



**CITY OF HELENA  
ADA Compliance Committee  
January 20, 2026, 1:30 p.m.**

**Recording Available Upon Request**

**Members Present:** Deborah Lane, Jacob Krissovich, Mike Bassett, Melinda Reed

**Staff Present:** Anne Pichette, David Knoepke, Matt Peterson, April Sparks

**Call to Order and Roll Call**

**(0:00:02)** The meeting was called to order by staff and roll was called. A quorum was established and everyone introduced themselves.

**Minutes**

**(0:02:38)** Minutes of the November 18, 2025, meeting were approved.

**Regular Items**

**A. ADA Concerns/Complaint Status Report**

**(0:03:25)** Staff gave an update about a previous complaint. A current complaint had been received on December 15, 2025 regarding snow removal from sidewalks. It was noted that it had been determined to be a code enforcement issue, and additional information was provided to the complainant. There were some questions asked about the process for reporting these code enforcement issues.

**(0:13:55)** Staff also answered a question about when the code enforcement update would be moving forward to the Commission.

**B. Resolution Review**

**(0:17:06)** Staff gave some information on the various resolutions, and the history of the committee, pointing out the relevant resolution for the current committee. Staff relayed they have had conversations with the Clerk's office and was told that there is a process that currently exists and has been established by the Commission and the Clerk's office on how to review and sort of scope of responsibilities for any and all boards, with ensuring the board is supportive of a review to move forward with the process. Staff informed the committee this conversation could be revisited in that process.

- (0:22:53)** The committee started reviewing the relevant resolution and discussing. The committee asked the representative from the City Attorney's office for interpretation of the section of the resolution in question as far as the committee's authority being limited to reasonable accommodation for a complaint or if it is broader to include recommendation on how the city is approaching items like curb cuts. Mr. Peterson stated that the charge is to be advisory on reasonable accommodation, review appeals, recommendations on structural changes and how to achieve accessibility, and on city employment practices. Mr. Peterson followed up stating his opinion was that recommendations on items like curb cuts would fall under the umbrella of the purpose of the committee in addressing ADA concerns but not suggesting structural things on an engineering basis, and that the committee may make recommendations on priorities and on where funds are spent first on making structural changes to public facilities.
- (0:33:14)** Director Knoepke gave an example of the work done related to ADA facilities and how those improvements are federally mandated and done in conjunction with other projects in many cases, and talked about some of the challenges presented in some of the work his department does related to installation of ADA compliant infrastructure. He also confirmed that outside of larger projects recommendations of this committee have been responded to in the past and acted upon. Staff recommended having rotating department updates at future meetings to help with the process of committee recommendations. The committee agreed that would be helpful.

#### **Public Comment**

- (0:44:22)** There was no public comment.

#### **Member Communications / Proposals for next Agenda**

- (0:44:43)** The next scheduled meeting date was noted as being March 17, 2026. Potential topics for the next meeting were discussed. Committee vacancies were briefly discussed as well.

#### **Adjournment**

- (0:50:29)** Meeting was adjourned.