



City of Helena
Administrative Meeting
November 30, 2022 – 4:00 PM
Zoom Online Meeting; <https://zoom.us/j/97512532178>
City County Building, Room 326

Time & Place

A City Commission Administrative meeting was held on Wednesday, November 30, 2022 at 4:00 p.m. via Zoom Online Meeting ID: <https://zoom.us/j/97512532178> and physically in the City County Building, Room 326.

Call to Work Session, Introductions

(00:03:38) The following responded present, either via zoom or in person:

City Attorney Dockter
Interim City Manager Burton
Commissioner Dean
Mayor Collins
Commissioner Shirtliff
Commissioner Logan
Commissioner Reed

Commission Comments, Questions

(00:04:50) Commissioner Logan provided an update about the Building Board of Directors and City Manager recruitment discussion with the Helena Citizens Council.

Recommendations from the Helena Citizens Council

(00:06:02) HCC Representative did not respond.

Report of the City Manager

- (00:06:25)** Interim City Manager Burton introduced Public Works Director Leland.
- (00:06:38)** Director Leland provided an update about water quality and the continuation of community alerts.
- (00:07:35)** Commissioner Dean asked Director Leland if members of the community have reached out and the response process.

City Clerk Update



A. Resolution reestablishing the Citizen Conservation Board (CCB)

- (00:08:25)** City Clerk Clayborn presented Item A.
- (00:09:40)** Commissioner Reed asked Clerk Clayborn about considerations for concerns from the existing Board, and for clarification about the term lengths and limits.
- (00:11:18)** Commissioner Dean advocated for youth representation in local government.
- (00:14:26)** Commissioner Reed, Commissioner Dean, Commissioner Shirtliff, Mayor Collins and Clerk Clayborn discuss the term requirements for youth leaders in the proposed resolution.
- (00:18:15)** CCB Chair Diana Hammer provided public comment, asking for clarification of points in the proposed resolution.

B. General Boards Administration & Governing Policies Update

- (00:20:15)** City Clerk Clayborn presented Item B.
- (00:13:30)** Commissioner Dean expressed support for standardizing the Boards processes and governance.

Department Reports

A. New Website Update

- (00:24:40)** Public Information Officer Garcin and Project Manager Weingartner presented Item A.
- (00:36:54)** Commissioner Dean and Director Danielson thanked PIO Garcin and PM Weingartner.

B. Review of the City of Helena Engineering and Design Standards 2022 Update Proposed implementation date of February 1st, 2023.

- (00:38:12)** Interim Manager Burton recommended tabling Item B for the next Admin meeting.

C. Residential Curbside Recycling Collection Contract Amendment/Extension

- (00:38:45)** Director Leland presented Item C.
- (00:41:24)** Mayor Collins asked Director Leland and Manager Burton if subscribers have been notified already.
- (00:42:07)** Commissioner Dean asked Director Leland if the past pricing graduation is still in effect.
- (00:42:54)** Commissioner Reed asked Director Leland about the options for increasing the City's subsidized portion.
- (00:44:02)** Mayor Collins asked Director Leland about the next steps.



- (00:44:22)** Commissioner Dean asked Director Leland about how the City is encouraging use of subsidized programs.
- (00:45:45)** Commissioner Reed asked about the timeline for the Commission's decision.
- (00:47:14)** Manager Burton encouraged the Commission and Staff to explore options.
- (00:48:00)** Commissioner Logan asked Helena Recycling Owner John Hilton about the rationale behind the rate increase.
- (00:49:14)** CCB Member Anne Brotski provided public comment, asking about the City's subsidy percentage.

D. ARPA and General Fund Savings Update

- (00:51:25)** Director Danielson and Manager Burton presented Item D.
- (00:57:49)** Commissioner Logan and the Commission discussed the possibility of revisiting the funding options for Centennial Trail repair and Safe Routes to School projects.
- (01:01:10)** Commissioner Dean discussed finding alternative funding for projects relating to city-owned property.
- (01:06:45)** Director Danielson discussed the economic outlook and future funding options.
- (01:07:25)** Commissioner Dean recommended allocating half of the money to external projects and half to city-owned projects. Commissioner Dean identified Family Promise, Helena Food Share, PureView, Our Redeemer's Lutheran Church, and Carroll College as top priorities.
- (01:07:45)** Commissioner Reed recommended allocating all the money to the proposed projects. Commissioner Reed identified Family Promise, Helena Regional Sports Authority, Our Redeemer's Lutheran Church, Helena Food Share, Friendship Center house purchase, and United Way as top priorities.
- (01:10:55)** Commissioner Shirliff recommended allocating half of the money to the proposed projects. Commissioner Shirliff identified Our Redeemer's Lutheran Church, Helena Food Share, United Way, Family Promise and Helena Regional Sports Association as top priorities.
- (01:16:11)** Commissioner Logan recommending allocationg all the money to the proposed projects. Commissioner Logan identified Our Redeemer's Lutheran Church, Helena Food Share, Family Promise, Helena Regional Sports Association, and the Tri-County Fire Safe Working Group as top priorities.
- (01:18:25)** Commissioner Dean advocated for comparing some projects to the Federal Infrastructure Grant.
- (01:18:41)** Mayor Collins identified Carroll College, YWCA, Habitat for Humanity, United Way, Exploration works and Our Redeemer's Lutheran Church as top priorities.



- (01:20:05)** Director Danielson confirmed each Commissioner's priorities and parameters. and clarified Mayor Collins's priorities as Carroll College, United Way, Exploration Works, Our Redeemer's Lutheran Church, and Family Promise.
- (01:23:04)** Manager Burton recommended summarizing this conversation and scheduling a further discussion of next steps.
- (01:24:45)** Mayor Collins added the Tri-County Fire Safe Working Group as a top priority.
- (01:25:07)** Commissioner Logan clarified that he will not profit from the Tri-County Fire Safe Working Group funding due to his position on their Board.
- (01:25:54)** Commissioner Dean and Manager Burton discussed projects that are eligible for the Federal Infrastructure Grant.

Public Comment

- (01:28:15)** Sharon Haugen provided public comment, advocating for Our Redeemer's Lutheran Church.
- (01:30:17)** Kelly Posowicz provided public comment, advocating for Exploration Works.
- (01:31:54)** Charlie Gross provided public comment, advocating for Carroll College Athletics.
- (01:32:57)** Cher Justo provided public comment, advocating for Preserve Montana.
- (01:36:26)** Nathan Costead provided public comment, advocating for Our Redeemer's Lutheran Church.
- (01:38:24)** Jeff Buscher provided public comment, advocating for United Way.
- (01:39:30)** Jen Gerski provided public comment, advocating for YWCA.
- (01:45:30)** Mr. Kuntz provided public comment, advocating for Habitat for Humanity.
- (01:47:25)** HCC Representative Heide Friedlander provided an update about recent and future agenda items.
- (01:49:35)** Liz Mogstad provided public comment via zoom, advocating for RMDC.

Adjournment

- (01:51:06)** There being no further business before the Commission, the meeting adjourned at 05:48pm.