



**CITY OF HELENA
ADA Compliance Committee
May 19, 2026, 1:30 p.m.**

Recording Available Upon Request

Members Present: Deborah Lane, Mike Bassett, Sean Logan, Soren Koford

Members Absent: Jacob Krissoovich

Staff Present: Anne Pichette, David Knoepke, Matt Peterson, April Sparks, Chuck Nunley, Ellie Ray

Call to Order and Roll Call

(0:00:00) The meeting was called to order. A quorum was established and everyone introduced themselves.

Minutes

(0:02:03) Minutes of the March 17, 2026, meeting were approved with the correction of a typo.

Regular Items

A. ADA Concerns/Complaint Status Report

(0:04:25) Staff noted that there had been one complaint related to dog licensing fees for service animals. Upon research it was discovered that different communities around Montana do their licensing differently, and the City of Helena is allowed to charge the normal city dog licensing fee for all dogs. The individual's complaint was addressed, but it was within the 30-day period that the complainant could request reconsideration of their complaint by the committee. Staff was asked if the committee could have the ability to recommend waving fees for this individual. Staff stated they would consult with the City Attorney's office about the feasibility of that situation should the complainant ask for reconsideration, but whether the committee would want to make a recommendation to waive the fee for all service animals as a broader city policy. The committee stated they would like to see the latter.

B. Helena Forward Zoning Rewrite Project Update

(0:08:10) The committee was given a brief update from Ellie Ray, Senior Planner, on the ongoing project to update the City's zoning regulations.



C. Building Division Update

(0:11:04) Chuck Nunley, Chief Building Official, gave a brief update on what elements of accessibility the division can enforce.

(0:15:47) The committee asked several questions about enforcement of the building code as related to accessibility. Staff clarified that it applies to multi-family dwellings of four or more units and commercial buildings; and is typically triggered by new construction or a remodel. Mr. Nunley gave further information on the review process and the different elements reviewed within that process.

Public Comment

(0:20:38) Staff noted that the municipal infractions code would be going to the City Commission Administrative Meeting on May 27th. There was some discussion on why it has taken so long to come before the Commission.

Member Communications / Proposals for next Agenda

(0:24:28) The next scheduled meeting date was noted as being July 21, 2026. Staff encouraged members to recruit anyone they know who would be interested in joining the Committee as there are open seats.

Adjournment

(0:26:05) Meeting was adjourned.