

CITY OF HELENA
City Commission Meeting
October 17, 2022 - 6:00 PM
Commission Chambers, Room 330 &
Zoom Online Meeting; <https://zoom.us/j/92124601320>

Time & Place

A regular City Commission meeting was held on Monday, October 17, 2022 at 6:00 p.m. via Zoom Online Meeting ID: <https://zoom.us/j/92124601320> the City Commission Chambers, Room 330.

Call to Order and Roll Call

(00:00:00) Mayor Collins requested City Clerk Clayborn call roll: City Attorney Dockter, Interim City Manager Burton, Commissioner Logan, Commissioner Shirliff, Commissioner Dean and Mayor Collins all responded present and participated in person, with exception of Commissioner Reed who arrived late and participated via zoom.

Pledge of Allegiance

(00:01:12) Mayor Collins asked those persons present to please stand and join him in the pledge of allegiance.

Minutes

- A. 10-03-2022 Regular Meeting Draft Minutes
- B. 9-26-2022 Regular Meeting Draft Minutes
- C. 9-21-2022 Administrative Meeting Draft Minutes
- D. 9-12-2022 Regular Meeting Draft Minutes

(00:01:58) There being no comments or questions from the Commission, Mayor Collins accepted Minutes A, B, C, and D.

Board Appointments

- A. Board Appointments Review: Non-Motorized Travel Advisory Council, City-County Consolidate Parks Board.

(00:02:00) Mayor Collins presented recommendations for Board Appointments.

(00:03:35) There were no comments or questions by the Commission or public.

(00:03:54) Commissioner Reed made a motion to approve the Board Appointments. Commissioner Dean seconded the motion.

(00:04:25) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Absent**
Commissioner Shirliff voted: **Aye**
Mayor Collins voted: **Aye**

The motion carried 4:0.

Communication/Proposals from Commissioners

- (00:04:48) Commissioner Logan provided an update of the City Manager recruitment process.
- (00:06:40) Commissioner Dean thanked the committee for their work.
- (00:08:12) Commissioner Logan discussed next steps.
- (00:08:53) Commissioner Shirliff thanked the committee for their work.
- (00:08:53) Commissioner Dean, Commissioner Logan, Commissioner Dean and Mayor Collins discussed the benefits of working with CMS for the recruiting process.
- (00:11:40) There were no further comments and/or questions from Commissioners.

Report of the City Attorney

- (00:11:45) City Attorney Dockter discussed department code revision projects.

Report of the City Manager

- (00:13:40) Interim City Manager Burton and Parks Director Smith discussed the Burton Avenue tree planting project.
- (00:15:04) Growing Friends Representative provided tree planting project specifics.
- (00:16:44) Mayor Collins thanked and congratulated Growing Friends.
- (00:15:04) Growing Friends Representative Mike Heil thanked the community and distributed a quote about trees to the Commission.
- (00:18:12) There were no communications/proposals from Commissioners

Communications from the Helena Citizens Council

- (00:18:30) HCC representative, Ben Kuiper discussed upcoming meeting agenda items and bylaw updates.
- (00:19:40) Commissioner Dean thanked the HCC for list of key issues.

Public Hearings

- A. Consider an ordinance amending City of Helena ordinance no. 3097 and amending the official zoning map for the City of Helena for a zone change from CLM (commercial light manufacturing) to R-4 (residential) for properties described as Tract 1A on certificate of survey no. 3198943, City of Helena, Lewis and Clark County, Montana. This property is located at 2605 N Sanders St.

(00:21:00) Planner Michael Alvarez presented Item A.

(00:27:03) Commissioner Dean asked about the timeline and the Developer's project history in Helena.

(00:28:25) Commissioner Shirliff asked about zoning recommendations.

(00:30:06) Commissioner Dean prompted the Applicant to answer.

(00:30:10) Thrive Development Representative Russ Paulson responded.

(00:30:40) Commissioner Logan made a motion to approve an ordinance amending City of Helena ordinance no. 3097 and amending the official zoning map for the City of Helena for a zone change from CLM (commercial light manufacturing) to R-4 (residential) for properties described as Tract 1A on certificate of survey no. 3198943, City of Helena, Lewis and Clark County, Montana. This property is located at 2605 N Sanders St. Commissioner Dean seconded the motion.

(00:31:28) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Shirliff voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

- B. Consider a resolution granting a Conditional Use Permit to allow a Casino use in the B-2 (Commercial) Zoning District for property legally described as Tract A on Certificate of Survey No. 432628/T, located in Lewis and Clark County, Montana. This property is located at 2910 N Montana Ave.

(00:32:38) Planner Alvarez presented Item B.

(00:39:45) Commissioner Dean, Planner Alvarez and Town Pump Representative Dan Sampson discussed the number of existing casino machines and building use.

(00:42:03) Commissioner Shirliff and Representative Sampson discussed existing gas pump and fuel tank removal.

(00:42:56) There were no further comments by the Commission and/or public.

(00:43:13) Commissioner Logan made a motion to approve a resolution granting a Conditional Use Permit to allow a Casino use in the B-2 (Commercial) Zoning District for property legally described as Tract A on Certificate of Survey No. 432628/T, located in Lewis and Clark County, Montana. This property is located at 2910 N Montana Ave. Commissioner Dean seconded the motion.

(00:42:42) Commissioner Reed asked for clarification of the resolution approval language. Commissioner Logan re-read the motion.

(00:28:16) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Shirliff voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

Regular Items

- A. Consider Approval of the Agreement for the Provision of School Resource Officers by the City to the Helena School District.

(00:45:50) Police Chief Brett Petty presented Item A.

(00:47:30) Superintendent of Helena Public Schools Rex Welch expressed support and partnership with the School Resource Officer program.

(00:48:40) Commissioner Reed, Chief Petty, and Superintendent Welch discussed the major changes between the 2013 amendment and the current amendment.

(00:50:40) Commissioner Dean provided historical context and discussed best practices.

(00:52:47) Superintendent Welch, Commissioner Logan, and Commissioner Shirliff discussed the importance of continuing the conversation and the vitality of having School Resource Officers in the community.

(00:54:55) There were no questions or comments by the Commission and/or public.

(00:55:03) Commissioner Shirliff made a motion to approve the Agreement for the Provision of School Resource Officers by the City to the Helena School District. Commissioner Dean seconded the motion.

(00:55:18) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Shirliff voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

B. Consider Pay Plan RFP Proposals and Selection Recommendation.

(00:56:00) Human Resources Director Renee McMahon presented Item B.

(00:58:01) Commissioner Dean expressed support and thanked Human Resources for their work.

(00:58:58) There were no further comments by the Commission and/or public.

(00:59:07) Commissioner Dean made a motion to approve the Pay Plan RFP Proposals and Selection Recommendation. Commissioner Shirliff seconded the motion.

(00:58:25) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Shirliff voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

C. Consider a Resolution Relating to the Financing of Proposed Water System Improvements; Establishing Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code.

(01:00:00) Finance Director Sheila Danielson presented Item C.

(01:01:46) There were no further comments by the Commission and/or public.

(01:01:51) Commissioner Shirliff made a motion to approve a Resolution Relating to the Financing of Proposed Water System Improvements; Establishing Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code. Commissioner Dean seconded the motion.

(01:02:16) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Shirliff voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

- D. Consider approval of a Resolution annexing the Aspen Park Phase 2 of the Crossroads at Mountain View Meadows Subdivision in Lewis and Clark County into the City of Helena, Montana.

(01:02:36) City Planner Ellie Ray presented Item D.

(01:07:03) Commissioner Dean and Applicant Representatives Jeff Larson discussed the anticipated number of residents.

(01:07:50) There were no further comments by the Commission and/or public.

(01:07:52) Commissioner Shirliff made a motion to approve approval of a Resolution annexing the Aspen Park Phase 2 of the Crossroads at Mountain View Meadows Subdivision in Lewis and Clark County into the City of Helena, Montana. Commissioner Dean seconded the motion.

(01:08:21) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Shirliff voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

- E. Consider approval of the final plat for the Aspen Park Phase 2 Minor Subdivision creating 2 city lots and street right-of-way containing 9.123-acre portion and a future phase lot of Tract A-1-A-1-A-1-A-1-A-1-A-1-A-1 as shown on Certificate of Survey 3404490 in the records of the Clerk and Recorder of Lewis and Clark County, Montana.

(01:09:11) City Planner Ellie Ray presented Item E..

(01:11:35) There were no further comments by the Commission and/or public.

(01:11:40) Commissioner Logan made a motion to approve the final plat for the Aspen Park Phase 2 Minor Subdivision creating 2 city lots and street right of-

way containing 9.123-acre portion and a future phase lot of Tract A-1-A-1-A-1-A-1-A-1-A-1-A-1 as shown on Certificate of Survey 3404490 in the records of the Clerk and Recorder of Lewis and Clark County, Montana. Commissioner Dean seconded the motion.

(01:12:16) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Commissioner Shirliff voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 5:0.

Public Communications

(01:12:33) There were no further public comments.

Adjournment

(01:12:42) There being no further business to come before the City Commission, the meeting adjourned at 6:13 p.m.



A handwritten signature in blue ink, appearing to be "Dennis G.", is written over a horizontal line.

CLERK OF THE CITY COMMISSION

A handwritten signature in blue ink, appearing to be "D. Daniels", is written over a horizontal line.

MAYOR