

CITY OF HELENA
City Commission Meeting
June 27, 2022 - 6:00 PM
Commission Chambers, Room 330 &
Zoom Online Meeting; <https://zoom.us/j/96356869904>

Time & Place

A regular City Commission meeting was held on Monday, June 27, 2022 at 6:00 p.m. via Zoom Online Meeting ID: <https://zoom.us/j/96356869904> the City Commission Chambers, Room 330.

Call to Order and Roll Call

(00:00:08) Mayor Collins requested City Clerk Clayborn call roll call: City Attorney Dockter, Interim City Manager Burton, Commissioner Dean, Commissioner Logan, and Mayor Collins all responded present and participated in person, with exception of Commissioner Reed who participated virtually.

(00:01:34) Mayor Collins called for a moment of silence in honor of Commissioner Feaver's recent passing.

(00:02:25) Mayor Collins and Commissioners offered condolences and remembrance.

Pledge of Allegiance

(00:00:00) Mayor Collins asked those persons present to please stand and join him in the pledge of allegiance.

Minutes

- A. Administrative Meeting - April 20, 2022
- B. City Commission Meeting - March 14, 2022

(00:12:30) **With no objections, the minutes were entered into the record as written.**

Board Appointments

(00:12:45) Mayor Collins recommended the following appointments:

**Commission – Manager
Relations Sub-Committee:**

Appointment of Mayor Wilmot Collins and Commissioner Sean Logan to the Commission – Manager Relations Sub-Committee. Term will begin upon appointment and will expire on January 8, 2023.

(00:13:15) Commissioner Logan discussed the relevance of the sub-committee's duties.

(00:14:20) Commissioner Dean provided support and thanked the Commission.

(00:14:40) Commissioner Dean made a motion to approve the recommended appointments to the Commission-Manager Relations Sub-Committee. Commissioner Reed seconded the motion.

(00:14:20) Commissioner Dean asked Commissioner Logan about updates from the sub-committee.

(00:17:20) There were no further comments from the Commission and/or public

(00:17:30) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 4:0.

Bid Award

A. Bid award the 2021 Fire Hydrant Replacement Project #21-17

(00:17:50) Public Works Director Ryan Leland presented Item A.

(00:19:45) Commissioner Dean asked Director Leland about the installation timeframe.

(00:20:15) There were no further comments from the Commission and/or public.

(00:29:25) Commissioner Logan made a motion to award the 2021 Fire Hydrant Replacement Project #21-17, to the lowest responsive bidder, Montana Underground Construction, Inc. in the amount of \$387,411. Commissioner Dean seconded the motion.

(00:20:55) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Aye**

Mayor Collins voted: **Aye**

The motion carried 4:0.

Communication/Proposals from Commissioners

(00:21:28) Mayor Collins asked Director Knoepke about a misspelled sign on Choteau Avenue.

(00:22:48) There were no further comments from the Commission and/or public.

Report of the City Attorney

(00:22:50) City Attorney Dockter had/had nothing to report.

Report of the City Manager

(00:23:00) Finance Director Sheila Danielson gave a report on the City's annual audit.

(00:22:15) Commissioner Dean and Mayor Collins thanked Director Danielson and the Finance Department.

(00:25:12) Interim City Manager Burton announced that Brett Petty had been chosen as the new City of Helena Police Chief.

(00:26:00) Mayor Collins presented the oath of office for Chief Petty.

(00:28:10) Chief Petty addressed the Commission and the attendees.

(00:28:10) Commissioner Logan, Commissioner Dean, Commissioner Reed, and Mayor Collins thanked and welcomed Chief Petty.

(00:31:55) There were no public comments.

Communications from the Helena Citizens Council

(00:31:57) HCC representative Nancy Perry gave a report to the Commission.

(00:34:40) There were no further comments from the Commission and/or public.

Public Hearings

- A.** Consider a Resolution Adopting Preliminary Budget, Budget Authorities and Appropriations for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023 and Setting the Salary for Municipal Judge.

(00:45:00) Finance Director, Sheila Danielson addressed the Commission and gave a presentation on Public Hearings Item A.

(00:36:37) Commissioner Reed proposed a motion to amend the budget which would transfer funds from the Golf Course to the Housing Trust Fund.

(00:38:30) Commissioner Dean, Commissioner Reed, and Director Danielson discussed the state of the Housing Trust Fund.

(00:40:00) Director Danielson provided context regarding Golf Course Funding.

(00:43:12) Manager Burton asked Director Danielson about the General Fund's obligation to pay debts.

(00:43:45) Commissioner Reed asks for clarification of debt service process versus community need.

(00:45:28) Mayor Collins, Commissioner Reed, Commissioner Dean, Attorney Dockter and Manager Burton discuss amendment procedure.

(00:45:55) Commissioner Dean discussed her DUI reduction initiative amendments.

(00:48:53) Commissioner Logan and Manager Burton discussed amendments intended for proposal by Late Commissioner Feaver.

(00:50:15) Citizen Mark Judeman offered public comment regarding recommendations from the Citizens Conservation Board.

(00:52:50) Citizen Ian Lund offered public comment regarding the Sustainability Coordinator position.

(00:57:33) Commissioner Reed, Manager Burton, and Director Danielson discussed the Sustainability Coordinator position status.

(00:59:25) Commissioner Dean asked Director Danielson about the solar funding program's progress and status.

(01:00:30) There were no further comments from the Commission and/or public.

(01:00:51) Commissioner Dean made a motion to approve a Resolution Adopting Preliminary Budget, Budget Authorities and Appropriations for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023 and Setting the Salary for Municipal Judge. Commissioner Logan seconded the motion.

(01:01:50) Attorney Dockter asked for clarification of the motion language.

(01:02:18) Commissioner Dean thanked City Staff and the Finance Department and discussed energy efficiency steps and investments.

(01:07:00) Commissioner Logan thanked the Finance Department and discussed the budget plan presentation complexities.

(01:10:28) Mayor Collins called for a vote.

Commissioner Dean voted: **Aye**

Commissioner Logan voted: **Aye**

Commissioner Reed voted: **Absent**

Mayor Collins voted: **Aye**

The motion carried 3:0.

Public Communications

(01:10:45) There were no further comments from the Commission and/or public.

Adjournment

(01:11:22) There being no further business to come before the City Commission, the meeting adjourned at 6:23 p.m.



ATTEST

CLERK OF THE CITY COMMISSION


MAYOR