



1275 MAPLE STREET SUITE F, HELENA, MT 59601 | 406.443.3962

August 2, 2023

Christopher Brink, AICP, Director
City of Helena Community Development Department
316 North Park Avenue
Helena, MT 59601

Re: West Side Woods Subdivision Phase 2 Commencement Notice

Dear Mr. Brink:

On behalf of Sussex Development, Inc., WWC Engineering is hereby providing notification and request for commencement of planning, engineering, and construction for Phase 2 of the West Side Woods Major Subdivision. This notification is in accordance with and following the City Commission Meeting and conditional approval of the West Side Woods Major Subdivision on April 10, 2023, and commencement approval of Phase 1 on May 22, 2023. WWC Engineering has submitted engineering plans for infrastructure for Phases 1 and 2 to the City Engineer for review. Much of the infrastructure for Phases 1 and 2 are tied together and in order to ensure no steps are missed we are requesting commencement of Phase 2 now. The final plat schedule for Phase 2 has not changed and is anticipated to be completed on or before December 2025.

Phase 2 of the West Side Woods Major Subdivision consists of 10 single family residential lots, 1 multi-family lot and 1 open space lot to be dedicated to the City of Helena along with associated on and off-site improvements required by the conditions of approval, see attached Phase 2 proposed site plan. Upon approval of commencement by the City Commission, the applicant will proceed with engineering plans, reports, and a final plat meeting all the required conditions for Phase 2. Please let us know when this will be scheduled for City Commission review and action.

Please feel free to contact me by email at jfadness@wwcengineering.com or by phone at (406) 443-3962 with any questions.

Sincerely,

A handwritten signature in blue ink that reads "Jeremy Fadness".

Jeremy Fadness, P.E., AICP
Project Manager

cc Sussex Development

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