



**City of Helena
City Commission Meeting
January 9, 2023 – 6:00 PM
Zoom Online Meeting; <https://us06web.zoom.us/j/85108122922>
City County Building Commission Chambers, Room 330**

Time & Place

A regular City Commission meeting was held on Monday, January 9, 2023 at 6:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/85108122922> and physically in the City County Building Commission Chambers, Room 330.

State of the City Address

(00:00:04) Mayor Collins presented the State of the City Address.

Call to Order and Roll Call

(00:20:40) The following responded present, either via zoom or in person:

Acting City Attorney Hawkaluk
Interim City Manager Burton
Commissioner Dean
Commissioner Shirtliff
Commissioner Logan
Commissioner Reed
Mayor Collins

Pledge of Allegiance

(00:21:07) Mayor Collins asked attendees to please stand and join in the Pledge of Allegiance.

Minutes

- A. 07-22-22 Special Commission Work Session**
- B. 07-25-22 Commission Meeting**
- C. 08-08-22 Commission Meeting**
- D. 12-05-22 Special Administrative Meeting**
- E. 12-05-22 Commission Meeting**



(00:21:52) There being no comments or questions from the Commission, Mayor Collins accepted Minutes A, B, C, D, and E.

Presentations

A. State of the City 2023 – read at the beginning of the meeting

B. Presentation of Fire Department Staff

- (00:22:00) Fire Chief Campbell introduced Lieutenant Steve Finstad, Lieutenant Dave Maslowski, and Caption Louis Menghini.
- (00:23:14) Mayor Collins presented and pinned badges on those promoted.
- (00:25:10) Mayor Collins presented Oaths of Office to Deputy Fire Marshal Kurt Sheehan and Fire Chief Jon Campbell.
- (00:28:32) Commissioners Logan, Dean, Reed, and Shirliff, and Mayor Collins thanked and congratulated Deputy Fire Marshal Sheehan and Chief Campbell.

Board Appointments

A. Board Appointments: Commission Annual Board Appointments; Helena Public Art Committee

- (00:30:21) Mayor Collins presented Item A.
- (00:31:57) Commissioner Dean clarified that there are two regular Commissioner positions on the Audit Board and the third position functions as an alternate.
- (00:32:30) **Commissioner Dean made a motion to approve Board Appointments. Commissioner Logan seconded the motion.**
- (00:33:48) Mayor Collins called for a vote.
- | | |
|------------------------------|------------|
| Commissioner Dean voted: | Aye |
| Commissioner Logan voted: | Aye |
| Commissioner Reed voted: | Aye |
| Commissioner Shirliff voted: | Aye |
| Mayor Collins voted: | Aye |
- The motion carried 5:0.**

Consent Agenda

A. Claims



- (00:34:16) Finance Director Danielson presented Item A.
- (00:34:56) **Commissioner Dean made a motion to approve Consent Agenda Item A. Commissioner Shirliff seconded the motion.**
- (00:35:05) Mayor Collins called for a vote.
- Commissioner Dean voted: **Aye**
- Commissioner Logan voted: **Aye**
- Commissioner Reed voted: **Aye**
- Commissioner Shirliff voted: **Aye**
- Mayor Collins voted: **Aye**
- The motion carried 5:0.**

Regular Item B read out of order by mistake

B. Consider a Resolution of Intention to Establish Fees to be Charged for the Bill Roberts Municipal Golf Course for the 2023 Season

- (00:35:30) Director Danielson presented Item B.
- (00:36:36) **Commissioner Logan made a motion to approve a resolution of intention to establish fees to be charged for the Bill Roberts Municipal Golf Course for the 2023 Season. Commissioner Dean seconded the motion.**
- (00:36:58) Mayor Collins called for a vote.
- Commissioner Dean voted: **Aye**
- Commissioner Logan voted: **Aye**
- Commissioner Reed voted: **Aye**
- Commissioner Shirliff voted: **Aye**
- Mayor Collins voted: **Aye**
- The motion carried 5:0.**

Communications/Proposals from Commissioners

- (00:37:45) Commissioner Reed asked Transportation Systems Director Knoepke about the timeline for a flashing beacon in front of Jefferson School.
- (00:39:30) Commissioner Logan provided an update on the City Manager recruitment process.
- (00:40:18) Commissioner Shirliff addressed the suspension of Transit Services to East Helena.



Report of the City Attorney

- (00:41:18) Acting City Attorney Hawkaluk provided an update about the Treasure State Legal Case.

Report of the City Manager

- (00:41:40) Interim City Manager Burton had nothing to report.

Communications from the Helena Citizens Council

- (00:42:00) HCC Representative Diana Hammer discussed recent and upcoming meeting agenda items, and reported updated advisory board appointments.

Regular Items

A. Previously Tabled: Consider a Resolution Reestablishing CCB

- (00:45:21) Clerk Clayborn presented Item A.
- (00:46:32) Commissioner Dean asked Clerk Clayborn about the Helena Citizens' Council's internal process and communications.
- (00:49:22) Commissioner Dean expressed support for youth involvement and the need for consistency.
- (00:52:30) Commissioner Logan agreed with Commissioner Dean and asked Attorney Hawkaluk about the legal opinion.
- (00:52:30) Denice Roth Barber provided public comment via Zoom, asking about term limits.

- (00:57:37) **Commissioner Shirliff made a motion to approve a resolution reestablishing CCB. Commissioner Logan seconded the motion.**

- (00:58:00) Mayor Collins called for a vote.
- Commissioner Dean voted: **Aye**
- Commissioner Logan voted: **Aye**
- Commissioner Reed voted: **Aye**
- Commissioner Shirliff voted: **Aye**
- Mayor Collins voted: **Aye**

The motion carried 5:0.

C. Consider an Ordinance establishing burning regulations within the City of Helena



- (00:59:05) Attorney Hawkaluk presented Item C.
- (00:59:47) **Commissioner Logan made a motion to approve an ordinance establishing burning regulations within the City of Helena. Commissioner Dean seconded the motion.**
- (01:00:06) Mayor Collins called for a vote.
Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Commissioner Shirliff voted: **Aye**
Mayor Collins voted: **Aye**
The motion carried 5:0.
- D. Consider a Sidewalk Variance Request to allow a curbside sidewalk and drive approach at 410 Raymond Street.**
- (01:00:30) Director Knoepke presented Item D.
- (01:02:37) Commissioner Dean asked Director Knoepke about snow storage and expressed concerns.
- (01:06:02) **Commissioner Logan made a motion to approve a sidewalk variance request to allow a curbside sidewalk and drive approach at 410 Raymond Street. Commissioner Shirliff seconded the motion.**
- (01:06:33) Commissioner Reed asked Director Knoepke about the possibility of acceptable connectivity if this portion is not a boulevard sidewalk.
- (01:08:38) Commissioner Shirliff expressed concerns and asked Director Knoepke about the timeline.
- (01:09:39) Commissioner Dean asked Director Knoepke about ADA Compliance standards.
- (01:14:10) Commissioner Dean proposed that the motion be withdrawn.
- (01:14:47) Commissioner Reed and Commissioner Shirliff expressed desire to table Item D.
- (01:16:46) Commissioner Logan asked Attorney Hawkaluk about the process of tabling a seconded motion.
- (01:17:17) **Commissioner Dean made a motion to table a sidewalk variance request to allow a curbside sidewalk and drive approach at 410 Raymond Street. Commissioner Reed seconded the motion.**
- (01:17:46) Mayor Collins called for a vote.



Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Commissioner Shirliff voted: **Aye**
Mayor Collins voted: **No**

The motion to table carried 4:1.

Public Communications

(01:18:07) There were no further communications from the Commission and/or public.

Adjournment

(01:18:27) There being no further business before the Commission, the meeting adjourned at 07:17pm.



CLERK OF THE CITY COMMISSION

MAYOR