



**City of Helena
City Commission Meeting
July 25, 2022 – 6:00 PM
Zoom Online Meeting; <https://zoom.us/j/92368750612>
City County Building Commission Chambers, Room 330**

Time & Place

A regular City Commission meeting was held on Monday, July 25, 2022 at 6:00 p.m. via Zoom Online Meeting ID: <https://zoom.us/j/92368750612> and physically in the City County Building Commission Chambers, Room 330.

Call to Order and Roll Call

(00:00:12) The following responded present, either via zoom or in person:

City Attorney Dockter
Interim City Manager Burton
Commissioner Dean
Commissioner Logan
Commissioner Reed
Mayor Collins

Pledge of Allegiance

(00:01:00) Mayor Collins asked attendees to please stand and join in the Pledge of Allegiance.

Presentations

A. Confirmation of Probationary Firefighter Landon Zimmerman

(00:01:40) Fire Chief Campbell Presented Item A.

(00:03:25) Mayor Collins administered the Oath of Office, confirming Firefighter Zimmerman.

(00:04:50) Commissioner Dean, Mayor Collins, and Commissioner Logan thanked and congratulated Firefighter Zimmerman.

Consent Agenda

A. Authorize the City Manager to negotiate a design/build contract with Montana Pro Audio, LLC for upgraded audio-visual equipment to utilize hybrid meetings in the City-County Building Commission Chambers and select conference rooms.



- (00:08:48) Facilities Superintendent Sampson presented Item A.
- (00:10:40) Commissioner Dean and Commissioner Reed thanked Superintendent Sampson and Clerk Clayborn for their work on these updates.
- (00:11:38) Commissioner Logan asked Superintendent Sampson about the timeline for this project.
- (00:13:27) Mayor Collins indicated that the Office of the City Manager will be interested in this project as well.
- (00:13:37) **Commissioner Dean made a motion to approve Consent Agenda Item A. Commissioner Logan seconded the motion.**
- (00:13:56) Mayor Collins called for a vote.
- Commissioner Dean voted: **Aye**
- Commissioner Logan voted: **Aye**
- Commissioner Reed voted: **Aye**
- Mayor Collins voted: **Aye**
- The motion carried 4:0.**

Communications/Proposals from Commissioners

A. Communication and Management Services, LLC Proposal

- (00:14:31) Commissioner Logan presented Item A.
- (00:16:42) Commissioner Dean advocated for best practices and efficient onboarding for Commissioners.
- (00:18:05) Commissioner Reed expressed support.
- (00:18:30) Mayor Collins confirmed consensus with Interim Manager Burton and Attorney Dockter.

Report of the City Attorney

- (00:18:43) City Attorney Dockter had nothing to report.

Report of the City Manager

- (00:18:48) Interim City Manager Burton had nothing to report.

Communications from the Helena Citizens Council

- (00:19:19) HCC Representative Paige Meyers discussed recent and upcoming meeting agenda items.



- (00:20:24) Mayor Collins asked Representative Meyers about the HCC's discussion on daycare facilities compared to other cities in Montana.
- (00:21:00) Commissioner Dean asked Interim Manager Burton about the process following State Legislative Sessions regarding City Code.

Regular Items

- A. Consider annexation conditions change proposal for Kings Common Resolution of Intent to Annex No. 20726.
 - (00:24:50) Planner McConnell presented Item A.
 - (00:26:57) Commissioner Dean asked Community Development Director Brink and Interim Manager Burton about the context of new considerations.
 - (00:30:36) Jeff Larson provided public comment, representing the developer for this project, providing more context and addressing Commissioner Dean's question.
 - (00:33:56) Commissioner Dean expressed concern about this Item's alignment with the Growth Policy's goal of connectivity and indicated intention to move for an amendment following approval of Item A.
 - (00:38:16) Commissioner Logan asked Attorney Dockter for clarification of outcomes for approval, denial, and the event of a tie.
 - (00:40:44) Planner McConnell provided more context about the annexation.
 - (00:41:27) **Commissioner Logan made a motion to approve annexation conditions change proposal for Kings Common Resolution of Intent to Annex No. 20726. Commissioner Dean seconded the motion.**
 - (00:42:16) **Commissioner Dean made a motion to amend the condition that the applicant waive the right to protest and future special improvement districts for infrastructure including streets and sidewalks.**
 - (00:42:26) Mayor Collins asked Attorney Dockter about the process for amending a motion.
 - (00:42:34) **Commissioner Reed seconded the motion to amend.**
 - (00:43:16) Commissioner Logan provided a summary of a Hometown Helena discussion regarding affordable housing.
 - (00:46:00) Mayor Collins called for a vote.
 - Commissioner Dean voted: **Aye**
 - Commissioner Logan voted: **Aye**
 - Commissioner Reed voted: **Aye**



Mayor Collins voted: **Aye**

The motion carried 4:0.

(00:48:34) Mayor Collins, Commissioner Logan, Commissioner Reed and Commissioner Dean discussed Deputy Clerk Reinhardt's impending move to the Office of the City Manager, thanked, and congratulated her.

(00:51:10) Deputy Clerk Reinhardt thanked the Commission.

B. Consider a Resolution of Intention to Specify the Assessment Option for the Street Maintenance and Improvement District #1 for Fiscal Year 2023 and Levy and Assess All Property within the District, and to set a Public hearing for August 22, 2022.

(00:52:04) Transportation Systems Director Knoepke presented Item B.

(00:52:40) Commissioner Dean asked Director Knoepke to confirm that the following Agenda Item Resolutions do not include rate increases.

(00:53:30) Commissioner Reed asked Director Knoepke what the impact will be for homeowners.

(00:54:08) **Commissioner Dean made a motion to approve a Resolution of Intention to Specify the Assessment Option for the Street Maintenance and Improvement District #1 for Fiscal Year 2023 and Levy and Assess All Property within the District, and to set a Public hearing for August 22, 2022.**

Commissioner Logan seconded the motion.

(00:54:32) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 4:0.

C. Consider a Resolution expanding the boundaries of the Street Maintenance and Improvement District No. 1 for fiscal year 2023

(00:54:56) Director Knoepke presented Item C.

(00:55:18) Commissioner Logan asked Finance Director Sheila Danielson about why some districts are expanding and others are not.

(00:57:06) **Commissioner Logan made a motion to approve a Resolution expanding the boundaries of the Street**



Maintenance and Improvement District No. 1 for fiscal year 2023. Commissioner Dean seconded the motion.

- (00:57:26) Mayor Collins called for a vote.
Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Mayor Collins voted: **Aye**

The motion carried 4:0.

D. Consider a Resolution Expanding the Boundaries of the Open Space Maintenance District No. 1 for Fiscal Year 2023.

- (00:57:50) Director Danielson presented Item D.

- (00:58:23) **Commissioner Logan made a motion to approve a Resolution Expanding the Boundaries of the Open Space Maintenance District No. 1 for Fiscal Year 2023. Commissioner Dean seconded the motion.**

- (00:58:40) Mayor Collins called for a vote.
Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Mayor Collins voted: **Aye**

The motion carried 4:0.

E. Consider a Resolution levying an assessment on properties to recover the cost reimbursement for water and wastewater infrastructure installed by the City for Tax Year 2022

- (00:59:00) Director Danielson presented Item E.

- (01:00:00) **Commissioner Dean made a motion to approve a Resolution levying an assessment on properties to recover the cost reimbursement for water and wastewater infrastructure installed by the City for Tax Year 2022. Commissioner Logan seconded the motion.**

- (01:28:16) Mayor Collins called for a vote.
Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**



Mayor Collins voted: **Aye**

The motion carried 4:0.

F. Consider a Resolution of Intention to Levy and Assess Properties to Recover the Amortized loans issued under the Residential Energy Efficiency and Renewable Energy Loan Program for Tax Year 2022

(01:01:01) Director Danielson presented Item F.

(01:01:10) Commissioner Dean asked Director Danielson if the application rate is consistent with most years.

(01:01:33) **Commissioner Logan made a motion to approve a Resolution of Intention to Levy and Assess Properties to Recover the Amortized loans issued under the Residential Energy Efficiency and Renewable Energy Loan Program for Tax Year 2022. Commissioner Dean seconded the motion.**

(01:01:52) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 4:0.

G. Consider a Resolution of Intention to Levy and Assess Properties to Recover the Cost of Removal of Snow and Ice from Sidewalks on the Adjacent Public Rights of Way

(01:02:12) Director Danielson presented Item G.

(01:02:50) **Commissioner Dean made a motion to approve a Resolution of Intention to Levy and Assess Properties to Recover the Cost of Removal of Snow and Ice from Sidewalks on the Adjacent Public Rights of Way. Commissioner Logan seconded the motion.**

(01:03:08) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 4:0.



H. Consider a Resolution of Intention to levy assessments for improvements of sidewalks, curbs, gutters and alley approaches in the City of Helena, Montana for Tax Year 2022

(01:03:38) Director Danielson presented Item H.

(01:04:12) Commissioner Dean asked Director Danielson if the number of applicants had reached the budgetary limit.

(01:05:03) **Commissioner Logan made a motion to approve a Resolution of Intention to levy assessments for improvements of sidewalks, curbs, gutters and alley approaches in the City of Helena, Montana for Tax Year 2022. Commissioner Dean seconded the motion.**

(01:05:20) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 4:0.

I. Consider a Resolution of Intention to Specify the Assessment Option for the Collection and Disposal of Residential Garbage and Refuse for Fiscal Year 2023 and Levy and Assess all Properties Receiving Residential Solid Waste Collection

(01:05:50) Director Danielson presented Item I.

(01:06:45) **Commissioner Dean made a motion to approve a Resolution of Intention to Specify the Assessment Option for the Collection and Disposal of Residential Garbage and Refuse for Fiscal Year 2023 and Levy and Assess all Properties Receiving Residential Solid Waste Collection. Commissioner Logan seconded the motion.**

(01:07:05) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 4:0.



J. Consider a Resolution of Intention to Specify the Assessment Option for the Landfill Monitoring and Maintenance District for Fiscal Year 2023 and Levy and Assess All Property Within the District

(01:07:26) Director Danielson presented Item J.

(01:08:05) **Commissioner Logan made a motion to approve a Resolution of Intention to Specify the Assessment Option for the Landfill Monitoring and Maintenance District for Fiscal Year 2023 and Levy and Assess All Property Within the District. Commissioner Dean seconded the motion.**

(01:08:42) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 4:0.

K. Consider a Resolution of Intention to Specify the Assessment Option for the Open Space Maintenance District No. 1 for the Fiscal Year 2023, levy and assess all property within the District.

(01:09:12) Director Danielson presented Item K.

(01:10:37) Commissioner Dean asked Director Danielson and Attorney Dockter for clarification about an impervious area.

(01:12:04) **Commissioner Dean made a motion to approve a Resolution of Intention to Specify the Assessment Option for the Open Space Maintenance District No. 1 for the Fiscal Year 2023, levy and assess all property within the District. Commissioner Logan seconded the motion.**

(01:12:38) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 4:0.

L. Consider a Resolution of Intention to specify the assessment option for the Special Street Lighting Districts for Fiscal Year 2023 and levy and assess all property within in the districts

(01:13:01) Director Danielson presented Item L.



(01:14:17) **Commissioner Logan made a motion to approve a Resolution of Intention to specify the assessment option for the Special Street Lighting Districts for Fiscal Year 2023 and levy and assess all property within in the districts. Commissioner Dean seconded the motion.**

(01:14:38) Mayor Collins called for a vote.
Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Mayor Collins voted: **Aye**
The motion carried 4:0.

M. Consider a Resolution of Intention to Specify the Assessment Option for the Special Urban Forest Management District for Fiscal Year 2023, Levy and Assess All Property within the District

(01:15:06) Director Danielson presented Item M.

(01:15:44) **Commissioner Dean made a motion to approve a Resolution of Intention to Specify the Assessment Option for the Special Urban Forest Management District for Fiscal Year 2023, Levy and Assess All Property within the District. Commissioner Logan seconded the motion.**

(01:16:03) Mayor Collins called for a vote.
Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Mayor Collins voted: **Aye**
The motion carried 4:0.

N. Consider a Resolution of Intention to Specify the Assessment Option for the Stormwater Utility Service Area for Fiscal Year 2023 and Levy and Assess All Property within the Service Area

(01:16:25) Director Danielson presented Item N.

(01:17:27) **Commissioner Logan made a motion to approve a Resolution of Intention to Specify the Assessment Option for the Stormwater Utility Service Area for Fiscal Year 2023 and Levy and Assess All Property within the Service Area. Commissioner Dean seconded the motion.**



- (01:17:58) Mayor Collins called for a vote.
Commissioner Dean voted: **Aye**
Commissioner Logan voted: **Aye**
Commissioner Reed voted: **Aye**
Mayor Collins voted: **Aye**
The motion carried 4:0.

Public Communications

- (01:18:22) There were no comments or questions from the public.

Adjournment

- (01:18:41) There being no further business before the Commission, the meeting adjourned at 07:19pm.





MAYOR



CLERK OF THE CITY COMMISSION