



**City of Helena
Administrative Meeting
January 4, 2023 – 4:00 PM
Zoom Online Meeting; <https://us06web.zoom.us/j/83769118709>
City County Building, Room 326**

Time & Place

A City Commission Administrative meeting was held on Wednesday, January 4, 2023 at 4:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/83769118709> and physically in the City County Building, Room 326.

Call to Work Session, Introductions

(00:00:52) The following responded present, either via zoom or in person:

Interim City Manager Burton
Commissioner Dean
Commissioner Shirtliff
Commissioner Logan
Mayor Collins

The following arrived after roll was called:

Commissioner Reed
City Attorney Dockter

Commission Comments, Questions

- (00:02:28)** Commissioner Logan informed the Commission that an update from the City Manager recruitment process was pending and advocated for prioritizing needs in the community.
- (00:07:20)** Commissioner Dean agreed with Commissioner Logan and advocated for the Memorial Park Ice Rink improvements.
- (00:11:17)** Commissioner Reed thanked the Helena Police Department for enforcing the 15mph speed zone near Jefferson School.
- (00:12:00)** Commissioner Shirtliff agreed with Commissioner Logan and thanked Police Chief Petty for hosting City Employees at the MPAT.

Recommendations from the Helena Citizens Council

- (00:14:20)** HCC Representative Nancy Perry could not be heard in the conference room due to technical difficulties.



Report of the City Manager

- (00:15:04) Interim City Manager Burton introduced Fire Chief Campbell.
- (00:15:26) Chief Campbell provided an update on the insurance claim settlement for a fire department vehicle damaged by fire.
- (00:16:41) Mayor Collins asked Chief Campbell about the deductible amount.
- (00:17:00) Commissioner Logan asked Manager Burton if this would be part of the ARPA Funding discussion.

Department Reports

A. Golf Fee Increases

- (00:18:10) Parks and Open Lands Director Smith, Finance Director Danielson, Bill Roberts Golf Pro Federer, and Golf Advisory Board Chair Pembroke presented Item A.
- (00:31:20) Commissioner Reed asked Director Danielson if the general fund transfer was included in the operating revenue figure.
- (00:32:30) Commissioner Reed asked Director Smith and Mr. Federer about events at the facility.
- (00:35:28) Commissioner Logan asked Mr. Federer about the last rate increase and plans to inform the public.
- (00:36:50) Commissioner Logan asked Manager Burton about the process for next steps.
- (00:37:10) Commissioner Dean and Mayor Collins thanked the City and Golf Course Staff for their work.
- (00:38:41) Director Danielson confirmed Commission consensus for a resolution of intention.

Public Comment

- (00:39:30) HCC Representative Nancy Perry provided an update about recent and upcoming agenda items.
- (00:42:36) Mayor Collins thanked the Commissioners for their work with Boards.
- (00:42:50) There were no further comments by the Commission and/or public.

Adjournment

- (00:42:56) There being no further business before the Commission, the meeting adjourned at 4:43pm.