



**City of Helena
City Commission Meeting
November 21, 2022 – 6:00 PM
Zoom Online Meeting; <https://zoom.us/j/94996466523>
City County Building Commission Chambers, Room 330**

Time & Place

A regular City Commission meeting was held on Monday, November 7, 2022 at 6:00 p.m. via Zoom Online Meeting ID: <https://zoom.us/j/94996466523> and physically in the City County Building Commission Chambers, Room 330.

Call to Order and Roll Call

(00:00:11) The following responded present, either via zoom or in person:

Acting City Attorney Hawkaluk
Interim City Manager Burton
Commissioner Dean
Commissioner Shirtliff
Commissioner Logan
Commissioner Reed
Mayor Collins

Pledge of Allegiance

(00:01:04) Mayor Collins asked attendees to please stand and join in the Pledge of Allegiance.

Minutes

- A. 05-23-22 Commission Meeting
- B. 06-06-22 Commission Meeting
- C. 06-27-22 Commission Meeting
- D. 02-10-22 Special Commission Meeting
- E. 10-04-21 Commission Meeting

(00:01:52) There being no comments or questions from the Commission, Mayor Collins accepted Minutes A, B, C, D, and E.

Board Appointments



- A. Board Appointments: Golf Advisory Board, Helena Housing Authority, ADA Compliance Committee, Board of Adjustment, Business Improvement District, Lewis and Clark Heritage Tourism Council, Non-Motorized Travel Advisory Council, Police Commission

(00:02:00) Mayor Collins presented the Board Appointments.

(00:05:00) **Commissioner Dean made a motion to approve Board Appointments for Golf Advisory Board, Helena Housing Authority, ADA Compliance Committee, Board of Adjustment, Business Improvement District, Lewis and Clark Heritage Tourism Council, Non-Motorized Travel Advisory Council, Police Commission. Commissioner Shirliff seconded the motion.**

(00:05:16) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Shirliff voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

Consent Agenda

- A. Pearson Minor Subdivision Final Plat
- B. Final passage of an ordinance amending City of Helena ordinance no. 3097 and amending the official zoning map for the City of Helena for a zone change from CLM (commercial light manufacturing) to R-4 (residential) for properties described as Tract 1A on certificate of survey no. 3198943, City of Helena, Lewis and Clark County, Montana. This property is located at 2605 N Sanders St.

(00:06:24) **Commissioner Dean made a motion to approve Consent Agenda Items A and B. Commissioner Shirliff seconded the motion.**

(00:06:36) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Shirliff voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.



Communications/Proposals from Commissioners

(00:06:54) There were no communications from the Commission.

Report of the City Attorney

(00:07:03) Acting City Attorney Hawkaluk had nothing to report.

Report of the City Manager

- (00:07:10) Interim City Manager Burton introduced Housing Trust Fund Manager Snyder.
- (00:07:26) Housing Trust Fund Manager Snyder provided an update on the first round of applications and discussed next steps for the spring application round.
- (00:09:22) Mayor Collins asked Manager Snyder for clarification about the denied applications.
- (00:10:01) Commissioner Reed asked Manager Snyder about the number of applications received.
- (00:10:37) Commissioner Shirliff asked Manager Snyder about the timeline for the Housing Needs Assessment.
- (00:11:32) Commissioner Dean expressed support for a spring application workshop and asked Manager Snyder about the overlap with ARPA funding and recommendations for the Commission.

Communications from the Helena Citizens Council

(00:13:50) HCC Representative was not present to provide an update.

Public Hearings – Items A and B were read out of order by mistake.

B. Consider ordinances amending Title 11, Chapter 2, Section 11-2-3 and 11-2-4 and Title 11, Chapter 38, Sections 11-38-2 and 11-38-3 of the City of Helena Zoning Regulations

- (00:15:18) Community Development Director Brink presented Item B.
- (00:23:23) There were no further comments or questions by the Commission and/or public.
- (00:23:32) Commissioner Shirliff asked Mayor Collins about the procedure for voting.



(00:23:56) Commissioner Shirliff made a motion to approve ordinances amending Title 11, Chapter 2, Section 11-2-3 and 11-2-4 and Title 11, Chapter 38, Sections 11-38-2 and 11-38-3 of the City of Helena Zoning Regulations. Commissioner Dean seconded the motion.

(00:24:32) Mayor Collins called for a vote.
Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Commissioner Shirliff voted: **Aye**
Mayor Collins voted: **Aye**
The motion carried 5:0.

(00:25:00) Commissioner Reed asked Acting Attorney Hawkaluk if it was necessary to correct the motion language to reflect the ordinance language for Public Hearings Item B.

(00:25:39) Commissioner Shirliff corrected the motion language. The item was re-voted with no decision changes.

A. Consider a Resolution amending the revised final budgets, budget authorities, and appropriations for fiscal year beginning July 1, 2022 and ending June 30, 2023 for the City of Helena, Montana, by amending Resolution No. 20771 to increase appropriations by \$13,991,875

(00:27:05) Finance Director Danielson presented Item A.

(00:28:25) Commissioner Dean encouraged the public to follow this discussion and thanked Director Danielson.

(00:29:32) Commissioner Dean made a motion to approve a Resolution amending the revised final budgets, budget authorities, and appropriations for fiscal year beginning July 1, 2022 and ending June 30, 2023 for the City of Helena, Montana, by amending Resolution No. 20771 to increase appropriations by \$13,991,875. Commissioner Shirliff seconded the motion.

(00:30:01) Mayor Collins called for a vote.
Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Commissioner Shirliff voted: **Aye**
Mayor Collins voted: **Aye**
The motion carried 5:0.



Public Communications

(00:30:37) There were no communications from the public.

Adjournment

(00:31:00) There being no further business before the Commission, the meeting adjourned at 06:31pm.



CLERK OF THE CITY COMMISSION

MAYOR