



**City of Helena
City Commission Meeting
January 23, 2023 – 6:00 PM
Zoom Online Meeting; <https://us06web.zoom.us/j/86919868695>
City County Building Commission Chambers, Room 330**

Time & Place

A regular City Commission meeting was held on Monday, January 23, 2023 at 6:00 p.m. via Zoom Online Meeting ID: <https://us06web.zoom.us/j/86919868695> and physically in the City County Building Commission Chambers, Room 330.

Call to Order and Roll Call

(00:00:54) The following responded present, either via zoom or in person:

City Attorney Dockter
Interim City Manager Burton
Commissioner Dean
Commissioner Shirtliff
Commissioner Logan
Mayor Collins

The following members were absent:

Commissioner Reed arrived late.

Pledge of Allegiance

(00:01:32) Mayor Collins asked attendees to please stand and join in the Pledge of Allegiance.

Minutes

- A. 8-22-22 Commission Meeting
- B. 11-30-22 Commission Meeting
- C. 12-14-22 Admin Meeting
- D. 12-19-22 Commission Meeting
- E. 1-4-23 Admin Meeting

(00:02:25) There being no comments or questions from the Commission, Mayor Collins accepted Minutes A, B, C, D, and E.



Presentations

A. Approve Confirmation of Officer John White and Officer Nick Ransom

(00:03:00) Chief of Police Petty introduced Officer White and Officer Ransom and presented Confirmation.

(00:06:30) **Commissioner Shirliff made a motion to approve Confirmation of Officer John White and Officer Nick Ransom. Commissioner Dean seconded the motion.**

(00:06:46) Commissioner Dean, Mayor Collins, Commissioner Logan, and Commissioner Shirliff thanked and congratulated the Officers.

(00:10:18) Commissioner Logan encouraged the Commissioners to participate in a ride along with the Police Department.

(00:10:46) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Shirliff voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

Board Appointments

A. Board Appointments: Railroad TIF Advisory Board; Affordable Housing Trust Fund Advisory Board; Information Technology & Services Board

(00:11:44) Mayor Collins presented the Board Appointments.

(00:13:11) **Commissioner Logan made a motion to approve appointments to the Railroad TIF Advisory Board; Affordable Housing Trust Fund Advisory Board; Information Technology & Services Board. Commissioner Shirliff seconded the motion.**

(00:14:20) Commissioner Dean thanked the original Information Technology & Services Board member on his retirement.

(00:15:16) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**



Commissioner Shirliff voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

Communications/Proposals from Commissioners

(00:15:36) Commissioner Logan provided an update about the City Manager Recruitment process.

Report of the City Attorney

(00:17:00) City Attorney Dockter had nothing to report.

Report of the City Manager

(00:17:09) Interim City Manager Burton had nothing to report.

Communications from the Helena Citizens Council

(00:17:23) HCC Representative Steve Allen discussed recent and upcoming meeting agenda items.

(00:19:14) Commissioner Logan added that a City Manager Recruitment update will be shared at an upcoming HCC meeting.

Regular Items

A. Previously Tabled: Consider the final plat for the Shopko Minor Subdivision creating 4 new lots from 10.86 acres on property legally described as Lot 1A-1A of the Amended Plat of the Shopko Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, Filed under Doc. No. 3171732.

(00:20:20) Community Development Director Brink presented Item A.

(00:23:04) Commissioner Shirliff asked Director Brink what will happen to the existing building.

(00:23:48) Commissioner Dean asked Director Brink for clarification on the number of lots and about the community's hesitation about parking.

(00:25:22) Greg Wirth of Stahly Engineering provided public comment, providing additional information about the decisions made since the item was tabled.



(00:28:34) Commissioner Shirliff made a motion to approve the final plat for the Shopko Minor Subdivision creating 4 new lots from 10.86 acres on property legally described as Lot 1A-1A of the Amended Plat of the Shopko Minor Subdivision in the City of Helena, Lewis and Clark County, Montana, Filed under Doc. No. 3171732. Commissioner Logan seconded the motion.

(00:29:02) Mayor Collins called for a vote.
Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Commissioner Shirliff voted: **Aye**
Mayor Collins voted: **Aye**

The motion carried 5:0.

Public Hearings

A. Consider a resolution establishing fees to be changed for the Bill Roberts Municipal Golf Course for the 2023 Season.

(00:29:36) Parks and Open Lands Director Smith presented Item A.

(00:30:10) Commissioner Dean asked Director Smith about a written public comment, comparing the Bill Roberts Municipal Golf Course rates to those of courses in other cities.

(00:32:02) Manager Burton asked Director Smith for clarification about the Golf Advisory Board's approval of the fee changes.

(00:32:35) Commissioner Logan made a motion to approve a resolution establishing fees to be changed for the Bill Roberts Municipal Golf Course for the 2023 Season. Commissioner Dean seconded the motion.

(00:32:52) Mayor Collins called for a vote.
Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Commissioner Shirliff voted: **Aye**
Mayor Collins voted: **Aye**

The motion carried 5:0.



B. Consider first passage of an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from CLM (commercial-light manufacturing) to B-2 (General Commercial) for property legally described as Tract 2, situated in Section 20, Township 10 N, Range 3 W, P.M.M.; City of Helena, Lewis and Clark County, Montana, as shown and described on COS 3198943.

- (00:34:00) Planner Alvarez presented Item B.
- (00:40:48) Commissioner Logan asked Planner Alvarez for clarification about the intersection.
- (00:41:02) Commissioner Dean asked Transportation Systems Director Knoepke about the next steps.
- (00:43:30) Greg Wirth of Stahly Engineering provided public comment, explaining the zone change decisions.
- (00:48:00) Tyler Warne of Coldwell Banking Commercial provided public comment, recommending approval.
- (00:50:14) Commissioner Dean added that the Traffic Control Plan will be updated in the next year.
- (00:50:42) **Commissioner Shirliff made a motion to approve first passage of an ordinance amending City of Helena ordinance no. 3097 and the official zoning map for the City of Helena that changes the zoning district from CLM (commercial-light manufacturing) to B-2 (General Commercial) for property legally described as Tract 2, situated in Section 20, Township 10 N, Range 3 W, P.M.M.; City of Helena, Lewis and Clark County, Montana, as shown and described on COS 3198943. Commissioner Dean seconded the motion.**
- (00:51:19) Mayor Collins called for a vote.
- Commissioner Dean voted: **Aye**
- Commissioner Logan voted: **Aye**
- Commissioner Reed voted: **Aye**
- Commissioner Shirliff voted: **Aye**
- Mayor Collins voted: **Aye**
- The motion carried 5:0.**

Public Communications

- (00:51:38) There were no further communications from the Commission and/or public.



Adjournment

(00:51:48) There being no further business before the Commission, the meeting adjourned at 6:52pm.



CLERK OF THE CITY COMMISSION

MAYOR