



**City of Helena**  
**City Commission Administrative Meeting**  
**August 2, 2023 – 4:00 PM**  
**Zoom Online Meeting; <https://us06web.zoom.us/j/87688517528>**  
**City County Building, Room 326**

**Time & Place**

A City Commission Administrative meeting was held on Wednesday, August 2, 2023 at 4:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/87688517528> and physically in the City County Building, Room 326.

**Call to Work Session, Introductions**

**(00:00:09)** The following responded present, either via zoom or in person:

City Attorney Dockter  
City Manager Burton  
Commissioner Dean  
Commissioner Shirliff  
Commissioner Logan  
Mayor Collins

The following were absent:

Commissioner Reed

**Commission Comments, Questions**

**(00:01:10)** Commissioner Shirliff wished the Helena Senators Legion Baseball team good luck in the National Baseball Tournament.

**Recommendations from the Helena Citizens Council**

**(00:01:50)** HCC Representative Denise Roth Barber discussed recent and upcoming meeting agenda items.

**Report of the City Manager**

**(00:02:55)** City Manager Burton had nothing to report.

**Presentations**



## **A. Discussion of Transportation Fees**

- (00:03:05)** Transportation Systems Director Knoepke and Deputy Director Couey presented Item A.
- (00:07:45)** Mayor Collins asked Director Knoepke about the number of spots used by the Gold Bar.
- (00:08:20)** Commissioner Dean asked Director Knoepke and Deputy Director Couey about permit parking locations and the comparison of the number of spaces used by Blackfoot River Brewing Company.
- (00:12:55)** Manager Burton asked Deputy Director Couey about the amount subsidized via General Fund currently.
- (00:13:17)** Commissioner Dean asked Director Knoepke for clarification.
- (00:19:39)** Commissioner Dean and Deputy Director Couey discussed frequent users purchasing passes versus paying per ride.

## **Department Reports**

### **A. Sustainability Update – Community Recycling Facilities**

- (00:20:36)** Public Works Director Leland, Environmental Regulation Pretreatment Manager Anderson, and Sustainability Coordinator Griffis presented Item A.
- (00:23:19)** Commissioner Logan thanked the Public Works Department.
- (00:27:10)** Kelly Van Dyke provided public comment, expressing concerns.
- (00:29:10)** Commissioner Shirliff asked Ms. Van Dyke if the landowner has been contacted.
- (00:29:25)** Mayor Collins, Manager Burton, and Director Leland discussed coordination possibilities and considerations.
- (00:30:38)** Jacquelyn Gomes provided public comment, expressing concerns.

### **B. Sustainability Update – Sustainability Plan**

- (00:32:06)** Director Leland, Deputy Director Coleman, and Manager Anderson presented Item B.
- (00:35:20)** Commissioner Dean asked Manager Anderson for clarification regarding recent communications with RFP questions.
- (00:36:06)** Commissioner Logan thanked Deputy Director Coleman for the quality of the written memo.



**(00:36:35)** Deputy Director Coleman addressed Commissioner Dean's question.

**C. Sustainability Update – Lang Application of Biosolids**

**(00:37:00)** Director Leland, Deputy Director Coleman, and Manager Anderson presented Item C.

**(00:40:00)** Dr. G provided public comment, asking about forever chemicals.

**(00:40:13)** Director Leland addressed public comment.

**Public Comment**

**(00:41:44)** Heather Graham provided public comment, advocating for the Helena Regional Sports Association.

**(00:47:00)** Mayor Collins asked Manager Burton about the ARPA funding allocation process.

**Commission Discussion and Direction to the City Manager**

**A. Fire Department Master Plan – Station 3 Discussion**

**(00:47:54)** Fire Chief Campbell presented Item A.

**(00:55:32)** Commissioner Shirliff asked Chief Campbell if growth projections have been factored into location considerations.

**(01:00:20)** Commissioner Dean discussed possible ballot timelines.

**(01:01:30)** Manager Burton discussed next steps.

**Adjournment**

**(01:01:57)** There being no further business before the Commission, the meeting adjourned at 5:02pm.