



**City of Helena
City Commission Meeting
November 20, 2023 – 6:00 PM
Zoom Online Meeting; <https://us06web.zoom.us/j/89796016930>
City County Building Commission Chambers, Room 330**

Time & Place

A regular City Commission meeting was held on Monday, November 20, 2023 at 6:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/89796016930> and physically in the City County Building Commission Chambers, Room 330.

Call to Order and Roll Call

(00:00:09) The following responded present, either via zoom or in person:

City Attorney Dockter
City Manager Burton
Commissioner Dean
Commissioner Shirtliff
Commissioner Logan
Commissioner Reed
Mayor Collins

Pledge of Allegiance

(00:00:58) Mayor Collins asked attendees to please stand and join in the Pledge of Allegiance.

Minutes

A. 11-6-23 Commission Meeting

(00:01:25) **There being no comments or questions from the Commission, Mayor Collins accepted Minutes A.**

Proclamations

A. Presentation of Fire Officers

(00:01:45) Fire Chief Campbell presented Item A.

(00:04:28) Mayor Collins badged the newly promoted Battalion Chief and Captain.



Proclamations

A. Stroke Recognition and Response Awareness Week

- (00:06:00) Parks Director Smith discussed the purpose for this proclamation.
- (00:06:38) Mayor Collins presented Proclamation A.
- (00:09:00) Mayor Collins presented the Helena Lions Swim Team members with a Mayoral Recognition Award.

Consent Agenda

A. Claims

- (00:13:30) Finance Director Danielson presented Item A.
- (00:14:11) **Commissioner Dean made a motion to approve Consent Agenda Item A. Commissioner Logan seconded the motion.**
- (00:14:23) Mayor Collins called for a vote.
- Commissioner Dean voted: **Aye**
- Commissioner Logan voted: **Aye**
- Commissioner Reed voted: **Aye**
- Commissioner Shirliff voted: **Aye**
- Mayor Collins voted: **Aye**
- The motion carried 5:0.**

Bid Awards

A. Consider the Award of the Sustainability Audit Contrast to Iconenergy

- (00:14:45) Public Works Director Leland presented Item A.
- (00:16:04) Commissioner Dean asked Director Leland about the requirements for a Level 3 audit and the timeline for completion of the Level 2 audit.
- (00:18:10) Commissioner Reed asked Director Leland if any Montana-based companies responded to the request for proposal.
- (00:19:02) **Commissioner Dean made a motion to approve the Award of the Sustainability Audit Contrast to Iconenergy in the amount of \$100,000. Commissioner Logan seconded the motion.**
- (00:19:17) Mayor Collins called for a vote.



Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Commissioner Shirliff voted: **Aye**
Mayor Collins voted: **Aye**

The motion carried 5:0.

Communications/Proposals from Commissioners

(00:19:30) Commissioner Shirliff made a motion to reconsider a request for the enlargement of a sanitary sewage service boundary for the property located at 2167 Head Lane that was heard on November 6th, 2023 and directing the City Manager to place it on the Agenda at the next Regular City Commission Meeting. Commissioner Dean seconded the Motion.

(00:20:30) Commissioner Dean asked Attorney Dockter to confirm that a motion to reconsider does not mean the decision will be voted on at this meeting.

(00:21:24) Commissioner Reed asked for any new or additional information to be included in the reconsideration discussion at the next meeting.

(00:21:53) Commissioner Logan discussed support for reconsideration.

(00:22:44) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Commissioner Shirliff voted: **Aye**
Mayor Collins voted: **Aye**

The motion carried 5:0.

Report of the City Attorney

(00:22:57) City Attorney Dockter recommended that public comment be entertained before moving forward.



Report of the City Manager

- (00:23:40) City Manager Burton introduced City Clerk Clayborn.
- (00:23:50) Clerk Clayborn discussed results for the recent election and next steps.

Communications from the Helena Citizens Council

- (00:27:19) HCC Representative Bob Schlack discussed recent and upcoming meeting agenda items.

Regular Items

A. Consider Acceptance of Lewis and Clark County DUI Task Force Grant Monies

- (00:29:38) Assistant City Attorney Hawkaluk presented Item A.
- (00:31:10) **Commissioner Shirliff made a motion to accept the awarded amount of \$6,000 for the purpose of establishing a dedicated intern in the City Attorney's Office for the summer of 2024 chosen from the University of Montana School of Law. Commissioner Logan seconded the motion.**
- (00:31:30) Mayor Collins called for a vote.
- Commissioner Dean voted: **Aye**
- Commissioner Logan voted: **Aye**
- Commissioner Reed voted: **Aye**
- Commissioner Shirliff voted: **Aye**
- Mayor Collins voted: **Aye**
- The motion carried 5:0.**

B. Consider a Resolution to Adopt International Fire Code, 2021 edition

- (00:31:58) Fire Chief Campbell presented Item B.
- (00:32:26) Commissioner Reed asked Chief Campbell to confirm that there are no changes to this Item.
- (00:32:56) **Commissioner Logan made a motion to Adopt the 2021 Fire Code as presented. Commissioner Reed seconded the motion.**
- (00:33:06) Mayor Collins called for a vote.



Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Commissioner Shirliff voted: **Aye**
Mayor Collins voted: **Aye**

The motion carried 5:0.

C. Consider a Bill Roberts Golf Course Season Pass Donation

(00:33:25) Parks Director Smith presented Item C.

(00:34:30) **Commissioner Reed made a motion to approve allowing Bill Roberts Golf Course to donate a Season Pass to the Golf Course Advisory Board Fundraiser. Commissioner Shirliff seconded the motion.**

(00:34:43) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Commissioner Shirliff voted: **Aye**
Mayor Collins voted: **Aye**

The motion carried 5:0.

D. Consideration of Proposal to Sell a Portion of Park Property

(00:34:58) **Commissioner Dean made a motion to table a Proposal to Sell a Portion of Park Property. Commissioner Shirliff seconded the motion.**

(00:35:45) Manager Burton discussed considerations for the decision to table this Item.

(00:36:21) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Commissioner Shirliff voted: **Aye**
Mayor Collins voted: **Aye**

The motion to table carried 5:0.



E. Consider dedication of parcel of real property from Jefferey M. Lovely and Michele Ann Lovely-Brodersen

(00:37:03) Open Lands Manager Langsather presented Item E.

(00:39:39) Commissioner Logan asked Manager Langsather about the land appraisal value.

(00:40:29) **Commissioner Shirliff made a motion to accept dedication of an undivided ½ interest in the Star of the West Lode Mining Claim MS#2571, Lot 41 located within the city limits of Helena, Montana. Commissioner Dean seconded the motion.**

(00:40:49) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Shirliff voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

F. Consider the final plat for the 700 Cole Avenue Minor Subdivision creating 3 new lots from 1-acre for the property legally described as a portion of the southeast quarter of the northeast quarter of Section 19, Township 10 North, Range 3 West, Lewis and Clark County, Montana

(00:41:28) Senior Planner Ray presented Item F.

(00:42:56) **Commissioner Logan made a motion to approve the final plat for the 700 Cole Avenue Minor Subdivision creating 3 new lots from 1-acre for the property legally described as a portion of the southeast quarter of the northeast quarter of Section 19, Township 10 North, Range 3 West, Lewis and Clark County, Montana. Commissioner Reed seconded the motion.**

(00:43:24) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Shirliff voted: **Aye**



Mayor Collins voted: **Aye**

The motion carried 5:0.

Public Hearings

A. Public Hearing and Final Passage of the Ordinance Pre-Zoning to PLI, prior to annexation, properties related to Mt Helena City Park

B. Public Hearing and Resolution to Annex properties related to Mt Helena City Park

(00:43:49) Community Development Director Brink presented Item A.

(00:54:10) Commissioner Dean thanked Staff for their work.

(00:55:50) Kenneth Eden provided public comment, inquiring about the status of the Le Grande Cannon trail.

(00:57:27) Director Brink addressed public comment.

(00:57:56) **Commissioner Reed made a motion to approve an ordinance pre-zoning to PLI (Public Lands and Institutions), prior to annexing into the City of Helena, property legally described as Parcel I: Blocks 7, 8, 16, and 24 of Highland Park in Lewis and Clark County, Montana, as shown on Retracement Survey filed under Doc. No. 3339312; and, Parcel II: Blocks 17, 18, 22, and 23 of Highland Park in Lewis and Clark County, Montana, as shown on Retracement Survey filed under Doc. No. 3331784; and, The West 1/2 of the Southwest 1/4 of Section 26, Township 10 North, Range 4 West, P.M.M., Lewis and Clark County, Montana, excepting therefrom Tract A of Certificate Page 117 of 159 of Survey filed under Doc. No. 589492-T, records of Lewis and Clark County, Montana, all being known as a portion of Mt. Helena City Park. Commissioner Logan seconded the motion.**

(00:59:11) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Shirliff voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.



(00:59:25) Commissioner Dean made a motion to approve a Resolution to Annex property legally described as Parcel I: Blocks 7, 8, 16, and 24 of Highland Park in Lewis and Clark County, Montana, as shown on Retracement Survey filed under Doc. No. 3339312; and, Parcel II: Blocks 17, 18, 22, and 23 of Highland Park in Lewis and Clark County, Montana, as shown on Retracement Survey filed under Doc. No. 3331784; and, The West 1/2 of the Southwest 1/4 of Section 26, Township 10 North, Range 4 West, P.M.M., Lewis and Clark County, Montana, excepting therefrom Tract A of Certificate of Survey filed under Doc. No. 589492-T, records of Lewis and Clark Page 140 of 159 County, Montana and all adjacent rights into the City of Helena, Montana. Commissioner Shirliff seconded the motion.

(01:00:36) Mayor Collins called for a vote.
Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Commissioner Shirliff voted: **Aye**
Mayor Collins voted: **Aye**
The motion carried 5:0.


Public Communications

(01:01:00) Mayor Collins recognized the winners of the Brawl of the Wild Game; the University of Montana Grizzlies.
(01:01:11) Commissioner Shirliff thanked the Helena Fire Department for their involvement in the Helena Food Share's Turkey Challenge.

Adjournment

(01:01:31) There being no further business before the Commission, the meeting adjourned at 7:02pm.




MAYOR


CLERK OF THE CITY COMMISSION