



**CITY OF HELENA
ADA Compliance Committee
November 18, 2025, 1:30 p.m.**

Recording Available Upon Request

Members Present: Deborah Lane, Jacob Krissovich, Mike Bassett, Melinda Reed, Alana Lake

Staff Present: Anne Pichette, April Sparks, David Knopke, Matt Peterson, Troy Sampson

Call to Order and Roll Call

(0:00:00) Staff called the meeting to order and roll was called. A quorum was established.

Officer Elections

(0:03:00) Staff opened officer elections. Jacob Krissovich was elected Chair and Mike Bassett was elected Vice-Chair.

Approval of Minutes

(0:05:03) Minutes from the July meeting were discussed, noting the request from Commissioner Reed to have a standing item regarding code enforcement. The minutes were approved as written.

Regular Items

A. ADA Concerns/Complaint Status Report

(0:06:18) Staff reported that there had been no new complaints since the previous meeting. There was an update related to the ADA golf cart at the municipal golf course, with the information that it should be delivered and available to the public in December. Staff also noted that there is a planned update on code enforcement at the December 3, 2025 City Commission meeting. Director Knopke also gave a brief update on the code enforcement issue.

(0:10:32) Commissioner Reed presented a question to the Committee asking about how they saw their role as a committee, and she offered to take the thoughts of the committee back to the Commission. Staff noted that meetings being canceled due to a lack of items is not unique to this committee. It was also noted that it may be advisable for the committee to look at the establishing documents of the committee before engaging in a discussion, which could be noticed on the next agenda for the benefit of the public.



(0:22:57) A question was asked about an older complaint regarding parking at the City-County Building. Director Sampson gave an update on the status of the project to design and rebuild the ADA parking area at the City-County Building.

B. Helena Business Improvement District Events Feedback

(0:24:50) Abigail Dolan, of the Helena BID, asked for feedback from the committee on downtown events from the summer as far as what worked well and what might need improvement. Committee members gave some input, mostly noting how well events were handled. Ms. Dolan then outlined some plans for winter events. There was some additional discussion about the canceled September meeting date.

Public Comment

(0:36:18) The meeting was opened for general public comment. There was one public comment thanking staff and Commissioner Reed for advocating for ADA issues. Ms. Dolan asked about the complaint process. Staff outlined how complaints are typically submitted. Staff also gave a demonstration of where to find ADA related content on the City website.

Member Communications / Proposals for next Agenda

(0:44:25) The next scheduled meeting date was noted as being in January. Staff reviewed items brought up in the course of this meeting to include on the agenda for the next meeting, as well as staff's next steps for that meeting.

Adjournment

(045:56) Meeting was adjourned.