



City of Helena
Administrative Meeting
January 18, 2023 – 4:00 PM
Zoom Online Meeting; <https://us06web.zoom.us/j/82344203781>
City County Building, Room 326

Time & Place

A City Commission Administrative meeting was held on Wednesday, January 18, 2023 at 4:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/82344203781> and physically in the City County Building, Room 326.

Call to Work Session, Introductions

(00:00:15) The following responded present, either via zoom or in person:

City Attorney Dockter
Interim City Manager Burton
Commissioner Dean
Commissioner Shirtliff via zoom
Commissioner Logan via zoom
Commissioner Reed
Mayor Collins

Commission Comments, Questions

(00:01:22) Commissioner Reed asked Manager Burton about the timeline for ARPA Funding discussions.

Board Appointment Review

A. Board Appointment Review: Railroad TIF Advisory Board; Affordable Housing Trust Fund Advisory Board; Information Technology & Services Board

(00:02:45) There were no further comments or questions by the Commission and/or public.

Recommendations from the Helena Citizens Council

(00:04:14) HCC Representative Ryan Schwochert discussed recent and upcoming meeting agenda items.

(00:06:27) Mayor Collins advised Mr. Schwochert to direct a public concern to Manager Burton's office.



- (00:06:48) Commissioner Dean asked if the HCC has been receiving updates from Commissioner Logan regarding the City Manager Recruitment subcommittee.

Report of the City Manager

A. Web Governance Policy

- (00:09:00) Interim City Manager Burton introduced Public Information Officer Garcin.
- (00:09:22) PIO Garcin presented Item A.
- (00:13:19) Commissioner Dean asked PIO Garcin about the primary administrative access and the process of updating content.
- (00:15:50) Commissioner Dean asked PIO Garcin about Google Analytics data and expressed support.
- (00:18:00) Commissioner Shirliff asked PIO Garcin about the process of testing the website before launch.
- (00:21:37) Commissioner Logan thanked PIO Garcin and staff for their efforts.
- (00:22:30) Interim Manager Burton introduced Parks and Open Lands Director Smith.
- (00:23:34) Director Smith provided an update about the Memorial Park Skating Rink Warming House.
- (00:25:30) Mayor Collins thanked Director Smith and expressed support.
- (00:25:58) Commissioner Reed asked Manager Burton and Director Smith about the process for securing a price quote for an accessible restroom facility.
- (00:27:32) Commissioner Reed asked Manager Burton for an update about a Community Warming Center in relation to unhoused citizens.
- (00:30:30) Commissioner Dean discussed demand for skating rinks and Memorial Park updates.
- (00:32:31) Mayor Collins asked Manager Burton about involving the County in efforts to make updates to these amenities.

Presentations

A. City-County Board of Public Health Update

- (00:34:10) Lewis & Clark County Health Officer Niemann presented Item A.
- (00:39:13) Commissioner Dean asked Officer Niemann about the timeline for reopening the crisis response facility.
- (00:48:32) Commissioner Reed thanked Officer Niemann and staff.
- (00:48:58) Commissioner Dean offered for the City and Commission to help broaden awareness of the new website.



(00:50:18) Commissioner Shirliff asked HO Niemann about NarCan training in schools regarding the opioid crisis.

B. City/County Infrastructure Urban Residential Mixed-use District

(00:52:07) Transportation Systems Director Knoepke and Public Works Director Leland presented Item B.

(00:56:44) Commissioner Reed asked Director Leland about the timeline for the study.

(00:57:14) Manager Burton and Director Leland explained that the entire process has a 30-year scope.

(00:58:37) Commissioner Dean asked Director Knoepke how this would affect transportation and LRTP.

Public Comment

(01:02:15) Mayor Collins asked Community Development Director Brink about the possibilities of Panera Bread and Chick-fil-a.

(01:04:33) Ryan Schwochert provided public comment via zoom, supporting efforts to improve the Memorial Park Ice Rink and Warming Hut.

Adjournment

(01:06:03) There being no further business before the Commission, the meeting adjourned at 5:07pm.