



AGENDA  
REGULAR BOARD MEETING  
MAY 20, 2026, 5:30 P.M. RM 309

1. Call meeting to order and establish quorum
2. Minutes – Approve from last meeting
3. Staff Reports
4. Chalk Up Helena Discussion
5. Discussion Item: Percent for Art Ordinance Draft
  - a. Overview of draft language
  - b. Identify questions or revisions for future review
6. Committee member updates
7. Public Art Event & Promotion Opportunities
8. Items for Next Agenda
9. Public Comment
10. Adjourn

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Phone: (406) 447- 8490; TTY Relay Service 1-800-253-4091 or 711; Email: [citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)  
Mailing Address & Physical Location: 316 North Park Avenue, Room 445, Helena, MT 59623

# City of Helena – DRAFT Percent for Public Art Ordinance for HPAC discussion

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This draft ordinance is modeled after Bozeman and Missoula Percent-for-Art programs, with comments and placeholders for Helena’s context. Comments appear inline in brackets to highlight policy choices, deviations from other city models, and points for review by city staff or legal counsel.

## Section 1. Purpose & Intent

The purpose of this ordinance is to integrate public art into Helena’s capital projects, enrich community character, and establish a funding mechanism.

## Section 2. Applicability; Exemptions

Applies to city capital improvement projects with construction cost exceeding **\$X00,000**.

## Section 3. Percent Allocation, Use, and Budgeting

Allocates **[1% placeholder, option up to 1.5%]** of eligible project construction costs to public art. At least 80% on-site, up to 20% into Public Art Trust Fund for maintenance.

## Section 4. Definitions

Defines construction cost, capital improvement project, artist, artwork, and Public Art Trust Fund.

## Section 5. Process & Roles

The Helena Public Art Committee (HPAC) is advisory. – A representative from HPAC presents the annual public art report to the Commission. - The Community Facilities Manager (staff liaison) presents selected art/artists (as chosen by a selection committee) to the Commission for approval. - The City Manager (or designee) retains administrative responsibility.

## Section 6. Ownership, Maintenance, Deaccession

All artworks are City property. Maintenance plans required. Deaccessioning or relocation requires HPAC review and Commission approval.

## **Section 7. Reporting, Oversight, Accountability**

Annual report delivered by HPAC representative to the commission. Staff liaison ensures Commission receives project-specific artist recommendations.

### **Additional Comments for Review:**

- Finance Department: confirm handling of trust fund and accounting.
- Legal Department: review deaccessioning, contracting authority, and conflicts of interest.
- Facilities/Parks: confirm maintenance responsibilities and long-term funding needs.
- Planning/CIP: align threshold and project categories with capital improvement definitions.