



City of Helena
City Commission Meeting
February 26, 2024 – 6:00 PM
Zoom Online Meeting; <https://us06web.zoom.us/j/82351870176>
City County Building Commission Chambers, Room 330

Time & Place

A regular City Commission meeting was held on Monday, February 26, 2024 at 6:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/82351870176> and physically in the City County Building Commission Chambers, Room 330.

Call to Order and Roll Call

(00:00:10) The following responded present, either via zoom or in person:

Assistant City Attorney Hawkaluk
City Manager Burton
Commissioner Dean
Commissioner Shirliff
Commissioner Logan
Commissioner Reed
Mayor Collins

Pledge of Allegiance

(00:01:24) Mayor Collins asked attendees to please stand and join in the Pledge of Allegiance.

Board Appointments

A. Board Appointments: Citizens Conservation Board, Helena Citizens Council District 6

(00:01:58) Mayor Collins presented Item A.

(00:02:46) **Commissioner Dean made a motion to approve Board Appointments. Commissioner Shirliff seconded the motion.**

(00:03:17) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**



Commissioner Dean voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

Consent Agenda

A. Acceptance of the Interlocal Agreement between the City of Helena and Lewis & Clark County to use ARPA funds to design a roundabout at Custer and Henderson

B. RAISE Grant Application Letter of Support

(00:04:00) Commissioner Shirliff made a motion to approve Consent Agenda Items A and B. Commissioner Logna seconded the motion.

(00:04:18) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Dean voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

Communications/Proposals from Commissioners

(00:04:35) There were no communications or proposals from Commissioners.

Report of the City Attorney

(00:04:45) Assistant City Attorney Hawkaluk had nothing to report.

Report of the City Manager

A. Montana DNRC Grant Acceptance for Urban Forestry (Item A was voted on during the Public Comment period of this meeting.)

(00:04:48) City Arborist Daly presented Item A.

(00:06:29) Commissioner Dean thanked Arborist Daly and expressed support.

B. Update on Food Share Community Aid Grant

- (00:07:00) Grants Administrator Opitz presented Item B.
- (00:07:48) Commissioner Reed asked Administrator Opitz if grantees are providing project updates.
- (00:08:41) Manager Burton discussed next steps for conversations with the Helena Business Improvement District regarding parking considerations.

Communications from the Helena Citizens Council

- (00:09:23) HCC Representative Ben Kuiper discussed recent and upcoming meeting agenda items.

Regular Items

A. Consider Public Safety Mill Levy and Bond Resolution

- (00:10:50) Public Information Officer Garcin presented Item A.
- (00:19:21) Commissioner Logan asked PIO Garcin about levy and bond timeframes, and asked Fire Chief Campbell about the plan for the existing training facility.
- (00:20:41) Commissioner Dean asked Chief Campbell about the community impact of a third fire station.
- (00:22:07) Commissioner Dean asked Police Chief Petty about the impact for police services with a third station.
- (00:24:02) Commissioner Logan asked PIO Garcin about the public education process before the June election.
- (00:26:30) **Commissioner Logan made a motion to approve the placement of two questions on the June 4, 2024 primary ballot for the approval of 31.66 mill levies to support the staffing and equipment needs of the Helena Police and Fire Departments; and 5.66 mill levies to support the sale and issuance of bonds to construct an additional fire station. Commissioner Dean seconded the motion.**
- (00:27:05) Commissioner Dean thanked Staff for their work and discussed the community impacts of this Item.
- (00:30:13) Commissioner Shirliff thanked Staff and the Fire and Police Departments.



- (00:31:29) Mayor Collins called for a vote.
- Commissioner Shirliff voted: **Aye**
- Commissioner Logan voted: **Aye**
- Commissioner Reed voted: **Aye**
- Commissioner Dean voted: **Aye**
- Mayor Collins voted: **Aye**

The motion carried 5:0.

B. Consider a Resolution of Intention to Establish Fees to be Charged for the Bill Roberts Municipal Golf Course

- (00:32:00) Parks, Recreation, and Open Lands Director Smith and Golf Advisory Board Chairperson Jack Gregg presented Item B.
- (00:34:21) Commissioner Dean asked Director Smith about the reasons for increasing fees.
- (00:35:43) Commissioner Logan asked Director Smith about the Golf Advisory Board meeting date.

(00:36:04) **Commissioner Dean made a motion to approve a Resolution of Intention to Establish Fees to be Charged for the Bill Roberts Municipal Golf Course repealing Resolution No. 20794 and to set a public hearing. Commissioner Logan seconded the motion.**

- (00:36:26) Mayor Collins called for a vote.
- Commissioner Shirliff voted: **Aye**
- Commissioner Logan voted: **Aye**
- Commissioner Reed voted: **Aye**
- Commissioner Dean voted: **Aye**
- Mayor Collins voted: **Aye**

The motion carried 5:0.

C. Consider a Resolution of intention to establish fees to be charged for the Last Chance Splash Waterpark & Pool and repealing Resolution No. 20820

- (00:36:51) Director Smith presented Item C.
- (00:37:35) Commissioner Dean asked Director Smith about the reasons for increasing fees.



(00:38:38) Commissioner Logan made a motion to approve a Resolution of intention to establish fees to be charged for the Last Chance Splash Waterpark & Pool and repealing Resolution No. 20820. Commissioner Dean seconded the motion.

(00:38:59) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Dean voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

D. Consider a Resolution for Final Annexation of a commercial parcel and associated utility lot in the Crossroads at Mountain View Meadows Subdivision

(00:39:29) Community Development Director Brink presented Item D.

(00:42:58) Commissioner Shirliff made a motion to approve a resolution for Final Annexation of two parcels, totaling 11.648 acres, described as Tract D-1-A-1 of the Amended Plat of Craftsman Village Phase 6 of the Crossroads at Mountain View Meadows Subdivision, Document No. 3404083; and Tract A-1-A-1-A-1-A-1-A-1-A-2 of the amended plat of Aspen Park, Block 9 at Mountain View Meadows Subdivision, Document No. 3419735, Lewis and Clark County, Montana, as well as the rights-of-way adjacent thereto, into the City of Helena, Montana. Commissioner Dean seconded the motion.

(00:43:51) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Dean voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.



- E. Consider approval of the Annual Update to the Transportation Coordination Plan Specific to the 5311 Operating Funds
- F. Consider authorizing the City Manager to sign and submit Capital Transits Montana Department of Transportation (MDT) 5311 Operating Grant package request electronically
- G. Consider approval for the Submission of the Fiscal Year 2025 Montana Department of Transportation (MDT) 5311 grant request for Capital Equipment as ranked by the Transportation Advisory Committee
- H. Consider the submission of the Capital Transit Service Fiscal Year 2025 Montana Department of Transportation (MDT) 5311 Operating Grant request
- I. Consider the submission of Capital Transit's Fiscal Year 2025 request for Montana Department of Transportation (MDT) 5311 TransADE Funding of \$245,117

(00:44:35) Transportation Systems Deputy Director Couey presented Items E, F, G, H, and I.

(00:46:53) **Commissioner Dean made a motion to approve the annual update to the Transportation Coordination Plan specific to the 5311 Operating Funds. Commissioner Logan seconded the motion.**

(00:47:08) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Dean voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

(00:47:39) **Commissioner Logan made a motion to approve authorizing the City Manager to sign and submit Capital Transits Montana Department of Transportation (MDT) 5311 Operating Grant package request electronically. Commissioner Dean seconded the motion.**

(00:48:06) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**



City of Helena

Commissioner Dean voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

(00:48:28) Commissioner Reed made a motion to approve Submission of the Capital Transit's Fiscal Year 2025 Montana Department of Transportation (MDT) 5311 grant request for Capital Equipment as ranked by the Transportation Advisory Committee. Commissioner Shirliff seconded the motion.

(00:48:51) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Dean voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

(00:49:08) Commissioner Shirliff made a motion to approve submission of the Capital Transit Service Fiscal Year 2025 Montana Department of Transportation (MDT) 5311 Operating Grant request. Commissioner Logan seconded the motion.

(00:49:24) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Dean voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

(00:49:46) Commissioner Logan made a motion to approve submission of Capital Transit's Fiscal Year 2025 request for Montana Department of Transportation (MDT) TransADE Funding of \$245,117. Commissioner Dean seconded the motion.

(00:50:06) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**



City of Helena

Commissioner Dean voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

Public Communications

(00:50:56) Clerk Clayborn deferred to Assistant City Attorney Hawkaluk regarding a question by Commissioner Reed about the DNRC Item.

(00:51:44) **Commissioner Dean made a motion to approve the acceptance of the USDA USFS Grant #21-DG- 11010000-024 in the amount of \$22,800.00 for the Urban Forestry Department to complete the installation of a tree holding facility, planting projects in underserved neighborhoods, and education and outreach. Commissioner Shirliff seconded the motion.**

(00:52:07) Mayor Collins called for a vote.

Commissioner Shirliff voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Dean voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

Adjournment

(00:52:47) There being no further business before the Commission, the meeting adjourned at 6:53pm.

ATTEST:

MAYOR

CLERK OF THE CITY COMMISSION