

CITY OF HELENA
Administrative Meeting
September 7, 2022 - 4:00 PM
316 N. Park Ave, City-County Room 326 &
Zoom Online Meeting: <https://zoom.us/j/97971955889>

Time & Place

A City Commission Administrative meeting was held on Wednesday, September 7, 2022 at 4:00 p.m. in the City-County Building, Room 326 and via Zoom Online Meeting ID: <https://zoom.us/j/97971955889>.

Call to Work Session, Introductions

(00:01:13) Mayor Collins requested City Clerk Clayborn call roll call: City Attorney Dockter, Interim City Manager Burton, Commissioner Dean, Commissioner Reed, Commissioner Logan, and Mayor Collins all responded present and participated in person.

Commission Comments, Questions

(00:01:43) Commissioner Dean welcomed Commissioner Shirliff.

(00:01:57) Mayor Collins thanks Fire Chief Campbell regarding the Mt. Helena wildfire response, followed by Commissioner Shirliff.

(00:02:57) There were no further comments or questions by the Commission.

Litigation Strategy: RGB Investments et. al. v. City of Helena – Executive Session

(00:03:10) City Attorney Dockter recommended closing the executive session portion of the meeting to the public as an open meeting would have a detrimental effect on the litigating position of the City.

(00:03:50) There were no further comments or questions by the Commission.

(00:03:53) Mayor Collins closed the meeting to hold an Executive Session to discuss RGB Investments et. al. v. City of Helena.

Recommendations from the Helena Citizens Council

(00:42:30) Mayor Collins reopens public Admin meeting.

(00:43:41) HCC Representative Susan Steffans presents recommendations for child care and Big Sky Passenger Rail Authority, asks body to make recommendations to the County.

(00:45:14) Commissioner Dean discussed recent action by the Commission regarding the HCC recommendations with Interim City Manager Burton and Mayor Collins.

(00:47:27) There were no further comments or questions by the Commission.

City Manager's Report

(00:47:33) Interim City Manager Burton had nothing to report.

City Clerk Update

(00:47:38) City Clerk Dannai Clayborn discussed board re-appointments for the ADA Compliance Committee and City-County Consolidated Planning Board.

(00:48:20) Commissioner Dean and Clerk Clayborn discussed the vacancies open on boards referenced in the Joint Work Session on September 7, 2022.

(00:48:45) There were no further comments by the Commission and/or public.

City Attorney's Update

(00:48:57) City Attorney Rebecca Dockter had nothing to report.

Department Reports

A. Helena Regional Airport Airline Incentive Program

(00:49:05) Interim City Manager Burton discussed Helena Regional Airport's approach to recruiting a Delta Airlines flight to Dallas Fort Worth International Airport.

B. Community Facilities CIP Presentation

(00:49:37) Community Facilities Superintendent Sampson discussed internal and external facilities and equipment, past maintenance, and repairs, needs of city departments, replacement priorities, and availability of resources.

(01:00:17) Commissioner Dean assumes chair in place of Mayor Collins.

(01:05:26) Commissioner Dean, Finance Director Danielson and Interim City Manager Burton discuss analysis, maintenance and operating cost recovery and funding of various projects.

(01:07:55) There were no comments by the Commission and/or public.

C. Fire Department CIP Presentation

(01:07:04) Fire Chief Campbell discussed completed projects, capital funding, current projects, future projects, and forecasted planning.

(01:17:22) Commissioner Logan and Chief Campbell discussed budget transfer.

(01:18:24) Commissioner Shirliff and Chief Campbell discussed trench rescue capabilities.

(01:20:00) There were no further comments by the Commission and/or public.

D. Police Department CIP Presentation

(01:20:23) Chief of Police Petty discussed past, present, and future projects and initiatives, including vehicles, personnel, infrastructure needs and funding.

(01:28:45) Commissioner Logan and Chief Petty discuss motorcycle police vehicles.

(01:30:31) Interim City Manager Burton expressed the conclusion of reviews of CIP presentations, recognizing their roles in the process.

(01:31:50) Commissioner Dean and Chief Petty discuss funding of Crisis Response Team vehicles.

(01:32:50) There were no further comments by the Commission and/or public.

E. Consider passage of resolution authorizing the approval of the Program Guidelines and Application process documents to guide disbursement of the Affordable Housing Trust Fund.

(01:33:20) Community Development Director Brink Housing Coordinator Kara Snyder discussed the Affordable Housing Trust Fund and proposed processes.

(01:57:00) Commissioner Reed (moved to Zoom) thanks Director Brink and Coordinator Snyder.

(01:57:39) Commissioner Dean, Interim City Manager Burton, and Coordinator Snyder discussed the proposed dollar amount on applications and additional funding opportunities.

(02:01:08) Commissioner Shirliff, Interim City Manager Burton, Commissioner Dean, and Coordinator Snyder discuss the timeline of repayment given the interest rate and annual budget investments.

(02:04:39) Commissioner Logan, Interim City Manager Burton, and Coordinator Snyder discussed annual revenue, taxed funding, and applicant restrictions.

(02:06:54) Commissioner Reed and Director of Finance Sheila Danielson discussed the itemization of the \$2.1million Trust Fund.

(02:08:26) John Rausch, a member of the Affordable Housing Trust Fund Advisory Panel, and Commissioner Dean express their gratitude and excitement for the project.

Public Comment

(02:09:14) There were no public comments.

Adjournment

(02:09:28) There being no further business to come before the City Commission, the meeting adjourned at 6:15p.m.