenue projections (such as taxes, assessments, and charges for services), personnel cost reviews, operating cost planning, capital planning, cash flow projections and fiscal analysis for strategic debt planning, culminating in the completion of the annual budget document. Post-adoption responsibilities include monitoring budget vs. actual performance throughout the fiscal year to address any adjustments needed and updating accounting systems to include amendments approved by the City Commission mid-year.

Additional attention is given to revenue and service rate analysis and policies, long term forecasting, and the administration of the procurement of goods and services and the disposition of surplus assets in compliance with state laws and other regulations.

ACCOUNTING

The Accounting Division coordinates, processes, and reports the City's daily, monthly, quarterly and annual accounting and financial reporting responsibilities that uphold to professional accounting standards in accordance with Generally Accepted Accounting Principles, Government Accounting Standards Board and State legislative requirements.

Accounting staff administers banking, payments, receivables, payroll, fixed assets, tax assessments, debt service and liability insurance activities.

This division recommends and monitors fiscal controls, policies and procedures to ensure accurate records and financial reporting.

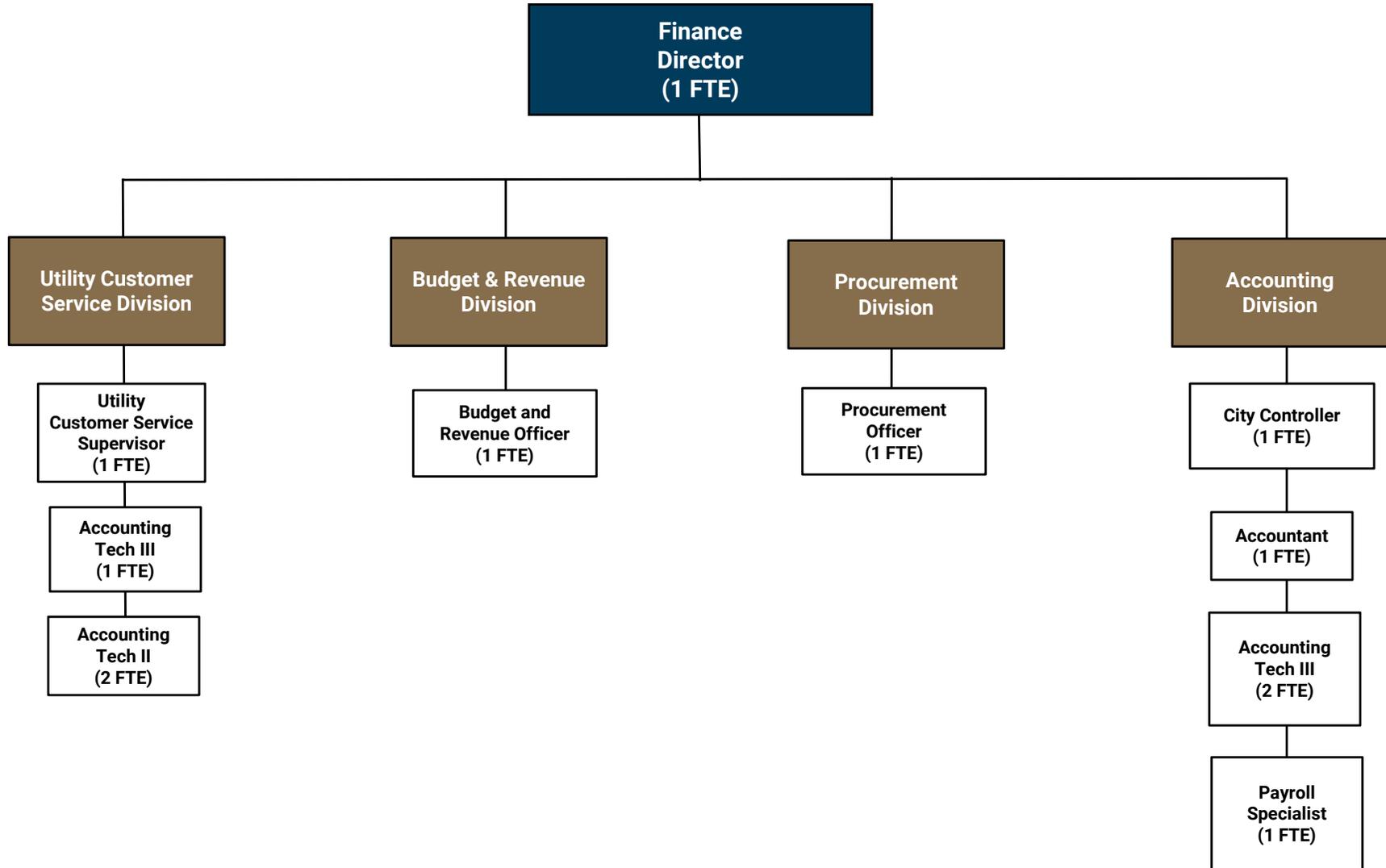


UTILITY CUSTOMER SERVICE

The utility services division provides one central area for customer service dedicated to city services including water, wastewater, commercial solid waste, curbside recycling, fire line, intrusion alarms and various loan programs. This division is responsible for accurately collecting and applying payments, scheduling monthly meter reads for over 12,000 meters in the city and processing monthly billing statements. This division is also responsible for preparing and collecting City of Helena business, animal, and liquor licenses.



**CITY OF HELENA
FINANCE DEPARTMENT**



GOALS & OBJECTIVES

WILDLY IMPORTANT GOALS (WIGs)

The Finance Department has identified two primary “Wildly Important Goals” that will be implemented over the next three years. These are outlined below: These are outlined below:

WIG #1 – Be a leader to implement innovative technological financial tools that promote timely customer service and transparent financial information to our stakeholders.

Key Element: Be a leader to implement innovative technological financial tools

Action Items:

- Evaluate our current system capabilities
- Training in query writing
- Perform city wide needs assessment and process mapping
- Identify scope of services
- Send out an RFP for Enterprise Resource Planning (ERP) software
- Assign a Project Manager
- Evaluate RFP responses and choose and vendor
- Implement software

Key Element: Promote timely customer service

Action Items:

- Develop accurate, relevant financial reports
- Post timely financial information for easy access

Key Element: Promote transparent financial information to stakeholders

Action Items:

- Research State BARS guidance on a uniform chart of accounts structure
- Map out new chart of accounts and incorporate all accounting data into the accounting software
- Conduct a needs assessment of stakeholders for relevant financial information used to make decisions and promote understanding of fiscal health

WIG #2 – Update and develop financial policies and procedures that align with government best practices to institutionalize good financial management practices that provide guidelines for decision making and strategic planning and promote a long-term approach to financial planning.

Key Element: Update and develop financial policies that align with government best practices

Action Items:

- Identify current financial policies
- Determine which financial policies need to be updated or developed
- Research government financial policy best practices
- Prioritize and update or develop financial policies

Key Element: Institutionalize financial management practices that instill guidelines for decision making & strategic planning

Action Items:

- Present financial policies to City Manager and Commission
- Commission adopts financial policies
- Communicate adopted financial policies to stakeholders

Key Element: Promote a long-term approach to financial management

Action Items:

- Design a budget process to be in line with adopted financial policies
- Establish and distribute timely financial reports that monitor fiscal health in accordance with financial policy benchmarks
- Prepare long-term forecasts and capital improvement plans that are in line with financial policies and government best practices
- Tie decisions to established financial policies
- Monitor and update financial policies.

DEPARTMENT WORK PLAN FISCAL YEAR 2022 OBJECTIVES

In Support of the City Commission Strategic Outcomes and Wildly Important Goals

In Fiscal Year 2021, a software evaluation and implementation consultant will be procured to lead the City to perform a needs assessment and coordinate process mapping. This process will transition over into the first quarter of FY 2022. In the second quarter of FY 22, the consultant will lead the City in narrowing down a scope of services, send out an RFP for Enterprise Resource Planning (ERP) software, assist in selecting a vendor and identify an internal project manager and implementation team. In the third and fourth quarter of FY 22, the city will establish a project timeline and begin to implement a new ERP software.

By the end of FY21, financial policy development will be assigned to accounting, budget, utility and procurement staff. Each team member will begin researching best practices and policy examples in the first and second quarter of FY 22. By the end of FY 22, the Finance Department will strive to have draft policies for Budget Development, Cash Management, Investment Management, Debt Management and Procurement.

FISCAL YEAR 2022 SUMMARY OF CHANGES

PERSONNEL

- No additional personnel requested for FY22
- The Procurement Officer position was transferred from the City Manager's office
- The Payroll Specialist position was transferred from Human Resources

MAINTENANCE & OPERATIONS

- Supplies & Materials have increased for supplies for the Procurement Officer.
- Intra-City charges have increased to cover payments to the Copier Revolving program.
- Fixed Charges have increased to cover higher rent rates and additional rented space.

FINANCE DEPARTMENT ALL FUNDS							
	FY 2018	FY 2019	FY 2020		FY 2021		Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Projected	FY 2022 Budget
Personnel Services	815,520	788,531	779,924	978,725	978,725	875,117	1,003,214
Supplies & Materials	20,049	42,849	48,930	50,947	50,947	50,031	63,758
Purchased Services	196,557	183,226	214,687	251,392	251,392	247,865	252,033
Intra-City Charges	5,054	5,086	5,254	5,254	5,254	5,254	5,516
Fixed Charges	106,139	118,631	117,020	143,243	143,243	143,303	159,697
Maintenance & Operating	327,799	349,792	385,890	450,836	450,836	446,453	481,004
Internal Charges	18,914	18,270	18,136	19,660	19,660	19,660	20,106
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	18,914	18,270	18,136	19,660	19,660	19,660	20,106
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	1,162,233	1,156,593	1,183,950	1,449,221	1,449,221	1,341,231	1,504,324

Funds Included in this Department:

- 015 Finance Services
 - 1501 Finance & Budget
 - 1506 Accounting
 - 1507 Utility Customer Service



PARKS & RECREATION

KRISTI PONOZZO

DIRECTOR

DEPARTMENT OVERVIEW

The Helena Parks, Recreation and Open Lands Department is a growing system that includes more than 2,140 acres of developed and undeveloped parkland, 30 parks including bike and pedestrian trails, a 50-meter outdoor swimming pool with a splash pad, lazy river and waterslides, a public golf course, the community Civic Center, three tennis and pickleball sites, a skateboard park, a bike park and four outdoor skating rinks. All our parks and trails are beautifully maintained by Parks Maintenance staff and our Urban Forestry Division. These features are designed and developed so that people of all ages, abilities and incomes can participate in the recreational activities.

ADMINISTRATION/PLANNING

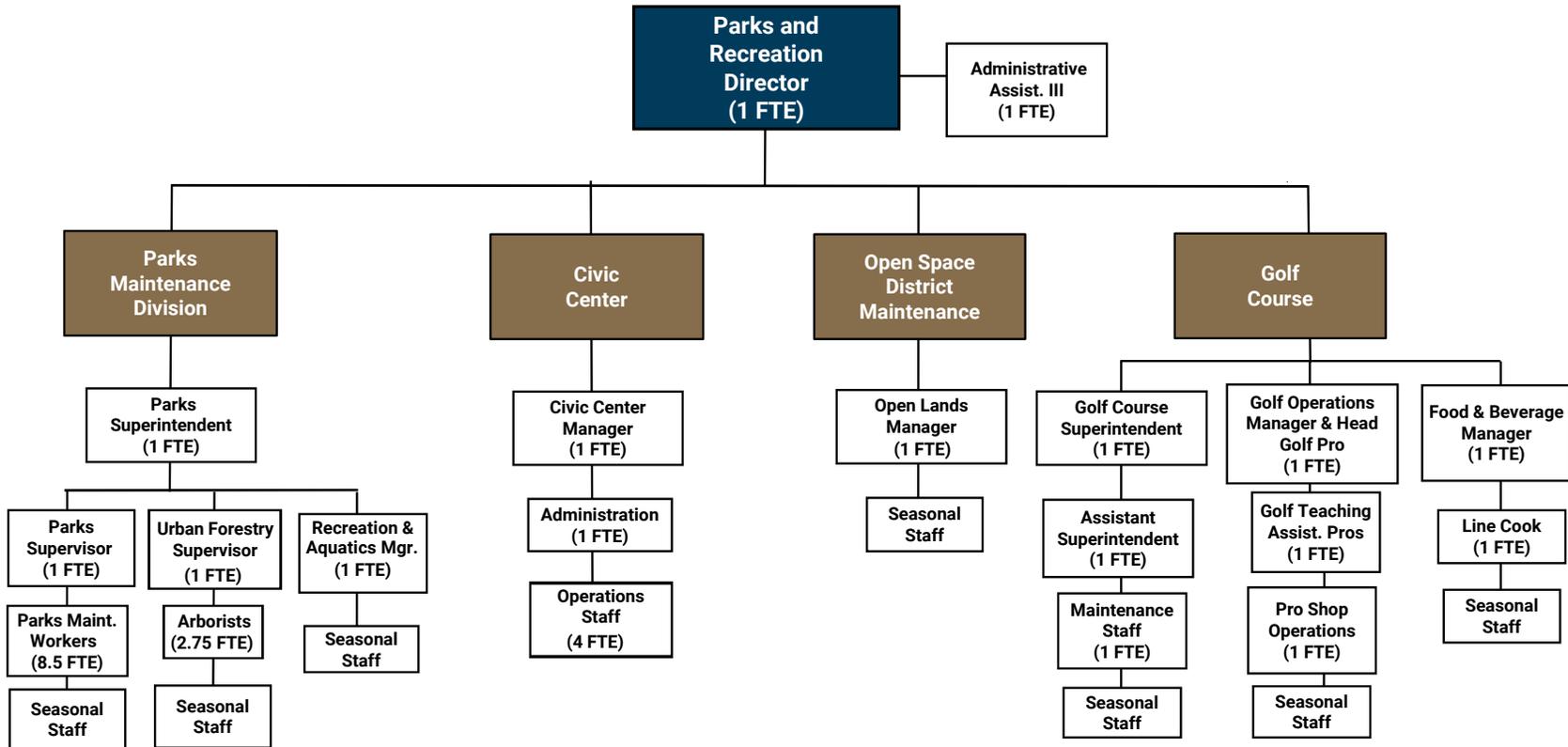
Parks administers permitting and reservations for all parks and open lands special events and uses including special events on the walking mall and all sports field permitting. Parks administration also books events and promotions for the Civic Center and handles billing, fiscal and contract management for our many constructions and use contracts and agreements.

BUILDING

The Parks Department maintains our developed parks and sports fields including playgrounds and all structures; urban and open lands trails and trailheads; parks facilities like bandshells and Kindrick Baseball Field; Ten-mile watershed fuels management; urban forestry including all parks and boulevard trees; open lands fuels reduction and forestry management; and maintenance of the walking mall, the Helena Civic Center, and the Golf Course.



**CITY OF HELENA
PARKS AND RECREATION DEPARTMENT**



GOALS & OBJECTIVES

WILDLY IMPORTANT GOALS (WIGs)

Create a Regional Parks District in Partnership with Lewis and Clark and Jefferson Counties, that includes an indoor regional sports complex (in partnership with Helena Regional Sports Association) by 2025.

DEPARTMENT WORK PLAN FISCAL YEAR 2022 OBJECTIVES

In Support of the City Commission Strategic Outcomes and Wildly Important Goals

- Work with HRSA/YMCA on support and partnership
- City Commission involvement and strategic planning
- County support
- Contract with consultant
- Determine specific mechanism
- Begin public involvement campaign
- Adopt and implement master plan determining boundaries
- Steering Committee/working group with City/Country Parks Board and involvement of School District, FT. Harrison, Counties, Cities, Sports and User-Groups

FISCAL YEAR 2022 SUMMARY OF CHANGES

PERSONNEL

- While no additional FTE's were requested, the increase in Personnel budgets stems from increased Seasonal/Temporary hours for areas such as Parks Maintenance and Muni's Restaurant. - May be deferred pending balance or structural balance policy.

MAINTENANCE & OPERATIONS

- Supplies and Materials increase can be attributed to additional tools & construction materials for Open Lands.
- Purchased Services have increased relative to consultative resources for the Parks District as well as programming support for the Civic Center.
- Intra-City charges have been increased to cover the rising cost of fuel and repairs.
- Fixed Charges have increased to cover the correct amount for Special Assessment payments, incorrectly budgeted in FY21.

PARKS & RECREATION DEPARTMENT							
ALL FUNDS							
	FY 2018	FY 2019	FY 2020		FY 2021		Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Projected	FY 2022
							Budget
Personnel Services	2,666,553	2,866,818	2,901,220	3,320,278	3,360,278	3,228,935	3,536,932
Supplies & Materials	589,965	773,028	700,213	771,951	788,451	787,171	824,693
Purchased Services	991,374	1,445,995	1,438,766	1,307,029	1,885,248	1,458,701	1,379,430
Intra-City Charges	106,708	119,741	103,665	72,583	72,583	72,583	76,630
Fixed Charges	161,740	188,980	229,263	200,546	200,546	242,521	241,381
Maintenance & Operating	1,849,787	2,527,744	2,471,908	2,352,109	2,946,828	2,560,976	2,522,134
Internal Charges	488,906	496,108	512,213	532,395	532,395	532,395	489,047
Transfers Out	-	-	280,000	-	40,000	240,000	235,000
Internal Transactions	488,906	496,108	792,213	532,395	572,395	772,395	724,047
Debt Service	187,571	248,388	237,955	224,020	224,020	224,020	235,573
Capital Outlay	1,431,037	896,278	198,129	163,137	337,645	332,540	373,120
Debt & Capital	1,618,608	1,144,666	436,085	387,157	561,665	556,560	608,693
Total Expenditures	6,623,854	7,035,336	6,601,426	6,591,939	7,441,166	7,118,866	7,391,806

Funds Included in this Department:

017 Park & Recreation	235 Open Space District Maint
4101 Parks Administration	237 Urban Forestry
4102 Parks Maintenance	246 Watershed Projects
4103 Swimming Pool	441 Parks Improvement
4104 Recreation	563 Golf Course
4106 Kay's Kids	4111 Golf Operations
4107 Urban Trails	4113 Golf Concessions
204 Civic Center Board	4115 Golf Maintenance
211 Civic Center	4119 Golf Capital/Debt Service



COMMUNITY FACILITIES

TROY SAMPSON
SUPERINTENDENT

DIVISION OVERVIEW

The Community Facilities Department is responsible for the maintenance and repair of city facilities and the jointly owned city-county facilities and the project management of facility related construction projects.

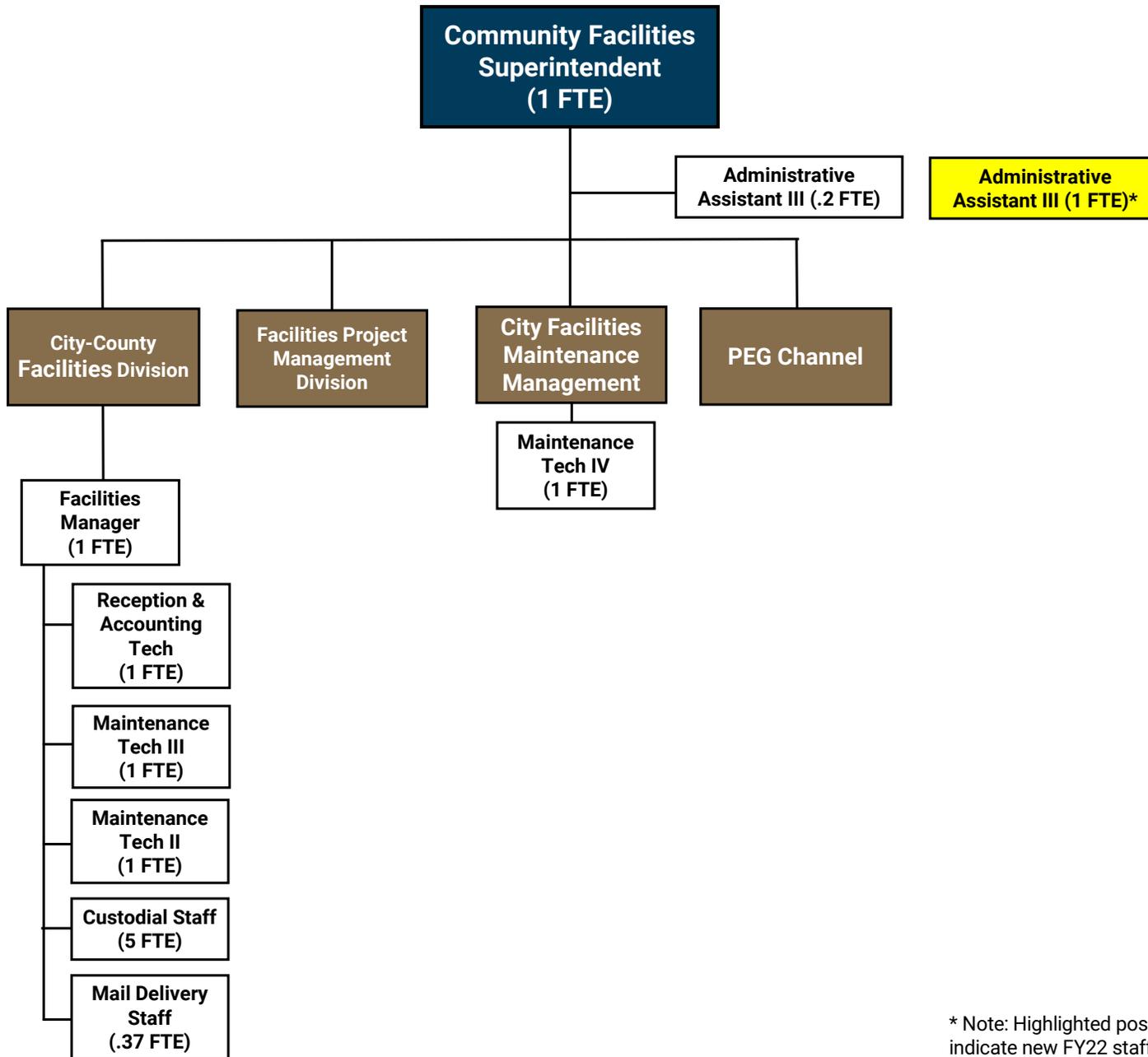
FACILITIES MANAGEMENT

The facilities management division's main function is to perform periodic preventative maintenance and inspection of all buildings and the equipment associated with those buildings that is necessary to operate the facility. In addition, this division also provides and contracts custodial services to maintain a clean and safe working environment for all of our tenants.

PROJECT MANAGEMENT

The project management division's main function is to plan and execute construction projects related to facilities.

**CITY OF HELENA
COMMUNITY FACILITIES DEPARTMENT**



* Note: Highlighted positions indicate new FY22 staffing request.

GOALS & OBJECTIVES

WILDLY IMPORTANT GOALS (WIGs)

WIG#1 - Minimize surprise failures of equipment or facility infrastructure which are costly and typically not budgeted.

Key Element: Establish an automated operation and maintenance system for every city facility utilizing Computerized Maintenance Management Software (CMMS) by 2024.

Action Items:

- Identify a reliable facilities management software provider
- Train staff on the software

Key Element: Perform a comprehensive inventory of facility infrastructure and environmental systems

Action Items:

- Identify all facilities and their associated equipment
- Determine appropriate schedule for facility/equipment maintenance
- Integrate inventory into new software program.

WIG#2 – Lead the way to identify activities and strategies supporting successful accomplishment of making all facilities 50% energy efficient by 2026.

Key Element: Assessment and identification of energy needs and usage of all facilities

Action Items:

- Tour facilities with engineering firm to identify deficiencies
- Complete a study on the current efficiency
- Prepare a prioritized list of projects

Key Element: Funding

Action Items:

- Identify funding sources
- Determine the appropriate fund source
- Budget for those projects

Key Element: Project Implementation Plan

Action Items:

- Discuss the Return on Investment (ROI) with the project team
- Identify the process to complete the projects

**DEPARTMENT WORK PLAN
FISCAL YEAR 2022 OBJECTIVES**

In Support of the City Commission Strategic Outcomes and Wildly Important Goals

In fiscal year 2021, various Computerized Maintenance Management Software companies have been evaluated and staff is determining which company will meet all of our criteria. In first quarter of FY2022, we will select the software provider and begin staff training on the software. Once training is complete we will identify all facilities and associated equipment and begin entering that information into the new software.

By the end of FY2021 we will engage with consulting engineers to tour all facilities and identify energy deficiencies. In FY2022 we will complete a study of the current efficiency and prepare a prioritized list of projects. By the end of FY22 we will have identified the costs associated with the projects and can identify funding sources.

FISCAL YEAR 2022 SUMMARY OF CHANGES

PERSONNEL

- 0.88 FTE – Facilities Mgmt. – Administrative Assistant III – May be deferred depending on balanced budget policy decision.

MAINTENANCE & OPERATIONS

- Intra-City charges have been increased to cover the rising cost of fuel.
- Fixed Charges have increased to cover the correct amount for Special Assessment payments, incorrectly budgeted in FY21

COMMUNITY FACILITIES DEPARTMENT							
ALL FUNDS							
	FY 2018	FY 2019	FY 2020	FY 2021		Proposed	
	Actual	Actual	Unaudited	Adopted	Amended	Projected	FY 2022 Budget
Personnel Services	563,900	587,409	681,414	767,056	767,056	767,056	844,279
Supplies & Materials	31,839	70,280	57,555	120,465	120,465	120,165	95,980
Purchased Services	718,911	738,942	864,607	1,149,370	1,125,398	1,125,298	1,111,431
Intra-City Charges	1,329	1,466	2,553	6,099	6,099	6,099	7,000
Fixed Charges	212,289	51,276	24,379	21,900	21,900	33,159	34,799
Maintenance & Operating	964,368	861,965	949,093	1,297,834	1,273,862	1,284,721	1,249,210
Internal Charges	110,692	112,775	130,267	168,237	168,237	168,238	177,227
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	110,692	112,775	130,267	168,237	168,237	168,238	177,227
Debt Service	179,474	57,276	56,778	276,079	276,079	70,374	144,564
Capital Outlay	54,162	1,747,943	525,097	1,327,500	1,667,212	1,667,212	393,000
Debt & Capital	233,636	1,805,219	581,875	1,603,579	1,943,291	1,737,586	537,564
Total Expenditures	1,872,596	3,367,368	2,342,650	3,836,705	4,152,445	3,957,600	2,808,280

Funds Included in this Department:

- | | |
|--------------------------------|-------------------------------|
| 212 Facilities Management | 570 City-County Building Fund |
| 4505 | 571 City/Cnty Bldg Mail |
| 4506 Project Management | 4510 Operations |
| 4507 Public Ed & Govt Acc Chnl | 4511 B Delivery |
| 213 Facilities Managemnt-HVCC | 572 City/Cnty Bldg Telephone |
| 214 Neighborhood Center | 573 CC Law & Justice Building |
| 233 Public Art Projects | |



PUBLIC WORKS

RYAN LELAND

DIRECTOR

DEPARTMENT OVERVIEW

The Public Works Department is responsible for providing administration and coordination for all Public Works activities for the following divisions: Engineering, Water Treatment, Wastewater Treatment, Utility Maintenance and Solid Waste.

ADMINISTRATION

Public Works Administration is responsible for providing administrative direction and coordination of all public works activities for the following divisions: Engineering, Stormwater Utility Maintenance, Water Treatment, Water Utility Maintenance, Wastewater Treatment, Wastewater Utility Maintenance, Residential Solid Waste, Commercial Solid Waste, Transfer Station, Landfill Monitoring District, and Recycling. The Engineering Division is responsible for implementing approved capital projects either internally or by managing consultants. Engineering also participates in the development review process, assists other divisions with environmental permits/regulations, maintains the historical infrastructure archives, and assists the public with a multitude of inquiries.

WASTEWATER TREATMENT

The Water Treatment Division is responsible for producing quality water in an adequate amount that meets all Federal and State water quality standards. Water Treatment manages two Water Plants (Ten Mile and Missouri River), the Ten Mile watershed, and nine reservoirs to meet these goals.

WASTEWATER SERVICES

The Wastewater Treatment Division is responsible for treating wastewater and ensuring that effluent meets all Federal and State wastewater quality standards. Wastewater Treatment manages one Plant that serves customers within the City of Helena wastewater service area.

UTILITY MAINTENANCE

Water Utility Maintenance is responsible for maintaining the distribution system that delivers the water to customers within the City of Helena service area. The distribution system includes approximately 246 miles of mains, 1,787 fire hydrants, 6 pump stations, 5,211 valves and 12,155 meters. Wastewater Utility Maintenance is responsible for maintaining the collection system. The collection system includes approximately 182 miles of mains, 3,800 manholes, and 9 lift stations. Stormwater Utility Maintenance division is responsible for the City's stormwater infrastructure which consists of approximately 71 miles of pipe, 33 miles of open channel ditches, 2500 manholes and inlets, and nearly 100 BMP (Best Management Practices)

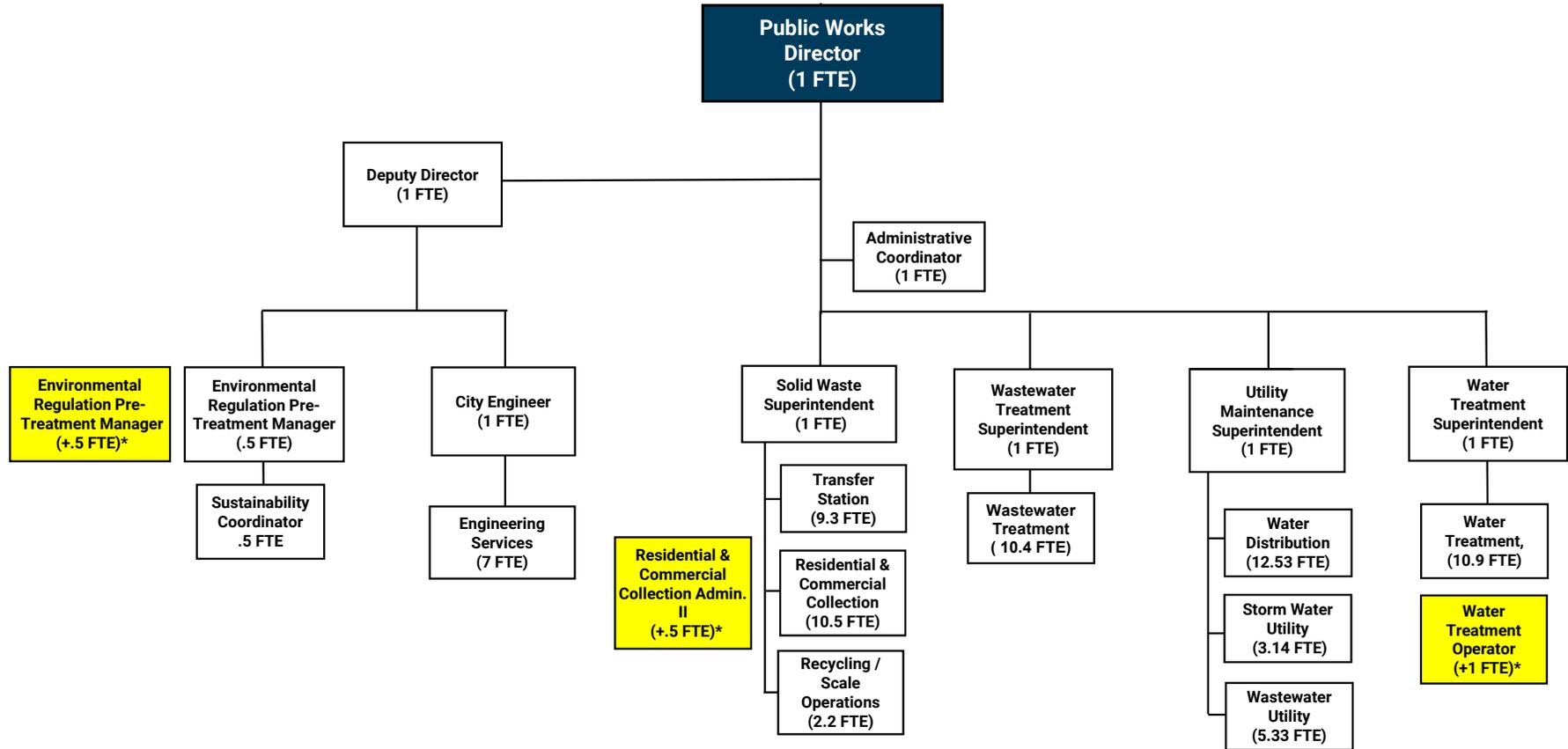


SOLID WASTE

The Residential Solid Waste Division is responsible for the weekly collection and proper disposal of all residential generated waste within the City of Helena. The Commercial Solid Waste Division is responsible for the weekly collection and proper disposal of their commercial customers within the City of Helena. Commercial Solid Waste also provides roll off service when requested and services all Transfer Station and remote recycling containers. The Landfill Monitoring District was created in FY15 and is responsible for the on-going monitoring requirements of a closed landfill and for ensuring that all environmental requirements are met. The Transfer Station Division is responsible for the proper disposal of solid waste and for hosting a recycling site for all customers within the City of Helena and Lewis and Clark County. Customers of the Transfer Station include: City of Helena Residential and Commercial Solid Waste Divisions, Scratchgravel Landfill District customers, direct haul commercial Accounts, roll-off customers, and out-of-area cash customers. Since 1992, the Recycling Division has provided a recycling site at the Transfer Station and has provided remote sites (currently six) for all Helena area customers. Commodities currently diverted, recycled or re-used include Cardboard, Plastic, Scrap Metal, Newspaper, Aluminum Cans, Tin Cans, Glass, Tires, Anti-Freeze, Automotive Batteries, Oil, Grass, Wood Chips, Christmas trees, and E-waste.



**CITY OF HELENA
PUBLIC WORKS DEPARTMENT**



* Note: Highlighted positions indicate new FY22 staffing request.

GOALS & OBJECTIVES

WILDLY IMPORTANT GOALS (WIGs)

WIG #1

To effectively coordinate, manage, secure, and communicate infrastructure improvements, operational and maintenance activities to build a resilient, strong, and healthy community that includes the Helena valley

- Develop a master plans for water, sewer, and storm water systems for needed improvements to the existing system and expansion into valley
- Focus on developing all of the City's water rights and evaluate the possibility of using the water rights to provide service in the surrounding area
- Continue capital projects that secures and upgrade the existing water system in order to be able to expand the system

WIG #2

Provide an inaugurated solid waste system that cost effectively, safely, and environmentally responsibly collects and disposes of the City and County solid waste with a goal recycling 40% of all waste from the landfill for reuse or recycled goods.

- Develop a master plan with a fair and balanced steering committee with focus on the best fiscally responsible options for increasing recycling
- Look at how the transfer station operates and evaluate possibly moving the recycle to a new facility to provide better recycling options, customer service and processing.
- Evaluate the curbside mandatory recycling and single stream vs. source separated
- Develop a community outreach program in order to better provide services to the customers

**DEPARTMENT WORK PLAN
FISCAL YEAR 2022 OBJECTIVES**

In Support of the City Commission Strategic Outcomes and Wildly Important Goals

Fiscal Year 2022 will be the year of the Master Plans, the plans will evaluate and assess the various water, sewer, storm and solid waste infrastructure and operations.

- Water and Sewer Rate and System Development Fee Study
- Wastewater Master Plan
- Inaugurated Solid Waste Master Plan
- Water Facility Master Plan
- Continue to develop the City's ground water rights
- Major Projects
 - Engineering of the Malben/Hale Tank and pressure zones
 - Upgrade the Pressure Reducing Valves
 - Transfer Station Entrance Upgrades
 - Transfer Station Warm Storage Building
 - Rodney Phase II Water

FISCAL YEAR 2022 SUMMARY OF CHANGES

PERSONNEL

- 1.0 FTE – Water Treatment Plant Operator
- .50 FTE – Environmental Pre-Treatment Coordinator (Part-time to Full-time)
- 1.0 FTE – Transfer Station Permitting Clerk (reduce temporary employees split with SW Comm and Transfer Station)

MAINTENANCE & OPERATIONS

- Purchased Services increases are due to \$300,000 toward rates & fees impact studies for Water & Wastewater
- Intra-City charges have been increased to cover the rising cost of fuel and repairs.
- Fixed Charges have increased to cover the correct amount for Special Assessment payments, incorrectly budgeted in FY21

PUBLIC WORKS DEPARTMENT							
ALL FUNDS							
	FY 2018	FY 2019	FY 2020		FY 2021		Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Projected	FY 2022
							Budget
Personnel Services	5,687,603	5,827,629	5,969,865	6,793,953	6,793,953	6,779,026	7,050,377
Supplies & Materials	1,091,083	886,599	1,140,456	1,590,657	2,007,544	2,003,044	1,404,685
Purchased Services	4,220,678	4,181,780	4,679,562	4,895,875	5,057,304	4,945,175	5,289,005
Intra-City Charges	358,791	446,161	410,419	424,112	424,112	423,853	503,389
Fixed Charges	237,471	296,644	380,859	339,711	339,711	375,792	384,434
Maintenance & Operating	5,908,023	5,811,184	6,611,296	7,250,355	7,828,671	7,747,864	7,581,513
Internal Charges	2,258,859	2,881,491	3,027,436	3,438,735	3,438,735	3,438,735	3,014,959
Transfers Out	230,000	246,618	269,045	299,045	299,045	299,045	322,652
Internal Transactions	2,488,859	3,128,109	3,296,481	3,737,780	3,737,780	3,737,780	3,337,611
Debt Service	1,333,636	1,332,910	2,406,122	1,837,733	1,837,733	904,250	1,378,486
Capital Outlay	6,493,239	10,183,990	9,004,208	9,455,000	25,848,483	25,244,725	6,822,440
Debt & Capital	7,826,875	11,516,900	11,410,330	11,292,733	27,686,216	26,148,975	8,200,926
Total Expenditures	21,911,360	26,283,822	27,287,972	29,074,821	46,046,620	44,413,645	26,170,427

Funds Included in this Department:

- | | |
|---------------------------------|----------------------------------|
| 016 Public Works Administration | 541 Solid Waste-Residential |
| 3101 Public Works Admin | 542 Solid Waste-Commercial |
| 3102 Engineering | 543 Landfill Monitoring District |
| 245 Storm Water Utility | 546 Transfer Station |
| 521 Water | 547 Recycling |
| 3125 Water Treatment | |
| 3126 Water Utility Maintenance | |
| 531 Wastewater | |
| 3135 Wastewater Treatment | |
| 3136 Wastewater Util. Maint. | |
| 3137 Wastewater Pretreatment | |



TRANSPORTATION SYSTEMS

DAVID KNOEPKE
DIRECTOR

DEPARTMENT OVERVIEW

The primary responsibility for these Divisions is to operate and maintain streets and associated infrastructure for the public health & safety, commerce, and transportation within Helena. The Divisions are staffed with 54.1 full time employees who are responsible for city infrastructure, transportation operations and maintenance within the City Rights-of-Way for streets and summer alley maintenance to include curb, gutter, or sidewalks.

STREET MAINTENANCE

Primary functions include street maintenance including pothole and street repairs, chip sealing, paving, street sweeping and winter storm response

TRAFFIC & SIGNAL MAINTENANCE

Fabrication and installation of street signs, regulatory signs, and all other sign concerns, as per MUTCD. Painted and thermoplastic pavement marking installation and maintenance. Maintenance of City owned signals and related infrastructure.

ROADWAY CODE ENFORCEMENT

Respond, investigate and follow-up to service requests. Typically, sidewalk concerns, snow removal and others.

SIDEWALK IMPROVEMENT & CONSTRUCTION

Respond, investigate and follow-up to service requests regarding sidewalk replacement & construction of sidewalks in established neighborhoods.

PUBLIC TRANSIT

Fund 561- This fund accounts for the Trolley and Special Charter operations, including Trolley rental, the Trolley-to-Trails, State Shuttle and other special charter programs.

Fund 580- Capital Transit- This fund accounts for the City's public transportation system which provides bus service for area residents within the city limits.

Fund 581 – East Valley- This fund accounts for the East Valley public transportation system which provides bus service for area residents between the city and East Helena.

PARKING

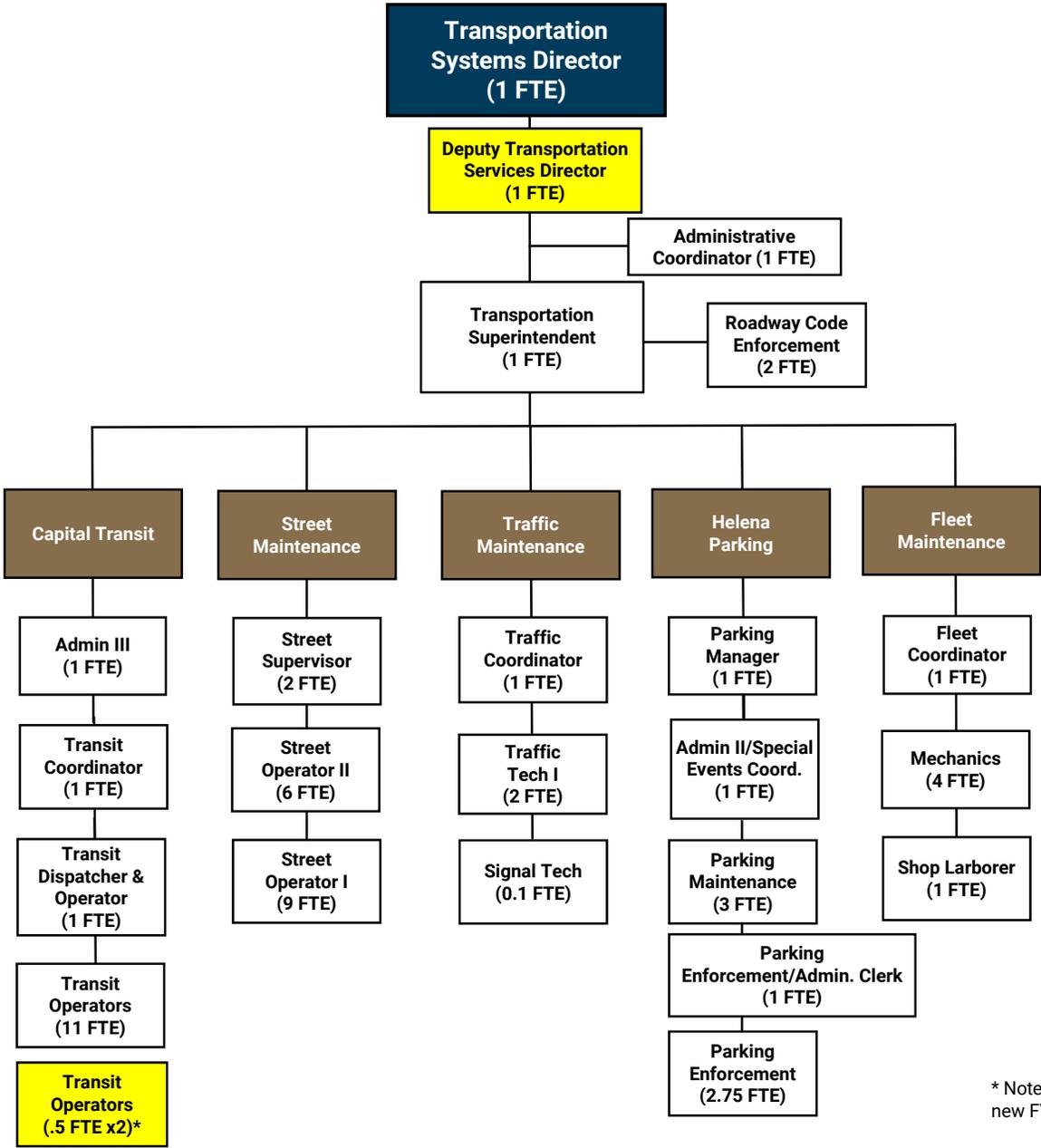
Parking provides parking services to the citizens of Helena and to those who visit our City. These services include maintenance and operations of the parking garages, surface lots, permit and on street parking.

FLEET SERVICES

Support and maintain City owned vehicles and equipment which is mission critical for delivering essential services to the citizens of the Helena community.



**CITY OF HELENA
TRANSPORTATION SYSTEMS DEPARTMENT**



* Note: Highlighted positions indicate new FY22 staffing request.

GOALS & OBJECTIVES

WILDLY IMPORTANT GOALS (WIGs)

Providing a transportation network for all modes of transportation that leverages taxpayer dollars to secure grant and loan funding. Prioritize programs and projects by incorporating an open transparent dialog with businesses and citizens. Providing effective and efficient transit and parking facilities to our citizens and those who visit the Capital City. Ensuring safe routes of travel and promptly responding to most service requests within 48 hours. Providing quick, well-organized, and up-to-date servicing and repair of vehicles and equipment to the divisions and departments that serve the citizenry. Create and implement this program within the next three or five years.

- Transparent Public Communications
 - Develop Public Outreach/Process
 - New communication efforts
- Timely Customer Service
 - Modernization of Fleet Services
 - Respond to Most Service Requests within 48 hours
- Effective and Efficient Transportation System
 - Prioritize Transportation Projects and Identify Funding Program
 - Transit – Demand Response Hybrid Model

DEPARTMENT WORK PLAN FISCAL YEAR 2022 OBJECTIVES

In Support of the City Commission Strategic Outcomes and Wildly Important Goals

- The Transportation Systems Department is piloting the IBS purchasing program in the Fleet Division, creating an in-house parts room for the Fleet purchasing of parts and other consumables. Using this a singular source, all departments should realize savings and helping budget dollars to stretch further.
- Implement Transparent Public interactions.
- Evaluate Parking needs and operations.
- Discuss expanded services efficiencies for Helena Transit services and implement changes in FY23.
- Implement any sidewalk program changes.
- Projects
 - Rodney Street Reconstruction Phase II
 - Lawrence/Warren Sidewalks
 - Street Reconstruction Mill and Overlay on a portion of 11th Avenue
 - Benton Turn Lanes

FISCAL YEAR 2022 SUMMARY OF CHANGES

PERSONNEL

- 1.0 FTE – Deputy Transportation Director, split amongst all Transportation funds.
- .50 FTE (x2) – Transit Operators (replace temporary substitute driver pool hours)

MAINTENANCE & OPERATIONS

- Supplies & Materials budget for Mill & Overlay is increasing by \$50,000 and Fuel budgets for Fleet are increasing by \$90,000 over FY21 adopted.
- Purchased Services are increasing to cover the pilot inventory control program.
- Intra-City charges have been increased to cover the rising cost of fuel.
- Fixed Charges have increased to cover the correct amount for Special Assessment payments, incorrectly budgeted in FY21

TRANSPORTATION DEPARTMENT ALL FUNDS							
	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	Adopted	FY 2021 Amended	Projected	Proposed FY 2022 Budget
Personnel Services	3,150,299	3,159,190	3,395,730	4,081,628	4,081,628	3,930,022	4,234,765
Supplies & Materials	1,522,696	1,570,488	1,433,577	1,900,351	2,194,691	2,154,770	2,035,923
Purchased Services	1,821,334	1,456,956	2,023,663	2,511,185	3,584,066	3,640,201	2,304,615
Intra-City Charges	472,312	461,777	383,774	529,098	529,098	529,098	539,392
Fixed Charges	116,705	132,823	183,898	213,790	213,790	253,729	266,460
Maintenance & Operating	3,933,047	3,622,044	4,024,912	5,154,424	6,521,645	6,577,798	5,146,390
Internal Charges	894,846	1,151,330	1,184,095	1,202,411	1,202,411	1,202,411	1,150,846
Transfers Out	50,000	75,000	50,000	50,000	50,000	-	40,000
Internal Transactions	944,846	1,226,330	1,234,095	1,252,411	1,252,411	1,202,411	1,190,846
Debt Service	586,817	589,753	590,990	938,336	938,336	646,461	953,346
Capital Outlay	1,931,953	2,179,235	3,836,177	6,196,000	8,056,186	4,397,310	6,167,510
Debt & Capital	2,518,770	2,768,988	4,427,167	7,134,336	8,994,522	5,043,771	7,120,856
Total Expenditures	10,546,962	10,776,552	13,081,904	17,622,799	20,850,206	16,754,002	17,692,857

Funds Included in this Department:

201 Street & Traffic	450 Sidewalk Improve/Constrct	580 Capital Transit
240 Gas Tax	551 Parking	581 CT - East Valley
241 Gas Tax HB473	561 Special Charters	610 Fleet Services



SCHEDULE OF CAPITAL OUTLAYS



City of
Helena

PRELIMINARY
BUDGET

FISCAL YEAR 2022

SCHEDULE OF CAPITAL OUTLAYS

POLICE \$901,526

Infrastructure

<u>N/A</u>	\$0
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Vehicles & Equipment

<u>POLICE</u>		
\$178,880	Patrol Vehicles - AWD Hybrid Powertrain (\$44,720/vehicle)	
\$125,000	18 radios - using General Fund Savings	
\$30,000	Admin Vehicle	
\$24,800	Video Cameras - Digital Video Systems (\$6,200/camera)	
\$12,800	Emergency Lighting for Patrol Vehicles (\$3,200/vehicle)	
\$8,600	K-9 Equipment (\$4,300/vehicle)	
\$4,800	Installation Costs (\$1,200/vehicle)	
\$4,000	Striping/Vinyl (\$1,000/vehicle)	
\$3,600	Equipment Consoles & Accessories (\$900/vehicle)	
\$2,000	Push Bumpers (\$500/vehicle)	
\$1,200	Lighting/Emergency Equipment (Admin Vehicle)	
\$1,200	Rifle Racks (\$300/vehicle)	
\$1,000	Equipment Installation (Admin Vehicle)	
\$800	Side Window Barriers (\$200/vehicle)	
<u>DISPATCH</u>		
\$445,000	Upgrade/Replacement of VoicePrint Audio Recording System (supported by grant funding)	
\$33,846	ESI Net (supported by grant funding)	
\$24,000	Central Square upgrades (supported by grant funding)	
		\$901,526

Other

<u>N/A</u>	\$0
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SCHEDULE OF CAPITAL OUTLAYS

FIRE \$191,000

Infrastructure

<u>N/A</u>	\$0
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Vehicles & Equipment

<u>FIRE</u>		
\$63,000	Com 3 (1 additional radio)	
\$63,000	Bat 1	
\$28,000	EMAC Preparedness Project	\$191,000
\$24,000	Thermal Imagers x 3	
\$8,000	Forcible Entry Prop	
\$5,000	Confined Space Communications kit	

Other

<u>N/A</u>	\$0
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SCHEDULE OF CAPITAL OUTLAYS

COMMUNITY DEVELOPMENT \$36,000

Infrastructure

N/A	\$0
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Vehicles & Equipment

<u>BUILDING</u> \$36,000	Vehicle (Replace Unit 118) – Vehicle: \$33,600 & Radio: \$2,400	\$36,000
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Other

N/A	\$0
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SCHEDULE OF CAPITAL OUTLAYS

FINANCE \$1,520,000

Infrastructure

<u>FINANCE</u> \$1,500,000	Replacement of City-Wide Enterprise Management software system. (Integrated software suite).	\$1,500,000
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Vehicles & Equipment

<u>N/A</u>		\$0
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Other

<u>FINANCE</u> \$20,000	Office build out for new staff (Staff relocating from other departments)	\$20,000
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SCHEDULE OF CAPITAL OUTLAYS

PARKS AND RECREATION \$1,062,360

Infrastructure

<u>N/A</u>	\$0
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Vehicles & Equipment

<u>PARKS & REC</u>		
\$247,930	Frontier/Memorial playground replacement	
\$95,000	Kindrick Bleacher Replacement	
\$45,620	Ford F350 dump truck	
\$31,690	Ford ½ ton replacement	
<u>OPEN LANDS</u>		
\$40,000	1 ton supercab	
\$14,500	20,000 lb Trailer	
\$5,000	Flatbed w/tool boxes	\$617,860
<u>CIVIC CENTER</u>		
\$40,000	1 Pair Spotlights *DEFERRED	
\$6,970	Auditorium Curtains Phase 3 Replacement IFR *DEFERRED	
<u>GOLF</u>		
\$77,000	2 Greens Mowers (\$38,500 ea)	
\$7,190	Utility Cart	
\$6,960	Utility Cart	

Other

<u>PARKS & REC</u>	<u>CIVIC CENTER</u>	<u>*ALL DEFERRED PENDING FUNDING</u>	
\$250,000	\$60,000	North Parking Lot Replacement	
\$40,000	\$20,000	Barrell Roof Engineering	
	\$20,000	South Flat Roof & Rain Gutters	
	\$19,000	Ballroom VCT Tile Floors	
	\$15,000	Benton Ave Carpet Replacement	\$444,500
	\$8,500	Ballroom Wall Fabric Replacement	
	\$5,000	Benton Double Entry Doors	
	\$3,500	Kitchen Floor Tile Replacement	
	\$3,500	Kitchen Swing Doors (3 sets)	



SCHEDULE OF CAPITAL OUTLAYS

COMMUNITY FACILITIES \$393,000

Infrastructure

N/A	\$0
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Vehicles & Equipment

<u>CITY-COUNTY BUILDING</u> \$40,000 Mail Vehicle Replacement \$16,000 Conference Room Audio Video upgrades	\$56,000
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Other

<u>FACILITIES MANAGEMENT</u> \$7,000 LED Lighting Retrofit (CF Garage, Boiler Room)	\$337,000
<u>LAW & JUSTICE CENTER</u> \$100,000 City/County Reimbursable Projects (if needed)	
<u>CITY-COUNTY BUILDING</u> \$100,000 Tile Roof Repairs \$50,000 LED lighting retrofit \$40,000 West/South Parking Lot Seal & Striping \$40,000 East Entrance Door Replacement	

SCHEDULE OF CAPITAL OUTLAYS

PUBLIC WORKS \$6,822,440

Infrastructure

STORMWATER

\$1,750,000 DNRC Pond – Stormwater Inlet lining - Capital Area
\$141,360 K-Mart Pond Improvements

WATER

\$309,000 Reeders/Upper Hale Connection Engineering
\$300,000 Hydrant Replacement Project
\$206,000 Hale/Malben Connection
\$100,000 Shared Service Line

\$3,056,360

WASTEWATER

\$150,000 Lamphole/Manhole Project
\$100,000 Shared Sewer Lines

Vehicles & Equipment

WATER

\$82,400 TMTP - Backwash Actuator
\$58,430 Pickup/Hoist/Assessories (Replace #410)
\$42,820 Pickup/Assessories (Replace #436)
\$41,530 TMTP - HVAC Primary Pumps
\$29,370 TMTP - Carbon Feeder
\$27,680 TMTP - HVAC Secondary Pumps

WASTEWATER

\$33,770 Digester Liquid Ring Blowers
\$10,610 Secondary Sampler
\$8,000 Roll off Container

SOLID WASTE

\$104,500 Semi-Tractor and Accessories
\$14,000 Waste Oil Burner (Shared w/Residential & Commercial)

\$453,110



Other

WATER

\$1,030,000	Monitoring Pressure Reducing Valves (4)
\$257,500	Treatment Facilities Master Plan
\$125,000	MRTP/TMTP - Chemical Feed Systems
\$115,000	TMTP - Lagoon Cleaning (3)
\$60,260	MRTP - Natural Gas Heater (Pretreatment)
\$36,050	TMTP - Parking Lot Improvements
\$20,000	TMTP Generator Upgrade

WASTEWATER

\$250,000	Standby Generator (Back Plant)	
\$175,000	Wastewater Treatment Master Plan	\$3,312,970
\$175,000	Wastewater Collection Master Plan	
\$165,910	SCADA System/Software Update	
\$40,000	Roll-off Drying Bed Pavement	
\$25,000	I&C Electrician Building Mezzanine	
\$20,000	Septic Dump Station Camera/Security	

SOLID WASTE

\$400,000	Warm Storage Building
\$200,000	FY22 Transfer Station Entrance Improvements
\$180,000	Solid Waste Master Plan
\$38,250	Pit Floor Resurfacing

SCHEDULE OF CAPITAL OUTLAYS

TRANSPORTATION \$6,283,510

Infrastructure

<u>STREETS & GAS TAX</u>		
\$2,662,535	Rodney Reconstruction	
\$600,000	Benton Turn Lanes	
\$500,000	Street Reconstruction/Mill-Overlay	\$4,314,010
\$451,475	Commission Approved Priorities	
\$50,000	Downtown Multi-Modal Study	
\$50,000	Benton Trail Crossing TA Match	

Vehicles & Equipment

<u>STREETS & GAS TAX</u>		
\$395,000	Replace Elgin Pelican with Road Wizard (\$395,000)	
\$314,000	Freightliner 5 yd Dump Truck will be 12 yd #323 (From FY 21)	
\$314,000	Chevy Dump Truck 5 yd Dump Truck will be 12 yd #322 (From FY 21)	
\$300,000	Paint Truck	
\$250,000	New Patch Truck	
\$38,000	Ford F150 PU Truck #110 (from FY 21)	
\$40,000	Sweeper- Split with Streets, Transit and Parking (\$175,000 total)	
\$25,000	Mag-Tank	\$1,944,500
\$10,000	Traffic Counters	
\$7,500	317 Bed Replace	
<u>TRANSIT</u>		
\$12,000	Sweeper- Split with Streets, Transit and Parking (\$175,000 total)	
<u>PARKING</u>		
\$123,000	Sweeper- Split with Streets, Transit and Parking (\$175,000 total)	
\$86,000	Jackson Gate Arm Replacement *DEFERRED	
\$30,000	4G modem upgrade *DEFERRED	

Other

TRANSIT

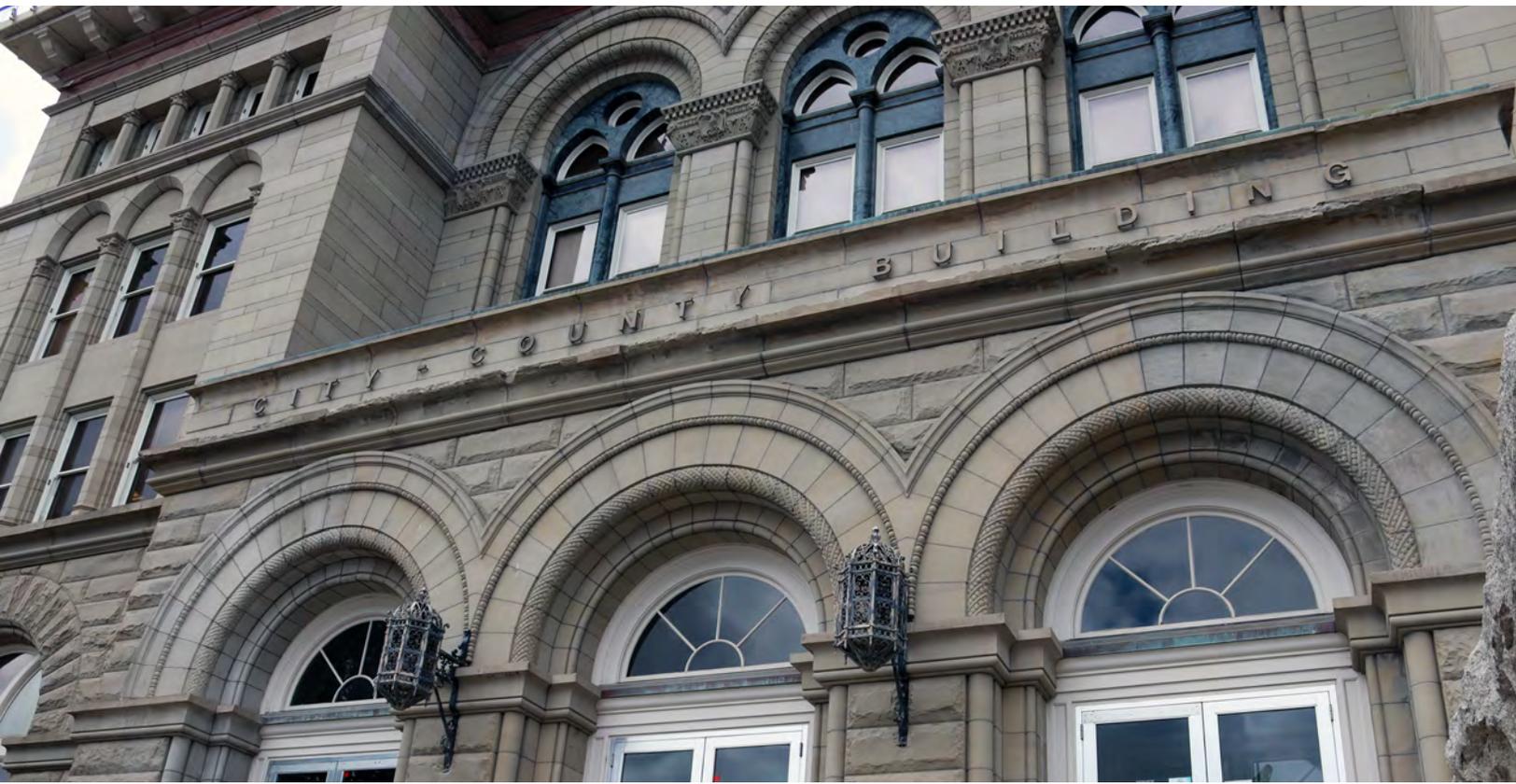
\$10,000 Chip Seal Parking Lot

FLEET

\$15,000 Parking Lot Chip Seal Maintenance

\$25.000

FUND DETAILS



City of
Helena

PRELIMINARY
BUDGET

FISCAL YEAR 2022

General Fund

Fund: 100

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Taxes	10,947,897	11,455,228	11,947,346	11,707,070	11,707,070	12,335,945	12,688,000
Special Assessments	-	-	-	-	-	-	-
Taxes & Assessments	10,947,897	11,455,228	11,947,346	11,707,070	11,707,070	12,335,945	12,688,000
License & Permits	478,604	601,392	562,468	583,750	583,750	598,203	607,000
Intergovernmental Revenues	4,688,119	4,803,379	5,025,210	4,961,006	4,961,006	5,118,814	5,126,100
Charges For Services	585,576	581,924	485,419	390,321	390,321	324,630	407,875
Intra-City Revenues	59,628	73,969	74,000	19,000	19,000	19,000	19,000
Fines & Forfeitures	523,677	540,900	571,191	502,200	502,200	439,485	491,000
Investment Earnings	89,917	155,486	112,807	100,000	100,000	20,000	20,000
Other Financing Sources / (Uses)	149,663	98,363	117,966	82,618	82,618	84,807	75,000
Other Operating Revenues	6,575,184	6,855,413	6,949,062	6,638,895	6,638,895	6,604,939	6,745,975
Internal Service Revenues	3,128,611	3,302,164	3,413,290	3,891,269	3,891,269	3,891,269	3,268,677
Interfund Transfers In	225,370	497,619	749,836	1,011,564	1,011,298	1,011,298	1,037,598
Internal Transactions	3,353,981	3,799,783	4,163,126	4,902,833	4,902,567	4,902,567	4,306,275
Long-Term Debt	-	-	-	-	-	-	-
Total Revenues	20,877,062	22,110,424	23,059,534	23,248,798	23,248,532	23,843,451	23,740,250
Expenditures							
Personnel Services	15,027,294	15,549,929	13,858,392	17,716,653	16,065,763	14,953,165	18,608,932
Supplies & Materials	466,487	566,344	524,206	588,178	602,976	614,545	823,121
Purchased Services	1,532,427	1,796,333	1,801,387	2,183,170	2,421,794	2,727,221	2,687,857
Intra-City Charges	192,947	210,163	173,728	208,516	208,516	204,987	236,878
Fixed Charges	707,110	899,152	972,619	1,185,496	1,345,496	1,377,224	1,210,464
Maintenance & Operating	2,898,971	3,471,992	3,471,941	4,165,359	4,578,781	4,923,977	4,958,320
Internal Charges	736,070	717,903	718,577	734,108	734,231	734,231	764,249
Transfers Out	1,907,282	1,329,284	1,205,874	1,124,034	2,541,890	2,741,890	4,066,651
Internal Transactions	2,643,352	2,047,187	1,924,451	1,858,142	3,276,121	3,476,121	4,830,900
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	20,569,617	21,069,108	19,254,784	23,740,155	23,920,666	23,353,263	28,398,152
Revenues Over (Under) Expenditures	307,445	1,041,316	3,804,749	(491,356)	(672,133)	490,188	(4,657,902)
Beginning Cash Balance - July 1	5,651,856	5,954,892	7,003,941	10,890,336	10,890,336	10,890,336	9,980,524
Other Cash Sources / (Uses)	(4,409)	7,733	81,646	-	-	(1,400,000)	-
Ending Cash Balance - June 30	5,954,892	7,003,941	10,890,336	10,398,980	10,218,203	9,980,524	5,322,622
Reserve Target - 15% of Operating Revenues:	2,628,462	2,746,596	2,834,461	2,751,895	2,751,895	2,841,133	2,915,096
Reserve Target - 60 Days of Operating Expenses:	2,946,783	3,126,891	2,848,822	3,597,043	3,393,624	3,267,475	3,874,069
Reserve Policy Target:	2,946,783	3,126,891	2,848,822	3,597,043	3,393,624	3,267,475	3,874,069
<i>(Greater of 60 Days Operating Expenses or 15% of Operating Revenues)</i>							
Excess Reserve:	3,008,109	3,877,050	8,041,514	6,801,936	6,824,579	6,713,048	1,448,553
<i>Excess Reserve earmarked for Emergency Contingency Fund: (20% of Excess)</i>							289,711

General Fund

Fund: 100

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Revenues								
Taxes								
Current Taxes - General Levy	gov	7,857,937	8,184,141	8,351,207	8,204,340	8,204,340	8,626,370	8,900,000
Personal Property Taxes - All Years	gov	435,096	406,463	465,557	335,000	335,000	450,000	464,000
	Subtotal	8,293,033	8,590,604	8,816,764	8,539,340	8,539,340	9,076,370	9,364,000
Current Taxes - Health Ins Levy	gov	1,751,903	1,821,380	2,062,697	2,264,730	2,264,730	2,180,575	2,224,000
MV - County Option Tax (61-3-537)	gov	883,109	1,019,822	1,053,296	880,000	880,000	1,052,000	1,073,000
Entitlement -- MV - Assessed Taxes	gov	8,544	8,888	1,353	5,000	5,000	9,000	9,000
Pnly & Intrst on Del Tax	gov	11,308	14,534	13,236	18,000	18,000	18,000	18,000
Total Taxes		10,947,897	11,455,228	11,947,346	11,707,070	11,707,070	12,335,945	12,688,000
License & Permits								
Liquor Licenses	gov	21,040	19,510	17,500	21,000	21,000	21,000	21,000
Beer & Wine Licenses	gov	27,400	24,410	26,200	27,000	27,000	27,000	27,000
Catering Permits	gov	3,010	3,395	1,855	3,000	3,000	3,000	3,000
Pawnbrokers & 2nd Hand	gov	950	750	-	-	-	-	-
General Business Licenses	gov	104,572	105,391	103,259	101,000	101,000	91,125	100,000
Cable TV Franchise	gov	285,131	413,339	382,431	400,000	400,000	428,806	425,000
Amusemnt Licenses & Prmts	gov	2,750	2,500	-	-	-	-	-
Animal Licenses	p&c	32,748	31,093	29,724	31,000	31,000	26,272	30,000
Bicycle Licenses	gov	3	4	-	-	-	-	-
Board of Adjustments	cd	1,000	1,000	1,500	750	750	1,000	1,000
Total License & Permits		478,604	601,392	562,468	583,750	583,750	598,203	607,000
Intergovernmental Revenues								
MRDTF Grant	p&c	27,716	27,676	31,284	20,000	20,000	16,388	20,000
Highway Traffic Safety	p&c	2,922	26,859	82,815	60,000	60,000	66,923	65,000
ICAC Grant	p&c	1,073	3,485	5,493	7,100	7,100	200	-
Dept of Justice Grant	p&c	97,368	95,618	100,356	80,000	80,000	90,457	90,000
Violence Agnst Women Grnt	p&c	67,882	68,494	70,807	51,000	51,000	88,427	65,000
HIDTA Grants	p&c	62,056	67,281	52,373	55,654	55,654	35,706	35,000
Police Grants-Misc	p&c	7,749	12,874	2,939	6,200	6,200	840	3,000
Misc Federal Grants								
VOCA Grant	atty	44,290	67,456	59,361	47,747	47,747	56,763	57,000
Indirect Cost Recovery	gov	292	-	-	-	-	-	-
VOCA Grant	atty	4,429	8,595	19,765	6,632	6,632	15,045	15,000
Live Card Game Lic Dist	gov	4,057	4,252	2,536	4,300	4,300	2,085	2,100
Video Gambling Lic Dist	gov	74,450	74,425	71,100	70,000	70,000	68,300	70,000
State Entitlement - HB124 / 2001	gov	4,236,658	4,312,139	4,462,845	4,507,472	4,507,472	4,613,117	4,682,000
State Grants - Misc.								
Downtown URD/MBAC	cd	6,000	9,000	-	-	-	-	-
Hazmat	fire	22,084	-	963	-	-	-	-
County Contributions								
Urban Trails	p&r	-	948	-	-	-	-	-
LCSO Reimb-1/2 Ded-MDT & Crimestoppers	p&c	533	-	45,673	44,901	44,901	45,000	2,000
Misc Intergovmmtl Rev								
	p&c	4,506	4,546	-	-	-	-	-
	gov	750	-	-	-	-	-	-
PILT-Helena Housing Authority	gov	13,691	12,985	16,899	-	-	19,563	20,000
Total Intergovernmental Revenues		4,688,119	4,803,379	5,025,210	4,961,006	4,961,006	5,118,814	5,126,100

General Fund

Fund: 100

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Charges For Services								
Subdivisions	cd	750	1,045	375	1,200	1,200	3,170	1,500
Zoning Actions	cd	1,865	2,885	1,306	4,300	4,300	1,500	2,000
Alarm Fees (10%)	p&c	670	2,475	1,070	1,000	1,000	1,000	1,200
Fire Protection Fees	fire	102,592	78,097	36,431	60,000	60,000	69,875	50,000
7/1/13 - 6/30/18 Westside Fire Service Area Agreement + misc.							-	
Fire Bldg Code Inspection	fire	17,758	32,722	40,284	32,500	32,500	22,000	32,500
DUI Vehicle Seizures	p&c	-	-	-	-	-	-	-
St Capital Officer	p&c	114,346	140,161	90,670	-	-	-	-
Fees - Other Agencies								
County Attorney Liaison Detective	p&c	60,989	86,393	127,769	-	-	45,000	45,000
SRO Reimbursement	p&c	-	-	-	80,000	80,000	116,000	80,000
Police Range User Fees	p&c	8,690	7,980	36,345	7,500	7,500	7,500	8,000
Helena Housing Auth. Contract	p&c	49,727	-	-	-	-	-	-
Snow Removal Charges	p&r	2,796	345	-	-	-	-	-
Engineering Misc.	pw	250	250	-	-	-	250	-
Animal Control Fees	p&c	4,095	1,770	2,625	3,500	3,500	1,000	1,000
Swim Tickets & Passes								
Daily Admissions Youth	p&r	33,514	41,535	34,966	25,606	25,606	4,000	25,000
Daily Admissions Adult	p&r	28,403	31,817	20,704	22,293	22,293	3,000	22,000
Daily Admissions Senior	p&r	129	1,187	968	6,097	6,097	1,000	1,000
Daily Admissions Spectator	p&r	1,956	2,620	4,492	1,450	1,450	600	2,000
Water Activity Youth	p&r	-	-	233	35	35	35	35
Water Activity Adult	p&r	1,372	1,304	103	1,500	1,500	100	1,500
Water Activity Senior	p&r	346	411	-	1,000	1,000	-	300
Punch Card Youth	p&r	7,794	6,871	8,884	6,000	6,000	1,000	6,000
Punch Card Adult	p&r	6,195	5,005	1,229	3,024	3,024	1,000	3,024
Punch Card Senior	p&r	403	607	-	140	140	50	140
PC Residt - Wtr Act-Sr.	p&r	-	-	-	-	-	-	-
Season Pass Youth	p&r	529	455	-	500	500	100	400
Season Pass Adult	p&r	2,667	810	171	1,500	1,500	250	1,000
Season Pass Senior	p&r	508	630	-	126	126	-	126
Season Pass Family	p&r	4,100	4,878	810	500	500	100	500
Swim Lessons								
Resident 30 minutes	p&r	27,521	27,841	20,727	27,000	27,000	5,000	27,000
Non-Resident 30 minutes	p&r	2,908	4,305	1,272	150	150	-	150
Swim Pool Rent								
Swim Team Practice	p&r	1,855	2,505	2,505	2,000	2,000	-	2,000
Swim Team Meets	p&r	1,500	2,880	1,290	1,500	1,500	-	1,500
Pool Rental Private Events	p&r	3,600	1,440	400	2,400	2,400	100	1,500
Park Use Fees	p&r	48,266	42,666	5,542	45,000	45,000	18,000	45,000
Recreation Fees	p&r	-	-	2,247	-	-	4,000	3,000
Recreation Ice Rink Fees & Revenue	p&r	6,410	3,814	6,373	5,000	5,000	4,000	5,000
Recreation Tennis Fees & Revenue	p&r	10,541	11,619	5,124	10,000	10,000	4,500	5,500
Recreation Pickleball Fees & Revenue	p&r	-	-	-	5,000	5,000	500	500
Event Ticket Sales	p&r	-	474	-	-	-	-	-
Concession Merchandise	p&r	30,531	32,127	30,506	32,500	32,500	10,000	32,500
Total	Charges For Services	585,576	581,924	485,419	390,321	390,321	324,630	407,875

General Fund

Fund: 100

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Intra-City Revenues								
Mall St Sweep/Plow Chrg	p&r	15,000	19,000	19,000	19,000	19,000	19,000	19,000
Open Spc Trail Maint Chrg	p&r	44,628	54,969	55,000	-	-	-	-
Total	Intra-City Revenues	59,628	73,969	74,000	19,000	19,000	19,000	19,000
Fines & Forfeitures								
Court Fines - Traffic	p&c	422,256	437,170	479,933	400,000	400,000	370,000	400,000
Animal Control Fines	p&c	3,682	3,513	4,022	4,200	4,200	3,000	3,500
Court Costs	p&c	17,771	7,161	2,347	12,000	12,000	2,000	5,000
Criminal Offense	p&c	35,657	34,814	38,369	36,000	36,000	24,330	30,000
Civil Costs	p&c	15,760	27,160	14,900	18,000	18,000	20,000	20,000
Victim/Witness Adv Srchrg	p&c	25,600	30,066	31,124	32,000	32,000	20,000	32,000
Parking Fines-City Court	p&c	62	-	-	-	-	-	-
Misc Fines / Snow Removal	p&r	2,889	1,016	498	-	-	155	500
Total	Fines & Forfeitures	523,677	540,900	571,191	502,200	502,200	439,485	491,000
Investment Earnings								
Interest Earnings		89,917	155,486	112,807	100,000	100,000	20,000	20,000
Total	Interest Earnings	89,917	155,486	112,807	100,000	100,000	20,000	20,000
Internal Service Revenues								
Comm, Mgr, Atty Charges	gov	794,909	833,760	815,023	1,113,322	1,113,322	1,113,322	956,332
Park & Rec Charges	p&r	60,539	70,306	77,522	77,132	77,132	77,132	67,740
Public Works Charges	pw	321,506	330,701	495,707	277,558	277,558	277,558	266,428
Human Resource Charges	gov	176,583	182,831	189,621	197,717	197,717	197,717	170,959
Budget & Accounting Charges	as	549,394	583,568	587,201	735,576	735,576	735,576	548,478
Utility Customer Service Charges	as	422,200	443,278	461,498	526,805	526,805	526,805	467,631
Engineering Charges	pw	720,480	774,720	786,718	963,159	963,159	963,159	791,109
Internal - Weed Control Charges	p&r	83,000	83,000	-	-	-	-	-
Total	Internal Service Revenues	3,128,611	3,302,164	3,413,290	3,891,269	3,891,269	3,891,269	3,268,677
Miscellaneous Revenues								
Other Revenues	gov	13,534	27,670	43,456	13,000	13,000	24,500	20,000
2,500 Audit Fees - BID	as	-	2,500	2,500	2,500	2,500	2,500	2,500
2,500 Audit Fees - TBID	as	-	2,500	2,500	2,500	2,500	2,500	2,500
Police Workers Comp	p&c	42,939	4,913	-	-	-	-	-
Fire Workers Comp	fire	33,632	15,360	-	-	-	-	-
Sale of Unclaimed Evidnce	p&c	110	4,150	-	-	-	2,694	-
Restricted Contribution								
General Government	gov	3,705	1,340	510	-	-	-	-
Fire Department	fire	500	-	-	-	-	-	-
Police Department - Private Misc	p&c	-	-	-	-	-	-	-
Canine Contributions	p&c	100	-	-	-	-	-	-
Explorers Contributions	p&c	-	-	-	400	400	-	-
Police-L&C Forfeiture Fnd	p&c	-	-	3,050	-	-	-	-
Kay's Kids-McKenna Fndtn	p&r	35,781	37,080	43,760	54,218	54,218	15,768	40,000
Kay's Kids-E Helena Contrib	p&r	-	-	-	-	-	-	-
Kay's Kids-Helena Housing	p&r	-	-	-	-	-	-	-
Sale of Fixed Assets	gov	19,362	2,850	22,190	10,000	10,000	36,845	10,000
Total	Other Financing Sources / (Uses)	149,663	98,363	117,966	82,618	82,618	84,807	75,000
SUBTOTAL - OPERATING REVENUE		20,651,692	21,612,805	22,309,697	22,237,234	22,237,234	22,832,153	22,702,652

General Fund

Fund: 100

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
					Interfund Transfers In			
T/in - 217 Law Enforcement Block Grant	p&c	-	27,172	34,989	15,000	15,000	15,000	15,000
T/in - 260 Fire Supplemental Levy	fire	-	245,849	601,039	884,700	884,700	884,700	911,000
T/in - 645 Insurance & Safety	gov	225,370	224,598	113,808	111,864	111,598	111,598	111,598
Total Interfund Transfers In		225,370	497,619	749,836	1,011,564	1,011,298	1,011,298	1,037,598
TOTAL REVENUE		20,877,062	22,110,424	23,059,534	23,248,798	23,248,532	23,843,451	23,740,250

Other Sources / (Uses) - Non-Budgeted

Chng in Vouchers Pybl (A/P)	gov	-	-	(47)	-	-	-	-
Chng in Util Cust Srvc Vouchers Pybl (A/P)	gov	15	241	(806)	-	-	-	-
Chng in Cust Deposits/Unidentifid	gov	(325)	-	(1,161)	-	-	-	-
Credit Card Clearing	gov	101	12,133	(21,165)	-	-	-	-
Chng in Vouchers Pybl-Financial Guarantees	gov	(4,700)	(4,641)	-	-	-	-	-
Prior Year Adjustment/Correction	asd	500	-	104,825	-	-	-	-
COVID Savings Reserve	asd	-	-	-	-	-	(1,400,000)	-
Total Other Sources / (Uses) - Non-Budgeted		(4,409)	7,733	81,646	-	-	(1,400,000)	-

Revenue by Sub-Fund

General Government	17,094,750	17,932,914	18,408,511	18,441,124	18,440,858	19,185,731	19,398,989
Police & Court	1,116,620	1,159,570	1,288,676	965,455	965,455	997,737	950,700
Fire Department	176,566	372,028	678,717	977,200	977,200	976,575	993,500
Community Development	9,615	13,930	3,181	6,250	6,250	5,670	4,500
Finance Services	971,594	1,031,846	1,053,699	1,267,381	1,267,381	1,267,381	1,021,109
Public Works Administration	1,042,236	1,105,671	1,282,425	1,240,717	1,240,717	1,240,967	1,057,537
Park & Recreation	465,681	494,465	344,324	350,671	350,671	169,390	313,915
Total Revenue Allocated to Sub-Funds	20,877,062	22,110,424	23,059,534	23,248,798	23,248,532	23,843,451	23,740,250

General Fund Internal Charge Cost Recovery

Internal Costs

Comm, Mgr, Atty Costs	1,476,742	1,445,740	1,776,558	2,014,729	2,053,967	1,901,351	2,483,078
Park & Rec Costs	264,480	276,909	250,886	285,580	285,580	277,343	310,412
Public Works Costs	356,615	317,299	266,428	326,614	326,614	326,674	400,146
Human Resource Costs	438,047	458,080	411,095	515,712	515,712	519,582	546,440
Budget & Accounting Costs	701,702	671,314	686,469	892,603	892,603	779,792	959,636
Utility Customer Service Costs	460,531	485,279	497,480	556,618	556,618	561,439	544,688
Engineering Costs	909,264	871,503	988,886	1,203,446	1,212,946	1,197,335	1,270,235
Internal - Weed Control Costs	135,191	148,934	-	-	-	-	-
Total Internal Costs	4,607,381	4,526,124	4,877,803	5,795,301	5,844,039	5,563,515	6,514,635

G.F. Internal Charges Recovered

Comm, Mgr, Atty Charges	794,909	833,760	815,023	1,113,322	1,113,322	1,113,322	956,332
Park & Rec Charges	60,539	70,306	77,522	77,132	77,132	77,132	67,740
Public Works Charges	321,506	330,701	495,707	277,558	277,558	277,558	266,428
Human Resource Charges	176,583	182,831	189,621	197,717	197,717	197,717	170,959
Budget & Accounting Charges	549,394	583,568	587,201	735,576	735,576	735,576	548,478
Utility Customer Service Charges	422,200	443,278	461,498	526,805	526,805	526,805	467,631
Engineering Charges	720,480	774,720	786,718	963,159	963,159	963,159	791,109
Internal - Weed Control Charges	83,000	83,000	-	-	-	-	-
Total G.F. Internal Charges Recovered	3,128,611	3,302,164	3,413,290	3,891,269	3,891,269	3,891,269	3,268,677

Net G.F. Internal Revenues / (Costs)

Comm, Mgr, Atty Costs	(681,833)	(611,980)	(961,535)	(901,407)	(940,645)	(788,029)	(1,526,746)
Park & Rec Costs	(203,941)	(206,603)	(173,364)	(208,448)	(208,448)	(200,211)	(242,672)
Public Works Costs	(35,109)	13,402	229,279	(49,056)	(49,056)	(49,116)	(133,718)
Human Resource Costs	(261,464)	(275,249)	(221,474)	(317,995)	(317,995)	(321,865)	(375,481)
Budget & Accounting Costs	(152,308)	(87,746)	(99,268)	(157,027)	(157,027)	(44,216)	(411,158)
Utility Customer Service Costs	(38,331)	(42,001)	(35,983)	(29,813)	(29,813)	(34,634)	(77,057)
Engineering Costs	(188,784)	(96,783)	(202,168)	(240,287)	(249,787)	(234,176)	(479,126)
Internal - Weed Control Costs	(52,191)	(65,934)	-	-	-	-	-
Total Net G.F. Internal Revenues / (Costs)	(1,613,961)	(1,372,894)	(1,464,513)	(1,904,032)	(1,952,770)	(1,672,246)	(3,245,958)

General Fund									
Fund: 100									
			FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
						Adopted	Amended	Projected	

Fund 100 General Fund									
Dept 1001 Interfund Transactions									
Activity 410 General Government									

Transfers Out									
T/out - 211 Civic Center	gov		480,000	470,000	360,000	360,000	360,000	360,000	450,000
T/out - 212 Facilities Management	gov		-	-	-	-	-	-	-
2,000 Grandstreet Support			-	-	-	-	-	-	-
5,047 PEG Op Support-City staff/support	gov		5,103	3,887	4,066	5,047	5,047	5,047	3,651
T/out - 212 Facilities Management	gov		168,620	-	-	-	-	-	-
subtotal - T/out PEG Support			173,723	3,887	4,066	5,047	5,047	5,047	3,651
T/out - 229 Affordable Housing Trust	gov		-	-	-	-	1,285,000	1,285,000	100,000
T/out - 233 Public Art Projects	gov		12,000	12,000	19,313	11,487	11,487	11,487	12,000
T/out - 238 Loan Repayment	gov		-	-	-	60,000	60,000	60,000	60,000
T/out - 327 Sidewalk Program 07	gov		502	273	-	-	-	-	-
T/out - 328 Sidewalk Program 08	gov		1,187	650	-	-	-	-	-
subtotal - Sidewalk Program Interest Subsidy			1,689	923	-	-	-	-	-
T/out - 440 Capital Improvements Fund from General Purpose Revenues	gov		400,000	500,000	-	400,000	492,856	492,856	2,891,000
T/out - 440 Capital Improvements Fund from General Fund Capital Reserves	gov		500,000	-	-	-	-	-	-
T/out - 440 Capital Improvements Fund For Sidewalk loan program interest subsidy	gov		2,370	4,974	-	-	-	-	-
T/out - 440 Capital Improvements Fund from SID Revolving Transfer In	gov		-	-	-	-	-	-	-
subtotal - 440 Capital Improvement Transfers			902,370	504,974	-	400,000	492,856	492,856	2,891,000
T/out - 441 Parks Improvement	p&r		-	-	-	-	-	-	-
T/out - 563 Golf Course	p&r		-	-	280,000	-	40,000	240,000	235,000
T/out - 573 CC Law & Justice Building	p&c		-	-	250,000	-	-	-	-
T/out - 580 Capital Transit	gov		-	-	-	-	-	-	-
Capital Transit Srvc Operations Support			300,000	300,000	250,000	250,000	250,000	250,000	275,000
Capital Transit Srvc Operational Change			37,500	37,500	37,500	37,500	37,500	37,500	40,000
FMV transfer for bus sale			-	-	4,995	-	-	-	-
subtotal - Capital Transit Support Transfers (New Fund)			337,500	337,500	292,495	287,500	287,500	287,500	315,000

Total	Transfers Out		1,907,282	1,329,284	1,205,874	1,124,034	2,541,890	2,741,890	4,066,651
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Total	Interfund Transactions		1,907,282	1,329,284	1,205,874	1,124,034	2,541,890	2,741,890	4,066,651
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Interfund Transactions by Groups

General Government	gov		1,907,282	1,329,284	675,874	1,124,034	2,501,890	2,501,890	3,831,651
Police & Court	p&c		-	-	250,000	-	-	-	-
Public Works Administration	pw		-	-	-	-	-	-	-
Park & Recreation	p&r		-	-	280,000	-	40,000	240,000	235,000

Total	Interfund Transactions by Groups		1,907,282	1,329,284	1,205,874	1,124,034	2,541,890	2,741,890	4,066,651
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General Fund									
Fund: 100									
			FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
						Adopted	Amended	Projected	

Fund 100 General Fund	
Dept 1002 Support/Assistance Paymts	
Activity 410 General Government	

Purchased Services									
IT&S Special Projects	gov	63,477	-	67,599	-	25,401	25,401	-	-
Total Purchased Services		63,477	-	67,599	-	25,401	25,401	-	-

Fixed Charges									
City Lights Assessment	gov	31,181	33,271	35,042	33,780	33,780	33,780	35,370	35,370
15,000 Arterial Lights & Misc Lights - City Share									
12,000 City Street/Traffic lights									
8,330 Assmts-misc prop (St Mnt/Strm Wtr/Tree/etc.)									
40 County Assessments									
<u>35,370</u>									
Comm Srvc Prgm Support	p&c	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Humane Society Support	p&c	58,195	44,622	75,495	55,000	55,000	55,000	62,812	62,812
HACF Non-Profit Agreement	gov	-	-	-	-	-	-	20,000	20,000

Grants, Subsidies, Awards-Misc									
MBAC Business Loans	cd	-	-	-	-	200,000	200,000	-	-
Historic Preservation Program-City contribution	cd	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
	p&c	-	-	-	-	-	-	-	-
Subtotal Grants, Subsidies, Awards-Misc		20,000	20,000	20,000	20,000	220,000	220,000	20,000	20,000

PEG (Public, Ed & Gov Cablecast)									
PEG (Public, Ed & Gov Cablecast)	gov	-	172,840	176,297	180,500	180,500	198,065	201,747	201,747
FY18 168,620									
FY19 172,840									
FY20 176,297									
FY21 196,336									
FY22 201,747									
FY23 207,321									
Subtotal - PEG Support		-	172,840	176,297	180,500	180,500	198,065	201,747	201,747

Grants, Contribtns, Other / Misc									
Commissioner Priorities	gov	-	-	-	9,000	9,000	9,000	11,000	11,000
Sun Run support contribution	gov	1,000	-	-	-	-	-	-	-
Symphony Under the Stars Contribution	gov	5,000	-	-	-	-	-	-	-
MT Bus. Assist. Connection (MBAC) Operational Supp	gov	5,000	-	-	-	-	-	-	-
City of Service Grants	gov	-	-	-	-	-	-	-	-
Commissioner Priorities	gov	-	-	-	-	-	-	-	-
Benton Ave Cemetery Support (5 yrs)	gov	5,400	4,250	-	-	-	-	-	-
Friendship Center Support Contribution	gov	-	-	-	3,000	3,000	3,000	-	-
Helena Food Share	gov	10,000	-	-	3,500	3,500	3,500	-	-
Helena Regional Airport - Route grant matching support	gov	-	-	-	-	-	-	-	-
The Myrna Loy	gov	-	-	-	2,000	2,000	2,000	-	-
Lewis & Clark Humane Society	gov	-	-	-	2,000	2,000	2,000	-	-
American Jobs for America's Youth Montana (AJAY MT)	gov	-	-	-	4,450	4,450	4,450	-	-
General Federation of Woman's Clubs	gov	-	-	-	2,000	2,000	2,000	-	-
Plymouth Congregational Church	gov	-	-	-	1,200	1,200	1,200	-	-
Grandstreet Theatre	gov	-	-	-	3,000	3,000	3,000	-	-
Helena Family YMCA	gov	-	-	-	2,000	2,000	2,000	-	-
Lewis & Clark Literacy Council	gov	-	-	-	850	850	850	-	-
Family Promise of Greater Helena	gov	-	-	-	2,000	2,000	2,000	-	-
Helena Regional Sports Center Assoc.	gov	5,000	-	-	-	-	-	-	-
Helena-Area Friends of Pets - Spay / Neuter Program	gov	9,000	3,500	4,500	2,000	2,000	2,000	-	-
MT Bus. Assist. Connection (MBAC) Operational Support	gov	5,000	5,000	5,000	-	-	-	-	-
MMIA to Kay McKenna Foundation Pass Thru Grant	gov	-	-	-	-	-	-	-	-
Sun Run support contribution	gov	-	1,000	1,000	-	-	-	-	-
Symphony Under the Stars Contribution	gov	5,000	5,000	5,000	2,000	2,000	2,000	-	-
United Way Housing First Inclusion	gov	-	7,500	-	-	-	-	-	-
Wild About Cats Rescue & Sanctuary	gov	-	3,500	4,000	-	-	-	-	-
Commission Priorities RFP	gov	-	-	-	-	-	-	-	-
Subtotal Grants, Contribtns, Other / Misc		39,400	29,750	19,500	39,000	39,000	39,000	11,000	11,000

Total Fixed Charges		155,776	307,483	333,334	335,280	535,280	552,845	357,929	357,929
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Total Support/Assistance Paymts		219,253	307,483	400,934	335,280	560,681	578,246	357,929	357,929
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Support / Subsidies by Group

General Fund

Fund: 100

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
				General Government	134,058	235,861	
Police & Court	65,195	51,622	82,495	62,000	62,000	62,000	69,812
Fire Department	-	-	-	-	-	-	-
Community Development	20,000	20,000	20,000	20,000	220,000	220,000	20,000
Total Support / Subsidies	219,253	307,483	400,934	335,280	560,681	578,246	357,929

General Government Fund: 011		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	

General Government Revenues

Taxes	10,947,897	11,455,228	11,947,346	11,707,070	11,707,070	12,335,945	12,688,000
Special Assessments	-	-	-	-	-	-	-
Taxes & Assessments	10,947,897	11,455,228	11,947,346	11,707,070	11,707,070	12,335,945	12,688,000
License & Permits	444,856	569,299	531,244	552,000	552,000	570,931	576,000
Intergovernmental Revenues	4,378,617	4,479,852	4,632,506	4,636,151	4,636,151	4,774,873	4,846,100
Investment Earnings	89,917	155,486	112,807	100,000	100,000	20,000	20,000
Other Financing Sources / (Uses)	36,601	31,860	66,156	23,000	23,000	61,345	30,000
Other Operating Revenues	4,949,991	5,236,497	5,342,714	5,311,151	5,311,151	5,427,149	5,472,100
Internal Service Revenues	971,492	1,016,591	1,004,644	1,311,039	1,311,039	1,311,039	1,127,291
Interfund Transfers In	225,370	224,598	113,808	111,864	111,598	111,598	111,598
Internal Transactions	1,196,862	1,241,189	1,118,452	1,422,903	1,422,637	1,422,637	1,238,889
Long-Term Debt	-	-	-	-	-	-	-
Total General Government Revenues	17,094,750	17,932,914	18,408,511	18,441,124	18,440,858	19,185,731	19,398,989

Expenditures

Personnel Services	1,565,661	1,582,737	1,760,769	1,982,030	1,982,030	1,825,470	2,225,525
Supplies & Materials	24,883	30,238	55,613	42,368	47,166	43,097	148,300
Purchased Services	261,562	240,431	374,501	454,408	519,335	526,646	616,142
Intra-City Charges	5,014	5,042	5,424	5,424	5,424	5,559	5,696
Fixed Charges	186,370	352,645	346,824	544,959	504,959	522,524	505,942
Maintenance & Operating	477,829	628,356	782,361	1,047,159	1,076,884	1,097,826	1,276,080
Internal Charges	33,354	31,901	42,207	45,433	45,556	45,556	51,122
Transfers Out	1,907,282	1,329,284	675,874	1,124,034	2,501,890	2,501,890	3,831,651
Internal Transactions	1,940,636	1,361,185	718,081	1,169,467	2,547,446	2,547,446	3,882,773
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-						
Total Expenditures	3,984,126	3,572,278	3,261,211	4,198,656	5,606,360	5,470,742	7,384,378

General Government Revenues Provided (Needed)	13,110,624	14,360,636	15,147,300	14,242,468	12,834,498	13,714,990	12,014,611
Percent of Total General Government Revenues	76.69%	80.08%	82.28%	77.23%	69.60%	71.49%	61.93%

Expenditures by Division

1001	410 Interfund Transactions	1,907,282	1,329,284	675,874	1,124,034	2,501,890	2,501,890	3,831,651
1002	410 Support/Assistance Paymts	134,058	235,861	298,439	253,280	278,681	296,246	268,117
1101	411 Commission	352,859	384,746	363,454	397,586	417,586	377,061	499,293
1201	412 City Manager	350,267	340,388	662,749	807,253	807,253	699,013	940,473
1301	412 City Attorney	773,616	720,606	750,356	809,890	829,128	825,278	1,043,312
1302	412 Victim Services	-	76,166	78,248	88,339	91,775	88,657	91,592
1586	410 Commission & Manager Priorities	-	-	-	160,000	120,000	120,000	118,701
1701	411 Helena Citizens Council (HCC)	18,494	16,168	18,880	29,592	31,365	30,045	31,829
1702	401 Public Arts Preservation	2,239	99	52	-	-	-	-
1801	417 Human Resources	438,047	458,080	411,095	515,712	515,712	519,582	546,440
1808	417 Public Service Consortium	7,264	10,880	2,064	12,970	12,970	12,970	12,970
Total Expenditures		3,984,126	3,572,278	3,261,211	4,198,656	5,606,360	5,470,742	7,384,378

General Government

Fund: 011

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
General Government Revenues							
Taxes							
Current Taxes - General Levy	7,857,937	8,184,141	8,351,207	8,204,340	8,204,340	8,626,370	8,900,000
Current Taxes - Health Ins Levy	1,751,903	1,821,380	2,062,697	2,264,730	2,264,730	2,180,575	2,224,000
Personal Property Taxes - All Years	435,096	406,463	465,557	335,000	335,000	450,000	464,000
MV - County Option Tax (61-3-537)	883,109	1,019,822	1,053,296	880,000	880,000	1,052,000	1,073,000
Entitlement -- MV - Assessed Taxes	8,544	8,888	1,353	5,000	5,000	9,000	9,000
Pnly & Intrst on Del Tax	11,308	14,534	13,236	18,000	18,000	18,000	18,000
Total Taxes	10,947,897	11,455,228	11,947,346	11,707,070	11,707,070	12,335,945	12,688,000
License & Permits							
Liquor Licenses	21,040	19,510	17,500	21,000	21,000	21,000	21,000
Beer & Wine Licenses	27,400	24,410	26,200	27,000	27,000	27,000	27,000
Catering Permits	3,010	3,395	1,855	3,000	3,000	3,000	3,000
Pawnbrokers & 2nd Hand	950	750	-	-	-	-	-
General Business Licenses	104,572	105,391	103,259	101,000	101,000	91,125	100,000
Cable TV Franchise	285,131	413,339	382,431	400,000	400,000	428,806	425,000
Amusemnt Licenses & Prmts	2,750	2,500	-	-	-	-	-
Bicycle Licenses	3	4	-	-	-	-	-
Total License & Permits	444,856	569,299	531,244	552,000	552,000	570,931	576,000
Intergovernmental Revenues							
Misc Federal Grants							
VOCA Grant	44,290	67,456	59,361	47,747	47,747	56,763	57,000
Indirect Cost Recovery	4,721	8,595	19,765	6,632	6,632	15,045	15,000
State Entitlement - HB124 / 2001	4,236,658	4,312,139	4,462,845	4,507,472	4,507,472	4,613,117	4,682,000
PILT-Helena Housing Authority	13,691	12,985	16,899	-	-	19,563	20,000
Live Card Game Lic Dist	4,057	4,252	2,536	4,300	4,300	2,085	2,100
Video Gambling Lic Dist	74,450	74,425	71,100	70,000	70,000	68,300	70,000
Misc Intergovmmtl Rev	750	-	-	-	-	-	-
Total Intergovernmental Revenues	4,378,617	4,479,852	4,632,506	4,636,151	4,636,151	4,774,873	4,846,100
Investment Earnings							
Interest Earnings	89,917	155,486	112,807	100,000	100,000	20,000	20,000
Total Interest Earnings	89,917	155,486	112,807	100,000	100,000	20,000	20,000
Internal Service Revenues							
Comm, Mgr, Atty Charges	794,909	833,760	815,023	1,113,322	1,113,322	1,113,322	956,332
Human Resource Charges	176,583	182,831	189,621	197,717	197,717	197,717	170,959
Total Internal Service Revenues	971,492	1,016,591	1,004,644	1,311,039	1,311,039	1,311,039	1,127,291
Other Financing Sources / (Uses)							
Other Revenues	13,534	27,670	43,456	13,000	13,000	24,500	20,000
Restricted Contribution	3,705	1,340	510	-	-	-	-
Sale of Fixed Assets	19,362	2,850	22,190	10,000	10,000	36,845	10,000
Total Other Financing Sources / (Uses)	36,601	31,860	66,156	23,000	23,000	61,345	30,000
SUBTOTAL - OPERATING REVENUE	16,869,380	17,708,316	18,294,703	18,329,260	18,329,260	19,074,133	19,287,391

General Government

Fund: 011

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Interfund Transfers In								
	T/in - 645 Insurance & Safety	225,370	224,598	113,808	111,864	111,598	111,598	111,598
Total	Interfund Transfers In	225,370	224,598	113,808	111,864	111,598	111,598	111,598
TOTAL	General Government Revenues	17,094,750	17,932,914	18,408,511	18,441,124	18,440,858	19,185,731	19,398,989
Other Sources / (Uses) - Non-Budgeted								
	Chng in Vouchers Pybl (A/P)	-	-	(47)	-	-	-	-
	Chng in Util Cust Srv Vouchers Pybl (A/P)	15	241	(806)	-	-	-	-
	Chng in Cust Deposits/Unidentifd	(325)	-	(1,161)	-	-	-	-
	Credit Card Clearing	101	12,133	(21,165)	-	-	-	-
	Chng in Vouchers Pybl-Financial Guarantees	(4,700)	(4,641)	-	-	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	(4,909)	7,733	(23,179)	-	-	-	-
Fund	11 General Government							
Dept	1001 Interfund Transactions							
Activity	410 General Government							
Internal Charges								
Total	Internal Charges	-	-	-	-	-	-	-
Transfers Out								
	T/out - 211 Civic Center	480,000	470,000	360,000	360,000	360,000	360,000	450,000
	T/out - 212 Facilities Management	5,103	3,887	4,066	5,047	5,047	5,047	3,651
(PEG)	T/out - 212 Facilities Management	168,620	-	-	-	-	-	-
	City staff support to PEG							
	Contracted PEG support							
	subtotal - T/out PEG Support	173,723	3,887	4,066	5,047	5,047	5,047	3,651
	T/out - 229 Affordable Housing Trust	-	-	-	-	1,285,000	1,285,000	100,000
	T/out - 233 Public Art Projects	12,000	12,000	19,313	11,487	11,487	11,487	12,000
	T/out - 238 Loan Repayment	-	-	-	60,000	60,000	60,000	60,000
	T/out - 327 Sidewalk Program 07	502	273	-	-	-	-	-
	T/out - 328 Sidewalk Program 08	1,187	650	-	-	-	-	-
	T/out - 331 Sidewalk Program 2013	2,370	4,974	-	-	-	-	-
	Loan interest subsidy							
	Loan interest subsidy							
	Loan interest subsidy							
	subtotal - Sidewalk Program Interest Subsidy	16,059	17,897	19,313	71,487	1,356,487	1,356,487	172,000
	T/out - 440 Capital Improvements Fund	400,000	500,000	-	400,000	492,856	492,856	2,891,000
	from General Purpose Revenues							
	T/out - 440 Capital Improvements Fund	500,000	-	-	-	-	-	-
	from General Fund Capital Reserves							
	T/out - 440 Capital Improvements Fund	-	-	-	-	-	-	-
	from SID Revolving Transfer In							
	subtotal - 440 Capital Improvement Transfers	900,000	500,000	-	400,000	492,856	492,856	2,891,000
	T/out - 580 Capital Transit							
	Capital Transit Srv Operations Support	300,000	300,000	250,000	250,000	250,000	250,000	275,000
	Capital Transit Srv Operational Change	37,500	37,500	37,500	37,500	37,500	37,500	40,000
	FMV transfer for bus sale	-	-	4,995	-	-	-	-
	subtotal - Capital Transit Support Transfers (New Fund)	337,500	337,500	292,495	287,500	287,500	287,500	315,000
Total	Transfers Out	1,907,282	1,329,284	675,874	1,124,034	2,501,890	2,501,890	3,831,651
Total	Interfund Transactions	1,907,282	1,329,284	675,874	1,124,034	2,501,890	2,501,890	3,831,651

General Government

Fund: 011

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	11 General Government							
Dept	1002 Support/Assistance Paymts							
Activity	410 General Government							
Purchased Services								
	IT&S Special Projects	63,477	-	67,599	-	25,401	25,401	-
Total	Purchased Services	63,477	-	67,599	-	25,401	25,401	-
Fixed Charges								
	City Lights Assessment	31,181	33,271	35,042	33,780	33,780	33,780	35,370
	15,000 Arterial Lights & Misc Lights - City Share							
	12,000 City Street/Traffic lights							
	8,370 Assmts-misc prop (St Mnt/Strm Wtr/Tree/etc.)							
	<u>35,370</u>							
	HACF Non-Profit Agreement	-	-	-	-	-	-	20,000
(PEG)	PEG (Public, Ed & Gov Cablecast) Contracted PEG support	-	172,840	176,297	180,500	180,500	198,065	201,747
FY18	168,620							
FY19	172,840							
FY20	176,297							
FY21	196,336							
FY23	207,321							
	Per Contract - Paid Semi-Annually							
	subtotal - PEG Support	-	172,840	176,297	180,500	180,500	198,065	201,747
Grants, Contribtns, Other / Misc								
	Commissioner Priorities	-	-	-	9,000	9,000	9,000	11,000
	1,000 Sun Run support contribution	-	-	-	-	-	-	-
	5,000 Symphony Under the Stars Contribution	-	-	-	-	-	-	-
	5,000 MT Bus. Assist. Connection (MBAC) Operational Suppor	-	-	-	-	-	-	-
	City of Service Grants	-	-	-	-	-	-	-
	Benton Ave Cemetery Support (5 yrs)	5,400	4,250	-	-	-	-	-
	Friendship Center Support Contribution	-	-	-	3,000	3,000	3,000	-
	Helena Food Share	10,000	-	-	3,500	3,500	3,500	-
	The Myrna Loy	-	-	-	2,000	2,000	2,000	-
	Lewis & Clark Humane Society	-	-	-	2,000	2,000	2,000	-
	American Jobs for America's Youth Montana (AJAY MT)	-	-	-	4,450	4,450	4,450	-
	General Federation of Woman's Clubs	-	-	-	2,000	2,000	2,000	-
	Plymouth Congregational Church	-	-	-	1,200	1,200	1,200	-
	Grandstreet Theatre	-	-	-	3,000	3,000	3,000	-
	Helena Family YMCA	-	-	-	2,000	2,000	2,000	-
	Lewis & Clark Literacy Council	-	-	-	850	850	850	-
	Family Promise of Greater Helena	-	-	-	2,000	2,000	2,000	-
	Helena Regional Sports Center Assoc.	5,000	-	-	-	-	-	-
	Helena-Area Friends of Pets - Spay / Neuter Program	9,000	3,500	4,500	2,000	2,000	2,000	-
	MT Bus. Assist. Connection (MBAC) Operational Suppor	5,000	5,000	5,000	-	-	-	-
	Sun Run support contribution	-	1,000	1,000	-	-	-	-
	Symphony Under the Stars Contribution	5,000	5,000	5,000	2,000	2,000	2,000	-
	United Way Housing First Inclusion	-	7,500	-	-	-	-	-
	Wild About Cats Rescue & Sanctuary	-	3,500	4,000	-	-	-	-
	Subtotal Grants, Contribtns, Other / Misc	39,400	29,750	19,500	39,000	39,000	39,000	11,000
Total	Fixed Charges	70,581	235,861	230,839	253,280	253,280	270,845	268,117
Total	Support/Assistance Paymts	134,058	235,861	298,439	253,280	278,681	296,246	268,117

General Government

Fund: 011

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Fund 011 General Government Dept 1101 Commission Activity 411 Legislative Services							
Personnel Services							
Salaries & Wages	142,268	137,549	147,231	151,353	151,353	151,353	157,697
Overtime - Misc	-	0	102	2,614	2,614	500	2,725
F.I.C.A. (Soc. Sec.)	7,903	7,425	7,244	9,549	9,549	9,549	9,950
P.E.R.S. Retirement	11,586	11,788	11,845	13,508	13,508	13,508	14,233
Health & Vision Insurance	70,319	71,033	73,699	88,249	88,249	88,249	88,144
Workers Comp. Ins.	1,084	988	849	977	977	977	1,157
Unemployment Ins.	350	429	246	267	267	267	286
Dental Insurance	3,668	3,685	3,688	4,081	4,081	4,081	4,200
F.I.C.A. Medicare	1,848	1,736	1,694	2,236	2,236	2,236	2,330
Total Personnel Services	239,026	234,633	246,597	272,834	272,834	270,720	280,722
Supplies & Materials							
Paper & Forms	-	95	-	250	250	250	250
Office Supplies & Equip	1,252	1,472	684	1,500	1,500	1,500	1,500
1,500 Misc Supplies	-	-	-	-	-	-	-
1,500	-	-	-	-	-	-	-
Computr Equip/Sftwr/Sply	1,901	1,699	9,923	6,550	6,550	6,550	11,318
600 Miscellaneous	-	-	-	-	-	-	-
3,000 Scanner upgrade for Digital Conversion	-	-	-	-	-	-	-
6,768 M-Files City Conversion Project	-	-	-	-	-	-	-
950 IT&S Port Charges for Laptop	-	-	-	-	-	-	-
11,318	-	-	-	-	-	-	-
Furniture & Fixtures-Misc	-	2,187	0	1,300	1,300	1,300	1,200
1,200 Records Fire Safe Storage	-	-	-	-	-	-	-
1,200	-	-	-	-	-	-	-
Total Supplies & Materials	3,153	5,453	10,607	9,600	9,600	9,600	14,268
Purchased Services							
IT&S Computer Maint/Spprt	13,975	18,240	18,361	16,813	16,813	17,294	18,514
IT&S Telephone Service	1,828	1,821	1,824	2,844	2,844	2,844	2,844
Election Expenses	14,414	36,010	16,458	-	-	-	64,000
- Primary Election	-	-	-	-	-	-	-
- General Election	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
City-Co Bldg Postage Adm	66	72	206	117	117	117	128
Postage	167	122	141	300	300	100	300
Cellular Services	845	711	711	1,200	1,200	500	1,200
Printing & Duplicating	210	0	105	300	300	300	300
Dues, Subscriptn, License	9,774	13,191	13,117	15,425	15,425	15,425	15,850
12,750 MT League of Cities & Towns (FY21 was \$12,256)	-	-	-	-	-	-	-
100 MMCFOA-Clayborn	-	-	-	-	-	-	-
2,000 National League of Cities & Towns (FY 21 was \$1953)	-	-	-	-	-	-	-
1,000 Rotary Club-Mayor Collins	-	-	-	-	-	-	-
15,850	-	-	-	-	-	-	-
Advertising	244	56	0	1,000	1,000	250	1,000
Long Dist Telephone Chrgs	11	12	77	0	0	0	-
Travel & Meeting Expense	12,209	8,879	6,190	11,750	11,750	2,500	11,750
3,500 Volunteer picnic	-	-	-	-	-	-	-
3,500 Honorary gifts	-	-	-	-	-	-	-
2,500 Commission Travel	-	-	-	-	-	-	-
750 Meeting Expenses	-	-	-	-	-	-	-
500 Chamber of Comm. Banquet/Table	-	-	-	-	-	-	-
1,000 Commission Turn-over	-	-	-	-	-	-	-
11,750	-	-	-	-	-	-	-
Required Training	974	1,555	740	4,850	4,850	1,000	6,850
300 State Courses	-	-	-	-	-	-	-
3,000 Records Management Training	-	-	-	-	-	-	-
1,000 Board Training	-	-	-	-	-	-	-
1,050 Municipal Clerks Institute - Clayborn	-	-	-	-	-	-	-
1,500 Commission Training	-	-	-	-	-	-	-
6,850	-	-	-	-	-	-	-
Conferences	933	1,193	3,377	10,900	10,900	1,500	10,900
2,400 MT League of Cities & Towns	-	-	-	-	-	-	-
3,500 Mayor/Comm Conference	-	-	-	-	-	-	-
5,000 National Mayors Conference	-	-	-	-	-	-	-
10,900	-	-	-	-	-	-	-

General Government								
Fund: 011								
		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Other Contracted Services		30,580	38,760	20,469	24,742	44,742	30,000	45,000
35,000	American Legal Publishing (Formerly Sterling Codifiers)							
<u>10,000</u>	Minute Book Project (Scanning of Historic Minutes)							
<u>45,000</u>								
Total	Purchased Services	86,230	120,622	81,776	90,241	110,241	71,830	178,636
Intra-City Charges								
	Copier Revolving Program	1,560	1,560	1,734	1,655	1,655	1,655	1,738
Total	Intra-City Charges	1,560	1,560	1,734	1,655	1,655	1,655	1,738
Fixed Charges								
	Rent of Bldgs & Offices	18,430	18,430	18,430	19,114	19,114	19,114	19,617
Total	Fixed Charges	18,430	18,430	18,430	19,114	19,114	19,114	19,617
Internal Charges								
	Liability Insurance	4,404	3,992	4,254	4,086	4,086	4,086	4,256
	Fidelity Insurance	56	56	56	56	56	56	56
	Liability Deductible	-	-	-	-	-	-	-
Total	Internal Charges	4,460	4,048	4,310	4,142	4,142	4,142	4,312
Total	Commission	352,859	384,746	363,454	397,586	417,586	377,061	499,293

General Government

Fund: 011

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund **011 General Government**
 Dept **1201 City Manager**
 Activity **412 Executive Services**

Personnel Services

Salaries & Wages	206,269	218,563	372,225	391,654	391,654	317,000	441,546
Temporary Salaries		9,750	15,726			26,000	
Overtime - Misc		305					
F.I.C.A. (Soc. Sec.)	11,634	13,666	19,810	24,741	24,741	18,610	27,865
P.E.R.S. Retirement	17,471	10,104	17,485	34,996	34,996	21,000	39,862
Health & Vision Insurance	20,814	5,388	26,001	63,036	63,036	34,700	70,832
Workers Comp. Ins.	1,111	1,180	1,416	1,757	1,757	2,000	3,286
Unemployment Ins.	743	1,021	980	1,000	1,000	1,000	1,172
Dental Insurance	6,417	1,396	3,384	8,790	8,790	2,550	5,264
F.I.C.A. Medicare	3,034	3,196	5,536	5,788	5,788	4,180	6,518

Total Personnel Services	267,493	264,569	462,564	531,762	531,762	427,040	596,345
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Supplies & Materials

Paper & Forms	-	-	-	200	200	200	-
Office Supplies & Equip	26	1,293	3,397	3,000	3,000	3,000	3,000
2,000 Outreach Supplies/Fees (ex: Farmers Mkt)							
1,000 Supplies							
Computr Equip/Sftwr/Sppl	6,654	5,010	7,664	7,050	7,050	7,050	37,520
1,400 Computer Supplies for Econ. Dev. Position							
500 Computer Supplies, Printer Ink, etc							
850 Adobe Design Suite							
900 Adobe Acrobat Pro (Mgr & Asst. to the CM)							
120 Canva							
700 Buffer Social Media Management Subscription							
5,000 Balancing Act							
3,500 Archive Social subscription							
6,000 GIS Web Tech							
12,000 Be Heard Helena							
6,550 Seamless							
<u>37,520</u>							
Furniture	-	1,300	40	500	500	500	2,500
2,500 Volunteer Coordinator / Economic Dev Coord							
-							
<u>2,500</u>							

Total Supplies & Materials	6,680	7,603	11,101	10,750	10,750	10,750	43,020
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Purchased Services

IT&S Computer Maint/Spprt	5,425	5,412	5,965	13,549	13,549	14,031	11,960
IT&S Telephone Service	1,371	1,366	1,368	2,844	2,844	2,844	2,844
City-Co Bldg Postage Adm	66	72	104	117	117	117	128
Postage	8	1	38	100	100	100	-
Cellular Services	580	625	1,902	960	960	960	2,400
Dues, Subscriptn, License	1,134	350	5,649	8,670	8,670	8,670	5,500
2,000 ICMA							
2,400 IAP2 Public Engagement Government Group Membership - up to 15 people)							
600 ICLEI							
200 GOSCOMA							
300 Other Dues							
<u>5,500</u>							
Advertising	-	-	2,027	8,700	8,700	8,700	10,000
1,900 Stock Music/Photos for Videos/Social/etc.							
1,100 Utility Inserts							
5,000 General Advertising Placement							
2,000 Marketing Collateral							
<u>10,000</u>							
Long Dist Telephone Chrgs	44	15	87	-	-	-	-
Employee Auto Allowance	5,400	5,820	4,400	5,400	5,400	4,800	6,540
Meal Reimb-Taxable	100	-	45	250	250	250	250
Travel & Meeting Expense	490	1,338	2,307	4,400	4,400	1,000	1,400
1,400 Sustainability Group Meetings							
Required Training	-	-	149	2,000	2,000	2,000	2,600
2,000 Additional Training							
600 IAP2 Foundations Training							
<u>2,600</u>							

General Government								
Fund: 011								
		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Conferences		200	1,962	2,677	4,000	4,000	4,000	4,000
1,000	GOSMA Conference Registration							
200	MLC&T Conference Registration							
2,000	Professional Development Conferences							
800	Conference Fees							
4,000								
Other Contracted Services		22,806	13,000	122,730	159,530	159,530	159,530	206,950
40,000	City Mgr Projects, Consultants, Contracts							
1,950	IT Fees for new Econ. Dev. Position							
30,000	Housing Navigator (Good Sam. Potential Renewal)							
15,000	Development of Housing Policy- Housing Trust Fund							
60,000	Strategic Plan for Waste Reduction							
30,000	Interlocal Policy Development & Joint Projects - Sustainability							
30,000	Matching funds for potential grants - Sustainability							
206,950								
Total	Purchased Services	37,624	29,961	149,448	210,520	210,520	207,002	254,572
Intra-City Charges								
	Copier Revolving Program	545	545	578	578	578	578	607
Total	Intra-City Charges	545	545	578	578	578	578	607
Fixed Charges								
	Rent of Bldgs & Offices	31,968	31,968	31,968	43,073	43,073	43,073	34,028
Total	Fixed Charges	31,968	31,968	31,968	43,073	43,073	43,073	34,028
Internal Charges								
	Property Insurance	134	130	130	140	140	140	150
	Liability Insurance	5,807	5,596	6,936	10,382	10,382	10,382	11,703
	Fidelity Insurance	16	16	24	48	48	48	48
Total	Internal Charges	5,957	5,742	7,090	10,570	10,570	10,570	11,901
Total	City Manager	350,267	340,388	662,749	807,253	807,253	699,013	940,473

General Government

Fund: 011

Fund Dept Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
011 General Government							
1301 City Attorney							
412 Executive Services							
Personnel Services							
Salaries & Wages	514,042	473,072	481,831	512,772	512,772	512,772	634,448
F.I.C.A. (Soc. Sec.)	30,718	28,591	29,075	31,794	31,794	31,794	39,339
P.E.R.S. Retirement	42,690	40,420	41,683	44,974	44,974	44,974	56,280
Health & Vision Insurance	70,248	64,787	73,968	88,249	88,249	88,249	100,736
Workers Comp. Ins.	3,142	2,888	3,083	2,593	2,593	3,000	4,638
Unemployment Ins.	1,799	2,128	1,203	1,284	1,284	1,284	1,652
Dental Insurance	3,668	3,353	3,688	4,081	4,081	4,081	4,800
F.I.C.A. Medicare	7,184	6,686	6,799	7,438	7,438	7,438	9,203
Total Personnel Services	673,491	621,925	641,330	693,185	693,185	693,592	851,096
Supplies & Materials							
Office Supplies & Equip	5,380	2,619	3,024	4,000	4,976	3,000	3,500
2,000 Supplies							
900 Copier Contract Billing							
100 Quarterly Print Charges							
500 Contract Shredding Service - Records Destruction							
<u>3,500</u>							
Computr Equip/Sftwr/Spplly	2,395	3,044	11,080	5,071	5,071	5,000	65,120
3,000 Fullcase annual maintenance & support (4)							
1,000 MFILES Professional Service Hours							
4,620 MFILES Licenses (7)							
1,500 Prosecutor Laptop							
55,000 Karpel Prosecutor Software, Support & Training							
<u>65,120</u>							
Furniture	1,634	-	8,827	-	3,172	1,500	7,800
4,300 Sit Stand Desks (2)							
3,500 Furniture for New Attorney							
<u>7,800</u>							
Total Supplies & Materials	9,409	5,663	22,931	9,071	13,219	9,500	76,420
Purchased Services							
IT&S Computer Maint/Spprt	23,633	18,529	17,851	20,036	20,036	20,598	21,424
IT&S Telephone Service	3,657	3,641	3,648	3,792	3,792	3,792	3,792
City-Co Bldg Postage Adm	66	72	104	234	234	234	510
Postage	528	648	1,117	1,000	1,483	1,483	1,500
Cellular Services	-	-	-	500	2,500	1,400	1,630
630 Cell Phone #1 - Prosecutor							
1,000 Cell Phone #2 - City Attorney x2 new deputy							
Legal Notices & Fees	403	442	188	900	900	900	500
275 Public Hearing Notices							
25 MT Driving Records							
200 Out of State Driving Records							
Professional Dues	2,668	2,055	1,710	2,100	2,100	2,100	2,500
2,000 State Bar Attorney Dues (4)							
500 State Bar Attorney Dues (1 new Attorney)							
<u>2,500</u>							
Professional Subscriptions	3,865	3,816	3,604	3,970	3,970	3,970	5,970
100 MT Lawyers Desk book + Update							
350 MCA 2021							
20 MCA Title 7							
100 MCA Digital Access 2 Years (5)							
5,400 Lexis Research Subscr. (4) + \$1500 for new Attorney							
<u>5,970</u>							
Long Dist Telephone Chrgs	133	68	154	-	-	-	-
Legal Services	203	14,682	(10)	10,000	20,000	20,000	10,000
10,000 Outside Legal/ Professional Services							
<u>10,000</u>							
Meal Reimb-Taxable	-	-	-	50	50	50	50
Travel & Meeting Expense	82	227	676	5,159	7,041	7,041	7,125
400 Travel							
825 MLC&T Motel/Meals/Transp. (3)							
1,500 Tillotson Conference motel/meals/transp (4)							
700 Co. Attorney Conf Motel/Meals/Transp. (2)							
2,200 Dallas CAW Motel/Meals/Transp. (1)							
1,500 Additional Costs for 1 new attorney							
<u>7,125</u>							

General Government Fund: 011		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
					Continued Prof Education 1,000 CLE (6 employees)	4,457	1,381	
-								
<u>1,000</u>								
Conferences	506	1,000	1,124	1,400	1,400	1,400	2,000	
450 MLC&T Conf. - Registration (3)								
550 Co. Atty Conf. Registration (2)								
500 Dallas Caw Registration (1)								
<u>500</u> Additional for 1 new attorney								
<u>2,000</u>								
Other Contracted Services	-	2,000	2,000	2,848	2,848	2,848	-	
-								
<u>-</u>								
<u>-</u>								
Total Purchased Services	40,201	48,561	32,441	52,989	68,079	67,541	58,001	
Intra-City Charges								
Copier Revolving Program	996	597	997	997	997	997	1,047	
Total Intra-City Charges	996	597	997	997	997	997	1,047	
Fixed Charges								
Rent of Bldgs & Offices	34,953	31,171	31,331	32,230	32,230	32,230	31,553	
29,543 CCAB - Attorney Offices								
<u>2,010</u> Crt Hse - Prosecutor Office								
<u>31,553</u>								
Total Fixed Charges	34,953	31,171	31,331	32,230	32,230	32,230	31,553	
Internal Charges								
Liability Insurance	14,331	12,641	13,501	13,592	13,592	13,592	16,817	
Fidelity Insurance	64	48	56	56	56	56	64	
Liability Deductible	171	-	7,770	7,770	7,770	7,770	8,314	
Total Internal Charges	14,566	12,689	21,327	21,418	21,418	21,418	25,195	
Total City Attorney	773,616	720,606	750,356	809,890	829,128	825,278	1,043,312	

General Government							
Fund: 011							
				FY 2021			Proposed FY 2022 Budget
		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	Adopted	Amended	
Fund	011 General Government						
Dept	1302 Victim Services						
Activity	412 Executive Services						
Personnel Services							
Salaries & Wages	-	44,767	47,762	51,248	51,248	51,248	52,376
F.I.C.A. (Soc. Sec.)	-	2,775	2,983	3,178	3,178	3,178	3,248
P.E.R.S. Retirement	-	3,837	4,171	4,495	4,495	4,495	4,646
Health & Vision Insurance	-	10,919	11,679	12,607	12,607	12,607	12,592
Workers Comp. Ins.	-	234	247	200	200	200	388
Unemployment Ins.	-	201	120	129	129	129	137
Dental Insurance	-	565	582	583	583	583	600
F.I.C.A. Medicare	-	649	698	744	744	744	760
Total Personnel Services	-	63,947	68,243	73,184	73,184	73,184	74,747
Supplies & Materials							
Office Supplies & Equip	-	412	809	1,000	1,000	1,000	1,000
1,000 Misc							
<u>1,000</u>							
Computr Equip/Sftwr/Sply	-	725	725	725	725	725	1,410
750 Full Case Annual Maintenance/Support							
660 MFILES License (1)							
<u>1,410</u>							
Furniture	-	462	-	-	-	-	-
<u>-</u>							
Total Supplies & Materials	-	1,599	1,534	1,725	1,725	1,725	2,410
Purchased Services							
IT&S Computer Maint/Spprt	-	2,752	2,688	2,782	2,782	2,862	2,967
IT&S Telephone Service	-	455	456	474	474	474	474
Postage	-	9	18	50	50	50	-
Cellular Services	-	-	-	450	450	688	700
Professional Dues	-	250	250	250	250	250	250
250 MCADSV Membership Dues							
<u>250</u>							
Long Dist Telephone Chrgs	-	55	18	-	-	-	-
Travel & Meeting Expense	-	2,018	-	2,200	4,786	2,200	2,200
2,200 Dallas CAW motel/meals/transp							
<u>2,200</u>							
Conferences	-	-	-	850	1,700	850	500
500 Dallas Crimes Against Women Conference							
<u>-</u>							
<u>500</u>							
Other Contracted Services	-	-	-	200	200	200	200
200 Interpretor services							
<u>200</u>							
Total Purchased Services	-	5,539	3,430	7,256	10,692	7,574	7,291
Fixed Charges							
Rent of Bldgs & Offices	-	3,850	3,810	4,807	4,807	4,807	5,748
4,056 ccab							
<u>1,692</u> office at LJC							
<u>5,748</u>							
Total Fixed Charges	-	3,850	3,810	4,807	4,807	4,807	5,748
Internal Charges							
Liability Insurance	-	1,223	1,223	1,359	1,359	1,359	1,388
Fidelity Insurance	-	8	8	8	8	8	8
Liability Deductible	-	-	-	-	-	-	-
Total Internal Charges	-	1,231	1,231	1,367	1,367	1,367	1,396
Total Victim Services	-	76,166	78,248	88,339	91,775	88,657	91,592

General Government

Fund: 011

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund 011 General Government Dept 1586 Commission & Manager Priorities Activity 410 General Government								
Fixed Charges								
Contingency		-	-	-	160,000	120,000	120,000	118,701
118,701 0.5% of GF Revenue								
-		118,701						
Total Fixed Charges		-	-	-	160,000	120,000	120,000	118,701
Total Commission & Manager Priorities		-	-	-	160,000	120,000	120,000	118,701
Fund 011 General Government Dept 1701 Helena Citizens Council (HCC) Activity 411 Legislative Services								
Personnel Services								
Salaries & Wages		12,121	9,218	13,260	18,599	18,599	18,599	19,959
F.I.C.A. (Soc. Sec.)		751	572	822	1,154	1,154	1,154	1,238
P.E.R.S. Retirement		1,027	790	1,150	1,632	1,632	1,632	1,771
Health & Vision Insurance					3,153	3,153	3,153	3,150
Workers Comp. Ins.		188	142	202	218	218	218	134
Unemployment Ins.		43	41	33	84	84	84	52
Dental Insurance					67	67	67	300
F.I.C.A. Medicare		176	134	192	495	495	495	290
Total Personnel Services		14,306	10,897	15,659	25,402	25,402	25,402	26,894
Supplies & Materials								
Office Supplies & Equip		648	141	196	250	550	550	550
Furniture & Fixtures-Misc		-	-	-	100	450	100	100
- Office Chair								
Total Supplies & Materials		648	141	196	350	1,000	650	650
Purchased Services								
IT&S Computer Maint/Spprt		2,302	2,128	1,983	1,926	1,926	1,956	2,237
City-Co Bldg Postage Adm		66	72	104	117	117	117	128
Postage		11	-	-	150	150	150	150
Printing & Duplicating		507	1,460	239	250	250	250	250
250 Printing & Duplicating								
250								
Advertising		-	421	-	100	1,100	100	100
Required Training		-	-	-	100	100	100	100
Other Contracted Services		307	673	345	740	740	740	700
440 Neighborhood Outreach								
175 Survey Monkey Subscription								
85 Water Bill Insert Internal Charges								
700								
Total Purchased Services		3,193	4,754	2,671	3,383	4,383	3,413	3,665
Intra-City Charges								
Copier Revolving Program		-	-	-	79	79	79	83
Total Intra-City Charges		-	-	-	79	79	79	83
Internal Charges								
Liability Insurance		339	368	346	370	493	493	529
Fidelity Insurance		8	8	8	8	8	8	8
Total Internal Charges		347	376	354	378	501	501	537
Total Helena Citizens Council (HCC)		18,494	16,168	18,880	29,592	31,365	30,045	31,829

General Government

Fund: 011

Fund Dept Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
011 General Government							
1801 Human Resources							
417 Human Resources							
Personnel Services							
Salaries & Wages	277,291	286,610	241,431	277,186	277,186	236,615	283,906
Overtime - Misc	84	-	2,111	758	758	9,740	2,396
F.I.C.A. (Soc. Sec.)	16,285	16,995	14,323	17,271	17,271	14,845	17,784
P.E.R.S. Retirement	23,494	24,562	20,866	24,431	24,431	20,247	25,440
Health & Vision Insurance	41,628	43,260	38,869	50,428	50,428	39,213	50,368
Workers Comp. Ins.	3,209	3,301	2,884	2,084	2,084	2,616	2,087
Unemployment Ins.	973	1,292	602	699	699	673	749
Dental Insurance	2,173	2,239	1,941	2,332	2,332	1,727	2,400
F.I.C.A. Medicare	3,809	3,975	3,350	4,042	4,042	3,424	4,160
Total Personnel Services	368,946	382,234	326,377	379,231	379,231	329,100	389,290
Supplies & Materials							
Paper & Forms	1,191	922	1,088	1,300	1,300	1,300	1,300
Office Supplies & Equip	836	1,297	1,922	1,000	1,000	1,000	1,000
Small Tools & Equip-Misc	-	-	119	100	100	100	100
Computr Equip/Sftwr/Spplly	2,318	6,056	6,115	7,972	7,972	7,972	8,632
1,300.0 Toner for all printers & fax							
747.0 QREP Annual Maint. License (2)							
925.0 COGNOS & MODS							
660.0 M Files Subscription (1)							
5,000.0 Civic HR Software Yearly Charge							
<u>8,632</u>							
Furniture & Fixtures-Misc	550	1,504	-	500	500	500	500
500 Office/Furniture/Chair							
<u>500</u>							
Total Supplies & Materials	4,895	9,779	9,244	10,872	10,872	10,872	11,532
Purchased Services							
IT&S Computer Maint/Spprt	11,145	11,007	10,751	10,920	10,920	11,241	11,692
IT&S Telephone Service	2,285	2,276	2,280	2,370	2,370	2,370	2,370
City-Co Bldg Postage Adm	402	300	636	725	725	725	535
Postage	983	981	900	1,200	1,200	1,000	1,200
Cellular Services	600	520	374	800	800	800	800
Printing & Duplicating	69	-	295	300	300	150	150
150 Envelopes							
<u>150</u>							
Dues, Subscriptn, License	2,823	3,149	1,949	3,400	3,400	3,400	7,200
2,000 Criminal Background Checks							
4,000 Natl. SHRM Dues-ck							
620 NPELRA Membership (3)							
80 SHRM Dues (2)							
500 Additional Licenses							
<u>7,200</u>							
Advertising	670	505	1,633	3,000	3,000	3,000	3,000
Long Dist Telephone Chrgs	104	113	114	-	-	-	-
Meal Reimb-Taxable	-	-	-	100	100	50	100
Travel & Meeting Expense	325	1,174	45	200	200	250	200
Required Training	610	651	1,081	2,000	2,000	1,000	22,000
1,700 Misc. Training or Tuition Reimb.							
300 Drug Training/Supervisor							
<u>20,000</u> EO/Diversity Training							
<u>22,000</u>							
Conferences	4,053	3,992	759	4,850	4,850	1,000	5,000
2,000 SHRM/MLC&T/Arbitration/Misc Conferences							
<u>3,000</u> NPELRA Conference (2)							
<u>5,000</u>							
Other Contracted Services	-	113	14,359	53,774	53,774	112,520	53,350
350 Shredder/EAP Critical Incidents							
3,000 Legal Union Fee							
<u>50,000</u> HR Service Agreement							
<u>53,350</u>							
Total Purchased Services	24,069	24,781	35,174	83,639	83,639	137,505	107,597

General Government								
Fund: 011								
		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Intra-City Charges								
	Copier Revolving Program	1,838	2,265	2,115	2,115	2,115	2,250	2,221
Total	Intra-City Charges	1,838	2,265	2,115	2,115	2,115	2,250	2,221
Fixed Charges								
	Rent of Bldgs & Offices	26,472	26,472	26,472	27,455	27,455	27,455	28,178
	Empl Awrds/Incentive Prgms	3,966	4,893	3,972	5,000	5,000	5,000	-
Total	Fixed Charges	30,438	31,365	30,445	32,455	32,455	32,455	28,178
Internal Charges								
	Liability Insurance	7,829	7,624	7,708	7,368	7,368	7,368	7,590
	Fidelity Insurance	32	32	32	32	32	32	32
Total	Internal Charges	7,861	7,656	7,740	7,400	7,400	7,400	7,622
Total	Human Resources	438,047	458,080	411,095	515,712	515,712	519,582	546,440
Fund	011 General Government							
Dept	1808 Public Service Consortium							
Activity	417 Human Resources							
Personnel Services								
	Overtime - Misc	2,260	4,251	-	5,959	5,959	5,959	5,970
	Workers Comp. Ins.	98	197	-	373	373	373	358
	Unemployment Ins.	8	20	-	15	15	15	16
	F.I.C.A. Medicare	33	64	-	85	85	85	87
Total	Personnel Services	2,399	4,532	-	6,432	6,432	6,432	6,431
Supplies & Materials								
	Office Supplies & Equip	-	-	-	-	-	-	-
Total	Supplies & Materials	-	-	-	-	-	-	-
Purchased Services								
	Travel & Meeting Expense	3,502	4,958	598	5,000	5,000	5,000	5,000
	Other Contracted Services	1,200	1,231	1,311	1,380	1,380	1,380	1,380
	1,200 Firefighting Consortium Fee							
	180 Civil Svc Board Member Mtg per diem							
	1,380							
Total	Purchased Services	4,702	6,189	1,909	6,380	6,380	6,380	6,380
Internal Charges								
	Liability Insurance	163	159	155	158	158	158	159
Total	Internal Charges	163	159	155	158	158	158	159
Total	Public Service Consortium	7,264	10,880	2,064	12,970	12,970	12,970	12,970

Police & Court

Fund: 012

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Dedicated Revenues

License & Permits	32,748	31,093	29,724	31,000	31,000	26,272	30,000
Intergovernmental Revenues	281,418	313,579	391,741	324,855	324,855	343,941	280,000
Charges For Services	238,517	238,779	258,478	92,000	92,000	170,500	135,200
Intra-City Revenues	-	-	-	-	-	-	-
Fines & Forfeitures	520,788	539,884	570,693	502,200	502,200	439,330	490,500
Investment Earnings	-	-	-	-	-	-	-
Other Financing Sources / (Uses)	43,149	9,063	3,050	400	400	2,694	-
Other Operating Revenues	1,116,620	1,132,398	1,253,687	950,455	950,455	982,737	935,700
Interfund Transfers In	-	27,172	34,989	15,000	15,000	15,000	15,000
Internal Transactions	-	27,172	34,989	15,000	15,000	15,000	15,000
Long-Term Debt	-	-	-	-	-	-	-
Total Dedicated Revenues	1,116,620	1,159,570	1,288,676	965,455	965,455	997,737	950,700

Expenditures

Personnel Services	6,063,559	6,349,229	5,050,995	6,717,289	5,792,289	5,314,808	6,812,187
Supplies & Materials	132,255	153,921	129,975	175,000	185,000	176,150	257,450
Purchased Services	336,894	435,212	380,563	476,794	470,668	474,739	668,315
Intra-City Charges	104,010	108,369	84,676	98,000	98,000	96,595	119,005
Fixed Charges	195,871	194,472	258,550	254,645	254,645	254,645	272,136
Maintenance & Operating	769,030	891,974	853,764	1,004,439	1,008,313	1,002,129	1,316,906
Internal Charges	244,583	240,850	238,676	241,293	241,293	241,293	249,022
Transfers Out	-	-	250,000	-	-	-	-
Internal Transactions	244,583	240,850	488,676	241,293	241,293	241,293	249,022
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-						
Total Expenditures	7,077,172	7,482,053	6,393,434	7,963,021	7,041,895	6,558,230	8,378,115

General Government Revenues Provided (Needed)	(5,960,552)	(6,322,483)	(5,104,758)	(6,997,566)	(6,076,440)	(5,560,493)	(7,427,415)
Percent of Total General Government Revenues	34.87%	35.26%	27.73%	37.95%	32.95%	28.98%	38.29%

Expenditures by Division

1001	410 Interfund Transactions	-	-	250,000	-	-	-	-
1002	410 Support/Assistance Paymts	65,195	51,622	82,495	62,000	62,000	62,000	69,812
1401	413 Court Administration	508,497	546,002	547,038	609,778	609,778	608,773	664,211
2201	421 Police Operations	6,177,501	6,564,546	5,217,164	6,946,880	6,025,754	5,552,640	7,180,562
2203	446 Animal Control	93,123	82,304	83,243	96,305	96,305	95,329	152,650
2207	421 Drug Enforcement	104,957	106,434	108,539	123,772	123,772	119,364	127,680
2209	421 Violence Against Women	99,653	99,167	102,482	112,377	112,377	110,970	115,293
2211	446 Urban Wildlife	24,598	19,110	-	-	-	-	67,907
2212	421 Intrnt Crimes Agnst Child	3,648	12,868	2,474	11,909	11,909	9,154	-
Total Expenditures		7,077,172	7,482,053	6,393,434	7,963,021	7,041,895	6,558,230	8,378,115

Police & Court

Fund: 012

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
DEDICATED REVENUES							
License & Permits							
Animal Licenses	32,748	31,093	29,724	31,000	31,000	26,272	30,000
Total License & Permits	32,748	31,093	29,724	31,000	31,000	26,272	30,000
Intergovernmental Revenues							
MRDTF Grant	27,716	27,676	31,284	20,000	20,000	16,388	20,000
Highway Traffic Safety	2,922	26,859	82,815	60,000	60,000	66,923	65,000
ICAC Grant	1,073	3,485	5,493	7,100	7,100	200	-
Dept of Justice Grant	97,368	95,618	100,356	80,000	80,000	90,457	90,000
Violence Agnst Women Grnt	67,882	68,494	70,807	51,000	51,000	88,427	65,000
HIDTA Grants	62,056	67,281	52,373	55,654	55,654	35,706	35,000
Police Grants-Misc	7,749	12,874	2,939	6,200	6,200	840	3,000
Indirect Cost Recovery	9,613	6,746	-	-	-	-	-
County Contributions							
LCSO Reimb-1/2 Ded-MDT & Crimestoppers	533	-	45,673	44,901	44,901	45,000	2,000
Misc Intergovrnmtl Rev	4,506	4,546	-	-	-	-	-
Total Intergovernmental Revenues	281,418	313,579	391,741	324,855	324,855	343,941	280,000
Charges For Services							
Alarm Fees (10%)	670	2,475	1,070	1,000	1,000	1,000	1,200
St Capital Officer	114,346	140,161	90,670	-	-	-	-
Fees - Other Agencies							
County Attorney Liaison Detective	60,989	86,393	127,769	-	-	45,000	45,000
SRO Reimbursement	-	-	-	80,000	80,000	116,000	80,000
Police Range User Fees	8,690	7,980	36,345	7,500	7,500	7,500	8,000
Helena Housing Auth. Contract	49,727	-	-	-	-	-	-
Animal Control Fees	4,095	1,770	2,625	3,500	3,500	1,000	1,000
Total Charges For Services	238,517	238,779	258,478	92,000	92,000	170,500	135,200
Fines & Forfeitures							
Court Fines - Traffic	422,256	437,170	479,933	400,000	400,000	370,000	400,000
Animal Control Fines	3,682	3,513	4,022	4,200	4,200	3,000	3,500
Court Costs	17,771	7,161	2,347	12,000	12,000	2,000	5,000
Criminal Offense	35,657	34,814	38,369	36,000	36,000	24,330	30,000
Civil Costs	15,760	27,160	14,900	18,000	18,000	20,000	20,000
Victim/Witness Adv Srchrg	25,600	30,066	31,124	32,000	32,000	20,000	32,000
Total Fines & Forfeitures	520,788	539,884	570,693	502,200	502,200	439,330	490,500
Other Financing Sources / (Uses)							
Police Workers Comp	42,939	4,913	-	-	-	-	-
Sale of Unclaimed Evidence	110	4,150	-	-	-	2,694	-
Canine Contributions	100	-	-	-	-	-	-
Explorers Contributions	-	-	-	400	400	-	-
Total Other Financing Sources / (Uses)	43,149	9,063	3,050	400	400	2,694	-
SUBTOTAL - OPERATING REVENUES	1,116,620	1,132,398	1,253,687	950,455	950,455	982,737	935,700
Interfund Transfers In							
T/in - 217 Law Enforcement Block Grant	-	27,172	34,989	15,000	15,000	15,000	15,000
Total Interfund Transfers In	-	27,172	34,989	15,000	15,000	15,000	15,000
TOTAL DEDICATED REVENUES	1,116,620	1,159,570	1,288,676	965,455	965,455	997,737	950,700

Police & Court

Fund: 012

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	012 Police & Court
Dept	1001 Interfund Transactions
Activity	410 General Government

Transfers Out							
T/out - 573 CC Law & Justice Building	-	-	250,000	-	-	-	-
Total Transfers Out	-	-	250,000	-	-	-	-
Total Interfund Transactions	-	-	250,000	-	-	-	-

Fund	012 Police & Court
Dept	1002 Support/Assistance Paymts
Activity	410 General Government

Fixed Charges							
Comm Srvc Prgm Support	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Humane Society Support	58,195	44,622	75,495	55,000	55,000	55,000	62,812
Total Fixed Charges	65,195	51,622	82,495	62,000	62,000	62,000	69,812
Total Support/Assistance Paymts	65,195	51,622	82,495	62,000	62,000	62,000	69,812

Police & Court

Fund: 012

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund **012 Police & Court**
 Dept **1401 Court Administration**
 Activity **413 Judicial Services**

Personnel Services

Salaries & Wages	309,714	327,758	331,832	336,386	336,386	336,386	375,428
Temporary Salaries	2,150	8,050	575	12,000	12,000	12,000	9,000
F.I.C.A. (Soc. Sec.)	18,459	19,734	19,180	21,603	21,603	21,603	23,837
P.E.R.S. Retirement	26,415	28,419	28,791	29,504	29,504	29,504	33,303
Health & Vision Insurance	58,974	64,387	70,075	75,642	75,642	75,642	75,552
Workers Comp. Ins.	3,806	4,047	4,066	3,208	3,208	3,208	2,656
Unemployment Ins.	749	1,054	586	624	624	624	737
Dental Insurance	3,079	3,358	3,493	3,498	3,498	3,498	3,600
F.I.C.A. Medicare	4,317	4,615	4,486	5,055	5,055	5,055	5,578

Total Personnel Services	427,663	461,422	463,084	487,520	487,520	487,520	529,691
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Supplies & Materials

Paper & Forms	908	921	1,162	1,000	1,000	1,000	1,000
Office Supplies & Equip	2,244	2,218	2,065	2,300	2,300	2,300	2,500
2,300 increase due to battery replacement for mics in courtroom							
200 Shredder							
<u>2,500</u>							
Computr Equip/Sftwr/Sppl	2,223	2,436	542	2,000	2,000	2,000	2,000
Furniture & Fixtures-Misc	-	365	196	1,000	1,000	1,000	1,000

Total Supplies & Materials	5,375	5,940	3,965	6,300	6,300	6,300	6,500
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Purchased Services

IT&S Computer Maint/Spprt	16,763	17,097	16,475	16,565	16,565	17,046	17,985
IT&S Telephone Service	3,200	3,186	3,192	3,318	3,318	3,318	3,792
Jury & Witness Fees	1,605	1,350	2,402	4,000	4,000	2,500	4,000
City-Co Bldg Postage Adm	963	1,067	1,527	1,755	1,755	1,755	1,904
Postage	3,868	4,957	4,333	6,000	6,000	6,000	6,000
6,000 Jury Mailings							
<u>6,000</u>							
Printing & Duplicating	2,909	3,755	3,188	3,500	3,500	3,500	3,500
3,500 General Printing							
<u>3,500</u>							
Professional Dues	175	601	375	450	450	450	450
450 Clerk Dues MMA Annual Dues							
<u>450</u>							
Dues, Subscriptn, License	550	99	500	500	500	500	1,160
500 Biannual Code Books							
660 M Files							
<u>1,160</u>							
Long Dist Telephone Chrgs	44	37	62	-	-	-	-
Employee Auto Allowance	-	-	-	200	200	50	200
Required Training	688	1,683	2,503	2,000	2,000	2,000	2,000
1,500 Conf Location Billings-Travel/Food/Lodging							
500 Registration							
<u>2,000</u>							
Continued Prof Education	479	500	-	1,500	1,500	1,000	1,500
1,500 Judge's School Registration Travel							
Certification Training	1,248	175	-	300	300	300	300
300 Judge & Clerk training costs							
<u>300</u>							
Conferences	207	-	-	500	500	250	500
500 Conference Registration & Travel Costs							
Other Contracted Services	700	1,585	1,651	24,086	24,086	25,000	25,435
700 FortheRecord recording system contract maint.							
600 360 Office Copy Machine Maintenance							
1,000 Lexis Nexis Contract							
21,500 Digiticket-moved to Court (\$21,010.20-2021)							
200 Record Management (Shredding Fees)							
100 Language Link							
135 MT.Gov website access							
<u>1,200</u> Mfiles contract							
<u>25,435</u>							

Total Purchased Services	33,399	36,092	36,206	64,674	64,674	63,669	68,726
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Police & Court

Fund: 012

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fixed Charges								
Rent of Bldgs & Offices	Court room / offices / jury room	32,764	33,464	34,596	41,910	41,910	41,910	48,961
Total	Fixed Charges	32,764	33,464	34,596	41,910	41,910	41,910	48,961
Internal Charges								
Property Insurance		57	56	56	60	60	60	64
Liability Insurance		9,160	8,948	9,053	9,236	9,236	9,236	10,191
Fidelity Insurance		79	80	78	78	78	78	78
Total	Internal Charges	9,296	9,084	9,187	9,374	9,374	9,374	10,333
Total	Court Administration	508,497	546,002	547,038	609,778	609,778	608,773	664,211

Police & Court

Fund: 012

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	012 Police & Court
Dept	2201 Police Operations
Activity	421 Police Protection

Personnel Services

Salaries & Wages	3,611,714	3,819,061	3,002,816	4,044,903	3,294,903	3,122,356	4,073,199
Overtime - Misc	350,874	333,492	120,260	289,108	289,108	163,980	289,676
F.I.C.A. (Soc. Sec.)	10,098	11,126	10,143	10,916	10,916	10,916	11,263
P.E.R.S. Retirement	12,962	14,665	14,604	15,439	15,439	15,439	16,112
Health & Vision Insurance	554,455	587,223	508,705	714,189	614,189	566,970	688,156
Workers Comp. Ins.	228,749	238,394	182,216	195,504	195,504	149,526	138,271
Unemployment Ins.	13,912	18,744	7,953	19,537	19,537	17,105	11,376
Police Retirement	488,408	507,212	407,393	557,539	482,539	425,854	560,802
Dental Insurance	28,981	30,709	25,673	33,523	33,523	26,715	32,790
F.I.C.A. Medicare	54,324	56,318	44,043	61,197	61,197	47,093	63,295

Total Personnel Services	5,354,477	5,616,944	4,323,807	5,941,855	5,016,855	4,545,953	5,884,940
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Supplies & Materials

Office Supplies & Equip	6,491	7,764	6,541	8,700	8,700	7,700	7,500
2,500 Copy Paper							
3,500 Annual Supplies & Materials							
1,500 CID Office Supplies							
<u>7,500</u>							
Supplies Reimbursement-Taxable	4,500	4,200	4,750	5,400	5,400	6,400	4,800
Chem & Lab Supplies	8,866	4,532	3,389	14,000	14,000	7,000	17,300
1,500 DPM Taser Digital Power Mag (20@\$75)							
1,500 Crime Scene Van Supplies							
1,500 Batteries (Non-rechargeable/Specialty)							
1,500 Field Drug Testing Kits							
600 Nitrile Gloves							
1,000 DNA Evidence Kits							
200 Suspect Sex Assault Collection Kits							
3,000 Evidence & Investigation Supplies							
3,500 Portable Radio Battery Replacements							
3,000 Radio Mics/Earpiece Replacements							
<u>17,300</u>							
Clothing Allowance	33,427	41,498	29,752	40,000	40,000	40,000	44,100
1,500 CDT Uniforms							
12,000 Officers - Replacement Uniforms							
1,000 K-9 Officer Uniform Replacements							
3,000 Boots/Footwear							
10,000 New Hire Uniforms							
1,000 Badges/Medals/Commendation Pins							
12,000 Soft Body Armor (14 Vests)							
400 Reflective Traffic Safety Vests							
1,500 External Vest Carriers (5 Carriers)							
<u>44,100</u>							
Training Supplies	27,554	28,192	46,079	50,000	50,000	40,000	60,800
500 Taser Cartridges							
2,000 Use of Force Training Supplies							
500 OC-10 Canisters							
10,000 SWAT Gear							
5,000 CDT Training Supplies							
1,500 Crisis Negotiator Supplies							
8,000 MSA Gas Masks (SWAT)							
20,000 Ammunition							
7,300 Targetry							
1,000 Firearms Cleaning Supplies							
5,000 Firearms Supplies							
<u>60,800</u>							
Small Tools & Equip-Misc	15,843	32,494	23,991	26,000	26,000	36,000	20,800
2,000 Total Station Supplies							
4,800 WRAP Restraint System (Additional/Replacement)							
3,000 Patrol Supplies							
1,000 Go Bag Supplies							
1,000 K9 Equipment & Supplies							
1,500 PMB Storage Building Supplies							
7,500 4-Post Car Hoist							
<u>20,800</u>							

Police & Court

Fund: 012

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Computr Equip/Sftwr/Sppl	15,708	20,601	8,406	15,000	25,000	25,000	70,700
1,500 Airport Office: Desk Docks/Monitors/Keyboards, etc.							
1,000 CD's/DVD's/USB Drives/CD Sleeves/Other Media							
1,500 Patrol Room & Airport Toner							
1,000 Admin Coordinator Color Printer Supplies							
2,700 Purchase/Installation - Watchguard Wirelss Access Point Airport Office							
20,000 Replacement/Update - Watchguard Evidence Library Servers (5 Year Replacement)							
10,500 Mobile Tablet Docks/Antennas/Associated Hardware for Patrol Vehicles							
500 K9 Training/Deployment/Tracking Software							
1,000 CID Printer Supplies							
1,500 ID Cards/ID Card Printer Supplies							
1,000 Crash Data Retrieval System Cables/Supplies							
1,500 WiFi Access Point Install - PMB							
10,000 Celebrite Digital Device Analyzer							
1,000 Basement Training Room Conference Telephone							
<u>70,700</u>							
Other Supply & Mat-Misc	13,300	6,993	1,933	6,000	6,000	4,500	19,000
3,000 Airport Range Maintenance							
3,000 K9 Food							
<u>13,000</u> Impound Yard/Evidence Building Asphalt Install							
<u>19,000</u>							
Total Supplies & Materials	125,689	146,274	124,842	165,100	175,100	166,600	245,000
Purchased Services							
IT&S Computer Maint/Spprt	75,479	143,521	147,718	148,759	148,759	153,412	152,420
IT&S Telephone Service	9,599	9,559	13,908	16,116	16,116	16,116	16,116
City-Co Bldg Postage Adm	140	156	223	259	259	259	280
Postage	3,371	3,658	4,181	3,500	3,500	3,500	3,500
Cellular Services	18,482	19,834	20,910	27,640	34,370	34,370	42,400
Printing & Duplicating	931	929	2,247	1,000	1,000	2,500	3,300
750 NTA Printing							
2,050 Business Cards - Officers							
500 Misc. Printing Costs							
<u>3,300</u>							
Dues, Subscriptn, License	7,214	4,844	4,474	7,500	7,500	7,500	9,700
200 Rocky Mountain Information Network Annual Fee (RMIN)							
1,200 International Association of Chiefs of Police Dues (IACP) (6)							
600 Montana Association of Chiefs of Police (MACOP) Dues (6)							
50 K9 City Dog License							
200 National Association of School Resource Officers (NASRO) Dues							
450 Property & Evidence Tech Dues							
600 Explorer Post Dues							
250 Chaplain Dues							
1,000 Crash Data Retrieval System Subscription/Bosch Labs							
350 FBINAA National and MT/ID Chapter Dues (3)							
2,800 LEADS Online Service							
<u>9,700</u>							
Public Relations	920	16	1,271	1,000	1,000	1,000	1,000
1,000 Promotional Items							
<u>1,000</u>							
Advertising	-	-	-	500	500	500	500
500 Legal Ad Notices							
<u>500</u>							
Electric Utility	709	730	532	1,000	1,000	1,000	1,000
1,000 All Facilities							
<u>1,000</u>							
Water & Sewer Sewer/Water @ 630 N Last Chance Gulch	182	250	74	-	-	-	-
Long Dist Telephone Chrgrs	4,023	8,860	2,990	2,650	2,650	2,650	2,550
2,050 Crimestoppers TIP Center (2/3 To Be Reimb.)							
500 Language Line Services							
<u>2,550</u>							
Teletype	2,015	3,053	2,028	4,000	4,000	6,000	5,000
700 CID/MRDTF Officer CJIN Terminal License							
1,200 Sentinel One Licensing							
3,100 CJIN User Fees							
<u>5,000</u>							

Police & Court

Fund: 012

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Medical Expenses	34,085	24,086	16,875	30,350	30,350	30,350	32,750
500 Admin & Airport First Aid Kit Supplies							
5,000 Medical Training Supplies							
1,000 K9 Veterinary Expenses							
1,500 Evidentiary Sexual Assault Exams							
15,000 DUI/BAC Blood Kit Testing							
2,000 Psychological Exams for Police Hires							
1,000 Medical Exams for Police Hires							
1,000 Prisoner Care							
750 Eye/Vision Exams for Police Hires							
<u> 32,750</u>							
Outside Repair to Mtr Veh	1,093	6,117	2,017	2,800	2,800	2,800	5,000
Equipment Repairs	586	289	648	1,000	1,000	1,000	2,500
1,000 Repairs to Police Equipment							
1,500 Radar Unit Recertification							
<u> 2,500</u>							
Repairs/Services-Misc	3,803	3,531	3,826	4,000	4,000	4,000	4,500
4,000 Repairs/Uniform Dry Cleaning							
500 Bicycle Repair Costs							
Meal Reimb-Taxable	510	618	1,004	1,000	1,000	1,000	1,500
Required Training	43,466	38,942	21,467	40,000	40,000	40,000	62,600
30,000 Officer Training							
2,000 FBI National Academy							
5,000 Crash Data Retrieval Training							
1,600 Montana Executive Leadership Institute							
3,000 Defensive Tactics Instructor Training							
5,000 Criminal Investigation Training							
9,000 MLEA Basic Course Costs for New Hires							
5,000 Total Station/Crash Investigation Training							
2,000 Crisis Negotiator Training							
<u> 62,600</u>							
Conferences	7,445	4,215	4,302	10,000	10,000	5,000	10,000
3,000 MACOP Conference (6)							
4,000 IACP Conference (2)							
500 SWAT Commanders Conference							
2,000 FBINAA Fall/Spring Conferences							
500 Misc. Conferences							
<u> 10,000</u>							
Investigation / Inspect Fees	1,327	186	376	2,000	2,000	2,000	7,500
3,500 Investigation Costs							
4,000 Background Investigators							
Other Contracted Services	68,238	98,355	80,055	79,721	66,865	70,000	205,625
600 Airport Range Portable Toilet							
200 Airport Range-Solid Waste Costs							
3,000 PoliceOne Annual Costs							
6,500 Encore (Voice Products) Interview Rm Recording Syst/Maint/Support							
1,500 EZ Street Draw Maint/Support							
3,600 Copier Lease/Maint. Agreement Costs							
800 Administration Copier Costs							
300 ID Card Printer Annual Maint/Support							
900 IACP Net							
4,000 My HelenaApp - Maint/Support							
2,600 Guardian Tracking							
875 Schedule Anywhere							
1,000 Airport Cleaning							
1,000 Airport Gym Maintenance/Equipment							
3,200 Cradlepoint Annual Support							
26,000 Hard/Software Maint. for Watchguard Vehicle Cameras (4RE) & Body Cameras (VISTA)							
7,500 Secure Warrant Software Maint/Support							
5,000 Child Advocacy Center (AWARE)							
700 PMI Evidence Management Annual Support							
2,000 Vehicle Carwashes/Interior Details							
12,500 Wrecker Services							
2,500 Total Station/Crash Diagramming Software Support/Maint.							
1,250 Agency 360 Software Maint/Support							
12,500 Lexipol Policy Management & Training Service Support							
8,600 Taser Lease							
4,600 Cellebrite Annual Support/Maintenance							
3,000 M-Files							
50,000 Staffing Study/Workload Study							
1,800 IT MDC Support (\$40/device - 45 devices)							
30,000 Dragon Speak Recognition Software							
7,600 Smarsh Archive Maint/Support (Cell Phones)							
<u> 205,625</u>							
Total Purchased Services	283,618	371,749	331,125	384,795	378,669	384,957	569,741

Police & Court

Fund: 012

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Intra-City Charges							
Shop Gas & Fuel Charges	59,759	69,316	61,579	60,355	60,355	60,355	80,600
Shop Vehicle Repairs	20,286	13,502	3,732	12,500	12,500	12,500	10,000
Shop Tires & Tire Repairs	4,714	8,760	3,126	7,500	7,500	7,500	2,700
Shop Vehicle Parts	9,769	9,740	10,096	4,500	4,500	4,500	11,000
Intra-City Charges	94,528	101,318	78,532	84,855	84,855	84,855	104,300
Fixed Charges							
Rent of Bldgs & Offices	97,912	109,386	141,459	150,735	150,735	150,735	153,363
Total Fixed Charges	97,912	109,386	141,459	150,735	150,735	150,735	153,363
Internal Charges							
Property Insurance	2,581	2,648	2,648	816	816	816	873
Vehicle & Equip Insurance	3,115	3,052	3,052	3,042	3,042	3,042	3,255
Liability Insurance	106,464	104,356	107,263	114,879	114,879	114,879	115,646
Fidelity Insurance	424	432	464	456	456	456	441
Liability Deductible	10,516	12,227	12,081	12,081	12,081	12,081	12,927
Building M&O Charge	15,801	13,460	13,654	8,465	8,465	8,465	10,275
Weed & Snow Control Chrg	-	-	-	-	-	-	-
Fleet Services Charges	82,376	82,700	78,236	79,801	79,801	79,801	79,801
Total Internal Charges	221,277	218,875	217,398	219,540	219,540	219,540	223,218
Total Police Operations	6,177,501	6,564,546	5,217,164	6,946,880	6,025,754	5,552,640	7,180,562

Police & Court

Fund: 012

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	012 Police & Court
Dept	2203 Animal Control
Activity	446 Animal Control

Personnel Services

Salaries & Wages	52,072	47,251	47,734	48,367	48,367	48,367	72,608
Overtime - Misc	125	-	96	2,026	2,026	1,000	19,430
F.I.C.A. (Soc. Sec.)	2,714	2,434	2,453	3,125	3,125	3,125	5,708
P.E.R.S. Retirement	4,421	4,049	4,147	4,420	4,420	4,420	8,166
Health & Vision Insurance	12,142	10,815	11,679	12,607	12,607	12,607	18,888
Workers Comp. Ins.	3,678	3,311	3,318	2,697	2,697	2,697	1,842
Unemployment Ins.	183	213	120	228	228	228	241
Dental Insurance	634	560	582	583	583	583	900
F.I.C.A. Medicare	635	569	574	732	732	732	1,336

Total Personnel Services	76,604	69,202	70,703	74,785	74,785	73,759	129,119
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Supplies & Materials

Chem & Lab Supplies	-	-	-	300	300	300	300
Clothing Allowance	71	48	258	550	550	550	500
Small Tools & Equip-Misc	81	379	309	700	700	700	700
Computr Equip/Sftwr/Spplly	-	-	-	-	-	-	250

Total Supplies & Materials	152	427	567	1,550	1,550	1,550	1,750
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Purchased Services

IT&S Computer Maint/Spprt	1,913	3,463	2,407	2,437	2,437	2,517	2,582
Postage	169	34	83	285	285	285	275
Cellular Services	1,372	1,338	829	1,300	1,300	1,300	2,200
Printing & Duplicating	424	584	917	800	800	800	800
Dues, Subscriptn, License	85	-	85	150	150	150	150
150 Misc.							
<u>150</u>							
Public Relations	-	-	-	1,000	1,000	1,000	1,000
Long Dist Telephone Chrgs	17	13	24	30	30	-	-
Teletype	-	-	300	300	300	300	-
Medical Expenses	1,824	36	172	1,000	1,000	1,000	750
750 Misc Medical Expenses (Labs/Veterinary)							
<u>750</u>							
Professional Services-Misc	-	65	-	400	400	400	400
Equipment Repairs	-	-	-	300	300	300	300
Repairs/Services-Misc	263	220	219	500	500	500	500
Required Training	-	-	-	500	500	500	500
Conferences	-	-	-	400	400	400	400
Other Contracted Services	-	-	-	106	106	106	-

Total Purchased Services	6,067	5,753	5,036	9,508	9,508	9,558	9,857
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Intra-City Charges

Shop Gas & Fuel Charges	2,706	1,852	1,671	3,100	3,100	3,100	3,600
Shop Vehicle Repairs	540	-	-	950	950	950	950
Shop Tires & Tire Repairs	91	18	38	850	850	850	800
Shop Vehicle Parts	699	70	463	800	800	800	700

Total Intra-City Charges	4,036	1,940	2,172	5,700	5,700	5,700	6,050
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Internal Charges

Property Insurance	-	-	-	-	-	-	-
Vehicle & Equip Insurance	110	150	150	55	55	55	59
Liability Insurance	2,653	1,339	1,309	1,336	1,336	1,336	2,440
Fidelity Insurance	16	8	8	8	8	8	12
Liability Deductible	-	-	-	-	-	-	-
Fleet Services Charges	3,485	3,485	3,297	3,363	3,363	3,363	3,363

Total Internal Charges	6,264	4,982	4,764	4,762	4,762	4,762	5,874
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Total Animal Control	93,123	82,304	83,243	96,305	96,305	95,329	152,650
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Police & Court

Fund: 012

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	12 Police & Court							
Dept	2207 Drug Enforcement							
Activity	421 Police Protection							
Personnel Services								
	Salaries & Wages	58,716	61,002	66,810	67,389	67,389	67,389	69,494
	Overtime - Misc	7,657	7,196	3,918	11,582	11,582	8,000	12,429
	Health & Vision Insurance	10,277	10,811	11,628	12,607	12,607	12,607	12,592
	Workers Comp. Ins.	3,884	3,997	4,183	3,673	3,673	3,673	2,688
	Unemployment Ins.	233	308	177	358	358	358	214
	Police Retirement	8,455	8,790	8,449	9,711	9,711	9,711	10,015
	Dental Insurance	537	560	580	583	583	583	600
	F.I.C.A. Medicare	934	991	998	1,146	1,146	1,146	1,189
Total	Personnel Services	90,693	93,655	96,743	107,049	107,049	103,467	109,221
Supplies & Materials								
Total	Supplies & Materials	-	-	-	-	-	-	-
Purchased Services								
	IT&S Computer Maint/Sprrt	4,763	4,204	3,958	3,971	3,971	4,051	4,512
	Cellular Services	1,640	1,444	713	2,000	2,000	1,200	2,000
	Other Contracted Services	214	-	-	2,106	2,106	2,000	2,000
Total	Purchased Services	6,617	5,648	4,671	8,077	8,077	7,251	8,512
Intra-City Charges								
	Shop Gas & Fuel Charges	2,877	2,916	3,013	3,690	3,690	3,690	4,650
	Shop Vehicle Repairs	-	-	-	300	300	300	300
	Shop Tires & Tire Repairs	471	-	-	250	250	250	500
	Shop Vehicle Parts	19	15	3	200	200	200	200
Total	Intra-City Charges	3,367	2,931	3,016	4,440	4,440	4,440	5,650
Internal Charges								
	Property Insurance	20	19	19	21	21	21	22
	Vehicle & Equip Insurance	235	263	263	150	150	150	161
	Liability Insurance	2,013	1,906	1,923	2,093	2,093	2,093	2,172
	Fidelity Insurance	8	8	8	8	8	8	8
	Fleet Services Charges	2,004	2,004	1,896	1,934	1,934	1,934	1,934
Total	Internal Charges	4,280	4,200	4,109	4,206	4,206	4,206	4,297
Total	Drug Enforcement	104,957	106,434	108,539	123,772	123,772	119,364	127,680

Police & Court

Fund: 012

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	12 Police & Court							
Dept	2209 Violence Against Women							
Activity	421 Police Protection							
Personnel Services								
	Salaries & Wages	61,396	63,210	66,111	69,429	69,429	69,429	69,920
	Overtime - Misc	6,855	4,172	3,340	6,971	6,971	5,000	7,178
	Health & Vision Insurance	10,407	10,815	11,679	12,607	12,607	12,607	12,592
	Workers Comp. Ins.	4,050	4,018	4,133	3,554	3,554	3,554	2,530
	Unemployment Ins.	242	308	176	346	346	346	201
	Police Retirement	8,847	9,108	9,527	10,005	10,005	10,005	10,076
	Dental Insurance	543	560	582	583	583	583	600
	F.I.C.A. Medicare	935	919	942	1,109	1,109	1,109	1,119
Total	Personnel Services	93,275	93,110	96,489	104,604	104,604	102,633	104,216
Supplies & Materials								
	Office Supplies & Equip							600
	Supplies Reimbursement-Taxable	600	600	600	600	600	1,000	600
	Small Tools & Equip-Misc	-	-					
Total	Supplies & Materials	600	600	600	600	600	1,000	1,200
Purchased Services								
	IT&S Computer Maint/Spprt	2,805	2,752	2,688	2,700	2,700	2,780	2,880
	IT&S Telephone Service	457	455	456	474	474	474	474
	Cellular Services	435	360	270	360	360	550	625
	Long Dist Telephone Chrgs	11	36	46	-	-	-	-
	Required Training	161	-	65	1,500	1,500	1,500	1,500
	Other Contracted Services				106	106	-	-
Total	Purchased Services	3,869	3,603	3,524	5,140	5,140	5,304	5,479
Intra-City Charges								
	Shop Gas & Fuel Charges							330
	Shop Vehicle Repairs							250
	Shop Tires & Tire Repairs							225
	Shop Vehicle Parts							200
Total	Intra-City Charges	-	-	-	-	-	-	1,005
Internal Charges								
	Vehicle & Equip Insurance	n/a	n/a					
	Liability Insurance	1,901	1,846	1,861	2,025	2,025	2,025	2,044
	Fidelity Insurance	8	8	8	8	8	8	8
	Fleet Services Charges							1,341
Total	Internal Charges	1,909	1,854	1,869	2,033	2,033	2,033	3,393
Total	Violence Against Women	99,653	99,167	102,482	112,377	112,377	110,970	115,293

Police & Court

Fund: 012

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	100 General Fund							
Dept	2211 Urban Wildlife							
Activity	446 Animal Control							
Personnel Services								
	Salaries & Wages	12,560	4,864	-	-	-	-	23,147
	Overtime - Misc	5,478	6,459	-	-	-	-	20,157
	F.I.C.A. (Soc. Sec.)	727	63	-	-	-	-	1,436
	P.E.R.S. Retirement	105	-	-	-	-	-	2,054
	Health & Vision Insurance	103	490	-	-	-	-	6,296
	Workers Comp. Ins.	1,153	615	-	-	-	-	867
	Unemployment Ins.	63	51	-	-	-	-	114
	Police Retirement	103	560	-	-	-	-	-
	Dental Insurance	5	27	-	-	-	-	300
	F.I.C.A. Medicare	260	162	-	-	-	-	629
Total	Personnel Services	20,557	13,291	-	-	-	-	55,000
Supplies & Materials								
	Clothing Allowance	-	176	-	-	-	-	500
	Small Tools & Equip-Misc	439	419	-	-	-	-	2,500
Total	Supplies & Materials	439	595	-	-	-	-	3,000
Purchased Services								
	Equipment Repairs	-	-	-	-	-	-	1,000
	Other Contracted Services	2,520	4,431	-	-	-	-	5,000
Total	Purchased Services	2,520	4,431	-	-	-	-	6,000
Intra-City Charges								
	Shop Gas & Fuel Charges	671	362	-	-	-	-	500
	Shop Vehicle Repairs	-	-	-	-	-	-	500
	Shop Tires & Tire Repairs	-	-	-	-	-	-	500
	Shop Vehicle Parts	-	-	-	-	-	-	500
Total	Intra-City Charges	671	362	-	-	-	-	2,000
Internal Charges								
	Liability Insurance	411	431	-	-	-	-	1,149
	Fidelity Insurance	-	-	-	-	-	-	4
	Fleet Services Charges	-	-	-	-	-	-	754
Total	Internal Charges	411	431	-	-	-	-	1,907
Total	Urban Wildlife	24,598	19,110	-	-	-	-	67,907

Police & Court

Fund: 012

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	12 Police & Court							
Dept	2212 Intrnt Crimes Agnst Child							
Activity	421 Police Protection							
Personnel Services								
	Overtime - Misc	269	1,508	157	1,383	1,383	1,383	-
	Workers Comp. Ins.	16	73	9	65	65	65	-
	Unemployment Ins.	1	6	0	7	7	7	-
	F.I.C.A. Medicare	4	18	2	21	21	21	-
Total	Personnel Services	290	1,605	169	1,476	1,476	1,476	-
Supplies & Materials								
	Office Supplies & Equip	-	-	-	250	250	100	-
	Computr Equip/Sftwr/Spplly	-	85	-	1,200	1,200	600	-
Total	Supplies & Materials	-	85	-	1,450	1,450	700	-
Purchased Services								
	Required Training	-	-	-	500	500	500	-
	Other Contracted Services	804	7,936	-	4,100	4,100	3,500	-
Total	Purchased Services	804	7,936	-	4,600	4,600	4,000	-
Intra-City Charges								
	Shop Gas & Fuel Charges	688	298	89	1,255	1,255	500	-
	Shop Vehicle Repairs	-	-	-	200	200	-	-
	Shop Tires & Tire Repairs	419	146	518	850	850	600	-
	Shop Vehicle Parts	301	1,374	349	700	700	500	-
Total	Intra-City Charges	1,408	1,818	956	3,005	3,005	1,600	-
Internal Charges								
	Liability Insurance	34	34	34	37	37	37	-
	Fleet Services Charges	1,112	1,390	1,315	1,341	1,341	1,341	-
Total	Internal Charges	1,146	1,424	1,349	1,378	1,378	1,378	-
Total	Intrnt Crimes Agnst Child	3,648	12,868	2,474	11,909	11,909	9,154	-

Fire Department

Fund: 013

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Dedicated Revenues							
Intergovernmental Revenues	22,084	-	963	-	-	-	-
Charges For Services	120,350	110,819	76,715	92,500	92,500	91,875	82,500
Other Financing Sources / (Uses)	34,132	15,360	-	-	-	-	-
Other Operating Revenues	176,566	126,179	77,678	92,500	92,500	91,875	82,500
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	-	245,849	601,039	884,700	884,700	884,700	911,000
Internal Transactions	-	245,849	601,039	884,700	884,700	884,700	911,000
Long-Term Debt	-	-	-	-	-	-	-
Total Dedicated Revenue	176,566	372,028	678,717	977,200	977,200	976,575	993,500
Expenditures							
Personnel Services	3,734,563	4,150,669	3,455,400	4,806,203	4,080,313	3,770,070	5,044,971
Supplies & Materials	113,211	134,146	97,339	129,576	129,576	145,920	154,289
Purchased Services	130,336	181,293	200,674	218,310	318,310	437,840	251,333
Intra-City Charges	26,685	35,128	35,195	38,775	38,775	36,775	43,500
Fixed Charges	1,064	1,536	2,220	1,620	1,620	2,371	2,490
Maintenance & Operating	271,296	352,103	335,429	388,281	488,281	622,906	451,612
Internal Charges	262,672	260,464	257,648	264,675	264,675	264,675	272,487
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	262,672	260,464	257,648	264,675	264,675	264,675	272,487
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	4,268,531	4,763,236	4,048,477	5,459,159	4,833,269	4,657,651	5,769,070
General Government Revenues Provided (Needed)	(4,091,965)	(4,391,208)	(3,369,760)	(4,481,959)	(3,856,069)	(3,681,076)	(4,775,570)
Percent of Total General Government Revenues	23.94%	24.49%	18.31%	24.30%	20.91%	19.19%	24.62%
Expenditures by Division							
2301 424 Fire	4,247,921	4,744,516	4,029,166	5,459,159	4,809,159	4,626,191	5,769,070
2305 424 Fire Grants	20,610	18,720	19,311	-	24,110	31,460	-
2306 424 Fire Special Projects	-	-	-	-	-	-	-
Total Expenditures	4,268,531	4,763,236	4,048,477	5,459,159	4,833,269	4,657,651	5,769,070

Fire Department

Fund: 013

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
DEDICATED REVENUES							
Intergovernmental Revenues							
Fire Grants	-	-	-	-	-	-	-
Misc Federal Grants							
State Grants - Misc.	22,084	-	963	-	-	-	-
Total Intergovernmental Revenues	22,084	-	963	-	-	-	-
Charges For Services							
Fire Protection Fees	102,592	78,097	36,431	60,000	60,000	69,875	50,000
Westside Fire Service Area Agreement + misc.							
Fire Bldg Code Inspection	17,758	32,722	40,284	32,500	32,500	22,000	32,500
Total Charges For Services	120,350	110,819	76,715	92,500	92,500	91,875	82,500
Fire Workers Comp	33,632	15,360	-	-	-	-	-
Restricted Contribution	500	-	-	-	-	-	-
Total Other Financing Sources / (Uses)	34,132	15,360	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE	176,566	126,179	77,678	92,500	92,500	91,875	82,500
Long-Term Debt							
Total Long-Term Debt	-	-	-	-	-	-	-
Interfund Transfers In							
T/in - 260 Fire Supplemental Levy	-	245,849	601,039	884,700	884,700	884,700	911,000
Total Interfund Transfers In	-	245,849	601,039	884,700	884,700	884,700	911,000
TOTAL DEDICATED REVENUES	176,566	372,028	678,717	977,200	977,200	976,575	993,500

Fire Department

Fund: 013

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	013 Fire Department							
Dept	2301 Fire							
Activity	424 Fire Protection							
Personnel Services								
	Salaries & Wages	2,646,661	2,891,833	2,319,872	3,311,849	2,711,849	2,576,613	3,504,176
	Temporary Salaries	-	-	-				
	Overtime - Misc	142,037	181,219	158,823	189,274	189,274	189,274	191,879
	F.I.C.A. (Soc. Sec.)	3,288	3,344	3,384	3,461	3,461	3,461	3,557
	P.E.R.S. Retirement	4,476	4,633	4,721	4,895	4,895	4,895	5,089
	Health & Vision Insurance	360,688	425,097	372,113	529,494	429,494	408,831	541,456
	Workers Comp. Ins.	128,728	140,628	193,189	216,018	216,018	156,362	218,054
	Unemployment Ins.	9,814	13,896	6,379	8,778	8,778	6,443	9,640
	Firefighter Retirement	364,244	408,385	326,578	467,142	417,142	361,562	491,662
	Dental Insurance	18,838	21,967	18,557	24,486	24,486	18,907	25,800
	F.I.C.A. Medicare	37,872	43,426	35,752	50,806	50,806	37,263	53,658
	Total Personnel Services	3,716,646	4,134,428	3,439,368	4,806,203	4,056,203	3,763,610	5,044,971
Supplies & Materials								
	Paper & Forms			-				
	Office Supplies & Equip	3,291	3,114	1,794	2,892	2,892	2,892	3,516
	1,300 General Office Supplies							
	600 Copy Paper							
	400 Crown Trophy							
	216 Water Service							
	400 Awards, Patches, Coins, Retirement Gifts							
	600 Dept Challenge coins							
	<u>3,516</u>							
	Chem & Lab Supplies	1,251	1,894	2,822	3,500	3,500	3,500	3,723
	250 SM Engine/Generator Fuel							
	1,123 Spill absorbant (Greasweep)							
	500 Matrix Bio-Hazard Pickup (4x85)							
	1,500 Foam Cache replacement							
	150 Fog Fluid/Liquid Smoke							
	200 Additional Chemicals/ absorbants							
	<u>3,723</u>							
	Janitorial Supplies	3,900	4,663	4,754	4,650	4,650	4,650	4,889
	4,368 Janitorial Supplies							
	221 Industrial Towel Service							
	300 Maintenance needs							
	<u>4,889</u>							
	Medical Supplies	7,355	10,134	14,502	14,045	14,045	22,045	27,334
	13,200 Pharmaceuticals							
	3,160 Medical Gloves							
	2,000 3-Ply Medical Masks							
	800 T1 medications							
	1,200 Disposable laryngoscopes - all apparatus							
	333 Airway Bags (2)							
	840 Medical Supplies (Thermometers, Pads, Needles)							
	551 Thomas Jump kit - 1 per year							
	2,000 EMS - bleeding control kit							
	3,000 Replace AED in Bat1							
	250 Mannequin Supplies							
	<u>27,334</u>							
	Clothing Allowance	18,130	22,967	23,061	18,000	18,000	18,000	18,000
	4,500 Shift Uniform Rplcmts							
	490 New Inspector Setup							
	1,500 Replacement Hire x 2							
	600 Daystaff Replacement x 6							
	3,600 Nomex Pants Replacement (36x100)							
	7,310 1/2 Biennial Shoe Allowance (FY20/21)							
	<u>18,000</u>							
	Training Supplies	1,112	2,043	766	1,000	1,000	1,000	7,000
	500 Training Bldg. (Airport)							
	500 Firefighter Manuals/IFSTA Manuals							
	3,000 Training Library - Campbell							
	3,000 Training Dummies							
	<u>7,000</u>							

Fire Department
Fund: 013

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Educational Supplies	4,285	2,927	4,835	5,981	5,981	5,981	6,350
2,000 Fire Prevention Week Supplies							
400 International Fire Codes Manuals							
400 International Building Code Manuals							
175 NFPA Annual Membership							
1,495 NFPA Annual Subscription							
480 IAAI Membership (\$120x4)							
300 HiFit Webinars & Trainings							
250 HiFit Incident Supplies-Evidence Cans,Barrier Tape							
600 HiFit Supplies-Masks, Filters							
250 HiFit Meeting Expenses/Food							
<u>6,350</u>							
Operating Supplies - Misc	464	1,309	419	1,570	1,570	9,570	1,570
500 SCBA							
500 Operations							
370 Thermal Imagers (8 @ \$46=\$368)							
200 Gas Monitors-HCN							
<u>1,570</u>							
Tires/Tubes-Outside Vendr	108	6,973	-	6,200	6,200	7,700	3,400
800 Tire Rotations to Balance Wear							
600 Accident/Blowout (Contingent)							
2,000 Tires (Contingent)							
<u>3,400</u>							
Testing Equipment	15,474	11,831	11,072	16,256	16,256	15,000	16,576
200 Station Fire Alarm Testing-Mar							
281 Station Fire Extinguisher Testing-Mar							
2,100 Sensit Monitors (E1,E2,E3,T1 & Hazmat x 2)							
1,200 Annual Pump Testing-Sept/Oct							
2,000 Annual Aerial Ladder Testing							
1,500 Apparatus/Ground Ladder Testing-Semi-Annual							
2,200 Hurst Equip Testing-Feb							
3,775 SCBA airpack/Mask Testing							
520 Qtrly Cascade Air Testing							
2,500 Annual Cascade Equip Testing and Maintenance -Feb							
300 Portacount Recalibrate							
<u>16,576</u>							
Telephone Equipment	-	156	-	200	200	200	200
200 Cell Phone Equipment							
<u>200</u>							
Communication Equipment	5,497	4,303	1,917	1,592	1,592	1,592	1,700
500 Handheld radio Parts Replacement							
1,200 Motorola Handheld Batteries							
<u>1,700</u>							
Computr Equip/Sftwr/Sppl	442	10,465	13	1,200	1,200	1,200	200
200 Tablet Supplies/Accessories							
<u>200</u>							
Safety Equipment	27,083	26,791	17,393	26,000	26,000	26,000	27,456
15,194 PPE (Pants/Jacket)							
2,800 PPE (Boots)							
1,000 PPE (Helmet/Gloves/Name Plates)							
2,962 PPE (Particulate hoods x 32)							
2,900 PPE New FF Position (Jacket/Pants/Boots/Helmet)							
2,000 Turnout Repairs/Maintenance (Contingent)							
500 Flashlights							
100 Safety Glasses							
<u>27,456</u>							
Furniture & Fixtures-Misc	24,413	24,467	13,991	26,490	26,490	26,490	32,175
2,000 Power Tool Replacement/Maint.							
1,000 Nozzles (Replace 3 per year)							
100 Nozzle Appliance Maint.							
3,000 Nozzle Replacement - T1							
1,000 SCBA Repairs							
100 Hand Tool Replacement/Maint.							
8,775 5" hose for E1							
2,000 Replace 10 chairs - St 2							
6,000 General Operating Purchases							
4,000 Washer/Dryer Replcmt (Contingency)							
2,400 Sensit Monitor Replacement (Contingency)							
1,800 LSP Patient Packaging Device - CSR							
<u>32,175</u>							
Landscape Supplies	406	109	-	-	-	100	200
Total Supplies & Materials	113,211	134,146	97,339	129,576	129,576	145,920	154,289

Fire Department

Fund: 013

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Purchased Services

IT&S Computer Maint/Sprrt	49,774	94,518	106,342	104,641	104,641	108,010	112,882
IT&S Telephone Service	7,313	7,282	7,296	8,058	8,058	8,058	8,058
City-Co Bldg Postage Adm	75	84	120	142	142	142	152
Postage	122	367	527	1,000	1,000	500	1,000
Cellular Services	5,041	6,123	9,256	7,680	7,680	7,680	8,835
4,169 9 Cell Phone Plans - 6 Admin, 3 Suppression							
3,706 8 Tablet Data Plans - 3 FPIB, 5 Suppression							
960 1 Air Card - Hazmat							
<u>8,835</u>							
Printing & Duplicating	1,472	972	1,789	1,340	1,340	2,100	3,889
170 Water Bill Insert Fee x 2							
1,019 Water Bill Insert Printing x 2							
200 Business cards (4 x 200/ea)							
1,000 Copier Maint Fee - 360 Office							
1,500 Copier Maint Fee - Fishers							
<u>3,889</u>							
Professional Dues	4,538	3,105	7,592	6,225	6,225	6,225	8,725
2,800 EMT Recert Fees							
2,500 PALS/ACLS training for recerts							
1,000 BLS/CPR (42)							
780 IAFC (\$260 x 3)							
225 MT State Fire Chiefs Assoc (3@\$75)							
100 L&C Rural Fire Council Membership							
35 DPHHS Dept License Renewal							
400 Helena Regional Airport Badges x 12							
185 MSU-Fire Training School Membership							
200 CLIA Laboratory Program							
500 Additional Membership/Licenses							
<u>8,725</u>							
Professional Subscriptions	2,144	1,750	125	500	500	500	500
500 Misc. Professional Subscriptions							
<u>500</u>							
Public Relations	-	-	426	500	500	400	500
Advertising	239	256	367	250	250	350	580
Water & Sewer	6,216	5,965	7,317	6,404	6,404	6,650	12,808
8,500 Station 1							
4,308 Station 2							
<u>12,808</u>							
Long Dist Telephone Chrgs	72	129	105	-	-	-	-
Solid Waste	1,481	1,664	1,664	2,000	2,000	2,000	2,000
Professional Services-Misc	6,855	15,555	927	16,390	16,390	16,390	17,990
16,000 20 Bi-annual Physicals							
400 New Hires Testing Allowance							
790 Photographer-Dept. Portraits							
400 8 Hazmat Blood workups (Contingent)							
400 Exposure Blood Workups (Contingent)							
<u>17,990</u>							
Outside Repair to Mtr Veh	15,198	14,580	19,218	20,000	20,000	20,000	20,000
Equipment Repairs	43	82	-	3,000	3,000	3,000	3,000
1,000 Ladder Repairs (Contingent)							
2,000 Small Engine Repairs (Contingent)							
<u>3,000</u>							
Repairs/Services-Misc	101	211	-	1,000	1,000	1,000	1,000
250 Sanding/Striping							
250 Lock/Key Replacement-Knox,Vehicle,Locker,etc							
250 Annual Sump Pumping							
250 Additional Service/Repair							
<u>1,000</u>							
Meal Reimb-Taxable	-	146	188	500	500	500	500
Travel & Meeting Expense	2,527	7,976	10,934	13,864	13,864	10,000	14,467
2,972 Airfare-Room IAFC WUI National Conference x 2							
903 MT Drive x 4							
512 NFA 6-Day Class-Meal Pkg & Per Diem							
1,910 NFA 10-Day Class-Meal Pkg & Per Diem							
520 Airfare-Lodging Building Code Conference-FPIB x 2							
1,700 Airfare-Lodging NFPA or IAAI Annual Conference-FPIB Rotate x1							
600 Rural Fire Council Annual Dinner/Mtg-Sept.							
600 Lodging -MT State Fire Chiefs Conference x2							
2,500 Food/Rentals for Meetings							
250 Incident Food							
2,000 Local travel-PDC, Fort Harrison, Rural FC							
<u>14,467</u>							

Fire Department
Fund: 013

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Required Training	-	-	-	2,500	2,500	1,000	2,500
2,500 Tuition Reimbursement							
<u>2,500</u>							
Conferences	356	2,228	12,500	6,335	6,335	6,335	8,005
750 IAFC WUI National Conference x 2							
2,010 MT Drive 335 x4							
130 Building Code Conference							
795 NFPA or IAAI Annual Conference-FPIB Rotate x1							
320 MT State Fire Chiefs Conference x2							
4,000 Local travel-PDC, Fort Harrison, Rural FC							
<u>8,005</u>							
Training - Misc	5,749	4,045	2,212	-	-	-	-
- Technical Rescue Training							
-							
Investigation / Inspect Fees	306	188	-	-	-	-	-
-							
-							
Other Contracted Services	18,021	11,588	8,489	15,981	115,981	212,000	23,942
6,531 Emergency Reporting Contract (ERS)							
683 Active 911 Contract (46 @ \$13 - Feb)							
2,688 Physio-Control Lifepak 12x2-Maint Contract							
5,280 5 M-File licenses for contract signing							
1,000 Additional Contracts							
2,900 Station 1 Security System (NICO)							
2,900 Station 2 Security System (NICO)							
960 St 2 Gym Membership							
1,000 St 1 & 2 Security Improvements							
<u>23,942</u>							
Total Purchased Services	127,643	178,814	197,396	218,310	318,310	412,840	251,333
Intra-City Charges							
Copier Revolving Program	1,264	1,264	1,264	-	-	-	-
Shop Gas & Fuel Charges	18,973	24,278	24,549	25,775	25,775	25,775	32,250
Shop Vehicle Repairs	5,399	3,803	4,507	8,000	8,000	6,000	7,000
Shop Tires & Tire Repairs	-	470	-	-	-	-	-
Shop Vehicle Parts	1,049	5,313	4,875	5,000	5,000	5,000	4,250
Total Intra-City Charges	26,685	35,128	35,195	38,775	38,775	36,775	43,500
Fixed Charges							
Special Assessments	1,064	1,536	2,220	1,620	1,620	2,371	2,490
Total Fixed Charges	1,064	1,536	2,220	1,620	1,620	2,371	2,490
Internal Charges							
Property Insurance	5,864	5,624	5,624	5,812	5,812	5,812	6,219
Vehicle & Equip Insurance	6,879	5,452	5,452	6,267	6,267	6,267	6,706
Liability Insurance	79,577	79,454	82,823	92,805	92,805	92,805	97,970
Fidelity Insurance	296	296	328	336	336	336	344
Liability Deductible	-	2,553	-	-	-	-	-
Building M&O Charge	142,218	139,247	137,086	132,593	132,593	132,593	134,386
Fleet Services Charges	27,838	27,838	26,335	26,862	26,862	26,862	26,862
Total Internal Charges	262,672	260,464	257,648	264,675	264,675	264,675	272,487
Total Fire	4,247,921	4,744,516	4,029,166	5,459,159	4,809,159	4,626,191	5,769,070

Fire Department

Fund: 013

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	013 Fire Department
Dept	2305 Fire Grants
Activity	424 Fire Protection

Personnel Services

Salaries & Wages	14,582	13,579	12,559	-	-	2,160	-
Overtime - Misc	3,094	2,497	3,177	-	24,110	4,110	-
Workers Comp. Ins.	171	115	241	-	-	150	-
Unemployment Ins.	14	12	8	-	-	10	-
F.I.C.A. Medicare	56	38	47	-	-	30	-

Total Personnel Services	17,917	16,241	16,032	-	24,110	6,460	-
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Purchased Services

Other Contracted Services	2,693	2,479	3,279	-	-	25,000	-
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Total Purchased Services	2,693	2,479	3,279	-	-	25,000	-
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Total Fire Grants	20,610	18,720	19,311	-	24,110	31,460	-
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Community Development

Fund: 014

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Dedicated Revenues							
License & Permits	1,000	1,000	1,500	750	750	1,000	1,000
Intergovernmental Revenues	6,000	9,000	-	-	-	-	-
Charges For Services	2,615	3,930	1,681	5,500	5,500	4,670	3,500
Other Operating Revenues	9,615	13,930	3,181	6,250	6,250	5,670	4,500
Total Dedicated Revenue	9,615	13,930	3,181	6,250	6,250	5,670	4,500
Expenditures							
Personnel Services	396,890	390,931	415,491	479,309	479,309	479,309	565,430
Supplies & Materials	10,270	30,308	17,965	17,747	17,747	17,747	18,534
Purchased Services	55,848	108,398	148,066	144,526	214,849	402,122	197,917
Intra-City Charges	3,150	3,150	3,342	3,342	3,342	3,342	3,576
Fixed Charges	51,858	52,047	52,110	53,265	253,265	253,440	54,308
Maintenance & Operating	121,126	193,903	221,483	218,879	489,202	676,651	274,335
Internal Charges	9,072	8,922	8,804	9,401	9,401	9,401	10,871
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	9,072	8,922	8,804	9,401	9,401	9,401	10,871
Total Expenditures	527,088	593,756	645,778	707,589	977,912	1,165,361	850,636
General Government Revenues Provided (Needed)	(517,473)	(579,826)	(642,597)	(701,339)	(971,662)	(1,159,691)	(846,136)
Percent of Total General Government Revenues	3.03%	3.23%	3.49%	3.80%	5.27%	6.04%	4.36%
Expenditures by Division							
1001 410 Interfund Transactions	-	-	-	-	-	-	-
1002 410 Support/Assistance Paymts (Hist. Preserv. Officer / Addressing / Trolley)	20,000	20,000	20,000	20,000	220,000	220,000	20,000
1601 418 Community Development	507,088	573,756	625,778	687,589	757,912	945,361	830,636
Total Expenditures	527,088	593,756	645,778	707,589	977,912	1,165,361	850,636

Community Development

Fund: 014

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

DEDICATED REVENUES

License & Permits

Board of Adjustments	1,000	1,000	1,500	750	750	1,000	1,000
Total License & Permits	1,000	1,000	1,500	750	750	1,000	1,000

Intergovernmental Revenues

State Grants - Misc.							
		Downtown URD/MBAC	6,000	9,000	-	-	-
		Big Sky Trust / MBAC RR-TIF	-	-	-	-	-
Total Intergovernmental Revenues	6,000	9,000	-	-	-	-	-

Charges For Services

Subdivisions	750	1,045	375	1,200	1,200	3,170	1,500
Zoning Actions	1,865	2,885	1,306	4,300	4,300	1,500	2,000
Total Charges For Services	2,615	3,930	1,681	5,500	5,500	4,670	3,500

SUBTOTAL - OPERATING REVENUE

9,615 13,930 3,181 6,250 6,250 5,670 4,500

TOTAL DEDICATED REVENUES

9,615 13,930 3,181 6,250 6,250 5,670 4,500

Fund	014 Community Development
Dept	1002 Support/Assistance Paymts
Activity	410 General Government

Fixed Charges

Grants, Subsidies, Awards-Misc							
MBAC Business Loans	-	-	-	-	200,000	200,000	-
Historic Preservation Program-City contribution	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Total Fixed Charges	20,000	20,000	20,000	20,000	220,000	220,000	20,000

Total Support/Assistance Paymts

20,000 20,000 20,000 20,000 220,000 220,000 20,000

Community Development

Fund: 014

Fund	014 Community Development	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Dept	1601 Community Development							
Activity	418 Community Development							
Personnel Services								
	Salaries & Wages	300,558	296,702	309,350	352,771	352,771	352,771	408,146
	Overtime - Misc		54	-				
	F.I.C.A. (Soc. Sec.)	17,923	17,919	18,985	21,890	21,890	21,890	25,325
	P.E.R.S. Retirement	25,457	25,112	26,821	30,963	30,963	30,963	36,227
	Health & Vision Insurance	43,359	41,463	50,615	63,036	63,036	63,036	81,848
	Workers Comp. Ins.	2,085	2,018	1,983	1,725	1,725	1,725	2,991
	Unemployment Ins.	1,052	1,327	774	887	887	887	1,066
	Dental Insurance	2,264	2,145	2,523	2,916	2,916	2,916	3,900
	F.I.C.A. Medicare	4,192	4,191	4,440	5,121	5,121	5,121	5,927
Total	Personnel Services	396,890	390,931	415,491	479,309	479,309	479,309	565,430
Supplies & Materials								
	Paper & Forms	170	40	-	500	500	500	500
	Office Supplies & Equip	902	1,207	1,208	1,700	1,700	1,700	1,700
	Computr Equip/Sftwr/Spplly	7,213	29,061	14,973	14,947	14,947	14,947	15,134
	2,400 My Helena App- Citizens Engagement							
	1,200 Arcview Floating Licenses- x 4 Planners							
	180 Adobe Pro DC \$15 p/mo x 12							
	7,682 Trakit Licenses & Maintenance							
	250 One new monitor for Housing Coordinator							
	1,000 New iPad for CD							
	1,645 E3 Licenses x 7							
	270 Kiosk License							
	507 COGNOS							
	<u>15,134</u>							
	Furniture & Fixtures-Misc	1,985	-	1,783	600	600	600	1,200
	1,200 8 x Conference Room (Rm 401) Chairs							
	<u>1,200</u>							
	<u>1,200</u>							
Total	Supplies & Materials	10,270	30,308	17,965	17,747	17,747	17,747	18,534
Purchased Services								
	IT&S Computer Maint/Spprt	20,475	15,219	15,087	15,395	15,395	15,826	16,597
	IT&S Telephone Service	2,742	2,731	2,736	2,844	2,844	2,844	2,844
	City-Co Bldg Postage Adm	262	144	206	466	466	466	510
	Postage	1,080	1,158	2,144	1,200	1,200	1,200	1,200
	Cellular Services	46	322	287	828	828	828	828
	Printing & Duplicating	553	2,077	2,003	4,000	4,000	4,000	4,000
	Professional Dues	1,251	1,683	2,119	2,528	2,528	2,528	3,153
	1,528 APA -Director-\$368,4 planners @\$425 ea							
	375 MAP-5 @ \$75							
	1,100 Mt Housing Coalition							
	50 Assoc. of MT Floodplain Managers							
	100 National Housing Council for Housing Coordinator							
	<u>3,153</u>							
	Dues, Subscriptn, License	-	240	465	100	100	100	100
	45 Western Planner Subscription							
	55 Planning Magazine							
	<u>100</u>							
	Advertising	2,350	3,523	2,800	5,500	5,500	2,500	5,500
	5,500 Legal Ads and Display Ads							
	<u>5,500</u>							
	Long Dist Telephone Chrgs	105	168	116				-
	Meal Reimb-Taxable	-	-	344	50	50	50	50
	Travel & Meeting Expense	1,296	2,962	3,791	3,000	3,000	1,500	3,000
	3,000 Work Sessions, Public Outreach, etc							
	<u>3,000</u>							
	Required Training	3,938	300	1,020	4,083	4,083	2,000	5,160
	400 Economic Conference, Director & 4 planners							
	400 Ellie-Misc.,ADA,Planning,Prof Dev.							
	400 Hillary-Misc.Zoning,Transportation,Planning							
	400 Michael A-Misc.,Zoning,Transportation,Planning							
	500 Stefani-Website & Webpage Development							
	<u>2,000</u> Housing Coord.-Housing,& National Training							
	<u>5,160</u>							

Community Development

Fund: 014

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Conferences	959	4,725	3,789	8,575	8,575	2,000	9,975
675 MLCT-Sharon							
3,200 Map (4)							
3,600 Western Planner Conf. - 2 Planners							
1,900 RMLUI Conf. - Planner							
600 MT Housing Partnership Conf							
<u>9,975</u>							
Other Contracted Services	20,791	73,146	111,160	95,957	166,280	266,280	145,000
50,000 Consultant for Neighborhood Planning						100,000	
50,000 Joint Standard Study with L&C County							
25,000 City Surplus							
10,000 Other Studies:Consultant-Housing,ADA,Econ Dev,Housing Needs Assess.							
10,000 Legal Fees							
<u>145,000</u>							
Total Purchased Services	55,848	108,398	148,066	144,526	214,849	402,122	197,917
Intra-City Charges							
Copier Revolving Program	3,150	3,150	3,342	3,342	3,342	3,342	3,576
Total Intra-City Charges	3,150	3,150	3,342	3,342	3,342	3,342	3,576
Fixed Charges							
Rent of Bldgs & Offices	31,785	31,785	31,785	32,965	32,965	32,965	33,833
Credit Card Fees	73	262	325	300	300	475	475
Total Fixed Charges	31,858	32,047	32,110	33,265	33,265	33,440	34,308
Internal Charges							
Liability Insurance	9,028	8,878	8,756	9,353	9,353	9,353	10,819
Fidelity Insurance	44	44	48	48	48	48	52
Total Internal Charges	9,072	8,922	8,804	9,401	9,401	9,401	10,871
Total Community Development	507,088	573,756	625,778	687,589	757,912	945,361	830,636

Finance Services

Fund: 015

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Dedicated Revenues

Other Financing Sources / (Uses)	-	5,000	5,000	5,000	5,000	5,000	5,000
Other Operating Revenues	-	5,000	5,000	5,000	5,000	5,000	5,000
Internal Service Revenues	971,594	1,026,846	1,048,699	1,262,381	1,262,381	1,262,381	1,016,109
Interfund Transfers In	-	-	-	-	-	-	-
Internal Transactions	971,594	1,026,846	1,048,699	1,262,381	1,262,381	1,262,381	1,016,109
Long-Term Debt	-	-	-	-	-	-	-
Total Dedicated Revenue	971,594	1,031,846	1,053,699	1,267,381	1,267,381	1,267,381	1,021,109

Expenditures

Personnel Services	815,520	788,531	779,924	978,725	978,725	875,117	1,003,214
Supplies & Materials	20,049	42,849	48,930	50,947	50,947	50,031	63,758
Purchased Services	196,557	183,226	214,687	251,392	251,392	247,865	252,033
Intra-City Charges	5,054	5,086	5,254	5,254	5,254	5,254	5,516
Fixed Charges	106,139	118,631	117,020	143,243	143,243	143,303	159,697
Maintenance & Operating	327,799	349,792	385,890	450,836	450,836	446,453	481,004
Internal Charges	18,914	18,270	18,136	19,660	19,660	19,660	20,106
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	18,914	18,270	18,136	19,660	19,660	19,660	20,106
Total Expenditures	1,162,233	1,156,593	1,183,950	1,449,221	1,449,221	1,341,231	1,504,324

General Government Revenues Provided (Needed)	(190,639)	(124,747)	(130,251)	(181,840)	(181,840)	(73,850)	(483,215)
Percent of Total General Government Revenues	1.12%	0.70%	0.71%	0.99%	0.99%	0.38%	2.49%

Expenditures by Division

1001 410 Interfund Transactions	-	-	-	-	-	-	-
1002 410 Support/Assistance Paymts	-	-	-	-	-	-	-
1501 414 Finance & Budget	369,767	321,705	254,061	378,726	378,726	307,436	393,784
1506 415 Accounting	331,935	349,609	432,408	513,878	513,878	472,357	565,852
1507 415 Utility Customer Service	460,531	485,279	497,480	556,618	556,618	561,439	544,688
Total Expenditures	1,162,233	1,156,593	1,183,950	1,449,221	1,449,221	1,341,231	1,504,324

Finance Services

Fund: 015

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
DEDICATED REVENUES							
Internal Service Revenues							
Budget & Accounting Charges	549,394	583,568	587,201	735,576	735,576	735,576	548,478
Utility Customer Service Charges	422,200	443,278	461,498	526,805	526,805	526,805	467,631
Total Internal Service Revenues	971,594	1,026,846	1,048,699	1,262,381	1,262,381	1,262,381	1,016,109
Other Financing Sources / (Uses)							
Other Revenues							
Audit Fees - BID	-	2,500	2,500	2,500	2,500	2,500	2,500
Audit Fees - TBID	-	2,500	2,500	2,500	2,500	2,500	2,500
Total Other Financing Sources / (Uses)	-	5,000	5,000	5,000	5,000	5,000	5,000
SUBTOTAL - OPERATING REVENUE	971,594	1,031,846	1,053,699	1,267,381	1,267,381	1,267,381	1,021,109
TOTAL DEDICATED REVENUES	971,594	1,031,846	1,053,699	1,267,381	1,267,381	1,267,381	1,021,109

Finance Services

Fund: 015

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	015 Finance Services
Dept	1501 Finance & Budget
Activity	414 Administrative Services

Personnel Services

Salaries & Wages	238,179	201,919	128,720	223,061	223,061	167,138	232,705
Temporary Salaries			11,834				-
Overtime - Misc			293			1,000	-
F.I.C.A. (Soc. Sec.)	14,249	12,202	8,237	13,861	13,861	10,187	14,459
P.E.R.S. Retirement	19,883	17,305	11,572	19,606	19,606	14,661	20,685
Health & Vision Insurance	31,221	27,488	13,626	37,821	37,821	31,487	37,776
Workers Comp. Ins.	1,765	1,495	1,338	873	873	1,662	1,727
Unemployment Ins.	834	909	345	560	560	417	608
Dental Insurance	1,630	1,423	679	1,749	1,749	1,457	1,800
F.I.C.A. Medicare	3,333	2,854	1,926	3,242	3,242	2,399	3,383

Total Personnel Services	311,094	265,595	178,569	300,773	300,773	230,408	313,143
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Supplies & Materials

Office Supplies & Equip	645	210	787	1,150	1,150	1,000	1,500
Computr Equip/Sftwr/Spplly	2,890	2,913	3,166	2,516	2,516	1,500	3,700
750 COGNOS							
500 Printer Cartridges							
300 Printer supplies							
2,000 Procurement Officer Computer & Monitor							
150 CSA License							
<u> 3,700</u>							
Furniture & Fixtures-Misc	1,465	-	-	350	350	600	2,850
350 Misc Other							
2,500 Furniture for Procurement Officer							
<u> 2,850</u>							

Total Supplies & Materials	5,000	3,123	3,952	4,016	4,016	3,100	8,050
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Purchased Services

IT&S Computer Maint/Spprt	8,138	8,256	8,063	8,940	8,940	9,180	9,673
IT&S Telephone Service	1,371	1,366	1,368	1,896	1,896	1,896	1,896
City-Co Bldg Postage Adm	66	72	104	117	117	117	128
Postage	61	49	4	28	28	30	35
Cellular Services	-	120	-	480	480	229	396
Printing & Publishing - Misc	1,366	870	662	950	950	950	950
350 Prelim Budget Books							
425 Final Budget Books							
175 Additional Printing							
<u> 950</u>							
Dues, Subscriptn, License	844	531	50	925	925	925	1,030
300 GFOA (Fin Dir)							
130 GAAFER Subscription (E Edition)							
300 Procurement Officer Prof. Org Subscriptions							
300 Budget / Revenue Officer Prof. Org Subscriptions							
<u> 1,030</u>							
Advertising	1,232	1,315	2,750	2,900	2,900	2,900	3,000
2,000 Budget / Resolutions Ads							
1,000 Advertising / Balancing Act							
<u> 3,000</u>							
Long Dist Telephone Chrgs	14	15	32				
Meal Reimb-Taxable	-	-	-				
Travel & Meeting Expense	-	296	-	100	100	100	250
Required Training	1,645	1,945	8,200	9,150	9,150	9,150	6,500
2,500 COGNOS on site training							
4,000 Misc Other CPE Credit Training (\$1000 - 4 staff)							
<u> 6,500</u>							
Conferences	916	460	-	4,550	4,550	4,550	6,000
1,500 GFOA Conference (Director) - Spring 2022							
3,000 Montana Municipal Clerks & Treasurers Assoc (May 2022) (2)							
1,000 Motel (2)							
500 Meal Reimbursement (2)							
<u> 6,000</u>							

Finance Services

Fund: 015

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Other Contracted Services	-	-	12,461	4,868	4,868	4,868	2,500
<u>2,500</u> Additional Services							
<u>2,500</u>							
Total Purchased Services	15,653	15,295	33,693	34,904	34,904	34,895	32,358
Intra-City Charges							
Copier Revolving Program	1,365	1,365	1,448	1,448	1,448	1,448	1,520
Total Intra-City Charges	1,365	1,365	1,448	1,448	1,448	1,448	1,520
Fixed Charges							
Rent of Bldgs & Offices	29,660	29,660	29,660	30,761	30,761	30,761	31,571
Total Fixed Charges	29,660	29,660	29,660	30,761	30,761	30,761	31,571
Internal Charges							
Property Insurance	611	608	608	888	888	888	950
Liability Insurance	6,360	6,035	6,106	5,912	5,912	5,912	6,168
Fidelity Insurance	24	24	24	24	24	24	24
Total Internal Charges	6,995	6,667	6,738	6,824	6,824	6,824	7,142
Total Finance & Budget	369,767	321,705	254,061	378,726	378,726	307,436	393,784

Finance Services

Fund: 015

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	015 Finance Services							
Dept	1506 Accounting							
Activity	415 Financial Services							
Personnel Services								
	Salaries & Wages	171,098	176,785	215,022	273,827	273,827	231,400	296,696
	Temporary Salaries			14,287			20,000	-
	Overtime - Misc			312				-
	F.I.C.A. (Soc. Sec.)	10,361	10,173	13,978	16,979	16,979	15,562	18,398
	P.E.R.S. Retirement	14,492	14,883	19,923	24,018	24,018	23,182	26,319
	Health & Vision Insurance	31,221	33,347	43,521	56,732	56,732	45,047	62,960
	Workers Comp. Ins.	1,870	1,924	2,205	1,973	1,973	2,021	2,091
	Unemployment Ins.	599	796	574	687	687	633	774
	Dental Insurance	1,630	1,726	2,171	2,915	2,915	2,087	3,000
	F.I.C.A. Medicare	2,423	2,378	3,269	3,973	3,973	3,430	4,304
Total	Personnel Services	233,694	242,012	315,264	381,104	381,104	343,362	414,542
Supplies & Materials								
	Paper & Forms	2,134	2,732	1,952	3,000	3,000	3,000	3,000
	Office Supplies & Equip	783	1,183	1,260	1,500	1,500	1,500	1,500
	1,500 Misc.							
	<u>1,500</u>							
	Computr Equip/Sftwr/Sppl	6,316	15,482	20,258	15,886	15,886	15,886	19,450
	600 Toner							
	350 Check Printer Toner							
	3,000 Computer & Monitor for new Acctg Tech							
	500 Misc.							
	8,500 Trakit-License							
	4,500 GIS License/Maintenance							
	1,500 COGNOS							
	500 Adobe/Bluebeam							
	<u>19,450</u>							
	Furniture & Fixtures-Misc	1,360	475	-	700	700	700	3,000
	2,500 New Furniture for Accounting Tech							
	500 Misc Other							
	<u>3,000</u>							
Total	Supplies & Materials	10,593	19,872	23,470	21,086	21,086	21,086	26,950
Purchased Services								
	IT&S Computer Maint/Sprrt	13,816	9,175	8,965	11,127	11,127	11,448	10,831
	IT&S Telephone Service	1,828	1,821	1,824	1,896	1,896	1,896	1,896
	City-Co Bldg Postage Adm	1,319	1,298	2,155	1,945	1,945	1,945	1,833
	Postage	7,820	8,454	7,551	8,500	8,500	8,500	2,500
	Printing & Publishing - Misc	1,072	-	-	3,400	3,400	1,000	1,500
	Dues, Subscriptn, License	725	747	450	922	922	922	1,750
	600 GFOA-Controller / Accountant							
	500 CPA License - Controller / Accountant							
	500 Accounting Tech (Contingent)							
	150 GAAFR Subscription							
	<u>1,750</u>							
	Advertising	-	150	192	300	300	300	300
	Special (Light) District Ads							
	Long Dist Telephone Chrgs	38	37	38				
	Acctng & Auditing Srvcs	39,529	40,647	55,988	53,760	53,760	55,000	65,500
	60,000 Audit Contract - New GASB Standards implemented / Single Audit							
	3,000 State filing fee							
	350 Legal ads							
	1,500 OPEB Calculation (Even Years)							
	500 GFOA Certificate fee							
	150 US Bank Audit Confirms							
	<u>65,500</u>							
	Required Training	875	5,123	-	2,250	2,250	2,250	8,000
	500 Misc Other							
	2,500 Other Courses (500*5)							
	5,000 GFOA Classes - Govt Acctg Classes							
	<u>8,000</u>							

Finance Services

Fund: 015

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Conferences	-	-	-	3,000	3,000	-	4,500
3,000 Montana Municipal Clerks & Treasurers Assoc (May 2022) (2)							
1,000 Motel (2)							
500 Meal Reimbursement (2)							
<u>4,500</u>							
Other Contracted Services	2,700	2,714	2,820	3,397	3,397	3,397	3,620
120 Filing Fees-Land Sales							
3,000 Security Pickup of Bank Deposits							
500 Misc Other							
<u>3,620</u>							
Total Purchased Services	69,722	70,166	79,983	90,497	90,497	86,658	102,230
Intra-City Charges							
Copier Revolving Program	1,911	1,911	2,027	2,027	2,027	2,027	2,128
Total Intra-City Charges	1,911	1,911	2,027	2,027	2,027	2,027	2,128
Fixed Charges							
Rent of Bldgs & Offices	8,537	8,537	8,537	8,854	8,854	8,854	9,087
Credit Card Fees	1,166	934	952	3,000	3,000	3,000	3,000
3,000 Credit Card Fees-Licensing							
- HTE transaction fees							
<u>3,000</u>							
Cash (Over)/Short	3	(16)	(3,801)	10	10	70	10
Total Fixed Charges	9,706	9,455	5,688	11,864	11,864	11,924	12,097
Internal Charges							
Liability Insurance	6,277	6,161	5,945	7,260	7,260	7,260	7,865
Fidelity Insurance	32	32	32	40	40	40	40
Total Internal Charges	6,309	6,193	5,977	7,300	7,300	7,300	7,905
Total Accounting	331,935	349,609	432,408	513,878	513,878	472,357	565,852

Finance Services

Fund: 015

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	015 Finance Services							
Dept	1507 Utility Customer Service							
Activity	415 Financial Services							
Personnel Services								
	Salaries & Wages	194,169	201,089	202,769	205,934	205,934	205,934	187,909
	Temporary Salaries	-	-	-	-	-	4,500	-
	Overtime - Misc	-	-	-	1,634	1,634	1,634	1,712
	F.I.C.A. (Soc. Sec.)	10,768	11,164	11,157	12,871	12,871	12,871	11,759
	P.E.R.S. Retirement	16,446	17,233	17,580	18,206	18,206	18,206	16,822
	Health & Vision Insurance	41,628	43,260	46,716	50,428	50,428	50,428	50,368
	Workers Comp. Ins.	2,350	2,424	2,423	1,909	1,909	1,909	1,312
	Unemployment Ins.	680	905	507	521	521	521	495
	Dental Insurance	2,173	2,239	2,329	2,332	2,332	2,332	2,400
	F.I.C.A. Medicare	2,518	2,610	2,609	3,013	3,013	3,013	2,752
Total	Personnel Services	270,732	280,924	286,090	296,848	296,848	301,348	275,529
Supplies & Materials								
	Paper & Forms	1,827	1,755	1,279	2,800	2,800	2,800	3,000
	1,200 Copier, Receipt paper							
	800 Statements (Utility) in Office							
	1,000 Pressure Seal Forms							
	<u>3,000</u>							
	Office Supplies & Equip	1,586	665	896	1,650	1,650	1,650	1,650
	Computr Equip/Sftwr/Spplly	673	14,349	18,857	20,195	20,195	20,195	22,908
	19,164 CIS Land Management							
	1,212 Cash Receipts Lock Box							
	1,500 Cloud Based Invoicing							
	507 COGNOS							
	525 mods							
	<u>22,908</u>							
	Furniture & Fixtures-Misc	370	3,085	475	1,200	1,200	1,200	1,200
	1,200 Shelving / Storage / Coin Counter							
	<u>1,200</u>							
Total	Supplies & Materials	4,456	19,854	21,507	25,845	25,845	25,845	28,758
Purchased Services								
	IT&S Computer Maint/Spprt	25,316	12,694	11,912	13,265	13,265	13,586	14,699
	IT&S Telephone Service	2,742	2,731	2,736	2,844	2,844	2,844	2,844
	IT&S Special Projects	1,594	-	-	-	-	-	-
	City-Co Bldg Postage Adm	1,025	985	1,426	1,499	1,499	1,499	1,627
	Postage	3,927	4,102	4,140	4,300	4,300	4,300	4,300
	Printing & Publishing - Misc	1,815	1,505	1,008	2,250	2,250	2,250	2,500
	1,050 Inserts (2) - Rate insert / Cloud based invoicing							
	650 Delinquent Tags, Pymt Receipts, Finals							
	400 Window Envelopes							
	400 Non Window Envelopes							
	<u>2,500</u>							
	Dues, Subscripntn, License	544	224	255	250	250	250	260
	260 Alarm Monitoring Fee + Line charge (via CCAB)							
	<u>260</u>							
	Advertising	-	-	17	100	100	100	125
	Long Dist Telephone Chrgrs	34	35	52	-	-	-	-
	Legal Services	35	-	-	350	350	350	350
	Process Server Fees							
	Repairs/Services-Misc	-	-	-	330	330	330	300
	Required Training	160	-	-	1,380	1,380	1,380	1,380
	1,380 Central Square Web Classes							
	<u>1,380</u>							
	Other Contracted Services	73,990	75,489	79,464	99,424	99,424	99,424	89,060
	28,500 Utility Billing - Cost each @ \$.19/piece (12,500/month)							
	69,000 Utility Billing - Postage @ \$.46/piece (12,500/month)							
	1,560 Utility Billing - Inserts @ \$.005/piece (max 2 per month)							
	(10,000) Move to Cloud based invoicing							
	<u>89,060</u>							
Total	Purchased Services	111,182	97,765	101,010	125,992	125,992	126,313	117,445

Finance Services

Fund: 015

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Intra-City Charges								
	Copier Revolving Program	1,778	1,810	1,779	1,779	1,779	1,779	1,868
Total	Intra-City Charges	1,778	1,810	1,779	1,779	1,779	1,779	1,868
Fixed Charges								
	Rent of Bldgs & Offices	15,059	15,058	15,059	15,618	15,618	15,618	16,029
	Licenses	-	1,549	-	-	-	-	-
	Credit Card Fees	51,710	62,993	66,618	85,000	85,000	85,000	100,000
	Cash (Over)/Short	4	(84)	(4)				
Total	Fixed Charges	66,773	79,516	81,672	100,618	100,618	100,618	116,029
Internal Charges								
	Liability Insurance	5,578	5,378	5,389	5,504	5,504	5,504	5,027
	Fidelity Insurance	32	32	32	32	32	32	32
Total	Internal Charges	5,610	5,410	5,421	5,536	5,536	5,536	5,059
Total	Utility Customer Service	460,531	485,279	497,480	556,618	556,618	561,439	544,688

Public Works Administration

Fund: 016

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Dedicated Revenues							
Charges For Services	250	250	-	-	-	250	-
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
Other Operating Revenues	250	250	-	-	-	250	-
Internal Service Revenues	1,041,986	1,105,421	1,282,425	1,240,717	1,240,717	1,240,717	1,057,537
Interfund Transfers In	-	-	-	-	-	-	-
Internal Transactions	1,041,986	1,105,421	1,282,425	1,240,717	1,240,717	1,240,717	1,057,537
Total Dedicated Revenue	1,042,236	1,105,671	1,282,425	1,240,717	1,240,717	1,240,967	1,057,537
Expenditures							
Personnel Services	1,082,842	944,091	1,044,384	1,305,414	1,305,414	1,305,474	1,421,630
Supplies & Materials	6,048	10,354	15,123	7,550	7,550	6,100	10,850
Purchased Services	71,390	116,251	77,353	96,172	105,672	89,770	102,778
Intra-City Charges	5,845	7,154	6,304	7,981	7,981	7,722	8,029
Fixed Charges	71,992	81,639	80,966	81,931	81,931	83,931	93,544
Maintenance & Operating	155,275	215,398	179,747	193,634	203,134	187,523	215,201
Internal Charges	27,762	29,313	31,184	31,012	31,012	31,012	33,550
Move to Gen Gov Transfers Out	-	-	-	-	-	-	-
Internal Transactions	27,762	29,313	31,184	31,012	31,012	31,012	33,550
Total Expenditures	1,265,879	1,188,802	1,255,314	1,530,060	1,539,560	1,524,008	1,670,381
General Government Revenues Provided (Needed)	(223,643)	(83,131)	27,111	(289,343)	(298,843)	(283,041)	(612,844)
Percent of Total General Government Revenues	1.31%	0.46%	-0.15%	1.57%	1.62%	1.48%	3.16%
Expenditures by Division							
1001 410 Interfund Transactions	-	-	-	-	-	-	-
3101 431 Public Works Admin	356,615	317,299	266,428	326,614	326,614	326,674	400,146
3102 433 Engineering	909,264	871,503	988,886	1,203,446	1,212,946	1,197,335	1,270,235
Total Expenditures	1,265,879	1,188,802	1,255,314	1,530,060	1,539,560	1,524,008	1,670,381

Public Works Administration

Fund: 016

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
DEDICATED REVENUES							
Charges For Services							
Engineering Misc.	250	250	-	-	-	250	-
Total Charges For Services	250	250	-	-	-	250	-
Internal Service Revenues							
Public Works Charges	321,506	330,701	495,707	277,558	277,558	277,558	266,428
Engineering Charges	720,480	774,720	786,718	963,159	963,159	963,159	791,109
Total Internal Service Revenues	1,041,986	1,105,421	1,282,425	1,240,717	1,240,717	1,240,717	1,057,537
SUBTOTAL - OPERATING REVENUE	1,042,236	1,105,671	1,282,425	1,240,717	1,240,717	1,240,967	1,057,537
TOTAL DEDICATED REVENUES	1,042,236	1,105,671	1,282,425	1,240,717	1,240,717	1,240,967	1,057,537

Public Works Administration

Fund: 016

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	016 Public Works Administration							
Dept	3101 Public Works Admin							
Activity	431 Public Works Admin							
Personnel Services								
	Salaries & Wages	253,983	202,777	135,790	216,622	216,622	155,000	252,221
	Temporary Salaries			31,135			65,000	
	F.I.C.A. (Soc. Sec.)	13,579	11,794	10,249	13,507	13,507	13,507	15,729
	P.E.R.S. Retirement	21,512	17,378	14,503	19,104	19,104	19,104	22,501
	Health & Vision Insurance	26,018	23,884	24,182	31,518	31,518	27,500	39,352
	Workers Comp. Ins.	1,599	1,324	1,085	1,031	1,031	1,531	2,232
	Unemployment Ins.	892	915	419	546	546	746	662
	Dental Insurance	1,358	1,236	1,213	1,458	1,458	1,458	1,875
	F.I.C.A. Medicare	3,176	2,758	2,397	3,160	3,160	3,160	3,681
Total	Personnel Services	322,117	262,066	220,973	286,946	286,946	287,006	338,253
Supplies & Materials								
	Office Supplies & Equip	137	2,590	5,224	400	400	650	800
	400 Normal Supplies							
	200 Finance/Grant Coordinator (New)							
	200 P.W. Communicator (New)							
	Furniture & Fixtures-Misc	-	1,374	1,419	1,500	1,500	-	3,000
	500 Normal Furniture							
	1,250 Finance/Grant Coordinator (New)							
	1,250 P.W. Communicator (New)							
Total	Supplies & Materials	137	3,964	6,643	1,900	1,900	650	3,800
Purchased Services								
	IT&S Computer Maint/Sprrt	5,756	7,753	6,712	7,256	7,256	7,456	7,689
	IT&S Telephone Service	1,371	1,366	1,368	1,422	1,422	1,422	1,422
	IT&S Special Projects	996	-	-	-	-	-	-
	City-Co Bldg Postage Adm	66	72	104	117	117	117	128
	Cellular Services	900	640	310	960	960	-	-
	Printing & Duplicating	-	-	80	1,200	1,200	100	250
	Dues, Subscriptn, License	527	495	306	605	605	8,100	13,235
	7,500 Montana Infrastructure Coalition							
	5,280 Mfiles							
	100 Engineering Licenses (1/year)							
	280 APWA Dues (\$140x2)							
	75 Additional Dues							
	<u>13,235</u>							
	Long Dist Telephone Chrgs	3	5	18	-	-	-	-
	Meal Reimb-Taxable	-	30	-	-	-	-	-
	Travel & Meeting Expense	-	96	77	150	150	150	150
	Required Training	-	-	-	-	-	-	-
	Conferences	812	150	40	3,500	3,500	-	3,350
	450 APWA Spring Meeting (1)							
	2,000 AWWA / APWA Conference							
	900 MT League of Cities & Towns (2)							
	<u>3,350</u>							
	Other Contracted Services	1,879	18,356	4,606	4,827	4,827	4,200	3,300
	475 Copier Maint.							
	825 Parking Permits							
	2,000 My Helena App							
	<u>3,300</u>							
Total	Purchased Services	12,310	28,963	13,622	20,037	20,037	21,545	29,524
Intra-City Charges								
	Copier Revolving Program	1,663	1,663	1,764	1,764	1,764	1,764	1,852
	Shop Gas & Fuel Charges	635	594	280	1,108	1,108	849	675
	Shop Vehicle Repairs	-	-	-	-	-	-	-
	Shop Tires & Tire Repairs	-	-	-	-	-	-	-
	Shop Vehicle Parts	244	735	23	200	200	200	200
Total	Intra-City Charges	2,542	2,992	2,067	3,072	3,072	2,813	2,727

Public Works Administration

Fund: 016

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fixed Charges								
	Rent of Bldgs & Offices	12,055	12,055	12,055	6,935	6,935	6,935	17,160
Total	Fixed Charges	12,055	12,055	12,055	6,935	6,935	6,935	17,160
Internal Charges								
	Vehicle & Equip Insurance	50	94	94	102	102	102	109
	Liability Insurance	6,526	6,287	9,114	5,742	5,742	5,742	6,685
	Fidelity Insurance	20	20	36	20	20	20	28
	Fleet Services Charges	858	858	1,824	1,860	1,860	1,860	1,860
Total	Internal Charges	7,454	7,259	11,068	7,724	7,724	7,724	8,682
Total	Public Works Admin	356,615	317,299	266,428	326,614	326,614	326,674	400,146

Public Works Administration

Fund: 016

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	016 Public Works Administration							
Dept	3102 Engineering							
Activity	433 Engineering							
Personnel Services								
	Salaries & Wages	556,388	492,773	582,944	714,489	714,489	714,489	773,070
	Temporary Salaries	4,109	7,872	20,191	20,047	20,047	20,047	20,047
	F.I.C.A. (Soc. Sec.)	34,259	30,390	36,617	45,651	45,651	45,651	49,290
	P.E.R.S. Retirement	47,126	42,283	51,498	64,571	64,571	64,571	70,513
	Health & Vision Insurance	86,181	77,509	98,438	132,374	132,374	132,374	138,512
	Workers Comp. Ins.	18,180	17,824	18,738	22,687	22,687	22,687	11,737
	Unemployment Ins.	1,965	2,256	1,510	1,847	1,847	1,847	2,075
	Dental Insurance	4,505	4,011	4,912	6,122	6,122	6,122	6,600
	F.I.C.A. Medicare	8,012	7,107	8,563	10,680	10,680	10,680	11,533
Total	Personnel Services	760,725	682,025	823,411	1,018,468	1,018,468	1,018,468	1,083,377
Supplies & Materials								
	Office Supplies & Equip	822	990	2,370	1,200	1,200	1,000	1,600
	1,200 Normal Supplies							
	200 Sustainability Coordinator							
	200 GIS Coordinator/Tech							
	Small Tools & Equip-Misc	203	-	-	250	250	450	250
	Computr Equip/Sftwr/Sppl	3,081	839	5,739	3,000	3,000	3,000	3,500
	3,000 Normal Supplies							
	500 Sustainability/GIS Coordinators							
	<u>3,500</u>							
	Furniture & Fixtures-Misc	1,665	4,531	371	1,000	1,000	1,000	1,500
	1,000 Normal Furniture Expenditure							
	500 Sustainability/GIS Coordinators							
	<u>1,500</u>							
	Construction & Maint Mat'ls	140	30	-	200	200	-	200
Total	Supplies & Materials	5,911	6,390	8,480	5,650	5,650	5,450	7,050
Purchased Services								
	IT&S Computer Maint/Spprt	28,014	23,483	26,752	23,480	23,480	24,162	29,194
	IT&S Telephone Service	4,571	4,551	5,016	6,162	6,162	6,162	6,162
	IT&S Special Projects	3,483	-	-	-	-	-	-
	City-Co Bldg Postage Adm	130	72	104	117	117	100	128
	Postage	117	178	164	400	400	200	350
	Cellular Services	1,397	2,594	1,991	2,300	2,300	2,300	2,300
	Printing & Duplicating	137	295	-	350	350	350	300
	Professional Dues	100	100	300	500	500	500	200
	200 Engineering Licenses (2/year)							
	Dues, Subscriptn, License	615	757	1,470	1,000	1,000	1,000	1,320
	200 Miscellaneous Publications							
	1,120 APWA Dues (8x\$140)							
	<u>1,320</u>							
	Advertising	484	769	485	450	450	450	450
	100 Sustainability Ads							
	150 Street/Alley Closures							
	200 Public Meetings-Ads							
	<u>450</u>							
	Long Dist Telephone Chrgs	106	84	240	-	-	-	-
	Architect & Engr Services	2,677	36,695	5,932	20,000	29,500	20,000	20,000
	20,000 Engineering/Inspection Services							
	<u>20,000</u>							
	Equipment Repairs	-	-	-	-	-	-	-
	Meal Reimb-Taxable	-	-	-	-	-	-	-
	Required Training	-	298	135	5,000	5,000	2,000	2,500
	1,500 Prof. Engineering Courses (Utilities, Transportation, Storm)							
	1,000 4 Tech. Training Classes							
	<u>2,500</u>							
	Conferences	3,005	5,743	3,717	5,850	5,850	3,000	4,350
	450 APWA Spring Mtg (1)							
	900 APWA Fall Meeting (2)							
	3,000 APWA/AWWA/Engineering Conference (2)							
	<u>4,350</u>							

Public Works Administration

Fund: 016

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Other Contracted Services	14,244	11,669	17,426	10,526	10,526	8,000	6,000
500 Soil Compaction-Testing							
500 Asphalt Testing							
500 Copier Maintenance							
4,100 Parking Permits							
400 Weed Control							
<u>6,000</u>							
Total Purchased Services	59,080	87,288	63,731	76,135	85,635	68,224	73,254
Intra-City Charges							
Copier Revolving Program	1,663	1,663	1,764	1,764	1,764	1,764	1,852
Shop Gas & Fuel Charges	1,024	2,116	1,361	1,945	1,945	1,945	2,025
Shop Vehicle Repairs	-	-	23	150	150	150	500
Shop Tires & Tire Repairs	603	-	717	750	750	750	600
Shop Vehicle Parts	13	383	372	300	300	300	325
Total Intra-City Charges	3,303	4,162	4,237	4,909	4,909	4,909	5,302
Fixed Charges							
Rent of Bldgs & Offices	50,087	50,087	50,087	51,946	51,946	51,946	48,984
Licenses	9,850	19,497	18,825	23,050	23,050	25,050	27,400
3,900 ARC Editor License Fee							
3,000 ARC Editor License Fee (GIS Coordinator/Tech)							
9,500 Autocad License Fee							
11,000 Water/Sewer Model							
<u>27,400</u>							
Total Fixed Charges	59,937	69,584	68,911	74,996	74,996	76,996	76,384
Internal Charges							
Vehicle & Equip Insurance	223	257	257	332	332	332	355
Liability Insurance	16,644	16,114	16,455	19,469	19,469	19,469	21,023
Fidelity Insurance	92	92	91	107	107	107	111
Liability Deductible	249	1,988	-	-	-	-	-
Fleet Services Charges	3,100	3,603	3,313	3,379	3,379	3,379	3,379
Total Internal Charges	20,308	22,054	20,116	23,287	23,287	23,287	24,868
Total Engineering	909,264	871,503	988,886	1,203,446	1,212,946	1,197,335	1,270,235

Park & Recreation

Fund: 017

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget		
				Adopted	Amended	Projected			
Dedicated Revenues									
Intergovernmental Revenues	-	948	-	-	-	-	-		
Charges For Services	223,844	228,146	148,545	200,321	200,321	57,335	186,675		
Intra-City Revenues	59,628	73,969	74,000	19,000	19,000	19,000	19,000		
Fines & Forfeitures	2,889	1,016	498	-	-	155	500		
Other Financing Sources / (Uses)	35,781	37,080	43,760	54,218	54,218	15,768	40,000		
Other Operating Revenues	322,142	341,159	266,802	273,539	273,539	92,258	246,175		
Internal Service Revenues	143,539	153,306	77,522	77,132	77,132	77,132	67,740		
Interfund Transfers In	-	-	-	-	-	-	-		
Internal Transactions	143,539	153,306	77,522	77,132	77,132	77,132	67,740		
Total Dedicated Revenue	465,681	494,465	344,324	350,671	350,671	169,390	313,915		
Expenditures									
Personnel Services	1,368,259	1,343,741	1,351,430	1,447,683	1,447,683	1,382,916	1,535,975		
Supplies & Materials	159,771	164,528	159,263	164,990	164,990	175,500	169,940		
Purchased Services	479,840	531,522	405,542	541,568	541,568	548,239	599,339		
Intra-City Charges	43,189	46,234	33,533	49,740	49,740	49,740	51,556		
Fixed Charges	93,816	98,182	114,930	105,833	105,833	117,010	122,347		
Maintenance & Operating	776,616	840,466	713,267	862,131	862,131	890,489	943,182		
Internal Charges	139,713	128,183	121,922	122,635	122,635	122,635	127,091		
Transfers Out	-	-	280,000	-	40,000	240,000	235,000		
Internal Transactions	139,713	128,183	401,922	122,635	162,635	362,635	362,091		
Total Expenditures	2,284,588	2,312,390	2,466,620	2,432,449	2,472,449	2,636,040	2,841,248		
General Government Revenues Provided (Needed)	(1,818,907)	(1,817,925)	(2,122,295)	(2,081,778)	(2,121,778)	(2,466,650)	(2,527,333)		
Percent of Total General Government Revenues	10.64%	10.14%	11.53%	11.29%	11.51%	12.86%	13.03%		
Expenditures by Division									
1001	410	Interfund Transactions	-	-	280,000	-	40,000	240,000	235,000
4101	464	Parks Administration	264,480	276,909	250,886	285,580	285,580	277,343	310,412
4102	464	Parks Maintenance	1,402,781	1,396,298	1,442,773	1,514,506	1,514,506	1,527,224	1,655,946
4103	464	Swimming Pool	336,169	345,095	345,283	428,441	428,441	416,193	432,035
4104	464	Recreation	74,633	69,680	66,863	93,021	93,021	93,220	96,950
4106	464	Kay's Kids	36,393	40,177	38,215	53,283	53,283	24,441	52,765
4107	464	Urban Trails	34,941	35,297	42,601	57,619	57,619	57,619	58,140
4109	464	Code Enforcement-Weed Mgmt	135,191	148,934	-	-	-	-	-
Total Expenditures			2,284,588	2,312,390	2,466,620	2,432,449	2,472,449	2,636,040	2,841,248

Park & Recreation

Fund: 017

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
DEDICATED REVENUES							
Intergovernmental Revenues							
County Contributions	-	948	-	-	-	-	-
Total Intergovernmental Revenues	-	948	-	-	-	-	-
Charges For Services							
Pool Operation Charges							
Swim Tickets & Passes							
Daily Admissions Youth	33,514	41,535	34,966	25,606	25,606	4,000	25,000
Daily Admissions Adult	28,403	31,817	20,704	22,293	22,293	3,000	22,000
Daily Admissions Senior	129	1,187	968	6,097	6,097	1,000	1,000
Daily Admissions Spectator	1,956	2,620	4,492	1,450	1,450	600	2,000
Water Activity Youth	-	-	233	35	35	35	35
Water Activity Adult	1,372	1,304	103	1,500	1,500	100	1,500
Water Activity Senior	346	411	-	1,000	1,000	-	300
Punch Card Youth	7,794	6,871	8,884	6,000	6,000	1,000	6,000
Punch Card Adult	6,195	5,005	1,229	3,024	3,024	1,000	3,024
Punch Card Senior	403	607	-	140	140	50	140
Season Pass Youth	529	455	-	500	500	100	400
Season Pass Adult	2,667	810	171	1,500	1,500	250	1,000
Season Pass Senior	508	630	-	126	126	-	126
Season Pass Family	4,100	4,878	810	500	500	100	500
Resident 30 minutes	27,521	27,841	20,727	27,000	27,000	5,000	27,000
Non-Resident 30 minutes	2,908	4,305	1,272	150	150	-	150
Swim Team Practice	1,855	2,505	2,505	2,000	2,000	-	2,000
Swim Team Meets	1,500	2,880	1,290	1,500	1,500	-	1,500
Pool Rental Private Events	3,600	1,440	400	2,400	2,400	100	1,500
Concession Merchandise	30,531	32,127	30,506	32,500	32,500	10,000	32,500
Subtotal Pool Operation Charges	155,831	169,702	129,259	135,321	135,321	26,335	127,675
Park Use Fees	48,266	42,666	5,542	45,000	45,000	18,000	45,000
Recreation Program Charges							
Recreation Fees	-	-	2,247	-	-	4,000	3,000
Recreation Ice Rink Fees & Revenue	6,410	3,814	6,373	5,000	5,000	4,000	5,000
Recreation Tennis Fees & Revenue	10,541	11,619	5,124	10,000	10,000	4,500	5,500
Recreation Pickleball Fees & Revenue	-	-	-	5,000	5,000	500	500
Subtotal Recreation Program Charges	16,951	15,433	13,744	20,000	20,000	13,000	14,000
Snow Removal Charges	2,796	345	-	-	-	-	-
Total Charges For Services	223,844	228,146	148,545	200,321	200,321	57,335	186,675
Intra-City Revenues							
Mall St Sweep/Plow Chrg	15,000	19,000	19,000	19,000	19,000	19,000	19,000
Open Spc Trail Maint Chrg	44,628	54,969	55,000	-	-	-	-
Total Intra-City Revenues	59,628	73,969	74,000	19,000	19,000	19,000	19,000
Fines & Forfeitures							
Misc Fines / Snow Removal	2,889	1,016	498	-	-	155	500
Total Fines & Forfeitures	2,889	1,016	498	-	-	155	500
Internal Service Revenues							
Park & Rec Charges	60,539	70,306	77,522	77,132	77,132	77,132	67,740
Internal - Weed Control Charges	83,000	83,000	-	-	-	-	-
Total Internal Service Revenues	143,539	153,306	77,522	77,132	77,132	77,132	67,740
Other Financing Sources / (Uses)							
Kay's Kids-McKenna Fndtn	35,781	37,080	43,760	54,218	54,218	15,768	40,000
Total Other Financing Sources / (Uses)	35,781	37,080	43,760	54,218	54,218	15,768	40,000

Park & Recreation

Fund: 017

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
SUBTOTAL - OPERATING REVENUE	465,681	494,465	344,324	350,671	350,671	169,390	313,915
TOTAL DEDICATED REVENUES	465,681	494,465	344,324	350,671	350,671	169,390	313,915

<table border="1"> <tr> <td>Fund</td> <td>017 Park & Recreation</td> </tr> <tr> <td>Dept</td> <td>1001 Interfund Transactions</td> </tr> <tr> <td>Activity</td> <td>410 General Government</td> </tr> </table>								Fund	017 Park & Recreation	Dept	1001 Interfund Transactions	Activity	410 General Government
Fund	017 Park & Recreation												
Dept	1001 Interfund Transactions												
Activity	410 General Government												
Transfers Out													
T/out - 441 Parks Improvement	-	-	-	-	-	-	-						
T/out - 563 Golf Course	-	-	280,000	-	40,000	240,000	235,000						
Total Transfers Out	-	-	280,000	-	40,000	240,000	235,000						
Total Interfund Transactions	-	-	280,000	-	40,000	240,000	235,000						

Park & Recreation

Fund: 017

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	017 Park & Recreation							
Dept	4101 Parks Administration							
Activity	464 Park & Recreation							
Personnel Services								
	Salaries & Wages	151,079	143,737	148,622	156,664	156,664	156,664	165,560
	Temporary Salaries	-	-	-				
	F.I.C.A. (Soc. Sec.)	8,855	8,121	8,757	9,750	9,750	9,750	10,302
	P.E.R.S. Retirement	12,796	12,080	12,886	13,791	13,791	13,791	14,737
	Health & Vision Insurance	20,814	21,495	22,385	25,214	25,214	25,214	25,184
	Workers Comp. Ins.	1,249	1,233	1,274	1,018	1,018	1,018	1,193
	Unemployment Ins.	530	648	372	394	394	394	433
	Dental Insurance	1,087	1,112	1,116	1,166	1,166	1,166	1,200
	F.I.C.A. Medicare	2,071	1,899	2,048	2,281	2,281	2,281	2,410
Total	Personnel Services	198,481	190,325	197,460	210,278	210,278	210,278	221,019
Supplies & Materials								
	Office Supplies & Equip	3,198	3,070	3,342	3,200	3,200	3,200	3,800
	Furniture & Fixtures-Misc	495	1,063	575	600	600	600	800
Total	Supplies & Materials	3,693	4,133	3,916	3,800	3,800	3,800	4,600
Purchased Services								
	IT&S Computer Maint/Spprt	7,476	7,342	10,563	5,744	5,744	5,905	6,862
	IT&S Telephone Service	1,371	1,366	1,368	1,420	1,420	1,420	1,422
	City-Co Bldg Postage Adm	196	227	310	234	234	234	256
	Postage	309	374	122	400	400	400	400
	Cellular Services	480	308	654	480	480	875	700
	Printing & Duplicating	1,450	-	152	1,500	1,500	1,000	1,500
	Dues, Subscriptn, License	1,060	1,073	1,145	2,500	2,500	2,500	2,600
	400 Adobe Pro Software License							
	2,200 Misc.							
	<u>2,600</u>							
	Advertising	2,097	980	1,043	3,000	3,000	750	3,000
	Long Dist Telephone Chrgs	50	28	70	-	-	-	-
	Travel & Meeting Expense	878	2,282	1,272	2,500	2,500	250	2,500
	1,300 Parks Board							
	1,200 Misc.							
	<u>2,500</u>							
	Required Training	200	-	-	1,000	1,000	500	1,000
	Conferences	2,188	6,084	(281)	4,300	4,300	1,500	4,300
	2,700 NRPA Conference							
	700 MTRPA Conference							
	900 MLC&T							
	<u>4,300</u>							
	Other Contracted Services	17,576	34,094	5,552	19,492	19,492	19,000	30,280
	1,000 Wayfinding Signage							
	1,000 Park Maps							
	15,000 Consultation/Facilitation							
	1,600 Reservation Software							
	1,500 Reservation Software Training							
	2,400 My Helena App							
	500 Webpage							
	780 Parking Permit (12 x \$65)							
	1,000 Community Garden Insurance Reimb.							
	3,500 Park contracts							
	2,000 M-Files Program							
	<u>30,280</u>							
Total	Purchased Services	35,331	54,158	21,970	42,570	42,570	34,334	54,820
Intra-City Charges								
	Copier Revolving Program	1,663	1,663	1,764	1,960	1,960	1,960	2,058
	Shop Gas & Fuel Charges	155	220	115	566	566	566	575
	Shop Vehicle Repairs	-	-	-	75	75	75	50
	Shop Tires & Tire Repairs	-	214	-	100	100	100	100
	Shop Vehicle Parts	15	13	16	75	75	75	50
Total	Intra-City Charges	1,833	2,110	1,895	2,776	2,776	2,776	2,833

Park & Recreation

Fund: 017

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fixed Charges								
	Rent of Bldgs & Offices	19,914	19,914	19,914	20,653	20,653	20,653	21,197
	Credit Card Fees	51	1,194	913	800	800	800	1,000
Total	Fixed Charges	19,965	21,108	20,827	21,453	21,453	21,453	22,197
Internal Charges								
	Vehicle & Equip Insurance	105	98	98	54	54	54	58
	Liability Insurance	4,253	4,158	4,233	4,152	4,152	4,152	4,389
	Fidelity Insurance	16	16	16	16	16	16	16
	Fleet Services Charges	803	803	471	480	480	480	480
Total	Internal Charges	5,177	5,075	4,818	4,702	4,702	4,702	4,943
Total	Parks Administration	264,480	276,909	250,886	285,580	285,580	277,343	310,412

Park & Recreation

Fund: 017

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	017 Park & Recreation							
Dept	4102 Parks Maintenance							
Activity	464 Park & Recreation							
Personnel Services								
	Salaries & Wages	450,420	427,057	503,725	479,985	479,985	479,985	516,145
	Temporary Salaries	93,781	91,588	85,626	124,700	124,700	100,000	167,852
	Overtime - Misc	5,477	4,582	4,899	4,925	4,925	4,925	4,935
	F.I.C.A. (Soc. Sec.)	33,499	32,090	36,236	37,947	37,947	37,947	42,865
	P.E.R.S. Retirement	42,131	39,401	46,738	42,738	42,738	42,738	46,432
	Health & Vision Insurance	94,873	95,121	110,975	112,203	112,203	112,203	114,590
	Workers Comp. Ins.	30,547	30,920	32,476	28,747	28,747	28,747	14,495
	Unemployment Ins.	1,932	2,363	1,491	1,536	1,536	1,536	1,805
	Dental Insurance	4,992	4,953	5,532	5,189	5,189	5,189	5,460
	F.I.C.A. Medicare	7,834	7,505	8,475	8,880	8,880	8,880	10,029
Total	Personnel Services	765,486	735,580	836,172	846,850	846,850	822,150	924,608
Supplies & Materials								
	Office Supplies & Equip	660	1,373	1,373	750	750	1,750	1,400
	1,400 Calendars, Ink/Toner/Paper							
	<u>1,400</u>							
	Chem & Lab Supplies	1,024	2,134	801	1,000	1,000	1,000	1,000
	Janitorial Supplies	3,739	2,297	2,665	3,400	3,400	3,400	3,400
	Clothing Allowance	2,055	2,147	404	2,000	2,000	2,000	2,000
	Fuel/Oil Outside Vendor	405	492	454	500	500	500	500
	Small Tools & Equip-Misc	16,808	10,349	13,185	18,200	18,200	18,200	17,200
	1,200 2-String Trimmers							
	1,500 Vandalism / Graffiti							
	1,000 Misc Tools							
	800 Msc parts / Fasteners							
	200 Insect Spray							
	500 Push Mowers							
	500 Snowblowers							
	1,000 Landscaping Equipment							
	500 Leaf Blowers							
	<u>10,000 Parks Maintenance Equipment</u>							
	<u>17,200</u>							
	Safety Equipment	2,396	1,837	3,406	2,000	2,000	2,000	2,000
	800 Safety Shirts							
	600 Ear and Eye Protection							
	400 Specialized Safety Items for Individual Needs							
	200 Gloves, etc.							
	<u>2,000</u>							
	Fixtures	11,828	20,036	18,983	19,000	19,000	19,000	19,000
	7,000 ADA Transition Plan Items Upgrade/Repair							
	2,000 Park Signs- replacements/upgrade/repairs							
	3,000 Tables/garbage receptacles							
	7,000 Mutt Mitts/Bags/Stations							
	<u>19,000</u>							
	Trees, Shrubs, Etc	1,867	3,560	1,617	2,000	2,000	3,000	2,000
	2,000 Trees/Shrubs/Flowers for Parks							
	<u>2,000</u>							
	Irrigation Parts	13,128	15,291	18,004	13,500	13,500	13,500	15,000
	Fertilizer & Chem Supplies	18,549	16,224	11,986	13,500	13,500	13,500	13,500
	4,000 Sprinkler Head							
	1,500 Valve boxes etc..							
	8,000 Curb Stop repair/replace							
	<u>13,500</u>							
	Surfacing Materials	8,612	4,375	7,170	7,000	7,000	7,000	7,000
	2,000 Decomposed Granite							
	5,000 ADA wood fiber-playgrounds							
	<u>7,000</u>							
	Gravel & Sand	-	25	530	1,000	1,000	1,000	1,000
	Construction & Maint Mat'ls	6,274	4,488	7,818	6,000	6,000	6,000	6,000
	6,000 Misc. Wood & Metal for Projects/Repairs							
	<u>6,000</u>							
Total	Supplies & Materials	87,345	84,628	88,396	89,850	89,850	91,850	91,000

Park & Recreation

Fund: 017

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Purchased Services							
IT&S Computer Maint/Spprt	12,423	20,209	21,293	16,090	16,090	16,932	18,671
IT&S Telephone Service	1,974	1,989	1,993	2,048	2,048	2,048	2,048
Cellular Services	2,188	2,257	2,578	2,200	2,200	2,200	2,200
Printing & Duplicating	39	-	72	50	50	50	50
Dues, Subscriptn, License	165	689	60	600	600	600	600
MTRPA/NRPA/MUCFA/AMTOPP etc.							
Advertising	-	98	48	-	-	-	-
Electric Utility	36,692	36,726	30,122	45,920	45,920	45,920	45,920
Water & Sewer	218,561	238,609	175,322	209,992	209,992	237,756	245,000
Long Dist Telephone Chrgs	15	45	90	-	-	-	-
Natural Gas Utility	3,075	2,614	3,394	5,665	5,665	4,000	5,665
Solid Waste	15,161	14,156	12,063	16,800	16,800	16,000	17,500
Medical Expenses	430	240	240	200	200	300	200
Consultant Services	1,774	3,238	3,100	5,000	5,000	5,000	5,000
5,000 Well project							
Equipment Repairs	10,827	7,784	16,053	15,000	15,000	15,000	15,000
Building Repairs/Maint	10,344	6,710	3,232	7,000	7,000	7,000	7,000
7,000 Kindrick Field/Batch/Warming House, etc.							
<u>7,000</u>							
Meal Reimb-Taxable	-	-	90	-	-	-	-
Required Training	286	341	1,073	650	650	650	650
Conferences	1,756	3,580	401	4,000	4,000	2,000	4,000
3,000 Rocky Mountain Tree School							
<u>1,000 AMTOPP/NRPA/MTRPA</u>							
<u>4,000</u>							
Other Contracted Services	11,271	17,286	17,803	16,560	16,560	16,560	19,560
13,500 Porta Potti Rentals							
<u>6,060 Plumber/electric Contractors</u>							
<u>19,560</u>							
Total Purchased Services	326,981	356,571	289,028	347,775	347,775	372,016	389,064
Intra-City Charges							
Shop Gas & Fuel Charges	21,943	23,700	21,854	28,380	28,380	28,380	32,300
Shop Vehicle Repairs	2,652	4,360	3,808	5,000	5,000	5,000	4,500
Shop Tires & Tire Repairs	1,586	2,696	812	2,800	2,800	2,800	1,600
Shop Vehicle Parts	11,972	9,157	4,458	10,000	10,000	10,000	9,500
Total Intra-City Charges	38,153	39,913	30,933	46,180	46,180	46,180	47,900
Fixed Charges							
Rent of Equipment	5,326	1,632	6,848	2,500	2,500	2,500	2,500
Special Assessments	63,597	72,474	86,895	76,130	76,130	87,307	91,950
Licenses	200	-	-	350	350	350	300
Total Fixed Charges	69,123	74,106	93,743	78,980	78,980	90,157	94,750
Internal Charges							
Property Insurance	4,467	4,156	4,156	4,390	4,390	4,390	4,697
Vehicle & Equip Insurance	1,491	1,348	1,348	1,628	1,628	1,628	1,742
Liability Insurance	17,231	16,813	17,283	16,162	16,162	16,162	18,264
Fidelity Insurance	257	261	254	246	246	246	246
Liability Deductible	4,245	350	2,378	2,378	2,378	2,378	2,544
Building M&O Charge	57,517	44,482	44,538	44,832	44,832	44,832	45,896
Weed & Snow Control Chrg	-	-	-	-	-	-	-
Fleet Services Charges	30,485	38,090	34,544	35,235	35,235	35,235	35,235
Total Internal Charges	115,693	105,500	104,501	104,871	104,871	104,871	108,624
Total Parks Maintenance	1,402,781	1,396,298	1,442,773	1,514,506	1,514,506	1,527,224	1,655,946

Park & Recreation

Fund: 017

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	017 Park & Recreation							
Dept	4103 Swimming Pool							
Activity	464 Park & Recreation							
Personnel Services								
	Salaries & Wages	28,205	18,117	33,134	35,679	35,679	35,679	37,669
	Temporary Salaries	131,708	141,307	123,945	156,565	156,565	150,000	156,820
	Overtime - Misc	3,705	3,397	2,136	2,463	2,463	4,463	2,517
	F.I.C.A. (Soc. Sec.)	10,032	10,085	9,872	12,093	12,093	12,093	12,237
	P.E.R.S. Retirement	2,425	1,580	2,933	6,449	6,449	6,449	6,699
	Health & Vision Insurance	5,030	3,425	7,522	8,195	8,195	8,195	8,185
	Workers Comp. Ins.	9,493	10,078	9,664	9,270	9,270	9,270	3,631
	Unemployment Ins.	573	733	399	494	494	494	519
	Dental Insurance	263	177	378	379	379	379	390
	F.I.C.A. Medicare	2,346	2,359	2,309	2,834	2,834	2,834	2,867
Total	Personnel Services	193,780	191,258	192,291	234,421	234,421	229,856	231,534
Supplies & Materials								
	Office Supplies & Equip	524	838	234	350	350	350	350
	Chem & Lab Supplies	36,496	37,611	42,704	35,000	35,000	35,000	37,500
	Janitorial Supplies	2,901	2,723	1,632	2,500	2,500	2,500	2,500
	Clothing Allowance	2,000	224	116	3,000	3,000	4,000	3,500
	Operating Supplies - Misc	569	1,397	53	1,400	1,400	1,400	1,400
	Small Tools & Equip-Misc	517	1,472	1,321	2,000	2,000	2,000	2,000
	Safety Equipment	908	920	3,496	2,000	2,000	2,000	2,000
	<u>2,000</u> AED Equipment parts / replacement							
	<u>2,000</u>							
	Resale Supplies	14,401	16,127	12,822	15,000	15,000	15,000	15,000
Total	Supplies & Materials	58,316	61,312	62,378	61,250	61,250	62,250	64,250
Purchased Services								
	IT&S Computer Maint/Spprt	6,809	11,802	12,097	11,366	11,366	11,971	10,328
	IT&S Telephone Service	-	-	-	474	474	1,000	474
	Postage	-	-	-	50	50	50	50
	Cellular Services	216	100	430	300	300	150	300
	Printing & Duplicating	-	99	36	200	200	200	200
	Dues, Subscriptn, License	3,700	673	1,506	6,000	6,000	4,000	6,000
	Advertising	10	199	265	600	600	600	600
	Electric Utility	14,597	14,683	15,689	21,630	21,630	21,630	22,000
	Water & Sewer	11,393	12,951	13,461	19,200	19,200	19,200	22,000
	Natural Gas Utility	13,907	24,072	23,392	37,595	37,595	30,000	37,150
	Solid Waste	-	-	-	400	400	400	400
	Equipment Repairs	3,891	2,695	3,882	5,000	5,000	8,000	6,000
	Building Repairs/Maint	5,268	9,824	2,837	7,000	7,000	7,000	7,000
	Employee Auto Allowance	17	-	-	-	-	-	-
	Required Training	6,286	1,587	4,507	5,000	5,000	2,000	5,000
	2,500 Lifeguard Training-New Rec Manager							
	1,000 Certified Pool Operator Class							
	<u>1,500</u> Summer Staff Training							
	<u>5,000</u>							
	Other Contracted Services	1,992	861	2,546	2,569	2,569	2,500	3,000
	1,500 general projects as needed							
	<u>1,500</u> Recreation Mgmt Software							
	<u>3,000</u>							
Total	Purchased Services	68,086	79,546	80,647	117,384	117,384	108,701	120,502
Intra-City Charges								
	Copier Revolving Program	166	166	176	196	196	196	206
Total	Intra-City Charges	166	166	176	196	196	196	206

Park & Recreation

Fund: 017

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Fixed Charges							
Rent of Equipment	1,094	-	-	1,700	1,700	1,700	1,700
200 Rent Phone Pool							
1,500 Computer Rental							
<u> 1,700</u>							
Licenses	1,063	777	-	1,200	1,200	1,200	1,200
Credit Card Fees	2,498	1,794	514	2,500	2,500	2,500	2,500
Cash (Over)/Short	(82)	196	(154)	-	-	-	-
Total Fixed Charges	4,573	2,767	360	5,400	5,400	5,400	5,400
Internal Charges							
Property Insurance	3,997	3,893	3,893	4,181	4,181	4,181	4,474
Liability Insurance	6,055	5,684	5,095	5,166	5,166	5,166	5,226
Fidelity Insurance	473	469	443	443	443	443	443
Liability Deductible	723	-	-	-	-	-	-
Total Internal Charges	11,248	10,046	9,431	9,790	9,790	9,790	10,143
Total Swimming Pool	336,169	345,095	345,283	428,441	428,441	416,193	432,035

Park & Recreation

Fund: 017

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	017 Park & Recreation
Dept	4104 Recreation
Activity	464 Park & Recreation

Personnel Services

Salaries & Wages	24,470	8,934	31,759	34,831	34,831	34,831	37,377
Temporary Salaries	15,747	28,746	5,679	13,414	13,414	13,414	13,414
Overtime - Misc	23	144	-				
F.I.C.A. (Soc. Sec.)	2,497	2,354	2,312	3,011	3,011	3,011	3,169
P.E.R.S. Retirement	2,073	1,037	2,741	3,701	3,701	3,701	3,970
Health & Vision Insurance	3,643	1,082	6,904	7,564	7,564	7,564	7,555
Workers Comp. Ins.	1,240	2,067	556	855	855	855	546
Unemployment Ins.	142	171	93	122	122	122	135
Dental Insurance	190	56	349	350	350	350	360
F.I.C.A. Medicare	584	550	541	705	705	705	742

Total Personnel Services	50,609	45,141	50,936	64,553	64,553	64,553	67,268
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Supplies & Materials

Office Supplies & Equip	141	1,201	261	200	200	200	200
Clothing Allowance	-	108	32	200	200	200	200
Operating Supplies - Misc	1,634	1,420	1,107	1,700	1,700	1,700	1,700
Safety Equipment	40	-	43	1,000	1,000	1,000	1,000
Resale Supplies	866	635	537	1,500	1,500	1,500	1,500

Total Supplies & Materials	2,681	3,364	1,981	4,600	4,600	4,600	4,600
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Purchased Services

IT&S Computer Maint/Spprt	3,085	5,376	5,607	5,051	5,051	5,250	6,221
IT&S Telephone Service	457	455	456	474	474	474	474
City-Co Bldg Postage Adm	66	72	104	117	117	117	128
Postage	10	1	2	100	100	100	100
Cellular Services	204	140	-	300	300	300	300
Printing & Duplicating	-	-	56	200	200	200	200
Dues, Subscriptn, License	973	599	705	1,000	1,000	1,000	1,000
500 NRPA Dues							
300 MTRPA Dues							
200 Additional Dues							
<u>1,000</u>							
Advertising	2,695	3,107	1,179	1,200	1,200	1,200	1,200
Employee Auto Allowance	-	16	162	-	-	-	-
Required Training	20	-	-	500	500	500	500
Conferences	782	-	201	1,200	1,200	1,200	1,200
Other Contracted Services	11,069	9,581	3,705	11,814	11,814	11,814	11,750
750 State Capital Band Contribution							
3,500 Rec Programming & Events							
7,000 Tennis Lesson Instruction							
500 Recreation Mgmt Software							
<u>11,750</u>							

Total Purchased Services	19,361	19,347	12,176	21,956	21,956	22,155	23,073
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Intra-City Charges

Copier Revolving Program	499	499	529	588	588	588	617
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Total Intra-City Charges	499	499	529	588	588	588	617
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Internal Charges

Liability Insurance	1,406	1,284	1,197	1,280	1,280	1,280	1,348
Fidelity Insurance	77	45	44	44	44	44	44

Total Internal Charges	1,483	1,329	1,241	1,324	1,324	1,324	1,392
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Total Recreation	74,633	69,680	66,863	93,021	93,021	93,220	96,950
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Park & Recreation

Fund: 017

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund 017 Park & Recreation								
Dept 4106 Kay's Kids								
Activity 464 Park & Recreation								
Personnel Services								
	Temporary Salaries	29,442	31,647	29,115	40,183	40,183	10,000	40,831
	F.I.C.A. (Soc. Sec.)	1,825	1,962	1,807	2,492	2,492	2,492	2,532
	P.E.R.S. Retirement	-	-	-	3,380	3,380	-	3,476
	Workers Comp. Ins.	2,076	2,217	2,037	2,151	2,151	700	818
	Unemployment Ins.	103	142	73	103	103	50	108
	F.I.C.A. Medicare	427	459	423	585	585	150	594
Total	Personnel Services	33,873	36,427	33,489	48,894	48,894	13,392	48,359
Supplies & Materials								
	Office Supplies & Equip	17	33	193	150	150	250	150
	Clothing Allowance	-	290	683	340	340	50	340
	Operating Supplies - Misc	512	1,913	1,101	1,000	1,000	8,700	1,000
Total	Supplies & Materials	529	2,236	1,978	1,490	1,490	9,000	1,490
Purchased Services								
	Printing & Duplicating	-	155	-	250	250	50	250
	Advertising	793	85	1,508	600	600	200	600
	Employee Auto Allowance	-	-	92	-	-	100	-
	Required Training	-	120	-	450	450	150	450
	Other Contracted Services	-	-	-	450	450	400	450
Total	Purchased Services	793	360	1,600	1,750	1,750	900	1,750
Internal Charges								
	Liability Insurance	1,112	1,066	1,066	1,066	1,066	1,066	1,083
	Fidelity Insurance	86	88	83	83	83	83	83
Total	Internal Charges	1,198	1,154	1,149	1,149	1,149	1,149	1,166
Total	Kay's Kids	36,393	40,177	38,215	53,283	53,283	24,441	52,765

Park & Recreation

Fund: 017

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund 017 Park & Recreation								
Dept 4107 Urban Trails								
Activity 464 Park & Recreation								
Personnel Services								
	Salaries & Wages	23,823	24,915	28,953	29,910	29,910	29,660	30,880
	Overtime - Misc	49	68	179			250	
	F.I.C.A. (Soc. Sec.)	1,445	1,510	1,772	1,863	1,863	1,863	1,923
	P.E.R.S. Retirement	2,022	2,141	2,541	2,635	2,635	2,635	2,752
	Health & Vision Insurance	4,162	4,329	5,790	6,305	6,305	6,305	6,295
	Workers Comp. Ins.	756	772	1,070	1,171	1,171	1,171	506
	Unemployment Ins.	84	113	74	76	76	76	81
	Dental Insurance	217	224	289	290	290	290	300
	F.I.C.A. Medicare	338	353	414	437	437	437	450
Total	Personnel Services	32,896	34,425	41,083	42,687	42,687	42,687	43,187
Supplies & Materials								
	Fixtures	360	-	294	1,000	1,000	1,000	1,000
	1,000 Replacement Lights/Signs/Benches etc.							
	1,000							
	Surfacing Materials	799	-	319	3,000	3,000	3,000	3,000
Total	Supplies & Materials	1,159	-	614	4,000	4,000	4,000	4,000
Purchased Services								
	Cellular Services	96	96	122	80	80	80	80
	Other Contracted Services	-	-	-	10,053	10,053	10,053	10,050
	Asphalt Repairs on Trails							
Total	Purchased Services	96	96	122	10,133	10,133	10,133	10,130
Internal Charges								
	Liability Insurance	785	771	777	794	794	794	818
	Fidelity Insurance	5	5	5	5	5	5	5
Total	Internal Charges	790	776	782	799	799	799	823
Total	Urban Trails	34,941	35,297	42,601	57,619	57,619	57,619	58,140

Lighting Districts - All

Fund: 029

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments	872,683	917,963	914,502	914,047	914,047	914,047	931,010
Taxes & Assessments	872,683	917,963	914,502	914,047	914,047	914,047	931,010
Total Revenues	872,683	917,963	914,502	914,047	914,047	914,047	931,010
Expenditures							
Purchased Services	840,840	850,415	863,931	870,040	899,600	899,600	932,433
Maintenance & Operating	840,840	850,415	863,931	870,040	899,600	899,600	932,433
Internal Charges	47,837	50,338	49,957	66,648	66,648	66,648	52,206
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	47,837	50,338	49,957	66,648	66,648	66,648	52,206
Total Expenditures	888,677	900,753	913,888	936,688	966,248	966,248	984,639
Revenues Over (Under) Expenditures	(15,994)	17,210	614	(22,641)	(52,201)	(52,201)	(53,629)
Beginning Cash Balance - July 1	612,440	596,446	613,656	614,270	614,270	614,270	562,069
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	596,446	613,656	614,270	591,629	562,069	562,069	508,440

Lighting Districts - All

Fund: 029

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Revenues

Special Assessments

Special Assessments

(including penalty & interest)

Fund #	District #	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021 Adopted	FY 2021 Amended	FY 2021 Projected	Proposed FY 2022 Budget
800	Lt Dist #200	9,809	9,531	9,898	9,810	9,810	9,810	9,810
801	Lt Dist #201	9,618	9,614	9,563	9,456	9,456	9,456	9,456
802	Lt Dist #202	2,848	3,341	3,171	3,168	3,168	3,168	3,168
803	Lt Dist #203	3,572	3,645	3,566	3,633	3,633	3,633	3,633
804	Lt Dist #204	21,205	23,344	23,077	22,699	22,699	22,699	22,699
805	Lt Dist #205	12,408	15,872	14,687	15,368	15,368	15,368	15,368
806	Lt Dist #206	2,839	2,978	2,981	2,979	2,979	2,979	2,979
807	Lt Dist #207	6,519	6,503	6,530	6,452	6,452	6,452	6,451
808	Lt Dist #208	1,249	1,250	1,288	1,262	1,262	1,262	1,262
809	Lt Dist #209	25,791	26,721	26,578	26,588	26,588	26,588	26,587
810	Lt Dist #210	1,870	1,953	1,798	1,867	1,867	1,867	1,867
811	Lt Dist #211	9,564	8,815	9,788	9,564	9,564	9,564	9,563
812	Lt Dist #212	4,590	4,874	4,875	4,850	4,850	4,850	4,850
813	Lt Dist #213	7,445	7,587	7,740	7,773	7,773	7,773	7,773
814	Lt Dist #214	8,833	9,390	9,315	9,324	9,324	9,324	9,323
815	Lt Dist #215	3,898	3,919	3,406	3,475	3,475	3,475	3,474
816	Lt Dist #216	4,527	4,877	4,333	4,853	4,853	4,853	4,852
817	Lt Dist #217	12,884	13,419	13,746	13,540	13,540	13,540	13,540
818	Lt Dist #218	5,759	6,028	5,956	6,048	6,048	6,048	6,047
819	Lt Dist #219	14,757	15,318	15,137	15,137	15,137	15,137	15,137
820	Lt Dist #220	21,386	23,862	23,894	23,814	23,814	23,814	23,813
821	Lt Dist #221	19,204	18,557	17,974	18,372	18,372	18,372	18,372
822	Lt Dist #222	39,175	43,822	43,701	44,336	44,336	44,336	50,704
823	Lt Dist #223	10,532	8,482	10,304	10,509	10,509	10,509	10,508
824	Lt Dist #224	16,465	17,068	16,920	16,920	16,920	16,920	16,920
825	Lt Dist #225	-	4,000	5,035	5,129	5,129	5,129	5,128
826	Lt Dist #226	9,428	14,144	9,585	9,590	9,590	9,590	9,590
851	Lt Dist #351	18,050	17,775	18,016	17,931	17,931	17,931	17,931
857	Lt Dist #357	49,690	50,748	50,280	50,315	50,315	50,315	50,315
858	Lt Dist #358	6,553	6,942	6,902	6,778	6,778	6,778	6,778
859	Lt Dist #359	73,172	76,990	83,036	81,754	81,754	81,754	81,753
860	Lt Dist #360	49,668	50,742	50,650	50,713	50,713	50,713	47,545
861	Lt Dist #361	30,325	33,216	32,629	32,799	32,799	32,799	30,747
862	Lt Dist #362	58,519	59,281	59,731	59,316	59,316	59,316	59,316
863	Lt Dist #363	7,546	7,775	7,690	7,685	7,685	7,685	7,684
864	Lt Dist #264	46,398	48,772	48,669	48,091	48,091	48,091	48,090
865	Lt Dist #365	41,120	43,216	42,004	42,144	42,144	42,144	39,509
866	Lt Dist #362A	12,644	13,227	13,071	12,921	12,921	12,921	12,920
867	Lt Dist #364A	7,155	7,403	7,294	7,289	7,289	7,289	7,289
869	Lt Dist #269	23,435	23,917	23,410	23,559	23,559	23,559	23,558
873	Lt Dist #173	16,848	17,463	17,301	17,233	17,233	17,233	16,157
879	Lt Dist #359A	4,795	4,837	4,833	4,806	4,806	4,806	4,805
883	Lt Dist #383	2,376	2,470	2,423	2,439	2,439	2,439	2,439
885	Lt Dist #385	2,656	2,806	2,509	2,722	2,722	2,722	2,721
889	Lt Dist #389	2,482	2,508	2,401	2,489	2,489	2,489	2,488
890	Lt Dist #390	4,166	4,428	4,455	4,361	4,361	4,361	4,361
892	Lt Dist #192	6,985	7,299	7,268	7,154	7,154	7,154	7,153
893	Lt Dist #193	1,003	1,020	1,240	1,100	1,100	1,100	1,237
894	Lt Dist #164	5,653	5,626	5,775	5,648	5,648	5,648	5,647
895	Lt Dist #304	10,403	10,521	10,714	10,553	10,553	10,553	10,553
896	Lt Dist #306	78,917	82,526	80,621	80,753	80,753	80,753	75,706
897	Lt Dist #364	16,361	17,073	16,680	16,828	16,828	16,828	15,775
898	Lt Dist #398	4,794	5,234	5,028	5,075	5,075	5,075	5,074
899	Lt Dist #399	4,794	5,234	5,028	5,075	5,075	5,075	30,585
Total	Special Assessments	872,683	917,963	914,502	914,047	914,047	914,047	931,010
SUBTOTAL - OPERATING REVENUE		872,683	917,963	914,502	914,047	914,047	914,047	931,010
TOTAL REVENUE		872,683	917,963	914,502	914,047	914,047	914,047	931,010

Lighting Districts - All

Fund: 029

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	29 Lighting Districts - All
Dept	1511 Light Districts
Activity	432 Streets & Traffic

Purchased Services

Advertising

Fund #	District #
822	Lt Dist #222

88 -

Subtotal Advertising

88 -

Electric Utility

Fund #	District #
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800	Lt Dist #200	9,426	9,574	8,504	9,769	9,269	9,269	9,269
801	Lt Dist #201	8,382	8,845	9,025	9,071	9,071	9,071	9,071
802	Lt Dist #202	2,958	2,891	2,728	3,027	3,027	3,027	3,027
803	Lt Dist #203	3,368	3,340	3,511	3,445	3,445	3,445	3,445
804	Lt Dist #204	21,584	21,597	22,039	22,092	22,701	22,701	22,701
805	Lt Dist #205	14,407	14,388	14,492	14,751	14,751	14,751	14,751
806	Lt Dist #206	2,958	2,980	3,085	3,027	3,027	3,027	3,027
807	Lt Dist #207	6,076	6,119	6,336	6,218	6,526	6,526	6,526
808	Lt Dist #208	1,183	1,192	1,234	1,211	1,211	1,211	1,211
809	Lt Dist #209	25,164	25,268	25,744	25,763	26,517	26,517	26,517
810	Lt Dist #210	1,774	1,788	1,850	1,816	1,816	1,816	1,816
811	Lt Dist #211	8,874	9,332	9,824	9,418	10,119	10,119	10,119
812	Lt Dist #212	4,962	5,033	5,146	5,085	5,085	5,085	5,085
813	Lt Dist #213	7,550	7,622	7,856	7,729	8,093	8,093	8,093
814	Lt Dist #214	8,710	8,766	9,083	8,914	9,355	9,355	9,355
815	Lt Dist #215	3,512	3,387	3,492	3,435	3,435	3,435	3,435
816	Lt Dist #216	4,641	4,691	4,829	4,751	4,751	4,751	4,751
817	Lt Dist #217	13,421	13,554	13,963	13,741	14,383	14,383	14,383
818	Lt Dist #218	5,515	5,577	5,736	5,649	5,649	5,649	5,649
819	Lt Dist #219	14,457	14,565	15,074	14,792	15,527	15,527	15,527
820	Lt Dist #220	23,066	23,349	23,962	23,626	24,682	24,682	24,682
821	Lt Dist #221	17,622	17,565	17,723	18,047	18,047	18,047	18,047
822	Lt Dist #222	39,529	41,993	43,391	42,622	44,694	44,694	44,694
823	Lt Dist #223	9,117	10,087	10,760	10,107	11,083	11,083	11,083
824	Lt Dist #224	16,006	16,141	16,669	16,380	17,170	17,170	17,170
825	Lt Dist #225	2,367	4,603	4,760	4,671	4,671	4,671	4,671
826	Lt Dist #226	8,874	8,862	7,804	9,073	9,073	9,073	9,073
851	Lt Dist #351	16,857	16,951	17,508	17,250	18,034	18,034	18,034
857	Lt Dist #357	44,982	44,996	47,011	45,959	48,422	48,422	48,422
858	Lt Dist #358	6,002	5,734	4,872	6,133	6,133	6,133	6,133
859	Lt Dist #359	73,799	75,712	73,297	80,310	78,310	78,310	78,310
860	Lt Dist #360	46,530	46,197	48,537	46,826	49,993	49,993	49,993
861	Lt Dist #361	29,873	30,093	34,961	30,549	36,010	36,010	36,010
862	Lt Dist #362	54,078	54,298	56,284	55,308	57,974	57,974	57,974
863	Lt Dist #363	7,111	7,013	6,670	7,272	7,272	7,272	7,272
864	Lt Dist #264	44,963	44,809	46,696	45,951	48,125	48,125	48,125
865	Lt Dist #365	40,114	40,462	41,862	41,051	43,118	43,118	43,118
866	Lt Dist #362A	12,208	12,332	11,949	12,499	12,499	12,499	12,499
867	Lt Dist #364A	6,914	7,216	8,643	7,077	8,903	8,903	8,903
869	Lt Dist #269	22,048	22,164	23,009	22,553	23,699	23,699	23,699
873	Lt Dist #173	15,643	15,676	13,699	15,987	14,987	14,987	14,987
879	Lt Dist #359A	4,224	4,155	3,548	4,316	4,316	4,316	4,316
883	Lt Dist #383	2,181	2,035	1,708	2,227	2,227	2,227	2,227
885	Lt Dist #385	2,506	2,475	2,313	2,565	2,565	2,565	2,565
889	Lt Dist #389	2,381	2,327	2,095	2,436	2,436	2,436	2,436
890	Lt Dist #390	4,042	3,955	3,569	4,134	4,134	4,134	4,134
892	Lt Dist #192	6,264	6,235	5,458	6,397	6,397	6,397	6,397
893	Lt Dist #193	880	878	550	899	899	899	899
894	Lt Dist #164	5,082	4,809	4,014	5,113	5,113	5,113	5,113
895	Lt Dist #304	9,932	9,795	7,906	10,152	8,652	8,652	8,652
896	Lt Dist #306	76,237	76,588	77,959	77,981	80,298	80,298	80,298
897	Lt Dist #364	15,666	15,764	16,567	16,023	17,064	17,064	17,064
898	Lt Dist #398	4,732	4,637	4,628	4,842	4,842	4,842	4,842
899	Lt Dist #399	-	-	-	-	-	-	32,833
	Subtotal Electric Utility	840,752	850,415	863,931	870,040	899,600	899,600	932,433

Total	Purchased Services	840,840	850,415	863,931	870,040	899,600	899,600	932,433
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Lighting Districts - All

Fund: 029

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Internal Charges

Comm, Mgr, Atty Charges

Fund #	District #							
800	Lt Dist #200	91	91	88	124	124	124	106
801	Lt Dist #201	124	125	120	170	170	170	145
802	Lt Dist #202	34	34	32	46	46	46	39
803	Lt Dist #203	50	51	49	69	69	69	59
804	Lt Dist #204	184	186	179	253	253	253	215
805	Lt Dist #205	101	102	97	138	138	138	117
806	Lt Dist #206	34	34	32	46	46	46	39
807	Lt Dist #207	74	74	71	101	101	101	86
808	Lt Dist #208	13	14	13	18	18	18	16
809	Lt Dist #209	201	203	195	276	276	276	235
810	Lt Dist #210	20	20	19	28	28	28	23
811	Lt Dist #211	137	139	133	189	189	189	160
812	Lt Dist #212	30	30	29	41	41	41	35
813	Lt Dist #213	60	61	58	83	83	83	70
814	Lt Dist #214	114	115	110	157	157	157	133
815	Lt Dist #215	30	27	26	37	37	37	31
816	Lt Dist #216	30	30	29	41	41	41	35
817	Lt Dist #217	107	108	104	147	147	147	125
818	Lt Dist #218	34	34	32	46	46	46	39
819	Lt Dist #219	127	129	123	175	175	175	149
820	Lt Dist #220	141	142	136	194	194	194	164
821	Lt Dist #221	101	102	97	138	138	138	117
822	Lt Dist #222	305	335	321	456	456	456	387
823	Lt Dist #223	148	149	143	203	203	203	172
824	Lt Dist #224	121	122	117	166	166	166	141
825	Lt. Dist #225	-	41	39	55	55	55	47
826	Lt Dist #226	144	146	140	198	198	198	168
851	Lt Dist #351	191	193	185	263	263	263	223
857	Lt Dist #357	1,100	1,110	1,065	1,511	1,511	1,511	1,284
858	Lt Dist #358	158	159	153	217	217	217	184
859	Lt Dist #359	516	521	500	710	710	710	571
860	Lt Dist #360	1,100	1,110	1,065	1,511	1,511	1,511	1,284
861	Lt Dist #361	600	606	581	825	825	825	740
862	Lt Dist #362	1,019	1,029	987	1,401	1,401	1,401	1,190
863	Lt Dist #363	114	115	110	157	157	157	133
864	Lt Dist #264	396	399	383	544	544	544	462
865	Lt Dist #365	510	515	494	700	700	700	595
866	Lt Dist #362A	124	125	120	170	170	170	145
867	Lt Dist #364A	67	68	65	92	92	92	78
869	Lt Dist #269	305	308	295	419	419	419	356
873	Lt Dist #173	392	396	380	539	539	539	458
879	Lt Dist #359A	117	118	114	161	161	161	137
883	Lt Dist #383	54	54	52	74	74	74	63
885	Lt Dist #385	40	41	39	55	55	55	47
889	Lt Dist #389	20	20	19	28	28	28	23
890	Lt Dist #390	60	61	58	83	83	83	70
892	Lt Dist #192	184	186	179	253	253	253	207
893	Lt Dist #193	30	30	49	69	69	69	31
894	Lt Dist #164	131	132	127	180	180	180	153
895	Lt Dist #304	124	125	120	170	170	170	145
896	Lt Dist #306	1,129	1,144	1,097	1,556	1,556	1,556	1,323
897	Lt Dist #364	251	254	244	346	346	346	313
898	Lt Dist #398	54	54	52	74	74	74	63
899	Lt Dist #399	-	-	-	-	-	-	196
Subtotal Comm, Mgr, Atty Charges		11,341	11,517	11,065	15,703	15,703	15,703	13,527

Lighting Districts - All

Fund: 029

		FY 2018	FY 2019	FY 2020	FY 2021			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Projected	FY 2022
								Budget
Budget & Accounting								
Fund #	District #							
800	Lt Dist #200	291	308	308	404	404	404	302
801	Lt Dist #201	399	422	422	553	553	553	414
802	Lt Dist #202	108	114	114	149	149	149	112
803	Lt Dist #203	162	171	171	224	224	224	168
804	Lt Dist #204	593	628	628	822	822	822	616
805	Lt Dist #205	324	342	342	448	448	448	336
806	Lt Dist #206	108	114	114	149	149	149	112
807	Lt Dist #207	237	251	251	329	329	329	246
808	Lt Dist #208	43	46	46	60	60	60	45
809	Lt Dist #209	647	685	685	897	897	897	672
810	Lt Dist #210	65	68	68	90	90	90	67
811	Lt Dist #211	442	468	468	613	613	613	459
812	Lt Dist #212	97	103	103	135	135	135	101
813	Lt Dist #213	194	205	205	269	269	269	201
814	Lt Dist #214	367	388	388	508	508	508	381
815	Lt Dist #215	97	91	91	120	120	120	90
816	Lt Dist #216	97	103	103	135	135	135	101
817	Lt Dist #217	345	365	365	478	478	478	358
818	Lt Dist #218	108	114	114	149	149	149	112
819	Lt Dist #219	410	434	434	568	568	568	425
820	Lt Dist #220	453	479	479	628	628	628	470
821	Lt Dist #221	324	342	342	448	448	448	336
822	Lt Dist #222	982	1,130	1,130	1,480	1,480	1,480	1,108
823	Lt Dist #223	475	502	502	658	658	658	492
824	Lt Dist #224	388	411	411	538	538	538	403
825	Lt. Dist #225	-	137	137	179	179	179	134
826	Lt Dist #226	464	491	491	643	643	643	481
851	Lt Dist #351	615	650	650	852	852	852	638
857	Lt Dist #357	3,538	3,743	3,743	4,903	4,903	4,903	3,671
858	Lt Dist #358	507	536	536	703	703	703	526
859	Lt Dist #359	1,661	1,757	1,757	2,302	2,302	2,302	1,634
860	Lt Dist #360	3,538	3,743	3,743	4,903	4,903	4,903	3,671
861	Lt Dist #361	1,931	2,043	2,043	2,676	2,676	2,676	2,115
862	Lt Dist #362	3,280	3,469	3,469	4,544	4,544	4,544	3,402
863	Lt Dist #363	367	388	388	508	508	508	381
864	Lt Dist #264	1,273	1,347	1,347	1,764	1,764	1,764	1,321
865	Lt Dist #365	1,640	1,735	1,735	2,272	2,272	2,272	1,701
866	Lt Dist #362A	399	422	422	553	553	553	414
867	Lt Dist #364A	216	228	228	299	299	299	224
869	Lt Dist #269	982	1,038	1,038	1,360	1,360	1,360	1,018
873	Lt Dist #173	1,262	1,335	1,335	1,749	1,749	1,749	1,309
879	Lt Dist #359A	378	399	399	523	523	523	392
883	Lt Dist #383	173	183	183	239	239	239	179
885	Lt Dist #385	129	137	137	179	179	179	134
889	Lt Dist #389	65	68	68	90	90	90	67
890	Lt Dist #390	194	205	205	269	269	269	201
892	Lt Dist #192	593	628	628	822	822	822	593
893	Lt Dist #193	97	103	171	224	224	224	90
894	Lt Dist #164	421	445	445	583	583	583	436
895	Lt Dist #304	399	422	422	553	553	553	414
896	Lt Dist #306	3,636	3,846	3,849	5,041	5,041	5,041	3,772
897	Lt Dist #364	809	856	856	1,121	1,121	1,121	895
898	Lt Dist #398	173	183	183	239	239	239	179
899	Lt Dist #399	-	-	-	-	-	-	560
Subtotal Budget & Accounting		36,496	38,821	38,892	50,945	50,945	50,945	38,679
Total	Internal Charges	47,837	50,338	49,957	66,648	66,648	66,648	52,206
Total	Light Districts	888,677	900,753	913,888	936,688	966,248	966,248	984,639

Street & Traffic

Fund: 201

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments	4,055,147	4,975,628	7,113,341	6,882,480	6,882,480	6,810,000	6,806,000
Taxes & Assessments	4,055,147	4,975,628	7,113,341	6,882,480	6,882,480	6,810,000	6,806,000
License & Permits	31,355	56,368	74,968	32,000	32,000	37,000	40,000
Intergovernmental Revenues	30,494	30,494	30,494	30,495	30,495	30,495	30,495
Charges For Services	-	-	-	3,000	3,000	-	3,000
Fines & Forfeitures	-	-	690	500	500	500	500
Investment Earnings	39,569	78,062	56,623	40,000	40,000	11,000	11,000
Other Financing Sources / (Uses)	26,795	23,542	120,189	16,000	16,000	231,230	16,000
Other Operating Revenues	128,213	188,466	282,964	121,995	121,995	310,225	100,995
Interfund Transfers In	19,695	19,545	9,894	12,166	109,755	109,755	9,755
Internal Transactions	19,695	19,545	9,894	12,166	109,755	109,755	9,755
Long-Term Debt	-	-	-	3,700,000	3,700,000	-	1,600,000
Total Revenues	4,203,055	5,183,640	7,406,199	10,716,641	10,814,230	7,229,980	8,516,750
Expenditures							
Personnel Services	1,334,818	1,322,880	1,542,382	2,009,394	2,009,394	1,857,788	2,044,957
Supplies & Materials	673,371	584,617	555,175	781,935	1,076,275	1,257,650	860,265
Purchased Services	786,923	698,841	1,248,934	1,493,183	2,272,880	2,446,763	1,500,011
Intra-City Charges	263,729	280,100	259,895	310,736	310,736	310,736	357,051
Fixed Charges	1,592	573	851	65,620	65,620	65,744	65,781
Maintenance & Operating	1,725,615	1,564,131	2,064,854	2,651,474	3,725,511	4,080,893	2,783,108
Internal Charges	464,759	519,485	637,995	650,399	650,399	650,399	584,829
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	464,759	519,485	637,995	650,399	650,399	650,399	584,829
Debt Service	-	-	-	287,125	287,125	-	305,000
Capital Outlay	870,270	724,163	2,457,323	4,386,000	5,656,684	2,103,500	4,893,500
Debt & Capital	870,270	724,163	2,457,323	4,673,125	5,943,809	2,103,500	5,198,500
Total Expenditures	4,395,462	4,130,659	6,702,554	9,984,392	12,329,113	8,692,579	10,611,394
Revenues Over (Under) Expenditures	(192,407)	1,052,981	703,645	732,249	(1,514,883)	(1,462,599)	(2,094,644)
Beginning Cash Balance - July 1	3,907,780	3,715,524	4,767,984	5,471,850	5,471,850	5,471,850	4,009,250
Other Cash Sources / (Uses)	151	(521)	221	-	-	-	-
Ending Cash Balance - June 30	3,715,524	4,767,984	5,471,850	6,204,099	3,956,967	4,009,250	1,914,606
Reserve Target - 18% of Operating Expenses:	634,535	613,169	764,142	1,007,711	1,201,037	1,186,034	1,029,221
Reserve Target - 90 Days of Operating Expenses:	869,225	839,958	1,046,769	1,380,425	1,645,256	1,624,705	1,409,892
Reserve Policy Target: <i>(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)</i>	869,225	839,958	1,046,769	1,380,425	1,645,256	1,624,705	1,409,892
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	2,846,299	3,928,026	4,425,080	4,823,674	2,311,710	2,384,546	504,715

Street & Traffic

Fund: 201

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments							
Curr. - Street Maintenance District #1	4,048,870	4,968,355	7,105,009	6,876,480	6,876,480	6,800,000	6,800,000
P & I on Del Assments	6,277	7,273	8,332	6,000	6,000	10,000	6,000
Total Special Assessments	4,055,147	4,975,628	7,113,341	6,882,480	6,882,480	6,810,000	6,806,000
License & Permits							
Street Opening Permits	31,355	56,368	74,968	32,000	32,000	37,000	40,000
Total License & Permits	31,355	56,368	74,968	32,000	32,000	37,000	40,000
Intergovernmental Revenues							
PILT-Helena Housing Authority	30,494	30,494	30,494	30,495	30,495	30,495	30,495
Total Intergovernmental Revenues	30,494	30,494	30,494	30,495	30,495	30,495	30,495
Charges For Services							
Snow Removal Charges	-	-	-	3,000	3,000	-	3,000
Total Charges For Services	-	-	-	3,000	3,000	-	3,000
Fines & Forfeitures							
Misc Fines / Snow Removal	-	-	690	500	500	500	500
Total Fines & Forfeitures	-	-	690	500	500	500	500
Investment Earnings							
Interest Earnings	39,569	78,062	56,623	40,000	40,000	11,000	11,000
Total Interest Earnings	39,569	78,062	56,623	40,000	40,000	11,000	11,000
Other Financing Sources / (Uses)							
Other Revenues	9,387	4,874	8,562	2,500	2,500	55,000	2,500
State Signal Reimbrsmnt	10,741	12,820	394	-	-	1,705	-
Street Sign Reimbursement	6,667	5,848	5,959	8,500	8,500	1,000	8,500
Sale of Fixed Assets	-	-	105,274	5,000	5,000	173,525	5,000
Total Other Financing Sources / (Uses)	26,795	23,542	120,189	16,000	16,000	231,230	16,000
SUBTOTAL - OPERATING REVENUE	4,183,360	5,164,095	7,396,305	7,004,475	7,004,475	7,120,225	6,906,995
Long-Term Debt							
Intercap Loan Proceeds	-	-	-	3,700,000	3,700,000	-	1,600,000
- Revised total FY 2021	-	-	-	-	-	-	-
1,600,000 ST0917 - Rodney Reconstruction	-	-	-	-	-	-	-
1,600,000 Total FY 2022	-	-	-	-	-	-	-
Total Long-Term Debt	-	-	-	3,700,000	3,700,000	-	1,600,000
Interfund Transfers In							
T/in - 645 Insurance & Safety	19,695	19,545	9,894	12,166	9,755	9,755	9,755
T/in - 406 TIF Railroad District	-	-	-	-	100,000	100,000	-
Total Interfund Transfers In	19,695	19,545	9,894	12,166	109,755	109,755	9,755
TOTAL REVENUE	4,203,055	5,183,640	7,406,199	10,716,641	10,814,230	7,229,980	8,516,750

Street & Traffic

Fund: 201

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	201 Street & Traffic
Dept	3503 Steets Maintenance
Activity	432 Streets & Traffic

Personnel Services

Salaries & Wages	630,833	621,581	743,485	912,924	912,924	865,000	997,618
Temporary Salaries	69,057	51,569	24,203	109,859	109,859	50,000	5,973
Overtime - Misc	40,318	56,262	28,063	19,123	19,123	26,000	47,620
F.I.C.A. (Soc. Sec.)	43,605	42,762	45,872	64,652	64,652	55,000	65,225
P.E.R.S. Retirement	57,659	58,914	70,360	91,447	91,447	80,000	92,778
Health & Vision Insurance	122,637	122,390	151,519	211,798	211,798	200,000	226,657
Workers Comp. Ins.	58,275	56,519	57,858	61,155	61,155	55,000	46,493
Unemployment Ins.	2,595	3,289	1,990	2,618	2,618	2,500	2,746
Dental Insurance	6,401	6,334	7,554	9,794	9,794	10,000	10,800
F.I.C.A. Medicare	10,198	10,001	10,728	15,128	15,128	13,500	15,264

Total Personnel Services	1,041,578	1,029,621	1,141,633	1,498,498	1,498,498	1,357,000	1,511,174
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Supplies & Materials

Office Supplies & Equip	1,343	488	827	1,000	1,000	1,000	3,000
Food	814	2,303	1,163	6,625	6,625	3,000	5,500
3,500 Extended Winter Shift Meals							
1,000 Office -Staff Meetings							
1,000 MDT Quarterly Meeting							
<u>5,500</u>							
Janitorial Supplies	71	-	62	-	-	-	250
Clothing Allowance	1,697	1,495	1,893	7,005	12,117	12,117	4,750
2,250 Boot Allowance							
<u>2,500</u> Staff Shirts and Jackets							
<u>4,750</u>							
Small Tools & Equip-Misc	3,154	1,330	1,324	4,300	4,300	4,300	4,300
Computr Equip/Sftwr/Sppl	-	5,688	18,401	30,100	41,799	41,799	20,000
Safety Equipment	1,836	100	1,132	1,250	1,250	1,250	1,250
Furniture & Fixtures-Misc	-	144	620	750	750	750	2,000
Asphalt & Asphalt Filler	481,657	200,407	345,971	386,200	663,729	938,729	438,200
1,200 Asphalt Rakes, Shovels, Misc							
5,000 Liquid Asphalt							
360,000 Mill & Overlay Repair							
2,500 QPR Cold Mix							
25,000 Asphalt Pothole Repairs							
2,500 Asphalt Solvent							
20,000 Concrete work associated w/asphalt repairs							
20,000 Guardrail repairs							
2,000 RxR Crossing Maintenance							
<u>438,200</u>							
Gravel & Sand	-	-	-	-	-	-	15,000
15,000 Dirt Road Repairs							
Snow & Ice Control Supp	63,656	215,334	66,279	190,500	190,500	100,500	190,500
12,500 Winter Sand							
17,500 Liquid Deicer							
10,000 Salt & Freight							
110,000 Misc Operational Needs							
8,500 Chains							
9,000 Grader Blades							
23,000 Plow Blades							
<u>190,500</u>							
Street Sweeping Supplies	17,763	20,000	18,933	24,500	24,500	24,500	24,500
24,500 Mechanical Sweeper Brooms							
<u>24,500</u>							
CRF Crack Seal	6,215	1,705	961				
St Maint Supp & Matl-Misc	7,677	6,379	5,180	15,000	15,000	15,000	15,500
500 Saw Blades							
2,500 Sign Stands/Cones							
6,000 Milling Machine Teeth							
2,000 Grader Blades (Dirt & Pavement)							
500 Vehicle/Equip. Cleaning Materials							
3,500 IRON:Fabricating Materials							
500 Maintenance Materials and Supplies							
<u>15,500</u>							

Total Supplies & Materials	585,883	455,373	462,745	667,230	961,570	1,142,945	724,750
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Street & Traffic

Fund: 201

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Purchased Services							
IT&S Computer Maint/Spprt	16,213	21,355	19,713	22,622	22,622	23,665	25,594
IT&S Telephone Service	1,751	1,743	2,557	2,290	2,290	2,290	2,290
IT&S Special Projects	6,053	-	2,954	-	1,581	1,581	-
City-Co Bldg Postage Adm	85	96	137	168	168	168	176
Postage	3	15	13	30	30	50	250
Cellular Services	1,601	896	16,009	21,000	21,000	16,000	17,000
5,000 Staff Cell Phones							
12,000 GPS Annual Service							
<u>17,000</u>							
Printing & Duplicating	446	70	343	900	900	500	900
Advertising	1,357	18,918	6,154	10,424	10,424	10,000	10,425
Water & Sewer	5,979	2,543	5,585	9,000	9,000	7,000	9,200
Long Dist Telephone Chrgs	41	76	44	-	-	-	-
Solid Waste	853	820	625	1,020	1,020	1,435	1,200
Medical Expenses	1,548	730	985	1,560	1,560	1,560	2,000
ADA Compliance	340,651	93,911	327,516	366,000	715,483	715,483	400,000
35,000 Slip/Trip/Falls - City installed							
<u>365,000</u> Overlay Program-ADA Requirements							
<u>400,000</u>							
Repairs/Services-Misc	136	118	1,229	600	600	600	600
Chip & Seal Contracts	335,296	252,102	664,022	469,000	839,000	839,000	469,000
35,000 Fog Seal							
376,000 Chip Seal							
<u>58,000</u> Contingency							
<u>469,000</u>							
Meal Reimb-Taxable	-	-	-	-	-	-	-
Required Training	368	-	360	7,500	7,500	5,000	7,500
Conferences	2,578	1,987	2,649	14,500	14,500	5,000	12,500
6,000 Conference							
4,000 APWA Snow Rodeo							
<u>2,500</u> Engineering Conference							
<u>12,500</u>							
Other Contracted Services	50,782	252,056	131,093	462,082	519,582	712,082	413,500
15,000 Technology Upgrades							
3,000 Vehicle Towing							
3,200 Sweeping Report Samples							
5,000 MioVision							
30,000 Contracted Snow Removal, ADA Ramps							
150,000 Downtown Winter Snow Operations							
50,000 Contracted Plowing/Grading, Residential Streets							
25,000 Valley Gutter Installations							
25,000 Pit Development							
3,000 Pilot Projects							
45,000 Milling Contract							
500 Copier Maint. Contract							
3,000 City Sourced App							
10,200 City Works							
15,000 M-Files							
600 Portable Toilets for Workzone Projects							
<u>30,000</u> Engineering Contracts							
<u>413,500</u>							
Total Purchased Services	765,741	647,436	1,181,991	1,388,696	2,167,260	2,341,414	1,372,135
Intra-City Charges							
Copier Revolving Program	726	481	727	2,971	2,971	2,971	3,120
Mall St Sweep/Plow Chrg	15,000	19,000	19,000	19,000	19,000	19,000	19,000
Shop Gas & Fuel Charges	85,655	93,651	80,711	108,650	108,650	108,650	160,200
Shop Vehicle Repairs	20,318	13,089	44,794	25,000	25,000	25,000	27,000
Shop Tires & Tire Repairs	17,591	7,837	23,548	18,000	18,000	18,000	15,550
Shop Vehicle Parts	115,486	134,692	79,910	115,000	115,000	115,000	112,000
Total Intra-City Charges	254,776	268,750	248,690	288,621	288,621	288,621	336,870
Fixed Charges							
Rent of Equipment	-	-	-	65,000	65,000	65,000	65,000
65,000 ST0916 - Small Motor Patrol							
Special Assessments	1,592	573	709	620	620	744	781
Total Fixed Charges	1,592	573	709	65,620	65,620	65,744	65,781

Street & Traffic

Fund: 201

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Internal Charges							
Comm, Mgr, Atty Charges	69,480	72,177	70,330	98,717	98,717	98,717	85,518
Public Works	24,113	24,803	59,237	-	-	-	21,980
Property Insurance	282	273	273	294	294	294	315
Vehicle & Equip Insurance	4,975	4,678	4,678	6,314	6,314	6,314	6,756
Liability Insurance	20,996	20,832	27,897	27,626	27,626	27,626	27,869
Fidelity Insurance	188	190	233	226	226	226	151
Liability Deductible	2,882	858	4,585	4,585	4,585	4,585	4,906
Human Resource	16,176	16,648	16,107	16,599	16,599	16,599	14,352
Budget & Accounting	22,115	23,491	23,636	29,555	29,555	29,555	23,548
Engineering	-	30,989	113,637	139,123	139,123	139,123	85,181
Building M&O Charge	39,011	39,120	38,131	38,314	38,314	38,314	38,930
Weed & Snow Control Chrg	18,000	18,000	-	-	-	-	-
Fleet Services Charges	147,933	166,565	182,963	186,622	186,622	186,622	186,622
Total Internal Charges	366,151	418,624	541,707	547,975	547,975	547,975	496,128
Debt Service							
Principal	-	-	-	245,500	245,500	-	240,000
Interest	-	-	-	41,625	41,625	-	65,000
Total Debt Service	-	-	-	287,125	287,125	-	305,000
Capital Outlay							
Equipment	-	226,218	23,398	110,000	117,500	117,500	25,000
117,500 Leaf Vac							
117,500 Revised total FY 2021							
25,000 Mag-Tank							
25,000 Total FY 2022							
Vehicles	53,260	344,640	740,751	1,076,000	1,090,460	362,000	1,358,500
327,000 Road Wizard							
35,000 PU Ford F150 1/2T #309							
362,000 Revised total FY 2021							
250,000 New Patch Truck							
395,000 Replace Elgin Pelican with Road Wizard (\$395,000)							
314,000 Freightliner 5 yd Dump Truck will be 12 yd #323 (Carryover From FY 21)							
314,000 Chevy Dump Truck 5 yd Dump Truck will be 12 yd #322 (From FY 21)							
38,000 Ford F150 PU Truck #110							
40,000 Sweeper- Commission did not approve (166,000)FY22 Split with Streets, Transit and Parking							
7,500 317 Bed Replacement							
1,358,500 Total FY 2022							
Street Construction	763,007	153,305	1,690,423	3,200,000	4,448,724	1,624,000	3,200,000
100,000 8th Ave Street with water							
275,000 ST9917 - Lawrence/Warren Sidewalks							
80,000 Benton Trail							
69,000 Knight Street (not budgeted in FY 21)							
100,000 TIFF Match 6th Ward repairs							
760,000 ST0917 - Rodney Street Phase I							
240,000 Mill / Overlay							
1,624,000 Revised total FY 2021							
loan	2,000,000						
50,000 ST0917 - Rodney Reconstruction - Phase I							
500,000 Benton Trail Crossing - TA Match							
500,000 11th Avenue Mill Overlay							
600,000 Benton Turn Lanes (\$475,000 Carryover from FY21)							
50,000 Downtrail Multi-Modal Study							
3,200,000 Total FY 2022							
Total Capital Outlay	816,267	724,163	2,454,573	4,386,000	5,656,684	2,103,500	4,583,500
Total Steets Maintenance	3,831,988	3,544,540	6,032,047	9,129,765	11,473,353	7,847,199	9,395,338

Street & Traffic

Fund: 201

Fund	201 Street & Traffic	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	201 Street & Traffic							
Dept	3504 Traffic Maintenance							
Activity	432 Streets & Traffic							
Personnel Services								
	Salaries & Wages	124,483	114,328	131,531	175,596	175,596	175,596	183,907
	Temporary Salaries	36,205	52,164	45,847	55,022	55,022	55,022	34,593
	Overtime - Misc	-	2,526	1,374	2,355	2,355	2,355	1,731
	F.I.C.A. (Soc. Sec.)	9,573	10,206	10,707	14,483	14,483	14,483	13,691
	P.E.R.S. Retirement	10,530	9,845	11,344	20,484	20,484	20,484	16,515
	Health & Vision Insurance	20,557	25,519	30,670	40,973	40,973	40,973	41,553
	Workers Comp. Ins.	12,979	13,768	14,964	15,267	15,267	15,267	10,704
	Unemployment Ins.	562	761	446	588	588	588	578
	Dental Insurance	1,073	1,321	1,529	1,894	1,894	1,894	1,980
	F.I.C.A. Medicare	2,239	2,387	2,504	3,391	3,391	3,391	3,206
Total	Personnel Services	218,201	232,825	250,917	330,053	330,053	330,053	308,458
Supplies & Materials								
	Office Supplies & Equip	218	76	271	250	250	250	250
	Clothing Allowance	115	556	341	1,460	1,460	1,460	1,200
	Small Tools & Equip-Misc	1,934	831	1,880	2,000	2,000	2,000	3,700
	Computr Equip/Sftwr/Sppl	-	344	-	500	500	500	500
	Furniture & Fixtures-Misc	-	52	-	375	375	375	500
	Pavement Markings	51,188	22,626	16,379	35,000	35,000	35,000	45,000
	Sign Installation Materials	10,423	44,879	24,801	20,000	20,000	20,000	30,000
	Traffic Count Supp & Mat'ls	125	-	-	300	300	300	300
	Traffic Safety Equipment	979	2,732	87	2,000	2,000	2,000	2,000
	Bike/Ped Street Markings	11,649	39,624	28,050	30,000	30,000	30,000	30,000
Total	Supplies & Materials	76,631	111,720	71,808	91,885	91,885	91,885	113,450
Purchased Services								
	IT&S Computer Maint/Spprt	4,707	8,336	10,305	8,422	8,422	8,718	7,779
	IT&S Telephone Service	836	833	834	868	868	868	868
	IT&S Special Projects	1,598	-	1,544	-	827	-	-
	City-Co Bldg Postage Adm	85	96	137	168	168	168	176
	Postage	11	21	14	25	25	25	50
	Cellular Services	-	295	1,047	480	480	1,000	1,000
	Printing & Duplicating	8	-	-	-	-	-	100
	Dues, Subscriptn, License	100	100	100	300	300	300	450
	Water & Sewer	487	513	436	720	720	720	750
	Solid Waste	331	298	108	480	480	480	480
	Medical Expenses	239	200	240	240	240	240	240
	Equipment Repairs	764	1,136	-	1,750	1,750	1,750	1,750
	Required Training	50	375	33	2,000	2,000	1,500	2,000
	Other Contracted Services	6,481	33,818	35,041	33,348	33,348	33,348	42,800
	250 City Sourced App							
	40,000 Traffic Center Line Painting							
	250 Copier Maintenance Contract							
	1,700 City Works							
	600 M-Files							
	<u>42,800</u>							
Total	Purchased Services	15,697	46,021	49,840	48,801	49,628	49,117	58,443
Intra-City Charges								
	Copier Revolving Program	581	385	581	2,375	2,375	2,375	2,494
	Shop Gas & Fuel Charges	3,614	5,630	5,402	4,948	4,948	4,948	8,863
	Shop Vehicle Repairs	1,571	-	41	500	500	500	1,500
	Shop Tires & Tire Repairs	-	760	15	1,100	1,100	1,100	850
	Shop Vehicle Parts	675	506	552	500	500	500	700
Total	Intra-City Charges	6,441	7,281	6,590	9,423	9,423	9,423	14,407
Fixed Charges								
	Rent of Equipment	-	-	-	-	-	-	-
Total	Fixed Charges	-	-	-	-	-	-	-

Street & Traffic

Fund: 201

		FY 2018	FY 2019	FY 2020	FY 2021			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Projected	FY 2022
								Budget
Internal Charges								
	Comm, Mgr, Atty Charges	13,896	14,435	14,066	19,743	19,743	19,743	17,104
	Public Works	8,038	8,268	11,897	-	-	-	-
	Vehicle & Equip Insurance	116	158	158	191	191	191	204
	Liability Insurance	5,212	4,808	5,731	6,178	6,178	6,178	5,838
	Fidelity Insurance	74	75	79	79	79	79	27
	Human Resource	3,276	3,372	3,262	3,362	3,362	3,362	2,907
	Budget & Accounting	4,338	4,604	4,643	5,658	5,658	5,658	4,161
	Engineering	9,366	10,071	-	-	-	-	-
	Building M&O Charge	13,376	13,413	13,254	13,323	13,323	13,323	16,684
	Fleet Services Charges	4,172	4,172	6,201	6,325	6,325	6,325	6,325
Total	Internal Charges	61,864	63,376	59,291	54,859	54,859	54,859	53,250
Capital Outlay								
	Buildings	-	-	-	-	-	-	-
	- Bldg Reconstruction-Shop Offices	-	-	-	-	-	-	-
	Equipment	-	-	2,750	-	-	-	10,000
	10,000 Traffic Counters	-	-	-	-	-	-	-
	<u>10,000</u>							
	Vehicles	43,023	-	-	-	-	-	300,000
	300,000 Paint Trauck							
	- Constraint Reduction (Scheduled for FY18)							
	<u>300,000</u>							
Total	Capital Outlay	43,023	-	2,750	-	-	-	310,000
Total	Traffic Maintenance	421,857	461,223	441,196	535,021	535,848	535,337	858,008

Street & Traffic

Fund: 201

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	201 Street & Traffic							
Dept	3509 Signal Maintenance							
Activity	432 Streets & Traffic							
Personnel Services								
	Salaries & Wages	52,771	42,868	13,523	18,291	18,291	15,000	18,344
	Overtime - Misc	926	240	119	2,355	2,355	2,000	3,399
	F.I.C.A. (Soc. Sec.)	3,212	2,587	826	1,285	1,285	600	1,354
	P.E.R.S. Retirement	4,534	3,683	1,183	1,816	1,816	1,200	1,936
	Health & Vision Insurance	9,283	7,774	2,363	8,006	8,006	3,000	2,960
	Workers Comp. Ins.	2,891	2,081	620	681	681	600	621
	Unemployment Ins.	187	194	34	52	52	50	58
	Dental Insurance	484	402	118	370	370	300	141
	F.I.C.A. Medicare	751	605	193	302	302	300	318
Total	Personnel Services	75,039	60,434	18,979	33,158	33,158	23,050	29,131
Supplies & Materials								
	Office Supplies & Equip	224	46	82	250	250	250	250
	Clothing Allowance	124	135	-	-	-	-	15
	Small Tools & Equip-Misc	400	751	513	500	500	500	500
	Computr Equip/Sftwr/Sppl	-	344	-	400	400	400	200
	Furniture & Fixtures-Misc	-	47	86	-	-	-	-
	State Signal Maintenance	3,848	1,003	-	-	-	-	-
	City Signal Maintenance	6,254	15,127	6,802	15,000	15,000	15,000	15,000
	Traffic Safety Equipment	7	71	-	350	350	350	350
	Bike/Ped Signal Maint	-	-	60	500	500	500	500
Total	Supplies & Materials	10,857	17,524	7,543	17,000	17,000	17,000	16,815
Purchased Services								
	IT&S Computer Maint/Sprrt	2,633	2,631	3,810	1,248	1,248	1,328	576
	IT&S Telephone Service	841	838	839	873	873	873	873
	IT&S Special Projects	351	-	571	-	306	306	-
	Cellular Services	197	234	111	120	120	120	120
	Dues, Subscriptn, License	317	100	100	150	150	150	150
	Water & Sewer	387	400	77	660	660	660	670
	Solid Waste	394	359	83	600	600	600	620
	Equipment Repairs	-	19	-	250	250	250	250
	Required Training	-	330	-	500	500	500	100
	Conferences	-	-	16	500	500	500	100
	Other Contracted Services	365	473	2,745	5,905	5,905	5,905	5,875
	300 Miscellaneous Services							
	5,000 Electronic Speed Sign Maintenance							
	500 Lift Inspection							
	75 Copier Maintenance Contract							
	<u> 5,875</u>							
Total	Purchased Services	5,485	5,384	8,353	10,806	11,112	11,192	9,334
Intra-City Charges								
	Copier Revolving Program	290	192	290	1,184	1,184	1,184	1,243
	Shop Gas & Fuel Charges	1,681	1,451	976	2,390	2,390	2,390	300
	Shop Vehicle Repairs	475	2,409	-	2,500	2,500	2,500	250
	Shop Tires & Tire Repairs	-	-	559	1,200	1,200	1,200	100
	Shop Vehicle Parts	66	17	308	300	300	300	125
Total	Intra-City Charges	2,512	4,069	2,133	7,574	7,574	7,574	2,018

Street & Traffic

Fund: 201

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Internal Charges							
Comm, Mgr, Atty Charges	6,948	7,218	7,033	9,872	9,872	9,872	8,552
Public Works	8,038	8,268	3,222	-	-	-	-
Vehicle & Equip Insurance	151	141	141	-	-	-	-
Liability Insurance	1,478	1,424	563	548	548	548	577
Fidelity Insurance	11	11	9	9	9	9	1
Human Resource	1,211	1,247	864	890	890	890	770
Budget & Accounting	3,736	3,968	3,994	4,982	4,982	4,982	3,704
Building M&O Charge	13,376	13,413	15,242	15,312	15,312	15,312	5,561
Fleet Services Charges	1,795	1,795	1,120	1,142	1,142	1,142	1,142
Total Internal Charges	36,744	37,485	32,188	32,755	32,755	32,755	20,307
Capital Outlay							
Equipment	10,980	-	-	-	-	-	-
Total Capital Outlay	10,980	-	-	-	-	-	-
Total Signal Maintenance	141,617	124,896	69,195	101,293	101,599	91,571	77,605

Street & Traffic

Fund: 201

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	201 Street & Traffic
Dept	3510 Roadway Code Enforcement
Activity	432 Streets & Traffic

Personnel Services

Salaries & Wages	-	-	90,085	87,227	87,227	87,227	137,856
Temporary Salaries	-	-	-	13,126	13,126	13,126	-
F.I.C.A. (Soc. Sec.)	-	-	5,621	6,223	6,223	6,223	8,560
P.E.R.S. Retirement	-	-	7,880	7,650	7,650	7,650	12,246
Health & Vision Insurance	-	-	19,758	25,214	25,214	25,214	31,480
Workers Comp. Ins.	-	-	4,982	5,371	5,371	5,371	2,188
Unemployment Ins.	-	-	227	252	252	252	360
Dental Insurance	-	-	985	1,166	1,166	1,166	1,500
F.I.C.A. Medicare	-	-	1,315	1,456	1,456	1,456	2,004
Total Personnel Services	-	-	130,853	147,685	147,685	147,685	196,194

Supplies & Materials

Office Supplies & Equip	-	-	319	600	600	600	600
Chem & Lab Supplies	-	-	-	300	300	300	-
Clothing Allowance	-	-	-	-	-	-	300
Fuel/Oil Outside Vendor	-	-	-	-	-	-	-
Small Tools & Equip-Misc	-	-	700	1,553	1,553	1,553	2,650
150 Small Tools							
2,500 Snow & Ice Control for Sidewalks							
<u>2,650</u>							
Computr Equip/Sftwr/Sppl	-	-	12,060	3,367	3,367	3,367	1,500
1,500 Technological Upgrades							
<u>1,500</u>							
Safety Equipment	-	-	-	-	-	-	200
Total Supplies & Materials	-	-	13,079	5,820	5,820	5,820	5,250

Purchased Services

IT&S Computer Maint/Spprt	-	-	4,628	5,563	5,563	5,724	6,525
IT&S Telephone Service	-	-	456	474	474	474	474
City-Co Bldg Postage Adm	-	-	130	-	-	-	-
Postage	-	-	1,037	-	-	-	250
Cellular Services	-	-	1,551	1,400	1,400	1,400	1,250
1,250 Cell Phone Reimbursements and IPADS							
Printing & Duplicating	-	-	105	600	600	600	-
Dues, Subscriptn, License	-	-	-	90	90	90	100
Advertising	-	-	833	1,540	1,540	1,540	1,500
1,000 Utility inserts-snow removal							
500 Code Enforcement Educational Material							
<u>1,500</u>							
Long Dist Telephone Chrgs	-	-	10	-	-	-	-
Required Training	-	-	-	500	500	500	500
Pesticide Applicator							
Conferences	-	-	-	500	500	500	500
Other Contracted Services	-	-	-	34,212	34,212	34,212	49,000
32,750 Snow and Ice Cotntrol/Removal							
1,250 City Sourced App							
3,600 Rent - Transit Facility							
10,200 City Works							
<u>1,200</u> M-Files							
<u>49,000</u>							
Total Purchased Services	-	-	8,751	44,879	44,879	45,040	60,099

Street & Traffic

Fund: 201

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget		
				Adopted	Amended	Projected			
Intra-City Charges									
Copier Revolving Program	-	-	353	-	-	-	371		
Shop Gas & Fuel Charges	-	-	1,650	4,318	4,318	4,318	2,035		
Shop Vehicle Repairs	-	-	282	50	50	50	500		
Shop Tires & Tire Repairs	-	-	-	550	550	550	450		
Shop Vehicle Parts	-	-	198	200	200	200	400		
Total		Intra-City Charges	-	-	2,482	5,118	5,118	5,118	3,756
Fixed Charges									
Credit Card Fees	-	-	142	-	-	-	-		
Total		Fixed Charges	-	-	142	-	-	-	
Internal Charges									
Comm, Mgr, Atty Charges	-	-	-	4,091	4,091	4,091	3,732		
Vehicle & Equip Insurance	-	-	107	60	60	60	64		
Liability Insurance	-	-	2,689	2,660	2,660	2,660	3,655		
Fidelity Insurance	-	-	31	31	31	31	20		
Liability Deductible	-	-	-	1,982	1,982	1,982	2,121		
Human Resource	-	-	-	2,303	2,303	2,303	1,991		
Budget & Accounting	-	-	-	1,661	1,661	1,661	1,235		
Fleet Services Charges	-	-	1,982	2,022	2,022	2,022	2,326		
Total		Internal Charges	-	-	4,809	14,810	14,810	14,810	15,144
Total		Roadway Code Enforcement	-	-	160,116	218,312	218,312	218,472	280,443

Civic Center Board

Fund: 204

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services	-	-	32,842	-	-	-	-
Investment Earnings	-	-	26	-	-	155	-
Other Financing Sources / (Uses)	-	-	900	-	-	-	-
Other Operating Revenues	-	-	33,768	-	-	155	-
Total Revenues	-	-	33,768	-	-	155	-
Expenditures							
Supplies & Materials	-	-	316	-	16,500	16,500	-
Purchased Services	-	-	2,702	-	14,000	14,000	3,976
Maintenance & Operating	-	-	3,018	-	30,500	30,500	3,976
Capital Outlay	-	-	-	-	58,000	58,000	-
Debt & Capital	-	-	-	-	58,000	58,000	-
Total Expenditures	-	-	3,018	-	88,500	88,500	3,976
Revenues Over (Under) Expenditures	-	-	30,750	-	(88,500)	(88,345)	(3,976)
Beginning Cash Balance - July 1	-	-	-	92,321	92,321	92,321	3,976
Other Cash Sources / (Uses)	-	-	61,571	-	-	-	-
Ending Cash Balance - June 30	-	-	92,321	92,321	3,821	3,976	0
Revenues							
Charges For Services							
Civic Center Board Receipts			13,722				
Civic Center Board Booth Receipts			19,120				
Total Charges For Services	-	-	32,842	-	-	-	-
Investment Earnings							
Interest Earnings	-	-	26	-	-	155	-
Total Interest Earnings	-	-	26	-	-	155	-
Other Financing Sources / (Uses)							
Other Revenues			900				
Total Other Financing Sources / (Uses)	-	-	900	-	-	-	-
SUBTOTAL - OPERATING REVENUE	-	-	33,768	-	-	155	-
TOTAL REVENUE	-	-	33,768	-	-	155	-
Other Sources / (Uses) - Non-Budgeted							
Fund Balance	-	-	61,571	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	-	-	61,571	-	-	-	-

Civic Center Board

Fund: 204

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund 204 Civic Center Board Dept 4121 Civic Center Board Activity 464 Park & Recreation								
Supplies & Materials								
	Clothing Allowance				-	750	750	-
	Computr Equip/Sftwr/Sppl	-	-	-	-	-	-	-
	Small Tools & Equip-Misc				-	15,750	15,750	
Total	Supplies & Materials	-	-	-	-	16,500	16,500	-
Purchased Services								
	Building Repairs/Maint				-	14,000	14,000	3,976
Total	Purchased Services	-	-	-	-	14,000	14,000	3,976
Capital Outlay								
	Imprvmnts Other Than Bldgs				-	58,000	58,000	
Total	Capital Outlay	-	-	-	-	58,000	58,000	-
Total	Civic Center Board	-	-	-	-	88,500	88,500	3,976
Fund 204 Civic Center Board Dept 4503 CC Board Reimbursables Activity 464 Park & Recreation								
Supplies & Materials								
	Operating Supplies - Misc			316				
Total	Supplies & Materials	-	-	316	-	-	-	-
Purchased Services								
	Advertising			2,702				
Total	Purchased Services	-	-	2,702	-	-	-	-
Total	CC Board Reimbursables	-	-	3,018	-	-	-	-
	Fund Totals - Civic Center Board	-	-	3,018	-	88,500	88,500	3,976

Civic Center
Fund: 211

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services	299,527	615,014	536,758	478,250	478,250	188,500	590,500
Other Financing Sources / (Uses)	5,490	42,016	198	750	750	50	500
Other Operating Revenues	305,017	657,030	536,956	479,000	479,000	188,550	591,000
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	485,854	475,572	362,792	362,588	362,750	362,750	452,750
Internal Transactions	485,854	475,572	362,792	362,588	362,750	362,750	452,750
Total Revenues	790,871	1,132,602	899,748	841,588	841,750	551,300	1,043,750
Expenditures							
Personnel Services	381,763	396,178	410,096	433,856	433,856	339,500	475,261
Supplies & Materials	20,333	28,670	26,685	38,690	38,690	26,900	54,130
Purchased Services	149,424	357,987	397,804	292,141	293,337	167,499	315,213
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	6,434	8,483	11,232	9,210	9,210	12,076	12,670
Maintenance & Operating	176,191	395,141	435,721	340,041	341,237	206,475	382,013
Internal Charges	154,264	150,697	173,559	163,458	163,458	163,458	136,494
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	154,264	150,697	173,559	163,458	163,458	163,458	136,494
Capital Outlay	26,169	-	68,679	-	-	-	201,470
Debt & Capital	26,169	-	68,679	-	-	-	201,470
Total Expenditures	738,387	942,016	1,088,055	937,355	938,551	709,433	1,195,238
Revenues Over (Under) Expenditures	52,484	190,586	(188,307)	(95,767)	(96,801)	(158,133)	(151,488)
Beginning Cash Balance - July 1	427,848	480,332	670,918	441,950	441,950	441,950	283,817
Other Cash Sources / (Uses)	-	-	(40,661)	-	-	-	-
Ending Cash Balance - June 30	480,332	670,918	441,950	346,183	345,149	283,817	132,329
Reserve Target - 18% of Operating Expenses:	128,199	169,563	183,488	168,724	168,939	127,698	178,878
Reserve Target - 90 Days of Operating Expenses:	175,615	232,278	251,353	231,129	231,424	174,929	245,039
Reserve Policy Target:	175,615	232,278	251,353	231,129	231,424	174,929	245,039
<i>(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)</i>							
Excess Reserve:	304,717	438,641	190,597	115,054	113,726	108,889	(112,709)

Civic Center

Fund: 211

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services							
Civic Center Fees	178,212	165,484	131,083	180,000	180,000	70,000	165,000
Event Ticket Sales	96,790	379,490	349,743	235,000	235,000	94,500	354,500
Event Ticket Fee	15,676	46,126	36,442	21,000	21,000	18,000	38,000
Civic Center Event Reimbursements	4,678	2,895	83	4,750	4,750	1,000	1,000
Civic Center Board Reimbursements	4,171	-	-	-	-	-	-
Concession Merchandise	-	21,019	19,407	37,500	37,500	5,000	32,000
Total Charges For Services	299,527	615,014	536,758	478,250	478,250	188,500	590,500
Other Financing Sources / (Uses)							
Other Revenues	5,490	42,016	198	750	750	50	500
Total Other Financing Sources / (Uses)	5,490	42,016	198	750	750	50	500
SUBTOTAL - OPERATING REVENUE	305,017	657,030	536,956	479,000	479,000	188,550	591,000
Interfund Transfers In							
T/in - 100 General Fund	480,000	470,000	360,000	360,000	360,000	360,000	450,000
T/in - 645 Insurance & Safety	5,854	5,572	2,792	2,588	2,750	2,750	2,750
Total Interfund Transfers In	485,854	475,572	362,792	362,588	362,750	362,750	452,750
TOTAL REVENUE	790,871	1,132,602	899,748	841,588	841,750	551,300	1,043,750
Other Sources / (Uses) - Non-Budgeted							
Chng in Vouchers Pybl (A/P)	-	-	-	-	-	-	-
Fund Balance	-	-	(40,661)	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	-	-	(40,661)	-	-	-	-

Civic Center

Fund: 211

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund **211 Civic Center**
 Dept **4120 Civic Center**
 Activity **464 Park & Recreation**

Personnel Services

Salaries & Wages	259,982	254,766	249,014	277,991	277,991	215,000	309,776
Temporary Salaries	7,822	22,706	35,258	19,000	19,000	20,000	25,167
Overtime - Misc	807	1,331	3,296	-	-	250	-
F.I.C.A. (Soc. Sec.)	14,928	15,782	16,560	18,417	18,417	15,000	20,769
P.E.R.S. Retirement	21,802	22,344	23,339	26,050	26,050	20,000	29,713
Health & Vision Insurance	55,418	59,267	62,456	73,625	73,625	55,000	75,552
Workers Comp. Ins.	13,679	11,969	12,463	10,221	10,221	8,000	4,970
Unemployment Ins.	940	1,255	719	746	746	750	874
Dental Insurance	2,893	3,067	3,118	3,498	3,498	2,500	3,600
F.I.C.A. Medicare	3,492	3,691	3,873	4,308	4,308	3,000	4,840

Total Personnel Services 381,763 396,178 410,096 433,856 433,856 339,500 475,261

Supplies & Materials

Office Supplies & Equip	980	738	852	900	900	900	800
Janitorial Supplies	12,200	10,024	10,202	13,000	13,000	9,000	12,500
Small Tools & Equip-Misc	730	2,398	2,760	6,790	6,790	4,000	6,600
2,000 MagOne Radios							
3,500 Floor Buffer							
400 Carpet Pre-Sprayer							
700 Small Tools							
<u>6,600</u>							
Computr Equip/Sftwr/Sppl	375	-	101	3,000	3,000	3,000	11,200
6,000 Auditorium Sound System Enhancements							
4,000 Headsets, Clearcom, DR paging system							
1,200 Monitors (Box Office & Admin Offices)							
<u>11,200</u>							
Furniture & Fixtures-Misc	834	5,207	2,014	2,500	2,500	2,500	10,530
1,500 Riser Legs/Parts							
5,000 Dressing Room Showers floor/fixtures							
2,400 Dressing Room Countertops							
1,630 Table Linens							
<u>10,530</u>							
Resale Supplies	-	7,519	8,383	10,000	10,000	5,000	10,000
Construction & Maint Mat'ls	5,214	2,783	2,372	2,500	2,500	2,500	2,500

Total Supplies & Materials 20,333 28,670 26,685 38,690 38,690 26,900 54,130

Purchased Services

IT&S Computer Maint/Sprrt	17,250	19,198	14,909	16,147	16,147	16,623	14,716
IT&S Telephone Service	4,045	4,062	4,069	4,196	4,196	4,196	4,196
IT&S Special Projects	-	-	2,234	-	1,196	-	-
City-Co Bldg Postage Adm	212	132	189	431	431	431	650
Postage	332	1,085	1,282	750	750	400	1,000
Cellular Services	78	60	80	-	-	-	-
Printing & Duplicating	1,092	2,109	476	1,000	1,000	500	1,000
Dues, Subscriptn, License	1,424	2,858	2,958	3,188	3,188	3,188	4,376
348 ASCAP License							
114 BMI License							
438 SESAC License							
600 Adobe Creative Cloud							
350 IR Subscription							
1,242 Beer & Wine License							
588 All Seated Event Diagram							
696 Fastbook Booking							
<u>4,376</u>							
Advertising				3,000	3,000	3,000	3,000
Water & Sewer	8,007	7,565	9,414	10,787	10,787	10,787	12,000
Long Dist Telephone Chrgrs	25	47	51	-	-	-	-
Solid Waste	3,566	3,305	3,311	3,280	3,280	3,280	3,280

Civic Center

Fund: 211

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Professional Services-Misc	78,760	283,502	339,762	219,188	219,188	100,000	236,500
100,000 Promoter Payments							
7,000 Program Marketing							
115,000 Purchased Programming							
14,500 Ticket System							
<u>236,500</u>							
Equipment Repairs	4,766	5,870	5,504	4,050	4,050	2,500	4,050
250 Piano Moving & Tuning							
450 Fire Extinguisher Maintenance							
2,500 Repairs to Equipment							
850 Repair to Theater Equip							
<u>4,050</u>							
Building Repairs/Maint	17,353	16,528	7,469	10,800	10,800	10,800	17,000
6,000 Plowing / Sanding / Striping - Civic Center							
4,500 Paint, Repair Supplies							
1,500 Two Metal Doors (BR elevator rm, mop closet)							
5,000 Dressing Room Carpet Replacement							
<u>17,000</u>							
Meal Reimb-Taxable	-	-	-	-	-	-	-
Local Travel	8	-	19	230	230	100	200
Travel & Meeting Expense	-	86	225	500	500	100	500
Required Training	199	1,677	120	500	500	250	500
Conferences	-	1,048	-	2,000	2,000	1,000	2,000
2,000 Venue Manager/Booking Conference							
Investigation / Inspect Fees	240	240	240	1,150	1,150	1,150	1,150
350 Elevator-State Inspection							
800 Fire System Annual Inspection							
<u>1,150</u>							
Other Contracted Services	3,328	3,998	5,140	6,194	6,194	6,194	6,095
475 Fire Alarm Monitoring Service							
3,530 Elevator Maintenance							
550 Copier maint. contract							
1,540 Pest Control							
<u>6,095</u>							
CC Board Reimb Costs	4,071	74	-	-	-	-	-
CC Event Reimb Costs	4,668	4,543	350	4,750	4,750	3,000	3,000
Total Purchased Services	149,424	357,987	397,804	292,141	293,337	167,499	315,213
Fixed Charges							
Special Assessments	6,434	8,483	11,232	8,910	8,910	11,776	12,370
Licenses	-	-	-	300	300	300	300
Total Fixed Charges	6,434	8,483	11,232	9,210	9,210	12,076	12,670
Internal Charges							
Comm, Mgr, Atty Charges	16,451	17,353	17,068	23,784	23,784	23,784	20,680
Park & Rec	-	-	-	7,713	7,713	7,713	6,774
Property Insurance	15,535	15,156	15,156	16,435	16,435	16,435	17,585
Vehicle & Equip Insurance	9	8	8	8	8	8	9
Liability Insurance	7,813	7,631	7,790	7,874	7,874	7,874	8,879
Fidelity Insurance	87	88	86	86	86	86	86
Liability Deductible	-	-	-	-	-	-	-
Human Resource	8,177	8,473	8,129	8,377	8,377	8,377	7,243
Budget & Accounting	7,772	8,254	8,312	10,302	10,302	10,302	7,636
Weed & Snow Control Chrg	-	-	-	-	-	-	-
Building M&O Charge	98,420	93,734	117,010	88,879	88,879	88,879	67,602
<u>-</u>							
Total Internal Charges	154,264	150,697	173,559	163,458	163,458	163,458	136,494

Civic Center

Fund: 211

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Capital Outlay							
Buildings	-	-	-	-	-	-	94,500
20,000 Barrell Roof Engineering							
3,500 Kitchen Floor Tile Replacement							
3,500 Kitchen Swing Doors (3 sets)							
5,000 Benton Double Entry Door Replacement							
20,000 South Flat Roof & Rain Gutters							
8,500 Ballroom Wall Fabric Replacement							
19,000 Ballroom VCT Tile Floor Replacement							
15,000 Benton Ave Carpet Replacement							
<u>94,500</u>							
Imprvmnts Other Than Bldgs	-	-	2,230	-	-	-	60,000
60,000 North Parking Lot Replacement							
<u>60,000</u>							
Equipment	26,169	-	66,449	-	-	-	46,970
6,970 Auditorium Curtains Phase 3 Replacement IFR							
40,000 1 Pair Spotlights							
<u>46,970</u>							
Total Capital Outlay	26,169	-	68,679	-	-	-	201,470
Total Civic Center	738,387	942,016	1,088,055	937,355	938,551	709,433	1,195,238

Facilities Management

Fund: 212

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Investment Earnings	14,429	24,575	15,292	16,000	16,000	2,500	4,000
Other Financing Sources / (Uses)	-	29	-	-	-	-	-
Other Operating Revenues	14,429	24,604	15,292	16,000	16,000	2,500	4,000
Internal Service Revenues	599,638	575,024	609,772	585,058	585,058	585,058	633,939
Interfund Transfers In	176,928	7,070	5,636	6,460	6,313	6,313	4,917
Internal Transactions	776,566	582,094	615,408	591,518	591,371	591,371	638,856
Total Revenues	790,995	606,698	630,700	607,518	607,371	593,871	642,856
Expenditures							
Personnel Services	216,692	181,924	201,541	224,707	224,707	224,707	247,717
Supplies & Materials	1,850	2,838	2,162	2,125	2,125	2,125	4,500
Purchased Services	351,228	277,205	349,623	380,337	345,011	345,821	425,534
Intra-City Charges	1,329	1,466	2,553	2,099	2,099	2,099	2,590
Fixed Charges	168,620	-	-	-	-	-	-
Maintenance & Operating	523,027	281,509	354,338	384,561	349,235	350,045	432,624
Internal Charges	34,472	35,092	35,565	47,333	47,333	47,333	41,016
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	34,472	35,092	35,565	47,333	47,333	47,333	41,016
Capital Outlay	-	31,457	-	-	-	-	7,000
Debt & Capital	-	31,457	-	-	-	-	7,000
Total Expenditures	774,191	529,982	591,444	656,601	621,275	622,085	728,357
Revenues Over (Under) Expenditures	16,804	76,716	39,256	(49,083)	(13,904)	(28,214)	(85,501)
Beginning Cash Balance - July 1	1,011,340	1,028,144	1,104,860	1,144,116	1,144,116	1,144,116	1,115,902
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	1,028,144	1,104,860	1,144,116	1,095,033	1,130,212	1,115,902	1,030,401
Reserve Target - 18% of Operating Expenses:	139,354	89,735	106,460	118,188	111,829	111,975	129,844
Reserve Target - 90 Days of Operating Expenses:	190,896	122,924	145,835	161,902	153,191	153,391	177,869
Reserve Policy Target: <i>(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)</i>	190,896	122,924	145,835	161,902	153,191	153,391	177,869
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	837,248	981,936	998,280	933,131	977,021	962,511	852,532

Facilities Management

Fund: 212

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Revenues

Investment Earnings

Interest Earnings	14,429	24,575	15,292	16,000	16,000	2,500	4,000
Total Interest Earnings	14,429	24,575	15,292	16,000	16,000	2,500	4,000

Internal Service Revenues

Community Facilities Charges	599,638	575,024	609,772	585,058	585,058	585,058	633,939
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Project

Maintenance Charges

FM4010	30,637	Civic Center
FM4001	44,692	Fire Sta #1
FM4002	29,128	Fire Sta #2
FM4012	30,837	Parks Bldg
FM4003	11,091	Water Treat. - Mgmt. Fee Only
FM4004	5,346	Wst Water Treat. - Mgmt. Fee Only
FM4013	22,359	Utilities Building
FM4007	12,059	Capital Transit - Mgmt. Fee Only
FM4008	52,628	Shop
FM4018	19,830	Transfer Station
FM4011	27,726	Chamber Bldg. (HVCC)
FM4019	8,614	City-County Admin Bldg
FM4022	18,568	Solid Waste Truck Garage
FM4023	5,046	Police Evidence Storage
FM4009	15,505	Neighborhood Center
FM4025	18,924	Golf Clubhouse
FM4026	8,614	Law & Justice Center
	361,604	Total Maintenance Charges

Energy Charges

FM4010	25,000	Civic Center
FM4001	18,000	Fire Sta #1
FM4002	8,000	Fire Sta #2
FM4012	12,400	Parks Bldg
FM4013	11,500	Utilities Building
FM4008	36,000	Shop
FM4018	2,740	Transfer Station
FM4011	10,700	Chamber Bldg. (HVCC)
FM4022	6,500	Solid Waste Truck Garage
FM4023	3,898	Police Evidence Storage
	134,738	Total Energy Charges

Project Management

FM4010	11,965	Civic Center
FM4001	17,283	Fire Sta #1
FM4002	17,283	Fire Sta #2
FM4012	2,659	Parks Bldg
FM4003	7,977	Water Treatment
FM4004	4,653	Wst Water Treatment
FM4013	11,965	Utility Maintenance
FM4007	6,647	Capital Transit
FM4008	22,600	Shop
FM4018	3,988	Transfer Station
FM4011	2,659	Chamber Building (HVCC)
FM4019	7,977	City-County Admin Bldg
FM4022	5,318	Solid Waste Truck Garage
FM4023	1,329	Police Evidence Bldg
FM4025	6,647	Golf Clubhouse
FM4026	6,647	Law Justice Center
	137,597	Total Project Management

633,939.00 Total Community Facility Charges

Total Internal Service Revenues	599,638	575,024	609,772	585,058	585,058	585,058	633,939
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Other Financing Sources / (Uses)

Other Revenues	-	29					
Total Other Financing Sources / (Uses)	-	29	-	-	-	-	-

SUBTOTAL - OPERATING REVENUE	614,067	599,628	625,064	601,058	601,058	587,558	637,939
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Facilities Management

Fund: 212

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Interfund Transfers In							
T/in - 100 General Fund							
2000 Grandstreet Support	-	-	-	-	-	-	-
PEG Operational Support (General Fund)	5,103	3,887	4,066	5,047	5,047	5,047	3,651
PEG Contract - Cable Franchise Fee Funded	168,620	-	-	-	-	-	-
subtotal	173,723	3,887	4,066	5,047	5,047	5,047	3,651
T/in - 645 Insurance & Safety	3,205	3,183	1,570	1,413	1,266	1,266	1,266
T/in - 650 Medical Revolving	-	-	-	-	-	-	-
Total Interfund Transfers In	176,928	7,070	5,636	6,460	6,313	6,313	4,917
TOTAL REVENUE	790,995	606,698	630,700	607,518	607,371	593,871	642,856

Facilities Management

Fund: 212

			FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
						Adopted	Amended	Projected	
Fund	212 Facilities Management								
Dept	4505 Facilities Administration								
Activity	403 Facilities Administration								
Personnel Services									
	Salaries & Wages		74,714	67,590	74,664	81,655	81,655	81,655	93,412
	F.I.C.A. (Soc. Sec.)		4,200	3,938	4,640	5,097	5,097	5,097	5,827
	P.E.R.S. Retirement		6,124	5,793	6,525	7,209	7,209	7,209	8,334
	Health & Vision Insurance		13,221	13,194	15,489	17,409	17,409	17,409	20,023
	Workers Comp. Ins.		4,688	4,110	4,110	3,254	3,254	3,254	1,433
	Unemployment Ins.		263	307	190	371	371	371	244
	Dental Insurance		690	683	772	1,020	1,020	1,020	954
	F.I.C.A. Medicare		982	921	1,085	1,192	1,192	1,192	1,363
	Total Personnel Services		104,882	96,545	107,606	117,207	117,207	117,207	131,590
Supplies & Materials									
	Office Supplies & Equip		377	557	1,218	625	625	625	2,500
	Parts - Misc		564	344	375	500	500	500	1,000
	Small Tools & Equip-Misc		909	1,937	569	1,000	1,000	1,000	1,000
	Total Supplies & Materials		1,850	2,838	2,162	2,125	2,125	2,125	4,500
Purchased Services									
	IT&S Computer Maint/Spprt		1,438	5,086	7,073	5,699	5,699	5,879	5,751
	IT&S Telephone Service		1,327	1,356	1,358	1,377	1,377	1,377	1,377
	IT&S Special Projects		-	-	1,060	-	567	567	-
	City-Co Bldg Postage Adm					44	44	44	50
	Postage					50	50	50	50
	Cellular Services		989	1,095	1,805	1,095	1,095	1,725	1,202
Project #	Electric Utility		95,522	92,459	102,451	87,553	87,553	87,553	84,340
FM4001	8,000	Fire STA #1							
FM4002	5,000	Fire STA #2							
FM4010	15,000	Civic Center							
FM4011	8,000	Chamber of Commerce							
FM4012	6,000	Parks Maintenance							
FM4013	7,500	Utilities Maintenance							
FM4018	2,340	Transfer Station							
FM4022	4,500	Solid Waste Truck Garage							
FM4023	2,000	Police Evidence Bldg.							
	<u>84,340</u>								
	Long Dist Telephone Chrgrs				6	60,893	-	-	-
	Natural Gas Utility		70,554	65,085	57,253	60,893	60,893	60,893	50,400
FM4001	10,000	Fire STA #1							
FM4002	3,000	Fire STA #2							
FM4008	10,000	Shop							
FM4010	10,000	Civic Center							
FM4011	2,700	Chamber of Commerce							
FM4012	6,400	Parks Maintenance							
FM4013	4,000	Utilities Maintenance							
FM4018	400	Transfer Station							
FM4022	2,000	Solid Waste Truck Garage							
FM4023	1,900	Police Evidence Bldg.							
	<u>50,400</u>								
Project #	Building Repairs/Maint		146,363	77,856	144,859	121,545	146,545	146,545	223,273
FM4001	Fire Station #1								
	3,500	Door / Exterior Repairs							
	2,500	Plumbing Repairs							
	1,500	Electrical Repairs							
	4,500	Carpentry / Painting							
	4,500	Heat System Repairs							
	500	Generator Maintenance							
	904	Two fire alarm phone lines							
	<u>2,648</u>	Security Upgrades							
	20,552	Subtotal Fire Station #1							

Facilities Management

Fund: 212

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
FM4002 Fire Station #2							
1,700							
1,200							
1,500							
2,500							
1,250							
1,250							
1,100							
15,450							
2,648							
<u>20,600</u>							
49,198							
FM4008 Fleet Services							
2,550							
2,000							
7,300							
1,000							
1,600							
4,050							
1,500							
15,000							
30,000							
10,000							
<u>75,000</u>							
FM4010 Civic Center							
1,200							
2,500							
2,200							
1,200							
3,400							
1,500							
1,800							
500							
<u>6,000</u>							
20,300							
FM4012 Parks Building							
1,200							
2,500							
3,500							
1,500							
1,500							
1,800							
<u>500</u>							
12,500							
FM4011 Chamber Bldg							
2,000							
1,540							
1,395							
1,800							
1,000							
8,500							
<u>7,128</u>							
23,363							
FM4013 Utility Bldg							
1,000							
1,500							
300							
200							
<u>400</u>							
3,400							
FM4022 Solid Waste Truck Garage							
1,000							
1,500							
5,000							
<u>2,000</u>							
9,500							

Facilities Management

Fund: 212

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
FM4018 Solid Waste							
800 Plumbing Repairs							
300 Outside Repairs							
100 Electrical Repairs							
800 ADA Upgrades							
2,000 Subtotal Solid Waste							
FM4023 Police Evidence Bldg.							
400 Door Repairs							
200 Outside Repairs							
600 Electrical Repairs							
200 Fire Door Inspection							
200 Fire Sprinkler system Inspection							
1,600 Subtotal Police Evidence Bldg.							
FM4025 Golf Pro Shop & Clubhouse							
700 Door Repairs							
100 Lighting Repairs							
450 General Repairs							
600 Electrical Repairs							
400 Plumbing Repairs							
950 Fire Alarm Monitoring							
175 Fire Sprinkler Testing							
400 Fire Alarm Testing							
150 Fire Extinguisher Inspection							
85 Backflow Preventor Inspection							
450 Air Handling Unit Filters							
200 Kitchen Hood Inspection							
800 Kitchen Hood Cleaning (twice a year)							
400 Kitchen Sump / Grease Separator (Pump x 2)							
5,860 Subtotal Golf Pro Shop & Clubhouse							
223,273 Total Building Repairs/Maint							
Meal Reimb-Taxable	-	-	-	-	-	-	-
Local Travel	172	78	-	200	200	200	-
Project # Other Contracted Services	34,581	33,839	33,397	40,096	40,096	40,096	58,735
FM4001 2,669 Fire #1							
FM4002 1,400 Fire #2							
FM4003 4,200 Water Treatments							
FM4004 1,900 Waste Water Admin							
FM4008 15,400 Shop							
FM4012 8,000 Parks Bldg.							
FM4013 6,900 Water Utilities							
FM4018 9,216 Solid Waste							
FM4022 3,900 Solid Waste Truck Garage							
FM4025 4,450 Golf Pro Shop Clubhouse							
700 M-Files Annual Fee							
58,735							
Total Purchased Services	350,946	276,854	349,261	379,445	344,119	344,929	425,178
Intra-City Charges							
Shop Gas & Fuel Charges	1,272	1,450	1,538	1,699	1,699	1,699	2,100
Shop Vehicle Repairs	-	-	58	-	-	-	150
Shop Tires & Tire Repairs	-	-	58	-	-	-	140
Shop Vehicle Parts	57	16	900	400	400	400	200
Total Intra-City Charges	1,329	1,466	2,553	2,099	2,099	2,099	2,590
Internal Charges							
Comm, Mgr, Atty Charges	7,873	8,183	8,025	11,917	11,917	11,917	10,418
Vehicle & Equip Insurance	118	109	109	331	331	331	354
Liability Insurance	2,067	1,792	1,983	2,165	2,165	2,165	2,477
Fidelity Insurance	10	10	11	14	14	14	11
Liability Deductible	-	-	-	-	-	-	-
Human Resource	1,776	1,729	1,823	1,879	1,879	1,879	1,625
Budget & Accounting	5,023	5,342	5,357	6,952	6,952	6,952	5,258
Fleet Services Charges	1,164	1,455	1,741	1,776	1,776	1,776	1,776
Total Internal Charges	18,031	18,620	19,049	25,034	25,034	25,034	21,919

Facilities Management

Fund: 212

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Capital Outlay								
Buildings		-	-	-	-	-	-	7,000
	7,000 LED upgrade (CF Garage, Boiler Room)							
Vehicles		-	31,457	-	-	-	-	-
Equipment		-	-	-	-	-	-	-
Total	Capital Outlay	-	31,457	-	-	-	-	7,000
Total	Facilities Administration	477,038	427,780	480,631	525,910	490,584	491,394	592,777

Facilities Management

Fund: 212

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	212 Facilities Management							
Dept	4506 Project Management							
Activity	403 Facilities Administration							
Personnel Services								
	Salaries & Wages	83,675	61,924	67,836	76,946	76,946	76,946	84,096
	Overtime - Misc		9	130				-
	F.I.C.A. (Soc. Sec.)	4,011	3,556	3,968	4,773	4,773	4,773	5,217
	P.E.R.S. Retirement	5,955	5,308	5,919	6,751	6,751	6,751	7,462
	Health & Vision Insurance	7,263	8,868	10,116	11,611	11,611	11,611	13,096
	Workers Comp. Ins.	3,971	363	386	333	333	333	617
	Unemployment Ins.	294	280	171	347	347	347	220
	Dental Insurance	379	459	504	752	752	752	624
	F.I.C.A. Medicare	938	832	928	1,116	1,116	1,116	1,220
Total	Personnel Services	106,486	81,599	89,957	102,629	102,629	102,629	112,552
Purchased Services								
	Cellular Services	270	339	362	775	775	775	356
	Other Contracted Services				98	98	98	-
Total	Purchased Services	270	339	362	873	873	873	356
Internal Charges								
	Comm, Mgr, Atty Charges	7,873	8,183	8,025	11,917	11,917	11,917	10,418
	Liability Insurance	2,223	1,646	1,800	2,039	2,039	2,039	2,229
	Fidelity Insurance	7	7	7	10	10	10	8
	Human Resource	1,156	1,162	1,193	1,229	1,229	1,229	1,063
	Budget & Accounting	5,023	5,342	5,357	6,952	6,952	6,952	5,258
Total	Internal Charges	16,282	16,340	16,382	22,147	22,147	22,147	18,976
Total	Project Management	123,038	98,278	106,702	125,649	125,649	125,649	131,884

Facilities Management

Fund: 212

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	212 Facilities Management							
Dept	4507 Public Ed & Govt Acc Chnl							
Activity	403 Facilities Administration							
Personnel Services								
	Salaries & Wages	4,159	2,848	2,976	3,569	3,569	3,569	2,705
	Overtime - Misc		1	16				-
	F.I.C.A. (Soc. Sec.)	198	161	172	221	221	221	168
	P.E.R.S. Retirement	297	244	261	313	313	313	240
	Health & Vision Insurance	390	433	462	605	605	605	378
	Workers Comp. Ins.	199	20	20	21	21	21	20
	Unemployment Ins.	15	13	8	16	16	16	7
	Dental Insurance	20	22	23	75	75	75	18
	F.I.C.A. Medicare	46	38	40	51	51	51	39
Total	Personnel Services	5,324	3,780	3,977	4,871	4,871	4,871	3,575
Purchased Services								
	Cellular Services	12	12	-	15	15	15	-
	Other Contracted Services				4	4	4	-
Total	Purchased Services	12	12	-	19	19	19	-
Fixed Charges								
	PEG (Public, Ed & Gov Cablecast) FY 19 - pay directly out of general fund	168,620	-	-	-	-	-	-
Total	Fixed Charges	168,620	-	-	-	-	-	-
Internal Charges								
	Liability Insurance	104	75	79	95	95	95	72
	Human Resource	55	57	55	57	57	57	49
Total	Internal Charges	159	132	134	152	152	152	121
Total	Public Ed & Govt Acc Chnl	174,115	3,924	4,111	5,042	5,042	5,042	3,696

Facilities Managemnt-HVCC
Fund: 213

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Investment Earnings	100	304	204	50	50	40	40
Other Financing Sources / (Uses)	53,426	53,426	62,100	62,100	62,100	70,994	71,000
Other Operating Revenues	53,526	53,730	62,304	62,150	62,150	71,034	71,040
Total Revenues	53,526	53,730	62,304	62,150	62,150	71,034	71,040
Expenditures							
Supplies & Materials	1,557	2,335	1,601	2,500	2,500	2,500	2,500
Purchased Services	12,246	10,820	10,759	14,054	14,054	14,054	14,000
Fixed Charges	1,109	1,292	1,582	1,400	1,400	1,612	1,700
Maintenance & Operating	14,912	14,448	13,941	17,954	17,954	18,166	18,200
Internal Charges	40,777	40,901	41,472	41,879	41,879	41,879	42,781
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	40,777	40,901	41,472	41,879	41,879	41,879	42,781
Total Expenditures	55,689	55,349	55,413	59,833	59,833	60,045	60,981
Revenues Over (Under) Expenditures	(2,163)	(1,619)	6,891	2,317	2,317	10,989	10,059
Beginning Cash Balance - July 1	12,651	10,488	8,869	15,760	15,760	15,760	26,749
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	10,488	8,869	15,760	18,077	18,077	26,749	36,808

Facilities Managemnt-HVCC

Fund: 213

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget						
				Adopted	Amended	Projected							
Revenues													
Investment Earnings													
Interest Earnings	100	304	204	50	50	40	40						
Total Interest Earnings	100	304	204	50	50	40	40						
Other Financing Sources / (Uses)													
Other Revenues	-	-	-	-	-	-	-						
Chamber Bldg Rent	53,426	53,426	62,100	62,100	62,100	70,994	71,000						
Parking Commission, Chamber, MBAC													
Total Other Financing Sources / (Uses)	53,426	53,426	62,100	62,100	62,100	70,994	71,000						
SUBTOTAL - OPERATING REVENUE	53,526	53,730	62,304	62,150	62,150	71,034	71,040						
TOTAL REVENUE	53,526	53,730	62,304	62,150	62,150	71,034	71,040						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Fund</td> <td style="width: 70%;">213 Facilities Managemnt-HVCC</td> </tr> <tr> <td>Dept</td> <td>4505 Facilities Administration</td> </tr> <tr> <td>Activity</td> <td>403 Facilities Administration</td> </tr> </table>								Fund	213 Facilities Managemnt-HVCC	Dept	4505 Facilities Administration	Activity	403 Facilities Administration
Fund	213 Facilities Managemnt-HVCC												
Dept	4505 Facilities Administration												
Activity	403 Facilities Administration												
Supplies & Materials													
Janitorial Supplies	1,557	2,335	1,601	2,500	2,500	2,500	2,500						
Total Supplies & Materials	1,557	2,335	1,601	2,500	2,500	2,500	2,500						
Purchased Services													
Water & Sewer	1,776	1,914	1,761	4,065	4,065	4,065	4,000						
Solid Waste	1,154	1,008	1,099	1,200	1,200	1,200	1,200						
Other Contracted Services	9,316	7,898	7,898	8,789	8,789	8,789	8,800						
Janitorial Services													
Total Purchased Services	12,246	10,820	10,759	14,054	14,054	14,054	14,000						
Fixed Charges													
Special Assessments	1,109	1,292	1,582	1,400	1,400	1,612	1,700						
Total Fixed Charges	1,109	1,292	1,582	1,400	1,400	1,612	1,700						
Internal Charges													
Property Insurance	1,463	1,444	1,444	1,585	1,585	1,585	1,696						
Building M&O Charge	39,314	39,457	40,028	40,294	40,294	40,294	41,085						
Total Internal Charges	40,777	40,901	41,472	41,879	41,879	41,879	42,781						
Total Facilities Administration	55,689	55,349	55,413	59,833	59,833	60,045	60,981						

Neighborhood Center

Fund: 214

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget						
				Adopted	Amended	Projected							
Revenues													
Investment Earnings	502	882	823	300	300	120	120						
Other Financing Sources / (Uses)	16,760	25,640	26,858	22,700	22,700	22,700	31,580						
Other Operating Revenues	17,262	26,522	27,681	23,000	23,000	22,820	31,700						
Total Revenues	17,262	26,522	27,681	23,000	23,000	22,820	31,700						
Expenditures													
Purchased Services	3,467	-	342	5,000	5,000	5,000	5,000						
Maintenance & Operating	3,467	-	342	5,000	5,000	5,000	5,000						
Internal Charges	16,755	16,919	17,619	18,310	18,310	18,310	19,157						
Internal Transactions	16,755	16,919	17,619	18,310	18,310	18,310	19,157						
Total Expenditures	20,222	16,919	17,961	23,310	23,310	23,310	24,157						
Revenues Over (Under) Expenditures	(2,960)	9,603	9,720	(310)	(310)	(490)	7,543						
Beginning Cash Balance - July 1	38,209	35,249	44,852	54,572	54,572	54,572	54,082						
Other Cash Sources / (Uses)	-	-	-	-	-	-	-						
Ending Cash Balance - June 30	35,249	44,852	54,572	54,262	54,262	54,082	61,625						
Revenues													
Investment Earnings													
Interest Earnings	502	882	823	300	300	120	120						
Total Interest Earnings	502	882	823	300	300	120	120						
Other Financing Sources / (Uses)													
Other Revenues	-	-	278	5,000	5,000	5,000	5,000						
5,000 Bldg. Repairs Reimbursements													
Neighborhood Center Rent	16,760	25,640	26,580	17,700	17,700	17,700	26,580						
Total Other Financing Sources / (Uses)	16,760	25,640	26,858	22,700	22,700	22,700	31,580						
SUBTOTAL - OPERATING REVENUE	17,262	26,522	27,681	23,000	23,000	22,820	31,700						
TOTAL REVENUE	17,262	26,522	27,681	23,000	23,000	22,820	31,700						
<table border="1"> <tr> <td>Fund</td> <td>214 Neighborhood Center</td> </tr> <tr> <td>Dept</td> <td>4505 Facilities Administration</td> </tr> <tr> <td>Activity</td> <td>403 Facilities Administration</td> </tr> </table>								Fund	214 Neighborhood Center	Dept	4505 Facilities Administration	Activity	403 Facilities Administration
Fund	214 Neighborhood Center												
Dept	4505 Facilities Administration												
Activity	403 Facilities Administration												
Purchased Services													
Equipment Repairs	-	-	-	-	-	-	-						
Building Repairs/Maint	3,467	-	342	5,000	5,000	5,000	5,000						
Total Purchased Services	3,467	-	342	5,000	5,000	5,000	5,000						
Internal Charges													
Property Insurance	3,259	3,175	3,175	3,413	3,413	3,413	3,652						
Building M&O Charge	13,496	13,744	14,444	14,897	14,897	14,897	15,505						
Total Internal Charges	16,755	16,919	17,619	18,310	18,310	18,310	19,157						
Total Facilities Administration	20,222	16,919	17,961	23,310	23,310	23,310	24,157						

Police Projects & Reimb

Fund: 215

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	3,805	-	-	-	-	-	-
Charges For Services	56,639	63,148	69,905	56,430	56,430	56,430	58,000
Other Operating Revenues	60,444	63,148	69,905	56,430	56,430	56,430	58,000
Interfund Transfers In	1,510	1,780	354	447	490	490	490
Internal Transactions	1,510	1,780	354	447	490	490	490
Total Revenues	61,954	64,928	70,259	56,877	56,920	56,920	58,490
Expenditures							
Personnel Services	45,671	40,384	71,863	57,842	57,842	57,842	57,042
Internal Charges	990	1,360	1,360	1,360	1,360	1,360	1,360
Internal Transactions	990	1,360	1,360	1,360	1,360	1,360	1,360
Total Expenditures	46,661	41,744	73,223	59,202	59,202	59,202	58,402
Revenues Over (Under) Expenditures	15,293	23,184	(2,964)	(2,325)	(2,282)	(2,282)	88
Beginning Cash Balance - July 1	1,303	16,596	39,780	36,816	36,816	36,816	34,534
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	16,596	39,780	36,816	34,491	34,534	34,534	34,622
Revenues							
Intergovernmental Revenues							
Highway Traffic Safety	3,459	-	-	-	-	-	-
Indirect Cost Recovery	346	-	-	-	-	-	-
Total Intergovernmental Revenues	3,805	-	-	-	-	-	-
Charges For Services							
Reimbursed Overtime	56,639	63,148	69,905	56,430	56,430	56,430	58,000
Total Charges For Services	56,639	63,148	69,905	56,430	56,430	56,430	58,000
SUBTOTAL - OPERATING REVENUE	60,444	63,148	69,905	56,430	56,430	56,430	58,000
Interfund Transfers In							
T/in - 645 Insurance & Safety	1,510	1,780	354	447	490	490	490
Total Interfund Transfers In	1,510	1,780	354	447	490	490	490
TOTAL REVENUE	61,954	64,928	70,259	56,877	56,920	56,920	58,490
Fund	215 Police Projects & Reimb						
Dept	2205 Police Special Projects						
Activity	421 Police Protection						
Personnel Services (Special Events/Contracted Services)							
Salaries & Wages	42,504	37,541	67,016	51,300	51,300	51,300	51,300
F.I.C.A. (Soc. Sec.) (Reserve Officers Only)	-	-	-	3,181	3,181	3,181	3,181
Workers Comp. Ins.	2,425	2,147	3,760	2,386	2,386	2,386	1,683
Unemployment Ins.	149	169	168	231	231	231	134
F.I.C.A. Medicare	593	526	919	744	744	744	744
Total Personnel Services	45,671	40,384	71,863	57,842	57,842	57,842	57,042
Internal Charges							
Liability Insurance	990	1,360	1,360	1,360	1,360	1,360	1,360
Total Internal Charges	990	1,360	1,360	1,360	1,360	1,360	1,360
Total Police Special Projects	46,661	41,744	73,223	59,202	59,202	59,202	58,402

Law Enforcement Block Grant

Fund: 217

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Revenues

Intergovernmental Revenues	-	70,365	44,426	33,000	141,551	141,551	33,000
Other Operating Revenues	-	70,365	44,426	33,000	141,551	141,551	33,000
Total Revenues	-	70,365	44,426	33,000	141,551	141,551	33,000

Expenditures

Personnel Services	-	-	-	-	5,000	-	-
Supplies & Materials	-	-	-	-	88,907	-	-
Fixed Charges	-	13,919	15,280	15,000	29,644	29,644	15,000
Maintenance & Operating	-	13,919	15,280	15,000	118,551	29,644	15,000
Transfers Out	-	27,172	34,989	15,000	15,000	15,000	15,000
Internal Transactions	-	27,172	34,989	15,000	15,000	15,000	15,000
Total Expenditures	-	41,091	50,269	30,000	138,551	44,644	30,000

Revenues Over (Under) Expenditures

Beginning Cash Balance - July 1

Other Cash Sources / (Uses)

Ending Cash Balance - June 30

Revenues Over (Under) Expenditures	-	29,274	(5,843)	3,000	3,000	96,907	3,000
Beginning Cash Balance - July 1	-	-	29,274	23,431	23,431	23,431	120,338
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	-	29,274	23,431	26,431	26,431	120,338	123,338

Revenues

Intergovernmental Revenues

Law Enforcement Blck Grnt							
Block Grant	-	64,721	41,511	30,000	138,551	138,551	30,000
Indirect Cost Recovery	-	5,644	2,915	3,000	3,000	3,000	3,000
Total Intergovernmental Revenues	-	70,365	44,426	33,000	141,551	141,551	33,000

SUBTOTAL - OPERATING REVENUE

TOTAL REVENUE

Fund 217 Law Enforcement Block Grant
 Dept 2201 Police Operations
 Activity 421 Police Protection

Personnel Services

Overtime - Misc					5,000		
Total Personnel Services	-	-	-	-	5,000	-	-

Supplies & Materials

Computr Equip/Sftwr/Spplly	-	-	-	-	88,907	-	-
Total Supplies & Materials	-	-	-	-	88,907	-	-

Fixed Charges

Other L&C Co Programs							
Share of LEF Grant	-	13,919	15,280	15,000	29,644	29,644	15,000
Total Fixed Charges	-	13,919	15,280	15,000	29,644	29,644	15,000

Transfers Out

T/out - 100 General Fund	-	27,172	34,989	15,000	15,000	15,000	15,000
Total Transfers Out	-	27,172	34,989	15,000	15,000	15,000	15,000

Total Police Operations

Total Police Operations	-	41,091	50,269	30,000	138,551	44,644	30,000
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9-1-1 Emergency Program

Fund: 218

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	446,696	454,326	471,939	432,000	432,000	902,000	934,846
Charges For Services	20,000	10,000	-	12,000	12,000	12,000	15,000
Investment Earnings	3,024	5,049	5,550	500	500	500	500
Other Financing Sources / (Uses)	50,230	31,743	1,555	1,360	1,360	1,360	1,360
Other Operating Revenues	519,950	501,118	479,044	445,860	445,860	915,860	951,706
Total Revenues	519,950	501,118	479,044	445,860	445,860	915,860	951,706
Expenditures							
Supplies & Materials	20,620	8,705	11,341	23,800	23,800	23,800	30,050
Purchased Services	278,145	279,384	275,611	301,047	303,262	303,262	450,634
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	51,636	49,991	46,286	45,432	45,432	45,432	45,432
Maintenance & Operating	350,401	338,080	333,239	370,279	372,494	372,494	526,116
Internal Charges	823	832	832	923	923	923	988
Transfers Out	135,735	-	-	-	-	-	-
Internal Transactions	136,558	832	832	923	923	923	988
Capital Outlay	-	-	-	-	470,000	470,000	502,846
Debt & Capital	-	-	-	-	470,000	470,000	502,846
Total Expenditures	486,959	338,912	334,071	371,202	843,417	843,417	1,029,950
Revenues Over (Under) Expenditures	32,991	162,206	144,974	74,658	(397,557)	72,443	(78,244)
Beginning Cash Balance - July 1	147,257	180,248	342,454	487,428	487,428	487,428	559,870
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	180,248	342,454	487,428	562,085	89,870	559,870	481,627

9-1-1 Emergency Program

Fund: 218

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues							
911-Lewis & Clark County	234,083	213,188	157,313	226,000	226,000	226,000	226,000
911-City of Helena	198,633	187,492	157,313	192,000	192,000	192,000	192,000
911-East Helena	13,980	53,646	157,313	14,000	14,000	14,000	14,000
State Grants - Misc.			-	-	-	470,000	502,846
445,000 Upgrade/Replacement of VoicePrint Audio Recording System							
33,846 ESI Net							
24,000 Central Square Grant							
<u>502,846</u>							
Total Intergovernmental Revenues	446,696	454,326	471,939	432,000	432,000	902,000	934,846
Charges For Services							
St. Peter's Hospital Training Reimb.	20,000	10,000	-	12,000	12,000	12,000	15,000
Total Charges For Services	20,000	10,000	-	12,000	12,000	12,000	15,000
Investment Earnings							
Interest Earnings	3,024	5,049	5,550	500	500	500	500
Total Interest Earnings	3,024	5,049	5,550	500	500	500	500
Other Financing Sources / (Uses)							
Other Revenues	50,230	31,743	1,555	1,360	1,360	1,360	1,360
LCSSO 50% reimb for T1 line - Dispatch Radios							
Total Other Financing Sources / (Uses)	50,230	31,743	1,555	1,360	1,360	1,360	1,360
SUBTOTAL - OPERATING REVENUE	519,950	501,118	479,044	445,860	445,860	915,860	951,706
TOTAL REVENUE	519,950	501,118	479,044	445,860	445,860	915,860	951,706

9-1-1 Emergency Program

Fund: 218

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	218 9-1-1 Emergency Program
Dept	2206 9-1-1 Emergency Program
Activity	421 Police Protection

Supplies & Materials

Office Supplies & Equip	1,205	625	7,189	12,000	12,000	12,000	7,250
3,000 Office/Cleaning Supplies							
500 Copy Paper							
750 White Board for Conference Room							
3,000 Dispatch Chair - Replacements							
<u>7,250</u>							
Small Tools & Equip-Misc	1,822	2,116	2,376	7,000	7,000	7,000	11,000
2,000 Tools/Equipment for Server Room							
2,000 MT Helena Generator Costs							
3,000 Replacement Headsets/Parts							
1,000 Conference Room - Conference Phone							
3,000 Exterior Surveillance Cameras - 911 Center							
<u>11,000</u>							
Computr Equip/Sftwr/Sppl	17,593	5,964	1,776	4,800	4,800	4,800	11,800
800 Printer Cartridges							
1,000 Various Software Bundles							
1,500 Replacement of Mice/Keyboards							
1,500 DVD-RAM Disk for Voiceprint (2)							
1,000 PC for Smartboard							
6,000 Server for Radio IP							
<u>11,800</u>							
Total Supplies & Materials	20,620	8,705	11,341	23,800	23,800	23,800	30,050

Purchased Services

IT&S Computer Maint/Sprrt	27,639	29,247	27,634	23,003	23,003	23,003	32,675
IT&S Telephone Service	2,285	2,276	2,280	2,370	2,370	2,370	2,370
IT&S Special Projects	8,767	-	4,142	-	2,215	2,215	-
Dues, Subscriptn, License	2,236	1,613	2,466	3,700	3,700	3,700	10,050
2,000 APCO Memberships							
50 LGIT - Local Gov Info Membership (O'Connell)							
7,000 NENA Memberships							
1,000 Dispatch Advertising							
<u>10,050</u>							
Public Relations	113	1,365	-	3,000	3,000	3,000	3,000
Electric Utility	10,098	10,338	11,645	9,000	9,000	9,000	10,000
Long Dist Telephone Chrgs	78,766	73,377	78,151	79,900	79,900	79,900	108,500
108,000 911 Center Phone Services/Mass Notification System							
500 Language Line Services							
Natural Gas Utility	575	588	564	714	714	714	714
Teletype	11,571	12,666	15,636	13,000	13,000	13,000	14,000
R&M-Compnr/Telecomm Equip	-	3,042	826	5,500	5,500	5,500	5,500
3,500 Small Equipment/Repairs							
2,000 Replacement UPS Batteries (Server Racks)							
<u>5,500</u>							
911 Systm Repairs & Maint	-	119	310	1,500	1,500	1,500	1,500
Meal Reimb-Taxable	-	-	-	-	-	-	-
Travel & Meeting Expense	-	-	-	400	400	400	400
Dispatcher Training	12,717	11,105	8,124	15,000	15,000	15,000	15,000
Other Contracted Services	123,378	133,648	123,835	143,960	143,960	143,960	246,925
500 Schedule Anywhere Software Maintenance							
500 Records Destruction/Shredding							
5yr agmt ends FY24	24,000						
3,000 Central Square Maintenance/Support (Grant Funded/Reimbursed)							
6,500 APCO Meds Annual Support (6)							
900 Uptivity (VoicePrint/VPi) Maintenance & Support							
1,250 Paging Interface (Logisys)							
1,250 CAD Mapping (Logisys)							
1,575 ESRI Licensing (Billed on 3 lines of invoice - Logisys)							
5,300 Northstar CAD (Billed on 3 lines of invoice - Logisys)							
4,500 AVL (Automatic Vehicle Location) Interface (Logisys)							
17,100 Logisys FirstCall CAD System Maintenance							
18,250 Logisys Datatrak RMS Maintenance (50% SSD)							
775 Third Party System/Software/Ad-Ons/Xserver (Logisys)							
2,600 DB2 5.0 NT Run Time Database Maintenance (Logisys)							
4,200 CAD to CAD - Remote Dispatch License Maintenance (Logisys)							
350 MKS Xserver Licensing (Logisys)							

9-1-1 Emergency Program

Fund: 218

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
325	Maptrak & Restricted User Function (Logisys)							
1,250	Part-time/Overflow CAD Seat Licenses (Logisys)							
950	CAD Status Display Plus Upgrade (Logisys)							
550	Raids Online Interface (Logisys)							
13,500	Mobiletrak Software Support (Logisys)							
1,350	WebMap Maintenance/Support (Logisys)							
650	SMART Board Annual Software Maintenance							
17,000	Motorola Radio Consoles - Maintenance/Software							
600	RAVE Yearly Contract Fee							
8,500	Radio IP Software							
600	Guardian Tracking Licensing - Yearly Maintenance							
1,250	Agency360 FTO/CTO - Yearly Maintenance							
400	360 Office Solutions - Yearly Maintenance							
2,500	Communication Center Specialist (Cleaning Service)							
4,000	Critical Software Maintenance							
1,800	Beyond Trust Maintenance/Support (Remote Connectivity)							
400	Go-to-Meetings Annual Subscription							
100,000	CAD/RMS Project Consultant (Fees 50% SSD)							
<u>246,925</u>								
Total	Purchased Services	278,145	279,384	275,611	301,047	303,262	303,262	450,634
Fixed Charges								
	Rent of Bldgs & Offices	51,636	49,991	46,286	45,432	45,432	45,432	45,432
	Disp. Center & Radio Room (airport) + LEF							
Total	Fixed Charges	51,636	49,991	46,286	45,432	45,432	45,432	45,432
Internal Charges								
	Property Insurance	823	832	832	923	923	923	988
Total	Internal Charges	823	832	832	923	923	923	988
Transfers Out								
	T/out - 219 Support Services Division	135,735	-	-	-	-	-	-
Total	Transfers Out	135,735	-	-	-	-	-	-
Capital Outlay								
	Equipment	-	-	-	-	470,000	470,000	502,846
445,000	Upgrade/Replacement of VoicePrint Audio Recording System							
33,846	ESI Net							
<u>24,000</u>	Central Square Grant							
<u>502,846</u>								
Total	Capital Outlay	-	-	-	-	470,000	470,000	502,846
Total	9-1-1 Emergency Program	486,959	338,912	334,071	371,202	843,417	843,417	1,029,950

Support Services Division

Fund: 219

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
License & Permits	14,400	20,315	17,780	16,000	16,000	16,000	17,000
Intergovernmental Revenues	1,294,167	1,400,000	1,454,160	1,497,211	1,497,211	1,494,211	1,590,762
Charges For Services	5,099	4,824	4,721	4,000	4,000	4,230	4,000
Investment Earnings	(331)	(1,913)	(301)	-	-	20	20
Other Operating Revenues	1,313,335	1,423,226	1,476,360	1,517,211	1,517,211	1,514,810	1,612,082
Interfund Transfers In	154,349	17,889	9,715	8,486	9,216	9,216	9,216
Internal Transactions	154,349	17,889	9,715	8,486	9,216	9,216	9,216
Total Revenues	1,467,684	1,441,115	1,486,075	1,525,697	1,526,427	1,524,026	1,621,298
Expenditures							
Personnel Services	1,302,458	1,254,402	1,036,433	1,442,073	1,442,073	1,138,880	1,556,223
Supplies & Materials	3,365	7,012	6,492	11,450	11,450	11,450	17,250
Purchased Services	60,566	69,189	76,038	86,511	88,983	90,708	207,103
Intra-City Charges	-	-	-	-	-	-	2,330
Fixed Charges	54,193	44,683	27,549	29,834	29,834	29,834	30,534
Maintenance & Operating	118,124	120,884	110,079	127,795	130,267	131,992	257,217
Internal Charges	27,543	25,738	25,238	26,410	26,410	26,410	29,100
Internal Transactions	27,543	25,738	25,238	26,410	26,410	26,410	29,100
Total Expenditures	1,448,125	1,401,024	1,171,750	1,596,278	1,598,750	1,297,282	1,842,540
Revenues Over (Under) Expenditures	19,559	40,091	314,325	(70,580)	(72,322)	226,745	(221,242)
Beginning Cash Balance - July 1	22,926	42,445	83,277	396,871	396,871	396,871	623,616
Other Cash Sources / (Uses)	(40)	741	(731)	-	-	-	-
Ending Cash Balance - June 30	42,445	83,277	396,871	326,291	324,549	623,616	402,374

Support Services Division

Fund: 219

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
License & Permits							
Alarm Appl & Monitor Fees	4,030	11,465	8,680	9,000	9,000	9,000	9,000
False Alarm Fees	10,370	8,850	9,100	7,000	7,000	7,000	8,000
Total License & Permits	14,400	20,315	17,780	16,000	16,000	16,000	17,000
Intergovernmental Revenues							
County Contributions	1,294,167	1,400,000	1,448,160	1,494,211	1,494,211	1,494,211	1,590,762
1,545,762 Public Safety Mill Levy							
45,000 Records Supervisor							
Misc Intergovmmntl Rev	-	-	6,000	3,000	3,000	-	-
Services to BLM							
Total Intergovernmental Revenues	1,294,167	1,400,000	1,454,160	1,497,211	1,497,211	1,494,211	1,590,762
Charges For Services							
Accident Reports	3,508	3,924	3,491	3,000	3,000	3,000	3,000
Sex/Violent Offenders Reg	1,591	900	1,230	1,000	1,000	1,230	1,000
Total Charges For Services	5,099	4,824	4,721	4,000	4,000	4,230	4,000
Investment Earnings							
Interest Earnings	(331)	(1,913)	(301)	-	-	20	20
Total Interest Earnings	(331)	(1,913)	(301)	-	-	20	20
Other Financing Sources / (Uses)							
Other Revenues	-	-	-	-	-	349	300
Total Other Financing Sources / (Uses)	-	-	-	-	-	349	300
SUBTOTAL - OPERATING REVENUE	1,313,335	1,423,226	1,476,360	1,517,211	1,517,211	1,514,810	1,612,082
Interfund Transfers In							
T/in - 218 9-1-1 Emergency Program	135,735	-	-	-	-	-	-
Salary reimbursement							
T/in - 645 Insurance & Safety	18,614	17,889	9,715	8,486	9,216	9,216	9,216
Total Interfund Transfers In	154,349	17,889	9,715	8,486	9,216	9,216	9,216
TOTAL REVENUE	1,467,684	1,441,115	1,486,075	1,525,697	1,526,427	1,524,026	1,621,298
Other Sources / (Uses) - Non-Budgeted							
Change in False Alarm Receivable Account (A/R)	(40)	741	(731)	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	(40)	741	(731)	-	-	-	-

Support Services Division

Fund: 219

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	219 Support Services Division							
Dept	2202 Records & Dispatch							
Activity	421 Police Protection							
Personnel Services								
	Salaries & Wages	900,054	861,426	687,558	963,345	963,345	765,220	1,057,427
	Overtime - Misc	35,137	32,656	28,253	26,094	26,094	12,122	25,995
	F.I.C.A. (Soc. Sec.)	55,583	53,408	42,931	61,358	61,358	48,208	67,184
	P.E.R.S. Retirement	79,211	76,623	62,772	86,791	86,791	68,190	96,113
	Health & Vision Insurance	192,468	190,994	183,612	258,446	258,446	207,655	270,731
	Workers Comp. Ins.	13,676	12,933	10,264	15,261	15,261	12,662	7,322
	Unemployment Ins.	3,278	4,030	1,813	4,466	4,466	3,936	2,829
	Dental Insurance	10,052	9,841	9,189	11,952	11,952	9,603	12,900
	F.I.C.A. Medicare	12,999	12,491	10,040	14,360	14,360	11,285	15,722
Total	Personnel Services	1,302,458	1,254,402	1,036,433	1,442,073	1,442,073	1,138,880	1,556,223
Supplies & Materials								
	Office Supplies & Equip	1,824	5,528	6,161	4,700	4,700	4,700	4,700
	500 Notary Supplies (4 Clerks)							
	1,200 Copy Paper							
	3,000 Office Supplies							
	<u>4,700</u>							
	Clothing Allowance	663	457	47	750	750	750	750
	Computr Equip/Sftwr/Spplly	878	1,027	284	6,000	6,000	6,000	11,800
	2,000 Replace Computer Monitors							
	2,500 Color/Black Printer Cartridges							
	1,500 Various Software Maintenance							
	1,000 DVD's and CD-R's/Sleeves							
	1,000 Fobs/Replacements							
	1,900 Systems Admin - Laptop							
	1,900 Dispatch Supervisor - Laptop							
	<u>11,800</u>							
Total	Supplies & Materials	3,365	7,012	6,492	11,450	11,450	11,450	17,250
Purchased Services								
	IT&S Computer Maint/Spprt	26,955	27,649	30,843	32,640	32,640	34,365	28,615
	IT&S Telephone Service	5,713	5,690	5,928	5,688	5,688	5,688	5,688
	IT&S Special Projects	-	-	4,623	-	2,472	2,472	-
	City-Co Bldg Postage Adm	140	156	223	259	259	259	280
	Postage	479	732	732	1,100	1,100	1,100	1,100
	Cellular Services	1,280	1,640	1,654	1,920	1,920	1,920	2,520
	Printing & Duplicating	1,021	574	-	4,000	4,000	4,000	500
	Advertising	-	-	-	1,200	1,200	1,200	1,200
	Long Dist Telephone Chrgrs	99	112	136	-	-	-	-
	Teletype	5,526	4,893	5,700	5,700	5,700	5,700	5,800
	Professional Services-Misc	910	1,628	1,740	1,500	1,500	1,500	1,100
	Equipment Repairs	-	-	15	400	400	400	400
	Repairs/Services-Misc	-	-	-	400	400	400	400
	Meal Reimb-Taxable	-	-	15	150	150	150	150
	Required Training	-	144	193	5,000	5,000	5,000	5,000
	2,000 Systems Admin Training							
	1,000 Systems Admin Windows Training							
	1,000 SVOR Conference for Records Clerks (2)							
	1,000 TAC Training							
	<u>5,000</u>							

Support Services Division

Fund: 219

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Other Contracted Services	18,443	25,971	24,236	26,554	26,554	26,554	154,350
250 Schedule Anywhere Software Maintenance							
100 Landfill Charges (Records)							
500 Records Destruction/Shredding							
18,250 RMS Maintenance (Logisys)(Split 911/SSD/Patrol)							
150 Guardian Tracking Yearly Maint (Split 911/SSD/Patrol)							
5,500 M-Files (T.O.C. The Office Center) Software							
3,300 SSD Copier Annual Lease							
900 SSD Copier Annual Costs							
400 Generator Alarm Monitoring							
100,000 CAD/RMS Project Consultant Fees (Split 911/SSD)							
25,000 Records/Dispatch Staffing Study/Workload							
<u>154,350</u>							
Total Purchased Services	60,566	69,189	76,038	86,511	88,983	90,708	207,103
Intra-City Charges							
Shop Gas & Fuel Charges							830
Shop Vehicle Repairs							500
Shop Tires & Tire Repairs							500
Shop Vehicle Parts							500
Total Intra-City Charges	-	-	-	-	-	-	2,330
Fixed Charges							
Rent of Bldgs & Offices	54,092	44,575	27,435	29,234	29,234	29,234	30,134
Credit Card Fees	101	108	114	600	600	600	400
Total Fixed Charges	54,193	44,683	27,549	29,834	29,834	29,834	30,534
Internal Charges							
Property Insurance	190	-					
Vehicle & Equip Insurance							200
Liability Insurance	27,185	25,570	25,070	26,242	26,242	26,242	28,724
Fidelity Insurance	168	168	168	168	168	168	176
Fleet Services Charges							-
Total Internal Charges	27,543	25,738	25,238	26,410	26,410	26,410	29,100
Total Records & Dispatch	1,448,125	1,401,024	1,171,750	1,596,278	1,598,750	1,297,282	1,842,540

CDBG/HOME

Fund: 226

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Revenues

Intergovernmental Revenues	260,580	1,066,087	41,692	465,000	465,000	516,000	-
Other Operating Revenues	260,580	1,066,087	41,692	465,000	465,000	516,000	-
Total Revenues	260,580	1,066,087	41,692	465,000	465,000	516,000	-

Expenditures

Fixed Charges	249,951	1,066,087	41,692	465,000	465,000	516,000	-
Maintenance & Operating	249,951	1,066,087	41,692	465,000	465,000	516,000	-
Total Expenditures	249,951	1,066,087	41,692	465,000	465,000	516,000	-

Revenues Over (Under) Expenditures

	10,629	-	-	-	-	-	-
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Beginning Cash Balance - July 1

	(5,530)	5,099	5,099	5,099	5,099	5,099	5,099
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Other Cash Sources / (Uses)

	-	-	-	-	-	-	-
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Ending Cash Balance - June 30

	5,099						
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Revenues

Intergovernmental Revenues

Federal Grants - CDBG							
proj#	CD3012	Downtown Zoning	25,000	-	-	-	-
proj#	CD1002	CDBG - Center For Mental Health			450,000	450,000	441,000
proj#	TBD	CDBG - Planning Grant					40,000
proj#	CD3013	HOME Grant - Guardian Apts.	215,580	1,051,087	41,692	-	-
State Grants - Misc.							
proj#	CD3011	Downtown Master Plan	-	-	-	-	-
proj#	CD9011	Pioneer Aero-Big Sky Grant	20,000	-	-	-	-
proj#	CD9012	Main Street Program	-	15,000	-	15,000	15,000
proj#	TBD	Big Sky Care Connect Grant					20,000

SUBTOTAL - OPERATING REVENUE	260,580	1,066,087	41,692	465,000	465,000	516,000	-
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TOTAL REVENUE	260,580	1,066,087	41,692	465,000	465,000	516,000	-
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Fund	226 CDBG/HOME
Dept	1604 Comm Development Projects
Activity	471 Community Development

Non-Operating Expenses

Grants, Contribtns, Other / Misc							
proj#	CD3012	Downtown Zoning	14,443	-	-	-	-
proj#	CD3013	HOME Grant - Guardian Apts.	215,508	1,051,087	41,692	-	-
proj#	CD9011	Pioneer Aero-Big Sky Grant	20,000	-	-	-	-
proj#	CD9012	Main Street Grant	-	15,000	-	15,000	15,000
proj#	CD1002	CDBG - Center For Mental Health			450,000	450,000	441,000
proj#	TBD	CDBG - Planning Grant					40,000
proj#	TBD	Big Sky Care Connect Grant					20,000

Total Non-Operating Expenses	249,951	1,066,087	41,692	465,000	465,000	516,000	-
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Total Comm Development Projects	249,951	1,066,087	41,692	465,000	465,000	516,000	-
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Affordable Housing Trust

Fund: 229

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget						
				Adopted	Amended	Projected							
Revenues													
Internal Service Revenues	-	-	-	-	-	-	-						
Interfund Transfers In	-	-	-	-	-	1,285,000	100,000						
Internal Transactions	-	-	-	-	-	1,285,000	100,000						
Long-Term Debt	-	-	-	-	-	-	-						
Total Revenues	-	-	-	-	-	1,285,000	100,000						
Expenditures													
Debt Service	-	-	-	-	-	-	-						
Capital Outlay	-	-	-	-	-	-	-						
Debt & Capital	-	-	-	-	-	-	-						
Total Expenditures	-	-	-	-	-	-	-						
Revenues Over (Under) Expenditures	-	-	-	-	-	1,285,000	100,000						
Beginning Cash Balance - July 1	-	-	-	-	-	-	1,285,000						
Other Cash Sources / (Uses)	-	-	-	-	-	-	-						
Ending Cash Balance - June 30	-	-	-	-	-	1,285,000	1,385,000						
Revenues													
Interfund Transfers In													
T/in - 100 General Fund	-	-	-	-	-	1,285,000	100,000						
Total Interfund Transfers In	-	-	-	-	-	1,285,000	100,000						
TOTAL REVENUE	-	-	-	-	-	1,285,000	100,000						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Fund</td> <td>229 Affordable Housing Trust</td> </tr> <tr> <td>Dept</td> <td>1604 Comm Development Projects</td> </tr> <tr> <td>Activity</td> <td>472 Housing</td> </tr> </table>								Fund	229 Affordable Housing Trust	Dept	1604 Comm Development Projects	Activity	472 Housing
Fund	229 Affordable Housing Trust												
Dept	1604 Comm Development Projects												
Activity	472 Housing												
Purchased Services													
Total Purchased Services	-	-	-	-	-	-	-						
Intra-City Charges													
Total Intra-City Charges	-	-	-	-	-	-	-						
Fixed Charges													
Total Fixed Charges	-	-	-	-	-	-	-						
Internal Charges													
Total Internal Charges	-	-	-	-	-	-	-						
Transfers Out													
Total Transfers Out	-	-	-	-	-	-	-						
Capital Outlay													
Total Capital Outlay	-	-	-	-	-	-	-						
Total Affordable Housing Projects	-	-	-	-	-	-	-						

Public Art Projects

Fund: 233

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Investment Earnings	-	-	-	-	-	-	-
Other Financing Sources / (Uses)	507	515	270	30,000	30,000	30,000	-
Other Operating Revenues	507	515	270	30,000	30,000	30,000	-
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	12,000	12,000	19,313	11,487	11,487	11,487	12,000
Internal Transactions	12,000	12,000	19,313	11,487	11,487	11,487	12,000
Long-Term Debt	-	-	-	-	-	-	-
Total Revenues	12,507	12,515	19,583	41,487	41,487	41,487	12,000
Expenditures							
Supplies & Materials	-	504	35	740	740	740	500
Purchased Services	9,945	9,168	7,654	45,838	58,838	58,838	11,500
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	-	-	-	-	-	-	-
Maintenance & Operating	9,945	9,672	7,689	46,578	59,578	59,578	12,000
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	9,945	9,672	7,689	46,578	59,578	59,578	12,000
Revenues Over (Under) Expenditures	2,562	2,843	11,894	(5,091)	(18,091)	(18,091)	-
Beginning Cash Balance - July 1	18,874	21,436	24,279	36,173	36,173	36,173	18,082
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	21,436	24,279	36,173	31,082	18,082	18,082	18,082

Public Art Projects

Fund: 233

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget						
				Adopted	Amended	Projected							
Revenues													
Other Financing Sources / (Uses)													
Restricted / Public Art Donation	507	515	270	30,000	30,000	30,000	-						
Total Other Financing Sources / (Uses)	507	515	270	30,000	30,000	30,000	-						
SUBTOTAL - OPERATING REVENUE	507	515	270	30,000	30,000	30,000	-						
Interfund Transfers In													
T/in - 100 General Fund	12,000	12,000	19,313	11,487	11,487	11,487	12,000						
Total Interfund Transfers In	12,000	12,000	19,313	11,487	11,487	11,487	12,000						
TOTAL REVENUE	12,507	12,515	19,583	41,487	41,487	41,487	12,000						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Fund</td> <td>233 Public Art Projects</td> </tr> <tr> <td>Dept</td> <td>1702 Public Arts Preservation</td> </tr> <tr> <td>Activity</td> <td>401 Other</td> </tr> </table>								Fund	233 Public Art Projects	Dept	1702 Public Arts Preservation	Activity	401 Other
Fund	233 Public Art Projects												
Dept	1702 Public Arts Preservation												
Activity	401 Other												
Supplies & Materials													
Office Supplies & Equip	-	504	35	740	740	740	500						
Total Supplies & Materials	-	504	35	740	740	740	500						
Purchased Services													
City-Co Bldg Postage Adm	-	-	52	117	117	117	128						
Postage	-	-	1	10	10	10	10						
Printing & Duplicating	-	-	124	300	300	300	300						
Advertising	-	-	180	200	200	200	200						
Other Contracted Services	9,945	9,168	7,297	45,211	58,211	58,211	10,862						
1,500 Public Art Maintenance													
500 Chalk Up Helena													
4,000 Demonstration Helena													
9,800 FY22 Unknown Projects (\$4862)													
(4,938) Redcution to balance R = E													
<u> 10,862</u>													
Total Purchased Services	9,945	9,168	7,654	45,838	58,838	58,838	11,500						
Total Public Arts Preservation	9,945	9,672	7,689	46,578	59,578	59,578	12,000						

Open Space District Maint

Fund: 235

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments	347,670	385,125	547,052	545,855	545,855	550,750	550,750
Taxes & Assessments	347,670	385,125	547,052	545,855	545,855	550,750	550,750
License & Permits	-	-	-	-	-	-	-
Intergovernmental Revenues	111,318	33,655	219,167	1,900	700,649	303,300	1,900
Charges For Services	1,583	1,583	2,325	2,190	2,190	1,155	2,200
Investment Earnings	4,076	7,993	4,524	3,000	3,000	500	500
Other Financing Sources / (Uses)	-	18,500	3,103	500	500	1,080	500
Other Operating Revenues	116,977	61,731	229,120	7,590	706,339	306,035	5,100
Interfund Transfers In	1,865	1,405	827	1,471	844	844	844
Internal Transactions	1,865	1,405	827	1,471	844	844	844
Total Revenues	466,512	448,261	776,999	554,916	1,253,038	857,629	556,694
Expenditures							
Personnel Services	109,349	111,053	142,908	230,186	230,186	230,186	228,629
Supplies & Materials	31,600	36,366	39,458	37,650	37,650	37,650	58,150
Purchased Services	157,164	100,946	391,729	171,745	718,077	400,000	200,504
Intra-City Charges	55,074	65,471	62,062	12,442	12,442	12,442	12,974
Fixed Charges	16,299	17,469	19,712	18,509	18,509	18,989	19,135
Maintenance & Operating	260,137	220,252	512,960	240,346	786,678	469,082	290,763
Internal Charges	49,462	52,886	40,979	52,042	52,042	52,042	45,427
Internal Transactions	49,462	52,886	40,979	52,042	52,042	52,042	45,427
Capital Outlay	102,346	-	74,589	-	138,911	138,911	59,500
Debt & Capital	102,346	-	74,589	-	138,911	138,911	59,500
Total Expenditures	521,294	384,191	771,436	522,575	1,207,818	890,221	624,319
Revenues Over (Under) Expenditures	(54,782)	64,070	5,563	32,341	45,220	(32,592)	(67,625)
Beginning Cash Balance - July 1	423,528	368,746	432,816	438,379	438,379	438,379	405,787
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	368,746	432,816	438,379	470,720	483,599	405,787	338,162
Reserve Target - 18% of Operating Expenses:	75,411	69,154	125,433	94,063	192,403	135,236	101,667
Reserve Target - 90 Days of Operating Expenses:	103,302	94,732	171,825	128,854	263,566	185,254	139,270
Reserve Policy Target:	103,302	94,732	171,825	128,854	263,566	185,254	139,270
<i>(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)</i>							
Excess Reserve:	265,444	338,084	266,553	341,866	220,033	220,533	198,892
<i>(Excess Reserve for Capital Projects Funding)</i>							

Open Space District Maint

Fund: 235

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments							
Special Assessments	347,051	384,463	546,444	545,105	545,105	550,000	550,000
P & I on Del Assments	619	662	608	750	750	750	750
Total Special Assessments	347,670	385,125	547,052	545,855	545,855	550,750	550,750
Intergovernmental Revenues							
Misc Federal Grants	108,108	24,795	217,252	-	698,749	301,400	-
-	-	-	-	-	-	-	-
State Grants - Misc.	1,294	6,944	-	-	-	-	-
PILT-Helena Housing Authority	1,916	1,916	1,916	1,900	1,900	1,900	1,900
Total Intergovernmental Revenues	111,318	33,655	219,167	1,900	700,649	303,300	1,900
Charges For Services							
Park Use Fees	1,583	1,583	2,325	2,190	2,190	1,155	2,200
Archery Range Lease	-	-	-	-	-	-	-
Donaldson Lease	-	-	-	-	-	-	-
Total Charges For Services	1,583	1,583	2,325	2,190	2,190	1,155	2,200
Investment Earnings							
Interest Earnings	4,076	7,993	4,524	3,000	3,000	500	500
Total Interest Earnings	4,076	7,993	4,524	3,000	3,000	500	500
Other Financing Sources / (Uses)							
Other Revenues	-	500	3,103	500	500	1,080	500
Restricted Contribution	-	18,000	-	-	-	-	-
Total Other Financing Sources / (Uses)	-	18,500	3,103	500	500	1,080	500
SUBTOTAL - OPERATING REVENUE							
	-	-	-	-	-	-	-
Interfund Transfers In							
T/in - 645 Insurance & Safety	1,865	1,405	827	1,471	844	844	844
Total Interfund Transfers In	1,865	1,405	827	1,471	844	844	844
TOTAL REVENUE	466,512	448,261	776,999	554,916	1,253,038	857,629	556,694

Open Space District Maint

Fund: 235

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	235 Open Space District Maint
Dept	4172 Open Space Maint District
Activity	464 Park & Recreation

Personnel Services

Salaries & Wages	49,722	56,394	66,693	103,963	103,963	103,963	106,366
Temporary Salaries	33,242	26,641	41,241	64,740	64,740	64,740	64,740
F.I.C.A. (Soc. Sec.)	5,110	5,122	6,648	10,496	10,496	10,496	10,645
P.E.R.S. Retirement	4,206	4,893	6,140	14,842	14,842	14,842	15,225
Health & Vision Insurance	8,327	9,759	11,366	22,063	22,063	22,063	22,036
Workers Comp. Ins.	6,824	6,167	8,431	10,180	10,180	10,180	5,627
Unemployment Ins.	290	374	270	426	426	426	449
Dental Insurance	434	505	567	1,020	1,020	1,020	1,050
F.I.C.A. Medicare	1,194	1,198	1,555	2,456	2,456	2,456	2,491

Total Personnel Services	109,349	111,053	142,908	230,186	230,186	230,186	228,629
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Supplies & Materials

Office Supplies & Equip	-	338	-	350	350	350	350
Janitorial Supplies	3,886	4,076	6,999	10,300	10,300	10,300	10,300
Clothing Allowance	1,354	5,596	1,978	1,500	1,500	1,500	1,750
Fuel/Oil Outside Vendor	781	910	429	1,000	1,000	1,000	750
Small Tools & Equip-Misc	12,270	14,466	10,157	10,000	10,000	10,000	15,000
Computr Equip/Sftwr/Spplly	-	-	-	-	-	-	5,000
5,000 Open Lands Maintenance Office Computer Station							
Fertilizer & Chem Supplies	234	2,571	1,331	2,500	2,500	2,500	5,000
Construction & Maint Mat'ls	13,075	8,409	18,564	12,000	12,000	12,000	20,000

Total Supplies & Materials	31,600	36,366	39,458	37,650	37,650	37,650	58,150
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Purchased Services

IT&S Computer Maint/Spprt	3,714	4,320	4,325	2,700	2,700	2,780	3,657
IT&S Telephone Service	471	473	479	474	474	474	474
IT&S Special Projects	1,000	-	648	-	347	347	-
City-Co Bldg Postage Adm	56	60	87	91	91	91	103
Postage	5	-	-	500	500	500	100
Printing & Duplicating	-	-	36	100	100	100	100
Dues, Subscriptn, License	1,714	30	-	1,725	1,725	1,725	2,000
2,000 Dues for MT Ascension Lots Plus Park Membership							
Advertising	497	1,014	2,043	3,000	3,000	3,000	2,000
Electric Utility	74	76	74	120	120	120	120
Medical Expenses	-	135	-	300	300	300	300
Architect & Engr Services	6,727	3,926	-	4,000	4,000	4,000	4,000
Outside Repair to Mtr Veh	8	1,161	372	1,000	1,000	1,000	1,000
Building Repairs/Maint	-	55	-	1,000	1,000	1,000	11,000
10,000 restoration of Kindrick Legion Office							
1,000 misc							
Meal Reimb-Taxable	-	-	-	100	100	100	100
Required Training	-	1,500	-	1,000	1,000	1,000	1,000
Conferences	180	500	-	500	500	500	500
Solid Waste Tipping Fees	58	-	-	200	200	200	200
Other Contracted Services	142,660	87,696	383,665	154,935	700,920	382,763	173,850
38,000 PPLT							
2,000 Portable Toilets							
850 Parking Permits							
30,000 Weed control							
3,000 Vaulted Restroom Pumping							
80,000 Forest Fuel Reduction							
15,000 Excavation/Maintenance							
5,000 Parking Lot Striping							

173,850

Total Purchased Services	157,164	100,946	391,729	171,745	718,077	400,000	200,504
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Open Space District Maint

Fund: 235

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Intra-City Charges							
Copier Revolving Program	665	665	706	784	784	784	824
Parks Trail Maint Chrg	44,628	54,969	55,000	-	-	-	-
Shop Gas & Fuel Charges	3,669	5,931	5,444	7,158	7,158	7,158	7,950
Shop Vehicle Repairs	1,625	135	14	1,000	1,000	1,000	750
Shop Tires & Tire Repairs	2,512	70	-	1,500	1,500	1,500	1,300
Shop Vehicle Parts	1,975	3,701	898	2,000	2,000	2,000	2,150
Total Intra-City Charges	55,074	65,471	62,062	12,442	12,442	12,442	12,974
Fixed Charges							
Rent of Bldgs & Offices	4,598	4,598	4,598	4,769	4,769	4,769	4,895
Special Assessments	11,701	12,871	15,114	13,540	13,540	14,020	14,040
Licenses	-	-	-	200	200	200	200
Total Fixed Charges	16,299	17,469	19,712	18,509	18,509	18,989	19,135
Internal Charges							
Comm, Mgr, Atty Charges	10,429	11,101	11,026	15,958	15,958	15,958	13,994
Park & Rec	4,909	5,700	6,286	7,713	7,713	7,713	6,774
Property Insurance	45	43	43	18	18	18	19
Vehicle & Equip Insurance	196	295	295	308	308	308	330
Liability Insurance	2,314	2,341	3,172	4,474	4,474	4,474	4,538
Fidelity Insurance	38	38	60	68	68	68	68
Human Resource	1,377	1,417	1,371	1,413	1,413	1,413	1,221
Budget & Accounting	10,649	11,320	11,363	14,580	14,580	14,580	10,973
Weed & Snow Control Chrg	15,000	15,000	-	-	-	-	-
Fleet Services Charges	4,505	5,631	7,363	7,510	7,510	7,510	7,510
Total Internal Charges	49,462	52,886	40,979	52,042	52,042	52,042	45,427
Capital Outlay							
Parks & Rec. Facilities	-	-	74,589	-	125,411	125,411	-
Equipment	74,840	-	-	-	-	-	19,500
14,500 20,000 lb Trailer							
5,000 Flatbed w/tool boxes							
<u>19,500</u>							
Vehicles	27,506	-	-	-	13,500	13,500	40,000
40,000 1 ton supercab							
<u>40,000</u>							
Total Capital Outlay	102,346	-	74,589	-	138,911	138,911	59,500
Total Open Space Maint District	521,294	384,191	771,436	522,575	1,207,818	890,221	624,319

Urban Forestry

Fund: 237

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments	259,035	256,765	470,265	427,770	427,770	428,170	430,500
Taxes & Assessments	259,035	256,765	470,265	427,770	427,770	428,170	430,500
Intergovernmental Revenues	630	630	630	630	630	630	630
Investment Earnings	3,380	5,213	4,442	2,000	2,000	860	1,000
Other Financing Sources / (Uses)	795	600	10,000	9,000	9,000	9,000	9,000
Other Operating Revenues	4,805	6,443	15,072	11,630	11,630	10,490	10,630
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	2,255	2,340	1,189	1,808	1,102	1,102	1,102
Internal Transactions	2,255	2,340	1,189	1,808	1,102	1,102	1,102
Total Revenues	266,095	265,548	486,525	441,208	440,502	439,762	442,232
Expenditures							
Personnel Services	128,627	148,528	183,232	309,732	309,732	309,732	330,281
Supplies & Materials	33,906	26,067	23,405	32,150	32,150	32,150	28,650
Purchased Services	13,092	28,156	16,094	49,561	50,072	51,653	54,613
Intra-City Charges	8,445	8,036	8,070	10,400	10,400	10,400	12,100
Fixed Charges	-	191	-	100	100	220	200
Maintenance & Operating	55,443	62,450	47,569	92,211	92,722	94,423	95,563
Internal Charges	32,983	35,955	34,015	40,461	40,461	40,461	35,837
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	32,983	35,955	34,015	40,461	40,461	40,461	35,837
Capital Outlay	-	55,512	-	65,000	65,000	59,895	-
Debt & Capital	-	55,512	-	65,000	65,000	59,895	-
Total Expenditures	217,053	302,445	264,816	507,405	507,916	504,512	461,681
Revenues Over (Under) Expenditures	49,042	(36,897)	221,710	(66,197)	(67,414)	(64,750)	(19,449)
Beginning Cash Balance - July 1	249,869	298,911	262,014	483,724	483,724	483,724	418,974
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	298,911	262,014	483,724	417,527	416,310	418,974	399,525
Reserve Target - 18% of Operating Expenses:	39,070	44,448	47,667	79,633	79,725	80,031	83,103
Reserve Target - 90 Days of Operating Expenses:	53,520	60,888	65,297	109,086	109,212	109,632	113,839
Reserve Policy Target:	53,520	60,888	65,297	109,086	109,212	109,632	113,839
<i>(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)</i>							
Excess Reserve:	245,391	201,126	418,427	308,441	307,098	309,343	285,686
<i>(Excess Reserve for Capital Projects Funding)</i>							

Urban Forestry

Fund: 237

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments							
Special Assessments	258,567	256,313	469,747	427,470	427,470	427,470	430,000
P & I on Del Assments	468	452	517	300	300	700	500
Total Special Assessments	259,035	256,765	470,265	427,770	427,770	428,170	430,500
Intergovernmental Revenues							
Misc Federal Grants	-	-	-	-	-	-	-
PILT-Helena Housing Authority	630	630	630	630	630	630	630
Total Intergovernmental Revenues	630	630	630	630	630	630	630
Investment Earnings							
Interest Earnings	3,380	5,213	4,442	2,000	2,000	860	1,000
Total Interest Earnings	3,380	5,213	4,442	2,000	2,000	860	1,000
Other Financing Sources / (Uses)							
Other Revenues	-	600	10,000	9,000	9,000	9,000	9,000
Sale of Fixed Assets	795	-	-	-	-	-	-
Total Other Financing Sources / (Uses)	795	600	10,000	9,000	9,000	9,000	9,000
SUBTOTAL - OPERATING REVENUE	263,840	263,208	485,336	439,400	439,400	438,660	441,130
Interfund Transfers In							
T/in - 645 Insurance & Safety	2,255	2,340	1,189	1,808	1,102	1,102	1,102
T/in - 650 Medical Revolving	-	-	-	-	-	-	-
Total Interfund Transfers In	2,255	2,340	1,189	1,808	1,102	1,102	1,102
TOTAL REVENUE	266,095	265,548	486,525	441,208	440,502	439,762	442,232

Urban Forestry

Fund: 237

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	237 Urban Forestry							
Dept	4171 Tree Maintenance District							
Activity	464 Park & Recreation							
Personnel Services								
	Salaries & Wages	78,427	90,897	113,827	186,625	186,625	186,625	191,932
	Temporary Salaries	10,574	11,259	11,603	24,599	24,599	24,599	45,000
	Overtime - Misc	213	790	242	3,191	3,191	3,191	2,171
	F.I.C.A. (Soc. Sec.)	5,214	5,941	7,311	13,342	13,342	13,342	14,871
	P.E.R.S. Retirement	7,215	7,845	9,875	16,713	16,713	16,713	17,284
	Health & Vision Insurance	18,212	21,630	28,224	47,908	47,908	47,908	47,851
	Workers Comp. Ins.	6,287	7,193	8,718	11,475	11,475	11,475	4,785
	Unemployment Ins.	314	466	316	541	541	541	626
	Dental Insurance	951	1,119	1,407	2,215	2,215	2,215	2,280
	F.I.C.A. Medicare	1,220	1,390	1,710	3,123	3,123	3,123	3,481
Total	Personnel Services	128,627	148,528	183,232	309,732	309,732	309,732	330,281
Supplies & Materials								
	Office Supplies & Equip	707	177	75	300	300	300	300
	Chem & Lab Supplies	-	-	-	50	50	50	50
	Clothing Allowance	1,691	713	284	500	500	500	1,500
	Fuel/Oil Outside Vendor	98	55	15	300	300	300	300
	Small Tools & Equip-Misc	11,470	6,629	12,884	5,000	5,000	5,000	7,500
	Trees, Shrubs, Etc	19,940	18,493	10,147	26,000	26,000	26,000	19,000
Total	Supplies & Materials	33,906	26,067	23,405	32,150	32,150	32,150	28,650
Purchased Services								
	IT&S Computer Maint/Spprt	6,536	6,249	6,787	10,043	10,043	10,344	12,213
	IT&S Special Projects	-	-	956	-	511	511	-
	Cellular Services	584	960	1,667	720	720	2,000	2,000
	Printing & Duplicating	-	-	36	100	100	100	100
	Dues, Subscripntn, License	600	1,639	173	500	500	500	1,000
	Advertising	180	20	7	300	300	300	300
	Equipment Repairs	3,169	1,914	568	4,000	4,000	4,000	4,000
	Required Training	658	4,102	3,424	3,500	3,500	3,500	5,000
	5,000 Arborist Certification							
	Other Contracted Services	1,365	13,272	2,477	30,398	30,398	30,398	30,000
	15,000 Tree removals, stump grinding							
	15,000 Contract Surveyor (Annexation)							
	<u>30,000</u>							
Total	Purchased Services	13,092	28,156	16,094	49,561	50,072	51,653	54,613
Intra-City Charges								
	Shop Gas & Fuel Charges	5,531	5,891	6,921	7,250	7,250	7,250	9,650
	Shop Vehicle Repairs	1,837	941	478	750	750	750	700
	Shop Tires & Tire Repairs	50	85	80	400	400	400	150
	Shop Vehicle Parts	1,027	1,119	591	2,000	2,000	2,000	1,600
Total	Intra-City Charges	8,445	8,036	8,070	10,400	10,400	10,400	12,100
Fixed Charges								
	Rent of Equipment	-	191	-	100	100	220	200
Total	Fixed Charges	-	191	-	100	100	220	200

Urban Forestry

Fund: 237

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Internal Charges							
Comm, Mgr, Atty Charges	4,393	4,300	4,031	5,831	5,831	5,831	4,975
Park & Rec	6,545	7,601	8,381	9,256	9,256	9,256	8,129
Vehicle & Equip Insurance	450	421	421	567	567	567	607
Liability Insurance	3,328	3,058	5,355	5,685	5,685	5,685	6,340
Fidelity Insurance	32	32	47	47	47	47	47
Human Resource	2,753	2,834	2,742	2,825	2,825	2,825	2,443
Budget & Accounting	8,845	9,413	9,414	12,554	12,554	12,554	9,600
Fleet Services Charges	6,637	8,296	3,624	3,696	3,696	3,696	3,696
Total Internal Charges	32,983	35,955	34,015	40,461	40,461	40,461	35,837
Capital Outlay							
Equipment	-	55,512	-	65,000	65,000	59,895	-
- FY 21 Wood Chipper							
Vehicles	-	-	-	-	-	-	-
Total Capital Outlay	-	55,512	-	65,000	65,000	59,895	-
Total Tree Maintenance District	217,053	302,445	264,816	507,405	507,916	504,512	461,681

Loan Repayment

Fund: 238

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Investment Earnings	326	744	794	-	-	200	-
Other Financing Sources / (Uses)	-	27	34	-	-	-	-
Other Operating Revenues	326	771	828	-	-	200	-
Interfund Transfers In	-	-	-	60,000	60,000	60,000	60,000
Internal Transactions	-	-	-	60,000	60,000	60,000	60,000
Total Revenues	326	771	828	60,000	60,000	60,200	60,000
Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Revenues Over (Under) Expenditures	326	771	828	60,000	60,000	60,200	60,000
Beginning Cash Balance - July 1	23,075	16,837	37,889	78,391	78,391	78,391	98,591
Other Cash Sources / (Uses)	(6,564)	20,281	39,674	(60,000)	(60,000)	(40,000)	(40,000)
Ending Cash Balance - June 30	16,837	37,889	78,391	78,391	78,391	98,591	118,591
Revenues							
Investment Earnings							
Interest Earnings	326	744	794	-	-	200	-
Total Interest Earnings	326	744	794	-	-	200	-
Other Financing Sources / (Uses)							
Loan Repayment Interest	-	27	34	-	-	-	-
Total Other Financing Sources / (Uses)	-	27	34	-	-	-	-
SUBTOTAL - OPERATING REVENUE	326	771	828	-	-	200	-
Interfund Transfers In							
T/in - 100 General Fund	-	-	-	60,000	60,000	60,000	60,000
T/in - 440 Capital Improvements Fund	-	-	-	-	-	-	-
Total Interfund Transfers In	-	-	-	60,000	60,000	60,000	60,000
TOTAL REVENUE	326	771	828	60,000	60,000	60,200	60,000
Other Sources / (Uses) - Non-Budgeted							
Alternative Energy/Conservation Loans - A/R	(6,564)	20,281	39,674	(60,000)	(60,000)	(40,000)	(40,000)
Loan payments (to) / from participants							
Total Other Sources / (Uses) - Non-Budgeted	(6,564)	20,281	39,674	(60,000)	(60,000)	(40,000)	(40,000)

Gas Tax							
Fund: 240							
	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	560,757	564,927	681,734	560,760	560,760	638,952	594,390
Investment Earnings	27,734	33,162	19,486	20,000	20,000	1,900	2,500
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
Other Operating Revenues	588,491	598,089	701,220	580,760	580,760	640,852	596,890
Total Revenues	588,491	598,089.28	701,220	580,760	580,760	640,852	596,890
Expenditures							
Purchased Services	-	-	61,229	-	200,000	200,000	-
Maintenance & Operating	-	-	61,229	-	200,000	200,000	-
Internal Charges	22,416	210,517	85,150	104,805	104,805	104,805	129,285
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	22,416	210,517	85,150	104,805	104,805	104,805	129,285
Capital Outlay	571,363	871,839	1,034,573	625,000	839,503	839,503	451,475
Debt & Capital	571,363	871,839	1,034,573	625,000	839,503	839,503	451,475
Total Expenditures	593,779	1,082,356.38	1,180,952	729,805	1,144,308	1,144,308	580,760
Revenues Over (Under) Expenditures	(5,288)	(484,267)	(479,732)	(149,045)	(563,548)	(503,456)	16,130
Beginning Cash Balance - July 1	1,842,460	1,837,172	1,352,904	873,171	873,171	873,171	369,715
Other Cash Sources / (Uses)	-	(1)	-	-	-	-	-
Ending Cash Balance - June 30	1,837,172	1,352,904	873,171	724,126	309,623	369,715	385,845

Gas Tax							
Fund: 240							
	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Revenues							
Intergovernmental Revenues							
Gas Tax Apportionment	560,757	564,927	572,169	560,760	560,760	577,077	594,390
State Grants - Misc.	-	-	109,565	-	-	61,875	-
County Contributions	-	-	-	-	-	-	-
Total Intergovernmental Revenues	560,757	564,927	681,734	560,760	560,760	638,952	594,390
Investment Earnings							
Interest Earnings	27,734	33,162	19,486	20,000	20,000	1,900	2,500
Total Interest Earnings	27,734	33,162	19,486	20,000	20,000	1,900	2,500
SUBTOTAL - OPERATING REVENUE	588,491	598,089	701,220	580,760	580,760	640,852	596,890
Fund 240 Gas Tax Dept 3108 Streets - Gas Tax Activity 432 Streets & Traffic							
Purchased Services							
Architect & Engr Services	-	-	61,229	-	200,000	200,000	-
Total Purchased Services	-	-	61,229	-	200,000	200,000	-
Internal Charges							
Public Works							21,980
Budget & Accounting	22,416	23,809	23,961	29,893	29,893	29,893	22,223
Engineering	-	186,708	61,189	74,912	74,912	74,912	85,082
Total Internal Charges	22,416	210,517	85,150	104,805	104,805	104,805	129,285
Capital Outlay							
Street Construction	571,363	871,839	1,034,573	625,000	839,503	839,503	451,475
<u>Project #</u>							
451,475							
<u>451,475</u>							
Project Description							
451,475 Commission Approved Priorities	-	-	-	-	-	-	-
Sub-Total: Street Construction	571,363	871,839	1,034,573	625,000	839,503	839,503	451,475
Total Capital Outlay	571,363	871,839	1,034,573	625,000	839,503	839,503	451,475
Total Streets - Gas Tax	593,779	1,082,356	1,180,952	729,805	1,144,308	1,144,308	580,760

Gas Tax HB473

Fund: 241

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Revenues

Intergovernmental Revenues	-	208,657	448,843	625,000	625,000	653,465	662,535
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
Other Operating Revenues	-	208,657	448,843	625,000	625,000	653,465	662,535
Total Revenues	-	208,657	448,843	625,000	625,000	653,465	662,535

Expenditures

Capital Outlay	-	50,513	158,145	625,000	1,124,999	1,102,307	662,535
Debt & Capital	-	50,513	158,145	625,000	1,124,999	1,102,307	662,535
Total Expenditures	-	50,513	158,145	625,000	1,124,999	1,102,307	662,535

Revenues Over (Under) Expenditures

	-	158,145	290,698	-	(499,999)	(448,842)	0
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Beginning Cash Balance - July 1

	-	-	158,145	448,842	448,842	448,842	0
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Other Cash Sources / (Uses)

	-	-	-	-	-	-	-
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Ending Cash Balance - June 30

	-	158,145	448,842	448,842	(51,157)	0	0
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Revenues

Intergovernmental Revenues

Gas Tax Apportionment	-	208,657	448,843	625,000	625,000	653,465	662,535
State Grants - Misc.	-	-	-	-	-	-	-
County Contributions	-	-	-	-	-	-	-
Total Intergovernmental Revenues	-	208,657	448,843	625,000	625,000	653,465	662,535

SUBTOTAL - OPERATING REVENUE

	-	208,657	448,843	625,000	625,000	653,465	662,535
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TOTAL REVENUE

	-	208,657	448,843	625,000	625,000	653,465	662,535
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Fund	241 Gas Tax HB473
Dept	3108 Streets - Gas Tax
Activity	432 Streets & Traffic

Capital Outlay

Street Construction		50,513	158,145	625,000	1,124,999	1,102,307	662,535
<u>Project #</u>	<u>Project Description</u>						
662,535	RODNEY ST RECONSTRUCTION PER RES#2604	-	-	-	-	-	-
		-	-	-	-	-	-
<u>662,535</u>		-	-	-	-	-	-
Sub-Total: Street Construction		-	50,513	158,145	625,000	1,124,999	662,535
Total Capital Outlay		-	50,513	158,145	625,000	1,124,999	662,535
Total Streets - Gas Tax		-	50,513	158,145	625,000	1,124,999	662,535

Storm Water Utility

Fund: 245

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments	1,431,925	1,762,755	2,016,372	2,386,815	2,386,815	2,103,200	2,403,300
Taxes & Assessments	1,431,925	1,762,755	2,016,372	2,386,815	2,386,815	2,103,200	2,403,300
License & Permits	-	-	-	-	-	-	-
Intergovernmental Revenues	9,455	9,455	9,455	9,455	9,455	9,455	9,455
Investment Earnings	41,535	54,001	31,794	30,000	30,000	3,500	4,500
Other Financing Sources / (Uses)	17,138	-	-	-	-	-	-
Other Operating Revenues	68,128	63,456	41,250	39,455	39,455	12,955	13,955
Interfund Transfers In	2,862	3,122	1,562	1,594	2,035	2,035	2,035
Internal Transactions	2,862	3,122	1,562	1,594	2,035	2,035	2,035
Long-Term Debt	-	-	-	-	-	-	-
Total Revenues	1,502,915	1,829,333	2,059,184	2,427,864	2,428,305	2,118,190	2,419,290
Expenditures							
Personnel Services	212,289	254,216	242,868	268,561	268,561	268,561	265,042
Supplies & Materials	13,433	10,676	8,477	53,949	53,949	53,949	48,400
Purchased Services	236,638	79,037	24,882	69,040	69,435	69,741	76,193
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	20,230	18,927	29,384	23,340	23,340	24,209	23,695
Maintenance & Operating	270,301	108,640	62,743	146,329	146,724	147,899	148,288
Internal Charges	129,325	284,946	279,312	328,844	328,844	328,844	253,553
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	129,325	284,946	279,312	328,844	328,844	328,844	253,553
Debt Service	-	-	-	-	-	-	-
Capital Outlay	717,279	1,464,459	2,439,905	1,416,000	2,913,802	2,913,802	1,891,360
Debt & Capital	717,279	1,464,459	2,439,905	1,416,000	2,913,802	2,913,802	1,891,360
Total Expenditures	1,329,194	2,112,261	3,024,828	2,159,734	3,657,931	3,659,106	2,558,243
Revenues Over (Under) Expenditures	173,721	(282,928)	(965,644)	268,130	(1,229,626)	(1,540,916)	(138,953)
Beginning Cash Balance - July 1	3,025,731	3,199,452	2,916,524	1,950,880	1,950,880	1,950,880	409,964
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	3,199,452	2,916,524	1,950,880	2,219,009	721,253	409,964	271,011
Reserve Target - 18% of Operating Expenses:	110,145	116,604	105,286	133,872	133,943	134,155	120,039
Reserve Target - 90 Days of Operating Expenses:	150,883	159,732	144,228	183,387	183,484	183,774	164,437
Reserve Policy Target: <i>(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)</i>	150,883	159,732	144,228	183,387	183,484	183,774	164,437
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	3,048,569	2,756,792	1,806,652	2,035,623	537,769	226,190	106,574

Storm Water Utility

Fund: 245

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments							
Special Assessments	1,429,556	1,759,831	2,013,937	2,384,315	2,384,315	2,100,000	2,400,000
P & I on Del Assments	2,369	2,925	2,435	2,500	2,500	3,200	3,300
Total Special Assessments	1,431,925	1,762,755	2,016,372	2,386,815	2,386,815	2,103,200	2,403,300
Intergovernmental Revenues							
PILT-Helena Housing Authority	9,455	9,455	9,455	9,455	9,455	9,455	9,455
Total Intergovernmental Revenues	9,455	9,455	9,455	9,455	9,455	9,455	9,455
Investment Earnings							
Interest Earnings	41,535	54,001	31,794	30,000	30,000	3,500	4,500
Total Interest Earnings	41,535	54,001	31,794	30,000	30,000	3,500	4,500
Other Financing Sources / (Uses)							
Other Revenues	17,138	-	-	-	-	-	-
Sale of Fixed Assets	-	-	-	-	-	-	-
Total Other Financing Sources / (Uses)	17,138	-	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE	1,500,053	1,826,211	2,057,622	2,426,270	2,426,270	2,116,155	2,417,255
Interfund Transfers In							
T/in - 645 Insurance & Safety	2,862	3,122	1,562	1,594	2,035	2,035	2,035
Total Interfund Transfers In	2,862	3,122	1,562	1,594	2,035	2,035	2,035
TOTAL REVENUE	1,502,915	1,829,333	2,059,184	2,427,864	2,428,305	2,118,190	2,419,290

Storm Water Utility

Fund: 245

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	245 Storm Water Utility
Dept	3106 Storm Water Utility
Activity	432 Streets & Traffic

Personnel Services

Salaries & Wages	150,313	173,742	164,594	180,597	180,597	180,597	181,001
Temporary Salaries	2,963	2,714	-	-	-	-	-
Overtime - Misc	2,222	2,766	1,973	2,203	2,203	2,203	2,251
F.I.C.A. (Soc. Sec.)	8,757	10,581	10,093	11,356	11,356	11,356	11,384
P.E.R.S. Retirement	12,165	14,695	14,457	16,058	16,058	16,058	16,286
Health & Vision Insurance	24,829	33,720	36,964	43,871	43,871	43,871	41,934
Workers Comp. Ins.	7,152	10,966	10,163	9,333	9,333	9,333	7,043
Unemployment Ins.	545	807	420	465	465	465	484
Dental Insurance	1,295	1,750	1,843	2,021	2,021	2,021	1,998
F.I.C.A. Medicare	2,048	2,475	2,361	2,657	2,657	2,657	2,661

Total Personnel Services	212,289	254,216	242,868	268,561	268,561	268,561	265,042
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Supplies & Materials

Office Supplies & Equip	1,238	960	594	1,002	1,002	1,002	1,000
Chem & Lab Supplies	-	719	-	12,500	12,500	12,500	8,000
Clothing Allowance	822	472	406	2,300	2,300	2,300	2,300
Operating Supplies - Misc	1,611	1,185	1,154	1,800	1,800	1,800	1,800
Small Tools & Equip-Misc	1,649	909	2,620	3,000	3,000	3,000	5,000
4,200 General Tools							
300 Weedeater							
500 Push Mower							
<u>5,000</u>							
Computr Equip/Sftwr/Spplly	333	851	2,318	2,072	2,072	2,072	2,100
2,100 Software/Computer Equipment							
<u>2,100</u>							
Safety Equipment	2,545	2,081	558	1,625	1,625	1,625	1,700
Furniture & Fixtures-Misc	806	182	368	650	650	650	500
Construction & Maint Mat'ls	4,429	3,317	459	29,000	29,000	29,000	26,000
8,000 Drainage Materials							
5,000 Adjusting Rings/Covers							
5,000 Storm Water Grates							
<u>8,000</u> Material/Vegetation for Ponds							
<u>26,000</u>							

Total Supplies & Materials	13,433	10,676	8,477	53,949	53,949	53,949	48,400
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Purchased Services

IT&S Computer Maint/Spprt	8,197	4,060	4,834	5,031	5,031	5,337	11,245
IT&S Special Projects	1,020	-	927	-	395	395	-
City-Co Bldg Postage Adm	74	72	104	117	117	117	128
Postage	-	-	-	25	25	25	-
Cellular Services	571	770	2,009	1,400	1,400	1,400	1,600
Printing & Duplicating	1,175	750	648	1,850	1,850	1,850	1,000
Water & Sewer	1,125	726	784	1,643	1,643	1,643	1,000
Solid Waste	348	477	458	450	450	450	650
Equipment Repairs	760	553	19	3,500	3,500	3,500	4,000
Building Repairs/Maint	84	32	625	525	525	525	525
Required Training	944	2,964	537	2,820	2,820	2,820	2,820
Investigation / Inspect Fees	2,895	-	434	-	-	-	-
Other Contracted Services	219,445	68,633	13,503	51,679	51,679	51,679	53,225
7,000 Annual Drainage Inlet Improvements							
6,000 Storm Manhole Adjustments							
17,500 Valley Gutters/Drainage Repairs							
2,500 Weed Control							
8,000 MS4 Sampling/Studies							
225 Copier Maintenance							
7,500 Legal Services							
<u>4,500</u> NPDES Annual Report							
<u>53,225</u>							

Total Purchased Services	236,638	79,037	24,882	69,040	69,435	69,741	76,193
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Storm Water Utility

Fund: 245

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fixed Charges								
	Special Assessments	4,819	4,275	5,359	4,490	4,490	5,359	5,630
	Licenses	15,411	14,652	24,025	18,850	18,850	18,850	18,065
	1,875 Arc Editor GIS License/Maint							
	890 MT Rail Link Easements							
	4,000 MS4 Annual Fee							
	10,000 City Works Maint. Fee							
	500 CitySourced							
	800 Granite.net Annual Maint Fee							
	<u>18,065</u>							
Total	Fixed Charges	20,230	18,927	29,384	23,340	23,340	24,209	23,695
Internal Charges								
	Comm. Mgr. Atty Charges	29,202	30,847	30,168	39,386	39,386	39,386	33,896
	Public Works	26,792	27,558	33,460	25,542	25,542	25,542	29,680
	Liability Insurance	4,372	5,647	5,520	4,849	4,849	4,849	4,860
	Fidelity Insurance	24	28	28	25	25	25	24
	Human Resource	3,524	3,627	5,223	5,382	5,382	5,382	4,654
	Budget & Accounting	36,411	38,718	38,828	50,326	50,326	50,326	38,039
	Engineering	-	149,521	166,085	203,334	203,334	203,334	142,400
	Weed & Snow Control Chrg	29,000	29,000	-	-	-	-	-
Total	Internal Charges	129,325	284,946	279,312	328,844	328,844	328,844	253,553
Capital Outlay								
	Buildings	-	-	-	-	7,500	7,500	-
SD8905	7,500 FY20 -Storage Building Improvements (Carryover)	-	-	-	-	-	-	-
	Imprvmts Other Than Bldgs	12,020	-	-	-	-	-	-
	Equipment	-	-	-	-	-	-	-
	Vehicles	-	-	181,078	-	150,600	150,600	-
	150,600 FY21 - T.V. Van/Assessoris (Carryover add \$50,000)							
	<u>150,600</u>							
	Trnsmn/Distrb-Mains	705,259	1,464,459	2,258,827	1,416,000	2,755,702	2,755,702	1,891,360
	500,000 FY21 - Front Street Storm							
	61,123 FY21 - Nature Park/McHugh Improvements							
	475,000 FY21 - Neill/Fuller/Front Sidewalks							
	69,864 FY21 - K-Mart Ponds							
	233,715 FY21 - 13th Street Storm							
	250,000 FY21 - 14th Street Storm							
	250,000 FY21 - 15th Street Storm							
	835,000 FY21 - Harris Street Pond/Bypass							
	65,000 FY21 - Heritage Center Storm							
	16,000 FY21 - Cruse Avenue P.E.R.							
	<u>2,755,702</u>							
	1,750,000 FY22 - DNRC Pond SW Inlet lining - Capital							
	<u>141,360</u> FY22 - K-Mart Pond Improvements							
	<u>1,891,360</u>							
Total	Capital Outlay	717,279	1,464,459	2,439,905	1,416,000	2,913,802	2,913,802	1,891,360
Total	Storm Water Utility	1,329,194	2,112,261	3,024,828	2,159,734	3,657,931	3,659,106	2,558,243

Watershed Projects

Fund: 246

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	-	279,349	-	-	-	-	-
Investment Earnings	403	-	-	-	-	-	-
Other Financing Sources / (Uses)	-	12,329	8,687	20,000	20,000	-	-
Other Operating Revenues	403	291,678	8,687	20,000	20,000	-	-
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	-	18,104	40,125	20,122	20,121	20,121	20,121
Internal Transactions	-	18,104	40,125	20,122	20,121	20,121	20,121
Total Revenues	403	309,782	48,812	40,122	40,121	20,121	20,121
Expenditures							
Personnel Services	17,573	26,521	3,583	19,728	19,728	19,728	19,658
Supplies & Materials	1,224	11,778	308	6,000	6,000	6,000	2,000
Purchased Services	27,860	251,489	12,000	6,021	6,021	6,021	-
Maintenance & Operating	29,084	263,267	12,308	12,021	12,021	12,021	2,000
Internal Charges	352	339	365	373	373	373	382
Internal Transactions	352	339	365	373	373	373	382
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	-	-	-	-	-	-	-
Total Expenditures	47,009	290,127	16,256	32,122	32,122	32,122	22,040
Revenues Over (Under) Expenditures	(46,606)	19,655	32,557	8,000	7,999	(12,001)	(1,919)
Beginning Cash Balance - July 1	40,565	(6,041)	13,614	46,171	46,171	46,171	34,170
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	(6,041)	13,614	46,171	54,171	54,170	34,170	32,251
Reserve Target - 18% of Operating Expenses:	8,462	52,223	2,926	5,782	5,782	5,782	3,967
Reserve Target - 90 Days of Operating Expenses:	11,591	71,538	4,008	7,920	7,920	7,920	5,435
Reserve Policy Target: <i>(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)</i>	11,591	71,538	4,008	7,920	7,920	7,920	5,435
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	(17,632)	(57,924)	42,162	46,250	46,249	26,249	26,816

Watershed Projects

Fund: 246

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues							
Misc Federal Grants	-	279,349	-	-	-	-	-
State Grants - Misc.	-	-	-	-	-	-	-
Total Intergovernmental Revenues	-	279,349	-	-	-	-	-
Investment Earnings							
Interest Earnings	403	-	-	-	-	-	-
Total Interest Earnings	403	-	-	-	-	-	-
Other Financing Sources / (Uses)							
Other Revenues							
Log Sales	-	12,329	8,687	20,000	20,000	-	-
Total Other Financing Sources / (Uses)	-	12,329	8,687	20,000	20,000	-	-
SUBTOTAL - OPERATING REVENUE							
	-	-	-	-	-	-	-
Interfund Transfers In							
T/in - 521 Water	-	17,573	40,000	20,000	20,000	20,000	20,000
Operations Support							
T/in - 645 Insurance & Safety	-	531	125	122	121	121	121
Total Interfund Transfers In	-	18,104	40,125	20,122	20,121	20,121	20,121
TOTAL REVENUE	403	309,782	48,812	40,122	40,121	20,121	20,121

Watershed Projects

Fund: 246

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget																								
				Adopted	Amended	Projected																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Fund</td> <td colspan="7">246 Watershed Projects</td> </tr> <tr> <td>Dept</td> <td colspan="7">4173 Watershed Maintenance Projects</td> </tr> <tr> <td>Activity</td> <td colspan="7">464 Park & Recreation</td> </tr> </table>								Fund	246 Watershed Projects							Dept	4173 Watershed Maintenance Projects							Activity	464 Park & Recreation						
Fund	246 Watershed Projects																														
Dept	4173 Watershed Maintenance Projects																														
Activity	464 Park & Recreation																														
Personnel Services																															
Salaries & Wages	12,445	8,460	2,615	13,996	13,996	13,996	14,318																								
Temporary Salaries	-	12,596	-	-	-	-	-																								
F.I.C.A. (Soc. Sec.)	776	1,302	161	872	872	872	892																								
P.E.R.S. Retirement	1,060	718	227	1,234	1,234	1,234	1,277																								
Health & Vision Insurance	2,080	1,355	338	2,521	2,521	2,521	2,518																								
Workers Comp. Ins.	877	1,621	182	749	749	749	286																								
Unemployment Ins.	44	95	7	35	35	35	38																								
Dental Insurance	109	70	17	117	117	117	120																								
F.I.C.A. Medicare	182	304	38	204	204	204	209																								
Total Personnel Services	17,573	26,521	3,583	19,728	19,728	19,728	19,658																								
Supplies & Materials																															
Fuel/Oil Outside Vendor	-	-	-	500	500	500	-																								
Small Tools & Equip-Misc	339	1,133	-	1,000	1,000	1,000	-																								
Fertilizer & Chem Supplies	-	6,000	-	2,500	2,500	2,500	-																								
Construction & Maint Mat'ls	885	4,645	308	2,000	2,000	2,000	2,000																								
Total Supplies & Materials	1,224	11,778	308	6,000	6,000	6,000	2,000																								
Purchased Services																															
Other Contracted Services	27,860	251,489	12,000	6,021	6,021	6,021	-																								
Total Purchased Services	27,860	251,489	12,000	6,021	6,021	6,021	-																								
Internal Charges																															
Liability Insurance	350	337	363	371	371	371	380																								
Fidelity Insurance	2	2	2	2	2	2	2																								
Total Internal Charges	352	339	365	373	373	373	382																								
Total Watershed Maintenance Projects	47,009	290,127	16,256	32,122	32,122	32,122	22,040																								

Fire Safety Levy

Fund: 260

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Taxes	-	461,140	430,387	921,100	921,100	921,100	935,500
Taxes & Assessments	-	461,140	430,387	921,100	921,100	921,100	935,500
Intergovernmental Revenues	-	142,501	380,634	255,465	255,465	255,465	-
Charges For Services	-	-	167,277	317,000	317,000	317,000	317,000
Investment Earnings	-	1,590	2,655	-	-	600	-
Other Operating Revenues	-	144,091	550,566	572,465	572,465	573,065	317,000
Long-Term Debt	-	-	-	1,000,000	1,000,000	810,000	-
Total Revenues	-	605,231	980,952	2,493,565	2,493,565	2,304,165	1,252,500
Expenditures							
Transfers Out	-	245,849	601,039	884,700	884,700	884,700	911,000
Internal Transactions	-	245,849	601,039	884,700	884,700	884,700	911,000
Debt Service	-	-	-	100,000	100,000	-	85,100
Capital Outlay	-	131,960	460,779	1,457,000	1,537,000	1,461,000	191,000
Debt & Capital	-	131,960	460,779	1,557,000	1,637,000	1,461,000	276,100
Total Expenditures	-	377,809	1,061,818	2,441,700	2,521,700	2,345,700	1,187,100
Revenues Over (Under) Expenditures	-	227,422	(80,866)	51,865	(28,135)	(41,535)	65,400
Beginning Cash Balance - July 1	-	-	227,422	146,556	146,556	146,556	105,021
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	-	227,422	146,556	198,421	118,421	105,021	170,421

Fire Safety Levy

Fund: 260

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget																								
				Adopted	Amended	Projected																									
Revenues																															
Taxes																															
Current Taxes - Debt Service	-	457,890	406,945	900,000	900,000	900,000	911,000																								
Personal Property Taxes - All Years	-	2,979	22,766	21,000	21,000	21,000	24,000																								
Pnly & Intrst on Del Tax	-	271	675	100	100	100	500																								
Total Taxes	-	461,140	430,387	921,100	921,100	921,100	935,500																								
Intergovernmental Revenues																															
Misc Federal Grants	-	142,501	380,634	255,465	255,465	255,465	-																								
Total Intergovernmental Revenues	-	142,501	380,634	255,465	255,465	255,465	-																								
Charges For Services																															
Fire Protection Fees			167,277	317,000	317,000	317,000	317,000																								
Total Charges For Services	-	-	167,277	317,000	317,000	317,000	317,000																								
Investment Earnings																															
Interest Earnings	-	1,590	2,655	-	-	600	-																								
Total Interest Earnings	-	1,590	2,655	-	-	600	-																								
SUBTOTAL - OPERATING REVENUE	-	605,231	980,952	1,493,565	1,493,565	1,494,165	1,252,500																								
Long-Term Debt																															
				1,000,000	1,000,000	810,000	-																								
Total Long-Term Debt	-	-	-	1,000,000	1,000,000	810,000	-																								
TOTAL REVENUE	-	605,231	980,952	2,493,565	2,493,565	2,304,165	1,252,500																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Fund</td> <td style="width: 10%;">260</td> <td style="width: 10%;">Fire Safety Levy</td> <td colspan="5"></td> </tr> <tr> <td>Dept</td> <td>2301</td> <td>Fire</td> <td colspan="5"></td> </tr> <tr> <td>Activity</td> <td>424</td> <td>Fire Protection</td> <td colspan="5"></td> </tr> </table>								Fund	260	Fire Safety Levy						Dept	2301	Fire						Activity	424	Fire Protection					
Fund	260	Fire Safety Levy																													
Dept	2301	Fire																													
Activity	424	Fire Protection																													
Debt Service																															
Principal				83,000	83,000	-	72,500																								
Interest				17,000	17,000	-	12,600																								
Total Debt Service	-	-	-	100,000	100,000	-	85,100																								
Transfers Out																															
T/out - 100 General Fund	-	245,849	601,039	884,700	884,700	884,700	911,000																								
594,000 Levy Firefighters																															
317,000 Ft Harrison Contract																															
<u>911,000</u>																															
Total Transfers Out	-	245,849	601,039	884,700	884,700	884,700	911,000																								
Capital Outlay																															
Buildings			67,900	5,000	85,000	85,000	-																								
Equipment		75,283	139,767	52,000	52,000	52,000	65,000																								
24,000 Thermal Imagers x 3																															
8,000 Forcible Entry Prop																															
5,000 Confined Space Communications kit																															
28,000 EMAC Preparedness Project																															
<u>65,000</u>																															
Vehicles		56,677	253,112	1,400,000	1,400,000	1,324,000	126,000																								
63,000 Com 3 (1 addl radio)																															
63,000 Bat 1																															
<u>126,000</u>																															
Total Capital Outlay	-	131,960	460,779	1,457,000	1,537,000	1,461,000	191,000																								
Total Fire	-	377,809	1,061,818	2,441,700	2,521,700	2,345,700	1,187,100																								

COVID19

Fund: 290

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	-	-	2,331,456	-	3,023,080	3,023,080	-
Other Operating Revenues	-	-	2,331,456	-	3,023,080	3,023,080	-
Total Revenues	-	-	2,331,456	-	3,023,080	3,023,080	-
Expenditures							
Personnel Services	-	-	2,304,407	-	2,865,436	2,865,436	-
Supplies & Materials	-	-	6,863	-	48,262	48,262	-
Purchased Services	-	-	20,186	-	14,250	14,250	-
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	-	-	-	-	24	24	-
Maintenance & Operating	-	-	27,049	-	62,536	62,536	-
Capital Outlay	-	-	-	-	95,108	95,108	-
Debt & Capital	-	-	-	-	95,108	95,108	-
Total Expenditures	-	-	2,331,456	-	3,023,080	3,023,080	-
Revenues Over (Under) Expenditures	-	-	-	-	-	-	-
Beginning Cash Balance - July 1	-	-	-	(2,331,456)	(2,331,456)	(2,331,456)	-
Other Cash Sources / (Uses)	-	-	(2,331,456)	-	-	2,331,456	-
Ending Cash Balance - June 30	-	-	(2,331,456)	(2,331,456)	(2,331,456)	-	-
Revenues							
Intergovernmental Revenues							
State Grants - Misc.			2,331,456	-	3,023,080	3,023,080	
Total Intergovernmental Revenues	-	-	2,331,456	-	3,023,080	3,023,080	-
SUBTOTAL - OPERATING REVENUE	-	-	2,331,456	-	3,023,080	3,023,080	-
TOTAL REVENUE	-	-	2,331,456	-	3,023,080	3,023,080	-
Other Sources / (Uses) - Non-Budgeted							
Accounts Receivable	-	-	(2,331,456)	-	-	2,331,456	-
Fund Balance	-	-	-	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	-	-	(2,331,456)	-	-	2,331,456	-

COVID19

Fund: 290

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	290 COVID19
Dept	1003 Other Payments
Activity	401 Other

Personnel Services

Salaries & Wages	-	-	1,584,887	-	1,855,908	1,855,908	-
Overtime - Misc			117,285		262,849	262,849	
F.I.C.A. (Soc. Sec.)			9,142		13,150	13,150	
P.E.R.S. Retirement			12,784		18,601	18,601	
Health & Vision Insurance			241,454		318,674	318,674	
Workers Comp. Ins.			97,785		108,234	108,234	
Unemployment Ins.			3,962		5,297	5,297	
Police Retirement			111,434		131,685	131,685	
Firefighter Retirement			90,656		105,580	105,580	
Dental Insurance			12,037		14,736	14,736	
F.I.C.A. Medicare			22,981		30,722	30,722	
Total Personnel Services	-	-	2,304,407	-	2,865,436	2,865,436	-

Supplies & Materials

Paper & Forms			100				
Office Supplies & Equip			982		897	897	
Janitorial Supplies			2,867		3,331	3,331	
Medical Supplies			615		34,384	34,384	
Clothing Allowance			129				
Training Supplies			450				
Operating Supplies - Misc			69		1,066	1,066	
Fuel/Oil Outside Vendor			14				
Repair & Maint Supp-Misc					348	348	
Small Tools & Equip-Misc			199		2,662	2,662	
Safety Equipment			109		25	25	
Fixtures			787				
Furniture & Fixtures-Misc			412		86	86	
Irrigation Parts			25				
Surfacing Materials					26	26	
Construction & Maint Mat'ls					5,437	5,437	
Other Supply & Mat-Misc			103				
Total Supplies & Materials	-	-	6,863	-	48,262	48,262	-

Purchased Services

Postage			5				
Printing & Duplicating			140				
Advertising			174				
Equipment Repairs					1,395	1,395	
Building Repairs/Maint			5,116		2,626	2,626	
Repairs/Services-Misc			105				
Other Contracted Services			14,646		10,229	10,229	
Total Purchased Services	-	-	20,186	-	14,250	14,250	-

Fixed Charges

Rent of Equipment	-	-	-		24	24	
Total Fixed Charges	-	-	-	-	24	24	-

Capital Outlay

Equipment					95,108	95,108	
Total Capital Outlay	-	-	-	-	95,108	95,108	-

Total Other Payments	-	-	2,331,456	-	3,023,080	3,023,080	-
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2017 GO Bond-08 Park Ref

Fund: 308

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Taxes	539,921	540,292	735,462	518,750	518,750	575,727	585,750
Taxes & Assessments	539,921	540,292	735,462	518,750	518,750	575,727	585,750
Investment Earnings	3,049	6,963	5,071	4,000	4,000	1,200	2,000
Other Financing Sources / (Uses)	-	4,565	-	-	-	-	-
Other Operating Revenues	3,049	11,528	5,071	4,000	4,000	1,200	2,000
Total Revenues	542,970	551,820	740,533	522,750	522,750	576,927	587,750
Expenditures							
Debt Service	541,895	544,950	605,775	545,050	545,050	545,050	551,300
Debt & Capital	541,895	544,950	605,775	545,050	545,050	545,050	551,300
Total Expenditures	541,895	544,950	605,775	545,050	545,050	545,050	551,300
Revenues Over (Under) Expenditures	1,075	6,870	134,758	(22,300)	(22,300)	31,877	36,450
Beginning Cash Balance - July 1	355,328	356,403	389,976	524,734	524,734	524,734	556,612
Other Cash Sources / (Uses)	-	26,703	-	-	-	-	-
Ending Cash Balance - June 30	356,403	389,976	524,734	502,434	502,434	556,612	593,062
Revenues							
Taxes							
Current Taxes - Debt Service	516,063	517,689	709,843	500,000	500,000	550,000	560,000
Personal Property Taxes - All Years	23,135	21,773	24,952	18,000	18,000	24,977	25,000
Pnly & Intrst on Del Tax	723	830	667	750	750	750	750
Total Taxes	539,921	540,292	735,462	518,750	518,750	575,727	585,750
Investment Earnings							
Interest Earnings	3,049	6,963	5,071	4,000	4,000	1,200	2,000
Total Interest Earnings	3,049	6,963	5,071	4,000	4,000	1,200	2,000
Other Financing Sources / (Uses)							
Other Revenues	-	4,565	-	-	-	-	-
Total Other Financing Sources / (Uses)	-	4,565	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE	-	-	-	-	-	-	-
TOTAL REVENUE	542,970	551,820	740,533	522,750	522,750	576,927	587,750
Other Sources / (Uses) - Non-Budgeted							
Fund Balance	-	26,703	-	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	-	26,703	-	-	-	-	-
Fund	308 2017 GO Bond-08 Park Ref						
Dept	1516 Debt Services						
Activity	491 General Obligation Bonds						
Debt Service							
Principal (Through FY 2028)	410,000	400,000	415,000	425,000	425,000	425,000	445,000
Interest	130,795	143,100	190,425	118,650	118,650	118,650	105,900
Paying Agent Fees	350	350	350	400	400	400	400
Arbitrage Fees/Costs	750	1,500	-	1,000	1,000	1,000	-
Total Debt Service	541,895	544,950	605,775	545,050	545,050	545,050	551,300

S I D Revolving

Fund: 340

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments	69,745	21,257	537	-	-	-	-
Taxes & Assessments	69,745	21,257	537	-	-	-	-
Investment Earnings	526	671	523	-	-	65	25
Other Operating Revenues	526	671	523	-	-	65	25
Interfund Transfers In	1,689	923	-	-	-	-	-
Internal Transactions	1,689	923	-	-	-	-	-
Total Revenues	71,960	22,851	1,060	-	-	65	25
Expenditures							
Internal Charges	4,422	4,706	4,707	5,820	6,276	6,276	4,800
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	4,422	4,706	4,707	5,820	6,276	6,276	4,800
Debt Service	82,181	60,480	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt & Capital	82,181	60,480	-	-	-	-	-
Total Expenditures	86,603	65,186	4,707	5,820	6,276	6,276	4,800
Revenues Over (Under) Expenditures	(14,643)	(42,335)	(3,647)	(5,820)	(6,276)	(6,211)	(4,775)
Beginning Cash Balance - July 1	110,452	96,048	53,713	47,437	47,437	47,437	41,226
Other Cash Sources / (Uses)	239	-	(2,629)	-	-	-	-
Ending Cash Balance - June 30	96,048	53,713	47,437	41,617	41,161	41,226	36,451
Revenues							
Special Assessments							
Special Assessments							
<u>SID</u>	<u>Fund #</u>						
SW07	327	8,205	-	-	-	-	-
SW08	328	23,369	21,196	520	-	-	-
SID Rvlg	340	8	3	17	-	-	-
413	365: Div 0413	3,556	58	-	-	-	-
418	365: Div 0418	34,607	-	-	-	-	-
Total	Special Assessments	69,745	21,257	537	-	-	-
Investment Earnings							
Interest Earnings							
<u>SID</u>	<u>Fund #</u>						
SW07	327	161	135	-	-	-	-
SW08	328	23	(79)	-	-	-	-
SID Rvlg	340	250	573	523	-	65	25
413/418	365	92	42	-	-	-	-
Total	Interest Earnings	526	671	523	-	65	25
SUBTOTAL - OPERATING REVENUE	70,271	21,928	1,060	-	-	65	25
Interfund Transfers In							
T/in - 100 General Fund							
		1,689	923	-	-	-	-
Total	Interfund Transfers In	1,689	923	-	-	-	-
TOTAL REVENUE	71,960	22,851	1,060	-	-	65	25
Other Sources / (Uses) - Non-Budgeted							
Fund Balance							
		239	-	(2,629)	-	-	-
Total	Other Sources / (Uses) - Non-Budgeted	239	-	(2,629)	-	-	-

S I D Revolving

Fund: 340

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	340 S I D Revolving
Dept	1516 Debt Services
Activity	415 Financial Services

Debt Service

Principal

<u>SID</u>	<u>Fund #</u>							
SW07	327	11,279	11,599	-	-	-	-	-
SW08	328	26,613	27,508	-	-	-	-	-
413/418	365	40,000	20,000	-	-	-	-	-

Interest

<u>SID</u>	<u>Fund #</u>							
SW07	327	502	273	-	-	-	-	-
SW08	328	1,187	650	-	-	-	-	-
413/418	365	2,250	450	-	-	-	-	-

Paying Agent Fees

<u>SID</u>	<u>Amount</u>	<u>Fund #</u>						
413/418	365	350	-	-	-	-	-	-

Total	Debt Service	82,181	60,480	-	-	-	-	-
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Internal Charges

Budget & Accounting	4,422	4,706	4,707	5,820	6,276	6,276	4,800
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Total	Internal Charges	4,422	4,706	4,707	5,820	6,276	6,276	4,800
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Total	Debt Services	86,603	65,186	4,707	5,820	6,276	6,276	4,800
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TIF Railroad District

Fund: 406

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Taxes	101,054	(24,905)	218,629	175,020	175,020	180,000	185,600
Taxes & Assessments	101,054	(24,905)	218,629	175,020	175,020	180,000	185,600
Investment Earnings	680	1,858	1,726	50	50	600	400
Other Operating Revenues	680	1,858	1,726	50	50	600	400
Total Revenues	101,734	(23,047)	220,355	175,070	175,070	180,600	186,000
Expenditures							
Purchased Services	-	4,000	-	-	75,568	75,568	185,600
Maintenance & Operating	-	4,000	-	-	75,568	75,568	185,600
Transfers Out	-	-	-	-	100,000	100,000	-
Internal Transactions	-	-	-	-	100,000	100,000	-
Total Expenditures	-	4,000	-	-	175,568	175,568	185,600
Revenues Over (Under) Expenditures	101,734	(27,047)	220,355	175,070	(498)	5,032	400
Beginning Cash Balance - July 1	-	101,734	74,687	295,042	295,042	295,042	300,074
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	101,734	74,687	295,042	470,112	294,544	300,074	300,474
Revenues							
Taxes							
Current Taxes - General Levy	72,301	(31,978)	160,781	170,000	170,000	170,000	175,100
Personal Property Taxes - All Years	28,395	6,820	51,557	5,000	5,000	9,000	10,000
Pnly & Intrst on Del Tax	358	253	6,291	20	20	1,000	500
Total Taxes	101,054	(24,905)	218,629	175,020	175,020	180,000	185,600
Investment Earnings							
Interest Earnings	680	1,858	1,726	50	50	600	400
Total Interest Earnings	680	1,858	1,726	50	50	600	400
Internal Service Revenues							
Total Internal Service Revenues	-	-	-	-	-	-	-
Other Financing Sources / (Uses)							
Total Other Financing Sources / (Uses)	-	-	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE	101,734	(23,047)	220,355	175,070	175,070	180,600	186,000
TOTAL REVENUE	101,734	(23,047)	220,355	175,070	175,070	180,600	186,000

TIF Railroad District

Fund: 406

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	406 TIF Railroad District
Dept	1515 TIF Development Projects
Activity	415 Financial Services

Purchased Services

Other Contracted Services	-	4,000	-	-	75,568	75,568	185,600
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Total Purchased Services	-	4,000	-	-	75,568	75,568	185,600
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Transfers Out

T/out - Other Funds 100,000 Transportation Systems ADA improvements	-	-	-	-	100,000	100,000	-
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Total Transfers Out	-	-	-	-	100,000	100,000	-
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Total TIF Development Projects	-	4,000	-	-	175,568	175,568	185,600
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TIF Downtown District

Fund: 407

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Taxes	-	-	227,748	230,484	230,484	80,307	242,300
Taxes & Assessments	-	-	227,748	230,484	230,484	80,307	242,300
Investment Earnings	-	-	-	-	-	-	50
Other Operating Revenues	-	-	-	-	-	-	50
Total Revenues	-	-	227,748	230,484	230,484	80,307	242,350
Expenditures							
Purchased Services	-	-	-	-	19,391	19,391	242,300
Maintenance & Operating	-	-	-	-	19,391	19,391	242,300
Total Expenditures	-	-	-	-	19,391	19,391	242,300
Revenues Over (Under) Expenditures	-	-	227,748	230,484	211,093	60,916	50
Beginning Cash Balance - July 1	-	-	-	227,748	227,748	227,748	288,664
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	-	-	227,748	458,232	438,841	288,664	288,714
Revenues							
Taxes							
Current Taxes - General Levy			226,414	230,000	230,000	75,000	240,000
Personal Property Taxes - All Years			1,171	177	177	5,000	2,000
Pnly & Intrst on Del Tax			163	307	307	307	300
Total Taxes	-	-	227,748	230,484	230,484	80,307	242,300
Investment Earnings							
Interest Earnings							50
Total Interest Earnings	-	-	-	-	-	-	50
SUBTOTAL - OPERATING REVENUE	-	-	227,748	230,484	230,484	80,307	242,350
TOTAL REVENUE	-	-	227,748	230,484	230,484	80,307	242,350
Fund	407 TIF Downtown District						
Dept	1515 TIF Development Projects						
Activity	415 Financial Services						
Purchased Services							
Other Contracted Services	-	-	-	-	19,391	19,391	242,300
19,391 FY 21 - ill Park Theater							
Total Purchased Services	-	-	-	-	19,391	19,391	242,300
Total TIF Development Projects	-	-	-	-	19,391	19,391	242,300

Capital Improvements Fund

Fund: 440

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments	41	128	158	-	-	150	-
Taxes & Assessments	41	128	158	-	-	150	-
License & Permits	21,271	10,329	10,080	10,300	10,300	9,400	10,000
Investment Earnings	51,108	68,705	34,648	50,840	50,840	3,840	3,340
Other Financing Sources / (Uses)	7,075	-	-	-	-	-	-
Other Operating Revenues	79,454	79,034	44,728	61,140	61,140	13,240	13,340
Interfund Transfers In	902,370	504,974	-	400,000	518,475	518,475	2,891,000
Internal Transactions	902,370	504,974	-	400,000	518,475	518,475	2,891,000
Total Revenues	981,865	584,136	44,885	461,140	579,615	531,865	2,904,340
Expenditures							
Purchased Services	36,310	17,750	4,180	162,240	152,990	152,990	111,500
Maintenance & Operating	36,310	17,750	4,180	162,240	152,990	152,990	111,500
Transfers Out	25,000	1,330,140	8,000	100,000	100,000	100,000	-
Internal Transactions	25,000	1,330,140	8,000	100,000	100,000	100,000	-
Capital Outlay	645,208	654,729	788,538	842,760	1,335,456	1,260,456	2,788,920
Debt & Capital	645,208	654,729	788,538	842,760	1,335,456	1,260,456	2,788,920
Total Expenditures	706,518	2,002,619	800,718	1,105,000	1,588,446	1,513,446	2,900,420
Revenues Over (Under) Expenditures	275,347	(1,418,483)	(755,833)	(643,860)	(1,008,831)	(981,581)	3,920
Beginning Cash Balance - July 1	3,869,958	4,214,000	2,836,452	2,121,963	2,121,963	2,121,963	1,182,139
Other Cash Sources / (Uses)	68,695	40,935	41,344	41,757	41,757	41,757	42,597
Ending Cash Balance - June 30	4,214,000	2,836,452.05	2,121,963	1,519,860	1,154,889	1,182,139	1,228,656

Capital Improvements Fund

Fund: 440

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments							
P & I on Del Assments	41	128	158	-	-	150	-
Total Special Assessments	41	128	158	-	-	150	-
License & Permits							
PEG Support Fee	21,271	10,329	10,080	10,300	10,300	9,400	10,000
Total License & Permits	21,271	10,329	10,080	10,300	10,300	9,400	10,000
Investment Earnings							
Interest Earnings	48,759	68,705	33,395	50,000	50,000	3,000	2,500
Loan Repayment Interest							
Golf Course - Golf Cart loan interest	2,349	-	1,253	840	840	840	840
Total Interest Earnings	51,108	68,705	34,648	50,840	50,840	3,840	3,340
Other Financing Sources / (Uses)							
Sale of Fixed Assets	7,075	-	-	-	-	-	-
Total Other Financing Sources / (Uses)	7,075	-	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE	79,495	79,162	44,885	61,140	61,140	13,390	13,340
Interfund Transfers In							
T/in - 100 General Fund							
F Xfer-Out Annual General Fund Allocation	900,000	500,000	-	400,000	412,856	412,856	1,391,000
Parks Well Project	-	-	-	-	80,000	80,000	-
Sidewalk loans - interest subsidy payments	2,370	4,974	-	-	-	-	-
F Xfer-Out ERP Software - Gen Fund Savings approved in FY 21	-	-	-	-	-	-	1,500,000
Total GF Transfers	902,370	504,974	-	400,000	492,856	492,856	2,891,000
T/in - 645 Insurance & Safety							
	-	-	-	-	25,619	25,619	-
Total Interfund Transfers In	902,370	504,974	-	400,000	518,475	518,475	2,891,000
TOTAL REVENUE	981,865	584,136	44,885	461,140	579,615	531,865	2,904,340
Other Sources / (Uses) - Non-Budgeted							
Change in Golf Loans	68,695	40,935	41,344	41,757	41,757	41,757	42,597
Fund Balance	-	-	-	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	68,695	40,935	41,344	41,757	41,757	41,757	42,597

Capital Improvements Fund

Fund: 440

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	440 Capital Improvements Fund							
Dept	1001 Interfund Transactions							
Activity	410 General Government							
Transfers Out								
	T/out - 100 General Fund	-	-	-	-	-	-	-
	T/out - Other Funds	25,000	1,330,140	8,000	100,000	100,000	100,000	-
	100,000 L&J Center Court Remodel Contribution (573)							
Total	Transfers Out	25,000	1,330,140	8,000	100,000	100,000	100,000	-
Total	Interfund Transactions	25,000	1,330,140	8,000	100,000	100,000	100,000	-
Fund	440 Capital Improvements Fund							
Dept	1101 Commission							
Activity	411 Legislative Services							
Capital Outlay								
	Equipment	-	-	-	90,000	90,000	90,000	-
	90,000 Solar Energy Project							
Total	Capital Outlay	-	-	-	90,000	90,000	90,000	-
Total	Commission	-	-	-	90,000	90,000	90,000	-
Fund	440 Capital Improvements Fund							
Dept	1401 Court Administration							
Activity	413 Judicial Services							
Capital Outlay								
	Buildings	-	-	-	-	-	-	-
	Equipment			12,163				
Total	Capital Outlay	-	-	12,163	-	-	-	-
Total	Court Administration	-	-	12,163	-	-	-	-
Fund	440 Capital Improvements Fund							
Dept	1501 Finance & Budget							
Activity	414 Administrative Services							
Capital Outlay								
	Equipment				150,000	150,000	75,000	1,520,000
	20,000 Office build out for new staff							
	1,500,000 ERP system							
Total	Capital Outlay	-	-	-	150,000	150,000	75,000	1,520,000
Total	Finance & Budget	-	-	-	150,000	150,000	75,000	1,520,000

Capital Improvements Fund

Fund: 440

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	440 Capital Improvements Fund
Dept	2201 Police Operations
Activity	421 Police Protection

Capital Outlay

Equipment		63,650	65,000	67,000	69,000	69,000	69,000	125,000
125,000	18 radios - using General Fund Savings							
<u>125,000</u>								
Vehicles		183,173	231,415	270,784	330,000	450,526	450,526	273,680
4 178,880	Patrol Vehicles - AWD Hybrid Powertrain (\$44,720/vehicle)							
1 30,000	Admin Vehicle							
1 1,200	Lighting/Emergency Equipment (Admin Vehicle)							
1 1,000	Equipment Installation (Admin Vehicle)							
4 24,800	Video Cameras - Digital Video Systems (\$6,200/camera)							
2 8,600	K-9 Equipment (\$4,300/vehicle)							
4 -	Transport Seating (\$800/vehicle) - Remove per Chief Hagan							
4 2,000	Push Bumpers (\$500/vehicle)							
4 1,200	Rifle Racks (\$300/vehicle)							
4 3,600	Equipment Consoles & Accessories (\$900/vehicle)							
4 4,000	Striping/Vinyl (\$1,000/vehicle)							
4 -	Mobile Data Computers (MDC's) (\$6,500/vehicle) - Removed per Chief Hagan							
4 12,800	Emergency Lighting for Patrol Vehicles (\$3,200/vehicle)							
4 800	Side Window Barriers (\$200/vehicle)							
4 4,800	Installation Costs (\$1,200/vehicle)							
4 -	Cradlepoint Devices (\$1,000/vehicle) - Remove per Chief Hagan							
<u>273,680</u>								
Total	Capital Outlay	246,823	296,415	337,784	399,000	519,526	519,526	398,680
Total	Police Operations	246,823	296,415	337,784	399,000	519,526	519,526	398,680

Fund	440 Capital Improvements Fund
Dept	2301 Fire
Activity	424 Fire Protection

Capital Outlay

Buildings		104,141	-	-	-	-	-	-
Imprvmnts Other Than Bldgs		-	9,065	-	-	-	-	-
Equipment		73,227	-	-	-	-	-	-
Vehicles		-	15,000	-	-	-	-	-
Total	Capital Outlay	177,368	24,065	-	-	-	-	-
Total	Fire	177,368	24,065	-	-	-	-	-

Fund	440 Capital Improvements Fund
Dept	3102 Engineering
Activity	433 Engineering

Capital Outlay

Buildings		-	-	-	-	-	-	40,000
40,000	New Office Remodel Room 412							
Equipment		-	-	-	-	-	-	-
Infrastructure		17,808	21,817	-	-	-	-	-
Vehicles		28,153	29,467	-	-	-	-	-
Total	Capital Outlay	45,961	51,284	-	-	-	-	40,000
Total	Engineering	45,961	51,284	-	-	-	-	40,000

Capital Improvements Fund

Fund: 440

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	440 Capital Improvements Fund
Dept	4102 Parks Maintenance
Activity	464 Park & Recreation

Purchased Services

Repairs/Services-Misc	36,310	16,783	4,180	162,240	152,990	152,990	111,500
5,000 Playground safety net: Batch Park							
7,500 Irrigation replacement: Lincoln Park							
10,000 Back stop: Lincoln Park							
18,000 Basketball court resurface: Mountain View Park							
46,000 Tennis Court resurface (4) : Barney							
25,000 Basketball court rebuild: Barney							
<u>111,500</u>							
Other Contracted Services	-	967	-	-	-	-	-
Total Purchased Services	36,310	17,750	4,180	162,240	152,990	152,990	111,500

Capital Outlay

Buildings	2,189	15,078	20,000	-	-	-	-
Imprvmnts Other Than Bldgs	180	13,428	4,109	-	110,170	110,170	290,000
40,000 Waukesha well project							
250,000 Kindrick artificial turf							
-							
<u>290,000</u>							
Parks & Rec. Facilities	2,000	1,135	119,288	-	170,000	170,000	-
Equipment	71,636	15,810	-	6,000	6,000	6,000	342,930
247,930 Frontier/Memorial playground replacement							
95,000 Kindrick Bleacher Replacement							
<u>342,930</u>							
Vehicles	-	29,383	160,898	35,000	35,000	35,000	77,310
31,690 Ford ½ ton replacement							
45,620 Ford F350 dump truck							
<u>77,310</u>							
Total Capital Outlay	76,005	74,834	304,296	41,000	321,170	321,170	710,240

Total Parks Maintenance	112,315	92,585	308,476	203,240	474,160	474,160	821,740
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Fund	440 Capital Improvements Fund
Dept	4103 Swimming Pool
Activity	464 Park & Recreation

Capital Outlay

Parks & Rec. Facilities	8,510	-	48,709	82,760	174,760	174,760	-
Total Capital Outlay	8,510	-	48,709	82,760	174,760	174,760	-
Total Swimming Pool	8,510	-	48,709	82,760	174,760	174,760	-

Fund	440 Capital Improvements Fund
Dept	4105 Neighborhood Parks
Activity	464 Park & Recreation

Capital Outlay

Parks & Rec. Facilities	16,264	772	-	-	-	-	-
Total Capital Outlay	16,264	772	-	-	-	-	-
Total Neighborhood Parks	16,264	772	-	-	-	-	-

Capital Improvements Fund

Fund: 440

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund 440 Capital Improvements Fund								
Dept 4120 Civic Center								
Activity 464 Park & Recreation								
Capital Outlay								
	Buildings	-	-	-	-	-	-	-
	Imprvmnts Other Than Bldgs	34,613	30,975	84,252	80,000	80,000	80,000	-
	-							
	Equipment	27,219	-	-	-	-	-	120,000
	120,000 CC Tennis Court Replacement / Rebuild							
	120,000							
Total	Capital Outlay	61,832	30,975	84,252	80,000	80,000	80,000	120,000
Total	Civic Center	61,832	30,975	84,252	80,000	80,000	80,000	120,000
Capital Improvements Fund								
Fund 440 Capital Improvements Fund								
Dept 4507 Public Ed & Govt Acc Chnl								
Activity 403 Facilities Administration								
Capital Outlay								
	Equipment	12,445	176,382	1,335	-	-	-	-
Total	Capital Outlay	12,445	176,382	1,335	-	-	-	-
Total	Public Ed & Govt Acc Chnl	12,445	176,382	1,335	-	-	-	-

Parks Improvement

Fund: 441

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services	17,930	22,734	34,082	15,000	15,000	15,000	15,000
Investment Earnings	3,091	5,159	3,328	2,000	2,000	500	500
Other Financing Sources / (Uses)	31,041	2,397	14,180	15,500	15,500	6,500	15,500
Other Operating Revenues	52,062	30,290	51,590	32,500	32,500	22,000	31,000
Total Revenues	52,062	30,290	51,590	32,500	32,500	22,000	31,000
Expenditures							
Purchased Services	21,699	9,969	35,066	18,226	31,632	29,532	-
Maintenance & Operating	21,699	9,969	35,066	18,226	31,632	29,532	-
Capital Outlay	-	40,213	46,725	77,137	54,734	54,734	21,000
Debt & Capital	-	40,213	46,725	77,137	54,734	54,734	21,000
Total Expenditures	21,699	50,182	81,792	95,363	86,366	84,266	21,000
Revenues Over (Under) Expenditures	30,363	(19,892)	(30,202)	(62,863)	(53,866)	(62,266)	10,000
Beginning Cash Balance - July 1	202,094	232,458	212,566	182,364	182,364	182,364	120,098
Other Cash Sources / (Uses)	1	-	-	-	-	-	-
Ending Cash Balance - June 30	232,458	212,566	182,364	119,501	128,498	120,098	130,098

Parks Improvement

Fund: 441

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Revenues

Charges For Services

Park Use Fees	17,930	22,734	12,495	15,000	15,000	15,000	15,000
Cash in Lieu of Parkland	-	-	21,587	-	-	-	-
Total Charges For Services	17,930	22,734	34,082	15,000	15,000	15,000	15,000

Investment Earnings

Interest Earnings	3,091	5,159	3,328	2,000	2,000	500	500
Total Interest Earnings	3,091	5,159	3,328	2,000	2,000	500	500

Other Financing Sources / (Uses)

Other Revenues	-	-	7	-	-	-	-
Restricted Contribution	30,541	2,397	11,674	15,000	15,000	6,000	15,000
Memorial Tree Contrib	500	-	-	500	500	500	500
Sale of Fixed Assets	-	-	2,500	-	-	-	-
Total Other Financing Sources / (Uses)	31,041	2,397	14,180	15,500	15,500	6,500	15,500

SUBTOTAL - OPERATING REVENUE 52,062 30,290 51,590 32,500 32,500 22,000 31,000

TOTAL REVENUE 52,062 30,290 51,590 32,500 32,500 22,000 31,000

Fund	441 Parks Improvement
Dept	4140 Parks-Art & Rec Development
Activity	464 Park & Recreation

Purchased Services

Solid Waste		3,960	17,698	3,500	3,500	1,000	-
Utility Services - Misc		-	5,685	-	-	400	-
ADA Compliance	-	-	7,794	-	-	-	-
Other Contracted Services		-	3,890	14,726	-	-	-
PR0023 Pet cemetery restricted donations	-	-	-	-	150	150	-
PR0099 Donations to Misc Parks	-	-	-	-	4,245	4,245	-
PR3101 Memorial Trees	-	-	-	-	2,150	2,150	-
6th Ward Garden Park	21,699	6,009	-	-	-	-	-
PR0922 Intermountain Subdivision	-	-	-	-	21,587	21,587	-
Total Purchased Services	21,699	9,969	35,066	18,226	31,632	29,532	-

Capital Outlay

Parks & Rec. Facilities		40,213	46,725	77,137	-	-	-
PR4922 5,000 Donations to 6th ward park	-	-	-	-	27,876	27,876	5,000
PR9915 16,000 Park Well project	-	-	-	-	16,296	16,296	16,000
<u>21,000</u>							
Total Capital Outlay	-	40,213	46,725	77,137	54,734	54,734	21,000

Total Parks-Art & Rec Development 21,699 50,182 81,792 95,363 86,366 84,266 21,000

Sidewalk Improve/Constrct

Fund: 450

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Revenues

Other Financing Sources / (Uses)	-	13,013	7,451	-	-	-	-
Other Operating Revenues	-	13,013	7,451	-	-	-	-
Long-Term Debt	51,433	50,485	57,156	150,000	150,000	150,000	-
Total Revenues	51,433	63,498	64,607	150,000	150,000	150,000	-

Expenditures

Purchased Services	50,485	81,970	24,175	150,000	150,000	121,475	-
Maintenance & Operating	50,485	81,970	24,175	150,000	150,000	121,475	-
Total Expenditures	50,485	81,970	24,175	150,000	150,000	121,475	-

Revenues Over (Under) Expenditures

	948	(18,472)	40,432	-	-	28,525	-
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Beginning Cash Balance - July 1

	(51,433)	(50,485)	(68,957)	(28,525)	(28,525)	(28,525)	0
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Other Cash Sources / (Uses)

	-	-	-	-	-	-	-
Ending Cash Balance - June 30	(50,485)	(68,957)	(28,525)	(28,525)	(28,525)	0	0

Revenues

Other Financing Sources / (Uses)

Other Revenues	-	13,013	7,451	-	-	-	-
Total Other Financing Sources / (Uses)	-	13,013	7,451	-	-	-	-

SUBTOTAL - OPERATING REVENUE

	-	13,013	7,451	-	-	-	-
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Long-Term Debt

Special Warrant Proceeds	51,433	50,485	57,156	-	-	-	-
Interfund Loan Proceeds	-	-	-	150,000	150,000	150,000	-
Total Long-Term Debt	51,433	50,485	57,156	150,000	150,000	150,000	-

Interfund Transfers In

Total Interfund Transfers In	-	-	-	-	-	-	-
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TOTAL REVENUE

	51,433	63,498	64,607	150,000	150,000	150,000	-
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Fund	450 Sidewalk Improve/Constrct
Dept	3115 Sidewalk Projects
Activity	432 Streets & Traffic

Purchased Services

Other Contracted Services	50,485	81,970	24,175	150,000	150,000	121,475	-
Total Purchased Services	50,485	81,970	24,175	150,000	150,000	121,475	-

Total Sidewalk Projects

	50,485	81,970	24,175	150,000	150,000	121,475	-
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Building
Fund: 503

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
License & Permits	1,130,047	1,113,942	1,269,140	1,170,583	1,170,583	1,175,418	1,217,421
Investment Earnings	12,961	27,094	20,435	12,000	12,000	3,000	4,000
Other Financing Sources / (Uses)	5	5,250	-	(150,000)	(150,000)	200	-
Other Operating Revenues	1,143,013	1,146,286	1,289,575	1,032,583	1,032,583	1,178,618	1,221,421
Interfund Transfers In	11,369	11,372	5,892	5,463	5,629	5,629	5,629
Internal Transactions	11,369	11,372	5,892	5,463	5,629	5,629	5,629
Long-Term Debt	-	-	-	-	-	-	-
Total Revenues	1,154,382	1,157,658	1,295,467	1,038,046	1,038,212	1,184,247	1,227,050
Expenditures							
Personnel Services	786,557	785,526	773,844	874,957	874,957	874,957	874,457
Supplies & Materials	18,198	23,222	37,496	50,449	50,449	50,449	29,691
Purchased Services	100,007	112,893	111,466	180,803	182,974	183,756	176,433
Intra-City Charges	4,064	4,696	3,784	7,065	7,065	7,065	6,900
Fixed Charges	56,922	60,400	71,200	72,936	72,936	72,936	83,176
Maintenance & Operating	179,191	201,211	223,946	311,253	313,424	314,206	296,200
Internal Charges	80,503	83,386	82,638	97,687	97,687	97,687	85,144
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	80,503	83,386	82,638	97,687	97,687	97,687	85,144
Capital Outlay	24,622	-	43,174	-	-	-	36,000
Debt & Capital	24,622	-	43,174	-	-	-	36,000
Total Expenditures	1,070,873	1,070,123	1,123,601	1,283,897	1,286,068	1,286,850	1,291,801
Revenues Over (Under) Expenditures	83,509	87,535	171,865	(245,851)	(247,856)	(102,603)	(64,751)
Beginning Cash Balance - July 1	992,472	1,075,981	1,163,516	1,335,381	1,335,381	1,335,381	1,094,044
Other Cash Sources / (Uses)	-	-	-	-	-	(138,735)	-
Ending Cash Balance - June 30	1,075,981	1,163,516	1,335,381	1,089,530	1,087,525	1,094,044	1,029,293
Reserve Target - 15% of Operating Expenses:	156,938	160,518	162,064	192,585	192,910	193,027	188,370
Reserve Target - 60 Days of Operating Expenses:	171,986	175,911	177,605	211,052	211,408	211,537	206,433
Reserve Policy Target: <i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>	171,986	175,911	177,605	211,052	211,408	211,537	206,433
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	903,995	987,605	1,157,777	878,479	876,117	882,507	822,860

Building
Fund: 503

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
License & Permits							
Building Permits	586,299	577,440	691,507	593,788	593,788	620,000	617,540
Electrical Permits	86,531	103,537	110,793	94,772	94,772	100,000	98,563
Plumbing Permits	116,430	108,684	113,992	115,943	115,943	105,000	120,581
Plan Check Fees	320,951	304,289	332,892	345,662	345,662	340,000	359,488
Water Well Permits	50	150	50	83	83	83	100
Curb Cuts	3,264	1,739	2,130	2,689	2,689	2,689	2,797
Street Opening Permits	6,175	7,700	6,510	7,495	7,495	7,495	7,795
Encroachment Surveys	-	-	-	-	-	(10,000)	-
Sewer Taps	10,347	10,404	11,266	10,151	10,151	10,151	10,557
Total License & Permits	1,130,047	1,113,942	1,269,140	1,170,583	1,170,583	1,175,418	1,217,421
Investment Earnings							
Interest Earnings	12,961	27,094	20,435	12,000	12,000	3,000	4,000
Total Interest Earnings	12,961	27,094	20,435	12,000	12,000	3,000	4,000
Other Financing Sources / (Uses)							
Other Revenues	5	-	-	(150,000)	(150,000)	200	-
Various Affordable Housing Waivers							
Sale of Fixed Assets	-	5,250	-	-	-	-	-
Total Other Financing Sources / (Uses)	5	5,250	-	(150,000)	(150,000)	200	-
SUBTOTAL - OPERATING REVENUE							
	-	-	-	-	-	-	-
Interfund Transfers In							
T/in - 645 Insurance & Safety	11,369	11,372	5,892	5,463	5,629	5,629	5,629
T/in - 650 Medical Revolving	-	-	-	-	-	-	-
Total Interfund Transfers In	11,369	11,372	5,892	5,463	5,629	5,629	5,629
TOTAL REVENUE	1,154,382	1,157,658	1,295,467	1,038,046	1,038,212	1,184,247	1,227,050
Other Sources / (Uses) - Non-Budgeted							
Fund Balance	-	-	-	-	-	(138,735)	-
Total Other Sources / (Uses) - Non-Budgeted	-	-	-	-	-	(138,735)	-

Building

Fund: 503

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	503 Building
Dept	1602 Building
Activity	425 Protective Inspections

Personnel Services

Salaries & Wages	566,017	550,821	545,144	610,744	610,744	610,744	617,896
Temporary Salaries	6,138	17,250	9,263	16,159	16,159	16,159	17,624
Overtime - Misc	-	-	44				
F.I.C.A. (Soc. Sec.)	33,702	33,718	32,995	38,888	38,888	38,888	39,424
P.E.R.S. Retirement	47,713	47,601	47,221	55,007	55,007	55,007	56,398
Health & Vision Insurance	98,000	100,491	105,096	126,071	126,071	126,071	119,624
Workers Comp. Ins.	19,986	20,003	19,738	11,586	11,586	11,586	6,908
Unemployment Ins.	2,003	2,557	1,387	1,574	1,574	1,574	1,659
Dental Insurance	5,117	5,200	5,240	5,831	5,831	5,831	5,700
F.I.C.A. Medicare	7,881	7,886	7,716	9,097	9,097	9,097	9,224

Total Personnel Services	786,557	785,526	773,844	874,957	874,957	874,957	874,457
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Supplies & Materials

Paper & Forms	510	287	629	840	840	840	840
Office Supplies & Equip	1,395	624	1,496	2,400	2,400	2,400	2,000
Small Tools & Equip-Misc	222	163	2,202	450	450	450	450
Computr Equip/Sftwr/Spplly	14,691	14,641	18,066	27,559	27,559	27,559	23,201
200 Apps Misc (4 x \$50)							
800 Code Group Apps/Lic. 1 ea. Code (1 yrs)-Ipads/Iphones							
700 4 Printer Toner Cartridges @ \$175 ea							
527 Bluebeam Standard License (12)							
297 BlueBeam Standard License (3) (Selby's)							
5,550 BlueBeam Server API for Trakit							
9,902 Trakit License & Maintenance							
2,515 GIS License							
2,120 E3 License							
590 Standard License (Front Desk/Temp. Emp.)							
<u>23,201</u>							

Furniture & Fixtures-Misc	1,380	7,506	15,103	19,200	19,200	19,200	3,200
2,400 Office Chairs 4 @ \$600							
800 Lateral File Cabinet							
<u>3,200</u>							

Total Supplies & Materials	18,198	23,222	37,496	50,449	50,449	50,449	29,691
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Purchased Services

IT&S Computer Maint/Spprt	43,561	27,856	27,085	31,530	31,530	32,312	34,607
IT&S Telephone Service	4,571	5,007	5,016	5,214	5,214	5,214	5,214
IT&S Special Projects	3,786	-	4,059	-	2,171	2,171	-
City-Co Bldg Postage Adm	209	240	238	437	437	437	322
Postage	135	161	240	240	240	240	240
Cellular Services	2,763	3,900	4,017	4,883	4,883	4,883	5,350
4,100 Cell Phones: 5@\$45 p/mo- Phones, includes 16 GB shared data for Ipads							
250 Accessories for Cell Phones & Ipads (5x\$50 ea)							
1,000 Replacement/Upgrade of Cell Phones 2@\$500							
<u>5,350</u>							

Printing & Duplicating	610	1,514	460	1,000	1,000	1,000	1,000
Professional Dues	1,351	1,351	1,557	1,507	1,507	1,507	1,530
490 Helena Bldg Industry Assoc (HBIA)							
50 Architectural Society of Helena (ASH)							
145 ICC Membership							
100 MT ICC State Membership							
495 American Institute of Architects							
250 Intl Assoc of Mechanical & Plumbing Officials *2							
<u>1,530</u>							

Professional Subscriptions	1,368	6,640	2,937	1,000	1,000	1,000	9,000
1,000 Building Code Reference & Resources							
8,000 2021 Adoption - Building Codes & References							

Dues, Subscripnt, License	50	40	50	55	55	55	55
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Advertising	2,280	3,643	728	6,900	6,900	6,900	6,900
1,000 Outreach, Rental Booth, Gadget, ads, etc							
900 Code Adoption/Parade of Homes, Misc							
5,000 Misc Media Ads							
<u>6,900</u>							

Building

Fund: 503

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Long Dist Telephone Chrgs	139	112	102				-
Architect & Engr Services	-	-	-	5,000	5,000	5,000	5,000
5,000 Architectural & Engineering Contract Plan Review							
<u>5,000</u>							
Meal Reimb-Taxable	-	-	-	100	100	100	100
Travel & Meeting Expense	2,919	7,545	6,153	14,125	14,125	14,125	15,950
1,050 Employee Development - 7 @ \$150							
2,000 Bldg Ed Conf - Hotel 8-\$1600, Meals 8-\$400							
7,400 ICC Seminars Sponsored by Bldg. Div. 2 @ \$2500, 2 @ \$1200							
350 IAEI Hotel 2 @ \$150, Meals 2 @ \$25							
4,800 TRAKit - SUGA Conference 2 @ \$2400							
350 State of MT Chaper Meetings, Hotel 2 @ \$150, Meals 2 @ \$25							
<u>15,950</u>							
Required Training	1,879	2,175	3,297	36,130	36,130	36,130	36,085
600 IAMPO Seminar 4 @ \$150 Ea.							
285 MT Chapter IAEI 1 @ \$285							
1,000 Bldg Ed Conf 10 @ \$100							
1,000 Admin Assistant Courses 4 @ \$250							
30,000 Central Squae (Trakit/Bluebeam on-site training)							
<u>3,200</u> Employee Development 8 @ \$400							
<u>36,085</u>							
Conferences	1,248	1,121	-	5,750	5,750	5,750	1,700
600 MT Joint Engineers Conference 2 @ \$300							
100 AIA Conference							
1,000 SUGA/Central Square/Trakit Conference 2 @ \$500							
Other Contracted Services	33,138	51,587	55,527	66,932	66,932	66,932	53,380
6,600 One Call Locates (350 p/mo) @ \$1.57 ea x 12 mo.							
5,100 State Education Fund Assessment							
4,080 Parking Permits (5@\$68 p/mo x 12) (\$1005 p/qtr)							
1,600 Maintenance agreements/copier/fax (\$400 x 4 qtr)							
<u>36,000</u> Fire Marshall Costs: Plan Reviews & inspections (\$3000 /mo)							
<u>53,380</u>							
Total Purchased Services	100,007	112,893	111,466	180,803	182,974	183,756	176,433
Intra-City Charges							
Shop Gas & Fuel Charges	3,640	4,269	3,482	5,265	5,265	5,265	5,350
Shop Vehicle Repairs	-	35	23	500	500	500	400
Shop Tires & Tire Repairs	123	116	-	900	900	900	800
Shop Vehicle Parts	301	276	280	400	400	400	350
Total Intra-City Charges	4,064	4,696	3,784	7,065	7,065	7,065	6,900
Fixed Charges							
Rent of Bldgs & Offices	41,751	41,751	41,751	43,301	43,301	43,301	44,441
Licenses	2,128	1,065	1,280	4,435	4,435	4,435	2,735
265 Master Plumbers License Renewal							
120 IAEI Member Dues (1 @ \$120))							
110 Arch Lic Renewal (1 @ \$110)							
1,540 Certification Exams - 7 @ \$219							
200 MT Elec Lic (1@ \$200)							
500 ACI (Ed - once every 5 yrs)							
<u>2,735</u>							
Credit Card Fees	12,287	17,584	28,169	25,200	25,200	25,200	36,000
<u>36,000</u> Credit card fees (\$3000/month)							
<u>36,000</u>							
Refunds & Reimbursements	756	-	-	-	-	-	-
Total Fixed Charges	56,922	60,400	71,200	72,936	72,936	72,936	83,176
Internal Charges							
Comm, Mgr, Atty Charges	27,571	28,894	28,159	37,391	37,391	37,391	32,820
Vehicle & Equip Insurance	314	232	232	308	308	308	330
Liability Insurance	16,486	15,616	16,046	16,620	16,620	16,620	16,847
Fidelity Insurance	84	76	80	80	80	80	76
Human Resource	13,078	13,460	13,022	13,420	13,420	13,420	11,604
Budget & Accounting	18,637	19,789	19,935	24,601	24,601	24,601	18,200
Fleet Services Charges	4,333	5,319	5,164	5,267	5,267	5,267	5,267
Total Internal Charges	80,503	83,386	82,638	97,687	97,687	97,687	85,144
Vehicles	24,622	-	23,769	-	-	-	36,000
<u>36,000</u> Vehicle (Replace Unit 118)(\$33,600) & Radio \$2400							
<u>36,000</u>							
Total Capital Outlay	24,622	-	43,174	-	-	-	36,000
Total Building	1,070,873	1,070,123	1,123,601	1,283,897	1,286,068	1,286,850	1,291,801

Water Fund: 521		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Revenues								
	Intergovernmental Revenues	-	15,000	-	-	-	-	-
	Charges For Services	8,151,422	7,914,842	8,188,308	9,028,885	9,028,885	9,058,385	9,036,885
	Investment Earnings	197,270	318,621	237,592	250,000	250,000	32,000	35,000
	Other Financing Sources / (Uses)	11,586	221,119	2,074	2,500	2,500	26,900	2,000
	Other Operating Revenues	8,360,278	8,469,582	8,427,974	9,281,385	9,281,385	9,117,285	9,073,885
	Interfund Transfers In	25,689	25,700	12,109	12,092	12,853	12,853	12,853
	Internal Transactions	25,689	25,700	12,109	12,092	12,853	12,853	12,853
	Long-Term Debt	-	-	4,420,622	-	-	-	-
	Total Revenues	8,385,967	8,495,282	12,860,705	9,293,477	9,294,238	9,130,138	9,086,738
Expenditures								
	Personnel Services	1,643,350	1,747,876	1,711,639	2,018,969	2,018,969	2,018,969	2,066,560
	Supplies & Materials	784,723	654,975	795,075	1,177,785	1,594,672	1,594,672	1,003,775
	Purchased Services	709,454	684,383	973,746	888,192	1,002,282	975,451	1,059,645
	Intra-City Charges	53,406	51,737	56,508	63,861	63,861	63,861	70,200
	Fixed Charges	54,281	70,838	85,280	97,200	97,200	87,117	74,125
	Maintenance & Operating	1,601,864	1,461,933	1,910,609	2,227,038	2,758,015	2,721,101	2,207,745
	Internal Charges	812,980	1,039,298	1,118,236	1,289,329	1,289,329	1,289,329	1,066,556
	Transfers Out	-	17,573	40,000	20,000	20,000	20,000	20,000
	Internal Transactions	812,980	1,056,871	1,158,236	1,309,329	1,309,329	1,309,329	1,086,556
	Debt Service	563,466	562,950	1,177,773	900,815	900,815	451,750	878,299
	Capital Outlay	2,104,367	6,079,931	3,309,751	4,017,000	13,753,866	13,753,866	2,841,040
	Debt & Capital	2,667,833	6,642,881	4,487,524	4,917,815	14,654,681	14,205,616	3,719,339
	Total Expenditures	6,726,027	10,909,561	9,268,008	10,473,151	20,740,994	20,255,014	9,080,200
	Revenues Over (Under) Expenditures	1,659,940	(2,414,279)	3,592,697	(1,179,674)	(11,446,756)	(11,124,876)	6,538
	Beginning Cash Balance - July 1	12,203,035	14,133,029	11,581,726	15,095,216	15,095,216	15,095,216	3,970,339
	Other Cash Sources / (Uses)	270,054	(137,024)	(79,208)	-	-	-	-
	Ending Cash Balance - June 30	14,133,029	11,581,726	15,095,216	13,915,541	3,648,459	3,970,339	3,976,877
	Reserve Target - 15% of Operating Expenses:	693,249	724,445	893,739	968,423	1,048,069	975,172	935,874
	Reserve Target - 60 Days of Operating Expenses:	759,725	793,912	979,440	1,061,285	1,148,569	1,068,682	1,025,615
	Ten-Mile Watershed Projects Reserve	200,000	200,000	200,000	200,000	200,000	200,000	200,000
	Debt Service Fixed Reserve	522,372	282,198	282,198	282,198	282,198	282,198	282,198
	Revenue Bond Reserve	261,375	282,596	282,596	282,596	282,596	282,596	282,596
	Reserve Policy Target:	1,743,472	1,558,706	1,744,234	1,826,079	1,913,363	1,833,476	1,790,409
	<i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses + Restricted Reserve)</i>							
	Excess Reserve:	12,389,557	10,023,020	13,350,982	12,089,462	1,735,096	2,136,863	2,186,468
	<i>(Excess Reserve for Capital Projects Funding)</i>							

Water Fund: 521		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Revenues								
Intergovernmental Revenues								
Misc Federal Grants	-	-	-	-	-	-	-	-
State Grants - Misc.	-	15,000	-	-	-	-	-	-
Total Intergovernmental Revenues	-	15,000	-	-	-	-	-	-
Charges For Services								
Metered Water Sales	7,881,569	7,638,011	7,865,398	8,776,885	8,776,885	8,776,885	8,776,885	8,776,885
Fireline Charges	78,396	79,328	81,881	72,000	72,000	80,000	80,000	80,000
Utility Service Charges	5,584	6,486	7,150	5,000	5,000	6,500	5,000	5,000
System Development Fees	83,402	65,806	119,831	85,000	85,000	85,000	85,000	85,000
Sale of Water Mats & Supp	52,556	50,935	61,984	50,000	50,000	50,000	50,000	50,000
Installation Charge-Taps	22,406	21,750	31,393	20,000	20,000	30,000	20,000	20,000
Misc. Water Charges	27,509	20,394	20,671	20,000	20,000	30,000	20,000	20,000
Infrastructure Rebates	-	32,132	-	-	-	-	-	-
Total Charges For Services	8,151,422	7,914,842	8,188,308	9,028,885	9,028,885	9,058,385	9,036,885	9,036,885
Investment Earnings								
Interest Earnings	197,270	318,621	237,592	250,000	250,000	32,000	35,000	35,000
Total Interest Earnings	197,270	318,621	237,592	250,000	250,000	32,000	35,000	35,000
Other Financing Sources / (Uses)								
Other Revenues	3,134	148,717	2,074	2,500	2,500	2,000	2,000	2,000
Misc Employee Reimb	-	66,402	-	-	-	-	-	-
Sale of Fixed Assets	8,452	6,000	-	-	-	24,900	-	-
Total Other Financing Sources / (Uses)	11,586	221,119	2,074	2,500	2,500	26,900	2,000	2,000
SUBTOTAL - OPERATING REVENUE	8,360,278	8,469,582	8,427,974	9,281,385	9,281,385	9,117,285	9,073,885	9,073,885
Long-Term Debt								
St Rvlvng Fnd (SRF) Prcds	-	-	4,420,622	-	-	-	-	-
Total Long-Term Debt	-	-	4,420,622	-	-	-	-	-
Interfund Transfers In								
T/in - 645 Insurance & Safety	25,689	25,700	12,109	12,092	12,853	12,853	12,853	12,853
Total Interfund Transfers In	25,689	25,700	12,109	12,092	12,853	12,853	12,853	12,853
TOTAL REVENUE	8,385,967	8,495,282	12,860,705	9,293,477	9,294,238	9,130,138	9,086,738	9,086,738
Other Sources / (Uses) - Non-Budgeted								
Chng in Util A/R	241,119	(122,293)	(53,089)	-	-	-	-	-
Chng in Util CR Suspense/Vouchers Pay Bals.	28,935	(14,731)	(26,119)	-	-	-	-	-
Fund Balance prior year adjustments	-	-	-	-	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	270,054	(137,024)	(79,208)	-	-	-	-	-

Water Fund: 521		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	521 Water							
Dept	1545 Water Debt Service							
Activity	492 Revenue Bonds							
Debt Service (Matures 7/1/25)								
Maturity	Principal	462,000	472,000	955,000	721,000	721,000	360,000	738,000
07/01/25	168,000 DNRC Drinking Water 2005 Refunding							
07/01/24	209,000 DNRC Drinking Water 2007 Refunding							
01/01/27	101,000 DNRC Drinking Water 2012 Refunding							
07/01/37	29,000 DNRC Drinking Water 2016							
	<u>231,000 DNRC Drinking Water 2019</u>							
	<u>738,000</u>							
	Interest	100,716	90,200	204,523	179,065	179,065	90,000	138,549
07/01/25	16,718 DNRC Drinking Water 2005 Refunding							
07/01/24	13,253 DNRC Drinking Water 2007 Refunding							
01/01/27	13,815 DNRC Drinking Water 2012 Refunding							
07/01/37	13,325 DNRC Drinking Water 2016							
	<u>81,438 DNRC Drinking Water 2019</u>							
	<u>138,549</u>							
	Debt Issuance Costs	-	-	17,500	-	-	-	-
	- DNRC Drinking Water 2016							
	-							
	-							
	<u>-</u>							
	Arbitrage Fees/Costs	750	750	750	750	750	1,750	1,750
Total	Debt Service	563,466	562,950	1,177,773	900,815	900,815	451,750	878,299
Total	Water Debt Service	563,466	562,950	1,177,773	900,815	900,815	451,750	878,299

Water							
Fund: 521							
							Proposed
		FY 2018	FY 2019	FY 2020	FY 2021		FY 2022
		Actual	Actual	Unaudited	Adopted	Amended	Budget
					Projected		

Fund	521 Water
Dept	3125 Water Treatment
Activity	435 Water Utilities

Personnel Services								
Salaries & Wages		493,031	568,173	547,501	664,080	664,080	664,080	734,736
Temporary Salaries		4,178	2,171	5,051	8,356	8,356	8,356	9,590
Overtime - Misc		5,957	6,249	5,613	10,448	10,448	10,448	10,781
F.I.C.A. (Soc. Sec.)		30,747	35,647	34,234	42,496	42,496	42,496	46,981
P.E.R.S. Retirement		41,473	49,142	47,954	59,370	59,370	59,370	66,359
Health & Vision Insurance		98,853	108,412	119,083	153,807	153,807	153,807	169,362
Workers Comp. Ins.		28,953	31,038	31,732	30,547	30,547	30,547	15,371
Unemployment Ins.		1,764	2,598	1,401	1,721	1,721	1,721	1,978
Dental Insurance		5,162	5,661	5,948	7,114	7,114	7,114	8,070
F.I.C.A. Medicare		7,191	8,337	8,007	9,946	9,946	9,946	10,996
Total	Personnel Services	717,309	817,428	806,525	987,885	987,885	987,885	1,074,224

Supplies & Materials								
Office Supplies & Equip		1,014	1,669	482	1,200	1,200	1,200	2,000
500 Normal Supplies								
1,500 Chairs for Control Room								
<u>2,000</u>								
Chem & Lab Supplies		399,152	324,201	370,630	374,725	374,725	374,725	380,225
80,225 Cationic Polymer								
84,000 Sodium Hypochlorite Pump Stations								
70,000 Alum for TMTP & MRTP								
55,000 Carbon for TMTP & MRTP								
55,000 Caustic for TMTP & MRTP								
18,000 Ortho Phosphate								
13,000 Lab/Calibration Supplies								
5,000 Nonionic Polymer								
<u>380,225</u>								
Janitorial Supplies		2,503	3,008	1,564	2,000	2,000	2,000	3,000
3,000 Cleaning supplies/paper products/mats								
<u>3,000</u>								
Clothing Allowance		2,868	3,946	2,780	4,375	4,375	4,375	6,550
4,200 Operator Allowance (12 * 350/ea)								
350 Electrician Allowance (1 * 350/ea)								
2,000 Safety Equipment								
<u>6,550</u>								
Operating Supplies - Misc		47,329	60,763	39,505	43,000	43,000	43,000	35,000
35,000 Pump Station/Reservoirs/Treatment Facilities								
<u>35,000</u>								
Fuel/Oil Outside Vendor		4,190	5,469	2,176	5,000	5,000	5,000	3,500
3,500 Generator Fuel/Oil/Lubricants								
<u>3,500</u>								
Small Tools & Equip-Misc		1,875	5,163	2,495	4,500	4,500	4,500	5,000
3,000 Mechanic Tools								
2,000 I&C Tools								
<u>5,000</u>								
Computr Equip/Sftwr/Sppl		38	4,974	1,395	500	500	500	2,800
800 Computer Cartridges/Supplies								
2,000 New Computer - Maintenance								
<u>2,800</u>								
Landscape Supplies		675	256	1,193	3,200	3,200	3,200	1,200
1,200 Misc supplies								
<u>1,200</u>								
Total	Supplies & Materials	459,644	409,449	422,219	438,500	438,500	438,500	439,275

Purchased Services								
IT&S Computer Maint/Sprrt		15,419	26,022	27,523	30,965	30,965	31,959	35,284
IT&S Telephone Service		5,028	5,007	5,016	7,584	7,584	7,584	7,584
IT&S Special Projects		4,144		4,083	-	2,184	2,184	-
City-Co Bldg Postage Adm		66	72	104	117	117	117	128
Postage		4	75	2,286	300	300	300	300
Freight & Express			427		-	-	-	2,000
Cellular Services		1,355	1,887	2,078	1,812	1,812	1,812	2,640
Printing & Duplicating		1,460	-	1,733	2,500	2,500	2,500	1,500

Water

Fund: 521

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Dues, Subscrip, License	625	525	721	1,470	1,470	1,470	1,250
900 AWWA Memberships							
350 Montana Rural Water Systems							
<u>1,250</u>							
Advertising	211	663	-	2,000	2,000	2,000	2,000
1,250 DEQ Water Quality Report							
250 Requests for Proposals/Qualifications							
500 Public Works Day							
<u>2,000</u>							
Electric Utility	377,110	238,540	335,927	388,425	388,425	365,000	388,425
Water & Sewer	193	245	270	200	200	300	300
Long Dist Telephone Chrgs	52	26	31				
Natural Gas Utility	22,335	18,924	16,615	23,000	23,000	18,500	23,000
Solid Waste	263	192	-	350	350	350	2,400
1,200 MRTP - Solid Waste Service (\$100/month x 12)							
1,200 TMTP - Solid Waste Service (\$100/month x 12)							
Medical Expenses	-	-	-	400	400	400	200
200 Upkeep of first aid kits							
<u>200</u>							
Professional Services-Misc	6,519	5,882	-	15,800	15,800	15,800	20,500
15,000 Legal Fees for Water Rights/Permits							
5,500 Ditch Rider							
<u>20,500</u>							
Outside Repair to Mtr Veh	-	-	-	-	-	-	-
Equipment Repairs	35,986	42,565	33,297	45,000	45,000	45,000	60,000
Building Repairs/Maint	-	2,865	2,010	10,000	10,000	10,000	20,000
5,000 Painting & repairs							
10,000 Exterior painting/repairs to Water Tanks							
5,000 TMTP - Flooring							
<u>20,000</u>							
Meal Reimb-Taxable	15	-	-	-	-	-	-
Travel & Meeting Expense	-	-	212	-	-	-	-
Required Training	1,949	2,347	4,273	4,000	4,000	4,000	4,000
1,500 Certification Workshops							
500 Water Treatment School							
2,000 I&C/Electrician Training							
<u>4,000</u>							
Conferences	1,428	-	150	2,000	2,000	2,000	2,000
2,000 Rural Water & Joint Conference							
<u>2,000</u>							
Investigation / Inspect Fees	26,548	28,014	23,373	32,800	32,800	32,800	32,800
7,000 Bacteriological							
7,800 Crypto/Giardia							
6,000 Trihalomethanes/Haloacetic Acid							
4,000 Metals including Lead & Copper							
2,000 Inorganic/Volatile/Synthetic Organics							
4,000 TCLP/TOC/Arsenic/Alkalinity/Asbestos							
2,000 Additional/Samples/Testing							
<u>32,800</u>							
Other Contracted Services	99,941	161,091	330,498	177,110	287,607	287,607	300,900
150,000 Water Rate/Impact Fee Study							
65,000 BOR Water Purchase & O&M							
39,000 Helena Valley Irrigation O&M							
10,000 Wonderware Software Maintenance							
1,200 WIMS-911 Software Maintenance							
20,000 Cityworks Software Maintenance							
5,000 HVAC & Pump Maint.							
5,000 Generator Load Bank Testing							
2,500 Weed Spraying Contracts							
1,500 Haying Contract							
1,250 Fire Ext/Alarm - Security Monitoring							
450 Copier Maint.							
<u>300,900</u>							
Total Purchased Services	600,651	535,369	790,198	745,833	858,514	831,683	907,211
Intra-City Charges							
Shop Gas & Fuel Charges	8,067	9,319	5,690	11,488	11,488	11,488	11,700
Shop Vehicle Repairs	5,739	440	43	3,500	3,500	3,500	2,250
Shop Tires & Tire Repairs	766	2,802	741	850	850	850	1,550
Shop Vehicle Parts	2,255	1,051	537	1,900	1,900	1,900	1,700
Total Intra-City Charges	16,827	13,612	7,011	17,738	17,738	17,738	17,200

Water Fund: 521				FY 2021			Proposed FY 2022 Budget
	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	Adopted	Amended	Projected	

Fixed Charges							
Rent of Equipment	123	108	5,766	35,500	35,500	15,500	500
500 Normal Rent of Equipment							
Special Assessments	15,195	20,746	30,788	21,820	21,820	31,237	32,840
Licenses	3,771	13,255	1,872	2,600	2,600	3,100	2,260
460 Operator & Electrician License							
300 DEQ - Operator Annual Renewal Fee							
1,500 Discharge Permit Fees							
- Other							
<u>2,260</u>							
Total Fixed Charges	19,089	34,109	38,426	59,920	59,920	49,837	35,600

Internal Charges							
Comm, Mgr, Atty Charges	94,980	99,163	96,532	129,921	129,921	129,921	111,949
Public Works	33,490	34,448	58,246	44,462	44,462	44,462	29,680
Property Insurance	75,201	73,355	73,355	79,410	79,410	79,410	84,969
Vehicle & Equip Insurance	369	340	340	465	465	465	498
Liability Insurance	14,932	16,145	17,035	18,317	18,317	18,317	20,021
Fidelity Insurance	98	108	114	114	114	114	123
Human Resource	13,767	14,523	15,490	15,963	15,963	15,963	13,803
Budget & Accounting	47,237	50,160	50,520	62,488	62,488	62,488	46,368
Utility Customer Service	135,104	141,849	147,679	173,734	173,734	173,734	154,219
Engineering	-	74,373	113,637	139,123	139,123	139,123	86,574
Building M&O Charge	10,512	10,567	10,514	10,624	10,624	10,624	19,068
Weed & Snow Control Chrg	10,000	10,000	-	-	-	-	-
Fleet Services Charges	9,613	11,136	14,324	14,610	14,610	14,610	14,610
Total Internal Charges	445,303	536,167	597,786	689,231	689,231	689,231	581,882

Transfers Out							
T/out - 246 Watershed Projects	-	17,573	40,000	20,000	20,000	20,000	20,000
- Fire Mitigation Scott Reservoir (FY20-21)							
Total Transfers Out	-	17,573	40,000	20,000	20,000	20,000	20,000

Capital Outlay							
Buildings	31,620	7,865	-	-	14,075	14,075	-
MR8906 14,075 FY21 - Office/Locker Room							
<u>14,075</u>							
Imprvmnts Other Than Bldgs	106,924	320,919	19,148	17,000	374,557	374,557	613,810
265,557 FY21 - MRTP Chemical Feed System							
92,000 FY21 - Rimini Raw Water Line							
17,000 FY21 - Cruse Avenue P.E.R.							
<u>374,557</u>							
257,500 FY22 - Treatment Facilities Master Plan							
125,000 FY22 - MRTP/TMTP - Chemical Feed Systems							
20,000 FY22 - TMTP Generator Upgrade							
60,260 FY22 - MRTP - Natural Gas Heater (Pretreatment)							
36,050 FY22 - TMTP - Parking Lot Improvements							
115,000 FY22 - TMTP - Lagoon Cleaning (3)							
<u>613,810</u>							
Equipment	457,698	178,044	82,290	-	287,829	287,829	180,980
MR7903 121,529 FY21 - MRTP PRG Logic Control							
TM0905 23,000 FY21 - 10-Mile Chemical Pump							
TM1904 23,300 FY21 - TMTP Actuators							
MR0907 120,000 FY21 - Influent Valve							
<u>287,829</u>							
29,370 FY22 - TMTP - Carbon Feeder							
82,400 FY22 - TMTP - Backwash Actuator							
41,530 FY22 - TMTP - HVAC Primary Pumps							
27,680 FY22 - TMTP - HVAC Secondary Pumps							
<u>180,980</u>							
Vehicles	33,536	-	27,886	-	33,270	33,270	42,820
WT9907 33,270 FY21 - 1/2 Ton Pickup							
<u>42,820</u> FY22 - Pickup/Assessoris (Replace #436)							
42,820							
Trnsmn/Distrb-Reservoirs	30,400	872	481,169	-	1,456,111	1,456,111	-
381,685 FY21 - Malben Interior Seal Coating							
1,074,426 FY21 - Westside Tank							
<u>1,456,111</u>							

Water Fund: 521		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
					Watershed/Basins	30,000	70,225	
30,000								
FY21 - Red Mountain Flume Engineering								
1,755,358								
FY21 - Groundwater Monitoring Wells								
<u>1,785,358</u>								
General Plant	158,720	125,451	13,695	1,900,000	2,100,180	2,100,180	-	
400,000								
FY21 - Pre-Sedimentation Basin (Engineering Only)								
800,000								
FY21 - Eureka Well Reconstruction								
700,000								
FY21 - Tenmile Filter Rebuild								
200,180								
FY21 - MRTP High Zone Pumps								
<u>2,100,180</u>								
Total Capital Outlay	848,898	703,376	1,219,712	1,917,000	6,051,380	6,051,380	837,610	
Total Water Treatment	3,107,721	3,067,083	3,921,877	4,876,107	9,123,168	9,086,254	3,913,002	

Water							
Fund: 521							
							Proposed
		FY 2018	FY 2019	FY 2020	FY 2021		FY 2022
		Actual	Actual	Unaudited	Adopted	Amended	Budget
					Projected		

Fund	521 Water
Dept	3126 Water Utility Maintenance
Activity	435 Water Utilities

Personnel Services								
Salaries & Wages		617,853	629,818	606,766	682,378	682,378	682,378	666,705
Temporary Salaries		19,258	2,797	-	-	-	-	-
Overtime - Misc		14,443	11,102	8,095	14,319	14,319	14,319	14,634
F.I.C.A. (Soc. Sec.)		38,791	38,374	37,113	43,246	43,246	43,246	42,286
P.E.R.S. Retirement		53,138	53,999	52,794	61,175	61,175	61,175	60,497
Health & Vision Insurance		113,241	123,943	134,318	163,383	163,383	163,383	154,374
Workers Comp. Ins.		52,049	52,110	49,120	47,148	47,148	47,148	34,811
Unemployment Ins.		2,283	2,901	1,533	1,755	1,755	1,755	1,777
Dental Insurance		5,913	6,430	6,697	7,558	7,558	7,558	7,356
F.I.C.A. Medicare		9,072	8,974	8,679	10,122	10,122	10,122	9,896
Total	Personnel Services	926,041	930,448	905,114	1,031,084	1,031,084	1,031,084	992,336

Supplies & Materials								
Office Supplies & Equip		1,639	1,139	806	2,145	2,145	2,145	1,800
Chem & Lab Supplies		358	721	221	500	500	500	500
Food		-	234	55	200	200	200	200
Janitorial Supplies		580	130	575	1,250	1,250	1,250	1,000
Clothing Allowance		2,761	4,582	3,004	3,500	3,500	3,500	3,500
Operating Supplies - Misc		7,102	9,994	2,378	8,000	8,000	8,000	8,000
Small Tools & Equip-Misc		7,862	12,499	12,026	10,000	10,000	10,000	14,000
10,000	General Tools							
4,000	Utility Line Locator/Metal Detector							
<u>14,000</u>								
Computr Equip/Sftwr/Sppl		333	2,086	16,404	4,090	4,090	4,090	4,000
1,000	Software/Computer Equipment							
3,000	Computer Replacement							
<u>4,000</u>								
Safety Equipment		3,025	3,167	1,720	1,800	1,800	1,800	2,000
800	Hard Hats, Glasses, Hi-Vis Clothing							
600	Safety Signs/Cones							
600	Misc. Safety Equipment							
<u>2,000</u>								
Furniture & Fixtures-Misc		2,183	1,963	368	2,000	2,000	2,000	700
700	Office Furniture Replacement							
<u>700</u>								
Meters		212,879	54,459	244,854	587,800	1,004,687	1,004,687	405,800
400,000	Meters							
5,800	Meter Parts							
<u>405,800</u>								
Utility Line Supply & Mat.		44,655	108,210	32,808	61,000	61,000	61,000	61,000
40,000	Water Main Supplies							
21,000	Valve Parts							
<u>61,000</u>								
Fire Hydrant Parts		14,938	28,181	19,604	22,000	22,000	22,000	26,000
Construction & Maint Mat'ls		26,764	18,161	38,032	35,000	35,000	35,000	36,000
32,000	Backfill Material							
3,000	Marking Paint							
1,000	Backhoe teeth							
<u>36,000</u>								
Total	Supplies & Materials	325,079	245,526	372,856	739,285	1,156,172	1,156,172	564,500

Purchased Services								
IT&S Computer Maint/Sprrt		24,206	15,212	17,669	21,376	21,376	22,449	30,813
IT&S Telephone Service		3,017	3,004	3,010	3,698	3,698	3,698	3,698
IT&S Special Projects		4,563	-	2,634	-	1,409	1,409	-
City-Co Bldg Postage Adm		66	120	173	117	117	117	128
Postage		479	80	80	170	170	170	170
Cellular Services		2,162	1,653	3,255	3,000	3,000	3,000	3,100
Printing & Duplicating		1,365	-	-	500	500	500	750
750	Water Bill Inserts							

Water Fund: 521								
	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget	
				Adopted	Amended	Projected		
Dues, Subscrip, License	716	20	545	1,325	1,325	1,325	725	
80 AWWA Membership								
145 APWA Membership								
300 Operator Certifications								
50 American Backflow								
50 AWWA Standards Updates								
100 American Water Resources								
<u>725</u>								
Advertising	-	340	40	50	50	50	50	
Water & Sewer	1,104	611	784	1,750	1,750	1,750	1,000	
Long Dist Telephone Chrgs	45	64	82	-	-	-	-	
Solid Waste	330	529	458	375	375	375	600	
Medical Expenses	527	637	1,025	1,050	1,050	1,050	1,050	
Equipment Repairs	3,246	7,404	6,832	3,700	3,700	3,700	3,700	
Building Repairs/Maint	226	134	625	750	750	750	750	
Meal Reimb-Taxable	8	-	38					
Local Travel	-	-						
Required Training	2,926	5,368	2,861	5,780	5,780	5,780	4,300	
2,200 Certification Workshops								
1,000 AWWA Workshops								
1,100 Backflow Training/Re-certification								
<u>4,300</u>								
Conferences	1,013	2,479	265	2,300	2,300	1,226	2,300	
600 Water Maintenance Conferences								
1,700 State AWWA/WEF Conference								
<u>2,300</u>								
Other Contracted Services	62,804	111,359	143,172	96,419	96,419	96,419	99,300	
75,500 Street/Curb/Gutter/ADA Repairs								
13,500 Emergency Repairs								
300 Copier Maintenance								
2,500 Weed Control								
7,500 Plumbing Services								
<u>99,300</u>								
Total Purchased Services	108,803	149,014	183,548	142,360	143,769	143,768	152,434	
Intra-City Charges								
Shop Gas & Fuel Charges	24,698	25,244	23,899	30,623	30,623	30,623	36,250	
Shop Vehicle Repairs	4,488	3,593	16,498	6,500	6,500	6,500	8,500	
Shop Tires & Tire Repairs	2,871	4,088	2,138	3,500	3,500	3,500	3,000	
Shop Vehicle Parts	4,522	5,200	6,961	5,500	5,500	5,500	5,250	
Total Intra-City Charges	36,579	38,125	49,496	46,123	46,123	46,123	53,000	
Fixed Charges								
Rent of Equipment	-	-	318	-	-	-	300	
Licenses	35,192	36,674	46,465	37,250	37,250	37,250	38,150	
3,750 ARC Editor GIS License/Maint.								
23,000 DEQ Permit								
10,000 Cityworks Maintenance								
1,000 CitySourced								
400 MRL Lease								
<u>38,150</u>								
Credit Card Fees	-	55	71	30	30	30	75	
Total Fixed Charges	35,192	36,729	46,854	37,280	37,280	37,280	38,525	
Internal Charges								
Comm, Mgr, Atty Charges	94,980	99,163	96,532	129,921	129,921	129,921	111,949	
Public Works	33,490	34,448	52,297	39,922	39,922	39,922	29,680	
Property Insurance	965	1,880	1,880	2,021	2,021	2,021	2,162	
Vehicle & Equip Insurance	1,132	1,167	1,167	1,986	1,986	1,986	2,125	
Liability Insurance	18,950	19,515	19,489	18,470	18,470	18,470	18,061	
Fidelity Insurance	90	110	112	109	109	109	102	
Liability Deductible	22,060	1,259	3,686	3,686	3,686	3,686	3,944	
Human Resource	15,763	16,223	18,300	18,859	18,859	18,859	16,307	
Budget & Accounting	47,538	50,478	50,845	62,825	62,825	62,825	46,505	
Utility Customer Service	92,884	97,521	101,530	117,690	117,690	117,690	104,471	
Engineering	-	137,125	131,120	160,527	160,527	160,527	104,586	
Building M&O Charge	22,529	22,622	22,051	22,212	22,212	22,212	22,912	
Weed & Snow Control Chrg	-	-	-	-	-	-	-	
Fleet Services Charges	17,296	21,620	21,441	21,870	21,870	21,870	21,870	
Total Internal Charges	367,677	503,131	520,450	600,098	600,098	600,098	484,674	

Water Fund: 521		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Capital Outlay								
	Buildings	-	3,818	4,975	-	3,707	3,707	-
WU8910	<u>3,707</u> FY21 - Storage building heaters							
	<u>3,707</u>							
	Imprvmnts Other Than Bldgs	28,224	5,692	68,190	-	194,914	194,914	1,030,000
WU8912	<u>194,914</u> FY21 - Pressure Reducing Valves/Telemetry							
	<u>1,030,000</u> FY22 - Monitoring Pressure Reducing Valves (4)							
	<u>1,030,000</u>							
	Equipment	38,327	20,052	64,500	-	25,550	25,550	-
	Vehicles	65,472	162,020	65,568	-	9,328	9,328	58,430
	<u>58,430</u> FY22 - Pickup/Hoist/Assessories (Replace #410)							
	<u>58,430</u>							
	Trnsmn/Distrb-Mains	1,123,446	5,184,973	1,886,806	2,100,000	7,468,987	7,468,987	915,000
	2,175,332 FY21 - Westside Water Mains - Rebate							
	1,445,264 FY21 - Westside Water Mains - City							
	675,000 FY21 - MRP - Dakota/8th/Sanders							
	755,000 FY21 - Lyndale/South Park Water-Sewer							
	418,391 FY21 - Fire Hydrant Replacements							
	865,000 FY21 - Rodney Street (Phase I)							
	635,000 FY21 - Rodney Street (Phase II)							
	500,000 FY21 - National Water Main							
	<u>7,468,987</u>							
	206,000 FY22 - Hale/Malben Connection							
	100,000 FY22 - Shared Service Line							
	309,000 FY22 - Reeders/Upper Hale Connection Engineering							
	300,000 FY22 - Hydrant Replacement Project							
	<u>915,000</u>							
Total	Capital Outlay	1,255,469	5,376,555	2,090,039	2,100,000	7,702,486	7,702,486	2,003,430
Total	Water Utility Maintenance	3,054,840	7,279,528	4,168,357	4,696,229	10,717,011	10,717,011	4,288,899

Water Service Line

Fund: 522

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services	-	170,491	257,381	256,740	256,740	255,000	256,950
Investment Earnings	-	1,007	3,318	1,000	1,000	1,000	500
Other Operating Revenues	-	171,498	260,700	257,740	257,740	256,000	257,450
Total Revenues	-	171,498	260,700	257,740	257,740	256,000	257,450
Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Revenues Over (Under) Expenditures	-	171,498	260,700	257,740	257,740	256,000	257,450
Beginning Cash Balance - July 1	-	-	132,890	348,417	348,417	348,417	536,282
Other Cash Sources / (Uses)	-	(38,608)	(45,173)	(257,740)	(257,740)	(68,135)	(120,000)
Ending Cash Balance - June 30	-	132,890	348,417	348,417	348,417	536,282	673,732
Revenues							
Charges For Services							
Misc. Water Charges	-	170,491	257,381	256,740	256,740	255,000	256,950
Total Charges For Services	-	170,491	257,381	256,740	256,740	255,000	256,950
Investment Earnings							
Interest Earnings	-	1,007	3,318	1,000	1,000	1,000	500
Total Interest Earnings	-	1,007	3,318	1,000	1,000	1,000	500
SUBTOTAL - OPERATING REVENUE	-	171,498	260,700	257,740	257,740	256,000	257,450
TOTAL REVENUE	-	171,498	260,700	257,740	257,740	256,000	257,450
Other Sources / (Uses) - Non-Budgeted							
Service Line Replacement Loans	-	(12,774)	(46,096)	(257,740)	(257,740)	(68,135)	(120,000)
User Accounts Rec	-	(25,834)	923	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	-	(38,608)	(45,173)	(257,740)	(257,740)	(68,135)	(120,000)

Wastewater
Fund: 531

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	-	-	-	-	750,000	750,000	-
Charges For Services	4,781,047	5,311,429	5,488,574	6,028,264	6,028,264	5,835,000	5,837,000
Investment Earnings	60,368	97,880	67,520	60,000	60,000	7,500	7,500
Other Financing Sources / (Uses)	6,468	21,228	4,203	1,000	1,000	1,450	500
Other Operating Revenues	4,847,883	5,430,537	5,560,298	6,089,264	6,839,264	6,593,950	5,845,000
Interfund Transfers In	18,095	18,500	8,749	8,286	8,954	8,954	8,954
Internal Transactions	18,095	18,500	8,749	8,286	8,954	8,954	8,954
Long-Term Debt	-	-	226,297	3,550,000	4,550,000	3,400,000	-
Total Revenues	4,865,978	5,449,037	5,795,344	9,647,550	11,398,218	10,002,904	5,853,954
Expenditures							
Personnel Services	1,188,001	1,241,847	1,238,302	1,370,633	1,370,633	1,355,646	1,390,597
Supplies & Materials	194,753	186,960	192,812	244,483	244,483	244,483	235,620
Purchased Services	556,840	635,372	703,084	846,100	850,902	832,525	921,769
Intra-City Charges	47,582	78,903	63,780	70,567	70,567	70,567	81,880
Fixed Charges	49,165	67,913	100,157	74,635	74,635	95,023	98,745
Maintenance & Operating	848,340	969,148	1,059,832	1,235,785	1,240,587	1,242,598	1,338,014
Internal Charges	665,889	881,577	865,806	1,002,817	1,002,817	1,002,817	982,022
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	665,889	881,577	865,806	1,002,817	1,002,817	1,002,817	982,022
Debt Service	770,170	769,960	1,228,349	936,918	936,918	452,500	500,187
Capital Outlay	1,829,875	1,422,667	2,970,179	3,847,000	6,645,072	6,045,072	1,153,290
Debt & Capital	2,600,045	2,192,627	4,198,528	4,783,918	7,581,990	6,497,572	1,653,477
Total Expenditures	5,302,275	5,285,199	7,362,468	8,393,153	11,196,027	10,098,633	5,364,110
Revenues Over (Under) Expenditures	(436,297)	163,838	(1,567,124)	1,254,397	202,191	(95,729)	489,844
Beginning Cash Balance - July 1	4,789,576	4,401,799	4,476,036	3,008,066	3,008,066	3,008,066	2,912,336
Other Cash Sources / (Uses)	48,520	(89,601)	99,154	-	-	-	-
Ending Cash Balance - June 30	4,401,799	4,476,036	3,008,066	4,262,462	3,210,256	2,912,336	3,402,180
Reserve Target - 15% of Operating Expenses:	520,860	579,380	658,843	681,923	682,643	608,034	631,623
Reserve Target - 60 Days of Operating Expenses:	570,805	634,937	722,020	747,313	748,102	666,339	692,190
Debt Service Fixed Reserve	769,720	769,720	769,720	769,720	769,720	769,720	769,720
Revenue Bond Reserve	384,900	384,900	384,900	384,900	384,900	384,900	384,900
Reserve Policy Target:	1,725,425	1,789,557	1,876,640	1,901,933	1,902,722	1,820,959	1,846,810
<i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses + Restricted Reserve)</i>							
Excess Reserve:	2,676,374	2,686,479	1,131,425	2,360,530	1,307,534	1,091,378	1,555,371
<i>(Excess Reserve for Capital Projects Funding)</i>							

Wastewater

Fund: 531

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues							
State Grants - Misc.	-	-	-	-	750,000	750,000	-
750,000 FY 21 TSEP Grant (Westside Sewer)							
Total Intergovernmental Revenues	-	-	-	-	750,000	750,000	-
Charges For Services							
Utility Service Charges	3,447	4,432	5,049	2,500	2,500	4,000	3,500
System Development Fees	98,303	103,035	187,590	120,000	120,000	120,000	120,000
Sewer Service Charges	3,793,057	4,194,095	4,907,649	5,810,764	5,810,764	5,650,000	5,650,000
Sewer Surcharge	793,242	871,751	323,292	-	-	-	-
Infrastructure Rebates		32,572	-				
Industrial User Permits	87,485	104,254	64,994	90,000	90,000	60,000	60,000
Misc. Sewer Revenue	5,513	1,290	-	5,000	5,000	1,000	3,500
Total Charges For Services	4,781,047	5,311,429	5,488,574	6,028,264	6,028,264	5,835,000	5,837,000
Investment Earnings							
Interest Earnings	60,368	97,880	67,520	60,000	60,000	7,500	7,500
Total Interest Earnings	60,368	97,880	67,520	60,000	60,000	7,500	7,500
Other Financing Sources / (Uses)							
Other Revenues	1,576	28	3	1,000	1,000	500	500
Sale of Fixed Assets	4,892	21,200	4,200			950	-
Total Other Financing Sources / (Uses)	6,468	21,228	4,203	1,000	1,000	1,450	500
SUBTOTAL - OPERATING REVENUE	4,847,883	5,430,537	5,560,298	6,089,264	6,839,264	6,593,950	5,845,000
Long-Term Debt							
Intercap Loan Proceeds	-	-	-	-	-	-	-
St Rvlvng Fnd (SRF) Prcds	-	-	226,297	3,550,000	4,550,000	3,400,000	-
WM8909 1,000,000 FY20 - Westside Wastewater Mains Rebates							
WW0910 800,000 FY21 - Primary Scum Pump Station							
WM0910 800,000 FY21 - Slip Lining							
WM1906 800,000 FY21 - Northside Gravity Main							
FY21 <u>3,400,000</u>							
Total Long-Term Debt	-	-	226,297	3,550,000	4,550,000	3,400,000	-
Interfund Transfers In							
T/in - 645 Insurance & Safety	18,095	18,500	8,749	8,286	8,954	8,954	8,954
Total Interfund Transfers In	18,095	18,500	8,749	8,286	8,954	8,954	8,954
TOTAL REVENUE	4,865,978	5,449,037	5,795,344	9,647,550	11,398,218	10,002,904	5,853,954
Other Sources / (Uses) - Non-Budgeted							
Change in Util A/R	43,253	(94,245)	94,850	-	-	-	-
Rebate Loans Receivable - Adjustments	5,267	4,644	4,304	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	48,520	(89,601)	99,154	-	-	-	-

Wastewater

Fund: 531

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	531 Wastewater							
Dept	1539 SRF Loan Debt Service							
Activity	492 Revenue Bonds							
Debt Service								
Matures	Principal	707,000	721,000	1,162,000	867,000	867,000	440,000	493,000
7/1/21	383,000							
estimated	110,000							
	<u>493,000</u>							
Matures	Interest	62,420	48,210	48,099	68,418	68,418	10,000	5,687
7/1/21	3,830							
estimated	1,857							
	<u>5,687</u>							
	Debt Issuance Costs			17,500	750	750	750	750
	Arbitrage Fees/Costs	750	750	750	750	750	1,750	750
Total	Debt Service	770,170	769,960	1,228,349	936,918	936,918	452,500	500,187
Total	SRF Loan Debt Service	770,170	769,960	1,228,349	936,918	936,918	452,500	500,187

Wastewater

Fund: 531

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	531 Wastewater
Dept	3135 Wastewater Treatment
Activity	436 Wastewater Utilities

Personnel Services

Salaries & Wages	510,124	567,219	593,405	608,159	608,159	608,159	629,700
Temporary Salaries	5,681	3,084	6,543	8,772	8,772	8,772	8,772
Overtime - Misc	2,287	2,588	2,387	5,549	5,549	5,549	5,671
F.I.C.A. (Soc. Sec.)	31,001	35,068	36,596	38,658	38,658	38,658	40,003
P.E.R.S. Retirement	43,401	48,833	51,806	53,909	53,909	53,909	55,963
Health & Vision Insurance	102,367	108,615	120,996	128,593	128,593	128,593	131,586
Workers Comp. Ins.	32,513	34,269	35,871	28,848	28,848	28,848	13,667
Unemployment Ins.	1,815	2,581	1,508	1,567	1,567	1,567	1,687
Dental Insurance	5,352	5,647	6,032	5,948	5,948	5,948	6,270
F.I.C.A. Medicare	7,250	8,201	8,559	9,049	9,049	9,049	9,363

Total Personnel Services	741,791	816,105	863,701	889,052	889,052	889,052	902,682
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Supplies & Materials

Office Supplies & Equip	1,115	1,248	5,297	1,600	1,600	1,600	1,250
<u>1,250</u> Misc/lab/operations/office							
<u>1,250</u>							
Chem & Lab Supplies	65,676	84,024	74,210	82,000	82,000	82,000	80,000
2,500 PH/Temp Probes							
52,000 Polymer 20 Totes @ \$2600 EA							
12,500 Lab Supplies Calibration							
3,000 Meter Replacement							
3,000 Glycol & Deodorizer							
2,000 IDEXX Ecoli Testing							
<u>5,000</u> Ammonia/Chromium Buffers/BOD/PH Buffers							
<u>80,000</u>							
Janitorial Supplies	5,757	2,136	1,644	3,500	3,500	3,500	3,500
2,300 Cleaning/Towels/TP							
<u>1,200</u> Janitorial Services							
<u>3,500</u>							
Clothing Allowance	6,034	6,524	6,380	8,220	8,220	8,220	8,870
1,500 Safety boots \$150/ea 10 employees							
5,720 Uniforms/Coveralls \$110/wk							
350 Electrician Allowance (\$350 * 1 FTE)							
<u>1,300</u> Rubber Boots (10 x \$130)							
<u>8,870</u>							
Operating Supplies - Misc	56,030	47,432	60,077	61,300	61,300	61,300	61,300
20,000 Parts/Bearings/Seals/Belts/Misc.							
5,500 Bags for Huber Bar Screen							
5,000 HVAC Parts/Filters							
5,000 Polymer System Repairs							
5,000 Compost Replacement							
5,000 DO Sensors for Bioreactors							
5,000 I&C Supplies for Repairs & Maint.							
3,500 Non-Pot System/Line Repairs							
3,000 Barscreen Repairs							
2,300 DO Caps/Salt Bridges Annual Replacement							
<u>2,000</u> Filters for Gas Detection System							
<u>61,300</u>							
Fuel/Oil Outside Vendor	2,298	1,915	2,020	3,500	3,500	3,500	3,000
Small Tools & Equip-Misc	2,765	4,657	3,825	4,100	4,100	4,100	4,600
2,600 Misc Lab/Operations/Maintenance							
<u>2,000</u> I&C/Electrician Tools							
<u>4,600</u>							
Computr Equip/Sftwr/Spplly	-	344	1,031	500	500	500	1,000
Landscape Supplies	270	489	2,221	2,000	2,000	2,000	2,000

Total Supplies & Materials	139,945	148,769	156,706	166,720	166,720	166,720	165,520
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Wastewater

Fund: 531

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Purchased Services							
IT&S Computer Maint/Spprt	19,090	27,178	25,067	26,666	26,666	27,496	29,602
IT&S Telephone Service	2,853	2,864	2,869	2,012	2,012	2,012	2,012
IT&S Special Projects	4,344	-	3,757	-	2,009	2,009	-
City-Co Bldg Postage Adm	66	72	104	117	117	117	128
Postage	-	64	50	50	50	50	50
Freight & Express	-	598	29	300	300	300	1,000
Cellular Services	1,066	1,612	1,836	1,560	1,560	1,560	1,850
Printing & Duplicating	-	-	6	100	100	100	100
Dues, Subscriptn, License	425	1,018	510	850	850	850	850
850 WEF memberships (10)	-	-	-	-	-	-	-
850	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Electric Utility	259,350	283,516	320,829	350,000	350,000	310,000	325,000
Water & Sewer	2,169	2,945	2,790	2,500	2,500	2,700	3,000
Long Dist Telephone Chrgs	28	14	11	-	-	-	-
Natural Gas Utility	40,531	40,643	44,702	30,000	30,000	45,000	48,000
Solid Waste	8,428	8,538	7,602	13,350	13,350	7,500	11,140
10,000 200 tons of screenings @ \$50/ea	-	-	-	-	-	-	-
1,140 Route collection (\$95/month)	-	-	-	-	-	-	-
11,140	-	-	-	-	-	-	-
Medical Expenses	160	160	330	350	350	350	600
400 DOT Physicals	-	-	-	-	-	-	-
200 Upkeep 1st aid/safety supplies	-	-	-	-	-	-	-
600	-	-	-	-	-	-	-
Consultant Services	72,737	-	-	2,000	2,000	2,000	2,000
2,000 Ongoing Site Survey/Biosolids	-	-	-	-	-	-	-
2,000	-	-	-	-	-	-	-
Professional Services-Misc	-	908	-	-	-	-	-
Equipment Repairs	34,069	47,465	89,330	138,000	138,000	138,000	100,000
15,000 Machine Shop/Fabrication	-	-	-	-	-	-	-
15,000 Roll Off Container Repair & misc metal fabrication	-	-	-	-	-	-	-
20,000 Pumps/blowers repair/rebuilds	-	-	-	-	-	-	-
20,000 Rebuild MLR Pump (Internal Recycling)	-	-	-	-	-	-	-
20,000 Bioreactor mixer repairs	-	-	-	-	-	-	-
10,000 mixed liquor pump repairs	-	-	-	-	-	-	-
100,000	-	-	-	-	-	-	-
Building Repairs/Maint	7,852	4,163	13,933	20,500	20,500	20,500	20,500
5,000 Lighting Upgrades/Replacements	-	-	-	-	-	-	-
7,500 Paint/Repairs/Doors	-	-	-	-	-	-	-
8,000 Digester Lid/Insulation Repairs	-	-	-	-	-	-	-
20,500	-	-	-	-	-	-	-
Meal Reimb-Taxable	-	-	-	25	25	-	-
Required Training	2,073	2,982	376	8,500	8,500	4,500	4,500
1,600 CEC Required Courses	-	-	-	-	-	-	-
900 Advanced Lab for 1 FTE	-	-	-	-	-	-	-
2,000 I&C/Electrician Training	-	-	-	-	-	-	-
4,500	-	-	-	-	-	-	-
Conferences	-	-	-	1,000	1,000	1,000	1,000
1,000 Joint conference (2)	-	-	-	-	-	-	-
1,000	-	-	-	-	-	-	-
Investigation / Inspect Fees	31,875	19,464	23,697	45,540	45,540	45,540	35,000
3,750 Weekly Permit	-	-	-	-	-	-	-
1,500 Monthly Metals	-	-	-	-	-	-	-
3,500 Quarterly Sludge	-	-	-	-	-	-	-
3,500 Quarterly Metals	-	-	-	-	-	-	-
1,600 Annual Metals	-	-	-	-	-	-	-
12,500 Quarterly Wet Test	-	-	-	-	-	-	-
3,210 Toxicity Testing	-	-	-	-	-	-	-
900 Quarterly Grease/DMRQA Samples	-	-	-	-	-	-	-
1,200 Soil Analysis	-	-	-	-	-	-	-
1,680 Creek Sampling	-	-	-	-	-	-	-
2,200 Volatile/BTU/Methane	-	-	-	-	-	-	-
5,000 Zinc/Copper/Phos/Nitrogen	-	-	-	-	-	-	-
5,000 Process Control/Emergency Analytical	-	-	-	-	-	-	-
(10,540) Constraint Reduction	-	-	-	-	-	-	-
35,000	-	-	-	-	-	-	-

Wastewater

Fund: 531

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Other Contracted Services	7,299	75,715	29,320	57,697	43,697	43,697	186,075
500 Boiler Maint.							
150,000 Wastewater Rate/Impact Fee Study							
5,000 Legal Services/League Assistance							
25,000 Wastewater Plant Location Study							
500 Security Contracts							
50 Alarm Permit Fee							
2,000 Waste Oil Heater Contract							
500 Copier Contract							
525 Fire Extinguisher Maint							
1,500 Weed Control							
500 SCADA Win-911 Contract							
<u> 186,075</u>							
Total Purchased Services	494,415	519,919	567,149	701,117	689,126	655,281	772,407
Intra-City Charges							
Shop Gas & Fuel Charges	15,274	18,192	15,307	24,117	24,117	24,117	25,980
Shop Vehicle Repairs	4,886	44	28	3,500	3,500	3,500	3,750
Shop Tires & Tire Repairs	8,825	5,615	337	8,500	8,500	8,500	7,500
Shop Vehicle Parts	2,924	2,876	1,329	3,300	3,300	3,300	3,200
Total Intra-City Charges	31,909	26,727	17,001	39,417	39,417	39,417	40,430
Fixed Charges							
Rent of Equipment	210	1,237	75	500	500	500	500
Special Assessments	27,396	40,103	62,442	42,130	42,130	62,518	65,660
Licenses & Fees	9,025	14,732	16,014	16,700	16,700	16,700	16,600
16,000 DEQ Discharge Permit							
100 Licenses-Operators/Boilers							
400 Wst Water Licenses 10@\$40							
100 Electrician License							
<u> 16,600</u>							
Total Fixed Charges	36,631	56,072	78,531	59,330	59,330	79,718	82,760
Internal Charges							
Comm, Mgr, Atty Charges	84,371	89,731	88,393	118,770	118,770	118,770	102,933
Public Works	24,783	25,491	46,596	35,570	35,570	35,570	29,680
Property Insurance	29,468	28,867	28,867	31,033	31,033	31,033	33,205
Vehicle & Equip Insurance	1,235	1,199	1,199	1,397	1,397	1,397	1,495
Liability Insurance	14,586	14,519	15,956	16,505	16,505	16,505	17,078
Fidelity Insurance	96	97	98	98	98	98	99
Liability Deductible	-	-	2,006	2,006	2,006	2,006	2,146
Human Resource	13,354	13,956	14,119	14,551	14,551	14,551	12,581
Budget & Accounting	47,237	50,160	50,520	62,488	62,488	62,488	46,276
Utility Customer Service	122,438	128,550	133,834	156,921	156,921	156,921	139,294
Engineering	-	74,373	78,672	96,316	96,316	96,316	86,574
Building M&O Charge	4,908	4,940	4,913	6,384	6,384	6,384	9,999
Weed & Snow Control Chrg	5,000	5,000	-	-	-	-	-
Fleet Services Charges	21,611	21,611	17,121	17,463	17,463	17,463	17,463
Total Internal Charges	369,087	458,494	482,294	559,503	559,503	559,503	498,823

Wastewater

Fund: 531

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Capital Outlay							
Land	718,750	-	-	-	-	-	-
Buildings	9,782	32,614	57,475	-	27,525	27,525	25,000
<u>25,000</u> I&C Electrician Building Mezzanine							
<u>25,000</u>							
Imprvmnts Other Than Bldgs	24,703	71,561	47,287	950,000	898,000	898,000	630,910
800,000 FY21 - Primary Scum Pump Station							
<u>98,000</u> FY21 - Secondary Treatment Piping Improvements							
<u>898,000</u>							
165,910 FY22- SCADA System/Software Update							
175,000 FY22 - Wastewater Treatment Master Plan							
40,000 FY22 - Roll-off Drying Bed Pavement							
<u>250,000</u> FY22 - Standby Generator (Back Plant)							
<u>630,910</u>							
Equipment	137,595	308,557	404,645	30,000	87,000	87,000	52,380
33,770 FY22 - Digester Liquid Ring Blowers							
8,000 FY22 - Roll off Container							
<u>10,610</u> FY22 - Secondary Sampler							
<u>52,380</u>							
Vehicles	166,708	-	-	-	-	-	-
-							
General Plant	-	91,279	52,298	-	1,056,423	1,056,423	-
<u>1,056,423</u> FY21 - Digester Roof Replacement							
<u>1,056,423</u>							
Total Capital Outlay	1,057,538	504,011	561,704	980,000	2,068,948	2,068,948	708,290
Total Wastewater Treatment	2,871,316	2,530,097	2,727,086	3,395,138	4,472,095	4,458,639	3,170,912

Wastewater

Fund: 531

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	531 Wastewater
Dept	3136 Wastewater Util. Maint.
Activity	436 Wastewater Utilities

Personnel Services

Salaries & Wages	282,652	271,064	252,678	296,189	296,189	296,189	296,488
Temporary Salaries	7,408	2,715	-				
Overtime - Misc	5,555	4,611	3,288	5,507	5,507	5,507	5,629
F.I.C.A. (Soc. Sec.)	16,648	16,468	15,519	18,741	18,741	18,741	18,767
P.E.R.S. Retirement	23,004	23,102	22,214	26,509	26,509	26,509	26,849
Health & Vision Insurance	47,524	53,150	57,065	71,359	71,359	71,359	68,122
Workers Comp. Ins.	17,065	18,079	16,719	15,710	15,710	15,710	11,907
Unemployment Ins.	1,037	1,255	644	763	763	763	792
Dental Insurance	2,481	2,757	2,843	3,303	3,303	3,303	3,246
F.I.C.A. Medicare	3,893	3,851	3,630	4,391	4,391	4,391	4,392

Total Personnel Services	407,267	397,052	374,601	442,472	442,472	442,472	436,192
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Supplies & Materials

Office Supplies & Equip	1,364	1,133	891	1,310	1,310	1,310	1,400
Chem & Lab Supplies	24,233	5,220	6,513	25,000	25,000	25,000	20,000
7,500 Degreaser							
7,500 Root Foamer							
5,000 Miscellaneous Lab/Chem.							
<u>20,000</u>							
Janitorial Supplies	574	155	751	1,400	1,400	1,400	1,200
Clothing Allowance	1,981	2,110	2,996	3,000	3,000	3,000	3,000
Operating Supplies - Misc	5,754	3,949	5,246	7,500	7,500	7,500	6,500
Small Tools & Equip-Misc	2,362	2,154	4,282	2,690	2,690	2,690	2,700
Computr Equip/Sftwr/Sppl	333	851	2,788	7,788	7,788	7,788	5,000
Safety Equipment	2,676	2,371	2,450	2,625	2,625	2,625	2,800
1,000 Hardhats/Glasses/Vests/Hi-Vis							
300 Safety Signs/Cones							
<u>1,500</u> Confined Space Equipment							
<u>2,800</u>							
Furniture & Fixtures-Misc	1,364	182	368	750	750	750	500
500 Furniture/Fixture Replacements							
<u>500</u>							
Construction & Maint Mat'ls	13,721	16,163	7,697	23,400	23,400	23,400	22,900
3,400 Sewer Jet Hose/Coax Cable							
5,000 PVC Pipe/Fittings							
5,000 Concrete Rings/Sidewalk Repairs							
6,000 Rings/Covers/Risers							
2,000 Backfill Material							
<u>1,500</u> Cast Iron Rings							
<u>22,900</u>							

Total Supplies & Materials	54,362	34,288	33,981	75,463	75,463	75,463	66,000
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Purchased Services

IT&S Computer Maint/Sprrt	11,954	34,102	32,048	34,654	34,654	35,135	18,489
IT&S Telephone Service	2,011	2,003	2,006	2,465	2,465	2,465	2,465
IT&S Special Projects	1,988	-	4,790	-	2,563	2,563	-
City-Co Bldg Postage Adm	66	72	104	117	117	117	128
Postage	364	6	2	235	235	235	180
Cellular Services	1,057	1,290	2,508	2,250	2,250	2,250	2,350
Printing & Duplicating	-	-	-	350	350	350	300
Dues, Subscriptn, License	240	20	103	438	438	438	375
175 APWA Dues							
200 AWWA/IMSA							
<u>375</u>							
Advertising	-	-	40	-	-	-	-
Electric Utility	20,760	23,430	26,210	22,145	22,145	22,145	24,795
Water & Sewer	2,346	1,939	2,427	3,015	3,015	3,015	3,200
Long Dist Telephone Chrgrs	22	29	23	-	-	-	-

Wastewater

Fund: 531

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Natural Gas Utility	2,723	3,983	3,713	3,605	3,605	3,605	3,605
Solid Waste	330	483	458	400	400	400	600
Medical Expenses	573	454	-	600	600	600	600
Architect & Engr Services	-	1,064	-	5,000	5,000	5,000	5,000
Equipment Repairs	4,403	7,901	8,208	14,500	14,500	14,500	10,000
5,000 Equipment Repairs							
5,000 Lift Station Repairs							
<u>10,000</u>							
Building Repairs/Maint	210	171	625	875	875	875	875
Meal Reimb-Taxable	23	-	8	-	-	-	-
Local Travel	-	-	-	-	-	-	-
Required Training	225	2,500	1,352	2,700	2,700	2,700	2,700
Conferences	539	579	-	2,550	2,550	2,550	2,300
600 Cityworks Conference							
1,700 State Conference							
<u>2,300</u>							
Other Contracted Services	9,393	8,658	37,225	35,185	35,185	35,185	37,500
3,500 Lift Station Electrical Maint.							
3,300 Lift Station Generator Maint.							
6,500 Lift Station Pump Maint. & Repairs							
15,000 Emergency Repairs							
5,000 Manhole Adjustments							
200 Copier Maintenance							
4,000 Telemetry Maintenance							
<u>37,500</u>							
Total Purchased Services	59,227	88,684	121,848	131,084	133,647	134,128	115,462
Intra-City Charges							
Shop Gas & Fuel Charges	13,030	19,048	15,513	20,150	20,150	20,150	23,450
Shop Vehicle Repairs	953	6,091	19,004	4,000	4,000	4,000	6,500
Shop Tires & Tire Repairs	130	1,264	2,570	2,000	2,000	2,000	1,500
Shop Vehicle Parts	1,560	25,773	9,691	5,000	5,000	5,000	10,000
Total Intra-City Charges	15,673	52,176	46,778	31,150	31,150	31,150	41,450
Fixed Charges							
Rent of Equipment	-	-	-	-	-	-	-
Licenses	12,534	11,841	21,626	15,305	15,305	15,305	15,985
1,875 ArcEditor GIS License/Maint.							
720 MRL Lease							
90 Pesticide License							
10,000 City Works Maint.							
1,000 CitySourced							
1,300 Flowlink Software							
1,000 Granite.net Annual Maint Fee							
<u>15,985</u>							
Total Fixed Charges	12,534	11,841	21,626	15,305	15,305	15,305	15,985
Internal Charges							
Comm, Mgr, Atty Charges	84,371	89,731	88,393	118,770	118,770	118,770	102,933
Public Works	24,783	25,491	30,982	23,650	23,650	23,650	29,680
Property Insurance	3,385	2,353	2,353	2,528	2,528	2,528	2,705
Vehicle & Equip Insurance	1,699	1,752	1,752	1,882	1,882	1,882	2,014
Liability Insurance	8,420	8,847	8,772	7,997	7,997	7,997	8,012
Fidelity Insurance	41	49	49	46	46	46	44
Liability Deductible	9,142	11,270	8,430	8,430	8,430	8,430	9,020
Human Resource	6,870	7,070	8,211	8,462	8,462	8,462	7,317
Budget & Accounting	47,538	50,478	50,845	62,825	62,825	62,825	46,505
Utility Customer Service	42,220	44,328	46,150	50,439	50,439	50,439	44,773
Engineering	-	111,560	61,189	74,912	74,912	74,912	104,586
Building M&O Charge	22,529	22,622	22,051	22,212	22,212	22,212	22,912
Fleet Services Charges	13,264	14,374	21,878	22,316	22,316	22,316	22,316
Total Internal Charges	264,262	389,925	351,055	404,468	404,468	404,468	402,817

Wastewater

Fund: 531

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Capital Outlay							
Land	9,565	-	-	-	7,500	7,500	-
Imprvmnts Other Than Bldgs	12,020	-	-	17,000	17,000	17,000	175,000
<u>175,000</u> FY22- Wastewater Collection Master Plan							
<u>175,000</u>							
Vehicles	-	-	181,078	-	150,000	150,000	-
SD0904 <u>150,000</u> FY21 - TV Van/Acc (Replace #459 -Split with Storm)							
<u>150,000</u>							
Trnsmn/Distrb-Mains	750,752	910,066	2,227,397	2,850,000	4,401,624	4,401,624	250,000
1,292,478 FY21 - Westside WW Mains - Rebates							
150,168 FY21 - Westside WW Mains - City							
100,000 FY21 - Lyndale/South Park Water/Sewer							
8,978 FY21 - Monroe Shared Service							
550,000 FY 21 Rodney Street Sewer (Phase 1)							
600,000 FY 21 - Rodney Street (Phase II)						(600,000)	
800,000 FY21 - FY20 Slip Lining Project							
800,000 FY21 - Northside Gravity Main							
<u>100,000</u> FY 21 - Shared Sewer Lines							
FY 21 <u>4,401,624</u>							
150,000 FY22 - Lamphole/Manhole Project							
<u>100,000</u> FY22 - Shared Sewer Lines							
FY 22 <u>250,000</u>							
Trnsmn/Distrb-Pmp/Lft Sta	-	8,590	-	-	-	-	-
Total Capital Outlay	772,337	918,656	2,408,475	2,867,000	4,576,124	3,976,124	425,000
Total Wastewater Util. Maint.	1,585,662	1,892,622	3,358,364	3,966,942	5,678,629	5,079,110	1,502,906

Wastewater

Fund: 531

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget																								
				Adopted	Amended	Projected																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Fund</td> <td colspan="7">531 Wastewater</td> </tr> <tr> <td>Dept</td> <td colspan="7">3137 Wastewater Pretreatment</td> </tr> <tr> <td>Activity</td> <td colspan="7">436 Wastewater Utilities</td> </tr> </table>								Fund	531 Wastewater							Dept	3137 Wastewater Pretreatment							Activity	436 Wastewater Utilities						
Fund	531 Wastewater																														
Dept	3137 Wastewater Pretreatment																														
Activity	436 Wastewater Utilities																														
Personnel Services																															
Salaries & Wages	29,547	21,336	-	26,642	26,642	11,655	37,973																								
Overtime - Misc	4	-	-	-	-	-	-																								
F.I.C.A. (Soc. Sec.)	1,777	998	-	1,652	1,652	1,652	2,362																								
P.E.R.S. Retirement	2,503	1,829	-	2,337	2,337	2,337	3,379																								
Health & Vision Insurance	4,163	3,877	-	6,306	6,306	6,306	6,296																								
Workers Comp. Ins.	212	119	-	1,426	1,426	1,426	760																								
Unemployment Ins.	104	97	-	67	67	67	100																								
Dental Insurance	217	201	-	292	292	292	300																								
F.I.C.A. Medicare	416	233	-	387	387	387	553																								
Total Personnel Services	38,943	28,690	-	39,109	39,109	24,122	51,723																								
Supplies & Materials																															
Office Supplies & Equip	66	2,115	115	200	200	200	250																								
Chem & Lab Supplies	-	-	2,010	2,100	2,100	2,100	2,100																								
Clothing Allowance	-	-	-	-	-	-	-																								
Operating Supplies - Misc	380	-	-	-	-	-	100																								
Small Tools & Equip-Misc	-	-	-	-	-	-	150																								
Computr Equip/Sftwr/Sppl	-	1,788	-	-	-	-	1,500																								
750 Fats/Oil/Grease Software/Licenes																															
750 Local Limits Software																															
<u>1,500</u>																															
Total Supplies & Materials	446	3,903	2,125	2,300	2,300	2,300	4,100																								
Purchased Services																															
IT&S Computer Maint/Spprt	530	804	2,861	2,114	2,114	2,154	2,422																								
IT&S Special Projects	-	-	428	-	230	230	-																								
City-Co Bldg Postage Adm	66	72	104	117	117	117	128																								
Postage	98	91	-	175	175	175	150																								
Cellular Services	147	166	-	240	240	240	240																								
Printing & Duplicating	-	72	-	200	200	200	360																								
Dues & Subscriptions	-	29	-	-	-	-	100																								
Advertising	-	-	48	-	-	-	-																								
Consultant Services	376	24,905	10,205	-	25,000	25,000	15,000																								
Equipment Repairs	711	-	-	-	-	-	-																								
Meal Reimb-Taxable	-	8	-	-	-	-	-																								
Required Training	-	182	-	-	-	-	-																								
Conferences	-	-	-	1,000	-	-	1,000																								
Investigation / Inspect Fees	1,270	440	442	10,000	-	-	4,500																								
2,500 Local Limits Monitoring																															
2,000 Sampling																															
<u>4,500</u>																															
Other Contracted Services	-	-	-	53	53	15,000	10,000																								
10,000 Legal Services																															
Total Purchased Services	3,198	26,769	14,088	13,899	28,129	43,116	33,900																								
Internal Charges																															
Comm, Mgr, Atty Charges	24,091	25,011	24,165	31,305	31,305	31,305	26,743																								
Public Works	4,019	4,134	4,957	3,784	3,784	3,784	6,341																								
Property Insurance	-	-	-	-	-	-	-																								
Liability Insurance	1,476	1,477	661	707	707	707	1,007																								
Fidelity Insurance	6	11	8	8	8	8	4																								
Human Resource	1,101	567	685	706	706	706	611																								
Budget & Accounting	1,847	1,958	1,981	2,336	2,336	2,336	1,692																								
Engineering	-	-	-	-	-	-	43,984																								
Total Internal Charges	32,540	33,158	32,457	38,846	38,846	38,846	80,382																								

Wastewater Fund: 531		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
					Capital Outlay			
Buildings	-	-	-	-	-	-	20,000	
<u>20,000</u>								
Septic Dump Station Camera/Security								
<u>20,000</u>								
Equipment	-	-	-	-	-	-	-	
Total Capital Outlay	-	-	-	-	-	-	20,000	
Total Wastewater Pretreatment	75,127	92,520	48,670	94,154	108,384	108,384	190,105	

Wastewater Service Line

Fund: 532

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services	-	435,483	658,640	652,331	652,331	457,470	257,070
Investment Earnings	-	2,611	9,855	1,500	1,500	2,500	1,500
Other Operating Revenues	-	438,094	668,494	653,831	653,831	459,970	258,570
Total Revenues	-	438,094	668,494	653,831	653,831	459,970	258,570
Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Revenues Over (Under) Expenditures	-	438,094	668,494	653,831	653,831	459,970	258,570
Beginning Cash Balance - July 1	-	-	375,306	1,002,154	1,002,154	1,002,154	1,342,124
Other Cash Sources / (Uses)	-	(62,788)	(41,646)	(653,831)	(653,831)	(120,000)	(120,000)
Ending Cash Balance - June 30	-	375,306	1,002,154	1,002,154	1,002,154	1,342,124	1,480,694
Revenues							
Charges For Services							
Misc. Sewer Revenue	-	435,483	658,640	652,331	652,331	457,470	257,070
Total Charges For Services	-	435,483	658,640	652,331	652,331	457,470	257,070
Investment Earnings							
Interest Earnings	-	2,611	9,855	1,500	1,500	2,500	1,500
Total Interest Earnings	-	2,611	9,855	1,500	1,500	2,500	1,500
SUBTOTAL - OPERATING REVENUE	-	438,094	668,494	653,831	653,831	459,970	258,570
TOTAL REVENUE	-	438,094	668,494	653,831	653,831	459,970	258,570
Other Sources / (Uses) - Non-Budgeted							
Service Line Replacement Loans	-	-	(44,421)	(653,831)	(653,831)	(120,000)	(120,000)
UA + SC Rec	-	(62,788)	2,775	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	-	(62,788)	(41,646)	(653,831)	(653,831)	(120,000)	(120,000)

Solid Waste-Residential
Fund: 541

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services	2,008,489	2,096,347	2,139,474	2,077,300	2,077,300	2,171,376	2,171,376
Investment Earnings	37,018	64,708	49,278	30,000	30,000	6,850	6,850
Other Financing Sources / (Uses)	4,840	4,549	13,595	3,000	3,000	3,500	3,500
Other Operating Revenues	2,050,347	2,165,605	2,202,348	2,110,300	2,110,300	2,181,726	2,181,726
Interfund Transfers In	35,523	35,383	32,625	33,240	32,550	32,550	2,550
Internal Transactions	35,523	35,383	32,625	33,240	32,550	32,550	2,550
Total Revenues	2,085,870	2,200,988	2,234,973	2,143,540	2,142,850	2,214,276	2,184,276
Expenditures							
Personnel Services	365,715	376,824	485,525	544,778	544,778	544,778	576,602
Supplies & Materials	38,060	2,593	67,834	40,600	40,600	40,600	41,750
Purchased Services	943,903	1,002,753	1,060,753	1,053,836	1,054,576	1,055,119	1,179,042
Intra-City Charges	72,543	91,468	91,539	81,200	81,200	81,200	94,880
Fixed Charges	3,713	5,386	8,390	5,655	5,655	8,380	8,800
Maintenance & Operating	1,058,219	1,102,200	1,228,516	1,181,291	1,182,031	1,185,299	1,324,472
Internal Charges	157,367	172,340	237,977	266,028	266,028	266,028	184,274
Transfers Out	200,000	175,000	175,000	225,000	225,000	225,000	275,000
Internal Transactions	357,367	347,340	412,977	491,028	491,028	491,028	459,274
Capital Outlay	17,263	80,000	104,177	59,500	2,007,830	1,996,072	420,240
Debt & Capital	17,263	80,000	104,177	59,500	2,007,830	1,996,072	420,240
Total Expenditures	1,798,564	1,906,364	2,231,195	2,276,598	4,225,668	4,217,178	2,780,588
Revenues Over (Under) Expenditures	287,306	294,624	3,778	(133,058)	(2,082,818)	(2,002,902)	(596,312)
Beginning Cash Balance - July 1	2,789,562	3,075,010	3,368,101	3,371,323	3,371,323	3,371,323	1,368,421
Other Cash Sources / (Uses)	(1,858)	(1,533)	(556)	-	-	-	-
Ending Cash Balance - June 30	3,075,010	3,368,101	3,371,323	3,238,265	1,288,505	1,368,421	772,109
Reserve Target - 15% of Operating Expenses:	267,195	273,955	319,053	332,565	332,676	333,166	354,052
Reserve Target - 60 Days of Operating Expenses:	292,817	300,224	349,647	364,454	364,576	365,113	388,002
Reserve Policy Target:	292,817	300,224	349,647	364,454	364,576	365,113	388,002
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)							
Excess Reserve:	2,782,193	3,067,877	3,021,676	2,873,811	923,929	1,003,308	384,107
(Excess Reserve for Capital Projects Funding)							

Solid Waste-Residential

Fund: 541

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services							
Current Year Residential Assessments	1,931,256	1,991,794	2,029,209	1,980,000	1,980,000	2,047,376	2,047,376
Pnlty & Int-Dlqnt Assmts	3,039	3,160	2,774	3,500	3,500	3,000	3,000
Tipping - PAYT Overages	4,582	5,379	5,393	4,800	4,800	5,500	5,500
Tipping - Residntl Prorated	7,388	11,285	5,283	8,000	8,000	5,500	5,500
Curbside Recycling	62,224	84,728	96,816	81,000	81,000	110,000	110,000
Total Charges For Services	2,008,489	2,096,347	2,139,474	2,077,300	2,077,300	2,171,376	2,171,376
Investment Earnings							
Interest Earnings	37,018	64,708	49,278	30,000	30,000	6,850	6,850
Total Interest Earnings	37,018	64,708	49,278	30,000	30,000	6,850	6,850
Other Financing Sources / (Uses)							
Other Revenues	4,840	4,549	4,595	3,000	3,000	3,500	3,500
Sale of Fixed Assets	-	-	9,000	-	-	-	-
Total Other Financing Sources / (Uses)	4,840	4,549	13,595	3,000	3,000	3,500	3,500
SUBTOTAL - OPERATING REVENUE	2,050,347	2,165,605	2,202,348	2,110,300	2,110,300	2,181,726	2,181,726
Interfund Transfers In							
T/in - 543 Landfill Monitor	30,000	30,000	30,000	30,000	30,000	30,000	-
FY16 (150,000) Gas Extraction Project - Cash Advance							
FY17 30,000 Annual Repayments							
FY18 30,000							
FY19 30,000							
FY20 30,000							
FY21 30,000							
150,000 Total Landfill Monitoring Advance Repay							
T/in - 645 Insurance & Safety	5,523	5,383	2,625	3,240	2,550	2,550	2,550
Total Interfund Transfers In	35,523	35,383	32,625	33,240	32,550	32,550	2,550
TOTAL REVENUE	2,085,870	2,200,988	2,234,973	2,143,540	2,142,850	2,214,276	2,184,276
Other Sources / (Uses) - Non-Budgeted							
User A/R	(1,858)	(1,533)	(556)	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	(1,858)	(1,533)	(556)	-	-	-	-

Solid Waste-Residential

Fund: 541

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	541 Solid Waste-Residential
Dept	3141 Solid Waste - Residential
Activity	438 Solid Waste Utilities

Personnel Services

Salaries & Wages	247,649	254,357	327,689	359,064	359,064	359,064	384,532
Temporary Salaries	1,595	2,130	-	6,912	6,912	6,912	6,912
Overtime - Misc	5,296	5,122	2,344	5,769	5,769	5,769	5,896
F.I.C.A. (Soc. Sec.)	15,411	15,889	19,909	23,073	23,073	23,073	24,662
P.E.R.S. Retirement	21,424	22,237	28,637	32,636	32,636	32,636	35,280
Health & Vision Insurance	49,642	51,557	73,715	85,350	85,350	85,350	90,285
Workers Comp. Ins.	17,610	17,969	24,073	21,690	21,690	21,690	17,923
Unemployment Ins.	892	1,179	827	936	936	936	1,038
Dental Insurance	2,592	2,668	3,675	3,948	3,948	3,948	4,302
F.I.C.A. Medicare	3,604	3,716	4,656	5,400	5,400	5,400	5,772

Total Personnel Services	365,715	376,824	485,525	544,778	544,778	544,778	576,602
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Supplies & Materials

Paper & Forms	129	190	250	350	350	350	350
Office Supplies & Equip	759	711	787	700	700	700	700
Chem & Lab Supplies	-	-	-	200	200	200	100
Janitorial Supplies	133	117	575	350	350	350	350
Clothing Allowance	1,299	1,189	1,113	2,500	2,500	2,500	3,750
1,500 Uniforms (6x\$250)							
900 High Visibility Safety Wear (6x\$150)							
900 Safety boots (6x\$150)							
195 Safety glasses (6)							
195 Gloves (6)							
60 Yak Trax (6)							
<u>3,750</u>							
Operating Supplies - Misc	34,842	79	64,852	36,000	36,000	36,000	36,000
22,500 New Residential Containers							
12,500 Replacement of Residential Containers							
1,000 Tire Chains-Parts/Sets							
<u>36,000</u>							
Small Tools & Equip-Misc	898	307	256	500	500	500	500

Total Supplies & Materials	38,060	2,593	67,834	40,600	40,600	40,600	41,750
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Purchased Services

IT&S Computer Maint/Spprt	6,455	6,665	9,229	9,638	9,638	10,181	9,371
IT&S Telephone Service	873	869	871	906	906	906	906
IT&S Special Projects	2,032	-	1,383	-	740	740	-
City-Co Bldg Postage Adm	75	84	120	259	259	259	280
Postage	134	309	243	250	250	250	250
Cellular Services	453	428	429	550	550	550	550
Printing & Duplicating	873	670	845	800	800	800	800
450 Water bill stuffers 1 @ \$450							
100 Tramp truck notifications							
250 PAYT							
<u>800</u>							
Advertising	3,195	3,497	2,216	3,800	3,800	3,800	3,800
2,500 Ylw Pgs-Dex One							
1,300 Statewide Publishing							
<u>3,800</u>							
Water & Sewer	1,970	3,171	1,467	2,650	2,650	2,650	2,000
Medical Expenses	160	240	400	500	500	500	500
Equipment Repairs	-	246	37	150	150	150	150
Building Repairs/Maint	148	253	865	250	250	250	250
Curbside Recycling Cntrct	109,115	176,444	178,166	200,000	200,000	200,000	236,600
219,600 1500 Customers (Avg) x \$12.20 x 12 months							
17,000 250 New customers x 4 containers x \$17 ea.							
<u>236,600</u>							
Meal Reimb-Taxable	-	-	-	-	-	-	-
Required Training	-	-	-	1,000	1,000	1,000	1,000
Conferences	-	752	-	1,000	1,000	1,000	1,000

Solid Waste-Residential

Fund: 541

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Solid Waste Tipping Fees 879,625 15,500 tons @ \$56.75/ton	814,112	803,193	856,885	797,905	797,905	797,905	879,625
Other Contracted Services 15,000 Software Support (Alpine - 40% Comm-60% Res) 15,000 On-Route Equipment/Support 8,500 On-Route Monthly Service Fees 60 PSC Authority (Sideloaders) 3,400 Software Year-End Contract (Wasteworks Support) <u>41,960</u>	4,308	5,932	7,596	34,178	34,178	34,178	41,960
Total Purchased Services	943,903	1,002,753	1,060,753	1,053,836	1,054,576	1,055,119	1,179,042
Intra-City Charges							
Shop Gas & Fuel Charges	36,800	46,442	39,323	47,200	47,200	47,200	51,780
Shop Vehicle Repairs	3,079	1,214	1,314	2,000	2,000	2,000	1,600
Shop Tires & Tire Repairs	5,413	4,491	9,199	7,000	7,000	7,000	6,500
Shop Vehicle Parts	27,251	39,321	41,703	25,000	25,000	25,000	35,000
Total Intra-City Charges	72,543	91,468	91,539	81,200	81,200	81,200	94,880
Fixed Charges							
Special Assessments	3,713	5,386	8,371	5,655	5,655	8,380	8,800
Credit Card Fees			19				
Total Fixed Charges	3,713	5,386	8,390	5,655	5,655	8,380	8,800
Internal Charges							
Comm, Mgr, Atty Charges	34,519	36,111	35,192	47,263	47,263	47,263	40,737
Public Works	20,094	20,669	31,230	23,839	23,839	23,839	13,961
Property Insurance	193	188	188	202	202	202	216
Vehicle & Equip Insurance	2,004	2,094	2,094	2,270	2,270	2,270	2,429
Liability Insurance	7,345	7,076	9,151	9,857	9,857	9,857	10,535
Fidelity Insurance	46	46	62	62	62	62	65
Liability Deductible	609	12,639	3,700	3,700	3,700	3,700	3,959
Human Resource	6,567	6,758	6,539	6,738	6,738	6,738	5,826
Budget & Accounting	29,544	31,376	31,591	39,209	39,209	39,209	29,082
Engineering	-	-	61,189	74,912	74,912	74,912	11,941
Building M&O Charge	15,376	14,313	14,207	14,286	14,286	14,286	21,832
Fleet Services Charges	41,070	41,070	42,834	43,691	43,691	43,691	43,691
Total Internal Charges	157,367	172,340	237,977	266,028	266,028	266,028	184,274
Transfers Out							
T/out - 547 Recycling	200,000	175,000	175,000	225,000	225,000	225,000	275,000
Total Transfers Out	200,000	175,000	175,000	225,000	225,000	225,000	275,000
Capital Outlay							
Buildings	-	-	93,046	-	1,256,953	1,256,953	300,000
SW0902 1,256,953 FY21 - Warm Storage Building							
300,000 FY22 - Warm Storage Building							
Imprvmnts Other Than Bldgs	-	-	6,881	59,500	137,619	137,619	113,240
SW0903 137,619 FY21 - Transfer Station Entrance Improvements							
68,240 FY22 Transfer Station Entrance Improvements							
45,000 FY22 - Solid Waste Master Plan							
<u>113,240</u>							
Equipment	-	-	4,250	-	-	-	7,000
7,000 FY22 - Waste Oil Burner (Shared w/Commercial)							
Vehicles	17,263	80,000	-	-	613,258	601,500	-
Total Capital Outlay	17,263	80,000	104,177	59,500	2,007,830	1,996,072	420,240
Total Solid Waste - Residential	1,798,564	1,906,364	2,231,195	2,276,598	4,225,668	4,217,178	2,780,588

Solid Waste-Commercial

Fund: 542

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services	1,079,367	1,122,771	1,149,671	1,075,000	1,075,000	1,125,000	1,125,000
Investment Earnings	15,282	23,333	21,206	15,000	15,000	3,750	3,750
Other Financing Sources / (Uses)	81,685	193,195	79,885	70,295	70,295	95,000	95,000
Other Operating Revenues	1,176,334	1,339,299	1,250,762	1,160,295	1,160,295	1,223,750	1,223,750
Interfund Transfers In	4,248	28,182	26,108	25,933	26,055	26,055	29,662
Internal Transactions	4,248	28,182	26,108	25,933	26,055	26,055	29,662
Total Revenues	1,180,582	1,367,481	1,276,870	1,186,228	1,186,350	1,249,805	1,253,412
Expenditures							
Personnel Services	281,187	306,506	289,800	312,137	312,137	312,137	325,897
Supplies & Materials	37,171	2,833	45,802	40,925	40,925	37,875	40,895
Purchased Services	385,863	366,570	432,108	469,329	469,715	470,007	448,230
Intra-City Charges	73,024	90,159	72,735	83,250	83,250	83,250	96,150
Fixed Charges	3,704	5,690	8,501	5,655	5,655	8,380	8,800
Maintenance & Operating	499,762	465,252	559,147	599,159	599,545	599,512	594,075
Internal Charges	173,998	179,296	182,944	194,202	194,202	194,202	191,000
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	173,998	179,296	182,944	194,202	194,202	194,202	191,000
Debt Service	-	-	-	-	-	-	-
Capital Outlay	1,291,404	8,240	62,131	31,500	289,509	289,509	138,120
Debt & Capital	1,291,404	8,240	62,131	31,500	289,509	289,509	138,120
Total Expenditures	2,246,351	959,294	1,094,022	1,136,998	1,395,393	1,395,359	1,249,092
Revenues Over (Under) Expenditures	(1,065,769)	408,187	182,848	49,230	(209,043)	(145,554)	4,320
Beginning Cash Balance - July 1	1,891,572	824,190	1,214,843	1,408,217	1,408,217	1,408,217	1,262,662
Other Cash Sources / (Uses)	(1,613)	(17,534)	10,526	-	-	-	-
Ending Cash Balance - June 30	824,190	1,214,843	1,408,217	1,457,446	1,199,173	1,262,662	1,266,982
Reserve Target - 15% of Operating Expenses:	143,242	142,658	154,784	165,825	165,883	165,878	166,646
Reserve Target - 60 Days of Operating Expenses:	156,978	156,338	169,626	181,726	181,789	181,784	182,626
Reserve Policy Target:	156,978	156,338	169,626	181,726	181,789	181,784	182,626
<i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>							
Excess Reserve:	667,212	1,058,505	1,238,591	1,275,721	1,017,384	1,080,879	1,084,357
<i>(Excess Reserve for Capital Projects Funding)</i>							

Solid Waste-Commercial

Fund: 542

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services							
Commercial Billed Charges	913,623	922,303	958,608	910,000	910,000	950,000	950,000
Roll Off Container Fees	165,744	200,468	191,064	165,000	165,000	175,000	175,000
Total Charges For Services	1,079,367	1,122,771	1,149,671	1,075,000	1,075,000	1,125,000	1,125,000
Investment Earnings							
Interest Earnings	15,282	23,333	21,206	15,000	15,000	3,750	3,750
Total Interest Earnings	15,282	23,333	21,206	15,000	15,000	3,750	3,750
Other Financing Sources / (Uses)							
Other Revenues	-	-	20				
Internal Rolloff Charges	70,295	70,295	79,865	70,295	70,295	95,000	95,000
Sale of Fixed Assets	11,390	122,900	-				
Total Other Financing Sources / (Uses)	81,685	193,195	79,885	70,295	70,295	95,000	95,000
SUBTOTAL - OPERATING REVENUE	1,176,334	1,339,299	1,250,762	1,160,295	1,160,295	1,223,750	1,223,750
Interfund Transfers In							
T/in - 546 Transfer Station	-	24,045	24,045	24,045	24,045	24,045	27,652
T/in - 645 Insurance & Safety	4,248	4,137	2,063	1,888	2,010	2,010	2,010
Total Interfund Transfers In	4,248	28,182	26,108	25,933	26,055	26,055	29,662
TOTAL REVENUE	1,180,582	1,367,481	1,276,870	1,186,228	1,186,350	1,249,805	1,253,412
Other Sources / (Uses) - Non-Budgeted							
Change in Util A/R	(1,613)	(17,534)	10,526	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	(1,613)	(17,534)	10,526	-	-	-	-

Solid Waste-Commercial

Fund: 542

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	542 Solid Waste-Commercial
Dept	3140 Solid Waste - Commercial
Activity	438 Solid Waste Utilities

Personnel Services

Salaries & Wages	191,071	205,969	198,964	201,109	201,109	201,109	212,079
Temporary Salaries	1,595	2,130	-	8,051	8,051	8,051	8,051
Overtime - Misc	3,744	6,733	1,312	7,387	7,387	7,387	7,550
F.I.C.A. (Soc. Sec.)	11,750	12,689	11,521	13,459	13,459	13,459	14,150
P.E.R.S. Retirement	16,500	18,228	17,382	19,037	19,037	19,037	20,243
Health & Vision Insurance	37,778	40,039	42,103	45,765	45,765	45,765	48,226
Workers Comp. Ins.	13,340	14,709	13,223	11,515	11,515	11,515	9,389
Unemployment Ins.	689	969	503	548	548	548	597
Dental Insurance	1,972	2,072	2,100	2,115	2,115	2,115	2,298
F.I.C.A. Medicare	2,748	2,968	2,694	3,151	3,151	3,151	3,314

Total Personnel Services	281,187	306,506	289,800	312,137	312,137	312,137	325,897
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Supplies & Materials

Paper & Forms	83	285	196	350	350	350	350
Office Supplies & Equip	781	702	719	750	750	750	750
Chem & Lab Supplies	80	-	-	200	200	200	100
Janitorial Supplies	227	117	279	350	350	350	350
Clothing Allowance	1,112	916	615	1,775	1,775	1,775	1,845
750 Uniforms (3x\$250)							
450 High Visibility Safety Wear (3x\$150)							
450 Safety Boots (3x\$150)							
195 Gloves/Safety Glasses (3)							
- Constraint Reduction							
<u>1,845</u>							
Operating Supplies - Misc	34,412	313	43,635	37,000	37,000	33,950	37,000
1,000 Tire Chains-Parts/Sets							
35,000 New Commercial Containers							
1,000 General as needed							

<u>37,000</u>							
Small Tools & Equip-Misc	476	500	358	500	500	500	500

Total Supplies & Materials	37,171	2,833	45,802	40,925	40,925	37,875	40,895
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Purchased Services

IT&S Computer Maint/Spprt	5,739	6,946	4,814	5,801	5,801	6,093	5,970
IT&S Telephone Service	1,102	1,097	1,099	1,143	1,143	1,143	1,143
IT&S Special Projects	1,602	-	721	-	386	386	-
City-Co Bldg Postage Adm	75	84	120	142	142	142	152
Postage	2,248	1,960	2,338	2,400	2,400	2,400	2,600
Cellular Services	597	572	573	575	575	575	575
Printing & Duplicating	256	-	38	250	250	250	250
Advertising	3,195	3,497	2,216	3,800	3,800	3,800	3,800
1,300 Yellow Pages-Statewide Publishing							
2,500 Dex One							
<u>3,800</u>							
Water & Sewer	1,970	3,171	1,404	2,650	2,650	2,650	2,000
Medical Expenses	160	-	160	300	300	300	300
Equipment Repairs	-	246	37	200	200	200	200
Building Repairs/Maint	147	253	865	250	250	250	250
Meal Reimb-Taxable	-	15	-	-	-	-	-
Required Training	-	-	-	500	500	500	500
Conferences	-	645	20	1,000	1,000	1,000	1,000
Solid Waste Tipping Fees	366,273	345,950	413,114	439,883	439,883	439,883	416,940
295,100 Commercial (5,200 tons @ \$56.75/ton)							
89,665 Roll Offs (1580 tons @ \$56.75/ton)							
28,175 C&D Rolloffs (1225 tons @ 23.00/ton)							
2,500 C&D Rolloffs - Contaminated (50 tons @ \$50.00/ton)							
1,500 C&D Rolloffs - Violation Fee per Occurance (\$75.00 each)							
<u>416,940</u>							

Solid Waste-Commercial

Fund: 542

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Other Contracted Services	2,499	2,134	4,591	10,435	10,435	10,435	12,550
10,000 Software Support (40% Comm-60% Res)							
2,500 On-Route Equipment/Support							
50 PSC Authority (Frontloaders)							
<u>12,550</u>							
Total Purchased Services	385,863	366,570	432,108	469,329	469,715	470,007	448,230
Intra-City Charges							
Shop Gas & Fuel Charges	46,239	60,341	48,990	56,550	56,550	56,550	66,950
Shop Vehicle Repairs	6,994	12,340	2,261	6,700	6,700	6,700	6,700
Shop Tires & Tire Repairs	8,962	5,828	10,023	7,500	7,500	7,500	10,000
Shop Vehicle Parts	10,829	11,650	11,461	12,500	12,500	12,500	12,500
Total Intra-City Charges	73,024	90,159	72,735	83,250	83,250	83,250	96,150
Fixed Charges							
Special Assessments	3,713	5,386	8,371	5,655	5,655	8,380	8,800
Cash (Over)/Short	(9)	304	130	-	-	-	-
Total Fixed Charges	3,704	5,690	8,501	5,655	5,655	8,380	8,800
Internal Charges							
Comm, Mgr, Atty Charges	34,519	36,111	35,192	47,263	47,263	47,263	40,737
Public Works	20,094	20,669	25,033	19,109	19,109	19,109	13,961
Property Insurance	193	188	188	202	202	202	216
Vehicle & Equip Insurance	1,653	3,378	3,378	2,697	2,697	2,697	2,886
Liability Insurance	5,772	5,578	5,582	5,703	5,703	5,703	6,038
Fidelity Insurance	38	38	38	38	38	38	40
Liability Deductible	-	-	150	150	150	150	161
Human Resource	4,997	5,143	4,976	5,128	5,128	5,128	4,434
Budget & Accounting	24,093	25,561	25,813	30,991	30,991	30,991	22,637
Utility Customer Service	21,110	22,164	23,075	22,417	22,417	22,417	19,899
Engineering							11,941
Building M&O Charge	15,376	14,313	14,207	14,286	14,286	14,286	21,832
Fleet Services Charges	46,153	46,153	45,312	46,218	46,218	46,218	46,218
Total Internal Charges	173,998	179,296	182,944	194,202	194,202	194,202	191,000
Capital Outlay							
Buildings							50,000
SW0902 50,000 FY22 - Warm Storage Building							
Imprvmnts Other Than Bldgs			6,881	31,500	69,619	69,619	81,120
69,619 FY21 - Transfer Station Entrance Improvements							
SW0903 36,120 FY22 Transfer Station Entrance Improvements							
45,000 FY22 - Solid Waste Master Plan							
Equipment		8,240	4,250				7,000
7,000 FY22 - Waste Oil Burner (Shared w/Residential)							
<u>7,000</u>							
Vehicles	1,291,404		51,000		219,890	219,890	
Total Capital Outlay	1,291,404	8,240	62,131	31,500	289,509	289,509	138,120
Total Solid Waste - Commercial	2,246,351	959,294	1,094,022	1,136,998	1,395,393	1,395,359	1,249,092

Landfill Monitoring District

Fund: 543

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Special Assessments	139,182	139,203	138,420	139,300	139,300	139,300	140,300
Taxes & Assessments	139,182	139,203	138,420	139,300	139,300	139,300	140,300
Intergovernmental Revenues	850	850	850	850	850	850	850
Investment Earnings	2,305	4,526	3,571	2,000	2,000	575	575
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
Other Operating Revenues	3,155	5,376	4,421	2,850	2,850	1,425	1,425
Total Revenues	142,337	144,579	142,841	142,150	142,150	140,725	141,725
Expenditures							
Purchased Services	76,405	89,602	89,728	108,500	108,500	108,500	108,600
Maintenance & Operating	76,405	89,602	89,728	108,500	108,500	108,500	108,600
Internal Charges	48	46	46	50	50	50	10,773
Transfers Out	30,000	30,000	30,000	30,000	30,000	30,000	-
Internal Transactions	30,048	30,046	30,046	30,050	30,050	30,050	10,773
Total Expenditures	106,453	119,648	119,774	138,550	138,550	138,550	119,373
Revenues Over (Under) Expenditures	35,884	24,931	23,067	3,600	3,600	2,175	22,352
Beginning Cash Balance - July 1	181,785	217,669	242,600	265,667	265,667	265,667	267,842
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	217,669	242,600	265,667	269,267	269,267	267,842	290,194

Landfill Monitoring District

Fund: 543

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget																											
					Adopted	Amended	Projected																												
Revenues																																			
Special Assessments																																			
Special Assessments		138,894	138,914	138,185	139,000	139,000	139,000	140,000																											
P & I on Del Assmets		288	289	236	300	300	300	300																											
Total	Special Assessments	139,182	139,203	138,420	139,300	139,300	139,300	140,300																											
Intergovernmental Revenues																																			
PILT-Helena Housing Authority		850	850	850	850	850	850	850																											
Total	Intergovernmental Revenues	850	850	850	850	850	850	850																											
Investment Earnings																																			
Interest Earnings		2,305	4,526	3,571	2,000	2,000	575	575																											
Total	Interest Earnings	2,305	4,526	3,571	2,000	2,000	575	575																											
SUBTOTAL - OPERATING REVENUE		142,337	144,579	142,841	142,150	142,150	140,725	141,725																											
TOTAL REVENUE		142,337	144,579	142,841	142,150	142,150	140,725	141,725																											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Fund</td> <td style="width: 10%;">543</td> <td style="width: 10%;">Landfill Monitoring District</td> <td style="width: 10%;"></td> </tr> <tr> <td>Dept</td> <td>3140</td> <td>Solid Waste - Commercial</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Activity</td> <td>438</td> <td>Solid Waste Utilities</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>									Fund	543	Landfill Monitoring District							Dept	3140	Solid Waste - Commercial							Activity	438	Solid Waste Utilities						
Fund	543	Landfill Monitoring District																																	
Dept	3140	Solid Waste - Commercial																																	
Activity	438	Solid Waste Utilities																																	
Purchased Services																																			
Electric Utility		5,773	5,356	7,081	8,500	8,500	8,500	8,600																											
Ground Water Monitoring		70,632	84,246	82,648	100,000	100,000	100,000	100,000																											
80,000 Landfill monitoring																																			
20,000 Misc Repair/Replacements																																			
<u>100,000</u>																																			
Total	Purchased Services	76,405	89,602	89,728	108,500	108,500	108,500	108,600																											
Internal Charges																																			
Public Works								6,341																											
Property Insurance		48	46	46	50	50	50	54																											
Engineering								4,378																											
Total	Internal Charges	48	46	46	50	50	50	10,773																											
Debt Service																																			
Total	Debt Service	-	-	-	-	-	-	-																											
Transfers Out																																			
T/out - 541 Solid Waste-Residential		30,000	30,000	30,000	30,000	30,000	30,000	-																											
FY16 (150,000)	Gas Extraction Project - Cash Advance																																		
FY17 30,000	Annual Repayments																																		
FY18 30,000																																			
FY19 30,000																																			
FY20 30,000																																			
FY21 30,000																																			
<u>150,000</u>	Total Res SW Advance Repay																																		
Total	Transfers Out	30,000	30,000	30,000	30,000	30,000	30,000	-																											
Total Capital Outlay																																			
Total	Capital Outlay	-	-	-	-	-	-	-																											
Total	Landfill Monitoring District	106,453	119,648	119,774	138,550	138,550	138,550	119,373																											

Transfer Station

Fund: 546

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	133,129	125,000	125,000	125,000	125,000	125,000	125,000
Charges For Services	2,327,425	2,299,523	2,617,657	2,337,519	2,337,519	2,635,865	2,628,365
Investment Earnings	25,940	30,599	18,648	20,000	20,000	3,500	3,500
Other Financing Sources / (Uses)	35	1,895	5,113	-	-	-	-
Other Operating Revenues	2,486,529	2,457,017	2,766,417	2,482,519	2,482,519	2,764,365	2,756,865
Interfund Transfers In	10,026	10,491	5,080	4,651	5,205	5,205	5,205
Internal Transactions	10,026	10,491	5,080	4,651	5,205	5,205	5,205
Total Revenues	2,496,555	2,467,508	2,771,497	2,487,170	2,487,724	2,769,570	2,762,070
Expenditures							
Personnel Services	726,471	767,501	758,168	768,510	768,510	768,510	795,817
Supplies & Materials	15,266	15,730	13,034	18,800	18,800	18,800	19,430
Purchased Services	1,110,467	1,080,086	1,153,565	1,131,271	1,142,244	1,133,410	1,148,619
Intra-City Charges	105,462	125,504	117,699	114,778	114,778	114,778	149,900
Fixed Charges	18,770	25,039	37,620	27,760	27,760	36,594	43,125
Maintenance & Operating	1,249,965	1,246,359	1,321,918	1,292,609	1,303,582	1,303,582	1,361,074
Internal Charges	216,033	219,588	233,787	247,601	247,601	247,601	217,770
Transfers Out	-	24,045	24,045	24,045	24,045	24,045	27,652
Internal Transactions	216,033	243,633	257,832	271,646	271,646	271,646	245,422
Capital Outlay	442,066	1,113,579	83,474	66,500	202,785	202,785	313,310
Debt & Capital	442,066	1,113,579	83,474	66,500	202,785	202,785	313,310
Total Expenditures	2,634,535	3,371,072	2,421,392	2,399,265	2,546,523	2,546,523	2,715,623
Revenues Over (Under) Expenditures	(137,980)	(903,564)	350,106	87,905	(58,799)	223,047	46,447
Beginning Cash Balance - July 1	1,971,365	1,830,425	828,654	1,248,659	1,248,659	1,248,659	1,471,706
Other Cash Sources / (Uses)	(2,960)	(98,207)	69,900	-	-	-	-
Ending Cash Balance - June 30	1,830,425	828,654	1,248,659	1,336,564	1,189,860	1,471,706	1,518,153
Reserve Target - 15% of Operating Expenses:	328,870	338,624	350,688	349,915	351,561	351,561	360,347
Reserve Target - 60 Days of Operating Expenses:	360,406	371,095	384,315	383,468	385,272	385,272	394,901
Reserve Policy Target:	360,406	371,095	384,315	383,468	385,272	385,272	394,901
<i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>							
Excess Reserve:	1,470,019	457,559	864,344	953,096	804,588	1,086,434	1,123,252
<i>(Excess Reserve for Capital Projects Funding)</i>							

Transfer Station

Fund: 546

			FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
						Adopted	Amended	Projected	
Revenues									
Intergovernmental Revenues									
County Contributions			133,129	125,000	125,000	125,000	125,000	125,000	125,000
Total Intergovernmental Revenues			133,129	125,000	125,000	125,000	125,000	125,000	125,000
Charges For Services									
Tons	Tipping - Commercial		234,374	211,552	297,223	340,500	340,500	295,100	295,100
6,000	\$ 340,500	@ \$56.75 per ton							
Tipping - Residential			785,196	775,548	856,885	797,905	797,905	879,625	879,625
13,650	\$ 774,638	@ \$56.75 per ton							
Tipping - Scratchgravel			961,832	967,630	1,023,928	888,138	888,138	1,021,500	1,021,500
16,150	\$ 916,513	@ \$56.75 per ton							
Tipping - Transfer Accts			152,672	142,129	171,194	141,875	141,875	158,900	158,900
2,600	\$ 147,550	@ \$56.75 per ton							
Tipping - East Helena			-	-	-	-	-	-	-
-	\$ -	@ \$56.75 per ton							
Tipping - Roll-off Accts			74,358	71,790	86,606	65,263	65,263	89,665	89,665
1,200	\$ 68,100	@ \$56.75 per ton							
Tipping - Cash Customers			113,082	121,944	166,318	93,638	93,638	164,575	164,575
1,450	\$ 82,288	@ \$56.75 per ton							
Tipping - PAYT Overages			5,911	8,930	15,503	6,500	6,500	18,000	12,500
Tire Disposal Revenues			-	-	-	1,200	1,200	2,000	2,000
36	\$ 2,043	@ \$56.75 per ton							
Mattress Disposal Revenues			-	-	-	2,500	2,500	6,500	4,500
80	\$ 4,540	@ \$56.75 per ton							
Total Charges For Services			2,327,425	2,299,523	2,617,657	2,337,519	2,337,519	2,635,865	2,628,365
Investment Earnings									
Interest Earnings			25,940	30,599	18,648	20,000	20,000	3,500	3,500
Total Interest Earnings			25,940	30,599	18,648	20,000	20,000	3,500	3,500
Other Financing Sources / (Uses)									
Other Revenues			35	1,895	5,113	-	-	-	-
Total Other Financing Sources / (Uses)			35	1,895	5,113	-	-	-	-
SUBTOTAL - OPERATING REVENUE			2,486,529	2,457,017	2,766,417	2,482,519	2,482,519	2,764,365	2,756,865
Interfund Transfers In									
T/in - 645 Insurance & Safety			10,026	10,491	5,080	4,651	5,205	5,205	5,205
Total Interfund Transfers In			10,026	10,491	5,080	4,651	5,205	5,205	5,205
TOTAL REVENUE			2,496,555	2,467,508	2,771,497	2,487,170	2,487,724	2,769,570	2,762,070
Other Sources / (Uses) - Non-Budgeted									
Change in Util. A/R			(2,957)	(98,272)	69,921	-	-	-	-
Change in Util. A/P			(3)	65	(21)	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted			(2,960)	(98,207)	69,900	-	-	-	-

Transfer Station

Fund: 546

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	546 Transfer Station							
Dept	3150 Transfer Station							
Activity	438 Solid Waste Utilities							
Personnel Services								
	Salaries & Wages	453,106	469,171	456,408	468,683	468,683	468,683	505,017
	Temporary Salaries	45,145	61,159	69,229	50,132	50,132	50,132	37,560
	Overtime - Misc	6,391	6,092	4,110	4,847	4,847	4,847	5,146
	F.I.C.A. (Soc. Sec.)	30,796	32,570	32,476	32,498	32,498	32,498	33,991
	P.E.R.S. Retirement	40,576	43,674	42,138	45,964	45,964	45,964	48,623
	Health & Vision Insurance	97,827	99,560	101,801	118,507	118,507	118,507	123,402
	Workers Comp. Ins.	38,552	40,091	38,013	33,465	33,465	33,465	26,807
	Unemployment Ins.	1,768	2,415	1,324	1,320	1,320	1,320	1,433
	Dental Insurance	5,108	5,152	5,075	5,484	5,484	5,484	5,880
	F.I.C.A. Medicare	7,202	7,617	7,595	7,610	7,610	7,610	7,958
	Total Personnel Services	726,471	767,501	758,168	768,510	768,510	768,510	795,817
Supplies & Materials								
	Paper & Forms	369	53	369	500	500	500	500
	Office Supplies & Equip	1,916	756	2,177	750	750	750	750
	Janitorial Supplies	3,838	3,783	4,000	3,500	3,500	3,500	4,000
	Clothing Allowance	4,809	4,292	3,408	5,500	5,500	5,500	5,630
	2,250 Uniforms (9 x \$250)							
	1,350 High Visibility Safety Wear (9)							
	1,350 Safety Boots (9 x \$150)							
	295 Safety Glasses (9)							
	295 Gloves							
	90 Yak-Trax 9 @ \$10							
	<u>5,630</u>							
	Small Tools & Equip-Misc	1,197	1,416	1,158	1,550	1,550	1,550	1,550
	Computr Equip/Sftwr/Sppl	1,434	2,804	420	3,500	3,500	3,500	3,500
	Furniture & Fixtures-Misc	762	521	402	750	750	750	750
	Other Supply & Mat-Misc	941	2,105	1,100	2,750	2,750	2,750	2,750
	1,500 DEF Dispenser for Wheel Loader							
	<u>1,250 Normal Supplies</u>							
	<u>2,750</u>							
	Total Supplies & Materials	15,266	15,730	13,034	18,800	18,800	18,800	19,430
Purchased Services								
	IT&S Computer Maint/Sprrt	14,442	21,195	21,030	20,606	20,606	21,360	24,498
	IT&S Telephone Service	1,568	1,561	1,564	1,626	1,626	1,626	1,626
	IT&S Special Projects	4,443	-	3,151	-	1,687	1,687	-
	City-Co Bldg Postage Adm	75	156	223	259	259	259	280
	Postage	829	936	1,027	800	800	800	1,000
	Cellular Services	653	428	429	750	750	750	600
	Printing & Publishing - Misc	200	34	1,750	200	200	200	200
	Advertising	3,258	3,677	2,216	3,800	3,800	3,800	3,800
	2,500 Ylw Pgs-Dex One							
	<u>1,300 Statewide Publishing</u>							
	<u>3,800</u>							
	Electric Utility	19,576	19,714	18,787	20,820	20,820	20,820	20,820
	Water & Sewer	2,984	3,229	2,921	5,300	5,300	5,300	3,500
	Long Dist Telephone Chrgs	71	104	128	-	-	-	-
	Natural Gas Utility	368	52	-	1,030	1,030	1,030	-
	Medical Expenses	615	817	263	950	950	950	950
	75 First Aid Kits							
	300 Drug tests							
	425 D.O.T. physicals							
	75 Masks							
	75 Filters for Masks							
	<u>950</u>							
	Equipment Repairs	915	2,909	905	2,500	2,500	2,500	2,500
	Building Repairs/Maint	2,053	2,340	26,709	3,000	3,000	3,000	3,000
	Meal Reimb-Taxable	-	-	-	-	-	-	-
	Required Training	-	-	2,529	2,000	2,000	2,000	2,000

Transfer Station

Fund: 546

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Conferences	1,512	2,577	-	3,000	3,000	3,000	3,000
3,000 Regional Recycling/Waste Conference (2)							
<u>3,000</u>							
Tires Recycle	-	-	7,097	22,330	22,330	22,330	24,360
21,600 Tire Cutting Contract (120 tons * \$180/ton)							
2,760 Landfill Tipping Fees (120 tons *\$23/ton)							
<u>24,360</u>							
Composting Contract	26,372	24,660	10,561	-	-	-	-
Solid Waste Tipping Fees	1,022,907	988,742	1,042,923	1,022,528	1,022,528	1,022,528	1,049,750
1,049,750 40,375 tons @ \$26.00 (To L&C County)							
Other Contracted Services	7,626	6,955	9,353	19,772	29,058	19,470	6,735
500 Disposal Costs for Sump							
900 Fire Extinguisher Maintenance							
765 Service Contract for Copier							
1,320 Portable Public Toilets							
250 Software Maintenance							
400 ATS Fire Contract							
1,200 Fire Detection Service Contract							
200 Annual Inspection (Loader-Fire Ext.)							
<u>1,200</u> Service Contract for Scale Drawers							
<u>6,735</u>							
Total Purchased Services	1,110,467	1,080,086	1,153,565	1,131,271	1,142,244	1,133,410	1,148,619
Intra-City Charges							
Shop Gas & Fuel Charges	50,146	53,810	55,989	65,778	65,778	65,778	87,900
Shop Vehicle Repairs	30,117	28,674	28,097	20,000	20,000	20,000	25,000
Shop Tires & Tire Repairs	7,516	12,704	7,612	10,000	10,000	10,000	9,000
Shop Vehicle Parts	17,683	30,316	26,001	19,000	19,000	19,000	28,000
Total Intra-City Charges	105,462	125,504	117,699	114,778	114,778	114,778	149,900
Fixed Charges							
Rent of Equipment	-	-	-	1,000	1,000	1,000	1,000
Special Assessments	11,681	17,032	26,256	17,785	17,785	26,619	27,850
Licenses	4,912	4,893	5,687	6,475	6,475	6,475	6,475
3,200 MRL Lease #362506 (1/2 Cost)							
220 MRL Lease #232266 (1/2 Cost)							
840 Scale Certification (1/2 Cost)							
280 Scale License (1/2 Cost)							
480 Dept of Rev Tax/Consumer Council							
630 Transfer Station License (1/2 Cost)							
300 Software License (Scale Weights) (1/2 Cost)							
500 Software License (Accounts) (1/2 Cost)							
25 Public Service Commission-Authority							
<u>6,475</u>							
Credit Card Fees	2,177	3,114	5,677	2,500	2,500	2,500	7,800
Total Fixed Charges	18,770	25,039	37,620	27,760	27,760	36,594	43,125
Internal Charges							
Comm, Mgr, Atty Charges	56,967	58,620	56,393	74,271	74,271	74,271	63,436
Public Works	26,792	27,558	47,340	36,138	36,138	36,138	13,961
Property Insurance	1,673	1,638	1,638	2,502	2,502	2,502	2,677
Vehicle & Equip Insurance	1,966	2,315	2,315	2,703	2,703	2,703	2,892
Liability Insurance	14,214	14,441	14,074	14,150	14,150	14,150	14,523
Fidelity Insurance	155	171	167	167	167	167	139
Liability Deductible	1,736	-	-	-	-	-	-
Human Resource	12,941	13,318	12,885	13,279	13,279	13,279	11,482
Budget & Accounting	29,888	31,745	31,948	39,857	39,857	39,857	29,630
Utility Customer Service	8,444	8,866	9,230	5,604	5,604	5,604	4,975
Engineering							11,941
Building M&O Charge	3,861	3,520	3,410	3,456	3,456	3,456	6,639
Weed & Snow Control Chrg	2,000	2,000	-	-	-	-	-
Fleet Services Charges	55,396	55,396	54,387	55,475	55,475	55,475	55,475
Total Internal Charges	216,033	219,588	233,787	247,601	247,601	247,601	217,770

Transfer Station

Fund: 546

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Transfers Out								
T/out - 542 Solid Waste-Commercial			24,045	24,045	24,045	24,045	24,045	27,652
27,652	115 C&D Pulls for Mattresses/Boxsprings \$240.45/pull							
T/out - 547 Recycling		-	-					
Total	Transfers Out	-	24,045	24,045	24,045	24,045	24,045	27,652
Capital Outlay								
Buildings		35,373	900,517	1,833	-	48,166	48,166	50,000
SW0902	48,166							
	FY21 - Warm Storage Building							
SW0902	50,000							
	FY22 - Warm Storage Building							
	<u>50,000</u>							
Imprvmnts Other Than Bldgs		-	-	6,881	66,500	154,619	154,619	158,810
SW0903	154,619							
	FY21 - Transfer Station Entrance Improvements							
SW0903	75,560							
	FY22 Transfer Station Entrance Improvements							
	45,000							
	FY22 - Solid Waste Master Plan							
	38,250							
	FY22 - Pit Floor Resurfacing							
	<u>-</u>							
	<u>158,810</u>							
Equipment		150,637	213,062	7,425	-	-	-	-
Vehicles		256,056	-	67,335	-	-	-	104,500
	104,500							
	FY22 - Semi-Tractor and Accessories							
	<u>104,500</u>							
Total	Capital Outlay	442,066	1,113,579	83,474	66,500	202,785	202,785	313,310
Total	Transfer Station	2,634,535	3,371,072	2,421,392	2,399,265	2,546,523	2,546,523	2,715,623

Recycling

Fund: 547

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	-	375,000	175,000	225,000	225,000	225,000	275,000
Charges For Services	152,574	126,634	53,911	86,000	86,000	66,850	74,500
Investment Earnings	1,406	7,799	4,857	1,500	1,500	475	475
Other Financing Sources / (Uses)	-	853	-	-	-	-	-
Other Operating Revenues	153,980	510,286	233,768	312,500	312,500	292,325	349,975
Interfund Transfers In	202,918	177,852	176,410	226,278	226,371	226,371	276,371
Internal Transactions	202,918	177,852	176,410	226,278	226,371	226,371	276,371
Total Revenues	356,898	688,138	410,178	538,778	538,871	518,696	626,346
Expenditures							
Personnel Services	187,748	188,768	199,179	204,951	204,951	204,951	208,232
Supplies & Materials	1,629	2,478	2,299	6,565	6,565	6,565	3,965
Purchased Services	129,718	127,726	164,343	233,433	253,976	210,653	244,129
Intra-City Charges	929	1,236	1,855	2,475	2,475	2,475	2,350
Fixed Charges	15,616	21,212	30,561	23,535	23,535	32,158	33,600
Maintenance & Operating	147,892	152,652	199,057	266,008	286,551	251,851	284,044
Internal Charges	75,457	75,087	78,144	78,852	78,852	78,852	75,461
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	75,457	75,087	78,144	78,852	78,852	78,852	75,461
Capital Outlay	90,985	15,114	34,591	17,500	35,619	43,619	65,080
Debt & Capital	90,985	15,114	34,591	17,500	35,619	43,619	65,080
Total Expenditures	502,082	431,621	510,971	567,311	605,973	579,273	632,817
Revenues Over (Under) Expenditures	(145,184)	256,517	(100,794)	(28,533)	(67,102)	(60,577)	(6,471)
Beginning Cash Balance - July 1	220,026	74,833	331,366	230,574	230,574	230,574	169,998
Other Cash Sources / (Uses)	(9)	16	2	-	-	-	-
Ending Cash Balance - June 30	74,833	331,366	230,574	202,041	163,472	169,998	163,527
Reserve Target - 15% of Operating Expenses:	61,665	62,476	71,457	82,472	85,553	80,348	85,161
Reserve Target - 60 Days of Operating Expenses:	67,578	68,467	78,309	90,380	93,757	88,053	93,327
Reserve Policy Target: <i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>	67,578	68,467	78,309	90,380	93,757	88,053	93,327
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	7,255	262,899	152,265	111,661	69,715	81,945	70,200

Recycling

Fund: 547

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues							
County Contributions	-	375,000	175,000	225,000	225,000	225,000	275,000
Total Intergovernmental Revenues	-	375,000	175,000	225,000	225,000	225,000	275,000
Charges For Services							
Recycling Revenues	27,388	25,275	-	23,000	23,000	-	-
Household Commodities	25,004	22,866	16,280	20,000	20,000	20,000	23,000
Valuable Scrap Metals	272	-	-	-	-	-	-
White Goods	48,702	48,271	26,478	36,000	36,000	36,000	38,000
Cardboard	39,722	16,654	(4,749)	-	-	1,200	2,500
Battery & Waste Oil	6,647	6,509	8,740	6,000	6,000	7,500	7,500
E-Waste	1,397	1,843	1,428	1,000	1,000	650	1,000
Plastics	127	32	-	-	-	-	-
Tire Disposal Revenues	1,550	900	1,055	-	-	-	-
Freon Disposal Revenues	1,765	1,470	1,950	-	-	1,500	2,500
Mattress Disposal Revenues	-	2,815	2,730	-	-	-	-
Total Charges For Services	152,574	126,634	53,911	86,000	86,000	66,850	74,500
Investment Earnings							
Interest Earnings	1,406	7,799	4,857	1,500	1,500	475	475
Total Interest Earnings	1,406	7,799	4,857	1,500	1,500	475	475
Other Financing Sources / (Uses)							
Other Revenues	-	853	-	-	-	-	-
Sale of Fixed Assets	-	-	-	-	-	-	-
Total Other Financing Sources / (Uses)	-	853	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE	153,980	510,286	233,768	312,500	312,500	292,325	349,975
Interfund Transfers In							
T/in - 541 Solid Waste-Res	200,000	175,000	175,000	225,000	225,000	225,000	275,000
T/in - 645 Insurance & Safety	2,918	2,852	1,410	1,278	1,371	1,371	1,371
T/in - 650 Medical Revolving	-	-	-	-	-	-	-
Total Interfund Transfers In	202,918	177,852	176,410	226,278	226,371	226,371	276,371
TOTAL REVENUE	356,898	688,138	410,178	538,778	538,871	518,696	626,346
Other Sources / (Uses) - Non-Budgeted							
Change in Util Vouchers Payable	(9)	16	2	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	(9)	16	2	-	-	-	-

Recycling

Fund: 547

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	547 Recycling
Dept	3151 Recycling
Activity	438 Solid Waste Utilities

Personnel Services

Salaries & Wages	135,759	136,062	142,758	141,815	141,815	141,815	145,023
Temporary Salaries	-	-	-	2,431	2,431	2,431	2,431
Overtime - Misc	49	171	176	2,330	2,330	2,330	2,381
F.I.C.A. (Soc. Sec.)	8,316	8,396	8,748	9,138	9,138	9,138	9,354
P.E.R.S. Retirement	11,503	11,676	12,398	12,924	12,924	12,924	13,382
Health & Vision Insurance	22,896	23,343	25,695	27,736	27,736	27,736	27,702
Workers Comp. Ins.	5,607	5,332	5,719	4,786	4,786	4,786	4,054
Unemployment Ins.	478	617	359	370	370	370	395
Dental Insurance	1,195	1,208	1,280	1,283	1,283	1,283	1,320
F.I.C.A. Medicare	1,945	1,963	2,046	2,138	2,138	2,138	2,190

Total Personnel Services	187,748	188,768	199,179	204,951	204,951	204,951	208,232
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Supplies & Materials

Paper & Forms				100	100	100	100
Office Supplies & Equip	350	386	590	500	500	500	500
Janitorial Supplies	-	-	76	250	250	250	250
Clothing Allowance	657	687	529	815	815	815	815
Operating Supplies - Misc	369	795	700	4,100	4,100	4,100	1,500
500 Paint for Recycling Containers							
500 Normal Operating Supplies							
500 New Containers for Rotator							
<u>1,500</u>							
Small Tools & Equip-Misc	41	200	-	200	200	200	200
100 Freon Hoses/Tanks							
100 Piercing Tools for Freon							
<u>200</u>							
Construction & Maint Mat'ls	190	410	391	500	500	500	500
250 Gel Sorbent for acids							
250 Paint Exchange Supplies							
<u>500</u>							
Other Supply & Mat-Misc	22	-	14	100	100	100	100

Total Supplies & Materials	1,629	2,478	2,299	6,565	6,565	6,565	3,965
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Purchased Services

IT&S Computer Maint/Spprt	3,068	4,069	3,916	4,279	4,279	4,456	5,865
IT&S Telephone Service	1,028	1,024	1,026	1,067	1,067	1,067	1,067
IT&S Special Projects	921	-	587	-	314	314	-
City-Co Bldg Postage Adm	140	84	120	142	142	142	152
Postage	-	10	1	25	25	25	25
Cellular Services	1,030	768	768	1,100	1,100	1,100	1,100
Printing & Duplicating	500	-	38	500	500	500	500
100 E-Waste Water Bill Inserts							
200 Recycling Water Bill Inserts							
200 Recycling Newsletter/Guide to Recycling							
<u>500</u>							
Dues, Subscriptn, License	424	446	892	450	450	450	750
750 SWANA (3)							
<u>750</u>							
Advertising	5,331	6,203	2,403	6,800	6,800	6,800	6,800
2,500 Yellow Pages-Statewide & Dex One							
1,300 Statewide Publishing							
1,000 Signs and Misc.							
1,000 Paint Exchange Advertising							
1,000 Recycling Advertising							
<u>6,800</u>							
Electric Utility	437	981	931	1,000	1,000	1,000	1,000
Water & Sewer	262	338	346	292	292	292	400
Long Dist Telephone Chrgs	41	24	28	-	-	-	-
Medical Expenses	-	80	-	100	100	100	100
Equipment Repairs	-	150	-	150	150	150	150

Recycling

Fund: 547

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Travel & Meeting Expense	96	225	14	150	150	150	150
Required Training	-	-	-	350	350	350	350
350 Freon/Hazmat - Recycling Tech							
<u>350</u>							
Cardboard Recycling			-	22,500	22,500	9,000	9,000
22,500 Cardboard Baling (750 tons @ \$30/ton)							
Conferences	78	1,019	-	1,000	1,000	1,000	1,000
1,000 Regional Recycling/Waste Conference							
<u>1,000</u>							
Plastics Recycle	8,605	11,625	11,920	19,585	19,585	19,585	23,340
5,440 Compactor Hauls (64 pulls * \$85)							
16,400 Plastic Baling (80 tons @\$205 per ton)							
1,500 Compactor Maintenance							
<u>23,340</u>							
E-Waste Recycle	1,685	-	-	1,000	1,000	1,000	1,000
Household Commodities Recycle	49,024	48,875	49,045	57,885	57,885	57,885	66,045
66,045 Recycling Roll-off Hauls (777 hrs*\$85)							
<u>66,045</u>							
White Goods Recycle	11,737	11,050	12,950	12,950	12,950	12,950	13,460
1,500 Freon Machine							
300 Hoses Freon Removal Parts							
100 Piercing Tools for Freon							
11,560 White Goods - Roll-off Hauls (136 hrs*\$85)							
<u>13,460</u>							
Tires Recycle	22,347	20,686	14,506	-	-	-	-
Glass Recycle	5,950	5,950	5,950	5,950	5,950	5,950	5,950
5,950 Glass - Roll-off Hauls (70 pulls * \$85)							
<u>5,950</u>							
Composting Contract	-	-	16,544	60,925	81,154	81,154	70,925
7,069 Chipped Brush = 68 Semi hours * \$103.95/hr							
8,856 Chipped Brush = Loader - 108 hrs * \$82.00/hr							
30,000 Chipper Rental Fee							
10,000 Landfill Tipping Fees (1000 tons *\$10/ton)							
15,000 Chipper Mobilization (2 * \$7,500)							
<u>70,925</u>							
Other Contracted Services	17,014	14,119	42,359	35,233	35,233	5,233	35,000
4,500 Antifreeze Recycling							
30,000 Household Hazardous Waste Day Prgm							
500 Waste Oil Tank Cleanup							
<u>35,000</u>							
Total Purchased Services	129,718	127,726	164,343	233,433	253,976	210,653	244,129
Intra-City Charges							
Shop Gas & Fuel Charges	896	961	1,628	1,775	1,775	1,775	1,800
Shop Vehicle Repairs	-	-	-	200	200	200	200
Shop Tires & Tire Repairs	-	-	-	150	150	150	100
Shop Vehicle Parts	33	275	227	350	350	350	250
Total Intra-City Charges	929	1,236	1,855	2,475	2,475	2,475	2,350
Fixed Charges							
Special Assessments	11,470	16,821	26,045	17,785	17,785	26,408	27,850
Licenses	4,146	4,391	4,516	5,750	5,750	5,750	5,750
3,200 MRL Lease #362506 (1/2 Cost)							
840 Scale Certification (1/2 Cost)							
280 Scale License (1/2 Cost)							
630 Transfer Station License (1/2 Cost)							
300 Software License (Scale Weights) (1/2 Cost)							
500 Software License (Accounts) (1/2 Cost)							
<u>5,750</u>							
Total Fixed Charges	15,616	21,212	30,561	23,535	23,535	32,158	33,600

Recycling

Fund: 547

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Internal Charges							
Comm, Mgr, Atty Charges	17,156	18,341	18,086	23,734	23,734	23,734	20,524
Public Works	26,792	27,558	33,460	25,542	25,542	25,542	13,961
Property Insurance	165	161	161	173	173	173	185
Vehicle & Equip Insurance	122	114	114	118	118	118	126
Liability Insurance	3,946	3,804	3,808	3,887	3,887	3,887	3,973
Fidelity Insurance	26	26	26	26	26	26	26
Liability Deductible	4,883	2,351	-	-	-	-	-
Human Resource	3,029	3,117	3,016	3,108	3,108	3,108	2,687
Budget & Accounting	9,963	10,581	10,649	13,286	13,286	13,286	9,877
Engineering							11,941
Building M&O Charge	3,861	3,520	3,410	3,456	3,456	3,456	6,639
Fleet Services Charges	5,514	5,514	5,414	5,522	5,522	5,522	5,522
Total Internal Charges	75,457	75,087	78,144	78,852	78,852	78,852	75,461
Capital Outlay							
Buildings	-	-	-	-	-	-	-
Imprvmnts Other Than Bldgs	-	-	6,881	17,500	35,619	43,619	65,080
SW0903 35,619							
FY21 Transfer Station Entrance Improvements							
8,000							
FY21 Glass Storage Area							
<u>43,619</u>							
SW0903 20,080							
FY22 Transfer Station Entrance Improvements							
45,000							
FY22 - Solid Waste Master Plan							
<u>65,080</u>							
Equipment	73,722	15,114	27,711	-	-	-	-
Vehicles	17,263	-	-	-	-	-	-
Total Capital Outlay	90,985	15,114	34,591	17,500	35,619	43,619	65,080
Total Recycling	502,082	431,621	510,971	567,311	605,973	579,273	632,817

Parking

Fund: 551

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services	1,538,305	1,683,382	1,753,770	1,930,916	1,930,916	1,654,057	1,920,611
Fines & Forfeitures	76,139	76,789	34,144	90,000	90,000	46,500	70,500
Investment Earnings	11,133	14,128	6,987	12,000	12,000	2,000	2,000
Other Financing Sources / (Uses)	1,710	4,555	5,877	1,000	1,000	5,500	4,000
Other Operating Revenues	1,627,287	1,778,854	1,800,778	2,033,916	2,033,916	1,708,057	1,997,111
Interfund Transfers In	8,819	6,808	3,343	3,416	3,457	3,457	3,457
Internal Transactions	8,819	6,808	3,343	3,416	3,457	3,457	3,457
Long-Term Debt	-	-	560,243	-	-	-	-
Total Revenues	1,636,106	1,785,662	2,364,364	2,037,332	2,037,373	1,711,514	2,000,568
Expenditures							
Personnel Services	483,249	507,738	505,917	592,182	592,182	592,182	631,163
Supplies & Materials	18,258	19,022	39,198	49,750	49,750	49,750	29,700
Purchased Services	575,523	348,955	384,354	477,530	567,431	568,137	307,613
Intra-City Charges	11,548	8,069	6,099	11,230	11,230	11,230	12,175
Fixed Charges	100,402	111,600	152,207	126,425	126,425	156,305	167,359
Maintenance & Operating	705,731	487,646	581,858	664,935	754,836	785,422	516,847
Internal Charges	107,460	115,109	118,868	142,506	142,506	142,506	128,446
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	107,460	115,109	118,868	142,506	142,506	142,506	128,446
Debt Service	586,817	589,753	590,990	651,211	651,211	646,461	648,346
Capital Outlay	398,000	408,036	163,697	252,000	86,000	86,000	123,000
Debt & Capital	984,817	997,789	754,687	903,211	737,211	732,461	771,346
Total Expenditures	2,281,257	2,108,282	1,961,331	2,302,834	2,226,735	2,252,571	2,047,802
Revenues Over (Under) Expenditures	(645,151)	(322,620)	403,033	(265,502)	(189,362)	(541,057)	(47,234)
Beginning Cash Balance - July 1	1,154,466	509,315	186,695	589,768	589,768	589,768	48,711
Other Cash Sources / (Uses)	-	-	40	-	-	-	-
Ending Cash Balance - June 30	509,315	186,695	589,768	324,266	400,406	48,711	1,477
Reserve Target - 15% of Operating Expenses:	282,489	255,037	269,645	307,625	321,110	324,986	288,720
Reserve Target - 60 Days of Operating Expenses:	309,576	279,492	295,501	337,123	351,902	356,149	316,406
Reserve Policy Target:	309,576	279,492	295,501	337,123	351,902	356,149	316,406
<i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>							
Excess Reserve:	199,739	(92,797)	294,267	(12,857)	48,505	(307,437)	(314,929)
<i>(Excess Reserve for Capital Projects Funding)</i>							

Parking

Fund: 551

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services							
6th Ave. Ramp Permits	313,935	327,308	346,926	370,858	370,858	359,500	342,300
Medical Arts Lease	13,797	15,129	18,857	20,575	20,575	19,177	20,575
6th Ave Ramp Daily Rev.	26,180	33,626	18,840	34,555	34,555	15,502	16,500
Getchell St. Parking Ramp	190,413	222,582	230,313	224,774	224,774	145,598	239,220
Getchell Daily Revenues	14,231	21,268	11,079	18,360	18,360	5,464	8,500
Jackson St Ramp Permits	121,091	133,950	127,487	141,086	141,086	143,088	145,000
15th Street Ramp Permits	304,106	317,537	301,979	334,014	334,014	319,081	334,014
Medical Arts Coin	19,337	15,281	-	18,870	18,870	1,340	16,500
Jackson St Ramp Coin	7,975	5,104	-	6,800	6,800	275	5,500
6th Ave Validations	1,249	1,517	1,036	1,224	1,224	905	1,224
Getchell Validations	1,202	311	4,432	1,224	1,224	841	1,224
On-Street System	kiosks -	-	-	145,000	145,000	78,000	170,000
Loading Zone Permits	5,695	4,812	4,693	6,120	6,120	3,664	6,120
Meters-Coin	17,926	38,444	255,655	27,880	27,880	120,668	74,500
Residential Parking Prmts	4,005	4,302	3,750	2,448	2,448	3,205	2,448
Special Permits	11,418	6,595	3,052	10,200	10,200	2,127	2,800
Goldie Coin Sales	17,529	14,046	8,300	16,320	16,320	4,505	8,000
Front Street Permits	28,792	31,086	11,374	5,100	5,100	11,800	5,100
Getchell Street Permits	6,266	8,092	3,781	8,670	8,670	500	6,800
Kessler Street Permits	2,046	1,516	918	3,570	3,570	561	612
Neil Ave Permits	599	552	153	663	663	-	-
Placer Permits	213	404	1,401	-	-	4,385	5,000
Power Permits	1,176	1,196	1,122	1,248	1,248	1,224	1,248
Fuller A Permits	4,590	12,069	6,412	10,924	10,924	5,109	7,700
Clark Street Permits	588	598	561	624	624	622	624
6th Ave Permits	245	-	-	-	-	75	-
Benton Permits	1,176	1,196	1,122	1,248	1,248	1,224	1,248
Lawrence Permits	2,447	3,967	7,936	2,387	2,387	12,000	12,000
South Park South Permits	18,360	15,545	4,076	18,812	18,812	1,000	-
Park South Permits	186	731	18,319	1,346	1,346	1,000	1,000
Park Central Permits	11,616	16,160	8,132	15,300	15,300	20,355	20,000
Park North Permits	801	221	838	594	594	1,900	1,900
Cruse South Permits	24,937	25,901	23,964	26,406	26,406	26,530	26,406
Cruse Central Permits	15,238	14,985	20,417	15,626	15,626	15,626	15,626
Cruse North Permits	9,063	19,326	11,513	19,882	19,882	22,395	19,882
North Cruse North Permits	6,442	9,493	17,801	8,864	8,864	5,085	12,500
Jackson Street Permits	1,908	3,157	1,044	1,975	1,975	600	1,975
14th Street	4,611	4,246	9,444	4,432	4,432	5,950	4,432
15th Street	1,331	1,021	110	1,346	1,346	-	-
Lot #1 Permits	7,469	8,006	7,034	8,335	8,335	5,745	8,335
Lot #2 Permits	-	344	379	612	612	1,020	-
Lot #3 Permits	9,097	26,629	21,980	22,069	22,069	22,160	22,069
Lot #4 Permits	36,181	45,453	39,328	40,702	40,702	61,485	40,702
Lot #5 Permits	992	684	725	3,248	3,248	7,812	5,184
Lot #6 Permits	10,705	13,207	13,057	15,585	15,585	10,145	16,467
Lot #7 Permits	47,578	44,346	45,760	49,678	49,678	47,040	49,678
Lot #8 Permits	21,255	18,008	22,431	16,830	16,830	26,390	20,163
Lot #9 Permits	40,669	40,976	34,624	42,411	42,411	33,070	42,411
Lot #10 Permits	18,930	31,960	31,446	29,070	29,070	26,465	33,132
Lot #15 Permits	19,364	20,565	11,177	19,903	19,903	10,165	19,903
Lot #16 Permits	17,704	15,041	18,279	16,830	16,830	13,395	16,830
Private Lot Lease Fees	2,370	3,805	2,045	4,315	4,315	4,360	4,315
Multi-Lot Lease Fees	20,344	20,942	18,671	27,552	27,552	18,455	27,042
Lot #1 Coin	6,144	5,331	-	8,400	8,400	705	6,200
Lot #2 Coin	-	-	-	1,000	1,000	100	1,000
Lot #3 Coin	6,124	5,082	-	7,800	7,800	250	5,100
Lot #4 Coin	2,527	1,829	-	4,000	4,000	215	4,000
Lot #6 Coin	1,131	806	-	1,400	1,400	50	1,400
Lot #7 Coin	7,858	6,620	-	16,000	16,000	1,025	14,700
Lot #8 Coin	1,431	801	-	1,500	1,500	100	1,200
Lot #9 Coin	15,219	12,353	-	28,000	28,000	2,500	25,800
Lot #10 Coin	9,522	7,978	-	7,000	7,000	325	6,200
Lot #15 Coin	12,327	9,842	-	16,000	16,000	100	10,300
Jackson St. Coin	10,644	9,500	-	12,840	12,840	100	-
Total Charges For Services	1,538,305	1,683,382	1,753,770	1,930,916	1,930,916	1,654,057	1,920,611

Parking

Fund: 551

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Fines & Forfeitures							
Boot Fines	250	600	50	500	500	500	500
Restricted Violations	51,112	48,680	15,033	49,500	49,500	16,000	40,000
Meter/Lot Violations	24,777	27,509	19,061	40,000	40,000	30,000	30,000
Total Fines & Forfeitures	76,139	76,789	34,144	90,000	90,000	46,500	70,500
Investment Earnings							
Interest Earnings	10,688	13,987	7,184	12,000	12,000	2,000	2,000
Chg in Invest Fair Market	445	141	(197)	-	-	-	-
Total Interest Earnings	11,133	14,128	6,987	12,000	12,000	2,000	2,000
Other Financing Sources / (Uses)							
Other Revenues	825	4,155	5,877	500	500	5,000	3,500
Misc Employee Reimb	-	-	-	500	500	500	500
Sale of Fixed Assets	885	400	-	-	-	-	-
Total Other Financing Sources / (Uses)	1,710	4,555	5,877	1,000	1,000	5,500	4,000
SUBTOTAL - OPERATING REVENUE	1,627,287	1,778,854	1,800,778	2,033,916	2,033,916	1,708,057	1,997,111
Long-Term Debt							
Intercap Loan Proceeds	-	-	560,243	-	-	-	-
Total Long-Term Debt	-	-	560,243	-	-	-	-
Interfund Transfers In							
T/in - 645 Insurance & Safety	8,819	6,808	3,343	3,416	3,457	3,457	3,457
Total Interfund Transfers In	8,819	6,808	3,343	3,416	3,457	3,457	3,457
TOTAL REVENUE	1,636,106	1,785,662	2,364,364	2,037,332	2,037,373	1,711,514	2,000,568
Other Sources / (Uses) - Non-Budgeted							
Loan Repymnt Prin. (Chng in Note/Rec from PY)	-	-	40	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	-	-	40	-	-	-	-

Parking

Fund: 551

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	551 Parking
Dept	3501 Parking
Activity	432 Streets & Traffic

Personnel Services

Salaries & Wages	317,192	336,134	335,359	386,142	386,142	386,142	417,025
Temporary Salaries	8,885	6,757	-	5,397	5,397	5,397	5,397
Overtime - Misc	8,804	9,873	8,344	426	426	426	9,500
F.I.C.A. (Soc. Sec.)	19,768	20,568	19,618	24,516	24,516	24,516	26,998
P.E.R.S. Retirement	27,475	29,587	29,790	34,203	34,203	34,203	38,143
Health & Vision Insurance	77,914	79,174	87,941	115,671	115,671	115,671	113,015
Workers Comp. Ins.	13,763	15,126	15,029	13,270	13,270	13,270	8,145
Unemployment Ins.	1,183	1,605	865	996	996	996	1,140
Dental Insurance	3,642	4,104	4,383	5,821	5,821	5,821	5,481
F.I.C.A. Medicare	4,623	4,810	4,588	5,740	5,740	5,740	6,319

Total Personnel Services	483,249	507,738	505,917	592,182	592,182	592,182	631,163
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Supplies & Materials

Office Supplies & Equip	2,199	2,847	1,659	1,600	1,600	1,600	2,000
Janitorial Supplies	3,805	3,919	3,969	3,500	3,500	3,500	3,500
Clothing Allowance	2,832	2,651	2,402	3,300	3,300	3,300	1,500
Operating Supplies - Misc	89	535	58	950	950	950	1,200
Fuel/Oil Outside Vendor	-	-	38	300	300	300	200
Small Tools & Equip-Misc	4,579	2,948	6,486	19,500	19,500	19,500	7,000
4,000 Pay to Park Repair & Equipment							
<u>3,000</u> Small Tools							
<u>7,000</u>							
Computr Equip/Sftwr/Spplly	2,138	1,693	11,745	6,100	6,100	6,100	4,800
600 Handheld Batteries							
1,200 Replace Office Computer							
1,200 Handheld Repairs							
3,000 Firewall Licensing (3)							
<u>(1,200)</u> Budget Constraint - Pending Funding for Computer Replacement							
<u>4,800</u>							
Construction & Maint Mat'ls	2,616	4,429	12,840	14,500	14,500	14,500	9,500

Total Supplies & Materials	18,258	19,022	39,198	49,750	49,750	49,750	29,700
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Purchased Services

IT&S Computer Maint/Spprt	20,490	22,748	22,543	23,523	23,523	24,229	18,800
IT&S Special Projects	-	-	3,368	-	1,801	1,801	-
City-Co Bldg Postage Adm	693	768	893	1,035	1,035	1,035	1,117
Postage	2,166	2,402	1,868	3,000	3,000	3,000	3,000
Cellular Services	6,033	5,086	8,558	6,000	6,000	6,000	6,000
Printing & Duplicating	10,086	9,929	9,835	9,000	9,000	9,000	9,000
Dues, Subscriptn, License	-	-	-	50	50	50	120
Advertising	260	4,414	4,477	2,000	2,000	2,000	1,000
Electric Utility	73,114	75,769	68,282	74,000	74,000	74,000	60,000
Water & Sewer	2,289	2,891	2,711	3,300	3,300	3,300	3,300
Long Dist Telephone Chrgs	8,421	8,470	8,796	9,000	9,000	9,000	9,000
Natural Gas Utility	976	892	823	750	750	750	750
Solid Waste	132	238	1,127	500	500	500	500
Consultant Services	18,613	2,773	38,440	14,300	14,300	14,300	16,500
6,500 Weekly maintenance - ramps							
6,500 Ticket Trak Maintenance							
<u>3,500</u> Call In Repairs Outside IT							
<u>16,500</u>							
Outside Repair to Mtr Veh	256	89	296	900	900	900	500
Equipment Repairs	287	537	102	1,000	1,000	1,000	1,200
Pri# Parking Facil Repairs	312,631	85,828	81,580	136,000	224,100	224,100	-

PK6001	20,000	6th Ave. Ramp Repair / Door Hardware ADA
PK6002	3,000	Medical Arts Repairs
PK6003	15,000	Getchell Ramp Repairs
PK6004	15,000	Jackson Ramp / Lighting
PK6010	6,000	Stripe Ramps & Lots
PK6011	65,000	Lot Surface Repairs/Seal Coat/ADA Paystation
	<u>(124,000)</u>	Budget Constraint - Pending Funding

Parking

Fund: 551

			FY 2018	FY 2019	FY 2020	FY 2021			Proposed
			Actual	Actual	Unaudited	Adopted	Amended	Projected	FY 2022
									Budget
	Meal Reimb-Taxable		-	-	-	25	25	25	-
	Travel & Meeting Expense		-	150	1,061	250	250	250	250
	Required Training		260	279	510	300	300	300	300
	Conferences		1,405	-	704	-	-	-	-
Pri #	Other Contracted Services		117,411	125,692	128,379	192,597	192,597	192,597	176,276
PK6006	10,000	Sidewalk Repairs-Lot 9 ADA							
PK6007	35,000	Snow Removal/Sweeping							
PK6008	2,000	Signs & Modifications							
PK6009	2,000	Lot Landscaping-all Lots							
PK6012	8,664	Copier Lease Fees							
PK6013	14,112	Elevator Maint.							
PK6014	5,500	State Computer Access							
PK6015	5,000	Sanding material							
PK6016	10,000	Skid Steer Rental							
	70,000	Parking Study							
	12,000	Cardinal Fees							
	72,000	Annual charges, kiosks and smartmeters							
	(70,000)	Budget Constraint - Pending Funding for Parking Study							
	<u>176,276</u>								
Total	Purchased Services		575,523	348,955	384,354	477,530	567,431	568,137	307,613
Intra-City Charges									
	Shop Gas & Fuel Charges		4,883	5,718	4,156	6,380	6,380	6,380	6,700
	Shop Vehicle Repairs		1,187	-	608	850	850	850	675
	Shop Tires & Tire Repairs		1,085	817	-	500	500	500	800
	Shop Vehicle Parts		4,393	1,534	1,334	3,500	3,500	3,500	4,000
Total	Intra-City Charges		11,548	8,069	6,099	11,230	11,230	11,230	12,175
Fixed Charges									
	Rent of Bldgs & Offices		12,223	12,223	20,897	20,897	20,897	20,897	20,897
	Special Assessments		80,091	87,676	96,474	90,528	90,528	97,408	101,462
	386	Lt. Dist. 357							
	14,224	Lt. Dist. 359							
	12,375	St. Maint Dist.							
	12,628	Storm Water							
	819	Urban Forest							
	5,040	BID Assessments							
	40	County Assessments							
	2,881	Open Space Maint.							
	767	Landfill Monitoring							
	52,302	Great Northern Town Center Assessments							
	<u>101,462</u>								
	Credit Card Fees		7,996	11,895	36,329	15,000	15,000	38,000	45,000
	Cash (Over)/Short		92	(194)	(1,492)	-	-	-	-
Total	Fixed Charges		100,402	111,600	152,207	126,425	126,425	156,305	167,359
Internal Charges									
	Comm, Mgr, Atty Charges		24,325	25,536	25,092	35,701	35,701	35,701	31,098
	Property Insurance		23,858	23,249	23,249	25,000	25,000	25,000	26,750
	Vehicle & Equip Insurance		367	391	391	360	360	360	385
	Liability Insurance		9,355	9,590	9,842	10,393	10,393	10,393	11,452
	Fidelity Insurance		72	80	72	80	80	80	74
	Liability Deductible		228	3,111	5,964	5,964	5,964	5,964	6,381
	Human Resource		10,531	10,839	12,063	12,432	12,432	12,432	10,749
	Budget & Accounting		32,633	34,699	34,802	45,035	45,035	45,035	34,016
	Fleet Services Charges		6,091	7,614	7,393	7,541	7,541	7,541	7,541
Total	Internal Charges		107,460	115,109	118,868	142,506	142,506	142,506	128,446

Parking

Fund: 551

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Debt Service								
Principal		365,000	375,000	380,000	432,985	432,985	432,985	444,616
Matures 2025	85,000		Limited GO Bonds, Series 2015					
Matures 2039	310,000		Certificates of Participation, Series 2016					
	49,616		Interacap - Parking Meters 2020					
	<u>444,616</u>							
Interest		218,317	210,503	208,233	213,476	213,476	213,476	203,730
	9,532		Limited GO Bonds, Series 2015					
	177,350		Certificates of Participation, Series 2016					
	16,848		Interacap - Parking Meters 2020					
	<u>203,730</u>							
Paying Agent Fees		2,000	2,000	2,000	2,500	2,500	-	-
Debt Issuance Costs		-	-	7	-	-	-	-
Arbitrage Fees/Costs		1,500	2,250	750	2,250	2,250	-	-
Total	Debt Service	586,817	589,753	590,990	651,211	651,211	646,461	648,346
Capital Outlay								
Equipment		398,000	402,786	163,697	252,000	86,000	86,000	123,000
	86,000		Jackson Gate Arm Replacement					
	123,000		Sweeper- Commission did not approve (166,000)FY22 Split with Streets, Transit and Parking					
	30,000		4G modem upgrade					
	<u>(116,000)</u>		Budget Constraint - Pending Funding					
	<u>123,000</u>							
Vehicles		-	5,250	-	-	-	-	-
Total	Capital Outlay	398,000	408,036	163,697	252,000	86,000	86,000	123,000
Total	Parking	2,281,257	2,108,282	1,961,331	2,302,834	2,226,735	2,252,571	2,047,802

Special Charters

Fund: 561

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services	31,137	77,165	20,370	54,000	54,000	-	51,000
Other Financing Sources / (Uses)	789	-	-	-	-	-	-
Other Operating Revenues	31,926	77,165	20,370	54,000	54,000	-	51,000
Interfund Transfers In	85	83	40	36	39	39	39
Internal Transactions	85	83	40	36	39	39	39
Total Revenues	32,011	77,248	20,410	54,036	54,039	39	51,039
Expenditures							
Personnel Services	6,863	27,344	4,155	5,168	5,168	5,168	5,330
Supplies & Materials	-	-	-	100	100	100	-
Purchased Services	-	-	-	-	-	-	-
Intra-City Charges	692	1,002	60	2,055	2,055	2,055	3,525
Fixed Charges	-	-	-	-	-	-	-
Maintenance & Operating	692	1,002	60	2,155	2,155	2,155	3,525
Internal Charges	1,808	1,790	2,151	1,993	1,993	1,993	2,007
Transfers Out	50,000	75,000	50,000	50,000	50,000	-	40,000
Internal Transactions	51,808	76,790	52,151	51,993	51,993	1,993	42,007
Total Expenditures	59,363	105,136	56,365	59,316	59,316	9,316	50,862
Revenues Over (Under) Expenditures	(27,352)	(27,888)	(35,955)	(5,280)	(5,277)	(9,277)	177
Beginning Cash Balance - July 1	139,743	112,391	84,503	48,548	48,548	48,548	39,271
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	112,391	84,503	48,548	43,268	43,271	39,271	39,448
Reserve Target - 15% of Operating Expenses:	8,904	15,770	8,455	8,897	8,897	1,397	7,629
Reserve Target - 60 Days of Operating Expenses:	9,758	17,283	9,266	9,751	9,751	1,531	8,361
Reserve Policy Target: <i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>	9,758	17,283	9,266	9,751	9,751	1,531	8,361
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	102,633	67,220	39,282	33,517	33,520	37,739	31,087

Special Charters

Fund: 561

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services							
Special Charters	9,593	690	-	4,000	4,000	-	-
BID Trolley Reimbursement	18,750	27,375	20,370				
Rec-Connect/State Shuttle	2,794	49,100	-	50,000	50,000	-	51,000
Total Charges For Services	31,137	77,165	20,370	54,000	54,000	-	51,000
Other Financing Sources / (Uses)							
Other Revenues	789	-	-	-	-	-	-
Total Other Financing Sources / (Uses)	789	-	-	-	-	-	-
SUBTOTAL - OPERATING REVENUE	31,926	77,165	20,370	54,000	54,000	-	51,000
Interfund Transfers In							
T/in - 645 Insurance & Safety	85	83	40	36	39	39	39
Total Interfund Transfers In	85	83	40	36	39	39	39
TOTAL REVENUE	32,011	77,248	20,410	54,036	54,039	39	51,039

Special Charters

Fund: 561

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	561 Special Charters							
Dept	3561 Transit Charters							
Activity	434 Transit Systems							
Personnel Services								
	Salaries & Wages	485	1,159	69	-	-	-	-
	Temporary Salaries	4,534	4,410	3,285	4,173	4,173	4,173	4,702
	F.I.C.A. (Soc. Sec.)	309	346	208	259	259	259	292
	P.E.R.S. Retirement	117	136	209	366	366	366	-
	Health & Vision Insurance	76	105	16	-	-	-	-
	Workers Comp. Ins.	472	519	310	298	298	298	254
	Unemployment Ins.	18	25	8	11	11	11	13
	Dental Insurance	7	6	1	-	-	-	-
	F.I.C.A. Medicare	72	81	49	61	61	61	69
Total	Personnel Services	6,090	6,787	4,155	5,168	5,168	5,168	5,330
Supplies & Materials								
	Operating Supplies - Misc	-	-	-	100	100	100	-
Total	Supplies & Materials	-	-	-	100	100	100	-
Intra-City Charges								
	Shop Gas & Fuel Charges	341	695	53	1,255	1,255	1,255	975
	Shop Vehicle Repairs	35	-	-	300	300	300	300
	Shop Tires & Tire Repairs	-	-	-	150	150	150	750
	Shop Vehicle Parts	114	307	6	350	350	350	1,500
Total	Intra-City Charges	490	1,002	60	2,055	2,055	2,055	3,525
Internal Charges								
	Vehicle & Equip Insurance	211	197	197	-	-	-	-
	Liability Insurance	113	109	109	111	111	111	125
	Fidelity Insurance	8	8	-	-	-	-	-
	Liability Deductible	-	-	-	-	-	-	-
	Fleet Services Charges	1,476	1,476	1,845	1,882	1,882	1,882	1,882
Total	Internal Charges	1,808	1,790	2,151	1,993	1,993	1,993	2,007
Transfers Out								
	T/out - 580 Capital Transit	50,000	50,000	50,000	50,000	50,000	-	40,000
	Overhead costs reimbursements	-	-	-	-	-	-	-
Total	Transfers Out	50,000	50,000	50,000	50,000	50,000	-	40,000
Total	Transit Charters	58,388	59,579	56,365	59,316	59,316	9,316	50,862

Special Charters

Fund: 561

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	561 Special Charters							
Dept	3168 Rec-Connect/State Shuttle							
Activity	434 Transit Systems							
Personnel Services								
	Salaries & Wages	475	9,773	-	-	-	-	-
	Temporary Salaries	45	4,382	-	-	-	-	-
	F.I.C.A. (Soc. Sec.)	29	791	-	-	-	-	-
	P.E.R.S. Retirement	44	1,213	-	-	-	-	-
	Health & Vision Insurance	116	2,711	-	-	-	-	-
	Workers Comp. Ins.	49	1,297	-	-	-	-	-
	Unemployment Ins.	2	64	-	-	-	-	-
	Dental Insurance	6	141	-	-	-	-	-
	F.I.C.A. Medicare	7	185	-	-	-	-	-
Total	Personnel Services	773	20,557	-	-	-	-	-
Supplies & Materials								
	Operating Supplies - Misc	-	-	-	-	-	-	-
Total	Supplies & Materials	-	-	-	-	-	-	-
Intra-City Charges								
	Shop Gas & Fuel Charges	202	-	-	-	-	-	-
	Shop Vehicle Repairs	-	-	-	-	-	-	-
	Shop Tires & Tire Repairs	-	-	-	-	-	-	-
	Shop Vehicle Parts	-	-	-	-	-	-	-
Total	Intra-City Charges	202	-	-	-	-	-	-
Transfers Out								
	T/out - 580 Capital Transit	-	25,000	-	-	-	-	-
Total	Transfers Out	-	25,000	-	-	-	-	-
Capital Outlay								
	Vehicles	-	-	-	-	-	-	-
Total	Capital Outlay	-	-	-	-	-	-	-
Total	Rec-Connect/State Shuttle	975	45,557	-	-	-	-	-

Golf Course
Fund: 563

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services	1,318,582	1,747,153	1,529,693	1,935,990	1,935,990	1,794,519	2,062,811
Investment Earnings	18,515	5,772	481	-	-	-	-
Other Financing Sources / (Uses)	227	(254)	498	21,000	21,000	1,500	2,000
Other Operating Revenues	1,337,324	1,752,671	1,530,672	1,956,990	1,956,990	1,796,019	2,064,811
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	9,494	10,321	284,900	5,573	46,409	246,409	241,409
Internal Transactions	9,494	10,321	284,900	5,573	46,409	246,409	241,409
Long-Term Debt	2,100,000	-	-	-	-	-	-
Total Revenues	3,446,818	1,762,992	1,815,572	1,962,563	2,003,399	2,042,428	2,306,220
Expenditures							
Personnel Services	660,982	840,797	809,971	879,093	919,093	946,873	947,128
Supplies & Materials	343,131	505,619	450,780	492,471	492,471	492,471	511,823
Purchased Services	142,295	165,926	177,829	227,767	230,541	241,757	205,785
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	45,191	64,655	83,390	66,894	66,894	94,226	87,029
Maintenance & Operating	530,617	736,200	711,999	787,132	789,906	828,454	804,637
Internal Charges	112,132	128,048	141,373	153,426	153,426	153,426	143,816
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	112,132	128,048	141,373	153,426	153,426	153,426	143,816
Debt Service	187,571	248,388	237,955	224,020	224,020	224,020	235,573
Capital Outlay	1,302,522	800,553	8,136	21,000	21,000	21,000	91,150
Debt & Capital	1,490,093	1,048,941	246,091	245,020	245,020	245,020	326,723
Total Expenditures	2,793,824	2,753,986	1,909,434	2,064,671	2,107,445	2,173,773	2,222,304
Revenues Over (Under) Expenditures	652,994	(990,994)	(93,862)	(102,108)	(104,046)	(131,345)	83,916
Beginning Cash Balance - July 1	559,787	1,217,174	244,840	166,740	166,740	166,740	35,395
Other Cash Sources / (Uses)	4,393	18,660	15,762	-	-	-	-
Ending Cash Balance - June 30	1,217,174	244,840	166,740	64,632	62,694	35,395	119,311
Reserve Target - 15% of Operating Expenses:	223,695	293,015	285,195	306,551	312,967	322,916	319,673
Reserve Target - 60 Days of Operating Expenses:	245,146	321,112	312,542	335,946	342,977	353,881	350,327
Reserve Policy Target: <i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>	245,146	321,112	312,542	335,946	342,977	353,881	350,327
Excess Reserve:	972,028	(76,272)	(145,803)	(271,314)	(280,283)	(318,486)	(231,016)

Golf Course

Fund: 563

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Revenues

Charges For Services

Unstrctd-Individual	98,884	88,954	79,393	116,239	116,239	100,000	117,000
Unstrctd-Adult Couple	16,430	19,590	17,474	25,806	25,806	25,806	25,800
Unstrctd-Dep Undr 19	8,226	8,167	8,141	11,181	11,181	11,181	13,000
Unstrctd-Sr. Individual	81,123	110,059	104,639	99,106	99,106	99,106	110,000
Unstrctd-Sr. Couple	23,170	26,360	38,528	30,611	30,611	30,611	32,000
Unstrctd-Student Undr 24	23,465	22,820	26,612	21,786	21,786	21,786	28,000
Unstrctd-Active Military	2,040	4,760	3,335	3,226	3,226	3,226	3,226
Unstrctd-Family							5,000
Unstrctd-Half Season							2,500
Rstrctd-Individual	3,020	470	-	-	-	-	-
Rstrctd-Adult Couple	965	1,150	-	-	-	-	-
Rstrctd-Sr. Individual	27,220	-	-	-	-	-	-
Rstrctd-Sr. Couple	6,305	2,230	-	-	-	-	-
Rstrctd-Jr. Undr 19	-	-	-	-	-	-	-
Rstrctd-Active Military	580	-	-	-	-	-	-
Green Fees - 9 Hole	56,598	67,544	66,976	69,746	69,746	69,746	79,000
Grn Fee-9 Hole Sr&Jr Disc	21,810	29,778	29,292	26,300	26,300	50,000	28,500
Green Fees-18 Hole	108,344	107,964	95,569	117,506	117,506	110,000	125,000
Green Fees - Promo/Twilight	7,085	6,890	6,947	9,866	9,866	9,866	11,000
Golf Simulator	36,110	112,350	82,942	115,506	115,506	85,000	120,000
Tower Club Entry Fee							3,500
Tower Club 9 Holes							10,000
Tower Club 18 Holes							12,500
Punch Cards-10 Rd	63,665	64,968	64,708	73,266	73,266	73,266	80,000
Punch Cards-30 Rd	-	-	1,020	-	-	-	-
Punch Cards-Sr. 10 Rd	24,795	26,464	26,835	25,306	25,306	25,306	30,000
Punch Cards-Jr. 10 Rd	915	465	465	2,676	2,676	2,676	-
Punch Cards-Active Military	930	1,860	1,005	1,436	1,436	1,436	1,500
Cart Storage-Gas	15,100	13,825	13,130	19,421	19,421	19,421	19,421
Cart Storage-Electric	20,215	19,570	18,360	16,471	16,471	16,471	16,471
Cart Trail Fees-Annual	6,090	4,400	6,495	5,456	5,456	5,456	5,456
Cart Trail Fees-Add User	560	560	400	986	986	986	986
Cart Trail Fees-Daily	96	80	226	762	762	762	762
Annual Lease	30,932	26,022	19,038	32,546	32,546	32,546	35,000
Pwr Cart Rent/Daily-9 Holes	31,835	35,204	33,492	36,754	36,754	42,000	37,000
Pwr Cart Rent/Daily-18 Holes	59,600	66,414	56,236	60,442	60,442	75,000	62,000
Pwr Cart Rent/10-Round Punch Card	-	-	-	-	-	-	-
Food & Misc	68,456	212,580	200,383	286,506	286,506	230,000	295,000
Beverage (Non-Alcoholic)	21,386	24,834	20,364	32,506	32,506	32,506	29,300
Alcoholic Beverages	105,771	226,305	207,326	257,506	257,506	240,000	310,000
Concession Merchandise	480	184	-	1,506	1,506	1,506	300
Gaming Machine Proceeds	3,649	8,164	5,385	6,506	6,506	6,506	9,850
Pro Shop Merchandise	184,156	233,183	156,785	250,206	250,206	180,000	225,000
Driving Range	78,337	80,764	77,199	84,596	84,596	84,596	92,000
Clubhouse Rental	-	540	540	-	-	-	-
Tournament Entry	-	240	-	-	-	-	-
Bag Storage - Upper	-	-	-	-	-	-	-
Bag Storage - Lower	2,150	3,700	2,175	4,006	4,006	4,006	4,006
Club & Pull-Cart Rentals	4,535	5,293	4,065	5,721	5,721	5,721	5,721
Handicaps	14,255	13,700	13,638	15,506	15,506	15,506	16,000
Golf Lessons	27,278	34,109	24,411	32,506	32,506	32,506	30,000
Cart Repairs	3,279	9,578	8,111	6,506	6,506	6,506	6,506
Advertising	20,955	19,225	5,040	20,506	20,506	20,506	15,000
Other Golf Revenue - Misc	7,787	5,836	3,015	9,506	9,506	23,000	9,506
Total	1,318,582	1,747,153	1,529,693	1,935,990	1,935,990	1,794,519	2,062,811

Golf Course

Fund: 563

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Investment Earnings							
Interest Earnings	18,515	5,772	481	-	-	-	-
Total Interest Earnings	18,515	5,772	481	-	-	-	-
Other Financing Sources / (Uses)							
Other Revenues	227	(254)	498	21,000	21,000	1,500	2,000
Total Other Financing Sources / (Uses)	227	(254)	498	21,000	21,000	1,500	2,000
SUBTOTAL - OPERATING REVENUE	1,337,324	1,752,671	1,530,672	1,956,990	1,956,990	1,796,019	2,064,811
Long-Term Debt							
Bond Proceeds	2,100,000	-	-	-	-	-	-
1,800,000 18 Pro Shop / Club House							
Intercap Loan Proceeds							
Irrigation & Landscape Improvements	-	-	-	-	-	-	-
Total Long-Term Debt	2,100,000	-	-	-	-	-	-
Interfund Transfers In							
T/in - 100 General Fund			280,000	-	40,000	240,000	235,000
T/in - 645 Insurance & Safety	9,494	10,321	4,900	5,573	6,409	6,409	6,409
T/in - 650 Medical Revolving	-	-	-	-	-	-	-
Total Interfund Transfers In	9,494	10,321	284,900	5,573	46,409	246,409	241,409
TOTAL REVENUE	3,446,818	1,762,992	1,815,572	1,962,563	2,003,399	2,042,428	2,306,220
Other Sources / (Uses) - Non-Budgeted							
Change in Vouchers Payable	(12)	17	(104)	-	-	-	-
Change in Deposits Payable (Gift Cards/League/etc.)	4,405	18,643	15,866	-	-	-	-
440 Advance (Loan) - Golf Carts							
Total Other Sources / (Uses) - Non-Budgeted	4,393	18,660	15,762	-	-	-	-

Golf Course

Fund: 563

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	563 Golf Course
Dept	4111 Golf Operations
Activity	464 Park & Recreation

Personnel Services

Salaries & Wages	121,828	141,315	106,752	132,709	132,709	132,709	143,456
Temporary Salaries	53,763	42,886	48,096	43,340	43,340	43,340	43,452
Overtime - Misc	3,287	4,495	2,117	2,695	2,695	2,695	2,860
Golf Lesson Commissions	14,304	15,126	14,594	16,500	16,500	16,500	16,500
F.I.C.A. (Soc. Sec.)	11,802	12,461	10,567	12,138	12,138	12,138	12,821
P.E.R.S. Retirement	13,744	13,798	11,274	13,925	13,925	13,925	15,060
Health & Vision Insurance	26,492	32,440	20,426	32,781	32,781	32,781	37,776
Workers Comp. Ins.	8,610	8,643	7,580	7,557	7,557	7,557	3,343
Unemployment Ins.	672	914	429	492	492	492	541
Dental Insurance	1,345	1,679	1,019	1,515	1,515	1,515	1,800
F.I.C.A. Medicare	2,760	2,914	2,471	2,841	2,841	2,841	3,002
Total Personnel Services	258,607	276,671	225,325	266,493	266,493	266,493	280,611

Supplies & Materials

Office Supplies & Equip	3,255	2,667	1,259	2,600	2,600	2,600	2,600
Janitorial Supplies	1,532	221	81	-	-	-	4,620
Clothing Allowance	-	1,042	-	500	500	500	500
Operating Supplies - Misc	2,036	1,196	2,093	1,500	1,500	1,500	2,000
Furniture & Fixtures-Misc	65	-	-	1,000	1,000	1,000	500
Resale Supplies	158,602	176,946	121,950	150,000	150,000	150,000	130,000
Golf Driving Range Supplies	1,155	5,319	6,762	6,000	6,000	6,000	3,000
Other Supply & Mat-Misc	1,459	2,897	662	3,400	3,400	3,400	3,400
Total Supplies & Materials	168,104	190,288	132,807	165,000	165,000	165,000	146,620

Purchased Services

IT&S Computer Maint/Spprt	14,198	13,216	13,277	12,507	12,507	12,908	13,414
IT&S Telephone Service	2,241	2,266	1,368	1,422	1,422	1,422	1,422
IT&S Special Projects	-	-	1,989	-	1,065	1,065	-
City-Co Bldg Postage Adm	112	120	174	182	182	182	206
Postage	9	4	78	50	50	50	50
Freight & Express	297	481	78	400	400	400	500
Cellular Services	480	480	120	480	480	480	480
Printing & Duplicating	1,518	1,844	1,806	1,600	1,600	1,600	2,200
Professional Subscriptions	-	-	-	-	-	-	-
Dues, Subscriptn, License	3,080	800	5,190	3,235	3,235	3,235	3,250
2,400 Prof Golf Assoc							
150 US Golf Assoc							
200 MT State Golf Assoc							
360 Helena Chamber of Commerce							
140 Additional Dues/Subscriptions							
<u>3,250</u>							
Advertising	11,411	26,822	16,203	15,550	15,550	15,550	16,000
1,500 Carroll Athletics Partnership							
500 Misc Partnerships							
1,500 Ad Management-3rd Party Socials							
2,500 Social Media Paid Promos							
1,000 Event Promotions							
1,000 Pay-per-click SEO							
2,000 Print- Misc							
1,250 Collab Creative Consulting							
1,750 Professional Video & Photo-Quarterly							
1,500 Spring Video							
1,500 Fall Video							
<u>16,000</u>							
Electric Utility	1,045	8,133	10,681	-	-	11,000	11,000
Water & Sewer	434	1,481	1,629	3,922	3,922	2,000	1,961
Long Dist Telephone Chrgs	15	11	9	-	-	-	-
Professional Services-Misc	8,565	9,823	9,095	10,000	10,000	10,000	10,000
10,000 MSGA Handicaps							
<u>10,000</u>							
Travel & Meeting Expense	886	216	-	1,000	1,000	1,000	1,000

Golf Course

Fund: 563

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Conferences	1,785	1,430	650	1,800	1,800	1,800	1,800
Other Contracted Services	9,584	9,269	19,453	11,358	11,358	11,358	11,040
400 Fire Extinguishers							
1,000 Advertising Signs							
2,400 Scorecards/Pencils							
1,700 Security Monitoring							
500 False Alarm Fees							
5,040 EZ Suite/GolfNow							
<u> 11,040</u>							
Total Purchased Services	55,660	76,396	81,799	63,506	64,571	74,050	74,323
Intra-City Charges							
Total Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges							
Credit Card Fees	17,771	21,167	21,599	16,000	16,000	16,000	17,000
Cash (Over)/Short	(768)	805	(4,510)	-	-	-	-
Total Fixed Charges	17,003	21,972	17,089	16,000	16,000	16,000	17,000
Internal Charges							
Comm, Mgr, Atty Charges	11,354	12,066	12,018	18,004	18,004	18,004	6,997
Park & Rec	19,634	22,802	25,142	19,283	19,283	19,283	16,935
Property Insurance	388	361	361	2,297	2,297	2,297	2,458
Vehicle & Equip Insurance	251	-	-	-	-	-	-
Liability Insurance	5,253	5,280	5,445	5,178	5,178	5,178	5,469
Fidelity Insurance	87	88	77	77	77	77	77
Liability Deductible	-	-	-	-	-	-	-
Human Resource	2,409	4,605	4,112	4,238	4,238	4,238	3,664
Budget & Accounting	9,792	10,376	10,521	12,048	12,048	12,048	7,913
Building M&O Charge	-	-	4,031	11,324	11,324	11,324	25,571
Total Internal Charges	49,168	55,578	61,707	72,449	72,449	72,449	69,084
Total Golf Operations	548,542	620,905	518,728	583,448	584,513	593,992	587,638

Golf Course

Fund: 563

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	563 Golf Course							
Dept	4113 Golf Concessions							
Activity	464 Park & Recreation							
Personnel Services								
	Salaries & Wages	9,862	40,742	19,117	85,431	85,431	85,431	76,734
	Temporary Salaries	44,802	121,285	163,587	107,769	107,769	107,769	139,898
	Overtime - Misc	2,562	8,850	9,531	6,997	6,997	6,997	7,122
	F.I.C.A. (Soc. Sec.)	3,803	11,164	12,488	12,414	12,414	12,414	13,876
	P.E.R.S. Retirement	2,964	7,998	7,127	7,494	7,494	7,494	9,487
	Health & Vision Insurance	1,735	14,196	9,247	37,821	37,821	37,821	25,184
	Workers Comp. Ins.	3,976	11,765	13,124	10,713	10,713	10,713	4,477
	Unemployment Ins.	215	827	509	504	504	504	585
	Dental Insurance	91	735	461	1,515	1,515	1,515	1,200
	F.I.C.A. Medicare	889	2,611	2,921	2,905	2,905	2,905	3,247
Total	Personnel Services	70,899	220,173	238,111	273,563	273,563	273,563	281,810
Supplies & Materials								
	Office Supplies & Equip	109	362	1,040	200	200	200	1,250
	Janitorial Supplies	2,936	2,041	3,796	3,000	3,000	3,000	4,620
	Operating Supplies - Misc	902	2,587	3,715	3,000	3,000	3,000	4,648
	Small Tools & Equip-Misc	30	-	1,559	100	100	100	700
	Furniture & Fixtures-Misc	730	3,044	1,645	1,000	1,000	1,000	1,000
	Resale Supplies	96,263	224,561	232,598	225,000	225,000	225,000	250,000
Total	Supplies & Materials	100,970	232,595	244,353	232,300	232,300	232,300	262,218
Purchased Services								
	IT&S Computer Maint/Spprt	2,743	2,584	10,631	11,028	11,028	11,709	10,044
	IT&S Telephone Service	457	455	456	474	474	474	474
	IT&S Special Projects	-	-	1,593	-	852	852	-
	Cellular Services	200	-	-	-	-	-	-
	Professional Subscriptions	2,422	2,929	3,780	3,600	3,600	4,100	3,600
	Electric Utility	6,046	2,249	330	8,929	8,929	8,929	4,596
	Water & Sewer	1,050	781	513	-	-	-	1,961
	Long Dist Telephone Chrgs	-	-	-	-	-	-	-
	Natural Gas Utility	2,205	6,301	5,820	5,000	5,000	5,000	6,000
	Equipment Repairs	142	75	324	1,000	1,000	1,000	1,200
	Building Repairs/Maint	-	-	-	500	500	500	600
	Local Travel	-	-	-	250	250	250	-
	Travel & Meeting Expense	135	-	-	600	600	600	-
	Other Contracted Services	2,355	3,866	7,163	345	345	345	11,100
	11,100 Live Music							
	<u>11,100</u>							
Total	Purchased Services	17,755	19,240	30,610	31,726	32,578	33,759	39,575
Fixed Charges								
	Licenses (Food - Beer & Wine Licenses)	915	1,030	400	1,850	1,850	1,850	1,850
	Credit Card Fees	2,201	8,664	9,969	10,000	10,000	10,000	10,000
	Cash (Over)/Short	(139)	(2,391)	(1,636)	-	-	8,000	-
Total	Fixed Charges	2,977	7,303	8,733	11,850	11,850	19,850	11,850
Internal Charges								
	Comm, Mgr, Atty Charges							1,788
	Park & Rec	9,817	11,401	12,571	19,283	19,283	19,283	16,935
	Property Insurance	270	262	262	245	245	245	262
	Liability Insurance	1,501	5,630	5,539	5,308	5,308	5,308	5,932
	Fidelity Insurance	40	128	107	99	99	99	121
	Human Resource	1,377	-	4,455	4,591	4,591	4,591	3,970
	Budget & Accounting	601	636	650	676	676	676	686
Total	Internal Charges	13,606	18,057	23,584	30,202	30,202	30,202	29,694
Total	Golf Concessions	206,207	497,368	545,391	579,641	580,493	589,674	625,147

Golf Course

Fund: 563

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	563 Golf Course
Dept	4115 Golf Maintenance
Activity	464 Park & Recreation

Personnel Services

Salaries & Wages	162,194	171,710	175,998	149,220	189,220	217,000	182,877
Temporary Salaries	81,127	80,227	75,866	91,806	91,806	91,806	100,022
Overtime - Misc	677	927	1,188	1,460	1,460	1,460	1,726
F.I.C.A. (Soc. Sec.)	14,876	15,427	15,348	15,097	15,097	15,097	17,710
P.E.R.S. Retirement	17,183	18,040	18,528	21,356	21,356	21,356	25,336
Health & Vision Insurance	31,221	32,445	35,037	37,821	37,821	37,821	37,776
Workers Comp. Ins.	18,232	18,749	18,598	16,382	16,382	16,382	12,567
Unemployment Ins.	857	1,142	635	612	612	612	746
Dental Insurance	1,630	1,678	1,747	1,749	1,749	1,749	1,800
F.I.C.A. Medicare	3,479	3,608	3,589	3,534	3,534	3,534	4,147

Total Personnel Services	331,476	343,953	346,534	339,037	379,037	406,817	384,707
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Supplies & Materials

Office Supplies & Equip	49	232	202	200	200	200	200
Janitorial Supplies	739	713	392	765	765	765	689
57 Toilet Paper							
40 Paper Towels							
152 Cone Cups							
240 Trash Bags							
100 Misc Cleaning							
100 Rags							
<u>689</u>							
Clothing Allowance	195	291	74	786	786	786	756
320 Rain Suits							
100 Saffey Gear							
216 Hats							
120 Other clothing							
<u>756</u>							
Fuel/Oil Outside Vendor	16,178	18,420	14,424	20,460	20,460	20,460	23,220
7,200 Maint. No-lead							
7,800 rentals No-lead							
7,700 diesel							
240 lube 10W hyd fluid							
160 lube 15W-40 diesel Oil							
120 Lube ATF & Grease							
<u>23,220</u>							
Golf Cart Repair Parts	906	5,474	1,246	4,997	4,997	4,997	3,880
380 Seat Covers							
100 Tires and Lube							
1,400 Battery							
2,000 Misc							
<u>3,880</u>							
Parts - Misc	494	3,031	3,826	4,000	4,000	4,000	4,300
Small Tools & Equip-Misc	1,965	1,521	1,391	2,000	2,000	2,000	2,000
Fixtures	7,261	4,116	3,687	4,663	4,663	4,663	5,075
792 Flag Sticks							
54 PG Flags							
243 Flags							
135 Range Flags							
153 Regulation Cups							
63 PG Cups							
638 Marking Paint							
700 Range Mats							
324 Tee Markers							
148 Tee Towels							
152 Trash Can							
340 Ball Washer							
48 Divot Mix Box							
<u>1,285</u>							
Logo Signs & Misc Other							
<u>5,075</u>							

Golf Course

Fund: 563

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Furniture & Fixtures-Misc	72	949	3,318	4,000	4,000	4,000	4,000
Range Netting Repair/Maint/Replacement							
Irrigation Parts	6,879	5,638	6,223	6,800	6,800	6,800	6,800
Fertilizer & Chem Supplies	29,675	33,846	32,755	35,900	35,900	35,900	40,685
3,399 Greens							
2,060 Tees & Range Tee							
13,596 Fairways, Rough, Driving Range							
3,296 Herbicides							
6,592 Other Sprays							
7,519 Fungicide							
3,708 Pond Treatment							
515 Spots Turf Seed							
<u>40,685</u>							
Surfacing Materials	4,337	-	564	2,000	2,000	2,000	2,700
Gravel & Sand	3,552	6,512	4,144	6,600	6,600	6,600	6,680
2,480 Greens aeration							
1,200 Summer topdressing							
600 range tee for 180 days							
<u>2,400</u> bunkers							
<u>6,680</u>							
Other Supply & Mat-Misc	1,755	1,993	1,374	2,000	2,000	2,000	2,000
Total Supplies & Materials	74,057	82,736	73,619	95,171	95,171	95,171	102,985
Purchased Services							
IT&S Computer Maint/Spprt	6,870	10,246	10,689	11,277	11,277	11,832	10,600
IT&S Telephone Service	914	910	912	948	948	948	948
IT&S Special Projects	-	-	1,601	-	857	857	-
Postage	-	-	-	20	20	20	20
Freight & Express	77	75	-	80	80	80	80
Cellular Services	2,036	2,085	2,041	2,125	2,125	2,125	2,125
360 Supt							
360 assistant							
240 Mechanic							
425 IP pumpstation							
740 irrigation tablets							
<u>2,125</u>							
Dues, Subscriptn, License	705	740	714	750	750	750	760
Advertising	7	-	-	100	100	100	100
Electric Utility	26,999	28,305	30,109	30,000	30,000	30,000	32,785
Water & Sewer	754	503	766	658	658	658	678
Long Dist Telephone Chrgs	6	5	5	-	-	-	15
Natural Gas Utility	1,289	1,237	1,117	1,500	1,500	1,500	1,500
Solid Waste	3,197	2,980	2,584	3,368	3,368	3,368	3,460
Outside Repair to Mtr Veh	7,505	5,551	7,448	7,876	7,876	7,876	7,876
Equipment Repairs	7,594	1,692	956	10,000	10,000	10,000	10,000
8,500 Well Maintenance							
<u>1,500</u> Non-motorized equipment maintenance							
<u>10,000</u>							
Building Repairs/Maint	3,028	1,719	427	30,000	30,000	30,000	5,000
4,000 Shop and Pumhouse							
<u>1,000</u> Misc							
<u>5,000</u>							
Required Training	45	228	-	500	500	500	300
Conferences	2,438	740	1,648	3,000	3,000	3,000	5,000
Other Contracted Services	5,416	13,274	4,403	30,333	30,333	30,333	10,640
5,040 4 standard Portable Toilets							
1,200 Intake Screen Service							
400 Fire Suppression							
3,000 Tree Trimming Contracted							
<u>1,000</u> Misc							
<u>10,640</u>							
Total Purchased Services	68,880	70,290	65,420	132,535	133,392	133,947	91,887

Golf Course

Fund: 563

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Fixed Charges							
Rent of Equipment	2,064	1,370	2,433	2,500	2,500	2,500	2,295
1,275 Air Compressor							
520 55' Bil-Jax Man Lift							
500 Mini Excavator							
<u>2,295</u>							
Special Assessments	23,052	33,798	52,803	33,800	33,800	53,132	53,140
Licenses	95	212	2,332	2,744	2,744	2,744	2,744
2,544 Toro NSN 3yr Irrigation support-hardware and software							
200 Pesticide							
<u>2,744</u>							
Total Fixed Charges	25,211	35,380	57,568	39,044	39,044	58,376	58,179
Internal Charges							
Comm, Mgr, Atty Charges	8,799	9,148	9,017	13,963	13,963	13,963	12,284
Park & Rec	19,634	22,802	25,142	13,884	13,884	13,884	12,193
Property Insurance	494	532	532	620	620	620	663
Vehicle & Equip Insurance	643	843	843	844	844	844	903
Liability Insurance	6,958	6,873	7,114	6,429	6,429	6,429	7,546
Fidelity Insurance	111	112	101	101	101	101	101
Liability Deductible	-	747	-	-	-	-	-
Human Resource	4,130	4,251	4,112	4,238	4,238	4,238	3,664
Budget & Accounting	8,589	9,105	9,221	10,696	10,696	10,696	7,684
Total Internal Charges	49,358	54,413	56,082	50,775	50,775	50,775	45,038
Total Golf Maintenance	548,982	586,772	599,224	656,562	697,419	745,086	682,796

Golf Course

Fund: 563

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund 563 Golf Course Dept 4119 Golf Capital/Debt Service Activity 464 Park & Recreation								
Debt Service								
Matures	Principal	118,920	177,186	170,421	160,101	160,101	160,101	175,809
2/15/29	95,000 Limited GO Bonds, Series 2017							
	28,634 Inter-cap - Irrigation							
	42,175 440 Interfund Loan							
	10,000 Misc							
	<u>175,809</u>							
	Interest	25,151	71,202	67,534	63,919	63,919	63,919	59,764
	50,463 Limited GO Bonds, Series 2017							
	8,879 Inter-cap - Irrigation							
	422 440 Interfund Loan							
	<u>59,764</u>							
	Paying Agent Fees	-	-	-	-	-	-	-
	Debt Issuance Costs	43,500	-	-	-	-	-	-
Total	Debt Service	187,571	248,388	237,955	224,020	224,020	224,020	235,573
Capital Outlay								
	Buildings	1,279,698	777,753	-	-	-	-	-
	Imprvmnts Other Than Bldgs	-	-	-	-	-	-	-
	Equipment	22,824	22,800	8,136	21,000	21,000	21,000	91,150
	77,000 2 Greens Mowers (38,500 ea)							
	7,190 Utility Cart							
	6,960 Utility Cart							
	<u>91,150</u>							
Total	Capital Outlay	1,302,522	800,553	8,136	21,000	21,000	21,000	91,150
Total	Golf Capital/Debt Service	1,490,093	1,048,941	246,091	245,020	245,020	245,020	326,723

City-County Building Fund

Fund: 570

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Investment Earnings	4,657	8,739	147	4,500	4,500	2,000	1,500
Other Financing Sources / (Uses)	834,638	840,705	839,574	863,998	863,998	863,998	885,534
Other Operating Revenues	839,295	849,444	839,721	868,498	868,498	865,998	887,034
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	5,063	4,713	2,314	1,483	2,152	2,152	2,152
Internal Transactions	5,063	4,713	2,314	1,483	2,152	2,152	2,152
Long-Term Debt	-	-	750,000	600,000	600,000	-	-
Total Revenues	844,358	854,157	1,592,035	1,469,981	1,470,650	868,150	889,186
Expenditures							
Personnel Services	296,197	303,904	230,593	263,122	263,122	263,122	310,461
Supplies & Materials	27,760	31,785	30,562	57,000	57,000	57,000	56,080
Purchased Services	206,005	198,231	191,200	315,615	316,661	315,451	262,031
Intra-City Charges	-	-	-	1,200	1,200	1,200	820
Fixed Charges	42,558	45,922	11,899	8,000	8,000	11,925	12,521
Maintenance & Operating	276,323	275,938	233,661	381,815	382,861	385,576	331,452
Internal Charges	17,623	17,250	15,333	31,977	31,977	31,977	38,789
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	17,623	17,250	15,333	31,977	31,977	31,977	38,789
Debt Service	179,474	57,276	56,778	198,859	198,859	70,374	85,231
Capital Outlay	37,356	308,950	469,531	620,000	647,096	647,096	246,000
Debt & Capital	216,830	366,226	526,309	818,859	845,955	717,470	331,231
Total Expenditures	806,973	963,318	1,005,897	1,495,773	1,523,915	1,398,145	1,011,933
Revenues Over (Under) Expenditures	37,385	(109,161)	586,138	(25,792)	(53,265)	(529,995)	(122,747)
Beginning Cash Balance - July 1	293,627	331,012	221,851	807,989	807,989	807,989	277,994
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	331,012	221,851	807,989	782,197	754,724	277,994	155,247
Reserve Target - 15% of Operating Expenses:	115,443	98,155	80,455	131,366	131,523	112,657	114,890
Reserve Target - 60 Days of Operating Expenses:	126,512	107,567	88,170	143,963	144,135	123,460	125,907
Reserve Policy Target: <i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>	126,512	107,567	88,170	143,963	144,135	123,460	125,907
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	204,500	114,284	719,819	638,234	610,589	154,534	29,340

City-County Building Fund

Fund: 570

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Investment Earnings							
Interest Earnings	4,657	8,739	147	4,500	4,500	2,000	1,500
Total Interest Earnings	4,657	8,739	147	4,500	4,500	2,000	1,500
Other Financing Sources / (Uses)							
Other Revenues	38	88	10,056	-	-	-	-
Reimbursements / Equipment	1,819	6,572	897	10,000	10,000	10,000	10,000
Reimbursements / Parking Permits	20,564	21,828	25,436	21,000	21,000	21,000	21,000
Rent Lewis & Clark Co	485,791	485,791	476,760	494,456	494,456	494,456	507,078
Rent City of Helena	326,426	326,426	326,426	338,542	338,542	338,542	347,456
Total Other Financing Sources / (Uses)	834,638	840,705	839,574	863,998	863,998	863,998	885,534
SUBTOTAL - OPERATING REVENUE	839,295	849,444	839,721	868,498	868,498	865,998	887,034
Long-Term Debt							
Interacap Loan Proceeds	-	-	750,000	600,000	600,000	-	-
0 Cooling Project							
0 Parking Lot and Façade							
Total Long-Term Debt	-	-	750,000	600,000	600,000	-	-
Interfund Transfers In							
T/in - 645 Insurance & Safety	5,063	4,713	2,314	1,483	2,152	2,152	2,152
Total Interfund Transfers In	5,063	4,713	2,314	1,483	2,152	2,152	2,152
TOTAL REVENUE	844,358	854,157	1,592,035	1,469,981	1,470,650	868,150	889,186

City-County Building Fund

Fund: 570

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	570 City-County Building Fund							
Dept	4510 CCAB Operations							
Activity	403 Facilities Administration							
Personnel Services								
	Salaries & Wages	201,700	206,006	151,070	170,158	170,158	170,158	206,779
	Overtime - Misc	10	-	-	-	-	-	-
	F.I.C.A. (Soc. Sec.)	11,972	12,491	8,897	10,586	10,586	10,586	12,864
	P.E.R.S. Retirement	17,085	17,655	12,889	14,973	14,973	14,973	18,406
	Health & Vision Insurance	48,696	51,236	44,951	54,715	54,715	54,715	62,455
	Workers Comp. Ins.	10,684	10,013	8,095	7,255	7,255	7,255	3,427
	Unemployment Ins.	707	931	373	429	429	429	542
	Dental Insurance	2,543	2,651	2,237	2,529	2,529	2,529	2,976
	F.I.C.A. Medicare	2,800	2,921	2,081	2,477	2,477	2,477	3,012
Total	Personnel Services	296,197	303,904	230,593	263,122	263,122	263,122	310,461
Supplies & Materials								
	Office Supplies & Equip	2,321	892	1,913	2,000	2,000	2,000	2,500
	Janitorial Supplies	17,037	16,177	14,851	17,000	17,000	17,000	17,000
	Fuel/Oil Outside Vendor	268	241	97	-	-	-	100
	Repair & Maint Supp-Misc	6,135	5,573	6,638	10,000	10,000	10,000	12,080
	10,000 Misc Supplies							
	1,080 New PC, monitor,printer for Maint. Shop							
	1,000 New PC monitors for Manager & Info Desk							
	<u>12,080</u>							
	Small Tools & Equip-Misc	-	116	633	1,000	1,000	1,000	1,000
	Computr Equip/Sftwr/Sppl	-	-	-	-	-	-	1,400
	1,400 New employee setup							
	Furniture	293	1,835	3,014	10,000	10,000	10,000	10,000
	10,000 Conference Room Furniture Replacement							
	<u>10,000</u>							
	Equipment-Reimbursable	1,509	6,684	503	10,000	10,000	10,000	5,000
	432 Security System Phone line - 443-4657							
	350 NICO Security (Recorder, Water, IT&S)							
	3,218 Misc Tenant Purchases							
	1,000 Elections Dept Parking Validations							
	<u>5,000</u>							
	Construction & Maint Mat'ls	197	267	2,913	7,000	7,000	7,000	7,000
Total	Supplies & Materials	27,760	31,785	30,562	57,000	57,000	57,000	56,080
Purchased Services								
	IT&S Computer Maint/Spprt	8,516	12,647	13,047	13,958	13,958	12,748	12,679
	IT&S Telephone Service	4,662	4,472	4,480	5,993	5,993	5,993	5,519
	IT&S Special Projects	-	-	1,955	-	1,046	1,046	-
	City-Co Bldg Postage Adm				44	44	44	50
	Postage	7	7	35	50	50	50	50
	Cellular Services	264	746	551	960	960	960	700
	Printing & Duplicating	-	-	-	50	50	50	50
	Advertising	-	-	-	100	100	100	100
	Electric Utility	57,680	53,136	54,171	62,000	62,000	62,000	62,000
	Water & Sewer	9,366	10,231	7,398	11,000	11,000	11,000	12,000
	Natural Gas Utility	40,005	36,890	32,016	40,000	40,000	40,000	40,000
	Solid Waste	2,766	2,739	2,841	3,000	3,000	3,000	3,000
	Professional Services-Misc		4,460	-	500	500	500	500
	Outside Repair to Mtr Veh	204	221	131	500	500	500	100
	Equipment Repairs	-	-	537	1,500	1,500	1,500	1,500
	Building Repairs/Maint	20,421	19,377	22,050	108,000	108,000	108,000	44,000
	3,500 Sidewalk Repairs & Exterior Window Repairs by Staff							
	10,000 Carpet							
	10,000 Repair & paint exterior windows & soffit							
	2,500 Drinking fountain replacement							
	5,000 ADA Transition Plan							
	3,000 Boiler Feed water pumps (2)							
	<u>10,000</u> Additional Misc Repairs							
	<u>44,000</u>							

City-County Building Fund

Fund: 570

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Parking Permits	16,304	15,812	16,200	18,000	18,000	18,000	21,000
Parking Overflow	12,964	12,166	12,000	12,400	12,400	12,400	12,400
Required Training	-	562	-	1,000	1,000	1,000	1,000
Investigation / Inspect Fees	1,591	1,950	1,110	2,605	2,605	2,605	2,605
Other Contracted Services	31,255	22,815	22,679	33,955	33,955	33,955	42,778
9,931 Elevator Maint. Contract							
375 NICO Fire Alarm Monitoring							
10,000 Snow Removal/Sanding							
2,500 Parking lot Sweeping Sand removal							
4,000 Exterior Window Cleaning							
4,000 Lawn Maintenance							
472 Organizational Climate Survey							
4,000 Surplus Property Moving/Disposal							
1,400 M-Files License & Annual Fees							
4,150 (3) Maint staff Network Access							
1,950 New Employee ITS Annual Maint							
<u>42,778</u>							
Total Purchased Services	206,005	198,231	191,200	315,615	316,661	315,451	262,031
Intra-City Charges							
Shop Gas & Fuel Charges			-	300	300	300	380
Shop Vehicle Repairs			-	500	500	500	150
Shop Tires & Tire Repairs			-	-	-	-	140
Shop Vehicle Parts			-	400	400	400	150
Total Intra-City Charges	-	-	-	1,200	1,200	1,200	820
Fixed Charges							
Insurance	35,138	37,098	-	-	-	-	-
Special Assessments	7,420	8,824	11,899	8,000	8,000	11,925	12,521
Total Fixed Charges	42,558	45,922	11,899	8,000	8,000	11,925	12,521
Internal Charges							
Property Insurance				15,284	15,284	15,284	16,354
Liability Insurance	6,475	5,972	4,434	4,511	4,511	4,511	5,484
Fidelity Insurance	44	43	37	36	36	36	42
Building M&O Charge	11,104	11,235	10,862	12,146	12,146	12,146	16,591
Fleet Services Charges							318
Total Internal Charges	17,623	17,250	15,333	31,977	31,977	31,977	38,789
Debt Service							
Matures Principal	172,911	53,477	54,525	164,771	164,771	59,223	67,736
67,736 Intercep - CCAB Cooling							
Interest	6,563	3,799	2,254	34,088	34,088	11,150	17,495
17,495 Intercep - CCAB Cooling							
Total Debt Service	179,474	57,276	56,778	198,859	198,859	70,374	85,231
Capital Outlay							
Buildings	37,356	308,950	469,531	250,000	277,096	277,096	190,000
40,000 East Entrance Door Replacement							
50,000 LED Lighting Retrofit							
100,000 Tile Roof Repairs							
0 County Tenant Improvements - Treasurer Service Window							
<u>190,000</u>							
Imprvmnts Other Than Bldgs			-	350,000	350,000	350,000	40,000
40,000 West/South Parking Lot Seal & Striping							
Equipment			-	10,000	10,000	10,000	16,000
16,000 FY22 Conference Room Audio Video							
Vehicles			-	10,000	10,000	10,000	
0 replacement for 1992 S10							
Total Capital Outlay	37,356	308,950	469,531	620,000	647,096	647,096	246,000
Total CCAB Operations	806,973	963,318	1,005,897	1,495,773	1,523,915	1,398,145	1,011,933

City/Cnty Bldg Mail

Fund: 571

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Investment Earnings	545	1,154	841	550	550	150	150
Other Financing Sources / (Uses)	177,685	190,379	194,405	226,257	226,257	226,257	230,089
Other Operating Revenues	178,230	191,533	195,246	226,807	226,807	226,407	230,239
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	509	487	224	251	245	245	245
Internal Transactions	509	487	224	251	245	245	245
Total Revenues	178,739	192,020	195,470	227,058	227,052	226,652	230,484
Expenditures							
Personnel Services	30,010	31,799	31,587	41,410	41,410	41,410	42,860
Supplies & Materials	672	2,555	2,112	3,500	3,500	3,200	3,000
Purchased Services	136,020	136,115	160,180	178,809	178,809	178,809	179,200
Intra-City Charges	-	-	-	1,400	1,400	1,400	2,660
Fixed Charges	2	-	-	500	500	500	500
Maintenance & Operating	136,694	138,670	162,292	184,209	184,209	183,909	185,360
Internal Charges	635	687	689	772	772	772	1,140
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	635	687	689	772	772	772	1,140
Capital Outlay	-	-	-	-	-	-	40,000
Debt & Capital	-	-	-	-	-	-	40,000
Total Expenditures	167,339	171,156	194,568	226,391	226,391	226,091	269,360
Revenues Over (Under) Expenditures	11,400	20,864	902	667	661	561	(38,876)
Beginning Cash Balance - July 1	50,378	61,778	82,642	83,544	83,544	83,544	84,105
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	61,778	82,642	83,544	84,211	84,205	84,105	45,229
Reserve Target - 15% of Operating Expenses:	25,101	25,673	29,185	33,959	33,959	33,914	34,404
Reserve Target - 60 Days of Operating Expenses:	27,508	28,135	31,984	37,215	37,215	37,166	37,703
Reserve Policy Target:	27,508	28,135	31,984	37,215	37,215	37,166	37,703
<i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>							
Excess Reserve:	34,270	54,507	51,561	46,996	46,990	46,940	7,526
<i>(Excess Reserve for Capital Projects Funding)</i>							

City/Cnty Bldg Mail

Fund: 571

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Investment Earnings							
Interest Earnings	545	1,154	841	550	550	150	150
Total Interest Earnings	545	1,154	841	550	550	150	150
Other Financing Sources / (Uses)							
Reimbursements / Postage	133,015	135,944	142,956	170,000	170,000	170,000	170,000
Office Mail Revenues	44,670	54,435	51,449	56,257	56,257	56,257	60,089
Total Other Financing Sources / (Uses)	177,685	190,379	194,405	226,257	226,257	226,257	230,089
SUBTOTAL - OPERATING REVENUE	178,230	191,533	195,246	226,807	226,807	226,407	230,239
Interfund Transfers In							
T/in - 645 Insurance & Safety	509	487	224	251	245	245	245
Total Interfund Transfers In	509	487	224	251	245	245	245
TOTAL REVENUE	178,739	192,020	195,470	227,058	227,052	226,652	230,484

City/Cnty Bldg Mail

Fund: 571

		FY 2018	FY 2019	FY 2020	FY 2021			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Projected	FY 2022
								Budget
Fund	571 City/Cnty Bldg Mail							
Dept	4510 CCAB Operations							
Activity	403 Facilities Administration							
Personnel Services								
	Salaries & Wages	12,931	13,435	11,460	13,684	13,684	13,684	17,043
	F.I.C.A. (Soc. Sec.)	747	782	716	850	850	850	1,057
	P.E.R.S. Retirement	1,095	1,151	1,005	1,203	1,203	1,203	1,512
	Health & Vision Insurance	3,712	3,497	3,631	4,412	4,412	4,412	5,037
	Workers Comp. Ins.	313	348	410	277	277	277	126
	Unemployment Ins.	45	61	29	34	34	34	44
	Dental Insurance	194	181	181	204	204	204	240
	F.I.C.A. Medicare	175	183	167	199	199	199	247
Total	Personnel Services	19,212	19,638	17,600	20,863	20,863	20,863	25,306
Supplies & Materials								
	Operating Supplies - Misc	194	1,956	1,768	2,500	2,500	2,500	2,500
	Small Tools & Equip-Misc	149	-	80	500	500	500	500
Total	Supplies & Materials	343	1,956	1,848	3,000	3,000	3,000	3,000
Purchased Services								
	IT&S Computer Maint/Spprt	196	-	-	-	-	-	-
	Postage	128,050	128,050	152,000	170,000	170,000	170,000	170,000
	Other Contracted Services	7,724	7,724	7,724	7,764	7,764	7,764	8,000
Total	Purchased Services	135,970	135,774	159,724	177,764	177,764	177,764	178,000
Fixed Charges								
	Contingency	2	-	-	500	500	500	500
Total	Fixed Charges	2	-	-	500	500	500	500
Internal Charges								
	Liability Insurance	366	389	390	363	363	363	452
	Fidelity Insurance	2	2	2	2	2	2	3
Total	Internal Charges	368	391	392	365	365	365	455
Total	CCAB Operations	155,895	157,759	179,563	202,492	202,492	202,492	207,261

City/Cnty Bldg Mail

Fund: 571

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	571 City/Cnty Bldg Mail							
Dept	4511 CCAB Delivery							
Activity	403 Facilities Administration							
Personnel Services								
	Salaries & Wages	8,742	9,744	10,923	15,166	15,166	15,166	13,576
	F.I.C.A. (Soc. Sec.)	542	602	683	942	942	942	842
	P.E.R.S. Retirement	740	835	955	1,332	1,332	1,332	1,204
	Health & Vision Insurance	-	135	514	2,016	2,016	2,016	1,386
	Workers Comp. Ins.	616	653	699	736	736	736	247
	Unemployment Ins.	31	44	27	40	40	40	36
	Dental Insurance	-	7	25	94	94	94	66
	F.I.C.A. Medicare	127	141	160	221	221	221	197
Total	Personnel Services	10,798	12,161	13,987	20,547	20,547	20,547	17,554
Supplies & Materials								
	Fuel/Oil Outside Vendor	329	599	264	500	500	200	-
Total	Supplies & Materials	329	599	264	500	500	200	-
Purchased Services								
	Outside Repair to Mtr Veh	50	341	456	1,000	1,000	1,000	1,200
	600 New Tires							
	200 Car Wash							
	400 Misc Volt repairs							
	<u>1,200</u>							
	Other Contracted Services				45	45	45	-
	- Organizational Climate Survey							
Total	Purchased Services	50	341	456	1,045	1,045	1,045	1,200
Intra-City Charges								
	Shop Gas & Fuel Charges				500	500	500	1,880
	Shop Vehicle Repairs				500	500	500	490
	Shop Tires & Tire Repairs							140
	Shop Vehicle Parts				400	400	400	150
Total	Intra-City Charges	-	-	-	1,400	1,400	1,400	2,660
Internal Charges								
	Liability Insurance	262	292	293	403	403	403	360
	Fidelity Insurance	5	4	4	4	4	4	4
	Fleet Services Charges							321
Total	Internal Charges	267	296	297	407	407	407	685
Capital Outlay								
	Vehicles	-	-	-	-	-	-	40,000
	40,000 Mail Vehicle Replacement							
Total	Capital Outlay	-	-	-	-	-	-	40,000
Total	CCAB Delivery	11,444	13,397	15,004	23,899	23,899	23,599	62,099

City/Cnty Bldg Telephone

Fund: 572

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Investment Earnings	251	397	202	250	250	40	40
Other Financing Sources / (Uses)	20,000	20,125	20,000	20,000	20,000	20,000	20,000
Other Operating Revenues	20,251	20,522	20,202	20,250	20,250	20,040	20,040
Interfund Transfers In	362	341	152	132	141	141	141
Internal Transactions	362	341	152	132	141	141	141
Total Revenues	20,613	20,863	20,354	20,382	20,391	20,181	20,181
Expenditures							
Personnel Services	21,001	21,660	19,469	22,136	22,136	22,136	19,519
Purchased Services	-	3	24	45	45	45	-
Maintenance & Operating	-	3	24	45	45	45	-
Internal Charges	430	396	420	407	407	407	369
Internal Transactions	430	396	420	407	407	407	369
Total Expenditures	21,431	22,059	19,913	22,588	22,588	22,588	19,888
Revenues Over (Under) Expenditures	(818)	(1,196)	442	(2,206)	(2,197)	(2,407)	293
Beginning Cash Balance - July 1	11,212	10,394	9,198	9,640	9,640	9,640	7,233
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	10,394	9,198	9,640	7,434	7,443	7,233	7,526
Reserve Target - 15% of Operating Expenses:	3,215	3,309	2,987	3,388	3,388	3,388	2,983
Reserve Target - 60 Days of Operating Expenses:	3,523	3,626	3,273	3,713	3,713	3,713	3,269
Reserve Policy Target: <i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>	3,523	3,626	3,273	3,713	3,713	3,713	3,269
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	6,871	5,572	6,366	3,720	3,729	3,519	4,256

City/Cnty Bldg Telephone

Fund: 572

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Revenues

Investment Earnings

Interest Earnings	251	397	202	250	250	40	40
Total Interest Earnings	251	397	202	250	250	40	40

Other Financing Sources / (Uses)

Other Revenues	20,000	20,125	20,000	20,000	20,000	20,000	20,000
IT&S Phone System Support Payment							
Total Other Financing Sources / (Uses)	20,000	20,125	20,000	20,000	20,000	20,000	20,000

SUBTOTAL - OPERATING REVENUE	20,251	20,522	20,202	20,250	20,250	20,040	20,040
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Interfund Transfers In

T/in - 645 Insurance & Safety	362	341	152	132	141	141	141
Total Interfund Transfers In	362	341	152	132	141	141	141

TOTAL REVENUE	20,613	20,863	20,354	20,382	20,391	20,181	20,181
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Fund	572 City/Cnty Bldg Telephone
Dept	4510 CCAB Operations
Activity	403 Facilities Administration

Personnel Services

Salaries & Wages	14,878	15,411	13,357	15,178	15,178	15,178	13,761
Temporary Salaries	-	-	-	-	-	-	-
F.I.C.A. (Soc. Sec.)	871	908	813	943	943	943	854
P.E.R.S. Retirement	1,260	1,321	1,170	1,334	1,334	1,334	1,221
Health & Vision Insurance	3,122	3,065	3,140	3,782	3,782	3,782	3,148
Workers Comp. Ins.	451	515	608	434	434	434	149
Unemployment Ins.	52	69	34	69	69	69	36
Dental Insurance	163	158	157	175	175	175	150
F.I.C.A. Medicare	204	213	190	221	221	221	200
Total Personnel Services	21,001	21,660	19,469	22,136	22,136	22,136	19,519

Purchased Services

Cellular Services			24				
Other Contracted Services	-	3	-	45	45	45	-
Organizational Climate Survey							
Total Purchased Services	-	3	24	45	45	45	-

Internal Charges

Liability Insurance	426	392	416	403	403	403	365
Fidelity Insurance	4	4	4	4	4	4	4
Total Internal Charges	430	396	420	407	407	407	369

Total CCAB Operations	21,431	22,059	19,913	22,588	22,588	22,588	19,888
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CC Law & Justice Building

Fund: 573

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	-	95,951	-	-	-	-	-
Investment Earnings	(25)	(213)	255	-	-	225	225
Other Financing Sources / (Uses)	-	206,525	446,600	593,830	593,830	593,830	639,106
Other Operating Revenues	(25)	302,263	446,855	593,830	593,830	594,055	639,331
Interfund Transfers In	25,000	1,330,140	258,000	101,204	100,546	100,546	546
Internal Transactions	25,000	1,330,140	258,000	101,204	100,546	100,546	546
Long-Term Debt	-	-	-	650,000	650,000	650,000	-
Total Revenues	24,975	1,632,403	704,855	1,345,034	1,344,376	1,344,601	639,877
Expenditures							
Personnel Services	-	48,122	198,225	215,681	215,681	215,681	223,722
Supplies & Materials	-	30,263	21,083	54,600	54,600	54,600	29,400
Purchased Services	-	107,400	144,825	209,671	206,979	207,280	214,166
Intra-City Charges	-	-	-	1,400	1,400	1,400	930
Fixed Charges	-	4,062	10,897	12,000	12,000	19,122	20,078
Maintenance & Operating	-	141,725	176,806	277,671	274,979	282,402	264,574
Internal Charges	-	1,530	19,169	27,559	27,559	27,560	33,975
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	-	1,530	19,169	27,559	27,559	27,560	33,975
Debt Service	-	-	-	77,220	77,220	-	59,333
Capital Outlay	16,806	1,407,536	55,566	707,500	1,020,116	1,020,116	100,000
Debt & Capital	16,806	1,407,536	55,566	784,720	1,097,336	1,020,116	159,333
Total Expenditures	16,806	1,598,913	449,765	1,305,632	1,615,556	1,545,759	681,604
Revenues Over (Under) Expenditures	8,169	33,490	255,090	39,402	(271,180)	(201,158)	(41,727)
Beginning Cash Balance - July 1	-	8,169	41,659	296,749	296,749	296,749	95,591
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	8,169	41,659	296,749	336,151	25,569	95,591	53,864
Reserve Target - 15% of Operating Expenses:	-	28,707	59,130	89,720	89,316	78,846	87,241
Reserve Target - 60 Days of Operating Expenses:	-	31,459	64,800	98,323	97,881	86,407	95,606
Reserve Policy Target: <i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>	-	31,459	64,800	98,323	97,881	86,407	95,606
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	8,169	10,200	231,949	237,828	(72,311)	9,184	(41,742)

CC Law & Justice Building

Fund: 573

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues							
County Contributions		95,951					
Total Intergovernmental Revenues	-	95,951	-	-	-	-	-
Investment Earnings							
Interest Earnings	(25)	(213)	255	-	-	225	225
Total Interest Earnings	(25)	(213)	255	-	-	225	225
Other Financing Sources / (Uses)							
Other Revenues	-	43,986	-	50,000	50,000	50,000	100,000
100,000 City/County Reimbursable Improvements							
Reimbursements / Equipment	-	18,810	6,989	25,000	25,000	25,000	5,000
Reimbursements / Parking Permits	-	-	-	-	-	-	600
Rent Lewis & Clark Co	-	87,423	270,718	288,470	288,470	288,470	297,346
Rent City of Helena	-	56,306	168,894	230,360	230,360	230,360	236,160
Total Other Financing Sources / (Uses)	-	206,525	446,600	593,830	593,830	593,830	639,106
SUBTOTAL - OPERATING REVENUE	(25)	302,263	446,855	593,830	593,830	594,055	639,331
Long-Term Debt							
Intercap Loan Proceeds				650,000	650,000	650,000	-
- LJC Repairs/Remodel							
Total Long-Term Debt	-	-	-	650,000	650,000	650,000	-
Interfund Transfers In							
T/in - 440 Capital Improvements Fund	25,000	1,330,140	8,000	100,000	100,000	100,000	-
T/in - 645 Insurance & Safety	-	-	-	1,204	546	546	546
T/in - 100 General Fund			250,000				
Total Interfund Transfers In	25,000	1,330,140	258,000	101,204	100,546	100,546	546
TOTAL REVENUE	24,975	1,632,403	704,855	1,345,034	1,344,376	1,344,601	639,877

CC Law & Justice Building

Fund: 573

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	573 CC Law & Justice Building							
Dept	4512 Public Safety Building							
Activity	403 Facilities Administration							
Personnel Services								
	Salaries & Wages	-	31,363	125,558	138,135	138,135	138,135	148,467
	F.I.C.A. (Soc. Sec.)	-	1,826	7,631	8,614	8,614	8,614	9,250
	P.E.R.S. Retirement	-	2,688	10,997	12,182	12,182	12,182	13,231
	Health & Vision Insurance	-	9,013	42,701	46,394	46,394	46,394	45,582
	Workers Comp. Ins.	-	2,197	7,105	5,845	5,845	5,845	2,465
	Unemployment Ins.	-	142	319	349	349	349	390
	Dental Insurance	-	466	2,129	2,145	2,145	2,145	2,172
	F.I.C.A. Medicare	-	427	1,785	2,017	2,017	2,017	2,165
Total	Personnel Services	-	48,122	198,225	215,681	215,681	215,681	223,722
Supplies & Materials								
	Office Supplies & Equip	-	-	-	350	350	350	200
	Janitorial Supplies	-	6,136	8,912	10,000	10,000	10,000	8,000
	Fuel/Oil Outside Vendor	-	52	132	500	500	500	200
	Repair & Maint Supp-Misc	-	7,198	3,447	8,000	8,000	8,000	8,000
	Small Tools & Equip-Misc	-	1,007	791	5,250	5,250	5,250	2,500
	1,500 Interior floor sweeper							
	1,000 Misc Tools & Equip							
	<u> 2,500</u>							
	Furniture	-	-	13	500	500	500	500
	Equipment-Reimbursable	-	15,859	3,474	25,000	25,000	25,000	5,000
	Construction & Maint Mat'ls	-	11	4,313	5,000	5,000	5,000	5,000
Total	Supplies & Materials	-	30,263	21,083	54,600	54,600	54,600	29,400
Purchased Services								
	IT&S Computer Maint/Spprt	-	1,886	4,960	6,119	6,119	6,420	5,656
	IT&S Telephone Service	-	854	1,824	2,370	2,370	2,370	2,370
	IT&S Special Projects	-	-	511	-	273	273	-
	Postage	-	105	-	10	10	10	-
	Cellular Services	-	-	787	480	480	480	700
	Electric Utility	-	42,685	69,982	100,000	100,000	100,000	90,000
	Water & Sewer	-	3,140	4,048	7,500	7,500	7,500	7,500
	Long Dist Telephone Chrgs	-	-	-	-	-	-	-
	Natural Gas Utility	-	18,545	22,062	25,000	25,000	25,000	30,000
	Solid Waste	-	1,577	2,739	3,000	3,000	3,000	3,000
	Outside Repair to Mtr Veh	-	-	-	200	200	200	200
	Equipment Repairs	-	-	214	1,500	1,500	1,500	1,500
	Building Repairs/Maint	-	16,901	12,868	29,000	26,035	26,035	29,000
	5,000 Environmental Control Repairs							
	5,000 Plumbing							
	2,000 Electrical							
	2,000 Mechanical							
	10,000 General (Roof, walls, floors)							
	5,000 Code Related							
	<u> 29,000</u>							
	Parking Permits	-	-	-	-	-	-	600
	Parking Overflow	-	1,487	80	1,200	1,200	1,200	6,600
	Required Training	-	-	-	1,000	1,000	1,000	1,000
	Investigation / Inspect Fees	-	-	932	2,105	2,105	2,105	2,105
	Other Contracted Services	-	20,220	23,819	30,187	30,187	30,187	33,935
	12,022 Elevator Maintenance Contract							
	350 NICO Fire Alarm Monitoring							
	3,000 Lawn Maintenance							
	8,000 Snow Removal/Sanding							
	2,400 Parking lot Sweeping Sand removal							
	3,000 Surplus Property Moving/Disposal							
	397 Organizational Climate Survey							
	2,000 Exterior Window Cleaning							
	<u> 2,766 (2) Maint Staff Network Access</u>							
	<u> 33,935</u>							

CC Law & Justice Building

Fund: 573

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Total	Purchased Services	-	107,400	144,825	209,671	206,979	207,280	214,166
Intra-City Charges								
	Shop Gas & Fuel Charges			-	500	500	500	490
	Shop Vehicle Repairs			-	500	500	500	150
	Shop Tires & Tire Repairs			-				140
	Shop Vehicle Parts			-	400	400	400	150
Total	Intra-City Charges	-	-	-	1,400	1,400	1,400	930
Fixed Charges								
	Insurance	-	4,062	-	-	-	-	-
	Special Assessments	-	-	10,897	12,000	12,000	19,122	20,078
Total	Fixed Charges	-	4,062	10,897	12,000	12,000	19,122	20,078
Internal Charges								
	Property Insurance			5,000	2,150	2,150	2,150	2,301
	Liability Insurance		1,514	3,393	3,662	3,662	3,663	3,937
	Fidelity Insurance		16	31	30	30	30	30
	Liability Deductible			-	10,745	10,745	10,745	11,497
	Human Resource		-	-	-	-	-	-
	Budget & Accounting		-	-	-	-	-	-
	Building M&O Charge			10,745	10,972	10,972	10,972	15,261
	Weed & Snow Control Chrg			-	-	-	-	-
	Fleet Services Charges		-	-	-	-	-	949
Total	Internal Charges	-	1,530	19,169	27,559	27,559	27,560	33,975
Debt Service								
	Principal			-	56,536	56,536	-	42,510
<i>estimated</i>	56,536							
	Interest			-	20,684	20,684	-	16,823
<i>estimated</i>	20,684							
Total	Debt Service	-	-	-	77,220	77,220	-	59,333
Capital Outlay								
	Buildings	16,806	1,407,536	55,566	700,000	1,009,651	1,009,651	100,000
CF1903	100,000							
	City/County Reimbursable Improvements							
	100,000							
	Imprvmnts Other Than Bldgs			-	7,500	10,465	10,465	-
Total	Capital Outlay	16,806	1,407,536	55,566	707,500	1,020,116	1,020,116	100,000
Total	Public Safety Building	16,806	1,598,913	449,765	1,305,632	1,615,556	1,545,759	681,604

Capital Transit

Fund: 580

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	773,445	725,912	834,190	990,207	990,207	1,159,702	973,200
Charges For Services	60,756	60,762	39,721	64,000	64,000	19,000	56,000
Investment Earnings	9,095	9,706	4,406	8,000	8,000	1,000	1,200
Other Financing Sources / (Uses)	1,662	1,256	4,902	500	500	500	500
Other Operating Revenues	844,958	797,636	883,219	1,062,707	1,062,707	1,180,202	1,030,900
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	396,087	423,319	347,764	342,437	342,460	292,460	359,960
Internal Transactions	396,087	423,319	347,764	342,437	342,460	292,460	359,960
Total Revenues	1,241,045	1,220,955	1,230,983	1,405,144	1,405,167	1,472,662	1,390,860
Expenditures							
Personnel Services	720,769	765,721	754,666	873,797	873,797	873,797	916,855
Supplies & Materials	14,679	12,763	8,570	13,650	13,650	13,650	13,700
Purchased Services	175,931	156,291	145,126	162,592	164,458	165,412	162,794
Intra-City Charges	163,654	146,060	100,798	169,475	169,475	169,475	134,250
Fixed Charges	3,473	4,811	6,915	5,060	5,060	7,133	7,500
Maintenance & Operating	357,737	319,925	261,410	350,777	352,643	355,670	318,244
Internal Charges	168,966	181,960	213,661	199,712	199,712	199,712	202,669
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	168,966	181,960	213,661	199,712	199,712	199,712	202,669
Debt Service	-	-	-	-	-	-	-
Capital Outlay	42,928	124,684	-	83,000	124,000	41,000	22,000
Debt & Capital	42,928	124,684	-	83,000	124,000	41,000	22,000
Total Expenditures	1,290,400	1,392,290	1,229,737	1,507,286	1,550,152	1,470,180	1,459,768
Revenues Over (Under) Expenditures	(49,355)	(171,335)	1,247	(102,142)	(144,985)	2,482	(68,908)
Beginning Cash Balance - July 1	539,399	489,859	318,293	319,368	319,368	319,368	321,850
Other Cash Sources / (Uses)	(185)	(231)	(172)	-	-	-	-
Ending Cash Balance - June 30	489,859	318,293	319,368	217,226	174,383	321,850	252,942
Reserve Target - 15% of Operating Expenses:	187,121	190,141	184,460	213,643	213,923	214,377	215,665
Reserve Target - 60 Days of Operating Expenses:	205,064	208,374	202,148	234,129	234,436	234,934	236,345
Reserve Policy Target:	205,064	208,374	202,148	234,129	234,436	234,934	236,345
<i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>							
Excess Reserve:	284,795	109,919	117,219	(16,904)	(60,053)	86,916	16,597
<i>(Excess Reserve for Capital Projects Funding)</i>							

Capital Transit

Fund: 580

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues							
F.T.A. Grant-Operating	602,340	522,491	513,688	780,505	780,505	950,000	794,554
794,554 Award = \$882,838 * 90%							
<u>794,554</u>							
Indirect Cost Recovery	60,234	85,051	50,372	78,051	78,051	78,051	79,455
State Aid to Transportation	8,348	5,453	3,417	7,500	7,500	7,500	7,500
Transade Grant	51,180	75,417	86,651	86,651	86,651	86,651	54,191
County Contributions	37,500	37,500	37,500	37,500	37,500	37,500	37,500
Total Intergovernmental Revenues	773,445	725,912	834,190	990,207	990,207	1,159,702	973,200
Charges For Services							
Transit Fares	47,266	36,596	15,107	25,000	25,000	7,000	25,000
Advertising - Transit	13,490	12,600	1,561	13,000	13,000	3,000	5,000
Transit Passes-HATS	-	11,566	23,054	26,000	26,000	9,000	26,000
Total Charges For Services	60,756	60,762	39,721	64,000	64,000	19,000	56,000
Investment Earnings							
Interest Earnings	9,095	9,706	4,406	8,000	8,000	1,000	1,200
Total Interest Earnings	9,095	9,706	4,406	8,000	8,000	1,000	1,200
Other Financing Sources / (Uses)							
Other Revenues	1,662	331	1,511	500	500	500	500
Sale of Fixed Assets	-	925	3,391				
Total Other Financing Sources / (Uses)	1,662	1,256	4,902	500	500	500	500
SUBTOTAL - OPERATING REVENUE	844,958	797,636	883,219	1,062,707	1,062,707	1,180,202	1,030,900
Interfund Transfers In							
T/in - 100 General Fund							
Capital Transit Svc Operations Support	300,000	300,000	250,000	250,000	250,000	250,000	275,000
Capital Transit Svc Operational Change	37,500	37,500	37,500	37,500	37,500	37,500	40,000
Cover Fair Market Value of Donated Bus			4,995				
Support Transfer In Subtotal	337,500	337,500	292,495	287,500	287,500	287,500	315,000
T/in - 561 Special Charters	50,000	75,000	50,000	50,000	50,000	-	40,000
Overhead costs reimbursements							
T/in - 645 Insurance & Safety	8,587	10,819	5,269	4,937	4,960	4,960	4,960
Total Interfund Transfers In	396,087	423,319	347,764	342,437	342,460	292,460	359,960
TOTAL REVENUE	1,241,045	1,220,955	1,230,983	1,405,144	1,405,167	1,472,662	1,390,860
Other Sources / (Uses) - Non-Budgeted							
Change in Vouchers Payable	(185)	(231)	(172)	-	-	-	-
Residual Equity Transfer (from old HATS fund 562)	-	-	-	-	-	-	-
Total Other Sources / (Uses) - Non-Budgeted	(185)	(231)	(172)	-	-	-	-

Capital Transit

Fund: 580

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	580 Capital Transit							
Dept	3560 Helena Bus							
Activity	434 Transit Systems							
Personnel Services								
	Salaries & Wages	432,407	479,508	461,002	521,861	521,861	521,861	588,267
	Temporary Salaries	75,499	35,859	30,987	24,100	24,100	24,100	-
	Overtime - Misc	10,877	22,882	31,359	20,361	20,361	20,361	19,202
	F.I.C.A. (Soc. Sec.)	30,737	32,657	31,891	35,183	35,183	35,183	37,693
	P.E.R.S. Retirement	38,904	44,244	44,118	49,760	49,760	49,760	53,920
	Health & Vision Insurance	80,998	96,023	104,001	172,414	172,414	172,414	171,892
	Workers Comp. Ins.	37,139	38,486	36,557	32,479	32,479	32,479	27,272
	Unemployment Ins.	1,817	2,425	1,308	1,428	1,428	1,428	1,595
	Dental Insurance	5,202	6,000	5,985	7,974	7,974	7,974	8,190
	F.I.C.A. Medicare	7,189	7,637	7,459	8,237	8,237	8,237	8,824
Total	Personnel Services	720,769	765,721	754,666	873,797	873,797	873,797	916,855
Supplies & Materials								
	Office Supplies & Equip	450	1,088	2,213	1,200	1,200	1,200	2,000
	Janitorial Supplies	2,902	3,161	3,141	3,200	3,200	3,200	3,200
	Clothing Allowance	300	-	552	2,000	2,000	2,000	2,000
	Operating Supplies - Misc	1,143	348	1,061	2,000	2,000	2,000	2,000
	Small Tools & Equip-Misc	2,490	6,386	1,103	2,500	2,500	2,500	1,750
	Computr Equip/Sftwr/Spplly	1,903	1,660	399	2,500	2,500	2,500	2,500
	1,000 Misc. Computer Supplies							
	1,500 Printer Cartridges							
	<u>2,500</u>							
	Furniture & Fixtures-Misc	5,491	120	100	250	250	250	250
Total	Supplies & Materials	14,679	12,763	8,570	13,650	13,650	13,650	13,700
Purchased Services								
	IT&S Computer Maint/Spprt	15,550	23,452	26,904	21,749	21,749	22,703	23,276
	IT&S Telephone Service	3,657	3,641	3,648	2,844	2,844	2,844	2,844
	IT&S Special Projects	5,360	-	3,485	-	1,866	1,866	-
	City-Co Bldg Postage Adm	150	168	240	284	284	284	225
	Postage	305	364	185	525	525	525	600
	Cellular Services	456	912	761	841	841	841	900
	Printing & Duplicating	3,170	2,999	3,000	3,250	3,250	3,250	3,250
	Dues, Subscriptn, License	284	640	504	970	970	970	970
	235 Montana Transit Association							
	400 APA							
	120 BMI License							
	120 ASCAP License							
	95 Additional Publications							
	<u>970</u>							
	Advertising	31,574	24,495	8,486	25,250	25,250	25,250	26,450
	700 Telephone Book Ads							
	250 Montana Senior News Ads							
	500 Special Promotions							
	25,000 Radio / television advertising							
	-							
	-							
	<u>26,450</u>							
	Electric Utility	13,661	12,732	11,700	14,575	14,575	14,575	14,575
	Water & Sewer	2,178	3,150	2,249	5,000	5,000	5,000	5,000
	Long Dist Telephone Chrgs	84	131	87	-	-	-	-
	Natural Gas Utility	13,001	10,588	9,671	13,000	13,000	13,000	13,000
	Solid Waste	694	694	694	695	695	695	695
	Medical Expenses	1,492	1,606	1,761	2,725	2,725	2,725	2,725
	2,275 DOT Physicals/Drug Tests							
	450 Misc Medical							
	<u>2,725</u>							

Capital Transit

Fund: 580

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Equipment Repairs	1,181	3,327	98	2,150	2,150	2,150	1,250
1,250 Repairs-Misc							
<u>1,250</u>							
Building Repairs/Maint	15,874	7,013	27,553	10,000	10,000	10,000	8,000
Meal Reimb-Taxable	23	-	-	-	-	-	-
Local Travel	613	755	1,418	950	950	950	950
Required Training	3,278	3,200	1,709	4,650	4,650	4,650	3,700
750 Web nased PASS training							
500 CPR/First Aid							
2,000 Driver Training							
450 Additional Travel							
<u>3,700</u>							
Conferences	5,454	873	337	5,500	5,500	5,500	5,500
700 MT Transit Assoc. Meeting							
300 MT Transit Assoc. Fall Conf.							
4,500 Route Match Conference (2)							
<u>5,500</u>							
Other Contracted Services	57,892	55,551	40,637	47,634	47,634	47,634	48,884
10,000 Transit Building/Bus Stop Snow removal							
16,200 Janitorial Services (\$18,000 * 90%)							
2,250 Floor Janitorial (\$2,500 * 90%)							
5,155 Route Match Annual Tech Support & Maint.							
2,287 Route Match Notification Module							
3,780 Route Match Cloud Hosting							
1,200 Route Match IVR Call Fees (Annual Fees)							
900 Route Match Data Plans (6)							
2,000 Advertising Signs							
500 Fire Extinguisher Service Contract							
1,000 Lawn Care/Sprinkler System							
1,000 Weed Control							
1,262 Organizational Climate Survey							
1,000 Web Maintenance							
350 (Wash Bay Pumping, Towels, etc)							
<u>48,884</u>							
Total Purchased Services	175,931	156,291	145,126	162,592	164,458	165,412	162,794
Intra-City Charges							
Shop Gas & Fuel Charges	62,212	75,576	61,720	85,475	85,475	85,475	64,750
Shop Vehicle Repairs	78,570	34,217	16,213	44,500	44,500	44,500	38,000
Shop Tires & Tire Repairs	5,252	12,533	5,632	12,500	12,500	12,500	10,500
Shop Vehicle Parts	17,620	23,734	17,233	27,000	27,000	27,000	21,000
Total Intra-City Charges	163,654	146,060	100,798	169,475	169,475	169,475	134,250
Fixed Charges							
Special Assessments	3,473	4,811	6,915	5,060	5,060	7,133	7,500
Total Fixed Charges	3,473	4,811	6,915	5,060	5,060	7,133	7,500
Internal Charges							
Comm, Mgr, Atty Charges	14,731	16,235	16,501	24,192	24,192	24,192	21,459
Public Works	18,219	18,740	29,495	-	-	-	4,929
Property Insurance	3,268	3,187	3,187	3,443	3,443	3,443	3,684
Vehicle & Equip Insurance	2,121	3,380	3,380	3,270	3,270	3,270	3,499
Liability Insurance	13,851	13,760	14,312	15,019	15,019	15,019	16,107
Fidelity Insurance	136	136	135	151	151	151	126
Liability Deductible	11,476	2,815	5,460	5,460	5,460	5,460	5,842
Human Resource	15,639	17,625	16,312	16,811	16,811	16,811	14,536
Budget & Accounting	15,244	16,190	16,298	20,267	20,267	20,267	15,044
Building M&O Charge	11,328	11,451	11,780	12,362	12,362	12,362	18,706
Weed & Snow Control Chrg	1,000	1,000	-	-	-	-	-
Fleet Services Charges	61,953	77,441	96,801	98,737	98,737	98,737	98,737
Total Internal Charges	168,966	181,960	213,661	199,712	199,712	199,712	202,669

Capital Transit

Fund: 580

		FY 2018	FY 2019	FY 2020	FY 2021			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Projected	FY 2022
								Budget
Capital Outlay								
FL1903	Buildings	4,105	6,495	-	50,000	58,000	8,000	10,000
	50,000							
	10,000							
	(50,000)							
	10,000							
	<u>Equipment</u>	-	5,777	-	-	-	-	-
	-							
	<u>Vehicles</u>	38,823	112,412	-	33,000	66,000	33,000	12,000
FL1904	28,000							
FL1905	5,000							
	12,000							
	(33,000)							
	12,000							
	<u>Total Capital Outlay</u>	42,928	124,684	-	83,000	124,000	41,000	22,000
Total	Helena Bus	1,290,400	1,392,290	1,229,737	1,507,286	1,550,152	1,470,180	1,459,768

CT - East Valley

Fund: 581

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	136,000	118,642	118,381	144,881	144,881	144,881	144,881
Charges For Services	26,208	4,496	3,415	6,300	6,300	6,300	6,300
Other Operating Revenues	162,208	123,138	121,796	151,181	151,181	151,181	151,181
Interfund Transfers In	800	1,155	563	546	540	540	540
Internal Transactions	800	1,155	563	546	540	540	540
Total Revenues	163,008	124,293	122,359	151,727	151,721	151,721	151,721
Expenditures							
Personnel Services	75,205	83,444	83,578	80,464	80,464	80,464	95,818
Supplies & Materials	299	291	23	450	450	450	450
Purchased Services	8,452	6,198	2,610	6,911	7,025	7,122	7,917
Intra-City Charges	25,565	23,356	13,967	27,815	27,815	27,815	24,775
Fixed Charges	-	-	-	-	-	-	-
Maintenance & Operating	34,316	29,845	16,600	35,176	35,290	35,387	33,142
Internal Charges	20,173	22,596	26,490	25,442	25,442	25,442	24,262
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	20,173	22,596	26,490	25,442	25,442	25,442	24,262
Total Expenditures	129,694	135,885	126,667	141,082	141,196	141,292	153,222
Revenues Over (Under) Expenditures	33,314	(11,592)	(4,308)	10,645	10,525	10,429	(1,501)
Beginning Cash Balance - July 1	24,910	58,224	46,632	42,324	42,324	42,324	52,752
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	58,224	46,632	42,324	52,969	52,849	52,752	51,251
Reserve Target - 15% of Operating Expenses:	19,454	20,383	19,000	21,162	21,179	21,194	22,983
Reserve Target - 60 Days of Operating Expenses:	21,320	22,337	20,822	23,192	23,210	23,226	25,187
Reserve Policy Target: <i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>	21,320	22,337	20,822	23,192	23,210	23,226	25,187
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	36,904	24,295	21,502	29,777	29,638	29,526	26,064

CT - East Valley

Fund: 581

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues							
F.T.A. Grant-Operating	70,909	51,670	51,981	78,193	78,193	78,193	78,193
78,193 Award							
Indirect Cost Recovery	7,091	8,972	8,400	8,688	8,688	8,688	8,688
Misc Intergovmmtl Rev	58,000	58,000	58,000	58,000	58,000	58,000	58,000
53,940 Lewis & Clark County Contribution (93%)							
4,060 East Helena Contribution (7%)							
<u>58,000</u>							
Total Intergovernmental Revenues	136,000	118,642	118,381	144,881	144,881	144,881	144,881
Charges For Services							
Transit Fares-Valley	4,928	2,904	638	1,700	1,700	1,700	1,700
Advertising-Valley	1,280	880	840	1,300	1,300	1,300	1,300
Transportatn Srvs-Capital	20,000	-	-	-	-	-	-
Transit Passes-Valley Routes	-	712	1,937	3,300	3,300	3,300	3,300
Total Charges For Services	26,208	4,496	3,415	6,300	6,300	6,300	6,300
SUBTOTAL - OPERATING REVENUE	162,208	123,138	121,796	151,181	151,181	151,181	151,181
Interfund Transfers In							
T/in - 645 Insurance & Safety	800	1,155	563	546	540	540	540
Total Interfund Transfers In	800	1,155	563	546	540	540	540
TOTAL REVENUE	163,008	124,293	122,359	151,727	151,721	151,721	151,721

CT - East Valley

Fund: 581

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	581 CT - East Valley							
Dept	3162 East Valley							
Activity	434 Transit Systems							
Personnel Services								
	Salaries & Wages	45,933	47,421	51,050	50,354	50,354	50,354	53,909
	Temporary Salaries	816	5,198	1,893	7,725	7,725	7,725	8,636
	Overtime - Misc	3,502	3,645	2,417	4,564	4,564	4,564	3,167
	F.I.C.A. (Soc. Sec.)	3,074	3,488	3,433	3,886	3,886	3,886	4,077
	P.E.R.S. Retirement	4,221	4,748	4,778	5,498	5,498	5,498	5,833
	Health & Vision Insurance	11,993	12,589	14,001	3,150	3,150	3,150	15,112
	Workers Comp. Ins.	4,145	4,633	4,366	4,073	4,073	4,073	3,237
	Unemployment Ins.	176	253	139	157	157	157	173
	Dental Insurance	626	653	698	145	145	145	720
	F.I.C.A. Medicare	719	816	803	912	912	912	954
Total	Personnel Services	75,205	83,444	83,578	80,464	80,464	80,464	95,818
Supplies & Materials								
	Office Supplies & Equip	165	150	-	150	150	150	150
	Janitorial Supplies	134	141	23	150	150	150	150
	Clothing Allowance	-	-	-	150	150	150	150
Total	Supplies & Materials	299	291	23	450	450	450	450
Purchased Services								
	IT&S Computer Maint/Spprt	3,037	1,802	1,418	1,760	1,760	1,857	3,416
	IT&S Telephone Service	457	455	456	474	474	474	474
	IT&S Special Projects	594	-	212	-	114	114	-
	Cellular Services	24	24	24	25	25	25	25
	Printing & Duplicating	250	250	250	250	250	250	250
	Advertising	250	250	250	250	250	250	250
	Medical Expenses	-	167	-	225	225	225	225
	Equipment Repairs	-	-	-	150	150	150	150
	Required Training	400	-	-	400	400	400	-
	Other Contracted Services	3,440	3,250	-	3,377	3,377	3,377	3,127
	750 Snow Removal							
	1,800 Janitorial Services (\$18,000 * 10%)							
	250 Janitorial (Floors - \$2,500 * 10%)							
	100 Lawn Maintenance Sprinkler System							
	127 Organizational Climate Survey							
	100 Misc.							
	<u> 3,127</u>							
Total	Purchased Services	8,452	6,198	2,610	6,911	7,025	7,122	7,917
Intra-City Charges								
	Shop Gas & Fuel Charges	11,893	10,638	4,342	15,565	15,565	15,565	11,025
	Shop Vehicle Repairs	4,946	8,504	6,341	6,000	6,000	6,000	8,000
	Shop Tires & Tire Repairs	2,744	260	285	1,750	1,750	1,750	1,500
	Shop Vehicle Parts	5,982	3,954	3,000	4,500	4,500	4,500	4,250
Total	Intra-City Charges	25,565	23,356	13,967	27,815	27,815	27,815	24,775
Internal Charges								
	Comm, Mgr, Atty Charges	4,289	4,585	4,521	5,934	5,934	5,934	5,131
	Public Works	1,875	1,929	3,222	-	-	-	613
	Vehicle & Equip Insurance	406	380	380	139	139	139	149
	Liability Insurance	1,574	1,499	1,618	1,662	1,662	1,662	1,743
	Fidelity Insurance	16	16	16	16	16	16	16
	Human Resource	1,569	1,601	1,645	1,695	1,695	1,695	1,466
	Budget & Accounting	2,491	2,645	2,662	3,321	3,321	3,321	2,469
	Fleet Services Charges	7,953	9,941	12,426	12,675	12,675	12,675	12,675
Total	Internal Charges	20,173	22,596	26,490	25,442	25,442	25,442	24,262
Total	East Valley	129,694	135,885	126,667	141,082	141,196	141,292	153,222

Fleet Services

Fund: 610

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues	21,832	30,560	28,114	26,000	26,000	26,000	26,000
Intra-City Revenues	1,003,975	1,092,737	935,045	1,171,346	1,171,346	873,749	1,261,603
Other Financing Sources / (Uses)	2,915	-	297,846	1,000	1,000	1,000	1,000
Other Operating Revenues	1,028,722	1,123,297	1,261,005	1,198,346	1,198,346	900,749	1,288,603
Internal Service Revenues	619,428	669,218	702,565	716,616	716,616	716,616	719,261
Interfund Transfers In	6,565	6,873	3,431	3,087	3,284	3,284	3,284
Internal Transactions	625,993	676,091	705,996	719,703	719,900	719,900	722,545
Total Revenues	1,654,715	1,799,388	1,967,001	1,918,049	1,918,246	1,620,649	2,011,148
Expenditures							
Personnel Services	485,305	452,063	505,032	520,623	520,623	520,623	540,642
Supplies & Materials	816,089	953,795	830,611	1,054,466	1,054,466	833,170	1,131,808
Purchased Services	218,991	164,701	157,236	220,969	222,272	131,293	326,280
Intra-City Charges	3,096	3,190	2,955	7,787	7,787	7,787	7,616
Fixed Charges	11,238	15,839	23,925	16,685	16,685	24,547	25,820
Maintenance & Operating	1,049,414	1,137,525	1,014,727	1,299,907	1,301,210	996,797	1,491,524
Internal Charges	98,881	99,873	99,780	77,554	77,554	77,554	79,348
Transfers Out	-	-	-	-	-	-	-
Internal Transactions	98,881	99,873	99,780	77,554	77,554	77,554	79,348
Capital Outlay	49,392	-	22,439	225,000	225,000	225,000	15,000
Debt & Capital	49,392	-	22,439	225,000	225,000	225,000	15,000
Total Expenditures	1,682,992	1,689,461	1,641,978	2,123,084	2,124,387	1,819,974	2,126,514
Revenues Over (Under) Expenditures	(28,277)	109,927	325,023	(205,035)	(206,141)	(199,325)	(115,366)
Beginning Cash Balance - July 1	315,380	287,103	397,030	722,053	722,053	722,053	522,728
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	287,103	397,030	722,053	517,017	515,911	522,728	407,362

Fleet Services

Fund: 610

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intergovernmental Revenues							
Fuel Tax Refund	21,832	30,560	28,114	26,000	26,000	26,000	26,000
Total Intergovernmental Revenues	21,832	30,560	28,114	26,000	26,000	26,000	26,000
Intra-City Revenues							
Gas & Fuel Charges	496,002	574,851	499,528	659,196	659,196	430,280	749,353
Veh & Equip Repairs	195,740	133,040	144,404	153,175	153,175	106,789	158,415
Tires & Tire Repairs	72,144	71,183	68,009	96,800	96,800	74,505	80,785
Shop Parts	240,089	313,663	223,104	262,175	262,175	262,175	273,050
Total Intra-City Revenues	1,003,975	1,092,737	935,045	1,171,346	1,171,346	873,749	1,261,603
Internal Service Revenues							
Fleet Services Charges	619,428	669,218	702,565	716,616	716,616	716,616	719,261
Total Internal Service Revenues	619,428	669,218	702,565	716,616	716,616	716,616	719,261
Other Financing Sources / (Uses)							
Other Revenues	590	-	746	1,000	1,000	1,000	1,000
Sale of Fixed Assets	2,325	-	297,100				
Total Other Financing Sources / (Uses)	2,915	-	297,846	1,000	1,000	1,000	1,000
SUBTOTAL - OPERATING REVENUE	1,648,150	1,792,515	1,963,570	1,914,962	1,914,962	1,617,365	2,007,864
Interfund Transfers In							
T/in - 645 Insurance & Safety	6,565	6,873	3,431	3,087	3,284	3,284	3,284
Total Interfund Transfers In	6,565	6,873	3,431	3,087	3,284	3,284	3,284
TOTAL REVENUE	1,654,715	1,799,388	1,967,001	1,918,049	1,918,246	1,620,649	2,011,148

Fleet Services

Fund: 610

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	

Fund	610 Fleet Services
Dept	3170 Shop
Activity	501 Central Garages

Personnel Services

Salaries & Wages	337,608	308,327	338,406	349,531	349,531	349,531	367,963
Overtime - Misc	185	470	367	4,568	4,568	4,568	2,880
F.I.C.A. (Soc. Sec.)	19,785	17,977	19,514	22,505	22,505	22,505	23,542
P.E.R.S. Retirement	28,902	27,260	29,960	31,832	31,832	31,832	33,678
Health & Vision Insurance	66,618	63,989	75,718	83,584	83,584	83,584	84,745
Workers Comp. Ins.	22,908	25,087	27,170	18,557	18,557	18,557	17,293
Unemployment Ins.	1,197	1,438	879	913	913	913	993
Dental Insurance	3,475	3,311	3,777	3,865	3,865	3,865	4,038
F.I.C.A. Medicare	4,627	4,204	4,564	5,268	5,268	5,268	5,510

Total Personnel Services	485,305	452,063	505,032	520,623	520,623	520,623	540,642
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Supplies & Materials

Office Supplies & Equip	695	819	605	1,020	1,020	1,020	1,020
Supplies Reimbursement-Taxable	4,080	9,840	6,960	7,200	7,200	7,200	7,200
Janitorial Supplies	1,310	938	943	1,500	1,500	1,500	2,000
Clothing Allowance	2,746	3,272	3,334	3,000	3,000	3,000	3,000
Operating Supplies - Misc	6,505	6,074	5,996	8,200	8,200	8,200	8,200
Small Tools & Equip-Misc	2,728	7,902	6,078	13,425	13,425	13,425	7,900
500 Air/Hydraulic Hoses							
2,200 Blades/Discs/Sm Tools							
1,700 Mitre Band Saw (Shared cost with Traffic)							
1,500 Portable Hydraulic Tank							
2,000 Fabrication Materials							
<u>7,900</u>							
Computr Equip/Sftwr/Sply	-	6,237	5,284	9,050	9,050	9,050	-
Furniture & Fixtures-Misc	-	223	-	600	600	600	800

Total Supplies & Materials	18,064	35,305	29,201	43,995	43,995	43,995	30,120
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Purchased Services

IT&S Computer Maint/Spprt	16,884	17,288	16,250	22,924	22,924	23,470	26,679
IT&S Telephone Service	3,885	3,869	3,876	4,029	4,029	4,029	4,029
IT&S Special Projects	-	-	2,435	-	1,303	1,303	-
City-Co Bldg Postage Adm	75	84	120	120	120	120	152
Postage	83	34	24	210	210	210	250
Cellular Services	1,166	1,651	1,828	1,680	1,680	1,680	1,680
1,680 Mechanics-1200, Shop-480							
Printing & Duplicating	-	25	83	60	60	60	75
Advertising	128	71	-	240	240	240	250
Water & Sewer	742	875	1,334	1,700	1,700	1,700	1,800
Long Dist Telephone Chrgs	26	37	59	-	-	-	-
Solid Waste	967	874	268	1,400	1,400	1,400	1,500
Medical Expenses	306	615	355	720	720	720	750
Equipment Repairs	-	108	-	1,200	1,200	1,200	1,300
Building Repairs/Maint	2,193	-	-	1,200	1,200	1,200	1,300
Repairs/Services-Misc	588	54	-	590	590	590	500
Meal Reimb-Taxable	-	-	-	1,000	1,000	1,000	1,000
Required Training	190	-	99	10,000	10,000	10,000	7,500
2,500 DEF Systems Training (1)							
2,500 Diesel Training (1) or Electronics Training (1)							
<u>2,500</u> Local Training							
<u>7,500</u>							

Fleet Services

Fund: 610

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Other Contracted Services	4,303	3,365	3,463	22,371	22,371	22,371	119,600
1,500 Lab/Disposal/Sampling for Sumps							
100,000 Inventory Management System (Use Old bus barn revenue)							
3,500 Rebranding Fleet Vehicles/Vinyl							
2,000 Insite Update							
2,000 Modis Updates (2)							
6,000 Mitchell on Demand							
2,000 City Works							
1,600 Shop Wi-Fi							
1,000 Lift Inspection (Annual)							
<u> 119,600</u>							
Total Purchased Services	31,536	28,950	30,194	69,444	70,747	71,293	168,365
Intra-City Charges							
Copier Revolving Program	699	454	700	2,768	2,768	2,768	2,906
Shop Gas & Fuel Charges	1,534	1,685	1,749	2,519	2,519	2,519	2,560
Shop Vehicle Repairs	43	445	-	500	500	500	350
Shop Tires & Tire Repairs	404	18	-	800	800	800	800
Shop Vehicle Parts	416	588	506	1,200	1,200	1,200	1,000
Total Intra-City Charges	3,096	3,190	2,955	7,787	7,787	7,787	7,616
Fixed Charges							
Special Assessments	10,387	15,239	23,166	16,010	16,010	23,872	25,070
Total Fixed Charges	10,387	15,239	23,166	16,010	16,010	23,872	25,070
Internal Charges							
Public Works	20,094	20,669	25,033	-	-	-	-
Property Insurance	1,986	1,952	1,952	2,218	2,218	2,218	2,373
Vehicle & Equip Insurance	200	186	186	288	288	288	308
Liability Insurance	9,600	9,111	9,505	9,390	9,390	9,390	9,833
Fidelity Insurance	52	52	54	53	53	53	61
Human Resource	8,948	9,209	8,910	9,182	9,182	9,182	7,940
Budget & Accounting	9,276	9,843	9,936	11,991	11,991	11,991	8,780
Building M&O Charge	45,725	45,851	44,204	44,432	44,432	44,432	50,053
Weed & Snow Control Chrg	3,000	3,000	-	-	-	-	-
Total Internal Charges	98,881	99,873	99,780	77,554	77,554	77,554	79,348
Capital Outlay							
Buildings	-	-	-	150,000	150,000	150,000	15,000
15,000 Parking Lot Chip Seal Maintenance							
Imprvmnts Other Than Bldgs	-	-	-	75,000	75,000	75,000	-
- FY 21 - security improvements							
Equipment	-	-	-	-	-	-	-
Vehicles	49,392	-	22,439	-	-	-	-
Total Capital Outlay	49,392	-	22,439	225,000	225,000	225,000	15,000
Total Shop	696,661	634,620	712,767	960,413	961,716	970,124	866,161

Fleet Services

Fund: 610

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund 610 Fleet Services								
Dept 3171 Shop - Gas, Oil & Parts								
Activity 501 Central Garages								
Supplies & Materials								
	Fuel/Oil Outside Vendor	491,213	529,713	482,588	658,996	658,996	475,000	748,853
	Tires/Tubes-Outside Vendr	76,807	106,003	74,273	95,300	95,300	58,000	80,285
	Repair & Maint Supp-Misc	230,005	282,774	244,549	256,175	256,175	256,175	272,550
Total	Supplies & Materials	798,025	918,490	801,410	1,010,471	1,010,471	789,175	1,101,688
Purchased Services								
	Outside Repair to Mtr Veh	187,455	135,751	127,042	151,525	151,525	60,000	157,915
Total	Purchased Services	187,455	135,751	127,042	151,525	151,525	60,000	157,915
Fixed Charges								
	Licenses	851	600	759	675	675	675	750
Total	Fixed Charges	851	600	759	675	675	675	750
Total	Shop - Gas, Oil & Parts	986,331	1,054,841	929,211	1,162,671	1,162,671	849,850	1,260,353

Copier Revolving

Fund: 643

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Intra-City Revenues	20,342	20,342	24,638	30,374	30,374	30,374	32,331
Other Operating Revenues	20,342	20,342	24,638	30,374	30,374	30,374	32,331
Total Revenues	20,342	20,342	24,638	30,374	30,374	30,374	32,331
Expenditures							
Supplies & Materials	1,252	5,554	1,038	1,674	1,674	1,275	1,275
Purchased Services	6,271	9,138	8,932	7,204	7,204	7,667	7,700
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	4,543	4,543	4,543	6,712	6,712	4,712	4,837
Maintenance & Operating	12,066	19,235	14,513	15,590	15,590	13,654	13,812
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	27,608	6,090	-	-	-
Debt & Capital	-	-	27,608	6,090	-	-	-
Total Expenditures	12,066	19,235	42,121	21,680	15,590	13,654	13,812
Revenues Over (Under) Expenditures	8,276	1,107	(17,483)	8,694	14,784	16,720	18,519
Beginning Cash Balance - July 1	45,846	54,122	55,229	37,746	37,746	37,746	54,466
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	54,122	55,229	37,746	46,440	52,530	54,466	72,985
Revenues							
Intra-City Revenues							
Copier Charges	20,342	20,342	24,638	30,374	30,374	30,374	32,331
Total Intra-City Revenues	20,342	20,342	24,638	30,374	30,374	30,374	32,331
TOTAL REVENUE	20,342	20,342	24,638	30,374	30,374	30,374	32,331

Copier Revolving

Fund: 643

		FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
					Adopted	Amended	Projected	
Fund	643 Copier Revolving							
Dept	1553 Copier Revolving							
Activity	415 Financial Services							
Supplies & Materials								
	Paper & Forms	1,183	954	958	1,576	1,576	1,200	1,200
	Office Supplies & Equip	69	4,600	80	98	98	75	75
Total	Supplies & Materials	1,252	5,554	1,038	1,674	1,674	1,275	1,275
Purchased Services								
	IT&S Computer Maint/Spprt	589	-					
	Equipment Repairs	5,682	9,138	8,932	7,204	7,204	7,667	7,700
Total	Purchased Services	6,271	9,138	8,932	7,204	7,204	7,667	7,700
Fixed Charges								
	Rent of Bldgs & Offices	4,543	4,543	4,543	4,712	4,712	4,712	4,837
	Rent of Equipment				2,000	2,000	-	-
	2,000 shop copier lease initial payment							
Total	Fixed Charges	4,543	4,543	4,543	6,712	6,712	4,712	4,837
Capital Outlay								
	Equipment	-	-	27,608	6,090	-	-	-
	6,090 FY21 - fleet copier error at adoption							
	<u>6,090</u>							
Total	Capital Outlay	-	-	27,608	6,090	-	-	-
Total	Copier Revolving	12,066	19,235	42,121	21,680	15,590	13,654	13,812

Property & Liab Insurance

Fund: 645

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Charges For Services	1,461	1,423	1,496	1,442	1,442	1,750	1,442
Other Financing Sources / (Uses)	36,683	21,444	14,433	-	25,619	25,619	-
Other Operating Revenues	38,144	22,867	15,929	1,442	27,061	27,369	1,442
Internal Service Revenues	847,453	822,065	858,587	930,394	930,394	928,601	987,408
Interfund Transfers In	-	-	-	-	-	-	-
Internal Transactions	847,453	822,065	858,587	930,394	930,394	928,601	987,408
Total Revenues	885,597	844,932	874,516	931,836	957,455	955,970	988,850
Expenditures							
Fixed Charges	576,602	637,822	798,001	1,017,956	1,017,956	990,102	1,039,607
Maintenance & Operating	576,602	637,822	798,001	1,017,956	1,017,956	990,102	1,039,607
Transfers Out	400,001	400,000	200,000	199,522	225,141	225,141	199,522
Internal Transactions	400,001	400,000	200,000	199,522	225,141	225,141	199,522
Total Expenditures	976,603	1,037,822	998,001	1,217,478	1,243,097	1,215,243	1,239,129
Revenues Over (Under) Expenditures	(91,006)	(192,890)	(123,485)	(285,642)	(285,642)	(259,273)	(250,279)
Beginning Cash Balance - July 1	1,338,382	1,247,376	1,054,486	931,001	931,001	931,001	671,728
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	1,247,376	1,054,486	931,001	645,359	645,359	671,728	421,449

Property & Liab Insurance

Fund: 645

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget						
				Adopted	Amended	Projected							
Revenues													
Charges For Services													
Insurance Chrgs-External Grandstreet Prop Insurance	1,461	1,423	1,496	1,442	1,442	1,750	1,442						
Total Charges For Services	1,461	1,423	1,496	1,442	1,442	1,750	1,442						
Internal Service Revenues													
Bldg/Prop Insur Charges	180,883	176,276	181,276	208,354	208,354	208,354	222,938						
Veh/Movabl Equip Charges	33,905	34,599	34,599	38,136	38,136	38,136	41,008						
Liability Insur Charges	559,639	554,795	582,161	610,591	610,591	608,798	645,467						
Fidelity Insur Charges	4,106	4,227	4,341	4,376	4,376	4,376	4,233						
Liab Deductible Charges	68,920	52,168	56,210	68,937	68,937	68,937	73,762						
Total Internal Service Revenues	847,453	822,065	858,587	930,394	930,394	928,601	987,408						
Other Financing Sources / (Uses)													
Other Revenues	-	22	282	-	-	-	-						
Cmpnstr for Loss on Bldgs	1,736	-	5,670	-	-	-	-						
Cmpnstr for Loss on Autos	34,947	21,422	8,481	-	25,619	25,619	-						
Total Other Financing Sources / (Uses)	36,683	21,444	14,433	-	25,619	25,619	-						
TOTAL REVENUE	885,597	844,932	874,516	931,836	957,455	955,970	988,850						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Fund</td> <td>645 Property & Liab Insurance</td> </tr> <tr> <td>Dept</td> <td>1505 Risk Management</td> </tr> <tr> <td>Activity</td> <td>505 Insurance</td> </tr> </table>								Fund	645 Property & Liab Insurance	Dept	1505 Risk Management	Activity	505 Insurance
Fund	645 Property & Liab Insurance												
Dept	1505 Risk Management												
Activity	505 Insurance												
Fixed Charges													
Insur Prem: Bldgs/Prop	179,673	177,718	189,623	208,354	208,354	234,262	245,975						
Insur Prem: Veh/Movabl Eq	32,468	34,600	33,795	38,135	38,135	38,555	40,483						
Insur Prem: Liability	266,043	309,765	459,604	610,591	610,591	521,840	547,932						
Insur Prem: Fidelity	3,945	2,333	3,945	4,376	4,376	3,945	4,142						
Ins Deductbl: Bldg/Prop	5,769	-	-	11,500	11,500	11,500	12,075						
Ins Deductbl: Veh/Mvbl Eq	13,796	-	7,032	20,000	20,000	10,000	10,500						
Ins Deductbl: Liability	41,082	78,242	89,551	90,000	90,000	135,000	141,750						
Reimbursed-Veh & Equip	33,826	35,164	14,452	35,000	35,000	35,000	36,750						
Total Fixed Charges	576,602	637,822	798,001	1,017,956	1,017,956	990,102	1,039,607						
Transfers Out													
T/out - Other Funds	400,001	400,000	200,000	199,522	225,141	225,141	199,522						
Total Transfers Out	400,001	400,000	200,000	199,522	225,141	225,141	199,522						
Total Risk Management	976,603	1,037,822	998,001	1,217,478	1,243,097	1,215,243	1,239,129						

Health & Safety Program

Fund: 650

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Investment Earnings	3,488	4,392	1,827	4,000	4,000	175	250
Other Financing Sources / (Uses)	4,084,545	4,319,904	4,833,338	6,083,523	6,083,523	5,304,765	6,313,222
Other Operating Revenues	4,088,033	4,324,296	4,835,165	6,087,523	6,087,523	5,304,940	6,313,472
Total Revenues	4,088,033	4,324,296	4,835,165	6,087,523	6,087,523	5,304,940	6,313,472
Expenditures							
Purchased Services	11,072	8,699	8,111	11,500	11,500	10,200	12,750
Fixed Charges	4,104,035	4,397,307	4,785,452	5,000,228	5,000,228	5,580,100	5,702,000
Maintenance & Operating	4,115,107	4,406,006	4,793,563	5,011,728	5,011,728	5,590,300	5,714,750
Total Expenditures	4,115,107	4,406,006	4,793,563	5,011,728	5,011,728	5,590,300	5,714,750
Revenues Over (Under) Expenditures	(27,074)	(81,710)	41,602	1,075,795	1,075,795	(285,360)	598,722
Beginning Cash Balance - July 1	439,449	412,375	330,665	372,267	372,267	372,267	86,907
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	412,375	330,665	372,267	1,448,062	1,448,062	86,907	685,629

Health & Safety Program

Fund: 650

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget						
				Adopted	Amended	Projected							
Revenues													
Investment Earnings													
Interest Earnings	3,488	4,392	1,827	4,000	4,000	175	250						
Total Interest Earnings	3,488	4,392	1,827	4,000	4,000	175	250						
Other Financing Sources / (Uses)													
Other Revenues	-	-	-	-	-	-	-						
City Contributions	2,897,002	3,050,025	3,349,616	4,457,722	4,457,722	3,733,585	4,563,019						
Employee Contributions	416,301	417,262	434,377	511,308	511,308	475,555	625,203						
Retiree Contributions	311,911	353,890	461,544	516,497	516,497	476,700	525,000						
Other Group Contributions	459,331	498,727	587,801	597,996	597,996	618,925	600,000						
Stop-Loss Insurance	-	-	-	-	-	-	-						
Misc MMIA Reimbursements	-	-	-	-	-	-	-						
Total Other Financing Sources / (Uses)	4,084,545	4,319,904	4,833,338	6,083,523	6,083,523	5,304,765	6,313,222						
TOTAL REVENUE	4,088,033	4,324,296	4,835,165	6,087,523	6,087,523	5,304,940	6,313,472						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Fund</td> <td>650 Health & Safety Program</td> </tr> <tr> <td>Dept</td> <td>1841 Medical Insurance</td> </tr> <tr> <td>Activity</td> <td>505 Insurance</td> </tr> </table>								Fund	650 Health & Safety Program	Dept	1841 Medical Insurance	Activity	505 Insurance
Fund	650 Health & Safety Program												
Dept	1841 Medical Insurance												
Activity	505 Insurance												
Purchased Services													
EAP (Employee Assist Prog)	1,906	2,383	1,906	2,250	2,250	2,250	2,500						
Non-City Admin Fees	4,120	3,835	3,510	4,250	4,250	2,950	4,250						
Other Contracted Services	5,046	2,481	2,695	5,000	5,000	5,000	6,000						
- Safety & Wellness Trng/Events													
Total Purchased Services	11,072	8,699	8,111	11,500	11,500	10,200	12,750						
Fixed Charges													
Insur Prem: MMIA	4,104,035	4,397,307	4,785,452	4,998,228	4,998,228	5,578,100	5,700,000						
Empl Awrds/Incentive Prgms	-	-	-	2,000	2,000	2,000	2,000						
Total Fixed Charges	4,104,035	4,397,307	4,785,452	5,000,228	5,000,228	5,580,100	5,702,000						
Total Medical Insurance	4,115,107	4,406,006	4,793,563	5,011,728	5,011,728	5,590,300	5,714,750						

Dental Program

Fund: 651

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget
				Adopted	Amended	Projected	
Revenues							
Investment Earnings	822	1,481	1,393	800	800	325	250
Other Financing Sources / (Uses)	295,816	310,251	359,611	378,442	378,442	361,579	397,192
Other Operating Revenues	296,638	311,732	361,004	379,242	379,242	361,904	397,442
Total Revenues	296,638	311,732	361,004	379,242	379,242	361,904	397,442
Expenditures							
Purchased Services	40,972	35,205	36,530	40,500	40,500	40,500	42,000
Fixed Charges	272,535	253,701	268,885	270,000	270,000	314,300	355,000
Maintenance & Operating	313,507	288,906	305,415	310,500	310,500	354,800	397,000
Total Expenditures	313,507	288,906	305,415	310,500	310,500	354,800	397,000
Revenues Over (Under) Expenditures	(16,869)	22,826	55,589	68,742	68,742	7,104	442
Beginning Cash Balance - July 1	62,502	45,633	68,459	124,048	124,048	124,048	131,152
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
Ending Cash Balance - June 30	45,633	68,459	124,048	192,790	192,790	131,152	131,594
Revenues							
Investment Earnings							
Interest Earnings	822	1,481	1,393	800	800	325	250
Total Interest Earnings	822	1,481	1,393	800	800	325	250
Other Financing Sources / (Uses)							
Other Revenues	-	-	-	-	-	-	-
City Contributions	171,980	181,991	196,148	215,073	215,073	198,210	220,979
Employee Contributions	59,767	56,164	56,266	58,905	58,905	58,905	70,713
Retiree Contributions	34,474	39,769	67,272	66,292	66,292	66,292	67,000
Other Group Contributions	29,595	32,327	39,926	38,172	38,172	38,172	38,500
Total Other Financing Sources / (Uses)	295,816	310,251	359,611	378,442	378,442	361,579	397,192
TOTAL REVENUE	296,638	311,732	361,004	379,242	379,242	361,904	397,442
Fund 651 Dental Program							
Dept 1842 Dental Insurance							
Activity 505 Insurance							
Purchased Services							
Non-City Admin Fees	40,972	35,205	36,530	40,500	40,500	40,500	42,000
Total Purchased Services	40,972	35,205	36,530	40,500	40,500	40,500	42,000
Fixed Charges							
Medical Claims	272,535	253,701	268,885	270,000	270,000	314,300	355,000
Total Fixed Charges	272,535	253,701	268,885	270,000	270,000	314,300	355,000
Total Dental Insurance	313,507	288,906	305,415	310,500	310,500	354,800	397,000

Vision Program

Fund: 652

	FY 2018 Actual	FY 2019 Actual	FY 2020 Unaudited	FY 2021			Proposed FY 2022 Budget						
				Adopted	Amended	Projected							
Revenues													
Investment Earnings	819	1,691	1,291	1,000	1,000	200	300						
Other Financing Sources / (Uses)	64,180	75,569	62,786	76,820	76,820	74,520	70,316						
Other Operating Revenues	64,999	77,260	64,077	77,820	77,820	74,720	70,616						
Total Revenues	64,999	77,260	64,077	77,820	77,820	74,720	70,616						
Expenditures													
Purchased Services	10,634	12,081	11,592	12,700	12,700	12,000	12,500						
Fixed Charges	51,258	46,192	45,007	50,000	50,000	55,000	55,000						
Maintenance & Operating	61,892	58,273	56,599	62,700	62,700	67,000	67,500						
Total Expenditures	61,892	58,273	56,599	62,700	62,700	67,000	67,500						
Revenues Over (Under) Expenditures	3,107	18,987	7,478	15,120	15,120	7,720	3,116						
Beginning Cash Balance - July 1	57,241	60,348	79,335	86,813	86,813	86,813	94,533						
Other Cash Sources / (Uses)	-	-	-	-	-	-	-						
Ending Cash Balance - June 30	60,348	79,335	86,813	101,933	101,933	94,533	97,649						
Revenues													
Investment Earnings													
Interest Earnings	819	1,691	1,291	1,000	1,000	200	300						
Total Interest Earnings	819	1,691	1,291	1,000	1,000	200	300						
Other Financing Sources / (Uses)													
City Contributions	26,931	27,853	28,743	31,478	31,478	31,478	29,816						
Employee Contributions	17,000	15,501	15,188	19,842	19,842	19,842	17,000						
Retiree Contributions	14,418	21,388	12,096	16,500	16,500	16,500	16,500						
Other Group Contributions	5,831	10,827	6,760	9,000	9,000	6,700	7,000						
Total Other Financing Sources / (Uses)	64,180	75,569	62,786	76,820	76,820	74,520	70,316						
TOTAL REVENUE	64,999	77,260	64,077	77,820	77,820	74,720	70,616						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Fund</td> <td style="width: 70%;">652 Vision Program</td> </tr> <tr> <td>Dept</td> <td>1843 Vision Insurance</td> </tr> <tr> <td>Activity</td> <td>505 Insurance</td> </tr> </table>								Fund	652 Vision Program	Dept	1843 Vision Insurance	Activity	505 Insurance
Fund	652 Vision Program												
Dept	1843 Vision Insurance												
Activity	505 Insurance												
Purchased Services													
Non-City Admin Fees	10,634	12,081	11,592	12,700	12,700	12,000	12,500						
Total Purchased Services	10,634	12,081	11,592	12,700	12,700	12,000	12,500						
Fixed Charges													
Medical Claims	51,258	46,192	45,007	50,000	50,000	55,000	55,000						
Total Fixed Charges	51,258	46,192	45,007	50,000	50,000	55,000	55,000						
Total Vision Insurance	61,892	58,273	56,599	62,700	62,700	67,000	67,500						

ADOPTING RESOLUTION



City of
Helena

PRELIMINARY
BUDGET

FISCAL YEAR 2022

**Annual Budget Resolution - Appendix A
Balances and Changes by Fund
For the Fiscal Year Ending June 30, 2022**

	Estimated Beginning Cash Balance	(+) Sources			(-) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
		Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
100 General Fund									
011 General Government	na	19,287,391	111,598	19,398,989	3,552,727	3,831,651	7,384,378	na	na
012 Police & Court	na	935,700	15,000	950,700	8,378,115	-	8,378,115	na	na
013 Fire Department	na	82,500	911,000	993,500	5,769,070	-	5,769,070	na	na
014 Community Development	na	4,500	-	4,500	850,636	-	850,636	na	na
015 Finance Services	na	1,021,109	-	1,021,109	1,504,324	-	1,504,324	na	na
016 Public Works Administration	na	1,057,537	-	1,057,537	1,670,381	-	1,670,381	na	na
017 Park & Recreation	na	313,915	-	313,915	2,606,248	235,000	2,841,248	na	na
Total General Fund	9,980,524	22,702,652	1,037,598	23,740,250	24,331,501	4,066,651	28,398,152	-	5,322,622
200 Special Revenue Funds									
201 Street & Traffic	4,009,250	8,506,995	9,755	8,516,750	10,611,394	-	10,611,394	-	1,914,606
204 Civic Center Board	3,976	-	-	-	3,976	-	3,976	-	0
211 Civic Center	283,817	591,000	452,750	1,043,750	1,195,238	-	1,195,238	-	132,329
212 Facilities Management	1,115,902	637,939	4,917	642,856	728,357	-	728,357	-	1,030,401
213 Facilities Managemnt-HVCC	26,749	71,040	-	71,040	60,981	-	60,981	-	36,808
214 Neighborhood Center	54,082	31,700	-	31,700	24,157	-	24,157	-	61,625
215 Police Projects & Reimb	34,534	58,000	490	58,490	58,402	-	58,402	-	34,622
217 Law Enforcement Block Grant	120,338	33,000	-	33,000	15,000	15,000	30,000	-	123,338
218 9-1-1 Emergency Program	559,870	951,706	-	951,706	1,029,950	-	1,029,950	-	481,627
219 Support Services Division	623,616	1,612,082	9,216	1,621,298	1,842,540	-	1,842,540	-	402,374
226 CDBG/HOME	5,099	-	-	-	-	-	-	-	5,099
228 Community Renewal	2,627	-	-	-	-	-	-	-	2,627
229 Affordable Housing Trust	1,285,000	-	100,000	100,000	-	-	-	-	1,385,000
233 Public Art Projects	18,082	-	12,000	12,000	12,000	-	12,000	-	18,082
235 Open Space District Maint	405,787	555,850	844	556,694	624,319	-	624,319	-	338,162
237 Urban Forestry	418,974	441,130	1,102	442,232	461,681	-	461,681	-	399,525
238 Loan Repayment	98,591	-	60,000	60,000	-	-	-	(40,000)	118,591
240 Gas Tax	369,715	596,890	-	596,890	580,760	-	580,760	-	385,845
241 Gas Tax HB473	0	662,535	-	662,535	662,535	-	662,535	-	0
245 Storm Water Utility	409,964	2,417,255	2,035	2,419,290	2,558,243	-	2,558,243	-	271,011
246 Watershed Projects	34,170	-	20,121	20,121	22,040	-	22,040	-	32,251
260 Fire Safety Levy	105,021	1,252,500	-	1,252,500	276,100	911,000	1,187,100	-	170,421
029 Lighting Districts - All	562,069	931,010	-	931,010	984,639	-	984,639	-	508,440
Total Special Revenue Funds	10,547,235	19,350,632	673,230	20,023,862	21,752,312	926,000	22,678,312	(40,000)	7,852,786
300 Debt Service Funds									
308 2017 GO Bond-08 Park Ref	556,612	587,750	-	587,750	551,300	-	551,300	-	593,062
340 S I D Revolving	41,226	25	-	25	4,800	-	4,800	-	36,451
Total Debt Service Funds	597,838	587,775	-	587,775	556,100	-	556,100	-	629,513

**Annual Budget Resolution - Appendix A
Balances and Changes by Fund
For the Fiscal Year Ending June 30, 2022**

	Estimated Beginning Cash Balance	(+) Sources			(-) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
		Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
400 Capital Project Funds									
406 TIF Railroad District	300,074	186,000	-	186,000	185,600	-	185,600	-	300,474
407 TIF Downtown District	288,664	242,350	-	242,350	242,300	-	242,300	-	288,714
440 Capital Improvements Fund	1,182,139	13,340	2,891,000	2,904,340	2,900,420	-	2,900,420	42,597	1,228,656
441 Parks Improvement	120,098	31,000	-	31,000	21,000	-	21,000	-	130,098
450 Sidewalk Improve/Constrct	0	-	-	-	-	-	-	-	0
Total Capital Project Funds	1,890,975	472,690	2,891,000	3,363,690	3,349,320	-	3,349,320	42,597	1,947,942
500 Enterprise Funds									
503 Building	1,094,044	1,221,421	5,629	1,227,050	1,291,801	-	1,291,801	-	1,029,293
521 Water	3,970,339	9,073,885	12,853	9,086,738	9,060,200	20,000	9,080,200	-	3,976,877
522 Water Service Line	536,282	257,450	-	257,450	-	-	-	(120,000)	673,732
531 Wastewater	2,912,336	5,845,000	8,954	5,853,954	5,364,110	-	5,364,110	-	3,402,180
532 Wastewater Service Line	1,342,124	258,570	-	258,570	-	-	-	(120,000)	1,480,694
541 Solid Waste-Residential	1,368,421	2,181,726	2,550	2,184,276	2,505,588	275,000	2,780,588	-	772,109
542 Solid Waste-Commercial	1,262,662	1,223,750	29,662	1,253,412	1,249,092	-	1,249,092	-	1,266,982
543 Landfill Monitoring District	267,842	141,725	-	141,725	119,373	-	119,373	-	290,194
546 Transfer Station	1,471,706	2,756,865	5,205	2,762,070	2,687,971	27,652	2,715,623	-	1,518,153
547 Recycling	169,998	349,975	276,371	626,346	632,817	-	632,817	-	163,527
551 Parking	48,711	1,997,111	3,457	2,000,568	2,047,802	-	2,047,802	-	1,477
561 Special Charters	39,271	51,000	39	51,039	10,862	40,000	50,862	-	39,448
563 Golf Course	35,395	2,064,811	241,409	2,306,220	2,222,304	-	2,222,304	-	119,311
570 City-County Building Fund	277,994	887,034	2,152	889,186	1,011,933	-	1,011,933	-	155,247
571 City/Cnty Bldg Mail	84,105	230,239	245	230,484	269,360	-	269,360	-	45,229
572 City/Cnty Bldg Telephone	7,233	20,040	141	20,181	19,888	-	19,888	-	7,526
573 CC Law & Justice Building	95,591	639,331	546	639,877	681,604	-	681,604	-	53,864
580 Capital Transit	321,850	1,030,900	359,960	1,390,860	1,459,768	-	1,459,768	-	252,942
581 CT - East Valley	52,752	151,181	540	151,721	153,222	-	153,222	-	51,251
Total Enterprise Funds	15,358,656	30,382,014	949,713	31,331,727	30,787,695	362,652	31,150,347	(240,000)	15,300,036
600 Internal Service Funds									
610 Fleet Services	522,728	2,007,864	3,284	2,011,148	2,126,514	-	2,126,514	-	407,362
643 Copier Revolving	54,466	32,331	-	32,331	13,812	-	13,812	-	72,985
645 Property & Liab Insurance	671,728	988,850	-	988,850	1,039,607	199,522	1,239,129	-	421,449
650 Health & Safety Program	86,907	6,313,472	-	6,313,472	5,714,750	-	5,714,750	-	685,629
651 Dental Program	131,152	397,442	-	397,442	397,000	-	397,000	-	131,594
652 Vision Program	94,533	70,616	-	70,616	67,500	-	67,500	-	97,649
Total Internal Service Funds	1,561,515	9,810,575	3,284	9,813,859	9,359,183	199,522	9,558,705	-	1,816,669
Total All Budgeted Funds	39,936,742	83,306,338	5,554,825	88,861,163	90,136,111	5,554,825	95,690,936	(237,403)	32,869,566

GLOSSARY



City of
Helena

PRELIMINARY
BUDGET

FISCAL YEAR 2022

GLOSSARY

Accrual Basis of Accounting

Accrual Basis of Accounting is the method of accounting under which revenues are recorded when earned and expenses that are recorded when goods and services are received (regardless of the timing of related cash flows).

Actual

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the FY21 results of operations.

Appropriation

An Appropriation is expenditure authority with specific limitations as to the amount, purpose, and time established by formal action of a governing body such as the City Council for a specific use.

Assessed Market Valuation

The Assessed Market Valuation is the value set upon real estate or other property by a government as a basis for levying taxes.

Balanced Budget (MCA 7-6-4030)

Final appropriations (expenses) may not exceed the projected beginning balance plus the estimated revenue of each fund for the fiscal year.

Bonds

Bonds are debt instruments that require repayment of a specified principal amount on a certain date (maturity date) together with interest at a stated rate or according to a formula for determining the interest rate.

Budget

A Budget is a financial plan for the control of government operations. A budget primarily focuses on available reserve, revenue, and expenditure estimates as the means of control.

Budget Document

The Budget Document is the official written statement/document which presents the approved budget to the legislative body.

Budget Message

The Budget Message is the opening section of the budget document which provides the City Commission and the public with a general summary of the most important aspects of the current budget, changes from previous year and recommendations regarding the financial policy for the coming period.

Annual Audit Report

The Annual Financial Audit Report is the official annual financial report of the City encompassing all funds of the City. It includes an introductory section, management's discussion and analysis (MD&A), basic financial statements, required supplementary information other than MD&A, combining and individual fund statements, schedules, and a statistical section.

Capital Assets

Capital Assets are assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

CARES Act/ARPA (Coronavirus Aid, Relief, and Economic Security Act/American Rescue Plan)

The Coronavirus Aid, Relief, and Economic Security (CARES) Act (2020) and the Coronavirus Response and Consolidated Appropriations Act (2021) provided economic assistance for American workers, families, small businesses, and industries.

The CARES Act implemented a variety of programs to address issues related to the onset of the COVID-19 pandemic. The Consolidated Appropriations Act continued many of these programs by adding new phases, new allocations, and new guidance to address issues related to the continuation of the COVID-19 pandemic.

The CARES Act was passed by Congress on March 25, 2020 and signed into law on March 27, 2020. The Consolidated Appropriations Act (2021) was passed by Congress on December 21, 2020 and signed into law on December 27, 2020.

The American Rescue Plan continues many of the programs started by the CARES Act (2020) and Consolidated Appropriations Act (2021) by adding new phases, new allocations, and new guidance to address issues related to the continuation of the COVID-19 pandemic. The American Rescue Plan also creates a variety of new programs to address continuing pandemic-related crises, and fund recovery efforts as the United States begins to emerge from the COVID-19 pandemic.

The American Rescue Plan was passed by Congress on March 10, 2021 and signed into law on March 11, 2021.

Cash Reserves

Cash Reserves is are unobligated, excess cash in each of the funds.

CDBG (Community Development Block Grant)

The Community Development Block Grant (CDBG) Program is a federally funded program designed to develop viable urban communities by providing decent housing and a suitable living environment and by expanding economic opportunities primarily for persons of low and moderate incomes. Eligible projects must fall within the three focus areas of Public Facilities, Housing and Economic Development. Projects typically funded include Housing Rehabilitation, Business Loans, Public Service Activities, and Neighborhood Improvement Projects carried out in the City's lower income neighborhoods. All projects must meet at least one of the program's three national objectives: benefit low to moderate income persons; aid in the prevention or elimination of blight; or meet an urgent need that must be addressed because conditions pose a serious and immediate threat to health or welfare of the community and other financial resources are not available to meet such needs.

Contingency

A Contingency is an appropriation of funds to cover unforeseen expenditures that may occur during the budget year. An Emergency Contingency Fund will be dedicated only for unforeseen emergency situations as determined by the City Manager and the City Commission.

Cost Center

A cost center is a function within an organization that does not directly add to profit, but still costs the organization money to operate.

HBID (Helena Business Improvement District - Downtown)

The Helena Business Improvement District (HBID) is an organization that represents property owners within Helena's legally constituted city district. The mission of the HBID is to serve as a facilitator, provider and advocate for a planned, creative program that aims for the continual improvement of property values and properties in Downtown Helena. Revenues to fund HBID services are derived from a special assessment on the district's property owners' tax bill.

Debt Service Funds

The Debt Service Funds account for revenues and transfers for related principal and interest expenditures.

DHI (Downtown Helena Inc.)

The Downtown Helena Inc. (DHI) is a non-profit organization working to encourage cooperation among members; establish and develop cooperative advertising and promotional campaigns activities; and foster favorable public relations for Downtown Helena.

EMS

EMS refers to Emergency Medical Services.

Encumbrance

An Encumbrance is a commitment of funds against an appropriation until such time as goods or services (related to an unperformed contract) are received by the City.

Enterprise Funds

Enterprise Funds account for businesslike activities supported primarily by user charges. Examples are the City Water and Wastewater Utilities, Parking garages, and Transit systems.

Expenditures

The term, Expenditures, refers to the outflow of funds paid for an asset obtained or goods and services rendered.

Fiscal Year (FY)

Fiscal Year (FY) is a twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The City of Helena's fiscal year runs from July 1 through June 30.

Franchise Fees

Franchise Fees are paid by utility companies as rent for using public rights-of way.

FTE

Full-time equivalent (FTE) of one position is 2080 hours per year.

Fund

A Fund is a fiscal and accounting entity with a self-balancing set of accounts.

Fund Balance

Fund Balance is the difference between revenues and expenditures. The beginning fund balance represents the residual funds brought forward from the previous year (ending balance).

GAAP (General Accepted Accounting Principles)

Uniform minimum standards for financial accounting and recording, encompassing the rules and procedures that define accepted accounting principles. The financial statements of the City of Helena have been prepared in conformity with General Accepted Accounting Principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles.

GASB (Governmental Accounting Standards Board) Statement 34

GASB 34 changes the presentation of governments' external financial statements to insure inclusion of all assets like infrastructure assets in the statement of net assets. The objective of GASB 34 is to enhance the clarity and usefulness of government financial statements to the citizenry, oversight bodies, investors and creditors. Key aspects are: analysis of the government's financial performance for the year and its financial position at year-end. The City is required to report financial operations, net assets and prepare statements at the government-wide level. Governments will now be required to use a "net program cost" format for the government-wide statements instead of a traditional operating statement. The City will also be required to record certain infrastructure assets.

General Fund

The General Fund accounts for all resources not devoted to specific activities and include many City services such as Legal, Administration, Municipal Court, Finance and Parks and Recreation. Major revenue sources are real property taxes, business licenses, charges for services, and miscellaneous.

General Obligation Bonds (G.O. Bonds)

General Obligation Bonds (G.O. Bonds) are bonds which are secured by the full faith and credit of the issuer.

GIS (Global Information System)

Global Information System (GIS) – the City of Helena/Lewis and Clark Information Technology Systems Department is actively working on the development of a citywide GIS. The GIS will contain data layers that will consist of city infrastructure data, tax data, and various other pertinent city data. This information will be used for inventory purposes, compliance of GASB 34, and many other uses.

Grant

A Grant is a contribution by the State or Federal government or other organization for a specific purpose, activity, or facility.

Interfund Transfers

Interfund Transfers are amounts transferred from one fund to another within the City.

Internal Service Funds

Internal Service Funds account for the financing of services provided by one department to other departments of the City.

Intrafund Transfers

Intrafund Transfers are amounts transferred within the fund.

Levy

Levy – (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, and/or service charges imposed by a government.

Mill

A Mill is the traditional unit of expressing property tax rates. One Mill equals one thousandth (1/1000) of a dollar, or \$1 tax per \$1,000 of taxable valuation.

MLCT

MLCT is the Montana League of Cities and Towns.

MMIA

The Montana Municipal Insurance Authority (MMIA) is a self-insured pool made up of the participating cities and towns within the State of Montana. The MMIA makes available two coverages to each of the municipalities: the Workers Compensation Program and the General Liability Program. The City of Helena is a member of both programs.

Modified Accrual Basis of Accounting

Modified Accrual Basis of Accounting is an accounting method by which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences, claims, and judgments, are recorded only when payment is due.

Non-departmental/City-wide Expenditures

General Fund expenditures that are not specifically allocable to an individual general fund department are termed Non-departmental. The largest such expenditures include transfers to the Public Safety Fund and property/liability insurance payments.

Ordinance

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Park Maintenance Districts (PMD)

Park Maintenance Districts (PMD) are districts established in certain areas for the collection of assessments to cover the costs to complete operations and maintenance of parks.

Personal Services

Personal Services are those costs related to employee compensation, including salaries, wages, and benefit costs.

Refunding

Refunding is the redemption of a bond with proceeds received from issuing lower-cost debt obligations ranking equal to, or superior to, the debt to be redeemed.

Resolution

Resolution is a formal expression of opinion or intent voted by an official body such as the City Commission.

Revenue

Revenue is the total income produced by a given source, such as business taxes, permits, fines and forfeitures, etc.

Risk Management

Risk Management is an organized attempt to protect a government's assets against accidental loss in the most economical method.

SDF

System Development Fees (SDF) are one-time fees assessed against new water or wastewater customers as a way to recover a part of the cost of additional system capacity constructed for their use. The amount of the fees is based upon the size of the customer's water meter.

SID

Special Improvement Districts (SID) are districts established for specific improvements such as lighting, water, sanitary sewer, storm drain, and/or streets. These improvements are paid for by special assessments.

Special Assessment

A Special Assessment is a levy made against certain properties to defray part or all of the cost of a specific improvement or service primarily benefiting those properties.

Special Revenue Funds

Special Revenue Funds are funds earmarked for special activities as required by law or administrative regulation. Examples are City-County Library, Street/Gas tax, Tax Increment District, and the Community Development Grants.

Structurally Balanced Budget

Government Finance Officers Association: 1. ongoing expenses should be covered by ongoing revenues. Ongoing revenues are revenues that can be expected to continue year to year. 2. One-time or short-term revenues are used to fund one-time or short-term expenses.

SVRO Coordinator

Sexual or Violent Offender Registry Coordinator is a newly requested position within the Police Dept. for fiscal year 2022.

Tax Increment Bond

Tax Increment Bond is a specially limited obligation bond payable from anticipated incremental increases in tax revenues, resulting from the redevelopment of an area. Tax revenue from construction and improvements in the Tax Increment District provides funding for new construction and improvements.

Tax Increment District(s)

Tax Increment Districts are areas within the City which allows for special property tax treatment. Boundaries of the District are set and tax revenue (based upon taxable value) is determined. This taxable value amount becomes the BASE value. Tax collections from the BASE continue to be distributed to the taxing entities. The taxable value in excess of the BASE (tax increment) is used to pay for incentives established to create tax value growth. After a period of time, the District sunsets and all tax collections are distributed to the taxing entities.

Taxable Valuation

The Taxable Valuation is the portion of the assessed value of a property that is taxable.

TBID (Tourism Business Improvement District)

The Tourism Business Improvement District's (TBID) purpose is to market the Helena region as a preferred travel destination.

Transfers

Transfers are authorized exchanges of cash or other resources between funds.

Transmittal Letter

Transmittal Letter is a general discussion of the proposed budget as presented in writing by the City Manager to the City Commission. The message contains an explanation of the principal budget items and recommendations regarding the financial policy for the upcoming year. Separately, the Commission creates the Budget Message which is a letter to the Community summarizing their priorities for the City from which the City Manager will address within the budget.

WIG (Wildly Important Goal)

Wildly Important Goal (WIG) establishment is a step in Franklin Covey's The 4 Disciplines Of Execution®. The City Manager challenged department heads to tie budget decisions to this goal-setting exercise throughout the establishment of the preliminary budget.

Working Capital

Working Capital is net current assets. The balance can be identified as available for commitment on the short term (usually one year). Formula:

1. Add cash:
2. Add other current assets (known as receivables which can be expected to be available for expenditure in the short term): and,
3. Deduct current liabilities (payables which are expected to be paid in the short term).