



City of Helena
Special Boards Work Session
June 20, 2023 – 4:00 PM
Zoom Online Meeting; <https://us06web.zoom.us/j/81133343099>
City County Building, Room 326

Time & Place

An Administrative Work Session was held on Tuesday, June 21, 2023 at 4:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/81133343099> and physically in the City County Building, Room 326.

Call to Work Session, Introductions

(00:00:20) The following responded present, either via zoom or in person:

City Attorney Dockter
City Manager Burton
Commissioner Dean
Commissioner Shirtliff
Commissioner Logan
Commissioner Reed
Mayor Collins

Commission Comments, Questions

(00:01:40) There were no comments or questions from Commissioners.

Background

A. Memo: February 3, 2021

(00:01:45) Clerk Clayborn presented Item A.

Progress Update

A. Administrative Process

B. Governance Process

C. Public Engagement – Legislative Update on Public Meeting Process

(00:10:00) Clerk Clayborn presented Items A, B, and C.

(00:16:06) Commissioner Reed commented on audio quality.



(00:16:24) Commissioner Shirliff asked Clerk Clayborn about addressing accessibility for board meetings.

Decision Points

A. Administrative Process

B. Governance Process

- (00:20:25)** Clerk Clayborn presented Items A and B.
- (00:23:10)** Clerk Clayborn asked the Commission for consensus direction regarding terms and term limits. All confirmed.
- (00:24:00)** Commissioner Reed asked Clerk Clayborn about the origin of terms and term limits.
- (00:26:04)** Commissioner Dean explained the rationale for Youth Representative designations on advisory boards.
- (00:28:46)** Clerk Clayborn asked the Commission for consensus direction regarding Youth Representative designations on advisory boards. All confirmed.
- (00:29:02)** Commissioner Logan discussed continuing child safety efforts with Human Resources and the City Attorney Office.
- (00:29:10)** Commissioner Reed discussed addressing recruitment issues.
- (00:29:40)** Commissioner Shirliff discussed the possibility of a youth-only board.
- (00:32:44)** Clerk Clayborn asked the Commission for consensus direction regarding the role of elected officials, including HCC members, on advisory boards.
- (00:33:45)** Mayor Collins asked Clerk Clayborn for clarification about the type of boards in question.
- (00:34:06)** Commissioner Dean discussed the roles of elected officials on boards.
- (00:35:57)** Commissioner Logan asked Manager Burton about committee reports on administrative meeting agendas and discussed the roles of elected officials on boards.
- (00:39:10)** Commissioner Reed discussed the roles of elected officials on boards and their opportunities to communicate recommendations.
- (00:40:24)** Commissioner Shirliff discussed the roles of elected officials on boards and their opportunities to communicate recommendations.



- (00:42:38)** Mayor Collins discussed the roles of elected officials on boards and their opportunities to communicate recommendations.
- (00:48:05)** Associate Director Kent of Montana State University's Local Government Center discussed the proposed strategic, tactical, and operational planning model.
- (00:52:57)** Attorney Dockter discussed legislative and executive roles.
- (00:53:36)** Commissioner Logan asked Clerk Clayborn about the goal for resolutions.
- (00:56:00)** Clerk Clayborn asked the Commission for consensus direction regarding the role of elected officials, including HCC members, on advisory boards. All agreed that Commissioners should not hold seats on advisory boards.
- (00:56:36)** Mayor Collins explained his position that members of the Commission should not hold seats on boards.
- (00:56:58)** Commissioner Dean agreed with Mayor Collins and discussed her position.
- (00:58:22)** Commissioner Logan agreed with Mayor Collins and discussed his position.
- (01:00:00)** Commissioner Reed agreed with Mayor Collins.
- (01:00:10)** Commissioner Shirliff agreed with Mayor Collins and discussed his position.
- (01:02:03)** Dr. G provided public comment via zoom, expressing concerns.
- (01:04:45)** Denise Roth Barber provided public comment via zoom, advocating for the HCC.
- (01:06:40)** Lowell Chandler provided public comment, advocating for the HCC.
- (01:11:35)** Cole Rosling provided public comment, advocating for the HCC.
- (01:12:30)** Ben Kuiper provided public comment, advocating for the HCC.
- (01:13:16)** Mayor Collins acknowledged concerns raised in public comments.
- (01:14:46)** Patricia Bik provided public comment, advocating for the HCC.
- (01:17:16)** Commissioner Reed asked HCC members about the importance of having voting representation on advisory boards.
- (01:18:12)** Patricia Bik provided public comment, addressing Commissioner Reed's question.



- (01:19:09)** Ben Kuiper provided public comment, addressing Commissioner Reed's question.
- (01:20:00)** Mark Juedeman provided public comment via zoom, expressing concerns.
- (01:22:38)** Denise Roth Barber provided public comment via zoom, addressing Commissioner Reed's question.
- (01:23:04)** Commissioner Logan explained his position regarding HCC representation on advisory boards and asked Associate Director Kent about voting practices.
- (01:26:00)** Commissioner Reed explained her position regarding HCC representation on advisory boards.
- (01:26:40)** Commissioner Shirliff explained his position regarding HCC representation on advisory boards.
- (01:28:54)** Commissioner Logan explained his position regarding HCC representation on advisory boards.
- (01:29:26)** Mayor ProTem Dean explained her position regarding HCC representation on advisory boards.
- (01:34:50)** Mayor ProTem Dean asked Clerk Clayborn for clarification about resolution language.
- (01:41:25)** Commissioner Logan asked Clerk Clayborn about the rationale for terms and term limits.
- (01:44:30)** Mayor Collins discussed resolution language related to terms and term limits.
- (01:44:52)** Commissioner Shirliff asked Clerk Clayborn and Mayor Collins about term limit delegation when resolutions are established for boards.
- (01:46:30)** Commissioner Reed discussed term limits and practices in the state legislature.
- (01:47:00)** Patricia Bik provided public comment, discussing terms and term limits.
- (01:48:25)** Lowell Chandler provided public comment, discussing annual recommendation reports.
- (01:49:40)** Mark Juedeman provided public comment via zoom, discussing quorum definitions.
- (01:51:10)** Denise Roth Barber provided public comment via zoom, discussing quorum definitions.



- (01:55:01)** Commissioner Reed announced that she would leave the meeting early.
- (01:55:16)** Clerk Clayborn asked the Commission for consensus direction regarding the proposed bylaws. All confirmed.
- (01:55:46)** Mayor Collins discussed terms and term limits and agreed to the bylaws.
- (01:56:08)** Commissioner Dean explained her position on the bylaws.
- (01:56:45)** Attorney Dockter discussed open meeting laws related to the bylaws, and recommended training for board members.
- (01:58:06)** Commissioner Dean asked Clerk Clayborn and Manager Burton about the relationship between boards and City processes.
- (02:04:00)** Clerk Clayborn asked the Commission for consensus direction regarding online meeting formats for boards related to recent HB890. All confirmed.
- (02:05:47)** Commissioner Logan explained his position on online meeting formats for boards and open meeting laws.
- (02:07:15)** Commissioner Dean discussed public access and the standard of meeting in person as the default.
- (02:08:38)** Commissioner Shirliff discussed consistency of expectations.
- (02:09:50)** Commissioner Logan thanked Clerk Clayborn, Attorney Dockter, Manager Burton, Associate Director Kent, and public commenters.

Public Comment

- (02:10:34)** Denise Roth Barber provided public comment via zoom, discussing open meeting laws.
- (02:11:35)** Clerk Clayborn addressed public comment.

Adjournment

- (02:12:48)** There being no further business before the Commission, the meeting adjourned at 6:13pm.