



**City of Helena**  
**Special Budget Work Session**  
**May 10, 2023 – 4:00 PM**  
**Zoom Online Meeting; <https://us06web.zoom.us/j/82351304200>**  
**City County Building, Room 326**

**Time & Place**

A City Commission Administrative meeting was held on Wednesday, May 10, 2023 at 4:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/82351304200> and physically in the City County Building, Room 326.

**Call to Work Session, Introductions**

**(00:01:40)** The following responded present, either via zoom or in person:

City Attorney Dockter  
City Manager Burton  
Commissioner Dean  
Commissioner Shirliff  
Commissioner Logan  
Commissioner Reed  
Mayor Collins

**Commission Comments, Questions**

**(00:02:40)** Mayor Collins read a statement regarding the upcoming City/County Boards & Committees Training.

**Recommendations from the Helena Citizens Council**

**(00:04:20)** There were no HCC representatives present to provide a report.

**Report of the City Manager**

**(00:04:25)** City Manager Burton and Finance Director Danielson informed the Commission of the 34<sup>th</sup> consecutive Certificate of Achievement Award.

**Department Reports**

**A. Public Works Admin and Engineering FY24 Budget Presentation**

**(00:06:03)** Public Works Director Leland presented Item A.



- (00:10:11) Commissioner Reed asked Director Leland and Manager Burton if the Sustainability Coordinator is also part of Public Works and if additional capacity will be required for proposed sustainability projects.
- (00:12:58) Commissioner Dean asked Engineer Clark about the ongoing water rights considerations.
- (00:14:58) Manager Burton asked Director Leland about the development review process compared to other cities in Montana.
- (00:16:38) Commissioner Logan asked Director Leland and Manager Burton if the development community has been able to contribute to decisions.

#### **B. Industrial Facilities FY24 Budget Presentation**

- (00:18:20) Director Leland presented Item B.
- (00:21:06) Manager Burton discussed the new Industrial Facilities Superintendent position.
- (00:21:49) Commissioner Dean asked Director Leland and Director Danielson about the number of positions requested.
- (00:22:33) Commissioner Reed asked Director Leland and Director Danielson for clarification about the FTE numbers.
- (00:24:00) Manager Burton asked Director Leland about the progress of filling the vacant engineer positions.

#### **C. Water Fund FY24 Budget Presentation**

- (00:25:00) Director Leland presented Item C.
- (00:29:57) Commissioner Reed asked Director Leland if there will be need for budget increases later if they are not being added now.
- (00:30:38) Commissioner Logan asked Director Leland about the state of the water in City reservoirs.
- (00:32:18) Commissioner Logan suggested the Commissioners take a tour of the Plume with Public Works.
- (00:32:38) Manager Burton asked Director Leland and Attorney Dockter to explain the work happening with the water master.

#### **D. Wastewater Fund FY24 Budget Presentation**

- (00:34:34) Director Leland presented Item D.



- (00:37:38) Commissioner Reed asked Superintendent Scheuer how many shared services exist and how they are located.
- (00:38:47) Commissioner Dean asked Director Leland and Engineer Clark about the prioritization process for replacement.
- (00:41:00) Commissioner Dean, Director Danielson, and Director Leland discussed providing an explanation for rate increases for the public.

#### **E. Stormwater FY24 Budget Presentation**

- (00:43:33) Director Leland presented Item E.

#### **F. Solid Waste Fund FY24 Budget Presentation**

- (00:46:25) Director Leland presented Item F.
- (00:48:56) Manager Burton and Director Leland discussed the projected lifespan of land on Site E.
- (00:50:35) Commissioner Reed asked Director Leland about composting.
- (00:51:45) Manager Burton asked Environmental Manager Anderson if composting product will be made available to the public.
- (00:52:32) Commissioner Logan asked Director Leland about additional acreage next to Site E.
- (00:53:03) Commissioner Dean asked Manager Anderson about how the public is being informed about composting materials.
- (00:57:50) Commissioner Dean and Commissioner Reed asked Director Leland about recycling costs.
- (00:59:10) Commissioner Dean asked Deputy Director Coleman and Director Danielson if the incrementally decreasing pricing structure is still in place.

#### **Public Comment**

- (01:01:40) There were no further comments or questions by the Commission and/or public.

#### **Adjournment**

- (01:01:50) There being no further business before the Commission, the meeting adjourned at 5:02pm.