



City Commission Administrative Meeting
March 20, 2024 – 4:00 PM
Zoom Online Meeting; <https://us06web.zoom.us/j/83705439907>
City County Building, 316 N. Park Ave., Room 326

Time & Place

A City Commission Administrative meeting was held Wednesday, March 20, 2024 at 4:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/83705439907> and physically in the City County Building, Room 326.

Call to Work Session, Introductions

(00:00:57) The following responded present, either via zoom or in person:

City Attorney Dockter
City Manager Burton
Commissioner Dean
Commissioner Shirtliff
Commissioner Logan
Commissioner Reed
Mayor Collins

Commission Comments, Questions

(00:01:28) There were no comments or questions from Commissioners.

Board Appointment Review

A. Board Appointment Discussion – Citizens Conservation Board; Metro Opioid Abatement Review Committee

(00:01:33) Mayor Collins presented Item A.

Recommendations from the Helena Citizens Council

(00:02:25) HCC Representative Ben Kuiper discussed recent and upcoming meeting agenda items.

Report of the City Manager

A. Project Update – Family Promise



- (00:02:58)** Manager Burton introduced Renee Bauer to discuss the Family Promise project.
- (00:04:03)** Commissioner Reed asked Manager Burton and Grants Administrator Opitz if the Commission would receive an update regarding new developments.

Presentations

A. City-County Board of Public Health Update

- (00:05:13)** Public Health Officer Niemann presented Item A.
- (00:08:16)** Commissioner Dean asked PHO Niemann about the ability to differentiate data by counties.
- (00:08:55)** Commissioner Shirliff asked PHO Niemann about the selection process for data and about the number of volunteers needed.

B. Lyndale Tunnel Mural Presentation

- (00:11:36)** Facilities Manager Johnston presented Item B.
- (00:18:28)** Commissioner Logan asked for clarification about eligible designs.
- (00:18:52)** Commissioner Shirliff, Commissioner Reed, Commissioner Dean, and Commissioner Logan expressed preference for the Wildfire design.
- (00:21:49)** A member of the public provided a public comment, asking for clarification about the preference for local artists. Manager Johnston addressed public comment.

C. Dumpster Art Presentation

- (00:23:09)** Manager Johnston presented Item C.
- (00:26:05)** Commissioner Dean asked Manager Johnston about the process for deciding which designs are applied to which dumpsters.

D. Citizens Conservation Board Annual Report to Commission

- (00:27:15)** Citizen Conservation Board Chairperson Mark Juedeman presented Item D.
- (00:32:05)** Commissioner Reed asked Chairperson Juedeman about the water conservation recommendation.
- (00:37:52)** Commissioner Reed asked Chairperson Juedeman about sample language for resolutions.



- (00:38:30)** Diana Hammer provided public comment, expressing concerns.
- (00:42:39)** Commissioner Dean asked Chairperson Juedeman if the Citizens Conservation Board voted to submit the report as presented.

Department Reports

A. Personnel Policies

- (00:43:15)** Human Resources Director McMahon presented Item A.
- (00:55:04)** Commissioner Shirliff asked Director McMahon about the new finance ERP payroll module.
- (00:55:41)** Commissioner Reed asked Director McMahon for clarification of the evaluation process.
- (00:56:21)** Commissioner Logan asked Director McMahon about the vetting process for policies.

Public Comment

- (00:57:58)** Matt Tintinger provided public comment, requesting reassessment of a sidewalk variance.
- (01:01:12)** Mark Juedeman provided a public comment, expressing concerns regarding snow removal and safety. Commissioner Dean addressed public comment.

Commission Discussion and Direction to the City Manager

Adjournment

- (01:04:50)** There being no further business before the Commission, the meeting adjourned at 5:05pm.