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Emergency Medical Services Board

Date: June 4, 2026. Time: 1400-1500

Location: City-County Building, 316 N. Park Ave., Room 326

Agenda

A. Roll Call:

Alana Lake	City of Helena	Clint Loss	Rural Fire Council
Jon Campbell (Chair)	City of Helena	Designee: Sam Alpert	Rural Fire Council
Leo Dutton (Vice Chair)	L&C County	Andy Coil	St. Peter's Hospital
Designee: Brent Colbert	L&C County	Rebecca Dockter	City of Helena (Odd years)
Roger Baltz	L&C County	Kevin Downs	L&C County (Even years)

B. Minutes:

- Minutes from previous meeting (4/30/2026)

C. Regular Items

- a. Consider a motion for the Board Chair (Fire Chief) to establish a committee to begin working on a Request for Qualifications/Proposals and to negotiate the Ambulance Service Agreement Contract.
- b. Public Comment

D. Member Communications/Proposals for Next Agenda

- a. Discuss Date(s) of Next Meeting(s)

E. Public Communications

F. Announcements

G. Adjournment



**CITY OF HELENA
EMERGENCY MEDICAL SERVICES BOARD
April 30, 2026 3:00pm – 4:00pm
Zoom Online Meeting: <https://us02web.zoom.us/j/83251370570>
City-County Building, Room 326, 316 N Park Ave.**

Call to Order and Roll Call

(00:00:17) The following responded present, either via zoom or in person:

Alana Lake	Jon Campbell (Chair)	Sam Alpert	Andy Coil
Leo Dutton (Vice Chair)	Nicho Hash	Roger Baltz	Kevin Downs
Guests in Attendance	Rebecca Dockter	Mike Chambers	Jason Wendzel
	Anne McCoy	Chris Mulberry	

Consent Items

(00:02:49) **A.** Meeting Date: 05-21-2025 Approved

Presentation of Ambulance Company Report 2025

(00:03:15) Director of Critical Care Anne McCoy and EMS Manager Chris Mulberry provided details on the report that was presented.

(00:23:35) Questions from the Board

Regular Items

Contract and Bylaw Update

(00:47:19) **A.** Chief Campbell reminded the board that the City of Helena is moving toward a central software system, M-Files, for contract workflows and data encapsulation.

(00:47:44) **B.** Contract and Bylaw Discussion – Chief Campbell reminded the board that the contract will end on May 1st, 2027



- (00:54:06)
- It was suggested that quarterly meetings be set through 2026 to prepare for the new contract. The contract is not renewable, therefore a new RFP/RFQ process will need completed.
 - Suggest making a committee to work through this process, to save time and resources.
- (00:55:46) C. Election of the Vice Chair
- Chief Campbell announced his intent to retire on July 3,2026.
 - Roger made a motion to elect Sheriff Dutton as the Vice Chair for 2026. Alana seconded the motion.
- (00:57:10) Chairman Campbell called for a vote which passed unanimously.

Member Communications/Proposals for Next Agenda

- (00:57:19) D. Set Date for Next Meeting
- An email will be sent to Board members with optional dates for the next meeting then posted according to public meeting law.

Public Communications

- (00:57:48) n/a

Adjournment

- (00:57:57) There being no further business before the Board, the meeting adjourned at 3:58pm.