



City-County Consolidated Parks Board Time Stamped Summary



September 3, 2025 – 11:30 AM
City-County Building 316 N Park Ave. Room 426

Video recording link:

<https://us06web.zoom.us/rec/share/-7o0feqhUu1fwkHNgrTjYd2Hy5HRRr9O0rrbqAEq-Xnb5do7djyyQD6ijdHdPloy.B84Q-yYuM-hW00WJ>

(00:00:07) Call to Order and Roll Call

Roll call was taken, and the following members were present:

Erin Madison
Alex Tommerup
Jerry Blythe
Michael Higgins
City Commissioner Sean Logan
County Commissioner Andy Hunthausen
County Planner Angie Hubbard
Parks Director Doug Smith
Open Lands Manager Brad Langsather

Guests:

Jake Kuntz, Executive Director, Habitat for Humanity
Mark Leland, Director of Construction, Habitat for Humanity
Kyle Holland, City Planner from City Community Development
Officer Schanks, Helena Police Department
Tim Lawrence, Prickly Pear Land Trust
Jessica Marcus, Public Works, Lewis and Clark County

(00:01:36) June 4, 2025 Meeting Minutes Approval

https://us06web.zoom.us/rec/share/Q4u9AEuWYGYRe7Pj3TV14F7owskjOGMw4LJ_bS-gvxWbVOWNasORqZQvfHsMjOcg.VxZELiw_hgpX6D6F

Alex Tommerup moved to approve the minutes from the June 4, 2025 meeting, Erin Madison seconded, all in favor, motion carried.

(00:02:24) Public Comment (Items pertaining to this agenda)

None

(00:02:44) Unfinished Business

- A. None
- B. Public Comment – none

(00:03:02) New Business

- A. Presentation: Cash in Lieu of Parkland Dedication for Habitat for Humanity Property to be Subdivided
City Planner, Kyle Holland representing the City's Community Development Department informed the board that Habitat for Humanity have proposed a multi-lot minor subdivision on Poplar street, which requires either park land dedication or cash in lieu of parkland dedication. Parks Director Smith is having discussions with the City Attorney to determine whether the parks board has the authority to approve relief from the 11% cash value requirement. The board agreed to table the decision until their next meeting.

Public Comment – Executive Director of Habitat for Humanity Jake Kuntz addressed the board with a few further details to consider when a decision is made. City Planner, Kyle Holland mentioned additional challenges to consider based on the location of the proposed minor subdivision.

Reports/Updates

- (00:18:05) A. City Staff Report
Parks Director Doug Smith addressed the board and shared a brief review of the past summer season.
- (00:21:04) B. Open Lands Quarterly Report
Open Lands Manager Brad Langsather updated the board of his current project of fuel reduction efforts taking place on both Mt Helena and Mt Ascension. He also shared the status of their trail maintenance work.
- (00:30:53) C. County Staff Report
Lewis and Clark County Planner Angie Hubbard updated the board that the Trails Stewardship program grant is finalizing they are in the beginning stages of contracting the work out to build the trail at North Star Park.
- (00:31:43) D. City Commission Report
Nothing to report.
- (00:32:01) E. County Commission Report
County Commissioner Andy Hunthausen addressed the board on a fairground maintenance update.
- (00:32:31) F. Helena School District Report
Michael Higgins, representing the Helena School District had nothing to update/present.
- (00:32:45) Public Comment (Items not on the agenda)

A. Tim Lawrence from Pricky Pear Land Trust addressed the board of the group's past efforts.

B. Heather Kahler from the Parks administrative office shared booking numbers from the past two years in City Parks.

(00:38:18) Member Announcements / Proposals for Next Agenda Items (October, 2025)

A. Revisit the Habitat for Humanity proposal.

B. Board Vice-Chair, Jerry Blythe shared with the board that he visited the pool and city parks this past summer and had a very positive experience.

With no further business being discussed, the meeting adjourned at 12:15pm

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