



**City of Helena  
Parking Advisory Committee  
November 14, 2024 - 4:00 PM  
Zoom Online Meeting; <https://us06web.zoom.us/j/87839222611>  
City County Building, 316 N Park Avenue, Room 309**

**Call to Order and Roll Call**

**(00:00:00)** The following responded present, either via zoom or in person:

**In Person**

Seth Brandenberger  
Sandy Shull  
Chairperson Julia Gustafson  
Joan Taylor

**Via Zoom**

Vice Chairperson Christopher Facundo

**Minutes**

**(00:03:50)** There were no previous meeting minutes to approve.

**Updates from City Staff**

**A. New Software Update**

**(00:04:30)** Transportation Systems Deputy Director Couey and Director Knoepke presented Item A and answered questions about specific locations and timelines for next steps.

**B. PSA Creation with Chamber Update**

**(00:14:18)** Director Knoepke and Deputy Director Couey presented Item B and answered questions about public outreach efforts,

**Regular Items**

**A. Follow-up From Staff's Presentation in October**

**a. Budget Numbers on Free 15 Minutes for All Spots vs Free Hour in Certain Lots vs 30 Mins Free Everywhere**

**(00:16:50)** Deputy Director Couey presented Item A and answered questions about people staying longer than one-hour, additional proposals, and next steps.



## **B. Proposal to Transition All Coin Meters to Two-Hours Free**

- (00:35:30) Deputy Director Couey discussed addressing this Item during the next meeting and answered questions about the rationale for change and employee parking considerations.

## **C. Residential Parking Districts**

- a. Areas of Enforcement**
- b. Permit Costs**
- c. Violation Fees**
- d. Process to Change Residential Parking Zones**

- (00:40:45) Deputy Director Couey and Director Knoepke presented Item C and answered questions about the history of residential parking, enforcement, addressing public comment, and special event considerations.

## **Public Communications**

- (01:03:23) A representative of the Great Northern Town Center provided public comment, discussing concerns for clientele. Public comment was addressed by Director Knoepke.
- (01:07:56) A representative of a Physical Therapy practice provided public comment, discussing concerns for clientele regarding kiosk location. Public comment was addressed by Director Knoepke and members of the Committee.

## **Regular Items (continued)**

### **D. Annual Report Recommendations (Standing Item)**

- (01:22:10) The Committee discussed the annual recommendation report contents and procedure, reaching consensus to discuss information sharing, public comment, residential permits, parking garage kiosks, and users/types of parking.

## **Member Communications/Proposals for Next Agenda**

### **A. Upcoming meeting items.**

- (01:28:30) Chairperson Gustafson proposed a tourism, employee parking, and enforcement overview/fees items.

## **Public Communications**



**(01:34:23)** Deputy Director Couey discussed the number of first hour free sessions compared to two hour free sessions.

## **Announcements**

## **Adjournment**

**(01:35:50)** **S. Brandenberger made a motion to adjourn. J. Taylor seconded the motion.**

**(01:36:00)** J. Gustafson called for a vote. Votes were cast as follows:

S. Brandenberger     **Aye**

C. Facundo           **Aye**

J. Gustafson          **Aye**

S. Shull                **Aye**

J. Taylor               **Aye**

**The motion carried 5:0.**