



**City Commission Administrative Meeting
November 15, 2023 – 4:00 PM**
Zoom Online Meeting; <https://us06web.zoom.us/j/88114761613>
City County Building, 316 N. Park Ave., Room 326

Time & Place

A City Commission Administrative meeting was held Wednesday, November 15, 2023 at 4:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/88114761613> and physically in the City County Building, Room 326.

Call to Work Session, Introductions

(00:00:04) The following responded present, either via zoom or in person:

Assistant City Attorney Hawkaluk
City Manager Burton
Commissioner Dean
Commissioner Shirtliff
Commissioner Logan
Commissioner Reed
Mayor Collins

Commission Comments, Questions

- (00:00:54)** Commissioner Logan discussed reconsideration of a previously failed Commission Meeting Item.
- (00:03:42)** Commissioner Reed, Mayor Collins, and Commissioner Dean discussed procedure for reconsiderations.
- (00:04:38)** Commissioner Reed discussed need for an Emergency Housing Task Force and asked Planner Ray about the ad hoc Housing Task Force.

Recommendations from the Helena Citizens Council

- (00:08:33)** HCC Representative John E Andrew discussed recent and upcoming meeting agenda items.

Report of the City Manager

- (00:10:26)** City Manager Burton thanked the Clerk's Office for hosting a City of Helena Boards Training.



Department Reports

A. ARPA/General Fund Savings Discussion

- (00:11:55)** Grants Administrator Opitz presented Item A.
- (00:14:37)** Mayor Collins asked Administrator Opitz for clarification of items for consideration.
- (00:14:52)** Manager Burton discussed past general fund savings.
- (00:16:00)** Kim Patterson provided public comment per request from Mayor Collins, advocating for the Friendship Center's request for funds.
- (00:18:12)** Commissioner Dean asked Ms. Patterson about the goal to close on a location in December 2023.
- (00:19:17)** Commissioner Logan discussed his preference to keep some funds in reserves.
- (00:19:47)** Commissioner Dean discussed the MBAC Art Space proposal and concerns about considering proposals outside of the application timeline.
- (00:20:57)** Commissioner Reed discussed the need to agree on terms and stated her allocation preferences.
- (00:22:53)** Commissioner Dean asked Commissioner Reed for clarification of allocation amounts.
- (00:23:35)** Commissioner Shirliff stated his allocation preferences.
- (00:25:49)** Mayor Collins, Commissioner Reed, and Commissioner Shirliff discussed allocation amounts regarding the Sidewalk Loans.
- (00:26:28)** Commissioner Dean stated her allocation preferences and asked Transportation Systems Director Knoepke about the status of Solar Loan Program applications.
- (00:29:50)** Finance Director Danielson discussed Loan Program specifics.
- (00:31:36)** Commissioner Logan stated his allocation preferences and asked Administrator Opitz for a copy of the Solar Loan Program resolution.
- (00:32:37)** Mayor Collins stated his allocation preferences.
- (00:33:22)** Administrator Opitz provided an overview of the conversation and asked for clarification.
- (00:34:05)** Commissioner Logan clarified preferences.



(00:34:39) Administrator Opitz and Mayor Collins clarified consensus for the Sidewalk Loan Program and Friendship Center proposal.

(00:35:11) Manager Burton confirmed consensus direction.

B. Lewis and Clark County DUI Task Force Grant Monies

(00:35:45) Assistant City Attorney Hawkaluk presented Item B.

C. Parking Fines to Food Baskets

(00:37:08) Director Knoepke presented Item C.

(00:39:37) Commissioner Reed asked Director Knoepke about the current unpaid balance.

(00:40:57) Mayor Collins asked Director Knoepke about how the community will be notified of the event.

(00:41:30) Commissioner Dean asked Director Knoepke about drop off locations.

(00:41:53) Director Danielson provided clarification and an intent to update the Commission.

(00:42:39) Manager Burton confirmed consensus direction.

D. City of Helena Engineering Standards Travel Lane Width Amendment

(00:42:58) Director Knoepke presented Item D.

(00:48:42) Mayor Collins asked Director Knoepke for clarification of proposed land width.

(00:50:26) Commissioner Reed asked Director Knoepke about studies citing lane width safety and bottleneck areas of concern.

(00:54:45) Commissioner Dean discussed comparable issues in other communities and her reasons for supporting 10-foot lanes.

(00:58:34) Commissioner Logan asked Director Burton about next steps for voting and discussion, and discussed evacuation considerations.

(01:00:23) Mark Runkle provided public comment, discussing proposed changes and considerations regarding Mountain View Meadows.

(01:03:54) Commissioner Reed asked Director Knoepke about adjusting parking lane widths.

(01:07:07) Paul Cartwright provided public comment, discussing considerations about lane widths.



- (01:11:08) Mayor Collins asked Director Knoepke for more information regarding public comment proposals.
- (01:14:37) Commissioner Logan expressed need to discuss considerations during a Regular Commission Meeting.
- (01:14:55) Paul Cartwright provided public comment, discussing additional considerations.

E. Bill Roberts Golf Course Season Pass Donation

- (01:16:07) Parks Director Smith presented Item E.
- (01:17:27) Golf Advisory Board Chairperson Gregg proposed a fundraising project for drinking water station installation for the Golf Course.
- (01:21:14) Manager Burton asked Director Smith about considerations by the Health Department.
- (01:22:47) Manager Burton asked Director Smith about estimated costs and fundraising specifics.
- (01:23:36) Mayor Collins asked Director Smith about legal implications.
- (01:23:56) Commissioner Shirliff asked Director Smith about the possibility of using existing sprinkler water systems and about the cost per installation.

F. Presentation of Proposal to Sell a Portion of Park Property

- (01:25:15) Director Smith presented Item F.
- (01:26:33) Commissioner Reed asked Director Smith about green space considerations.
- (01:27:29) Mayor Collins asked Director Smith for clarification of the property in question and expressed support.
- (01:27:50) Commissioner Logan expressed support and asked the Property Owner if any greenery currently exists in the space.
- (01:28:00) Property Owner Brandon Blank provided public comment, discussing existing conditions and rationale for the request.

Public Comment

- (01:29:26) Katherine Anderson provided public comment via Zoom, discussing MBAC's next steps with the Art Space project proposal.



(01:31:14) Commissioner Logan, Manager Burton, and Commissioner Dean discussed the procedure for reconsidering a previously failed item.

Adjournment

(01:33:03) There being no further business before the Commission, the meeting adjourned at 5:34pm.