



**City Commission Administrative Meeting**  
**March 6, 2024 – 4:00 PM**  
**Zoom Online Meeting; <https://us06web.zoom.us/j/81463711071>**  
**City County Building, 316 N. Park Ave., Room 326**

**Time & Place**

A City Commission Administrative meeting was held Wednesday, March 6, 2024 at 4:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/81463711071> and physically in the City County Building, Room 326.

**Call to Work Session, Introductions**

**(00:00:40)** The following responded present, either via zoom or in person:

Assistant City Attorney Hawkaluk  
City Manager Burton  
Commissioner Dean  
Commissioner Shirtliff  
Commissioner Logan  
Commissioner Reed  
Mayor Collins

**Commission Comments, Questions**

**(00:01:45)** Commissioner Dean, Manager Burton, and Mayor Collins discussed need for funding for a fair market rent study proposed by the Helena Housing Authority.

**Recommendations from the Helena Citizens Council**

**(00:05:29)** HCC Representative Janet Zimmerman discussed recent and upcoming meeting agenda items.

**Report of the City Manager**

**A. Public Safety Mill Levy & Bond Education Update**

**(00:06:22)** Manager Burton and Public Information Officer Garcin presented Item A.

**(00:09:24)** Commissioner Logan asked PIO Garcin if public forums for citizens to answer questions will be available.

**Presentations**



### **A. Lyndale Tunnel Mural Artwork Presentation**

- (00:10:43)** Facilities Manager Johnston presented Item A.
- (00:16:48)** Commissioner Dean asked Manager Johnston which submissions have been submitted by Montana and local Helena artists.
- (00:18:39)** Manager Burton discussed the timeframe for making decisions regarding this Item.
- (00:19:05)** Commissioner Dean asked Manager Johnston if a previously contracted artist was among the submissions.
- (00:19:47)** Commissioner Logan expressed his preference to contract a local Helena artist.
- (00:20:13)** Commissioner Shirliff asked Manager Burton about conflict of interest and legal implications.
- (00:21:06)** Commissioner Reed asked for clarification and expressed her preference to contract a Montana and/or local Helena artist.

### **B. Strategic Plan Update**

- (00:22:40)** PIO Garcin and Manager Burton presented Item B.
- (00:28:07)** Commissioner Dean asked Manager Burton about the best way to convey thoughts individually.

## **Department Reports**

### **A. ARPA/General Fund Savings Agreement Update**

- (00:28:53)** Grants Administrator Opitz presented Item A.
- (00:30:51)** Commissioner Reed asked Administrator Opitz about an update regarding changes to proposals before funds are dispersed.
- (00:32:17)** Theresa Ortega provided public comment, addressing Commissioner Reed's question.
- (00:33:07)** Mayor Collins asked Business Improvement District Director Dendy for an update about the public restroom.

### **B. Updated City of Helena Water Treatment Master Plan by Nate Weisenberger, AE2S Engineering**

- (00:34:28)** Public Works Director Leland and AE2S Engineering Representative Nate Weisenberger presented Item B.



- (00:56:04)** Manager Burton discussed the timeline for Master Plan implementation.
- (00:56:27)** Commissioner Logan asked Representative Weisenberger and Director Leland about the Ten Mile Flume and about the capital difference between options for the Ten Mile facility.
- (01:01:16)** Commissioner Dean asked Director Leland about budget considerations.

### **C. City of Helena Code Amendment Sidewalk Placement**

- (01:03:09)** Transportation Systems Director Knoepke presented Item C.
- (01:07:47)** Commissioner Dean asked Director Knoepke about Code item F's capacity for updated information regarding properties.
- (01:10:10)** Commissioner Reed, Director Knoepke, and Commissioner Dean discussed the number and nature of properties requesting sidewalk variances.
- (01:14:00)** Matt Kuntz provided public comment, advocating for sidewalks and boulevards.
- (01:17:13)** John Satre provided public comment, advocating for sidewalks and boulevards.

### **Public Comment**

- (01:18:40)** There were no further comments or questions by the Commission and/or public.

### **Commission Discussion and Direction to the City Manager**

### **Adjournment**

- (01:19:04)** There being no further business before the Commission, the meeting adjourned at 5:20pm.