



**City of Helena**  
**City Commission Special Work Session**  
**May 25, 2023 – 4:00 PM**  
**Zoom Online Meeting; <https://us06web.zoom.us/j/87347844443>**  
**City County Building Commission Chambers, Room 326**

**\*Due to technical difficulties, several minutes at the beginning of the meeting were recorded without audio\***

**Time & Place**

A City Commission Administrative meeting was held on Thursday, May 25, 2023 at 4:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/87347844443> and physically in the City County Building Commission Chambers, Room 330.

**Call to Work Session, Introductions**

**(00:00:20)** The following responded present, either via zoom or in person:

City Attorney Dockter  
City Manager Burton  
Commissioner Shirtliff  
Commissioner Logan  
Commissioner Reed  
Mayor Pro Tem Dean

The following were absent:

Mayor Collins

**Commission Comments, Questions**

**(00:01:00)** There were no comments or questions by the Commission.

**Recommendations from the Helena Citizens Council**

**(00:01:12)** There were no representatives from the HCC available to report.

**Report of the City Manager**

**(00:01:28)** City Manager Burton had nothing to report.

**(00:01:30)** Commissioner Logan asked Manager Burton for an update on LeGrande Avenue's designation as an urban trail.



(00:02:39) Mayor ProTem Dean asked Deputy Clerk Montiel about ongoing streaming audio issues.

## Department Reports

### A. General Capital FY24 Budget Proposal

- (00:03:18) Manager Burton and Finance Director Danielson presented Item A.
- (00:08:12) Commissioner Reed asked Director Danielson and Chief Petty about the possible addition of electric police vehicles.
- (00:10:47) Commissioner Logan asked Director Danielson about remodeling and construction costs.

### B. ARPA and General Fund Savings Discussion

- (00:12:36) Grants Coordinator Opitz, Manager Burton, and Director Danielson presented Item B.
- (00:19:08) Commissioner Reed asked Coordinator Opitz if HACF funding is included in the pie chart.
- (00:22:22) Manager Burton discussed the contingency fund.
- (00:23:40) Commissioner Logan asked Manager Burton and Director Danielson about using contingency funds for inflationary pressures.
- (00:32:06) Mayor ProTem Dean explained her allocation priorities.
- (00:35:30) Commissioner Reed asked Mayor ProTem Dean about the application for funding by Kay's Kids.
- (00:43:10) Commissioner Shirliff explained his allocation priorities.
- (00:48:06) Commissioner Reed explained her allocation priorities.
- (00:55:39) Commissioner Reed asked Director Danielson about reserve funds.
- (00:56:54) Commissioner Logan explained his allocation priorities.
- (01:00:03) Commissioner Logan asked Mayor ProTem Dean and Parks, Recreation, and Open Lands Director Smith about the possibility of a regional parks district.
- (01:04:30) Commissioner Dean asked Business Improvement District Director Dendy about unintended consequences, maintenance, and challenges for the Portland Loo.



- (01:08:17)** Director Danielson asked Director Dendy about additional costs for connecting to City infrastructure.
- (01:10:26)** Commissioner Reed asked Director Dendy about maintenance to the existing portable toilet facilities.
- (01:11:27)** Mayor ProTem Dean asked Director Dendy about the BID's conversations about maintenance costs.
- (01:12:11)** Commissioner Shirliff asked Director Dendy about the existing weekly cost of maintenance.
- (01:13:13)** Commissioner Logan asked Director Smith about the law enforcement perspective regarding a public toilet.
- (01:16:08)** Coordinator Opitz listed Mayor Collins' allocation priorities.
- (01:18:47)** Commissioner Logan requested his support be added to the Family Promise allocation.
- (01:18:58)** Commissioner Dean requested her support be added to the Public Restroom allocation and that the Commission consider TIF funding for this project.
- (01:20:25)** Commissioner Reed requested her support be added to the Kay's Kids allocation.
- (01:21:24)** Commissioner Reed explained desire to continue discussing recreation districts.
- (01:22:38)** Nathan Costead provided public comment, explaining concerns.
- (01:28:55)** Chuck Ball provided public comment, advocating for Kay's Kids via the Kay McKenna Foundation.
- (01:29:45)** John Kraiger provided public comment, advocating for the Memorial Park Skating Facility.
- (01:35:22)** Paul Landis provided public comment, advocating for the Helena Regional Sports Association.
- (01:43:20)** Donna Church provided public comment, advocating for Family Promise.
- (01:46:08)** Mayor ProTem Dean requested a project update from Family Promise.
- (01:46:33)** Theresa Ortega provided public comment, advocating for the Good Samaritan/Our Redeemers project.
- (01:48:46)** Jerry Hoover provided public comment, advocating for the Our Redeemers project.



- (01:50:46)** Mark Juedeman provided public comment via Zoom, advocating for solar projects on City property.
- (01:53:42)** Renee Bauer provided public comment via Zoom, discussing Family Promise updates.
- (01:55:46)** Sean Morrison provided public comment via Zoom, advocating for the Parks and Recreation Plan and aid for homelessness.
- (01:58:18)** Mayor ProTem Dean and Manager Burton discussed scheduling the next ARPA discussion.

### **C. FY24 Budget Wrap Up – General Fund**

- (01:59:25)** Director Danielson and Manager Burton presented Item C.
- (02:01:13)** Commissioner Logan asked Manager Burton about the expectation to decide.
- (02:04:53)** Commissioner Logan asked Manager Burton about coming to consensus with only three Commissioners present.
- (02:05:26)** Commissioner Logan explained his thoughts about Community Grant funding.
- (02:07:22)** Commissioner Logan and Manager Burton discussed using ARPA funds as an enhancement.
- (02:08:13)** Commissioner Shirliff asked Director Danielson and Transportation Systems Director Knoepke about Sidewalk Replacement Loan Program applications.
- (02:10:55)** Mayor ProTem Dean asked Director Danielson about revolving funds.
- (02:14:06)** Manager Burton suggested waiting for all members of the Commission to be present before deciding.
- (02:14:33)** Commissioner Logan offered clarification for previous statements about Community Grant funding.
- (02:15:20)** Director Danielson asked for clarification of the next ARPA discussion date related to the Preliminary Budget adoption.
- (02:16:10)** Mayor ProTem Dean asked Commissioner Logan and Commissioner Shirliff for consensus about using revolving funds in the Preliminary Budget.
- (02:17:16)** Manager Burton discussed next steps for the ARPA discussion.



**(02:27:56)** Emily Frazier provided public comment, advocating for the Helena Area Community Foundation.

**Public Comment**

**(02:00:00)** There were no further comments from the Commission and/or public.

**Adjournment**

**(00:21:52)** There being no further business before the Commission, the meeting adjourned at 6:22pm.