



City of Helena

Public Arts Committee

AGENDA REGULAR BOARD MEETING NOVEMBER 15, 2023 5:30PM RM 309

1. Call meeting to order and establish quorum
2. Minutes – Approve from last meeting
3. Staff Reports
4. Election of Secretary
5. Community Collab RFP Draft
6. Dumpster Murals RFP Input
7. Meeting Day and Time Discussion
8. Public Art Events and Promotion Opportunities
9. Communications/Announcements
10. Public Comment
11. Adjourn

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities. Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City's ADA Coordinator, Ellie Ray, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:
Phone: (406) 447- 8490; TTY Relay Service 1-800-253-4091 or 711; Email: citycommunitydevelopment@helenamt.gov
Mailing Address & Physical Location: 316 North Park Avenue, Room 445, Helena, MT 59623



City of
Helena
Public Art Committee

COMMUNITY COLLABORATION APPLICATION (DRAFT)

The mission of the Helena Public Art Committee is to cultivate, advocate, and preserve public artworks in the City of Helena. We aim to develop and collaborate on projects that are a source of pride to residents, represent the unique and historical identity of our community, and are accessible to all.

In recent years, HPAC has been able to further our mission by providing funding to public art projects developed and administered by external stakeholders. HPAC supports this successful model that encourages the creation of public art, and the recognition of its importance to our community, while minimizing the administrative workload on the City of Helena.

The Helena Public Art Committee is currently considering projects for distribution of matching funds of up to \$5,000. If selected, the project will need to be approved by the City Commission before funds are awarded. Funds must be awarded no later than June 31, 2024.

Application Process: Please respond to the following questions and include the appropriate files to submit your request. The Helena Public Art Committee may or may not grant the full requested amount. You may request to present your request in person, in addition to submitting your materials online. The Committee meets the third Wednesday of the month at 5:30 PM. Meetings are open to the public and recorded.

Timeline & Process for review:

- _____: Request Deadline
- _____: Review Date
- _____: If selected, request moves on to Helena City Commission
- _____: If approved by the City Commission, HPAC will remit recommended funds via check to applicant.

Commented [AR1]: Do we:

- A. Set a deadline to review all applications at once
- or
- B. Review applications on a rolling basis

QUESTIONS:

1. Full name / phone number / email address / preferred contact method
2. Cover Letter/Project Proposal: Please fully describe the project, including location, medium, and relevance to the Helena community.
3. What is the full anticipated cost of the project?
4. What other funding opportunities are you pursuing/have pursued?
 - a. How much of the full cost have you already found funding for?
 - b. Please list all collaborating parties or organizations involved in this project.
5. What is the project timeline?
6. Have the artist or team of artists been selected yet?
7. If this is an outdoor project, what actions are being planned to mitigate graffiti, and provide upkeep + maintenance of the project?
8. Is this project publicly accessible?
9. If not yet developed, will the Helena Public Art Committee have the opportunity to view and provide recommendations on the final design before funds are remitted?
10. Please provide a letter of support, or evidence of past projects, or fundraising efforts that have been successful.
11. Please attach any imagery, designs, and photos of the proposed location so that the committee can become as familiar as possible with the project.
12. Would you like to be included on the next available agenda to present your proposal to the committee in person?