



City of Helena
City Commission Administrative Meeting
August 16, 2023 – 4:00 PM
Zoom Online Meeting; <https://us06web.zoom.us/j/87855203203>
City County Building, Room 326

Time & Place

A City Commission Administrative meeting was held on Wednesday, August 16, 2023 at 4:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/87855203203> and physically in the City County Building, Room 326.

Call to Work Session, Introductions

(00:00:39) The following responded present, either via zoom or in person:

Acting City Attorney Petesch
City Manager Burton
Commissioner Dean
Commissioner Shirtliff
Commissioner Logan
Commissioner Reed
Mayor Collins

Commission Comments, Questions

- (00:01:47)** Commissioner Logan asked Clerk Clayborn about public comment forms no longer distributing to Commissioner emails via Frevvo.
- (00:04:56)** Commissioner Dean and Manager Burton discussed an update about the demolition permit regarding historic preservation.
- (00:06:50)** Commissioner Shirtliff thanked the Fire and Police Departments for their response to a recent fire in the Iron Front Building.
- (00:07:20)** Mayor Collins addressed public communications regarding the City's allocation of funds to addressing housing concerns.

Board Appointment Review

A. Board Appointment Review: Helena Housing Authority, Lewis and Clark County Heritage Tourism Council

- (00:08:02)** Mayor Collins presented Item A.



- (00:08:52) Commissioner Dean asked Clerk Clayborn for clarification of terms for the Heritage Tourism Council reappointment.

Recommendations from the Helena Citizens Council

- (00:09:30) HCC Representative John R Andrew discussed recent and upcoming meeting agenda items.

Report of the City Manager

- (00:12:23) City Manager Burton had nothing to report.

Presentations

A. Housing Development Map

- (00:12:34) Community Development Director Brink and Planner Shirley presented Item A.
- (00:17:19) Manager Burton discussed the map's integrations and potential uses for Staff and community members.
- (00:18:27) Commissioner Dean asked Director Brink about commercial properties and zoning filters.
- (00:20:03) Mayor Collins thanked the Planning Department.
- (00:20:15) Manager Burton added thoughts about commercial properties.
- (00:20:27) Commissioner Shirliff thanked the Planning Department and asked Director Brink about adding TIF progress information.
- (00:21:44) Commissioner Logan thanked the Planning Department and asked Director Brink about the timeline for public access.

Department Reports

A. Fire – Ongoing Master Plan Discussion

- (00:22:50) Fire Chief Campbell presented Item A.
- (00:29:54) Mayor Collins asked Chief Campbell for clarification about the model for a third fire station.
- (00:33:35) Commissioner Dean discussed next steps for educating the public about the project and correlating need to the housing development trends.



(00:35:00) Commissioner Logan asked Manager Burton about the timeline for next steps.

B. Transportation Systems – Discussion of Parklet Fees

(00:38:33) Transportation Systems Director Knoepke and Deputy Director Couey presented Item B.

(00:39:20) Commissioner Dean asked Deputy Director Couey and Manager Burton about parking liabilities and revenue implications.

(00:42:37) Commissioner Logan asked Deputy Director Couey when the decision should be made.

(00:43:31) Commissioner Shirliff requested that downtown business owners be included in these discussions.

(00:44:15) Bethany Flint provided public comment, advocating for lower parklet fees for businesses.

(00:47:18) Jordan Connley provided public comment, advocating for lower parklet fees for businesses.

(00:50:27) Mayor Collins addressed public comment.

Public Comment

(00:51:39) Kevin Hamm provided public comment, discussing recent Montana Pride events.

Commission Discussion and Direction to the City Manager

(00:53:48) There were no further comments or directions to the City Manager.

Adjournment

(00:53:52) There being no further business before the Commission, the meeting adjourned at 4:53pm.