



---

# Final Budget

Fiscal Year 2023

---



# Table of Contents

	<u>Page</u>
<b>SECTION 1. BUDGET MESSAGES</b>	
Commission Transmittal Letter .....	2
Budget Certification .....	3
Message from the City Manager .....	4
HCC Report .....	5
 <b>SECTION 2. BUDGET AT A GLANCE</b>	
Balances and Changes in Funds .....	17
Revenues Overview .....	19
Expenses Overview .....	22
City-wide Debt Service Overview .....	23
Long-term Debt Schedule .....	26
 <b>SECTION 3. COMMUNITY PROFILE</b>	
Community Profile .....	28
 <b>SECTION 4. BUDGET POLICIES</b>	
Development & Administration .....	35
Appropriation and Adjustment Authority .....	36
Fund Operating Reserves .....	38
Indirect Cost Allocation of Central Services .....	44
 <b>SECTION 5. INTRODUCTION AND OVERVIEW</b>	
Budget Cycle and Basis .....	49
Budget Balance Explained .....	50
Required Budget Documents .....	51
City Organization Chart .....	52
Staffing & Compensation .....	53
Authorized Positions By Division .....	58
Property Taxes and Assessments .....	61
City-wide Revenues Overview .....	62
City-wide Expenses Overview .....	71
 <b>SECTION 6. DEPARTMENT OVERVIEWS</b>	
Department Overviews (+ Work Plans, Summary of Changes, & Org Charts)	
Departments	
City Commission Office .....	76
City Manager's Office .....	80
City Attorney's Office .....	84
Human Resources Department .....	88
Police and Dispartch .....	92
Municipal Court .....	96
Fire Department .....	100
Community Development Department .....	104
Finance Department .....	108
Parks, Recreation & Open Lands Department .....	112
Community Facilities .....	116
Public Works Department .....	120
Transportation Services Department .....	125
 <b>SECTION 7. SCHEDULE OF CAPITAL OUTLAYS</b>	
Human Resources Department .....	130
Police Department .....	131
Parks, Recreation & Open Lands Department .....	132
Fire Department .....	133
Community Facilities .....	134
Public Works Department .....	135
Transportations Services Department .....	137



# Table of Contents

	<u>Page</u>
<b>SECTION 8. FUND DETAILS</b>	
<b>GENERAL FUND</b>	
<b>100</b> General Fund.....	139
Cash Flow & Expenditures per Sub-Fund:	
<b>011</b> General Government.....	147
<b>012</b> Police & Court.....	162
<b>013</b> Fire Department.....	176
<b>014</b> Community Development.....	183
<b>015</b> Finance.....	187
<b>016</b> Public Works.....	194
<b>017</b> Park & Recreation.....	201
 <b>SPECIAL REVENUE FUNDS</b>	
<b>201</b> Street & Traffic.....	213
<b>204</b> Civic Center Board.....	226
<b>211</b> Civic Center.....	228
<b>212</b> Facilities Management.....	233
<b>213</b> Facilities Managemnt-HVCC.....	240
<b>214</b> Neighborhood Center.....	242
<b>215</b> Police Projects & Reimb.....	244
<b>217</b> Law Enforcement Block Grant.....	246
<b>218</b> 9-1-1 Emergency Program.....	248
<b>219</b> Support Services Division.....	252
<b>226</b> CDBG.....	256
<b>228</b> Community Renewal.....	257
<b>229</b> Affordable Housing Trust.....	258
<b>233</b> Public Art Projects.....	259
<b>235</b> Open Space District Maint.....	261
<b>237</b> Urban Forestry.....	265
<b>238</b> Loan Repayment.....	269
<b>240</b> Gas Tax.....	270
<b>241</b> Gas Tax HB473.....	272
<b>245</b> Storm Water Utility.....	274
<b>246</b> Watershed Projects.....	278
<b>260</b> Fire Safety Levy.....	281
<b>290</b> COVID-19 Recovery Funds (CARES/ARPA).....	284
 <b>DEBT SERVICE FUNDS</b>	
<b>308</b> 2017 GO Bond-08 Park Ref.....	286
<b>340</b> S I D Revolving.....	287
 <b>CAPITAL PROJECTS FUNDS</b>	
<b>440</b> Capital Improvements Fund.....	288
<b>441</b> Parks Improvement.....	294

# Table of Contents

	<u>Page</u>
<b>ENTERPRISE FUNDS</b>	
503 Building.....	296
521 Water.....	301
Water Service Line Replacement.....	311
531 Wastewater.....	312
Waste Water Service Line Replacement.....	324
541 Solid Waste-Residential.....	325
542 Solid Waste-Commercial.....	329
543 Landfill Monitoring District.....	333
546 Transfer Station.....	335
547 Recycling.....	340
551 Parking.....	345
561 Special Charters.....	351
563 Golf Course.....	353
570 City-County Building Fund.....	363
571 City/Cnty Bldg Mail.....	368
572 City/Cnty Bldg Telephone.....	372
573 CC Law & Justice Building.....	374
580 Capital Transit.....	378
581 CT - East Valley.....	383
<b>INTERNAL SERVICE FUNDS</b>	
610 Fleet Services.....	386
643 Copier Revolving.....	391
645 Property & Liab Insurance.....	393
650 Health & Safety Program.....	395
651 Dental Program.....	397
652 Vision Program.....	398
029 Lighting Districts - All.....	399
<b>SECTION 9. ADOPTING RESOLUTIONS</b>	
BUDGET RESOLUTIONS .....	404
<b>SECTION 10. TIF DISTRICT INFORMATION</b>	
406 TIF Railroad District.....	424
407 TIF Downtown District.....	426
408 TIF Capital Hill District.....	429
<b>SECTION 11. GLOSSARY</b>	
BUDGET GLOSSARY .....	431
<b>SECTION 12. IMPROVEMENT DISTRICTS</b>	
Helena Business Improvement District .....	440
Tourism Business Improvement District .....	452



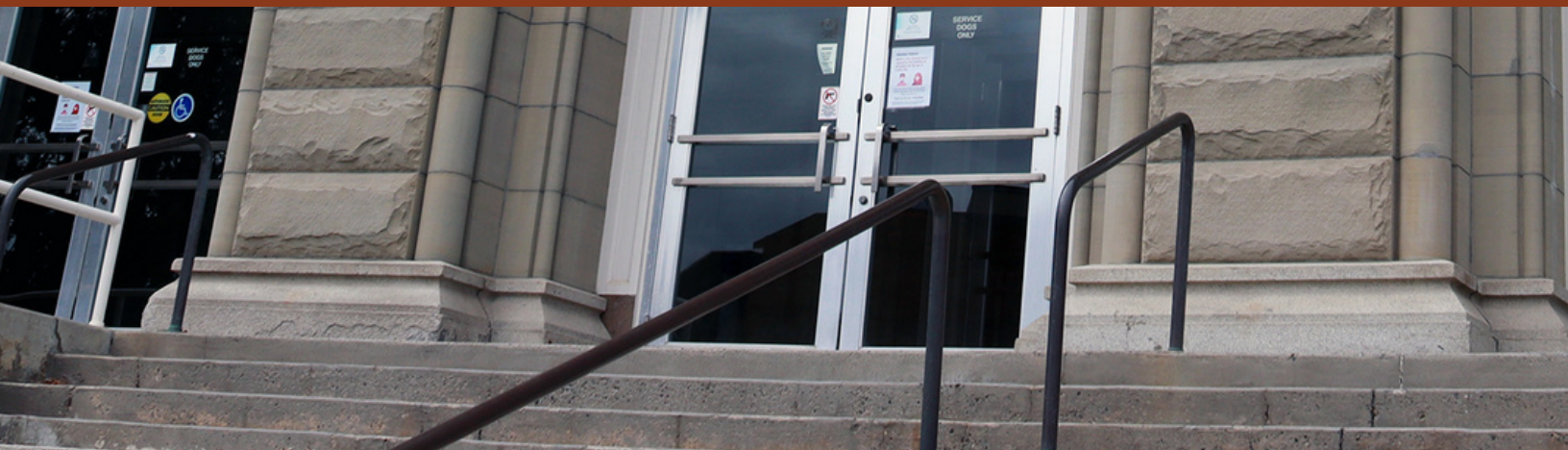


---

# Budget Messages

Final Budget Fiscal Year 2023

---







Office of the  
Mayor & Commission  
316 North Park Avenue, Room 322  
Helena, MT 59623

Phone: 406-447-8410  
Email:  
mayorandcommission@helenamt.gov

[helenamt.gov](http://helenamt.gov)

June 21, 2022

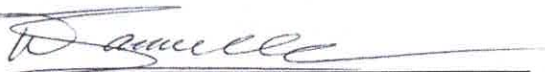
To the residents of Helena:

We are pleased to present the fiscal year 2023 annual budget for the City of Helena, Montana. The annual budget is the principal mechanism through which the goals of the City Commission and the needs of the community are implemented.

This document represents the culmination of a thoughtful process which included budget work sessions in May, followed by the subsequent public hearing and adoption of this budget on June 27, 2022. We are confident that this annual budget provides a solid framework to support necessary city services and help stabilize operations after another challenging year of managing and adjusting to the global COVID-19 pandemic.

We do acknowledge that the City's operations are dynamic and therefore revisions to this budget and operating plan may be necessary during the fiscal year due to changing circumstances and unforeseen events. Nevertheless, we believe this document will serve the City as a solid foundation for the operational challenges in the year ahead.

Signed:

  
Wilmot J. Collins, Mayor

  
Eric Feaver, Commissioner

  
Emily Dean, Commissioner

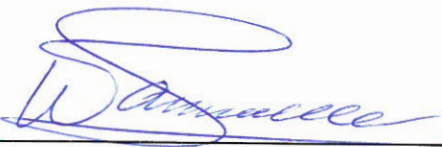
  
Sean Logan, Commissioner

  
Melinda Reed, Commissioner



## BUDGET CERTIFICATION

**THIS IS TO CERTIFY** that the Annual Budget for Fiscal 2023, was prepared according to law and adopted by the City Commission, on September 12, 2022 and that all financial data and other information set forth herein are completed and correct to the best of my knowledge and belief.

Signed  Date 13 Sep 2022  
Mayor

Signed  Date 9-13-2022  
City Manager

**City of Helena, Montana**



**City Manager's Office**  
316 North Park Avenue  
Helena, MT 59623

: Phone: 406.447.8403  
: Fax: 406.447.8434  
: Email: [tburton@helenamt.gov](mailto:tburton@helenamt.gov)

[helenamt.gov](http://helenamt.gov)

Wednesday, June 1, 2022

Mayor and City Commissioners,

It's my pleasure to present to you the fiscal year 2023 budget for the City of Helena. When I took the reins as Interim City Manager in April 2022, I articulated three priorities for this preliminary budget:

1. To help reestablish the City of Helena as an employer of choice through the reorganization of employee healthcare benefits and support of a market-based pay study to curb the impacts of inflation and hiring challenges exacerbated by the COVID-19 pandemic.
2. To increase transparency and foster greater citizen access by increasing capacity in the City's records retention, digitization, and preservation program.
3. Support citywide financial stability and responsible capital replacement through the implementation of policies and procedures based in industry best practices.

This document is the result of thoughtful discussions at the department, leadership team and Commission level. The last few years have been challenging with high turnover in key leadership positions and a global pandemic that has altered the needs and expectations of our community and our workforce. I believe this balanced budget is a significant step forward in building a stable foundation for the City's critical services.

Regards,

Tim Burton  
*Interim City Manager, City of Helena*



TO: Helena City Commission  
FROM: Helena Citizens' Council

RE: Helena Citizens' Council Review and Recommendations Regarding the Fiscal Year 2023 Preliminary City Budget

===

### **Summary of Review and Recommendations**

Per our mandated responsibility outlined in Article IV of the Helena City Charter, the Helena Citizens' Council (HCC) is providing the Helena City Commission our review and recommendations regarding the fiscal year 2023 preliminary budget for the City of Helena. The Charter reads:

There shall be seven (7) Neighborhood Councils, collectively comprising a Helena Citizens' Council. Operating independently from the city commission or city officials, the Helena Citizens' Council shall review and recommend actions relating to the annual budget, and make recommendations relating to future development of the city.

The review and recommendations that follow were approved by a vote of the HCC on May 31st, 2022.

The HCC commends the City Manager's efforts to present a balanced budget, or "budget reset," and establish funding priorities, including a contingency fund made up of excess funding. This approach establishes sound financial footing for the new, subsequent city manager, and allows a re-evaluation of city priorities in future strategic plans. It is the recommendation of the HCC that any "unforeseen emergency situations" that will be funded by this new contingency fund be documented and approved like any other funding request.

The HCC's recommendations for funding specific department requests and capital fund projects reflect the philosophical priorities for the Council. One budget philosophy that the HCC would recommend the City Commission consider is to ensure funding for emergency services and city infrastructure are prioritized in a budget limited by constraints. Overall, budget and capital improvement requests from City departments should be funded by available based on the needs identified and discussed during the May budget meetings. ARPA and reserve funds should be utilized to fund long-term budget needs, and leveraged to maximize use.

The Helena Citizens' Council appreciate the opportunity to share our recommendations with the City Commission as they reflect the perspectives that are closely aligned with the citizens we represent.

## **Department Budget Recommendations by Fund Number**

### **Fund #011 (General Government):**

#### Helena Citizens' Council (011-1701)

The HCC accepts the proposed budget for our operations as shown on page 4 of the meeting materials for the May 4th Administrative Budget Meeting (inserted below). In future budget recommendations, and for any excess funds for fiscal year 2023, the HCC is expecting to increase spending for Other Contracts Services, particularly for outreach efforts like district forums and informative materials.

#### Recommendation(s):

1. In keeping with the City's stated commitment to sustainability and action on climate change, the HCC recommends continued support for the annual Sun Run, ICLEI membership, grant matching funds, and inter-local policy development funds.

### **Fund #012 (Police):**

No increase in budget with mandated budget constraints. Got rid of a few things to address this but they were not public safety. HPD has made good use of available space for personnel, grant money, and use of technology. Technology like police officer tablets and a centralized-policy system are increasing the effectiveness and responsiveness of HPD. New K9-unit has been launched.

Staffing study underway would interact with city-wide staffing study, but would focus on the efficiency and use of police officers. As far as staffing there are six openings after two officers recently left; two applicants in the background process. One major obstacle is the Academy wait times and requirements (logistical).

#### Municipal Court

The Municipal Court will no longer be paying for the leasing of the Digiticket printers utilized by police officers dispensing citations. Instead, the printers will be purchased and lifecycle replacements will be addressed later.

Any second courtroom considerations are two to three years away and would most likely start with a part-time judge and grow to be a full-time position. The Municipal Court envisions this second court to focus on drug- and alcohol-related crimes.

Recommendation(s):

1. The HCC recommends providing funding for system upgrades for policy and call-time systems.
2. The HCC supports a new FTE for court's officer, fully sworn or reserved, which is mandated by state law when requested.
3. The HCC recommends providing funding for major equipment upgrades/replacement - firearm replacements and four (4) patrol cars.
4. The HCC recommends submitting the FARO laser mapping tool and drone requests to be funded by surplus or contingency funding.
5. The HCC recommends the City be prepared to accommodate additional training needs requested by the Helena Police Department to meet real-time needs throughout FY23.

**Fund #013 (Fire):**

The Fire Department has undergone extensive strategic planning efforts to prepare for the challenges outlined on page 38 of their recently reviewed Master Plan, the document informing this year's budget strategy. The HFD was involved with Montana Mutual Aid to assist communities in crisis when we have the ability.

Constraints are a challenge to work through to meet City Manager's balanced budget goal. Utilize the master plan to set priorities, objectives, and work plan items - capital planning. Alternate funding sources. Strategic plan to accommodate the additional station and its staff.

Some of HFD's 2022/3 goals include adding training and physicals, adding office space, and a training facility/space.

Capital requests include capital outlay station office space, hand held radios, type 3 wildland fire fighting machine, two (2) breathing air compressors, and fire prevention and education grants. Additionally, there are rollover projects that need to continue due to product delays:



- New aerial machine
- Command and battalion vehicle
- Thermal imaging cameras

Recommendation(s):

1. The HCC recommends the City Commission engage with the Helena Fire Department to expedite the development of a third fire station identified as a need in the Fire Department Master Plan.
2. The HCC supports the funding for equipment needs identified by the Helena Fire Department to meet the operational needs identified in the Master Plan and budget.

**Fund #014 (Community Development)**

There are three portions of the Community Development Department's budget: #014 for the general department budget to cover operations, Affordable Housing Trust (#229) is a fund available to serve as a gap financing resource for organizations in our community who are addressing affordable housing needs, Building (#504) for permitting and inspections. There are no capital funding requests for FY23.

The Community Development Department has been active and successful this past year. The Department has completed over 80 land use applications ranging from complicated subdivisions to individual housing modifications, all requiring public notice and feedback. The Department also staffs a number of local boards like the TIF, zoning commission, planning board. Everyday outreach to the community also is an ongoing task to answer questions from the community or work with groups on legislation.

Upcoming activities - updating zoning ordinance for recreational marijuana, signs, landscaping, etc. Implementation of growth policy and one of the first areas identified is railroad areas in Sixth Ward.

Recommendation(s):

1. The HCC supports the continued funding for a consultant for Neighborhood Planning, requested at \$50,000, requested to work with adjacent jurisdictions standardizing infrastructure planning and regulations on how the City will address future annexation questions.

2. The HCC recommends more efforts like the Affordable Housing Fee Waiver for Fire Tower Apartments, requested at \$30,000, to increase the availability of affordable housing. This would refund costs associated with building permits and plan review.

**Fund #017 (Parks and Recreation):**

The Parks and Recreation Department is taking advantage and leveraging enterprise assets to increase revenue while also raising wages for seasonal employees. The department is also aiming to increase revenues from fees so cost recovery is 30% (currently below 20%).

**Recommendation(s):**

1. The HCC recommends the Parks and Recreation Department continue with the conversion of irrigated City Parks to groundwater wells (non-treated, non-potable water) while at the same time supporting continued water conservation and 'water wise' practices.
2. The HCC recommends the Parks and Recreation Department adopt the practice of water conservation and 'water wise' practices at all City properties, including increased use of xeriscaping with native and drought-tolerant landscaping e.g., as will be demonstrated at the Law and Justice Building's new xeriscape garden.
3. The HCC supports the temporary pay matrix increasing wages for seasonal employees.

**Fund #211 (Civic Center):**

The Civic Center is slowly returning to a normalized business plan as the COVID-19 pandemic, although not over, has become more manageable. There has been a slow but steady decrease in the reliance on general fund support to fund the Civic Center as revenues and expenditures trend to pre-pandemic numbers. What the Civic Center is lacking is the direction needed from the City Commission and the Civic Center Steering Committee established by Resolution No. 20634 in January 2020. A new advisory board is necessary to meet the need created by Resolution No. 20585 dissolving the Civic Center Advisory Board; to date there has been no further development in this area. This is a lingering issue that results in the Civic Center not meeting its full potential due to the seasonal use of the available spaces.

**Recommendations:**

1. The HCC supports leveraging of grant money with ARPA or Capital Funding to fund the \$1,200,000 (\$770K for auditorium and \$440K) HVAC replacement

system. This would allow the Civic Center to safely hold events in summer months.

2. The HCC recommends a renewed effort to strategically plan the Civic Center's future.

**Fund #212 (Community Facilities Department):**

The Facilities Department has many great goals for FY23. One is to have an energy efficiency assessment on all City buildings. Another is to utilize the new maintenance management software to collect preventative maintenance data and energy consumption; this would allow staff to be more responsive and prioritize building needs.

The biggest priority is to address critical needs identified: boiler system replacement for Law and Justice Center, City shop, and main fire station. Replacement of roofs on Pillar Building and atrium conference room at L&J Center,, Civic Center barrel roof, City Shop roof, Grandstreet Theatre roof. Construction of City/County Building parking lot. The Community Facilities Department is addressing critical infrastructure needs with a mix of department excess reserve funding and match funding with Lewis and Clark County.

Projects funded by Facilities's excess reserves:

- Fire station one boiler replacement
- City shop boiler replacement
- City shop office unit heaters
- HVAC parks maintenance offices
- Fire station one kitchen cabinets and countertops in living quarters
- City shop floor grinding
- Parks Maintenance signage

Projects funded by equal contributions from City of Helena and Lewis and Clark County:

- Law and Justice Center improvements:
  - Atrium Roof replacement
  - Boiler replacement
  - Pillar roof replacement
  - Restroom upgrades
  - Southwest parking lot lighting

There are several projects that have been identified, but do not have identified funding sources. These include Civic Center barrel roof replacement, roof replacement for the Grandstreet Theatre, City shop roof replacement, Civic Center repair and repointing of exterior wall, Civic Center drinking water line replacement, Neighborhood Center,



leased to Rocky Mountain Development Council, asphalt parking lot replacement, and Wastewater Treatment plant. There are several other projects that fall into this category, but these are identified areas of importance for the HCC.

Recommendation(s):

1. Practice water conservation and 'water wise' practices at all City properties, including increased use of xeriscaping with native and drought-tolerant landscaping e.g., as will be demonstrated at the Law and Justice Building's new xeriscape garden.
2. The HCC recommends that projects with available funding be approved.
3. The HCC recommends the Facilities department continue with the focused effort to utilize maintenance management software to monitor facilities needs and prioritize future funding requests.
4. The HCC recommends utilizing ARPA funding, where appropriate, for projects with unidentified funding sources that includes the Grandstreet Theatre roofing replacement, Civic Center roof repair, Ten Mile Water Treatment plant repairs, and Civic Center drinking water lines. If ARPA funds are not appropriate for these funding requests, the HCC recommends prioritizing these areas listed above.

**Fund #235 (Open Space District Maintenance):**

Department is addressing the backlog of needed trail maintenance by triaging trails that were most in need and leaving trails in a fair state alone; backlog of trail maintenance to be completed FY23. Loss of grant funding is being addressed by raising assessment rates or trail maintenance fees.

Recommendation(s):

1. HCC would support increasing the trail maintenance fees to raise revenue to make up the shortfall of lost grant money that typically funds the cost of open space maintenance.
2. HCC encourages the department to diversify revenue generation for trail system maintenance to capture non-resident trail use. Explore a permit-fee system for bike / hike / running events; explore donation receipt through the 'Greater Helena Gives' annual campaign; partner with Prickly Pear Land Trust for more cost-share; partner with the Helena Area Community Foundation; request donations at key trailheads through a secure drop-box; explore opportunities through the Infrastructure Act revenue; etc.

3. Continue to support the cooperative relationship with Tri-County and support with funding and staff, where appropriate, the education/outreach effort. The budget should reflect city support of continued forest fuel mitigation. It should also reflect support for wildfire response equipment as appropriate for fire mitigation. All forest fuel reduction grants and matching grants should be pursued to minimize taxpayer costs. Support forest health efforts, realizing that a healthy forest saves taxpayer costs.

### **Fund #237 (Urban Forestry):**

The Parks Department is considering raising assessment rates to close the budget gap for the Urban Forestry Division. This division is operating with sufficient reserves to meet and exceed the 90-day operating requirement.

### **Recommendation(s):**

1. The HCC supports the reauthorization of the Urban Forestry district while maintaining previous fee assessment for homeowners.
2. The HCC supports the Urban Forestry Department's efforts to proactively replace our aging Ash Trees ahead of the Emerald Ash Borer threat.
3. The HCC supports the department's efforts to work with Growing Friends and other groups to increase the canopy cover in the 6th Ward.
4. The HCC encourages the department to allocate additional administrative support so foresters and arborists can concentrate on forestry and spend less time on administrative tasks.

### **Public Works Department, Fund #521 (Water)**

We support the ongoing efforts of the Water Division to optimize its operations through energy, chemical, and other efficiencies and the realization of significant cost and energy savings. We also support the ongoing development of the Water Master Plan for Helena's future water supplies, sources, and needs as well as the investigation into groundwater supply wells to build increased resilience into Helena's water systems. We look forward to the recommendations of the City's water rates study later this year and would recommend using some of the increased revenue to support water conservation education and outreach, including funding for a City Water Conservation Specialist.

We support the upgrades of the TenMile Water Treatment Plant and associated infrastructure, including: funding for the Pre-Treatment plant, upgrades to the Red Mountain flume, and Tenmile diversion structures.

Recognizing the critical importance of water in this arid climate, outreach and education is essential to achieving the City's stated goal of reducing per capita water consumption to less than 100 gallons/person/day. We applaud the City's plans for additional outreach and education water conservation – for example the upcoming insert in the utility bill.

Recommendation(s):

1. The HCC recommends the continued promotion of water conservation at residential and commercial facilities.
2. The HCC recommends the establishment of 'water wise' best practice policies for City-owned properties and operations.
3. The HCC encourages collaboration with the Lewis & Clark County Water Quality Protection District on its plans to promote 'water wise' practices and water conservation.

**Fund #522 & #532 (Public Works Department - Water/Sewer Service Lines):**

Many of Helena's service lines are 50 years old. When these older pipes fail and pipes need to be replaced, the City of Helena can help homeowners who have paid (via utility bills) into the Water Service Line Fund (#522) or the Sewer Service Line Fund (#532).

Recommendation(s):

1. The HCC supports the continuation of this valuable homeowner loan program.

**Fund #531 (Public Works Department - Wastewater):**

We recognize the efforts of staff and management at the Wastewater Treatment Facility (WWTF) as they continue to look for opportunities to conserve energy and water resources. We look forward to seeing the recommendations of the Wastewater Master Plan, currently under development, about how to holistically address and best manage wastewater collection, sources, volume, and treatment to effectively plan for future scenarios.

**Fund #541 (Public Works Department - Solid Waste-Residential)**

The proposed FY23 budget for the Public Works Department (PWD) is primarily status quo, according to PWD Director Ryan Leland. The PWD is however asking for funding to increase the Sustainability Coordinator position from half-time to full-time, in large part because the City has had a very difficult time the past few years staffing the ½ time position. The other position increase is for a new Industrial Facilities Manager to address the aging and deteriorating conditions of the City's industrial facilities (water treatment plant, wastewater treatment plant, etc.).

In addition, the City Commission will soon consider adoption of a 'Strategic Plan for Waste Reduction' designed to achieve the City's waste reduction goal of 50% waste

reduction by 2040 (adopted in 2021). If the Strategic Plan is adopted, the City will embark on a robust community education campaign in the first phase of the reduction plan (2022-2024). Unfortunately, there is currently no line item in the PWD's current proposed FY2023 budget for community education efforts dedicated to waste reduction.

**Recommendations:**

1. The HCC supports funding to a) turn the current ½ time Sustainability Coordinator position into a full-time position and b) create a new Industrial Facilities Manager position.
2. Since community education is critical to ensuring that Helena's waste reduction goals are met, the HCC asks the City to add a minimum of \$40,000 to the PWD's FY23 budget for community education. Those funds could be used, for example, to develop targeted education programs to the various sectors of Helena as well as an information website, such as those funded by the City of Missoula and Flathead County. (For reference, please see [Missoula's Pathway to Zero Waste](#) and the Flathead's [WasteNot Project](#)).

**Fund #563 (Golf Course):**

Enterprise Fund with year round potential offering golf and golf simulators, frisbee golf, golf tournaments, cross country skiing and running, walking, dining, and special events. There are challenges for this enterprise, though, with significant debt services. Primary debt resulted from Muni's Bar and Grill construction and an observed loss of about \$500K due to COVID. Also struggling with staffing, but rising wages are slowly improving this situation.

One significant request from Bill Roberts is for a \$195,000 loan to purchase a new fleet of golf carts. This is an advantageous request, because the golf course has the opportunity to sell the current fleet of golf carts for an estimated \$100,000. This would be applied to the purchase of the new fleet of golf carts to offset costs. The time sensitive nature of this request necessitates approval for the FY23 budget.

**Recommendation(s):**

1. The HCC recommends the approval of the capital request for an InterCap Loan of \$195,000 for replacement fleet of golf carts.

**General Government**

Fund: 011

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>011 General Government</b>							
Dept	<b>1701 Helena Citizens Council (HCC)</b>							
Activity	<b>411 Legislative Services</b>							
<b>Personnel Services</b>								
	Salaries & Wages	9,218	13,260	18,524	19,959	19,959	20,617	20,964
	F.I.C.A. (Soc. Sec.)	572	822	1,021	1,238	1,238	1,258	1,300
	P.E.R.S. Retirement	790	1,150	1,626	1,771	1,771	1,764	1,881
	Health & Vision Insurance			2,125	3,150	3,150	47	3,243
	Workers Comp. Ins.	142	202	194	134	134	113	151
	Unemployment Ins.	41	33	47	52	52	52	57
	Dental Insurance			258	300	300	293	300
	F.I.C.A. Medicare	134	192	239	290	290	295	304
<b>Total</b>	<b>Personnel Services</b>	<b>10,897</b>	<b>15,659</b>	<b>24,034</b>	<b>26,894</b>	<b>26,894</b>	<b>24,437</b>	<b>28,200</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	141	196	-	550	550	550	550
	Furniture & Fixtures-Misc		-	-	100	100	-	100
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>141</b>	<b>196</b>	<b>-</b>	<b>650</b>	<b>650</b>	<b>550</b>	<b>650</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	2,128	1,983	1,956	2,237	2,237	2,237	2,436
	IT&S Telephone Service	-	-	-	-	-	-	948
	City-Co Bldg Postage Adm	72	104	117	128	128	128	128
	Postage	-	-	-	150	150	150	150
	Printing & Duplicating	1,460	239	-	250	250	250	250
	250 Printing & Duplicating							
	250							
	Advertising	421	-	-	100	100	100	100
	Required Training	-	-	-	100	100	100	100
	Other Contracted Services	673	45	55	902	1,902	1,000	1,229
	700 Neighborhood Outreach							
	300 Survey Monkey Subscription							
	650 Water Bill Insert Internal Charges							
	(421) Budget Adjustment							
	1,229							
<b>Total</b>	<b>Purchased Services</b>	<b>4,754</b>	<b>2,671</b>	<b>2,128</b>	<b>4,867</b>	<b>4,867</b>	<b>3,965</b>	<b>5,341</b>
<b>Intra-City Charges</b>								
	Copier Revolving Program	-	-	79	83	83	83	83
<b>Total</b>	<b>Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>79</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>83</b>
<b>Internal Charges</b>								
	Liability Insurance	368	346	370	529	529	529	600
	Fidelity Insurance	8	8	8	8	8	8	8
<b>Total</b>	<b>Internal Charges</b>	<b>376</b>	<b>354</b>	<b>378</b>	<b>537</b>	<b>537</b>	<b>537</b>	<b>608</b>
<b>Total</b>	<b>Helena Citizens Council (HCC)</b>	<b>16,168</b>	<b>18,880</b>	<b>26,619</b>	<b>33,031</b>	<b>33,031</b>	<b>29,572</b>	<b>34,882</b>

HCC Submitted Budget





---

# Budget at a Glance

Final Budget Fiscal Year 2023

---





**Annual Budget Resolution - Appendix A  
Balances and Changes by Fund  
For the Fiscal Year Ending June 30, 2023**

	Estimated Beginning Cash Balance	(+ ) Sources		Total Sources	(- ) Uses (Appropriations)		Total Uses	Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
		Revenues	Transfers In		Expenditures	Transfers Out			
<b>100 General Fund</b>	<b>8,493,818</b>	<b>24,878,032</b>	<b>952,626</b>	<b>25,830,658</b>	<b>24,860,732</b>	<b>2,172,613</b>	<b>27,033,345</b>	-	<b>7,291,131</b>
011 General Government	na	20,252,766	245,406	20,498,172	3,270,748	1,629,763	4,900,511	na	na
012 Police & Court	na	1,001,300	15,000	1,016,300	8,344,169	400,000	8,744,169	na	na
013 Fire Department	na	428,800	692,220	1,121,020	5,993,961	-	5,993,961	na	na
014 Community Development	na	6,000	-	6,000	879,445	-	879,445	na	na
015 Finance Services	na	986,802	-	986,802	1,582,814	-	1,582,814	na	na
016 Public Works Administration	na	1,732,485	-	1,732,485	2,080,590	-	2,080,590	na	na
017 Park & Recreation	na	469,879	-	469,879	2,709,005	142,850	2,851,855	na	na
<b>Total General Fund</b>	<b>8,493,818</b>	<b>24,878,032</b>	<b>952,626</b>	<b>25,830,658</b>	<b>24,860,732</b>	<b>2,172,613</b>	<b>27,033,345</b>	-	<b>7,291,131</b>
<b>200 Special Revenue Funds</b>									
201 Street & Traffic	929,274	7,370,000	4,704	7,374,704	7,526,838	-	7,526,838	-	777,140
204 Civic Center Board	81,010	-	-	-	81,010	-	81,010	-	0
211 Civic Center	652,444	703,550	361,134	1,064,684	1,471,419	-	1,471,419	-	245,708
212 Facilities Management	1,064,973	784,771	2,263	787,034	1,543,269	-	1,543,269	-	308,738
213 Facilities Management-HVCC	22,056	72,106	-	72,106	68,699	-	68,699	-	25,463
214 Neighborhood Center	69,679	39,200	-	39,200	28,487	-	28,487	-	80,392
215 Police Projects & Reimb	48,202	59,100	157	59,257	58,621	-	58,621	-	48,838
217 Law Enforcement Block Grant	11,620	30,000	-	30,000	15,000	15,000	30,000	-	11,620
218 9-1-1 Emergency Program	323,417	919,860	-	919,860	879,656	-	879,656	-	363,621
219 Support Services Division	923,138	1,668,098	3,697	1,671,795	1,862,555	-	1,862,555	-	732,378
226 CDBG/HOME	29,200	-	-	-	24,000	-	24,000	-	5,200
228 Community Renewal	659	-	-	-	-	-	-	-	659
229 Affordable Housing Trust	1,918,116	4,500	100,000	104,500	-	-	-	-	2,022,616
233 Public Art Projects	44,085	15,000	12,000	27,000	37,000	-	37,000	-	34,085
235 Open Space District Maint	462,098	559,488	532	560,020	598,213	-	598,213	-	423,905
237 Urban Forestry	475,891	491,670	793	492,463	560,739	-	560,739	-	407,615
238 Loan Repayment	210,774	-	-	-	-	-	-	(60,000)	150,774
240 Gas Tax	384,647	582,037	-	582,037	681,473	-	681,473	-	285,211
241 Gas Tax HB473	5,150	745,747	-	745,747	745,747	-	745,747	-	5,150
245 Storm Water Utility	1,307,287	2,393,837	597	2,394,434	2,220,163	-	2,220,163	-	1,481,558
246 Watershed Projects	59,199	100	20,000	20,100	27,398	-	27,398	-	51,901
260 Fire Safety Levy	589,387	1,604,192	-	1,604,192	829,281	692,220	1,521,501	-	672,078
290 CARES/ARPA	8,504,893	15,000	-	15,000	8,504,893	-	8,504,893	-	15,000
029 Lighting Districts - All	574,157	1,014,801	-	1,014,801	1,016,873	-	1,016,873	-	572,085
<b>Total Special Revenue Funds</b>	<b>18,691,355</b>	<b>19,073,056</b>	<b>505,877</b>	<b>19,578,933</b>	<b>28,781,333</b>	<b>707,220</b>	<b>29,488,553</b>	<b>(60,000)</b>	<b>8,721,735</b>
<b>300 Debt Service Funds</b>									
308 2017 GO Bond-08 Park Ref	572,158	556,750	-	556,750	552,900	-	552,900	-	576,008
340 S I D Revolving	41,061	-	-	-	102	-	102	-	40,958
<b>Total Debt Service Funds</b>	<b>613,219</b>	<b>556,750</b>	<b>-</b>	<b>556,750</b>	<b>553,002</b>	<b>-</b>	<b>553,002</b>	<b>-</b>	<b>616,967</b>

**Annual Budget Resolution - Appendix A  
Balances and Changes by Fund  
For the Fiscal Year Ending June 30, 2023**

	Estimated Beginning Cash Balance		Estimated Ending Cash Balance		Revenues		(-) Uses (Appropriations)		Cash Loans / Adjustments In / (Out)	
					(+) Transfers In	Total Sources	Expenditures	Transfers Out		Total Uses
<b>400 Capital Project Funds</b>										
406 TIF Railroad District	479,711		324,348	227,000	-	324,348	227,000	-	227,000	-
407 TIF Downtown District	200,066		181,800	180,000	-	181,800	180,000	-	180,000	-
408 TIF Capital Hill URD	147,956		141,750	200,000	-	141,750	200,000	-	200,000	-
440 Capital Improvements Fund	1,089,795		744,427	1,305,273	744,427	788,049	1,305,273	-	1,305,273	-
441 Parks Improvement	374,750		67,700	115,000	-	67,700	115,000	-	115,000	-
<b>Total Capital Project Funds</b>	<b>2,089,329</b>		<b>1,473,647</b>	<b>2,027,273</b>	<b>744,427</b>	<b>1,473,647</b>	<b>2,027,273</b>	<b>-</b>	<b>2,027,273</b>	<b>-</b>
<b>500 Enterprise Funds</b>										
503 Building	1,658,920		1,379,161	1,426,165	2,098	1,381,259	1,426,165	-	1,426,165	-
521 Water	7,342,911		20,801,000	18,395,517	4,283	20,805,283	18,395,517	20,000	18,415,517	-
522 Water Service Line	847,778		261,000	-	-	261,000	-	-	-	(120,000)
531 Wastewater	1,510,767		8,329,000	4,937,076	2,919	8,331,919	4,937,076	-	4,937,076	-
532 Wastewater Service Line	1,720,298		303,000	-	-	303,000	-	-	-	(120,000)
541 Solid Waste-Residential	2,223,269		2,223,015	2,991,648	1,335	2,224,350	2,991,648	275,000	3,266,648	-
542 Solid Waste-Commercial	1,597,163		1,320,750	1,465,968	26,617	1,347,367	1,465,968	-	1,465,968	-
543 Landfill Monitoring District	316,958		146,650	172,879	-	146,650	172,879	-	172,879	-
546 Transfer Station	1,798,109		2,773,106	2,722,496	1,865	2,774,971	2,722,496	25,875	2,748,371	-
547 Recycling	326,145		396,000	630,879	275,502	671,502	630,879	-	630,879	-
551 Parking	597,675		2,273,564	2,305,398	1,364	2,274,928	2,305,398	-	2,305,398	-
551 Special Charters	45,047		-	45,047	-	-	45,047	-	45,047	-
563 Golf Course	134,231		2,345,455	2,584,129	145,321	2,490,776	2,584,129	-	2,584,129	-
570 City-County Building Fund	550,199		1,080,378	1,154,577	512	1,080,890	1,154,577	-	1,154,577	-
571 City/Cnty Bldg Mail	74,140		232,350	223,258	89	232,439	223,258	-	223,258	-
572 City/Cnty Bldg Telephone	15,468		20,010	16,792	35	20,045	16,792	-	16,792	-
573 CC Law & Justice Building	74,407		1,992,827	2,195,312	400,371	2,393,198	2,195,312	-	2,195,312	-
580 Capital Transit	156,235		1,232,397	1,812,335	487,537	1,719,934	1,812,335	-	1,812,335	-
581 CT - East Valley	28,273		-	28,273	-	-	28,273	-	28,273	-
<b>Total Enterprise Funds</b>	<b>21,017,993</b>		<b>47,109,663</b>	<b>43,034,430</b>	<b>1,349,848</b>	<b>48,459,511</b>	<b>43,034,430</b>	<b>394,195</b>	<b>43,428,625</b>	<b>(240,000)</b>
<b>600 Internal Service Funds</b>										
610 Fleet Services	552,101		2,224,043	2,365,554	1,195	2,225,238	2,365,554	-	2,365,554	-
643 Copier Revolving	70,917		25,547	42,879	-	25,547	42,879	-	42,879	-
645 Property & Liab Insurance	400,281		1,235,698	1,244,362	-	1,235,698	1,244,362	79,945	1,324,307	-
650 Health & Safety Program	453,999		6,269,258	6,117,200	-	6,269,258	6,117,200	200,000	6,317,200	-
651 Dental Program	168,861		385,392	397,000	-	385,392	397,000	-	397,000	-
652 Vision Program	94,123		70,616	69,500	-	70,616	69,500	-	69,500	-
<b>Total Internal Service Funds</b>	<b>1,740,282</b>		<b>10,210,554</b>	<b>10,236,495</b>	<b>1,195</b>	<b>10,211,749</b>	<b>10,236,495</b>	<b>279,945</b>	<b>10,516,440</b>	<b>-</b>
<b>Total All Budgeted Funds</b>	<b>52,645,995</b>		<b>102,557,274</b>	<b>109,493,265</b>	<b>3,553,973</b>	<b>106,111,247</b>	<b>109,493,265</b>	<b>3,553,973</b>	<b>113,047,238</b>	<b>(300,000)</b>

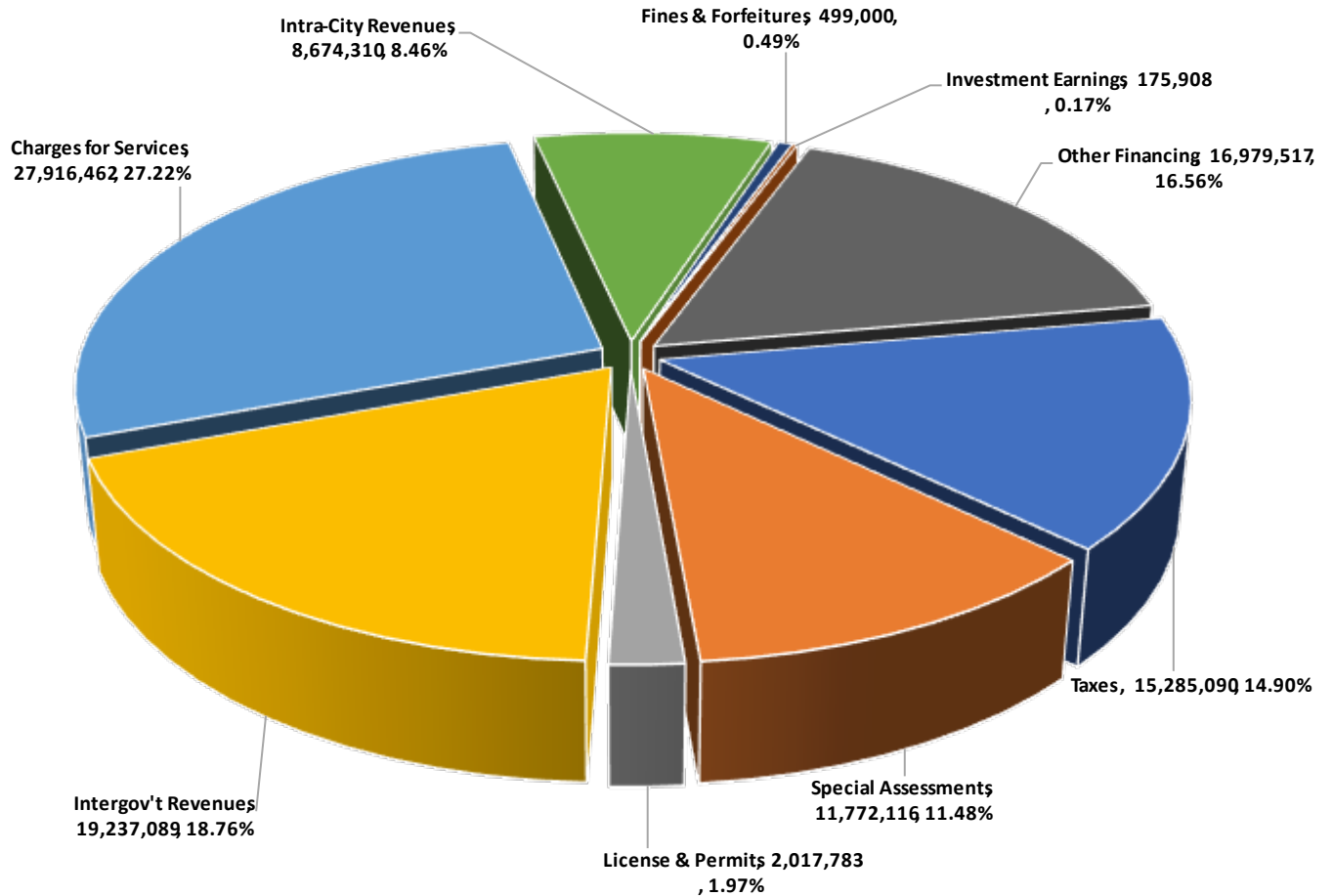


# FY23 Budget – At A Glance

## ALL REVENUES BY FUNDING SOURCE

	FY 19 ACT.	FY 20 ACT.	FY 21 UNAUD.	FY 22 EST. ACT.	FY 23 BUDGET
Taxes	12,507,816	13,531,944	14,358,378	15,349,544	15,285,090
Special Assessments	8,458,824	11,146,408	11,178,148	11,896,445	11,772,116
License & Permits	1,802,346	1,929,819	2,118,956	1,858,868	2,017,783
Intergov't Revenues	10,550,740	12,421,376	19,410,245	14,669,362	19,237,089
Charges for Services	24,359,923	25,188,912	26,472,517	28,830,382	27,916,462
Intra-City Revenues	6,555,519	6,617,898	7,053,751	7,061,589	8,674,310
Fines & Forfeitures	617,689	606,025	501,146	470,573	499,000
Investment Earnings	1,074,555	754,253	101,775	216,241	175,908
Other Financing	6,815,739	13,554,193	9,889,355	12,092,682	16,979,517
<b>TOTAL</b>	<b>\$ 72,743,151</b>	<b>\$ 85,750,827</b>	<b>\$ 91,084,271</b>	<b>\$ 92,445,687</b>	<b>\$ 102,557,275</b>

### FY2023 City-Wide Revenues by Source



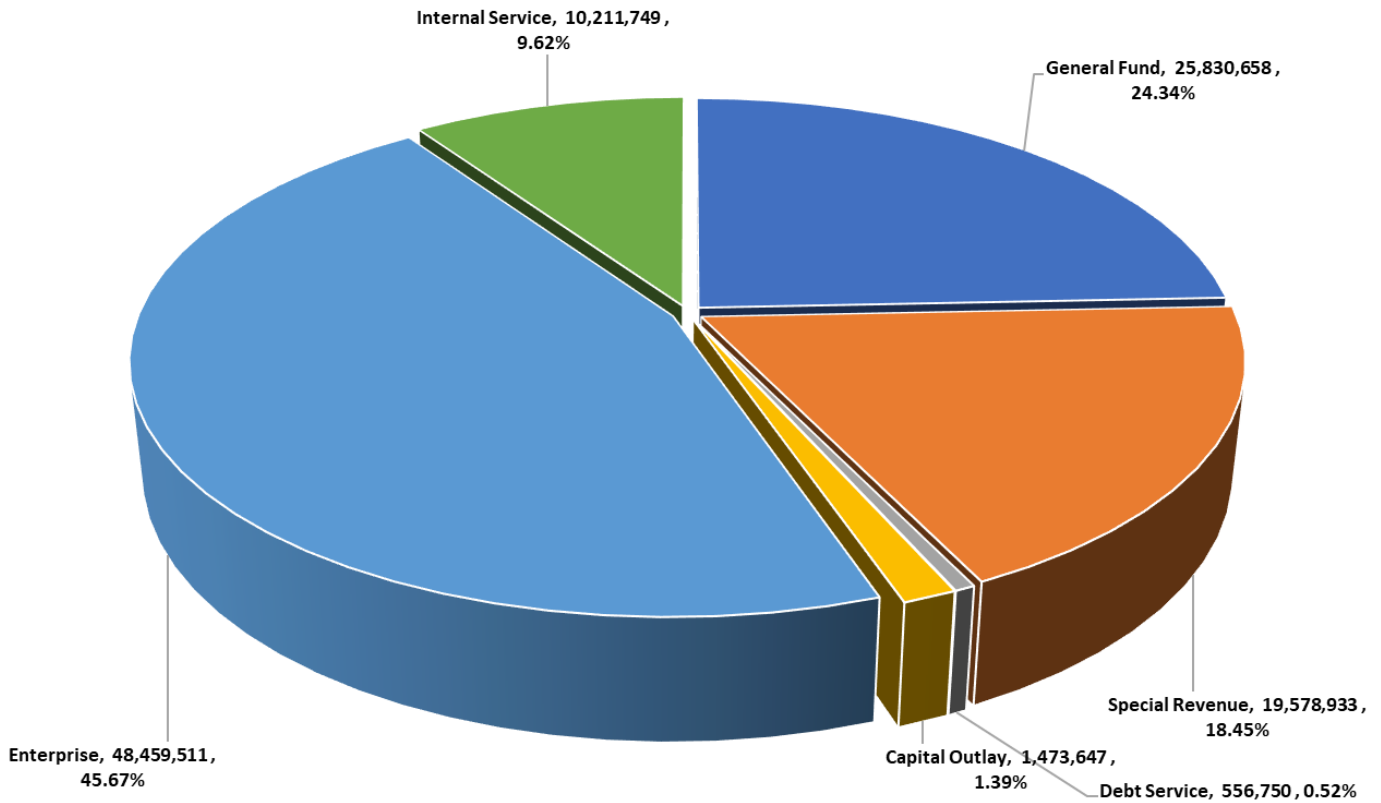
# FY23 Budget – At A Glance

## ALL REVENUES BY FUND TYPE\*

	FY 19 ACT.	FY 20 ACT.	FY 21 UNAUD.	FY 22 EST. ACT.	FY 23 BUDGET
General Fund	22,110,424	23,095,863	24,244,629	24,483,475	25,830,658
Special Revenue	15,342,955	19,878,293	30,204,236	24,723,153	19,578,933
Debt Service	587,402	741,593	574,696	567,889	556,750
Capital Outlay	718,833	545,229	1,305,093	3,508,756	1,473,647
Enterprise	30,259,651	35,733,891	31,923,850	36,102,252	48,459,511
Internal Service	7,377,950	8,124,905	8,341,197	8,466,408	10,211,749
<b>TOTAL</b>	<b>\$ 76,397,214</b>	<b>\$ 88,119,774</b>	<b>\$ 96,593,701</b>	<b>\$ 97,851,934</b>	<b>\$ 106,111,248</b>

\*Revenue includes internal transfers of \$3,553,973

**FY2023 City-Wide Revenues by Fund Type**

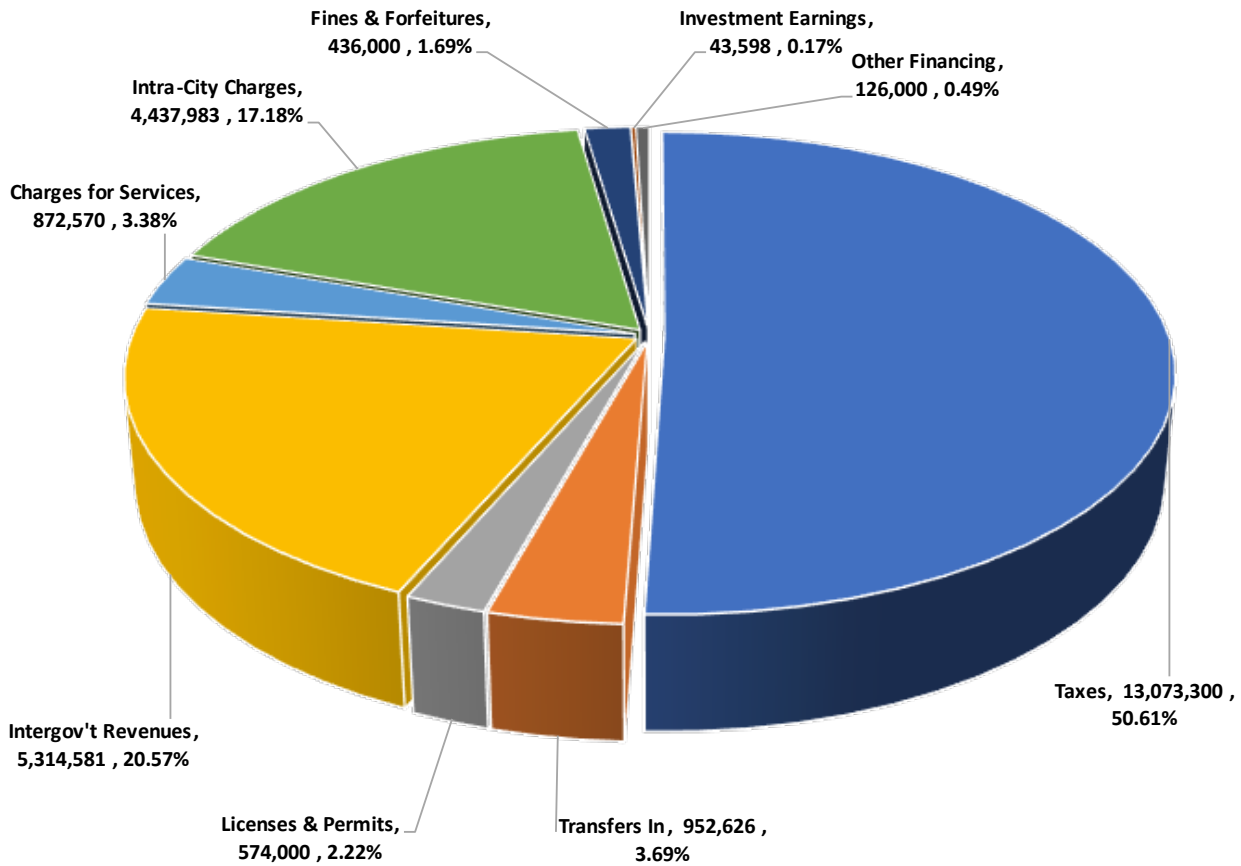


# FY23 Budget – At A Glance

## GENERAL FUND REVENUE BY SOURCE

	FY 19 ACT.	FY 20 ACT.	FY 21 UNAUD.	FY 22 EST. ACT.	FY 23 BUDGET
Taxes	11,455,228	11,983,675	12,576,473	13,078,255	13,073,300
Transfers In	497,619	749,836	1,135,542	827,475	952,626
Licenses & Permits	601,392	562,468	601,913	569,540	574,000
Intergov't Revenues	4,803,379	5,025,210	5,035,221	5,273,758	5,314,581
Charges for Services	581,924	485,419	461,408	596,810	872,570
Intra-City Charges	3,376,133	3,487,290	3,891,269	3,642,574	4,437,983
Fines & Forfeitures	540,900	571,191	444,234	397,041	436,000
Investment Earnings	155,486	112,807	18,200	17,607	43,598
Other Financing	98,363	117,966	80,369	80,415	126,000
<b>TOTAL</b>	<b>\$ 22,110,424</b>	<b>\$ 23,095,863</b>	<b>\$ 24,244,629</b>	<b>\$ 24,483,475</b>	<b>\$ 25,830,658</b>

**FY2023 General Fund Revenues by Source**

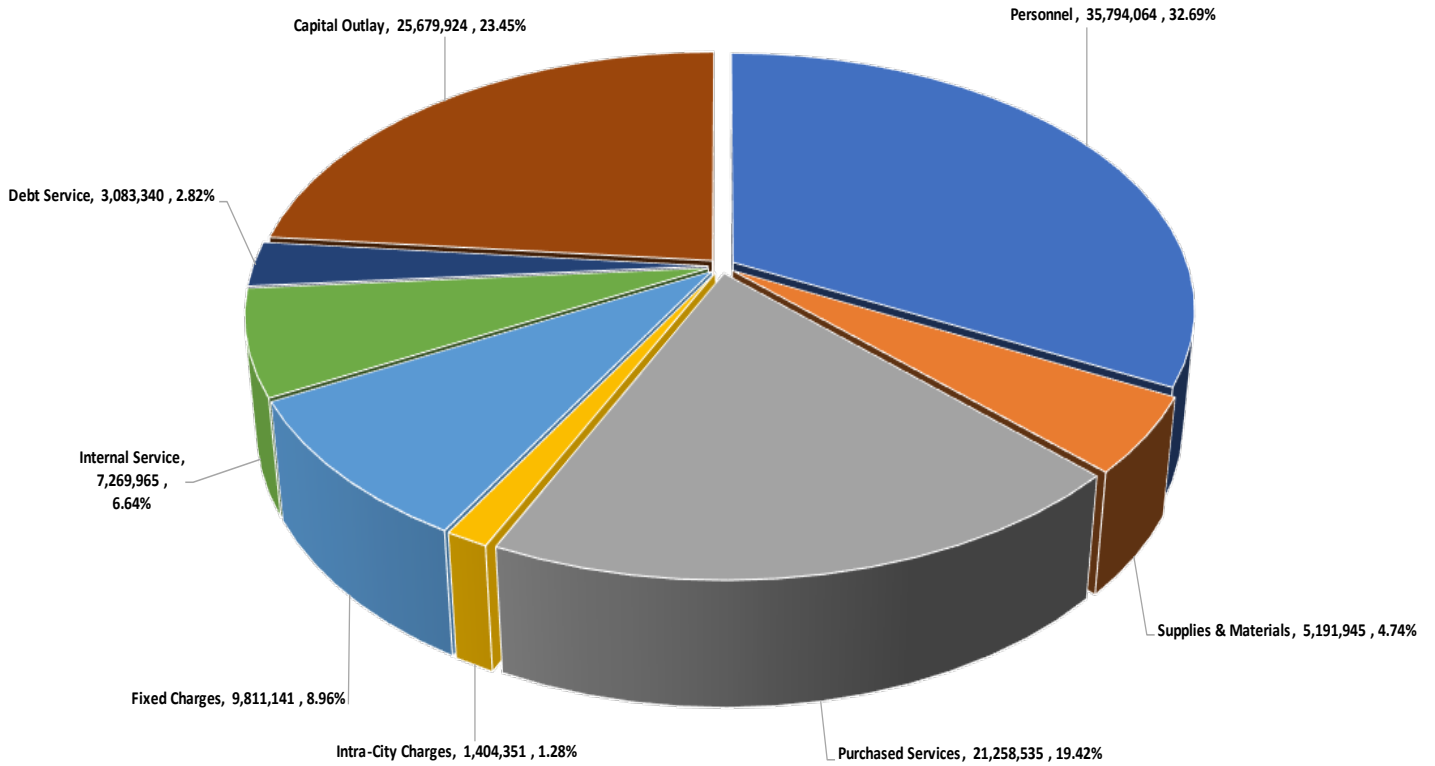


# FY23 BUDGET – AT A GLANCE

## ALL EXPENSES BY CATEGORY

	FY19 ACT.	FY20 ACT.	FY21 UNAUD.	FY22 EST. ACT.	FY23 BUDGET
Personnel	27,783,455	28,596,559	29,636,864	31,575,439	35,794,064
Supplies & Materials	3,736,351	3,745,429	3,896,309	4,484,535	5,191,945
Purchased Services	10,370,987	11,769,359	11,677,727	14,681,960	21,258,535
Intra-City Charges	1,190,616	1,037,178	934,998	1,097,996	1,404,351
Fixed Charges	7,963,699	7,699,019	9,028,508	9,026,842	9,811,141
Internal Service	5,368,471	5,584,214	6,121,544	5,962,923	7,269,965
Transfers Out	3,654,063	2,368,947	5,485,236	6,911,247	3,553,973
Debt Service	3,078,557	3,892,688	2,355,851	2,960,404	3,083,340
Capital Outlay	15,794,135	14,704,965	14,212,852	41,044,730	25,679,924
<b>Total</b>	<b>\$ 78,940,334</b>	<b>\$ 79,398,358</b>	<b>\$ 83,349,889</b>	<b>\$ 117,746,076</b>	<b>\$ 113,047,238</b>

FY2023 City-Wide Expenditures by Category



# City Wide Debt Service

## Types of Debt Instruments issued by the City:

### **General Obligation Bonds:**

This type of debt is typically issued to finance improvements that benefit the community as a whole. These obligations are backed by the full faith and credit and taxing power of the government.

### **Revenue Bonds:**

A revenue bond is issued to finance facilities or other projects that have a definable user or revenue base. The instruments are secured by a specific source of funds, either from operations of the project being financed or a dedicated revenue stream.

### **Certificates of Participation (COP):**

COP's are lease purchase agreements. In a COP transaction, a government enters into an agreement with another party to lease an asset over a specified period of time at a predetermined annual cost. The lease payments are sufficient to pay for principal and interest on the leased asset.

### **Loans:**

The City participates in the State of Montana's Board of Investments INTERCAP Loan program for a variety of projects. These loans are managed by the State and more information can be found by visiting the Montana.Gov website.

The City participates in the Montana State Natural Resources and Conservation Revolving Loan programs. These loans were established by the State for water pollution control and drinking water projects. Both programs provide at or below market interest rate loans to eligible Montana entities. More information on these loans can be found by visiting the Montana.Gov website.

On occasion, the County will issue debt on behalf of the City for common occupied/owned facilities. This will count against the County's debt limits, but the City pays the debt service from rents collected by both entities.

Funds may also be authorized to borrow against each other. Interest is charged based on the market investment rate of return. The City had one of these loans expire and issued one of these loans in Fiscal Year 2022.

### **Other Notes:**

Debt Management Laws for Local Governments is defined in Montana Code Annotated 7-7 MCA. Debt limits are a calculation of borrowing capacity for the local government and may vary depending on the type of debt issuance.

The City uses certified estimated market value provided by the State of Montana Department of Revenue, to calculate its General Obligation legal debt limit. General Obligation debt should not exceed 2.5% of the total assessed value.

## City Wide Debt Service (Cont.)

The following is a list of current outstanding debt principal as of the end of FY 2022:

### **General Obligation (Total \$5,180,000):**

- Limited Tax GO Bond, Series 2017: \$1,740,000 (*Golf Course Improvements*)\*
- GO Bond, Series 2017: \$3,085,000 – (*Parks and Recreation Improvement Projects*)
- Limited Tax GO Bond, Series 2015: \$355,000 (*Parking Improvements*)

*\*Effective FY2021, this loan is being subsidized by the General Fund. The debt was achieved as a result of a loan against the General Fund and was not a Revenue Bond against the Golf Course Fund. Revenues at Munis Restaurant have not been able to support this loan, primarily due to the COVID-19 pandemic.*

### **State of Montana Revolving Loans (\$7,582,853):**

- DNRC, Drinking Water Refunding Loan, 2005: \$617,000 (*Water System Project*)
- DNRC, Drinking Water Refunding Loan, 2007: \$432,000 (*Pump Station/Clear Well at Missouri River Treatment Plant*)
- DNRC, Drinking Water Refunding Loan, 2012: \$538,000 (*Missouri River Treatment Plant*)
- DNRC, Drinking Water Refunding Loan, 2016: \$511,000 (*Tenmile Water Treatment Plant*)
- DNRC, Drinking Water Refunding Loan, 2019: \$3,853,622 (*Westside Distribution Line*)
- DNRC, Wastewater Refunding Loan, 2019: \$1,631,231 (*Open Loan for Pollution Control*)

### **Certificate of Participation (\$6,550,000):**

- COP, Series 2016: \$6,550,000 (*15<sup>th</sup> Street Parking Garage*)

### **State of Montana Board of Investments INTERCAP Loans (Total \$2,415,269)**

- Golf Course, 2014 - \$239,829 (*Irrigation upgrades*)
- Parking, 2020 - \$462,643 (*New Parking Meter System*)
- Fire Services, 2021 - \$770,514 (*New Fire Aerial Ladder Truck*)
- City/County Building (County Issued), 2020 - \$648,781 (*Heating/Cooling Improvements*)
- City/County Law & Justice Center (County Issued – Open Loan), 2021 - \$293,502 (*Building Occupancy Improvements*)

### **INTERFUND Loans (\$1,600,000):**

- Streets Fund – Due to General Fund, 2022 (*Rodney Street Phase II Project*)\*\*

*\*\*The Streets Fund borrowed money from the General Fund in lieu of pending litigation against street assessment revenue. Once the litigation is finalized, the Streets Fund will issue an INTERCAP Loan and refund the General Fund for any remaining balance. The INTERFUND Loan has a five year term.*

### **Pending Debt Service (\$6,779,000):**

- Water Fund – DNRC SRF Loans \$4,184,000 (*Matching Funds for Water Projects*)
- Wastewater Fund – DNRC SRF Loans \$2,400,000 (*Scum Pump Station & Slip Lining Projects*)
- Golf Fund – INTERCAP Loan \$195,000 (*Golf Rental Cart Fleet Replacement*)

# City Wide Debt Service (Cont.)

The City's General Fund Debt Limit Calculation is defined by State Law (7-7-4104 MCA) and is calculated below. This demonstrates that as of this publication, the City has a borrowing capacity of up to \$2,374,016 in General Fund obligation debt (*Secured by General Fund revenues*).

## Existing Debt - MCA, 7-7-4104

	Issued	Maturity	Years	Borrowed	Outstanding
LTGO Bond 2015	24-Jun-2015	15-Aug-2025	10.00	845,000	355,000
LTGO Bond 2017	30-Nov-2017	30-Jun-2037	20.00	2,100,000	1,740,000
INTERCAP - Golf Course Irrigation	5-Dec-2014	15-Feb-2030	15.00	433,099	239,829
INTERCAP - Fire Truck	18-Jun-2021	15-Aug-1931	10.00	810,000	770,514
INTERCAP - Parking Meters	1-Nov-2019	15-Feb-2030	10.00	560,243	462,643
				<u>\$ 4,748,342</u>	<u>\$ 3,567,986</u>

## Fiscal Year 2021 Borrowing Capacity

Maximum Principal Authority - (10% of FY 2021 Budgeted Expenditures)	\$ 2,374,016
General Fund obligation debt issuance in Fiscal Year 2022	-
<b>Remaining Borrowing Authority</b>	<b><u>\$ 2,374,016</u></b>
Maximum Annual Debt Service (2% of FY 2021 Actual Receipts)	\$ 461,967
Current Maximum Annual Debt Service in Current or Future Fiscal Year	(413,540)
<b>Remaining Maximum Principal &amp; Interest Authority</b>	<b><u>\$ 48,427</u></b>

The City's General Obligation legal debt margin is calculated from property assessed values. This calculation is defined in the State Law. Based on the most recent assessed values in 2021, the City's legal debt margin is \$106,199,749.

The latest assessed values the city has is for 2021 and is calculated below:

Assessed Values (2021)	\$ 4,455,189,971
	2.50%
Debt Limit (2.5% of assessed value)	<b><u>\$ 111,379,749</u></b>
Total Net Debt Applicable to limit	\$ 5,180,000
<b>Legal Debt Margin</b>	<b><u>\$ 106,199,749</u></b>
Total Net Debt applicable to the limit as a percentage of debt limit	4.7%

Revenue obligations are secured by pledged revenue. As of the end of Fiscal Year 2021, water bonds had a 535.8% coverage ratio; wastewater bonds had a 315.2% coverage ratio; and the certificate of participation has a -4.2% coverage ratio. Parking revenues have been significantly impacted due to COVID-19 economic impacts which skewed the ratio for the COP. Overall, the City has been very conservative in issuing debt, (4.7% of limit) and has used cash reserves to fund many major capital projects and equipment needs. The long-term debt schedule for the City is the following table noted: City of Helena: Long Term Debt Schedule".



**CITY OF HELENA  
LONG-TERM DEBT SCHEDULE  
30-Jun-2023**

ORIGINAL ISSUANCE INFORMATION							BUDGET YEAR ACTIVITY							
Fund	Name of Issue	Type of Debt	Date of Issue	Final Maturity Date	Rate	Total Issue	Beginning Balance 30-Jun-22	Additional Issues	Principal Retired	Ending Balance 30-Jun-2023	Ending Balance		Interest Payment/Expense	Paying Agent Fees
											Next FY Current	Long Term		
<b>SPECIAL IMPROVEMENT DISTRICTS</b>														
201	INTERFUND - Streets		05/23/22	01/15/27	1.55%	1,600,000	1,600,000	-	311,435	1,288,565	316,281	972,284	23,598	-
	<b>TOTAL FIRE LEVY FUND</b>					<b>1,600,000</b>	<b>1,600,000</b>	<b>-</b>	<b>311,435</b>	<b>1,288,565</b>	<b>316,281</b>	<b>972,284</b>	<b>23,598</b>	<b>-</b>
260	INTERCAP - Fire Truck		06/18/21	08/15/31	Variable	810,000	770,514	-	68,575	701,939	70,300	631,639	18,838	-
	<b>TOTAL FIRE LEVY FUND</b>					<b>810,000</b>	<b>770,514</b>	<b>-</b>	<b>68,575</b>	<b>701,939</b>	<b>70,300</b>	<b>631,639</b>	<b>18,838</b>	<b>-</b>
<b>DEBT SERVICE FUNDS:</b>														
GENERAL OBLIGATION														
308	General Obligation Refunding Bonds, Series 2017 G.O.		02/28/17	01/01/28	3.00%	5,180,000	3,085,000	-	460,000	2,625,000	480,000	2,145,000	78,750	400
	<b>TOTAL DEBT SERVICE FUNDS</b>					<b>5,180,000</b>	<b>3,085,000</b>	<b>-</b>	<b>460,000</b>	<b>2,625,000</b>	<b>480,000</b>	<b>2,145,000</b>	<b>78,750</b>	<b>400</b>
<b>ENTERPRISE FUNDS:</b>														
521	WATER FUND													
	DNRC Drinking Water 2005 Refunding Revenue		12/05/12	07/01/25	2.25%	2,072,000	617,000	-	171,000	446,000	175,000	271,000	12,926	-
	DNRC Drinking Water 2007 Refunding Revenue		12/05/12	07/01/24	2.25%	2,242,000	432,000	-	214,000	218,000	218,000	-	8,528	-
	DNRC Drinking Water 2012 Refunding Revenue		12/05/12	01/10/27	2.25%	1,325,000	538,000	-	103,000	435,000	105,000	330,000	11,531	-
	DNRC Drinking Water 2016 Refunding Revenue		11/29/16	07/01/37	2.50%	660,666	511,000	-	30,000	481,000	30,000	451,000	12,588	-
	DNRC Drinking Water 2019 - TENMILE Revenue		09/05/19	07/01/39	2.50%	5,211,112	3,853,622	-	576,378	4,430,000	220,000	4,210,000	86,761	-
	<b>TOTAL WATER FUND</b>					<b>11,510,778</b>	<b>5,951,622</b>	<b>-</b>	<b>1,094,378</b>	<b>6,010,000</b>	<b>748,000</b>	<b>5,262,000</b>	<b>132,333</b>	<b>-</b>



**CITY OF HELENA  
LONG-TERM DEBT SCHEDULE  
30-Jun-2023**

ORIGINAL ISSUANCE INFORMATION						BUDGET YEAR ACTIVITY								
Fund	Name of Issue	Type of Debt	Date of Issue	Final Maturity Date	Rate	Total Issue	Beginning Balance 30-Jun-22	Additional Issues	Principal Retired 30-Jun-2023	Ending Balance 30-Jun-2023	Next FY Current	Ending Balance Long Term	Interest Payment/Expense	Paying Agent Fees
531	WASTEWATER FUND													
	DNRC Pollution Control - Series 2019 Revenue		12/15/19	01/01/40	2.50%	2,754,000	1,631,231	-	113,000	1,518,231	116,000	1,402,231	20,617	-
	<b>TOTAL WASTEWATER FUND</b>					<b>2,754,000</b>	<b>1,631,231</b>	<b>-</b>	<b>113,000</b>	<b>1,518,231</b>	<b>116,000</b>	<b>1,402,231</b>	<b>20,617</b>	<b>-</b>
551	PARKING FUND													
	Limited Tax General Obligation Bond, Series 2015 G.O.		06/24/15	08/15/25	2.40%	845,000	355,000	-	85,000	270,000	90,000	180,000	7,492	-
	Certificates of Participation, Series 2016 - Parking - USBank Refunding Lease Purchase		07/26/16	04/15/39	2.64%	8,200,000	6,550,000	-	320,000	6,230,000	325,000	5,905,000	171,150	2,200
	INTERCAP - Parking Meters 2020 - USBank INTERCAP		11/01/19	02/15/30	Variable	560,243	462,643	-	51,302	411,341	53,046	358,295	13,149	-
	<b>TOTAL PARKING FUND</b>					<b>9,605,243</b>	<b>7,367,643</b>	<b>-</b>	<b>456,302</b>	<b>6,911,341</b>	<b>468,046</b>	<b>6,443,295</b>	<b>191,791</b>	<b>2,200</b>
563	GOLF COURSE FUND													
	INTERCAP - Irrigation Upgrade 2014 - USBank INTERCAP		12/5/2014	2/15/2030	Variable	433,099	239,829	-	28,928	210,901	29,225	181,676	6,852	-
	Limited Tax General Obligation Bond 2017 G.O.		11/30/17	06/30/37	2.75%	2,100,000	1,740,000	-	95,000	1,645,000	100,000	1,545,000	47,850	-
	<b>TOTAL GOLF COURSE FUND</b>					<b>2,533,099</b>	<b>1,979,829</b>	<b>-</b>	<b>123,928</b>	<b>1,855,901</b>	<b>129,225</b>	<b>1,726,676</b>	<b>54,702</b>	<b>-</b>
	<b>TOTAL ENTERPRISE FUNDS</b>					<b>26,403,120</b>	<b>16,930,325</b>	<b>-</b>	<b>1,787,608</b>	<b>16,295,473</b>	<b>1,461,271</b>	<b>14,834,202</b>	<b>399,443</b>	<b>2,200</b>



---

# Community Profile

Final Budget Fiscal Year 2023

---



# COMMUNITY PROFILE

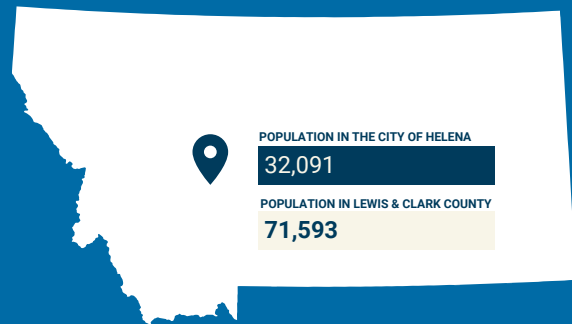
Helena, Montana is the state capital and County seat of Lewis & Clark County. The City is situated near the Missouri River, at the eastern foot of the Continental Divide in a fertile valley surrounded by rolling hills and lofty mountains. Mount Helena and Mount Ascension form scenic backdrops to the south and west of town, which are home to over 70 miles of recreational trails.

In addition to the abundance of recreation opportunities, the city boasts a historic downtown replete with local shops, restaurants, breweries and a pedestrian mall. Dubbed one of the "100 Best Small Art Towns in America" by American's for the Arts, Helena's creativity shines through organizations like the world-renowned Archie Bray Foundation for Ceramic Arts, several local theaters and art museums, the Helena Symphony, and the Montana Historical Society Museum.

While healthcare, education and government-related jobs predominate, Helena is an agricultural and livestock trade center and has light manufactures. The city has a long history of economic stability with relatively low unemployment compared to the rest of the state.



## AT A GLANCE



### DAYTIME POPULATION WITHIN HELENA:

40,389

### HOUSING UNITS:

15,359

### MEDIAN AGE: 41.0

### EDUCATIONAL ATTAINMENT (AGE 25+):

BACHELOR'S DEGREE OR HIGHER 49.0%

GRADUATE OR PROFESSIONAL DEGREE 19.4%

### MEAN HOUSEHOLD INCOME:

\$81,693

### MEAN TRAVEL TIME TO WORK:

13 MIN.

### COLLEGES AND UNIVERSITIES IN CITY: 2

SOURCE: 2020 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES  
NOTE: MEAN INCOME IN THE PAST 12 MONTHS (IN 2020 INFLATION-ADJUSTED DOLLARS)



# POPULATION

## TOTAL POPULATION: 32,091

SOURCE: 2020 DECENNIAL CENSUS

### GROWTH RATE - 2020-2025



**0.81%**

POPULATION



**0.85%**

HOUSEHOLD



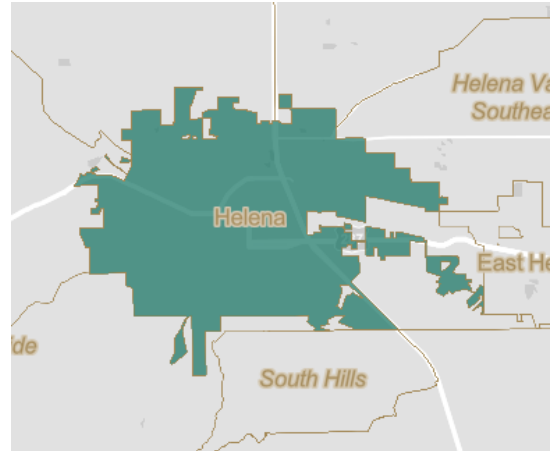
**0.97%**

HOUSEHOLD  
MEDIAN  
INCOME



**0.65%**

FAMILIES



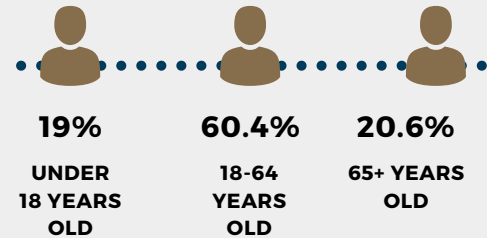
HELENA, MT HAS A TOTAL AREA OF 16.5 SQ. MILES

SOURCE: 2020 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES

### 2020 POPULATION BY RACE

- Caucasian - 92.6%
- American Indian & Native Alaskan - 1.1%
- Asian - 0.8%
- Black or African American - 0.5%
- Two or More Races - 3.7%
- Other Race - 1.3%

### 2020 POPULATION BY AGE



# EDUCATION

SOURCE: 2019 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



**76.2%**

POP. HAS SOME COLLEGE OR  
ASSOCIATE DEGREE



**49.0%**

POP. HAS BACHELOR'S DEGREE  
OR HIGHER



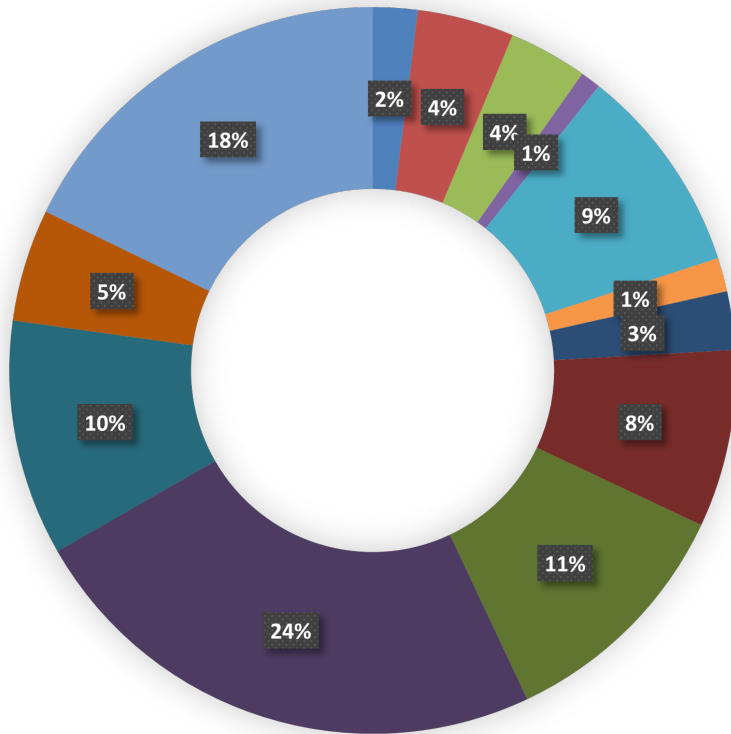
**19.4%**

POP. HAS GRADUATE OR  
PROFESSIONAL DEGREE

# WORKFORCE

## CIVILIAN WORKFORCE OVER THE AGE OF 16 BY INDUSTRY

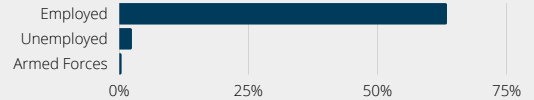
SOURCE: 2019 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



- Agriculture, forestry, fishing and hunting, and mining
- Construction
- Manufacturing
- Wholesale trade
- Retail trade
- Transportation and warehousing, and utilities
- Information
- Finance and insurance, and real estate and rental and leasing
- Professional, scientific, and management, and administrative and waste management services
- Educational services, and health care and social assistance
- Arts, entertainment, and recreation, and accommodation and food services
- Other services, except public administration
- Public administration



POP. AGE 16+ IN LABOR FORCE: 17,904; 66.1%  
 POP. AGE 16+ NOT IN LABOR FORCE: 9,168; 33.9%



### KEY EMPLOYERS

SOURCE: HELENA AREA CHAMBER OF COMMERCE TRENDS REPORT & STATE OF MONTANA DEPT. OF LABOR AND INDUSTRY LABOR MARKET LOCAL PROFILE

- State of Montana
- Local government (City, County, School Dist.)
- Federal Government
- St. Peter's Hospital
- Blue Cross Blue Shield
- Carroll College
- Shodair Children's hospital
- VA hospital
- SoFi
- Boeing



13

AVG. COMMUTE TO WORK  
HELENA (IN MIN.)

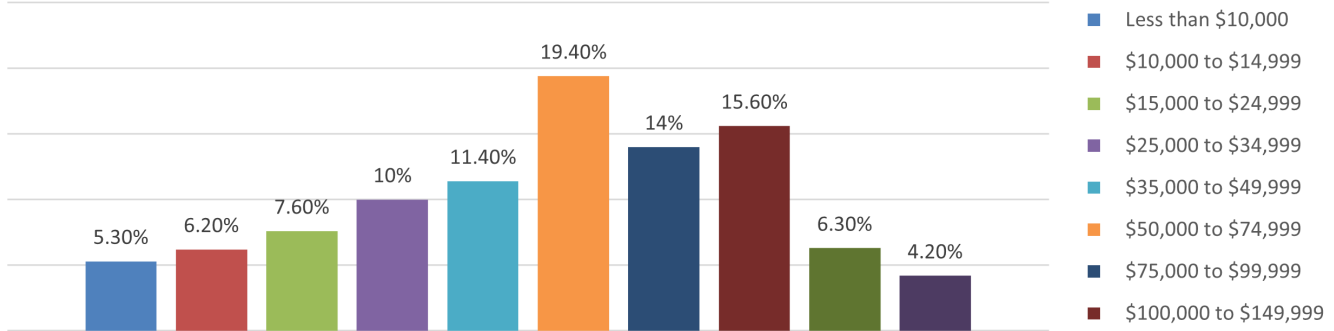
27.6

AVG. COMMUTE TO WORK  
UNITED STATES (IN MIN.)

# INCOME

## HOUSEHOLD INCOME

SOURCE: 2020 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



**Data Note:** There are 14,668 total households in Helena. The U.S. Census Bureau defines "household" as consisting of "all the people who occupy a housing unit. A house, an apartment or other group of rooms, or a single room, is regarded as a housing unit when it is occupied or intended for occupancy as separate living quarters; that is, when the occupants do not live with any other persons in the structure and there is direct access from the outside or through a common hall."

<p><b>MEDIAN HOUSEHOLD INCOME</b>                  HELENA: \$60,074                  MONTANA: \$56,539</p>	<p><b>MEAN HOUSEHOLD INCOME</b>                  HELENA: \$81,693                  MONTANA: \$76,834</p>	<p><b>POVERTY RATE:</b>                  HELENA: 11.8%                  MONTANA: 12.8%</p>
--	--	--

## LIVING WAGE INFORMATION

GLASMEIER, AMY K. LIVING WAGE CALCULATOR. 2020. MASSACHUSETTS INSTITUTE OF TECHNOLOGY. LIVINGWAGE.MIT.EDU.

The living wage shown is the hourly rate that an individual in a household must earn to support themselves and their family. The assumption is the sole provider is working full-time (2080 hours per year). The tool provides information for individuals, and households with one or two working adults and zero to three children. In the case of households with two working adults, all values are per working adult, single or in a family unless otherwise noted.

The state minimum wage is the same for all individuals, regardless of how many dependents they may have. Data are updated annually, in the first quarter of the new year. State minimum wages are determined based on the posted value of the minimum wage as of January one of the coming year (National Conference of State Legislatures, 2019). The poverty rate reflects a person's gross annual income converted to an hourly wage for the sake of comparison.

	1 Adult				2 Adults (1 Working)				2 Adults (Both Working)			
	0 Children	1 Child	2 Children	3 Children	0 Children	1 Child	2 Children	3 Children	0 Children	1 Child	2 Children	3 Children
Living Wage	\$16.68	\$33.82	\$42.75	\$56.67	\$26.59	\$32.22	\$38.13	\$41.81	\$13.29	\$18.79	\$24.41	\$28.92
Poverty Wage	\$6.19	\$8.38	\$10.56	\$12.74	\$8.38	\$10.56	\$12.74	\$14.92	\$4.19	\$5.28	\$6.37	\$7.46
Minimum Wage	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20	\$9.20

# HOUSING

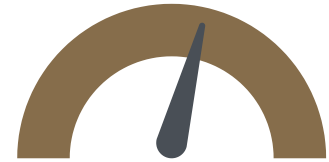
SOURCE: U.S. CENSUS BUREAU, AMERICAN COMMUNITY SURVEY (ACS) AND PUERTO RICO COMMUNITY SURVEY (PRCS), 5-YEAR ESTIMATES & MONTANA REGIONAL MLS



**AVERAGE HOME SALE PRICE, APRIL 2022: \$453,086**

**MONTHLY MEDIAN HOUSING COST: \$1,528**

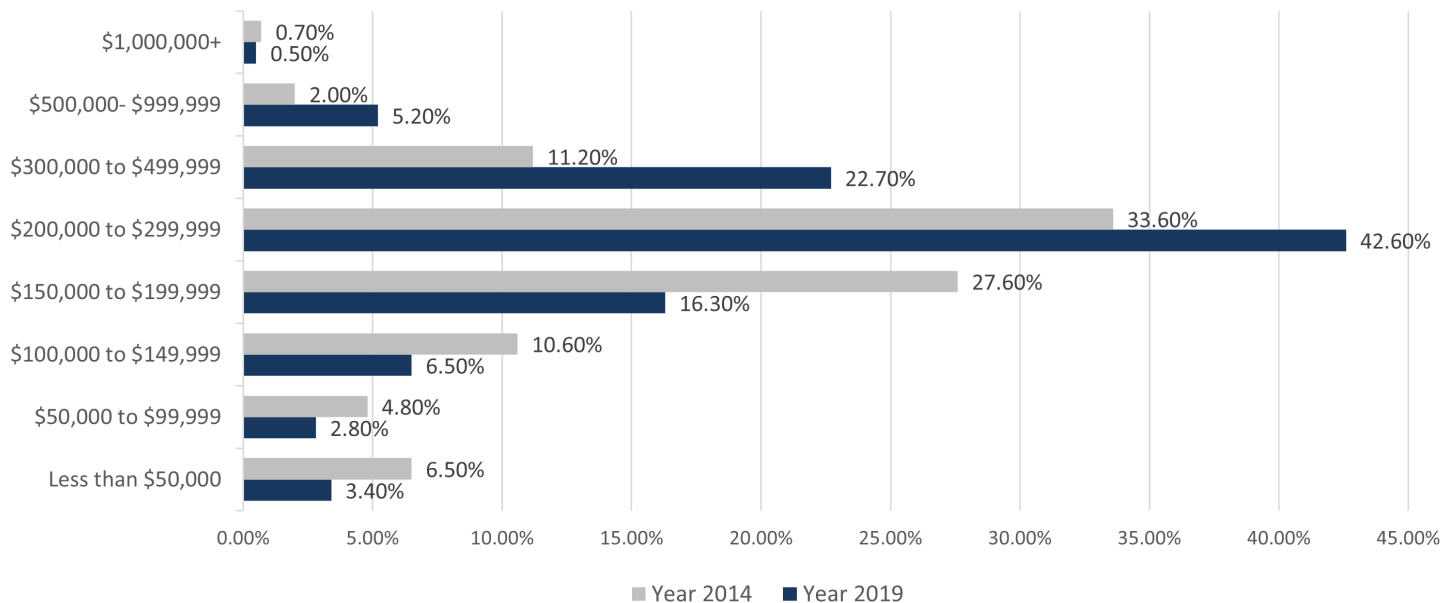
**MEDIAN GROSS RENT: \$845**



**OWNED: 57.3%; RENTED: 42.7%  
OCCUPIED UNITS**

## OWNER-OCCUPIED HOME VALUE

SOURCE: 2014 & 2019 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES



## 2020 AFFORDABILITY, MORTGAGE AND WEALTH

SOURCE: U.S. CENSUS BUREAU, CENSUS 2010 SUMMARY FILE 1. ESRI FORECASTS FOR 2020 AND 2025.

### 2020 Affordability Mortgage and Wealth

<b>Housing Affordability Index</b>	131
<b>Percent of Income for Mortgage</b>	17.6%
<b>Wealth Index</b>	69

**Data Note:** Housing Affordability Index (HAI) measures the financial ability of a typical household to purchase an existing home in an area. A HAI of 100 represents an area that on average has sufficient household income to qualify for a loan on a home valued at the median home price. An index greater than 100 suggests homes are easily afforded by the average area resident. A HAI less than 100 suggests that homes are less affordable. The housing affordability index is not applicable in areas with no households or in predominantly rental markets. Esri's home value estimates cover owner-occupied homes only.

The % of Income for Mortgage quantifies the percentage of median household income dedicated to mortgage payments on a home priced at the median value (assuming a 30-year mortgage and a 20% down payment)

The Wealth Index is based on a number of indicators of affluence including average household income and average net worth, but it also includes the value of material possessions and resources. It represents the wealth of the area relative to the national level. Values above or below 100 represent above-average wealth or below-average wealth compared to the national level.





---

# Budget Policies

Final Budget Fiscal Year 2023

---



# Development and Administration

## **Budget Development and Administration:**

### **The Budget will be prepared in such a manner as to facilitate its understanding by residents and elected officials:**

The City will present a story of the City government operations and intentions for the year to the residents and elected officials of Helena. Presenting a budget document that is understandable to the residents furthers the goal of effectively communicating local government finance issues to the public.

### **A comprehensive annual budget will be prepared for all operating funds expended by the City:**

Montana State law provides that “no money shall be drawn from the treasury of the municipality nor shall any obligation for the expenditure of money be incurred except pursuant to the appropriation made by the commission”. Inclusion of all operating funds in the budget enables the commission, the administration, and the public to understand all financial aspects of city government when preparing, modifying, and monitoring the budget.

### **The City will avoid budgetary practices that balance current expenditures at the expense of meeting future year's expense:**

Budgetary practices such as postponing capital expenditures, accruing future years' revenues, or rolling over short-term debt are budgetary practices which can solve short-term financial problems; however, they can create much larger financial problems for future administrations and commissions. Avoidance of these budgetary practices will assure citizens that current problems are not simply being delayed to a future year.

### **The city will provide for adequate maintenance of capital, plant and equipment and for their orderly replacement:**

Recognition of the need for adequate maintenance and replacement of capital, facilities, and equipment, regardless of economic conditions, will assist in maintaining the government's equipment and infrastructure in good operating condition.

# Appropriation and Adjustment Authority

The City Commission adopts the legal level of spending authority in its annual budget at the fund level stated in Appendix A of the Budget Resolution.

## **Realignment Authority:**

Revenues, expenditures, and balances below the fund level are designated management tools. The City Manager is delegated the authority to adjust management level revenue and expenditures (i.e., transfers or revisions within or among line items) within the same fund, as long as there is no increase in total appropriations budgeted by fund.

Realignment in Department Funds:

- a. **Police budgets:** The City Manager is delegated the authority to make transfers or revisions among the line items for all Police Department Budgets within or among the various funds provided there is no increase in the total appropriations budgeted for the Police Department.
- b. **Street & Gas Tax Budgets:** The City Manager is delegated the authority to make transfers or revisions among the line items between the Street & Traffic and Gas Tax funds provided there is no increase in the total appropriations budgeted
- c. **Fire Budgets:** The City Manager is delegated the authority to make transfers or revisions among the line items for all Fire Department Budgets within or among the various funds provided there is no increase in the total appropriations budgeted for the Fire Department.

## **Automatic Amendments:**

Joint operating agreements approved by the governing body, insurance recoveries, hazardous material recoveries, donations for specific purposes, and refund or reimbursements of expenditures shall automatically amend the annual appropriations or reduce recorded expenditures, whichever is correct in accordance with Generally Accepted Accounting Principles (GAAP).

## **Follow-through authority:**

Circumstances may arise to adapt to changes, while maintaining goals and objective principles. In order to allow management flexibility, the City Manager is delegated budget appropriation follow-through authority according to 7-6-4006 (3) MCA, for expenditure of funds for any or all of the following:

1. debt service funds for obligations related to debt approved by the governing body,
2. trust funds for obligations authorized by trust covenants,
3. any fund for federal, state, local or private grants and shared revenue accepted and approved by the governing body, (including the authority to appropriate the related city match, if any, with funding from reserves or transfers of available surplus),
4. any fund for special assessments approved by the governing body,
5. the proceeds from the sale of land,
6. any fund for gifts or donations, and
7. money borrowed during the fiscal year.

# Appropriation and Adjustment Authority (Cont.)

## **Fee Based Authority:**

As provided in 7-6-402 MCA, the City Manager is delegated authority to adjust volume-related appropriations funded by fees throughout the fiscal year for all of the following:

1. Proprietary funds
2. General fund
3. Street & Traffic fund
4. Urban Forestry and Open Space funds
5. Community Facilities fund
6. Police Projects fund
7. Storm Water Utility fund

# Fund Operating Reserves

**The budget will establish appropriate operating reserves according to operational best practices:**

The City desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenditures. As an approximate measure of liquidity, fund balance is similar to the working capital of a private sector business. The difference between assets and liabilities in a governmental fund is known as fund balance. The difference between assets and liabilities in proprietary fund is known as net assets. Both governmental and proprietary funds should establish a reserve to ensure stability in operations.

Fund balances for governmental funds will be properly designated into the following categories:

- **Non-spendable:** Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.
- **Restricted:** Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions or enabling legislation.
- **Committed:** Amounts constrained to specific purposes by the City Commission; to be reported as committed, amounts cannot be used for any other purpose unless the City Commission takes action to remove or change the constraint.
- **Assigned:** Amounts the City intends to use for a specific purpose; intent can be expressed by the Commission or by an official or body to which the Commission delegates authority.
- **Unassigned:** Amounts that are available for any purpose; these amounts are reported only in the General Fund.



# Fund Operating Reserves (Cont.)

## **General Fund Reserve:**

The General Fund acts as the main operating fund for the City. Governments are normally advised to maintain a minimum level of unrestricted fund balance in the General Fund equal to two months of operating revenues or expenses depending on which is more predictable. Higher reserves may be warranted if there is excessive risk exposure such as significant volatility in operating revenues or expenses, drains on general fund resources from other funds, natural disasters, rapidly rising operating budgets, or disparities in time between revenue collection and expenditures.

The majority of the City's General Fund revenues are derived from property taxes and special assessments which are relatively stable sources of revenue. The City is currently not experiencing any excessive risk exposure to any of the circumstances noted above. Given that the General Fund has relatively stable revenue and is not facing excessive risk exposure, the City will maintain a minimum level of General Fund unrestricted reserve equal to 60 days operating expenditures or 15.0% of annual operating revenue, whichever is higher.

Should circumstances change exposing the City to a higher amount of risk exposure, the City may determine that a higher level of general fund balance reserve is warranted.

The General Fund reserve is committed to be used for: cash flow purposes, accrued employee payroll benefits which are not shown as a liability, unanticipated equipment acquisition and replacement, and to enable the city to meet unexpected expenditure demands or revenue shortfalls. The minimum reserve should not be available to meet recurring operating expenditures.

At the end of each fiscal year, twenty percent (20%) of General Fund excess reserves, if any, will be earmarked to a designated Emergency Contingency Fund. Spending from the Emergency Contingency Fund will be dedicated only for unforeseen emergency situations as determined by the City Manager and the City Commission.

# Fund Operating Reserves (Cont.)

## **Special Revenue Fund Reserve:**

Special revenue funds are designed to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for a specific purpose other than debt service or capital projects. There is no need to establish a cushion for contingencies for special revenue funds whose sole purpose is to demonstrate that dedicated revenues are expended for their intended purpose.

This reserve policy applies to those special revenue operating funds that receive property tax revenue, state shared tax revenue, assess a fee, or include operational expenditures restricted for specific use by local, state and federal laws. Funds not meeting any of these criteria do not have a minimum reserve requirement.

The City's special revenue operating funds depend on revenue that is distributed in quarterly or bi-annual distributions which warrants a higher reserve than the General Fund.

An established minimum reserve of 18.0% or 90 days of operating expenditures, whichever is greater, will be maintained for the following special revenue operating funds:

- Streets Operations (201)
- Civic Center (211)
- Facilities Management (212)
- Open Lands (235)
- Urban Forestry (237)
- Stormwater (245)
- Water Shed (246)

## **Debt Service Funds Reserve:**

General government debt service funds are used to accumulate resources in anticipation of debt service payments, either to fulfill legal or contractual obligations or voluntarily. The City will carry a fund balance in these funds at a level to maintain one year of debt service payments for general obligation debt, or to satisfy bond covenants, whichever is higher.

# Fund Operating Reserves (Cont.)

## **Capital Improvement Fund Reserve:**

Capital improvement funds account for and report financial resources that are restricted, committed or assigned to expenditures of capital outlays. Section 7-6-16 of the Montana Code Annotated notes that a municipality may establish a capital improvement fund for the replacement, improvement, and acquisition of property, facilities or equipment costs in excess of \$5,000 and that has a life expectancy of 5 years or more. The City follows this statute. It is expected that resources in a capital project fund will be spent out at the end of the project.

The city maintains general government, parks improvement, and sidewalk improvement capital funds. Money may be accumulated in these funds during any fiscal year to support annual appropriations and carry-overs to future fiscal periods; as such, reserves for these funds should be maintained at a level to meet equipment replacement needs and long-term capital plans.

The City maintains three tax increment capital financing funds of which assessments are collected and spent based on Commission approval. All fund balances in these funds are reserved to specific approval by the commission.

## **Enterprise Funds Reserve:**

Enterprise funds are used to report activity for which a fee is charged for goods and services. Enterprise fund accounting is designed to highlight the extent to which fees and charges are sufficient to cover the cost of providing goods and services or the cost of providing a subsidy.

The enterprise fund(s) should meet the demands of government services including unanticipated reductions in revenue or unplanned expense increases at a level to prevent service interruptions.

The City will maintain a minimum level of unrestricted reserves in its enterprise operating funds equal to 60 days of operating expenditures or 15.0% of annual appropriations, whichever is higher. \*

The unrestricted reserve is committed to be used for one-time expenditures, major equipment acquisition and replacement, and to enable the city to meet unexpected future expenditure demands or revenue shortfalls that may impede operations.

*\*The Building Fund is an Enterprise Fund but excluded by this reserve policy. That fund's reserve requirements are defined by Montana State Law which is enough to support the Building Code Enforcement Program for 12 months.*

# Fund Operating Reserves (Cont.)

## **Internal Service Funds Reserve:**

Internal Service funds are proprietary type funds used to report activity that provide goods or services to other government funds, departments or agencies on a cost reimbursement basis. Internal Service funds may also be used to account for a government's risk financing activities.

These funds are designed to break-even over time. Significant and ongoing surpluses may indicate that charges are more than what is needed to reimburse costs. However, rates may be set to accumulate balances for replacement of capital assets, depreciation expense, claims, and debt service payments.

The City maintains internal services funds for Copiers, Health, Dental, Vision and Fleet services. The City will maintain a prudent reserve balance in these funds to recover the ongoing operating, capital, depreciation, and debt service needs.

## **Compliance with Operating Reserves:**

In the event that required operating reserve falls below the minimum level established, the City will define the factors influencing the shortfall and will develop a plan to increase resources or reduce expenditures. The required reserve should be replenished back to the policy level within twenty-four months.

Revenue resources that may be used to replenish reserve requirements may include non-recurring revenues, budget surpluses, or excess resources in other funds (if legally permissible and there is a defensible rationale).

# Fund Operating Reserves (Cont.)

## **Excess Operating Reserves:**

In the event reserves exceed the minimum balance requirements, at the end of each fiscal year, any excess reserves may be used in the following ways:

- Fund long-term capital improvement programs
- Fund Accrued Liabilities (priority given to those items that relieve financial operating pressure in future periods)
- Appropriated to lower the amount of outstanding debt principal
- Charges for services fee reductions
- One-time expenses that do not increase operating costs that cannot be funded through current revenues
- Start-up expenses for new programs, provided the Commission has considered in the context of multi-year projections of revenues and expenses
- Replenish fund balances of other funds that fall below policy level (if legally permissible and there is a defensible rationale)
- Twenty percent (20%) of General Fund Excess Reserves at the end of the fiscal year will be earmarked to be transferred to the Emergency Contingency Fund.

## **General Fund Contingency Account Reserve:**

General Fund operating contingency account appropriations are provided by the City Commission as flexible appropriations for general government use. They are intended to provide the City Manager with an effective management tool for adjusting to changing circumstances throughout the budgetary year.

The City Manager is delegated the authority to transfer part or all of any contingency appropriation and related financing within the General Fund or any other fund.

Use of contingency appropriations is restricted to transfers of that appropriation authority specific to operating budgets. Proper classification of expenditures to specific operations is required. Accordingly, charging of expenditures directly to contingency account is prohibited.

Annual contingency account reserve will be \$100,000 or 0.5% of general fund operating revenues, whichever is greater, at the discretion of the City Manager.



# Indirect Cost Allocation of Central Services

## Introduction Overview:

The City provides central support services to functional operating units (funds and departments) through its central administrative services hosted in the General Fund. Other functional areas benefiting from these central services should share the costs of activities benefitting them. This is done by allocating those costs from the General Fund to the benefitting funds and departments.

The method of allocating these services vary and are unique to each central service group. Therefore, allocation methods and statistics vary to align with the service group. In all cases, the city uses financial data from department/fund financial statements and statistics gathered that best reflect the service group activities in order to allocate costs.

Allocation methods for each central service group are defined in this policy.

The scope of this policy does not address IT&S, copier revolving, facility rental charges, facility maintenance and operating charges, fleet services, shop, or medical/dental/vision allocations. This policy also does not address functional operating department charges that may occur when one department charges another for actual services provided. When it does occur, the charge is typically based on actual time incurred as documented on a project item sheet, other tracking mechanism or actual equipment or supply use.

## General Fund Central Services Subject to Allocations:

The central service functions listed below are accounted for in the General Fund. An indirect allocation formula as defined in this plan is used to account for the following functions supporting those benefitting funds and departments outside the General Fund. Benefitting departments and funds include Special Revenue, Internal Service and Enterprise Funds. Services supporting other General Fund functional areas are not being indirectly allocated to the operating departments but accounted for in the servicing function.

- Legislative (City Commission / City Clerk)
- Executive (City Manager)
- Legal (City Attorney)
- Personnel (Human Resources)
- Finance (Administration, Accounting, Budgeting)
- Finance (Payroll)
- Finance (Utility Customer Services)
- Publics Works Administration
- Engineering
- Parks and Recreation Administration

# Indirect Cost Allocation of Central Services (Cont.)

Funds being supported by the General Fund central services listed above and charged through the indirect allocation formulas are listed below\*:

## Special Revenue Funds:

- City Streets (201)
- Civic Center (211)
- Facilities Management (212)
- Gas Tax (240)
- Open Space District Maintenance (235)
- Urban Forestry (237)
- Storm Water Utility (245)
- Lighting Districts (029)

## Internal Service and Debt Service Funds:

- SID Revolving (340)
- Fleet Services (610)

## Enterprise Funds:

- Building (503)
- Water (521)
- Wastewater (531)
- Solid Waste – Residential (541)
- Solid Waste – Commercial (542)
- Landfill Monitoring District (543)
- Transfer Station (546)
- Recycling (547)
- Parking (551)
- Golf Course (563)
- Capital Transit (580)

*\*The City may add Funds to the list of funds benefiting from General Fund Services if that Fund is directly benefited by those services.*

The City captures various levels of accounting and financial detail at the fund level, department, function, and project level. Federal awards can be identified and excluded from receiving cost allocations or unallowed items.

The indirect charge for the current year will be the prior years' adopted budget. It is intended that basing the allocation on the prior year's estimates is a conservative approach since prior year projections do not include any of the cost inflators for the current year. At the end of each fiscal year, after the funds have been audited, if a determination that the actual dollars expended exceed a 10% variance from the budget in which the costs were allocated, an adjustment will be made to reflect the increase or decrease.

# Indirect Cost Allocation of Central Services (Cont.)

## Methodology for General Fund Central Services Allocations:

Each Central Service Cost center group uses a unique method to allocate its costs to the benefitting departments/functional areas. However, several City services can use the same base, upon which, to allocate its costs (for example agenda item count and function activity). Other cost center groupings may use different methods for certain segments of its cost pool for allocations based on data it accumulates during the year.

The methodology allocation percentages used in formulas will be reviewed annually for material percentage increase or decrease. If the difference is material (more than 5%) the formula may be adjusted. Methods of allocating costs will also be reviewed annually with the functional areas to determine applicability to operations.

The Central Service Cost Center groups are allocated based on the following methods:

### Council Agenda Items: (The count of agenda items is tracked)

- **Legislative (City Commission and City Clerk)** – Clerk's office is responsible for City Council (agendas, minutes, research), maintenance of processing of City Records, and city code codification. The Commission is the legislative and policy setting body enacting laws, resolutions, and policies.

### Council Agenda Items/ Full Time equivalents/Operating Costs:

(The costs of the following central service departments are allocated as 33% Agenda Items, 33% FTEs, and 34% Operating Costs)

- **Legal (City Attorney)** – Chief Legal Advisor for Mayor, Commissioners, City Manager and all city departments.
- **Executive (City Manager)** - Strategic Planning, Providing Coordination with all departments on budget and administration of operations

### Full Time Equivalent (FTE) (The budgeted count of employees is tracked)

- **Personnel (Human Resources)** – Responsible for recruitment, policy development, benefits administration, employee relations, labor relations and risk management.
- **Finance (Payroll)** – Processing payroll and payroll taxes according to personnel policies, union agreements, and state and federal laws.

### Operating Expenditures (Operating budgets, exclusive of transfers, capital expenditures and debt service.)

- **Parks & Recreation Administration** – Administrative oversight for parks, recreation, open lands, trails, civic center and golf course.
- **Finance (Budget, Administration, & Accounting – General Services)** (Time spent on budgeting, general finance administration, debt service, assessments, audit, internal control, investments, and financial reporting).
- **Finance (Utility Customer Services)** - Proportional share attributed to utilities (i.e.: water, sewer, solid waste, recycling, etc.)

# Indirect Cost Allocation of Central Services (Cont.)

## Methodology for General Fund Central Services Allocations (Cont.):

### Accounts Payable Transactions (Number of invoices processed)

- **Finance (Accounting - Accounts Payable)** – Responsible for timely payment of all city services, equipment and goods.

### Accounts Receivable Transactions (Number of cash receipts transactions by fund)

- **Finance (Accounting - Accounts Receivable)** - Responsible for revenue function.

Capital Project Hours: (Percentage of time directly proportional to capital projects for proprietary functions. Determined by the Capital Improvement Plan and project accounting. The percentage of capital project time being done to support capital projects is applied engineering operating costs and allocated to benefitting funds.

- **Engineering (Capital)** – Allocated based on time spent in reference to the Capital Improvement Plan and project accounting. Costs for non-capital project related activities are absorbed in the General Fund.
- **Public Works Administration** – Allocated based on time spent proportional to public works departments.

## Methodology for Insurance Liability Allocations:

The Insurance Fund is used to pay liability, property, and boiler insurance and compensation for damages.

- **Liability insurance:** Allocation based on # of FTEs assigned to each department (The cost per FTE is determined by Insurance provider)
- **Liability insurance deductible claims:** Costs are allocated to departments based on prior year claims.
- **Property Insurance:** Costs are allocated to departments based on the current premium and allocated to funds/departments based on property values.
- **Fidelity insurance:** Costs are allocated based on the number of budgeted FTEs by department. (The cost per FTE is determined by insurance provider).





# Introduction & Overview

Final Budget Fiscal Year 2023





# Budget Cycle and Basis

## Budget Cycle:

The City of Helena's fiscal cycle runs from July 1<sup>st</sup> to June 30<sup>th</sup> each year. The annual budget process begins in December of each year with Departments reviewing personnel proposals with the Human Resources Department and City Manager. A draft recommendation is sent to the Finance Department to begin the process of compiling personnel budget data.

In February, the Budget Office prepares budget worksheets containing columns with 3 prior year actuals, the current year's adopted budget, current year's amended (revised) budget, current year's actual projection and next year's request for every budgeted account in every fund. Worksheets are returned to Finance by mid-March where finance staff consolidates the information. Adjustments are made with Department Head approval and Finance works with preparing the department requested budget draft document for the City Manager. The draft book is delivered to the City Manager in early April. Directors meet with the City Manager and additional edits and clarifications are formulated returned to Finance.

The City Manager Preliminary Budget is prepared and delivered to the City Commission in May and a series of work sessions are scheduled. The work sessions may provide for additional edits by the Commission. Following the work sessions, the Preliminary Budget is prepared and presented to the Commission in two parts: 1) A Resolution of Intention reviewing the Preliminary Budget and setting a public hearing date. 2) A Resolution, with accompanying public hearing, adopting the Preliminary Budget for the next fiscal year, typically by June 30.

In early August, the Department of Revenue delivers certified property values. The City formulates the mill levies and final revenues and a Final Budget is adopted by the Commission by early September.

### Notable Dates per Montana Code Annotated (MCA):

"The hearing may be continued from day to day and must be concluded and the budget finally approved and adopted by resolution by the later of the first Thursday after the first Tuesday in September or within 30 calendar days of receiving certified taxable values from the department of revenue." (MCA 7-6-4024)

"A local government shall submit a complete copy of the final budget together with a statement of tax levies to the department of administration by the later of October 1 or 60 days after receipt of taxable values from the department of revenue." (MCA 7-6-4003)

## Budget Basis:

Generally Accepted Accounting Principles (GAAP) require expenditures to be recognized in the fiscal year in which the goods or services are received, also known as Modified Accrual. When it comes to budgeting, this may be difficult and complex to predict how many expenses for the current fiscal year will be invoiced after the fiscal year has ended (June 30<sup>th</sup>). As such, the annual budget process is performed on a cash basis, with the assumption that all budgets will be spent or earned at 100%, resulting in an estimated ending cash balance for the current fiscal year. That estimate is then used as the beginning cash balance of the next fiscal year and budgets are prepared relative to that number. Prior to final adoption, projections are updated as best as possible. Finally, previous year actuals are calculated after year end and updated in the budget document that is to be sent to the State per MCA 7-6-4003.

# Budget Balance

## The Balance:

A balanced budget is not only a healthy practice but also a legally required one. But what makes a budget balanced? It may surprise you to know that there are two right answers to this question:

### A. Structurally Balanced:

Being structurally balanced is a two-part equation and a recommended best practice.

Part 1: Total projected revenues equal or exceed total projected expenses. This means that the amount of money being earned in a current fiscal year is at least matching the amount of money being spent.

Part 2: Spending excess fund balance or “cash savings”, on one-time, non-routine expenses, provided funding from previous years is available and a plan is in place NOT to build ongoing expenses into this type of funding. This means you can use your “cash savings” to purchase one-time planned expenses such as large capital outlays or special projects.

Using ongoing revenue to cover ongoing expenses, plus expending cash savings on one-time or non-recurring items results in a structurally balanced budget.

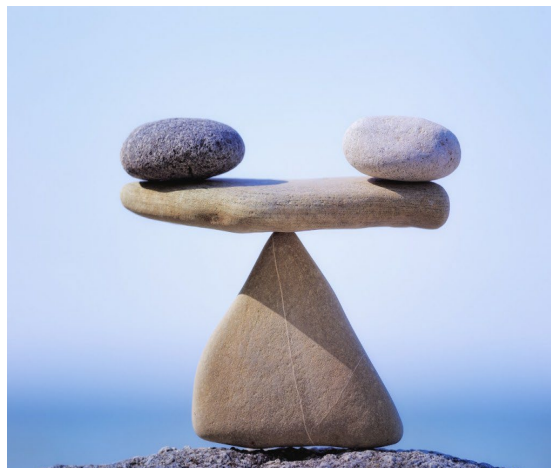
### B. Legally Balanced:

Per MCA 7-6-4030, the definition of a balance budget is as follows:

“The final budget must be balanced so that appropriations do not exceed the projected beginning cash balance plus the estimated revenue of each fund for the fiscal year.”

In other words, the City cannot spend more money than it starts the year with plus the money it is projected to earn in the coming year. Spending more than you have to start with plus earnings would result in a negative cash balance (less than \$0 in the fund balance), which is not allowed.

The City of Helena strives to present both a legally balanced budget but also a structurally balanced budget to the City Commission for consideration.



# Required Budget Documents

The State of Montana has a defined Local Government Budget Act in the Montana Code Annotated. Located In MCA Title 7 (Local Government), Chapter 6 (Financial Administration and Taxation), Part 40.

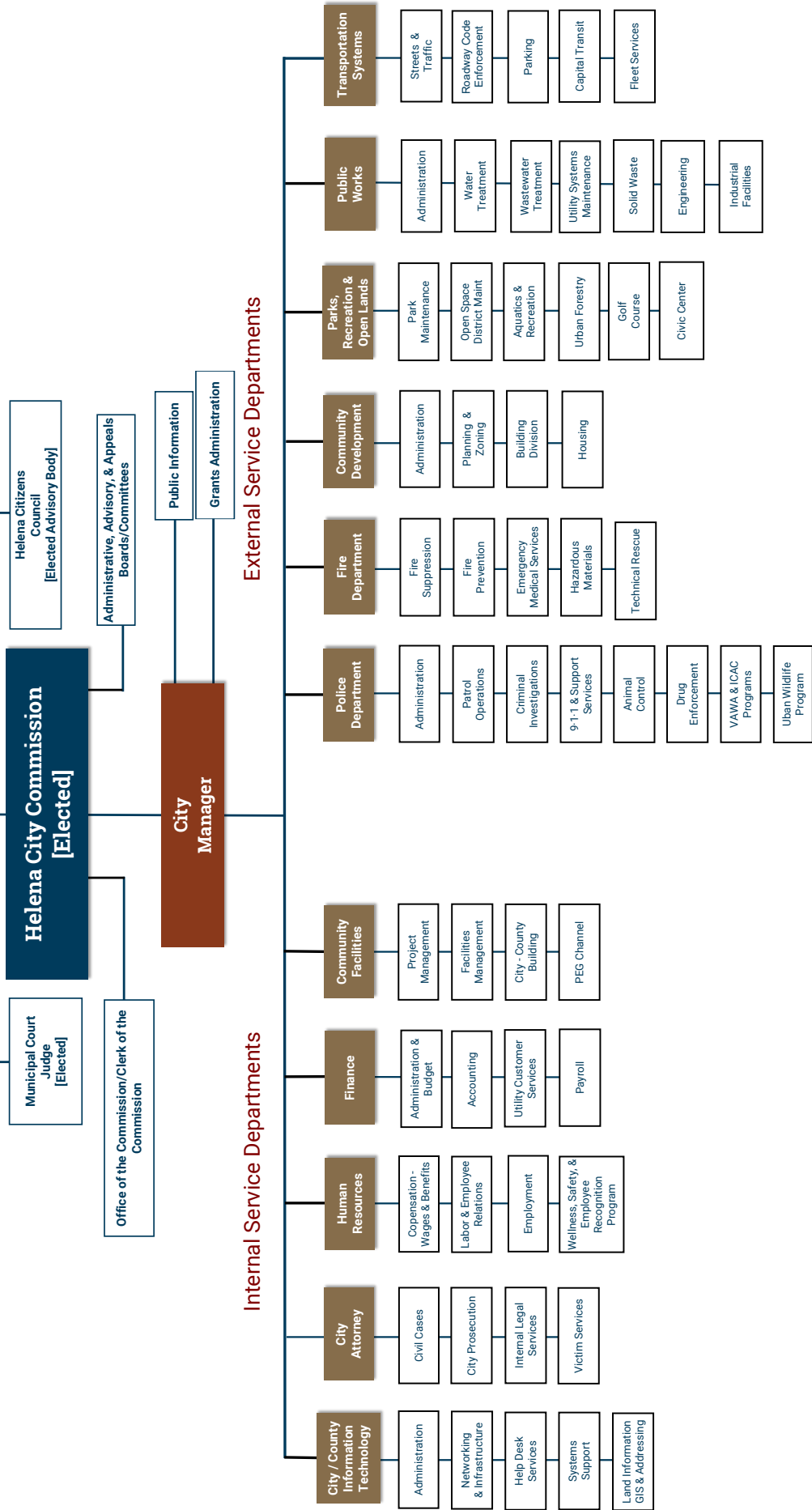
Within MCA 7-6-40, Section 4020 (Preliminary Annual Operating Budget), budgets are required to include, at a minimum, the following information for all funds:

- a. A listing of all revenue and other resources for the prior budget year, current budget year, and proposed budget year;
- b. A listing of all expenditures for the prior budget year, the current budget year, and the proposed budget year. All expenditures must be classified under one of the following categories:
  1. Salaries and wages
  2. Operations and maintenance
  3. Capital outlay
  4. Debt service
  5. Transfers out
- c. A projection of changes in fund balances or cash balances available for governmental fund types and a projection of changes in cash balances and working capital for proprietary fund types. This projection must be supported by a summary for each fund or group of funds listing the estimated beginning balance plus estimated revenue, less proposed expenditures, cash reserves, and estimated balances.
- d. A detailed list of proposed capital expenditures and a list of proposed major capital projects for the budget year;
- e. Financial data on current and future debt obligations;
- f. Schedules or summary tables of personnel services must be supported by a listing of positions, salaries, and benefits for all positions of the local government. The listing of positions, salaries, and benefits is not required to be part of the budget document;
- g. All other estimates that fall under the purview of the budget;
- h. The preliminary annual operating budget for each fund for which the local government will levy an ad valorem property tax must include the estimated amount to be raised by the tax.



# CITY OF HELENA - ORGANIZATION CHART

## City of Helena Residents



# Staffing and Compensation

## Cost of Living Increase – Wage Adjustments

Cost-of-Living wage increases are intended to ensure that wages maintain competitiveness by compensating employees for such items as inflation, economic changes in the labor force, increases in goods and services, and increases in housing costs.

The City of Helena uses a methodology of informing cost-of-living salary adjustment (COLA) calculations by applying Bureau of Business and Economic Research (BBER) Consumer Price Index (CPI) data. It is important to keep in mind that, while CPI measures the cost of goods and services, the labor market and housing costs are also factors in developing wage adjustment calculations. Helena is no exception to the fact that the Mountain region is seeing a higher increase in CPI than the larger Western Region. As seen throughout the nation, the cost of goods and services, and housing have been driven up in our own state and county. Inflation is being driven up by supply chain disruptions which are limiting production capacity and the availability of certain goods and ultimately leading to higher prices. Pent-up consumer demand in the wake of COVID-19 shutdowns is exacerbating the problem. Consumers are feeling the pinch through higher food, housing, fuel, and energy prices. Overall, the cost of living in Montana ranks as the 23<sup>rd</sup> highest among states .

It is imperative that the City of Helena attempt to appropriately compensate our employees in order to make their income whole given their relative increase in day-to-day costs. Through BBER, the Bureau of Labor Statistics is now maintaining data for the Mountain Division (a sub-division of the West Region), dating back to 2018. When evaluating this CPI data, the cost- of-living factor percentage change for the Mountain Division from 2020 to 2021 was 5.03% and the trajectory is only climbing higher with a month-to-month average increase of 9.7% from January 2021 to April 2022.

The City of Helena is recommending a 5.03% COLA increase for Fiscal Year 2022-23 for all eligible City of Helena employees. 5.03% reflects the 2021-to-2022 Mountain Division CPI increase.

Additionally, according to the Montana Regional Montana Labor Statistics, the cost of homes in Helena increased by 15.78% from July 2019 – 2020, and 37.47% from July 2020 – 2021.

While a COLA gauges the purchasing power of goods, to be competitive in the labor market to attract and retain valuable employees, it cannot be the only measurement to inform wages. Due to significant changes in the labor market including a notable drop in the labor force, the City of Helena's workforce competitors are making substantial adjustments to wages to attract and retain qualified employees.

The City of Helena is committed to conducting a labor market study and developing a pay plan that incorporates both cost-of-living components as well as competitive labor market pay components. The City will conduct the wage study and develop a pay plan in FY22-23 with a multi-year implementation proposal.

<sup>1</sup>Samuel Stebbins, 24/7 Wall Street, February 19, 2022: How the Cost of Living in Montana Compares to the Nation.



# Staffing and Compensation (cont.)

## Staffing Overview

The City employs over 370 full and part time employees and approximately 150 seasonal workers. The seasonal employees enhance the services the city provides by staffing our recreational activities, maintaining our parks, facility grounds, open lands, and supporting increased volume in various ways as noted below:

Most seasonal workers are employed in Parks, Recreation, Golf Course and Open Lands:

Parks Maintenance, Golf Course Operations, Golf Course Restaurant and Beverage Cart, Swimming Pool, Recreation Programs, Kay's Kids, Open Space/Land Maintenance, Urban Forestry Maintenance and Civic Center events.

Other seasonal workers are employed in the following divisions:

Wastewater Treatment Plant, Water Treatment Plant, Commercial and Residential Solid Waste, Transfer Station, Recycling, Streets Maintenance, Traffic Maintenance, and Parking Control.

## Current Vacancies

The City of Helena continues to experience higher than usual vacancy rates. In FY22, the City had 368.13 budgeted FTEs and averaged 34 vacancies (9.5% vacancy rate).

The shortage of workers and inability to attract and retain quality employees is not unique to the City. Many factors have led to historic quit levels, "The Great Resignation." 52% of state and local workers considered voluntarily leaving their jobs due to COVID-19. 52% cited they would need higher salary or benefits package, 47% felt burned out from stress; and 35% stated that they needed a better work-life balance.<sup>1</sup> As of May 25, 2022 The City has 34.5 Positions unfilled, including 9 Police Officers, 4 Dispatchers, 3.5 Engineers, 1 Assistant Fire Chief, 2 Assistant City Attorneys, 1 Planner, 1 HR Specialist, 1 Parks/Recreation Director, 4 Public Works employees, 1 Parking Control Officer, and several administrative and technical employees.

## Vacancy Rate

Historically, the City has not budgeted a vacancy rate to personnel costs. An analysis performed demonstrated that in the General Fund, on average over five years (taking out COVID years of FY20 and FY21), most departments experienced an average of 3.75% vacancy rate or higher. Vacancies create savings that remain in cash reserves. In Fiscal Year 2023, a 3.75% vacancy rate was applied to all departments salaries and benefits budgets in the General Fund. This practice of applying a vacancy rate will be re-evaluated each year. The vacancy rate does not imply that fewer positions are authorized, only how the department will manage their appropriations.

<sup>1</sup> [greatresignationinfographic.pdf \(slge.org\)](https://www.slge.org/greatresignationinfographic.pdf)

Job openings in the U.S. are estimated of more than 11.5 million, outnumbering officially unemployed workers by about 5.5 million. <sup>a</sup> In the week ending May 21, 2022, U.S. unemployment insurance claims were at the lowest level since January 17, 1970 – 1.0%. <sup>b</sup> Closer to home, Montana's unemployment rate dropped to an all-time low of 2.23% in April 2022, rating 5<sup>th</sup> lowest in the nation. <sup>c</sup>

<sup>a</sup> (Job openings and Labor Turnover Summary – 2022 M03 Results: bls.gov); <sup>b</sup> (News release: dol.gov); <sup>c</sup> (Unemployment rate in Montana (MTUR) FRED St. Louis Fed: stlouised.org)

# Staffing and Compensation (cont.)

## Salary and Benefits proposed broken down by Fund:

The overall change from the prior year budget represents a 5.03% cost of living adjustment and a 3.00% increase in health insurance rates.

There were 5.25 new full time equivalent requests proposed for Fiscal Year 2023, and one part-time position eliminated.

Two water/wastewater technicians were re-assigned to a newly formed Industrial Facilities department which resulted in a -1.1% in Water and -3.6% decrease in Water and Wastewater Fund salaries & benefits budget.

Facilities Management has a 65.5% increase over the previous Fiscal Year budget as a result of re-allocating staff and is offset by the reductions in the City County Funds: -18.1% Bldg., -2.5% Mail, -15.6% Telephone, and -16.6% Law & Justice Center Funds.

Capital Transit and East Valley Transit funds were consolidated under one fund in FY23.

Fund Description	FY 2021 Salary & Benefits Budget	FY 2022 Salary & Benefits Budget	FY 2023 Salary & Benefits Budget	FY23 vs FY22 Change	Percent Change FY23 vs FY22
General Fund	17,733,440	18,608,932	19,413,168	804,236	4.3%
Street & Traffic	2,009,394	2,166,931	2,470,447	303,516	14.0%
Civic Center	433,856	475,261	502,220	26,959	5.7%
Facilities Management	224,707	247,717	409,990	162,273	65.5%
9-1-1 & Support Services	1,442,073	1,613,265	1,694,622	81,357	5.0%
Open Space Dist Maint	249,914	228,629	245,774	17,145	7.5%
Urban Forestry & Water Shed	309,732	349,939	357,866	7,927	2.3%
Storm Water	268,561	265,042	283,388	18,346	6.9%
Comm. Dev. Building	874,957	874,457	1,017,176	142,719	16.3%
Water	2,018,969	2,066,560	2,043,664	(22,896)	-1.1%
Wastewater	1,370,633	1,390,597	1,355,725	(34,872)	-2.5%
Solid Waste-Residential	544,778	576,602	625,971	49,369	8.6%
Solid Waste-Commercial	312,137	325,897	346,131	20,234	6.2%
Transfer Station	768,510	795,817	852,894	57,077	7.2%
Recycling	204,951	208,232	225,378	17,146	8.2%
Parking	592,182	631,163	643,603	12,440	2.0%
Golf Course	879,093	947,128	1,090,536	143,408	15.1%
City/County Bldg	263,122	310,461	254,210	(56,251)	-18.1%
City/County Mail	41,410	42,860	41,797	(1,063)	-2.5%
City/County Telephone	22,136	19,519	16,473	(3,046)	-15.6%
CC Law & Justice Ctr.	215,681	223,722	186,526	(37,196)	-16.6%
Capital Transit	873,797	922,165	1,073,710	151,545	16.4%
CT - Easty Valley	80,463	95,818	-	(95,818)	-100.0%
Fleet Services	520,623	540,642	561,024	20,382	3.8%
	<b>32,255,119</b>	<b>33,927,356</b>	<b>35,712,293</b>	<b>1,784,937</b>	<b>5.3%</b>

# Staffing and Compensation (cont.)

## New Position Requests for Fiscal Year 2023:

### City Clerk's Office:

+ 1 FTE – Administrative Assistant II: This position will assist the Clerk's office with the digitization and archiving of city permanent records using modern technology. The refinement and modernization of the records program will be in conjunction with the City Attorney and City Manager. A new records portal will be implemented to offer greater access to public records. The City Clerk's office is also under ever increasing demands for services and needs an additional staff person to support the Commission office and its constituents.

### City Manager's Office:

-.5 FTE – The Part Time Volunteer Coordinator position was eliminated as it does not directly align with city resources and strategic priorities at this time.

### Community Development/Building

+ 1 FTE – Combination Building Inspector – Added to the Building Fund to support increased volume of developments and annexations around the city. There are currently only 3 inspectors and one more is needed to continue to provide exceptional customer service to our area contractors in a timely manner.

### Golf Concessions:

+ .75 FTE – Part-Time Server position added to support operational needs at Munis Restaurant. All servers are currently seasonal / temporary employees which does not meet the year-round service model at the golf course for food/beverage, golf simulation programs and other recreation activities in the club house.

### Public Works:

+ 1 FTE – Industrial Facilities Superintendent - This position will provide the expertise and leadership for the maintenance, capital improvement and construction of the industrial facilities to include the Transfer Station, Water Distribution/Treatment plants, and Wastewater plants. This position will conduct facility safety audits and investigations, financial analysis, energy audits, capital improvement plans and operational studies.

+ .5 FTE – Sustainability Coordinator – Increasing the existing Part-Time position to fulltime. Recruitment efforts for a part time position have been unsuccessful.

### Transportation Services:

+ 1 FTE – Engineering Technician – This position will support Transportation Department with a variety of technical work to include computer aided design, review of development/infrastructure designs and surveys, recording and inspection of work with private development and transportation construction projects, manage the street opening permitting process and begin an inspection program for the related street openings.

## Position Transfers between Funds and Departments in Fiscal Year 2023:

### Wastewater:

2 FTEs – Two Instrument and Control Technicians (Electrician / IC Techs) are being reassigned from Wastewater to newly created Industrial Facilities Department to support the requested Industrial Facilities Superintendent with the maintenance of public works industrial facilities.

### Community Development:

The Development Review Engineer is being reassigned to Engineering to streamline engineering services.

# Staffing and Compensation (cont.)

## Position Reclassifications

In preparation of a market wage study, in the Fall of 2021, Human Resources conducted a comprehensive classification study for the purpose of analyzing internal structural alignment and parity among position pay grades. Positions were evaluated based upon the updated job responsibilities and many were reassigned to an appropriate grade to align with their responsibilities. Twenty positions (affecting 29 employees) spanning among all city departments warranted reclassification and are reflected in the Fiscal Year 2023 Personnel Budgets.

# Authorized Positions by Division

	PERMANENT FULL AND PART TIME				
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>GENERAL GOVERNMENT</b>					
City Commission	7.00	7.00	7.00	7.00	8.00
Turner Foundation Grant					
Helena Citizens Council	0.38	0.38	0.38	0.50	0.50
City Manager	2.00	3.00	4.00	5.50	4.00
City Attorney	7.00	8.00	8.00	9.00	9.00
Human Resources	4.00	4.00	4.00	4.00	4.00
<b>General Government Total</b>	<b>20.38</b>	<b>22.38</b>	<b>23.38</b>	<b>26.00</b>	<b>25.50</b>
<b>FINANCE SERVICES</b>					
Administration and Budget	3.00	3.00	3.00	3.00	3.00
Accounting & Payroll	4.00	4.00	4.00	5.00	5.00
Utility Customer Service	4.00	4.00	4.00	4.00	4.00
<b>Finance Services Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	<b>12.00</b>
<b>COMMUNITY DEVELOPMENT DEPARTMENT</b>					
Planning & Development	5.13	5.38	4.63	5.50	5.50
Housing Coordinator	0.00	0.00	1.00	1.00	1.00
Building Division	9.50	9.75	10.00	9.50	10.50
<b>Community Development Total</b>	<b>14.63</b>	<b>15.13</b>	<b>15.63</b>	<b>16.00</b>	<b>17.00</b>
<b>MUNICIPAL COURT</b>					
Court Administration	6.00	6.00	6.00	6.00	6.00
<b>City Court Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>POLICE DEPARTMENT</b>					
Police Administration	5.50	5.50	5.50	6.65	6.65
Police Operations	48.00	50.55	51.05	48.00	48.00
Animal Control	1.00	1.00	1.00	1.50	1.50
Drug Enforcement	1.00	1.00	1.00	1.00	1.00
Violence Against Women	1.00	1.00	1.00	1.00	1.00
Records and Dispatch	20.50	20.50	20.50	21.50	21.50
Urban Wildlife	on-call	0.00	0.00	0.50	0.50
Crash Investigator	0.00	0.00	0.00	1.00	1.00
Volunteer Coordinator	0.00	0.00	0.00	1.00	1.00
<b>Police Department Total</b>	<b>77.00</b>	<b>79.55</b>	<b>80.05</b>	<b>82.15</b>	<b>82.15</b>



# Authorized Positions by Division (cont.)

PERMANENT FULL AND PART TIME

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>FIRE DEPARTMENT</b>					
Fire Administration	4.00	4.00	4.00	4.00	4.00
Fire Operations	36.00	35.00	36.00	36.00	36.00
Fire Marshal	2.00	2.00	2.00	2.00	2.00
Fire Inspector	0.00	0.00	0.00	1.00	1.00
<b>Fire Department Total</b>	<b>42.00</b>	<b>41.00</b>	<b>42.00</b>	<b>43.00</b>	<b>43.00</b>

<b>PARKS DEPARTMENT</b>					
Park and Recreation Admin.	2.00	2.00	2.00	2.00	2.00
Park Maintenance	9.42	10.00	10.00	8.80	8.80
Swim Pool	0.65	0.65	0.65	0.65	0.65
Recreation Program	0.60	0.60	0.60	0.60	0.60
Urban Trails	0.50	0.50	0.50	0.50	0.50
Urban Forestry	2.00	3.75	3.75	3.75	3.75
Open Space District	0.80	0.80	0.80	1.75	2.75
Watershed Projects	0.20	0.20	0.20	0.20	0.20
Civic Center	5.98	5.93	5.93	6.00	6.00
Golf Operations	3.25	3.00	3.00	3.00	3.00
Golf Concessions	3.25	3.25	3.25	2.00	2.75
Golf Course Maintenance	3.00	3.00	3.00	3.00	3.00
<b>Parks and Recreation Total</b>	<b>31.65</b>	<b>33.68</b>	<b>33.68</b>	<b>32.25</b>	<b>34.00</b>

<b>COMMUNITY FACILITIES</b>					
Facilities Management	1.22	1.33	1.33	2.29	2.61
Project Management	0.82	0.87	0.87	0.84	1.55
PEG	0.04	0.04	0.04	0.03	0.01
City-County Building	5.33	4.45	4.45	4.83	4.24
CCAB Mail Operations	0.38	0.38	0.38	0.38	0.42
CCAB Mail Delivery	0.31	0.31	0.31	0.31	0.34
CCAB Telephone	0.39	0.42	0.42	0.37	0.29
Law & Justice Center	2.00	3.74	3.74	3.42	3.02
<b>Community Facilities Total</b>	<b>10.49</b>	<b>11.54</b>	<b>11.54</b>	<b>12.47</b>	<b>12.48</b>

# Authorized Positions by Division (cont.)

	PERMANENT FULL AND PART TIME				
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>PUBLIC WORKS DEPARTMENT</b>					
Public Works Administration	2.50	4.50	4.50	2.50	2.50
Sustainability Coordinator	0.00	0.50	0.50	0.50	1.00
Engineering	8.50	8.50	8.50	11.00	11.00
Industrial Facilities	0.00	0.00	0.00	0.00	3.00
Water Treatment	11.25	12.35	12.35	13.45	12.50
Wastewater Treatment	9.85	10.35	10.35	10.45	9.50
Wastewater Pretreatment	0.90	0.50	0.50	0.50	0.50
Water Utility Maintenance	13.20	13.38	13.38	12.26	12.26
Wastewater Utility Maintenance	5.99	5.99	5.99	5.41	5.41
Storm Water Utility Maintenance	3.81	3.81	3.81	3.33	3.33
Residential Solid Waste	4.77	6.77	6.77	7.17	7.17
Commercial Solid Waste	3.63	3.63	3.63	3.83	3.83
Transfer Station	9.40	9.40	9.40	9.80	9.80
Recycling	2.20	2.20	2.20	2.20	2.20
<b>Public Works Total</b>	<b>76.00</b>	<b>81.88</b>	<b>81.88</b>	<b>82.40</b>	<b>84.00</b>
<b>TRANSPORATION SERVICES</b>					
Streets	11.75	17.75	17.75	18.05	19.25
Transportation Engineering	0.00	0.00	0.00	1.00	2.00
Roadway Code Enforcement	0.00	2.00	2.00	2.50	2.50
Traffic Maintenance	2.38	3.28	3.28	3.30	3.30
Signal Maintenance	0.88	0.28	0.28	0.24	0.14
Fleet Services	6.50	6.80	6.80	6.75	6.48
Capital Transit (Bus)	11.85	11.90	11.90	13.65	15.35
East Valley Grant	1.13	1.20	1.20	1.23	0.00
Parking Services	8.65	8.80	8.80	9.14	9.09
<b>Transportation Services Total</b>	<b>43.25</b>	<b>52.01</b>	<b>52.01</b>	<b>55.86</b>	<b>58.10</b>
<b>CITY TOTALS</b>	<b>332.40</b>	<b>354.17</b>	<b>357.17</b>	<b>368.13</b>	<b>374.23</b>

# City Wide Revenues Overview

## Property Taxes and Assessments

### How are my taxes determined on my property?

The Montana Department of Revenue establishes the value of all property for tax purposes. The assessed value of property is used by Lewis and Clark County to determine the total of all mill levies. Certified values are available in August each year.

The City is limited in assessing taxes based on an inflation factor outlines in MCA 15-10-420. A local government is authorized to levy mills sufficient to generate the amount of property taxes actually assessed in the prior year plus one-half of the average rate of inflation for the prior three (3) years. This rate is calculated using the consumer price index, U.S. City average, all urban consumers, using the 1982-84 base of 100 as published by the bureau of labor statistics of the U.S. Department of Labor. For Fiscal Year 2023, that rate is 1.77%

Examples of how your property tax is calculated can be found the on the Montana State Department of Revenue website: [mtrevenue.gov](http://mtrevenue.gov)

### What is as Mill?

A mill is 1/10<sup>th</sup> of a penny or \$1.00 revenue for each \$1,000 of assessed valuation.

### What assessments does the City Charge on my property tax bill?

The city proposes and adopts assessment fees each year during the budget process by Resolution of the City Commission. These resolutions all require a public hearing in order to allow public feedback.

The following is a list of assessments that are collected on resident's tax bills:

- Special Improvement Street Lighting Districts
- Urban Forestry
- Open Space and Lands
- Streets Maintenance
- Storm Water
- Landfill Monitoring

# City Wide Revenues Overview

## Overview

Fiscal Year 2023 projected budgeted revenues are \$106,111,300. Revenues are conservatively projected but are 11.10% higher than the Adopted Fiscal Year 2022 Budgeted Revenues. The increase in revenue projections represent volume increases in charges for services of 3.8%, a 6.7% increase in licensing and permitting, a 19.1% increase in intra-city revenues which represents internal cost recoveries, and a 39.9% in other financing (loans and grants).

In total, the City received \$8.4 million in Local Fiscal Recovery ARPA Funds in addition to \$7.2 million in pass-through ARPA funds from the State for water projects. The City of Helena Commission has already slated \$1.8 million in Local Fiscal Recovery ARPA Funds for water projects and will determine the distribution of the remaining Local Fiscal Recovery ARPA Funds after a thorough review of the City's own infrastructure and facility needs.

Below is a table that summarizes revenue categories by year that depicts expected areas of revenue changes in FY23:

	FY 19 ACT.	FY 20 ACT.	FY 21 UNAUD.	FY 22 EST. ACT.	FY 23 BUDGET
Taxes	12,507,816	13,531,944	14,358,378	15,349,544	15,285,090
Special Assessments	8,458,824	11,146,408	11,178,148	11,896,445	11,772,116
License & Permits	1,802,346	1,929,819	2,118,956	1,858,868	2,017,783
Intergov't Revenues	10,550,740	12,421,376	19,410,245	14,669,362	19,237,089
Charges for Services	24,359,923	25,188,912	26,472,517	28,830,382	27,916,462
Intra-City Revenues	6,555,519	6,617,898	7,053,751	7,061,589	8,674,310
Fines & Forfeitures	617,689	606,025	501,146	470,573	499,000
Investment Earnings	1,074,555	754,253	101,775	216,241	175,908
Other Financing	6,815,739	13,554,193	9,889,355	12,092,682	16,979,517
<b>TOTAL</b>	<b>\$ 72,743,151</b>	<b>\$ 85,750,827</b>	<b>\$ 91,084,271</b>	<b>\$ 92,445,687</b>	<b>\$ 102,557,275</b>

A comparison of revenues including internal transfers from FY19 through Budget FY23 is listed in the table below:

	REVENUE	TRANSFERS IN	TOTAL
FY19 ACTUAL	72,743,151	3,654,063	76,397,214
FY20 ACTUAL	85,750,827	2,368,947	88,119,774
FY21 UNAUDITED	91,084,271	5,509,430	96,593,701
FY22 PROJECTED	92,445,687	5,406,247	97,851,934
FY23 BUDGET	102,557,275	3,553,973	106,111,248

Internal transfers represent subsidies and contributions from the General Fund to other funds, transfers from internal service insurance funds, special revenue fund transfers to operating funds and capital improvement support. A more comprehensive list of the City's revenues and trend information is in the following two schedules listed as "General Fund Revenue", and "Other Fund Revenue".

**CITY OF HELENA  
GENERAL FUND REVENUE**

ACCOUNT DESCRIPTION		FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Current Taxes - General Levy	gov	8,184,141	8,351,207	8,720,492	8,900,000	9,079,203	9,191,800		
Personal Property Taxes - All Years	gov	406,463	501,886	519,192	464,000	528,776	525,000		
Current Taxes - Health Ins Levy	gov	1,821,380	2,062,697	2,162,504	2,224,000	2,242,818	2,093,600		
MV - County Option Tax (61-3-537)	gov	1,019,822	1,053,296	1,144,182	1,073,000	1,203,783	1,239,900		
Entitlement -- MV - Assessed Taxes	gov	8,888	1,353	9,011	9,000	7,000	5,000		
Penalty & Interest on Del Tax	gov	14,534	13,236	21,093	18,000	16,676	18,000		
<b>SUBTOTAL - TAXES</b>		<b>11,455,228</b>	<b>11,983,675</b>	<b>12,576,473</b>	<b>12,688,000</b>	<b>13,078,255</b>	<b>13,073,300</b>	<b>-0.04%</b>	<b>3.04%</b>
Liquor Licenses	gov	19,510	17,500	21,000	21,000	18,500	21,000		
Beer & Wine Licenses	gov	24,410	26,200	24,200	27,000	29,250	30,000		
Catering Permits	gov	3,395	1,855	630	3,000	2,905	3,000		
Pawnbrokers & 2nd Hand	gov	750	-	-	-	-	-		
General Business Licenses	gov	105,391	103,259	98,768	100,000	117,998	118,000		
Cable TV Franchise	gov	413,339	382,431	428,806	425,000	374,053	375,000		
Amusement Licenses & Permits	gov	2,500	-	-	-	-	-		
Animal Licenses	p&c	31,093	29,724	26,634	30,000	25,809	26,000		
Bicycle Licenses	gov	4	-	-	-	-	-		
Building Permits/Board of Adjustments	cd	1,000	1,500	1,875	1,000	1,025	1,000		
<b>SUBTOTAL - LICENSE &amp; PERMITS</b>		<b>601,392</b>	<b>562,468</b>	<b>601,913</b>	<b>607,000</b>	<b>569,540</b>	<b>574,000</b>	<b>0.78%</b>	<b>-5.44%</b>
Fire Grants	fire	-	-	-	-	-	-		
Police / MRDTF Grant	p&c	27,676	31,284	26,345	20,000	31,365	20,000		
Police / Highway Traffic Safety	p&c	26,859	82,815	29,107	65,000	86,080	57,000		
Police / ICAC Grant	p&c	3,485	5,493	-	-	-	-		
Police / Dept of Justice Grant (MATIC Grant)	p&c	95,618	100,356	64,572	90,000	103,520	110,000		
Police / Violence Agnst Women Grant	p&c	68,494	70,807	70,750	65,000	63,834	50,000		
Police / HIDTA Grants	p&c	67,281	52,373	26,906	35,000	8,477	6,000		
Police Grants-Misc.	p&c	12,874	2,939	49,185	3,000	50,026	48,000		
Parks Federal Grant	p&r	-	-	-	-	64,930	-		
Misc. Federal Grants - VOCA Grant	atty	67,456	59,361	52,038	57,000	50,233	50,000		
Indirect Cost Recovery - MISC	p&c	-	-	-	-	-	-		
Indirect Cost Recovery - DUI	p&c	6,746	-	16,149	-	-	-		
Indirect Cost Recovery - K9 Grant	p&c	-	-	-	-	-	-		
Indirect Cost Recovery - HPD MATIC	p&c	-	-	-	-	-	-		
Indirect Cost Recovery -VOCA	atty	8,595	19,765	-	15,000	18,914	15,000		
Live Card Game Lic Dist	gov	4,252	2,536	2,084	2,100	3,083	3,100		
Video Gambling Lic Dist	gov	74,425	71,100	73,350	70,000	58,825	70,000		
State Entitlement - HB124 / 2001	gov	4,312,139	4,462,845	4,613,117	4,682,000	4,708,994	4,869,181		
State Grants - K9 Grant	-	-	-	-	-	9,500	-		
State Grants - URD/MBAC	cd	9,000	-	-	-	7,066	-		
State Grants - Hazmat	fire	-	963	-	-	-	-		
County Contrib - Urban Trails	p&r	-	-	-	-	-	-		
County Contrib - Resilience Coordinator	p&c	-	-	-	-	-	-		
County Contrib - LCSO Reimb-1/2 Detective-MDT	p&c	948	45,673	4,145	2,000	332	1,500		
County Contrib - HCTV Internet Reimbursement	gov	-	-	-	-	-	5,800		
Misc Intergovernmental Rev	p&c	4,546	-	-	-	-	-		
PILT-Helena Housing Authority	gov	12,985	16,899	7,475	20,000	8,579	9,000		
<b>SUBTOTAL - INTERGOV'T REV</b>		<b>4,803,379</b>	<b>5,025,210</b>	<b>5,035,221</b>	<b>5,126,100</b>	<b>5,273,758</b>	<b>5,314,581</b>	<b>0.77%</b>	<b>3.68%</b>
Subdivisions	cd	1,045	375	4,370	1,500	1,000	1,000		
Zoning Actions	cd	2,885	1,306	4,555	2,000	4,215	4,000		
Alarm Fees (10%)	p&c	2,475	1,070	830	1,200	165	500		
Fire Protection Fees	fire	78,097	36,431	102,826	50,000	317,736	394,300		
Fire Bldg. Code Inspection	fire	32,722	40,284	27,216	32,500	34,793	34,500		
DUI Vehicle Seizures	p&c	-	-	125	-	-	-		
St Capital Officer	p&c	140,161	90,670	-	-	-	-		
Fees-Other Agencies - Law Enf Academy	p&c	-	-	-	-	-	-		
Fees-Other Agencies-SRO Reimb & 1/2 City Atty De	p&c	86,393	127,769	161,295	125,000	45,000	211,000		
Police Range User Fees	p&c	7,980	36,345	10,070	8,000	22,300	20,000		
Helena Housing Auth. Contract	p&c	-	-	-	-	-	-		
Snow Removal Charges	p&r	345	-	-	-	-	-		
Engineering Misc.	pw	250	-	618	-	500	-		
Animal Control Fees	p&c	1,770	2,625	-	1,000	-	-		
Swim - Daily Admissions Youth	p&r	41,535	34,966	151	25,000	4,629	7,500		
Swim - Daily Admissions Adult	p&r	31,817	20,704	37,718	22,000	53,180	51,000		
Swim -Daily Admissions Senior	p&r	1,187	968	-	1,000	-	-		
Swim - Daily Admissions Spectator	p&r	2,620	4,492	408	2,000	365	600		
Swim -Water Activity Youth	p&r	-	233	-	35	3,405	1,650		
Swim - Water Activity Adult	p&r	1,304	103	-	1,500	-	500		
Swim - Water Activity Senior	p&r	411	-	-	300	-	-		
Swim - Punch Card Youth	p&r	6,871	8,884	2,577	6,000	2,393	6,000		
Swim - Punch Card Adult	p&r	5,005	1,229	2,051	3,024	2,746	3,000		
Swim - Punch Card Senior	p&r	607	-	396	140	760	500		
Swim - PC Residt - Wtr Act-Sr.	p&r	-	-	-	-	-	-		
Swim - Season Pass Youth	p&r	455	-	108	400	88	120		
Swim - Season Pass Adult	p&r	810	171	972	1,000	1,802	1,000		
Swim - Season Pass Senior	p&r	630	-	459	126	518	300		
Swim - Season Pass Family	p&r	4,878	810	6,792	500	6,782	7,500		
Swim Lessons - Resident 30 min	p&r	27,841	20,727	30,171	27,000	27,098	35,000		
Swim Lessons - Non Resident 30 min	p&r	4,305	1,272	491	150	710	600		
Swim Pool Rental - Swim Team	p&r	2,505	2,505	3,920	2,000	4,320	5,000		
Swim Pool Rental - Swim Meets	p&r	2,880	1,290	-	1,500	-	1,500		
Swim Pool Rental - Private	p&r	1,440	400	800	1,500	1,030	1,500		
Park Use Fees	p&r	42,666	5,542	17,158	45,000	-	13,500		
Recreation Fees	p&r	-	2,247	4,010	3,000	6,835	7,000		
Recreation Ice Rink Fees & Revenue	p&r	3,814	6,373	10,622	5,000	12,385	13,000		



**CITY OF HELENA  
GENERAL FUND REVENUE**

ACCOUNT DESCRIPTION		FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Recreation Tennis Fees & Revenue	p&r	11,619	5,124	14,188	5,500	2,388	15,000		
Recreation Pickleball Fees & Revenue	p&r	-	-	163	500	725	500		
Event Ticket Sales	p&r	474	-	-	-	-	-		
Concession Merchandise	p&r	32,127	30,506	16,349	32,500	38,942	35,000		
<b>SUBTOTAL - CHARGES FOR SVS</b>		<b>581,924</b>	<b>485,419</b>	<b>461,408</b>	<b>407,875</b>	<b>596,810</b>	<b>872,570</b>	<b>46.21%</b>	<b>113.93%</b>
Walking Mall St Sweep/Plow Chrg/Snow Removal	p&r	19,000	19,000	-	19,000	19,000	19,000		
Open Spc Trail Maint Chrg	p&r	54,969	55,000	-	-	-	-		
<b>SUBTOTAL -INTRA CITY CHARGES</b>		<b>73,969</b>	<b>74,000</b>	<b>-</b>	<b>19,000</b>	<b>19,000</b>	<b>19,000</b>	<b>0.00%</b>	<b>0.00%</b>
Court Fines - Traffic	p&c	437,170	479,933	372,107	400,000	340,741	370,000		
Animal Control Fines	p&c	3,513	4,022	2,533	3,500	1,958	3,000		
Court Costs	p&c	7,161	2,347	1,668	5,000	1,042	2,500		
Criminal Offense	p&c	34,814	38,369	25,375	30,000	23,724	25,000		
Civil Costs	p&c	27,160	14,900	19,780	20,000	8,460	10,000		
Victim/Witness Adv Srchrg	p&c	30,066	31,124	22,618	32,000	20,824	25,000		
Parking Fines-City Court	p&c	-	-	-	-	-	-		
Misc Fines / Snow Removal	p&r	1,016	498	154	500	293	500		
<b>SUBTOTAL -FINES &amp; FORFEITURES</b>		<b>540,900</b>	<b>571,191</b>	<b>444,234</b>	<b>491,000</b>	<b>397,041</b>	<b>436,000</b>	<b>9.81%</b>	<b>-11.20%</b>
Interest Earnings	gov	155,486	112,807	18,200	20,000	17,607	20,000		
Interest Earnings - Streets Interfund Loan	gov	-	-	-	-	-	23,598		
<b>SUBTOTAL -INTEREST EARNINGS</b>		<b>155,486</b>	<b>112,807</b>	<b>18,200</b>	<b>20,000</b>	<b>17,607</b>	<b>43,598</b>	<b>147.62%</b>	<b>117.99%</b>
Comm, Mgr, Atty Charges	gov	833,760	815,023	1,113,322	915,861	915,861	1,285,216		
Park & Rec Charges	p&r	70,306	77,522	77,132	183,260	183,260	167,109		
Public Works Charges	pw	330,701	495,707	277,558	326,616	326,616	400,146		
Industrial Facilities	pw	-	-	-	-	-	303,593		
Human Resource Charges	gov	182,831	189,621	197,717	190,411	190,411	252,371		
Budget & Accounting Charges	fin	583,568	587,201	735,576	543,170	540,754	514,732		
Utility Customer Service Charges	fin	443,278	461,498	526,805	496,318	496,318	467,070		
Engineering Charges	pw	774,720	786,718	963,159	970,354	970,354	1,028,746		
Internal - Weed Control Charges	p&r	83,000	-	-	-	-	-		
<b>SUBTOTAL -INTERNAL SVS COST RECOVERY</b>		<b>3,302,164</b>	<b>3,413,290</b>	<b>3,891,269</b>	<b>3,625,990</b>	<b>3,623,574</b>	<b>4,418,983</b>	<b>21.95%</b>	<b>21.87%</b>
Misc Other Revenue	gov	27,670	43,456	25,062	20,000	23,771	35,000		
Audit Fee - BID	fin	2,500	2,500	-	2,500	2,550	2,500		
Audit Fee - TBID	fin	2,500	2,500	-	2,500	2,550	2,500		
Other Revenues	gov	-	-	-	-	-	-		
Misc Employee Reimb	gov	-	-	-	-	1,826	-		
Restitution Payments	p&c	-	-	-	-	1,432	-		
Police Workers Comp	p&c	4,913	-	-	-	-	-		
Fire Workers Comp	fire	15,360	-	-	-	-	-		
Sale of Unclaimed Evidence	p&c	4,150	-	2,694	-	-	-		
Restricted Contrib - Gen Gov	gov	1,340	510	-	-	-	-		
Restricted Contrib - Fire	fire	-	-	-	-	3,600	-		
Restricted Contrib - Police	p&c	-	-	-	-	-	-		
Canine Contributions	p&c	-	-	-	-	-	-		
Explorers Contributions	p&c	-	-	-	-	-	-		
Police-L&C Forfeiture Fnd	p&c	-	3,050	-	-	-	-		
Kay's Kids-McKenna Fndtn	p&r	37,080	43,760	15,768	40,000	5,760	76,000		
Special Warrant Proceeds	gov	-	-	6,032	-	14,950	-		
Sale of Fixed Assets	gov	2,850	22,190	30,812	10,000	23,976	10,000		
<b>SUBTOTAL -MISC OTHER</b>		<b>98,363</b>	<b>117,966</b>	<b>80,369</b>	<b>75,000</b>	<b>80,415</b>	<b>126,000</b>	<b>56.69%</b>	<b>68.00%</b>
Transfer In - Law Enf Block Grant (JAG Grant)	p&c	27,172	34,989	39,104	15,000	29,400	15,000		
Transfer In - Fire Levy	fire	245,849	601,039	984,840	911,000	671,477	692,220		
Transfer In - CDBG/Home Fund	CD	-	-	-	-	15,000	-		
Transfer In - Insurance/Safety	gov	224,598	113,808	111,598	111,598	111,598	45,406		
Transfer In - Medical Revolving	gov	-	-	-	-	-	200,000		
<b>SUBTOTAL -TRANSFERS IN</b>		<b>497,619</b>	<b>749,836</b>	<b>1,135,542</b>	<b>1,037,598</b>	<b>827,475</b>	<b>952,626</b>	<b>15.12%</b>	<b>-8.19%</b>
<b>TOTAL GENERAL FUND REVENUE</b>		<b>22,110,424</b>	<b>23,095,863</b>	<b>24,244,629</b>	<b>24,097,563</b>	<b>24,483,475</b>	<b>25,830,658</b>	<b>5.50%</b>	<b>7.19%</b>
<b>TOTAL OTHER FUNDS</b>		<b>54,286,791</b>	<b>65,023,911</b>	<b>72,349,072</b>	<b>71,425,776</b>	<b>73,368,458</b>	<b>80,280,590</b>	<b>9.42%</b>	<b>12.40%</b>
<b>TOTAL - ALL FUNDS</b>		<b>76,397,214</b>	<b>88,119,774</b>	<b>96,593,701</b>	<b>95,523,339</b>	<b>97,851,934</b>	<b>106,111,248</b>	<b>8.44%</b>	<b>11.08%</b>

CITY OF HELENA  
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Curr. - Street Maintenance District #1	4,968,355	7,105,009	7,032,839	7,200,000	7,328,672	7,200,000		
P & I on Del Assmnts	7,273	8,562	14,431	8,000	12,476	10,000		
Street Opening Permits	56,368	74,968	46,791	40,000	57,380	50,000		
PILT-Helena Housing Authority	30,494	30,494	31,090	30,495	31,090	31,000		
Snow Removal Charges	-	-	-	3,000	-	-		
Misc Fines / Snow Removal	-	690	456	500	1,668	500		
Interest Earnings	78,062	56,623	9,605	11,000	23,345	15,000		
Other Revenues	4,874	8,562	175,517	2,500	1,038	2,500		
State Signal Reimbrsmnt	12,820	394	1,703	-	1,553	1,000		
Street Sign Reimbursement	5,848	5,959	40	8,500	2,806	5,000		
Street Constr Reimbursemt	-	-	45,000	-	25,382	45,000		
Sale of Fixed Assets	-	105,274	7,700	5,000	41,200	10,000		
Intercap Loan Proceeds	-	-	-	2,900,000	1,600,000	-		
Transfer In - 645 Ins & Safety/GF/TIF RR	19,545	9,894	9,755	9,755	9,755	4,704		
Transfer in - 100 Gen Fund	-	-	415,000	-	-	-		
Transfer In - 406 TIF Railroad District	-	-	100,000	-	-	-		
<b>SUBTOTAL - STREETS FUND (201)</b>	<b>5,183,640</b>	<b>7,406,429</b>	<b>7,889,928</b>	<b>10,218,750</b>	<b>9,136,366</b>	<b>7,374,704</b>	<b>-19.28%</b>	<b>-27.83%</b>
Gas Tax Apportionment	564,927	572,169	577,077	594,390	580,537	580,537		
State Grants - Misc.	-	109,565	61,873	-	-	-		
Interest Earnings	33,162	19,486	1,797	2,500	3,418	1,500		
<b>SUBTOTAL - GAS TAX FUND (240)</b>	<b>598,089</b>	<b>701,220</b>	<b>640,747</b>	<b>596,890</b>	<b>583,956</b>	<b>582,037</b>	<b>-0.33%</b>	<b>-2.49%</b>
HB473 Gas Tax Apportionment	208,657	448,843	1,316,000	662,535	-	745,747		
Interest Earnings	-	-	-	-	5,151	-		
<b>SUBTOTAL - HB473 GAS TAX FUND (241)</b>	<b>208,657</b>	<b>448,843</b>	<b>1,316,000</b>	<b>662,535</b>	<b>5,151</b>	<b>745,747</b>	<b>14378.89%</b>	<b>12.56%</b>
Special Assessments	1,759,831	1,959,469	2,030,128	2,400,000	2,410,525	2,367,265		
P & I on Del Assmnts	2,925	2,435	4,176	3,300	4,215	3,500		
PILT-Helena Housing Authority	9,455	9,455	18,572	9,455	18,572	18,572		
Interest Earnings	54,001	31,794	3,168	4,500	8,511	4,500		
Other Revenues	-	-	-	-	-	-		
Sale of Fixed Assets	-	-	-	-	43,450	-		
Transfer In - 645 Ins & Safety	3,122	1,562	2,035	2,035	2,035	597		
<b>SUBTOTAL - STORM FUND (245)</b>	<b>1,829,333</b>	<b>2,004,715</b>	<b>2,058,079</b>	<b>2,419,290</b>	<b>2,487,308</b>	<b>2,394,434</b>	<b>-3.73%</b>	<b>-1.03%</b>
Federal Grants - CDBG	1,051,087	41,692	441,000	-	33,000	-		
State Grants - CDBG	15,000	-	40,000	-	-	-		
Interest Earnings - CDBG	-	-	-	-	101	-		
<b>SUBTOTAL - CDBG FUND (226)</b>	<b>1,066,087</b>	<b>41,692</b>	<b>481,000</b>	<b>-</b>	<b>33,101</b>	<b>-</b>	<b>-100.00%</b>	<b>-</b>
Interest Earnings	-	127	573	-	(42)	-		
Sale of Fixed Assets	-	2,500	-	-	-	-		
<b>SUBTOTAL - COMMUNITY RENEWAL (228)</b>	<b>-</b>	<b>2,627</b>	<b>573</b>	<b>-</b>	<b>(42)</b>	<b>-</b>	<b>-100.00%</b>	<b>-</b>
Interest Earnings	-	-	-	-	5,616	4,500		
Transfer in - 100 Gen Fund	-	-	1,687,500	225,000	225,000	100,000		
<b>SUBTOTAL - AFFORDABLE HOUSING (229)</b>	<b>-</b>	<b>-</b>	<b>1,687,500</b>	<b>225,000</b>	<b>230,616</b>	<b>104,500</b>	<b>-54.69%</b>	<b>-53.56%</b>
Interest Earnings	-	-	-	-	278	-		
Donations	515	270	32,000	-	-	15,000		
Transfer in - 100 Gen Fund	12,000	19,313	11,487	12,000	12,000	12,000		
<b>SUBTOTAL - PUBLIC ARTS (233)</b>	<b>12,515</b>	<b>19,583</b>	<b>43,487</b>	<b>12,000</b>	<b>12,278</b>	<b>27,000</b>	<b>119.90%</b>	<b>125.00%</b>
Interest Earnings	24,575	15,292	2,200	4,000	2,918	2,500		
Community Facilities Charges	575,024	609,772	585,058	633,939	633,939	782,271		
Other Revenues	29	-	-	-	-	-		
Transfer In - 100 GF (PEG Support)	3,887	4,066	5,047	3,651	25,196	1,336		
Transfer In - 100 PEG Franchise Fee	-	-	-	-	-	-		
Transfer In - 645 Ins & Safety	3,183	1,570	1,266	1,266	1,266	927		
Interest Earnings	304	204	27	40	67	30		
Chamber Bldg Rent	53,426	41,203	83,000	71,000	62,100	72,076		
Interest Earnings	882	823	120	120	193	120		
Building Repair Reimbursements	-	278	-	5,000	-	5,000		
Neighborhood Center Rent	25,640	26,580	26,580	26,580	26,580	34,080		
<b>SUBTOTAL - FACILITIES (212) (213) (214)</b>	<b>686,949</b>	<b>699,788</b>	<b>703,298</b>	<b>745,596</b>	<b>752,259</b>	<b>898,340</b>	<b>19.42%</b>	<b>20.49%</b>
Intergov't Rev - Highway Traffic Safety	-	-	-	-	-	-		
Indirect Cost Recovery	-	-	-	-	-	-		
Reimbursed Overtime - Police	63,148	69,905	42,638	58,000	43,410	59,100		
Interest Earnings	-	-	-	-	229	-		
Transfer In - 645 Ins & Safety	1,780	354	490	490	490	157		
Law Enforcement Block Grant	64,721	41,511	-	30,000	170,757	30,000		
LEBG Indirect Cost Recovery	5,644	2,915	-	3,000	1,265	-		
Interest Earnings	-	-	-	-	5	-		
<b>SUBTOTAL - POLICE PROJ &amp; LEBG (215) (217)</b>	<b>135,293</b>	<b>114,685</b>	<b>43,128</b>	<b>91,490</b>	<b>216,156</b>	<b>89,257</b>	<b>-58.71%</b>	<b>-2.44%</b>
Intergov't Rev - 911-Lewis & Clark County	213,188	157,313	147,785	226,000	153,063	226,000		
Intergov't Rev - 911-City of Helena	187,492	157,313	147,785	192,000	153,063	192,000		
Intergov't Rev - 911-East Helena	53,646	157,313	147,785	14,000	153,063	14,000		
State Grants - Phone System reimb	-	-	322,611	502,846	-	469,000		
Charges - St. Peter's Hospital Training Reimb.	10,000	-	30,000	15,000	16,000	16,000		
Interest Earnings	5,049	5,550	924	500	2,245	1,500		
Other - LCSO 50% Reimb for T1 Line Dispatch radios	31,743	1,555	809	1,360	1,275	1,360		
Alarm Appl & Monitor Fees	11,465	8,680	7,375	9,000	1,050	2,500		
False Alarm Fees	8,850	9,100	8,690	8,000	8,720	7,000		
County Contributions	1,400,000	1,448,160	1,494,211	1,590,762	1,591,106	1,648,348		
Intergov't Rev - BLM	-	6,000	-	-	3,000	4,750		
Accident Reports	3,924	3,491	3,575	3,000	3,903	3,000		
Sex/Violent Offenders Reg	900	1,230	1,455	1,000	935	1,000		
Interest Earnings	(1,913)	(301)	87	20	2,203	1,500		

CITY OF HELENA  
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Other Revenues	-	-	488	300	-	-		
Transfer In (Fund 218 to 219)	-	-	-	-	-	-		
Transfer In - 645 Ins & Safety	17,889	9,715	9,216	9,216	9,216	3,697		
<b>SUBTOTAL - 911/SSD (218) (219)</b>	<b>1,942,233</b>	<b>1,965,120</b>	<b>2,322,796</b>	<b>2,573,004</b>	<b>2,098,841</b>	<b>2,591,655</b>	<b>23.48%</b>	<b>0.72%</b>
Current Taxes - Fire Safety Levy	457,890	406,945	868,253	911,000	1,017,419	1,000,000		
Personal Property Taxes - All Years	2,979	22,766	65,295	24,000	8,536	8,792		
Pnly & Intrst on Del Tax	271	675	1,350	500	1,286	500		
Federal Grants	142,501	380,634	235,326	-	45,796	593,400		
Fire Protection Fees	-	167,277	512,741	317,000	413	-		
Interest Earnings & Misc Other	1,590	2,655	685	-	2,004	1,500		
Other Revenues	-	-	6,468	-	-	-		
Debt Issuance	-	-	810,000	-	-	-		
<b>SUBTOTAL - FIRE LEVY (260)</b>	<b>605,231</b>	<b>980,952</b>	<b>2,500,118</b>	<b>1,252,500</b>	<b>1,075,454</b>	<b>1,604,192</b>	<b>49.16%</b>	<b>28.08%</b>
Civic Center Fees	165,484	163,925	76,644	165,000	172,962	215,000		
Event Ticket Sales	379,490	349,743	303,486	354,500	332,433	406,000		
Event Ticket Fee	46,126	36,442	30,601	38,000	37,226	40,000		
Civic Center Event Reimbursements	2,895	83	-	1,000	436	-		
Civic Center Board Reimbursements	-	-	-	-	-	-		
Concession Merchandise	21,019	19,407	9,416	32,000	30,664	40,000		
Other Revenues	42,016	1,098	2	500	25,710	50		
Interest Earnings	-	26	168	-	3,411	2,500		
Misc Federal Grants	-	-	-	351,623	351,623	-		
Transfer in - General Fund (100)	470,000	360,000	360,000	450,000	450,000	360,000		
Transfer In - 645 Ins & Safety	5,572	2,792	2,750	2,750	2,750	1,134		
<b>SUBTOTAL - CIVIC CENTER (211)</b>	<b>1,132,602</b>	<b>933,516</b>	<b>783,066</b>	<b>1,395,373</b>	<b>1,407,214</b>	<b>1,064,684</b>	<b>-24.34%</b>	<b>-23.70%</b>
Special Assessments - Open Space	384,463	546,444	559,866	550,000	569,734	550,000		
P & I on Del Assmnts	662	608	1,085	750	1,040	750		
Federal Grants	24,795	217,252	406,400	-	281,523	-		
State Grants - Misc.	6,944	-	-	-	-	-		
PILT-Helena Housing Authority	1,916	1,916	1,900	1,900	3,738	3,738		
Park Use Fees	1,583	2,325	3,950	2,200	6,822	4,000		
Interest Earnings	7,993	4,524	420	500	1,349	1,000		
Other Revenues	500	3,103	18,765	500	500	-		
Restricted Contribution	18,000	-	-	-	29,781	-		
Transfer In - 645 Ins & Safety	1,405	827	844	844	844	532		
<b>SUBTOTAL - OPEN SPACE (235)</b>	<b>448,261</b>	<b>776,999</b>	<b>993,230</b>	<b>556,694</b>	<b>895,331</b>	<b>560,020</b>	<b>-37.45%</b>	<b>0.60%</b>
Special Assessments - Urban Forestry	256,313	469,747	479,305	430,000	488,682	480,000		
P & I on Del Assmnts	452	517	932	500	852	500		
PILT-Helena Housing Authority	630	630	1,170	630	1,170	1,170		
Interest Earnings	5,213	4,442	788	1,000	1,175	1,000		
Other Revenues	600	10,000	9,000	9,000	10,000	9,000		
Transfer In - 645 Ins & Safety	2,340	1,189	1,102	1,102	1,102	793		
<b>SUBTOTAL - URBAN FORESTRY (237)</b>	<b>265,548</b>	<b>486,525</b>	<b>492,297</b>	<b>442,232</b>	<b>502,981</b>	<b>492,463</b>	<b>-2.09%</b>	<b>11.36%</b>
Federal Grants	279,349	-	-	-	-	-		
Interest Earnings	-	-	-	-	153	100		
Log Sales	12,329	8,687	950	-	-	-		
Transfer in from Water Fund (521)	17,573	40,000	20,000	20,000	20,000	20,000		
Transfer In - 645 Ins & Safety	531	125	121	121	121	-		
<b>SUBTOTAL - WATER SHED PROJ (246)</b>	<b>309,782</b>	<b>48,812</b>	<b>21,071</b>	<b>20,121</b>	<b>20,274</b>	<b>20,100</b>	<b>-0.86%</b>	<b>-0.10%</b>
Interest Earnings - Loan Repay Fund	744	794	206	-	594	-		
Loan Repayment Interest - Loan Repay Fund	27	34	-	-	-	-		
Transfer in - General Fund (100) - Loan Repay Fund	-	-	60,000	60,000	60,000	-		
State & Federal Grants - CARES / ARPA	-	2,331,456	7,253,666	4,248,586	4,256,034	-		
Interest Earnings - CARES / ARPA	-	-	-	-	18,272	15,000		
Special Assessments - Light Districts	917,963	914,502	914,047	931,010	931,010	1,014,801		
Current Taxes - Debt Service - GO 17	521,864	709,843	529,198	560,000	555,356	530,000		
Personal Property Taxes - All Years - GO17	29,537	24,952	43,317	25,000	5,002	25,000		
Pnly & Intrst on Del Tax - GO 17	996	667	1,010	750	781	750		
Other Revenues - GO 17	4,565	-	-	-	-	-		
Interest Earnings - GO 17	7,589	5,071	1,096	2,000	1,289	1,000		
Special Assmnts - SID Rev Fund	21,257	537	7	-	5,461	-		
Interest Earnings - SID Rev Fund	671	523	68	25	-	-		
Transfer in - General Fund (100)	923	-	-	-	-	-		
<b>SUBTOTAL - OTHER SPEC REV &amp; GO DEBT FUNDS</b>	<b>1,506,136</b>	<b>3,988,380</b>	<b>8,802,614</b>	<b>5,827,371</b>	<b>5,833,799</b>	<b>1,586,551</b>	<b>-72.80%</b>	<b>-72.77%</b>
Current Taxes - General Levy - TIF Railroad	31,978	95,923	197,433	175,100	304,221	313,348		
Personal Property Taxes - TIF Railroad	6,820	52,459	8,183	10,000	16,882	10,000		
Pnly & Intrst on Del Tax - TIF Railroad	253	6,291	810	500	797	500		
Interest Earnings - TIF Railroad	1,858	1,726	585	400	1,326	500		
Current Taxes - General Levy - TIF Downtown	-	226,414	65,057	240,000	183,154	180,000		
Personal Property Taxes - TIF Downtown	-	1,171	1,789	2,000	29,970	1,000		
Pnly & Intrst on Del Tax - TIF Downtown	-	163	211	300	202	300		
Interest Earnings - TIF Downtown	-	-	-	50	970	500		
Current Taxes - General Levy - TIF Capital Mall	-	-	-	-	-	-		
Personal Property Taxes - TIF Capital Mall	-	-	-	-	-	-		
Pnly & Intrst on Del Tax - TIF Capital Mall	-	-	-	-	-	-		
Current Taxes - General Levy - TIF Capital Hill RUD	-	-	-	-	137,114	140,000		
Personal Property Taxes - All Years - TIF Capital Hill RUD	-	-	-	-	10,479	1,500		

CITY OF HELENA  
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Pnlty & Intrst on Del Tax - TIF Capital Hill RUD	-	-	-	-	91	100		
Interest Earnings - TIF Capital Hill RUD	-	-	-	-	272	150		
<b>SUBTOTAL - TIF DISTRICTS (406) (407) (408)</b>	<b>40,909</b>	<b>384,147</b>	<b>274,067</b>	<b>428,350</b>	<b>685,477</b>	<b>647,898</b>	<b>-5.48%</b>	<b>51.25%</b>
P & I on Del Assmnts	128	158	159	-	175	-		
License & Permits - PEG Support Fee	10,329	10,080	9,320	10,000	8,622	8,622		
Interest Earnings - Capt'l Improv Fund	68,705	33,395	3,153	2,500	10,789	5,000		
Loan Repayment Interest - Capt'l Improv Fund	-	1,253	839	840	422	-		
Transfer In - Gen Fund - Capt'l Improv Fund	504,974	-	648,475	2,766,000	2,766,000	744,427		
Misc. Other Revenue - Capt'l Improv Fund	-	-	-	-	-	-		
Sale of Fixed Assets - Capt'l Improv Fund	-	-	-	-	-	-		
Other Revenues - Sidewalk Improv Fund	13,013	7,451	51,586	-	-	-		
Special Warrant Proceeds - Sidewalk Improv Fund	50,485	57,156	208,704	-	(73,273)	-		
INTERCAP Loan Proceeds - Sidewalk Improv Fund	-	-	-	-	-	-		
County Contributions - Parks Improv Fund	-	-	80,000	-	-	-		
Park Use fees - Parks Improv Fund	22,734	12,495	27,504	15,000	99,832	66,500		
Cash in Lieu of Parkland - Parks Improv Fund	-	21,587	-	-	-	-		
Interest Earnings - Parks Improv Fund	5,159	3,328	356	500	1,034	500		
Other Revenues - Parks Improv Fund	-	7	160	-	149	-		
Restricted Contribution - Parks Improv Fund	2,397	11,674	196	15,000	8,678	200		
Memorial Tree Contrib - Parks Improv Fund	-	-	575	500	850	500		
Sale of Fixed Assets - Parks Improv Fund	-	2,500	-	-	-	-		
<b>SUBTOTAL - CAPITAL IMPROVEMENT FUNDS</b>	<b>677,924</b>	<b>161,082</b>	<b>1,031,026</b>	<b>2,810,340</b>	<b>2,823,279</b>	<b>825,749</b>	<b>-70.75%</b>	<b>-70.62%</b>
Building Permits	577,440	704,052	800,894	617,540	618,991	697,820		
Electrical Permits	103,537	107,135	94,900	98,563	110,845	111,376		
Plumbing Permits	108,684	113,933	88,053	120,581	119,509	136,257		
Plan Check Fees	304,289	319,500	441,412	359,488	345,548	406,221		
Water Well Permits	150	50	250	100	100	100		
Curb Cuts	1,739	2,041	2,574	2,797	2,196	3,150		
Street Opening Permits	7,700	6,510	6,705	7,795	7,350	8,808		
Encroachment Surveys	-	-	-	-	(2,685)	-		
Sewer Taps	10,404	11,301	10,081	10,557	11,702	11,929		
Sale of Fixed Assets	5,250	-	-	-	-	-		
Interest Earnings	27,094	20,435	2,518	4,000	5,014	3,500		
Transfer In - 645 Ins & Safety	11,372	5,892	5,629	5,629	5,629	2,098		
Other Revenues	-	-	195	-	-	-		
<b>SUBTOTAL - BULDING FUND (503)</b>	<b>1,157,658</b>	<b>1,290,849</b>	<b>1,453,210</b>	<b>1,227,050</b>	<b>1,224,199</b>	<b>1,381,259</b>	<b>12.83%</b>	<b>12.57%</b>
State Grants - Misc.	15,000	-	-	-	-	7,316,000		
Metered Water Sales	7,638,011	7,865,398	8,394,177	8,776,885	10,477,798	9,000,000		
Fireline Charges	79,328	81,881	82,285	80,000	83,124	85,000		
Utility Service Charges	6,486	7,150	6,996	5,000	8,730	9,000		
System Development Fees	65,806	87,903	65,655	85,000	70,668	70,000		
Sale of Water Mats & Supp	50,935	61,984	54,416	50,000	48,636	50,000		
Installation Charge-Taps	21,750	18,318	15,433	20,000	36,906	30,000		
Misc. Water Charges	20,394	20,671	29,573	20,000	11,699	20,000		
Infrastructure Rebates	32,132	-	3,500	-	-	-		
Interest Earnings - Wtr Fund	318,621	237,592	30,111	35,000	44,757	35,000		
Other Revenues	148,717	2,074	521	2,000	37,535	2,000		
Misc Employee Reimb	66,402	-	29	-	2,656	-		
Restitution Payments	-	-	-	-	100	-		
Sales of Fixed Assets	6,000	-	24,386	-	13,382	-		
St Rvlng Fnd (SRF) Prcds	-	4,420,622	-	-	-	4,184,000		
Transfer In - 645 Ins & Safety	25,700	12,109	12,853	12,853	12,853	4,283		
Water Service Line Charges	170,491	257,381	237,740	256,950	282,290	260,000		
Interest Earnings - Wtr Service Line	1,007	3,318	843	500	2,279	1,000		
<b>SUBTOTAL - WATER FUNDS (521) (522)</b>	<b>8,666,780</b>	<b>13,076,402</b>	<b>8,958,517</b>	<b>9,344,188</b>	<b>11,133,413</b>	<b>21,066,283</b>	<b>89.22%</b>	<b>125.45%</b>
State Grants - TSEP Grant	-	-	-	-	735,000	-		
Utility Service Charges	4,432	5,049	4,167	3,500	5,627	4,500		
System Development Fees	103,035	187,590	94,320	120,000	104,175	110,000		
Sewer Service Charges	4,194,095	4,907,649	5,637,200	5,650,000	6,189,068	5,650,000		
Sewer Surcharge	871,751	323,292	3	-	5	-		
Infrastructure Rebates	32,572	-	26,956	-	-	-		
Industrial User Permits	104,254	64,994	35,712	60,000	27,900	45,000		
Misc. Sewer Revenue	1,290	-	931	3,500	26	2,000		
Interest Earnings	97,880	67,520	5,471	7,500	12,538	7,500		
Other Revenues	28	3	315	500	310	110,000		
Sales of Fixed Assets	21,200	4,200	950	-	43,450	-		
Cmpnstrn for Loss on Bldgs	-	-	479,400	-	379,066	-		
St Rvlng Fnd (SRF) Prcds	-	226,297	-	-	1,621,934	2,400,000		
Transfer In - 645 Ins & Safety	18,500	8,749	8,954	8,954	8,954	2,919		
Waste Water Service Line Charges	435,483	658,640	438,340	257,070	279,462	300,000		
Interest Earnings - WasteWtr Serv Line	2,611	9,855	2,329	1,500	4,744	3,000		
<b>SUBTOTAL - WASTE WTR FUNDS (531) (532)</b>	<b>5,887,131</b>	<b>6,463,838</b>	<b>6,735,047</b>	<b>6,112,524</b>	<b>9,412,258</b>	<b>8,634,919</b>	<b>-8.26%</b>	<b>41.27%</b>
Residential Assessments - SW Res	1,991,794	2,029,209	2,055,653	2,047,376	2,054,119	2,061,515		
Pnlty & Int-Dlqnt Assmnts - SW Res	3,160	2,774	4,010	3,000	3,557	3,000		
Tipping - PAYT Overages - SW Res	5,379	5,393	8,569	5,500	4,941	5,000		
Tipping - Residntl Prorated - SW Res	11,285	5,283	4,681	5,500	6,487	5,500		
Curbside Recycling - SW Res	84,728	96,816	106,176	110,000	142,248	140,000		
Interest Earnings - SW Res	64,708	49,278	4,943	6,850	6,095	4,500		
Other Revenues - SW Res	4,549	4,595	3,880	3,500	3,915	3,500		
Sale of Fixed Assets - SW Res	-	9,000	-	-	-	-		
Transfer in - Landfill Monitoring	30,000	30,000	30,000	-	-	-		

CITY OF HELENA  
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Transfer In - 645 Ins & Safety - SW Res	5,383	2,625	2,550	2,550	2,550	1,335		
Commercial Billed Charges - SW Comm	922,303	958,608	982,516	950,000	1,013,872	1,000,000		
Roll Off Container Fees - SW Comm	200,468	191,064	175,443	175,000	270,836	225,000		
Interest Earnings - SW Comm	23,333	21,206	2,746	3,750	4,763	3,500		
Other Revenues	-	20	-	-	-	-		
Internal Rolloff Charges - SW Comm	70,295	79,865	93,370	95,000	88,995	92,250		
Sale of Fixed Assets - SW Comm	122,900	-	-	-	-	-		
Transfer In - 546 Transfer Station - SW Comm	24,045	24,045	24,045	27,652	27,652	25,875		
Transfer In - 645 Ins & Safety - SW Comm	4,137	2,063	2,010	2,010	2,010	742		
Special Assessments - Landfill Monitoring	138,914	138,185	140,838	140,000	143,291	145,000		
P & I on Del Assments - Landfill Monitoring	289	236	335	300	311	300		
PILT-Helena Housing Authority	850	850	850	850	850	850		
Interest Earnings - Landfill Monitoring	4,526	3,571	459	575	811	500		
County Contributions - Transfer Station	125,000	125,000	125,000	125,000	125,000	150,000		
Tipping Charges - Commercial	211,552	297,223	327,476	295,100	287,591	295,100		
Tipping Charges - Residential	775,548	856,885	984,270	879,625	774,121	785,988		
Tipping Charges - Scratch Gravel	967,630	1,023,928	919,538	1,021,500	986,633	1,021,500		
Tipping Charges - Transfer Accts	142,129	171,194	153,415	158,900	286,143	178,763		
Tipping Charges - East Helena	-	-	-	-	-	-		
Tipping Charges - Roll Off Accts	71,790	86,606	98,128	89,665	129,969	96,475		
Tipping Charges - Cash Customers	121,944	166,318	205,470	164,575	201,286	187,275		
Tipping Charges - PAYT Overages	8,930	15,503	22,806	12,500	18,469	22,500		
Tipping Charges - Tire Disposal	-	-	2,515	2,000	3,605	3,575		
Tipping Charges - Mattress Disposal	-	-	8,555	4,500	10,515	9,250		
Interest Earnings - Transfer Station	30,599	18,648	2,786	3,500	5,893	4,000		
Other Revenues - Transfer Station	1,895	5,113	1,854	-	314	-		
Internal Rolloff Charges	-	-	-	-	-	18,680		
T/in - 100 General Fund	-	-	12,733	-	-	-		
Transfer In - 645 Ins & Safety - Trfr Station	10,491	5,080	5,205	5,205	5,205	1,865		
County Contributions - Recycling	375,000	175,000	225,000	275,000	275,000	275,000		
Recycling Revenues	25,275	-	-	-	-	-		
Household Commodities - Recycling	22,866	16,280	22,025	23,000	28,863	27,500		
Glass - Recycling	-	-	-	-	-	-		
Valuable Scrap Metals - Recycling	-	-	-	-	-	-		
White Goods - Recycling	48,271	26,478	44,173	38,000	47,652	48,000		
Cardboard - Recycling	16,654	(4,749)	6,736	2,500	35,282	35,000		
Battery & Waste Oil - Recycling	6,509	8,740	6,772	7,500	5,064	5,000		
E-Waste - Recycling	1,843	1,428	640	1,000	426	1,000		
Plastics - Recycling	32	-	-	-	-	-		
Tire Disposal -	900	1,055	50	-	-	-		
Freon Disposal	1,470	1,950	2,720	2,500	4,860	4,000		
Mattress Disposal	2,815	2,730	-	-	-	-		
Interest Earnings - Recycling	7,799	4,857	398	475	1,052	500		
Other Revenues - Recycling	853	-	-	-	-	-		
Transfer In from SW Residential	175,000	175,000	225,000	275,000	275,000	275,000		
Transfer In - 645 Ins & Safety - Recycling	2,852	1,410	1,371	1,371	1,371	502		
<b>SUBTOTAL - SW &amp; RECYCL FUNDS (541) (542) (543) (546) (547)</b>	<b>6,868,694</b>	<b>6,836,359</b>	<b>7,047,709</b>	<b>6,967,829</b>	<b>7,286,616</b>	<b>7,164,840</b>	<b>-1.67%</b>	<b>2.83%</b>
Special Charters	690	-	-	-	225	-		
BID Trolley Reimbursement	27,375	20,370	-	-	-	-		
Rec-Connect/State Shuttle	49,100	-	-	51,000	-	-		
Other Revenues - Special Charters	-	-	-	-	-	-		
Interest Earnings	-	-	-	-	196	-		
Transfer In - 645 Ins & Safety - Spec Charters	83	40	39	39	39	-		
Federal Grant - FTA Operating Grant	522,491	513,688	929,548	794,554	516,342	913,739		
Misc. Fed Grants - Capital Transit	-	142,563	-	-	-	-		
Federal Grants - Indirect Cost Recovery	85,051	50,372	72,324	79,455	48,284	101,527		
State Grant - State Aid to Transportation	5,453	3,417	9,149	7,500	5,471	6,500		
State Grant - Transade Grant	75,417	86,651	81,287	54,191	54,191	69,631		
Local Grant - County Contributions	37,500	37,500	37,500	37,500	37,500	41,250		
Misc Intergovnmntl Rev	-	-	-	-	-	63,750		
Transit Fares	45,392	15,107	6,424	25,000	9,036	17,500		
Advertising - Transit	12,600	1,561	2,080	5,000	320	-		
Transit Passes-HATS	11,566	23,054	9,092	26,000	8,902	17,500		
Interest Earnings	9,706	4,406	864	1,200	388	500		
Other Revenues - Capital Transit	331	1,511	53	500	641	500		
Sale of Fixed Assets	925	3,391	9,647	-	-	-		
Transfer in From General Fund (100)	337,500	292,495	287,500	315,000	315,000	412,000		
Transfer in from Special Charters (561)	75,000	50,000	-	40,000	-	73,320		
Transfer In - 645 Ins & Safety - Capital Transit	10,819	5,269	4,960	4,960	4,960	2,217		
Federal Grant - FTA Operating Grant	51,670	51,981	58,135	78,193	29,855	-		
Federal Grants - Indirect Cost Recovery	8,972	8,400	6,004	8,688	5,348	-		
Local Grant - County Contributions	58,000	58,000	78,918	58,000	58,000	-		
Charges for Services	4,496	3,415	2,515	6,300	2,404	-		
Interest Earnings	-	-	-	-	194	-		
Transfer In - 645 Ins & Safety - East Valley Transit	1,155	563	540	540	540	-		
<b>SUBTOTAL - TRANSIT FUNDS (561) (580) (581)</b>	<b>1,431,292</b>	<b>1,373,752</b>	<b>1,596,579</b>	<b>1,593,620</b>	<b>1,097,836</b>	<b>1,719,934</b>	<b>56.67%</b>	<b>7.93%</b>
Charges - Garage Revenue	1,333,274	1,486,834	1,483,168	1,538,480	1,520,948	1,773,774		
Charges - Lot Permits	289,966	266,935	307,509	306,231	277,552	347,640		
Charges - Lot Coin	60,142	-	6,160	75,900	12,091	88,150		
Boot Fines	600	50	530	500	1,721	2,500		
Restricted Violations	48,680	15,033	18,695	40,000	14,282	25,000		



CITY OF HELENA  
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Meter/Lot Violations	27,509	19,061	36,051	30,000	39,938	35,000		
60% City Court Collections	-	-	1,180	-	15,923	-		
Interest Earnings	13,987	7,184	1,037	2,000	2,015	1,500		
Chg in Invest Fair Market	141	(197)	-	-	-	-		
Other Revenues	4,155	5,917	5,169	3,500	3,664	-		
Misc Employee Reimb	-	-	-	500	-	-		
Compensation for Loss on Buildings	-	-	-	-	6,573	-		
Sale of Fixed Assets	400	-	-	-	16,722	-		
Intercap Loan Proceeds	-	560,243	-	-	-	-		
Transfer In - 645 Ins & Safety	6,808	3,343	3,457	3,457	3,457	1,364		
<b>SUBTOTAL - PARKING FUND (551)</b>	<b>1,785,662</b>	<b>2,364,404</b>	<b>1,862,955</b>	<b>2,000,568</b>	<b>1,914,886</b>	<b>2,274,928</b>	<b>18.80%</b>	<b>13.71%</b>
Unstrctsd / Rstrctd	284,560	278,122	346,878	336,526	330,845	425,595		
Green Fees	212,176	198,784	260,056	243,500	280,712	258,360		
Golf Simulator	112,350	82,942	60,152	120,000	76,484	80,000		
Tower Club Fees	-	-	-	26,000	-	5,000		
Punch Cards	93,757	94,033	120,898	111,500	88,458	138,000		
Cart Storage / Trail Fees	38,435	38,611	34,361	43,096	38,118	48,250		
Annual Lease	26,022	19,038	27,125	35,000	30,080	31,000		
Pwr Cart Rentals	101,618	89,728	141,264	99,000	151,144	171,000		
Food & Beverage	463,903	428,072	483,865	634,600	332,050	572,500		
Gaming Machine Proceeds	8,164	5,385	4,540	9,850	14,869	8,000		
Pro Shop Merchandise	233,183	156,785	204,212	225,000	194,732	220,000		
Driving Range	80,764	77,199	106,689	92,000	113,978	115,000		
Club House Rental	540	540	1,914	-	-	1,500		
Tournament Entry	240	-	-	-	3,621	-		
Bag Storage	3,700	2,175	2,533	4,006	2,288	3,000		
Club & Pull Cart Rentals	5,293	4,065	5,288	5,721	5,663	6,000		
Handicaps	13,700	13,638	14,997	16,000	13,199	17,000		
Golf Lessons	34,109	24,411	25,780	30,000	28,483	30,000		
Cart Repairs	9,578	8,111	7,722	6,506	3,197	-		
Advertising	19,225	5,040	4,625	15,000	-	10,000		
Other Golf Revenue - Misc	5,836	3,015	26,262	9,506	5,264	10,000		
Interest Earnings	5,772	481	(99)	-	631	250		
Other Revenues	(254)	498	1,502	2,000	40,080	-		
Bond Proceeds	-	-	-	-	-	-		
Intercap Loan Proceeds - Golf Carts	-	-	-	-	-	195,000		
Transfer In - General Fund (100)	-	280,000	240,000	235,000	235,000	142,850		
Transfer In - 645 Ins & Safety	10,321	4,900	6,409	6,409	6,409	2,471		
<b>SUBTOTAL - GOLF FUND (563)</b>	<b>1,762,992</b>	<b>1,815,572</b>	<b>2,126,975</b>	<b>2,306,220</b>	<b>1,995,304</b>	<b>2,490,776</b>	<b>24.83%</b>	<b>8.00%</b>
Interest Earnings - Cty / County Bldg	8,739	147	1,514	1,500	3,157	2,500		
Other Revenues	88	10,056	19,172	-	289,492	188,000		
Reimbursements / Equipment	6,572	897	2,981	10,000	871	10,000		
Reimbursements / Parking Permits	21,828	25,436	21,665	21,000	21,312	21,000		
Rent Lewis & Clark Co	485,791	476,760	494,456	507,078	513,148	513,143		
Rent City of Helena	326,426	326,426	341,506	347,456	346,168	345,735		
Federal Grants	-	-	-	-	-	-		
Intercap Loan Proceeds - City/County Building	-	750,000	-	-	-	-		
Transfer In - 645 Ins & Safety - Cty/Cnty Bldg	4,713	2,314	2,152	2,152	2,152	512		
Interest Earnings - City/Cnty Bldg Mail	1,154	841	103	150	234	150		
Reimbursements / Postage	135,944	142,956	161,293	170,000	136,304	170,000		
Office Mail Revenues	54,435	51,449	58,491	60,089	63,723	62,200		
Sale of Fixed Assets	-	-	-	-	1,481	-		
Transfer In - 645 Ins & Safety - City/Cnty Bldg Mail	487	224	245	245	245	89		
Interest Earnings - Cty / County Telephone	397	202	31	40	32	10		
IT&S Phone System Support Payment	20,125	20,000	20,000	20,000	20,000	20,000		
Transfer In - 645 Ins & Safety - City/Cnty Bldg Telephone	341	152	141	141	141	35		
County Contrib - Law & Justice Ctr	95,951	-	-	-	-	400,000		
Interest Earnings - Law & Justice Ctr	(213)	255	31	225	12	500		
City/County Reimb Payments - Other	43,986	-	48,710	100,000	-	563,418		
Reimbursements - Equipment	18,810	6,989	-	5,000	18,424	5,000		
Reimbursements - Parking Permits	-	-	-	600	600	600		
Rent - Lewis & Clark Co	87,423	270,718	288,470	297,346	303,541	396,074		
Rent - City of Helena	56,306	168,894	200,899	236,160	236,160	288,382		
Intercap Loan Proceeds - Law & Justice Ctr	-	-	308,543	-	-	338,853		
Transfer In - Capital Improv Fund (440)	1,330,140	8,000	100,000	-	80,000	-		
Transfer In - 645 Ins & Safety - Law & Justice Ctr	-	-	546	546	546	371		
Transfer In - General Fund (100)	-	250,000	71,910	-	-	400,000		
<b>SUBTOTAL - FACILITY FUNDS (570) (571) (572) (573)</b>	<b>2,699,443</b>	<b>2,512,714</b>	<b>2,142,858</b>	<b>1,779,728</b>	<b>2,037,741</b>	<b>3,726,572</b>	<b>82.88%</b>	<b>109.39%</b>
Fuel Tax Refund	30,560	28,114	27,059	26,000	27,985	26,000		
Gas & Fuel Charges	574,851	499,528	506,198	749,353	650,546	799,915		
Veh & Equip Repairs	133,040	144,404	56,558	158,415	88,817	203,660		
Tires & Tire Repairs	71,183	68,009	60,847	80,785	53,714	-		
Shop Parts	313,663	223,104	278,231	273,050	252,999	356,379		
Interest Earnings	-	-	-	-	2,528	1,500		
Fleet Services Charges	669,218	702,565	716,615	719,261	719,261	836,589		
Other Revenues	-	746	627	1,000	13,589	-		
Sale of Fixed Assets	-	297,100	4,758	-	-	-		
Transfer In - 645 Ins & Safety	6,873	3,431	3,284	3,284	3,284	1,195		
<b>SUBTOTAL - FLEET SERVICES FUND (610)</b>	<b>1,799,388</b>	<b>1,967,001</b>	<b>1,654,177</b>	<b>2,011,148</b>	<b>1,812,723</b>	<b>2,225,238</b>	<b>22.76%</b>	<b>10.65%</b>

CITY OF HELENA  
OTHER FUND REVENUE

ACCOUNT DESCRIPTION	FY 2019	FY 2020	UNAUDITED FY 2021	ADOPTED FY 2022	ESTIMATED ACTUALS FY 2022	PROPOSED BUDGET FY 2023	PROPOSED FY23 BUDGET vs FY22 Est.	PROPOSED FY23 BUDGET vs. FY 22 ADOPTED
Copier Charges	20,342	24,638	30,374	32,331	32,331	25,397		
Interest Earnings	-	-	-	-	238	150		
Insurance Charges - External	1,423	-	3,250	1,442	1,224	2,082		
Other Revenues	-	-	-	-	100	-		
Interest Earnings	-	-	-	-	2,595	1,500		
Bldg/Prop Insur Charges	176,276	181,276	208,354	222,938	222,938	313,194		
Veh/Movabl Equip Charges	34,599	34,599	38,136	41,008	41,008	50,397		
Liability Insur Charges	554,795	582,161	608,798	648,113	645,467	752,606		
Fidelity Insur Charges	4,227	4,341	4,376	4,241	4,233	4,388		
Liab Deductible Charges	52,168	56,210	68,937	73,762	73,762	111,530		
Other Revenues	22	282	-	-	-	-		
Cmpnstrn for Loss on Bldgs	-	5,670	25,000	-	-	-		
Cmpnstrn for Loss on Autos	21,422	8,481	27,160	-	-	-		
Interest Earnings - Health	4,392	1,827	180	250	467	300		
City Contributions - Health	3,050,025	3,349,616	3,710,752	4,563,019	3,699,795	4,813,958		
Employee Contributions - Health	417,262	434,377	469,580	625,203	473,392	475,000		
Retiree Contributions - Health	353,890	461,544	475,081	525,000	412,326	430,000		
Other Group Contributions - Health	498,727	587,801	589,054	600,000	623,498	550,000		
Interest Earnings - Dental Proj	1,481	1,393	279	250	450	250		
Other Revenues	-	-	2,780	-	-	-		
City Contributions - Dental	181,991	196,148	197,609	220,979	199,229	226,537		
Employee Contributions - Dental	56,164	56,266	58,621	70,713	58,812	60,576		
Retiree Contributions - Dental	39,769	67,272	69,866	67,000	63,456	65,360		
Other Group Contributions - Dental	32,327	39,926	35,838	38,500	31,718	32,669		
Interest Earnings - Vision Proj	1,691	1,291	166	300	256	300		
City Contributions - Vision	27,853	28,743	28,748	29,816	29,485	29,816		
Employee Contributions - Vision	15,501	15,188	15,440	17,000	15,021	17,000		
Retiree Contributions - Vision	21,388	12,096	12,531	16,500	16,106	16,500		
Other Group Contributions - Vision	10,827	6,760	6,112	7,000	5,776	7,000		
<b>SUBTOTAL - INTERNAL SVC FUNDS</b>	<b>5,578,562</b>	<b>6,157,904</b>	<b>6,687,020</b>	<b>7,805,365</b>	<b>6,653,685</b>	<b>7,986,511</b>	<b>20.03%</b>	<b>2.32%</b>
<b>TOTAL - ALL OTHER FUND REVENUE</b>	<b>54,286,791</b>	<b>65,023,911</b>	<b>72,349,072</b>	<b>71,425,776</b>	<b>73,368,458</b>	<b>80,280,590</b>	<b>9.42%</b>	<b>12.40%</b>

# City Wide Expenses Overview

Fiscal year 2023 projected budget expenses are \$109,493,300, not including transfers. Transfers out are \$3,554,000 bringing the total appropriations in the FY 23 budget to \$113,047,300 for all funds.

The table below outlines expense and trend information by department and year without noted transfers out:

	FY 19 ACT.	FY20 ACT.	FY21 UNAUD.	FY22 PROJ	FY23 BUDGET
General Gov't	11,172,811	14,408,825	15,711,802	16,723,108	24,104,442
Community Develop.	2,743,638	1,818,760	2,366,662	2,447,564	2,973,610
Community Facilities	3,357,696	2,334,961	2,615,485	3,547,070	5,230,394
Fire Dept.	4,895,196	4,509,256	5,857,478	6,131,454	6,823,241
Parks & Recreation	7,035,336	6,316,492	6,420,586	7,209,242	8,146,913
Police & Court	9,277,652	7,737,758	7,747,909	10,092,824	11,160,000
Public Works	26,184,360	26,991,029	26,740,978	39,893,788	35,617,319
Transportation Svs	10,619,582	12,912,330	10,403,755	24,789,780	15,437,345
<b>TOTAL</b>	<b>\$ 75,286,271</b>	<b>\$ 77,029,411</b>	<b>\$ 77,864,653</b>	<b>\$ 110,834,830</b>	<b>\$ 109,493,265</b>

A comparison of expenditures including internal transfers out from FY19 to Budget FY23 is listed in the table below:

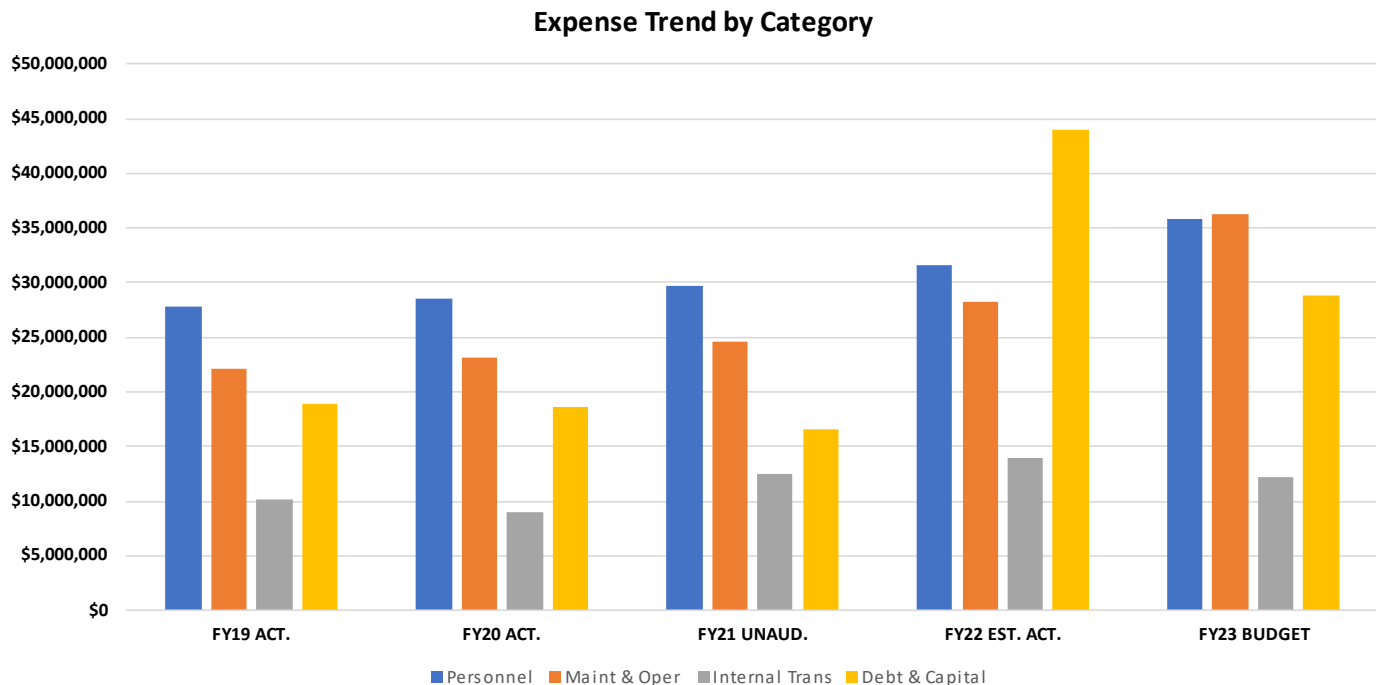
	EXPENSES	TRANSFERS OUT	TOTAL
FY19 ACTUAL	75,286,271	3,654,063	78,940,334
FY20 ACTUAL	77,029,411	2,368,947	79,398,358
FY21 UNAUD.	77,864,653	5,485,236	83,349,889
FY22 EST ACT	110,834,830	6,911,247	117,746,077
FY23 BUDGET	109,493,265	3,553,973	113,047,238

A trend comparison of expenditures by category for FY19 to Budget FY23 is in the following table:

	FY19 ACT.	FY20 ACT.	FY21 UNAUD.	FY22 EST. ACT.	FY23 BUDGET
Personnel	27,783,455	28,596,559	29,636,864	31,575,439	35,794,064
Supplies & Materials	3,736,351	3,745,429	3,896,309	4,484,535	5,191,945
Purchased Services	10,370,987	11,769,359	11,677,727	14,681,960	21,258,535
Intra-City Charges	1,190,616	1,037,178	934,998	1,097,996	1,404,351
Fixed Charges	7,963,699	7,699,019	9,028,508	9,026,842	9,811,141
Internal Service	5,368,471	5,584,214	6,121,544	5,962,923	7,269,965
Transfers Out	3,654,063	2,368,947	5,485,236	6,911,247	3,553,973
Debt Service	3,078,557	3,892,688	2,355,851	2,960,404	3,083,340
Capital Outlay	15,794,135	14,704,965	14,212,852	41,044,730	25,679,924
<b>Total</b>	<b>\$ 78,940,334</b>	<b>\$ 79,398,358</b>	<b>\$ 83,349,889</b>	<b>\$ 117,746,076</b>	<b>\$ 113,047,238</b>

# City Wide Expenses Overview

Proposed budgeted expenses (not including transfers out) of \$109,493,300 are less than the estimated actuals for FY22 expenses of \$117,746,100 by -1% but 40.6% more than FY21 actual. The variance between the years is largely due to investments in maintenance & operation costs and personnel costs, as depicted in the following chart:



## Personnel:

Personnel costs are proposed to increase by 13.4% over FY 22 estimated actuals and 20.8% of FY21 actuals. Proposed new staff and cost adjustments in FY23 are outlined in the staffing plan of this budget document. The jump in cost from FY21 actuals are due to higher vacancies in FY21 compared to FY22. There is also a cost of living adjustment of 5.03% being calculated in proposed FY 23 budget, along with contract staff wage adjustments.

## Maintenance & Operations:

Maintenance and operating costs are expected to remain stable compared to FY22 estimated actuals but are increasing 47.4% from FY21. The difference between FY21 and proposed Budget FY23 costs is primarily due to one-time costs such as software implementations, consulting studies, additional training, small equipment, and improvements that do not meet the capital threshold of \$5,000. Specific examples are found in the Fund Detail pages of this budget document. Other cost increases are due to high inflation for supplies and fuel.

A more comprehensive list of the City's expenditures by fund and type is in the following schedule listed as "City Wide Expenditures by Fund and Type."

## Expenditures by Fund and Type For the Fiscal Year Ending June 30, 2023

	Transfers Out	Total Expenditures	Personal Services	Supplies & Materials	Purchased Services	Intra-City Charges	Fixed Charges	Internal Service	Debt Service	Capital Outlay
<b>100 General Fund</b>										
011 General Government	1,629,763	3,270,748	2,168,341	114,383	490,322	5,696	411,466	80,540	-	-
012 Police & Court	400,000	8,344,169	6,953,691	105,000	552,358	117,062	322,955	293,104	-	-
013 Fire Department	-	5,993,961	5,291,828	90,996	255,827	51,275	2,615	301,419	-	-
014 Community Development	-	879,445	576,763	18,309	213,162	3,576	55,185	12,450	-	-
015 Finance Services	-	1,582,814	1,034,349	58,860	274,001	5,516	187,772	22,316	-	-
016 Public Works Administration	-	2,080,590	1,770,398	16,400	131,070	8,092	95,421	59,209	-	-
017 Park & Recreation	142,850	2,709,005	1,617,798	195,140	565,878	56,376	125,227	148,587	-	-
<b>Total General Fund</b>	<b>2,172,613</b>	<b>24,860,732</b>	<b>19,413,168</b>	<b>599,088</b>	<b>2,482,618</b>	<b>247,593</b>	<b>1,200,640</b>	<b>917,625</b>	<b>-</b>	<b>-</b>
<b>200 Special Revenue Funds</b>										
201 Street & Traffic	-	7,526,838	2,470,447	882,650	1,760,767	415,154	800	847,496	335,034	814,490
204 Civic Center Board	-	81,010	-	9,474	31,036	-	-	-	-	40,500
211 Civic Center	-	1,471,419	502,220	35,950	359,836	-	19,679	202,735	-	351,000
212 Facilities Management	-	1,543,269	409,990	37,060	340,717	4,300	-	117,802	-	633,400
213 Facilities Management-HVCC	-	68,699	-	2,000	45,600	-	1,870	19,229	-	-
214 Neighborhood Center	-	28,487	-	-	5,000	-	-	23,487	-	-
215 Police Projects & Reimb	-	58,621	57,153	-	-	-	-	1,468	-	-
217 Law Enforcement Block Grant	15,000	15,000	-	-	-	-	15,000	-	-	-
218 9-1-1 Emergency Program	-	879,656	-	26,840	382,463	-	-	1,353	-	469,000
219 Support Services Division	-	1,862,555	1,694,622	13,850	84,191	-	34,311	35,581	-	-
226 CDBG/HOME	-	24,000	-	-	-	-	24,000	-	-	-
228 Community Renewal	-	-	-	-	-	-	-	-	-	-
229 Affordable Housing Trust	-	-	-	-	-	-	-	-	-	-
233 Public Art Projects	-	37,000	-	-	37,000	-	-	-	-	-
235 Open Space District Maint	-	598,213	245,774	57,700	164,133	15,349	19,435	95,823	-	-
237 Urban Forestry	-	560,739	357,866	29,650	53,658	16,670	200	52,694	-	50,000
238 Loan Repayment	-	-	-	-	-	-	-	-	-	-
240 Gas Tax	-	681,473	-	-	-	-	-	100,936	-	580,537
241 Gas Tax HB473	-	745,747	-	-	-	-	-	745,747	-	745,747
245 Storm Water Utility	-	2,220,163	283,388	29,800	98,784	-	25,074	307,707	-	1,475,410
246 Watershed Projects	-	27,398	24,618	2,000	-	-	-	780	-	-
260 Fire Safety Levy	692,220	829,281	-	-	-	-	-	-	98,261	731,020
290 CARES/ARPA	-	8,504,893	-	-	6,704,893	-	-	-	-	1,800,000
029 Lighting Districts -- All	-	1,016,873	-	-	941,602	-	-	75,271	-	-
<b>Total Special Revenue Funds</b>	<b>707,220</b>	<b>28,781,333</b>	<b>6,046,078</b>	<b>1,126,974</b>	<b>11,009,679</b>	<b>451,473</b>	<b>140,368</b>	<b>1,882,362</b>	<b>433,295</b>	<b>7,691,104</b>
<b>300 Debt Service Funds</b>										
308 2017 GO Bond-08 Park Ref	-	552,900	-	-	-	-	-	-	552,900	-
310 GO Refunding Bonds 2009	-	-	-	-	-	-	-	-	-	-
340 S I D Revolving	-	102	-	-	-	-	-	102	-	-
<b>Total Debt Service Funds</b>	<b>-</b>	<b>553,002</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>102</b>	<b>552,900</b>	<b>-</b>



**Expenditures by Fund and Type  
For the Fiscal Year Ending June 30, 2023**

	Transfers Out	Total Expenditures	Personal Services	Supplies & Materials	Purchased Services	Intra-City Charges	Fixed Charges	Internal Service	Debt Service	Capital Outlay
<b>400 Capital Project Funds</b>										
406 TIF Railroad District	-	227,000	-	-	227,000	-	-	-	-	-
407 TIF Downtown District	-	180,000	-	-	180,000	-	-	-	-	-
408 TIF Capital Hill URD	-	200,000	-	-	200,000	-	-	-	-	-
440 Capital Improvements Fund	-	1,305,273	-	-	60,880	-	-	-	-	1,244,393
441 Parks Improvement	-	115,000	-	-	40,000	-	-	-	-	75,000
450 Sidewalk Improve/Construct	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Project Funds</b>	-	<b>2,027,273</b>	-	-	<b>707,880</b>	-	-	-	-	<b>1,319,393</b>
<b>500 Enterprise Funds</b>										
503 Building	-	1,426,165	1,017,176	36,418	174,368	6,780	85,545	105,878	-	-
521 Water	20,000	18,395,517	2,043,664	1,140,500	978,852	75,290	80,450	1,229,731	1,033,260	11,813,770
531 Wastewater	-	4,937,076	1,355,725	243,240	831,208	81,355	102,285	1,039,246	75,197	1,208,820
541 Solid Waste-Residential	275,000	2,991,648	625,971	54,180	1,180,229	113,000	9,100	267,529	-	741,640
542 Solid Waste-Commercial	-	1,465,968	346,131	55,895	448,874	93,950	9,075	242,824	-	269,220
543 Landfill Monitoring District	-	172,879	-	-	108,600	-	-	37,399	-	26,880
546 Transfer Station	25,875	2,722,496	852,894	33,930	1,153,115	150,050	48,188	339,529	-	144,790
547 Recycling	-	630,879	225,378	4,065	238,644	5,275	34,360	97,697	-	25,460
551 Parking	-	2,305,398	643,603	32,900	407,027	12,960	171,746	162,319	650,843	224,000
561 Special Charters	45,047	-	-	-	-	-	-	-	-	-
563 Golf Course	-	2,584,129	1,090,536	539,190	202,785	-	94,425	286,794	175,399	195,000
570 City-County Building Fund	-	1,154,577	254,210	69,720	281,067	767	12,521	127,565	85,227	323,500
571 City/Cnty Bldg Mail	-	223,258	41,797	2,990	175,780	915	500	1,276	-	-
572 City/Cnty Bldg Telephone	-	16,792	16,473	-	-	-	-	319	-	-
573 CC Law & Justice Building	-	2,195,312	186,526	68,050	215,513	855	20,078	86,724	77,220	1,540,347
580 Capital Transit	-	1,812,335	1,073,710	26,900	216,679	155,778	7,670	297,598	-	34,000
581 CT - East Valley	28,273	-	-	-	-	-	-	-	-	-
582 CT - Head Start	-	-	-	-	-	-	-	-	-	-
<b>Total Enterprise Funds</b>	<b>394,195</b>	<b>43,034,430</b>	<b>9,773,794</b>	<b>2,307,978</b>	<b>6,612,741</b>	<b>696,975</b>	<b>675,942</b>	<b>4,322,428</b>	<b>2,097,146</b>	<b>16,547,427</b>
<b>600 Internal Service Funds</b>										
610 Fleet Services	-	2,365,554	561,024	1,156,105	372,917	8,310	27,750	147,448	-	92,000
643 Copier Revolving	-	42,879	-	1,800	6,000	-	5,079	-	-	30,000
645 Property & Liab Insurance	79,945	1,244,362	-	-	-	-	1,244,362	-	-	-
650 Health & Safety Program	200,000	6,117,200	-	-	12,200	-	6,105,000	-	-	-
651 Dental Program	-	397,000	-	-	42,000	-	355,000	-	-	-
652 Vision Program	-	69,500	-	-	12,500	-	57,000	-	-	-
<b>Total Internal Service Funds</b>	<b>279,945</b>	<b>10,236,495</b>	<b>561,024</b>	<b>1,157,905</b>	<b>445,617</b>	<b>8,310</b>	<b>7,794,191</b>	<b>147,448</b>	<b>-</b>	<b>122,000</b>
<b>Total All Budgeted Funds</b>	<b>3,553,973</b>	<b>109,493,265</b>	<b>35,794,064</b>	<b>5,191,945</b>	<b>21,258,535</b>	<b>1,404,351</b>	<b>9,811,141</b>	<b>7,269,965</b>	<b>3,083,340</b>	<b>25,679,924</b>



---

# Department Overviews

Final Budget Fiscal Year 2023

---



# Office of the Clerk of the Commission

## Overview

---

### **Dannai Clayborn, Clerk of the Commission**

---

#### **Department Overview**

The Office of the Commission/Clerk of the Commission is the staff representative both externally and internally for the City Commission. The office manages the day-to-day affairs of the Mayor and Commission. In addition, the Office of the Clerk is the records keeper and records management department for the City of Helena.

#### **Commission**

The Helena City Commission consists of five (5) voting members, including the mayor. Members of the commission are non-partisan and are elected for terms of four (4) years; two positions being filled at each general election. The city commission is the legislative and policy determining body of the city. All powers of the city are vested in the commission, except as otherwise provided by law or the city charter, and the commission provides for the exercise thereof and for the performance of all other duties and obligations

#### **Helena Citizens' Council**

The Helena Citizens' Council consists of seven (7) Neighborhood Councils, collectively comprising a Helena Citizens' Council. Operating independently from the city commission or city officials, the Helena Citizens' Council reviews and recommends actions relating to the annual budget and makes recommendations relating to future development of the city.

# Office of the Clerk of the Commission

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

The office of the Clerk is the project lead for the digitization for the City records management program. This includes the revision of the City's records management and retention process. The refinement and modernization of the records program will be in conjunction with the City Attorney and City Manager. Execution of the digitization and prioritization of the City records began in FY22 and will continue through FY23. The records management schedule for all city departments and the corresponding processes will be revised with the assistance of the City Attorney and the records management committee. The records management and archiving system will move beyond the internal processes in FY23. Utilizing modern technology, the implementation of a digital records portal will offer greater access to the public's records than ever before.

The Office will continue working on the revision of the City Boards and Committees system, instituting new administrative policies and governance protocols to create a more efficient and effective advisory board system. The Office of the Commission is working with the City Manager and City Attorney, to identify outdated processes and inefficiencies in communication. The principles of the digitization and online meetings will continue to be applied to the advisory system to meet the demands of a more inclusive, transparent, and active boards system.

Finally, the office of the Commission will continue the implementation of the online streaming and archival of the City Commission meetings. This includes the upgrade to the Commission meeting rooms within the City-County building and working with the relevant departments to continue greater access to the Commission and their meetings.

# Office of the Clerk of the Commission

## FY23 Summary of Changes

### Personnel

- + 1.00 FTE – Administrative Clerk II – Assistance with the Records Management Program.

### Maintenance & Operations

- Supplies & Materials have increased to cover digital Signature Software (\$20,000), Scanner Upgrade (\$5,000) and the M-Files digital contract management project (\$7,500).
- Although Purchased Services have decreased from the prior year by 25%, \$50,000 has been budgeted for the recruitment of a new City Manager, and \$10,000 for a Minute Book Project (Scanning of Historic Documents).
- Fixed Charges have decreased, primarily due to reduced rental space in the City County Building that was re-assigned to the Finance Department.
- Internal charges are increasing due to higher liability insurance costs.

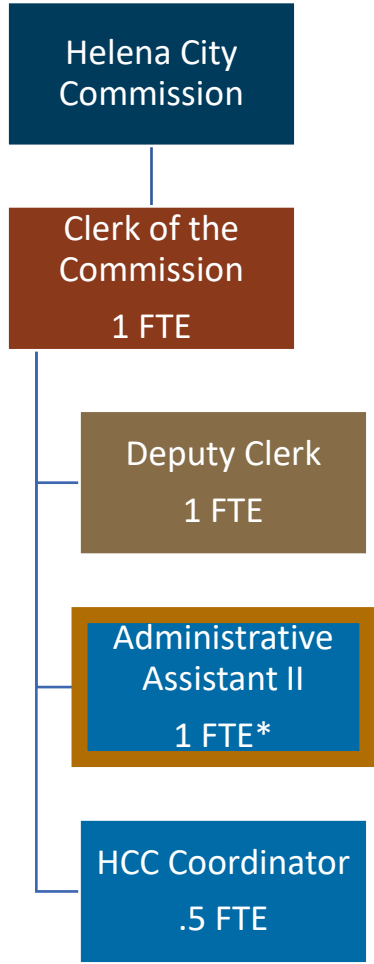
CITY COMMISSION ALL FUNDS							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	Est Actuals	Proposed FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	234,633	246,597	217,969	280,722	280,722	276,618	343,158
Supplies & Materials	5,453	10,607	5,216	14,268	14,468	6,459	44,994
Purchased Services	120,622	81,776	45,452	218,636	218,636	95,807	165,031
Intra-City Charges	1,560	1,734	1,655	1,738	1,738	1,738	1,738
Fixed Charges	18,430	18,430	19,114	19,617	19,617	17,580	15,542
<b>Maintenance &amp; Operating</b>	146,065	112,547	71,437	254,259	254,459	121,584	227,304
Internal Charges	4,048	4,310	4,142	4,312	4,312	4,312	6,112
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	4,048	4,310	4,142	4,312	4,312	4,312	6,112
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>384,746</b>	<b>363,454</b>	<b>293,548</b>	<b>539,293</b>	<b>539,493</b>	<b>402,515</b>	<b>576,574</b>

**Funds Included in this Department:**

- 011 General Government
- 1101 City Commission



# Office of the Clerk of the Commission Organizational Chart



\*Note: Highlighted positions indicate new FY23 staffing request.

# Office of the City Manager Overview

---

**Tim Burton, Interim City Manager**

---

## **Department Overview**

The City Manager is the chief administrative officer for the City and is appointed by the Helena City Commission. The City Manager implements policy decisions of the City Commission and enforces City ordinances. In addition, the Manager appoints and directly supervises the directors of the City's operating departments and oversees the City's personnel system. The Manager is also responsible for preparing a proposed budget and submitting it to the City Commission for consideration and final approval consistent with State law, along with presenting recommendations and programs to the City Commission.

## **Public Information**

The Office of the City Manager houses public engagement and information coordination for the City, and stakeholder networking.

## **Citywide Grants Administration**

The Office of the City Manager administers citywide grant-funded program coordination and development.

# Office of the City Manager

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

- Reestablish the City of Helena as an employer of choice through the reorganization of employee healthcare benefits and support for a market-based pay study in conjunction with a fiscally responsible plan for implementation
- Support citywide financial stability and responsible capital replacement through the implementation of policies and procedures based in industry best practices
- Build a high-performing organization through recruitment and development of department leadership
- Increase transparency and foster greater citizen access by increasing capacity in the City's records retention, digitization, and preservation program
- Maximize the benefit of available federal COVID relief and infrastructure funding through establishment of a citywide grant program
- Promote greater resident engagement in city processes and decision-making by simplifying the public input process
- Prioritize clear, accessible, and consistent communication with the public through the continued implementation of the City's 2021 Communication Plan's goals and objectives

# Office of the City Manager

## FY23 Summary of Changes

### Personnel

- Citywide Special Projects Coordinator position reorganized to Citywide Grants Administrator (net zero FTE impact)
- - .50 FTE - Volunteer Coordinator Position eliminated

### Maintenance & Operations

- Supplies & Materials have decreased to support wage increases and a balanced budget.
- Purchased Services have decreased to support wages increases and a balanced budget.
- Internal charges have increased to reimburse for a liability deductible realized in FY22. These charges are retroactive from the prior year.

<b>CITY MANAGER ALL FUNDS</b>		FY 2019	FY 2020	FY 2021	FY 2022		Proposed	
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023 Budget
<b>Expenditures</b>								
<b>Personnel Services</b>		264,569	462,564	402,263	596,345	596,345	494,381	482,545
	Supplies & Materials	7,603	11,101	25,323	43,020	43,020	51,189	30,287
	Purchased Services	29,961	149,448	204,914	194,572	164,572	160,193	137,567
	Intra-City Charges	545	578	578	607	607	607	607
	Fixed Charges	31,968	31,968	38,722	34,028	34,028	34,028	34,028
<b>Maintenance &amp; Operating</b>		70,077	193,095	269,537	272,227	242,227	246,016	202,488
	Internal Charges	5,742	7,090	10,570	11,901	11,901	11,901	22,098
	Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>		5,742	7,090	10,570	11,901	11,901	11,901	22,098
	Debt Service	-	-	-	-	-	-	-
	Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>		-	-	-	-	-	-	-
<b>Total Expenditures</b>		<b>340,388</b>	<b>662,749</b>	<b>682,370</b>	<b>880,473</b>	<b>850,473</b>	<b>752,298</b>	<b>707,131</b>

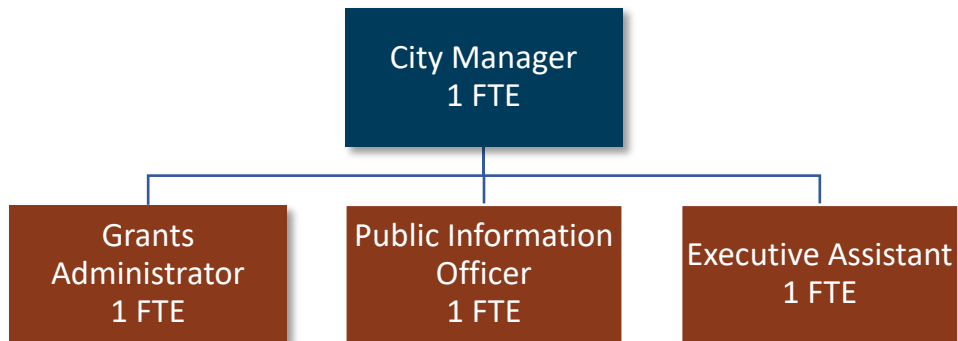
**Funds Included in this Department:**

- 011 General Government
- 1201 City Manager's Office

# Office of the City Manager

## Organizational Chart

---



# Office of the City Attorney

## Overview

**Rebecca J. Dockter, City Attorney**

### Department Overview

The City Attorney's Office is composed of three units: Civil, Misdemeanor and Victim Services.

#### Civil

The City Attorney's Office serves as legal counsel to the City of Helena and as a legal adviser to the Helena City Commission, city departments, and advisory boards appointed by the City Commission.

Represents the City in litigation, arbitration, and administrative proceedings, prepares and reviews ordinances, resolutions, agreements, deeds, easements, and other legal documents; and renders legal interpretations and opinions as requested by the Helena City Commission and City Manager.

#### Misdemeanor Prosecution

Prosecutes misdemeanors and City Code violations committed within the city limits including initiation of prosecutions; preparing cases for prosecution; requesting warrants; reviewing reports and conducting legal research; preparing court orders, petitions, affidavits, and briefs; trying cases; determining and recommending appropriate sentences.

Pursues civil driver's license suspension attendant to driving under the influence testing refusals.

#### Victim Services

Provides outreach, support, information, and advocacy services to victims of violent crime; guides victims through the legal justice system by providing initial communication, information, support, and advocacy services to victims, family members and witnesses. Assess victims' needs and prepares victims and witnesses for court proceedings.

Provides appropriate support for victims and witnesses including community resources.

Manages Victims of Crime Act grant.



# Office of the City Attorney

## Work Plan

---

### Department Work Plan Fiscal Year 2023 Objectives

- In Fiscal Year 2021, M-Files software was obtained to implement the goal of moving to an electronic contract management process. The implementation will continue to into Fiscal Year 2023 in coordination with the City Clerk's Office and all city departments.
- Continue to transition criminal prosecution case management to a fully digital process including provision of discovery to defense counsel via digital means. Implementation of Karpel case management software is occurring and will carry over into Fiscal Year 2023.

# Office of the City Attorney

## FY23 Summary of Changes

### Personnel

No FTE changes in FY23

Wage grade adjustments for the Legal Amin Assistant and Victim Services specialist is proposed

### Maintenance & Operations

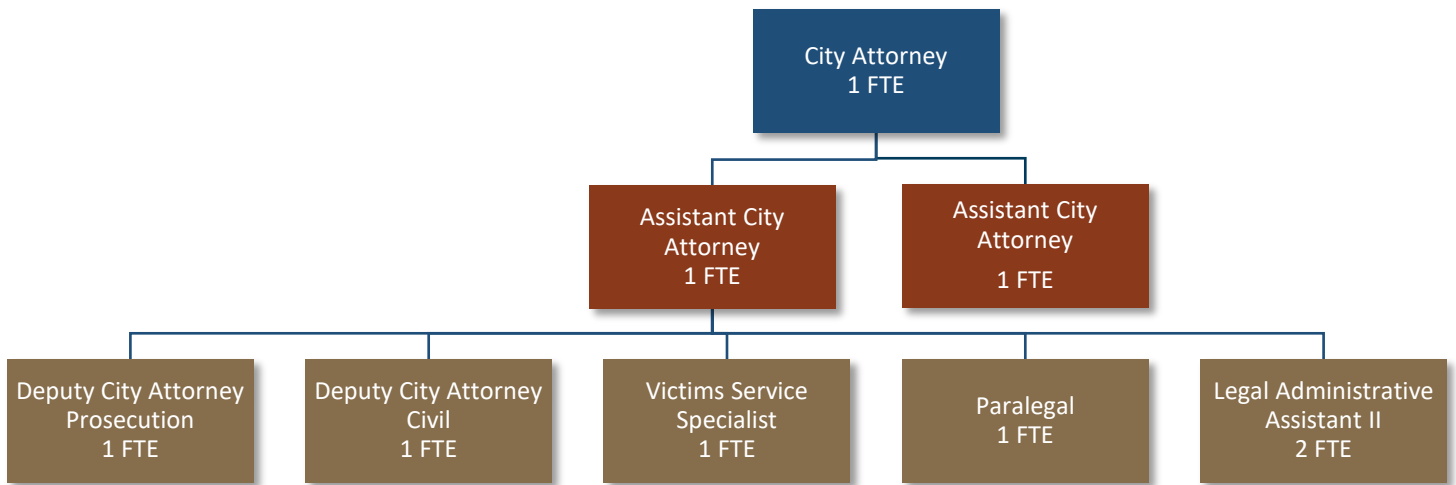
- Supplies & Materials have decreased from FY22 due to purchasing the new Karpel Prosecutor software and related training in FY22. That project is slated to carry over into FY23.
- Purchased Services have decreased primarily because of an increased use of external legal services in FY22 for litigation cases.
- Internal charges have decreased from the prior year. In FY22, the City Attorney’s office paid \$8,314 liability deductible from FY21. These deductibles are recovered in the year following the expense.
- Fixed Charges represent Rent and are relatively the same as the prior year.

CITY ATTORNEY ALL FUNDS							
	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	685,872	709,572	752,768	925,843	925,843	831,129	915,939
Supplies & Materials	7,262	24,465	6,089	78,830	78,830	31,275	28,692
Purchased Services	54,100	35,871	72,631	65,292	146,980	147,323	93,343
Intra-City Charges	597	997	997	1,047	1,047	1,047	1,047
Fixed Charges	35,021	35,141	38,012	37,301	37,301	37,301	37,798
<b>Maintenance &amp; Operating</b>	96,980	96,474	117,729	182,470	264,158	216,946	160,880
Internal Charges	13,920	22,558	22,785	26,591	26,591	26,591	20,185
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	13,920	22,558	22,785	26,591	26,591	26,591	20,185
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>796,772</b>	<b>828,605</b>	<b>893,282</b>	<b>1,134,904</b>	<b>1,216,592</b>	<b>1,074,666</b>	<b>1,097,004</b>

**Funds Included in this Department:**

- 011 General Government
- 1301 City Attorney
- 1302 Victim Services

# Office of the City Attorney Organizational Chart



# Human Resources Department

## Overview

**Renee McMahon, Director**

### Department Overview

The City of Helena's Human Resources department is responsible for executing human resources strategic initiatives to accelerate employee performance, champion positive workplace culture, and maximize employee talent. The Human Resources department strives to ensure stability of operations, with the goal of providing efficient, optimal, competent service to the citizens of the City of Helena.

The Human Resources department is committed to demonstrating value to each employee through developing and administering attractive wages and benefits, providing safe workplaces, developing professional development opportunities, and providing pathways for employees to share and offer employment-related feedback.

### Administration and Compliance

- Pay attractive and competitive wages
- Offer and administer competitive benefit package
- Develop processes for attracting highly qualified applicant pools
- Provide EEO compliance, implicit bias, and search procedures training to search committees
- Assure compliance with employment-related laws to include FLSA, ADA, FMLA, Title VII
- Assure compliance with negotiated Union contracts
- Assure compliant personnel policies and Union contract provisions
- Assure accurate and compliant personnel records management
- Continuously evaluate and improve service HR delivery methods and procedures

### Personnel Management

- Develop and administer employee professional development, incentive, and performance improvement plans
- Manage employee relations, disciplinary and grievance procedures
- Lead labor relations and union contract bargaining
- Develop, implement, and administer personnel policies
- Develop succession, promotion, and service continuity plans
- Implement employee recognition and awards programs
- Implement drug testing and safety programs and protocols
- Manager workers' compensation and provide return-to-work programs
- Administer and manage employee leave (sick, vacation, comp, FMLA) policies

# Human Resources Department Work Plan

---

## Department Work Plan Fiscal Year 2023 Objectives

- Provide human resources subject-matter expertise to all City of Helena employees
- Develop and implement attractive wages and benefits
- Ensure workforce stability
- Develop programs to ensure safe workplaces
- Reward, award, and recognize exemplary employee performance

# Human Resources Department

## FY23 Summary of Changes

### Personnel

- No FTE changes in FY23.

### Maintenance & Operations

- Purchased Services decreased but does include a market-based pay study.
- Fixed charges have increased from the prior year due to an Employee Awards/Incentive Program funding for \$4,000.
- Internal charges have increased to cover a liability deductible charge from FY22. These payments are retroactive to the departments.

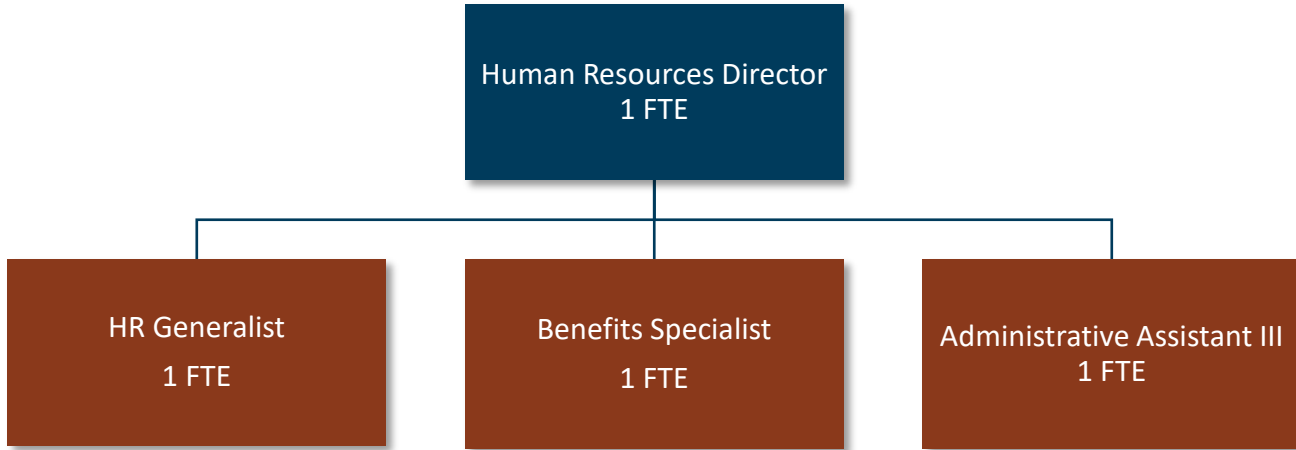
HUMAN RESOURCES ALL FUNDS							
	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	386,766	326,377	339,632	395,721	395,721	389,939	398,500
Supplies & Materials	9,779	9,244	5,569	11,532	11,532	5,983	9,760
Purchased Services	30,970	37,084	116,753	113,977	113,977	60,918	89,041
Intra-City Charges	2,265	2,115	2,250	2,221	2,221	2,221	2,221
Fixed Charges	31,365	30,445	30,901	28,178	28,178	33,687	32,178
<b>Maintenance &amp; Operating</b>	74,379	78,887	155,473	155,908	155,908	102,809	133,199
Internal Charges	7,815	7,895	7,558	7,781	7,781	7,622	31,537
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	7,815	7,895	7,558	7,781	7,781	7,622	31,537
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>468,960</b>	<b>413,159</b>	<b>502,663</b>	<b>559,410</b>	<b>559,410</b>	<b>500,370</b>	<b>563,236</b>

**Funds Included in this Department**

- 011 General Government
  - 1801 Human Resources
  - 1802 Public Service Consortium



# Human Resources Department Organizational Chart



# Police Department Overview

---

## **Brett Petty, Chief of Police**

---

The Helena Police Department is dedicated to providing our community with professional law enforcement services through equitable enforcement of the law, continued professional development, and respect for the needs of our citizens. We remain committed to the protection of human rights and focused upon making Helena a safe community in which to live and work.

The Helena Police Department is comprised of two major units: Police and the Support Services Division (SSD).

### **Police**

The Police Department is made up of several subunits to include but not limited to: Patrol, Criminal Investigations, Evidence, School Resource Officers (SRO), DUI Officer, Animal Control/Urban Wildlife Program (UWP), Montana Analysis and Technical Information Center (MATIC), Violence Against Women (VAWA), and Drug Enforcement (MRDTF). MATIC, VAWA and MRDTF are partially funded through annual grants.

### **Support Services Division**

The Support Services Division is made up of two separate units-Records and the 9-1-1 Center. The funding for records, as well as the funding for the 9-1-1 Center personnel costs are funded through the public safety mill levy. The 9-1-1 equipment costs are funded through the fee placed on most phones in the county.

The 911 Center provides emergency communications to three (3) local law enforcement agencies, three (3) ambulance services, fifteen (15) rural fire departments, one (1) city fire department and a half dozen state / federal agencies on an infrequent basis. The records section provides record keeping for the Helena Police Department and Sheriff's office. It is also responsible for entering court documents for four (4) district court, (2) Justice of Peace, and Municipal Court. Also, it is tasked with sexual and violent offender registry for Lewis and Clark County and all alarms permits for Helena.

# Police Department

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

The Helena Police Department strives to provide the highest quality Police service through collaborative efforts and community partnerships to ensure a safe and secure community. We believe that Policing needs to be innovative and forward thinking with the purpose of enhancing the quality of life for the Helena community.

#### Objective #1: Staffing

PD is made up of 53 (FTE) sworn Officers. Goal is to get back to 53 by start of FY24.

- Complete Staffing Study of Police Department in FY23.
  - Adding a non-sworn FTE for Municipal Court as Municipal Court Officer (FY24).
  - Bring back Reserve Officer program (FY23).
  - Look at potential funding sources for Additional sworn Officers (SRO, BID, etc.).

#### Objective #2: Innovation through Technology Updates

- Work with Consulting Group to bring a new Computer Aided Dispatch/Records Management System (CAD/RMS) to the Department.
- Collaboratively work with all agencies and departments involved in this project to find the best system for Helena
- Design a system that will accurately reflect the crime stats, reduce Officer report writing time, increase searchable/usable data, interface with current technology.
- Be able to provide data/statistics for LE partners along with Community.
- Wrap up Lexipol (HPD Policies) and head towards implementation phase during 1<sup>st</sup> quarter of FY23.

#### Objective #3: Community Partnerships

- Determine what community wants and expects from its police department and implement resources accordingly.
- Work with local non-profits, NGOs, and government organizations to redirect calls for police service that are served by other professionals.
- Work with Community partners to determine and address root causes of crime in Helena.
- Dependent on staffing, deploy a Quality-of-Life Officer that will work closely with the community to identify concerns and implement solutions relating to issues within the community.

Continuously work on community outreach and engagement (Coffee w/ Cop, Citizen's Academy, National Night Out, Public Safety Open House, etc.)

# Police Department

## FY23 Summary of Changes

### Personnel

- No FTE changes for FY23.
- Support Services division received wage increases (supported by the county) in early Spring to assist with the retention and recruitment of dispatchers.
- Contracted Police employee wages are outlined in the bargaining agreement and are the higher of 2.0% or Commission approved COLA for non-contract city staff. In FY23, the COLA is proposed at 5.03%.

### Maintenance & Operations

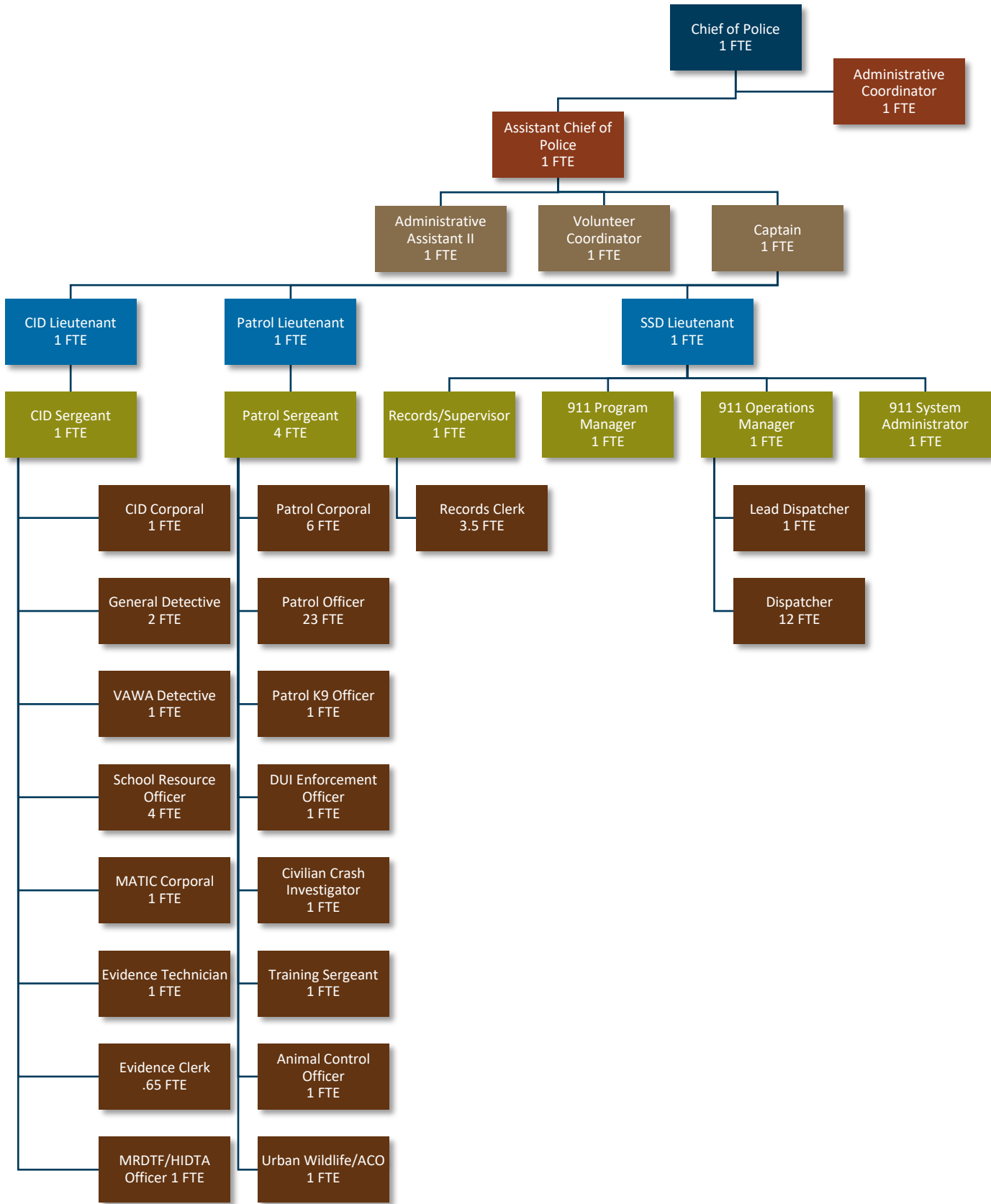
- Supplies & Materials have decreased in the areas of clothing allowance, training supplies, small tools/equipment, and computer equipment primarily to support wage increases.
- Intra-City Charges have decreased despite rising fuel costs but are up from FY22 estimated actuals.
- Fixed Charges have increased to cover higher rent rates and expanded space in the Law & Justice Building. Increased support to the Humane Society has also contributed to the increase in fixed charges.
- Internal Charges increased due to Liability Insurance premiums and deductibles increasing. Along with increased fleet service charges.

POLICE DEPARTMENT ALL FUNDS							
	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	7,182,593	5,696,207	5,259,400	7,895,761	7,895,761	7,242,811	8,136,424
Supplies & Materials	163,698	143,843	206,526	298,250	347,250	226,844	139,190
Purchased Services	747,693	696,006	725,284	1,257,326	1,268,007	840,613	967,247
Intra-City Charges	108,369	84,676	81,391	121,335	121,335	91,442	117,062
Fixed Charges	269,601	313,069	302,962	314,141	314,141	265,458	316,729
<b>Maintenance &amp; Operating</b>	1,289,361	1,237,594	1,316,164	1,991,052	2,050,733	1,424,357	1,540,227
Internal Charges	259,696	256,919	260,612	270,137	270,137	270,137	319,438
Transfers Out	27,172	284,989	109,104	15,000	132,000	29,400	415,000
<b>Internal Transactions</b>	286,868	541,908	369,716	285,137	402,137	299,537	734,438
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	321,826	502,846	502,846	502,846	469,000
<b>Debt &amp; Capital</b>	-	-	321,826	502,846	502,846	502,846	469,000
<b>Total Expenditures</b>	<b>8,758,822</b>	<b>7,475,709</b>	<b>7,267,106</b>	<b>10,674,796</b>	<b>10,851,477</b>	<b>9,469,551</b>	<b>10,880,089</b>

**Funds Included in this Department:**

- |                                |                                 |
|--------------------------------|---------------------------------|
| 012 Police                     | 215 Police Projects & Reimb     |
| 2201 Police Operations         | 217 Law Enforcement Block Grant |
| 2203 Animal Control            | 218 9-1-1 Emergency Program     |
| 2207 Drug Enforcement          | 219 Support Services Division   |
| 2209 Violence Against Women    |                                 |
| 2211 Urban Wildlife            |                                 |
| 2212 Intrnt Crimes Agnst Child |                                 |

# Police Department Organizational Chart



# Municipal Court

## Overview

### The Honorable Anne Peterson, Judge

#### Department Overview

Helena Municipal Court is part of the state judicial system and enforces laws for the City of Helena over which the Honorable Anne Peterson presides. Helena Municipal Court processes all misdemeanor traffic, criminal and animal control offenses, city ordinances, orders of protection and civil cases that occur within Helena City limits.

#### Administration & Budget

Court “customers” are people who have been cited with a misdemeanor offense. The defendants in Helena Municipal Court have the right to contest the charges. They can call witnesses, testify, and introduce evidence. They have the right to request a Judge or Jury trial. At conclusion of a Judge trial, the city judge rules by stating whether she finds the accused guilty or innocent of charges. The Judge assigns fines based on the Montana Supreme Court statutes. City judges also have the authority to require guilty parties to participate in community service or educational programs designed to reinforce in them positive values and to deter them from committing subsequent illegal acts.

The Clerks of the court are responsible for educating the defendant on their charge, fines, restitution, educational programs, jail time and community service requirements depending on the charge and sentence. Clerks of court maintain all documents and files regarding Municipal Court case.

#### Proceedings

Municipal courts have jurisdiction over cases involving municipal ordinances and all offenses that occur within the municipality if the offenses are not subject to a fine of more than \$1500 and/or imprisonment of more 1 year.

The Judge and court clerks are responsible for:

- Due Process – Protection of individual rights.
- Crime Control – Punishment and removal of criminals
- Rehabilitation – Treatment for offenders



# Municipal Court Work Plan

## Department Work Plan Fiscal Year 2023 Objectives

The mission of the Helena Municipal Courts is to provide an accessible legal forum for individuals to have their court matters heard in a fair and efficient manner, while holding to a high standard of integrity, professionalism, and customer service.

- Adjudication of cases in a fair and judicial manner
- To properly maintain the court and assist defendants in the process of the court to ensure the cases are resolved and do not become repeat offenders
- Provide fairest process of justice
- Treat defendants with fairness, dignity, and respect
- Assist the defendants to become contributing citizens

### VALUES STATEMENT:

**Integrity** - Doing what we say we are going to do

**Communication** - Being professional, keeping promises, follow-up, timeliness

**Encouragement** - Building rapport and confidence, point out the things they are doing well

**Teamwork** - Support and cover for your team

# Municipal Court

## FY23 Summary of Changes

### Personnel

- No FTE changes in FY23.
- Wage grade adjustment for an IT Court Clerk is proposed.

### Maintenance & Operations

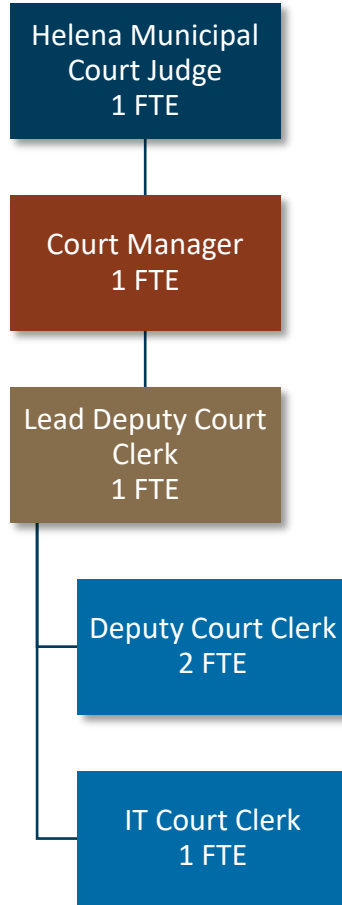
- Supplies & Materials have remained unchanged from FY22 budget.
- Purchased Services have decreased increased in relation to Digi-Ticket cost savings.
- Fixed Charges have increased to cover higher rent rates at the Law & Justice Center.
- Internal Charges have increased due to increased rates in liability insurance.

MUNICIPAL COURT ALL FUNDS							
	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	461,422	463,084	480,222	529,691	529,691	528,777	569,042
Supplies & Materials	5,940	3,965	4,631	6,500	6,500	4,532	6,500
Purchased Services	36,092	36,206	58,273	68,726	68,726	60,071	51,764
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	33,464	34,596	37,407	48,961	48,961	48,961	55,537
<b>Maintenance &amp; Operating</b>	75,496	74,767	100,311	124,187	124,187	113,563	113,801
Internal Charges	9,084	9,187	9,374	10,333	10,333	10,333	12,068
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	9,084	9,187	9,374	10,333	10,333	10,333	12,068
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>546,002</b>	<b>547,038</b>	<b>589,907</b>	<b>664,211</b>	<b>664,211</b>	<b>652,674</b>	<b>694,911</b>

**Funds Included in this Department:**

- 012 Municipal Court
- 1401 Court

# Municipal Court Organizational Chart



# Fire Department Overview

**Jon Campbell, Chief**

## Department Overview

The Helena Fire Department is an all-hazards response fire department.

The mission of the Helena Fire Department:

*"We, the members of the Helena Fire Department, proudly continue our tradition as Guardians of the Gulch, by professionally providing a quality, effective, skillful, safe and caring service to protect our community whenever and wherever needed."*

The Fire Dept. mission supports the Strategic Outcomes of the City of Helena primarily in the areas of *Promoting a Safe Community*. The Strategic Outcomes of *Promote Healthy and Sustainable Growth* and *Improve Neighborhood Livability* are supported through Prevention Division functions and Suppression incident response and severity reduction.

## Administration

The Fire Department consists of the offices of Administration, Operations, Training, and the Fire Marshal. We have three primary divisions: Suppression, Training, and Fire Prevention, Investigation, and Education.

### Fire Suppression main functions are:

- Utilize risk management strategy to protect life and property in an all-hazard response environment
- Wildland firefighting
- Emergency medical services response (non-transport)
- Hazardous materials emergency management (Regional Hazmat Team)
- Vehicle rescue and extrication
- Specialty Rescues: high/low angle rope rescue, confined space, ice rescue
- Public assistance through fire prevention, investigation, and education activities

### Fire Prevention, Investigation, and Education main functions are:

- Fire code enforcement
- Licensing inspections
- Public education
- Life safety commercial occupancy inspections
- Plans review for new construction
- Inspection and acceptance testing of fire protection systems
- Helena Interagency Fire Investigation Team (HIFIT)

# Fire Department Work Plan

## Department Work Plan Fiscal Year 2023 Objectives

### Goals: Suppression Division

- Utilize Fire Dept. Master Plan to set priorities, objectives, and work plan items.
- Explore alternate funding sources to create Fire Dept. dedicated revenue.
- Create a strategic plan to address long term priorities of additional station, training facility, and staffing.
- Finalize contract for Fire Dept. member annual physicals

### Goals: Prevention Division

- Develop a training plan for FPIB personnel to address individual professional development and overall division improvement.
- Increase frequency of commercial occupancy inspections.
- Create workspace to accommodate FPIB staffing levels
- Improve public outreach and education in context of wildfire protection and evacuation routes

### Goals: Training Division

- Develop strategic plan for funding and constructing training facility.
- Create individualized training plans for all members to provide direction and enhancement of professional outcomes.

# Fire Department

## FY23 Summary of Changes

### Personnel

- No FTE changes for FY23

### Maintenance & Operation

- Supplies & Materials have decreased to support increased wages and a balanced budget.
- Purchased Services have decreased to support increased wages and a balanced budget; there is \$50,300 budgeted for a new initiative of annual physicals for 41 fire fighters.
- The Fire Levy fund is transferring \$692,220 to the General Fund to support Fire Services in FY23.
- Internal charges are increasing due to higher rates for liability insurance coverage.
- Capital outlay can be viewed in Section 7 of this budget book.

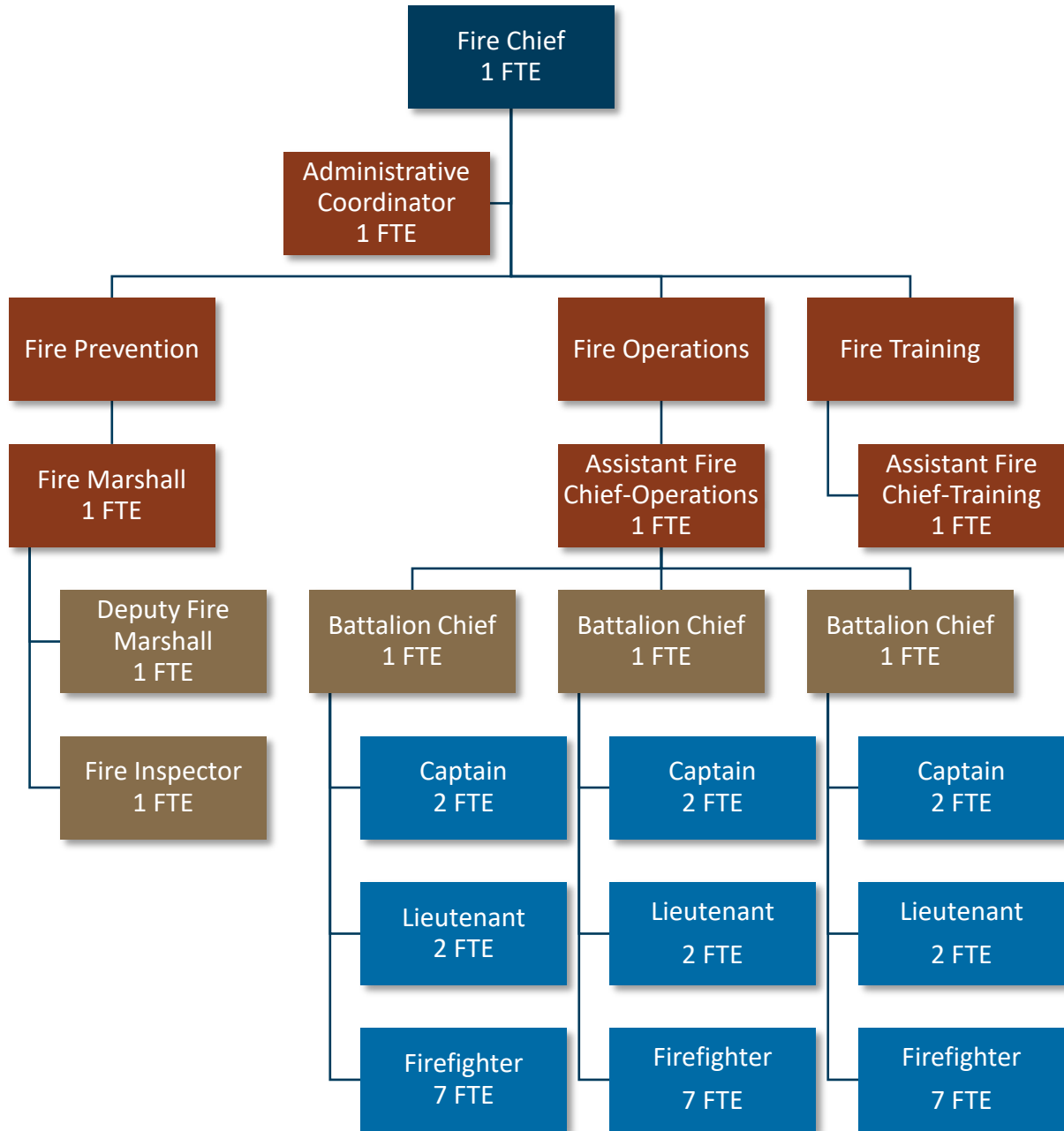
FIRE DEPARTMENT ALL FUNDS							Proposed FY 2023 Budget
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			
				Adopted	Amended	Est Actuals	
<b>Expenditures</b>							
<b>Personnel Services</b>	4,150,669	3,455,400	3,779,116	5,044,971	5,044,971	5,282,157	5,291,828
Supplies & Materials	134,146	97,339	130,510	154,289	154,289	106,240	90,996
Purchased Services	181,293	200,674	225,207	251,333	371,129	283,895	255,827
Intra-City Charges	35,128	35,195	24,285	43,500	43,500	38,414	51,275
Fixed Charges	1,536	2,220	2,814	2,490	2,490	2,567	2,615
<b>Maintenance &amp; Operating</b>	352,103	335,429	382,817	451,612	571,408	431,116	400,713
Internal Charges	260,464	257,648	264,675	272,487	272,487	272,487	301,419
Transfers Out	245,849	601,039	884,700	911,000	594,000	671,477	692,220
<b>Internal Transactions</b>	506,313	858,687	1,149,375	1,183,487	866,487	943,964	993,639
Debt Service	-	-	-	85,100	85,100	48,347	98,261
Capital Outlay	131,960	460,779	1,430,870	191,000	246,000	97,347	731,020
<b>Debt &amp; Capital</b>	131,960	460,779	1,430,870	276,100	331,100	145,694	829,281
<b>Total Expenditures</b>	<b>5,141,045</b>	<b>5,110,295</b>	<b>6,742,178</b>	<b>6,956,170</b>	<b>6,813,966</b>	<b>6,802,931</b>	<b>7,515,461</b>

**Funds Included in this Department:**

- 013 Fire Department
  - 2301 Fire
  - 2305 Fire Grants
- 260 Fire Safety Levy



# Fire Department Organizational Chart



# Community Development Department Overview

---

**Chris Brink, Director**

---

## **Department Overview**

Working in partnership with Helena's citizens, businesses and organizations, the city of Helena Community Development Department provides professional staff assistance in planning, development, and construction to maintain public health, safety, and welfare and create an attractive and sustainable community for all to live, work, play, and learn.

## **Administration**

The Planning Division assists members of the community with zoning, land use and development questions. Staff also provides information and assistance to developers, the business community and the public relating to any planning, zoning, land use, housing, and development matter.

## **Building**

The Building Division conducts building and site plan reviews, issues building permits, and provides inspection services at construction sites within the city limits to ensure compliance with adopted code and safeguard the public's health, safety, and welfare.

# Community Development Department

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

Building Division will participate in the configuration and implementation of e-TRAKiT, an electronic permitting system that provides online access to our staff, other City Departments, contractors, licensed professionals, and the public. Schedule training with software vendor and provide instructional information for staff, contractors, licensed professionals, and the public on how to use the new system.

Building Division will move forward to revise existing handouts and create new handout documents to assist applicants on changes in the proposed adoption of the next edition of the International Codes and provide training for contractors, licensed professionals, and the public.

Planning Division will continue implementing Growth Policy goals and objectives, including finalizing the process for selecting the area of Helena that will be the focus of the Neighborhood Plan and begin the process to create a Neighborhood center.

Planning Division assist Public Works and Transportation Services in the development of the Cruse Avenue Infrastructure study.

Planning Division will forward with updates to City Code Title 11 - Zoning, regulations by reviewing all regulations and ordinances to identify any barriers for development while ensuring the City residents' health, safety, and welfare and begin work with Zoning Commission related to an ordinance update.

Planning Division will finalize the policies and procedures for implementing the Housing Trust Fund and work toward funding project in Helena.

Planning Division will work with neighboring jurisdictions, Lewis & Clark County, East Helena and Jefferson County, to facilitate sustainable and coordinated growth.

# Community Development Department

## FY23 Summary of Changes

### Personnel

- + 1.00 FTE – Combination Building Inspector – Added to the Building Department to support increased volume of developments and annexations around the city. There are currently 3 inspectors and one more is needed to continue to provide exceptional customer service to our area contractors in a timely manner.
- The Development Engineer was reassigned to the Engineering Department.
- Wage grade adjustments for the Combination Building Inspectors is proposed.

### Maintenance & Operation

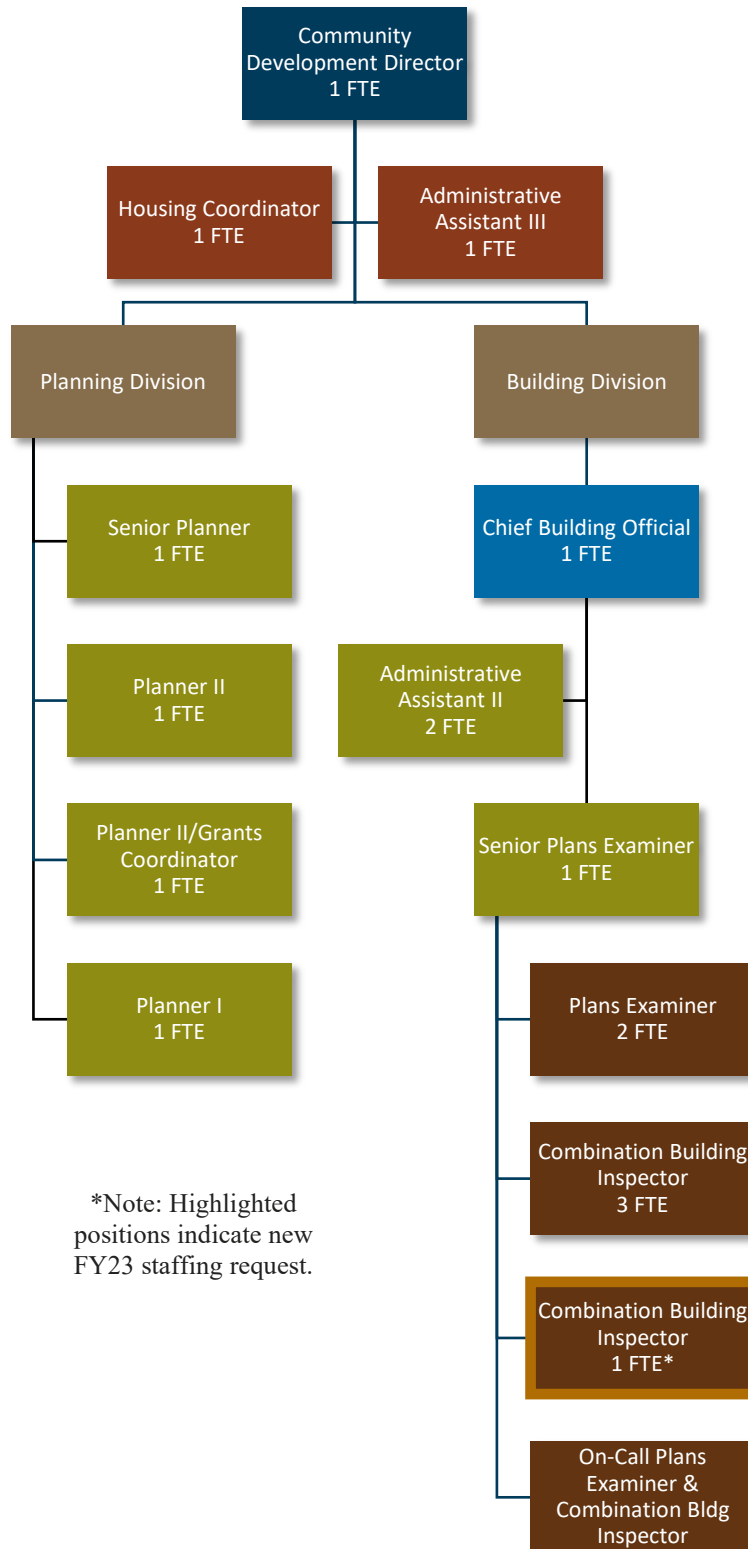
- Supplies & Material are increasing primarily to support computer software licensing.
- Purchased Services decreased however does include consulting for neighborhood planning, and a joint standards study with L&C County. Appropriations for these initiatives in FY22 will carry over to FY23.
- Fixed charges are increasing due to an increase in credit card fees for the e-TRAKiT permitting system.
- Internal charges are due to general cost allocations increasing. Cost allocations are volume and activity based.

COMMUNITY DEVELOPMENT ALL FUNDS							
	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	1,176,457	1,189,335	1,317,272	1,439,887	1,439,887	1,367,003	1,593,939
Supplies & Materials	53,530	55,460	34,883	48,225	48,225	33,542	54,727
Purchased Services	221,291	259,532	194,091	374,350	404,897	274,591	387,530
Intra-City Charges	7,846	7,126	7,145	10,476	10,476	8,331	10,356
Fixed Charges	112,447	123,310	135,873	137,484	137,484	134,065	140,730
Non-Operating Expenses	1,066,087	41,692	466,000	-	24,000	24,000	24,000
<b>Maintenance &amp; Operating</b>	395,114	445,428	371,992	570,535	601,082	450,529	593,343
Internal Charges	92,308	91,442	107,088	71,887	71,887	71,887	118,328
Transfers Out	-	-	2,500	-	-	-	-
<b>Internal Transactions</b>	92,308	91,442	109,588	71,887	71,887	71,887	118,328
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	43,174	-	36,000	36,000	36,000	-
<b>Debt &amp; Capital</b>	-	43,174	-	36,000	36,000	36,000	-
<b>Total Expenditures</b>	<b>2,729,966</b>	<b>1,811,071</b>	<b>2,264,852</b>	<b>2,118,309</b>	<b>2,172,856</b>	<b>1,949,419</b>	<b>2,329,610</b>

**Funds Included in this Department:**

- 014 Community Development
- 1601 Community Development
- 226 CDBG/HOME
- 228 Community Renewal
- 229 Affordable Housing Trust
- 503 Building

# Community Development Department Organizational Chart



# Finance Department

## Overview

**Sheila Danielson, Director**

### Department Overview

The Finance Department is composed of three different units: Administration and Budget, Accounting, and Utility Customer Service. Each division works together to provide customer service to external stakeholders, internal staff, the City Manager, and the City Commission.

The division strives to improve efficiencies, challenge the status quo and seek improvements in the way we do business in order to meet our customer demands for accurate and timely financial information, accountability and transparency.

### Administration & Budget

This division is responsible for the administration of all financial affairs for the City in accordance with applicable laws and regulations and focuses on policy development, establishment of goals and monitoring compliance and performance, respectively.

The division is responsible for the preparation, strategic planning, multi-level review, adoption and execution of the City of Helena's annual budget. This includes revenue projections (such as taxes, assessments, and charges for services), personnel cost reviews, operating cost planning, capital planning, cash flow projections and fiscal analysis for strategic debt planning, culminating in the completion of the annual budget document. Post-adoption responsibilities include monitoring budget vs. actual performance throughout the fiscal year to address any adjustments needed and updating accounting systems to include amendments approved by the City Commission. Additional attention is given to revenue analysis, long-term forecasting, administration of the procurement of goods and services, disposition of surplus assets, and other city-wide special projects coordination.

### Accounting

The Accounting Division coordinates, processes, and reports the City's daily, monthly, quarterly and annual accounting and financial reporting responsibilities that uphold to professional accounting standards in accordance with Generally Accepted Accounting Principles, Government Accounting Standards Board and State legislative requirements.

Accounting staff administers banking, payments, receivables, payroll, fixed assets, tax and other special assessments, debt service and liability insurance activities.

This division recommends and monitors fiscal controls, policies and procedures to ensure accurate records and financial reporting.

### Utility Customer Service

The utility services division provides one central area for customer service dedicated to city services including water, wastewater, commercial solid waste, curbside recycling, fire lines, intrusion alarms and various loan programs. This division is responsible for accurately collecting and applying payments, scheduling monthly meter reads for over 12,000 meters in the city and processing monthly billing statements. This division is also responsible for preparing and collecting City of Helena business, animal, and liquor licenses.



# Finance Department

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

The Finance Department's top priority is to stabilize staff turnover and to update or develop standard operating procedures. Training will be critical for our department to enhance our knowledge to carry out daily operations in a timely and accurate manner.

The Finance Department will lead the city-wide effort to begin Phase II of implementing a new Enterprise Resource Planning (ERP) software. Phase II will consist of the implementing and going live with our core financial suite of the software. Phase III is scheduled to begin in Fiscal Year 2024 and incorporate human capital management and utility billing.

By the end of Fiscal Year 2023, the Finance Department will strive to present Debt Service Management, Investment Management and Procurement policies to the Commission for consideration and adoption.

# Finance Department

## Summary of Changes

### Personnel

- No FTE changes in FY23
- The Procurement Officer approved in FY22 was re-purposed to a Project Management Specialist position to align with strategic goals and needs, specifically for the ERP System implementation and many other city-wide projects in progress.
- A wage grade change for the Payroll Specialist is proposed.

### Maintenance & Operations

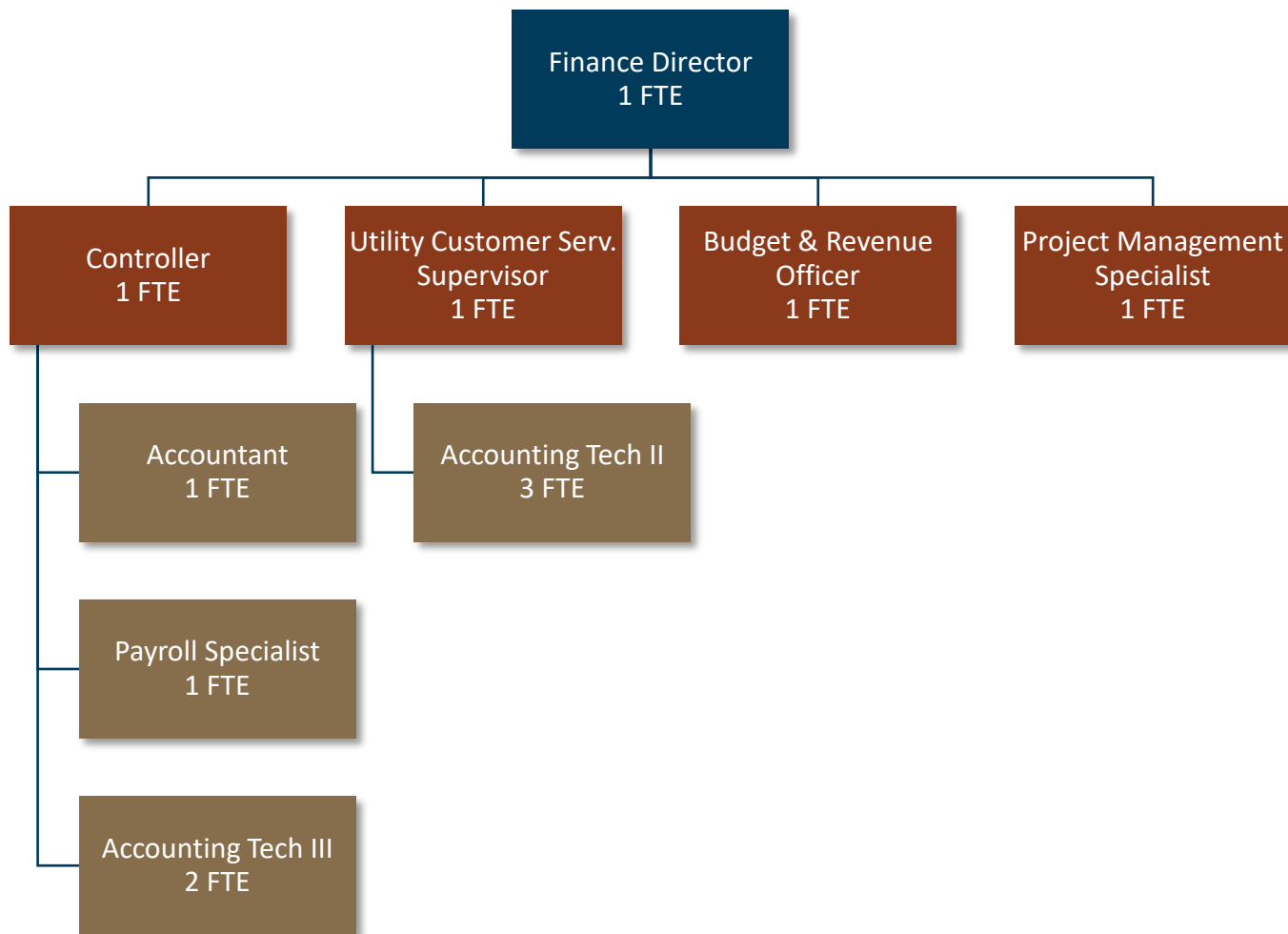
- Most costs are decreasing from FY22 to support wage increases and a balanced budget.
- Fixed Charges have increased to cover additional rented space assigned to Finance in the City/County Building.

FINANCE DEPARTMENT ALL FUNDS							
	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	788,531	779,924	761,556	1,003,214	1,003,214	966,771	1,034,349
Supplies & Materials	42,849	48,930	46,500	63,758	65,258	57,478	58,860
Purchased Services	183,226	214,687	224,155	252,033	289,333	269,480	274,001
Intra-City Charges	5,086	5,254	5,367	5,516	5,516	5,516	5,516
Fixed Charges	118,631	117,020	151,777	159,697	159,697	185,546	187,772
<b>Maintenance &amp; Operating</b>	349,792	385,890	427,798	481,004	519,804	518,020	526,149
Internal Charges	18,270	18,136	19,660	20,106	20,106	20,106	22,316
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	18,270	18,136	19,660	20,106	20,106	20,106	22,316
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,156,593</b>	<b>1,183,950</b>	<b>1,209,015</b>	<b>1,504,324</b>	<b>1,543,124</b>	<b>1,504,897</b>	<b>1,582,814</b>

**Funds Included in this Department:**

- 015 Finance Services
  - 1501 Finance & Budget
  - 1506 Accounting
  - 1507 Utility Customer Service

# Finance Department Organizational Chart



# Parks, Recreation & Open Lands Department Overview

**Doug Smith, Director**

## Department Overview

The Helena Parks, Recreation and Open Lands Department is a growing system that includes more than 2,140 acres of developed and undeveloped parkland, 30 parks including bike and pedestrian trails, a 50- meter outdoor swimming pool with a splash pad, lazy river and waterslides, a public golf course, the community Civic Center, a frisbee golf course, community gardens, three tennis and pickleball sites, sports fields, a skateboard park, a bike park and four outdoor skating rinks. All our parks and trails are beautifully maintained by Parks Maintenance staff and our Urban Forestry Division. These features are designed and developed so that people of all ages, abilities and incomes can participate in recreation activities.

## Administration / Planning

Parks administers permitting and reservations for all parks and open lands special events and uses including special events on the walking mall and all sports field permitting. Parks administration also books events and promotions for the Civic Center and handles billing, fiscal and contract management for our many constructions and use contracts and agreements.

## Facilities / Parks / Open Space

The Parks Department maintains our developed parks and sports fields including playgrounds and all structures; urban and open lands trails and trailheads; parks facilities like bandshells and Kindrick Baseball Field; Ten-mile watershed fuels management; urban forestry including all parks and boulevard trees; open lands fuels reduction and forestry management; and maintenance of the walking mall, the Helena Civic Center, and the Golf Course.

# Parks, Recreation & Open Lands Department Work Plan

## Department Work Plan Fiscal Year 2023 Objectives

- Work with community on support and partnership
- City Commission involvement and strategic planning
- County support
- Contract with consultant
- Determine specific mechanism
- Begin public involvement campaign
- Adopt and implement master plan determining boundaries
- Steering Committee/working group with City/Country Parks Board and involvement of School District, FT. Harrison, Counties, Cities, Sports and User-Groups

# Parks, Recreation & Open Lands Department

## FY23 Summary of Changes

### Personnel

- +.75 FTE – Part-Time Server position added to support service model operational needs at Munis Restaurant. All servers are currently seasonal employees which does not support the golf course for food/beverage, golf simulation programs and other recreation activities in the club house.
- Temporary/Seasonal Salaries were increased in the Spring recruiting season to assist with hiring seasonal employees.
- Wage grade adjustments for the Open Lands Manager, Urban Forestry Supervisor, Food & Beverage Manager and Line Cook are proposed.

### Maintenance & Operations

- Supplies & Materials and Intra-City Charges are increasing primarily due to inflation.
- Fixed Charges have increased to cover increased credit card fees at the Civic Center, rental rates, and special assessments.
- The transfer out is from the General Fund to Golf Course fund for debt service.
- Capital Outlay detail can be viewed in Section 7 of this budget document.

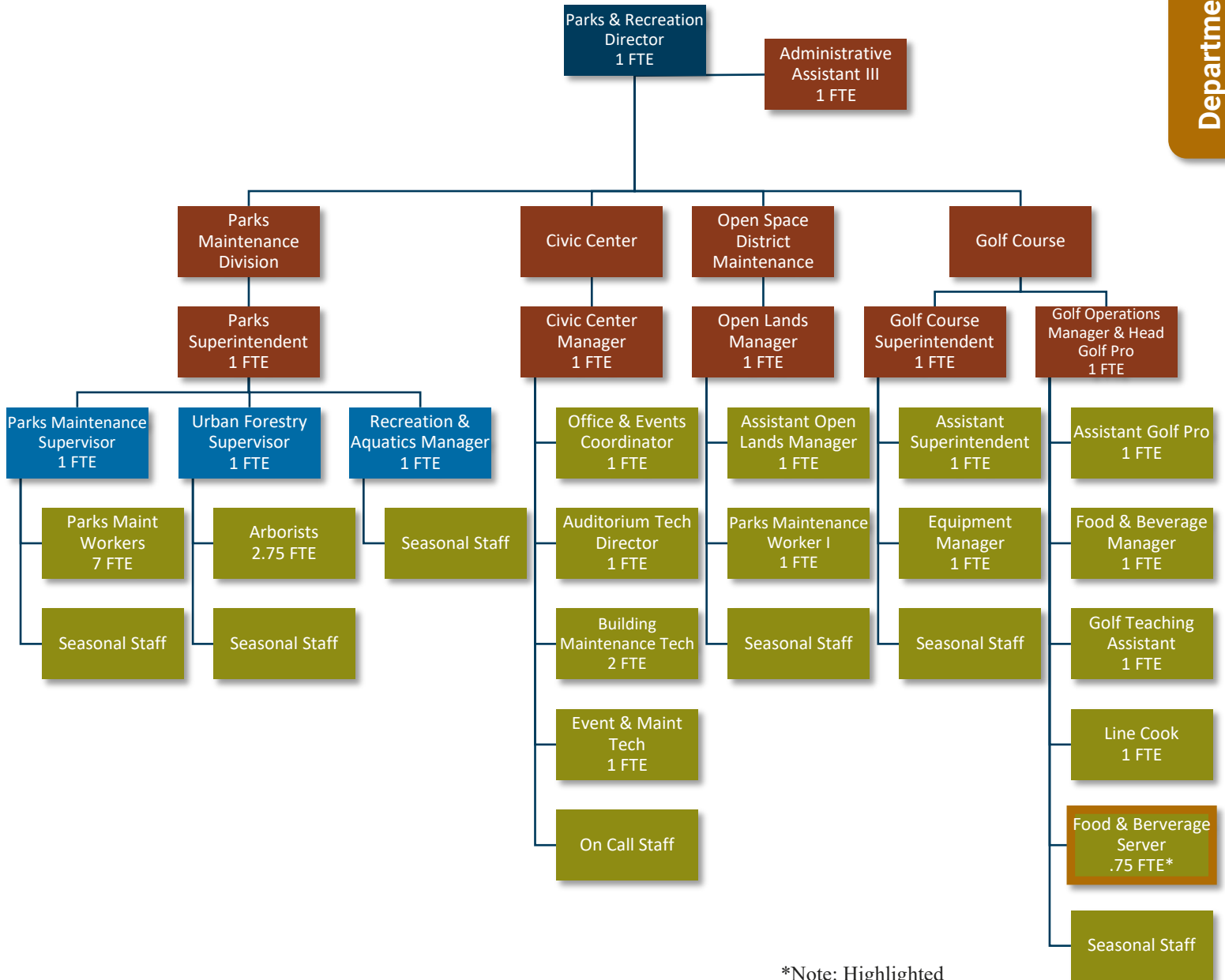
PARKS & RECREATION DEPARTMENT							
ALL FUNDS							
	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	2,866,818	2,901,220	2,927,971	3,536,932	3,536,932	2,995,910	3,838,812
Supplies & Materials	773,028	700,213	825,710	824,693	824,693	873,809	869,104
Purchased Services	1,445,995	1,438,766	1,387,060	1,375,454	1,785,415	1,548,642	1,417,326
Intra-City Charges	119,741	103,665	67,850	76,630	76,630	75,564	88,395
Fixed Charges	188,980	229,263	243,043	241,381	241,381	257,399	258,965
<b>Maintenance &amp; Operating</b>	2,527,744	2,471,908	2,523,663	2,518,158	2,928,119	2,755,413	2,633,790
Internal Charges	496,108	512,213	532,395	809,950	809,950	809,950	787,412
Transfers Out	-	280,000	240,000	235,000	235,000	235,000	142,850
<b>Internal Transactions</b>	496,108	792,213	772,395	1,044,950	1,044,950	1,044,950	930,262
Debt Service	248,388	233,022	218,875	235,573	235,573	221,010	175,399
Capital Outlay	896,278	198,129	217,680	80,500	442,233	426,957	711,500
<b>Debt &amp; Capital</b>	1,144,666	431,151	436,555	316,073	677,806	647,967	886,899
<b>Total Expenditures</b>	<b>7,035,336</b>	<b>6,596,492</b>	<b>6,660,585</b>	<b>7,416,113</b>	<b>8,187,807</b>	<b>7,444,240</b>	<b>8,289,763</b>

**Funds Included in this Department:**

017 Park & Recreation	235 Open Space District Maint
4101 Parks Administration	237 Urban Forestry
4102 Parks Maintenance	246 Watershed Projects
4103 Swimming Pool	441 Parks Improvement
4104 Recreation	563 Golf Course
4106 Kay's Kids	4111 Golf Operations
4107 Urban Trails	4113 Golf Concessions
204 Civic Center Board	4115 Golf Maintenance
211 Civic Center	4119 Golf Capital/Debt Service



# Parks, Recreation & Open Lands Department Organizational Chart



\*Note: Highlighted positions indicate new FY23 staffing request.

# Community Facilities

## Overview

**Troy Sampson, Superintendent**

### Department Overview

The Community Facilities Department is responsible for the maintenance and repair of City facilities and the jointly owned City-County facilities, as well as the project management of facility related construction projects. The department manages the City and County central mail division as well as both entities' main phone lines. This department also serves as the liaison for the Public Art Committee and Public Education and Government channel.

### Facility Management

The facilities management division has many functions. It manages preventative maintenance, inspection and repairs of all City and City-County jointly owned buildings and the equipment associated with those buildings that is necessary to operate the facility. This division also provides contracted and in-house services to maintain a clean and safe working environment for City and County employees and manages operations at the City-County Building and the Law & Justice Center. Community Facilities Department also manages the rental agreements for the Chamber Building, Neighborhood Center, and Grandstreet Theatre.

### Capital Improvements

The Facilities Department has implemented a new computerized maintenance management software which will allow staff to track the condition and maintenance of facility assets and equipment. In fiscal 2022, a third-party assessment was performed on all City facilities and the City-County jointly owned facilities. The information provided by this assessment will be utilized by staff to develop a short term and long-term capital plans.

### Project Management

The project management division's main function is to plan and execute construction projects related to facilities. The division staff works with project stakeholders and ensures that government procurement policies are followed.

# Community Facilities

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

In fiscal year 2021, various Computerized Maintenance Management Software companies were evaluated, and staff determined which company met all our criteria. In first quarter of FY2022, we selected the software provider and began working with their team to evaluate and access our selected facilities gathering the necessary data to be entered into the software. Implementation is slated to be complete before the end of FY2022.

In Fiscal Year 2023 we will engage with consulting engineers to tour all facilities and identify energy deficiencies. In FY2023 we will complete a study of the current efficiency and prepare a prioritized list of projects. By the end of FY2023 we will have identified the costs associated with the energy improvement projects and will identify their funding sources.

# Community Facilities

## Summary of Changes

### Personnel

- No FTE changes in FY23.
- Wage grade adjustment for one Building Maintenance Technician is proposed.

### Maintenance & Operations

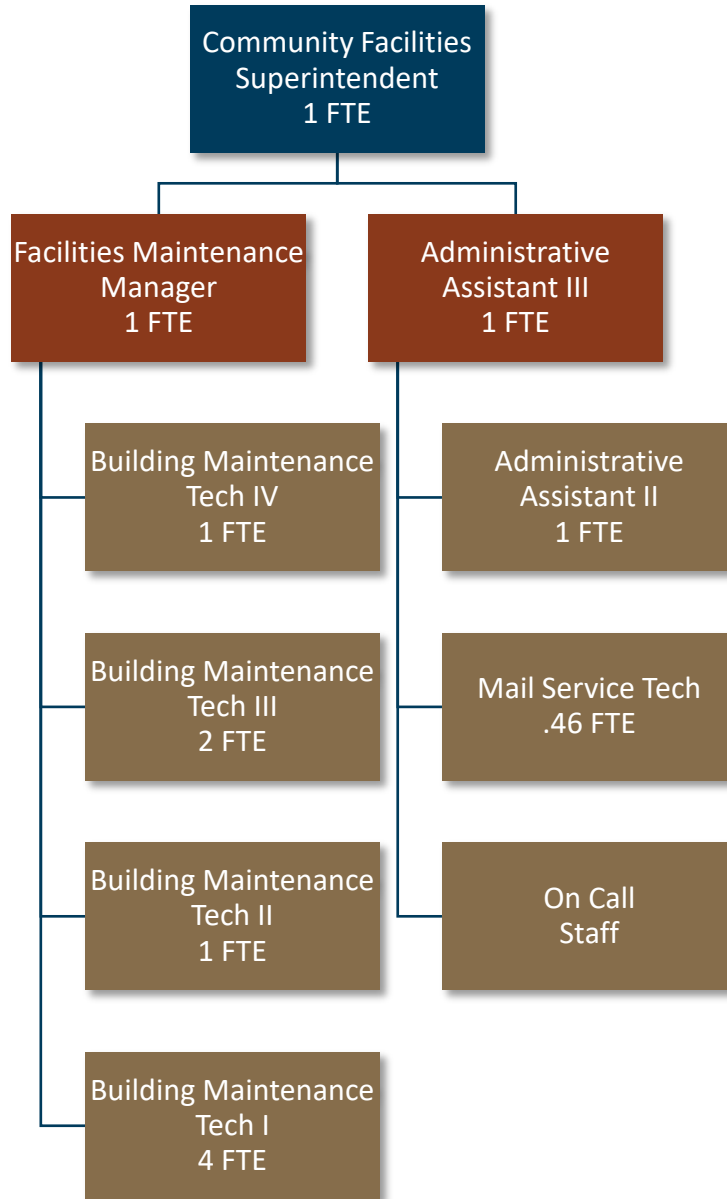
- Supplies and Materials are increasing primarily due to inflationary adjustments.
- Internal Charges include general cost allocations which are volume and activity driven. In addition, property and liability insurance rates and Building M&O charges increased significantly from the prior year.
- Debt Service is increasing to represent the 2<sup>nd</sup> draw on the Law & Justice Center INTERCAP Loan in FY23.
- Capital Outlay detail can be viewed in Section 7 of this Budget Document.

COMMUNITY FACILITIES ALL FUNDS							
	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	587,409	681,414	718,114	844,279	844,279	779,448	908,996
Supplies & Materials	70,280	57,555	48,966	95,980	95,980	65,437	179,820
Purchased Services	738,942	864,607	874,910	1,111,431	1,182,671	1,038,012	1,100,677
Intra-City Charges	1,466	2,553	3,025	7,000	7,000	5,264	6,837
Fixed Charges	51,276	24,379	35,176	34,799	34,799	34,938	34,969
<b>Maintenance &amp; Operating</b>	861,965	949,093	962,077	1,249,210	1,320,450	1,143,651	1,322,303
Internal Charges	112,775	130,267	168,238	223,977	223,977	223,977	376,402
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	112,775	130,267	168,238	223,977	223,977	223,977	376,402
Debt Service	57,276	56,778	70,374	144,564	144,564	97,701	162,447
Capital Outlay	1,747,943	525,097	706,782	393,000	2,131,650	1,340,047	2,497,247
<b>Debt &amp; Capital</b>	1,805,219	581,875	777,156	537,564	2,276,214	1,437,748	2,659,693
<b>Total Expenditures</b>	<b>3,367,368</b>	<b>2,342,650</b>	<b>2,625,584</b>	<b>2,855,030</b>	<b>4,664,920</b>	<b>3,584,824</b>	<b>5,267,394</b>

### Funds Included in this Department:

- |                                |                               |
|--------------------------------|-------------------------------|
| 212 Facilities Management      | 570 City-County Building Fund |
| 4505                           | 571 City/Cnty Bldg Mail       |
| 4506 Project Management        | 4510 Operations               |
| 4507 Public Ed & Govt Acc Chnl | 4511 B Delivery               |
| 213 Facilities Managemnt-HVCC  | 572 City/Cnty Bldg Telephone  |
| 214 Neighborhood Center        | 573 CC Law & Justice Building |
| 233 Public Art Projects        |                               |

# Community Facilities Organizational Chart



# Public Works Department

## Overview

**Ryan Leland, Director**

### Public Works Administration

The Public Works Department is responsible for providing administrative direction and coordination for all Public Works activities in the following divisions: Engineering, Stormwater Utility Maintenance, Water Treatment, Water Utility Maintenance, Wastewater Treatment, Wastewater Utility Maintenance, Residential Solid Waste, Commercial Solid Waste, Landfill Monitoring District, Transfer Station, and Recycling.

### Engineering

The Engineering Division is responsible for implementing approved capital projects either internally or by managing consultants. Engineering also participates in the development review process, assists other divisions with environmental permits/regulations, maintains the historical infrastructure archives, and assists the public with a multitude of inquiries.

### Industrial Facilities

A proposed division for FY23 made up of two existing FTE's and a proposed superintendent will be responsible for managing and maintaining all public works facilities. This division will assist in capital planning for all facilities and the implementation of approved facility projects.

### Water Treatment

The Water Treatment Division is responsible for producing quality water in an adequate amount that meets all Federal and State water quality standards. Water Treatment manages two water plants (Tenmile and Missouri River), six pump stations, nine reservoirs and the Eureka well to meet these goals. The Tenmile watershed is over 50 square miles and consists of Scott Reservoir, Chessman Reservoir, the 5-mile long Red Mountain Flume, six water diversions and two well pump stations. The watershed is monitored by Water Treatment Staff daily. To ensure public safety and provide the highest quality water, staff performs daily, weekly, monthly, and yearly samples of the distribution system.

### Wastewater Services

The Wastewater Treatment Division is responsible for treating wastewater and ensuring that effluent meets all Federal and State wastewater quality standards. Wastewater Treatment manages one Plant that serves customers within the City of Helena wastewater service area.

### Utility Maintenance

Water Utility Maintenance is responsible for maintaining the distribution system that delivers water to customers within the City of Helena service area. The distribution system includes approximately 251 miles of mains, 1,812 fire hydrants, 6 pump stations, 5,917 system air relief and pressure reducing valves, and 12,071 meters. Wastewater Utility Maintenance is responsible for maintaining the wastewater collection system. The collection system includes approximately 184 miles of mains, 3,855 manholes, and 9 lift stations. Stormwater Utility Maintenance division is responsible for the City's stormwater infrastructure which consists of approximately 72 miles of pipe, 47 miles of open channel ditches, and 3,206 manholes and inlets.

### Residential Solid Waste

The Residential Solid Waste Division is responsible for the weekly collection and proper disposal of all residential generated waste within the City of Helena. This fund annually contributes to support the Recycling Fund (currently \$275,000) and supports private curbside recycling efforts.

# Public Works Department

## Overview, Continued

---

### Commercial Solid Waste

The Commercial Solid Waste Division is responsible for the weekly collection and proper disposal of waste from commercial customers within the City of Helena. Commercial Solid Waste also provides roll-off service when requested and services all Transfer Station and remote recycling containers.

### Landfill Monitoring District

The Landfill Monitoring District was created in FY15 and is responsible for the on-going monitoring requirements of a closed landfill and for ensuring that all environmental requirements are met.

### Transfer Station

The Transfer Station Division is responsible for the proper disposal of solid waste and for hosting a recycling site for all customers within the City of Helena and Lewis and Clark County. Transfer Station customers include: City of Helena Residential and Commercial Solid Waste Divisions, Scratchgravel Landfill District customers, direct haul commercial accounts, roll-off customers, and out-of-area cash customers. The Transfer Station currently processes approximately 180,000 customer transactions per year.

### Recycling

Since 1992, the Recycling Division has provided a recycling site at the Transfer Station and has provided remote sites (currently six) for all Helena area customers. Commodities currently diverted, recycled or re-used include: Cardboard, Plastic, Scrap Metal, Newspaper, Aluminum Cans, Tin Cans, Glass, Tires, Anti-Freeze, Automotive Batteries, Oil, Grass, Wood Chips, Christmas trees, and E-waste.



# Public Works Department

## Work Plan

### Department Work Plan Fiscal Year 2023 Objectives

The Public Works Department will work to finalize the following master plans during Fiscal Year 2023:

- Water and Sewer Rate and System Development Fee Study
- Wastewater Master Plan
- Solid Waste Strategic Plan for Waste Reduction
- Integrated Solid Waste Master Plan
- Water Facility Master Plan

For Fiscal Year 2023, the Public Works has requested the following major projects:

- Stormwater – 8<sup>th</sup>/9<sup>th</sup> & Dakota Rehabilitation and Re-route
- Water Treatment – Red Mountain Flume (ARPA Grant)
- Water Treatment – Headgates (ARPA)
- Water Treatment – Ten-Mile Filter Improvements (ARPA)
- Water Utilities – Upper Hale/West Main (ARPA)
- Water Utilities – Crosstown Connector Valves (ARPA)
- Wastewater Treatment – Bioreactor Basin Blowers (Northwestern Energy Grant)
- Wastewater Utilities – Main/Manhole Replacements
- Solid Waste - Transfer Station Entrance Improvements (FY22)
- Rodney Phase II Reconstruction (FY22)

# Public Works Department

## FY23 Summary of Changes

### Personnel

- + 1.0 FTE – Industrial Facilities Superintendent – Oversee maintenance, capital improvement and construction of industrial facilities.
- + .50 FTE – Sustainability Coordinator - Part-time to Full-time due to failed recruitment efforts to hire a part-time person. Position was re-assigned from the City Manager’s office.
- Development Review Engineer – Position is reassigned from the Community Development
- Wage grade adjustment for GIS Tech, Solid Waste Operators, and Landfill Coordinator are proposed

### Maintenance & Operations

- Supplies and Materials & Fixed Charges are increasing primarily due to inflation.
- Intra-City charges have been increased to cover the rising cost of fuel and repairs.
- Internal charges (cost allocations), are increasing along with liability and property insurance costs. New internal allocation for the Industrial Facilities Department is also added.
- Capital Outlay can be viewed in Section 7 of this Budget Document.

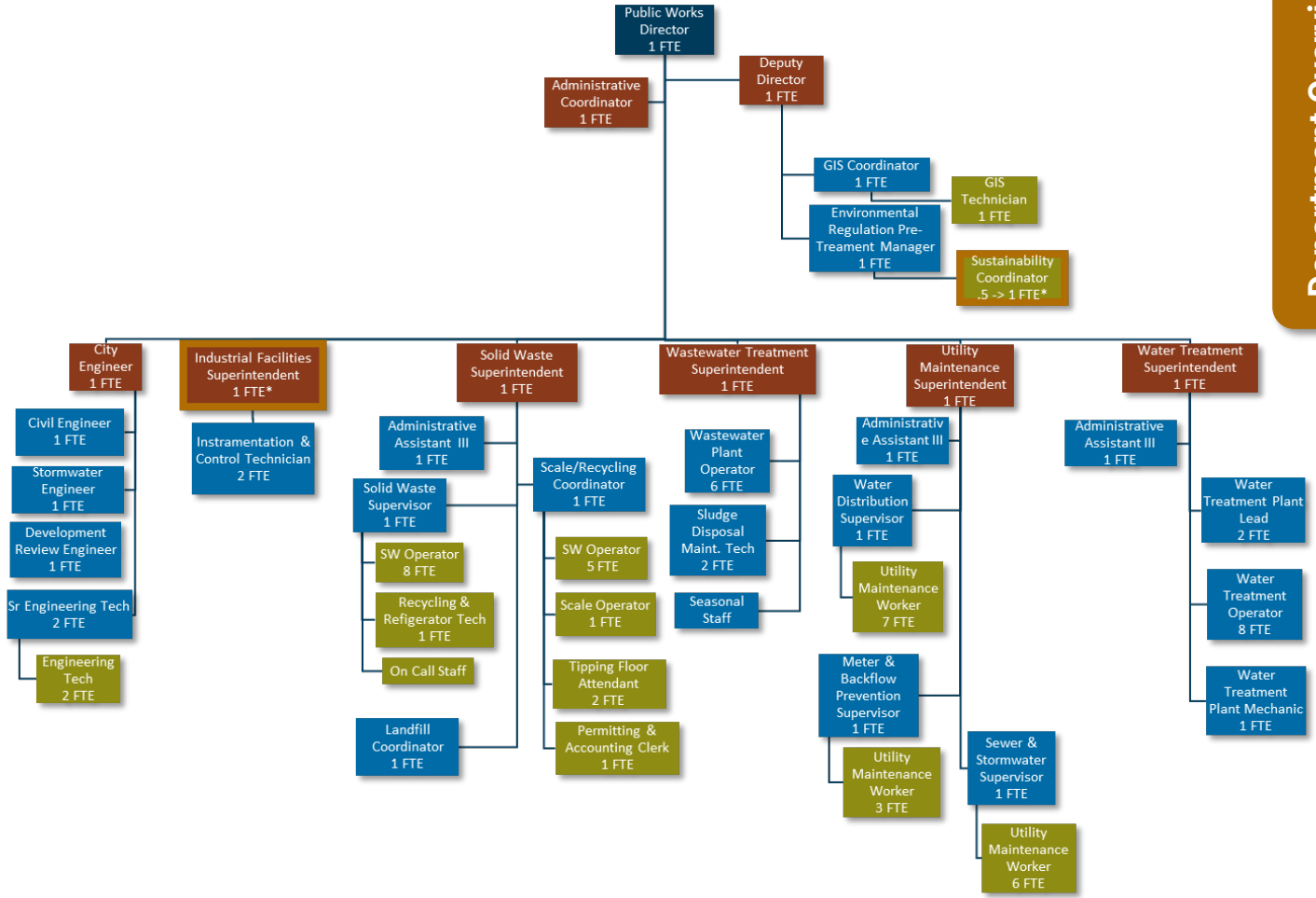
PUBLIC WORKS ALL FUNDS							
	FY 2019	FY 2020	FY 2021	FY 2022			Proposed
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023 Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	5,827,629	5,969,865	6,220,847	7,050,377	7,077,577	6,286,914	7,503,549
Supplies & Materials	886,599	1,140,456	928,691	1,404,685	1,437,210	1,341,124	1,578,010
Purchased Services	4,181,780	4,679,562	4,772,895	5,349,005	5,420,024	4,909,308	5,169,375
Intra-City Charges	446,161	410,419	405,297	503,389	516,439	446,229	527,012
Fixed Charges	296,644	380,859	356,572	384,434	386,534	382,784	403,952
<b>Maintenance &amp; Operating</b>	5,811,184	6,611,296	6,463,456	7,641,513	7,760,207	7,079,445	7,678,349
Internal Charges	2,881,491	3,027,436	3,438,735	2,811,509	2,811,509	2,810,409	3,620,871
Transfers Out	246,618	269,045	299,045	322,652	322,652	322,652	320,875
<b>Internal Transactions</b>	3,128,109	3,296,481	3,737,780	3,134,161	3,134,161	3,133,061	3,941,746
Debt Service	1,332,910	2,406,122	889,536	1,378,486	1,378,486	1,398,913	1,108,457
Capital Outlay	10,183,990	8,947,428	9,522,793	6,822,440	22,226,835	20,621,506	15,705,990
<b>Debt &amp; Capital</b>	11,516,900	11,353,550	10,412,330	8,200,926	23,605,321	22,020,419	16,814,447
<b>Total Expenditures</b>	<b>26,283,822</b>	<b>27,231,192</b>	<b>26,834,412</b>	<b>26,026,977</b>	<b>41,577,266</b>	<b>38,519,839</b>	<b>35,938,092</b>

**Funds included in this department**

- |                                |                                  |
|--------------------------------|----------------------------------|
| 16 Public Works Administration | 541 Solid Waste-Residential      |
| 3084 Industrial Facilities     | 542 Solid Waste-Commercial       |
| 3101 Public Works Admin.       | 543 Landfill Monitoring District |
| 3102 Engineering               | 546 Transfer Station             |
|                                | 547 Recycling                    |
| 245 Storm Water Treatment      |                                  |
| 521 Water                      |                                  |
| 3125 Water Treatment           |                                  |
| 3126 Water Utility Maint.      |                                  |
| 531 Wastewater                 |                                  |
| 3135 Wastewater Treatment      |                                  |
| 3136 Wastewater Utility Maint. |                                  |
| 3137 Wastewater Pretreatment   |                                  |

# Public Works Department Organizational Chart

Department Overview



\*Note: Highlighted positions indicate new FY23 staffing request.

# Transportation Services Department

## Overview

**David Knoepke, Director**

### Department Overview

The primary responsibility for these Divisions is to operate and maintain streets and associated infrastructure for the public health & safety, commerce, and transportation within Helena. The Divisions are staffed with 58 full time employees who are responsible for city infrastructure, transit, parking, sidewalk program, transportation operations and maintenance within the City Rights-of-Way for streets, and summer alley maintenance.

### Street Maintenance

Primary functions include street maintenance including pothole and street repairs, chip sealing, paving, street sweeping and winter storm response operations.

### Traffic & Signal Maintenance

Fabrication and installation of street signs, regulatory signs, and all other sign concerns, as per MUTCD. Painted and thermoplastic pavement marking installation and maintenance. Maintenance of City owned signals and related infrastructure.

### Roadway Code Enforcement

Respond, investigate and follow-up to service requests with City Rights-of-Way. Typically, sidewalk concerns, snow removal and others.

### Sidewalk Improvement & Construction

Respond, investigate and follow-up to service requests regarding sidewalk replacement program, administration of construction projects for sidewalks installation throughout the City.

### Public Transit

Capital Transit- This fund accounts for the City's public transportation system which provides bus service for area residents within the city limits. This also serves residents between Helena and East Helena through cooperative funding.

### Parking

Parking provides parking services to the citizens of Helena and to those who visit our City. These services include maintenance and operations of the parking garages, surface lots, permit and on street parking primarily in the Downtown Area. Parking also includes some private parking lot enforcement as well as residential parking districts.

### Fleet Services

Support and maintain City owned vehicles and equipment which is mission critical for delivering essential services to the citizens of the Helena community.

# Transportation Services Department Work Plan

## Department Work Plan Fiscal Year 2023 Objectives

- Modify and implement a new street assessment methodology.
- The Transportation Systems Department is piloting the IBS purchasing program in the Fleet Division, creating an in-house parts room for the Fleet purchasing of parts and other consumables. Using this a singular source, all departments should realize savings and helping budget dollars to stretch further.
- Evaluate Parking needs and operations.
- Continue to monitor the flexible transit service and look for ways to improve our public transit.
- Implement and evaluate the Sidewalk Improvement Program revisions.
- Projects
  - Rodney Street Reconstruction Phase II
  - Street Mill and Overlay on a portion of 11<sup>th</sup> Avenue
  - Benton Turn Lanes

# Transportation Services Department

## FY23 Summary of Changes

### Personnel

- + 1.0 FTE – Engineering Technician - This position will support Transportation Department with a variety of technical work to include computer aided design, review of development/infrastructure designs and surveys, recording and inspection of work with private development and transportation construction projects, manage the street opening permitting process and begin an inspection program for the related street openings.
- Wage grade adjustment for Shop laborer and Parking Operations Manager is proposed.

### Maintenance & Operations

- Supplies & Materials are increasing primarily due to inflation.
- Intra-City charges have been increased to cover the rising cost of fuel.
- Fixed Charges have decreased in part to buying out of a lease contract in FY22 for Small Motor patrol that saves approximately \$65,000 each year.
- Debt service is increasing to support a \$1.6 million INTERFUND Loan from the General Fund that will be paid with an INTERCAP Loan with the State. This loan is for Rodney Street Phase II Project.
- Capital Outlay can be viewed in Section 7 of this Budget Document.

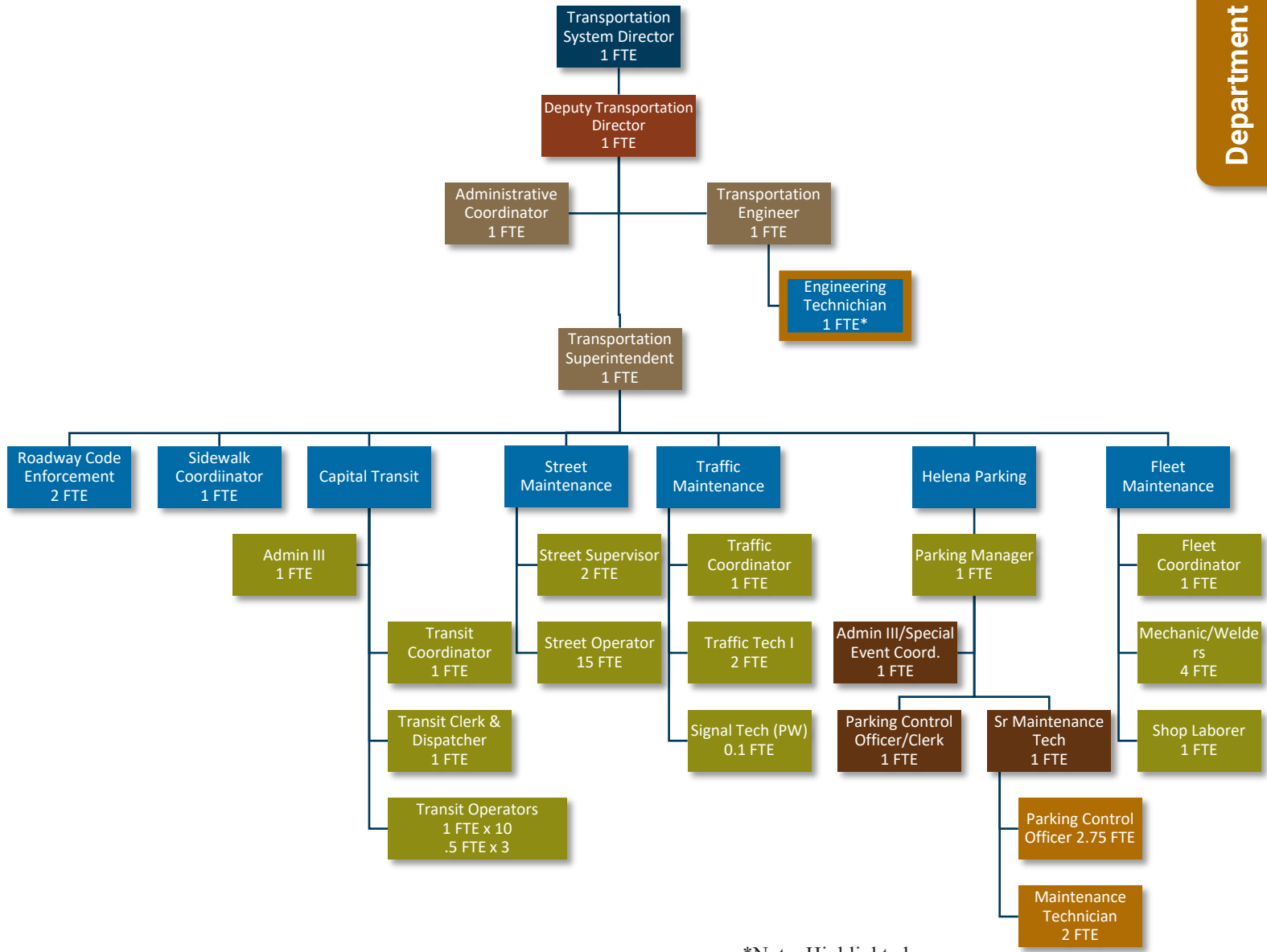
TRANSPORTATION ALL FUNDS							Proposed
	FY 2019	FY 2020	FY 2021	FY 2022			FY 2023
	Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	Budget
<b>Expenditures</b>							
<b>Personnel Services</b>	3,159,190	3,394,933	3,570,262	4,356,739	4,356,739	4,109,069	4,748,784
Supplies & Materials	1,570,488	1,434,153	1,577,786	2,035,923	2,008,323	1,678,942	2,098,555
Purchased Services	1,374,986	2,027,182	1,453,742	2,404,615	3,624,829	3,216,927	2,757,390
Intra-City Charges	461,777	382,866	335,079	539,392	574,392	421,540	592,202
Fixed Charges	132,823	183,898	279,201	266,460	266,460	272,474	207,966
<b>Maintenance &amp; Operating</b>	3,540,074	4,028,099	3,645,809	5,246,390	6,474,004	5,589,882	5,656,114
Internal Charges	1,151,330	1,184,095	1,202,411	1,350,794	1,350,794	1,348,140	1,555,797
Transfers Out	75,000	50,000	-	40,000	40,000	-	73,320
<b>Internal Transactions</b>	1,226,330	1,234,095	1,202,411	1,390,794	1,390,794	1,348,140	1,629,117
Debt Service	589,753	590,990	639,441	953,346	953,346	642,432	985,877
Capital Outlay	2,179,235	3,714,213	1,345,832	7,745,510	12,924,119	13,100,257	2,490,774
<b>Debt &amp; Capital</b>	2,768,988	4,305,203	1,985,273	8,698,856	13,877,465	13,742,689	3,476,651
<b>Total Expenditures</b>	<b>10,694,582</b>	<b>12,962,330</b>	<b>10,403,755</b>	<b>19,692,779</b>	<b>26,099,002</b>	<b>24,789,780</b>	<b>15,510,665</b>

**Funds Included in this Department:**

201 Street & Traffic	450 Sidewalk Improve/Constrct	580 Capital Transit
240 Gas Tax	551 Parking	581 CT - East Valley
241 Gas Tax HB473	561 Special Charters	610 Fleet Services

# Transportation Services Department

## Organizational Chart



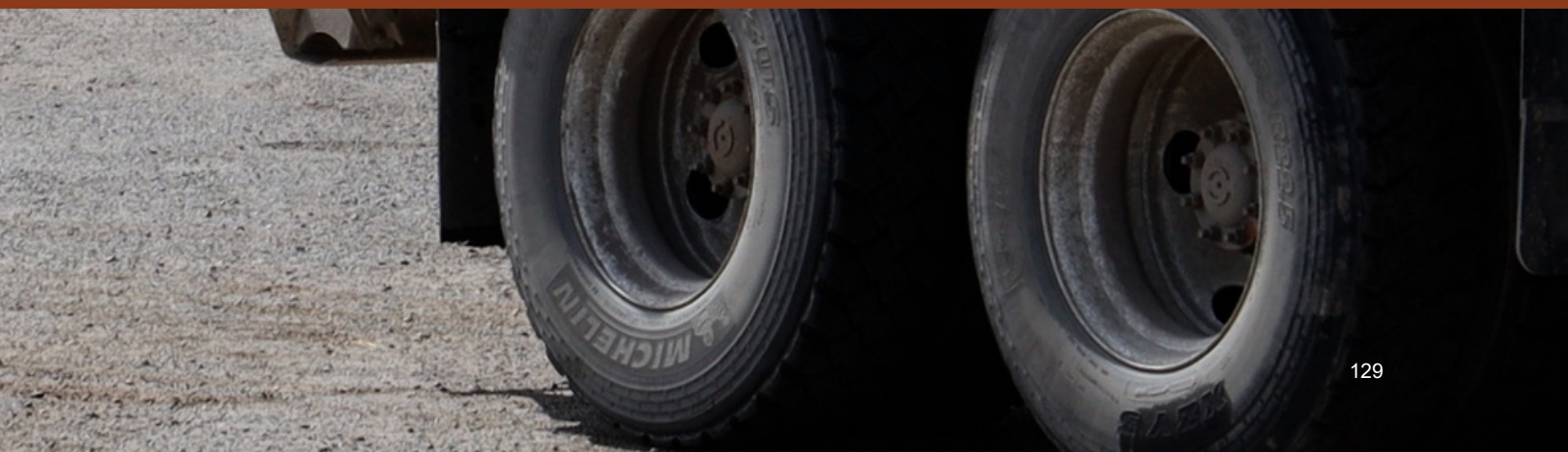
\*Note: Highlighted positions indicate new FY23 staffing request.





# Schedule of Capital Outlays

Final Budget Fiscal Year 2023



# Schedule of Capital Outlays

## Human Resources

### Infrastructure – Tenant Improvements (\$75,000)

The Human Resources Department is requesting a remodel of the current office space, located in Room 106 of the City-County Building.

The Human Resources Department employs 4 full-time employees, three of whom are subject matter experts on benefits, employee relations, performance management, compensation, and leaves of absence (which oftentimes involves personal health information). The office space has two enclosed offices, so is not conducive to conducting business with integrity, confidentiality, and sensitivity to employees, family members, and external constituents for one staff member.

Additionally, HR frequently holds meetings and employee orientation sessions in meeting rooms in the City County Building that frequently takes common-meeting space off-line for hours at a time. Conversely, meeting rooms are often unavailable to HR when needed.

There is plenty of square footage available in the current space, Room 106, City-County Building, however it is not efficient use of the space in that it is largely open.

Given the needs, the Human Resources Department is requesting an office remodel for the purpose of 1) accommodating at least one additional enclosed office and 2) adding a small meeting room to accommodate meetings such as orientation sessions and exit interviews.

# Schedule of Capital Outlays

## Police & Dispatch

### Vehicles & Equipment (\$884,783)

**Police Department:****General Capital Fund (440) - \$415,783**

\$271,025 – Patrol Vehicles & Accessories (Including K9 – AWD Hybrid Powertrain (Qty 4)

\$52,557 – Glock 22 (Generation 5) & Accessories (Replacement Handguns – end of life)

\$50,000 – FARO 3d Laser Scanner Investigation Tool

\$42,201 – DJI Matrice 300 Drone

**Dispatch Services:****9-1-1 Emergency Fund (218) - \$469,000**

\$469,000 - Upgrade / Replacement of VoicePrint Audio Recording System

(Supported and paid for by grant funding (\$24,000 from Central Square.

Net cost to HPD is \$445,000.)

# Schedule of Capital Outlays

## Parks & Recreation

### Infrastructure (\$1,350,000)

\$150,000 Memorial Playground Equipment (Combine with FY22 Approved Funding)
\$1.2 million Air Conditioning and filtration system Civic Center
<ul style="list-style-type: none"> <li>\$350,000 Grant funding in Civic Center Fund (211)</li> <li>\$350,000 General Capital Contribution (Fund 440)</li> <li>\$500,000 Potential ARPA Funds</li> </ul>

### Vehicles & Equipment (\$624,490)

<b><u>Equipment:</u></b>				
<b><u>Parks and Recreation – General Capital Fund (440) - \$114,500</u></b>				
\$52,880 Resurface Tennis Courts (Lockey)				
\$8,000 Playground Resurfacing (ADA) Jaycee				
\$9,120 Pedestrian Mall Electrical Repairs				
\$9,000 Batch Garage Roof Replacement				
\$35,500 Boiler for Lazy River (Swimming Pool)				
<b><u>Parks and Recreation – Parks Capital Fund (441) - \$105,000</u></b>				
\$10,000 Veterans Memorial Park Feasibility and Design				
\$20,000 Key FOB System for Parks Maintenance Shop				
\$15,000 North Benton Park and Field Space Feasibility and Design				
\$30,000 Park Sidewalk Repairs (ADA)				
\$10,000 Picnic Tables and Garbage Receptacles				
\$10,000 Leo Pocha Playground Replacement				
\$10,000 Memorial Park Picnic Shelter (2)				
<b><u>Vehicles:</u></b>				
<b><u>General Capital Fund (440) - \$159,990</u></b>				
<b><u>Unit #</u></b>	<b><u>year</u></b>	<b><u>make/model</u></b>	<b><u>Department</u></b>	<b><u>Estimated Cost</u></b>
512	2012	Ford F-250	Park Maintenance	\$44,870—replacement
515	2011	GMC	Park Maintenance	\$48,620—replacement
522	1983	Hilift, Turf Sweeper	Park Maintenance	\$48,000—replacement
530	2007	Walker Mower	Park Maintenance	\$18,500—replacement
<b><u>Urban Forestry Fund (237) - \$50,000</u></b>				
<b><u>Unit #</u></b>	<b><u>year</u></b>	<b><u>make/model</u></b>	<b><u>Department</u></b>	<b><u>Estimated Cost</u></b>
NEW		Ford F-150 crew cab	Urban Forestry	\$42,000-additional arborist
NEW		Flat Bed Trailer	Urban Forestry	\$8,000
<b><u>Golf Course (563) - \$195,000</u></b>				
<b><u>Unit #</u></b>	<b><u>year</u></b>	<b><u>make/model</u></b>	<b><u>Department</u></b>	<b><u>Estimated Cost</u></b>
		Club Carts (Qty 55)	Golf Course	\$195,000 - replacement

# Schedule of Capital Outlays

## Fire

### Infrastructure – Tenant Improvements (\$10,000)

**Fire Levy - \$10,000**

\$10,000 – Fire Station #1 – Office Reorganization

### Vehicles & Equipment (\$721,020)

**Fire Levy - \$27,620**

\$20,000 – Truck #1 (Aerial) Equipment Project

\$7,620 – Handheld Radio Replacement (1 per year)

**Assistance to Fire Fighter Grants - \$693,400**

\$130,000 – 2 Air Compressor/Cascade Fill Stations for SCBAs

\$13,400 – Fire Prevention & Education Materials including Robot

\$550,000 Type III Wildland Truck (supported by grants)

# Schedule of Capital Outlays

## City Facilities

### Infrastructure – City Buildings (\$633,400)

#### **Fire Station #1:**

\$61,800 – Boiler Replacement  
 \$22,600 – Air Handler  
 \$10,000 – Kitchen Cabinets and Countertops

#### **City Shop:**

\$65,000 – Boiler Replacement  
 \$9,000 – Office Unit Heaters  
 \$30,000 – City Shop Floor Grinding

#### **Parks Maintenance Building:**

\$10,000 – HVAC System  
 \$5,000 – Outdoor Signage

#### **Civic Center:**

\$420,000 – Barrell Roof Replacement

### Infrastructure – City County Buildings (\$855,500)

#### **City / County Building - \$135,500**

\$50,000 - LED Lighting Retrofit  
 \$70,000 – Tile Roof Repairs  
 \$5,500 – Replacement of Pad Heater Boiler  
 \$10,000 – South Sidewalk Section Replacement

#### **Law & Justice Center - \$720,000**

\$512,000 – Boiler Replacements  
 \$120,000 – Pillar Section Roof Replacement  
 \$48,000 – Atrium Roof Replacement  
 \$10,000 – Parking Lot #2 Lighting  
 \$30,000 – 4<sup>th</sup> Floor Restroom Remodel

### Vehicles & Equipment (\$188,000)

#### **City / County Building - \$188,000**

\$188,000 – Conference Room Audio/Visual for Rooms 326, 330, 309



# Schedule of Capital Outlays

## Public Works

### Infrastructure (\$14,100,000)

#### Stormwater

\$600,000 – 8<sup>th</sup> / 9<sup>th</sup> & Dakota Rehab

\$850,000 – 8<sup>th</sup> / 9<sup>th</sup> & Dakota Re-route Phase II

#### Water

\$2,365,000 – Red Mountain Flume (ARPA Funding)

\$1,760,000 – Ten-Mile Diversion Structures (ARPA Funding)

\$1,490,000 – Ten Mile Treatment Plant Filter Improvements (ARPA Funding)

\$1,800,000 – Upper Hale/West Main (ARPA Funding)

\$4,085,000 – Crosstown Connector (ARPA Funding)

#### Wastewater

\$250,000 – Bioreactor Basin Blowers

\$100,000 – Shared Sewer Lines

\$750,000 – Main Replacements/Rehab

\$50,000 – Manhole Replacements/Rehab

### Vehicles & Equipment (\$1,292,280)

#### Stormwater

\$5,000 – GIS Fixed Base

\$8,080 – Pickup & Accessories (20% allocation – Replace #409)

\$12,330 – Pickup & Accessories (20% allocation – Replace #439)

#### Water

\$52,120 – Pickup & Accessories (Replace # 450)

\$10,000 – GIS Fixed Base

\$12,000 – Pavement Breaker

\$16,170 – Pickup & Accessories (40% allocation – Replace #409)

\$24,650 – Pickup & Accessories (40% allocation – Replace #439)

#### Wastewater

\$16,170 – Pickup & Accessories (40% allocation – Replace #409)

\$24,650 – Pickup & Accessories (40% allocation – Replace #439)

#### Solid Waste

\$353,320 – Sideload Collection Truck (Replace #240)

\$353,320 – Sideload Collection Truck (Replace #241)

\$234,220 – Roll-Off Truck

\$104,480 – Transfer Trailer (Replace #235)

\$25,460 – Roll-off Containers (Qty 2)

#### Transfer Station

\$40,310 – ATV & Accessories



# Schedule of Capital Outlays

## Public Works (Cont.)

---

### Other (\$335,710)

#### **Water**

\$35,000 – Ten-Mile Treatment Plant Flooring  
\$10,000 – Ten-Mile Treatment Plant Office Cabinets/Workstations  
\$79,570 – Ten-Mile Treatment Plant Lagoon Cleaning  
\$74,260 – Ten-Mile Treatment Plant Parking Lot Improvements

#### **Solid Waste**

\$70,000 – SW Shop Office Remodel

#### **Landfill**

\$26,880 – Gas Extraction Blower

#### **Public Works Administration**

\$40,000 – 4<sup>th</sup> Floor City/County Building Office Remodel

# Schedule of Capital Outlays

## Transportation

### Infrastructure (\$1,371,284)

<b><u>Streets &amp; Gas Tax</u></b>	
\$1,126,284	Rodney Reconstruction Phase 2
\$200,000	Lawrence & Last Chance Redesign
\$45,000	Grand Street Alley Improvements

### Vehicles & Equipment (\$2,479,774)

<b><u>Streets &amp; Gas Tax</u></b>	
\$314,000	Freightliner 5 yd dump Truck (Plow Truck) Replaces TRK #324
\$240,000	John Deere Motor Grader 622G Buyout unit 326
\$70,000	Superior Kick Broom Machine - DT74J
\$60,000	Replace Unit 301 with F350 + Plow - Supervisor Truck
\$25,000	Message Board
\$10,090	Boss Drag Pro Hydraulic Folding Wing Model Plow
\$5,400	2nd Floor TSD Copier Buyout
<b><u>Traffic</u></b>	
\$45,000	Replace Unit 110 - Supervisor Truck
<b><u>Transit</u></b>	
\$34,000	(2)- 6-14 Passenger Vans - Match Only + Cameras
<b><u>Parking</u></b>	
\$100,000	Jackson Gate Arm Replacement
\$85,000	6th Ave Garage Door/Hardware ADA (Priority 3)
\$25,000	PCO handhelds upgrades
\$8,000	Meyer Electric Box Sander
\$6,000	Mach 6960 Coin Counter
<b><u>Fleet</u></b>	
\$45,000	Vehicle Lift System
\$36,000	Replace Unit 80

### Other (\$11,000)

<b><u>Fleet</u></b>	
\$11,000	Vapor Filtration System - welding exhaust



---

# Fund Details

Final Budget Fiscal Year 2023

---



General Fund							
Fund: 100							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Taxes	11,455,228	11,983,675	12,576,473	12,688,000	12,688,000	13,078,255	13,073,300
Special Assessments	-	-	-	-	-	-	-
<b>Taxes &amp; Assessments</b>	<b>11,455,228</b>	<b>11,983,675</b>	<b>12,576,473</b>	<b>12,688,000</b>	<b>12,688,000</b>	<b>13,078,255</b>	<b>13,073,300</b>
License & Permits	601,392	562,468	601,913	607,000	607,000	569,540	574,000
Intergovernmental Revenues	4,803,379	5,025,210	5,035,221	5,126,100	5,126,100	5,273,758	5,314,581
Charges For Services	581,924	485,419	461,408	407,875	407,875	596,810	872,570
Intra-City Revenues	73,969	74,000	-	19,000	19,000	19,000	19,000
Fines & Forfeitures	540,900	571,191	444,234	491,000	491,000	397,041	436,000
Investment Earnings	155,486	112,807	18,200	20,000	20,000	17,607	43,598
Other Financing Sources / (Uses)	98,363	117,966	80,369	75,000	75,000	80,415	126,000
<b>Other Operating Revenues</b>	<b>6,855,413</b>	<b>6,949,062</b>	<b>6,641,345</b>	<b>6,745,975</b>	<b>6,745,975</b>	<b>6,954,171</b>	<b>7,385,749</b>
Internal Service Revenues	3,302,164	3,413,290	3,891,269	3,625,990	3,625,990	3,623,574	4,418,983
Interfund Transfers In	497,619	749,836	1,135,542	1,037,598	720,598	827,475	952,626
<b>Internal Transactions</b>	<b>3,799,783</b>	<b>4,163,126</b>	<b>5,026,811</b>	<b>4,663,588</b>	<b>4,346,588</b>	<b>4,451,049</b>	<b>5,371,609</b>
<b>Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>	<b>22,110,424</b>	<b>23,095,862.51</b>	<b>24,244,629</b>	<b>24,097,563</b>	<b>23,780,563</b>	<b>24,483,475</b>	<b>25,830,658</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>15,549,929</b>	<b>13,858,392</b>	<b>13,795,718</b>	<b>18,608,932</b>	<b>18,608,932</b>	<b>17,543,885</b>	<b>19,413,168</b>
Supplies & Materials	566,344	524,206	587,054	823,121	827,821	644,848	599,088
Purchased Services	1,796,333	1,801,387	2,011,727	2,669,059	2,923,747	2,364,042	2,482,618
Intra-City Charges	210,163	173,728	168,878	236,878	236,878	198,429	247,593
Fixed Charges	899,152	972,619	1,255,646	1,213,251	1,494,763	1,529,109	1,200,640
<b>Maintenance &amp; Operating</b>	<b>3,471,992</b>	<b>3,471,941</b>	<b>4,023,305</b>	<b>4,942,309</b>	<b>5,483,209</b>	<b>4,736,428</b>	<b>4,529,939</b>
Internal Charges	717,903	718,577	734,108	764,249	764,249	764,090	917,625
Transfers Out	1,329,284	1,205,874	3,834,746	4,066,651	5,783,651	5,688,196	2,172,613
<b>Internal Transactions</b>	<b>2,047,187</b>	<b>1,924,451</b>	<b>4,568,854</b>	<b>4,830,900</b>	<b>6,547,900</b>	<b>6,452,286</b>	<b>3,090,238</b>
<b>Total Expenditures</b>	<b>21,069,108</b>	<b>19,254,784</b>	<b>22,387,878</b>	<b>28,382,141</b>	<b>30,640,041</b>	<b>28,732,599</b>	<b>27,033,345</b>
<b>Revenues Over (Under) Expenditures</b>	<b>1,041,316</b>	<b>3,841,078</b>	<b>1,856,751</b>	<b>(4,284,578)</b>	<b>(6,859,478)</b>	<b>(4,249,124)</b>	<b>(1,202,687)</b>
<b>Beginning Cash Balance - July 1</b>	<b>5,953,291</b>	<b>7,002,340</b>	<b>10,918,861</b>	<b>12,732,685</b>	<b>12,732,685</b>	<b>12,732,685</b>	<b>8,483,561</b>
Other Cash Sources / (Uses)	7,733	75,443	(42,927)	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>7,002,340</b>	<b>10,918,861</b>	<b>12,732,685</b>	<b>8,448,107</b>	<b>5,873,207</b>	<b>8,483,561</b>	<b>7,280,874</b>
Reserve Target - 15% of Operating Revenues:	2,746,596	2,839,910	2,882,673	2,915,096	2,915,096	3,004,864	3,068,857
Reserve Target - 60 Days of Operating Expenses:	3,126,891	2,848,822	2,929,155	3,871,437	3,960,352	3,662,517	3,935,853
<b>Reserve Policy Target:</b>	<b>3,126,891</b>	<b>2,848,822</b>	<b>2,929,155</b>	<b>3,871,437</b>	<b>3,960,352</b>	<b>3,662,517</b>	<b>3,935,853</b>
<i>(Greater of 60 Days Operating Expenses or 15% of Operating Revenues)</i>							
Excess Reserve:	3,875,449	8,070,039	9,803,530	4,576,670	1,912,855	4,821,043	3,345,021
<i>Excess Reserve earmarked for Emergency Contingency Fund: (20% of Excess)</i>				915,334		964,209	669,004
<i>Amount Remaining in General Fund Cash Reserves less Contingency</i>				3,661,336		3,856,835	1,711,808

**General Fund**

Fund: 100

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
<b>Taxes</b>								
Current Taxes - General Levy	gov	8,184,141	8,351,207	8,720,492	8,900,000	8,900,000	9,079,203	9,191,800
Personal Property Taxes - All Years	gov	406,463	501,886	519,192	464,000	464,000	528,776	525,000
	Subtotal	8,590,604	8,853,093	9,239,684	9,364,000	9,364,000	9,607,979	9,716,800
Current Taxes - Health Ins Levy	gov	1,821,380	2,062,697	2,162,504	2,224,000	2,224,000	2,242,818	2,093,600
MV - County Option Tax (61-3-537)	gov	1,019,822	1,053,296	1,144,182	1,073,000	1,073,000	1,203,783	1,239,900
Entitlement -- MV - Assessed Taxes	gov	8,888	1,353	9,011	9,000	9,000	7,000	5,000
Pnlty & Intrst on Del Tax	gov	14,534	13,236	21,093	18,000	18,000	16,676	18,000
<b>Total Taxes</b>		<b>11,455,228</b>	<b>11,983,675</b>	<b>12,576,473</b>	<b>12,688,000</b>	<b>12,688,000</b>	<b>13,078,255</b>	<b>13,073,300</b>
<b>License &amp; Permits</b>								
Liquor Licenses	gov	19,510	17,500	21,000	21,000	21,000	18,500	21,000
Beer & Wine Licenses	gov	24,410	26,200	24,200	27,000	27,000	29,250	30,000
Catering Permits	gov	3,395	1,855	630	3,000	3,000	2,905	3,000
Pawnbrokers & 2nd Hand	gov	750	-	-	-	-	-	-
General Business Licenses	gov	105,391	103,259	98,768	100,000	100,000	117,998	118,000
Cable TV Franchise	gov	413,339	382,431	428,806	425,000	425,000	374,053	375,000
Amusemnt Licenses & Prmts	gov	2,500	-	-	-	-	-	-
Animal Licenses	p&c	31,093	29,724	26,634	30,000	30,000	25,809	26,000
Bicycle Licenses	gov	4	-	-	-	-	-	-
Board of Adjustments	cd	1,000	1,500	1,875	1,000	1,000	1,025	1,000
<b>Total License &amp; Permits</b>		<b>601,392</b>	<b>562,468</b>	<b>601,913</b>	<b>607,000</b>	<b>607,000</b>	<b>569,540</b>	<b>574,000</b>
<b>Intergovernmental Revenues</b>								
MRDTF Grant	p&c	27,676	31,284	26,345	20,000	20,000	31,365	20,000
Highway Traffic Safety	p&c	26,859	82,815	29,107	65,000	65,000	86,080	57,000
ICAC Grant	p&c	3,485	5,493	-	-	-	-	-
Dept of Justice Grant	p&c	95,618	100,356	64,572	90,000	90,000	103,520	110,000
Violence Agnst Women Grnt	p&c	68,494	70,807	70,750	65,000	65,000	63,834	50,000
HIDTA Grants	p&c	67,281	52,373	26,906	35,000	35,000	8,477	6,000
Police Grants-Misc	p&c	12,874	2,939	49,185	3,000	3,000	50,026	48,000
Misc Federal Grants								
Homeland Security Grant	p&c	-	-	-	-	-	-	-
10-Mile Collaborative Grant-Indirect Cost Reimb.	pw	-	-	-	-	-	-	-
CDBG Grant Audit Reimbursement	cd	-	-	-	-	-	-	-
EBOLA Grant	fire	-	-	-	-	-	-	-
Parks Federal Grant	p&r	-	-	-	-	-	64,930	-
VOCA Grant (Total pending \$106,576)	atty	67,456	59,361	52,038	57,000	57,000	50,233	50,000
Indirect Cost Recovery	gov	-	-	-	-	-	-	-
Highway Traffic Safety Grant-DUI Officer	p&c	6,746	-	16,149	-	-	-	-
MATIC Grant-HPD (Project 531)	p&c	-	-	-	-	-	-	-
VOCA Grant	atty	8,595	19,765	-	15,000	15,000	18,914	15,000
Live Card Game Lic Dist	gov	4,252	2,536	2,084	2,100	2,100	3,083	3,100
Video Gambling Lic Dist	gov	74,425	71,100	73,350	70,000	70,000	58,825	70,000
State Entitlement - HB124 / 2001	gov	4,312,139	4,462,845	4,613,117	4,682,000	4,682,000	4,708,994	4,869,181
State Grants - Misc.								
K9 Grant	p&c	-	-	-	-	-	9,500	-
Police State Grant	p&c	9,000	-	-	-	-	7,066	-
Hazmat	fire	-	963	-	-	-	-	-
County Contributions								
Urban Trails	gov	948	-	-	-	-	-	-
LCSO Reimb-1/2 Ded-MDT & Crimestoppers	p&c	-	45,673	4,145	2,000	2,000	332	1,500
HCTV Internet Reimbursement	gov	-	-	-	-	-	-	5,800
Misc Intergovnmntl Rev								
	gov	-	-	-	-	-	-	-
	p&c	4,546	-	-	-	-	-	-
	gov	-	-	-	-	-	-	-
PILT-Helena Housing Authority	gov	12,985	16,899	7,475	20,000	20,000	8,579	9,000
<b>Total Intergovernmental Revenues</b>		<b>4,803,379</b>	<b>5,025,210</b>	<b>5,035,221</b>	<b>5,126,100</b>	<b>5,126,100</b>	<b>5,273,758</b>	<b>5,314,581</b>

**General Fund**

Fund: 100

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Charges For Services</b>								
Subdivisions	cd	1,045	375	4,370	1,500	1,500	1,000	1,000
Zoning Actions	cd	2,885	1,306	4,555	2,000	2,000	4,215	4,000
Alarm Fees (10%)	p&c	2,475	1,070	830	1,200	1,200	165	500
Fire Protection Fees	fire	78,097	36,431	102,826	50,000	50,000	317,736	394,300
77,000 Westside Fire Service Area Agreement + misc.	fire			-		-	-	-
317,308 Fort Harrison Contract for services	fire							
Fire Bldg Code Inspection	fire	32,722	40,284	27,216	32,500	32,500	34,793	34,500
DUI Vehicle Seizures	p&c	-	-	125	-	-	-	-
St Capital Officer	p&c	140,161	90,670	-	-	-	-	-
Fees - Other Agencies								
County Attorney Liaison Detective	p&c	86,393	127,769	-	45,000	45,000	45,000	45,000
SRO Reimbursement	p&c	-	-	161,295	80,000	80,000	-	166,000
Police Range User Fees	p&c	7,980	36,345	10,070	8,000	8,000	22,300	20,000
Helena Housing Auth. Contract	p&c	-	-	-	-	-	-	-
Snow Removal Charges	p&r	345	-	-	-	-	-	-
Engineering Misc.	pw	250	-	618	-	-	500	-
Animal Control Fees	p&c	1,770	2,625	-	1,000	1,000	-	-
Swim Tickets & Passes								
Daily Admissions Youth	p&r	41,535	34,966	151	25,000	25,000	4,629	7,500
Daily Admissions Adult	p&r	31,817	20,704	37,718	22,000	22,000	53,180	51,000
Daily Admissions Senior	p&r	1,187	968	-	1,000	1,000	-	-
Daily Admissions Spectator	p&r	2,620	4,492	408	2,000	2,000	365	600
Water Activity Youth	p&r		233	-	35	35	3,405	1,650
Water Activity Adult	p&r	1,304	103	-	1,500	1,500	-	500
Water Activity Senior	p&r	411	-	-	300	300	-	-
Punch Card Youth	p&r	6,871	8,884	2,577	6,000	6,000	2,393	6,000
Punch Card Adult	p&r	5,005	1,229	2,051	3,024	3,024	2,746	3,000
Punch Card Senior	p&r	607	-	396	140	140	760	500
PC Residt - Wtr Act-Sr.	p&r							
Season Pass Youth	p&r	455	-	108	400	400	88	120
Season Pass Adult	p&r	810	171	972	1,000	1,000	1,802	1,000
Season Pass Senior	p&r	630	-	459	126	126	518	300
Season Pass Family	p&r	4,878	810	6,792	500	500	6,782	7,500
Swim Lessons								
Resident 30 minutes	p&r	27,841	20,727	30,171	27,000	27,000	27,098	35,000
Non-Resident 30 minutes	p&r	4,305	1,272	491	150	150	710	600
Swim Pool Rent								
Swim Team Practice	p&r	2,505	2,505	3,920	2,000	2,000	4,320	5,000
Swim Team Meets	p&r	2,880	1,290	-	1,500	1,500	-	1,500
Pool Rental Private Events	p&r	1,440	400	800	1,500	1,500	1,030	1,500
Park Use Fees	p&r	42,666	5,542	17,158	45,000	45,000	-	13,500
Recreation Fees	p&r	-	2,247	4,010	3,000	3,000	6,835	7,000
Recreation Ice Rink Fees & Revenue	p&r	3,814	6,373	10,622	5,000	5,000	12,385	13,000
Recreation Tennis Fees & Revenue	p&r	11,619	5,124	14,188	5,500	5,500	2,388	15,000
Recreation Pickleball Fees & Revenue	p&r			163	500	500	725	500
Event Ticket Sales	p&r	474	-	-	-	-	-	-
Concession Merchandise	p&r	32,127	30,506	16,349	32,500	32,500	38,942	35,000
<b>Total</b>	<b>Charges For Services</b>	<b>581,924</b>	<b>485,419</b>	<b>461,408</b>	<b>407,875</b>	<b>407,875</b>	<b>596,810</b>	<b>872,570</b>

**General Fund**

Fund: 100

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Intra-City Revenues</b>								
Mail St Sweep/Plow Chrg	p&r	19,000	19,000	-	19,000	19,000	19,000	19,000
Open Spc Trail Maint Chrg	p&r	54,969	55,000	-	-	-	-	-
<b>Total</b>	<b>Intra-City Revenues</b>	<b>73,969</b>	<b>74,000</b>	<b>-</b>	<b>19,000</b>	<b>19,000</b>	<b>19,000</b>	<b>19,000</b>
<b>Fines &amp; Forfeitures</b>								
Court Fines - Traffic	p&c	437,170	479,933	372,107	400,000	400,000	340,741	370,000
Animal Control Fines	p&c	3,513	4,022	2,533	3,500	3,500	1,958	3,000
Court Costs	p&c	7,161	2,347	1,668	5,000	5,000	1,042	2,500
Criminal Offense	p&c	34,814	38,369	25,375	30,000	30,000	23,724	25,000
Civil Costs	p&c	27,160	14,900	19,780	20,000	20,000	8,460	10,000
Victim/Witness Adv Srchrg	p&c	30,066	31,124	22,618	32,000	32,000	20,824	25,000
Parking Fines-City Court	p&c	-	-	-	-	-	-	-
Misc Fines / Snow Removal	p&r	1,016	498	154	500	500	293	500
<b>Total</b>	<b>Fines &amp; Forfeitures</b>	<b>540,900</b>	<b>571,191</b>	<b>444,234</b>	<b>491,000</b>	<b>491,000</b>	<b>397,041</b>	<b>436,000</b>
<b>Investment Earnings</b>								
Interest Earnings		155,486	112,807	18,200	20,000	20,000	17,607	20,000
Interest Earnings	Streets Interfund Loan	-	-	-	-	-	-	23,598
<b>Total</b>	<b>Interest Earnings</b>	<b>155,486</b>	<b>112,807</b>	<b>18,200</b>	<b>20,000</b>	<b>20,000</b>	<b>17,607</b>	<b>43,598</b>
<b>Internal Service Revenues</b>								
Comm, Mgr, Atty Charges	gov	833,760	815,023	1,113,322	915,861	915,861	915,861	1,285,216
Park & Rec Charges	p&r	70,306	77,522	77,132	183,260	183,260	183,260	167,109
Public Works Charges	pw	330,701	495,707	277,558	326,616	326,616	326,616	400,146
Industrial Facilities	pw	-	-	-	-	-	-	303,593
Human Resource Charges	gov	182,831	189,621	197,717	190,411	190,411	190,411	252,371
Budget & Accounting Charges	as	583,568	587,201	735,576	543,170	543,170	540,754	514,732
Utility Customer Service Charges	as	443,278	461,498	526,805	496,318	496,318	496,318	467,070
Engineering Charges	pw	774,720	786,718	963,159	970,354	970,354	970,354	1,028,746
Internal - Weed Control Charges	p&r	83,000	-	-	-	-	-	-
<b>Total</b>	<b>Internal Service Revenues</b>	<b>3,302,164</b>	<b>3,413,290</b>	<b>3,891,269</b>	<b>3,625,990</b>	<b>3,625,990</b>	<b>3,623,574</b>	<b>4,418,983</b>
<b>Miscellaneous Revenues</b>								
Other Revenues	gov	27,670	43,456	25,062	20,000	20,000	23,771	35,000
2,500 Audit Fees - BID	as	2,500	2,500	-	2,500	2,500	2,550	2,500
2,500 Audit Fees - TBID	as	2,500	2,500	-	2,500	2,500	2,550	2,500
Other Revenues	gov	-	-	-	-	-	-	-
Misc Employee Reimb	gov	-	-	-	-	-	1,826	-
Restitution Payments	p&c	-	-	-	-	-	1,432	-
Police Workers Comp	p&c	4,913	-	-	-	-	-	-
Fire Workers Comp	fire	15,360	-	-	-	-	-	-
Sale of Unclaimed Evidnce	p&c	4,150	-	2,694	-	-	-	-
Restricted Contribution								
General Government	gov	1,340	510	-	-	-	-	-
Community Development	cd	-	-	-	-	-	-	-
Parks Department	p&r	-	-	-	-	-	-	-
Fire Department	fire	-	-	-	-	-	3,600	-
Police Department - Private Misc	p&c	-	-	-	-	-	-	-
Canine Contributions	p&c	-	-	-	-	-	-	-
Explorers Contributions	p&c	-	-	-	-	-	-	-
Police-L&C Forfeiture Fnd	p&c	-	3,050	-	-	-	-	-
Kay's Kids-McKenna Fndtn	p&r	37,080	43,760	15,768	40,000	40,000	5,760	76,000
Kay's Kids-E Helena Contrib	p&r	-	-	-	-	-	-	-
Special Warrant Proceeds	gov	-	-	6,032	-	-	14,950	-
Sale of Fixed Assets	p&c	2,850	22,190	30,812	10,000	10,000	23,976	10,000
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>98,363</b>	<b>117,966</b>	<b>80,369</b>	<b>75,000</b>	<b>75,000</b>	<b>80,415</b>	<b>126,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>21,612,805</b>	<b>22,346,026</b>	<b>23,109,087</b>	<b>23,059,965</b>	<b>23,059,965</b>	<b>23,656,001</b>	<b>24,878,032</b>



General Fund Fund: 100		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Interfund Transfers In</b>								
T/in - 217 Law Enforcement Block Grant	p&c	27,172	34,989	39,104	15,000	15,000	29,400	15,000
T/in - 260 Fire Supplemental Levy	fire	245,849	601,039	984,840	911,000	594,000	671,477	692,220
T/in - CDBG / HOME Fund	cd	-	-	-	-	-	15,000	-
T/in - 645 Insurance & Safety	gov	224,598	113,808	111,598	111,598	111,598	111,598	45,406
T/in - 650 Medical Revolving	gov	-	-	-	-	-	-	200,000
<b>Total Interfund Transfers In</b>		<b>497,619</b>	<b>749,836</b>	<b>1,135,542</b>	<b>1,037,598</b>	<b>720,598</b>	<b>827,475</b>	<b>952,626</b>
<b>TOTAL REVENUE</b>		<b>22,110,424</b>	<b>23,095,863</b>	<b>24,244,629</b>	<b>24,097,563</b>	<b>23,780,563</b>	<b>24,483,475</b>	<b>25,830,658</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>								
Chng in Vouchers Pybl (A/P)	gov	-	(47)	-	-	-	-	-
Chng in Util Cust Srcv Vouchers Pybl (A/P)	gov	241	(806)	-	-	-	-	-
Chng in Cust Deposits/Unidentifd	gov	-	(1,161)	-	-	-	-	-
Credit Card Clearing	gov	12,133	-	-	-	-	-	-
Chng in Vouchers Pybl-Financial Guarantees	gov	(4,641)	77,457	(42,927)	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>		<b>7,733</b>	<b>75,443</b>	<b>(42,927)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue by Sub-Fund</b>								
General Government		17,930,064	18,422,650	19,363,839	19,367,970	19,367,970	19,730,664	20,498,172
Police & Court		1,162,420	1,310,866	1,002,802	960,700	960,700	897,964	1,016,300
Fire Department		372,028	678,717	1,114,882	993,500	676,500	1,027,606	1,121,020
Community Development		13,930	3,181	10,800	4,500	4,500	28,306	6,000
Finance Services		1,031,846	1,053,699	1,262,381	1,044,488	1,044,488	1,042,172	986,802
Public Works Administration		1,105,671	1,282,425	1,241,335	1,296,970	1,296,970	1,297,470	1,732,485
Park & Recreation		494,465	344,324	248,589	429,435	429,435	459,293	469,879
<b>Total Revenue Allocated to Sub-Funds</b>		<b>22,110,424</b>	<b>23,095,863</b>	<b>24,244,629</b>	<b>24,097,563</b>	<b>23,780,563</b>	<b>24,483,475</b>	<b>25,830,658</b>

<b>General Fund Internal Charge Cost Recovery</b>								
<b>Internal Costs</b>								
Comm, Mgr, Atty Costs		1,445,740	1,776,558	1,780,731	2,463,078	2,514,966	2,138,433	2,277,944
Park & Rec Costs		276,909	250,886	274,036	310,412	310,412	293,113	288,496
Public Works Costs		317,299	266,428	325,631	400,146	470,206	381,582	478,577
Industrial Facilities		-	-	-	-	-	-	293,399
Human Resource Costs		458,080	411,095	500,765	546,440	546,440	500,370	549,846
Budget & Accounting Costs		671,314	686,469	700,801	959,636	998,436	962,451	1,021,348
Utility Customer Service Costs		485,279	497,480	508,214	544,688	544,688	542,446	561,466
Engineering Costs		871,503	988,886	983,585	1,270,235	1,200,175	889,884	1,308,614
Internal - Weed Control Costs		148,934	-	-	-	-	-	-
<b>Total Internal Costs</b>		<b>4,675,058</b>	<b>4,877,803</b>	<b>5,073,763</b>	<b>6,494,635</b>	<b>6,585,323</b>	<b>5,708,281</b>	<b>6,779,691</b>
<b>G.F. Internal Charges Recovered</b>								
Comm, Mgr, Atty Charges		833,760	815,023	1,113,322	915,861	915,861	915,861	1,285,216
Park & Rec Charges		70,306	77,522	77,132	183,260	183,260	183,260	167,109
Public Works Charges		330,701	495,707	277,558	326,616	326,616	326,616	400,146
Industrial Facilities		-	-	-	-	-	-	303,593
Human Resource Charges		182,831	189,621	197,717	190,411	190,411	190,411	252,371
Budget & Accounting Charges		583,568	587,201	735,576	543,170	543,170	540,754	514,732
Utility Customer Service Charges		443,278	461,498	526,805	496,318	496,318	496,318	467,070
Engineering Charges		774,720	786,718	963,159	970,354	970,354	970,354	1,028,746
Internal - Weed Control Charges		83,000	-	-	-	-	-	-
<b>Total G.F. Internal Charges Recovered</b>		<b>3,302,164</b>	<b>3,413,290</b>	<b>3,891,269</b>	<b>3,625,990</b>	<b>3,625,990</b>	<b>3,623,574</b>	<b>4,418,983</b>
<b>Net G.F. Internal Revenues / (Costs)</b>								
Comm, Mgr, Atty Costs		(611,980)	(961,535)	(667,409)	(1,547,217)	(1,599,105)	(1,222,572)	(992,728)
Park & Rec Costs		(206,603)	(173,364)	(196,904)	(127,152)	(127,152)	(109,853)	(121,387)
Public Works Costs		13,402	229,279	(48,073)	(73,530)	(143,590)	(54,966)	(78,431)
Industrial Facilities		-	-	-	-	-	-	10,194
Human Resource Costs		(275,249)	(221,474)	(303,048)	(356,029)	(356,029)	(309,959)	(297,475)
Budget & Accounting Costs		(87,746)	(99,268)	34,775	(416,466)	(455,266)	(421,697)	(506,616)
Utility Customer Service Costs		(42,001)	(35,983)	18,591	(48,370)	(48,370)	(46,128)	(94,396)
Engineering Costs		(96,783)	(202,168)	(20,426)	(299,881)	(229,821)	80,470	(279,868)
Internal - Weed Control Costs		(65,934)	-	-	-	-	-	-
<b>Total Net G.F. Internal Revenues / (Costs)</b>		<b>(1,372,894)</b>	<b>(1,464,513)</b>	<b>(1,182,495)</b>	<b>(2,868,645)</b>	<b>(2,959,333)</b>	<b>(2,084,707)</b>	<b>(2,360,708)</b>

General Fund									
Fund: 100			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
Fund	100 General Fund								
Dept	1001 Interfund Transactions								
Activity	410 General Government								
<b>Transfers Out</b>									
	T/out - 211 Civic Center	gov	470,000	360,000	360,000	450,000	450,000	450,000	360,000
	T/out - 212 Facilities Management	gov	-	-	-	-	-	21,545	-
	Grandstreet Support		-	-	-	-	-	-	-
	5,047 PEG Op Support-City staff/support		3,887	4,066	5,047	3,651	3,651	3,651	1,336
	T/out - 212 Facilities Management	gov	-	-	-	-	-	-	-
	subtotal - T/out PEG Support		3,887	4,066	5,047	3,651	3,651	25,196	1,336
	T/out - 229 Affordable Housing Trust	gov	-	-	1,685,000	225,000	225,000	225,000	100,000
	T/out - 233 Public Art Projects	gov	12,000	19,313	11,487	12,000	12,000	12,000	12,000
	T/out - 238 Loan Repayment	gov	-	-	60,000	60,000	60,000	60,000	-
	T/out - 201 Street & Traffic	gov	-	-	-	-	1,600,000	1,600,000	-
	Interfund Loan								
	T/out - 327 Sidewalk Program 07	gov	273	-	-	-	-	-	-
	T/out - 328 Sidewalk Program 08	gov	650	-	-	-	-	-	-
	subtotal - Sidewalk Program Interest Subsidy		923	-	-	-	-	-	-
	T/out - 440 Capital Improvements Fund	gov	500,000	-	492,856	2,766,000	2,766,000	2,766,000	744,427
	from General Purpose Revenues								
	T/out - 440 Capital Improvements Fund	gov	-	-	622,856	-	-	-	-
	from General Fund Capital Reserves								
	T/out - 440 Capital Improvements Fund	gov	4,974	-	-	-	-	-	-
	For Sidewalk loan program interest subsidy								
	subtotal - 440 Capital Improvement Transfers		504,974	-	1,115,712	2,766,000	2,766,000	2,766,000	744,427
	T/out - 201 Street & Traffic	pw	-	-	415,000	-	-	-	-
	T/out - 563 Golf Course	p&r	-	280,000	240,000	235,000	235,000	235,000	142,850
	T/out - 573 CC Law & Justice Building	p&c	-	250,000	70,000	-	117,000	-	400,000
	T/out - 580 Capital Transit	gov	-	-	-	-	-	-	-
	Capital Transit Svc Operations Support		300,000	250,000	250,000	275,000	275,000	275,000	380,000
	Capital Transit Svc Operational Change		37,500	37,500	37,500	40,000	40,000	40,000	32,000
	FMV transfer for bus sale		-	4,995	-	-	-	-	-
	subtotal - Capital Transit Support Transfers (New Fund)		337,500	292,495	287,500	315,000	315,000	315,000	412,000
<b>Total</b>	<b>Transfers Out</b>		<b>1,329,284</b>	<b>1,205,874</b>	<b>4,249,746</b>	<b>4,066,651</b>	<b>5,783,651</b>	<b>5,688,196</b>	<b>2,172,613</b>
<b>Total</b>	<b>Interfund Transactions</b>		<b>1,329,284</b>	<b>1,205,874</b>	<b>4,249,746</b>	<b>4,066,651</b>	<b>5,783,651</b>	<b>5,688,196</b>	<b>2,172,613</b>
<b>Interfund Transactions by Groups</b>									
	General Government	gov	1,329,284	675,874	3,524,746	3,831,651	5,431,651	5,453,196	1,629,763
	Police & Court	p&c	-	250,000	70,000	-	117,000	-	400,000
	Public Works Administration	pw	-	-	415,000	-	-	-	-
	Park & Recreation	p&r	-	280,000	240,000	235,000	235,000	235,000	142,850
<b>Total Interfund Transactions by Groups</b>			<b>1,329,284</b>	<b>1,205,874</b>	<b>4,249,746</b>	<b>4,066,651</b>	<b>5,783,651</b>	<b>5,688,196</b>	<b>2,172,613</b>

General Fund									
Fund: 100									
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget	
					Adopted	Amended	Est Actuals		
Fund	100 General Fund								
Dept	1002 Support/Assistance Paymts								
Activity	410 General Government								
<b>Purchased Services</b>									
	IT&S Special Projects	gov	-	67,599	18,997	-	6,404	18,998	-
	Other Contracted Services	gov	-	-	-	-	-	58,769	-
<b>Total</b>	<b>Purchased Services</b>		<b>-</b>	<b>67,599</b>	<b>18,997</b>	<b>-</b>	<b>6,404</b>	<b>77,767</b>	<b>-</b>
<b>Fixed Charges</b>									
	City Lights Assessment	gov	33,271	35,042	35,635	35,370	35,370	30,033	37,600
	15,500 Arterial Lights & Misc Lights - City Share								
	13,500 City Street/Traffic lights								
	8,500 Assmts-misc prop (St Mnt/Strm Wtr/Tree/etc.)								
	100 County Assessments								
	<u>37,600</u>								
	Comm Srvc Prgm Support	p&c	7,000	7,000	7,000	7,000	7,000	7,000	7,000
	Humane Society Support	p&c	44,622	75,495	60,396	62,812	62,812	62,812	65,953
	HACF Non-Profit Agreement	gov	-	-	-	20,000	422,000	422,000	20,000
<b>Grants, Subsidies, Awards-Misc</b>									
	MBAC Business Loans	cd	-	-	-	-	-	-	-
	Historic Preservation Program-City contribution	cd	20,000	20,000	20,000	20,000	20,000	20,000	20,000
		p&c	-	-	-	-	-	-	-
	<b>Subtotal Grants, Subsidies, Awards-Misc</b>		<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
	PEG (Public, Ed & Gov Cablecast)	gov	172,840	176,297	201,916	201,747	201,747	213,294	222,321
	FY18 168,620								
	FY19 172,840								
	FY20 176,297								
	FY21 196,336								
	FY22 201,747								
	FY23 207,321								
	<b>subtotal - PEG Support</b>		<b>172,840</b>	<b>176,297</b>	<b>201,916</b>	<b>201,747</b>	<b>201,747</b>	<b>213,294</b>	<b>222,321</b>
<b>Grants, Contribtns, Other / Misc</b>									
	12,000 Commissioner Priorities	gov	-	-	-	12,000	12,000	8,200	12,000
	1,000 Sun Run support contribution	gov	-	-	-	-	-	-	-
	1,000 Big Sky Pride - Comm Amendment	gov	-	-	-	-	-	-	-
	5,000 Symphony Under the Stars Contribution	gov	-	-	-	-	-	-	-
	5,000 MT Bus. Assist. Connection (MBAC) Operational Support	gov	-	-	-	-	-	-	-
	City of Service Grants	gov	-	-	-	-	-	-	-
	Commissioner Priorities	gov	-	-	-	-	-	-	-
	Benton Ave Cemetery Support (5 yrs)	gov	4,250	-	-	-	-	-	-
	Friendship Center Support Contribution	gov	-	-	3,000	-	-	-	-
	Helena Food Share	gov	-	-	-	-	-	-	-
	Helena Regional Airport - Route grant matching support	gov	-	-	-	-	-	-	-
	The Myrna Loy	gov	-	-	2,000	-	-	-	-
	Lewis & Clark Humane Society	gov	-	-	2,000	-	-	-	-
	American Jobs for America's Youth Montana (AJAY MT)	gov	-	-	4,450	-	-	-	-
	General Federation of Woman's Clubs	gov	-	-	2,000	-	-	-	-
	Plymouth Congregational Church	gov	-	-	1,200	-	-	-	-
	Grandstreet Theatre	gov	-	-	-	-	-	-	-
	Helena Family YMCA	gov	-	-	-	-	-	-	-
	Lewis & Clark Literacy Council	gov	-	-	850	-	-	-	-
	Family Promise of Greater Helena	gov	-	-	-	-	-	-	-
	Helena Regional Sports Center Assoc.	gov	-	-	-	-	-	-	-
	Helena-Area Friends of Pets - Spay / Neuter Program	gov	3,500	4,500	2,000	-	-	-	-
	MT Bus. Assist. Connection (MBAC) Operational Support	gov	5,000	5,000	205,000	-	-	-	-
	MMIA to Kay McKenna Foundation Pass Thru Grant	gov	-	-	-	-	-	-	-
	Sun Run support contribution	gov	1,000	1,000	-	-	-	-	-
	Symphony Under the Stars Contribution	gov	5,000	5,000	5,000	-	-	-	-
	United Way Housing First Inclusion	gov	7,500	-	-	-	-	-	-
	Wild About Cats Rescue & Sanctuary	gov	3,500	4,000	-	-	-	-	-
	Commission Priorities RFP	gov	-	-	-	-	-	-	-
	<b>Subtotal Grants, Contribtns, Other / Misc</b>		<b>29,750</b>	<b>19,500</b>	<b>227,500</b>	<b>12,000</b>	<b>12,000</b>	<b>8,200</b>	<b>12,000</b>
<b>Total</b>	<b>Fixed Charges</b>		<b>307,483</b>	<b>333,334</b>	<b>552,446</b>	<b>358,929</b>	<b>760,929</b>	<b>763,339</b>	<b>384,874</b>
<b>Total</b>	<b>Support/Assistance Paymts</b>		<b>307,483</b>	<b>400,934</b>	<b>571,443</b>	<b>358,929</b>	<b>767,333</b>	<b>841,106</b>	<b>384,874</b>

**General Fund**

Fund: 100

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Support / Subsidies by Group</b>							
General Government	235,861	298,439	484,047	269,117	677,521	751,294	291,921
Police & Court	51,622	82,495	67,396	69,812	69,812	69,812	72,953
Fire Department	-	-	-	-	-	-	-
Community Development	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Finance Services	-	-	-	-	-	-	-
Public Works Administration	-	-	-	-	-	-	-
Park & Recreation	-	-	-	-	-	-	-
<b>Total Support / Subsidies</b>	<b>307,483</b>	<b>400,934</b>	<b>571,443</b>	<b>358,929</b>	<b>767,333</b>	<b>841,106</b>	<b>384,874</b>

**General Government**

Fund: 011

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**General Government Revenues**

Taxes	11,455,228	11,983,675	12,576,473	12,688,000	12,688,000	13,078,255	13,073,300
<b>Taxes &amp; Assessments</b>	<b>11,455,228</b>	<b>11,983,675</b>	<b>12,576,473</b>	<b>12,688,000</b>	<b>12,688,000</b>	<b>13,078,255</b>	<b>13,073,300</b>
License & Permits	569,299	531,244	573,404	576,000	576,000	542,706	547,000
Intergovernmental Revenues	4,479,852	4,632,506	4,748,063	4,846,100	4,846,100	4,848,628	5,016,281
Investment Earnings	155,486	112,807	18,200	20,000	20,000	17,607	43,598
Other Financing Sources / (Uses)	29,010	43,966	25,062	20,000	20,000	25,597	35,000
<b>Other Operating Revenues</b>	<b>5,233,647</b>	<b>5,320,523</b>	<b>5,364,729</b>	<b>5,462,100</b>	<b>5,462,100</b>	<b>5,434,538</b>	<b>5,641,879</b>
Internal Service Revenues	1,016,591	1,004,644	1,311,039	1,106,272	1,106,272	1,106,272	1,537,587
Interfund Transfers In	224,598	113,808	111,598	111,598	111,598	111,598	245,406
<b>Internal Transactions</b>	<b>1,241,189</b>	<b>1,118,452</b>	<b>1,422,637</b>	<b>1,217,870</b>	<b>1,217,870</b>	<b>1,217,870</b>	<b>1,782,993</b>
<b>Total General Government Revenues</b>	<b>17,930,064</b>	<b>18,422,650</b>	<b>19,363,839</b>	<b>19,367,970</b>	<b>19,367,970</b>	<b>19,730,664</b>	<b>20,498,172</b>

**Expenditures**

<b>Personnel Services</b>	<b>1,582,737</b>	<b>1,760,769</b>	<b>1,736,667</b>	<b>2,225,525</b>	<b>2,225,525</b>	<b>2,016,580</b>	<b>2,168,341</b>
Supplies & Materials	30,238	55,613	42,198	148,300	148,500	94,906	114,383
Purchased Services	240,431	374,501	460,996	597,344	655,436	544,991	490,322
Intra-City Charges	5,042	5,424	5,559	5,696	5,696	5,696	5,696
Fixed Charges	352,645	346,824	591,799	508,729	790,241	796,123	411,466
<b>Maintenance &amp; Operating</b>	<b>628,356</b>	<b>782,361</b>	<b>1,100,552</b>	<b>1,260,069</b>	<b>1,599,873</b>	<b>1,441,715</b>	<b>1,021,866</b>
Internal Charges	31,901	42,207	45,433	51,122	51,122	50,963	80,540
Transfers Out	1,329,284	675,874	3,524,746	3,831,651	5,431,651	5,453,196	1,629,763
<b>Internal Transactions</b>	<b>1,361,185</b>	<b>718,081</b>	<b>3,570,179</b>	<b>3,882,773</b>	<b>5,482,773</b>	<b>5,504,159</b>	<b>1,710,303</b>
<b>Total Expenditures</b>	<b>3,572,278</b>	<b>3,261,211</b>	<b>6,407,397</b>	<b>7,368,367</b>	<b>9,308,171</b>	<b>8,962,454</b>	<b>4,900,511</b>

<b>General Government Revenues Provided (Needed)</b>	14,357,786	15,161,439	12,956,442	11,999,603	10,059,799	10,768,210	15,597,661
Percent of Total General Government Revenues	80.08%	82.30%	66.91%	61.96%	51.94%	54.58%	76.09%

**Expenditures by Division**

1001	410 Interfund Transactions	1,329,284	675,874	3,524,746	3,831,651	5,431,651	5,453,196	1,629,763
1002	410 Support/Assistance Paymts	235,861	298,439	484,047	269,117	677,521	751,294	291,921
1101	411 Commission	384,746	363,454	293,548	539,293	539,493	402,515	576,574
1201	412 City Manager	340,388	662,749	682,370	880,473	850,473	752,299	707,131
1301	412 City Attorney	720,606	750,356	804,813	1,043,312	1,125,000	983,620	994,239
1302	412 Victim Services	76,166	78,248	88,469	91,592	91,592	91,046	102,765
1586	410 Commission & Manager Priorities	-	-	-	120,488	-	-	-
1701	411 Helena Citizens Council (HCC)	16,168	18,880	26,619	33,031	33,031	28,115	34,882
1702	401 Public Arts Preservation	99	52	122	-	-	-	-
1801	417 Human Resources	458,080	411,095	500,765	546,440	546,440	500,370	549,846
1808	417 Public Service Consortium	10,880	2,064	1,898	12,970	12,970	-	13,390
<b>Total Expenditures</b>		<b>3,572,278</b>	<b>3,261,211</b>	<b>6,407,397</b>	<b>7,368,367</b>	<b>9,308,171</b>	<b>8,962,454</b>	<b>4,900,511</b>

**General Government**

Fund: 011

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>General Government Revenues</b>							
<b>Taxes</b>							
Current Taxes - General Levy	8,184,141	8,351,207	8,720,492	8,900,000	8,900,000	9,079,203	9,191,800
Current Taxes - Health Ins Levy	1,821,380	2,062,697	2,162,504	2,224,000	2,224,000	2,242,818	2,093,600
Personal Property Taxes - All Years	406,463	501,886	519,192	464,000	464,000	528,776	525,000
MV - County Option Tax (61-3-537)	1,019,822	1,053,296	1,144,182	1,073,000	1,073,000	1,203,783	1,239,900
Entitlement -- MV - Assessed Taxes	8,888	1,353	9,011	9,000	9,000	7,000	5,000
Pnly & Intrst on Del Tax	14,534	13,236	21,093	18,000	18,000	16,676	18,000
<b>Total Taxes</b>	<b>11,455,228</b>	<b>11,983,675</b>	<b>12,576,473</b>	<b>12,688,000</b>	<b>12,688,000</b>	<b>13,078,255</b>	<b>13,073,300</b>
<b>License &amp; Permits</b>							
Liquor Licenses	19,510	17,500	21,000	21,000	21,000	18,500	21,000
Beer & Wine Licenses	24,410	26,200	24,200	27,000	27,000	29,250	30,000
Catering Permits	3,395	1,855	630	3,000	3,000	2,905	3,000
Pawnbrokers & 2nd Hand	750	-	-	-	-	-	-
General Business Licenses	105,391	103,259	98,768	100,000	100,000	117,998	118,000
Cable TV Franchise	413,339	382,431	428,806	425,000	425,000	374,053	375,000
Amusemnt Licenses & Prmts	2,500	-	-	-	-	-	-
Bicycle Licenses	4	-	-	-	-	-	-
<b>Total License &amp; Permits</b>	<b>569,299</b>	<b>531,244</b>	<b>573,404</b>	<b>576,000</b>	<b>576,000</b>	<b>542,706</b>	<b>547,000</b>
<b>Intergovernmental Revenues</b>							
Misc Federal Grants							
VOCA Grant (Total pending \$106,576)	67,456	59,361	52,038	57,000	57,000	50,233	50,000
Indirect Cost Recovery	8,595	19,765	-	15,000	15,000	18,914	15,000
State Entitlement - HB124 / 2001	4,312,139	4,462,845	4,613,117	4,682,000	4,682,000	4,708,994	4,869,181
PILT-Helena Housing Authority	12,985	16,899	7,475	20,000	20,000	8,579	9,000
Live Card Game Lic Dist	4,252	2,536	2,084	2,100	2,100	3,083	3,100
Video Gambling Lic Dist	74,425	71,100	73,350	70,000	70,000	58,825	70,000
County Contributions	-	-	-	-	-	-	-
Misc Intergovmntl Rev	-	-	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>	<b>4,479,852</b>	<b>4,632,506</b>	<b>4,748,063</b>	<b>4,846,100</b>	<b>4,846,100</b>	<b>4,848,628</b>	<b>5,016,281</b>
<b>Investment Earnings</b>							
Interest Earnings	155,486	112,807	18,200	20,000	20,000	17,607	43,598
<b>Total Interest Earnings</b>	<b>155,486</b>	<b>112,807</b>	<b>18,200</b>	<b>20,000</b>	<b>20,000</b>	<b>17,607</b>	<b>43,598</b>
<b>Internal Service Revenues</b>							
Comm, Mgr, Atty Charges	833,760	815,023	1,113,322	915,861	915,861	915,861	1,285,216
Human Resource Charges	182,831	189,621	197,717	190,411	190,411	190,411	252,371
<b>Total Internal Service Revenues</b>	<b>1,016,591</b>	<b>1,004,644</b>	<b>1,311,039</b>	<b>1,106,272</b>	<b>1,106,272</b>	<b>1,106,272</b>	<b>1,537,587</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	27,670	43,456	25,062	20,000	20,000	23,771	35,000
Misc Employee Reimb	-	-	-	-	-	1,826	-
Restricted Contribution	1,340	510	-	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>29,010</b>	<b>43,966</b>	<b>25,062</b>	<b>20,000</b>	<b>20,000</b>	<b>25,597</b>	<b>35,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>17,705,466</b>	<b>18,308,842</b>	<b>19,252,241</b>	<b>19,256,372</b>	<b>19,256,372</b>	<b>19,619,066</b>	<b>20,252,766</b>

**General Government**

Fund: 011

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Interfund Transfers In</b>								
	T/in - 645 Insurance & Safety	224,598	113,808	111,598	111,598	111,598	111,598	45,406
<b>Total</b>	<b>Interfund Transfers In</b>	<b>224,598</b>	<b>113,808</b>	<b>111,598</b>	<b>111,598</b>	<b>111,598</b>	<b>111,598</b>	<b>245,406</b>
<b>TOTAL</b>	<b>General Government Revenues</b>	<b>17,930,064</b>	<b>18,422,650</b>	<b>19,363,839</b>	<b>19,367,970</b>	<b>19,367,970</b>	<b>19,730,664</b>	<b>20,498,172</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>								
	Chng in Vouchers Pybl (A/P)	-	(47)	-	-	-	-	-
	Chng in Util Cust Srv Vouchers Pybl (A/P)	241	(806)	-	-	-	-	-
	Chng in Cust Deposits/Unidentifd	-	(1,161)	-	-	-	-	-
	Credit Card Clearing	12,133	-	-	-	-	-	-
	Chng in Vouchers Pybl-Financial Guarantees	(4,641)	77,457	(42,927)	-	-	-	-
<b>Total</b>	<b>Other Sources / (Uses) - Non-Budgeted</b>	<b>7,733</b>	<b>75,443</b>	<b>(42,927)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund	<b>11 General Government</b>							
Dept	<b>1001 Interfund Transactions</b>							
Activity	<b>410 General Government</b>							
<b>Transfers Out</b>								
	T/out - 211 Civic Center	470,000	360,000	360,000	450,000	450,000	450,000	360,000
	T/out - 212 Facilities Management							
	City staff support to PEG	3,887	4,066	5,047	3,651	3,651	3,651	1,336
	subtotal - T/out PEG Support	3,887	4,066	5,047	3,651	3,651	3,651	1,336
	T/out - 229 Affordable Housing Trust	-	-	1,685,000	225,000	225,000	225,000	100,000
	T/out - 233 Public Art Projects	12,000	19,313	11,487	12,000	12,000	12,000	12,000
	T/out - 238 Loan Repayment							
	Solar Loan Program	-	-	60,000	60,000	60,000	60,000	-
	T/out - 201 Street & Traffic							
	Interfund Loan	-	-	-	-	1,600,000	1,600,000	-
	T/out - 327 Sidewalk Program 07							
	Loan interest subsidy	273	-	-	-	-	-	-
	T/out - 328 Sidewalk Program 08							
	Loan interest subsidy	650	-	-	-	-	-	-
	T/out - 331 Sidewalk Program 2013							
	Loan interest subsidy	4,974	-	-	-	-	-	-
		17,897	19,313	1,756,487	297,000	1,897,000	1,897,000	112,000
	T/out - 440 Capital Improvements Fund	500,000	-	492,856	2,766,000	2,766,000	2,766,000	744,427
	from General Purpose Revenues							
	T/out - 440 Capital Improvements Fund	-	-	622,856	-	-	-	-
	from General Fund Capital Reserves							
	T/out - 440 Capital Improvements Fund	-	-	-	-	-	-	-
	subtotal - 440 Capital Improvement Transfers	500,000	-	1,115,712	2,766,000	2,766,000	2,766,000	744,427
	T/out - 580 Capital Transit							
	Capital Transit Srv Operations Support	300,000	250,000	250,000	275,000	275,000	275,000	380,000
	Capital Transit Srv Operational Change	37,500	37,500	37,500	40,000	40,000	40,000	32,000
	FMV transfer for bus sale	-	4,995	-	-	-	-	-
	subtotal - Capital Transit Support Transfers (New Fund)	337,500	292,495	287,500	315,000	315,000	315,000	412,000
<b>Total</b>	<b>Transfers Out</b>	<b>1,329,284</b>	<b>675,874</b>	<b>3,524,746</b>	<b>3,831,651</b>	<b>5,431,651</b>	<b>5,453,196</b>	<b>1,629,763</b>
<b>Total</b>	<b>Interfund Transactions</b>	<b>1,329,284</b>	<b>675,874</b>	<b>3,524,746</b>	<b>3,831,651</b>	<b>5,431,651</b>	<b>5,453,196</b>	<b>1,629,763</b>



**General Government**

Fund: 011

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>11 General Government</b>							
Dept	<b>1002 Support/Assistance Paymts</b>							
Activity	<b>410 General Government</b>							
<b>Purchased Services</b>								
	IT&S Special Projects	-	67,599	18,997	-	6,404	18,998	-
	Other Contracted Services Facilities Brightly Software	-	-	-	-	-	58,769	-
<b>Total</b>	<b>Purchased Services</b>	-	<b>67,599</b>	<b>18,997</b>	-	<b>6,404</b>	<b>77,767</b>	-
<b>Fixed Charges</b>								
	City Lights Assessment	33,271	35,042	35,635	35,370	35,370	30,033	37,600
	15,500 Arterial Lights & Misc Lights - City Share							
	13,500 City Street/Traffic lights							
	8,600 Assmts-misc prop (St Mnt/Strm Wtr/Tree/etc.)							
	<u>37,600</u>							
	HACF Non-Profit Agreement	-	-	-	20,000	422,000	422,000	20,000
(PEG)	PEG (Public, Ed & Gov Cablecast) Contracted PEG support	172,840	176,297	201,916	201,747	201,747	213,294	222,321
FY18	168,620							
FY19	172,840							
FY20	176,297							
FY21	196,336							
FY23	<u>207,321</u>							
	15,000 Charter Communciations Billing - Internet for HCTV (County reimburses for 1/2)							
	subtotal - PEG Support	172,840	176,297	201,916	201,747	201,747	213,294	222,321
<b>Grants, Contribtns, Other / Misc</b>								
	Commissioner Priorities	-	-	-	12,000	12,000	8,200	12,000
1,000	Sun Run support contribution	-	-	-	-	-	-	-
1,000	Big Sky Pride - Comm Amendment	-	-	-	-	-	-	-
5,000	Symphony Under the Stars Contribution	-	-	-	-	-	-	-
5,000	MT Bus. Assist. Connection (MBAC) Operational Suppor	-	-	-	-	-	-	-
	City of Service Grants	-	-	-	-	-	-	-
	Benton Ave Cemetery Support (5 yrs)	4,250	-	-	-	-	-	-
	Friendship Center Support Contribution	-	-	3,000	-	-	-	-
	The Myrna Loy	-	-	2,000	-	-	-	-
	Lewis & Clark Humane Society	-	-	2,000	-	-	-	-
	American Jobs for America's Youth Montana (AJAY MT)	-	-	4,450	-	-	-	-
	General Federation of Woman's Clubs	-	-	2,000	-	-	-	-
	Plymouth Congregational Church	-	-	1,200	-	-	-	-
	Lewis & Clark Literacy Council	-	-	850	-	-	-	-
	Helena-Area Friends of Pets - Spay / Neuter Program	3,500	4,500	2,000	-	-	-	-
	MT Bus. Assist. Connection (MBAC) Operational Suppor	5,000	5,000	205,000	-	-	-	-
	Sun Run support contribution	1,000	1,000	-	-	-	-	-
	Symphony Under the Stars Contribution	5,000	5,000	5,000	-	-	-	-
	United Way Housing First Inclusion	7,500	-	-	-	-	-	-
	Wild About Cats Rescue & Sanctuary	3,500	4,000	-	-	-	-	-
	Subtotal Grants, Contribtns, Other / Misc	29,750	19,500	227,500	12,000	12,000	8,200	12,000
<b>Total</b>	<b>Fixed Charges</b>	<b>235,861</b>	<b>230,839</b>	<b>465,050</b>	<b>269,117</b>	<b>671,117</b>	<b>673,527</b>	<b>291,921</b>
<b>Total</b>	<b>Support/Assistance Paymts</b>	<b>235,861</b>	<b>298,439</b>	<b>484,047</b>	<b>269,117</b>	<b>677,521</b>	<b>751,294</b>	<b>291,921</b>

**General Government**

Fund: 011

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Fund 011 General Government</b> <b>Dept 1101 Commission</b> <b>Activity 411 Legislative Services</b>							
<b>Personnel Services</b>							
Salaries & Wages	137,549	147,231	117,056	157,697	157,697	161,064	208,413
Overtime - Misc	0	102	0	2,725	2,725	0	2,879
F.I.C.A. (Soc. Sec.)	7,425	7,244	6,830	9,950	9,950	9,553	13,105
P.E.R.S. Retirement	11,788	11,845	10,274	14,233	14,233	13,995	18,959
Health & Vision Insurance	71,033	73,699	77,738	88,144	88,144	84,464	103,736
Workers Comp. Ins.	988	849	712	1,157	1,157	1,015	1,133
Unemployment Ins.	429	246	160	286	286	386	435
Dental Insurance	3,685	3,688	3,600	4,200	4,200	3,906	4,800
F.I.C.A. Medicare	1,736	1,694	1,598	2,330	2,330	2,235	3,068
Vacancy Adjustment							(13,370)
<b>Total Personnel Services</b>	<b>234,633</b>	<b>246,597</b>	<b>217,969</b>	<b>280,722</b>	<b>280,722</b>	<b>276,618</b>	<b>343,158</b>
<b>Supplies &amp; Materials</b>							
Paper & Forms	95	-	36	250	250	-	2,000
Office Supplies & Equip	1,472	684	1,197	1,500	1,500	1,504	1,500
1,500 Misc Supplies							
<u>1,500</u>							
Computr Equip/Sftwr/Spplly	1,699	9,923	2,483	11,318	11,318	3,570	40,294
1,500 Software support - misc.							
1,300 Adobe license upgrade (3 licenses)							
20,000 Digital Signature software (city wide)							
5,000 Scanner upgrade for Digital Conversion							
7,500 Professional Service hour support M Files (60 hrs)							
4,044 M-Files Licensing Costs (3 licences / 1 Public)							
950 IT&S Port Charges for Laptop							
<u>40,294</u>							
Furniture & Fixtures-Misc	2,187	0	1,500	1,200	1,400	1,386	1,200
1,200 Records Fire Safe Storage							
<u>1,200</u>							
<b>Total Supplies &amp; Materials</b>	<b>5,453</b>	<b>10,607</b>	<b>5,216</b>	<b>14,268</b>	<b>14,468</b>	<b>6,459</b>	<b>44,994</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt	18,240	18,361	17,294	18,514	18,514	18,513	20,418
IT&S Telephone Service	1,821	1,824	2,844	2,844	2,844	2,844	2,133
Election Expenses	36,010	16,458	-	64,000	64,000	50,921	-
City-Co Bldg Postage Adm	72	206	117	128	128	128	137
Postage	122	141	5	300	300	29	100
Cellular Services	711	711	582	1,200	1,200	499	550
Printing & Duplicating	0	105	266	300	300	241	-
Dues, Subscriptn, License	13,191	13,117	15,388	15,850	15,850	15,627	17,193
14,093 MT League of Cities & Towns (FY23 actual inv = \$14,092.56)							
100 MMCFOA-Clayborn							
2,000 National League of Cities & Towns (FY 21 was \$1953)							
1,000 Rotary Club-Mayor Collins							
<u>17,193</u>							
Advertising	56	0	0	1,000	1,000	254	1,000
Long Dist Telephone Chrgs	12	77	0	-	0	0	-
Travel & Meeting Expense	8,879	6,190	1,012	11,750	11,750	3,925	10,750
3,500 Volunteer picnic							
3,500 Honorary gifts							
2,500 Commission Travel							
750 Meeting Expenses							
500 Chamber of Comm. Banquet/Table							
<u>10,750</u>							
Required Training	1,555	740	507	6,850	6,850	110	6,850
300 State Courses							
3,000 Records Management Training							
1,000 Board Training							
1,050 Municipal Clerks Institute - Clayborn							
1,500 Commission Training							
<u>6,850</u>							
Conferences	1,193	3,377	386	10,900	10,900	1,101	10,900
2,400 MT League of Cities & Towns							
3,500 Mayor/Comm Conference							
5,000 National Mayors Conference							
<u>10,900</u>							

General Government								
Fund: 011								
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Other Contracted Services		38,760	20,469	7,051	85,000	85,000	1,614	95,000
35,000	American Legal Publishing (Formerly Sterling Codifiers)							
50,000	C.M. Recruitment professional services (Fund through Reserves)							
10,000	Minute Book Project (Scanning of Historic Minutes)							
<u>95,000</u>								
<b>Total</b>	<b>Purchased Services</b>	<b>120,622</b>	<b>81,776</b>	<b>45,452</b>	<b>218,636</b>	<b>218,636</b>	<b>95,807</b>	<b>165,031</b>
<b>Intra-City Charges</b>								
Copier Revolving Program		1,560	1,734	1,655	1,738	1,738	1,738	1,738
<b>Total</b>	<b>Intra-City Charges</b>	<b>1,560</b>	<b>1,734</b>	<b>1,655</b>	<b>1,738</b>	<b>1,738</b>	<b>1,738</b>	<b>1,738</b>
<b>Fixed Charges</b>								
Rent of Bldgs & Offices		18,430	18,430	19,114	19,617	19,617	17,580	15,542
<b>Total</b>	<b>Fixed Charges</b>	<b>18,430</b>	<b>18,430</b>	<b>19,114</b>	<b>19,617</b>	<b>19,617</b>	<b>17,580</b>	<b>15,542</b>
<b>Internal Charges</b>								
Liability Insurance		3,992	4,254	4,086	4,256	4,256	4,256	6,048
Fidelity Insurance		56	56	56	56	56	56	64
Liability Deductible		-	-	-	-	0	0	-
<b>Total</b>	<b>Internal Charges</b>	<b>4,048</b>	<b>4,310</b>	<b>4,142</b>	<b>4,312</b>	<b>4,312</b>	<b>4,312</b>	<b>6,112</b>
<b>Total</b>	<b>Commission</b>	<b>384,746</b>	<b>363,454</b>	<b>293,548</b>	<b>539,293</b>	<b>539,493</b>	<b>402,515</b>	<b>576,574</b>

**General Government**

Fund: 011

Fund	Dept	Activity	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
<b>011</b>	<b>1201</b>	<b>412</b>	<b>General Government City Manager Executive Services</b>						
<b>Personnel Services</b>									
			218,563	372,225	293,545	441,546	441,546	390,612	378,123
			9,750	15,726	19,511	-	-	-	-
			305			-	-	-	-
			13,666	19,810	18,904	27,865	27,865	22,670	23,595
			10,104	17,485	22,792	39,862	39,862	34,223	34,135
			5,388	26,001	37,711	70,832	70,832	34,247	51,868
			1,180	1,416	1,987	3,286	3,286	2,617	2,734
			1,021	980	786	1,172	1,172	1,378	1,030
			1,396	3,384	2,607	5,264	5,264	3,080	4,341
			3,196	5,536	4,421	6,518	6,518	5,556	5,519
									(18,800)
		<b>Total</b>	<b>264,569</b>	<b>462,564</b>	<b>402,263</b>	<b>596,345</b>	<b>596,345</b>	<b>494,381</b>	<b>482,545</b>
<b>Supplies &amp; Materials</b>									
			-	-	354	-	-	-	-
			1,293	3,397	10,201	3,000	3,000	4,903	3,000
		2,000 Outreach Supplies/Fees (ex: Farmers Mkt)							
		1,000 Supplies							
		<b>Computr Equip/Sftwr/Sppl</b>	<b>5,010</b>	<b>7,664</b>	<b>14,769</b>	<b>37,520</b>	<b>37,520</b>	<b>38,325</b>	<b>27,287</b>
		500 Computer Supplies, Printer Ink, etc							
		987 Adobe Creative Cloud (PIO)							
		300 Vimeo Account							
		120 Canva							
		500 Social Media Management Subscription							
		4,300 Archive Social subscription							
		12,000 Be Heard Helena (Public Engagement Platform)							
		6,600 Frevvo - eForms Cloud Subscription (Contract Mgmt - City Documents)							
		1,980 M-Files Rotating License							
		<u>27,287</u>							
		Furniture	1,300	40	-	2,500	2,500	7,961	-
		<b>Total</b>	<b>7,603</b>	<b>11,101</b>	<b>25,323</b>	<b>43,020</b>	<b>43,020</b>	<b>51,189</b>	<b>30,287</b>
<b>Purchased Services</b>									
			5,412	5,965	14,031	11,960	11,960	11,960	13,540
			1,366	1,368	2,844	2,844	2,844	2,844	1,896
			72	104	117	128	128	128	137
			1	38	46	-	-	14	-
			625	1,902	1,938	2,400	2,400	2,128	2,400
			350	5,649	8,492	5,500	5,500	5,828	3,094
		1,800 ICMA - \$1200 Mgr, \$400 Two Affiliate							
		240 Independent Record Subscription (PIO)							
		139 Project Management Institute Membership							
		715 IAP2 Public Engagement Government Group Membership - (Cities 200-1000 employees)							
		200 GOSCOMA							
		<u>3,094</u>							
		Advertising	-	2,027	5,790	10,000	10,000	17,438	9,650
		1,900 Stock Music/Photos for Videos/Social/etc.							
		1,250 Utility Inserts (2)							
		5,000 General Advertising Placement							
		1,500 Marketing Collateral							
		<u>9,650</u>							
		Long Dist Telephone Chrgs	15	87	-	-	-	-	-
		Employee Auto Allowance	5,820	4,400	5,250	6,540	6,540	3,950	2,400
		Meal Reimb-Taxable	-	45	207	250	250	66	250
		Meals for Conferces - MGR							
		Travel & Meeting Expense	1,338	2,307	401	1,400	1,400	4,238	1,500
		500 Lodging MLC&T Conference							
		1,000 Meeting Expenses							
		<u>1500</u>							

General Government							
Fund: 011							
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Required Training	-	149	955	2,600	2,600	1,687	950
350 Project Management Training							
600 IAP2 Foundations Training							
950							
Conferences	1,962	2,677	1,245	4,000	4,000	608	2,850
1,000 GOSCMA Conference Registration							
350 MLC&T Conference Registration- MGR							
1,500 Professional Dev/Continuing Education Course Fees							
2,850							
Other Contracted Services	13,000	122,730	163,599	146,950	116,950	109,304	98,900
95,900 Contingency & CM Recruitment							
3,000 Strategic Planning Consultant							
98,900							
<b>Total Purchased Services</b>	<b>29,961</b>	<b>149,448</b>	<b>204,914</b>	<b>194,572</b>	<b>164,572</b>	<b>160,193</b>	<b>137,567</b>
<b>Intra-City Charges</b>							
Copier Revolving Program	545	578	578	607	607	607	607
<b>Total Intra-City Charges</b>	<b>545</b>	<b>578</b>	<b>578</b>	<b>607</b>	<b>607</b>	<b>607</b>	<b>607</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	31,968	31,968	38,722	34,028	34,028	34,028	34,028
<b>Total Fixed Charges</b>	<b>31,968</b>	<b>31,968</b>	<b>38,722</b>	<b>34,028</b>	<b>34,028</b>	<b>34,028</b>	<b>34,028</b>
<b>Internal Charges</b>							
Property Insurance	130	130	140	150	150	150	-
Liability Insurance	5,596	6,936	10,382	11,703	11,703	11,703	10,815
Fidelity Insurance	16	24	48	48	48	48	32
Liability Deductible	-	-	-	-	-	-	11,251
<b>Total Internal Charges</b>	<b>5,742</b>	<b>7,090</b>	<b>10,570</b>	<b>11,901</b>	<b>11,901</b>	<b>11,901</b>	<b>22,098</b>
<b>Total City Manager</b>	<b>340,388</b>	<b>662,749</b>	<b>682,370</b>	<b>880,473</b>	<b>850,473</b>	<b>752,299</b>	<b>707,131</b>

**General Government**

Fund: 011

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Fund 011 General Government</b> <b>Dept 1301 City Attorney</b> <b>Activity 412 Executive Services</b>							
<b>Personnel Services</b>							
Salaries & Wages	473,072	481,831	504,423	634,448	634,448	576,485	644,902
F.I.C.A. (Soc. Sec.)	28,591	29,075	30,530	39,339	39,339	34,798	39,989
P.E.R.S. Retirement	40,420	41,683	44,237	56,280	56,280	50,352	57,850
Health & Vision Insurance	64,787	73,968	84,631	100,736	100,736	75,816	103,736
Workers Comp. Ins.	2,888	3,083	3,329	4,638	4,638	3,847	4,216
Unemployment Ins.	2,128	1,203	1,285	1,652	1,652	2,018	1,745
Dental Insurance	3,353	3,688	3,913	4,800	4,800	3,324	4,800
F.I.C.A. Medicare	6,686	6,799	7,140	9,203	9,203	8,138	9,355
Vacancy Adjustment							(32,649)
<b>Total Personnel Services</b>	<b>621,925</b>	<b>641,330</b>	<b>679,489</b>	<b>851,096</b>	<b>851,096</b>	<b>754,779</b>	<b>833,944</b>
<b>Supplies &amp; Materials</b>							
Office Supplies & Equip	2,619	3,024	2,348	3,500	3,500	3,319	4,500
2,500 Supplies							
900 Copier Contract Billing							
100 Quarterly Print Charges							
1,000 Contract Shredding Service - Records Destruction							
<u>4,500</u>							
Computr Equip/Sftwr/Spplly	3,044	11,080	2,691	65,120	65,120	19,253	18,620
3,000 Fullcase annual maintenance & support (4)							
1,000 MFILES Professional Service Hours							
4,620 MFILES Licenses (7)							
10,000 Karpel Prosecutor Software, Support & Training							
<u>18,620</u>							
Furniture	-	8,827	-	7,800	7,800	7,389	2,000
2,000 Sit Stand Desk							
<u>2,000</u>							
<b>Total Supplies &amp; Materials</b>	<b>5,663</b>	<b>22,931</b>	<b>5,039</b>	<b>76,420</b>	<b>76,420</b>	<b>29,961</b>	<b>25,120</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt	18,529	17,851	20,598	21,424	21,424	21,424	25,348
IT&S Telephone Service	3,641	3,648	3,792	3,792	3,792	3,792	4,266
City-Co Bldg Postage Adm	72	104	232	510	510	510	823
Postage	648	1,117	1,486	1,500	1,500	1,494	2,000
Cellular Services	-	-	1,199	1,630	1,630	1,575	1,630
630 Cell Phone #1 - Prosecutor							
1,000 Cell Phone #2 - City Attorney x2 new deputy							
Legal Notices & Fees	442	188	255	500	500	302	500
275 Public Hearing Notices							
25 MT Driving Records							
200 Out of State Driving Records							
Professional Dues	2,055	1,710	1,980	2,500	2,500	2,495	2,600
2,600 State Bar Attorney Dues (4)							
<u>2,600</u>							
Professional Subscriptions	3,816	3,604	7,640	5,970	5,970	4,046	6,400
100 MT Lawyers Desk book + Update							
300 MCA Digital Access 2 Years (5)							
6,000 Lexis Research Subscr. (4)							
<u>6,400</u>							
Long Dist Telephone Chrgs	68	154	-	-	-	-	-
Legal Services	14,682	(10)	23,753	10,000	91,688	96,823	30,000
30,000 Outside Legal/ Professional Services							
Meal Reimb-Taxable	-	-	-	50	50	-	100
Travel & Meeting Expense	227	676	1,618	7,125	7,125	4,117	7,125
400 Travel							
825 MLC&T Motel/Meals/Transp. (3)							
1,500 Tillotson Conference motel/meals/transp (4)							
700 Co. Attorney Conf Motel/Meals/Transp. (2)							
2,200 Dallas CAW Motel/Meals/Transp. (1)							
1,500 Additional Costs for 1 new attorney							
<u>7,125</u>							

General Government								
Fund: 011								
				FY 2022			Proposed FY 2023 Budget	
FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	Adopted	Amended	Est Actuals			
Continued Prof Education	1,381	275	2,469	1,000	1,000	1,047	1,000	
1,000 CLE (6 employees)								
<u>1,000</u>								
Conferences	1,000	1,124	575	2,000	2,000	1,460	2,000	
450 MLC&T Conf. - Registration (3)								
550 Co. Atty Conf. Registration (2)								
500 Dallas Caw Registration (1)								
<u>500</u> Additional for 1 new attorney								
<u>2,000</u>								
Other Contracted Services	2,000	2,000	2,000	-	-	2,000	-	
- DUI Student Intern (Shared with County on Prosecution cases)								
<u>-</u>								
<u>-</u>								
<b>Total Purchased Services</b>	<b>48,561</b>	<b>32,441</b>	<b>67,596</b>	<b>58,001</b>	<b>139,689</b>	<b>141,085</b>	<b>83,792</b>	
<b>Intra-City Charges</b>								
Copier Revolving Program	597	997	997	1,047	1,047	1,047	1,047	
<b>Total Intra-City Charges</b>	<b>597</b>	<b>997</b>	<b>997</b>	<b>1,047</b>	<b>1,047</b>	<b>1,047</b>	<b>1,047</b>	
<b>Fixed Charges</b>								
Rent of Bldgs & Offices	31,171	31,331	30,275	31,553	31,553	31,553	31,823	
29,543 CCAB - Attorney Offices								
<u>2,280</u> Crt Hse - Prosecutor Office								
<u>31,823</u>								
<b>Total Fixed Charges</b>	<b>31,171</b>	<b>31,331</b>	<b>30,275</b>	<b>31,553</b>	<b>31,553</b>	<b>31,553</b>	<b>31,823</b>	
<b>Internal Charges</b>								
Liability Insurance	12,641	13,501	13,592	16,817	16,817	16,817	18,449	
Fidelity Insurance	48	56	56	64	64	64	64	
Liability Deductible	-	7,770	7,770	8,314	8,314	8,314	-	
<b>Total Internal Charges</b>	<b>12,689</b>	<b>21,327</b>	<b>21,418</b>	<b>25,195</b>	<b>25,195</b>	<b>25,195</b>	<b>18,513</b>	
<b>Total City Attorney</b>	<b>720,606</b>	<b>750,356</b>	<b>804,813</b>	<b>1,043,312</b>	<b>1,125,000</b>	<b>983,620</b>	<b>994,239</b>	



**General Government**

Fund: 011

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>011 General Government</b>							
Dept	<b>1302 Victim Services</b>							
Activity	<b>412 Executive Services</b>							
<b>Personnel Services</b>								
	Salaries & Wages	44,767	47,762	51,405	52,376	52,376	53,887	58,181
	F.I.C.A. (Soc. Sec.)	2,775	2,983	3,003	3,248	3,248	3,161	3,608
	P.E.R.S. Retirement	3,837	4,171	4,511	4,646	4,646	4,649	5,219
	Health & Vision Insurance	10,919	11,679	12,636	12,592	12,592	12,780	12,967
	Workers Comp. Ins.	234	247	306	388	388	364	418
	Unemployment Ins.	201	120	131	137	137	189	158
	Dental Insurance	565	582	584	600	600	582	600
	F.I.C.A. Medicare	649	698	702	760	760	739	844
<b>Total</b>	<b>Personnel Services</b>	<b>63,947</b>	<b>68,243</b>	<b>73,280</b>	<b>74,747</b>	<b>74,747</b>	<b>76,350</b>	<b>81,995</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	412	809	721	1,000	1,000	564	1,500
	1,500 Misc							
	<u>1,500</u>							
	Computr Equip/Sftwr/Sppl	725	725	-	1,410	1,410	750	2,072
	750 Full Case Annual Maintenance/Support							
	662 Karpel Prosecutor Software, Support & Training							
	660 MFILES License (1)							
	<u>2,072</u>							
	Furniture	462	-	330	-	-	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>1,599</b>	<b>1,534</b>	<b>1,051</b>	<b>2,410</b>	<b>2,410</b>	<b>1,314</b>	<b>3,572</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	2,752	2,688	3,140	2,967	2,967	2,967	3,177
	IT&S Telephone Service	455	456	474	474	474	474	474
	Postage	9	18	5	-	-	4	-
	Cellular Services	-	-	741	700	700	581	600
	Professional Dues	250	250	250	250	250	250	250
	250 MCADSV Membership Dues							
	<u>250</u>							
	Long Dist Telephone Chrgs	55	18	-	-	-	-	-
	Travel & Meeting Expense	2,018	-	-	2,200	2,200	1,863	3,550
	2,200 Dallas CAW motel/meals/transp							
	1,350 St of MT Prof Leadership Training & Budget Training							
	<u>3,550</u>							
	Conferences	-	-	425	500	500	100	500
	500 Dallas Crimes Against Women Conference							
	<u>500</u>							
	Other Contracted Services	-	-	-	200	200	-	1,000
	1,000 Interpretor services							
	<u>1,000</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>5,539</b>	<b>3,430</b>	<b>5,035</b>	<b>7,291</b>	<b>7,291</b>	<b>6,238</b>	<b>9,551</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	3,850	3,810	7,737	5,748	5,748	5,748	5,975
	4,056 ccab							
	1,919 office at LJC							
	<u>5,975</u>							
<b>Total</b>	<b>Fixed Charges</b>	<b>3,850</b>	<b>3,810</b>	<b>7,737</b>	<b>5,748</b>	<b>5,748</b>	<b>5,748</b>	<b>5,975</b>
<b>Internal Charges</b>								
	Liability Insurance	1,223	1,223	1,359	1,388	1,388	1,388	1,664
	Fidelity Insurance	8	8	8	8	8	8	8
	Liability Deductible	-	-	-	-	-	-	-
<b>Total</b>	<b>Internal Charges</b>	<b>1,231</b>	<b>1,231</b>	<b>1,367</b>	<b>1,396</b>	<b>1,396</b>	<b>1,396</b>	<b>1,672</b>
<b>Total</b>	<b>Victim Services</b>	<b>76,166</b>	<b>78,248</b>	<b>88,469</b>	<b>91,592</b>	<b>91,592</b>	<b>91,046</b>	<b>102,765</b>

**General Government**

Fund: 011

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Fund 011 General Government</b> <b>Dept 1586 Commission &amp; Manager Priorities</b> <b>Activity 410 General Government</b>							
<b>Fixed Charges</b>							
Contingency	-	-	-	120,488	-	-	-
0.5% of GF Revenue (N/A for FY23)				Allocated to expense lines			
<b>Total Fixed Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>120,488</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Commission &amp; Manager Priorities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>120,488</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund 011 General Government</b> <b>Dept 1701 Helena Citizens Council (HCC)</b> <b>Activity 411 Legislative Services</b>							
<b>Personnel Services</b>							
Salaries & Wages	9,218	13,260	18,524	19,959	19,959	20,669	20,964
F.I.C.A. (Soc. Sec.)	572	822	1,021	1,238	1,238	1,261	1,300
P.E.R.S. Retirement	790	1,150	1,626	1,771	1,771	1,768	1,881
Health & Vision Insurance			2,125	3,150	3,150	46	3,243
Workers Comp. Ins.	142	202	194	134	134	109	151
Unemployment Ins.	41	33	47	52	52	72	57
Dental Insurance			258	300	300	291	300
F.I.C.A. Medicare	134	192	239	290	290	295	304
<b>Total Personnel Services</b>	<b>10,897</b>	<b>15,659</b>	<b>24,034</b>	<b>26,894</b>	<b>26,894</b>	<b>24,512</b>	<b>28,200</b>
<b>Supplies &amp; Materials</b>							
Office Supplies & Equip	141	196	-	550	550	-	550
Furniture & Fixtures-Misc		-	-	100	100	-	100
<b>Total Supplies &amp; Materials</b>	<b>141</b>	<b>196</b>	<b>-</b>	<b>650</b>	<b>650</b>	<b>-</b>	<b>650</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt	2,128	1,983	1,956	2,237	2,237	2,237	2,436
IT&S Telephone Service	-	-	-	-	-	-	474
City-Co Bldg Postage Adm	72	104	117	128	128	128	128
Postage	-	-	-	150	150	-	150
Cellular Services	-	-	-	-	-	-	474
Printing & Duplicating	1,460	239	-	250	250	200	250
250 Printing & Duplicating							
250							
Advertising	421	-	-	100	100	-	100
Required Training	-	-	-	100	100	-	100
Other Contracted Services	673	345	55	1,902	1,902	418	1,229
279 Neighborhood Outreach							
300 Survey Monkey Subscription							
650 Water Bill Insert Internal Charges							
1,229							
<b>Total Purchased Services</b>	<b>4,754</b>	<b>2,671</b>	<b>2,128</b>	<b>4,867</b>	<b>4,867</b>	<b>2,983</b>	<b>5,341</b>
<b>Intra-City Charges</b>							
Copier Revolving Program	-	-	79	83	83	83	83
<b>Total Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>79</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>83</b>
<b>Internal Charges</b>							
Liability Insurance	368	346	370	529	529	529	600
Fidelity Insurance	8	8	8	8	8	8	8
<b>Total Internal Charges</b>	<b>376</b>	<b>354</b>	<b>378</b>	<b>537</b>	<b>537</b>	<b>537</b>	<b>608</b>
<b>Total Helena Citizens Council (HCC)</b>	<b>16,168</b>	<b>18,880</b>	<b>26,619</b>	<b>33,031</b>	<b>33,031</b>	<b>28,115</b>	<b>34,882</b>

**General Government**

Fund: 011

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Fund 011 General Government</b> <b>Dept 1702 Public Arts Preservation</b> <b>Activity 401 Other</b>							
<b>Supplies &amp; Materials</b>							
Office Supplies & Equip	-	0	-	-	-	-	-
<b>Total Supplies &amp; Materials</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Purchased Services</b>							
City-Co Bldg Postage Adm	72	52	117	-	-	-	-
Postage	-	0	5	-	-	-	-
<b>Total Purchased Services</b>	<b>24</b>	<b>52</b>	<b>122</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Public Arts Preservation</b>	<b>99</b>	<b>52</b>	<b>122</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Fund 011 General Government</b> <b>Dept 1801 Human Resources</b> <b>Activity 417 Human Resources</b>							
<b>Personnel Services</b>							
Salaries & Wages	286,610	241,431	248,783	283,906	283,906	284,874	297,555
Temporary Salaries	-	-	-	-	-	3,083	-
Overtime - Misc	-	2,111	6,850	2,396	2,396	441	720
F.I.C.A. (Soc. Sec.)	16,995	14,323	14,923	17,784	17,784	17,327	18,495
P.E.R.S. Retirement	24,562	20,866	20,960	25,440	25,440	24,788	26,758
Health & Vision Insurance	43,260	38,869	39,963	50,368	50,368	50,256	51,868
Workers Comp. Ins.	3,301	2,884	2,330	2,087	2,087	1,785	1,934
Unemployment Ins.	1,292	602	646	749	749	1,006	808
Dental Insurance	2,239	1,941	1,687	2,400	2,400	2,329	2,400
F.I.C.A. Medicare	3,975	3,350	3,490	4,160	4,160	4,052	4,328
Vacancy Adjustment	-	-	-	-	-	-	(14,170)
<b>Total Personnel Services</b>	<b>382,234</b>	<b>326,377</b>	<b>339,632</b>	<b>389,290</b>	<b>389,290</b>	<b>389,939</b>	<b>390,696</b>
<b>Supplies &amp; Materials</b>							
Paper & Forms	922	1,088	839	1,300	1,300	683	1,300
Office Supplies & Equip	1,297	1,922	1,272	1,000	1,000	2,261	1,500
Small Tools & Equip-Misc	-	119	58	100	100	-	-
Computr Equip/Sftwr/Suply	6,056	6,115	3,400	8,632	8,632	3,039	6,960
1,300 Toner for all printers & fax							
660 M Files Subscription (1)							
5,000 Civic HR Software Yearly Charge							
<u>6,960</u>							
Furniture & Fixtures-Misc	1,504	-	-	500	500	-	-
<b>Total Supplies &amp; Materials</b>	<b>9,779</b>	<b>9,244</b>	<b>5,569</b>	<b>11,532</b>	<b>11,532</b>	<b>5,983</b>	<b>9,760</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt	11,007	10,751	11,241	11,692	11,692	11,692	13,056
IT&S Telephone Service	2,276	2,280	2,370	2,370	2,370	2,370	2,370
City-Co Bldg Postage Adm	300	636	724	535	535	535	535
Postage	981	900	862	1,200	1,200	435	1,200
Cellular Services	520	374	702	800	800	499	600
Printing & Duplicating	-	295	51	150	150	-	150
150 Envelopes							
<u>150</u>							
Dues, Subscriptn, License	3,149	1,949	1,921	7,200	7,200	3,359	7,200
2,000 Criminal Background Checks							
4,000 Natl. SHRM Dues-ck							
620 NPELRA Membership (3)							
80 SHRM Dues (2)							
500 Additional Licenses							
<u>7,200</u>							

General Government								
Fund: 011								
	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget	
				Adopted	Amended	Est Actuals		
Advertising	505	1,633	4,248	3,000	3,000	8,616	10,000	
Long Dist Telephone Chrgs	113	114	-	-	-	-	-	
Meal Reimb-Taxable	-	-	-	100	100	785	-	
Travel & Meeting Expense	1,174	45	218	200	200	9,733	3,000	
Required Training	651	1,081	-	22,000	22,000	-	2,000	
1,700 Misc. Training or Tuition Reimb.								
300 Drug Training/Supervisor								
2,000								
Conferences	3,992	759	-	5,000	5,000	894	5,000	
2,000 SHRM/MLC&T/Arbitration/Misc Conferences								
3,000 NPELRA Conference (2)								
5,000								
Other Contracted Services	113	14,359	92,678	53,350	53,350	22,000	38,550	
550 Shredder/EAP Critical Incidents								
3,000 Legal Union Fee								
35,000 HR Service Agreement (CMS)								
38,550								
<b>Total Purchased Services</b>	<b>24,781</b>	<b>35,174</b>	<b>115,013</b>	<b>107,597</b>	<b>107,597</b>	<b>60,918</b>	<b>83,661</b>	
<b>Intra-City Charges</b>								
Copier Revolving Program	2,265	2,115	2,250	2,221	2,221	2,221	2,221	
<b>Total Intra-City Charges</b>	<b>2,265</b>	<b>2,115</b>	<b>2,250</b>	<b>2,221</b>	<b>2,221</b>	<b>2,221</b>	<b>2,221</b>	
<b>Fixed Charges</b>								
Rent of Bldgs & Offices	26,472	26,472	27,455	28,178	28,178	28,178	28,178	
Empl Awrds/Incentive Prgms	4,893	3,972	3,446	-	-	5,509	4,000	
<b>Total Fixed Charges</b>	<b>31,365</b>	<b>30,445</b>	<b>30,901</b>	<b>28,178</b>	<b>28,178</b>	<b>33,687</b>	<b>32,178</b>	
<b>Internal Charges</b>								
Liability Insurance	7,624	7,708	7,368	7,590	7,590	7,590	8,534	
Fidelity Insurance	32	32	32	32	32	32	32	
Liability Deductible	-	-	-	-	-	-	22,765	
<b>Total Internal Charges</b>	<b>7,656</b>	<b>7,740</b>	<b>7,400</b>	<b>7,622</b>	<b>7,622</b>	<b>7,622</b>	<b>31,331</b>	
<b>Total Human Resources</b>	<b>458,080</b>	<b>411,095</b>	<b>500,765</b>	<b>546,440</b>	<b>546,440</b>	<b>500,370</b>	<b>549,846</b>	

**General Government**

Fund: 011

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Fund 011 General Government</b> <b>Dept 1808 Public Service Consortium</b> <b>Activity 417 Human Resources</b>							
<b>Personnel Services</b>							
Overtime - Misc	4,251	-	-	5,970	5,970	-	7,192
Workers Comp. Ins.	197	-	-	358	358	-	487
Unemployment Ins.	20	-	-	16	16	-	20
F.I.C.A. Medicare	64	-	0	87	87	-	105
<b>Total Personnel Services</b>	<b>4,532</b>	<b>-</b>	<b>0</b>	<b>6,431</b>	<b>6,431</b>	<b>-</b>	<b>7,804</b>
<b>Supplies &amp; Materials</b>							
Office Supplies & Equip	-	-	-	-	-	-	-
<b>Total Supplies &amp; Materials</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Purchased Services</b>							
Travel & Meeting Expense	4,958	598	468	5,000	5,000	-	4,000
Other Contracted Services	1,231	1,311	1,271	1,380	1,380	-	1,380
1,200 Firefighting Consortium Fee							
180 Civil Svc Board Member Mtg per diem							
<u>1,380</u>							
<b>Total Purchased Services</b>	<b>6,189</b>	<b>1,909</b>	<b>1,740</b>	<b>6,380</b>	<b>6,380</b>	<b>-</b>	<b>5,380</b>
<b>Internal Charges</b>							
Liability Insurance	159	155	158	159	159	-	206
<b>Total Internal Charges</b>	<b>159</b>	<b>155</b>	<b>158</b>	<b>159</b>	<b>159</b>	<b>-</b>	<b>206</b>
<b>Total Public Service Consortium</b>	<b>10,880</b>	<b>2,064</b>	<b>1,898</b>	<b>12,970</b>	<b>12,970</b>	<b>-</b>	<b>13,390</b>

**Police & Court**

Fund: 012

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Dedicated Revenues**

License & Permits	31,093	29,724	26,634	30,000	30,000	25,809	26,000
Intergovernmental Revenues	313,579	391,741	287,158	280,000	280,000	353,134	298,300
Charges For Services	238,779	258,478	172,320	135,200	135,200	67,465	231,500
Fines & Forfeitures	539,884	570,693	444,080	490,500	490,500	396,748	435,500
Other Financing Sources / (Uses)	11,913	25,240	33,506	10,000	10,000	25,408	10,000
<b>Other Operating Revenues</b>	<b>1,135,248</b>	<b>1,275,877</b>	<b>963,698</b>	<b>945,700</b>	<b>945,700</b>	<b>868,564</b>	<b>1,001,300</b>
Interfund Transfers In	27,172	34,989	39,104	15,000	15,000	29,400	15,000
<b>Internal Transactions</b>	<b>27,172</b>	<b>34,989</b>	<b>39,104</b>	<b>15,000</b>	<b>15,000</b>	<b>29,400</b>	<b>15,000</b>
<b>Total Dedicated Revenues</b>	<b>1,162,420</b>	<b>1,310,866</b>	<b>1,002,802</b>	<b>960,700</b>	<b>960,700</b>	<b>897,964</b>	<b>1,016,300</b>

**Expenditures**

<b>Personnel Services</b>	<b>6,349,229</b>	<b>5,050,995</b>	<b>4,729,474</b>	<b>6,812,187</b>	<b>6,812,187</b>	<b>6,373,108</b>	<b>6,953,691</b>
Supplies & Materials	153,921	129,975	157,760	257,450	260,450	157,521	105,000
Purchased Services	435,212	380,563	467,275	668,315	677,815	510,839	552,358
Intra-City Charges	108,369	84,676	81,391	119,005	119,005	91,442	117,062
Fixed Charges	194,472	258,550	255,538	272,136	272,136	272,136	322,955
<b>Maintenance &amp; Operating</b>	<b>891,974</b>	<b>853,764</b>	<b>961,965</b>	<b>1,316,906</b>	<b>1,329,406</b>	<b>1,031,938</b>	<b>1,097,374</b>
Internal Charges	240,850	238,676	241,293	249,022	249,022	249,022	293,104
Transfers Out	-	250,000	70,000	-	117,000	-	400,000
<b>Internal Transactions</b>	<b>240,850</b>	<b>488,676</b>	<b>311,293</b>	<b>249,022</b>	<b>366,022</b>	<b>249,022</b>	<b>693,104</b>
<b>Total Expenditures</b>	<b>7,482,053</b>	<b>6,393,434</b>	<b>6,002,731</b>	<b>8,378,115</b>	<b>8,507,615</b>	<b>7,654,068</b>	<b>8,744,169</b>

<b>General Government Revenues Provided (Needed)</b>	<b>(6,319,633)</b>	<b>(5,082,568)</b>	<b>(4,999,929)</b>	<b>(7,417,415)</b>	<b>(7,546,915)</b>	<b>(6,756,104)</b>	<b>(7,727,869)</b>
Percent of Total General Government Revenues	35.25%	27.59%	25.82%	38.30%	38.97%	34.24%	37.70%

**Expenditures by Division**

1001 410 Interfund Transactions	-	250,000	70,000	-	117,000	-	400,000
1002 410 Support/Assistance Paymts	51,622	82,495	67,396	69,812	69,812	69,812	72,953
1401 413 Court Administration	546,002	547,038	589,907	664,211	664,211	652,674	694,911
2201 421 Police Operations	6,564,546	5,217,164	4,975,238	7,180,562	7,193,062	6,560,185	7,163,627
2203 446 Animal Control	82,304	83,243	83,318	152,650	152,650	96,883	171,878
2207 421 Drug Enforcement	106,434	108,539	107,456	127,680	127,680	119,388	129,903
2209 421 Violence Against Women	99,167	102,482	107,167	115,293	115,293	109,690	110,898
2211 446 Urban Wildlife	19,110	-	-	67,907	67,907	45,436	-
2212 421 Intrnt Crimes Agnst Child	12,868	2,474	2,249	-	-	-	-
<b>Total Expenditures</b>	<b>7,482,053</b>	<b>6,393,434</b>	<b>6,002,731</b>	<b>8,378,115</b>	<b>8,507,615</b>	<b>7,654,068</b>	<b>8,744,169</b>

**Police & Court**

Fund: 012

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**DEDICATED REVENUES**

**License & Permits**

Animal Licenses	31,093	29,724	26,634	30,000	30,000	25,809	26,000
<b>Total License &amp; Permits</b>	<b>31,093</b>	<b>29,724</b>	<b>26,634</b>	<b>30,000</b>	<b>30,000</b>	<b>25,809</b>	<b>26,000</b>

**Intergovernmental Revenues**

MRDTF Grant	27,676	31,284	26,345	20,000	20,000	31,365	20,000
Highway Traffic Safety	26,859	82,815	29,107	65,000	65,000	86,080	57,000
ICAC Grant	3,485	5,493	-	-	-	-	-
Dept of Justice Grant	95,618	100,356	64,572	90,000	90,000	103,520	110,000
Violence Agnst Women Grnt	68,494	70,807	70,750	65,000	65,000	63,834	50,000
HIDTA Grants	67,281	52,373	26,906	35,000	35,000	8,477	6,000
Police Grants-Misc	12,874	2,939	49,185	3,000	3,000	59,526	48,000
Indirect Cost Recovery	6,746	-	16,149	-	-	-	-
County Contributions							
LCSO Reimb-1/2 Ded-MDT & Crimestoppers	-	45,673	4,145	2,000	2,000	332	1,500
Misc Intergovmntl Rev	4,546	-	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>	<b>313,579</b>	<b>391,741</b>	<b>287,158</b>	<b>280,000</b>	<b>280,000</b>	<b>353,134</b>	<b>298,300</b>

**Charges For Services**

Alarm Fees (10%)	2,475	1,070	830	1,200	1,200	165	500
St Capital Officer	140,161	90,670	-	-	-	-	-
Fees - Other Agencies							
County Attorney Liaison Detective	86,393	127,769	-	45,000	45,000	45,000	45,000
SRO Reimbursement	-	-	161,295	80,000	80,000	-	166,000
Police Range User Fees	7,980	36,345	10,070	8,000	8,000	22,300	20,000
Helena Housing Auth. Contract	-	-	-	-	-	-	-
Animal Control Fees	1,770	2,625	-	1,000	1,000	-	-
<b>Total Charges For Services</b>	<b>238,779</b>	<b>258,478</b>	<b>172,320</b>	<b>135,200</b>	<b>135,200</b>	<b>67,465</b>	<b>231,500</b>

**Fines & Forfeitures**

Court Fines - Traffic	437,170	479,933	372,107	400,000	400,000	340,741	370,000
Animal Control Fines	3,513	4,022	2,533	3,500	3,500	1,958	3,000
Court Costs	7,161	2,347	1,668	5,000	5,000	1,042	2,500
Criminal Offense	34,814	38,369	25,375	30,000	30,000	23,724	25,000
Civil Costs	27,160	14,900	19,780	20,000	20,000	8,460	10,000
Victim/Witness Adv Srchrg	30,066	31,124	22,618	32,000	32,000	20,824	25,000
<b>Total Fines &amp; Forfeitures</b>	<b>539,884</b>	<b>570,693</b>	<b>444,080</b>	<b>490,500</b>	<b>490,500</b>	<b>396,748</b>	<b>435,500</b>

**Other Financing Sources / (Uses)**

Police Workers Comp	4,913	-	-	-	-	-	-
Restitution Payments	-	-	-	-	-	1,432	-
Sale of Unclaimed Evidence	4,150	-	2,694	-	-	-	-
Canine Contributions	-	-	-	-	-	-	-
Police-L&C Forfeiture Fnd	-	3,050	-	-	-	-	-
Sale of Fixed Assets	2,850	22,190	30,812	10,000	10,000	23,976	10,000
<b>Total Other Financing Sources / (Uses)</b>	<b>11,913</b>	<b>25,240</b>	<b>33,506</b>	<b>10,000</b>	<b>10,000</b>	<b>25,408</b>	<b>10,000</b>

**SUBTOTAL - OPERATING REVENUES**

<b>1,135,248</b>	<b>1,275,877</b>	<b>963,698</b>	<b>945,700</b>	<b>945,700</b>	<b>868,564</b>	<b>1,001,300</b>
------------------	------------------	----------------	----------------	----------------	----------------	------------------

**Interfund Transfers In**

T/in - 217 Law Enforcement Block Grant	27,172	34,989	39,104	15,000	15,000	29,400	15,000
<b>Total Interfund Transfers In</b>	<b>27,172</b>	<b>34,989</b>	<b>39,104</b>	<b>15,000</b>	<b>15,000</b>	<b>29,400</b>	<b>15,000</b>

**TOTAL DEDICATED REVENUES**

<b>1,162,420</b>	<b>1,310,866</b>	<b>1,002,802</b>	<b>960,700</b>	<b>960,700</b>	<b>897,964</b>	<b>1,016,300</b>
------------------	------------------	------------------	----------------	----------------	----------------	------------------



**Police & Court**

Fund: 012

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>012 Police &amp; Court</b>
Dept	<b>1001 Interfund Transactions</b>
Activity	<b>410 General Government</b>

<b>Transfers Out</b>							
T/out - 573 CC Law & Justice Building	-	250,000	70,000	-	117,000	-	400,000
<b>Total Transfers Out</b>	<b>-</b>	<b>250,000</b>	<b>70,000</b>	<b>-</b>	<b>117,000</b>	<b>-</b>	<b>400,000</b>
<b>Total Interfund Transactions</b>	<b>-</b>	<b>250,000</b>	<b>70,000</b>	<b>-</b>	<b>117,000</b>	<b>-</b>	<b>400,000</b>

Fund	<b>012 Police &amp; Court</b>
Dept	<b>1002 Support/Assistance Paymts</b>
Activity	<b>410 General Government</b>

<b>Fixed Charges</b>							
Comm Srvc Prgm Support	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Humane Society Support	44,622	75,495	60,396	62,812	62,812	62,812	65,953
<b>Total Fixed Charges</b>	<b>51,622</b>	<b>82,495</b>	<b>67,396</b>	<b>69,812</b>	<b>69,812</b>	<b>69,812</b>	<b>72,953</b>
<b>Total Support/Assistance Paymts</b>	<b>51,622</b>	<b>82,495</b>	<b>67,396</b>	<b>69,812</b>	<b>69,812</b>	<b>69,812</b>	<b>72,953</b>

**Police & Court**

Fund: 012

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>012 Police &amp; Court</b>
Dept	<b>1401 Court Administration</b>
Activity	<b>413 Judicial Services</b>

**Personnel Services**

Salaries & Wages	327,758	331,832	339,398	375,428	375,428	383,030	411,037
Temporary Salaries	8,050	575	2,630	9,000	9,000	2,000	5,000
Overtime - Misc	-	-	829	-	-	-	-
F.I.C.A. (Soc. Sec.)	19,734	19,180	19,768	23,837	23,837	22,662	25,797
P.E.R.S. Retirement	28,419	28,791	30,048	33,303	33,303	33,293	36,873
Health & Vision Insurance	64,387	70,075	75,667	75,552	75,552	75,837	77,802
Workers Comp. Ins.	4,047	4,066	3,140	2,656	2,656	2,196	2,059
Unemployment Ins.	1,054	586	619	737	737	991	837
Dental Insurance	3,358	3,493	3,499	3,600	3,600	3,469	3,600
F.I.C.A. Medicare	4,615	4,486	4,624	5,578	5,578	5,300	6,037

<b>Total Personnel Services</b>	<b>461,422</b>	<b>463,084</b>	<b>480,222</b>	<b>529,691</b>	<b>529,691</b>	<b>528,777</b>	<b>569,042</b>
---------------------------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------

**Supplies & Materials**

Paper & Forms	921	1,162	1,054	1,000	1,000	947	1,000
Office Supplies & Equip	2,218	2,065	2,496	2,500	2,500	2,087	2,500
2,300 Battery replacement for mics in courtroom							
200 Shredder							
<u>2,500</u>							
Computr Equip/Sftwr/Sppl	2,436	542	217	2,000	2,000	1,288	2,000
Furniture & Fixtures-Misc	365	196	864	1,000	1,000	210	1,000

<b>Total Supplies &amp; Materials</b>	<b>5,940</b>	<b>3,965</b>	<b>4,631</b>	<b>6,500</b>	<b>6,500</b>	<b>4,532</b>	<b>6,500</b>
---------------------------------------	--------------	--------------	--------------	--------------	--------------	--------------	--------------

**Purchased Services**

IT&S Computer Maint/Spprt	17,097	16,475	17,046	17,985	17,985	17,984	19,201
IT&S Telephone Service	3,186	3,192	3,318	3,792	3,792	3,555	3,792
Jury & Witness Fees	1,350	2,402	1,615	4,000	4,000	1,997	4,000
City-Co Bldg Postage Adm	1,067	1,527	1,753	1,904	1,904	1,904	1,776
Postage	4,957	4,333	5,729	6,000	6,000	5,253	5,100
5,100 Jury Mailings							
<u>5,100</u>							
Cellular Services	-	-	-	-	-	-	1,000
1,000 Judge Cell Phone							
<u>1,000</u>							
Printing & Duplicating	3,755	3,188	3,666	3,500	3,500	3,266	3,500
3,500 General Printing							
<u>3,500</u>							
Professional Dues	601	375	-	450	450	450	450
450 Clerk Dues MMA Annual Dues							
<u>450</u>							
Dues, Subscriptn, License	99	500	-	1,160	1,160	475	500
500 Biannual Code Books							
<u>500</u>							
Long Dist Telephone Chrgrs	37	62	-	-	-	-	-
Employee Auto Allowance	-	-	-	200	200	-	-
Required Training	1,683	2,503	899	2,000	2,000	1,729	2,000
1,500 Conf Location Billings-Travel/Food/Lodging							
500 Registration							
<u>2,000</u>							
Continued Prof Education	500	-	-	1,500	1,500	-	1,500
1,500 Judge's School Registration Travel							
Certification Training	175	-	-	300	300	-	300
300 Judge & Clerk training costs							
Conferences	-	-	-	500	500	-	500
500 Conference Registration & Travel Costs							

**Police & Court**

Fund: 012

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Other Contracted Services	1,585	1,651	24,246	25,435	25,435	23,457	8,145
700 "For the Record" recording system contract maint.							
600 360 Office Copy Machine Maintenance							
1,000 Lexis Nexis Contract							
4,700 Digiticket-Costs reduced for FY23							
200 Record Management (Shredding Fees)							
100 Language Link							
135 MT.Gov website access							
710 Mfiles contract							
<u>8,145</u>							
<b>Total Purchased Services</b>	<b>36,092</b>	<b>36,206</b>	<b>58,273</b>	<b>68,726</b>	<b>68,726</b>	<b>60,071</b>	<b>51,764</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices      Court room / offices / jury room	33,464	34,596	37,407	48,961	48,961	48,961	55,537
<b>Total Fixed Charges</b>	<b>33,464</b>	<b>34,596</b>	<b>37,407</b>	<b>48,961</b>	<b>48,961</b>	<b>48,961</b>	<b>55,537</b>
<b>Internal Charges</b>							
Property Insurance	56	56	60	64	64	64	88
Liability Insurance	8,948	9,053	9,236	10,191	10,191	10,191	11,901
Fidelity Insurance	80	78	78	78	78	78	79
<b>Total Internal Charges</b>	<b>9,084</b>	<b>9,187</b>	<b>9,374</b>	<b>10,333</b>	<b>10,333</b>	<b>10,333</b>	<b>12,068</b>
<b>Total Court Administration</b>	<b>546,002</b>	<b>547,038</b>	<b>589,907</b>	<b>664,211</b>	<b>664,211</b>	<b>652,674</b>	<b>694,911</b>

**Police & Court**

Fund: 012

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>012 Police &amp; Court</b>
Dept	<b>2201 Police Operations</b>
Activity	<b>421 Police Protection</b>

**Personnel Services**

Salaries & Wages	3,819,061	3,002,816	2,822,869	4,073,199	4,073,199	3,942,092	4,327,684
Overtime - Misc	333,492	120,260	108,796	289,676	289,676	202,910	297,707
F.I.C.A. (Soc. Sec.)	11,126	10,143	10,238	11,263	11,263	14,837	15,057
P.E.R.S. Retirement	14,665	14,604	14,969	16,112	16,112	21,589	21,783
Health & Vision Insurance	587,223	508,705	471,700	688,156	688,156	603,741	734,583
Workers Comp. Ins.	238,394	182,216	120,192	138,271	138,271	135,223	152,312
Unemployment Ins.	18,744	7,953	7,534	11,376	11,376	14,527	12,519
Police Retirement	507,212	407,393	364,007	560,802	560,802	494,695	588,657
Dental Insurance	30,709	25,673	22,101	32,790	32,790	27,999	33,990
F.I.C.A. Medicare	56,318	44,043	39,959	63,295	63,295	57,027	67,102
Vacancy Adjustment							(218,800)
<b>Total Personnel Services</b>	<b>5,616,944</b>	<b>4,323,807</b>	<b>3,982,365</b>	<b>5,884,940</b>	<b>5,884,940</b>	<b>5,514,639</b>	<b>6,032,594</b>

**Supplies & Materials**

Office Supplies & Equip	7,764	6,541	5,779	7,500	7,500	10,108	6,500
2,500 Copy Paper							
4,000 Annual Supplies & Materials							
<u>6,500</u>							
Supplies Reimbursement-Taxable	4,200	4,750	7,324	4,800	4,800	6,580	4,800
Chem & Lab Supplies	4,532	3,389	3,861	17,300	17,300	8,300	9,200
1,000 DPM Taser Digital Power Mag (20@\$75)							
500 Crime Scene Van Supplies							
500 Batteries (Non-rechargeable/Specialty)							
500 Field Drug Testing Kits							
500 Nitrile Gloves							
500 DNA Evidence Kits							
200 Suspect Sex Assault Collection Kits							
2,000 Evidence Bags & Investigation Supplies							
500 Personal Protective Equipment							
2,000 Portable Radio Battery Replacements							
1,000 Radio Mics/Earpiece Replacements							
<u>9,200</u>							
Clothing Allowance	41,498	29,752	18,277	44,100	44,100	41,567	25,150
3,000 SWAT Gear							
750 CDT Uniforms							
5,000 Replacement Uniforms							
3,000 New Hire Uniforms							
250 Honor Guard Uniforms/Equipment							
500 K-9 Officer Uniform Replacements							
150 Evidence Uniforms/Coveralls							
500 Sewing/Embroidery							
750 Boots/Footwear							
250 Patches & Chevrons							
500 Badges/Medals/Commendation Pins							
8,500 Soft Body Armor (10 Vests)							
2,000 External Vest Carriers (5 Carriers)							
<u>25,150</u>							
Training Supplies	28,192	46,079	24,453	60,800	60,800	25,793	25,300
300 Taser Cartridges							
1,500 Use of Force Training Supplies							
5,000 SWAT Supplies							
1,000 Negotiator Equipment							
3,000 CDT Training Supplies							
10,000 Ammunition							
2,000 Targetry							
2,500 Firearms Supplies							
<u>25,300</u>							

**Police & Court**

Fund: 012

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Small Tools &amp; Equip-Misc</b>	<b>32,494</b>	<b>23,991</b>	<b>6,808</b>	<b>20,800</b>	<b>20,800</b>	<b>11,479</b>	<b>5,500</b>
1,000 Crash Investigation Supplies							
750 WRAP Restraint System (Additional/Replacement)							
2,000 Patrol Supplies							
750 Go Bag Supplies							
500 PMB Supplies							
500 Evidence Building Storage Supplies							
<u>5,500</u>							
<b>Computr Equip/Sftwr/Spplly</b>	<b>20,601</b>	<b>8,406</b>	<b>83,860</b>	<b>70,700</b>	<b>73,700</b>	<b>19,021</b>	<b>11,250</b>
750 Airport Office: Desk Docks/Monitors/Keyboards, etc.							
500 CD's/DVD's/USB Drives/CD Sleeves/Other Media							
1,000 Patrol Room & Airport Toner							
1,000 Admin Coordinator Color Printer Supplies							
3,000 Mobile Tablet Docks/Antennas/Associated Hardware for Patrol Vehicles							
1,000 CID Printer Supplies							
1,000 ID Cards/ID Card Printer Supplies							
<u>11,250</u>							
<b>Other Supply &amp; Mat-Misc</b>	<b>6,993</b>	<b>1,933</b>	<b>1,683</b>	<b>19,000</b>	<b>19,000</b>	<b>26,940</b>	<b>7,000</b>
2,000 Airport Range Maintenance							
4,000 K9 Food/Equipment/Supplies							
1,000 New Hire Test Booklets							
<u>7,000</u>							
<b>Total Supplies &amp; Materials</b>	<b>146,274</b>	<b>124,842</b>	<b>152,046</b>	<b>245,000</b>	<b>248,000</b>	<b>149,788</b>	<b>94,700</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt	143,521	147,718	153,412	152,420	152,420	152,419	164,422
IT&S Telephone Service	9,559	13,908	16,116	16,116	16,116	16,115	14,694
City-Co Bldg Postage Adm	156	223	258	280	280	280	301
Postage	3,658	4,181	2,689	3,500	3,500	4,488	3,000
Cellular Services	19,834	20,910	45,384	42,400	42,400	43,682	46,000
Printing & Duplicating	929	2,247	1,939	3,300	3,300	2,102	3,000
500 Victim's Rights Forms							
750 Notice to Appear (NTA's)							
1,000 Business Card Printing							
750 Misc. Printing Costs							
<u>3,000</u>							
<b>Dues, Subscriptn, License</b>	<b>4,844</b>	<b>4,474</b>	<b>6,182</b>	<b>9,700</b>	<b>9,700</b>	<b>5,276</b>	<b>8,950</b>
200 Rocky Mountain Information Network Annual Fee (RMIN)							
750 International Association of Chiefs of Police Dues (IACP) (6)							
400 Montana Association of Chiefs of Police (MACOP) Dues (6)							
100 SWAT Sniper Membership							
100 K9 City Dog License							
200 National Association of School Resource Officers (NASRO) Dues							
450 Property & Evidence Tech Dues							
300 Explorer Post Dues							
250 Chaplain Dues							
300 FBINAA National and MT/ID Chapter Dues (3)							
2,800 LEADS Online Service							
350 Negotiator Membership/Fees							
50 LEBA Membership							
700 PMI Support Renewal							
2,000 Input ACE (Evidence)							
<u>8,950</u>							
<b>Public Relations</b>	<b>16</b>	<b>1,271</b>	<b>353</b>	<b>1,000</b>	<b>1,000</b>	<b>2,035</b>	<b>2,800</b>
1,000 Promotional Items							
1,800 Recruiting Costs							
<u>2,800</u>							
<b>Advertising</b>	<b>-</b>	<b>-</b>	<b>295</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>500</b>
500 Legal Ad Notices							
<u>500</u>							
<b>Electric Utility</b>	<b>730</b>	<b>532</b>	<b>624</b>	<b>1,000</b>	<b>1,000</b>	<b>702</b>	<b>835</b>
835 All Facilities							
<b>Water &amp; Sewer</b>	<b>250</b>	<b>74</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Sewer/Water @ 630 N Last Chance Gulch							
<b>Long Dist Telephone Chrgs</b>	<b>8,860</b>	<b>2,990</b>	<b>1,990</b>	<b>2,550</b>	<b>2,550</b>	<b>2,067</b>	<b>2,550</b>
2,050 Crimestoppers TIP Center (2/3 To Be Reimb.)							
500 Language Line Services							
<u>2,550</u>							
<b>Teletype</b>	<b>3,053</b>	<b>2,028</b>	<b>5,176</b>	<b>5,000</b>	<b>5,000</b>	<b>3,200</b>	<b>4,900</b>
700 CID/MRDTF Officer CJIN Terminal License							
1,200 Sentinel One Licensing							
3,000 CJIN User Fees							
<u>4,900</u>							

**Police & Court**

Fund: 012

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Medical Expenses</b>	24,086	16,875	16,011	32,750	32,750	18,386	28,000
1,000 Admin & Airport First Aid Kit Supplies							
5,000 Drug Screening Tests							
2,000 K9 Veterinary Expenses							
5,000 Evidentiary Sexual Assault Kits							
10,000 DUI/BAC Blood Kit Testing							
2,000 Psychological Exams - Police Officer New Hires							
2,000 Medical/Vision Exams - Police Officer New Hires							
1,000 Prisoner Care							
<u>28,000</u>							
<b>Outside Repair to Mtr Veh</b>	6,117	2,017	6,502	5,000	5,000	5,080	12,000
<b>Equipment Repairs</b>	289	648	1,071	2,500	2,500	1,705	2,500
1,000 Repairs to Police Equipment							
1,500 Radar Unit Recertification							
<u>2,500</u>							
<b>Repairs/Services-Misc</b>	3,531	3,826	4,874	4,500	4,500	5,260	4,500
4,000 Repairs/Uniform Dry Cleaning							
500 Bicycle Repair Costs							
<b>Meal Reimb-Taxable</b>	618	1,004	344	1,500	1,500	851	1,000
<b>Required Training</b>	38,942	21,467	34,075	62,600	72,100	67,489	56,050
25,000 Officer Training							
1,000 FTO Basic Course							
2,000 School Resource Officer Basic Course							
1,000 Peer Support Training							
3,000 MSTOA Annual Training							
1,000 FBI National Academy							
800 Montana Executive Leadership Institute							
1,000 Tuition Reimbursement							
1,000 Firearms Armorer Course							
2,500 Firearms Instructor (Action Target LE Academy)							
3,000 Criminal Investigation Training							
500 Evidence Section Training							
9,000 MLEA Basic - Police Officer New Hires							
4,000 Crash Investigation Training							
1,250 Crisis Negotiator Training							
<u>56,050</u>							
<b>Conferences</b>	4,215	4,302	630	10,000	10,000	4,589	8,500
1,500 MACOP Conference (3)							
2,000 IACP Conference (1)							
500 SWAT Commanders Conference							
2,000 DRE National Convention							
1,000 FBINAA Fall/Spring Conferences							
1,500 MATIC Conference							
<u>8,500</u>							
<b>Investigation / Inspect Fees</b>	186	376	908	7,500	7,500	5,981	12,000
2,000 Investigation Costs							
10,000 Background Investigators							
<b>Other Contracted Services</b>	98,355	80,055	95,981	205,625	205,625	93,776	99,580
650 Airport Range Portable Toilet							
3,000 M-Files							
7,500 Smarsh Archive Maint/Support (Cell Phones)							
3,000 PoliceOne Annual Costs							
6,500 Encore (Voice Products) Interview Rm Recording Syst/Maint/Support							
1,500 EZ Street Draw Maint/Support							
300 Solid Waste Costs							
3,600 Copier Lease/Maint. Agreement Costs							
900 Administration Copier Costs							
300 ID Card Printer Annual Maint/Support							
900 IACP Net							
4,000 My HelenaApp - Maint/Support							
2,700 Guardian Tracking							
900 Schedule Anywhere							
2,500 K9 Annual Recertification							
750 Airport Gym Maintenance/Equipment/Cleaning							
3,680 Cradlepoint Annual Support							
4,500 Cellebrite Annual Support/Maintenance							
26,000 Hard/Software Maint. for Watchguard Vehicle Cameras (4RE) & Body Cameras (VISTA)							
8,500 Secure Warrant Software Maint/Support							
400 PMB Monitoring/Cell Services							
7,500 Child Advocacy Center (AWARE)							
500 Weed Control/Mowing - Firing Range							
750 Vehicle Carwashes/Interior Details							
5,000 Wrecker Services							
2,500 Crash Investigator Diagramming Software Support/Maint.							
1,250 Agency 360 Software Maint/Support							
<u>99,580</u>							
<b>Total Purchased Services</b>	<b>371,749</b>	<b>331,125</b>	<b>394,814</b>	<b>569,741</b>	<b>579,241</b>	<b>435,483</b>	<b>476,082</b>

**Police & Court**

Fund: 012

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	69,316	61,579	60,184	80,600	80,600	70,952	80,600
Shop Vehicle Repairs	13,502	3,732	2,594	10,000	10,000	5,498	10,000
Shop Tires & Tire Repairs	8,760	3,126	4,316	2,700	2,700	1,736	-
Shop Vehicle Parts	9,740	10,096	8,644	11,000	11,000	5,507	11,000
<b>Intra-City Charges</b>	<b>101,318</b>	<b>78,532</b>	<b>75,738</b>	<b>104,300</b>	<b>104,300</b>	<b>83,693</b>	<b>101,600</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	109,386	141,459	150,735	153,363	153,363	153,363	194,465
<b>Total Fixed Charges</b>	<b>109,386</b>	<b>141,459</b>	<b>150,735</b>	<b>153,363</b>	<b>153,363</b>	<b>153,363</b>	<b>194,465</b>
<b>Internal Charges</b>							
Property Insurance	2,648	2,648	816	873	873	873	446
Vehicle & Equip Insurance	3,052	3,052	3,042	3,255	3,255	3,255	5,213
Liability Insurance	104,356	107,263	114,879	115,646	115,646	115,646	132,315
Fidelity Insurance	432	464	456	441	441	441	457
Liability Deductible	12,227	12,081	12,081	12,927	12,927	12,927	19,205
Building M&O Charge	13,460	13,654	8,465	10,275	10,275	10,275	10,789
Fleet Services Charges	82,700	78,236	79,801	79,801	79,801	79,801	95,761
<b>Total Internal Charges</b>	<b>218,875</b>	<b>217,398</b>	<b>219,540</b>	<b>223,218</b>	<b>223,218</b>	<b>223,218</b>	<b>264,186</b>
<b>Total Police Operations</b>	<b>6,564,546</b>	<b>5,217,164</b>	<b>4,975,238</b>	<b>7,180,562</b>	<b>7,193,062</b>	<b>6,560,185</b>	<b>7,163,627</b>



**Police & Court**

Fund: 012

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>012 Police &amp; Court</b>							
Dept	<b>2203 Animal Control</b>							
Activity	<b>446 Animal Control</b>							
<b>Personnel Services</b>								
	Salaries & Wages	47,251	47,734	48,518	72,608	72,608	55,475	89,155
	Overtime - Misc	-	96	-	19,430	19,430	41	9,823
	F.I.C.A. (Soc. Sec.)	2,434	2,453	2,466	5,708	5,708	3,157	5,529
	P.E.R.S. Retirement	4,049	4,147	4,257	8,166	8,166	4,595	7,998
	Health & Vision Insurance	10,815	11,679	12,636	18,888	18,888	12,893	25,934
	Workers Comp. Ins.	3,311	3,318	2,130	1,842	1,842	804	1,428
	Unemployment Ins.	213	120	124	241	241	194	268
	Dental Insurance	560	582	584	900	900	640	1,200
	F.I.C.A. Medicare	569	574	577	1,336	1,336	738	1,437
	Vacancy Adjustment							(5,500)
<b>Total</b>	<b>Personnel Services</b>	<b>69,202</b>	<b>70,703</b>	<b>71,293</b>	<b>129,119</b>	<b>129,119</b>	<b>78,538</b>	<b>137,272</b>
<b>Supplies &amp; Materials</b>								
	Chem & Lab Supplies	-	-	-	300	300	-	200
	Clothing Allowance	48	258	22	500	500	918	750
	Small Tools & Equip-Misc	379	309	76	700	700	471	750
	Computr Equip/Sftwr/Spplly	-	-	-	250	250	-	1,500
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>427</b>	<b>567</b>	<b>98</b>	<b>1,750</b>	<b>1,750</b>	<b>1,388</b>	<b>3,200</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	3,463	2,407	2,517	2,582	2,582	2,581	5,461
	Postage	34	83	89	275	275	53	200
	Cellular Services	1,338	829	1,133	2,200	2,200	1,502	2,000
	Printing & Duplicating	584	917	1,016	800	800	775	800
	Dues, Subscriptn, License	-	85	-	150	150	-	150
	150 Misc.							
	150							
	Public Relations	-	-	-	1,000	1,000	-	750
	Long Dist Telephone Chrgs	13	24	-	-	-	-	-
	Teletype	-	300	-	-	-	-	-
	Medical Expenses	36	172	181	750	750	200	750
	750 Misc Medical Expenses (Labs/Veterinary)							
	750							
	Professional Services-Misc	65	-	-	400	400	-	400
	Equipment Repairs	-	-	-	300	300	-	500
	Repairs/Services-Misc	220	219	259	500	500	259	500
	Required Training	-	-	-	500	500	-	250
	Conferences	-	-	-	400	400	-	200
	Other Contracted Services	-	-	-	-	-	-	1,350
<b>Total</b>	<b>Purchased Services</b>	<b>5,753</b>	<b>5,036</b>	<b>5,195</b>	<b>9,857</b>	<b>9,857</b>	<b>5,370</b>	<b>13,311</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges	1,852	1,671	1,839	3,600	3,600	4,439	7,200
	Shop Vehicle Repairs	-	-	-	950	950	-	1,500
	Shop Tires & Tire Repairs	18	38	28	800	800	838	-
	Shop Vehicle Parts	70	463	103	700	700	436	1,540
<b>Total</b>	<b>Intra-City Charges</b>	<b>1,940</b>	<b>2,172</b>	<b>1,970</b>	<b>6,050</b>	<b>6,050</b>	<b>5,713</b>	<b>10,240</b>
<b>Internal Charges</b>								
	Vehicle & Equip Insurance	150	150	55	59	59	59	179
	Liability Insurance	1,339	1,309	1,336	2,440	2,440	2,440	2,832
	Fidelity Insurance	8	8	8	12	12	12	16
	Fleet Services Charges	3,485	3,297	3,363	3,363	3,363	3,363	4,828
<b>Total</b>	<b>Internal Charges</b>	<b>4,982</b>	<b>4,764</b>	<b>4,762</b>	<b>5,874</b>	<b>5,874</b>	<b>5,874</b>	<b>7,855</b>
<b>Total</b>	<b>Animal Control</b>	<b>82,304</b>	<b>83,243</b>	<b>83,318</b>	<b>152,650</b>	<b>152,650</b>	<b>96,883</b>	<b>171,878</b>

**Police & Court**

Fund: 012

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	12 Police & Court							
Dept	2207 Drug Enforcement							
Activity	421 Police Protection							
<b>Personnel Services</b>								
Salaries & Wages	61,002	66,810	65,377	69,494	69,494	71,509	74,591	
Overtime - Misc	7,196	3,918	5,166	12,429	12,429	9,127	13,341	
Health & Vision Insurance	10,811	11,628	11,521	12,592	12,592	12,235	12,967	
Workers Comp. Ins.	3,997	4,183	3,086	2,688	2,688	2,700	3,067	
Unemployment Ins.	308	177	180	214	214	282	239	
Police Retirement	8,790	8,449	8,488	10,015	10,015	10,043	10,749	
Dental Insurance	560	580	533	600	600	570	600	
F.I.C.A. Medicare	991	998	939	1,189	1,189	1,167	1,276	
Vacancy Adjustment							(4,500)	
<b>Total Personnel Services</b>	<b>93,655</b>	<b>96,743</b>	<b>95,290</b>	<b>109,221</b>	<b>109,221</b>	<b>107,635</b>	<b>112,330</b>	
<b>Supplies &amp; Materials</b>								
<b>Total Supplies &amp; Materials</b>	-	-	-	-	-	-	-	
<b>Purchased Services</b>								
IT&S Computer Maint/Spprt	4,204	3,958	4,051	4,512	4,512	4,512	4,661	
Cellular Services	1,444	713	1,097	2,000	2,000	502	1,000	
Other Contracted Services	-	-	-	2,000	2,000	733	1,500	
<b>Total Purchased Services</b>	<b>5,648</b>	<b>4,671</b>	<b>5,148</b>	<b>8,512</b>	<b>8,512</b>	<b>5,746</b>	<b>7,161</b>	
<b>Intra-City Charges</b>								
Shop Gas & Fuel Charges	2,916	3,013	2,647	4,650	4,650	1,710	4,650	
Shop Vehicle Repairs	-	-	-	300	300	-	330	
Shop Tires & Tire Repairs	-	-	-	500	500	-	-	
Shop Vehicle Parts	15	3	165	200	200	-	242	
<b>Total Intra-City Charges</b>	<b>2,931</b>	<b>3,016</b>	<b>2,812</b>	<b>5,650</b>	<b>5,650</b>	<b>1,710</b>	<b>5,222</b>	
<b>Internal Charges</b>								
Property Insurance	19	19	21	22	22	22	-	
Vehicle & Equip Insurance	263	263	150	161	161	161	345	
Liability Insurance	1,906	1,923	2,093	2,172	2,172	2,172	2,516	
Fidelity Insurance	8	8	8	8	8	8	8	
Fleet Services Charges	2,004	1,896	1,934	1,934	1,934	1,934	2,321	
<b>Total Internal Charges</b>	<b>4,200</b>	<b>4,109</b>	<b>4,206</b>	<b>4,297</b>	<b>4,297</b>	<b>4,297</b>	<b>5,190</b>	
<b>Total Drug Enforcement</b>	<b>106,434</b>	<b>108,539</b>	<b>107,456</b>	<b>127,680</b>	<b>127,680</b>	<b>119,388</b>	<b>129,903</b>	

**Police & Court**

Fund: 012

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>12 Police &amp; Court</b>							
Dept	<b>2209 Violence Against Women</b>							
Activity	<b>421 Police Protection</b>							
<b>Personnel Services</b>								
	Salaries & Wages	63,210	66,111	68,561	69,920	69,920	72,303	72,106
	Overtime - Misc	4,172	3,340	4,406	7,178	7,178	4,008	7,255
	Health & Vision Insurance	10,815	11,679	12,603	12,592	12,592	12,233	12,967
	Workers Comp. Ins.	4,018	4,133	3,145	2,530	2,530	2,578	2,767
	Unemployment Ins.	308	176	187	201	201	268	215
	Police Retirement	9,108	9,527	9,843	10,076	10,076	9,165	10,391
	Dental Insurance	560	582	583	600	600	570	600
	F.I.C.A. Medicare	919	942	976	1,119	1,119	1,050	1,152
	Vacancy Adjustment							(5,000)
<b>Total</b>	<b>Personnel Services</b>	<b>93,110</b>	<b>96,489</b>	<b>100,305</b>	<b>104,216</b>	<b>104,216</b>	<b>102,175</b>	<b>102,453</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip				600	600	-	-
	Supplies Reimbursement-Taxable	600	600	986	600	600	350	600
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>600</b>	<b>600</b>	<b>986</b>	<b>1,200</b>	<b>1,200</b>	<b>350</b>	<b>600</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	2,752	2,688	2,780	2,880	2,880	2,879	3,116
	IT&S Telephone Service	455	456	474	474	474	474	474
	Cellular Services	360	270	590	625	625	419	450
	Long Dist Telephone Chrgs	36	46	-	-	-	-	-
	Required Training	-	65	-	1,500	1,500	-	-
	Other Contracted Services	-	-	-	-	-	-	-
<b>Total</b>	<b>Purchased Services</b>	<b>3,603</b>	<b>3,524</b>	<b>3,844</b>	<b>5,479</b>	<b>5,479</b>	<b>3,772</b>	<b>4,040</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges				330	330	-	-
	Shop Vehicle Repairs				250	250	-	-
	Shop Tires & Tire Repairs				225	225	-	-
	Shop Vehicle Parts				200	200	-	-
<b>Total</b>	<b>Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,005</b>	<b>1,005</b>	<b>-</b>	<b>-</b>
<b>Internal Charges</b>								
	Vehicle & Equip Insurance	n/a						
	Liability Insurance	1,846	1,861	2,025	2,044	2,044	2,044	2,271
	Fidelity Insurance	8	8	8	8	8	8	8
	Fleet Services Charges				1,341	1,341	1,341	1,526
<b>Total</b>	<b>Internal Charges</b>	<b>1,854</b>	<b>1,869</b>	<b>2,033</b>	<b>3,393</b>	<b>3,393</b>	<b>3,393</b>	<b>3,805</b>
<b>Total</b>	<b>Violence Against Women</b>	<b>99,167</b>	<b>102,482</b>	<b>107,167</b>	<b>115,293</b>	<b>115,293</b>	<b>109,690</b>	<b>110,898</b>

**Police & Court**

Fund: 012

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>100 General Fund</b>							
Dept	<b>2211 Urban Wildlife</b>							
Activity	<b>446 Animal Control</b>							
<b>Personnel Services</b>								
	Salaries & Wages	4,864	-	-	23,147	23,147	26,356	-
	Overtime - Misc	6,459	-	-	20,157	20,157	2,404	-
	F.I.C.A. (Soc. Sec.)	63	-	-	1,436	1,436	1,470	-
	P.E.R.S. Retirement	-	-	-	2,054	2,054	2,271	-
	Health & Vision Insurance	490	-	-	6,296	6,296	7,535	-
	Workers Comp. Ins.	615	-	-	867	867	475	-
	Unemployment Ins.	51	-	-	114	114	101	-
	Police Retirement	560	-	-	-	-	-	-
	Dental Insurance	27	-	-	300	300	354	-
	F.I.C.A. Medicare	162	-	-	629	629	377	-
<b>Total</b>	<b>Personnel Services</b>	<b>13,291</b>	<b>-</b>	<b>-</b>	<b>55,000</b>	<b>55,000</b>	<b>41,343</b>	<b>-</b>
<b>Supplies &amp; Materials</b>								
	Clothing Allowance	176	-	-	500	500	460	-
	Small Tools & Equip-Misc	419	-	-	2,500	2,500	1,002	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>595</b>	<b>-</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>1,462</b>	<b>-</b>
<b>Purchased Services</b>								
	Equipment Repairs	-	-	-	1,000	1,000	-	-
	Other Contracted Services	4,431	-	-	5,000	5,000	398	-
<b>Total</b>	<b>Purchased Services</b>	<b>4,431</b>	<b>-</b>	<b>-</b>	<b>6,000</b>	<b>6,000</b>	<b>398</b>	<b>-</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges	362	-	-	500	500	74	-
	Shop Vehicle Repairs	-	-	-	500	500	-	-
	Shop Tires & Tire Repairs	-	-	-	500	500	-	-
	Shop Vehicle Parts	-	-	-	500	500	252	-
<b>Total</b>	<b>Intra-City Charges</b>	<b>362</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>326</b>	<b>-</b>
<b>Internal Charges</b>								
	Liability Insurance	431	-	-	1,149	1,149	1,149	-
	Fidelity Insurance	-	-	-	4	4	4	-
	Fleet Services Charges	-	-	-	754	754	754	-
<b>Total</b>	<b>Internal Charges</b>	<b>431</b>	<b>-</b>	<b>-</b>	<b>1,907</b>	<b>1,907</b>	<b>1,907</b>	<b>-</b>
<b>Total</b>	<b>Urban Wildlife</b>	<b>19,110</b>	<b>-</b>	<b>-</b>	<b>67,907</b>	<b>67,907</b>	<b>45,436</b>	<b>-</b>

# Police & Court

Fund: 012

Fund	Dept	Activity	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
<b>12</b>	<b>Police &amp; Court</b>								
<b>2212</b>	<b>Intrnt Crimes Agnst Child</b>								
<b>421</b>	<b>Police Protection</b>								
<b>Personnel Services</b>									
	Overtime - Misc		1,508	157	-	-	-	-	-
	Workers Comp. Ins.		73	9	-	-	-	-	-
	Unemployment Ins.		6	0	-	-	-	-	-
	F.I.C.A. Medicare		18	2	-	-	-	-	-
<b>Total</b>	<b>Personnel Services</b>		<b>1,605</b>	<b>169</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Supplies &amp; Materials</b>									
	Office Supplies & Equip		-	-	-	-	-	-	-
	Computr Equip/Sftwr/Spplly		85	-	-	-	-	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>		<b>85</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Purchased Services</b>									
	Required Training		-	-	-	-	-	-	-
	Other Contracted Services		7,936	-	-	-	-	-	-
			-	-	-	-	-	-	-
<b>Total</b>	<b>Purchased Services</b>		<b>7,936</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Intra-City Charges</b>									
	Shop Gas & Fuel Charges		298	89	20	-	-	-	-
	Shop Vehicle Repairs		-	-	-	-	-	-	-
	Shop Tires & Tire Repairs		146	518	441	-	-	-	-
	Shop Vehicle Parts		1,374	349	410	-	-	-	-
<b>Total</b>	<b>Intra-City Charges</b>		<b>1,818</b>	<b>956</b>	<b>871</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Internal Charges</b>									
	Vehicle & Equip Insurance		-	-	-	-	-	-	-
	Liability Insurance		34	34	37	-	-	-	-
	Fleet Services Charges		1,390	1,315	1,341	-	-	-	-
<b>Total</b>	<b>Internal Charges</b>		<b>1,424</b>	<b>1,349</b>	<b>1,378</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>Intrnt Crimes Agnst Child</b>		<b>12,868</b>	<b>2,474</b>	<b>2,249</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Fire Department**

Fund: 013

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Dedicated Revenues</b>							
Intergovernmental Revenues	-	963	-	-	-	-	-
Charges For Services	110,819	76,715	130,042	82,500	82,500	352,530	428,800
Other Financing Sources / (Uses)	15,360	-	-	-	-	3,600	-
<b>Other Operating Revenues</b>	<b>126,179</b>	<b>77,678</b>	<b>130,042</b>	<b>82,500</b>	<b>82,500</b>	<b>356,130</b>	<b>428,800</b>
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	245,849	601,039	984,840	911,000	594,000	671,477	692,220
<b>Internal Transactions</b>	<b>245,849</b>	<b>601,039</b>	<b>984,840</b>	<b>911,000</b>	<b>594,000</b>	<b>671,477</b>	<b>692,220</b>
<b>Total Dedicated Revenue</b>	<b>372,028</b>	<b>678,717</b>	<b>1,114,882</b>	<b>993,500</b>	<b>676,500</b>	<b>1,027,606</b>	<b>1,121,020</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>4,150,669</b>	<b>3,455,400</b>	<b>3,779,116</b>	<b>5,044,971</b>	<b>5,044,971</b>	<b>5,282,157</b>	<b>5,291,828</b>
Supplies & Materials	134,146	97,339	130,510	154,289	154,289	106,240	90,996
Purchased Services	181,293	200,674	225,207	251,333	371,129	294,152	255,827
Intra-City Charges	35,128	35,195	24,285	43,500	43,500	38,414	51,275
Fixed Charges	1,536	2,220	2,814	2,490	2,490	2,567	2,615
<b>Maintenance &amp; Operating</b>	<b>352,103</b>	<b>335,429</b>	<b>382,817</b>	<b>451,612</b>	<b>571,408</b>	<b>441,373</b>	<b>400,713</b>
Internal Charges	260,464	257,648	264,675	272,487	272,487	272,487	301,419
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>260,464</b>	<b>257,648</b>	<b>264,675</b>	<b>272,487</b>	<b>272,487</b>	<b>272,487</b>	<b>301,419</b>
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>4,763,236</b>	<b>4,048,477</b>	<b>4,426,608</b>	<b>5,769,070</b>	<b>5,888,866</b>	<b>5,996,017</b>	<b>5,993,961</b>
<b>General Government Revenues Provided (Needed)</b>	<b>(4,391,208)</b>	<b>(3,369,760)</b>	<b>(3,311,726)</b>	<b>(4,775,570)</b>	<b>(5,212,366)</b>	<b>(4,968,411)</b>	<b>(4,872,941)</b>
Percent of Total General Government Revenues	24.49%	18.29%	17.10%	24.66%	26.91%	25.18%	23.77%
<b>Expenditures by Division</b>							
2301 424 Fire	4,744,516	4,029,166	4,398,818	5,769,070	5,869,070	5,975,251	5,993,961
2305 424 Fire Grants	18,720	19,311	27,790	-	19,796	20,765	-
2306 424 Fire Special Projects	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>4,763,236</b>	<b>4,048,477</b>	<b>4,426,608</b>	<b>5,769,070</b>	<b>5,888,866</b>	<b>5,996,017</b>	<b>5,993,961</b>

**Fire Department**  
**Fund: 013**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>DEDICATED REVENUES</b>							
<b>Intergovernmental Revenues</b>							
State Grants - Misc.	-	963	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>	<b>-</b>	<b>963</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Charges For Services</b>							
Fire Protection Fees	78,097	36,431	102,826	50,000	50,000	317,736	394,300
45,000 Westside Fire Service Area Agreement + misc.							
317,308 Fort Harrison Contract for services							
Fire Bldg Code Inspection	32,722	40,284	27,216	32,500	32,500	34,793	34,500
<b>Total Charges For Services</b>	<b>110,819</b>	<b>76,715</b>	<b>130,042</b>	<b>82,500</b>	<b>82,500</b>	<b>352,530</b>	<b>428,800</b>
<b>Other Financing Sources / (Uses)</b>							
Fire Workers Comp	15,360	-	-	-	-	-	-
Restricted Contribution	-	-	-	-	-	3,600	-
<b>Total Other Financing Sources / (Uses)</b>	<b>15,360</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,600</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>126,179</b>	<b>77,678</b>	<b>130,042</b>	<b>82,500</b>	<b>82,500</b>	<b>356,130</b>	<b>428,800</b>
<b>Interfund Transfers In</b>							
T/in - 260 Fire Supplemental Levy	245,849	601,039	984,840	911,000	594,000	671,477	692,220
<b>Total Interfund Transfers In</b>	<b>245,849</b>	<b>601,039</b>	<b>984,840</b>	<b>911,000</b>	<b>594,000</b>	<b>671,477</b>	<b>692,220</b>
<b>TOTAL DEDICATED REVENUES</b>	<b>372,028</b>	<b>678,717</b>	<b>1,114,882</b>	<b>993,500</b>	<b>676,500</b>	<b>1,027,606</b>	<b>1,121,020</b>



# Fire Department

Fund: 013

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>013 Fire Department</b>
Dept	<b>2301 Fire</b>
Activity	<b>424 Fire Protection</b>

## Personnel Services

Salaries & Wages	2,891,833	2,319,872	2,580,843	3,504,176	3,504,176	3,526,805	3,696,408
Overtime - Misc	181,219	158,823	179,747	191,879	191,879	384,728	179,737
F.I.C.A. (Soc. Sec.)	3,344	3,384	3,371	3,557	3,557	3,577	3,709
P.E.R.S. Retirement	4,633	4,721	4,902	5,089	5,089	5,093	5,366
Health & Vision Insurance	425,097	372,113	401,361	541,456	541,456	506,944	557,581
Workers Comp. Ins.	140,628	193,189	177,981	218,054	218,054	257,364	258,418
Unemployment Ins.	13,896	6,379	7,091	9,640	9,640	13,687	10,492
Employer Contribution 457	-	-	243	-	-	16,844	20,000
Firefighter Retirement	408,385	326,578	362,420	491,662	491,662	487,428	518,244
Dental Insurance	21,967	18,557	18,572	25,800	25,800	23,694	25,800
F.I.C.A. Medicare	43,426	35,752	38,840	53,658	53,658	55,231	56,227
Vacancy Adjustment							(40,154)
<b>Total Personnel Services</b>	<b>4,134,428</b>	<b>3,439,368</b>	<b>3,775,371</b>	<b>5,044,971</b>	<b>5,044,971</b>	<b>5,281,397</b>	<b>5,291,828</b>

## Supplies & Materials

Paper & Forms							
Office Supplies & Equip	3,114	1,794	1,454	3,516	3,516	4,856	1,500
650 General Office Supplies							
300 Copy Paper							
200 Name plates, badges, brass							
150 Water Service							
200 Awards, Patches, Retirement Gifts							
<u>1,500</u>							
Chem & Lab Supplies	1,894	2,822	1,568	3,723	3,723	2,052	710
250 SM Engine/Generator Fuel							
310 Matrix Bio-Hazard Pickup (4x85)							
150 Fog Fluid/Liquid Smoke							
<u>710</u>							
Janitorial Supplies	4,663	4,754	3,981	4,889	4,889	3,456	4,120
4,000 Janitorial Supplies							
120 Industrial Towel Service							
<u>4,120</u>							
Medical Supplies	10,134	14,502	22,960	27,334	27,334	22,941	15,495
10,200 Pharmaceuticals							
3,160 Medical Gloves							
500 3-Ply Medical Masks							
335 Airway Bags (2)							
1,300 Medical Supplies							
<u>15,495</u>							
Clothing Allowance	22,967	23,061	16,045	18,000	18,000	10,898	9,910
2,000 Shift Uniform Rplcmts							
600 Daystaff Replacement x 6							
7,310 1/2 Biennial Shoe Allowance (FY22/23)							
<u>9,910</u>							
Training Supplies	2,043	766	1,250	7,000	7,000	3,126	2,800
2,200 Airport Training Bldg.							
100 Forcible Entry prop							
250 Firefighter Manuals							
250 IFSTA Manuals							
<u>2,800</u>							

**Fire Department**

Fund: 013

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Educational Supplies	2,927	4,835	5,017	6,350	6,350	3,945	1,450
900 Fire Prevention Week Supplies - FPIB							
50 Annual Mascot cleaning after FPW - FPIB							
500 Community Outreach Supplies							
<u>1,450</u>							
Operating Supplies - Misc	1,309	419	313	1,570	1,570	985	5,800
500 SCBA Batteries							
500 Operations Batteries							
800 Power Tool Replacement							
4,000 General operating purchases							
<u>5,800</u>							
Tires/Tubes-Outside Vendr	6,973	-	4,177	3,400	3,400	-	5,600
800 Tire Rotations to Balance Wear							
4,800 E1/E2 rear tires (8)							
<u>5,600</u>							
Testing Equipment	11,831	11,072	12,104	16,576	16,576	14,785	13,905
430 Station Fire Extinguisher Testing/Service -Mar							
1,700 Annual Pump Testing-Sept/Oct							
3,400 Annual Aerial Ladder Testing							
1,500 Apparatus/Ground Ladder Testing-Semi-Annual							
3,775 SCBA airpack/Mask Testing							
600 Qrtrly Cascade Air Testing							
2,500 Annual Cascade Equip Testing and Maintenance -Feb							
<u>13,905</u>							
Telephone Equipment	156	-	-	200	200	5	-
Communication Equipment	4,303	1,917	2,273	1,700	1,700	410	1,120
920 Motorola Handheld Batteries x 7							
200 Handheld radio Parts Replacement							
<u>1,120</u>							
Computr Equip/Sftwr/Spplly	10,465	13	135	200	200	95	540
100 ICC - Online access - annual							
100 Tablet Supplies/Accessories							
340 Replace tablets x 2							
<u>540</u>							
Safety Equipment	26,791	17,393	25,377	27,456	27,456	23,606	28,046
15,194 PPE (Pants/Jacket)							
1,400 PPE (Boots)							
750 PPE (Helmet/Gloves/Name Plates)							
1,152 PPE (Particulate hoods x 12)							
2,400 Helmets x 2 Chiefs							
250 P100 Mask replacements & parts x 5							
100 Safety Glasses							
600 Wildland gear							
1,200 SCBA Facepieces/parts/repairs (2 per year)							
1,000 Tech Rescue Team Supplies							
4,000 MPD/Clutch to replace all Petzl ID's (one time)							
<u>28,046</u>							
Furniture & Fixtures-Misc	24,467	13,991	33,771	32,175	32,175	14,705	-
Landscape Supplies	109	-	85	200	200	375	-
<b>Total</b>	<b>134,146</b>	<b>97,339</b>	<b>130,510</b>	<b>154,289</b>	<b>154,289</b>	<b>106,240</b>	<b>90,996</b>

# Fire Department

Fund: 013

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt	94,518	106,342	109,669	112,882	112,882	113,960	120,957
IT&S Telephone Service	7,282	7,296	8,058	8,058	8,058	8,058	8,961
City-Co Bldg Postage Adm	84	120	142	152	152	152	160
Postage	367	527	(280)	1,000	1,000	325	500
Cellular Services	6,123	9,256	7,449	8,835	8,835	8,638	8,856
4,428 9 Cell Phone Plans - 6 Admin, 3 Suppression							
4,428 8 Tablet Data Plans - 3 FPIB, 6 Suppression							
<u>8,856</u>							
Printing & Duplicating	972	1,789	2,422	3,889	3,889	1,841	1,845
125 Business cards (6 x 500/ea)							
120 Copier Maint Fee - 360 Office (St 2)							
1,600 Copier Maint Fee - Fishers (St 1)							
<u>1,845</u>							
Professional Dues	3,105	7,592	3,482	8,725	8,725	8,108	10,730
2,800 EMT Recert Fees							
2,500 PALS/ACLS training for recerts							
100 BLS/CPR - out of rotation x 3							
200 CLIA Laboratory Program License							
35 DPHHS Dept License							
175 NFPA Annual Membership							
840 IAAI Membership							
400 Helena Regional Airport Badges x 20							
780 IAFC Annual Memberships (\$260 x 3)							
225 MT State Fire Chiefs Assoc Dues (3@\$75)							
100 L&C Rural Fire Council Membership							
190 MSU-Fire Training School Membership							
960 St 2 Gym Membership							
1,425 IFSAC Certs							
<u>10,730</u>							
Professional Subscriptions	1,750	125	125	500	500	1,675	1,600
1,600 NFPA Annual Subscription							
<u>1,600</u>							
Public Relations	-	426	-	500	500	-	-
Advertising	256	367	289	580	580	489	575
Water & Sewer	5,965	7,317	7,899	12,808	12,808	8,038	10,000
5,200 Station 1							
4,800 Station 2							
<u>10,000</u>							
Long Dist Telephone Chrgs	129	105	-	-	-	-	-
Solid Waste	1,664	1,664	1,776	2,000	2,000	1,664	2,000
Professional Services-Misc	15,555	927	11,824	17,990	17,990	568	50,307
50,307 Annual Physicals x 41 (high priority)							
<u>50,307</u>							
Outside Repair to Mtr Veh	14,580	19,218	20,832	20,000	20,000	13,566	20,000
Equipment Repairs	82	-	2,724	3,000	3,000	-	500
500 Equipment Repairs							
<u>500</u>							
Repairs/Services-Misc	211	-	-	1,000	1,000	-	750
250 Lock/Key Replacement-Knox,Vehicle,Locker,etc							
250 Annual Sump Pumping							
250 Additional Service/Repair							
<u>750</u>							
Meal Reimb-Taxable	146	188	28	500	500	-	250
Travel & Meeting Expense	7,976	10,934	5,865	14,467	14,467	17,327	5,413
903 MT Drive x 4 -- Lodging & Per Diem							
1,910 NFA 10-Day Class -- Meal Pkg & Per Diem							
600 Rural Fire Council Annual Dinner/Mtg-Sept.							
500 MT State Fire Chiefs Conference x 5 -- Lodging							
750 Food/Rentals for Meetings							
250 Incident Food							
500 Regional Travel & Per Diem							
<u>5,413</u>							

# Fire Department

Fund: 013

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Required Training	-	-	-	2,500	2,500	-	-
- Tuition Reimbursement							
Conferences	2,228	12,500	6,345	8,005	8,005	8,375	-
Training - Misc	4,045	2,212	-	-	-	-	4,660
3,010 Local training - Fort Harrison, Rural FC, Mt City							
750 Online Training; Blue Card							
900 Montana State University FSTS							
<u>4,660</u>							
Investigation / Inspect Fees	188	-	-	-	-	-	550
300 HIFIT Webinars & Trainings							
250 HIFIT Incident Supplies-Evidence Cans,Barrier Tape							
<u>550</u>							
Other Contracted Services	11,588	8,489	12,516	23,942	123,942	81,363	7,214
6,531 Emergency Reporting Contract (ERS)							
683 Active 911 Contract (46 @ \$13 - Feb)							
<u>7,214</u>							
<b>Total Purchased Services</b>	<b>178,814</b>	<b>197,396</b>	<b>201,163</b>	<b>251,333</b>	<b>351,333</b>	<b>274,147</b>	<b>255,827</b>
<b>Intra-City Charges</b>							
Copier Revolving Program	1,264	1,264	-	-	-	-	-
Shop Gas & Fuel Charges	24,278	24,549	21,092	32,250	32,250	26,013	35,475
Shop Vehicle Repairs	3,803	4,507	1,095	7,000	7,000	14	7,000
Shop Tires & Tire Repairs	470	-	-	-	-	137	-
Shop Vehicle Parts	5,313	4,875	2,098	4,250	4,250	12,250	8,800
<b>Total Intra-City Charges</b>	<b>35,128</b>	<b>35,195</b>	<b>24,285</b>	<b>43,500</b>	<b>43,500</b>	<b>38,414</b>	<b>51,275</b>
<b>Fixed Charges</b>							
Special Assessments	1,536	2,220	2,371	2,490	2,490	2,567	2,615
Interest	-	-	444	-	-	-	-
<b>Total Fixed Charges</b>	<b>1,536</b>	<b>2,220</b>	<b>2,814</b>	<b>2,490</b>	<b>2,490</b>	<b>2,567</b>	<b>2,615</b>
<b>Internal Charges</b>							
Property Insurance	5,624	5,624	5,812	6,219	6,219	6,219	8,524
Vehicle & Equip Insurance	5,452	5,452	6,267	6,706	6,706	6,706	8,328
Liability Insurance	79,454	82,823	92,805	97,970	97,970	97,970	110,884
Fidelity Insurance	296	328	336	344	344	344	344
Liability Deductible	2,553	-	-	-	-	-	-
Building M&O Charge	139,247	137,086	132,593	134,386	134,386	134,386	141,105
Fleet Services Charges	27,838	26,335	26,862	26,862	26,862	26,862	32,234
<b>Total Internal Charges</b>	<b>260,464</b>	<b>257,648</b>	<b>264,675</b>	<b>272,487</b>	<b>272,487</b>	<b>272,487</b>	<b>301,419</b>
<b>Total Fire</b>	<b>4,744,516</b>	<b>4,029,166</b>	<b>4,398,818</b>	<b>5,769,070</b>	<b>5,869,070</b>	<b>5,975,251</b>	<b>5,993,961</b>

**Fire Department**

Fund: 013

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund <b>013 Fire Department</b>								
Dept <b>2305 Fire Grants</b>								
Activity <b>424 Fire Protection</b>								
<b>Personnel Services</b>								
	Salaries & Wages	13,579	12,559	1,590	-	-	-	-
	Overtime - Misc	2,497	3,177	1,978	-	-	694	-
	Workers Comp. Ins.	115	241	142	-	-	46	-
	Unemployment Ins.	12	8	5	-	-	3	-
	Firefighter Retirement	-	-	-	-	-	6	-
	Dental Insurance	-	-	-	-	-	-	-
	F.I.C.A. Medicare	38	47	30	-	-	11	-
<b>Total</b>	<b>Personnel Services</b>	<b>16,241</b>	<b>16,032</b>	<b>3,746</b>	<b>-</b>	<b>-</b>	<b>760</b>	<b>-</b>
<b>Purchased Services</b>								
	Meal Reimb-Taxable	-	-	-	-	-	-	-
	Travel & Meeting Expense	-	-	-	-	-	209	-
	Required Training	-	-	-	-	-	-	-
	Conferences	-	-	-	-	-	-	-
	Other Contracted Services	2,479	3,279	24,044	-	19,796	9,539	-
							10,257	
<b>Total</b>	<b>Purchased Services</b>	<b>2,479</b>	<b>3,279</b>	<b>24,044</b>	<b>-</b>	<b>19,796</b>	<b>20,005</b>	<b>-</b>
<b>Total</b>	<b>Fire Grants</b>	<b>18,720</b>	<b>19,311</b>	<b>27,790</b>	<b>-</b>	<b>19,796</b>	<b>20,765</b>	<b>-</b>

# Community Development

Fund: 014

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Dedicated Revenues</b>							
Taxes	-	-	-	-	-	15,000	-
Special Assessments	-	-	-	-	-	-	-
<b>Taxes &amp; Assessments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>-</b>
License & Permits	1,000	1,500	1,875	1,000	1,000	1,025	1,000
Intergovernmental Revenues	9,000	-	-	-	-	7,066	-
Charges For Services	3,930	1,681	8,925	3,500	3,500	5,215	5,000
Intra-City Revenues	-	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-
Investment Earnings	-	-	-	-	-	-	-
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
<b>Other Operating Revenues</b>	<b>13,930</b>	<b>3,181</b>	<b>10,800</b>	<b>4,500</b>	<b>4,500</b>	<b>13,306</b>	<b>6,000</b>
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Dedicated Revenue</b>	<b>13,930</b>	<b>3,181</b>	<b>10,800</b>	<b>4,500</b>	<b>4,500</b>	<b>28,306</b>	<b>6,000</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>390,931</b>	<b>415,491</b>	<b>464,565</b>	<b>565,430</b>	<b>565,430</b>	<b>501,642</b>	<b>576,763</b>
Supplies & Materials	30,308	17,965	13,001	18,534	18,534	12,381	18,309
Purchased Services	108,398	148,066	102,127	197,917	227,917	143,788	213,162
Intra-City Charges	3,150	3,342	3,342	3,576	3,576	3,576	3,576
Fixed Charges	52,047	52,110	53,466	54,308	54,308	54,358	55,185
<b>Maintenance &amp; Operating</b>	<b>193,903</b>	<b>221,483</b>	<b>171,937</b>	<b>274,335</b>	<b>304,335</b>	<b>214,103</b>	<b>290,232</b>
Internal Charges	8,922	8,804	9,401	10,871	10,871	10,871	12,450
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>8,922</b>	<b>8,804</b>	<b>9,401</b>	<b>10,871</b>	<b>10,871</b>	<b>10,871</b>	<b>12,450</b>
<b>Total Expenditures</b>	<b>593,756</b>	<b>645,778</b>	<b>645,903</b>	<b>850,636</b>	<b>880,636</b>	<b>726,616</b>	<b>879,445</b>
<b>General Government Revenues Provided (Needed)</b>	<b>(579,826)</b>	<b>(642,597)</b>	<b>(635,103)</b>	<b>(846,136)</b>	<b>(876,136)</b>	<b>(698,310)</b>	<b>(873,445)</b>
Percent of Total General Government Revenues	3.23%	3.49%	3.28%	4.37%	4.52%	3.54%	4.26%
<b>Expenditures by Division</b>							
1001 410 Interfund Transactions	-	-	-	-	-	-	-
1002 410 Support/Assistance Paymts (Hist. Preserv. Officer / Addressing / Trolley)	20,000	20,000	20,000	20,000	20,000	20,000	20,000
1601 418 Community Development	573,756	625,778	625,903	830,636	860,636	706,616	859,445
<b>Total Expenditures</b>	<b>593,756</b>	<b>645,778</b>	<b>645,903</b>	<b>850,636</b>	<b>880,636</b>	<b>726,616</b>	<b>879,445</b>

**Community Development**

Fund: 014

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**DEDICATED REVENUES**

T/in - CDBG / HOME Fund						15,000	
<b>Total</b>	<b>T/in - CDBG / HOME Fund</b>	-	-	-	-	<b>15,000</b>	-
<b>License &amp; Permits</b>							
Board of Adjustments		1,000	1,500	1,875	1,000	1,000	1,000
<b>Total</b>	<b>License &amp; Permits</b>	<b>1,000</b>	<b>1,500</b>	<b>1,875</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>Intergovernmental Revenues</b>							
State Grants - Misc.	Police State Grant	9,000	-	-	-	-	7,066
<b>Total</b>	<b>Intergovernmental Revenues</b>	<b>9,000</b>	-	-	-	-	<b>7,066</b>
<b>Charges For Services</b>							
Subdivisions		1,045	375	4,370	1,500	1,500	1,000
Zoning Actions		2,885	1,306	4,555	2,000	2,000	4,000
<b>Total</b>	<b>Charges For Services</b>	<b>3,930</b>	<b>1,681</b>	<b>8,925</b>	<b>3,500</b>	<b>3,500</b>	<b>5,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>13,930</b>	<b>3,181</b>	<b>10,800</b>	<b>4,500</b>	<b>4,500</b>	<b>6,000</b>
<b>TOTAL DEDICATED REVENUES</b>		<b>13,930</b>	<b>3,181</b>	<b>10,800</b>	<b>4,500</b>	<b>4,500</b>	<b>6,000</b>

Fund	014 Community Development
Dept	1002 Support/Assistance Paymts
Activity	410 General Government

<b>Fixed Charges</b>							
Grants, Subsidies, Awards-Misc							
Historic Preservation Program-City contribution		20,000	20,000	20,000	20,000	20,000	20,000
<b>Total</b>	<b>Fixed Charges</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Total</b>	<b>Support/Assistance Paymts</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>



# Community Development

Fund: 014

Fund	014 Community Development	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>014 Community Development</b>							
Dept	<b>1601 Community Development</b>							
Activity	<b>418 Community Development</b>							
<b>Personnel Services</b>								
	Salaries & Wages	296,702	309,350	342,396	408,146	408,146	368,763	433,349
	Overtime - Misc	54	-	-	-	-	17	-
	F.I.C.A. (Soc. Sec.)	17,919	18,985	20,309	25,325	25,325	21,400	26,886
	P.E.R.S. Retirement	25,112	26,821	29,457	36,227	36,227	31,233	38,897
	Health & Vision Insurance	41,463	50,615	61,689	81,848	81,848	68,412	84,286
	Workers Comp. Ins.	2,018	1,983	2,240	2,991	2,991	2,416	2,899
	Unemployment Ins.	1,327	774	873	1,066	1,066	1,291	1,175
	Dental Insurance	2,145	2,523	2,853	3,900	3,900	3,105	3,900
	F.I.C.A. Medicare	4,191	4,440	4,750	5,927	5,927	5,005	6,290
	Vacancy Adjustment							(20,919)
<b>Total</b>	<b>Personnel Services</b>	<b>390,931</b>	<b>415,491</b>	<b>464,565</b>	<b>565,430</b>	<b>565,430</b>	<b>501,642</b>	<b>576,763</b>
<b>Supplies &amp; Materials</b>								
	Paper & Forms	40	-	-	500	500	139	500
	Office Supplies & Equip	1,207	1,208	885	1,700	1,700	1,920	1,700
	Computr Equip/Sftwr/Spplly	29,061	14,973	11,516	15,134	15,134	9,104	16,109
	2,400 My Helena App- Citizens Engagement							
	1,500 Arcview Floating Licenses- x 4 Planners							
	180 Adobe Pro DC \$15 p/mo x 12							
	8,066 Trakit Licenses & Maintenance							
	1,500 New monitors x 6 (Director, Planner I and Admin stations)							
	1,645 E3 Licenses x 7							
	283 Kiosk License							
	535 COGNOS							
	<u>16,109</u>							
	Furniture & Fixtures-Misc	-	1,783	600	1,200	1,200	1,218	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>30,308</b>	<b>17,965</b>	<b>13,001</b>	<b>18,534</b>	<b>18,534</b>	<b>12,381</b>	<b>18,309</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	15,219	15,087	15,826	16,597	16,597	18,765	20,901
	IT&S Telephone Service	2,731	2,736	2,844	2,844	2,844	3,318	4,750
	City-Co Bldg Postage Adm	144	206	466	510	510	510	274
	Postage	1,158	2,144	799	1,200	1,200	3,572	3,600
	Cellular Services	322	287	332	828	828	1,468	1,800
	Printing & Duplicating	2,077	2,003	567	4,000	4,000	1,217	4,000
	Professional Dues	1,683	2,119	1,448	3,153	3,153	1,740	4,410
	2,550 APA - 6 planners @ \$425							
	450 MAP-6 @ \$75							
	1,100 Mt Housing Coalition							
	50 Assoc. of MT Floodplain Managers							
	110 National Housing Council for Housing Coordinator							
	150 Grounded Solutions - Housing Coordinator							
	<u>4,410</u>							
	Dues, Subscriptn, License	240	465	72	100	100	677	657
	45 Western Planner Subscription							
	495 Mfiles							
	55 Planning Magazine							
	62 Helena IR - Digital Subscription							
	<u>657</u>							
	Advertising	3,523	2,800	1,080	5,500	5,500	2,685	5,500
	5,500 Legal Ads and Display Ads							
	Long Dist Telephone Chrgs	168	116	-	-	-	-	-
	Meal Reimb-Taxable	-	344	-	50	50	-	350
	Travel & Meeting Expense	2,962	3,791	95	3,000	3,000	304	3,500
	3,500 Work Sessions, Public Outreach, etc							
	Required Training	300	1,020	635	5,160	5,160	1,900	9,420
	400 BBER Conference, Director & 4 planners							
	1,060 Mike M-Flood Plain Trng & Exam, Carrol GIS Course							
	4,400 Ellie-Misc., ADA, Planning, Prof Dev.							
	600 Planner I -Misc, Zoning, Transportation, Planning							
	600 Michael A-Misc., Zoning, Transportation, Planning							
	600 April-Website & Webpage Development							
	1,760 Kara -Housing, & National Training							
	<u>9,420</u>							

# Community Development

Fund: 014

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Conferences</b>	4,725	3,789	1,555	9,975	9,975	-	10,500
1,200 MLCT- Director							
3,200 Map (4)							
3,600 Western Planner Conf. - 2 Planners							
1,900 RMLUI Conf. - Planner							
600 MT Housing Partnership Conf							
<u>10,500</u>							
<b>Other Contracted Services</b>	73,146	111,160	76,408	145,000	175,000	107,631	143,500
50,000 Consultant for Neighborhood Planning							
24,996 Joint Standard Study with L&C County							
25,000 City Surplus Appaisals							
10,000 Other Studies:Consultant-Housing,ADA,Econ Dev,Housing Needs Assess.							
30,000 Housing Navigator Donation to Good Samaritan							
3,504 Mfiles (2 named Licenses @ \$708 and One Concurrent License @ \$2088)							
<u>143,500</u>							
<b>Total Purchased Services</b>	<b>108,398</b>	<b>148,066</b>	<b>102,127</b>	<b>197,917</b>	<b>227,917</b>	<b>143,788</b>	<b>213,162</b>
<b>Intra-City Charges</b>							
Copier Revolving Program	3,150	3,342	3,342	3,576	3,576	3,576	3,576
<b>Total Intra-City Charges</b>	<b>3,150</b>	<b>3,342</b>	<b>3,342</b>	<b>3,576</b>	<b>3,576</b>	<b>3,576</b>	<b>3,576</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	31,785	31,785	32,965	33,833	33,833	33,833	34,710
Credit Card Fees	262	325	476	475	475	525	475
Refunds & Reimbursements	-	-	25	-	-	-	-
<b>Total Fixed Charges</b>	<b>32,047</b>	<b>32,110</b>	<b>33,466</b>	<b>34,308</b>	<b>34,308</b>	<b>34,358</b>	<b>35,185</b>
<b>Internal Charges</b>							
Liability Insurance	8,878	8,756	9,353	10,819	10,819	10,819	12,398
Fidelity Insurance	44	48	48	52	52	52	52
<b>Total Internal Charges</b>	<b>8,922</b>	<b>8,804</b>	<b>9,401</b>	<b>10,871</b>	<b>10,871</b>	<b>10,871</b>	<b>12,450</b>
<b>Total Community Development</b>	<b>573,756</b>	<b>625,778</b>	<b>625,903</b>	<b>830,636</b>	<b>860,636</b>	<b>706,616</b>	<b>859,445</b>

## Finance Services

Fund: 015

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Dedicated Revenues</b>							
Other Financing Sources / (Uses)	5,000	5,000	-	5,000	5,000	5,100	5,000
<b>Other Operating Revenues</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>5,100</b>	<b>5,000</b>
Internal Service Revenues	1,026,846	1,048,699	1,262,381	1,039,488	1,039,488	1,037,072	981,802
Interfund Transfers In	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>1,026,846</b>	<b>1,048,699</b>	<b>1,262,381</b>	<b>1,039,488</b>	<b>1,039,488</b>	<b>1,037,072</b>	<b>981,802</b>
<b>Total Dedicated Revenue</b>	<b>1,031,846</b>	<b>1,053,699</b>	<b>1,262,381</b>	<b>1,044,488</b>	<b>1,044,488</b>	<b>1,042,172</b>	<b>986,802</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>788,531</b>	<b>779,924</b>	<b>761,556</b>	<b>1,003,214</b>	<b>1,003,214</b>	<b>966,771</b>	<b>1,034,349</b>
Supplies & Materials	42,849	48,930	46,500	63,758	65,258	57,478	58,860
Purchased Services	183,226	214,687	224,155	252,033	289,333	269,481	274,001
Intra-City Charges	5,086	5,254	5,367	5,516	5,516	5,516	5,516
Fixed Charges	118,631	117,020	151,777	159,697	159,697	185,546	187,772
<b>Maintenance &amp; Operating</b>	<b>349,792</b>	<b>385,890</b>	<b>427,798</b>	<b>481,004</b>	<b>519,804</b>	<b>518,021</b>	<b>526,149</b>
Internal Charges	18,270	18,136	19,660	20,106	20,106	20,106	22,316
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>18,270</b>	<b>18,136</b>	<b>19,660</b>	<b>20,106</b>	<b>20,106</b>	<b>20,106</b>	<b>22,316</b>
<b>Total Expenditures</b>	<b>1,156,593</b>	<b>1,183,950</b>	<b>1,209,015</b>	<b>1,504,324</b>	<b>1,543,124</b>	<b>1,504,898</b>	<b>1,582,814</b>
<b>General Government Revenues Provided (Needed)</b>	<b>(124,747)</b>	<b>(130,251)</b>	<b>53,366</b>	<b>(459,836)</b>	<b>(498,636)</b>	<b>(462,726)</b>	<b>(596,012)</b>
Percent of Total General Government Revenues	0.70%	0.71%	-0.28%	2.37%	2.57%	2.35%	2.91%
<b>Expenditures by Division</b>							
1501 414 Finance & Budget	321,705	254,061	278,083	393,784	393,784	378,087	401,689
1506 415 Accounting	349,609	432,408	422,717	565,852	604,652	584,364	619,659
1507 415 Utility Customer Service	485,279	497,480	508,214	544,688	544,688	542,446	561,466
<b>Total Expenditures</b>	<b>1,156,593</b>	<b>1,183,950</b>	<b>1,209,015</b>	<b>1,504,324</b>	<b>1,543,124</b>	<b>1,504,898</b>	<b>1,582,814</b>

**Finance Services**

Fund: 015

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>DEDICATED REVENUES</b>							
<b>Internal Service Revenues</b>							
Budget & Accounting Charges	583,568	587,201	735,576	543,170	543,170	540,754	514,732
Utility Customer Service Charges	443,278	461,498	526,805	496,318	496,318	496,318	467,070
<b>Total Internal Service Revenues</b>	<b>1,026,846</b>	<b>1,048,699</b>	<b>1,262,381</b>	<b>1,039,488</b>	<b>1,039,488</b>	<b>1,037,072</b>	<b>981,802</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues							
Audit Fees - BID	2,500	2,500	-	2,500	2,500	2,550	2,500
Audit Fees - TBID	2,500	2,500	-	2,500	2,500	2,550	2,500
<b>Total Other Financing Sources / (Uses)</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>5,100</b>	<b>5,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>1,031,846</b>	<b>1,053,699</b>	<b>1,262,381</b>	<b>1,044,488</b>	<b>1,044,488</b>	<b>1,042,172</b>	<b>986,802</b>
<b>TOTAL DEDICATED REVENUES</b>	<b>1,031,846</b>	<b>1,053,699</b>	<b>1,262,381</b>	<b>1,044,488</b>	<b>1,044,488</b>	<b>1,042,172</b>	<b>986,802</b>

# Finance Services

Fund: 015

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>015 Finance Services</b>							
Dept	<b>1501 Finance &amp; Budget</b>							
Activity	<b>414 Administrative Services</b>							
<b>Personnel Services</b>								
	Salaries & Wages	201,919	128,720	161,268	232,705	232,705	241,776	273,402
	Temporary Salaries		11,834	-	-	-	-	-
	Overtime - Misc		293	669	-	-	-	-
	F.I.C.A. (Soc. Sec.)	12,202	8,237	9,849	14,459	14,459	14,732	16,952
	P.E.R.S. Retirement	17,305	11,572	14,134	20,685	20,685	21,056	24,526
	Health & Vision Insurance	27,488	13,626	29,469	37,776	37,776	29,008	38,901
	Workers Comp. Ins.	1,495	1,338	1,524	1,727	1,727	1,516	1,965
	Unemployment Ins.	909	345	411	608	608	846	740
	Dental Insurance	1,423	679	1,363	1,800	1,800	1,286	1,800
	F.I.C.A. Medicare	2,854	1,926	2,303	3,383	3,383	3,445	3,966
	Vacancy Adjustment							(12,679)
<b>Total</b>	<b>Personnel Services</b>	<b>265,595</b>	<b>178,569</b>	<b>220,991</b>	<b>313,143</b>	<b>313,143</b>	<b>313,666</b>	<b>349,573</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	210	787	841	1,500	2,000	1,900	1,500
	Computr Equip/Sftwr/Sppl	2,913	3,166	963	3,700	6,700	6,263	1,640
	500 Printer Cartridges							
	540 Project Mgmt Software (MS Project \$360; Visio \$180)							
	600 Cognos License							
	<u>1,640</u>							
	Furniture & Fixtures-Misc	-	-	-	2,850	850	530	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>3,123</b>	<b>3,952</b>	<b>1,804</b>	<b>8,050</b>	<b>9,550</b>	<b>8,693</b>	<b>3,140</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Sprrt	8,256	8,063	9,180	9,673	9,673	10,718	11,278
	IT&S Telephone Service	1,366	1,368	1,896	1,896	1,896	1,896	1,896
	City-Co Bldg Postage Adm	72	104	117	128	128	128	137
	Postage	49	4	86	35	35	1	35
	Cellular Services	120	-	247	396	727	757	730
	Printing & Publishing - Misc	870	662	-	950	1,600	1,586	1,110
	1,110 Budget Books							
	<u>1,110</u>							
	Dues, Subscriptn, License	531	50	327	1,030	1,400	1,389	2,730
	390 GFOA & CPFO (Fin Dir)							
	1,800 Mfiles (x3)							
	540 Projects Manager							
	<u>2,730</u>							
	Advertising	1,315	2,750	2,991	3,000	3,000	580	2,000
	2,000 Budget Resolutions Public Hearing Ads							
	<u>2,000</u>							
	Long Dist Telephone Chrgrs	15	32	-	-	-	-	-
	Meal Reimb-Taxable	-	-	-	-	-	-	-
	Travel & Meeting Expense	296	-	-	250	250	-	-
	Required Training	1,945	8,200	990	6,500	3,649	3,894	-
	Conferences	460	-	420	6,000	6,000	482	-
	Other Contracted Services	-	12,461	-	2,500	2,500	-	-
<b>Total</b>	<b>Purchased Services</b>	<b>15,295</b>	<b>33,693</b>	<b>16,256</b>	<b>32,358</b>	<b>30,858</b>	<b>21,433</b>	<b>19,916</b>
<b>Intra-City Charges</b>								
	Copier Revolving Program	1,365	1,448	1,448	1,520	1,520	1,520	1,520
<b>Total</b>	<b>Intra-City Charges</b>	<b>1,365</b>	<b>1,448</b>	<b>1,448</b>	<b>1,520</b>	<b>1,520</b>	<b>1,520</b>	<b>1,520</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	29,660	29,660	30,761	31,571	31,571	25,633	19,695
<b>Total</b>	<b>Fixed Charges</b>	<b>29,660</b>	<b>29,660</b>	<b>30,761</b>	<b>31,571</b>	<b>31,571</b>	<b>25,633</b>	<b>19,695</b>

## Finance Services

Fund: 015

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Internal Charges</b>								
	Property Insurance	608	608	888	950	950	950	-
	Liability Insurance	6,035	6,106	5,912	6,168	6,168	6,168	7,821
	Fidelity Insurance	24	24	24	24	24	24	24
<b>Total</b>	<b>Internal Charges</b>	<b>6,667</b>	<b>6,738</b>	<b>6,824</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,845</b>
<b>Total Finance &amp; Budget</b>								
<b>Total</b>	<b>Finance &amp; Budget</b>	<b>321,705</b>	<b>254,061</b>	<b>278,083</b>	<b>393,784</b>	<b>393,784</b>	<b>378,087</b>	<b>401,689</b>
Fund	<b>015 Finance Services</b>							
Dept	<b>1506 Accounting</b>							
Activity	<b>415 Financial Services</b>							
<b>Personnel Services</b>								
	Salaries & Wages	176,785	215,022	185,684	296,696	296,696	298,157	322,901
	Temporary Salaries	-	14,287	19,509	-	-	-	-
	Overtime - Misc	-	312	-	-	-	668	-
	F.I.C.A. (Soc. Sec.)	10,173	13,978	12,445	18,398	18,398	18,110	20,022
	P.E.R.S. Retirement	14,883	19,923	18,007	26,319	26,319	25,853	28,966
	Health & Vision Insurance	33,347	43,521	45,350	62,960	62,960	60,371	64,835
	Workers Comp. Ins.	1,924	2,205	1,778	2,091	2,091	1,785	1,888
	Unemployment Ins.	796	574	524	774	774	1,046	874
	Dental Insurance	1,726	2,171	2,097	3,000	3,000	2,814	3,000
	F.I.C.A. Medicare	2,378	3,269	2,911	4,304	4,304	4,235	4,684
	Vacancy Adjustment							(15,651)
<b>Total</b>	<b>Personnel Services</b>	<b>242,012</b>	<b>315,264</b>	<b>288,304</b>	<b>414,542</b>	<b>414,542</b>	<b>413,038</b>	<b>431,519</b>
<b>Supplies &amp; Materials</b>								
	Paper & Forms	2,732	1,952	2,164	3,000	3,000	2,566	2,500
	Office Supplies & Equip	1,183	1,260	1,147	1,500	1,500	1,699	1,300
	1,300 Misc. Office supplies							
	1,300							
	Computr Equip/Sftwr/Sppl	15,482	20,258	14,293	19,450	19,450	14,780	13,900
	1,000 Toner							
	1,000 Check Printer Toner							
	600 Cognos License							
	5,544 Trakit-License (Business and Animal Licensing)							
	5,000 GIS License/Maintenance							
	96 Bluebeam for TrakiT							
	660 Adobe/Bluebeam							
	13,900							
	Furniture & Fixtures-Misc	475	-	-	3,000	3,000	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>19,872</b>	<b>23,470</b>	<b>17,604</b>	<b>26,950</b>	<b>26,950</b>	<b>19,045</b>	<b>17,700</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	9,175	8,965	11,448	10,831	10,831	10,831	15,579
	IT&S Telephone Service	1,821	1,824	1,896	1,896	1,896	1,896	2,844
	City-Co Bldg Postage Adm	1,298	2,155	1,940	1,833	1,833	1,833	1,833
	Postage	8,454	7,551	7,571	2,500	2,500	5,406	6,000
	Printing & Publishing - Misc	-	-	195	1,500	1,500	195	500
	Dues, Subscripnt, License	747	450	18	1,750	1,750	728	1,780
	580 GFOA-Controller and Accountant / Payroll Spec							
	1,200 Mfiles (x2)							
	1,780							
	Advertising	150	192	-	300	300	120	300
	Special (Light) District Ads							
	Long Dist Telephone Chrgs	37	38					
	Acctng & Auditing Srvcs	40,647	55,988	70,764	65,500	104,300	97,165	100,000
	50,000 Audit Contract - New GASB Standards implemented / Single Audit							
	3,000 State filing fee							
	350 Legal ads							
	5,500 Actuary Fees							
	650 GFOA Certificate fee							
	500 US Bank Audit Confirms							
	40,000 Professional Accounting Services							
	100,000							

## Finance Services

Fund: 015

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Required Training	5,123	-	840	8,000	8,000	3,205	500
Conferences	-	-	-	4,500	4,500	-	-
Other Contracted Services	2,714	2,820	2,820	3,620	3,620	2,850	3,650
150 Filing Fees-Land Sales							
3,500 Armored Car Security Pickup of Bank Deposits							
<u>3,650</u>							
<b>Total Purchased Services</b>	<b>70,166</b>	<b>79,983</b>	<b>97,491</b>	<b>102,230</b>	<b>141,030</b>	<b>124,228</b>	<b>132,986</b>
<b>Intra-City Charges</b>							
Copier Revolving Program	1,911	2,027	2,027	2,128	2,128	2,128	2,128
<b>Total Intra-City Charges</b>	<b>1,911</b>	<b>2,027</b>	<b>2,027</b>	<b>2,128</b>	<b>2,128</b>	<b>2,128</b>	<b>2,128</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	8,537	8,537	8,854	9,087	9,087	17,063	25,038
Credit Card Fees	934	952	935	3,000	3,000	963	1,000
1,000 Credit Card Fees-Business and Animal Licensing							
<u>1,000</u>							
Cash (Over)/Short	(16)	(3,801)	202	10	10	(5)	10
<b>Total Fixed Charges</b>	<b>9,455</b>	<b>5,688</b>	<b>9,991</b>	<b>12,097</b>	<b>12,097</b>	<b>18,020</b>	<b>26,048</b>
<b>Internal Charges</b>							
Liability Insurance	6,161	5,945	7,260	7,865	7,865	7,865	9,238
Fidelity Insurance	32	32	40	40	40	40	40
<b>Total Internal Charges</b>	<b>6,193</b>	<b>5,977</b>	<b>7,300</b>	<b>7,905</b>	<b>7,905</b>	<b>7,905</b>	<b>9,278</b>
<b>Total Accounting</b>	<b>349,609</b>	<b>432,408</b>	<b>422,717</b>	<b>565,852</b>	<b>604,652</b>	<b>584,364</b>	<b>619,659</b>

# Finance Services

Fund: 015

Fund: 015 Finance Services Dept: 1507 Utility Customer Service Activity: 415 Financial Services		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
<b>Personnel Services</b>								
Salaries & Wages		201,089	202,769	170,602	187,909	187,909	160,904	178,761
Temporary Salaries		-	-	4,067	-	-	6,912	-
Overtime - Misc		-	-	740	1,712	1,712	831	1,554
F.I.C.A. (Soc. Sec.)		11,164	11,157	10,200	11,759	11,759	10,123	11,182
P.E.R.S. Retirement		17,233	17,580	15,271	16,822	16,822	14,032	16,177
Health & Vision Insurance		43,260	46,716	44,878	50,368	50,368	41,427	51,868
Workers Comp. Ins.		2,424	2,423	1,595	1,312	1,312	964	778
Unemployment Ins.		905	507	448	495	495	590	490
Dental Insurance		2,239	2,329	2,075	2,400	2,400	1,917	2,400
F.I.C.A. Medicare		2,610	2,609	2,385	2,752	2,752	2,367	2,617
Vacancy Adjustment								(12,570)
<b>Total Personnel Services</b>		<b>280,924</b>	<b>286,090</b>	<b>252,261</b>	<b>275,529</b>	<b>275,529</b>	<b>240,066</b>	<b>253,257</b>
<b>Supplies &amp; Materials</b>								
Paper & Forms		1,755	1,279	2,911	3,000	3,000	2,899	3,000
1,200 Copier, Receipt paper								
800 Statements (Utility) in Office								
1,000 Pressure Seal Forms								
<u>3,000</u>								
Office Supplies & Equip		665	896	1,483	1,650	1,650	1,315	1,400
Computr Equip/Sftwr/Sppl		14,349	18,857	22,090	22,908	22,908	25,083	33,620
23,920 Central Square Land Management								
4,500 GIS License								
1,600 Navaline Cash Receipts Lock Box								
2,000 Xpress Bill Pay - Service Agreement								
1,000 Montana Interactive								
600 Cognos License								
<u>33,620</u>								
Furniture & Fixtures-Misc		3,085	475	610	1,200	1,200	443	-
<b>Total Supplies &amp; Materials</b>		<b>19,854</b>	<b>21,507</b>	<b>27,093</b>	<b>28,758</b>	<b>28,758</b>	<b>29,740</b>	<b>38,020</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Spprt		12,694	11,912	13,586	14,699	14,699	14,699	15,530
IT&S Telephone Service		2,731	2,736	2,844	2,844	2,844	2,844	2,844
IT&S Special Projects		-	-	-	-	-	-	-
City-Co Bldg Postage Adm		985	1,426	1,496	1,627	1,627	1,627	1,800
Postage		4,102	4,140	4,624	4,300	4,300	4,282	4,300
Printing & Publishing - Misc		1,505	1,008	580	2,500	2,500	2,648	3,550
1,800 Inserts (3) - Utility Billing (\$600 each)								
750 Delinquent Tags, Pymt Receipts, Finals								
500 Window Envelopes								
500 Non Window Envelopes								
<u>3,550</u>								
Dues, Subscriptn, License		224	255	350	260	260	263	875
275 Alarm Monitoring Fee + Line charge (via CCAB)								
600 Mfiles (1)								
<u>875</u>								
Advertising		-	17	96	125	125	-	100
Long Dist Telephone Chrgs		35	52	-	-	-	-	-
Legal Services	Process Server Fees	-	-	-	350	350	-	-
Repairs/Services-Misc		-	-	18	300	300	-	-
Required Training		-	-	97	1,380	1,380	551	1,000
1,000 Supervisory Training - MSU - Supervisor								
<u>1,000</u>								
Other Contracted Services		75,489	79,464	86,718	89,060	89,060	96,907	91,100
88,600 Utility Billing Statement Printing - (12,500/month)								
2,500 Business License Mailings								
<u>91,100</u>								
<b>Total Purchased Services</b>		<b>97,765</b>	<b>101,010</b>	<b>110,408</b>	<b>117,445</b>	<b>117,445</b>	<b>123,821</b>	<b>121,099</b>



## Finance Services

Fund: 015

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Intra-City Charges</b>							
Copier Revolving Program	1,810	1,779	1,892	1,868	1,868	1,868	1,868
<b>Total Intra-City Charges</b>	<b>1,810</b>	<b>1,779</b>	<b>1,892</b>	<b>1,868</b>	<b>1,868</b>	<b>1,868</b>	<b>1,868</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	15,058	15,059	15,618	16,029	16,029	16,029	16,029
Licenses	1,549	-	-	-	-	-	-
Credit Card Fees	62,993	66,618	95,402	100,000	100,000	125,863	126,000
Cash (Over)/Short	(84)	(4)	5			-	
<b>Total Fixed Charges</b>	<b>79,516</b>	<b>81,672</b>	<b>111,025</b>	<b>116,029</b>	<b>116,029</b>	<b>141,892</b>	<b>142,029</b>
<b>Internal Charges</b>							
Liability Insurance	5,378	5,389	5,504	5,027	5,027	5,027	5,161
Fidelity Insurance	32	32	32	32	32	32	32
<b>Total Internal Charges</b>	<b>5,410</b>	<b>5,421</b>	<b>5,536</b>	<b>5,059</b>	<b>5,059</b>	<b>5,059</b>	<b>5,193</b>
<b>Total Utility Customer Service</b>	<b>485,279</b>	<b>497,480</b>	<b>508,214</b>	<b>544,688</b>	<b>544,688</b>	<b>542,446</b>	<b>561,466</b>

**Public Works Administration**

Fund: 016

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Dedicated Revenues</b>							
Charges For Services	250	-	618	-	-	500	-
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
<b>Other Operating Revenues</b>	<b>250</b>	<b>-</b>	<b>618</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>-</b>
Internal Service Revenues	1,105,421	1,282,425	1,240,717	1,296,970	1,296,970	1,296,970	1,732,485
Interfund Transfers In	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>1,105,421</b>	<b>1,282,425</b>	<b>1,240,717</b>	<b>1,296,970</b>	<b>1,296,970</b>	<b>1,296,970</b>	<b>1,732,485</b>
<b>Total Dedicated Revenue</b>	<b>1,105,671</b>	<b>1,282,425</b>	<b>1,241,335</b>	<b>1,296,970</b>	<b>1,296,970</b>	<b>1,297,470</b>	<b>1,732,485</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>944,091</b>	<b>1,044,384</b>	<b>1,117,161</b>	<b>1,421,630</b>	<b>1,421,630</b>	<b>1,048,701</b>	<b>1,770,398</b>
Supplies & Materials	10,354	15,123	3,612	10,850	10,850	5,785	16,400
Purchased Services	116,251	77,353	69,155	102,778	102,778	77,860	131,070
Intra-City Charges	7,154	6,304	5,506	8,029	8,029	7,448	8,092
Fixed Charges	81,639	80,966	82,771	93,544	93,544	98,123	95,421
<b>Maintenance &amp; Operating</b>	<b>215,398</b>	<b>179,747</b>	<b>161,044</b>	<b>215,201</b>	<b>215,201</b>	<b>189,216</b>	<b>250,983</b>
Internal Charges	29,313	31,184	31,011	33,550	33,550	33,550	59,209
Move to Gen Gov Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>29,313</b>	<b>31,184</b>	<b>31,011</b>	<b>33,550</b>	<b>33,550</b>	<b>33,550</b>	<b>59,209</b>
<b>Total Expenditures</b>	<b>1,188,802</b>	<b>1,255,314</b>	<b>1,309,216</b>	<b>1,670,381</b>	<b>1,670,381</b>	<b>1,271,467</b>	<b>2,080,590</b>
<b>General Government Revenues Provided (Needed)</b>	<b>(83,131)</b>	<b>27,111</b>	<b>(67,881)</b>	<b>(373,411)</b>	<b>(373,411)</b>	<b>26,003</b>	<b>(348,105)</b>
Percent of Total General Government Revenues	0.46%	-0.15%	0.35%	1.93%	1.93%	-0.13%	1.70%
<b>Expenditures by Division</b>							
3084 430 Industrial Facilities	-	-	-	-	-	-	293,399
3101 431 Public Works Admin	317,299	266,428	325,631	400,146	470,206	381,582	478,577
3102 433 Engineering	871,503	988,886	983,585	1,270,235	1,200,175	889,884	1,308,614
<b>Total Expenditures</b>	<b>1,188,802</b>	<b>1,255,314</b>	<b>1,309,216</b>	<b>1,670,381</b>	<b>1,670,381</b>	<b>1,271,467</b>	<b>2,080,590</b>

**Public Works Administration**

Fund: 016

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**DEDICATED REVENUES**

**Charges For Services**

Engineering Misc.	250	-	618	-	-	500	-
<b>Total Charges For Services</b>	<b>250</b>	<b>-</b>	<b>618</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>-</b>

**Internal Service Revenues**

Public Works Charges	330,701	495,707	277,558	326,616	326,616	326,616	400,146
Engineering Charges	774,720	786,718	963,159	970,354	970,354	970,354	1,028,746
Industrial Facilities	-	-	-	-	-	-	303,593
<b>Total Internal Service Revenues</b>	<b>1,105,421</b>	<b>1,282,425</b>	<b>1,240,717</b>	<b>1,296,970</b>	<b>1,296,970</b>	<b>1,296,970</b>	<b>1,732,485</b>

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>1,105,671</b>	<b>1,282,425</b>	<b>1,241,335</b>	<b>1,296,970</b>	<b>1,296,970</b>	<b>1,297,470</b>	<b>1,732,485</b>
-------------------------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------

<b>TOTAL DEDICATED REVENUES</b>	<b>1,105,671</b>	<b>1,282,425</b>	<b>1,241,335</b>	<b>1,296,970</b>	<b>1,296,970</b>	<b>1,297,470</b>	<b>1,732,485</b>
---------------------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------

Fund	<b>016 Public Works Administration</b>
Dept	<b>1001 Interfund Transactions</b>
Activity	<b>410 General Government</b>

**Transfers Out**

T/out - 459 CTEP Projects	Streets and Traffic	-	-	415,000	-	-	-
<b>Total Transfers Out</b>		<b>-</b>	<b>-</b>	<b>415,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total Interfund Transactions</b>		<b>-</b>	<b>-</b>	<b>415,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
-------------------------------------	--	----------	----------	----------------	----------	----------	----------

**Public Works Administration**

Fund: 016

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>016 Public Works Administration</b>							
Dept	<b>3084 Industrial Facilities</b>							
Activity	<b>430 Public Works</b>							
<b>Personnel Services</b>								
	Salaries & Wages	-	-	-	-	-	-	211,603
	F.I.C.A. (Soc. Sec.)	-	-	-	-	-	-	13,180
	P.E.R.S. Retirement	-	-	-	-	-	-	19,068
	Health & Vision Insurance	-	-	-	-	-	-	38,901
	Workers Comp. Ins.	-	-	-	-	-	-	3,053
	Unemployment Ins.	-	-	-	-	-	-	576
	Dental Insurance	-	-	-	-	-	-	1,800
	F.I.C.A. Medicare	-	-	-	-	-	-	3,084
	Vacancy Adjustment	-	-	-	-	-	-	(10,194)
	<b>Total Personnel Services</b>	-	-	-	-	-	-	<b>281,071</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	-	-	-	-	-	-	-
	Clothing Allowance	-	-	-	-	-	-	-
	Operating Supplies - Misc	-	-	-	-	-	-	-
	Small Tools & Equip-Misc	-	-	-	-	-	-	-
	Computr Equip/Sftwr/Spplly	-	-	-	-	-	-	4,000
	2,000 Maintenance Computer	-	-	-	-	-	-	-
	2,000 Supervisory Computer	-	-	-	-	-	-	-
	4,000	-	-	-	-	-	-	-
	Furniture & Fixtures-Misc	-	-	-	-	-	-	-
	<b>Total Supplies &amp; Materials</b>	-	-	-	-	-	-	<b>4,000</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	-	-	-	-	-	-	-
	Dues, Subscriptn, License	-	-	-	-	-	-	250
	100 Electrician License	-	-	-	-	-	-	-
	50 Boiler License	-	-	-	-	-	-	-
	100 Subscriptions	-	-	-	-	-	-	250
	250	-	-	-	-	-	-	-
	Required Training	-	-	-	-	-	-	2,000
	500 Electrician Training	-	-	-	-	-	-	-
	500 I/C Training	-	-	-	-	-	-	-
	1,000 Supervisory Training	-	-	-	-	-	-	2,000
	2,000	-	-	-	-	-	-	-
	<b>Total Purchased Services</b>	-	-	-	-	-	-	<b>2,250</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	-	-	-	-	-	-	-
	<b>Total Fixed Charges</b>	-	-	-	-	-	-	-
<b>Internal Charges</b>								
	Liability Insurance	-	-	-	-	-	-	6,054
	Fidelity Insurance	-	-	-	-	-	-	24
	<b>Total Internal Charges</b>	-	-	-	-	-	-	<b>6,078</b>
<b>Total</b>	<b>Industrial Facilities</b>	-	-	-	-	-	-	<b>293,399</b>

# Public Works Administration

Fund: 016

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>016 Public Works Administration</b>							
Dept	<b>3101 Public Works Admin</b>							
Activity	<b>431 Public Works Admin</b>							
<b>Personnel Services</b>								
	Salaries & Wages	202,777	135,790	158,507	252,221	252,221	193,105	265,782
	Temporary Salaries		31,135	62,675		63,950	58,051	59,137
	F.I.C.A. (Soc. Sec.)	11,794	10,249	13,511	15,729	20,704	15,182	20,229
	P.E.R.S. Retirement	17,378	14,503	19,429	22,501	22,501	22,234	29,266
	Health & Vision Insurance	23,884	24,182	26,973	39,352	39,352	27,781	38,902
	Workers Comp. Ins.	1,324	1,085	1,532	2,232	3,367	1,669	2,418
	Unemployment Ins.	915	419	566	662	662	889	883
	Dental Insurance	1,236	1,213	1,247	1,875	1,875	1,213	1,800
	F.I.C.A. Medicare	2,758	2,397	3,160	3,681	3,681	3,551	4,733
	Vacancy Adjustment							(14,810)
<b>Total</b>	<b>Personnel Services</b>	<b>262,066</b>	<b>220,973</b>	<b>287,600</b>	<b>338,253</b>	<b>408,313</b>	<b>323,674</b>	<b>408,340</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	2,590	5,224	526	800	800	831	800
	800 Normal Supplies							
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	100
	Computr Equip/Sftwr/Sppl	-	-	-	-	-	-	1,000
	500 General Computer Supplies							
	500 Laptop							
	1,000							
	Furniture & Fixtures-Misc	1,374	1,419	1,057	3,000	3,000	719	1,250
	1,250 Normal Furniture							
	1,250							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>3,964</b>	<b>6,643</b>	<b>1,583</b>	<b>3,800</b>	<b>3,800</b>	<b>1,550</b>	<b>3,150</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	7,753	6,712	7,456	7,689	7,689	7,689	12,813
	IT&S Telephone Service	1,366	1,368	1,422	1,422	1,422	1,422	2,370
	IT&S Special Projects	-	-	-	-	-	-	-
	City-Co Bldg Postage Adm	72	104	117	128	128	128	128
	Postage	-	3	-	-	-	58	50
	Cellular Services	640	310	-	-	-	-	-
	Printing & Duplicating	-	80	-	250	250	-	250
	Dues, Subscriptn, License	495	306	7,957	13,235	13,235	13,930	10,735
	5,000 Montana Infrastructure Coalition							
	5,280 Mfiles							
	100 Engineering Licenses (1/year)							
	280 APWA Dues (\$140x2)							
	75 Additional Dues							
	10,735							
	Long Dist Telephone Chrgs	5	18	-	-	-	-	-
	Meal Reimb-Taxable	30						
	Travel & Meeting Expense	96	77	65	150	150	-	150
	Required Training	-	-	-	-	-	-	750
	Conferences	150	40	325	3,350	3,350	706	4,400
	1,500 APWA Spring Meeting (2)							
	2,000 AWWA / APWA Conference							
	900 MT League of Cities & Towns (2)							
	4,400							
	Other Contracted Services	18,356	4,606	2,404	3,300	3,300	2,608	3,300
	475 Copier Maint.							
	825 Parking Permits							
	2,000 My Helena App							
	3,300							
<b>Total</b>	<b>Purchased Services</b>	<b>28,963</b>	<b>13,622</b>	<b>19,746</b>	<b>29,524</b>	<b>29,524</b>	<b>26,540</b>	<b>34,946</b>
<b>Intra-City Charges</b>								
	Copier Revolving Program	1,663	1,764	1,764	1,852	1,852	1,852	1,852
	Shop Gas & Fuel Charges	594	280	139	675	675	745	675
	Shop Vehicle Repairs	-	-	-	-	-	1,369	500
	Shop Vehicle Parts	735	23	140	200	200	9	242
<b>Total</b>	<b>Intra-City Charges</b>	<b>2,992</b>	<b>2,067</b>	<b>2,042</b>	<b>2,727</b>	<b>2,727</b>	<b>3,975</b>	<b>3,269</b>

**Public Works Administration**

Fund: 016

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	12,055	12,055	6,935	17,160	17,160	17,160	17,160
<b>Total</b>	<b>Fixed Charges</b>	<b>12,055</b>	<b>12,055</b>	<b>6,935</b>	<b>17,160</b>	<b>17,160</b>	<b>17,160</b>	<b>17,160</b>
<b>Internal Charges</b>								
	Vehicle & Equip Insurance	94	94	102	109	109	109	153
	Liability Insurance	6,287	9,114	5,742	6,685	6,685	6,685	9,295
	Fidelity Insurance	20	36	20	28	28	28	32
	Fleet Services Charges	858	1,824	1,860	1,860	1,860	1,860	2,232
<b>Total</b>	<b>Internal Charges</b>	<b>7,259</b>	<b>11,068</b>	<b>7,724</b>	<b>8,682</b>	<b>8,682</b>	<b>8,682</b>	<b>11,712</b>
<b>Total</b>	<b>Public Works Admin</b>	<b>317,299</b>	<b>266,428</b>	<b>325,631</b>	<b>400,146</b>	<b>470,206</b>	<b>381,582</b>	<b>478,577</b>

**Public Works Administration**

Fund: 016

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>016 Public Works Administration</b>
Dept	<b>3102 Engineering</b>
Activity	<b>433 Engineering</b>

**Personnel Services**

Salaries & Wages	492,773	582,944	588,173	773,070	703,010	530,334	793,072
Temporary Salaries	7,872	20,191	15,991	20,047	20,047	-	25,952
F.I.C.A. (Soc. Sec.)	30,390	36,617	36,516	49,290	49,290	32,703	50,890
P.E.R.S. Retirement	42,283	51,498	51,626	70,513	70,513	46,044	71,297
Health & Vision Insurance	77,509	98,438	108,980	138,512	138,512	96,984	149,122
Workers Comp. Ins.	17,824	18,738	13,173	11,737	11,737	4,970	8,828
Unemployment Ins.	2,256	1,510	1,536	2,075	2,075	1,855	2,224
Dental Insurance	4,011	4,912	5,026	6,600	6,600	4,488	6,900
F.I.C.A. Medicare	7,107	8,563	8,540	11,533	11,533	7,648	11,910
Vacancy Adjustment							(39,208)
<b>Total Personnel Services</b>	<b>682,025</b>	<b>823,411</b>	<b>829,561</b>	<b>1,083,377</b>	<b>1,013,317</b>	<b>725,026</b>	<b>1,080,987</b>

**Supplies & Materials**

Office Supplies & Equip	990	2,370	764	1,600	1,600	816	1,600
1,600 Normal Supplies							
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	700
Small Tools & Equip-Misc	-	-	350	250	250	47	250
Computr Equip/Sftwr/Sppl	839	5,739	915	3,500	3,500	2,697	4,500
1,000 Normal Supplies							
1,500 GIS Laptop							
2,000 Sustainability Coordinator Computer							
4,500							
Furniture & Fixtures-Misc	4,531	371	-	1,500	1,500	675	2,000
2,000 New Office Furniture (Room 412)							
2,000							
Construction & Maint Mat'ls	30	-	-	200	200	-	200
<b>Total Supplies &amp; Materials</b>	<b>6,390</b>	<b>8,480</b>	<b>2,029</b>	<b>7,050</b>	<b>7,050</b>	<b>4,234</b>	<b>9,250</b>

**Purchased Services**

IT&S Computer Maint/Sprrt	23,483	26,752	24,162	29,194	29,194	29,194	31,351
IT&S Telephone Service	4,551	5,016	6,162	6,162	6,162	6,162	4,266
IT&S Special Projects	-	-	-	-	-	-	-
City-Co Bldg Postage Adm	72	104	117	128	128	128	137
Postage	178	164	24	350	350	50	300
Cellular Services	2,594	1,991	1,937	2,300	2,300	1,561	2,000
Printing & Duplicating	295	-	-	300	300	-	300
Professional Dues	100	300	-	200	200	-	300
200 Engineering Licenses (2/year)							
Dues, Subscriptn, License	757	1,470	886	1,320	1,320	2,110	1,320
200 Miscellaneous Publications							
1,120 APWA Dues (8x\$140)							
1,320							
Advertising	769	485	-	450	450	148	1,050
600 Sustainability Ads							
200 Street/Alley Closures							
250 Public Meetings-Ads							
1,050							
Long Dist Telephone Chrgrs	84	240	-	-	-	-	-
Architect & Engr Services	36,695	5,932	4,470	20,000	20,000	2,455	10,000
10,000 Engineering/Inspection Services							
10,000							
Equipment Repairs	-	-	-	-	-	-	-
Meal Reimb-Taxable	-	-	-	-	-	-	-
Required Training	298	135	-	2,500	2,500	-	2,500
1,500 Prof. Engineering Courses (Utilities, Transportation, Storm)							
1,000 4 Tech. Training Classes							
2,500							
Conferences	5,743	3,717	6,300	4,350	4,350	3,347	6,000
1,500 APWA Spring Mtg (2)							
1,500 APWA Fall Meeting (2)							
3,000 APWA/AWWA/Engineering Conference (2)							
6,000							

**Public Works Administration**

Fund: 016

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Other Contracted Services	11,669	17,426	5,350	6,000	6,000	6,165	34,350
25,000 Public Information Contract							
4,750 ESRI Enterprise Agreement Upgrade (3yrs)							
500 Copier Maintenance							
4,100 Parking Permits							
<u>    34,350</u>							
<b>Total Purchased Services</b>	<b>87,288</b>	<b>63,731</b>	<b>49,409</b>	<b>73,254</b>	<b>73,254</b>	<b>51,320</b>	<b>93,874</b>
<b>Intra-City Charges</b>							
Copier Revolving Program	1,663	1,764	1,764	1,852	1,852	1,852	1,852
Shop Gas & Fuel Charges	2,116	1,361	854	2,025	2,025	966	2,025
Shop Vehicle Repairs	-	23	329	500	500	368	550
Shop Tires & Tire Repairs	-	717	-	600	600	-	-
Shop Vehicle Parts	383	372	517	325	325	286	396
<b>Total Intra-City Charges</b>	<b>4,162</b>	<b>4,237</b>	<b>3,464</b>	<b>5,302</b>	<b>5,302</b>	<b>3,473</b>	<b>4,823</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	50,087	50,087	51,946	48,984	48,984	48,984	49,861
Licenses	19,497	18,825	23,890	27,400	27,400	31,979	28,400
3,900 ARC Editor License Fee							
3,000 ARC Editor License Fee (GIS Coordinator/Tech)							
9,500 Autocad License Fee							
12,000 Water/Sewer Model License							
<u>        28,400</u>							
<b>Total Fixed Charges</b>	<b>69,584</b>	<b>68,911</b>	<b>75,836</b>	<b>76,384</b>	<b>76,384</b>	<b>80,963</b>	<b>78,261</b>
<b>Internal Charges</b>							
Vehicle & Equip Insurance	257	257	332	355	355	355	347
Liability Insurance	16,114	16,455	19,469	21,023	21,023	21,023	23,431
Fidelity Insurance	92	91	107	111	111	111	116
Liability Deductible	1,988	-	-	-	-	-	13,470
Fleet Services Charges	3,603	3,313	3,379	3,379	3,379	3,379	4,055
<b>Total Internal Charges</b>	<b>22,054</b>	<b>20,116</b>	<b>23,287</b>	<b>24,868</b>	<b>24,868</b>	<b>24,868</b>	<b>41,419</b>
<b>Total Engineering</b>	<b>871,503</b>	<b>988,886</b>	<b>983,585</b>	<b>1,270,235</b>	<b>1,200,175</b>	<b>889,884</b>	<b>1,308,614</b>



## Park & Recreation

Fund: 017

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget		
				Adopted	Amended	Est Actuals			
<b>Dedicated Revenues</b>									
Intergovernmental Revenues	948	-	-	-	-	64,930	-		
Charges For Services	228,146	148,545	149,503	186,675	186,675	171,100	207,270		
Intra-City Revenues	73,969	74,000	-	19,000	19,000	19,000	19,000		
Fines & Forfeitures	1,016	498	154	500	500	293	500		
Other Financing Sources / (Uses)	37,080	43,760	21,800	40,000	40,000	20,710	76,000		
<b>Other Operating Revenues</b>	<b>341,159</b>	<b>266,802</b>	<b>171,457</b>	<b>246,175</b>	<b>246,175</b>	<b>276,033</b>	<b>302,770</b>		
Internal Service Revenues	153,306	77,522	77,132	183,260	183,260	183,260	167,109		
Interfund Transfers In	-	-	-	-	-	-	-		
<b>Internal Transactions</b>	<b>153,306</b>	<b>77,522</b>	<b>77,132</b>	<b>183,260</b>	<b>183,260</b>	<b>183,260</b>	<b>167,109</b>		
<b>Total Dedicated Revenue</b>	<b>494,465</b>	<b>344,324</b>	<b>248,589</b>	<b>429,435</b>	<b>429,435</b>	<b>459,293</b>	<b>469,879</b>		
<b>Expenditures</b>									
<b>Personnel Services</b>	<b>1,343,741</b>	<b>1,351,430</b>	<b>1,207,179</b>	<b>1,535,975</b>	<b>1,535,975</b>	<b>1,354,927</b>	<b>1,617,798</b>		
Supplies & Materials	164,528	159,263	193,472	169,940	169,940	210,537	195,140		
Purchased Services	531,522	405,542	462,813	599,339	599,339	522,932	565,878		
Intra-City Charges	46,234	33,533	43,427	51,556	51,556	46,336	56,376		
Fixed Charges	98,182	114,930	117,481	122,347	122,347	120,257	125,227		
<b>Maintenance &amp; Operating</b>	<b>840,466</b>	<b>713,267</b>	<b>817,194</b>	<b>943,182</b>	<b>943,182</b>	<b>900,062</b>	<b>942,621</b>		
Internal Charges	128,183	121,922	122,635	127,091	127,091	127,091	148,587		
Transfers Out	-	280,000	240,000	235,000	235,000	235,000	142,850		
<b>Internal Transactions</b>	<b>128,183</b>	<b>401,922</b>	<b>362,635</b>	<b>362,091</b>	<b>362,091</b>	<b>362,091</b>	<b>291,437</b>		
<b>Total Expenditures</b>	<b>2,312,390</b>	<b>2,466,620</b>	<b>2,387,008</b>	<b>2,841,248</b>	<b>2,841,248</b>	<b>2,617,080</b>	<b>2,851,855</b>		
<b>General Government Revenues Provided (Needed)</b>	<b>(1,817,925)</b>	<b>(2,122,295)</b>	<b>(2,138,419)</b>	<b>(2,411,813)</b>	<b>(2,411,813)</b>	<b>(2,157,786)</b>	<b>(2,381,976)</b>		
Percent of Total General Government Revenues	10.14%	11.52%	11.04%	12.45%	12.45%	10.94%	11.62%		
<b>Expenditures by Division</b>									
1001	410	Interfund Transactions	-	280,000	240,000	235,000	235,000	235,000	142,850
4101	464	Parks Administration	276,909	250,886	274,036	310,412	310,412	293,113	288,496
4102	464	Parks Maintenance	1,396,298	1,442,773	1,407,061	1,655,946	1,655,946	1,543,003	1,661,856
4103	464	Swimming Pool	345,095	345,283	316,064	432,035	432,035	391,660	487,965
4104	464	Recreation	69,680	66,863	90,876	96,950	96,950	89,549	118,146
4106	464	Kay's Kids	40,177	38,215	12,884	52,765	52,765	17,234	98,006
4107	464	Urban Trails	35,297	42,601	46,087	58,140	58,140	47,520	54,536
4109	464	Code Enforcement-Weed Mgmt	148,934	-	-	-	-	-	-
<b>Total Expenditures</b>			<b>2,312,390</b>	<b>2,466,620</b>	<b>2,387,008</b>	<b>2,841,248</b>	<b>2,841,248</b>	<b>2,617,080</b>	<b>2,851,855</b>

# Park & Recreation

Fund: 017

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>DEDICATED REVENUES</b>							
<b>Intergovernmental Revenues</b>							
County Contributions	948	-	-	-	-	-	-
Misc Federal Grants	-	-	-	-	-	64,930	-
<b>Total Intergovernmental Revenues</b>	<b>948</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>64,930</b>	<b>-</b>
<b>Charges For Services</b>							
<b>Pool Operation Charges</b>							
Swim Tickets & Passes							
Daily Admissions Youth	41,535	34,966	151	25,000	25,000	4,629	7,500
Daily Admissions Adult	31,817	20,704	37,718	22,000	22,000	53,180	51,000
Daily Admissions Senior	1,187	968	-	1,000	1,000	-	-
Daily Admissions Spectator	2,620	4,492	408	2,000	2,000	365	600
Water Activity Youth	-	233	-	35	35	3,405	1,650
Water Activity Adult	1,304	103	-	1,500	1,500	-	500
Water Activity Senior	411	-	-	300	300	-	-
Punch Card Youth	6,871	8,884	2,577	6,000	6,000	2,393	6,000
Punch Card Adult	5,005	1,229	2,051	3,024	3,024	2,746	3,000
Punch Card Senior	607	-	396	140	140	760	500
Season Pass Youth	455	-	108	400	400	88	120
Season Pass Adult	810	171	972	1,000	1,000	1,802	1,000
Season Pass Senior	630	-	459	126	126	518	300
Season Pass Family	4,878	810	6,792	500	500	6,782	7,500
Resident 30 minutes	27,841	20,727	30,171	27,000	27,000	27,098	35,000
Non-Resident 30 minutes	4,305	1,272	491	150	150	710	600
Swim Team Practice	2,505	2,505	3,920	2,000	2,000	4,320	5,000
Swim Team Meets	2,880	1,290	-	1,500	1,500	-	1,500
Pool Rental Private Events	1,440	400	800	1,500	1,500	1,030	1,500
Concession Merchandise	32,127	30,506	16,349	32,500	32,500	38,942	35,000
<b>Subtotal Pool Operation Charges</b>	<b>169,702</b>	<b>129,259</b>	<b>103,363</b>	<b>127,675</b>	<b>127,675</b>	<b>148,767</b>	<b>158,270</b>
Park Use Fees	42,666	5,542	17,158	45,000	45,000	-	13,500
<b>Recreation Program Charges</b>							
Recreation Fees	-	2,247	4,010	3,000	3,000	6,835	7,000
Recreation Ice Rink Fees & Revenue	3,814	6,373	10,622	5,000	5,000	12,385	13,000
Recreation Tennis Fees & Revenue	11,619	5,124	14,188	5,500	5,500	2,388	15,000
Recreation Pickleball Fees & Revenue	-	-	163	500	500	725	500
<b>Subtotal Recreation Program Charges</b>	<b>15,433</b>	<b>13,744</b>	<b>28,982</b>	<b>14,000</b>	<b>14,000</b>	<b>22,333</b>	<b>35,500</b>
Snow Removal Charges	345	-	-	-	-	-	-
<b>Total Charges For Services</b>	<b>228,146</b>	<b>148,545</b>	<b>149,503</b>	<b>186,675</b>	<b>186,675</b>	<b>171,100</b>	<b>207,270</b>
<b>Intra-City Revenues</b>							
Mall St Sweep/Plow Chrg	19,000	19,000	-	19,000	19,000	19,000	19,000
Open Spc Trail Maint Chrg	54,969	55,000	-	-	-	-	-
<b>Total Intra-City Revenues</b>	<b>73,969</b>	<b>74,000</b>	<b>-</b>	<b>19,000</b>	<b>19,000</b>	<b>19,000</b>	<b>19,000</b>
<b>Fines &amp; Forfeitures</b>							
Misc Fines / Snow Removal	1,016	498	154	500	500	293	500
<b>Total Fines &amp; Forfeitures</b>	<b>1,016</b>	<b>498</b>	<b>154</b>	<b>500</b>	<b>500</b>	<b>293</b>	<b>500</b>
<b>Internal Service Revenues</b>							
Park & Rec Charges	70,306	77,522	77,132	183,260	183,260	183,260	167,109
Internal - Weed Control Charges	83,000	-	-	-	-	-	-
<b>Total Internal Service Revenues</b>	<b>153,306</b>	<b>77,522</b>	<b>77,132</b>	<b>183,260</b>	<b>183,260</b>	<b>183,260</b>	<b>167,109</b>

**Park & Recreation**

Fund: 017

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget						
				Adopted	Amended	Est Actuals							
<b>Other Financing Sources / (Uses)</b>													
Kay's Kids-McKenna Fndtn	37,080	43,760	15,768	40,000	40,000	5,760	76,000						
Kay's Kids-E Helena Contrib	-	-	-	-	-	-	-						
Kay's Kids-Helena Housing	-	-	6,032	-	-	14,950	-						
<b>Total Other Financing Sources / (Uses)</b>	<b>37,080</b>	<b>43,760</b>	<b>21,800</b>	<b>40,000</b>	<b>40,000</b>	<b>20,710</b>	<b>76,000</b>						
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>494,465</b>	<b>344,324</b>	<b>248,589</b>	<b>429,435</b>	<b>429,435</b>	<b>459,293</b>	<b>469,879</b>						
<b>TOTAL DEDICATED REVENUES</b>	<b>494,465</b>	<b>344,324</b>	<b>248,589</b>	<b>429,435</b>	<b>429,435</b>	<b>459,293</b>	<b>469,879</b>						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Fund</td> <td style="width: 70%;">017 Park &amp; Recreation</td> </tr> <tr> <td>Dept</td> <td>1001 Interfund Transactions</td> </tr> <tr> <td>Activity</td> <td>410 General Government</td> </tr> </table>								Fund	017 Park & Recreation	Dept	1001 Interfund Transactions	Activity	410 General Government
Fund	017 Park & Recreation												
Dept	1001 Interfund Transactions												
Activity	410 General Government												
<b>Transfers Out</b>													
T/out - 441 Parks Improvement	-	-	-	-	-	-	-						
T/out - 563 Golf Course	-	280,000	240,000	235,000	235,000	235,000	142,850						
<b>Total Transfers Out</b>	<b>-</b>	<b>280,000</b>	<b>240,000</b>	<b>235,000</b>	<b>235,000</b>	<b>235,000</b>	<b>142,850</b>						
<b>Total Interfund Transactions</b>	<b>-</b>	<b>280,000</b>	<b>240,000</b>	<b>235,000</b>	<b>235,000</b>	<b>235,000</b>	<b>142,850</b>						

# Park & Recreation

Fund: 017

Fund	017 Park & Recreation	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Dept	4101 Parks Administration							
Activity	464 Park & Recreation							
<b>Personnel Services</b>								
	Salaries & Wages	143,737	148,622	157,044	165,560	165,560	155,415	163,211
	Temporary Salaries	-	-	-	-	-	25,192	-
	F.I.C.A. (Soc. Sec.)	8,121	8,757	9,018	10,302	10,302	10,573	10,156
	P.E.R.S. Retirement	12,080	12,886	13,781	14,737	14,737	14,009	14,694
	Health & Vision Insurance	21,495	22,385	25,272	25,184	25,184	24,448	25,934
	Workers Comp. Ins.	1,233	1,274	1,172	1,193	1,193	1,108	966
	Unemployment Ins.	648	372	400	433	433	632	443
	Dental Insurance	1,112	1,116	11,688	1,200	1,200	1,133	1,200
	F.I.C.A. Medicare	1,899	2,048	2,109	2,410	2,410	2,473	2,376
<b>Total</b>	<b>Personnel Services</b>	<b>190,325</b>	<b>197,460</b>	<b>220,483</b>	<b>221,019</b>	<b>221,019</b>	<b>234,982</b>	<b>218,980</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	3,070	3,342	3,465	3,800	3,800	4,220	3,800
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	100
	Furniture & Fixtures-Misc	1,063	575	623	800	800	626	800
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>4,133</b>	<b>3,916</b>	<b>4,088</b>	<b>4,600</b>	<b>4,600</b>	<b>4,846</b>	<b>4,700</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	7,342	10,563	6,549	6,862	6,862	6,682	6,862
	IT&S Telephone Service	1,366	1,368	1,422	1,422	1,422	1,422	948
	City-Co Bldg Postage Adm	227	310	349	256	256	256	260
	Postage	374	122	143	400	400	218	400
	Cellular Services	308	654	992	700	700	1,270	1,000
	Printing & Duplicating	-	152	-	1,500	1,500	-	500
	Dues, Subscriptn, License	1,073	1,145	1,734	2,600	2,600	1,713	2,600
	400 Adobe Pro Software License							
	2,200 Misc.							
	<u>2,600</u>							
	Advertising	980	1,043	124	3,000	3,000	2,538	1,000
	Long Dist Telephone Chrgs	28	70	-	-	-	-	-
	Travel & Meeting Expense	2,282	1,272	-	2,500	2,500	12	2,500
	1,300 Parks Board							
	1,200 Misc.							
	<u>2,500</u>							
	Required Training	-	-	-	1,000	1,000	-	1,000
	Conferences	6,084	(281)	372	4,300	4,300	401	1,600
	700 MTRPA Conference							
	900 MLC&T							
	<u>1,600</u>							
	Other Contracted Services	34,094	5,552	10,178	30,280	30,280	9,450	15,280
	1,000 Wayfinding Signage							
	1,000 Park Maps							
	1,600 Reservation Software - Civic Rec							
	1,500 Reservation Software Training							
	2,400 My Helena App							
	500 Webpage							
	780 Parking Permit (12 x \$65)							
	1,000 Community Garden Insurance Reimb.							
	3,500 Park contracts							
	2,000 M-Files Program							
	<u>15,280</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>54,158</b>	<b>21,970</b>	<b>21,863</b>	<b>54,820</b>	<b>54,820</b>	<b>23,961</b>	<b>33,950</b>

# Park & Recreation

Fund: 017

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Intra-City Charges</b>							
Copier Revolving Program	1,663	1,764	1,960	2,058	2,058	2,058	2,058
Shop Gas & Fuel Charges	220	115	210	575	575	79	635
Shop Vehicle Repairs	-	-	-	50	50	-	150
Shop Tires & Tire Repairs	214	-	-	100	100	-	-
Shop Vehicle Parts	13	16	28	50	50	104	110
<b>Total Intra-City Charges</b>	<b>2,110</b>	<b>1,895</b>	<b>2,198</b>	<b>2,833</b>	<b>2,833</b>	<b>2,242</b>	<b>2,953</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	19,914	19,914	20,653	21,197	21,197	21,197	22,074
Credit Card Fees	1,194	913	50	1,000	1,000	942	500
<b>Total Fixed Charges</b>	<b>21,108</b>	<b>20,827</b>	<b>20,703</b>	<b>22,197</b>	<b>22,197</b>	<b>22,139</b>	<b>22,574</b>
<b>Internal Charges</b>							
Vehicle & Equip Insurance	98	98	54	58	58	58	78
Liability Insurance	4,158	4,233	4,152	4,389	4,389	4,389	4,669
Fidelity Insurance	16	16	16	16	16	16	16
Fleet Services Charges	803	471	480	480	480	480	576
<b>Total Internal Charges</b>	<b>5,075</b>	<b>4,818</b>	<b>4,702</b>	<b>4,943</b>	<b>4,943</b>	<b>4,943</b>	<b>5,339</b>
<b>Total Parks Administration</b>	<b>276,909</b>	<b>250,886</b>	<b>274,036</b>	<b>310,412</b>	<b>310,412</b>	<b>293,113</b>	<b>288,496</b>

# Park & Recreation

Fund: 017

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>017 Park &amp; Recreation</b>							
Dept	<b>4102 Parks Maintenance</b>							
Activity	<b>464 Park &amp; Recreation</b>							
<b>Personnel Services</b>								
	Salaries & Wages	427,057	503,725	448,399	516,145	516,145	509,186	542,701
	Temporary Salaries	91,588	85,626	62,836	167,852	167,852	56,225	138,360
	Overtime - Misc	4,582	4,899	4,568	4,935	4,935	3,975	5,287
	F.I.C.A. (Soc. Sec.)	32,090	36,236	31,270	42,865	42,865	34,680	42,703
	P.E.R.S. Retirement	39,401	46,738	41,734	46,432	46,432	46,241	49,368
	Health & Vision Insurance	95,121	110,975	104,481	114,590	114,590	113,998	117,999
	Workers Comp. Ins.	30,920	32,476	17,715	14,495	14,495	7,251	11,746
	Unemployment Ins.	2,363	1,491	1,322	1,805	1,805	1,999	1,865
	Dental Insurance	4,953	5,532	4,856	5,460	5,460	5,269	5,460
	F.I.C.A. Medicare	7,505	8,475	7,313	10,029	10,029	8,111	9,991
	Vacancy Adjustment							(32,392)
<b>Total</b>	<b>Personnel Services</b>	<b>735,580</b>	<b>836,172</b>	<b>724,493</b>	<b>924,608</b>	<b>924,608</b>	<b>786,935</b>	<b>893,088</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	1,373	1,373	1,494	1,400	1,400	750	1,400
	1,400 Calendars,Ink/Toner/Paper							
	<u>1,400</u>							
	Chem & Lab Supplies	2,134	801	715	1,000	1,000	244	1,000
	Janitorial Supplies	2,297	2,665	3,110	3,400	3,400	6,033	3,400
	Clothing Allowance	2,147	404	1,173	2,000	2,000	850	2,000
	Fuel/Oil Outside Vendor	492	454	400	500	500	522	500
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	1,800
	Small Tools & Equip-Misc	10,349	13,185	15,994	17,200	17,200	14,734	17,500
	1,200 2-String Trimmers							
	1,500 Vandalism / Graffiti							
	1,000 Misc Tools							
	800 Msc parts / Fasteners							
	200 Insect Spray							
	800 Push Mowers							
	500 Snowblowers							
	1,000 Landscaping Equipment							
	500 Leaf Blowers							
	<u>10,000 Parks Maintenance Equipment</u>							
	<u>17,500</u>							
	Safety Equipment	1,837	3,406	1,639	2,000	2,000	2,571	2,000
	800 Safety Shirts							
	600 Ear and Eye Protection							
	400 Specialized Safety Items for Individual Needs							
	200 Gloves, etc.							
	<u>2,000</u>							
	Fixtures	20,036	18,983	19,330	19,000	19,000	45,815	20,000
	7,000 ADA Transition Plan Items Upgrade/Repair							
	2,000 Park Signs- replacements/upgrade/repairs							
	3,000 Tables/garbage receptacles							
	8,000 Mutt Mitts/Bags/Stations							
	<u>20,000</u>							
	Trees, Shrubs, Etc	3,560	1,617	3,553	2,000	2,000	3,421	2,000
	2,000 Trees/Shrubs/Flowers for Parks							
	<u>2,000</u>							
	Irrigation Parts	15,291	18,004	21,487	15,000	15,000	18,420	16,000
	Fertilizer & Chem Supplies	16,224	11,986	10,348	13,500	13,500	11,899	13,500
	4,000 Sprinkler Head							
	1,500 Valve boxes etc..							
	8,000 Curb Stop repair/replace							
	<u>13,500</u>							
	Surfacing Materials	4,375	7,170	8,136	7,000	7,000	5,192	8,000
	3,000 Decomposed Granite							
	5,000 ADA wood fiber-playgrounds							
	<u>8,000</u>							
	Gravel & Sand	25	530	-	1,000	1,000	-	1,000
	Construction & Maint Mat'ls	4,488	7,818	5,572	6,000	6,000	2,607	7,000
	7,000 Misc. Wood & Metal for Projects/Repairs							
	<u>7,000</u>							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>84,628</b>	<b>88,396</b>	<b>92,950</b>	<b>91,000</b>	<b>91,000</b>	<b>113,057</b>	<b>97,100</b>

# Park & Recreation

Fund: 017

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt	20,209	21,293	16,932	18,671	18,671	19,071	20,841
IT&S Telephone Service	1,989	1,993	2,047	2,048	2,048	2,047	2,048
Cellular Services	2,257	2,578	1,969	2,200	2,200	2,112	2,200
Printing & Duplicating	-	72	-	50	50	-	50
Dues, Subscriptn, License	689	60	115	600	600	115	600
MTRPA/NRPA/MUCFA/AMTOPP etc.							
Advertising	98	48	-	-	-	-	-
Electric Utility	36,726	30,122	33,184	45,920	45,920	33,525	45,100
Water & Sewer	238,609	175,322	231,130	245,000	245,000	272,737	260,000
Long Dist Telephone Chrgs	45	90	-	-	-	-	-
Natural Gas Utility	2,614	3,394	2,759	5,665	5,665	4,276	5,000
Solid Waste	14,156	12,063	13,153	17,500	17,500	16,342	17,500
Medical Expenses	240	240	415	200	200	475	200
Consultant Services	3,238	3,100	1,695	5,000	5,000	3,381	5,000
5,000 Well project							
Equipment Repairs	7,784	16,053	16,225	15,000	15,000	12,976	15,000
Building Repairs/Maint	6,710	3,232	9,777	7,000	7,000	5,958	7,000
Meal Reimb-Taxable	-	90	-	-	-	-	-
Required Training	341	1,073	890	650	650	325	650
Conferences	3,580	401	295	4,000	4,000	401	4,000
3,000 Rocky Mountain Tree School							
1,000 AMTOPP/NRPA/MTRPA							
4,000							
Other Contracted Services	17,286	17,803	20,066	19,560	19,560	21,617	22,000
22,000 Porta Potti Rentals							
22,000							
<b>Total Purchased Services</b>	<b>356,571</b>	<b>289,028</b>	<b>350,653</b>	<b>389,064</b>	<b>389,064</b>	<b>395,358</b>	<b>407,189</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	23,700	21,854	26,021	32,300	32,300	32,427	35,500
Shop Vehicle Repairs	4,360	3,808	318	4,500	4,500	1,896	5,000
Shop Tires & Tire Repairs	2,696	812	675	1,600	1,600	1,573	-
Shop Vehicle Parts	9,157	4,458	13,432	9,500	9,500	7,375	12,100
<b>Total Intra-City Charges</b>	<b>39,913</b>	<b>30,933</b>	<b>40,446</b>	<b>47,900</b>	<b>47,900</b>	<b>43,271</b>	<b>52,600</b>
<b>Fixed Charges</b>							
Rent of Equipment	1,632	6,848	6,341	2,500	2,500	3,764	2,500
Special Assessments	72,474	86,895	87,307	91,950	91,950	91,993	94,753
Licenses	-	-	-	300	300	-	-
<b>Total Fixed Charges</b>	<b>74,106</b>	<b>93,743</b>	<b>93,648</b>	<b>94,750</b>	<b>94,750</b>	<b>95,757</b>	<b>97,253</b>
<b>Internal Charges</b>							
Property Insurance	4,156	4,156	4,390	4,697	4,697	4,697	2,182
Vehicle & Equip Insurance	1,348	1,348	1,628	1,742	1,742	1,742	2,083
Liability Insurance	16,813	17,283	16,162	18,264	18,264	18,264	19,637
Fidelity Insurance	261	254	246	246	246	246	251
Liability Deductible	350	2,378	2,378	2,544	2,544	2,544	-
Building M&O Charge	44,482	44,538	44,832	45,896	45,896	45,896	48,191
Fleet Services Charges	38,090	34,544	35,235	35,235	35,235	35,235	42,282
<b>Total Internal Charges</b>	<b>105,500</b>	<b>104,501</b>	<b>104,871</b>	<b>108,624</b>	<b>108,624</b>	<b>108,624</b>	<b>114,626</b>
<b>Total Parks Maintenance</b>	<b>1,396,298</b>	<b>1,442,773</b>	<b>1,407,061</b>	<b>1,655,946</b>	<b>1,655,946</b>	<b>1,543,003</b>	<b>1,661,856</b>

**Park & Recreation**

Fund: 017

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>017 Park &amp; Recreation</b>							
Dept	<b>4103 Swimming Pool</b>							
Activity	<b>464 Park &amp; Recreation</b>							
<b>Personnel Services</b>								
	Salaries & Wages	18,117	33,134	26,789	37,669	37,669	37,444	39,574
	Temporary Salaries	141,307	123,945	100,200	156,820	156,820	146,961	270,632
	Overtime - Misc	3,397	2,136	3,715	2,517	2,517	860	-
	F.I.C.A. (Soc. Sec.)	10,085	9,872	8,647	12,237	12,237	11,243	19,253
	P.E.R.S. Retirement	1,580	2,933	3,287	6,699	6,699	3,236	3,572
	Health & Vision Insurance	3,425	7,522	8,213	8,185	8,185	8,118	8,429
	Workers Comp. Ins.	10,078	9,664	5,533	3,631	3,631	2,637	4,291
	Unemployment Ins.	733	399	381	519	519	649	842
	Dental Insurance	177	378	380	390	390	378	390
	F.I.C.A. Medicare	2,359	2,309	2,022	2,867	2,867	2,342	4,506
	Vacancy Adjustment							(63,300)
<b>Total</b>	<b>Personnel Services</b>	<b>191,258</b>	<b>192,291</b>	<b>159,166</b>	<b>231,534</b>	<b>231,534</b>	<b>213,869</b>	<b>288,189</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	838	234	387	350	350	208	350
	Chem & Lab Supplies	37,611	42,704	56,230	37,500	37,500	51,754	50,000
	Janitorial Supplies	2,723	1,632	1,838	2,500	2,500	1,601	2,500
	Clothing Allowance	224	116	1,411	3,500	3,500	4,463	4,500
	Operating Supplies - Misc	1,397	53	1,745	1,400	1,400	647	1,400
	Small Tools & Equip-Misc	1,472	1,321	1,866	2,000	2,000	1,878	2,000
	Safety Equipment	920	3,496	3,197	2,000	2,000	1,540	2,000
	<u>2,000</u> AED Equipment parts / replacement							
	<u>2,000</u>							
	Resale Supplies	16,127	12,822	12,146	15,000	15,000	20,987	15,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>61,312</b>	<b>62,378</b>	<b>78,821</b>	<b>64,250</b>	<b>64,250</b>	<b>83,078</b>	<b>77,750</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	11,802	12,097	14,449	10,328	10,328	10,328	11,400
	IT&S Telephone Service	-	-	1,006	474	474	604	474
	Postage	-	-	-	50	50	-	50
	Cellular Services	100	430	60	300	300	60	66
	Printing & Duplicating	99	36	87	200	200	-	100
	Dues, Subscriptn, License	673	1,506	1,395	6,000	6,000	2,781	4,000
	Advertising	199	265	552	600	600	1,046	600
	Electric Utility	14,683	15,689	8,309	22,000	22,000	13,359	17,000
	Water & Sewer	12,951	13,461	9,433	22,000	22,000	22,905	22,000
	Natural Gas Utility	24,072	23,392	15,602	37,150	37,150	13,602	28,000
	Solid Waste	-	-	-	400	400	-	-
	Equipment Repairs	2,695	3,882	6,222	6,000	6,000	4,404	5,000
	Building Repairs/Maint	9,824	2,837	5,718	7,000	7,000	10,519	7,000
	Required Training	1,587	4,507	1,550	5,000	5,000	1,988	2,500
	<u>1,000</u> Certified Pool Operator Class							
	<u>1,500</u> Summer Staff Training							
	<u>2,500</u>							
	Other Contracted Services	861	2,546	578	3,000	3,000	408	3,000
	<u>1,500</u> General projects as needed							
	<u>1,500</u> Recreation Mgmt Software							
	<u>3,000</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>79,546</b>	<b>80,647</b>	<b>64,961</b>	<b>120,502</b>	<b>120,502</b>	<b>82,004</b>	<b>101,190</b>
<b>Intra-City Charges</b>								
	Copier Revolving Program	166	176	196	206	206	206	206
<b>Total</b>	<b>Intra-City Charges</b>	<b>166</b>	<b>176</b>	<b>196</b>	<b>206</b>	<b>206</b>	<b>206</b>	<b>206</b>



**Park & Recreation**

Fund: 017

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Fixed Charges</b>							
Rent of Equipment	-	-	26	1,700	1,700	-	1,700
200 Rent Phone Pool							
1,500 Computer Rental							
<u>1,700</u>							
Licenses	777	-	1,074	1,200	1,200	-	1,200
Credit Card Fees	1,794	514	2,030	2,500	2,500	2,327	2,500
Cash (Over)/Short	196	(154)	-	-	-	33	-
<b>Total Fixed Charges</b>	<b>2,767</b>	<b>360</b>	<b>3,130</b>	<b>5,400</b>	<b>5,400</b>	<b>2,361</b>	<b>5,400</b>
<b>Internal Charges</b>							
Property Insurance	3,893	3,893	4,181	4,474	4,474	4,474	5,835
Liability Insurance	5,684	5,095	5,166	5,226	5,226	5,226	8,877
Fidelity Insurance	469	443	443	443	443	443	518
Liability Deductible	-	-	-	-	-	-	-
<b>Total Internal Charges</b>	<b>10,046</b>	<b>9,431</b>	<b>9,790</b>	<b>10,143</b>	<b>10,143</b>	<b>10,143</b>	<b>15,230</b>
<b>Total</b>							
<b>Swimming Pool</b>	<b>345,095</b>	<b>345,283</b>	<b>316,064</b>	<b>432,035</b>	<b>432,035</b>	<b>391,660</b>	<b>487,965</b>

**Park & Recreation**

Fund: 017

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	<b>017 Park &amp; Recreation</b>							
Dept	<b>4104 Recreation</b>							
Activity	<b>464 Park &amp; Recreation</b>							
<b>Personnel Services</b>								
	Salaries & Wages	8,934	31,759	34,935	37,377	37,377	36,485	39,259
	Temporary Salaries	28,746	5,679	8,133	13,414	13,414	8,794	32,529
	Overtime - Misc	144	-	-	-	-	232	-
	F.I.C.A. (Soc. Sec.)	2,354	2,312	2,669	3,169	3,169	2,797	4,469
	P.E.R.S. Retirement	1,037	2,741	3,066	3,970	3,970	3,339	3,547
	Health & Vision Insurance	1,082	6,904	7,582	7,555	7,555	7,494	7,780
	Workers Comp. Ins.	2,067	556	556	546	546	377	752
	Unemployment Ins.	171	93	109	135	135	159	195
	Dental Insurance	56	349	351	360	360	349	360
	F.I.C.A. Medicare	550	541	624	742	742	654	1,046
	Vacancy Adjustment							(3,500)
<b>Total</b>	<b>Personnel Services</b>	<b>45,141</b>	<b>50,936</b>	<b>58,025</b>	<b>67,268</b>	<b>67,268</b>	<b>60,680</b>	<b>86,437</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	1,201	261	108	200	200	12	200
	Clothing Allowance	108	32	2,859	200	200	2,590	200
	Operating Supplies - Misc	1,420	1,107	2,309	1,700	1,700	1,901	1,700
	Safety Equipment	-	43	32	1,000	1,000	299	1,000
	Resale Supplies	635	537	965	1,500	1,500	1,530	1,500
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>3,364</b>	<b>1,981</b>	<b>6,274</b>	<b>4,600</b>	<b>4,600</b>	<b>6,332</b>	<b>4,600</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	5,376	5,607	5,250	6,221	6,221	6,221	6,777
	IT&S Telephone Service	455	456	474	474	474	474	474
	City-Co Bldg Postage Adm	72	104	117	128	128	128	128
	Postage	1	2	-	100	100	-	50
	Cellular Services	140	-	-	300	300	-	300
	Printing & Duplicating	-	56	443	200	200	286	200
	Dues, Subscriptn, License	599	705	1,934	1,000	1,000	1,212	1,000
	500 NRPA Dues							
	300 MTRPA Dues							
	200 Additional Dues							
	1,000							
	Advertising	3,107	1,179	1,371	1,200	1,200	1,595	1,200
	Employee Auto Allowance	16	162	-	-	-	-	-
	Required Training	-	-	295	500	500	-	500
	Conferences	-	201	-	1,200	1,200	201	1,200
	Contract Payments	-	-	696	-	-	348	-
	Other Contracted Services	9,581	3,705	14,086	11,750	11,750	10,063	4,750
	750 State Capital Band Contribution							
	3,500 Rec Programming & Events							
	500 Recreation Mgmt Software							
	4,750							
<b>Total</b>	<b>Purchased Services</b>	<b>19,347</b>	<b>12,176</b>	<b>24,665</b>	<b>23,073</b>	<b>23,073</b>	<b>20,527</b>	<b>16,579</b>
<b>Intra-City Charges</b>								
	Copier Revolving Program	499	529	588	617	617	617	617
<b>Total</b>	<b>Intra-City Charges</b>	<b>499</b>	<b>529</b>	<b>588</b>	<b>617</b>	<b>617</b>	<b>617</b>	<b>617</b>
<b>Internal Charges</b>								
	Property Insurance	-	-	-	-	-	-	7,815
	Liability Insurance	1,284	1,197	1,280	1,348	1,348	1,348	2,054
	Fidelity Insurance	45	44	44	44	44	44	44
<b>Total</b>	<b>Internal Charges</b>	<b>1,329</b>	<b>1,241</b>	<b>1,324</b>	<b>1,392</b>	<b>1,392</b>	<b>1,392</b>	<b>9,913</b>
<b>Total</b>	<b>Recreation</b>	<b>69,680</b>	<b>66,863</b>	<b>90,876</b>	<b>96,950</b>	<b>96,950</b>	<b>89,549</b>	<b>118,146</b>

**Park & Recreation**

Fund: 017

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>017 Park &amp; Recreation</b>							
Dept	<b>4106 Kay's Kids</b>							
Activity	<b>464 Park &amp; Recreation</b>							
<b>Personnel Services</b>								
	Temporary Salaries	31,647	29,115	2,429	40,831	40,831	13,086	82,852
	F.I.C.A. (Soc. Sec.)	1,962	1,807	151	2,532	2,532	811	5,138
	P.E.R.S. Retirement	-	-	-	3,476	3,476	264	-
	Workers Comp. Ins.	2,217	2,037	142	818	818	171	1,196
	Unemployment Ins.	142	73	6	108	108	46	224
	F.I.C.A. Medicare	459	423	35	594	594	190	1,202
	Vacancy Adjustment							(2,950)
<b>Total</b>	<b>Personnel Services</b>	<b>36,427</b>	<b>33,489</b>	<b>2,762</b>	<b>48,359</b>	<b>48,359</b>	<b>14,568</b>	<b>87,662</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	33	193	225	150	150	82	150
	Clothing Allowance	290	683	-	340	340	-	340
	Operating Supplies - Misc	1,913	1,101	8,197	1,000	1,000	457	5,500
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>2,236</b>	<b>1,978</b>	<b>8,421</b>	<b>1,490</b>	<b>1,490</b>	<b>539</b>	<b>5,990</b>
<b>Purchased Services</b>								
	Printing & Duplicating	155	-	-	250	250	-	250
	Advertising	85	1,508	431	600	600	751	600
	Employee Auto Allowance	-	92	62	-	-	-	100
	Required Training	120	-	58	450	450	210	450
	Other Contracted Services	-	-	-	450	450	-	450
<b>Total</b>	<b>Purchased Services</b>	<b>360</b>	<b>1,600</b>	<b>551</b>	<b>1,750</b>	<b>1,750</b>	<b>961</b>	<b>1,850</b>
<b>Internal Charges</b>								
	Liability Insurance	1,066	1,066	1,066	1,083	1,083	1,083	2,371
	Fidelity Insurance	88	83	83	83	83	83	133
<b>Total</b>	<b>Internal Charges</b>	<b>1,154</b>	<b>1,149</b>	<b>1,149</b>	<b>1,166</b>	<b>1,166</b>	<b>1,166</b>	<b>2,504</b>
<b>Total</b>	<b>Kay's Kids</b>	<b>40,177</b>	<b>38,215</b>	<b>12,884</b>	<b>52,765</b>	<b>52,765</b>	<b>17,234</b>	<b>98,006</b>

**Park & Recreation**

Fund: 017

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>017 Park &amp; Recreation</b>							
Dept	<b>4107 Urban Trails</b>							
Activity	<b>464 Park &amp; Recreation</b>							
<b>Personnel Services</b>								
	Salaries & Wages	24,915	28,953	29,845	30,880	30,880	31,601	32,452
	Overtime - Misc	68	179	174		-	147	-
	F.I.C.A. (Soc. Sec.)	1,510	1,772	1,813	1,923	1,923	1,923	2,021
	P.E.R.S. Retirement	2,141	2,541	2,634	2,752	2,752	2,751	2,923
	Health & Vision Insurance	4,329	5,790	6,265	6,295	6,295	6,277	6,485
	Workers Comp. Ins.	772	1,070	724	506	506	342	400
	Unemployment Ins.	113	74	77	81	81	111	88
	Dental Insurance	224	289	293	300	300	292	300
	F.I.C.A. Medicare	353	414	424	450	450	449	473
	Vacancy Adjustment							(1,700)
<b>Total</b>	<b>Personnel Services</b>	<b>34,425</b>	<b>41,083</b>	<b>42,249</b>	<b>43,187</b>	<b>43,187</b>	<b>43,893</b>	<b>43,442</b>
<b>Supplies &amp; Materials</b>								
	Fixtures	-	294	912	1,000	1,000	1,070	1,000
	1,000 Replacement Lights/Signs/Benches etc.							
	1,000							
	Surfacing Materials	-	319	2,007	3,000	3,000	1,614	4,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>-</b>	<b>614</b>	<b>2,918</b>	<b>4,000</b>	<b>4,000</b>	<b>2,684</b>	<b>5,000</b>
<b>Purchased Services</b>								
	Cellular Services	96	122	121	80	80	120	120
	Other Contracted Services	-	-	-	10,050	10,050	-	5,000
	Asphalt Repairs on Trails							
<b>Total</b>	<b>Purchased Services</b>	<b>96</b>	<b>122</b>	<b>121</b>	<b>10,130</b>	<b>10,130</b>	<b>120</b>	<b>5,120</b>
<b>Internal Charges</b>								
	Property Insurance	-	-	-	-	-	-	41
	Liability Insurance	771	777	794	818	818	818	928
	Fidelity Insurance	5	5	5	5	5	5	5
<b>Total</b>	<b>Internal Charges</b>	<b>776</b>	<b>782</b>	<b>799</b>	<b>823</b>	<b>823</b>	<b>823</b>	<b>974</b>
<b>Total</b>	<b>Urban Trails</b>	<b>35,297</b>	<b>42,601</b>	<b>46,087</b>	<b>58,140</b>	<b>58,140</b>	<b>47,520</b>	<b>54,536</b>

**Street & Traffic**

Fund: 201

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Special Assessments	4,975,628	7,113,570	7,047,270	7,208,000	7,208,000	7,341,149	7,210,000
<b>Taxes &amp; Assessments</b>	<b>4,975,628</b>	<b>7,113,570</b>	<b>7,047,270</b>	<b>7,208,000</b>	<b>7,208,000</b>	<b>7,341,149</b>	<b>7,210,000</b>
License & Permits	56,368	74,968	46,791	40,000	40,000	57,380	50,000
Intergovernmental Revenues	30,494	30,494	31,090	30,495	30,495	31,090	31,000
Charges For Services	-	-	-	3,000	3,000	-	-
Fines & Forfeitures	-	690	456	500	500	1,668	500
Investment Earnings	78,062	56,623	9,605	11,000	11,000	23,345	15,000
Other Financing Sources / (Uses)	23,542	120,189	229,961	16,000	16,000	71,980	63,500
<b>Other Operating Revenues</b>	<b>188,466</b>	<b>282,964</b>	<b>317,903</b>	<b>100,995</b>	<b>100,995</b>	<b>185,462</b>	<b>160,000</b>
Interfund Transfers In	19,545	9,894	524,755	9,755	9,755	9,755	4,704
<b>Internal Transactions</b>	<b>19,545</b>	<b>9,894</b>	<b>524,755</b>	<b>9,755</b>	<b>9,755</b>	<b>9,755</b>	<b>4,704</b>
<b>Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,900,000</b>	<b>2,900,000</b>	<b>1,600,000</b>	<b>-</b>
<b>Total Revenues</b>	<b>5,183,640</b>	<b>7,406,429</b>	<b>7,889,928</b>	<b>10,218,750</b>	<b>10,218,750</b>	<b>9,136,366</b>	<b>7,374,704</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>1,322,880</b>	<b>1,542,382</b>	<b>1,750,867</b>	<b>2,166,931</b>	<b>2,166,931</b>	<b>2,132,467</b>	<b>2,470,447</b>
Supplies & Materials	584,617	555,509	750,561	860,265	825,265	600,927	882,650
Purchased Services	698,841	1,248,934	764,838	1,600,011	2,734,871	2,620,067	1,760,767
Intra-City Charges	280,100	258,987	229,526	357,051	392,051	308,564	415,154
Fixed Charges	573	851	65,861	65,781	65,781	67,631	800
<b>Maintenance &amp; Operating</b>	<b>1,564,131</b>	<b>2,064,281</b>	<b>1,810,787</b>	<b>2,883,108</b>	<b>4,017,968</b>	<b>3,597,189</b>	<b>3,059,371</b>
Internal Charges	519,485	637,995	650,399	768,942	768,942	766,288	847,496
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>519,485</b>	<b>637,995</b>	<b>650,399</b>	<b>768,942</b>	<b>768,942</b>	<b>766,288</b>	<b>847,496</b>
Debt Service	-	-	-	305,000	305,000	-	335,034
Capital Outlay	724,163	2,385,173	1,019,459	6,493,500	9,852,350	9,850,166	814,490
<b>Debt &amp; Capital</b>	<b>724,163</b>	<b>2,385,173</b>	<b>1,019,459</b>	<b>6,798,500</b>	<b>10,157,350</b>	<b>9,850,166</b>	<b>1,149,524</b>
<b>Total Expenditures</b>	<b>4,130,659</b>	<b>6,629,831</b>	<b>5,231,513</b>	<b>12,617,481</b>	<b>17,111,191</b>	<b>16,346,110</b>	<b>7,526,838</b>
<b>Revenues Over (Under) Expenditures</b>	<b>1,052,981</b>	<b>776,598</b>	<b>2,658,415</b>	<b>(2,398,731)</b>	<b>(6,892,441)</b>	<b>(7,209,744)</b>	<b>(152,134)</b>
<b>Beginning Cash Balance - July 1</b>	<b>3,715,524</b>	<b>4,767,984</b>	<b>5,492,211</b>	<b>8,139,018</b>	<b>8,139,018</b>	<b>8,139,018</b>	<b>929,274</b>
Other Cash Sources / (Uses)	(521)	(52,371)	(11,608)	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>4,767,984</b>	<b>5,492,211</b>	<b>8,139,018</b>	<b>5,740,287</b>	<b>1,246,577</b>	<b>929,274</b>	<b>777,140</b>
Reserve Target - 18% of Operating Expenses:	613,169	764,038	758,170	1,102,317	1,306,591	1,169,270	1,208,223
Reserve Target - 90 Days of Operating Expenses:	839,958	1,046,628	1,038,588	1,510,023	1,789,851	1,601,740	1,655,100
<b>Reserve Policy Target:</b> <i>(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)</i>	<b>839,958</b>	<b>1,046,628</b>	<b>1,038,588</b>	<b>1,510,023</b>	<b>1,789,851</b>	<b>1,601,740</b>	<b>1,655,100</b>
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	3,928,026	4,445,583	7,100,430	4,230,265	(543,274)	(672,466)	(877,960)

**Street & Traffic**

Fund: 201

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Special Assessments</b>							
Curr. - Street Maintenance District #1	4,968,355	7,105,009	7,032,839	7,200,000	7,200,000	7,328,672	7,200,000
P & I on Del Assmnts	7,273	8,562	14,431	8,000	8,000	12,476	10,000
<b>Total Special Assessments</b>	<b>4,975,628</b>	<b>7,113,570</b>	<b>7,047,270</b>	<b>7,208,000</b>	<b>7,208,000</b>	<b>7,341,149</b>	<b>7,210,000</b>
<b>License &amp; Permits</b>							
Street Opening Permits	56,368	74,968	46,791	40,000	40,000	57,380	50,000
<b>Total License &amp; Permits</b>	<b>56,368</b>	<b>74,968</b>	<b>46,791</b>	<b>40,000</b>	<b>40,000</b>	<b>57,380</b>	<b>50,000</b>
<b>Intergovernmental Revenues</b>							
PILT-Helena Housing Authority	30,494	30,494	31,090	30,495	30,495	31,090	31,000
<b>Total Intergovernmental Revenues</b>	<b>30,494</b>	<b>30,494</b>	<b>31,090</b>	<b>30,495</b>	<b>30,495</b>	<b>31,090</b>	<b>31,000</b>
<b>Charges For Services</b>							
Snow Removal Charges	-	-	-	3,000	3,000	-	-
<b>Total Charges For Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>	<b>-</b>
<b>Fines &amp; Forfeitures</b>							
Misc Fines / Snow Removal	-	690	456	500	500	1,668	500
<b>Total Fines &amp; Forfeitures</b>	<b>-</b>	<b>690</b>	<b>456</b>	<b>500</b>	<b>500</b>	<b>1,668</b>	<b>500</b>
<b>Investment Earnings</b>							
Interest Earnings	78,062	56,623	9,605	11,000	11,000	23,345	15,000
<b>Total Interest Earnings</b>	<b>78,062</b>	<b>56,623</b>	<b>9,605</b>	<b>11,000</b>	<b>11,000</b>	<b>23,345</b>	<b>15,000</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	4,874	8,562	175,517	2,500	2,500	1,038	2,500
12,000 Sidewalk Improvement Payments							
State Signal Reimbrsmnt	12,820	394	1,703	-	-	1,553	1,000
Street Sign Reimbursement	5,848	5,959	40	8,500	8,500	2,806	5,000
Street Constr Reimbursemt	-	-	45,000	-	-	25,382	45,000
45,000 GrandStreet Alley							
Sale of Fixed Assets	-	105,274	7,700	5,000	5,000	41,200	10,000
<b>Total Other Financing Sources / (Uses)</b>	<b>23,542</b>	<b>120,189</b>	<b>229,961</b>	<b>16,000</b>	<b>16,000</b>	<b>71,980</b>	<b>63,500</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>5,164,095</b>	<b>7,396,535</b>	<b>7,365,173</b>	<b>7,308,995</b>	<b>7,308,995</b>	<b>7,526,611</b>	<b>7,370,000</b>
<b>Long-Term Debt</b>							
Intercap Loan Proceeds	-	-	-	2,900,000	2,900,000	1,600,000	-
1,600,000 ST0917 - Rodney Reconstruction							
1,300,000 Knight St							
(1,300,000) Deferred							
1,600,000 Total FY 2022							
<b>Total Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,900,000</b>	<b>2,900,000</b>	<b>1,600,000</b>	<b>-</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	19,545	9,894	9,755	9,755	9,755	9,755	4,704
T/in - 100 General Fund	-	-	415,000	-	-	-	-
T/in - 406 TIF Railroad District	-	-	100,000	-	-	-	-
<b>Total Interfund Transfers In</b>	<b>19,545</b>	<b>9,894</b>	<b>524,755</b>	<b>9,755</b>	<b>9,755</b>	<b>9,755</b>	<b>4,704</b>
<b>TOTAL REVENUE</b>	<b>5,183,640</b>	<b>7,406,429</b>	<b>7,889,928</b>	<b>10,218,750</b>	<b>10,218,750</b>	<b>9,136,366</b>	<b>7,374,704</b>

**Street & Traffic**

Fund: 201

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>201 Street &amp; Traffic</b>
Dept	<b>3503 Steets Maintenance</b>
Activity	<b>432 Streets &amp; Traffic</b>

**Personnel Services**

Salaries & Wages	621,581	743,485	852,809	1,045,153	1,045,153	1,108,533	1,238,967
Temporary Salaries	51,569	24,203	488	58,265	58,265	-	56,537
Overtime - Misc	56,262	28,063	21,650	47,620	47,620	18,884	47,607
F.I.C.A. (Soc. Sec.)	42,762	45,872	51,685	71,416	71,416	66,780	83,295
P.E.R.S. Retirement	58,914	70,360	76,711	101,634	101,634	101,396	115,431
Health & Vision Insurance	122,390	151,519	199,778	226,657	226,657	242,228	275,549
Workers Comp. Ins.	56,519	57,858	48,455	51,884	51,884	50,177	66,955
Unemployment Ins.	3,289	1,990	2,235	3,006	3,006	3,948	3,640
Dental Insurance	6,334	7,554	9,239	10,800	10,800	11,126	12,750
F.I.C.A. Medicare	10,001	10,728	12,087	16,713	16,713	15,617	19,490

<b>Total Personnel Services</b>	<b>1,029,621</b>	<b>1,141,633</b>	<b>1,275,137</b>	<b>1,633,148</b>	<b>1,633,148</b>	<b>1,618,689</b>	<b>1,920,221</b>
---------------------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------

**Supplies & Materials**

Office Supplies & Equip	488	827	700	3,000	3,000	994	2,000
Food	2,303	1,163	-	5,500	5,500	875	4,500
2,500 Extended Winter Shift Meals							
1,000 Office -Staff Meetings							
1,000 MDT Quarterly Meeting							
<u>4,500</u>							
Janitorial Supplies	-	396	-	250	250	50	250
Clothing Allowance	1,495	1,893	4,480	4,750	4,750	1,436	4,700
2,700 Boot Allowance							
<u>2,000</u> Staff Shirts and Jackets							
<u>4,700</u>							
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	20,000
Small Tools & Equip-Misc	1,330	1,324	3,218	4,300	4,300	3,685	4,000
Computr Equip/Sftwr/Sppl	5,688	18,401	11,810	20,000	20,000	13,594	10,000
Safety Equipment	100	1,132	739	1,250	1,250	1,843	2,000
Furniture & Fixtures-Misc	144	620	620	2,000	2,000	834	2,000
2,000 Chairs, desk lifts							
Asphalt & Asphalt Filler	200,407	345,971	567,743	438,200	418,200	353,823	436,200
1,200 Asphalt Rakes, Shovels, Misc							
5,000 Liquid Asphalt							
380,000 Mill & Overlay Repair (4,750 tons @ \$80/ton)							
2,500 QPR Cold Mix							
25,000 Asphalt Pothole Repairs							
2,500 Asphalt Solvent							
<u>20,000</u> Concrete work associated w/asphalt repairs							
<u>436,200</u>							
Gravel & Sand	-	-	-	15,000	15,000	9,513	10,000
10,000 Dirt Road Repairs							
Snow & Ice Control Supp	215,334	66,279	62,214	190,500	175,500	93,582	168,000
35,000 Winter Sand							
17,500 Liquid Deicer							
25,000 Salt & Freight							
50,000 Misc Operational Needs							
8,500 Chains							
9,000 Grader Blades							
<u>23,000</u> Plow Blades							
<u>168,000</u>							
Street Sweeping Supplies	20,000	18,933	12,417	24,500	24,500	7,319	24,500
<u>24,500</u> Mechanical Sweeper Brooms							
<u>24,500</u>							
CRF Crack Seal	1,705	961					
St Maint Supp & Matl-Misc	6,379	5,180	5,267	15,500	15,500	12,299	55,000
500 Saw Blades							
2,500 Sign Stands/Cones							
6,000 Milling Machine Teeth							
2,000 Grader Blades (Dirt & Pavement)							
500 Vehicle/Equip. Cleaning Materials							
20,000 Guardrail repairs							
10,000 Road Based Material							
7,500 Pilot Projects							
2,000 RxR Crossing Maintenance							
3,500 IRON:Fabricating Materials							
500 Maintenance Materials and Supplies							
<u>55,000</u>							
Concrete Supplies	-	-	-	-	-	-	2,500
2,500 Grinding drums/ concrete tools							
<b>Total Supplies &amp; Materials</b>	<b>455,373</b>	<b>463,079</b>	<b>669,209</b>	<b>724,750</b>	<b>689,750</b>	<b>499,845</b>	<b>745,650</b>

**Street & Traffic**

Fund: 201

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt	21,355	19,713	25,529	25,594	25,594	25,964	32,467
IT&S Telephone Service	1,743	2,557	2,289	2,290	2,290	2,290	3,119
IT&S Special Projects	-	2,954	1,182	-	399	1,182	-
City-Co Bldg Postage Adm	96	137	167	176	176	176	189
Postage	15	13	1	250	250	257	300
Cellular Services	896	16,009	14,237	17,000	17,000	16,195	17,000
5,000 Staff Cell Phones							
12,000 GPS Annual Service							
<u>17,000</u>							
Printing & Duplicating	70	343	-	900	900	614	1,000
Advertising	18,918	6,154	4,434	10,425	10,425	2,636	7,500
Water & Sewer	2,543	5,585	5,106	9,200	9,200	5,181	7,500
Long Dist Telephone Chrgs	76	44	-	-	-	-	-
Solid Waste	820	625	1,433	1,200	1,200	1,501	1,400
Medical Expenses	730	985	1,098	2,000	2,000	1,153	1,600
Architect & Engr Services	-	-	-	-	-	-	129,400
100,000 Engineering Contracts							
4,400 testing contracts							
<u>25,000 surveys</u>							
<u>129,400</u>							
ADA Compliance	93,911	327,516	37,416	500,000	1,040,000	151,922	650,000
FY22 1,040,000 ADA Compliance/Overlay Program Budget						888,078	
- ADA Compliance/Overlay Program Spent - \$300,000 Est.							
<u>(200,000) ADA Compliance/Overlay Program Excess (Carryover \$540,000)</u>							
<u>840,000</u>							
FY23 35,000 Slip/Trip/Falls - City installed							
100,000 Additional Slip/Trip/Falls - Commission Direction							
150,000 Sidewalk Improvement Program							
<u>365,000 Overlay Program-ADA Requirements</u>							
<u>650,000</u>							
Professional Services-Misc	-	-	-	-	-	-	5,000
5,000 Vehicle Towing							
Repairs/Services-Misc	118	1,229	449	600	600	-	600
Chip & Seal Contracts	252,102	664,022	396,824	469,000	884,176	578,226	537,813
FY22 884,176 FY21 Chip Seal Budget						305,950	
- FY21 Chip Seal Spent - \$373,192							
- FY21 Chip Seal Excess (Carryover \$510,984)							
<u>884,176 Total FY 2022</u>							
FY23 43,058 S. California ST.-Belt View Dr.-cul de sac End							
3,435 South Ridge -S. California St.-Greyson Ct.							
20,720 Greyson Ct./S Ridge Dr.-							
19,899 Beltview Dr. -S. California St.-Saddle Dr.							
17,586 Rebar Rd.-Le Grande Cannon Blvd-End Cul de sac							
39,013 Brady St.-W. Custer Ave-Henderson St.							
106,302 Winne Ave.-N. Montana Ave.-Colonial Dr.							
227,308 Sunhaven Sub Division							
4,892 Idaho Ave.-Prospect Ave-Butte Ave							
5,600 Butte Ave.-Idaho Ave-N. Dakota Ave							
<u>50,000 Contingency</u>							
<u>537,813 Total FY 2023</u>							
Meal Reimb-Taxable	-	-	-	-	-	-	-
Required Training	-	360	1,499	7,500	7,500	1,145	7,500
Conferences	1,987	2,649	604	12,500	12,500	4,456	12,500
6,000 Conference							
4,000 APWA Snow Rodeo							
<u>2,500 Engineering Conference</u>							
<u>12,500</u>							



**Street & Traffic**

Fund: 201

			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
<b>Other Contracted Services</b>			<b>252,056</b>	<b>131,093</b>	<b>244,113</b>	<b>413,500</b>	<b>592,500</b>	<b>215,609</b>	<b>258,600</b>
FY22	15,000	Technology Upgrades						376,891	
	3,000	Vehicle Towing							
	3,200	Sweeping Report Samples							
	5,000	MioVision							
	30,000	Contracted Snow Removal, ADA Ramps							
	150,000	Downtown Winter Snow Operations							
	50,000	Contracted Plowing/Grading, Residential Streets							
	25,000	Valley Gutter Installations							
	25,000	Pit Development							
	3,000	Pilot Projects							
	45,000	Milling Contract							
	500	Copier Maint. Contract							
	3,000	City Sourced App							
	10,200	City Works							
	15,000	M-Files							
	600	Portable Toilets for Workzone Projects							
	30,000	Engineering Contracts							
	179,000	FY21 Carryovers							
	<u>592,500</u>	Total FY 2022							
FY23	15,000	Technology Upgrades							
	2,000	MioVision							
	30,000	Contracted Snow Removal, ADA Ramps							
	65,000	Downtown Winter Snow Operations							
	25,000	Contracted Plowing/Grading, Residential Streets							
	25,000	Valley Gutter Installations							
	45,000	Milling Contract							
	500	Copier Maint. Contract							
	7,000	City Sourced App + Msg Module							
	18,000	City Works							
	5,500	Geo Event Server							
	5,000	ESRI Upgrade (half of 9000)							
	15,000	M-Files							
	600	Portable Toilets for Workzone Projects							
	<u>258,600</u>	Total FY 2023							
<b>Total</b>	<b>Purchased Services</b>		<b>647,436</b>	<b>1,181,991</b>	<b>736,381</b>	<b>1,472,135</b>	<b>2,606,710</b>	<b>2,579,424</b>	<b>1,673,488</b>
<b>Intra-City Charges</b>									
		Copier Revolving Program	481	727	3,073	3,120	3,120	3,120	-
		Mall St Sweep/Plow Chrg	19,000	19,000	-	19,000	19,000	19,000	19,000
		Shop Gas & Fuel Charges	93,651	80,711	87,992	160,200	160,200	127,350	176,220
		Shop Vehicle Repairs	13,089	44,794	15,523	27,000	62,000	49,793	65,000
		Shop Tires & Tire Repairs	7,837	23,548	9,964	15,550	15,550	7,651	-
		Shop Vehicle Parts	134,692	79,910	99,981	112,000	112,000	90,738	137,500
<b>Total</b>	<b>Intra-City Charges</b>		<b>268,750</b>	<b>248,690</b>	<b>216,534</b>	<b>336,870</b>	<b>371,870</b>	<b>297,652</b>	<b>397,720</b>
<b>Fixed Charges</b>									
		Rent of Equipment	-	-	65,118	65,000	65,000	66,656	-
		65,000 ST0916 - Small Motor Patrol							
		Special Assessments	573	709	744	781	781	975	800
<b>Total</b>	<b>Fixed Charges</b>		<b>573</b>	<b>709</b>	<b>65,861</b>	<b>65,781</b>	<b>65,781</b>	<b>67,631</b>	<b>800</b>
<b>Internal Charges</b>									
		Comm, Mgr, Atty Charges	72,177	70,330	98,717	247,336	247,336	247,336	247,771
		Public Works	24,803	59,237	-	4,899	4,899	4,899	7,067
		Property Insurance	273	273	294	315	315	315	-
		Vehicle & Equip Insurance	4,678	4,678	6,314	6,756	6,756	6,756	7,084
		Liability Insurance	20,832	27,897	27,626	30,515	30,515	27,869	38,427
		Fidelity Insurance	190	233	226	159	159	151	177
		Liability Deductible	858	4,585	4,585	4,906	4,906	4,906	9,162
		Human Resource	16,648	16,107	16,599	23,645	23,645	23,645	31,850
		Budget & Accounting	23,491	23,636	29,555	73,757	73,757	73,757	61,058
		Engineering	30,989	113,637	139,123	85,871	85,871	85,871	91,195
		Building M&O Charge	39,120	38,131	38,314	38,930	38,930	38,930	40,877
		Weed & Snow Control Chrg	18,000	-	-	-	-	-	-
		Fleet Services Charges	166,565	182,963	186,622	186,622	186,622	186,622	223,946
<b>Total</b>	<b>Internal Charges</b>		<b>418,624</b>	<b>541,707</b>	<b>547,975</b>	<b>703,711</b>	<b>703,711</b>	<b>701,057</b>	<b>758,614</b>

**Street & Traffic**

Fund: 201

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Debt Service</b>								
	Principal	-	-	-	240,000	240,000	-	311,434
	Interest	-	-	-	65,000	65,000	-	23,600
<b>Total Debt Service</b>		-	-	-	<b>305,000</b>	<b>305,000</b>	-	<b>335,034</b>
<b>Capital Outlay</b>								
	Equipment	226,218	23,398	441,708	25,000	25,000	-	40,490
FY22	25,000 Magnesium Chloride Tank						25,000	
	25,000 Total FY 2022							
FY23	5,400 2nd Floor TSD Copier Buyout							
	25,000 Message Board							
	10,090 Boss Drag Pro Hydraulic Folding Wing Model Plow							
	40,490 Total FY 2023							
	Vehicles	344,640	740,751	101,488	1,358,500	1,396,500	90,540	684,000
FY22	250,000 New Patch Truck						1,305,960	
	395,000 Replace Elgin Pelican with Road Wizard (\$395,000)							
	314,000 Freightliner 5 yd Dump Truck will be 12 yd #323 (Carryover From FY 21)							
	314,000 Chevy Dump Truck 5 yd Dump Truck will be 12 yd #322 (From FY 21)							
	38,000 Ford F150 PU Truck #110							
	40,000 Sweeper- (166,000)FY22 Split with Streets, Transit and Parking							
	7,500 317 Bed Replacement							
	38,000 Carryover From FY21							
	1,396,500 Total FY 2022							
FY23	314,000 Freightliner 5 yd dump Truck (Plow Truck) Replaces TRK #324							
	240,000 John Deere Motor Grader 622G Buyout unit 326							
	60,000 Replace unit 301 with F350 + Plow - Supervisor Truck							
	70,000 Superior Broom DT74J							
	684,000							
	Street Construction	153,305	1,618,273	476,264	4,800,000	8,120,850	1,616,191	45,000
ST0917	3,644,215 Rodney Ph 1 Budget						6,504,659	
	- Rodney Ph 1 Spent - \$1,107,810							
	- Rodney Ph 1 - Excess \$0 (Carryover Remainder to Ph 2)							
ST1907	861,845 Rodney Ph 2 Budget							
	- Rodney Ph 2 Spent - \$38,795							
	- Rodney Ph 2 Excess \$0 (Carryover Remainder)							
ST1910	90,000 5 Point Intersection Study Budget							
	- 5 Point Intersection Study Spent - \$0							
	- 5 Point Intersection Study Excess \$0 (Carryover Remainder)							
ST1911	150,000 Pave Centennial Trail Budget							
	- Pave Centennial Trail Spent - \$0							
	- Pave Centennial Trail Excess \$0 (Carryover Remainder)							
ST9917	275,000 Lawrence & Warren Budget							
	- Lawrence & Warren Spent - \$267,266							
	(7,734) Lawrence & Warren Excess \$7,734							
WU8919	99,790 8th Ave with Water Budget							
	- 8th Ave with Water Spent - \$0							
	- 8th Ave with Water Excess \$0 (Carryover Remainder)							
ST2907	1,300,000 Knight St Sidewalks Budget							
	- Knight St Sidewalks Spent - \$14,439							
	(1,285,561) Knight St Sidewalks Excess \$1,285,561 pending litigation							
ST2910	150,000 Sidewalk Improvement Program Budget							
	- Sidewalk Improvement Program Spent - \$37,039							
	- Sidewalk Improvement Program Excess \$0 (Carryover Remainder)							
ST2911	75,000 Safe Crossing Ewing St Budget							
	- Safe Crossing Ewing St Spent - \$0							
	- Safe Crossing Ewing St Excess \$0 (Carryover Remainder)							
ST2912	75,000 Safe Crossing Bozeman Budget							
	- Safe Crossing Bozeman Spent - \$0							
	- Safe Crossing Bozeman Excess \$0 (Carryover Remainder)							
ST2913	500,000 11th Ave Mill/Overlay Budget							
	- 11th Ave Mill/Overlay Spent - \$0							
	- 11th Ave Mill/Overlay Excess \$0 (Carryover Remainder)							
ST2916	50,000 Downtown Multi Modal Budget							
	- Downtown Multi Modal Spent - \$0							
	- Downtown Multi Modal Excess \$0 (Carryover Remainder)							

**Street & Traffic**

Fund: 201

			FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
ST2917	200,000	Safe Routes to School Budget							
	-	Safe Routes to School Spent - \$0							
	-	Safe Routes to School Excess \$0 (Carryover Remainder)							
ST9911	650,000	Benton Bike Path Budget							
	-	Benton Bike Path Spent - \$0							
	-	Benton Bike Path Excess \$0 (Carryover Remainder)							
	<u>6,827,555</u>	Total FY 2022							
	<u>45,000</u>	GrandStreet Alley							
	<u>45,000</u>	Total FY 2023							
<b>Total</b>		<b>Capital Outlay</b>	<b>724,163</b>	<b>2,382,423</b>	<b>1,019,459</b>	<b>6,183,500</b>	<b>9,542,350</b>	<b>9,542,350</b>	<b>769,490</b>
<b>Total</b>		<b>Steets Maintenance</b>	<b>3,544,540</b>	<b>5,960,231</b>	<b>4,530,555</b>	<b>11,424,895</b>	<b>15,918,320</b>	<b>15,306,648</b>	<b>6,601,017</b>

**Street & Traffic**

Fund: 201

Fund	201 Street & Traffic	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Dept	3504 Traffic Maintenance							
Activity	432 Streets & Traffic							
<b>Personnel Services</b>								
	Salaries & Wages	114,328	131,531	169,222	183,907	183,907	192,547	195,271
	Temporary Salaries	52,164	45,847	35,751	34,593	34,593	27,129	32,529
	Overtime - Misc	2,526	1,374	707	1,731	1,731	1,118	2,190
	F.I.C.A. (Soc. Sec.)	10,206	10,707	12,522	13,691	13,691	13,397	14,296
	P.E.R.S. Retirement	9,845	11,344	14,888	16,515	16,515	16,660	17,762
	Health & Vision Insurance	25,519	30,670	40,437	41,553	41,553	43,325	42,792
	Workers Comp. Ins.	13,768	14,964	13,545	10,704	10,704	11,811	12,056
	Unemployment Ins.	761	446	526	578	578	774	625
	Dental Insurance	1,321	1,529	1,870	1,980	1,980	1,990	1,980
	F.I.C.A. Medicare	2,387	2,504	2,929	3,206	3,206	3,133	3,345
<b>Total</b>	<b>Personnel Services</b>	<b>232,825</b>	<b>250,917</b>	<b>292,397</b>	<b>308,458</b>	<b>308,458</b>	<b>311,884</b>	<b>322,846</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	76	271	90	250	250	98	250
	Clothing Allowance	556	341	708	1,200	1,200	599	1,200
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	1,200
	Small Tools & Equip-Misc	831	1,880	1,781	3,700	3,700	3,353	3,700
	Computr Equip/Sftwr/Sppl	344	-	500	500	500	-	500
	Furniture & Fixtures-Misc	52	-	-	500	500	-	500
	Pavement Markings	22,626	16,379	22,127	45,000	45,000	18,870	45,000
	Sign Installation Materials	44,879	24,801	20,291	30,000	30,000	32,285	30,000
	Traffic Count Supp & Mat'ls	-	-	-	300	300	-	300
	Traffic Safety Equipment	2,732	87	1,593	2,000	2,000	351	2,000
	Bike/Ped Street Markings	39,624	28,050	29,723	30,000	30,000	29,915	30,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>111,720</b>	<b>71,808</b>	<b>76,813</b>	<b>113,450</b>	<b>113,450</b>	<b>85,472</b>	<b>114,650</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	8,336	10,305	8,718	7,779	7,779	7,779	7,271
	IT&S Telephone Service	833	834	867	868	868	868	1,223
	IT&S Special Projects	-	1,544	619	-	208	619	-
	City-Co Bldg Postage Adm	96	137	167	176	176	176	189
	Postage	21	14	1	50	50	-	50
	Cellular Services	295	1,047	1,093	1,000	1,000	1,449	1,700
	Printing & Duplicating	-	-	-	100	100	2	100
	Dues, Subscriptn, License	100	100	100	450	450	100	500
	500 IMSA Membership - Supervisor + 2 Techs							
	Water & Sewer	513	436	449	750	750	427	750
	Solid Waste	298	108	249	480	480	260	480
	Medical Expenses	200	240	58	240	240	190	240
	Equipment Repairs	1,136	-	16	1,750	1,750	-	1,750
	Required Training	375	33	450	2,000	2,000	1,648	2,000
	Other Contracted Services	33,818	35,041	130	42,800	42,800	2,080	28,350
	250 City Sourced App							
	25,000 Traffic Center Line Painting							
	250 Copier Maintenance Contract							
	2,250 City Works							
	600 M-Files							
	<u>28,350</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>46,021</b>	<b>49,840</b>	<b>12,916</b>	<b>58,443</b>	<b>58,651</b>	<b>15,599</b>	<b>44,603</b>

**Street & Traffic**

Fund: 201

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Intra-City Charges</b>								
	Copier Revolving Program	385	112	2,477	2,494	2,494	2,494	-
	Shop Gas & Fuel Charges	5,630	5,402	6,137	8,863	8,863	4,996	10,000
	Shop Vehicle Repairs	-	41	471	1,500	1,500	21	2,000
	Shop Tires & Tire Repairs	760	15	373	850	850	40	-
	Shop Vehicle Parts	506	552	499	700	700	276	2,200
<b>Total</b>	<b>Intra-City Charges</b>	<b>7,281</b>	<b>6,121</b>	<b>9,957</b>	<b>14,407</b>	<b>14,407</b>	<b>7,827</b>	<b>14,200</b>
<b>Fixed Charges</b>								
	Rent of Equipment	-	-	-	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	14,435	14,066	19,743	-	-	-	12,179
	Public Works	8,268	11,897	-	-	-	-	-
	Vehicle & Equip Insurance	158	158	191	204	204	204	899
	Liability Insurance	4,808	5,731	6,178	5,838	5,838	5,838	6,581
	Fidelity Insurance	75	79	79	27	27	27	27
	Human Resource	3,372	3,262	3,362	5,403	5,403	5,403	4,946
	Budget & Accounting	4,604	4,643	5,658	7,619	7,619	7,619	7,067
	Engineering	10,071	-	-	-	-	-	-
	Building M&O Charge	13,413	13,254	13,323	16,684	16,684	16,684	17,518
	Fleet Services Charges	4,172	6,201	6,325	6,325	6,325	6,325	7,590
<b>Total</b>	<b>Internal Charges</b>	<b>63,376</b>	<b>59,291</b>	<b>54,859</b>	<b>42,100</b>	<b>42,100</b>	<b>42,100</b>	<b>56,807</b>
<b>Capital Outlay</b>								
	Buildings	-	-	-	-	-	-	-
	- Bldg Reconstruction-Shop Offices	-	-	-	-	-	-	-
	Equipment	-	2,750	-	10,000	10,000	7,816	-
FY22	10,000 Traffic Counters	-	-	-	-	-	-	-
	Vehicles	-	-	-	300,000	300,000	232,989	45,000
FY23	45,000 Replace Unit 110	-	-	-	-	-	67,011	-
	<u>45,000</u>	-	-	-	-	-	-	-
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>2,750</b>	<b>-</b>	<b>310,000</b>	<b>310,000</b>	<b>307,816</b>	<b>45,000</b>
<b>Total</b>	<b>Traffic Maintenance</b>	<b>461,223</b>	<b>440,727</b>	<b>446,941</b>	<b>846,858</b>	<b>847,066</b>	<b>770,699</b>	<b>598,107</b>

## Street & Traffic

Fund: 201

Fund	201 Street & Traffic	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Dept	3509 Signal Maintenance							
Activity	432 Streets & Traffic							
<b>Personnel Services</b>								
	Salaries & Wages	42,868	13,523	13,712	18,344	18,344	18,049	12,225
	Overtime - Misc	240	119	50	3,399	3,399	144	3,942
	F.I.C.A. (Soc. Sec.)	2,587	826	817	1,354	1,354	1,102	1,005
	P.E.R.S. Retirement	3,683	1,183	1,146	1,936	1,936	1,585	1,455
	Health & Vision Insurance	7,774	2,363	2,418	2,960	2,960	2,985	1,750
	Workers Comp. Ins.	2,081	620	520	621	621	485	310
	Unemployment Ins.	194	34	31	58	58	64	44
	Dental Insurance	402	118	106	141	141	136	81
	F.I.C.A. Medicare	605	193	202	318	318	258	236
<b>Total</b>	<b>Personnel Services</b>	<b>60,434</b>	<b>18,979</b>	<b>19,003</b>	<b>29,131</b>	<b>29,131</b>	<b>24,808</b>	<b>21,048</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	46	82	-	250	250	-	100
	Clothing Allowance	135	-	-	15	15	-	100
	Small Tools & Equip-Misc	751	513	-	500	500	-	250
	Computr Equip/Sftwr/Sppl	344	-	404	200	200	-	200
	Furniture & Fixtures-Misc	47	86	-	-	-	-	-
	State Signal Maintenance	1,003	-	-	-	-	-	-
	City Signal Maintenance	15,127	6,802	999	15,000	15,000	15,069	15,000
	Traffic Safety Equipment	71	-	-	350	350	24	350
	Bike/Ped Signal Maint	-	60	-	500	500	-	500
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>17,524</b>	<b>7,543</b>	<b>1,403</b>	<b>16,815</b>	<b>16,815</b>	<b>15,093</b>	<b>16,500</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Sprrt	2,631	3,810	1,328	576	576	275	623
	IT&S Telephone Service	838	839	872	873	873	872	328
	IT&S Special Projects	-	571	229	-	77	229	-
	Cellular Services	234	111	49	120	120	58	-
	Printing & Duplicating	-	-	-	-	-	-	-
	Dues, Subscriptn, License	100	100	140	150	150	200	200
	Water & Sewer	400	77	79	670	670	75	150
	Solid Waste	359	83	40	620	620	46	150
	Equipment Repairs	19	-	15	250	250	-	250
	Required Training	330	-	-	100	100	140	200
	Conferences	-	16	-	100	100	-	100
	Other Contracted Services	473	2,745	713	5,875	5,875	995	5,300
	300 Miscellaneous Services							
	5,000 Electronic Speed Sign Maintenance							
	<u>5,300</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>5,384</b>	<b>8,353</b>	<b>3,465</b>	<b>9,334</b>	<b>9,411</b>	<b>2,891</b>	<b>7,301</b>
<b>Intra-City Charges</b>								
	Copier Revolving Program	192	33	1,286	1,243	1,243	1,243	-
	Shop Gas & Fuel Charges	1,451	976	-	300	300	-	-
	Shop Vehicle Repairs	2,409	-	-	250	250	-	-
	Shop Tires & Tire Repairs	-	559	-	100	100	-	-
	Shop Vehicle Parts	17	308	-	125	125	-	-
<b>Total</b>	<b>Intra-City Charges</b>	<b>4,069</b>	<b>1,876</b>	<b>1,286</b>	<b>2,018</b>	<b>2,018</b>	<b>1,243</b>	<b>-</b>

**Street & Traffic**

Fund: 201

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	7,218	7,033	9,872	-	-	-	1,008
Public Works	8,268	3,222	-	-	-	-	-
Vehicle & Equip Insurance	141	141	-	-	-	-	-
Liability Insurance	1,424	563	548	577	577	577	463
Fidelity Insurance	11	9	9	1	1	1	-
Human Resource	1,247	864	890	274	274	274	210
Budget & Accounting	3,968	3,994	4,982	1,498	1,498	1,498	1,027
Building M&O Charge	13,413	15,242	15,312	5,561	5,561	5,561	5,839
Fleet Services Charges	1,795	1,120	1,142	1,142	1,142	1,142	1,199
<b>Total Internal Charges</b>	<b>37,485</b>	<b>32,188</b>	<b>32,755</b>	<b>9,053</b>	<b>9,053</b>	<b>9,053</b>	<b>9,746</b>
<b>Capital Outlay</b>							
Equipment	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Signal Maintenance</b>	<b>124,896</b>	<b>68,938</b>	<b>57,912</b>	<b>66,351</b>	<b>66,428</b>	<b>53,088</b>	<b>54,595</b>

**Street & Traffic**

Fund: 201

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>201 Street &amp; Traffic</b>
Dept	<b>3510 Roadway Code Enforcement</b>
Activity	<b>432 Streets &amp; Traffic</b>

**Personnel Services**

Salaries & Wages	-	90,085	115,643	137,856	137,856	126,399	145,966
Temporary Salaries	-	-	-	-	-	-	-
F.I.C.A. (Soc. Sec.)	-	5,621	2,929	8,560	8,560	7,675	9,063
P.E.R.S. Retirement	-	7,880	9,908	12,246	12,246	11,021	13,111
Health & Vision Insurance	-	19,758	29,908	31,480	31,480	26,954	32,418
Workers Comp. Ins.	-	4,982	2,882	2,188	2,188	1,544	1,757
Unemployment Ins.	-	227	104	360	360	442	396
Dental Insurance	-	985	1,390	1,500	1,500	1,257	1,500
F.I.C.A. Medicare	-	1,315	1,569	2,004	2,004	1,795	2,121

<b>Total Personnel Services</b>	-	<b>130,853</b>	<b>164,331</b>	<b>196,194</b>	<b>196,194</b>	<b>177,086</b>	<b>206,332</b>
---------------------------------	---	----------------	----------------	----------------	----------------	----------------	----------------

**Supplies & Materials**

Office Supplies & Equip	-	319	170	600	600	-	600
Chem & Lab Supplies	-	-	-	-	-	-	-
Clothing Allowance	-	-	72	300	300	18	300
Fuel/Oil Outside Vendor	-	-	-	-	-	-	-
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	600
Small Tools & Equip-Misc	-	700	665	2,650	2,650	498	2,650
150 Small Tools							
2,500 Snow & Ice Control for Sidewalks							
<u>2,650</u>							
Computr Equip/Sftwr/Sppl	-	12,060	2,230	1,500	1,500	-	1,500
1,500 Technological Upgrades							
<u>1,500</u>							
Safety Equipment	-	-	-	200	200	-	200

<b>Total Supplies &amp; Materials</b>	-	<b>13,079</b>	<b>3,137</b>	<b>5,250</b>	<b>5,250</b>	<b>516</b>	<b>5,850</b>
---------------------------------------	---	---------------	--------------	--------------	--------------	------------	--------------

**Purchased Services**

IT&S Computer Maint/Spprt	-	4,628	5,724	6,525	6,525	6,525	7,001
IT&S Telephone Service	-	456	474	474	474	474	474
City-Co Bldg Postage Adm	-	130	-	-	-	225	200
Postage	-	1,037	3,041	250	250	1,192	1,500
Cellular Services	-	1,551	1,480	1,250	1,250	2,023	1,800
1,800 Cell Phone Reimbursements and IPADS							
Printing & Duplicating	-	105	-	-	-	-	-
Dues, Subscriptn, License	-	-	-	100	100	-	100
Advertising	-	833	1,359	1,500	1,500	516	750
400 Utility inserts-snow removal							
350 Code Enforcement Educational Material							
<u>750</u>							
Long Dist Telephone Chrgs	-	10	-	-	-	-	-
Equipment Repairs	-	-	-	-	-	-	-
Medical Expenses	-	-	-	-	-	-	-
ADA Compliance	-	-	-	-	-	-	-
Repairs/Services-Misc	-	-	-	-	-	-	-
Chip & Seal Contracts	-	-	-	-	-	-	-
Meal Reimb-Taxable	-	-	-	-	-	-	-
Required Training	-	-	-	500	500	-	500
Conferences	-	-	-	500	500	-	500
Other Contracted Services	-	-	-	49,000	49,000	11,200	22,550
15,000 Snow and Ice Cotntrol/Removal							
1,250 City Sourced App							
3,600 Rent - Transit Facility							
1,500 City Works							
1,200 M-Files							
<u>22,550</u>							

<b>Total Purchased Services</b>	-	<b>8,751</b>	<b>12,077</b>	<b>60,099</b>	<b>60,099</b>	<b>22,154</b>	<b>35,375</b>
---------------------------------	---	--------------	---------------	---------------	---------------	---------------	---------------



**Street & Traffic**

Fund: 201

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Intra-City Charges</b>							
Copier Revolving Program	-	171	-	371	371	371	-
Mall St Sweep/Plow Chrg	-	-	-	-	-	-	-
Shop Gas & Fuel Charges	-	1,650	1,588	2,035	2,035	1,348	2,200
Shop Vehicle Repairs	-	282	-	500	500	-	550
Shop Tires & Tire Repairs	-	-	-	450	450	-	-
Shop Vehicle Parts	-	198	161	400	400	123	484
<b>Total Intra-City Charges</b>	-	<b>2,300</b>	<b>1,749</b>	<b>3,756</b>	<b>3,756</b>	<b>1,842</b>	<b>3,234</b>
<b>Fixed Charges</b>							
Credit Card Fees	-	142	-	-	-	-	-
<b>Total Fixed Charges</b>	-	<b>142</b>	-	-	-	-	-
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	-	-	4,091	-	-	-	7,790
Vehicle & Equip Insurance	-	107	60	64	64	64	90
Liability Insurance	-	2,689	2,660	3,655	3,655	3,655	4,176
Fidelity Insurance	-	31	31	20	20	20	20
Liability Deductible	-	-	1,982	2,121	2,121	2,121	-
Human Resource	-	-	2,303	2,728	2,728	2,728	3,747
Budget & Accounting	-	-	1,661	3,164	3,164	3,164	3,715
Fleet Services Charges	-	1,982	2,022	2,326	2,326	2,326	2,791
<b>Total Internal Charges</b>	-	<b>4,809</b>	<b>14,810</b>	<b>14,078</b>	<b>14,078</b>	<b>14,078</b>	<b>22,329</b>
<b>Total Roadway Code Enforcement</b>	-	<b>159,934</b>	<b>196,104</b>	<b>279,377</b>	<b>279,377</b>	<b>215,676</b>	<b>273,119</b>

**Civic Center Board**

Fund: 204

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Charges For Services	-	32,842	-	-	-	-	-
Investment Earnings	-	26	168	-	-	224	-
Other Financing Sources / (Uses)	-	900	-	-	-	-	-
<b>Other Operating Revenues</b>	-	<b>33,768</b>	<b>168</b>	-	-	<b>224</b>	-
<b>Total Revenues</b>	-	<b>33,768</b>	<b>168</b>	-	-	<b>224</b>	-
<b>Expenditures</b>							
Supplies & Materials	-	316	9,444	-	-	-	9,474
Purchased Services	-	2,702	-	-	-	-	31,036
<b>Maintenance &amp; Operating</b>	-	<b>3,018</b>	<b>9,444</b>	-	-	-	<b>40,510</b>
Capital Outlay	-	-	2,258	-	-	-	40,500
<b>Debt &amp; Capital</b>	-	-	<b>2,258</b>	-	-	-	<b>40,500</b>
<b>Total Expenditures</b>	-	<b>3,018</b>	<b>11,703</b>	-	-	-	<b>81,010</b>
<b>Revenues Over (Under) Expenditures</b>	-	<b>30,750</b>	<b>(11,535)</b>	-	-	<b>224</b>	<b>(81,010)</b>
<b>Beginning Cash Balance - July 1</b>	-	-	<b>92,321</b>	<b>80,786</b>	<b>80,786</b>	<b>80,786</b>	<b>81,010</b>
Other Cash Sources / (Uses)	-	61,571	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	-	<b>92,321</b>	<b>80,786</b>	<b>80,786</b>	<b>80,786</b>	<b>81,010</b>	<b>0</b>
<b>Revenues</b>							
<b>Charges For Services</b>							
Civic Center Board Receipts		13,722					
Civic Center Board Booth Receipts		19,120					
<b>Total Charges For Services</b>	-	<b>32,842</b>	-	-	-	-	-
<b>Investment Earnings</b>							
Interest Earnings	-	26	168	-	-	224	-
<b>Total Interest Earnings</b>	-	<b>26</b>	<b>168</b>	-	-	<b>224</b>	-
<b>Other Financing Sources / (Uses)</b>							
Other Revenues		900					
<b>Total Other Financing Sources / (Uses)</b>	-	<b>900</b>	-	-	-	-	-
<b>SUBTOTAL - OPERATING REVENUE</b>	-	<b>33,768</b>	<b>168</b>	-	-	<b>224</b>	-
<b>TOTAL REVENUE</b>	-	<b>33,768</b>	<b>168</b>	-	-	<b>224</b>	-
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Fund Balance	-	61,571	-	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	-	<b>61,571</b>	-	-	-	-	-

**Civic Center Board**

Fund: 204

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>204 Civic Center Board</b>
Dept	<b>4121 Civic Center Board</b>
Activity	<b>464 Park &amp; Recreation</b>

**Supplies & Materials**

Clothing Allowance			-	-	-	-	4,050
2,250 Usher Vests							
1,800 Staff Uniforms							
<u>4,050</u>							
Computr Equip/Sftwr/Sppl	-	-	-	-	-	-	-
Small Tools & Equip-Misc			9,444				5,424
5,424 Podium/Lectern							
<u>5,424</u>							
<b>Total Supplies &amp; Materials</b>	-	-	<b>9,444</b>	-	-	-	<b>9,474</b>

**Purchased Services**

Building Repairs/Maint			-	-	-	-	31,036
11,500 Window Treatments - Shades/Blinds							
5,200 Furniture - Lobby/Backstage							
8,336 Stage Floor Repair/Repaint							
6,000 Art - Lobby/Backstage							
<u>31,036</u>							
<b>Total Purchased Services</b>	-	-	-	-	-	-	<b>31,036</b>

**Capital Outlay**

Imprvmnts Other Than Bldgs			2,258				40,500
22,500 Sound System Enancements							
18,000 Stage Lighting							
<u>40,500</u>							
<b>Total Capital Outlay</b>	-	-	<b>2,258</b>	-	-	-	<b>40,500</b>

<b>Total Civic Center Board</b>	-	-	<b>11,703</b>	-	-	-	<b>81,010</b>
---------------------------------	---	---	---------------	---	---	---	---------------

Fund	<b>204 Civic Center Board</b>
Dept	<b>4503 CC Board Reimbursables</b>
Activity	<b>464 Park &amp; Recreation</b>

**Supplies & Materials**

Operating Supplies - Misc		316					
<b>Total Supplies &amp; Materials</b>	-	<b>316</b>	-	-	-	-	-

**Purchased Services**

Advertising		2,702					
<b>Total Purchased Services</b>	-	<b>2,702</b>	-	-	-	-	-

<b>Total CC Board Reimbursables</b>	-	<b>3,018</b>	-	-	-	-	-
Fund Totals - Civic Center Board	-	3,018	11,703	-	-	-	81,010

**Civic Center**  
Fund: 211

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Charges For Services	615,014	536,758	420,147	590,500	590,500	573,720	701,000
Other Financing Sources / (Uses)	42,016	198	2	352,123	352,123	380,520	2,550
<b>Other Operating Revenues</b>	<b>657,030</b>	<b>536,956</b>	<b>420,149</b>	<b>942,623</b>	<b>942,623</b>	<b>954,240</b>	<b>703,550</b>
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	475,572	362,792	362,750	452,750	452,750	452,750	361,134
<b>Internal Transactions</b>	<b>475,572</b>	<b>362,792</b>	<b>362,750</b>	<b>452,750</b>	<b>452,750</b>	<b>452,750</b>	<b>361,134</b>
<b>Total Revenues</b>	<b>1,132,602</b>	<b>899,748</b>	<b>782,899</b>	<b>1,395,373</b>	<b>1,395,373</b>	<b>1,406,990</b>	<b>1,064,684</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>396,178</b>	<b>410,096</b>	<b>329,322</b>	<b>475,261</b>	<b>475,261</b>	<b>371,495</b>	<b>502,220</b>
Supplies & Materials	28,670	26,685	21,395	54,130	54,130	32,689	35,950
Purchased Services	357,987	397,804	191,627	315,213	315,514	440,183	359,836
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	8,483	11,232	11,776	12,670	12,670	21,077	19,679
<b>Maintenance &amp; Operating</b>	<b>395,141</b>	<b>435,721</b>	<b>224,798</b>	<b>382,013</b>	<b>382,314</b>	<b>493,949</b>	<b>415,464</b>
Internal Charges	150,697	173,559	163,458	202,686	202,686	202,686	202,735
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>150,697</b>	<b>173,559</b>	<b>163,458</b>	<b>202,686</b>	<b>202,686</b>	<b>202,686</b>	<b>202,735</b>
Capital Outlay	-	68,679	-	-	201,470	201,470	351,000
<b>Debt &amp; Capital</b>	<b>-</b>	<b>68,679</b>	<b>-</b>	<b>-</b>	<b>201,470</b>	<b>201,470</b>	<b>351,000</b>
<b>Total Expenditures</b>	<b>942,016</b>	<b>1,088,055</b>	<b>717,577</b>	<b>1,059,960</b>	<b>1,261,731</b>	<b>1,269,600</b>	<b>1,471,419</b>
<b>Revenues Over (Under) Expenditures</b>	<b>190,586</b>	<b>(188,307)</b>	<b>65,321</b>	<b>335,413</b>	<b>133,642</b>	<b>137,390</b>	<b>(406,735)</b>
<b>Beginning Cash Balance - July 1</b>	<b>480,332</b>	<b>670,618</b>	<b>444,263</b>	<b>509,585</b>	<b>509,585</b>	<b>509,585</b>	<b>652,444</b>
Other Cash Sources / (Uses)	(300)	(38,048)	-	-	-	5,469	-
<b>Ending Cash Balance - June 30</b>	<b>670,618</b>	<b>444,263</b>	<b>509,585</b>	<b>844,998</b>	<b>643,227</b>	<b>652,444</b>	<b>245,708</b>
Reserve Target - 18% of Operating Expenses:	169,563	183,488	129,164	190,793	190,847	192,263	201,675
Reserve Target - 90 Days of Operating Expenses:	232,278	251,353	176,937	261,360	261,434	263,374	276,268
<b>Reserve Policy Target:</b>	<b>232,278</b>	<b>251,353</b>	<b>176,937</b>	<b>261,360</b>	<b>261,434</b>	<b>263,374</b>	<b>276,268</b>
(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)							
Excess Reserve:	438,341	192,910	332,648	583,638	381,792	389,069	(30,559)

**Civic Center**  
Fund: 211

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Charges For Services</b>							
Civic Center Fees	165,484	131,083	76,644	165,000	165,000	172,962	215,000
Event Ticket Sales	379,490	349,743	303,486	354,500	354,500	332,433	406,000
Event Ticket Fee	46,126	36,442	30,601	38,000	38,000	37,226	40,000
Civic Center Event Reimbursements	2,895	83	-	1,000	1,000	436	-
Civic Center Board Reimbursements	-	-	-	-	-	-	-
Concession Merchandise	21,019	19,407	9,416	32,000	32,000	30,664	40,000
<b>Total Charges For Services</b>	<b>615,014</b>	<b>536,758</b>	<b>420,147</b>	<b>590,500</b>	<b>590,500</b>	<b>573,720</b>	<b>701,000</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	42,016	198	2	500	500	25,710	50
Interest Earnings	-	-	-	-	-	3,187	2,500
Misc Federal Grants	-	-	-	351,623	351,623	351,623	-
<b>Total Other Financing Sources / (Uses)</b>	<b>42,016</b>	<b>198</b>	<b>2</b>	<b>352,123</b>	<b>352,123</b>	<b>380,520</b>	<b>2,550</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>657,030</b>	<b>536,956</b>	<b>420,149</b>	<b>942,623</b>	<b>942,623</b>	<b>954,240</b>	<b>703,550</b>
<b>Interfund Transfers In</b>							
T/in - 100 General Fund	470,000	360,000	360,000	450,000	450,000	450,000	360,000
T/in - 645 Insurance & Safety	5,572	2,792	2,750	2,750	2,750	2,750	1,134
<b>Total Interfund Transfers In</b>	<b>475,572</b>	<b>362,792</b>	<b>362,750</b>	<b>452,750</b>	<b>452,750</b>	<b>452,750</b>	<b>361,134</b>
<b>TOTAL REVENUE</b>	<b>1,132,602</b>	<b>899,748</b>	<b>782,899</b>	<b>1,395,373</b>	<b>1,395,373</b>	<b>1,406,990</b>	<b>1,064,684</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Fund Balance	-	(40,661)	-	-	-	5,469	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>-</b>	<b>(40,661)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,469</b>	<b>-</b>

**Civic Center**

Fund: 211

Fund Dept Activity	211 Civic Center 4120 Civic Center 464 Park & Recreation	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Personnel Services</b>								
	Salaries & Wages	254,766	249,014	211,466	309,776	309,776	236,606	300,640
	Temporary Salaries	22,706	35,258	20,655	25,167	25,167	32,514	60,480
	Overtime - Misc	1,331	3,296	1,100	-	-	2,357	-
	F.I.C.A. (Soc. Sec.)	15,782	16,560	13,008	20,769	20,769	15,853	22,393
	P.E.R.S. Retirement	22,344	23,339	18,970	29,713	29,713	21,184	26,970
	Health & Vision Insurance	59,267	62,456	51,156	75,552	75,552	52,645	77,802
	Workers Comp. Ins.	11,969	12,463	6,965	4,970	4,970	3,265	4,116
	Unemployment Ins.	1,255	719	585	874	874	947	980
	Dental Insurance	3,067	3,118	2,367	3,600	3,600	2,416	3,600
	F.I.C.A. Medicare	3,691	3,873	3,050	4,840	4,840	3,707	5,239
	<b>Total Personnel Services</b>	<b>396,178</b>	<b>410,096</b>	<b>329,322</b>	<b>475,261</b>	<b>475,261</b>	<b>371,495</b>	<b>502,220</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	738	852	400	800	800	498	1,000
	Janitorial Supplies	10,024	10,202	6,775	12,500	12,500	9,549	10,500
	Small Tools & Equip-Misc	2,398	2,760	2,280	6,600	6,600	3,752	7,700
	3,500 Ticket Scanners							
	3,500 Area Vacuum							
	700 Small Tools							
	<u>7,700</u>							
	Computr Equip/Sftwr/Sppl	-	101	2,790	11,200	11,200	7,165	3,000
	3,000 Theatre Technical Computer and Software							
	<u>3,000</u>							
	Furniture & Fixtures-Misc	5,207	2,014	2,150	10,530	10,530	1,172	750
	750 Riser Legs/Parts							
	<u>750</u>							
	Resale Supplies	7,519	8,383	6,000	10,000	10,000	9,910	11,000
	Construction & Maint Mat'ls	2,783	2,372	1,000	2,500	2,500	643	2,000
	<b>Total Supplies &amp; Materials</b>	<b>28,670</b>	<b>26,685</b>	<b>21,395</b>	<b>54,130</b>	<b>54,130</b>	<b>32,689</b>	<b>35,950</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	19,198	14,909	16,623	14,716	14,716	14,890	17,434
	IT&S Telephone Service	4,062	4,069	4,196	4,196	4,196	4,196	4,196
	IT&S Special Projects		2,234	895	-	301	895	-
	City-Co Bldg Postage Adm	132	189	314	650	650	522	222
	Postage	1,085	1,282	615	1,000	1,000	1,624	500
	Cellular Services	60	80	-	-	-	-	-
	Printing & Duplicating	2,109	476	415	1,000	1,000	22	1,000
	Dues, Subscriptn, License	2,858	2,958	2,561	4,376	4,376	1,852	14,784
	348 ASCAP License							
	114 BMI License							
	438 SESAC License							
	600 Association Membership							
	12,000 Ticket Fees to Showare							
	588 All Seated Event Diagram Software							
	696 Fastbook Booking Software							
	<u>14,784</u>							
	Advertising			3,030	3,000	3,000	908	3,000
	Water & Sewer	7,565	9,414	8,175	12,000	12,000	8,838	9,500
	Long Dist Telephone Chrgs	47	51	-	-	-	-	100
	Solid Waste	3,305	3,311	3,150	3,280	3,280	3,279	3,500

**Civic Center**  
Fund: 211

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Professional Services-Misc	283,502	339,762	134,310	236,500	236,500	378,748	291,500
200,000 Promoter Payments							
11,500 Program Marketing							
80,000 Purchased Programming							
<u>291,500</u>							
Equipment Repairs	5,870	5,504	2,605	4,050	4,050	5,233	4,050
250 Piano Moving & Tuning							
450 Fire Extinguisher Maintenance							
2,500 Repairs to Equipment							
850 Repair to Theater Equip							
<u>4,050</u>							
Building Repairs/Maint	16,528	7,469	6,505	17,000	17,000	7,356	4,000
4,000 Paint, Repair Supplies							
<u>4,000</u>							
Meal Reimb-Taxable	-	-	-	-	-	-	-
Local Travel	-	19	-	200	200	-	200
Travel & Meeting Expense	86	225	-	500	500	3,309	500
Required Training	1,677	120	-	500	500	-	1,000
Conferences	1,048	-	295	2,000	2,000	1,076	2,000
2,000 Venue Manager/Booking Conference							
Investigation / Inspect Fees	240	240	792	1,150	1,150	527	-
Other Contracted Services	3,998	5,140	5,835	6,095	6,095	5,036	2,350
550 Copier maint. contract							
1,800 Pest Control							
<u>2,350</u>							
CC Board Reimb Costs	74	-	-	-	-	-	-
CC Event Reimb Costs	4,543	350	1,310	3,000	3,000	1,873	-
<b>Total Purchased Services</b>	<b>357,987</b>	<b>397,804</b>	<b>191,627</b>	<b>315,213</b>	<b>315,514</b>	<b>440,183</b>	<b>359,836</b>
<b>Fixed Charges</b>							
Special Assessments	8,483	11,232	11,776	12,370	12,370	12,679	12,679
Credit Card Fees	-	-	-	300	300	8,398	7,000
<b>Total Fixed Charges</b>	<b>8,483</b>	<b>11,232</b>	<b>11,776</b>	<b>12,670</b>	<b>12,670</b>	<b>21,077</b>	<b>19,679</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	17,353	17,068	23,784	46,600	46,600	46,600	37,023
Park & Rec	-	-	7,713	39,478	39,478	39,478	39,227
Property Insurance	15,156	15,156	16,435	17,585	17,585	17,585	24,102
Vehicle & Equip Insurance	8	8	8	9	9	9	-
Liability Insurance	7,631	7,790	7,874	8,879	8,879	8,879	10,331
Fidelity Insurance	88	86	86	86	86	86	87
Human Resource	8,473	8,129	8,377	6,825	6,825	6,825	8,993
Budget & Accounting	8,254	8,312	10,302	15,622	15,622	15,622	11,990
Building M&O Charge	93,734	117,010	88,879	67,602	67,602	67,602	70,982
<b>Total Internal Charges</b>	<b>150,697</b>	<b>173,559</b>	<b>163,458</b>	<b>202,686</b>	<b>202,686</b>	<b>202,686</b>	<b>202,735</b>

**Civic Center**

Fund: 211

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>								
	Buildings							
	351,000 HVAC/AC Project (Total project costs \$1,158,500)	-	-	-	-	94,500	94,500	351,000
FY23	<u>351,000</u>							
	Imprvmnts Other Than Bldgs							
	60,000 North Parking Lot Replacement	-	2,230	-	-	60,000	60,000	-
FY22	<u>60,000</u>							
	Equipment							
	6,970 Auditorium Curtains Phase 3 Replacement IFR							
	40,000 1 Pair Spotlights							
FY22	<u>46,970</u>							
FY23	<u>Equipment</u>	-	66,449	-	-	46,970	46,970	-
	<u>-</u>							
	<b>Total Capital Outlay</b>	-	<b>68,679</b>	-	-	<b>201,470</b>	<b>201,470</b>	<b>351,000</b>
<b>Total</b>	<b>Civic Center</b>	<b>942,016</b>	<b>1,088,055</b>	<b>717,577</b>	<b>1,059,960</b>	<b>1,261,731</b>	<b>1,269,600</b>	<b>1,471,419</b>



# Facilities Management

Fund: 212

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Investment Earnings	24,575	15,292	2,200	4,000	4,000	2,918	2,500
Other Financing Sources / (Uses)	29	-	-	-	-	-	-
<b>Other Operating Revenues</b>	<b>24,604</b>	<b>15,292</b>	<b>2,200</b>	<b>4,000</b>	<b>4,000</b>	<b>2,918</b>	<b>2,500</b>
Internal Service Revenues	575,024	609,772	585,058	633,939	633,939	633,939	782,271
Interfund Transfers In	7,070	5,636	6,313	4,917	4,917	26,462	2,263
<b>Internal Transactions</b>	<b>582,094</b>	<b>615,408</b>	<b>591,371</b>	<b>638,856</b>	<b>638,856</b>	<b>660,401</b>	<b>784,534</b>
<b>Total Revenues</b>	<b>606,698</b>	<b>630,700</b>	<b>593,571</b>	<b>642,856</b>	<b>642,856</b>	<b>663,319</b>	<b>787,034</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>181,924</b>	<b>201,541</b>	<b>216,179</b>	<b>247,717</b>	<b>247,717</b>	<b>251,751</b>	<b>409,990</b>
Supplies & Materials	2,838	2,162	1,898	4,500	4,500	3,831	37,060
Purchased Services	277,205	349,623	304,867	425,534	440,677	414,326	340,717
Intra-City Charges	1,466	2,553	2,304	2,590	2,590	3,170	4,300
Fixed Charges	-	-	-	-	-	-	-
<b>Maintenance &amp; Operating</b>	<b>281,509</b>	<b>354,338</b>	<b>309,069</b>	<b>432,624</b>	<b>447,767</b>	<b>421,328</b>	<b>382,077</b>
Internal Charges	35,092	35,565	47,333	86,450	86,450	86,450	117,802
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>35,092</b>	<b>35,565</b>	<b>47,333</b>	<b>86,450</b>	<b>86,450</b>	<b>86,450</b>	<b>117,802</b>
Capital Outlay	31,457	-	2,795	7,000	7,000	18,750	633,400
<b>Debt &amp; Capital</b>	<b>31,457</b>	<b>-</b>	<b>2,795</b>	<b>7,000</b>	<b>7,000</b>	<b>18,750</b>	<b>633,400</b>
<b>Total Expenditures</b>	<b>529,982</b>	<b>591,444</b>	<b>575,376</b>	<b>773,791</b>	<b>788,934</b>	<b>778,279</b>	<b>1,543,269</b>
<b>Revenues Over (Under) Expenditures</b>	<b>76,716</b>	<b>39,256</b>	<b>18,195</b>	<b>(130,935)</b>	<b>(146,078)</b>	<b>(114,960)</b>	<b>(756,235)</b>
<b>Beginning Cash Balance - July 1</b>	<b>1,028,144</b>	<b>1,104,860</b>	<b>1,144,116</b>	<b>1,179,042</b>	<b>1,179,042</b>	<b>1,179,042</b>	<b>1,064,973</b>
Other Cash Sources / (Uses)	-	-	16,731	-	-	891	-
<b>Ending Cash Balance - June 30</b>	<b>1,104,860</b>	<b>1,144,116</b>	<b>1,179,042</b>	<b>1,048,107</b>	<b>1,032,964</b>	<b>1,064,973</b>	<b>308,738</b>
Reserve Target - 18% of Operating Expenses:	89,735	106,460	103,065	138,022	140,748	136,715	163,776
Reserve Target - 90 Days of Operating Expenses:	122,924	145,835	141,184	189,072	192,806	187,281	224,351
<b>Reserve Policy Target:</b> <i>(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)</i>	<b>122,924</b>	<b>145,835</b>	<b>141,184</b>	<b>189,072</b>	<b>192,806</b>	<b>187,281</b>	<b>224,351</b>
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	981,936	998,280	1,037,858	859,035	840,158	877,691	84,386

# Facilities Management

Fund: 212

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
<b>Investment Earnings</b>								
	Interest Earnings	24,575	15,292	2,200	4,000	4,000	2,918	2,500
<b>Total</b>	<b>Interest Earnings</b>	<b>24,575</b>	<b>15,292</b>	<b>2,200</b>	<b>4,000</b>	<b>4,000</b>	<b>2,918</b>	<b>2,500</b>
<b>Internal Service Revenues</b>								
	Community Facilities Charges	575,024	609,772	585,058	633,939	633,939	633,939	782,271
<b>Project #</b>	<b>Facility Repairs &amp; Maintenance Charges</b>							
FM4001	19,050 FIRE STATION #1							
FM4002	10,050 FIRE STATION #2							
FM4008	20,500 FLEET SERVICES							
FM4010	15,747 CIVIC CENTER							
FM4012	11,700 PARKS MAINT BLDG							
FM4013	8,200 UTILITIES BLDG							
FM4018	2,500 TRANSFER STATION							
FM4022	8,300 SOLID WASTE TRUCK GARAGE							
FM4023	900 POLICE EVIDENCE							
FM4025	7,805 GOLF CLUBHOUSE							
	<b>104,752 Total Maintenance Charges</b>							
	<b>Facility Energy Charges</b>							
FM4001	18,500 FIRE STATION #1							
FM4002	8,400 FIRE STATION #2							
FM4008	27,000 FLEET SERVICES							
FM4010	24,000 CIVIC CENTER							
FM4012	11,700 PARKS MAINT BLDG							
FM4013	12,500 UTILITIES BLDG							
FM4018	3,300 TRANSFER STATION							
FM4022	5,000 SOLID WASTE TRUCK GARAGE							
FM4023	1,800 POLICE EVIDENCE							
	<b>112,200 Total Energy Charges</b>							
	<b>Facility Contracted Services</b>							
FM4001	2,000 FIRE STATION #1							
FM4002	2,400 FIRE STATION #2							
FM4004	800 WASTE WATER							
FM4008	18,200 CITY SHOP							
FM4010	6,000 CIVIC CENTER							
FM4012	6,040 PARKS							
FM4013	7,500 UTILITIES BLDG							
FM4018	9,216 TRANSFER STATION							
FM4022	4,400 SWTG							
FM4025	9,750 GOLF CLUB HOUSE							
	<b>66,306 Total Energy Charges</b>							
	<b>Project Management</b>							
FM4001	44,424 FIRE #1							
FM4002	36,281 FIRE #2							
FM4003	20,022 WATER TRMT							
FM4004	9,698 WASTE WATER							
FM4007	19,642 CAPITAL TRANSIT							
FM4008	51,089 CITY SHOP							
FM4009	17,458 NEIGHBORHOOD CENTER							
FM4010	25,235 CIVIC CENTER							
FM4011	17,458 CHAMBER BLDG							
FM4012	18,750 PARKS MAINT BLDG							
FM4013	19,916 UTILITIES BLDG							
FM4018	12,870 TRANSFER STATION							
FM4019	98,930 CCAB							
FM4022	14,206 SOLID WASTE TRUCK GARAGE							
FM4023	8,088 POLICE EVIDENCE							
FM4025	9,294 GOLF CLUBHOUSE							
FM4026	75,652 LAW JUSTICE CENTER							
	<b>499,013 Total Project Management</b>							
	<b>782,271 Total Community Facility Charges</b>							
<b>Total</b>	<b>Internal Service Revenues</b>	<b>575,024</b>	<b>609,772</b>	<b>585,058</b>	<b>633,939</b>	<b>633,939</b>	<b>633,939</b>	<b>782,271</b>
<b>Other Financing Sources / (Uses)</b>								
	Other Revenues	29						
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>29</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>599,628</b>	<b>625,064</b>	<b>587,258</b>	<b>637,939</b>	<b>637,939</b>	<b>636,857</b>	<b>784,771</b>



# Facilities Management

Fund: 212

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>212 Facilities Management</b>
Dept	<b>4505 Facilities Administration</b>
Activity	<b>403 Facilities Administration</b>

### Personnel Services

Salaries & Wages	67,590	74,664	80,942	93,412	93,412	98,748	180,431
F.I.C.A. (Soc. Sec.)	3,938	4,640	4,697	5,827	5,827	5,776	11,235
P.E.R.S. Retirement	5,793	6,525	7,103	8,334	8,334	8,547	16,253
Health & Vision Insurance	13,194	15,489	17,014	20,023	20,023	16,624	33,780
Workers Comp. Ins.	4,110	4,110	2,658	1,433	1,433	1,177	1,597
Unemployment Ins.	307	190	208	244	244	346	492
Dental Insurance	683	772	787	954	954	769	1,563
F.I.C.A. Medicare	921	1,085	1,098	1,363	1,363	1,351	2,629

<b>Total Personnel Services</b>	<b>96,545</b>	<b>107,606</b>	<b>114,507</b>	<b>131,590</b>	<b>131,590</b>	<b>133,339</b>	<b>247,980</b>
---------------------------------	---------------	----------------	----------------	----------------	----------------	----------------	----------------

### Supplies & Materials

Office Supplies & Equip	557	1,218	830	2,500	2,500	2,462	1,400
Clothing Allowance							600
Parts - Misc	344	375	296	1,000	1,000	575	500
Tires/Tubes-Outside Vendr							160
Small Tools & Equip-Misc	1,937	569	772	1,000	1,000	794	1,000
Computr Equip/Sftwr/Sppl							33,400
Dude Solutions Facility Management Software							

<b>Total Supplies &amp; Materials</b>	<b>2,838</b>	<b>2,162</b>	<b>1,898</b>	<b>4,500</b>	<b>4,500</b>	<b>3,831</b>	<b>37,060</b>
---------------------------------------	--------------	--------------	--------------	--------------	--------------	--------------	---------------

### Purchased Services

IT&S Computer Maint/Spprt	5,086	7,073	5,879	5,751	5,751	5,751	11,201
IT&S Telephone Service	1,356	1,358	1,376	1,377	1,377	1,377	1,422
IT&S Special Projects	-	1,060	424	-	143	424	-
City-Co Bldg Postage Adm			33	50	50	50	50
Postage			9	50	50	40	50
Cellular Services	1,095	1,805	1,813	1,202	1,202	1,256	1,758
<b>Project #</b> Electric Utility	<b>92,459</b>	<b>102,451</b>	<b>98,180</b>	<b>84,340</b>	<b>84,340</b>	<b>91,038</b>	<b>80,700</b>

FM4001	8,500	FIRE STATION #1
FM4002	5,500	FIRE STATION #2
FM4010	30,000	CIVIC CENTER
FM4012	5,200	PARKS MAINT BLDG
FM4013	8,000	UTILITIES BLDG
FM4018	2,500	TRANSFER STATION
FM4022	3,200	SOLID WASTE TRUCK GARAGE
FM4023	800	POLICE EVIDENCE
	<u>80,700</u>	

Long Dist Telephone Chrgrs		6	-	-	-	-	-
----------------------------	--	---	---	---	---	---	---

<b>Project #</b> Natural Gas Utility	<b>65,085</b>	<b>57,253</b>	<b>64,665</b>	<b>50,400</b>	<b>50,400</b>	<b>69,255</b>	<b>54,500</b>
--------------------------------------	---------------	---------------	---------------	---------------	---------------	---------------	---------------

FM4001	10,000	FIRE STATION #1
FM4002	3,400	FIRE STATION #2
FM4008	10,000	FLEET SERVICES
FM4010	14,000	CIVIC CENTER
FM4012	6,500	PARKS
FM4013	7,000	UTILITIES BLDG
FM4018	800	TRANSFER STATION
FM4022	1,800	SOLID WASTE TRUCK GARAGE
FM4023	1,000	POLICE EVIDENCE
	<u>54,500</u>	

<b>Project #</b> Building Repairs/Maint	<b>77,856</b>	<b>144,859</b>	<b>96,405</b>	<b>223,273</b>	<b>238,273</b>	<b>160,548</b>	<b>122,452</b>
---	---------------	----------------	---------------	----------------	----------------	----------------	----------------

FM4001	<b>Fire Station #1</b>
	8,500 MEP Repairs
	800 Emergency/Safety
	4,500 Interior Maint/Rep
	3,500 Exterior Maint/Rep
	250 Grounds
	500 Roof assessment/Core Sample
	1,000 Parking lot crack seal/seal
	<u>19,050</u>
	<b>Subtotal Fire Station #1</b>

# Facilities Management

Fund: 212

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

<b>FM4002 Fire Station #2</b>							
2,350	MEP Repairs						
800	Emergency/Safety						
2,950	Interior Maint/Rep						
3,700	Exterior Maint/Rep						
250	Grounds						
3,000	Replace Exhaust Fan						
<u>13,050</u>	<b>Subtotal Fire Station #2</b>						
<b>FM4008 FLEET SERVICES</b>							
6,650	MEP Repairs						
500	Emergency/Safety						
4,050	Interior Maint/Rep						
9,300	Exterior Maint/Rep						
<u>20,500</u>	<b>Subtotal FLEET SERVICES</b>						
<b>FM4010 CIVIC CENTER</b>							
4,275	MEP Repairs						
2,067	Emergency/Safety						
7,005	Interior Maint/Rep						
2,000	Exterior Maint/Rep						
400	Grounds						
5,000	Boiler Fire Eye Controllers						
3,000	Steam Trap Replacement						
<u>23,747</u>	<b>Subtotal CIVIC CENTER</b>						
<b>FM4012 PARKS MAINT BLDG</b>							
3,200	MEP Maint/Repairs						
200	Emergency/Safety						
3,300	Interior Maint/Rep						
5,000	Exterior Maint/Rep						
<u>11,700</u>	<b>Subtotal PARKS MAINT BLDG</b>						
<b>FM4013 UTILITIES BLDG</b>							
2,000	MEP Repairs						
300	Emergency/Safety						
1,900	Interior Maint/Rep						
4,000	Exterior Maint/Rep						
<u>8,200</u>	<b>Subtotal UTILITIES BLDG</b>						
<b>FM4017 COM FAC MAINTENANCE</b>							
1,000	Repairs to Facility						
<u>1,000</u>	<b>Subtotal COM FAC MAINTENANCE</b>						
<b>FM4018 TRANSFER STATION</b>							
1,400	MEP Maint/Repairs						
300	Emergency/Safety						
500	Interior Maint/Rep						
300	Exterior Maint/Rep						
3,400	Scale house AC replace (P 81.9)						
800	ADA Upgrades						
<u>6,700</u>	<b>Subtotal TRANSFER STATION</b>						
<b>FM4022 SOLID WASTE TRUCK GARAGE</b>							
2,500	MEP Maint/Repairs						
300	Emergency/Safety						
500	Interior Maint/Rep						
5,000	Exterior Maint/Rep						
<u>8,300</u>	<b>Subtotal SOLID WASTE TRUCK GARAGE</b>						
<b>FM4023 POLICE EVIDENCE</b>							
600	MEP Maint/Repairs						
200	Emergency/Safety						
400	Interior Maint/Rep						
200	Exterior Maint/Rep						
<u>1,400</u>	<b>Subtotal POLICE EVIDENCE</b>						
<b>FM4025 GOLF CLUBHOUSE</b>							
1,550	MEP Maint/Repairs						
2,105	Emergency/Safety						
450	Interior Maint/Rep						
700	Exterior Maint/Rep						
3,000	Equipment Main/Rep						
1,000	Wall covering/trim						
<u>8,805</u>	<b>Subtotal GOLF CLUBHOUSE</b>						
<u>122,452</u>	<b>Total Building Repairs/Maint</b>						

# Facilities Management

Fund: 212

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
	Local Travel	78	-	-	-	-	-	-
<b>Project #</b>	<b>Other Contracted Services</b>	<b>33,839</b>	<b>33,397</b>	<b>35,689</b>	<b>58,735</b>	<b>58,735</b>	<b>84,268</b>	<b>67,806</b>
FM4001	2,000 FIRE STATION #1							
FM4002	2,400 FIRE STATION #2							
FM4004	800 WASTEWATER TRMT							
FM4008	18,200 FLEET SERVICES							
FM4010	6,000 CIVIC CENTER							
FM4012	7,540 PARKS MAINT BLDG							
FM4013	7,500 UTILITIES BLDG							
FM4018	9,216 TRANSFER STATION							
FM4022	4,400 SOLID WASTE TRUCK GARAGE							
FM4025	9,750 GOLF CLUBHOUSE							
	<u>67,806</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>276,854</b>	<b>349,261</b>	<b>304,473</b>	<b>425,178</b>	<b>440,321</b>	<b>414,006</b>	<b>339,939</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges	1,450	1,538	1,388	2,100	2,100	1,356	2,300
	Shop Vehicle Repairs	-	58	259	150	150	-	350
	Shop Tires & Tire Repairs	-	58	10	140	140	1,170	-
	Shop Vehicle Parts	16	900	647	200	200	644	1,650
<b>Total</b>	<b>Intra-City Charges</b>	<b>1,466</b>	<b>2,553</b>	<b>2,304</b>	<b>2,590</b>	<b>2,590</b>	<b>3,170</b>	<b>4,300</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	8,183	8,025	11,917	64,523	64,523	64,523	60,881
	Property Insurance	-	-	-	-	-	-	2,478
	Vehicle & Equip Insurance	109	109	331	354	354	354	270
	Liability Insurance	1,792	1,983	2,165	2,477	2,477	2,477	5,162
	Fidelity Insurance	10	11	14	11	11	11	20
	Human Resource	1,729	1,823	1,879	1,453	1,453	1,453	16,367
	Budget & Accounting	5,342	5,357	6,952	10,917	10,917	10,917	18,602
	Fleet Services Charges	1,455	1,741	1,776	1,776	1,776	1,776	2,131
<b>Total</b>	<b>Internal Charges</b>	<b>18,620</b>	<b>19,049</b>	<b>25,034</b>	<b>81,511</b>	<b>81,511</b>	<b>81,511</b>	<b>105,911</b>
<b>Capital Outlay</b>								
	<u>Buildings</u>	-	-	2,795	7,000	7,000	18,750	633,400
FY22	7,000 LED upgrade (CF Garage, Boiler Room)							
	61,800 Fire #1 Boiler Replacement							
	22,600 Fire # 1 Air Handler							
	65,000 City Shop Boiler Replacement							
	9,000 City Shop Office Unit Heaters							
	10,000 Parks Maint. Building HVAC							
	10,000 Fire #1 Kitchen Cabinets and Countertops							
	30,000 City Shop Floor Grinding							
	5,000 Parks Maint. Building Outdoor Signage							
	420,000 Civic Center Barrell Roof							
FY23	<u>633,400</u>							
	Vehicles	31,457	-	-	-	-	-	-
	Equipment	-	-	-	-	-	-	-
<b>Total</b>	<b>Capital Outlay</b>	<b>31,457</b>	<b>-</b>	<b>2,795</b>	<b>7,000</b>	<b>7,000</b>	<b>18,750</b>	<b>633,400</b>
<b>Total</b>	<b>Facilities Administration</b>	<b>427,780</b>	<b>480,631</b>	<b>451,011</b>	<b>652,369</b>	<b>667,512</b>	<b>654,608</b>	<b>1,368,590</b>

# Facilities Management

Fund: 212

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>212 Facilities Management</b>							
Dept	<b>4506 Project Management</b>							
Activity	<b>403 Facilities Administration</b>							
<b>Personnel Services</b>								
	Salaries & Wages	61,924	67,836	73,184	84,096	84,096	86,465	118,951
	Overtime - Misc	9	130	-	-	-	-	-
	F.I.C.A. (Soc. Sec.)	3,556	3,968	4,352	5,217	5,217	4,903	7,391
	P.E.R.S. Retirement	5,308	5,919	6,685	7,462	7,462	7,536	10,692
	Health & Vision Insurance	8,868	10,116	11,197	13,096	13,096	13,276	20,035
	Workers Comp. Ins.	363	386	450	617	617	568	710
	Unemployment Ins.	280	171	194	220	220	303	324
	Dental Insurance	459	504	518	624	624	603	927
	F.I.C.A. Medicare	832	928	1,018	1,220	1,220	1,147	1,729
<b>Total</b>	<b>Personnel Services</b>	<b>81,599</b>	<b>89,957</b>	<b>97,598</b>	<b>112,552</b>	<b>112,552</b>	<b>114,799</b>	<b>160,759</b>
<b>Purchased Services</b>								
	Cellular Services	339	362	394	356	356	320	778
	Other Contracted Services	-	-	-	-	-	-	-
<b>Total</b>	<b>Purchased Services</b>	<b>339</b>	<b>362</b>	<b>394</b>	<b>356</b>	<b>356</b>	<b>320</b>	<b>778</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	8,183	8,025	11,917	-	-	-	4,265
	Liability Insurance	1,646	1,800	2,039	2,229	2,229	2,229	3,403
	Fidelity Insurance	7	7	10	8	8	8	12
	Human Resource	1,162	1,193	1,229	969	969	969	2,323
	Budget & Accounting	5,342	5,357	6,952	1,549	1,549	1,549	1,803
<b>Total</b>	<b>Internal Charges</b>	<b>16,340</b>	<b>16,382</b>	<b>22,147</b>	<b>4,755</b>	<b>4,755</b>	<b>4,755</b>	<b>11,806</b>
<b>Total</b>	<b>Project Management</b>	<b>98,278</b>	<b>106,702</b>	<b>120,139</b>	<b>117,663</b>	<b>117,663</b>	<b>119,875</b>	<b>173,343</b>
Fund	<b>212 Facilities Management</b>							
Dept	<b>4507 Public Ed &amp; Govt Acc Chnl</b>							
Activity	<b>403 Facilities Administration</b>							
<b>Personnel Services</b>								
	Salaries & Wages	2,848	2,976	3,086	2,705	2,705	2,749	947
	Overtime - Misc	1	16	-	-	-	-	-
	F.I.C.A. (Soc. Sec.)	161	172	175	168	168	158	59
	P.E.R.S. Retirement	244	261	271	240	240	240	85
	Health & Vision Insurance	433	462	454	378	378	384	130
	Workers Comp. Ins.	20	20	18	20	20	19	7
	Unemployment Ins.	13	8	8	7	7	10	3
	Dental Insurance	22	23	21	18	18	17	6
	F.I.C.A. Medicare	38	40	41	39	39	37	14
<b>Total</b>	<b>Personnel Services</b>	<b>3,780</b>	<b>3,977</b>	<b>4,074</b>	<b>3,575</b>	<b>3,575</b>	<b>3,613</b>	<b>1,251</b>
<b>Internal Charges</b>								
	Liability Insurance	75	79	95	72	72	72	27
	Human Resource	57	55	57	53	53	53	15
	Budget & Accounting	-	-	-	59	59	59	43
<b>Total</b>	<b>Internal Charges</b>	<b>132</b>	<b>134</b>	<b>152</b>	<b>184</b>	<b>184</b>	<b>184</b>	<b>85</b>
<b>Total</b>	<b>Public Ed &amp; Govt Acc Chnl</b>	<b>3,924</b>	<b>4,111</b>	<b>4,226</b>	<b>3,759</b>	<b>3,759</b>	<b>3,797</b>	<b>1,336</b>

# Facilities Managemnt-HVCC

Fund: 213

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Investment Earnings	304	204	27	40	40	67	30
Other Financing Sources / (Uses)	53,426	41,203	83,000	71,000	71,000	62,100	72,076
<b>Other Operating Revenues</b>	<b>53,730</b>	<b>41,407</b>	<b>83,027</b>	<b>71,040</b>	<b>71,040</b>	<b>62,167</b>	<b>72,106</b>
<b>Total Revenues</b>	<b>53,730</b>	<b>41,407</b>	<b>83,027</b>	<b>71,040</b>	<b>71,040</b>	<b>62,167</b>	<b>72,106</b>
<b>Expenditures</b>							
Supplies & Materials	2,335	1,601	1,480	2,500	2,500	2,269	2,000
Purchased Services	10,820	10,759	12,779	14,000	14,000	12,037	45,600
Fixed Charges	1,292	1,582	1,612	1,700	1,700	1,742	1,870
<b>Maintenance &amp; Operating</b>	<b>14,448</b>	<b>13,941</b>	<b>15,871</b>	<b>18,200</b>	<b>18,200</b>	<b>16,049</b>	<b>49,470</b>
Internal Charges	40,901	41,472	41,879	43,778	43,778	43,778	19,229
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>40,901</b>	<b>41,472</b>	<b>41,879</b>	<b>43,778</b>	<b>43,778</b>	<b>43,778</b>	<b>19,229</b>
<b>Total Expenditures</b>	<b>55,349</b>	<b>55,413</b>	<b>57,750</b>	<b>61,978</b>	<b>61,978</b>	<b>59,827</b>	<b>68,699</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(1,619)</b>	<b>(14,006)</b>	<b>25,277</b>	<b>9,062</b>	<b>9,062</b>	<b>2,340</b>	<b>3,407</b>
<b>Beginning Cash Balance - July 1</b>	<b>10,488</b>	<b>8,869</b>	<b>(5,561)</b>	<b>19,716</b>	<b>19,716</b>	<b>19,716</b>	<b>22,056</b>
Other Cash Sources / (Uses)	-	(424)	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>8,869</b>	<b>(5,561)</b>	<b>19,716</b>	<b>28,778</b>	<b>28,778</b>	<b>22,056</b>	<b>25,463</b>



# Facilities Managemnt-HVCC

Fund: 213

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget						
				Adopted	Amended	Est Actuals							
<b>Revenues</b>													
<b>Investment Earnings</b>													
Interest Earnings	304	204	27	40	40	67	30						
<b>Total Interest Earnings</b>	<b>304</b>	<b>204</b>	<b>27</b>	<b>40</b>	<b>40</b>	<b>67</b>	<b>30</b>						
<b>Other Financing Sources / (Uses)</b>													
Other Revenues	-	-	-	-	-	-	-						
Chamber Bldg Rent	53,426	41,203	83,000	71,000	71,000	62,100	72,076						
Parking Commission, Chamber, MBAC													
<b>Total Other Financing Sources / (Uses)</b>	<b>53,426</b>	<b>41,203</b>	<b>83,000</b>	<b>71,000</b>	<b>71,000</b>	<b>62,100</b>	<b>72,076</b>						
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>53,730</b>	<b>41,407</b>	<b>83,027</b>	<b>71,040</b>	<b>71,040</b>	<b>62,167</b>	<b>72,106</b>						
<b>TOTAL REVENUE</b>	<b>53,730</b>	<b>41,407</b>	<b>83,027</b>	<b>71,040</b>	<b>71,040</b>	<b>62,167</b>	<b>72,106</b>						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Fund</td> <td style="width: 70%;">213 Facilities Managemnt-HVCC</td> </tr> <tr> <td>Dept</td> <td>4505 Facilities Administration</td> </tr> <tr> <td>Activity</td> <td>403 Facilities Administration</td> </tr> </table>								Fund	213 Facilities Managemnt-HVCC	Dept	4505 Facilities Administration	Activity	403 Facilities Administration
Fund	213 Facilities Managemnt-HVCC												
Dept	4505 Facilities Administration												
Activity	403 Facilities Administration												
<b>Supplies &amp; Materials</b>													
Janitorial Supplies	2,335	1,601	1,480	2,500	2,500	2,269	2,000						
<b>Total Supplies &amp; Materials</b>	<b>2,335</b>	<b>1,601</b>	<b>1,480</b>	<b>2,500</b>	<b>2,500</b>	<b>2,269</b>	<b>2,000</b>						
<b>Purchased Services</b>													
Electric Utility							9,000						
Water & Sewer	1,914	1,761	2,525	4,000	4,000	1,942	3,500						
Natural Gas Utility							3,000						
Solid Waste	1,008	1,099	920	1,200	1,200	1,099	1,200						
Building Repairs/Maint							9,600						
3,000 MEP Repairs													
600 Emergency/Safety													
2,000 Interior Maint/Rep													
4,000 Exterior Maint/Rep													
<b>9,600 Total Maintenance Charges</b>													
Other Contracted Services	7,898	7,898	9,334	8,800	8,800	8,996	19,300						
9,000 Janitorial Services													
400 Window Cleaning													
420 Deodorizer Services													
480 Floor Mat Services													
9,000 Carpet Replace Parking Office													
<b>19,300 Total Contracted Services</b>													
<b>Total Purchased Services</b>	<b>10,820</b>	<b>10,759</b>	<b>12,779</b>	<b>14,000</b>	<b>14,000</b>	<b>12,037</b>	<b>45,600</b>						
<b>Fixed Charges</b>													
Special Assessments	1,292	1,582	1,612	1,700	1,700	1,742	1,870						
<b>Total Fixed Charges</b>	<b>1,292</b>	<b>1,582</b>	<b>1,612</b>	<b>1,700</b>	<b>1,700</b>	<b>1,742</b>	<b>1,870</b>						
<b>Internal Charges</b>													
Comm, Mgr, Atty Charges	-	-	-	-	-	-	699						
Property Insurance	1,444	1,444	1,585	1,696	1,696	1,696	-						
Budget & Accounting	-	-	-	997	997	997	1,070						
Building M&O Charge	39,457	40,028	40,294	41,085	41,085	41,085	17,460						
<b>Total Internal Charges</b>	<b>40,901</b>	<b>41,472</b>	<b>41,879</b>	<b>43,778</b>	<b>43,778</b>	<b>43,778</b>	<b>19,229</b>						
<b>Total Facilities Administration</b>	<b>55,349</b>	<b>55,413</b>	<b>57,750</b>	<b>61,978</b>	<b>61,978</b>	<b>59,827</b>	<b>68,699</b>						

# Neighborhood Center

Fund: 214

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Investment Earnings	882	823	120	120	120	193	120
Other Financing Sources / (Uses)	25,640	26,858	26,580	31,580	31,580	26,580	39,080
<b>Other Operating Revenues</b>	<b>26,522</b>	<b>27,681</b>	<b>26,700</b>	<b>31,700</b>	<b>31,700</b>	<b>26,773</b>	<b>39,200</b>
<b>Total Revenues</b>	<b>26,522</b>	<b>27,681</b>	<b>26,700</b>	<b>31,700</b>	<b>31,700</b>	<b>26,773</b>	<b>39,200</b>
<b>Expenditures</b>							
Purchased Services	-	342	-	5,000	5,000	580	5,000
<b>Maintenance &amp; Operating</b>	<b>-</b>	<b>342</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>580</b>	<b>5,000</b>
Internal Charges	16,919	17,619	18,310	19,476	19,476	19,476	23,487
<b>Internal Transactions</b>	<b>16,919</b>	<b>17,619</b>	<b>18,310</b>	<b>19,476</b>	<b>19,476</b>	<b>19,476</b>	<b>23,487</b>
<b>Total Expenditures</b>	<b>16,919</b>	<b>17,961</b>	<b>18,310</b>	<b>24,476</b>	<b>24,476</b>	<b>20,056</b>	<b>28,487</b>
<b>Revenues Over (Under) Expenditures</b>	<b>9,603</b>	<b>9,720</b>	<b>8,391</b>	<b>7,224</b>	<b>7,224</b>	<b>6,717</b>	<b>10,713</b>
<b>Beginning Cash Balance - July 1</b>	<b>35,249</b>	<b>44,852</b>	<b>54,572</b>	<b>62,962</b>	<b>62,962</b>	<b>62,962</b>	<b>69,679</b>
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>44,852</b>	<b>54,572</b>	<b>62,962</b>	<b>70,186</b>	<b>70,186</b>	<b>69,679</b>	<b>80,392</b>

# Neighborhood Center

Fund: 214

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
<b>Investment Earnings</b>								
	Interest Earnings	882	823	120	120	120	193	120
<b>Total</b>	<b>Interest Earnings</b>	<b>882</b>	<b>823</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>193</b>	<b>120</b>
<b>Other Financing Sources / (Uses)</b>								
	Other Revenues	-	278	-	5,000	5,000	-	5,000
	5,000 Bldg. Repairs Reimbursements							
	Neighborhood Center Rent	25,640	26,580	26,580	26,580	26,580	26,580	34,080
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>25,640</b>	<b>26,858</b>	<b>26,580</b>	<b>31,580</b>	<b>31,580</b>	<b>26,580</b>	<b>39,080</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>26,522</b>	<b>27,681</b>	<b>26,700</b>	<b>31,700</b>	<b>31,700</b>	<b>26,773</b>	<b>39,200</b>
<b>TOTAL REVENUE</b>		<b>26,522</b>	<b>27,681</b>	<b>26,700</b>	<b>31,700</b>	<b>31,700</b>	<b>26,773</b>	<b>39,200</b>
Fund	<b>214 Neighborhood Center</b>							
Dept	<b>4505 Facilities Administration</b>							
Activity	<b>403 Facilities Administration</b>							
<b>Purchased Services</b>								
	Building Repairs/Maint	-	342	-	5,000	5,000	580	5,000
<b>Total</b>	<b>Purchased Services</b>	<b>-</b>	<b>342</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>580</b>	<b>5,000</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	-	-	-	-	-	-	276
	Property Insurance	3,175	3,175	3,413	3,652	3,652	3,652	5,381
	Budget & Accounting	-	-	-	319	319	319	372
	Building M&O Charge	13,744	14,444	14,897	15,505	15,505	15,505	17,458
<b>Total</b>	<b>Internal Charges</b>	<b>16,919</b>	<b>17,619</b>	<b>18,310</b>	<b>19,476</b>	<b>19,476</b>	<b>19,476</b>	<b>23,487</b>
<b>Total</b>	<b>Facilities Administration</b>	<b>16,919</b>	<b>17,961</b>	<b>18,310</b>	<b>24,476</b>	<b>24,476</b>	<b>20,056</b>	<b>28,487</b>

**Police Projects & Reimb**

Fund: 215

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	-	-	-	-	-	-	-
Charges For Services	63,148	69,905	42,638	58,000	58,000	43,410	59,100
<b>Other Operating Revenues</b>	<b>63,148</b>	<b>69,905</b>	<b>42,638</b>	<b>58,000</b>	<b>58,000</b>	<b>43,639</b>	<b>59,100</b>
Interfund Transfers In	1,780	354	490	490	490	490	157
<b>Internal Transactions</b>	<b>1,780</b>	<b>354</b>	<b>490</b>	<b>490</b>	<b>490</b>	<b>490</b>	<b>157</b>
<b>Total Revenues</b>	<b>64,928</b>	<b>70,259</b>	<b>43,128</b>	<b>58,490</b>	<b>58,490</b>	<b>44,129</b>	<b>59,257</b>
<b>Expenditures</b>							
Personnel Services	40,384	71,863	27,689	57,042	57,042	45,462	57,153
Internal Charges	1,360	1,360	1,360	1,360	1,360	1,360	1,468
<b>Internal Transactions</b>	<b>1,360</b>	<b>1,360</b>	<b>1,360</b>	<b>1,360</b>	<b>1,360</b>	<b>1,360</b>	<b>1,468</b>
<b>Total Expenditures</b>	<b>41,744</b>	<b>73,223</b>	<b>29,049</b>	<b>58,402</b>	<b>58,402</b>	<b>46,822</b>	<b>58,621</b>
<b>Revenues Over (Under) Expenditures</b>	<b>23,184</b>	<b>(2,964)</b>	<b>14,079</b>	<b>88</b>	<b>88</b>	<b>(2,693)</b>	<b>636</b>
<b>Beginning Cash Balance - July 1</b>	<b>16,596</b>	<b>39,780</b>	<b>36,816</b>	<b>50,895</b>	<b>50,895</b>	<b>50,895</b>	<b>48,202</b>
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>39,780</b>	<b>36,816</b>	<b>50,895</b>	<b>50,983</b>	<b>50,983</b>	<b>48,202</b>	<b>48,838</b>
<b>Revenues</b>							
<b>Intergovernmental Revenues</b>							
Highway Traffic Safety	-	-	-	-	-	-	-
Indirect Cost Recovery	-	-	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Charges For Services</b>							
Reimbursed Overtime	63,148	69,905	42,638	58,000	58,000	43,410	59,100
<b>Total Charges For Services</b>	<b>63,148</b>	<b>69,905</b>	<b>42,638</b>	<b>58,000</b>	<b>58,000</b>	<b>43,410</b>	<b>59,100</b>
<b>Investment Earnings</b>							
Interest Earnings	-	-	-	-	-	229	-
<b>Total Interest Earnings</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>229</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>63,148</b>	<b>69,905</b>	<b>42,638</b>	<b>58,000</b>	<b>58,000</b>	<b>43,639</b>	<b>59,100</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	1,780	354	490	490	490	490	157
<b>Total Interfund Transfers In</b>	<b>1,780</b>	<b>354</b>	<b>490</b>	<b>490</b>	<b>490</b>	<b>490</b>	<b>157</b>
<b>TOTAL REVENUE</b>	<b>64,928</b>	<b>70,259</b>	<b>43,128</b>	<b>58,490</b>	<b>58,490</b>	<b>44,129</b>	<b>59,257</b>

<b>Police Projects &amp; Reimb</b>								
<b>Fund:</b>	215							
		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	

<b>Fund</b>	215 Police Projects & Reimb							
<b>Dept</b>	2205 Police Special Projects							
<b>Activity</b>	421 Police Protection							
<b>Personnel Services</b> (Special Events/Contracted Services)								
	Salaries & Wages	37,541	67,016	26,145	51,300	51,300	43,277	51,300
	F.I.C.A. (Soc. Sec.) (Reserve Officers Only)	-	-	-	3,181	3,181	-	3,181
	Workers Comp. Ins.	2,147	3,760	1,127	1,683	1,683	1,435	1,789
	Unemployment Ins.	169	168	65	134	134	152	139
	F.I.C.A. Medicare	526	919	352	744	744	598	744
<b>Total</b>	<b>Personnel Services</b>	<b>40,384</b>	<b>71,863</b>	<b>27,689</b>	<b>57,042</b>	<b>57,042</b>	<b>45,462</b>	<b>57,153</b>
<b>Internal Charges</b>								
	Liability Insurance	1,360	1,360	1,360	1,360	1,360	1,360	1,468
<b>Total</b>	<b>Internal Charges</b>	<b>1,360</b>	<b>1,360</b>	<b>1,360</b>	<b>1,360</b>	<b>1,360</b>	<b>1,360</b>	<b>1,468</b>
<b>Total</b>	<b>Police Special Projects</b>	<b>41,744</b>	<b>73,223</b>	<b>29,049</b>	<b>58,402</b>	<b>58,402</b>	<b>46,822</b>	<b>58,621</b>

## Law Enforcement Block Grant

Fund: 217

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	70,365	44,426	-	33,000	33,000	172,023	30,000
Other Operating Revenues	70,365	44,426	-	33,000	33,000	172,027	30,000
<b>Total Revenues</b>	<b>70,365</b>	<b>44,426</b>	<b>-</b>	<b>33,000</b>	<b>33,000</b>	<b>172,027</b>	<b>30,000</b>
<b>Expenditures</b>							
Personnel Services	-	-	-	-	-	-	-
Supplies & Materials	-	-	44,879	-	46,000	45,988	-
Fixed Charges	13,919	15,280	12,446	15,000	15,000	12,021	15,000
<b>Maintenance &amp; Operating</b>	<b>13,919</b>	<b>15,280</b>	<b>57,325</b>	<b>15,000</b>	<b>61,000</b>	<b>58,009</b>	<b>15,000</b>
Transfers Out	27,172	34,989	39,104	15,000	15,000	29,400	15,000
<b>Internal Transactions</b>	<b>27,172</b>	<b>34,989</b>	<b>39,104</b>	<b>15,000</b>	<b>15,000</b>	<b>29,400</b>	<b>15,000</b>
<b>Total Expenditures</b>	<b>41,091</b>	<b>50,269</b>	<b>96,429</b>	<b>30,000</b>	<b>76,000</b>	<b>87,409</b>	<b>30,000</b>
<b>Revenues Over (Under) Expenditures</b>	<b>29,274</b>	<b>(5,843)</b>	<b>(96,429)</b>	<b>3,000</b>	<b>(43,000)</b>	<b>84,618</b>	<b>-</b>
<b>Beginning Cash Balance - July 1</b>	<b>-</b>	<b>29,274</b>	<b>23,431</b>	<b>(72,998)</b>	<b>(72,998)</b>	<b>(72,998)</b>	<b>11,620</b>
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>29,274</b>	<b>23,431</b>	<b>(72,998)</b>	<b>(69,998)</b>	<b>(115,998)</b>	<b>11,620</b>	<b>11,620</b>
<b>Revenues</b>							
<b>Intergovernmental Revenues</b>							
Law Enforcement Blck Grnt							
Block Grant	64,721	41,511	-	30,000	30,000	170,757	30,000
Indirect Cost Recovery	5,644	2,915	-	3,000	3,000	1,265	-
<b>Total Intergovernmental Revenues</b>	<b>70,365</b>	<b>44,426</b>	<b>-</b>	<b>33,000</b>	<b>33,000</b>	<b>172,023</b>	<b>30,000</b>
<b>Investment Earnings</b>							
Interest Earnings	-	-	-	-	-	5	-
<b>Total Interest Earnings</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>70,365</b>	<b>44,426</b>	<b>-</b>	<b>33,000</b>	<b>33,000</b>	<b>172,027</b>	<b>30,000</b>
<b>TOTAL REVENUE</b>	<b>70,365</b>	<b>44,426</b>	<b>-</b>	<b>33,000</b>	<b>33,000</b>	<b>172,027</b>	<b>30,000</b>

# Law Enforcement Block Grant

Fund: 217

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	217 Law Enforcement Block Grant							
Dept	2201 Police Operations							
Activity	421 Police Protection							
<b>Personnel Services</b>								
	Overtime - Misc			-	-	-	-	-
<b>Total</b>	<b>Personnel Services</b>	-	-	-	-	-	-	-
<b>Supplies &amp; Materials</b>								
	Computr Equip/Sftwr/Sppl	-	-	44,879	-	46,000	45,988	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	-	-	<b>44,879</b>	-	<b>46,000</b>	<b>45,988</b>	-
<b>Fixed Charges</b>								
	Other L&C Co Programs							
	Share of LEF Grant	13,919	15,280	12,446	15,000	15,000	12,021	15,000
<b>Total</b>	<b>Fixed Charges</b>	<b>13,919</b>	<b>15,280</b>	<b>12,446</b>	<b>15,000</b>	<b>15,000</b>	<b>12,021</b>	<b>15,000</b>
<b>Transfers Out</b>								
	T/out - 100 General Fund	27,172	34,989	39,104	15,000	15,000	29,400	15,000
<b>Total</b>	<b>Transfers Out</b>	<b>27,172</b>	<b>34,989</b>	<b>39,104</b>	<b>15,000</b>	<b>15,000</b>	<b>29,400</b>	<b>15,000</b>
<b>Total</b>	<b>Police Operations</b>	<b>41,091</b>	<b>50,269</b>	<b>96,429</b>	<b>30,000</b>	<b>76,000</b>	<b>87,409</b>	<b>30,000</b>

## 9-1-1 Emergency Program

Fund: 218

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	454,326	471,939	765,965	934,846	934,846	459,188	901,000
Charges For Services	10,000	-	30,000	15,000	15,000	16,000	16,000
Investment Earnings	5,049	5,550	924	500	500	2,245	1,500
Other Financing Sources / (Uses)	31,743	1,555	809	1,360	1,360	1,275	1,360
<b>Other Operating Revenues</b>	<b>501,118</b>	<b>479,044</b>	<b>797,698</b>	<b>951,706</b>	<b>951,706</b>	<b>478,708</b>	<b>919,860</b>
<b>Total Revenues</b>	<b>501,118</b>	<b>479,044</b>	<b>797,698</b>	<b>951,706</b>	<b>951,706</b>	<b>478,708</b>	<b>919,860</b>
<b>Expenditures</b>							
Supplies & Materials	8,705	11,341	6,238	30,050	30,050	13,433	26,840
Purchased Services	279,384	275,611	236,436	450,634	451,192	314,707	382,463
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	49,991	46,286	43,022	45,432	45,432	-	-
<b>Maintenance &amp; Operating</b>	<b>338,080</b>	<b>333,239</b>	<b>285,696</b>	<b>526,116</b>	<b>526,674</b>	<b>328,139</b>	<b>409,303</b>
Internal Charges	832	832	923	988	988	988	1,353
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>832</b>	<b>832</b>	<b>923</b>	<b>988</b>	<b>988</b>	<b>988</b>	<b>1,353</b>
Capital Outlay	-	-	321,826	502,846	502,846	502,846	469,000
<b>Debt &amp; Capital</b>	<b>-</b>	<b>-</b>	<b>321,826</b>	<b>502,846</b>	<b>502,846</b>	<b>502,846</b>	<b>469,000</b>
<b>Total Expenditures</b>	<b>338,912</b>	<b>334,071</b>	<b>608,444</b>	<b>1,029,950</b>	<b>1,030,508</b>	<b>831,973</b>	<b>879,656</b>
<b>Revenues Over (Under) Expenditures</b>	<b>162,206</b>	<b>144,974</b>	<b>189,254</b>	<b>(78,244)</b>	<b>(78,802)</b>	<b>(353,265)</b>	<b>40,204</b>
<b>Beginning Cash Balance - July 1</b>	<b>180,248</b>	<b>342,454</b>	<b>487,428</b>	<b>676,682</b>	<b>676,682</b>	<b>676,682</b>	<b>323,417</b>
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>342,454</b>	<b>487,428</b>	<b>676,682</b>	<b>598,438</b>	<b>597,880</b>	<b>323,417</b>	<b>363,621</b>



## 9-1-1 Emergency Program

Fund: 218

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Intergovernmental Revenues</b>							
911-Lewis & Clark County	213,188	157,313	147,785	226,000	226,000	153,063	226,000
911-City of Helena	187,492	157,313	147,785	192,000	192,000	153,063	192,000
911-East Helena	53,646	157,313	147,785	14,000	14,000	153,063	14,000
State Grants - Misc.		-	322,611	502,846	502,846	-	469,000
445,000 Upgrade/Replacement of VoicePrint Audio Recording System							
24,000 Central Square Grant (yearly maintenance grant)							
<u>469,000</u>							
<b>Total Intergovernmental Revenues</b>	<b>454,326</b>	<b>471,939</b>	<b>765,965</b>	<b>934,846</b>	<b>934,846</b>	<b>459,188</b>	<b>901,000</b>
<b>Charges For Services</b>							
St. Peter's Hospital Training Reimb.	10,000	-	30,000	15,000	15,000	16,000	16,000
<b>Total Charges For Services</b>	<b>10,000</b>	<b>-</b>	<b>30,000</b>	<b>15,000</b>	<b>15,000</b>	<b>16,000</b>	<b>16,000</b>
<b>Investment Earnings</b>							
Interest Earnings	5,049	5,550	924	500	500	2,245	1,500
<b>Total Interest Earnings</b>	<b>5,049</b>	<b>5,550</b>	<b>924</b>	<b>500</b>	<b>500</b>	<b>2,245</b>	<b>1,500</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	31,743	1,555	809	1,360	1,360	1,275	1,360
LCSO 50% reimb for T1 line - Dispatch Radios							
<b>Total Other Financing Sources / (Uses)</b>	<b>31,743</b>	<b>1,555</b>	<b>809</b>	<b>1,360</b>	<b>1,360</b>	<b>1,275</b>	<b>1,360</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>501,118</b>	<b>479,044</b>	<b>797,698</b>	<b>951,706</b>	<b>951,706</b>	<b>478,708</b>	<b>919,860</b>
<b>TOTAL REVENUE</b>	<b>501,118</b>	<b>479,044</b>	<b>797,698</b>	<b>951,706</b>	<b>951,706</b>	<b>478,708</b>	<b>919,860</b>

# 9-1-1 Emergency Program

Fund: 218

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>218 9-1-1 Emergency Program</b>
Dept	<b>2206 9-1-1 Emergency Program</b>
Activity	<b>421 Police Protection</b>

## Supplies & Materials

Office Supplies & Equip	625	7,189	1,247	7,250	7,250	2,115	7,040
3,000 Office/Cleaning Supplies							
500 Copy Paper							
540 Replacement Chair Plastic Mats (9)							
3,000 Dispatch Chair - Replacements (2)							
<u>7,040</u>							
Small Tools & Equip-Misc	2,116	2,376	4,272	11,000	11,000	2,366	12,800
2,800 Tools/Equipment for Server Room							
2,000 MT Helena Generator Costs							
5,000 Replacement Headsets/Parts							
3,000 Exterior Surveillance Cameras - 911 Center							
<u>12,800</u>							
Computr Equip/Sftwr/Spplly	5,964	1,776	718	11,800	11,800	8,952	7,000
800 Printer Cartridges							
1,500 Various Software Bundles							
1,500 Replacement of Mice/Keyboards							
3,200 Replacement Monitors (16)							
<u>7,000</u>							
<b>Total</b>	<b>8,705</b>	<b>11,341</b>	<b>6,238</b>	<b>30,050</b>	<b>30,050</b>	<b>13,433</b>	<b>26,840</b>

## Purchased Services

IT&S Computer Maint/Spprt	29,247	27,634	23,003	32,675	32,675	32,675	33,243
IT&S Telephone Service	2,276	2,280	2,370	2,370	2,370	2,370	2,370
IT&S Special Projects	-	4,142	1,657	-	558	1,657	-
Dues, Subscriptn, License	1,613	2,466	1,946	10,050	10,050	1,649	3,750
2,000 APCO Memberships							
50 LGIT - Local Gov Info Membership (O'Connell)							
700 NENA Memberships							
1,000 Dispatch Advertising							
<u>3,750</u>							
Public Relations	1,365	-	657	3,000	3,000	685	3,000
Electric Utility	10,338	11,645	11,218	10,000	10,000	11,210	10,000
Long Dist Telephone Chrgs	73,377	78,151	78,888	108,500	108,500	84,559	113,000
112,000 911 Center Phone Services/Mass Notification System							
1,000 Active 911							
Natural Gas Utility	588	564	601	714	714	627	750
Teletype	12,666	15,636	13,000	14,000	14,000	14,000	14,000
R&M-Compnr/Telecomm Equip	3,042	826	605	5,500	5,500	4,155	18,500
3,500 Misc. Small Equipment Repairs							
15,000 New UPS System							
<u>18,500</u>							
911 Systm Repairs & Maint	119	310	-	1,500	1,500	-	4,500
Meal Reimb-Taxable	-	-	-	-	-	-	-
Travel & Meeting Expense	-	-	-	400	400	-	400
Dispatcher Training	11,105	8,124	5,910	15,000	15,000	12,920	16,000
Other Contracted Services	133,648	123,835	96,580	246,925	246,925	148,199	162,550
800 Schedule Anywhere Software Maintenance							
750 Records Destruction/Shredding							
5yr agmt ends FY24	24,000						
3,000 Central Square Maintenance/Support (Grant Funded/Reimbursed)							
6,500 APCO Meds Annual Support (6)							
6,500 Uptivity (VoicePrint/VPI) Maintenance & Support							
1,000 Paging Interface (Logisys)							
1,500 CAD Mapping (Logisys)							
1,700 ESRI Licensing (Billed on 3 lines of invoice - Logisys)							
6,000 Northstar CAD (Billed on 3 lines of invoice - Logisys)							
5,000 AVL (Automatic Vehicle Location) Interface (Logisys)							
18,000 Logisys FirstCall CAD System Maintenance							
18,500 Logisys Datatrak RMS Maintenance (50% SSD)							
1,000 Third Party System/Software/Ad-Ons/Xserver (Logisys)							
3,000 DB2 5.0 NT Run Time Database Maintenance (Logisys)							
4,500 CAD to CAD - Remote Dispatch License Maintenance (Logisys)							
500 MKS Xserver Licensing (Logisys)							

# 9-1-1 Emergency Program

Fund: 218

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
500	Maptrak & Restricted User Function (Logisys)							
1,500	Part-time/Overflow CAD Seat Licenses (Logisys)							
1,050	CAD Status Display Plus Upgrade (Logisys)							
650	Raids Online Interface (Logisys)							
15,000	Mobiletrak Software Support (Logisys)							
1,500	WebMap Maintenance/Support (Logisys)							
700	SMART Board Annual Software Maintenance							
17,000	Motorola Radio Consoles - Maintenance/Software							
700	RAVE Yearly Contract Fee							
9,000	Radio IP Software							
750	Guardian Tracking Licensing - Yearly Maintenance							
1,250	Agency360 FTO/CTO - Yearly Maintenance							
400	360 Office Solutions - Yearly Maintenance							
5,000	Communication Center Specialist (Cleaning Service)							
6,000	Wire Management Service (Console Cleaning)							
4,000	Critical Software Maintenance							
1,800	Beyond Trust Maintenance/Support (Remote Connectivity)							
<u>162,550</u>								
<b>Total</b>	<b>Purchased Services</b>	<b>279,384</b>	<b>275,611</b>	<b>236,436</b>	<b>450,634</b>	<b>451,192</b>	<b>314,707</b>	<b>382,463</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	49,991	46,286	43,022	45,432	45,432	-	-
	Disp. Center & Radio Room (airport) + LEF							
<b>Total</b>	<b>Fixed Charges</b>	<b>49,991</b>	<b>46,286</b>	<b>43,022</b>	<b>45,432</b>	<b>45,432</b>	<b>-</b>	<b>-</b>
<b>Internal Charges</b>								
	Property Insurance	832	832	923	988	988	988	1,353
<b>Total</b>	<b>Internal Charges</b>	<b>832</b>	<b>832</b>	<b>923</b>	<b>988</b>	<b>988</b>	<b>988</b>	<b>1,353</b>
<b>Transfers Out</b>								
	T/out - 219 Support Services Division	-	-	-	-	-	-	-
<b>Total</b>	<b>Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Outlay</b>								
	Equipment	-	-	321,826	502,846	502,846	502,846	469,000
445,000	Upgrade/Replacement of VoicePrint Audio Recording System							
24,000	Central Square Grant							
<u>469,000</u>								
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>321,826</b>	<b>502,846</b>	<b>502,846</b>	<b>502,846</b>	<b>469,000</b>
<b>Total</b>	<b>9-1-1 Emergency Program</b>	<b>338,912</b>	<b>334,071</b>	<b>608,444</b>	<b>1,029,950</b>	<b>1,030,508</b>	<b>831,973</b>	<b>879,656</b>

## Support Services Division

Fund: 219

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
License & Permits	20,315	17,780	16,065	17,000	17,000	9,770	9,500
Intergovernmental Revenues	1,400,000	1,454,160	1,494,211	1,590,762	1,590,762	1,594,106	1,653,098
Charges For Services	4,824	4,721	5,030	4,000	4,000	4,838	4,000
Investment Earnings	(1,913)	(301)	87	20	20	2,203	1,500
<b>Other Operating Revenues</b>	<b>1,423,226</b>	<b>1,476,360</b>	<b>1,515,881</b>	<b>1,612,082</b>	<b>1,612,082</b>	<b>1,610,917</b>	<b>1,668,098</b>
Interfund Transfers In	17,889	9,715	9,216	9,216	9,216	9,216	3,697
<b>Internal Transactions</b>	<b>17,889</b>	<b>9,715</b>	<b>9,216</b>	<b>9,216</b>	<b>9,216</b>	<b>9,216</b>	<b>3,697</b>
<b>Total Revenues</b>	<b>1,441,115</b>	<b>1,486,075</b>	<b>1,525,097</b>	<b>1,621,298</b>	<b>1,621,298</b>	<b>1,620,133</b>	<b>1,671,795</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>1,254,402</b>	<b>1,036,433</b>	<b>982,459</b>	<b>1,556,223</b>	<b>1,556,223</b>	<b>1,353,018</b>	<b>1,694,622</b>
Supplies & Materials	7,012	6,492	2,280	17,250	17,250	14,435	13,850
Purchased Services	69,189	76,038	79,846	207,103	207,726	75,138	84,191
Intra-City Charges	-	-	-	2,330	2,330	-	-
Fixed Charges	44,683	27,549	29,364	30,534	30,534	30,262	34,311
<b>Maintenance &amp; Operating</b>	<b>120,884</b>	<b>110,079</b>	<b>111,490</b>	<b>257,217</b>	<b>257,840</b>	<b>119,834</b>	<b>132,352</b>
Internal Charges	25,738	25,238	26,410	29,100	29,100	29,100	35,581
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>25,738</b>	<b>25,238</b>	<b>26,410</b>	<b>29,100</b>	<b>29,100</b>	<b>29,100</b>	<b>35,581</b>
<b>Total Expenditures</b>	<b>1,401,024</b>	<b>1,171,750</b>	<b>1,120,359</b>	<b>1,842,540</b>	<b>1,843,163</b>	<b>1,501,952</b>	<b>1,862,555</b>
<b>Revenues Over (Under) Expenditures</b>	<b>40,091</b>	<b>314,325</b>	<b>404,739</b>	<b>(221,242)</b>	<b>(221,865)</b>	<b>118,181</b>	<b>(190,760)</b>
<b>Beginning Cash Balance - July 1</b>	<b>42,445</b>	<b>83,277</b>	<b>400,218</b>	<b>804,957</b>	<b>804,957</b>	<b>804,957</b>	<b>923,138</b>
Other Cash Sources / (Uses)	741	2,616	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>83,277</b>	<b>400,218</b>	<b>804,957</b>	<b>583,715</b>	<b>583,092</b>	<b>923,138</b>	<b>732,378</b>

**Support Services Division**

Fund: 219

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>License &amp; Permits</b>							
Alarm Appl & Monitor Fees	11,465	8,680	7,375	9,000	9,000	1,050	2,500
False Alarm Fees	8,850	9,100	8,690	8,000	8,000	8,720	7,000
<b>Total License &amp; Permits</b>	<b>20,315</b>	<b>17,780</b>	<b>16,065</b>	<b>17,000</b>	<b>17,000</b>	<b>9,770</b>	<b>9,500</b>
<b>Intergovernmental Revenues</b>							
County Contributions	1,400,000	1,448,160	1,494,211	1,590,762	1,590,762	1,591,106	1,648,348
1,603,348 Public Safety Mill Levy							
45,000 Records Supervisor							
Misc Intergovmmntl Rev	-	6,000	-	-	-	3,000	4,750
Services to BLM							
<b>Total Intergovernmental Revenues</b>	<b>1,400,000</b>	<b>1,454,160</b>	<b>1,494,211</b>	<b>1,590,762</b>	<b>1,590,762</b>	<b>1,594,106</b>	<b>1,653,098</b>
<b>Charges For Services</b>							
Accident Reports	3,924	3,491	3,575	3,000	3,000	3,903	3,000
Sex/Violent Offenders Reg	900	1,230	1,455	1,000	1,000	935	1,000
<b>Total Charges For Services</b>	<b>4,824</b>	<b>4,721</b>	<b>5,030</b>	<b>4,000</b>	<b>4,000</b>	<b>4,838</b>	<b>4,000</b>
<b>Investment Earnings</b>							
Interest Earnings	(1,913)	(301)	87	20	20	2,203	1,500
<b>Total Interest Earnings</b>	<b>(1,913)</b>	<b>(301)</b>	<b>87</b>	<b>20</b>	<b>20</b>	<b>2,203</b>	<b>1,500</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	-	-	488	300	300	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>-</b>	<b>-</b>	<b>488</b>	<b>300</b>	<b>300</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>1,423,226</b>	<b>1,476,360</b>	<b>1,515,881</b>	<b>1,612,082</b>	<b>1,612,082</b>	<b>1,610,917</b>	<b>1,668,098</b>
<b>Interfund Transfers In</b>							
T/in - 218 9-1-1 Emergency Program	-	-	-	-	-	-	-
Salary reimbursement							
T/in - 645 Insurance & Safety	17,889	9,715	9,216	9,216	9,216	9,216	3,697
<b>Total Interfund Transfers In</b>	<b>17,889</b>	<b>9,715</b>	<b>9,216</b>	<b>9,216</b>	<b>9,216</b>	<b>9,216</b>	<b>3,697</b>
<b>TOTAL REVENUE</b>	<b>1,441,115</b>	<b>1,486,075</b>	<b>1,525,097</b>	<b>1,621,298</b>	<b>1,621,298</b>	<b>1,620,133</b>	<b>1,671,795</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Change in False Alarm Receivable Account (A/R)	741	2,616	-	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>741</b>	<b>2,616</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Support Services Division

Fund: 219

Fund Dept Activity		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Fund 219 Support Services Division</b>								
<b>Dept 2202 Records &amp; Dispatch</b>								
<b>Activity 421 Police Protection</b>								
<b>Personnel Services</b>								
	Salaries & Wages	861,426	687,558	664,649	1,057,427	1,057,427	910,333	1,206,314
	Overtime - Misc	32,656	28,253	25,830	25,995	25,995	67,001	31,375
	F.I.C.A. (Soc. Sec.)	53,408	42,931	40,750	67,184	67,184	59,064	76,750
	P.E.R.S. Retirement	76,623	62,772	60,775	96,113	96,113	84,525	111,033
	Health & Vision Insurance	190,994	183,612	165,125	270,731	270,731	200,210	265,826
	Workers Comp. Ins.	12,933	10,264	6,365	7,322	7,322	5,112	7,790
	Unemployment Ins.	4,030	1,813	1,775	2,829	2,829	3,446	3,355
	Dental Insurance	9,841	9,189	7,665	12,900	12,900	9,513	12,300
	F.I.C.A. Medicare	12,491	10,040	9,525	15,722	15,722	13,814	17,961
	Vacancy Adjustment							(38,082)
	<b>Total Personnel Services</b>	<b>1,254,402</b>	<b>1,036,433</b>	<b>982,459</b>	<b>1,556,223</b>	<b>1,556,223</b>	<b>1,353,018</b>	<b>1,694,622</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	5,528	6,161	1,980	4,700	4,700	3,890	5,200
	500 Notary Supplies (4 Clerks)							
	1,700 Copy Paper							
	3,000 Office Supplies							
	<u>5,200</u>							
	Clothing Allowance	457	47	-	750	750	582	1,650
	Computr Equip/Sftwr/Sppl	1,027	284	300	11,800	11,800	9,963	7,000
	2,500 Color/Black Printer Cartridges							
	1,500 Various Software for Maintenance							
	1,000 DVD's/Thumb Drives/CD-R's/Sleeves							
	2,000 Fobs (Replacements)							
	<u>7,000</u>							
	<b>Total Supplies &amp; Materials</b>	<b>7,012</b>	<b>6,492</b>	<b>2,280</b>	<b>17,250</b>	<b>17,250</b>	<b>14,435</b>	<b>13,850</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	27,649	30,843	34,365	28,615	28,615	28,614	30,106
	IT&S Telephone Service	5,690	5,928	5,688	5,688	5,688	5,688	4,740
	IT&S Special Projects	-	4,623	1,849	-	623	1,849	-
	City-Co Bldg Postage Adm	156	223	259	280	280	280	280
	Postage	732	732	840	1,100	1,100	272	750
	Cellular Services	1,640	1,654	2,951	2,520	2,520	2,416	3,500
	Printing & Duplicating	574	-	-	500	500	82	500
	Advertising	-	-	-	1,200	1,200	-	1,200
	Long Dist Telephone Chrgs	112	136	-	-	-	-	-
	Teletype	4,893	5,700	5,700	5,800	5,800	5,464	6,100
	Professional Services-Misc	1,628	1,740	900	1,100	1,100	1,096	1,100
	Equipment Repairs	-	15	-	400	400	-	400
	Repairs/Services-Misc	-	-	-	400	400	-	400
	Meal Reimb-Taxable	-	15	-	150	150	41	150
	Required Training	144	193	740	5,000	5,000	1,982	5,000
	5,000 Records Staff Misc. Training							
	<u>5,000</u>							

# Support Services Division

Fund: 219

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Other Contracted Services	25,971	24,236	26,554	154,350	154,350	27,355	29,965
400 Schedule Anywhere Software Maintenance							
100 Landfill Charges (Records)							
750 Records Destruction/Shredding							
18,500 RMS Maintenance (Logisys)(50% 911)							
100 Guardian Tracking Yearly Maint (Split SSD/911/Patrol)							
5,500 M-Files (T.O.C. The Office Center) Software							
3,315 SSD Copier Annual Lease							
900 SSD Copier Annual Costs							
400 Generator Alarm Monitoring							
<u>29,965</u>							
<b>Total Purchased Services</b>	<b>69,189</b>	<b>76,038</b>	<b>79,846</b>	<b>207,103</b>	<b>207,726</b>	<b>75,138</b>	<b>84,191</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges				830	830	-	-
Shop Vehicle Repairs				500	500	-	-
Shop Tires & Tire Repairs				500	500	-	-
Shop Vehicle Parts				500	500	-	-
<b>Total Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,330</b>	<b>2,330</b>	<b>-</b>	<b>-</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	44,575	27,435	29,234	30,134	30,134	30,134	34,181
Credit Card Fees	108	114	130	400	400	128	130
<b>Total Fixed Charges</b>	<b>44,683</b>	<b>27,549</b>	<b>29,364</b>	<b>30,534</b>	<b>30,534</b>	<b>30,262</b>	<b>34,311</b>
<b>Internal Charges</b>							
Property Insurance	-						
Vehicle & Equip Insurance				200	200	200	-
Liability Insurance	25,570	25,070	26,242	28,724	28,724	28,724	35,413
Fidelity Insurance	168	168	168	176	176	176	168
Fleet Services Charges				-			-
<b>Total Internal Charges</b>	<b>25,738</b>	<b>25,238</b>	<b>26,410</b>	<b>29,100</b>	<b>29,100</b>	<b>29,100</b>	<b>35,581</b>
<b>Total Records &amp; Dispatch</b>	<b>1,401,024</b>	<b>1,171,750</b>	<b>1,120,359</b>	<b>1,842,540</b>	<b>1,843,163</b>	<b>1,501,952</b>	<b>1,862,555</b>

**CDBG/HOME**

Fund: 226

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
Intergovernmental Revenues		1,066,087	41,692	481,000	-	-	33,000	-
<b>Other Operating Revenues</b>		1,066,087	41,692	481,000	-	-	33,101	-
<b>Total Revenues</b>		<b>1,066,087</b>	<b>41,692</b>	<b>481,000</b>	<b>-</b>	<b>-</b>	<b>33,101</b>	<b>-</b>
<b>Expenditures</b>								
Fixed Charges		1,066,087	41,692	466,000	-	24,000	24,000	24,000
<b>Maintenance &amp; Operating</b>		1,066,087	41,692	466,000	-	24,000	24,000	24,000
<b>Total Expenditures</b>		<b>1,066,087</b>	<b>41,692</b>	<b>466,000</b>	<b>-</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>
<b>Revenues Over (Under) Expenditures</b>		-	-	15,000	-	(24,000)	9,101	(24,000)
<b>Beginning Cash Balance - July 1</b>		5,099	5,099	5,099	20,099	20,099	20,099	29,200
<b>Other Cash Sources / (Uses)</b>		-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>		<b>5,099</b>	<b>5,099</b>	<b>20,099</b>	<b>20,099</b>	<b>(3,901)</b>	<b>29,200</b>	<b>5,200</b>
<b>Revenues</b>								
<b>Intergovernmental Revenues</b>								
Federal Grants - CDBG								
proj#	CD1002	CDBG - Center For Mental Health		441,000	-	-	9,000	-
proj#	CD2002	CDBG - Our Redeemers		-	-	-	24,000	-
Federal Grants - HOME								
proj#	CD9009	HOME Grant - Westmont		-	-	-	-	-
proj#	CD3013	HOME Grant - Guardian Apts.		1,051,087	41,692	-	-	-
State Grants - Misc.								
proj#	CD9012	Main Street Program		15,000	-	15,000	-	-
proj#	TBD	Big Sky Care Connect Grant		-	-	25,000	-	-
<b>Total Intergovernmental Revenues</b>		<b>1,066,087</b>	<b>41,692</b>	<b>481,000</b>	<b>-</b>	<b>-</b>	<b>33,000</b>	<b>-</b>
<b>Investment Earnings</b>								
Interest Earnings		-	-	-	-	-	101	-
<b>Total Interest Earnings</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>101</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>1,066,087</b>	<b>41,692</b>	<b>481,000</b>	<b>-</b>	<b>-</b>	<b>33,101</b>	<b>-</b>
<b>TOTAL REVENUE</b>		<b>1,066,087</b>	<b>41,692</b>	<b>481,000</b>	<b>-</b>	<b>-</b>	<b>33,101</b>	<b>-</b>
Fund	<b>226 CDBG/HOME</b>							
Dept	<b>1604 Comm Development Projects</b>							
Activity	<b>471 Community Development</b>							
<b>Non-Operating Expenses</b>								
Grants, Contribtbn, Other / Misc								
proj#	CD3013	HOME Grant - Guardian Apts.		1,051,087	41,692	-	-	-
proj#	CD9012	Main Street Grant		15,000	-	-	15,000	-
proj#	CD1002	CDBG - Center For Mental Health		-	-	441,000	9,000	9,000
proj#	TBD	Our Redeemers		-	-	-	-	24,000
proj#	TBD	Big Sky Care Connect Grant		-	-	25,000	-	-
<b>Total Non-Operating Expenses</b>		<b>1,066,087</b>	<b>41,692</b>	<b>466,000</b>	<b>-</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>
<b>Total Comm Development Projects</b>		<b>1,066,087</b>	<b>41,692</b>	<b>466,000</b>	<b>-</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>



**Community Renewal**

Fund: 228

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Investment Earnings	-	127	573	-	-	(42)	-
Other Financing Sources / (Uses)	-	2,500	-	-	-	-	-
<b>Other Operating Revenues</b>	-	<b>2,627</b>	<b>573</b>	-	-	<b>(42)</b>	-
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	-	-	-	-	-	-	-
<b>Internal Transactions</b>	-	-	-	-	-	-	-
Long-Term Debt	-	-	-	-	-	-	-
<b>Total Revenues</b>	-	<b>2,627</b>	<b>573</b>	-	-	<b>(42)</b>	-
<b>Expenditures</b>							
<b>Personnel Services</b>	-	-	-	-	-	-	-
Supplies & Materials	-	-	-	-	-	-	-
Purchased Services	-	-	-	-	-	-	-
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	-	-	-	-	-	-	-
<b>Maintenance &amp; Operating</b>	-	-	-	-	-	-	-
Internal Charges	-	-	-	-	-	-	-
Transfers Out	-	-	2,500	-	-	-	-
<b>Internal Transactions</b>	-	-	<b>2,500</b>	-	-	-	-
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	<b>2,500</b>	-	-	-	-
<b>Revenues Over (Under) Expenditures</b>	-	2,627	(1,927)	-	-	(42)	-
<b>Beginning Cash Balance - July 1</b>	-	-	2,627	701	701	701	659
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	-	<b>2,627</b>	<b>701</b>	<b>701</b>	<b>701</b>	<b>659</b>	<b>659</b>

**Affordable Housing Trust**

Fund: 229

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget						
					Adopted	Amended	Est Actuals							
<b>Revenues</b>														
Internal Service Revenues	-	-	-	-	-	-	-	-						
Interfund Transfers In	-	-	-	1,687,500	225,000	225,000	225,000	100,000						
<b>Internal Transactions</b>	-	-	-	1,687,500	225,000	225,000	225,000	100,000						
Long-Term Debt	-	-	-	-	-	-	-	-						
<b>Total Revenues</b>	-	-	-	1,687,500	225,000	225,000	230,616	104,500						
<b>Expenditures</b>														
Debt Service	-	-	-	-	-	-	-	-						
Capital Outlay	-	-	-	-	-	-	-	-						
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-	-						
<b>Total Expenditures</b>	-	-	-	-	-	-	-	-						
<b>Revenues Over (Under) Expenditures</b>	-	-	-	1,687,500	225,000	225,000	230,616	104,500						
<b>Beginning Cash Balance - July 1</b>	-	-	-	-	1,687,500	1,687,500	1,687,500	1,918,116						
Other Cash Sources / (Uses)	-	-	-	-	-	-	-	-						
<b>Ending Cash Balance - June 30</b>	-	-	-	1,687,500	1,912,500	1,912,500	1,918,116	2,022,616						
<b>Revenues</b>														
Investment Earnings														
Interest Earnings	-	-	-	-	-	-	5,616	4,500						
<b>Total Interest Earnings</b>	-	-	-	-	-	-	5,616	4,500						
<b>SUBTOTAL - OPERATING REVENUE</b>	-	-	-	-	-	-	5,616	4,500						
<b>Long-Term Debt</b>														
<b>Total Long-Term Debt</b>	-	-	-	-	-	-	-	-						
<b>Interfund Transfers In</b>														
T/in - 100 General Fund	-	-	-	1,687,500	225,000	225,000	225,000	100,000						
<b>Total Interfund Transfers In</b>	-	-	-	1,687,500	225,000	225,000	225,000	100,000						
<b>TOTAL REVENUE</b>	-	-	-	1,687,500	225,000	225,000	230,616	104,500						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Fund</td> <td style="width: 15%;">229 Affordable Housing Trust</td> </tr> <tr> <td>Dept</td> <td>1604 Comm Development Projects</td> </tr> <tr> <td>Activity</td> <td>472 Housing</td> </tr> </table>									Fund	229 Affordable Housing Trust	Dept	1604 Comm Development Projects	Activity	472 Housing
Fund	229 Affordable Housing Trust													
Dept	1604 Comm Development Projects													
Activity	472 Housing													
<b>Purchased Services</b>														
<b>Total Purchased Services</b>	-	-	-	-	-	-	-	-						
<b>Intra-City Charges</b>														
<b>Total Intra-City Charges</b>	-	-	-	-	-	-	-	-						
<b>Fixed Charges</b>														
<b>Total Fixed Charges</b>	-	-	-	-	-	-	-	-						
<b>Internal Charges</b>														
<b>Total Internal Charges</b>	-	-	-	-	-	-	-	-						
<b>Transfers Out</b>														
<b>Total Transfers Out</b>	-	-	-	-	-	-	-	-						
<b>Capital Outlay</b>														
<b>Total Capital Outlay</b>	-	-	-	-	-	-	-	-						
<b>Total Affordable Housing Projects</b>	-	-	-	-	-	-	-	-						

## Public Art Projects

Fund: 233

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Investment Earnings	-	-	-	-	-	278	-
Other Financing Sources / (Uses)	515	270	32,000	-	-	-	15,000
<b>Other Operating Revenues</b>	<b>515</b>	<b>270</b>	<b>32,000</b>	<b>-</b>	<b>-</b>	<b>278</b>	<b>15,000</b>
Interfund Transfers In	12,000	19,313	11,487	12,000	12,000	12,000	12,000
<b>Internal Transactions</b>	<b>12,000</b>	<b>19,313</b>	<b>11,487</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
<b>Total Revenues</b>	<b>12,515</b>	<b>19,583</b>	<b>43,487</b>	<b>12,000</b>	<b>12,000</b>	<b>12,278</b>	<b>27,000</b>
<b>Expenditures</b>							
Supplies & Materials	504	35	-	500	500	-	-
Purchased Services	9,168	7,654	10,099	11,500	43,500	37,754	37,000
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	-	-	-	-	-	-	-
<b>Maintenance &amp; Operating</b>	<b>9,672</b>	<b>7,689</b>	<b>10,099</b>	<b>12,000</b>	<b>44,000</b>	<b>37,754</b>	<b>37,000</b>
<b>Total Expenditures</b>	<b>9,672</b>	<b>7,689</b>	<b>10,099</b>	<b>12,000</b>	<b>44,000</b>	<b>37,754</b>	<b>37,000</b>
<b>Revenues Over (Under) Expenditures</b>	<b>2,843</b>	<b>11,894</b>	<b>33,388</b>	<b>-</b>	<b>(32,000)</b>	<b>(25,475)</b>	<b>(10,000)</b>
<b>Beginning Cash Balance - July 1</b>	<b>21,436</b>	<b>24,279</b>	<b>36,173</b>	<b>69,561</b>	<b>69,561</b>	<b>69,561</b>	<b>44,085</b>
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>24,279</b>	<b>36,173</b>	<b>69,561</b>	<b>69,561</b>	<b>37,561</b>	<b>44,085</b>	<b>34,085</b>

**Public Art Projects**

Fund: 233

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Investment Earnings</b>							278
<b>Total Interest Earnings</b>	-	-	-	-	-	-	-
<b>Other Financing Sources / (Uses)</b>							
Restricted / Public Art Donation	515	270	32,000	-	-	-	15,000
<b>Total Other Financing Sources / (Uses)</b>	<b>515</b>	<b>270</b>	<b>32,000</b>	-	-	-	<b>15,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>515</b>	<b>270</b>	<b>32,000</b>	-	-	<b>278</b>	<b>15,000</b>
<b>Interfund Transfers In</b>							
T/in - 100 General Fund	12,000	19,313	11,487	12,000	12,000	12,000	12,000
<b>Total Interfund Transfers In</b>	<b>12,000</b>	<b>19,313</b>	<b>11,487</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
<b>TOTAL REVENUE</b>	<b>12,515</b>	<b>19,583</b>	<b>43,487</b>	<b>12,000</b>	<b>12,000</b>	<b>12,278</b>	<b>27,000</b>

Fund	<b>233 Public Art Projects</b>
Dept	<b>1702 Public Arts Preservation</b>
Activity	<b>401 Other</b>

<b>Supplies &amp; Materials</b>							
Office Supplies & Equip	504	35	-	500	500	-	-
<b>Total Supplies &amp; Materials</b>	<b>504</b>	<b>35</b>	-	<b>500</b>	<b>500</b>	-	-
<b>Purchased Services</b>							
City-Co Bldg Postage Adm	-	52	-	128	128	128	-
Postage	-	1	-	10	10	2	-
Printing & Duplicating	-	124	-	300	300	-	500
Professional Dues	-	-	-	-	-	-	-
Dues, Subscriptn, License	-	-	-	-	-	-	-
Advertising	-	180	-	200	200	-	-
Other Contracted Services	9,168	7,297	10,099	10,862	42,862	37,624	36,500
1,500 Public Art Maintenance							
5,000 6th Ward Mural							
30,000 Centennial Park Bike Tunnel							
<u>36,500</u>							
<b>Total Purchased Services</b>	<b>9,168</b>	<b>7,654</b>	<b>10,099</b>	<b>11,500</b>	<b>43,500</b>	<b>37,754</b>	<b>37,000</b>
<b>Total Public Arts Preservation</b>	<b>9,672</b>	<b>7,689</b>	<b>10,099</b>	<b>12,000</b>	<b>44,000</b>	<b>37,754</b>	<b>37,000</b>

# Open Space District Maint

Fund: 235

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Special Assessments	385,125	547,052	560,951	550,750	550,750	570,774	550,750
<b>Taxes &amp; Assessments</b>	<b>385,125</b>	<b>547,052</b>	<b>560,951</b>	<b>550,750</b>	<b>550,750</b>	<b>570,774</b>	<b>550,750</b>
License & Permits	-	-	-	-	-	-	-
Intergovernmental Revenues	33,655	219,167	408,300	1,900	1,900	285,261	3,738
Charges For Services	1,583	2,325	3,950	2,200	2,200	6,822	4,000
Investment Earnings	7,993	4,524	420	500	500	1,349	1,000
Other Financing Sources / (Uses)	18,500	3,103	18,765	500	500	500	-
<b>Other Operating Revenues</b>	<b>61,731</b>	<b>229,120</b>	<b>431,435</b>	<b>5,100</b>	<b>5,100</b>	<b>323,713</b>	<b>8,738</b>
Interfund Transfers In	1,405	827	844	844	844	844	532
<b>Internal Transactions</b>	<b>1,405</b>	<b>827</b>	<b>844</b>	<b>844</b>	<b>844</b>	<b>844</b>	<b>532</b>
<b>Total Revenues</b>	<b>448,261</b>	<b>776,999</b>	<b>993,230</b>	<b>556,694</b>	<b>556,694</b>	<b>895,331</b>	<b>560,020</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>111,053</b>	<b>142,908</b>	<b>217,718</b>	<b>228,629</b>	<b>228,629</b>	<b>220,480</b>	<b>245,774</b>
Supplies & Materials	36,366	39,458	44,285	58,150	58,150	68,156	57,700
Purchased Services	100,946	391,729	443,474	200,504	609,336	376,533	164,133
Intra-City Charges	65,471	62,062	10,338	12,974	12,974	11,711	15,349
Fixed Charges	17,469	19,712	18,789	19,135	19,135	19,209	19,435
<b>Maintenance &amp; Operating</b>	<b>220,252</b>	<b>512,960</b>	<b>516,886</b>	<b>290,763</b>	<b>699,595</b>	<b>475,610</b>	<b>256,616</b>
Internal Charges	52,886	40,979	52,042	191,380	191,380	191,380	95,823
<b>Internal Transactions</b>	<b>52,886</b>	<b>40,979</b>	<b>52,042</b>	<b>191,380</b>	<b>191,380</b>	<b>191,380</b>	<b>95,823</b>
Capital Outlay	-	74,589	139,211	59,500	59,500	56,900	-
<b>Debt &amp; Capital</b>	<b>-</b>	<b>74,589</b>	<b>139,211</b>	<b>59,500</b>	<b>59,500</b>	<b>56,900</b>	<b>-</b>
<b>Total Expenditures</b>	<b>384,191</b>	<b>771,436</b>	<b>925,858</b>	<b>770,272</b>	<b>1,179,104</b>	<b>944,370</b>	<b>598,213</b>
<b>Revenues Over (Under) Expenditures</b>	<b>64,070</b>	<b>5,563</b>	<b>67,372</b>	<b>(213,578)</b>	<b>(622,410)</b>	<b>(49,039)</b>	<b>(38,193)</b>
<b>Beginning Cash Balance - July 1</b>	<b>368,746</b>	<b>432,816</b>	<b>441,742</b>	<b>511,137</b>	<b>511,137</b>	<b>511,137</b>	<b>462,098</b>
Other Cash Sources / (Uses)	-	3,363	2,023	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>432,816</b>	<b>441,742</b>	<b>511,137</b>	<b>297,559</b>	<b>(111,273)</b>	<b>462,098</b>	<b>423,905</b>
Reserve Target - 18% of Operating Expenses:	69,154	125,433	141,596	127,939	201,529	159,745	107,678
Reserve Target - 90 Days of Operating Expenses:	94,732	171,825	193,968	175,259	276,067	218,828	147,505
<b>Reserve Policy Target:</b> <i>(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)</i>	<b>94,732</b>	<b>171,825</b>	<b>193,968</b>	<b>175,259</b>	<b>276,067</b>	<b>218,828</b>	<b>147,505</b>
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	338,084	269,916	317,169	122,300	(387,340)	243,269	276,400

# Open Space District Maint

Fund: 235

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Special Assessments</b>							
Special Assessments	384,463	546,444	559,866	550,000	550,000	569,734	550,000
P & I on Del Assmts	662	608	1,085	750	750	1,040	750
<b>Total Special Assessments</b>	<b>385,125</b>	<b>547,052</b>	<b>560,951</b>	<b>550,750</b>	<b>550,750</b>	<b>570,774</b>	<b>550,750</b>
<b>Intergovernmental Revenues</b>							
Misc Federal Grants	24,795	217,252	406,400	-	-	281,523	-
State Grants - Misc.	6,944	-	-	-	-	-	-
PILT-Helena Housing Authority	1,916	1,916	1,900	1,900	1,900	3,738	3,738
<b>Total Intergovernmental Revenues</b>	<b>33,655</b>	<b>219,167</b>	<b>408,300</b>	<b>1,900</b>	<b>1,900</b>	<b>285,261</b>	<b>3,738</b>
<b>Charges For Services</b>							
Park Use Fees	1,583	2,325	3,950	2,200	2,200	6,822	4,000
Archery Range Lease							
Donaldson Lease							
<b>Total Charges For Services</b>	<b>1,583</b>	<b>2,325</b>	<b>3,950</b>	<b>2,200</b>	<b>2,200</b>	<b>6,822</b>	<b>4,000</b>
<b>Contribution &amp; Donation</b>							
Restricted Contribution						29,781	
<b>Total Contribution &amp; Donation</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>29,781</b>	<b>-</b>
<b>Investment Earnings</b>							
Interest Earnings	7,993	4,524	420	500	500	1,349	1,000
<b>Total Interest Earnings</b>	<b>7,993</b>	<b>4,524</b>	<b>420</b>	<b>500</b>	<b>500</b>	<b>1,349</b>	<b>1,000</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	500	3,103	18,765	500	500	500	-
Restricted Contribution	18,000	-	-	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>18,500</b>	<b>3,103</b>	<b>18,765</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>							
	-	-	-	-	-	-	-
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	1,405	827	844	844	844	844	532
<b>Total Interfund Transfers In</b>	<b>1,405</b>	<b>827</b>	<b>844</b>	<b>844</b>	<b>844</b>	<b>844</b>	<b>532</b>
<b>TOTAL REVENUE</b>	<b>448,261</b>	<b>776,999</b>	<b>993,230</b>	<b>556,694</b>	<b>556,694</b>	<b>895,331</b>	<b>560,020</b>

# Open Space District Maint

Fund: 235

Fund: 235 Open Space District Maint Dept: 4172 Open Space Maint District Activity: 464 Park & Recreation		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Personnel Services</b>								
Salaries & Wages		56,394	66,693	119,101	106,366	106,366	145,086	169,815
Temporary Salaries		26,641	41,241	41,725	64,740	64,740	15,017	-
Overtime - Misc		-	-	418	-	-	342	-
F.I.C.A. (Soc. Sec.)		5,122	6,648	9,970	10,645	10,645	9,937	10,548
P.E.R.S. Retirement		4,893	6,140	10,480	15,225	15,225	12,505	15,260
Health & Vision Insurance		9,759	11,366	24,651	22,036	22,036	30,650	35,660
Workers Comp. Ins.		6,167	8,431	7,485	5,627	5,627	2,624	9,912
Unemployment Ins.		374	270	413	449	449	563	461
Dental Insurance		505	567	1,140	1,050	1,050	1,431	1,650
F.I.C.A. Medicare		1,198	1,555	2,335	2,491	2,491	2,324	2,468
<b>Total Personnel Services</b>		<b>111,053</b>	<b>142,908</b>	<b>217,718</b>	<b>228,629</b>	<b>228,629</b>	<b>220,480</b>	<b>245,774</b>
<b>Supplies &amp; Materials</b>								
Office Supplies & Equip		338	-	390	350	350	437	350
Janitorial Supplies		4,076	6,999	10,395	10,300	10,300	17,952	12,000
Clothing Allowance		5,596	1,978	1,665	1,750	1,750	1,979	2,000
Fuel/Oil Outside Vendor		910	429	270	750	750	110	750
Tires/Tubes-Outside Vendr		-	-	-	-	-	-	1,600
Small Tools & Equip-Misc		14,466	10,157	10,725	15,000	15,000	15,029	10,000
Computr Equip/Sftwr/Sppl		-	-	-	5,000	5,000	3,535	1,000
Fertilizer & Chem Supplies		2,571	1,331	920	5,000	5,000	2,189	5,000
Construction & Maint Mat'ls		8,409	18,564	19,920	20,000	20,000	26,925	25,000
<b>Total Supplies &amp; Materials</b>		<b>36,366</b>	<b>39,458</b>	<b>44,285</b>	<b>58,150</b>	<b>58,150</b>	<b>68,156</b>	<b>57,700</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Spprt		4,320	4,325	3,180	3,657	3,657	3,656	7,691
IT&S Telephone Service		473	479	474	474	474	474	1,422
IT&S Special Projects		-	648	260	-	87	660	-
City-Co Bldg Postage Adm		60	87	91	103	103	103	120
Postage		-	-	5	100	100	-	1,500
Cellular Services		-	-	332	-	-	588	750
Printing & Duplicating		-	36	-	100	100	123	1,000
Dues, Subscriptn, License		30	-	2,545	2,000	2,000	1,040	3,000
2,000 Dues for MT Ascension Lots Plus Park Membership								
Advertising		1,014	2,043	2,582	2,000	2,000	2,913	2,000
Electric Utility		76	74	82	120	120	75	1,000
Medical Expenses		135	-	-	300	300	57	300
Architect & Engr Services		3,926	-	5,140	4,000	4,000	1,116	7,500
Outside Repair to Mtr Veh		1,161	372	1,020	1,000	1,000	429	1,000
Building Repairs/Maint		55	-	875	11,000	11,000	10,113	1,000
Meal Reimb-Taxable		-	-	-	100	100	-	500
Required Training		1,500	-	78	1,000	1,000	1,078	2,000
Conferences		500	-	-	500	500	-	1,500
Solid Waste Tipping Fees		-	-	-	200	200	482	1,000
Other Contracted Services		87,696	383,665	426,810	173,850	582,595	353,626	130,850
35,000 PPLT								
2,000 Portable Toilets								
850 Parking Permits								
30,000 Weed control								
3,000 Vaulted Restroom Pumping								
40,000 Forest Fuel Reduction								
15,000 Excavation/Maintenance								
5,000 Parking Lot Striping								
<u>130,850</u>								
<b>Total Purchased Services</b>		<b>100,946</b>	<b>391,729</b>	<b>443,474</b>	<b>200,504</b>	<b>609,336</b>	<b>376,533</b>	<b>164,133</b>

# Open Space District Maint

Fund: 235

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Intra-City Charges</b>							
Copier Revolving Program	665	706	784	824	824	824	824
Parks Trail Maint Chrg	54,969	55,000	-	-	-	-	-
Shop Gas & Fuel Charges	5,931	5,444	5,875	7,950	7,950	6,672	8,750
Shop Vehicle Repairs	135	14	-	750	750	-	825
Shop Tires & Tire Repairs	70	-	339	1,300	1,300	2,232	-
Shop Vehicle Parts	3,701	898	3,340	2,150	2,150	1,982	4,950
<b>Total Intra-City Charges</b>	<b>65,471</b>	<b>62,062</b>	<b>10,338</b>	<b>12,974</b>	<b>12,974</b>	<b>11,711</b>	<b>15,349</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	4,598	4,598	4,769	4,895	4,895	4,895	4,895
Special Assessments	12,871	15,114	14,020	14,040	14,040	14,314	14,040
Licenses	-	-	-	200	200	-	500
<b>Total Fixed Charges</b>	<b>17,469</b>	<b>19,712</b>	<b>18,789</b>	<b>19,135</b>	<b>19,135</b>	<b>19,209</b>	<b>19,435</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	11,101	11,026	15,958	114,707	114,707	114,707	53,118
Park & Rec	5,700	6,286	7,713	44,961	44,961	44,961	17,612
Property Insurance	43	43	18	19	19	19	-
Vehicle & Equip Insurance	295	295	308	330	330	330	269
Liability Insurance	2,341	3,172	4,474	4,538	4,538	4,538	4,858
Fidelity Insurance	38	60	68	68	68	68	22
Human Resource	1,417	1,371	1,413	4,181	4,181	4,181	4,422
Budget & Accounting	11,320	11,363	14,580	15,066	15,066	15,066	6,510
Weed & Snow Control Chrg	15,000	-	-	-	-	-	-
Fleet Services Charges	5,631	7,363	7,510	7,510	7,510	7,510	9,012
<b>Total Internal Charges</b>	<b>52,886</b>	<b>40,979</b>	<b>52,042</b>	<b>191,380</b>	<b>191,380</b>	<b>191,380</b>	<b>95,823</b>
<b>Capital Outlay</b>							
Parks & Rec. Facilities	-	74,589	125,411	-	-	-	-
Equipment	-	-	-	19,500	19,500	16,900	-
14,500 20,000 lb Trailer							
5,000 Flatbed w/tool boxes							
FY22	<u>19,500</u>						
	-						
FY23	<u>-</u>						
Vehicles	-	-	13,800	40,000	40,000	40,000	-
40,000 1 ton supercab							
FY22	<u>40,000</u>						
	-						
FY23	<u>-</u>						
<b>Total Capital Outlay</b>	<b>-</b>	<b>74,589</b>	<b>139,211</b>	<b>59,500</b>	<b>59,500</b>	<b>56,900</b>	<b>-</b>
<b>Total Open Space Maint District</b>	<b>384,191</b>	<b>771,436</b>	<b>925,858</b>	<b>770,272</b>	<b>1,179,104</b>	<b>944,370</b>	<b>598,213</b>



# Urban Forestry

Fund: 237

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Special Assessments	256,765	470,265	480,237	430,500	430,500	489,534	480,500
<b>Taxes &amp; Assessments</b>	<b>256,765</b>	<b>470,265</b>	<b>480,237</b>	<b>430,500</b>	<b>430,500</b>	<b>489,534</b>	<b>480,500</b>
Intergovernmental Revenues	630	630	1,170	630	630	1,170	1,170
Investment Earnings	5,213	4,442	788	1,000	1,000	1,175	1,000
Other Financing Sources / (Uses)	600	10,000	9,000	9,000	9,000	10,000	9,000
<b>Other Operating Revenues</b>	<b>6,443</b>	<b>15,072</b>	<b>10,958</b>	<b>10,630</b>	<b>10,630</b>	<b>12,345</b>	<b>11,170</b>
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	2,340	1,189	1,102	1,102	1,102	1,102	793
<b>Internal Transactions</b>	<b>2,340</b>	<b>1,189</b>	<b>1,102</b>	<b>1,102</b>	<b>1,102</b>	<b>1,102</b>	<b>793</b>
<b>Total Revenues</b>	<b>265,548</b>	<b>486,525</b>	<b>492,297</b>	<b>442,232</b>	<b>442,232</b>	<b>502,981</b>	<b>492,463</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>148,528</b>	<b>183,232</b>	<b>287,110</b>	<b>330,281</b>	<b>330,281</b>	<b>309,705</b>	<b>357,866</b>
Supplies & Materials	26,067	23,405	27,465	28,650	28,650	31,005	29,650
Purchased Services	28,156	16,094	42,667	54,613	54,742	51,445	53,658
Intra-City Charges	8,036	8,070	14,084	12,100	12,100	17,517	16,670
Fixed Charges	191	-	220	200	200	167	200
<b>Maintenance &amp; Operating</b>	<b>62,450</b>	<b>47,569</b>	<b>84,436</b>	<b>95,563</b>	<b>95,692</b>	<b>100,135</b>	<b>100,178</b>
Internal Charges	35,955	34,015	40,461	55,088	55,088	55,088	52,694
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>35,955</b>	<b>34,015</b>	<b>40,461</b>	<b>55,088</b>	<b>55,088</b>	<b>55,088</b>	<b>52,694</b>
Capital Outlay	55,512	-	59,895	-	69,113	69,112	50,000
<b>Debt &amp; Capital</b>	<b>55,512</b>	<b>-</b>	<b>59,895</b>	<b>-</b>	<b>69,113</b>	<b>69,112</b>	<b>50,000</b>
<b>Total Expenditures</b>	<b>302,445</b>	<b>264,816</b>	<b>471,902</b>	<b>480,932</b>	<b>550,174</b>	<b>534,040</b>	<b>560,739</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(36,897)</b>	<b>221,710</b>	<b>20,395</b>	<b>(38,700)</b>	<b>(107,942)</b>	<b>(31,059)</b>	<b>(68,276)</b>
<b>Beginning Cash Balance - July 1</b>	<b>298,911</b>	<b>262,014</b>	<b>486,555</b>	<b>506,949</b>	<b>506,949</b>	<b>506,949</b>	<b>475,891</b>
Other Cash Sources / (Uses)	-	2,831	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>262,014</b>	<b>486,555</b>	<b>506,949</b>	<b>468,249</b>	<b>399,007</b>	<b>475,891</b>	<b>407,615</b>
Reserve Target - 18% of Operating Expenses:	44,448	47,667	74,161	86,568	86,591	83,687	91,933
Reserve Target - 90 Days of Operating Expenses:	60,888	65,297	101,591	118,586	118,618	114,640	125,936
<b>Reserve Policy Target:</b> <i>(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)</i>	<b>60,888</b>	<b>65,297</b>	<b>101,591</b>	<b>118,586</b>	<b>118,618</b>	<b>114,640</b>	<b>125,936</b>
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	201,126	421,258	405,359	349,663	280,390	361,251	281,679

# Urban Forestry

Fund: 237

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Special Assessments</b>							
Special Assessments	256,313	469,747	479,305	430,000	430,000	488,682	480,000
P & I on Del Assments	452	517	932	500	500	852	500
<b>Total Special Assessments</b>	<b>256,765</b>	<b>470,265</b>	<b>480,237</b>	<b>430,500</b>	<b>430,500</b>	<b>489,534</b>	<b>480,500</b>
<b>Intergovernmental Revenues</b>							
Misc Federal Grants	-	-	-	-	-	-	-
PILT-Helena Housing Authority	630	630	1,170	630	630	1,170	1,170
<b>Total Intergovernmental Revenues</b>	<b>630</b>	<b>630</b>	<b>1,170</b>	<b>630</b>	<b>630</b>	<b>1,170</b>	<b>1,170</b>
<b>Investment Earnings</b>							
Interest Earnings	5,213	4,442	788	1,000	1,000	1,175	1,000
<b>Total Interest Earnings</b>	<b>5,213</b>	<b>4,442</b>	<b>788</b>	<b>1,000</b>	<b>1,000</b>	<b>1,175</b>	<b>1,000</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues							
DNRC Grant	600	10,000	9,000	9,000	9,000	10,000	9,000
Sale of Fixed Assets	-	-	-	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>600</b>	<b>10,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>10,000</b>	<b>9,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>263,208</b>	<b>485,336</b>	<b>491,195</b>	<b>441,130</b>	<b>441,130</b>	<b>501,879</b>	<b>491,670</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	2,340	1,189	1,102	1,102	1,102	1,102	793
T/in - 650 Medical Revolving	-	-	-	-	-	-	-
<b>Total Interfund Transfers In</b>	<b>2,340</b>	<b>1,189</b>	<b>1,102</b>	<b>1,102</b>	<b>1,102</b>	<b>1,102</b>	<b>793</b>
<b>TOTAL REVENUE</b>	<b>265,548</b>	<b>486,525</b>	<b>492,297</b>	<b>442,232</b>	<b>442,232</b>	<b>502,981</b>	<b>492,463</b>

# Urban Forestry

Fund: 237

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>237 Urban Forestry</b>							
Dept	<b>4171 Tree Maintenance District</b>							
Activity	<b>464 Park &amp; Recreation</b>							
<b>Personnel Services</b>								
	Salaries & Wages	90,897	113,827	182,490	191,932	191,932	180,771	202,180
	Temporary Salaries	11,259	11,603	16,440	45,000	45,000	44,603	55,372
	Overtime - Misc	790	242	280	2,171	2,171	61	2,806
	F.I.C.A. (Soc. Sec.)	5,941	7,311	11,360	14,871	14,871	12,837	16,191
	P.E.R.S. Retirement	7,845	9,875	15,670	17,284	17,284	16,648	18,454
	Health & Vision Insurance	21,630	28,224	47,225	47,851	47,851	45,530	49,276
	Workers Comp. Ins.	7,193	8,718	8,180	4,785	4,785	3,368	6,810
	Unemployment Ins.	466	316	505	626	626	797	709
	Dental Insurance	1,119	1,407	2,195	2,280	2,280	2,086	2,280
	F.I.C.A. Medicare	1,390	1,710	2,765	3,481	3,481	3,002	3,788
<b>Total</b>	<b>Personnel Services</b>	<b>148,528</b>	<b>183,232</b>	<b>287,110</b>	<b>330,281</b>	<b>330,281</b>	<b>309,705</b>	<b>357,866</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	177	75	435	300	300	35	300
	Chem & Lab Supplies	-	-	55	50	50	-	50
	Clothing Allowance	713	284	480	1,500	1,500	462	1,500
	Fuel/Oil Outside Vendor	55	15	-	300	300	112	300
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	1,000
	Small Tools & Equip-Misc	6,629	12,884	15,590	7,500	7,500	12,656	7,500
	Trees, Shrubs, Etc	18,493	10,147	10,905	19,000	19,000	17,740	19,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>26,067</b>	<b>23,405</b>	<b>27,465</b>	<b>28,650</b>	<b>28,650</b>	<b>31,005</b>	<b>29,650</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Sprrt	6,249	6,787	10,745	12,213	12,213	12,212	12,258
	IT&S Special Projects	-	956	382	-	129	-	-
	Cellular Services	960	1,667	2,185	2,000	2,000	2,307	2,000
	Printing & Duplicating	-	36	-	100	100	-	100
	Dues, Subscriptn, License	1,639	173	1,445	1,000	1,000	773	1,000
	Advertising	20	7	15	300	300	-	300
	Equipment Repairs	1,914	568	4,565	4,000	4,000	975	4,000
	Required Training	4,102	3,424	450	5,000	5,000	3,366	4,000
	5,000 Arborist Certification					-	-	-
	Other Contracted Services	13,272	2,477	22,880	30,000	30,000	31,812	30,000
	15,000 Tree removals							
	15,000 Contract Surveyor (Annexation)							
	<u>30,000</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>28,156</b>	<b>16,094</b>	<b>42,667</b>	<b>54,613</b>	<b>54,742</b>	<b>51,445</b>	<b>53,658</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges	5,891	6,921	10,198	9,650	9,650	11,655	11,500
	Shop Vehicle Repairs	941	478	21	700	700	1,133	770
	Shop Tires & Tire Repairs	85	80	740	150	150	300	-
	Shop Vehicle Parts	1,119	591	3,125	1,600	1,600	4,429	4,400
<b>Total</b>	<b>Intra-City Charges</b>	<b>8,036</b>	<b>8,070</b>	<b>14,084</b>	<b>12,100</b>	<b>12,100</b>	<b>17,517</b>	<b>16,670</b>
<b>Fixed Charges</b>								
	Rent of Equipment	191	-	220	200	200	167	200
<b>Total</b>	<b>Fixed Charges</b>	<b>191</b>	<b>-</b>	<b>220</b>	<b>200</b>	<b>200</b>	<b>167</b>	<b>200</b>

**Urban Forestry**

Fund: 237

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	4,300	4,031	5,831	14,338	14,338	14,338	18,397
	Park & Rec	7,601	8,381	9,256	18,630	18,630	18,630	11,917
	Vehicle & Equip Insurance	421	421	567	607	607	607	624
	Liability Insurance	3,058	5,355	5,685	6,340	6,340	6,340	7,449
	Fidelity Insurance	32	47	47	47	47	47	48
	Human Resource	2,834	2,742	2,825	4,866	4,866	4,866	5,621
	Budget & Accounting	9,413	9,414	12,554	6,564	6,564	6,564	4,203
	Fleet Services Charges	8,296	3,624	3,696	3,696	3,696	3,696	4,435
<b>Total</b>	<b>Internal Charges</b>	<b>35,955</b>	<b>34,015</b>	<b>40,461</b>	<b>55,088</b>	<b>55,088</b>	<b>55,088</b>	<b>52,694</b>
<b>Capital Outlay</b>								
	Equipment	55,512	-	59,895	-	69,113	69,112	8,000
FY22	69,112 Stump Cutter							
FY23	8,000 Flatbed Trailer							
	Vehicles	-	-	-	-	-	-	42,000
	42,000 Ford F150 Crew Cab Pickup							
	-							
FY23	<u>42,000</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>55,512</b>	<b>-</b>	<b>59,895</b>	<b>-</b>	<b>69,113</b>	<b>69,112</b>	<b>50,000</b>
<b>Total</b>	<b>Tree Maintenance District</b>	<b>302,445</b>	<b>264,816</b>	<b>471,902</b>	<b>480,932</b>	<b>550,174</b>	<b>534,040</b>	<b>560,739</b>

# Loan Repayment

Fund: 238

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Investment Earnings	744	794	206	-	-	594	-
Other Financing Sources / (Uses)	27	34	-	-	-	-	-
<b>Other Operating Revenues</b>	<b>771</b>	<b>828</b>	<b>206</b>	<b>-</b>	<b>-</b>	<b>594</b>	<b>-</b>
Interfund Transfers In	-	-	60,000	60,000	60,000	60,000	-
<b>Internal Transactions</b>	<b>-</b>	<b>-</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>-</b>
<b>Total Revenues</b>	<b>771</b>	<b>828</b>	<b>60,206</b>	<b>60,000</b>	<b>60,000</b>	<b>60,594</b>	<b>-</b>
<b>Expenditures</b>							
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenues Over (Under) Expenditures</b>	<b>771</b>	<b>828</b>	<b>60,206</b>	<b>60,000</b>	<b>60,000</b>	<b>60,594</b>	<b>-</b>
<b>Beginning Cash Balance - July 1</b>	<b>16,837</b>	<b>37,889</b>	<b>78,391</b>	<b>144,265</b>	<b>144,265</b>	<b>144,265</b>	<b>210,774</b>
Other Cash Sources / (Uses)	20,281	39,674	5,668	(40,000)	(40,000)	5,915	(60,000)
<b>Ending Cash Balance - June 30</b>	<b>37,889</b>	<b>78,391</b>	<b>144,265</b>	<b>164,265</b>	<b>164,265</b>	<b>210,774</b>	<b>150,774</b>
<b>Revenues</b>							
<b>Investment Earnings</b>							
Interest Earnings	744	794	206	-	-	594	-
<b>Total Interest Earnings</b>	<b>744</b>	<b>794</b>	<b>206</b>	<b>-</b>	<b>-</b>	<b>594</b>	<b>-</b>
<b>Other Financing Sources / (Uses)</b>							
Loan Repayment Interest	27	34	-	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>27</b>	<b>34</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>771</b>	<b>828</b>	<b>206</b>	<b>-</b>	<b>-</b>	<b>594</b>	<b>-</b>
<b>Interfund Transfers In</b>							
T/in - 100 General Fund	-	-	60,000	60,000	60,000	60,000	-
T/in - 440 Capital Improvements Fund	-	-	-	-	-	-	-
<b>Total Interfund Transfers In</b>	<b>-</b>	<b>-</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>-</b>
<b>TOTAL REVENUE</b>	<b>771</b>	<b>828</b>	<b>60,206</b>	<b>60,000</b>	<b>60,000</b>	<b>60,594</b>	<b>-</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Alternative Energy/Conservation Loans - A/R	20,281	39,674	6,269	(40,000)	(40,000)	95,479	(60,000)
Loan payments (to) / from participants						(89,564)	
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>20,281</b>	<b>39,674</b>	<b>6,269</b>	<b>(40,000)</b>	<b>(40,000)</b>	<b>5,915</b>	<b>(60,000)</b>

**Gas Tax**

Fund: 240

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	564,927	681,734	638,950	594,390	594,390	580,537	580,537
Investment Earnings	33,162	19,486	1,797	2,500	2,500	3,418	1,500
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
<b>Other Operating Revenues</b>	<b>598,089</b>	<b>701,220</b>	<b>640,747</b>	<b>596,890</b>	<b>596,890</b>	<b>583,956</b>	<b>582,037</b>
<b>Total Revenues</b>	<b>598,089</b>	<b>701,220</b>	<b>640,747</b>	<b>596,890</b>	<b>596,890</b>	<b>583,956</b>	<b>582,037</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	-	-	-	-	-	-	-
Supplies & Materials	-	-	-	-	-	-	-
Purchased Services	-	71,005	79,752	-	-	-	-
<b>Maintenance &amp; Operating</b>	<b>-</b>	<b>71,005</b>	<b>79,752</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Internal Charges	210,517	85,150	104,805	94,993	94,993	94,993	100,936
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>210,517</b>	<b>85,150</b>	<b>104,805</b>	<b>94,993</b>	<b>94,993</b>	<b>94,993</b>	<b>100,936</b>
Capital Outlay	871,839	1,023,118	163,456	451,475	1,070,222	1,070,222	580,537
<b>Debt &amp; Capital</b>	<b>871,839</b>	<b>1,023,118</b>	<b>163,456</b>	<b>451,475</b>	<b>1,070,222</b>	<b>1,070,222</b>	<b>580,537</b>
<b>Total Expenditures</b>	<b>1,082,356</b>	<b>1,179,273</b>	<b>348,012</b>	<b>546,468</b>	<b>1,165,215</b>	<b>1,165,215</b>	<b>681,473</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(484,267)</b>	<b>(478,053)</b>	<b>292,735</b>	<b>50,422</b>	<b>(568,325)</b>	<b>(581,259)</b>	<b>(99,436)</b>
<b>Beginning Cash Balance - July 1</b>	<b>1,637,172</b>	<b>1,152,904</b>	<b>673,171</b>	<b>965,906</b>	<b>965,906</b>	<b>965,906</b>	<b>384,647</b>
Other Cash Sources / (Uses)	(1)	(1,679)	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>1,152,904</b>	<b>673,171</b>	<b>965,906</b>	<b>1,016,328</b>	<b>397,581</b>	<b>384,647</b>	<b>285,211</b>

**Gas Tax**

Fund: 240

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget						
				Adopted	Amended	Est Actuals							
<b>Revenues</b>													
<b>Intergovernmental Revenues</b>													
Gas Tax Apportionment	564,927	572,169	577,077	594,390	594,390	580,537	580,537						
State Grants - Misc.	-	109,565	61,873	-	-	-	-						
County Contributions	-	-	-	-	-	-	-						
<b>Total Intergovernmental Revenues</b>	<b>564,927</b>	<b>681,734</b>	<b>638,950</b>	<b>594,390</b>	<b>594,390</b>	<b>580,537</b>	<b>580,537</b>						
<b>Investment Earnings</b>													
Interest Earnings	33,162	19,486	1,797	2,500	2,500	3,418	1,500						
<b>Total Interest Earnings</b>	<b>33,162</b>	<b>19,486</b>	<b>1,797</b>	<b>2,500</b>	<b>2,500</b>	<b>3,418</b>	<b>1,500</b>						
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>598,089</b>	<b>701,220</b>	<b>640,747</b>	<b>596,890</b>	<b>596,890</b>	<b>583,956</b>	<b>582,037</b>						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Fund</td> <td style="width: 10%;">240 Gas Tax</td> </tr> <tr> <td>Dept</td> <td>3508 Streets-Gas Tax</td> </tr> <tr> <td>Activity</td> <td>432 Streets &amp; Traffic</td> </tr> </table>								Fund	240 Gas Tax	Dept	3508 Streets-Gas Tax	Activity	432 Streets & Traffic
Fund	240 Gas Tax												
Dept	3508 Streets-Gas Tax												
Activity	432 Streets & Traffic												
<b>Purchased Services</b>													
Architect & Engr Services	-	71,005	79,752	-	-	-	-						
<b>Total Purchased Services</b>	<b>-</b>	<b>71,005</b>	<b>79,752</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>						
<b>Internal Charges</b>													
Comm, Mgr, Atty Charges	-	-	-	-	-	-	1,072						
Public Works	-	-	-	4,899	4,899	4,899	7,067						
Budget & Accounting	23,809	23,961	29,893	4,223	4,223	4,223	1,602						
Engineering	186,708	61,189	74,912	85,871	85,871	85,871	91,195						
<b>Total Internal Charges</b>	<b>210,517</b>	<b>85,150</b>	<b>104,805</b>	<b>94,993</b>	<b>94,993</b>	<b>94,993</b>	<b>100,936</b>						
<b>Capital Outlay</b>													
Street Construction	871,839	1,023,118	163,456	451,475	1,070,222	299,364	580,537						
<u>Project #</u>	<u>Project Description</u>					770,858							
ST0917	251,475 Commission Approved Priorities	-	-	-	-	-	-						
ST0917	200,000 Rodney St - Phase 1 (SRTS Moved to Fund 201)	-	-	-	-	-	-						
ST9911	40,080 BRBP - Benton FY21 Carryover	-	-	-	-	-	-						
ST5907	15,000 Front St FY21 Carryover	-	-	-	-	-	-						
ST1909	50,000 Cruse Ave PER FY21 Carryover	-	-	-	-	-	-						
ST0917	513,667 Rodney St Ph 1 FY21 Carryover	-	-	-	-	-	-						
	<u>1,070,222 Total FY 2022</u>												
	200,000 Lawrence & Last Chance Redesign												
ST1907	380,537 Rodney Ph 2												
	<u>580,537 Total FY 2023</u>												
Sub-Total: Street Construction	871,839	1,023,118	163,456	451,475	1,070,222	1,070,222	580,537						
<b>Total Capital Outlay</b>	<b>871,839</b>	<b>1,023,118</b>	<b>163,456</b>	<b>451,475</b>	<b>1,070,222</b>	<b>1,070,222</b>	<b>580,537</b>						
<b>Total Streets-Gas Tax</b>	<b>1,082,356</b>	<b>1,179,273</b>	<b>348,012</b>	<b>546,468</b>	<b>1,165,215</b>	<b>1,165,215</b>	<b>681,473</b>						

**Gas Tax HB473**

Fund: 241

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	208,657	448,843	1,316,000	662,535	662,535	-	745,747
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
<b>Other Operating Revenues</b>	<b>208,657</b>	<b>448,843</b>	<b>1,316,000</b>	<b>662,535</b>	<b>662,535</b>	<b>5,151</b>	<b>745,747</b>
<b>Total Revenues</b>	<b>208,657</b>	<b>448,843</b>	<b>1,316,000</b>	<b>662,535</b>	<b>662,535</b>	<b>5,151</b>	<b>745,747</b>
<b>Expenditures</b>							
Capital Outlay	50,513	119,786	29,950	662,535	1,594,930	1,773,252	745,747
<b>Debt &amp; Capital</b>	<b>50,513</b>	<b>119,786</b>	<b>29,950</b>	<b>662,535</b>	<b>1,594,930</b>	<b>1,773,252</b>	<b>745,747</b>
<b>Total Expenditures</b>	<b>50,513</b>	<b>119,786</b>	<b>29,950</b>	<b>662,535</b>	<b>1,594,930</b>	<b>1,773,252</b>	<b>745,747</b>
<b>Revenues Over (Under) Expenditures</b>	<b>158,145</b>	<b>329,057</b>	<b>1,286,050</b>	<b>0</b>	<b>(932,395)</b>	<b>(1,768,101)</b>	<b>-</b>
<b>Beginning Cash Balance - July 1</b>	<b>-</b>	<b>158,145</b>	<b>487,202</b>	<b>1,773,252</b>	<b>1,773,252</b>	<b>1,773,252</b>	<b>5,150</b>
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>158,145</b>	<b>487,202</b>	<b>1,773,252</b>	<b>1,773,252</b>	<b>840,857</b>	<b>5,150</b>	<b>5,150</b>
<b>Revenues</b>							
<b>Intergovernmental Revenues</b>							
Gas Tax Apportionment	208,657	448,843	1,316,000	662,535	662,535	-	745,747
State Grants - Misc.	-	-	-	-	-	-	-
County Contributions	-	-	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>	<b>208,657</b>	<b>448,843</b>	<b>1,316,000</b>	<b>662,535</b>	<b>662,535</b>	<b>-</b>	<b>745,747</b>
<b>Investment Earnings</b>							
Interest Earnings	-	-	-	-	-	5,151	-
<b>Total Interest Earnings</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,151</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>208,657</b>	<b>448,843</b>	<b>1,316,000</b>	<b>662,535</b>	<b>662,535</b>	<b>5,151</b>	<b>745,747</b>
<b>TOTAL REVENUE</b>	<b>208,657</b>	<b>448,843</b>	<b>1,316,000</b>	<b>662,535</b>	<b>662,535</b>	<b>5,151</b>	<b>745,747</b>



**Gas Tax HB473**

Fund: 241

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>241 Gas Tax HB473</b>
Dept	<b>3508 Streets-Gas Tax</b>
Activity	<b>432 Streets &amp; Traffic</b>

**Capital Outlay**

Street Construction		50,513	119,786	29,950	662,535	1,594,930	747,693	745,747
<u>Project #</u>	<u>Project Description</u>						1,025,559	
639,844	RODNEY ST RECONSTRUCTION PER RES#2604	-	-	-	-	-	-	-
932,395	Rodney St FY21 Carryover	-	-	-	-	-	-	-
201,013	Payable carryover from FY21	-	-	-	-	-	-	-
<u>1,773,252</u>	Total FY 2022	-	-	-	-	-	-	-
ST1907	745,747 Rodney Ph 2							
	<u>745,747</u>							
Sub-Total: Street Construction		50,513	119,786	29,950	662,535	1,594,930	1,773,252	745,747
<b>Total</b>	<b>Capital Outlay</b>	<b>50,513</b>	<b>119,786</b>	<b>29,950</b>	<b>662,535</b>	<b>1,594,930</b>	<b>1,773,252</b>	<b>745,747</b>
<b>Total</b>	<b>Streets-Gas Tax</b>	<b>50,513</b>	<b>119,786</b>	<b>29,950</b>	<b>662,535</b>	<b>1,594,930</b>	<b>1,773,252</b>	<b>745,747</b>

# Storm Water Utility

Fund: 245

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Special Assessments	1,762,755	1,961,904	2,034,304	2,403,300	2,403,300	2,414,740	2,370,765
<b>Taxes &amp; Assessments</b>	<b>1,762,755</b>	<b>1,961,904</b>	<b>2,034,304</b>	<b>2,403,300</b>	<b>2,403,300</b>	<b>2,414,740</b>	<b>2,370,765</b>
License & Permits	-	-	-	-	-	-	-
Intergovernmental Revenues	9,455	9,455	18,572	9,455	9,455	18,572	18,572
Investment Earnings	54,001	31,794	3,168	4,500	4,500	8,511	4,500
Other Financing Sources / (Uses)	-	-	-	-	-	43,450	-
<b>Other Operating Revenues</b>	<b>63,456</b>	<b>41,250</b>	<b>21,740</b>	<b>13,955</b>	<b>13,955</b>	<b>70,533</b>	<b>23,072</b>
Interfund Transfers In	3,122	1,562	2,035	2,035	2,035	2,035	597
<b>Internal Transactions</b>	<b>3,122</b>	<b>1,562</b>	<b>2,035</b>	<b>2,035</b>	<b>2,035</b>	<b>2,035</b>	<b>597</b>
<b>Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>	<b>1,829,333</b>	<b>2,004,715</b>	<b>2,058,079</b>	<b>2,419,290</b>	<b>2,419,290</b>	<b>2,487,308</b>	<b>2,394,434</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>254,216</b>	<b>242,868</b>	<b>241,436</b>	<b>265,042</b>	<b>265,042</b>	<b>249,497</b>	<b>283,388</b>
Supplies & Materials	10,676	8,477	22,390	48,400	48,400	19,642	29,800
Purchased Services	79,037	24,882	52,434	76,193	90,243	30,859	98,784
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	18,927	29,384	21,836	23,695	23,695	26,744	25,074
<b>Maintenance &amp; Operating</b>	<b>108,640</b>	<b>62,743</b>	<b>96,659</b>	<b>148,288</b>	<b>162,338</b>	<b>77,245</b>	<b>153,658</b>
Internal Charges	284,946	279,312	328,844	273,572	273,572	273,572	307,707
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>284,946</b>	<b>279,312</b>	<b>328,844</b>	<b>273,572</b>	<b>273,572</b>	<b>273,572</b>	<b>307,707</b>
Debt Service	-	-	-	-	-	-	-
Capital Outlay	1,464,459	2,383,125	1,342,375	1,891,360	2,564,607	2,564,607	1,475,410
<b>Debt &amp; Capital</b>	<b>1,464,459</b>	<b>2,383,125</b>	<b>1,342,375</b>	<b>1,891,360</b>	<b>2,564,607</b>	<b>2,564,607</b>	<b>1,475,410</b>
<b>Total Expenditures</b>	<b>2,112,261</b>	<b>2,968,048</b>	<b>2,009,314</b>	<b>2,578,262</b>	<b>3,265,559</b>	<b>3,164,921</b>	<b>2,220,163</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(282,928)</b>	<b>(963,333)</b>	<b>48,765</b>	<b>(158,972)</b>	<b>(846,269)</b>	<b>(677,614)</b>	<b>174,271</b>
<b>Beginning Cash Balance - July 1</b>	<b>3,189,451</b>	<b>2,906,524</b>	<b>1,943,191</b>	<b>1,991,956</b>	<b>1,991,956</b>	<b>1,991,956</b>	<b>1,307,287</b>
Other Cash Sources / (Uses)	1	-	-	-	-	(7,055)	-
<b>Ending Cash Balance - June 30</b>	<b>2,906,524</b>	<b>1,943,191</b>	<b>1,991,956</b>	<b>1,832,984</b>	<b>1,145,687</b>	<b>1,307,287</b>	<b>1,481,558</b>
Reserve Target - 18% of Operating Expenses:	116,604	105,286	120,049	123,642	126,171	108,057	134,056
Reserve Target - 90 Days of Operating Expenses:	159,732	144,228	164,451	169,373	172,837	148,023	183,638
<b>Reserve Policy Target:</b> <i>(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)</i>	<b>159,732</b>	<b>144,228</b>	<b>164,451</b>	<b>169,373</b>	<b>172,837</b>	<b>148,023</b>	<b>183,638</b>
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	2,746,792	1,798,964	1,827,505	1,663,611	972,850	1,159,265	1,297,920

# Storm Water Utility

Fund: 245

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Special Assessments</b>							
Special Assessments	1,759,831	1,959,469	2,030,128	2,400,000	2,400,000	2,410,525	2,367,265
P & I on Del Assments	2,925	2,435	4,176	3,300	3,300	4,215	3,500
<b>Total Special Assessments</b>	<b>1,762,755</b>	<b>1,961,904</b>	<b>2,034,304</b>	<b>2,403,300</b>	<b>2,403,300</b>	<b>2,414,740</b>	<b>2,370,765</b>
<b>Intergovernmental Revenues</b>							
PILT-Helena Housing Authority	9,455	9,455	18,572	9,455	9,455	18,572	18,572
<b>Total Intergovernmental Revenues</b>	<b>9,455</b>	<b>9,455</b>	<b>18,572</b>	<b>9,455</b>	<b>9,455</b>	<b>18,572</b>	<b>18,572</b>
<b>Investment Earnings</b>							
Interest Earnings	54,001	31,794	3,168	4,500	4,500	8,511	4,500
<b>Total Interest Earnings</b>	<b>54,001</b>	<b>31,794</b>	<b>3,168</b>	<b>4,500</b>	<b>4,500</b>	<b>8,511</b>	<b>4,500</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	-	-	-	-	-	-	-
Sale of Fixed Assets	-	-	-	-	-	43,450	-
<b>Total Other Financing Sources / (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>43,450</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>1,826,211</b>	<b>2,003,153</b>	<b>2,056,044</b>	<b>2,417,255</b>	<b>2,417,255</b>	<b>2,485,273</b>	<b>2,393,837</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	3,122	1,562	2,035	2,035	2,035	2,035	597
<b>Total Interfund Transfers In</b>	<b>3,122</b>	<b>1,562</b>	<b>2,035</b>	<b>2,035</b>	<b>2,035</b>	<b>2,035</b>	<b>597</b>
<b>TOTAL REVENUE</b>	<b>1,829,333</b>	<b>2,004,715</b>	<b>2,058,079</b>	<b>2,419,290</b>	<b>2,419,290</b>	<b>2,487,308</b>	<b>2,394,434</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Fund Balance	-	(7,689)	-	-	-	(7,055)	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>-</b>	<b>(7,689)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(7,055)</b>	<b>-</b>

# Storm Water Utility

Fund: 245

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund <b>245 Storm Water Utility</b>								
Dept <b>3106 Storm Water Utility</b>								
Activity <b>432 Streets &amp; Traffic</b>								
<b>Personnel Services</b>								
	Salaries & Wages	173,742	164,594	160,975	181,001	181,001	170,576	194,516
	Temporary Salaries	2,714	-	-	-	-	-	-
	Overtime - Misc	2,766	1,973	3,557	2,251	2,251	3,231	2,365
	F.I.C.A. (Soc. Sec.)	10,581	10,093	9,935	11,384	11,384	10,407	12,225
	P.E.R.S. Retirement	14,695	14,457	14,412	16,286	16,286	15,019	17,689
	Health & Vision Insurance	33,720	36,964	39,962	41,934	41,934	38,421	43,180
	Workers Comp. Ins.	10,966	10,163	8,010	7,043	7,043	7,045	8,021
	Unemployment Ins.	807	420	412	484	484	613	534
	Dental Insurance	1,750	1,843	1,849	1,998	1,998	1,750	1,998
	F.I.C.A. Medicare	2,475	2,361	2,324	2,661	2,661	2,434	2,860
<b>Total</b>	<b>Personnel Services</b>	<b>254,216</b>	<b>242,868</b>	<b>241,436</b>	<b>265,042</b>	<b>265,042</b>	<b>249,497</b>	<b>283,388</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	960	594	684	1,000	1,000	644	1,000
	Chem & Lab Supplies	719	-	262	8,000	8,000	802	1,000
	Clothing Allowance	472	406	2,213	2,300	2,300	1,348	2,300
	Operating Supplies - Misc	1,185	1,154	2,706	1,800	1,800	2,200	1,800
	Small Tools & Equip-Misc	909	2,620	1,393	5,000	5,000	5,109	3,000
	3,000 General Tools							
	<u>3,000</u>							
	Computr Equip/Sftwr/Sppl	851	2,318	398	2,100	2,100	42	1,500
	1,500 Software/Computer Equipment							
	<u>1,500</u>							
	Safety Equipment	2,081	558	1,891	1,700	1,700	1,673	1,700
	Furniture & Fixtures-Misc	182	368	-	500	500	-	500
	Construction & Maint Mat'ls	3,317	459	12,843	26,000	26,000	7,823	17,000
	3,500 Drainage Materials							
	5,000 Adjusting Rings/Covers							
	5,000 Storm Water Grates							
	3,500 Material/Vegetation for Ponds							
	<u>17,000</u>							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>10,676</b>	<b>8,477</b>	<b>22,390</b>	<b>48,400</b>	<b>48,400</b>	<b>19,642</b>	<b>29,800</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Sprrt	4,060	4,834	5,391	11,245	11,245	11,244	3,947
	IT&S Special Projects	-	927	295	-	100	-	-
	City-Co Bldg Postage Adm	72	104	117	128	128	128	137
	Postage	-	-	-	-	-	12	-
	Cellular Services	770	2,009	1,823	1,600	1,600	1,530	2,000
	Printing & Duplicating	750	648	69	1,000	1,000	42	1,000
	Water & Sewer	726	784	603	1,000	1,000	522	800
	Solid Waste	477	458	636	650	650	581	650
	Equipment Repairs	553	19	-	4,000	4,000	-	1,500
	Building Repairs/Maint	32	625	337	525	525	-	525
	Required Training	2,964	537	1,785	2,820	2,820	423	2,500
	Investigation / Inspect Fees	-	434	-	-	-	-	-
	Other Contracted Services	68,633	13,503	41,378	53,225	67,175	16,378	85,725
	7,000 Annual Drainage Inlet Improvements							
	6,000 Storm Manhole Adjustments							
	20,000 Valley Gutters/Drainage Repairs							
	2,500 Weed Control							
	10,000 Impervious Area/Assessment Study							
	10,000 Public Outreach							
	10,000 MS4 Sampling/Studies							
	225 Copier Maintenance							
	15,000 Legal Services							
	5,000 NPDES Annual Report							
	<u>85,725</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>79,037</b>	<b>24,882</b>	<b>52,434</b>	<b>76,193</b>	<b>90,243</b>	<b>30,859</b>	<b>98,784</b>

# Storm Water Utility

Fund: 245

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
<b>Fixed Charges</b>								
	Special Assessments	4,275	5,359	5,359	5,630	5,630	5,124	5,124
	Licenses	14,652	24,025	16,477	18,065	18,065	21,620	19,950
	4,000 Arc Editor GIS License/Maint							
	900 MT Rail Link Easements							
	3,500 MS4 Annual Fee							
	10,000 City Works Maint. Fee							
	50 FCC License Fee							
	1,500 CCTV Inspection Software Maint Fee							
	<u>19,950</u>							
<b>Total</b>	<b>Fixed Charges</b>	<b>18,927</b>	<b>29,384</b>	<b>21,836</b>	<b>23,695</b>	<b>23,695</b>	<b>26,744</b>	<b>25,074</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	30,847	30,168	39,386	14,338	14,338	14,338	27,497
	Public Works	27,558	33,460	25,542	47,588	47,588	47,588	58,743
	Liability Insurance	5,647	5,520	4,849	4,860	4,860	4,860	5,634
	Fidelity Insurance	28	28	25	24	24	24	24
	Human Resource	3,627	5,223	5,382	3,739	3,739	3,739	4,991
	Budget & Accounting	38,718	38,828	50,326	10,419	10,419	10,419	9,317
	Engineering	149,521	166,085	203,334	192,604	192,604	192,604	189,357
	Industrial Facilities	29,000	-	-	-	-	-	12,144
<b>Total</b>	<b>Internal Charges</b>	<b>284,946</b>	<b>279,312</b>	<b>328,844</b>	<b>273,572</b>	<b>273,572</b>	<b>273,572</b>	<b>307,707</b>
<b>Capital Outlay</b>								
	Buildings	-	-	-	-	-	-	-
SD8905	7,500 FY20 -Storage Building Improvements (Carryover)							
	Imprvmnts Other Than Bldgs	-	-	-	-	-	-	-
	Equipment	-	-	-	-	-	-	5,000
	5,000 FY23 - GPS Fixed Base							
	<u>5,000</u>							
	Vehicles	-	181,078	144,705	-	-	-	20,410
FY23	8,080 FY23 - Pickup (Replace #409) 20%							
	<u>12,330</u> FY23 - Pickup (Replace #439) 20%							
	<u>20,410</u>							
	Trnsmn/Distrb-Mains	1,464,459	2,202,047	1,197,670	1,891,360	2,564,607	199,251	1,450,000
	75,000 FY21 - Front Street Storm						2,365,356	
	11,908 FY21 - Nature Park/McHugh Improvements							
	37,155 FY21 - K-Mart Ponds							
	250,000 FY21 - 15th Street Storm							
	218,184 FY21 - Harris Street Pond/Bypass							
	65,000 FY21 - Heritage Center Storm							
	16,000 FY21 - Cruse Avenue P.E.R.							
	<u>673,247</u>							
	1,750,000 FY22 - DNRC Pond SW Inlet lining - Capital							
	<u>141,360</u> FY22 - K-Mart Pond Improvements							
	<u>1,891,360</u>							
	600,000 FY23 - 8th/9th & Dakota Rehab							
	<u>850,000</u> FY23 - 8th/9th & Dakota Reroute Phase II							
	<u>1,450,000</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>1,464,459</b>	<b>2,383,125</b>	<b>1,342,375</b>	<b>1,891,360</b>	<b>2,564,607</b>	<b>2,564,607</b>	<b>1,475,410</b>
<b>Total</b>	<b>Storm Water Utility</b>	<b>2,112,261</b>	<b>2,968,048</b>	<b>2,009,314</b>	<b>2,578,262</b>	<b>3,265,559</b>	<b>3,164,921</b>	<b>2,220,163</b>

## Watershed Projects

Fund: 246

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	279,349	-	-	-	-	-	-
Investment Earnings	-	-	-	-	-	153	100
Other Financing Sources / (Uses)	12,329	8,687	950	-	-	-	-
<b>Other Operating Revenues</b>	<b>291,678</b>	<b>8,687</b>	<b>950</b>	<b>-</b>	<b>-</b>	<b>153</b>	<b>100</b>
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	18,104	40,125	20,121	20,121	20,121	20,121	20,000
<b>Internal Transactions</b>	<b>18,104</b>	<b>40,125</b>	<b>20,121</b>	<b>20,121</b>	<b>20,121</b>	<b>20,121</b>	<b>20,000</b>
<b>Total Revenues</b>	<b>309,782</b>	<b>48,812</b>	<b>21,071</b>	<b>20,121</b>	<b>20,121</b>	<b>20,274</b>	<b>20,100</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>26,521</b>	<b>3,583</b>	<b>-</b>	<b>19,658</b>	<b>19,658</b>	<b>19,646</b>	<b>24,618</b>
Supplies & Materials	11,778	308	576	2,000	2,000	1,419	2,000
Purchased Services	251,489	12,000	5,485	-	-	-	-
<b>Maintenance &amp; Operating</b>	<b>263,267</b>	<b>12,308</b>	<b>6,061</b>	<b>2,000</b>	<b>2,000</b>	<b>1,419</b>	<b>2,000</b>
Internal Charges	339	365	373	824	824	824	780
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>339</b>	<b>365</b>	<b>373</b>	<b>824</b>	<b>824</b>	<b>824</b>	<b>780</b>
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>290,127</b>	<b>16,256</b>	<b>6,434</b>	<b>22,482</b>	<b>22,482</b>	<b>21,889</b>	<b>27,398</b>
<b>Revenues Over (Under) Expenditures</b>	<b>19,655</b>	<b>32,557</b>	<b>14,637</b>	<b>(2,361)</b>	<b>(2,361)</b>	<b>(1,614)</b>	<b>(7,298)</b>
<b>Beginning Cash Balance - July 1</b>	<b>(6,041)</b>	<b>13,614</b>	<b>46,171</b>	<b>60,814</b>	<b>60,814</b>	<b>60,814</b>	<b>59,199</b>
Other Cash Sources / (Uses)	-	-	6	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>13,614</b>	<b>46,171</b>	<b>60,814</b>	<b>58,453</b>	<b>58,453</b>	<b>59,199</b>	<b>51,901</b>
Reserve Target - 18% of Operating Expenses:	52,223	2,926	1,158	4,047	4,047	3,940	4,932
Reserve Target - 90 Days of Operating Expenses:	71,538	4,008	1,586	5,544	5,544	5,397	6,756
<b>Reserve Policy Target:</b> <i>(Greater of 90 Days Operating Expenses or 18% of Operating Expenses)</i>	<b>71,538</b>	<b>4,008</b>	<b>1,586</b>	<b>5,544</b>	<b>5,544</b>	<b>5,397</b>	<b>6,756</b>
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	(57,924)	42,162	59,227	52,909	52,909	53,802	45,146

## Watershed Projects

Fund: 246

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Intergovernmental Revenues</b>							
Misc Federal Grants	279,349	-	-	-	-	-	-
State Grants - Misc.	-	-	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>	<b>279,349</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Investment Earnings</b>							
Interest Earnings	-	-	-	-	-	153	100
<b>Total Interest Earnings</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>153</b>	<b>100</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues							
Log Sales	12,329	8,687	950	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>12,329</b>	<b>8,687</b>	<b>950</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>							
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers In</b>							
T/in - 521 Water	17,573	40,000	20,000	20,000	20,000	20,000	20,000
Operations Support							
T/in - 645 Insurance & Safety	531	125	121	121	121	121	-
<b>Total Interfund Transfers In</b>	<b>18,104</b>	<b>40,125</b>	<b>20,121</b>	<b>20,121</b>	<b>20,121</b>	<b>20,121</b>	<b>20,000</b>
<b>TOTAL REVENUE</b>	<b>309,782</b>	<b>48,812</b>	<b>21,071</b>	<b>20,121</b>	<b>20,121</b>	<b>20,274</b>	<b>20,100</b>

# Watershed Projects

Fund: 246

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget																								
				Adopted	Amended	Est Actuals																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Fund</td> <td colspan="7"><b>246 Watershed Projects</b></td> </tr> <tr> <td>Dept</td> <td colspan="7"><b>4173 Watershed Maintenance Projects</b></td> </tr> <tr> <td>Activity</td> <td colspan="7"><b>464 Park &amp; Recreation</b></td> </tr> </table>								Fund	<b>246 Watershed Projects</b>							Dept	<b>4173 Watershed Maintenance Projects</b>							Activity	<b>464 Park &amp; Recreation</b>						
Fund	<b>246 Watershed Projects</b>																														
Dept	<b>4173 Watershed Maintenance Projects</b>																														
Activity	<b>464 Park &amp; Recreation</b>																														
<b>Personnel Services</b>																															
Salaries & Wages	8,460	2,615	-	14,318	14,318	14,321	17,838																								
Temporary Salaries	12,596	-	-	-	-	-	-																								
F.I.C.A. (Soc. Sec.)	1,302	161	-	892	892	916	1,111																								
P.E.R.S. Retirement	718	227	-	1,277	1,277	1,293	1,607																								
Health & Vision Insurance	1,355	338	-	2,518	2,518	2,517	2,593																								
Workers Comp. Ins.	1,621	182	-	286	286	216	1,041																								
Unemployment Ins.	95	7	-	38	38	52	48																								
Dental Insurance	70	17	-	120	120	117	120																								
F.I.C.A. Medicare	304	38	-	209	209	214	260																								
<b>Total Personnel Services</b>	<b>26,521</b>	<b>3,583</b>	<b>-</b>	<b>19,658</b>	<b>19,658</b>	<b>19,646</b>	<b>24,618</b>																								
<b>Supplies &amp; Materials</b>																															
Fuel/Oil Outside Vendor	-	-	-	-	-	-	-																								
Small Tools & Equip-Misc	1,133	-	451	-	-	-	-																								
Fertilizer & Chem Supplies	6,000	-	-	-	-	-	-																								
Construction & Maint Mat'ls	4,645	308	125	2,000	2,000	1,419	2,000																								
<b>Total Supplies &amp; Materials</b>	<b>11,778</b>	<b>308</b>	<b>576</b>	<b>2,000</b>	<b>2,000</b>	<b>1,419</b>	<b>2,000</b>																								
<b>Purchased Services</b>																															
Other Contracted Services	251,489	12,000	5,485	-	-	-	-																								
<b>Total Purchased Services</b>	<b>251,489</b>	<b>12,000</b>	<b>5,485</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>																								
<b>Internal Charges</b>																															
Liability Insurance	337	363	371	380	380	380	510																								
Fidelity Insurance	2	2	2	2	2	2	2																								
Budget & Accounting	-	-	-	442	442	442	268																								
<b>Total Internal Charges</b>	<b>339</b>	<b>365</b>	<b>373</b>	<b>824</b>	<b>824</b>	<b>824</b>	<b>780</b>																								
<b>Total Watershed Maintenance Projects</b>	<b>290,127</b>	<b>16,256</b>	<b>6,434</b>	<b>22,482</b>	<b>22,482</b>	<b>21,889</b>	<b>27,398</b>																								



## Fire Safety Levy

Fund: 260

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Taxes	461,140	430,387	934,898	935,500	935,500	1,027,240	1,009,292
<b>Taxes &amp; Assessments</b>	<b>461,140</b>	<b>430,387</b>	<b>934,898</b>	<b>935,500</b>	<b>935,500</b>	<b>1,027,240</b>	<b>1,009,292</b>
Intergovernmental Revenues	142,501	380,634	235,326	-	-	45,796	593,400
Charges For Services	-	167,277	512,741	317,000	317,000	413	-
Investment Earnings	1,590	2,655	685	-	-	2,004	1,500
<b>Other Operating Revenues</b>	<b>144,091</b>	<b>550,566</b>	<b>755,220</b>	<b>317,000</b>	<b>317,000</b>	<b>48,213</b>	<b>594,900</b>
Long-Term Debt	-	-	810,000	-	-	-	-
<b>Total Revenues</b>	<b>605,231</b>	<b>980,952</b>	<b>2,500,118</b>	<b>1,252,500</b>	<b>1,252,500</b>	<b>1,075,454</b>	<b>1,604,192</b>
<b>Expenditures</b>							
Transfers Out	245,849	601,039	884,700	911,000	594,000	671,477	692,220
<b>Internal Transactions</b>	<b>245,849</b>	<b>601,039</b>	<b>884,700</b>	<b>911,000</b>	<b>594,000</b>	<b>671,477</b>	<b>692,220</b>
Debt Service	-	-	-	85,100	85,100	48,347	98,261
Capital Outlay	131,960	460,779	1,430,870	191,000	246,000	97,347	731,020
<b>Debt &amp; Capital</b>	<b>131,960</b>	<b>460,779</b>	<b>1,430,870</b>	<b>276,100</b>	<b>331,100</b>	<b>145,694</b>	<b>829,281</b>
<b>Total Expenditures</b>	<b>377,809</b>	<b>1,061,818</b>	<b>2,315,570</b>	<b>1,187,100</b>	<b>925,100</b>	<b>817,171</b>	<b>1,521,501</b>
<b>Revenues Over (Under) Expenditures</b>	<b>227,422</b>	<b>(80,866)</b>	<b>184,548</b>	<b>65,400</b>	<b>327,400</b>	<b>258,283</b>	<b>82,691</b>
<b>Beginning Cash Balance - July 1</b>	<b>-</b>	<b>227,422</b>	<b>146,556</b>	<b>331,104</b>	<b>331,104</b>	<b>331,104</b>	<b>589,387</b>
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>227,422</b>	<b>146,556</b>	<b>331,104</b>	<b>396,504</b>	<b>658,504</b>	<b>589,387</b>	<b>672,078</b>

# Fire Safety Levy

Fund: 260

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
<b>Taxes</b>								
	Current Taxes - Debt Service	457,890	406,945	868,253	911,000	911,000	1,017,419	1,000,000
	Personal Property Taxes - All Years	2,979	22,766	65,295	24,000	24,000	8,536	8,792
	Pnnty & Intrst on Del Tax	271	675	1,350	500	500	1,286	500
<b>Total</b>	<b>Taxes</b>	<b>461,140</b>	<b>430,387</b>	<b>934,898</b>	<b>935,500</b>	<b>935,500</b>	<b>1,027,240</b>	<b>1,009,292</b>
<b>Intergovernmental Revenues</b>								
	Misc Federal Grants	142,501	380,634	235,326	-	-	45,796	593,400
Applied	450,000 Type III Wildland truck							
Applied	130,000 2 Air Compressor/Cascade Fill Stations for SCBAs							
Applied	13,400 Fire Prevention & Education Materials including Robot							
<b>Total</b>	<b>Intergovernmental Revenues</b>	<b>142,501</b>	<b>380,634</b>	<b>235,326</b>	<b>-</b>	<b>-</b>	<b>45,796</b>	<b>593,400</b>
<b>Charges For Services</b>								
	Fire Protection Fees		167,277	512,741	317,000	317,000	413	-
<b>Total</b>	<b>Charges For Services</b>	<b>-</b>	<b>167,277</b>	<b>512,741</b>	<b>317,000</b>	<b>317,000</b>	<b>413</b>	<b>-</b>
<b>Investment Earnings</b>								
	Interest Earnings	1,590	2,655	685	-	-	2,004	1,500
<b>Total</b>	<b>Interest Earnings</b>	<b>1,590</b>	<b>2,655</b>	<b>685</b>	<b>-</b>	<b>-</b>	<b>2,004</b>	<b>1,500</b>
<b>Other Financing Sources / (Uses)</b>								
	Other Revenues	-	-	6,468	-	-	-	-
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>-</b>	<b>-</b>	<b>6,468</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>605,231</b>	<b>980,952</b>	<b>1,690,118</b>	<b>1,252,500</b>	<b>1,252,500</b>	<b>1,075,454</b>	<b>1,604,192</b>
<b>Long-Term Debt</b>				810,000	-	-	-	-
<b>Total</b>	<b>Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>810,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUE</b>		<b>605,231</b>	<b>980,952</b>	<b>2,500,118</b>	<b>1,252,500</b>	<b>1,252,500</b>	<b>1,075,454</b>	<b>1,604,192</b>

# Fire Safety Levy

Fund: 260

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>260 Fire Safety Levy</b>							
Dept	<b>2301 Fire</b>							
Activity	<b>424 Fire Protection</b>							
<b>Debt Service</b>								
	Principal			-	72,500	72,500	39,666	80,551
	Interest			-	12,600	12,600	8,681	17,710
	<b>Total Debt Service</b>	-	-	-	<b>85,100</b>	<b>85,100</b>	<b>48,347</b>	<b>98,261</b>
<b>Transfers Out</b>								
	T/out - 100 General Fund	245,849	601,039	884,700	911,000	594,000	671,477	692,220
	657,358 Levy Firefighters							
	34,862 1 time budget balancing							
	<u>692,220</u>							
	<b>Total Transfers Out</b>	<b>245,849</b>	<b>601,039</b>	<b>884,700</b>	<b>911,000</b>	<b>594,000</b>	<b>671,477</b>	<b>692,220</b>
<b>Capital Outlay</b>								
	Buildings		67,900	24,855	-	55,000	37,752	10,000
	10,000 St 1 Office Reorganization							
	<u>10,000</u>							
	Equipment	75,283	139,767	82,015	65,000	65,000	57,495	171,020
	20,000 Truck 1 (Aerial) Equipment project							
	7,620 Handheld radio replacement - 1 per year							
Applied	130,000 2 Air Compressor/Cascade Fill Stations for SCBAs (if awarded grant)							
Applied	13,400 Fire Prevention & Education Materials including Robot (If awarded grant)							
	<u>171,020</u>							
	Vehicles	56,677	253,112	1,324,000	126,000	126,000	2,100	550,000
Applied	550,000 Type III Wildland truck (if awarded grant)							
	<u>550,000</u>							
	<b>Total Capital Outlay</b>	<b>131,960</b>	<b>460,779</b>	<b>1,430,870</b>	<b>191,000</b>	<b>246,000</b>	<b>97,347</b>	<b>731,020</b>
<b>Total</b>	<b>Fire</b>	<b>377,809</b>	<b>1,061,818</b>	<b>2,315,570</b>	<b>1,187,100</b>	<b>925,100</b>	<b>817,171</b>	<b>1,521,501</b>

**CARES/ARPA**

Fund: 290

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	-	2,331,456	7,253,666	4,248,586	4,248,586	4,256,034	-
Investment Earnings	-	-	-	-	-	18,272	15,000
<b>Other Operating Revenues</b>	-	2,331,456	7,253,666	4,248,586	4,248,586	4,274,307	15,000
<b>Total Revenues</b>	-	2,331,456	7,253,666	4,248,586	4,248,586	4,274,307	15,000
<b>Expenditures</b>							
<b>Personnel Services</b>	-	2,304,407	2,865,436	-	-	-	-
Supplies & Materials	-	6,863	48,262	-	-	-	-
Purchased Services	-	20,186	14,250	-	4,240,000	-	6,704,893
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	-	-	24	-	-	-	-
<b>Maintenance &amp; Operating</b>	-	27,049	62,536	-	4,240,000	-	6,704,893
Capital Outlay	-	-	95,108	-	-	-	1,800,000
<b>Debt &amp; Capital</b>	-	-	95,108	-	-	-	1,800,000
<b>Total Expenditures</b>	-	2,331,456	3,023,080	-	4,240,000	-	8,504,893
<b>Revenues Over (Under) Expenditures</b>	-	-	4,230,586	4,248,586	8,586	4,274,307	(8,489,893)
<b>Beginning Cash Balance - July 1</b>	-	-	(2,331,456)	4,230,586	4,230,586	4,230,586	8,504,893
<b>Other Cash Sources / (Uses)</b>	-	(2,331,456)	2,331,456	-	-	-	-
<b>Ending Cash Balance - June 30</b>	-	(2,331,456)	4,230,586	8,479,172	8,586	8,504,893	15,000
<b>Revenues</b>							
<b>Intergovernmental Revenues</b>							
State Grants - Misc.		2,331,456	3,023,080	-	-	-	-
Misc Federal Grants		-	4,230,586	4,248,586	4,248,586	4,256,034	-
<b>Total Intergovernmental Revenues</b>	-	2,331,456	7,253,666	4,248,586	4,248,586	4,256,034	-
<b>Investment Earnings</b>							
Interest Earnings	-	-	-	-	-	18,272	15,000
<b>Total Interest Earnings</b>	-	-	-	-	-	18,272	15,000
<b>SUBTOTAL - OPERATING REVENUE</b>	-	2,331,456	7,253,666	4,248,586	4,248,586	4,274,307	15,000
<b>TOTAL REVENUE</b>	-	2,331,456	7,253,666	4,248,586	4,248,586	4,274,307	15,000
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Accounts Receivable	-	(2,331,456)	2,331,456	-	-	-	-
Fund Balance	-	-	-	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	-	(2,331,456)	2,331,456	-	-	-	-

**CARES/ARPA**

Fund: 290

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>290 CARES/ARPA</b>
Dept	<b>1003 Other Payments</b>
Activity	<b>401 Other</b>

**Personnel Services**

Salaries & Wages	-	1,584,887	1,855,908	-	-	-	-
Overtime - Misc		117,285	262,849	-	-	-	-
F.I.C.A. (Soc. Sec.)		9,142	13,150	-	-	-	-
P.E.R.S. Retirement		12,784	18,601	-	-	-	-
Health & Vision Insurance		241,454	318,674	-	-	-	-
Workers Comp. Ins.		97,785	108,234	-	-	-	-
Unemployment Ins.		3,962	5,297	-	-	-	-
Police Retirement		111,434	131,685	-	-	-	-
Firefighter Retirement		90,656	105,580	-	-	-	-
Dental Insurance		12,037	14,736	-	-	-	-
F.I.C.A. Medicare		22,981	30,722	-	-	-	-
<b>Total Personnel Services</b>	<b>-</b>	<b>2,304,407</b>	<b>2,865,436</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Supplies & Materials**

Paper & Forms		100		-	-	-	-
Office Supplies & Equip		982	897	-	-	-	-
Janitorial Supplies		2,867	3,331	-	-	-	-
Medical Supplies		615	34,384	-	-	-	-
Clothing Allowance		129		-	-	-	-
Training Supplies		450		-	-	-	-
Operating Supplies - Misc		69	1,066	-	-	-	-
Fuel/Oil Outside Vendor		14		-	-	-	-
Repair & Maint Supp-Misc			348	-	-	-	-
Small Tools & Equip-Misc		199	2,662	-	-	-	-
Safety Equipment		109	25	-	-	-	-
Fixtures		787		-	-	-	-
Furniture & Fixtures-Misc		412	86	-	-	-	-
Irrigation Parts		25		-	-	-	-
Surfacing Materials			26	-	-	-	-
Construction & Maint Mat'ls			5,437	-	-	-	-
Other Supply & Mat-Misc		103		-	-	-	-
<b>Total Supplies &amp; Materials</b>	<b>-</b>	<b>6,863</b>	<b>48,262</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Purchased Services**

Postage		5		-	-	-	-
Printing & Duplicating		140		-	-	-	-
Advertising		174		-	-	-	-
Equipment Repairs			1,395	-	-	-	-
Building Repairs/Maint		5,116	2,626	-	-	-	-
Repairs/Services-Misc		105		-	-	-	-
Other Contracted Services		14,646	10,229	-	4,240,000	-	6,704,893
<b>Total Purchased Services</b>	<b>-</b>	<b>20,186</b>	<b>14,250</b>	<b>-</b>	<b>4,240,000</b>	<b>-</b>	<b>6,704,893</b>

**Fixed Charges**

Rent of Equipment	-	-	24	-	-	-	-
<b>Total Fixed Charges</b>	<b>-</b>	<b>-</b>	<b>24</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Capital Outlay**

Equipment			95,108	-	-	-	-
General Plant			-	-	-	-	1,800,000
Water Treatment Project							
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>95,108</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,800,000</b>

<b>Total Other Payments</b>	<b>-</b>	<b>2,331,456</b>	<b>3,023,080</b>	<b>-</b>	<b>4,240,000</b>	<b>-</b>	<b>8,504,893</b>
-----------------------------	----------	------------------	------------------	----------	------------------	----------	------------------

**2017 GO Bond-08 Park Ref**

Fund: 308

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Revenues**

Taxes	540,292	735,462	573,524	585,750	585,750	561,139	555,750
<b>Taxes &amp; Assessments</b>	<b>540,292</b>	<b>735,462</b>	<b>573,524</b>	<b>585,750</b>	<b>585,750</b>	<b>561,139</b>	<b>555,750</b>
Investment Earnings	6,963	5,071	1,096	2,000	2,000	1,289	1,000
Other Financing Sources / (Uses)	4,565	-	-	-	-	-	-
<b>Other Operating Revenues</b>	<b>11,528</b>	<b>5,071</b>	<b>1,096</b>	<b>2,000</b>	<b>2,000</b>	<b>1,289</b>	<b>1,000</b>
<b>Total Revenues</b>	<b>551,820</b>	<b>740,533</b>	<b>574,620</b>	<b>587,750</b>	<b>587,750</b>	<b>562,428</b>	<b>556,750</b>

**Expenditures**

Debt Service	544,950	605,775	537,625	551,300	551,300	552,000	552,900
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	<b>544,950</b>	<b>605,775</b>	<b>537,625</b>	<b>551,300</b>	<b>551,300</b>	<b>552,000</b>	<b>552,900</b>
<b>Total Expenditures</b>	<b>544,950</b>	<b>605,775</b>	<b>537,625</b>	<b>551,300</b>	<b>551,300</b>	<b>552,000</b>	<b>552,900</b>

**Revenues Over (Under) Expenditures**

6,870 134,758 36,995 36,450 36,450 10,428 3,850

**Beginning Cash Balance - July 1**

356,403 389,976 524,735 561,731 561,731 561,731 572,158

**Other Cash Sources / (Uses)**

26,703 1 - - - - -

**Ending Cash Balance - June 30**

389,976 524,735 561,731 598,181 598,181 572,158 576,008

**Revenues**

<b>Taxes</b>							
Current Taxes - Debt Service	517,689	709,843	529,198	560,000	560,000	555,356	530,000
Personal Property Taxes - All Years	21,773	24,952	43,317	25,000	25,000	5,002	25,000
Pnlty & Intrst on Del Tax	830	667	1,010	750	750	781	750
<b>Total Taxes</b>	<b>540,292</b>	<b>735,462</b>	<b>573,524</b>	<b>585,750</b>	<b>585,750</b>	<b>561,139</b>	<b>555,750</b>

**Investment Earnings**

Interest Earnings 6,963 5,071 1,096 2,000 2,000 1,289 1,000

**Total Interest Earnings 6,963 5,071 1,096 2,000 2,000 1,289 1,000**

**Other Financing Sources / (Uses)**

Other Revenues 4,565

**Total Other Financing Sources / (Uses) 4,565 - - - - -**

**SUBTOTAL - OPERATING REVENUE**

- - - - - - -

**TOTAL REVENUE**

**551,820 740,533 574,620 587,750 587,750 562,428 556,750**

Fund	<b>308 2017 GO Bond-08 Park Ref</b>
Dept	<b>1516 Debt Services</b>
Activity	<b>491 General Obligation Bonds</b>

**Debt Service**

Principal (Through FY 2028) 400,000 415,000 425,000 445,000 445,000 445,000 460,000

Interest 143,100 190,425 112,275 105,900 105,900 105,900 92,550

Paying Agent Fees 350 350 350 400 400 350 350

Arbitrage Fees/Costs 1,500 - - - - 750 -

**Total Debt Service 544,950 605,775 537,625 551,300 551,300 552,000 552,900**

**S I D Revolving**

Fund: 340

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Special Assessments	21,257	537	7	-	-	5,461	-
<b>Taxes &amp; Assessments</b>	<b>21,257</b>	<b>537</b>	<b>7</b>	<b>-</b>	<b>-</b>	<b>5,461</b>	<b>-</b>
Investment Earnings	671	523	68	25	-	-	-
<b>Other Operating Revenues</b>	<b>671</b>	<b>523</b>	<b>68</b>	<b>25</b>	<b>-</b>	<b>-</b>	<b>-</b>
Interfund Transfers In	923	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>923</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>	<b>22,851</b>	<b>1,060</b>	<b>75</b>	<b>25</b>	<b>-</b>	<b>5,461</b>	<b>-</b>
<b>Expenditures</b>							
Internal Charges	4,706	4,707	6,276	176	176	176	102
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>4,706</b>	<b>4,707</b>	<b>6,276</b>	<b>176</b>	<b>176</b>	<b>176</b>	<b>102</b>
Debt Service	60,480	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	<b>60,480</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>65,186</b>	<b>4,707</b>	<b>6,276</b>	<b>176</b>	<b>176</b>	<b>176</b>	<b>102</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(42,335)</b>	<b>(3,647)</b>	<b>(6,201)</b>	<b>(151)</b>	<b>(176)</b>	<b>5,285</b>	<b>(102)</b>
<b>Beginning Cash Balance - July 1</b>	<b>21,506</b>	<b>28,962</b>	<b>33,393</b>	<b>35,776</b>	<b>35,776</b>	<b>35,776</b>	<b>41,061</b>
Other Cash Sources / (Uses)	49,791	8,078	8,583	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>28,962</b>	<b>33,393</b>	<b>35,776</b>	<b>35,625</b>	<b>35,600</b>	<b>41,061</b>	<b>40,958</b>

## Capital Improvements Fund

Fund: 440

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Special Assessments	128	158	159	-	-	175	-
<b>Taxes &amp; Assessments</b>	<b>128</b>	<b>158</b>	<b>159</b>	<b>-</b>	<b>-</b>	<b>175</b>	<b>-</b>
License & Permits	10,329	10,080	9,320	10,000	10,000	8,622	8,622
Investment Earnings	68,705	34,648	3,992	3,340	3,340	11,211	5,000
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
<b>Other Operating Revenues</b>	<b>79,034</b>	<b>44,728</b>	<b>13,312</b>	<b>13,340</b>	<b>13,340</b>	<b>19,833</b>	<b>13,622</b>
Interfund Transfers In	504,974	-	648,475	2,766,000	2,766,000	2,766,000	744,427
<b>Internal Transactions</b>	<b>504,974</b>	<b>-</b>	<b>648,475</b>	<b>2,766,000</b>	<b>2,766,000</b>	<b>2,766,000</b>	<b>744,427</b>
<b>Total Revenues</b>	<b>584,136</b>	<b>44,885</b>	<b>661,946</b>	<b>2,779,340</b>	<b>2,779,340</b>	<b>2,786,009</b>	<b>758,049</b>
<b>Expenditures</b>							
Purchased Services	17,750	4,180	21,860	111,500	111,500	111,500	60,880
<b>Maintenance &amp; Operating</b>	<b>17,750</b>	<b>4,180</b>	<b>21,860</b>	<b>111,500</b>	<b>111,500</b>	<b>111,500</b>	<b>60,880</b>
Transfers Out	1,330,140	8,000	100,000	-	-	-	-
<b>Internal Transactions</b>	<b>1,330,140</b>	<b>8,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Capital Outlay	654,729	788,538	571,960	2,498,920	3,397,741	3,385,450	1,244,393
<b>Debt &amp; Capital</b>	<b>654,729</b>	<b>788,538</b>	<b>571,960</b>	<b>2,498,920</b>	<b>3,397,741</b>	<b>3,385,450</b>	<b>1,244,393</b>
<b>Total Expenditures</b>	<b>2,002,619</b>	<b>800,718</b>	<b>693,820</b>	<b>2,610,420</b>	<b>3,509,241</b>	<b>3,496,950</b>	<b>1,305,273</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(1,418,483)</b>	<b>(755,833)</b>	<b>(31,875)</b>	<b>168,920</b>	<b>(729,901)</b>	<b>(710,941)</b>	<b>(547,224)</b>
<b>Beginning Cash Balance - July 1</b>	<b>3,757,922</b>	<b>2,403,145</b>	<b>1,708,211</b>	<b>1,593,410</b>	<b>1,593,410</b>	<b>1,593,410</b>	<b>1,089,795</b>
Other Cash Sources / (Uses)	63,706	60,899	(82,927)	42,597	42,597	207,327	-
<b>Ending Cash Balance - June 30</b>	<b>2,403,145</b>	<b>1,708,211</b>	<b>1,593,410</b>	<b>1,804,927</b>	<b>906,106</b>	<b>1,089,795</b>	<b>542,571</b>



## Capital Improvements Fund

Fund: 440

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Special Assessments</b>							
P & I on Del Assments	128	158	159	-	-	175	-
<b>Total Special Assessments</b>	<b>128</b>	<b>158</b>	<b>159</b>	<b>-</b>	<b>-</b>	<b>175</b>	<b>-</b>
<b>License &amp; Permits</b>							
PEG Support Fee	10,329	10,080	9,320	10,000	10,000	8,622	8,622
<b>Total License &amp; Permits</b>	<b>10,329</b>	<b>10,080</b>	<b>9,320</b>	<b>10,000</b>	<b>10,000</b>	<b>8,622</b>	<b>8,622</b>
<b>Investment Earnings</b>							
Interest Earnings	68,705	33,395	3,153	2,500	2,500	10,789	5,000
Loan Repayment Interest							
Golf Course - Golf Cart loan interest	-	1,253	839	840	840	422	-
<b>Total Interest Earnings</b>	<b>68,705</b>	<b>34,648</b>	<b>3,992</b>	<b>3,340</b>	<b>3,340</b>	<b>11,211</b>	<b>5,000</b>
<b>Other Financing Sources / (Uses)</b>							
Sale of Fixed Assets	-	-	-	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>79,162</b>	<b>44,885</b>	<b>13,471</b>	<b>13,340</b>	<b>13,340</b>	<b>20,009</b>	<b>13,622</b>
<b>Interfund Transfers In</b>							
T/in - 100 General Fund							
Annual General Fund Allocation	500,000	-	568,475	1,266,000	1,266,000	1,266,000	744,427
Parks Well Project	-	-	80,000	-	-	-	-
Sidewalk loans - interest subsidy payments	4,974	-	-	-	-	-	-
ERP Software - Gen Fund Savings approved in FY 21	-	-	-	1,500,000	1,500,000	1,500,000	-
Total GF Transfers	504,974	-	648,475	2,766,000	2,766,000	2,766,000	744,427
T/in - 645 Insurance & Safety	-	-	-	-	-	-	-
<b>Total Interfund Transfers In</b>	<b>504,974</b>	<b>-</b>	<b>648,475</b>	<b>2,766,000</b>	<b>2,766,000</b>	<b>2,766,000</b>	<b>744,427</b>
<b>TOTAL REVENUE</b>	<b>584,136</b>	<b>44,885</b>	<b>661,946</b>	<b>2,779,340</b>	<b>2,779,340</b>	<b>2,786,009</b>	<b>758,049</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Interfund Loan Repayments (Golf Fund Ended FY22)	40,935	41,344	41,757	42,597	42,597	42,175	-
Interfund Loan Receivables - Sidewalk Fund	22,771	19,555	(124,684)	-	-	165,152	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>63,706</b>	<b>60,899</b>	<b>(82,927)</b>	<b>42,597</b>	<b>42,597</b>	<b>207,327</b>	<b>-</b>

## Capital Improvements Fund

Fund: 440

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>440 Capital Improvements Fund</b>							
Dept	<b>1001 Interfund Transactions</b>							
Activity	<b>410 General Government</b>							
<b>Transfers Out</b>								
	T/out - 100 General Fund	-	-	-	-	-	-	-
	T/out - Other Funds	1,330,140	8,000	100,000	-	-	-	-
	100,000 L&J Center Court Remodel Contribution (573)							
<b>Total</b>	<b>Transfers Out</b>	<b>1,330,140</b>	<b>8,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>Interfund Transactions</b>	<b>1,330,140</b>	<b>8,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund	<b>440 Capital Improvements Fund</b>							
Dept	<b>1101 Commission</b>							
Activity	<b>411 Legislative Services</b>							
<b>Capital Outlay</b>								
	Equipment							
CO1900	90,000 Solar Energy Project	-	-	-	-	290,000	295	-
CO1901	100,000 Photovoltaic						289,705	
FY22	<u>190,000</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>290,000</b>	<b>290,000</b>	<b>-</b>
<b>Total</b>	<b>Commission</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>290,000</b>	<b>290,000</b>	<b>-</b>
Fund	<b>440 Capital Improvements Fund</b>							
Dept	<b>1401 Court Administration</b>							
Activity	<b>413 Judicial Services</b>							
<b>Capital Outlay</b>								
	Buildings	-	-	-	-	-	-	-
	Equipment		12,163					
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>12,163</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>Court Administration</b>	<b>-</b>	<b>12,163</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund	<b>440 Capital Improvements Fund</b>							
Dept	<b>1501 Finance &amp; Budget</b>							
Activity	<b>414 Administrative Services</b>							
<b>Capital Outlay</b>								
	Equipment							
	20,000 Office build out for new staff			-	1,520,000	1,540,000	1,427,006	-
	<u>1,500,000</u> ERP system (Will carryover to FY23 & FY24)						39,614	
FY22	<u>1,520,000</u>						73,380	
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,520,000</b>	<b>1,540,000</b>	<b>1,540,000</b>	<b>-</b>
<b>Total</b>	<b>Finance &amp; Budget</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,520,000</b>	<b>1,540,000</b>	<b>1,540,000</b>	<b>-</b>

## Capital Improvements Fund

Fund: 440

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>440 Capital Improvements Fund</b>
Dept	<b>1801 Human Resources</b>
Activity	<b>417 Human Resources</b>

### Capital Outlay

Imprvmnts Other Than Bldgs	-	-	-	-	-	-	75,000
75,000 Office Rebuild for Human Resources							
<u>75,000</u>							
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>75,000</b>
<b>Total Human Resources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>75,000</b>

Fund	<b>440 Capital Improvements Fund</b>
Dept	<b>2201 Police Operations</b>
Activity	<b>421 Police Protection</b>

### Capital Outlay

Buildings	-	-	-	-	80,000	80,000	-
Equipment	65,000	67,000	-	125,000	125,000	36,153	144,758
53 52,557 Glock 22 (Gen 5) & Accessories - End of Life Replacements)						69,000	
1 50,000 FARO 3d Laser Scanner Investigation Tool							
1 42,201 DJI Matrice 300 Drone							
<u>144,758</u>							
Vehicles	231,415	270,784	420,113	273,680	313,680	333,527	271,025
4 271,025 Patrol Vehicles - AWD Hybrid Powertrain							
<u>271,025</u>							
<b>Total Capital Outlay</b>	<b>296,415</b>	<b>337,784</b>	<b>420,113</b>	<b>398,680</b>	<b>518,680</b>	<b>518,680</b>	<b>415,783</b>
<b>Total Police Operations</b>	<b>296,415</b>	<b>337,784</b>	<b>420,113</b>	<b>398,680</b>	<b>518,680</b>	<b>518,680</b>	<b>415,783</b>

Fund	<b>440 Capital Improvements Fund</b>
Dept	<b>2301 Fire</b>
Activity	<b>424 Fire Protection</b>

### Capital Outlay

Imprvmnts Other Than Bldgs	9,065	-	-	-	-	-	-
Vehicles	15,000	-	-	-	-	-	-
<b>Total Capital Outlay</b>	<b>24,065</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Fire</b>	<b>24,065</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Fund	<b>440 Capital Improvements Fund</b>
Dept	<b>3102 Engineering</b>
Activity	<b>433 Engineering</b>

### Capital Outlay

Buildings	-	-	-	40,000	20,000	7,709	40,000
40,000 New Office Remodel Room 412							
Equipment	-	-	-	-	-	-	-
Infrastructure	21,817	-	-	-	-	-	-
Vehicles	29,467	-	-	-	-	-	-
<b>Total Capital Outlay</b>	<b>51,284</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>20,000</b>	<b>7,709</b>	<b>40,000</b>
<b>Total Engineering</b>	<b>51,284</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>20,000</b>	<b>7,709</b>	<b>40,000</b>

# Capital Improvements Fund

Fund: 440

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>440 Capital Improvements Fund</b>							
Dept	<b>4102 Parks Maintenance</b>							
Activity	<b>464 Park &amp; Recreation</b>							
<b>Purchased Services</b>								
	Repairs/Services-Misc	16,783	4,180	21,860	111,500	111,500	79,760	60,880
	5,000 Playground safety net: Batch Park						31,740	
	7,500 Irrigation replacement: Lincoln Park							
	10,000 Back stop: Lincoln Park							
	18,000 Basketball court resurface: Mountain View Park							
	46,000 Tennis Court resurface (4) : Barney							
	25,000 Basketball court rebuild: Barney							
FY22	<u>111,500</u>							
	52,880 Resurface Tennis Courts (Lockey)							
	8,000 Playground resurficing (ADA) (Jaycee)							
FY23	<u>60,880</u>							
	Other Contracted Services	967	-	-	-	-	-	-
	<u>-</u>							
<b>Total</b>	<b>Purchased Services</b>	<b>17,750</b>	<b>4,180</b>	<b>21,860</b>	<b>111,500</b>	<b>111,500</b>	<b>111,500</b>	<b>60,880</b>
<b>Capital Outlay</b>								
	<b>Buildings</b>	15,078	20,000	-	-	-	-	-
	<b>Imprvmnts Other Than Bldgs</b>	13,428	4,109	-	-	195,170	145,069	9,120
	40,000 Waukesha well project						50,101	
	30,170 Trail Paving							
	125,000 Kindrick artificial turf (1/2) - Will reallocate to Kindrick Bleacher Replacement							
FY22	<u>195,170</u>							
	9,120 Pedestrian Mall Repairs & Maint							
FY23	<u>9,120</u>							
	<b>Parks &amp; Rec. Facilities</b>	1,135	119,288	2,490	-	150,000	150,000	9,000
	150,000 Fire Tower Restoration							
FY22	<u>150,000</u>							
	9,000 Batch Garage Roof Replacement							
FY23	<u>9,000</u>							
	<b>Equipment</b>	15,810	-	-	342,930	342,930	318,841	150,000
	247,930 Frontier/Memorial playground replacement						24,089	
	95,000 Kindrick Bleacher Replacement							
FY22	<u>342,930</u>							
	150,000 Frontier/Memorial playground replacement							
FY23	<u>150,000</u>							
	<b>Vehicles</b>	29,383	160,898	33,560	77,310	77,310	77,310	159,990
	31,690 Ford ½ ton replacement							
	45,620 Ford F350 dump truck							
FY22	<u>77,310</u>							
	44,870 Ford F-250 (Replace Unit #512)							
	48,620 GMC (Replace Unit #515)							
	48,000 Hiliift Turf Sweeper (Replace Unit #522)							
	18,500 Walker Mower (Replace Unit #530)							
FY23	<u>159,990</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>74,834</b>	<b>304,296</b>	<b>36,050</b>	<b>420,240</b>	<b>765,410</b>	<b>765,410</b>	<b>328,110</b>
<b>Total</b>	<b>Parks Maintenance</b>	<b>92,585</b>	<b>308,476</b>	<b>57,910</b>	<b>531,740</b>	<b>876,910</b>	<b>876,910</b>	<b>388,990</b>



**Parks Improvement**

Fund: 441

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Charges For Services	22,734	34,082	27,504	15,000	15,000	99,832	66,500
Investment Earnings	5,159	3,328	356	500	500	1,034	500
Other Financing Sources / (Uses)	2,397	14,180	930	15,500	15,500	9,677	700
<b>Other Operating Revenues</b>	<b>30,290</b>	<b>51,590</b>	<b>108,791</b>	<b>31,000</b>	<b>31,000</b>	<b>110,543</b>	<b>67,700</b>
<b>Total Revenues</b>	<b>30,290</b>	<b>51,590</b>	<b>108,791</b>	<b>31,000</b>	<b>31,000</b>	<b>110,543</b>	<b>67,700</b>
<b>Expenditures</b>							
Purchased Services	9,969	35,066	1,457	-	-	850	40,000
<b>Maintenance &amp; Operating</b>	<b>9,969</b>	<b>35,066</b>	<b>1,457</b>	<b>-</b>	<b>-</b>	<b>850</b>	<b>40,000</b>
Capital Outlay	40,213	46,725	16,316	21,000	21,000	8,325	75,000
<b>Debt &amp; Capital</b>	<b>40,213</b>	<b>46,725</b>	<b>16,316</b>	<b>21,000</b>	<b>21,000</b>	<b>8,325</b>	<b>75,000</b>
<b>Total Expenditures</b>	<b>50,182</b>	<b>81,792</b>	<b>17,773</b>	<b>21,000</b>	<b>21,000</b>	<b>9,175</b>	<b>115,000</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(19,892)</b>	<b>(30,202)</b>	<b>91,018</b>	<b>10,000</b>	<b>10,000</b>	<b>101,368</b>	<b>(47,300)</b>
<b>Beginning Cash Balance - July 1</b>	<b>232,458</b>	<b>212,566</b>	<b>182,364</b>	<b>273,382</b>	<b>273,382</b>	<b>273,382</b>	<b>374,750</b>
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>212,566</b>	<b>182,364</b>	<b>273,382</b>	<b>283,382</b>	<b>283,382</b>	<b>374,750</b>	<b>327,450</b>

# Parks Improvement

Fund: 441

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
<b>Intergovernmental Revenues</b>								
County Contributions		-	-	80,000	-	-	-	-
<b>Total</b>	<b>Intergovernmental Revenues</b>	<b>-</b>	<b>-</b>	<b>80,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Charges For Services</b>								
Park Use Fees		22,734	12,495	27,504	15,000	15,000	99,832	66,500
Cash in Lieu of Parkland		-	21,587	-	-	-	-	-
<b>Total</b>	<b>Charges For Services</b>	<b>22,734</b>	<b>34,082</b>	<b>27,504</b>	<b>15,000</b>	<b>15,000</b>	<b>99,832</b>	<b>66,500</b>
<b>Investment Earnings</b>								
Interest Earnings		5,159	3,328	356	500	500	1,034	500
<b>Total</b>	<b>Interest Earnings</b>	<b>5,159</b>	<b>3,328</b>	<b>356</b>	<b>500</b>	<b>500</b>	<b>1,034</b>	<b>500</b>
<b>Other Financing Sources / (Uses)</b>								
Other Revenues		-	7	160	-	-	149	-
Restricted Contribution		2,397	11,674	196	15,000	15,000	8,678	200
Memorial Tree Contrib		-	-	575	500	500	850	500
Sale of Fixed Assets		-	2,500	-	-	-	-	-
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>2,397</b>	<b>14,180</b>	<b>930</b>	<b>15,500</b>	<b>15,500</b>	<b>9,677</b>	<b>700</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>30,290</b>	<b>51,590</b>	<b>108,791</b>	<b>31,000</b>	<b>31,000</b>	<b>110,543</b>	<b>67,700</b>
<b>TOTAL REVENUE</b>		<b>30,290</b>	<b>51,590</b>	<b>108,791</b>	<b>31,000</b>	<b>31,000</b>	<b>110,543</b>	<b>67,700</b>
Fund 441 Parks Improvement								
Dept 4140 Parks-Art & Rec Development								
Activity 464 Park & Recreation								
<b>Purchased Services</b>								
Solid Waste		3,960	17,698	140	-	-	-	-
Utility Services - Misc		-	5,685	385	-	-	-	-
ADA Compliance		-	7,794	-	-	-	-	-
Other Contracted Services		-	3,890	-	-	-	-	-
PR0023	Pet cemetery restricted donations	-	-	-	-	-	830	-
PR0099	Donations to Misc Parks	-	-	357	-	-	-	-
PR3101	Memorial Trees	-	-	575	-	-	-	-
PR4922	Donations to 6th Ward Park	-	-	-	-	-	20	-
	6th Ward Garden Park	6,009	-	-	-	-	-	-
FY23	Veterans Memorial Park Feasibility & Design	-	-	-	-	-	-	10,000
FY23	Key FOB System for Parks Maint Shop	-	-	-	-	-	-	20,000
	Cooler for Walk In	-	-	-	-	-	-	10,000
	Subtotal - Other Contracted Services	6,009	3,890	932	-	-	850	40,000
<b>Total</b>	<b>Purchased Services</b>	<b>9,969</b>	<b>35,066</b>	<b>1,457</b>	<b>-</b>	<b>-</b>	<b>850</b>	<b>40,000</b>
<b>Capital Outlay</b>								
Parks & Rec. Facilities		40,213	46,725	-	-	-	3,325	-
PR4922	5,000 6th Ward Park - funded by restricted donations	-	-	-	5,000	5,000	5,000	-
PR9915	16,000 Park Well project	-	-	16,316	16,000	16,000	-	-
FY22	<u>21,000</u>							
	15,000 North Benton Park/Field Space Feasibility & Design	-	-	-	-	-	-	75,000
	30,000 Park Sidewalk Repairs - ADA							
	10,000 Picnic Tables and Garbage Receptacles							
	10,000 Leo Pocha Playground Replacement							
	10,000 Memorial Park Picnic Shelter (2)							
FY23	<u>75,000</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>40,213</b>	<b>46,725</b>	<b>16,316</b>	<b>21,000</b>	<b>21,000</b>	<b>8,325</b>	<b>75,000</b>
<b>Total</b>	<b>Parks-Art &amp; Rec Development</b>	<b>50,182</b>	<b>81,792</b>	<b>17,773</b>	<b>21,000</b>	<b>21,000</b>	<b>9,175</b>	<b>115,000</b>

Building Fund: 503		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
License & Permits		1,113,942	1,264,523	1,444,868	1,217,421	1,217,421	1,213,556	1,375,661
Charges For Services		-	-	-	-	-	-	-
Intra-City Revenues		-	-	-	-	-	-	-
Fines & Forfeitures		-	-	-	-	-	-	-
Investment Earnings		27,094	20,435	2,518	4,000	4,000	5,014	3,500
Other Financing Sources / (Uses)		5,250	-	195	-	-	-	-
<b>Other Operating Revenues</b>		<b>1,146,286</b>	<b>1,284,957</b>	<b>1,447,581</b>	<b>1,221,421</b>	<b>1,221,421</b>	<b>1,218,570</b>	<b>1,379,161</b>
Interfund Transfers In		11,372	5,892	5,629	5,629	5,629	5,629	2,098
<b>Internal Transactions</b>		<b>11,372</b>	<b>5,892</b>	<b>5,629</b>	<b>5,629</b>	<b>5,629</b>	<b>5,629</b>	<b>2,098</b>
<b>Long-Term Debt</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>		<b>1,157,658</b>	<b>1,290,849</b>	<b>1,453,210</b>	<b>1,227,050</b>	<b>1,227,050</b>	<b>1,224,199</b>	<b>1,381,259</b>
<b>Expenditures</b>								
<b>Personnel Services</b>		<b>785,526</b>	<b>773,844</b>	<b>852,707</b>	<b>874,457</b>	<b>874,457</b>	<b>865,361</b>	<b>1,017,176</b>
Supplies & Materials		23,222	37,496	21,882	29,691	29,691	21,161	36,418
Purchased Services		112,893	111,466	91,963	176,433	176,980	130,803	174,368
Intra-City Charges		4,696	3,784	3,803	6,900	6,900	4,755	6,780
Fixed Charges		60,400	71,200	82,407	83,176	83,176	79,707	85,545
<b>Maintenance &amp; Operating</b>		<b>201,211</b>	<b>223,945</b>	<b>200,056</b>	<b>296,200</b>	<b>296,747</b>	<b>236,426</b>	<b>303,111</b>
Internal Charges		83,386	82,638	97,687	61,016	61,016	61,016	105,878
Transfers Out		-	-	-	-	-	-	-
<b>Internal Transactions</b>		<b>83,386</b>	<b>82,638</b>	<b>97,687</b>	<b>61,016</b>	<b>61,016</b>	<b>61,016</b>	<b>105,878</b>
Capital Outlay		-	43,174	-	36,000	36,000	36,000	-
<b>Debt &amp; Capital</b>		<b>-</b>	<b>43,174</b>	<b>-</b>	<b>36,000</b>	<b>36,000</b>	<b>36,000</b>	<b>-</b>
<b>Total Expenditures</b>		<b>1,070,123</b>	<b>1,123,601</b>	<b>1,150,450</b>	<b>1,267,673</b>	<b>1,268,220</b>	<b>1,198,803</b>	<b>1,426,165</b>
<b>Revenues Over (Under) Expenditures</b>		<b>87,535</b>	<b>167,248</b>	<b>302,760</b>	<b>(40,623)</b>	<b>(41,170)</b>	<b>25,396</b>	<b>(44,906)</b>
<b>Beginning Cash Balance - July 1</b>		<b>1,075,981</b>	<b>1,163,516</b>	<b>1,330,764</b>	<b>1,633,524</b>	<b>1,633,524</b>	<b>1,633,524</b>	<b>1,658,920</b>
Other Cash Sources / (Uses) - Accrual Entries		-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>		<b>1,163,516</b>	<b>1,330,764</b>	<b>1,633,524</b>	<b>1,592,901</b>	<b>1,592,354</b>	<b>1,658,920</b>	<b>1,614,014</b>
Operating Reserve Target - 15% of Operating Expenses:		160,518	162,064	172,567	184,751	184,833	174,420	213,925
<b>MCA 50-60-106 g(ii) Reserve Limit</b>		<b>1,070,123</b>	<b>1,123,601</b>	<b>1,150,450</b>	<b>1,267,673</b>	<b>1,268,220</b>	<b>1,198,803</b>	<b>1,426,165</b>
Excess Reserve: (Excess Reserve for Capital Projects Funding)		93,393	207,163	483,074	325,228	324,134	460,117	187,849



<b>Building</b>							
<b>Fund: 503</b>							
	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>			<b>Proposed</b>
	<b>Actual</b>	<b>Actual</b>	<b>Unaudited</b>	<b>Adopted</b>	<b>Amended</b>	<b>Est Actuals</b>	<b>FY 2023</b>
							<b>Budget</b>

<b>Revenues</b>							
<b>License &amp; Permits</b>							
Building Permits	577,440	704,052	800,894	617,540	617,540	618,991	697,820
Electrical Permits	103,537	107,135	94,900	98,563	98,563	110,845	111,376
Plumbing Permits	108,684	113,933	88,053	120,581	120,581	119,509	136,257
Plan Check Fees	304,289	319,500	441,412	359,488	359,488	345,548	406,221
Water Well Permits	150	50	250	100	100	100	100
Curb Cuts	1,739	2,041	2,574	2,797	2,797	2,196	3,150
Street Opening Permits	7,700	6,510	6,705	7,795	7,795	7,350	8,808
Encroachment Surveys	-	-	-	-	-	(2,685)	-
Sewer Taps	10,404	11,301	10,081	10,557	10,557	11,702	11,929
<b>Total License &amp; Permits</b>	<b>1,113,942</b>	<b>1,264,523</b>	<b>1,444,868</b>	<b>1,217,421</b>	<b>1,217,421</b>	<b>1,213,556</b>	<b>1,375,661</b>
<b>Investment Earnings</b>							
Interest Earnings	27,094	20,435	2,518	4,000	4,000	5,014	3,500
<b>Total Interest Earnings</b>	<b>27,094</b>	<b>20,435</b>	<b>2,518</b>	<b>4,000</b>	<b>4,000</b>	<b>5,014</b>	<b>3,500</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	-	-	195	-	-	-	-
Various Affordable Housing Waivers							
Sale of Fixed Assets	5,250	-	-	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>5,250</b>	<b>-</b>	<b>195</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>							
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	11,372	5,892	5,629	5,629	5,629	5,629	2,098
<b>Total Interfund Transfers In</b>	<b>11,372</b>	<b>5,892</b>	<b>5,629</b>	<b>5,629</b>	<b>5,629</b>	<b>5,629</b>	<b>2,098</b>
<b>TOTAL REVENUE</b>	<b>1,157,658</b>	<b>1,290,849</b>	<b>1,453,210</b>	<b>1,227,050</b>	<b>1,227,050</b>	<b>1,224,199</b>	<b>1,381,259</b>

**Building**

Fund: 503

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>503 Building</b>
Dept	<b>1602 Building</b>
Activity	<b>425 Protective Inspections</b>

**Personnel Services**

Salaries & Wages	550,821	545,144	583,781	617,896	617,896	628,826	718,138
Temporary Salaries	17,250	9,263	13,872	17,624	17,624	4,936	23,650
Overtime - Misc	-	44	-	-	-	82	-
F.I.C.A. (Soc. Sec.)	33,718	32,995	35,476	39,424	39,424	37,110	46,011
P.E.R.S. Retirement	47,601	47,221	51,737	56,398	56,398	54,222	66,566
Health & Vision Insurance	100,491	105,096	138,588	119,624	119,624	117,540	136,154
Workers Comp. Ins.	20,003	19,738	13,979	6,908	6,908	6,314	7,584
Unemployment Ins.	2,557	1,387	1,494	1,659	1,659	2,218	2,010
Dental Insurance	5,200	5,240	5,483	5,700	5,700	5,434	6,300
F.I.C.A. Medicare	7,886	7,716	8,297	9,224	9,224	8,679	10,763

<b>Total Personnel Services</b>	<b>785,526</b>	<b>773,844</b>	<b>852,707</b>	<b>874,457</b>	<b>874,457</b>	<b>865,361</b>	<b>1,017,176</b>
---------------------------------	----------------	----------------	----------------	----------------	----------------	----------------	------------------

**Supplies & Materials**

Paper & Forms	287	629	443	840	840	-	650
Office Supplies & Equip	624	1,496	1,354	2,000	2,000	1,524	1,500
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	880
Small Tools & Equip-Misc	163	2,202	213	450	450	718	600
Computr Equip/Sftwr/Sppl	14,641	18,066	19,110	23,201	23,201	18,100	30,388
200 Apps Misc (4 x \$50)							
800 Code Group Apps/Lic. 1 ea. Code (1 yrs)-lpads/lphones							
700 4 Printer Toner Cartridges @ \$175 ea							
320 Bluebeam Standard License (12)							
198 BlueBeam Standard License (2) (Selby's)							
4,200 BlueBeam Server API for Trakit							
10,510 Trakit License & Maintenance							
7,660 e-Trakit Maintenance							
2,190 E3 License							
610 Standard License ( Front Desk/Temp. Emp.)							
3,000 GIS License							
<u>30,388</u>							
Furniture & Fixtures-Misc	7,506	15,103	761	3,200	3,200	818	2,400
2,400 Office Chairs 4 @ \$600							
<u>2,400</u>							

<b>Total Supplies &amp; Materials</b>	<b>23,222</b>	<b>37,496</b>	<b>21,882</b>	<b>29,691</b>	<b>29,691</b>	<b>21,161</b>	<b>36,418</b>
---------------------------------------	---------------	---------------	---------------	---------------	---------------	---------------	---------------

**Purchased Services**

IT&S Computer Maint/Spprt	27,856	27,085	32,312	34,607	34,607	34,607	36,977
IT&S Telephone Service	5,007	5,016	5,214	5,214	5,214	5,214	5,214
IT&S Special Projects	-	4,059	1,624	-	547	1,624	-
City-Co Bldg Postage Adm	240	238	435	322	322	322	322
Postage	161	240	154	240	240	242	240
Cellular Services	3,900	4,017	4,438	5,350	5,350	8,729	5,650
4,400 Cell Phones: 6@\$45 p/mo- Phones, unlimited data for lpads							
250 Accessories for Cell Phones & lpads (5x\$50 ea)							
<u>1,000</u> Phone & iPad (for new Inspector)							
<u>5,650</u>							
Printing & Duplicating	1,514	460	709	1,000	1,000	343	1,000
Professional Dues	1,351	1,557	1,473	1,530	1,530	1,673	1,630
490 Helena Bldg Industry Assoc (HBIA)							
50 Architectural Society of Helena (ASH)							
145 ICC Membership							
200 MT ICC State Membership							
495 American Institute of Architects							
250 Intl Assoc of Mechanical & Plumbing Officials *2							
<u>1,630</u>							
Professional Subscriptions	6,640	2,937	1,061	9,000	9,000	6,784	2,000
1,000 Building Code Reference & Resources							
1,000 2021 Adoption - Building Codes & References							
Dues, Subscripnt, License	40	50	40	55	55	135	55
Advertising	3,643	728	664	6,900	6,900	507	6,900
1,000 Outreach, Rental Booth, Gadget, ads, etc							
900 Code Adoption/Parade of Homes, Misc							
<u>5,000</u> Misc Media Ads							
<u>6,900</u>							

**Building**  
**Fund: 503**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Long Dist Telephone Chrgs	112	102	-	-	-	-	-
Architect & Engr Services	-	-	-	5,000	5,000	-	5,000
5,000 Architectural & Engineering Contract Plan Review							
<u>5,000</u>							
Meal Reimb-Taxable	-	-	-	100	100	-	-
Travel & Meeting Expense	7,545	6,153	-	15,950	15,950	10,716	14,800
1,050 Employee Development - 7 @ \$150							
2,000 Bldg Ed Conf - Hotel 8-\$1600, Meals 8-\$400							
6,000 ICC Seminars Sponsored by Bldg. Div. 2 @ \$3000							
600 IAEI Hotel 2 @ \$450, Meals 2 @ \$150							
4,800 TRAKit - SUGA Conference 2 @ \$2400							
350 State of MT Chaper Meetings, Hotel 2 @ \$150, Meals 2 @ \$25							
<u>14,800</u>							
Required Training	2,175	3,297	1,817	36,085	36,085	4,010	37,400
600 IAMPO Seminar 4 @ \$150 Ea.							
450 MT Chapter IAEI 2 @ \$225							
750 Bldg Ed Conf 10 @ \$75							
1,000 Admin Assistant Courses 4 @ \$250							
30,000 Central Sqaue (Trakit/Bluebeam on-site training)							
4,600 Employee Development 8 @ \$200, 5 @ \$600 (EDUcode)							
<u>37,400</u>							
Conferences	1,121	-	100	1,700	1,700	3,196	2,000
300 MT Joint Engineers Conference 1 @ \$300							
100 AIA Conference							
1,600 ENGAGE/Central Square/Trakit Conference 2 @ \$800							
Other Contracted Services	51,587	55,527	41,923	53,380	53,380	52,702	55,180
6,600 One Call Locates (350 p/mo) @ \$1.57 ea x 12 mo.							
400 One Call Locates Add'l fee for Dept of Labor @0.10 p/call							
6,500 State Education Fund Assessment							
4,080 Parking Permits (5@\$68 p/mo x 12) (\$1005 p/qtr)							
1,600 Maintenance agreements/copier/fax (\$400 x 4 qtr)							
36,000 Fire Marshall Costs: Plan Reviews & inspections (\$3000 /mo)							
<u>55,180</u>							
<b>Total Purchased Services</b>	<b>112,893</b>	<b>111,466</b>	<b>91,963</b>	<b>176,433</b>	<b>176,980</b>	<b>130,803</b>	<b>174,368</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	4,269	3,482	3,078	5,350	5,350	3,887	5,900
Shop Vehicle Repairs	35	23	65	400	400	205	440
Shop Tires & Tire Repairs	116	-	610	800	800	632	-
Shop Vehicle Parts	276	280	50	350	350	31	440
<b>Total Intra-City Charges</b>	<b>4,696</b>	<b>3,784</b>	<b>3,803</b>	<b>6,900</b>	<b>6,900</b>	<b>4,755</b>	<b>6,780</b>
<b>Fixed Charges</b>							
Rent of Bldgs & Offices	41,751	41,751	43,301	44,441	44,441	43,154	42,725
Licenses	1,065	1,280	2,465	2,735	2,735	834	2,820
530 Master Plumbers License Renewal (2 @ \$265)							
240 IAEI Member Dues (2 @ \$120))							
110 State Architects Lic Renewal (1 @ \$110)							
1,540 Certification Exams - 7 @ \$219							
400 MT Elec Lic (2@\$200)							
<u>2,820</u>							
Credit Card Fees	17,584	28,169	36,641	36,000	36,000	35,719	40,000
40,000 Credit card fees (\$3,333/month)							
<u>40,000</u>							
Refunds & Reimbursements	-	-	-	-	-	-	-
<b>Total Fixed Charges</b>	<b>60,400</b>	<b>71,200</b>	<b>82,407</b>	<b>83,176</b>	<b>83,176</b>	<b>79,707</b>	<b>85,545</b>

Building Fund: 503		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
					<b>Internal Charges</b>			
	Comm, Mgr, Atty Charges	28,894	28,159	37,391	10,754	10,754	10,754	43,552
	Vehicle & Equip Insurance	232	232	308	330	330	330	409
	Liability Insurance	15,616	16,046	16,620	16,847	16,847	16,847	21,221
	Fidelity Insurance	76	80	80	76	76	76	84
	Liability Deductible	-	-	-	-	-	-	2,343
	Human Resource	13,460	13,022	13,420	10,880	10,880	10,880	15,738
	Budget & Accounting	19,789	19,935	24,601	16,862	16,862	16,862	16,211
	Fleet Services Charges	5,319	5,164	5,267	5,267	5,267	5,267	6,320
<b>Total</b>	<b>Internal Charges</b>	<b>83,386</b>	<b>82,638</b>	<b>97,687</b>	<b>61,016</b>	<b>61,016</b>	<b>61,016</b>	<b>105,878</b>
<b>Capital Outlay</b>								
	Equipment	-	19,405	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	Vehicles	-	23,769	-	36,000	36,000	36,000	-
	-	-	-	-	-	-	-	-
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>43,174</b>	<b>-</b>	<b>36,000</b>	<b>36,000</b>	<b>36,000</b>	<b>-</b>
<b>Total</b>	<b>Building</b>	<b>1,070,123</b>	<b>1,123,601</b>	<b>1,150,450</b>	<b>1,267,673</b>	<b>1,268,220</b>	<b>1,198,803</b>	<b>1,426,165</b>

Water Fund: 521		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
Intergovernmental Revenues		15,000	-	-	-	-	-	7,316,000
Charges For Services		7,914,842	8,143,305	8,652,035	9,036,885	9,036,885	10,737,561	9,264,000
Investment Earnings		318,621	237,592	30,111	35,000	35,000	44,757	35,000
Other Financing Sources / (Uses)		221,119	2,074	24,936	2,000	2,000	53,673	2,000
<b>Other Operating Revenues</b>		<b>8,469,582</b>	<b>8,382,972</b>	<b>8,707,081</b>	<b>9,073,885</b>	<b>9,073,885</b>	<b>10,835,991</b>	<b>16,617,000</b>
Interfund Transfers In		25,700	12,109	12,853	12,853	12,853	12,853	4,283
<b>Internal Transactions</b>		<b>25,700</b>	<b>12,109</b>	<b>12,853</b>	<b>12,853</b>	<b>12,853</b>	<b>12,853</b>	<b>4,283</b>
<b>Long-Term Debt</b>		<b>-</b>	<b>4,420,622</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,184,000</b>
<b>Total Revenues</b>		<b>8,495,282</b>	<b>12,815,703</b>	<b>8,719,934</b>	<b>9,086,738</b>	<b>9,086,738</b>	<b>10,848,844</b>	<b>20,805,283</b>
<b>Expenditures</b>								
<b>Personnel Services</b>		<b>1,747,876</b>	<b>1,711,639</b>	<b>1,804,037</b>	<b>2,066,560</b>	<b>2,066,560</b>	<b>1,885,893</b>	<b>2,043,664</b>
Supplies & Materials		654,975	795,075	626,479	1,003,775	1,033,775	1,048,159	1,140,500
Purchased Services		684,383	973,746	853,907	1,059,645	1,110,056	1,084,982	978,852
Intra-City Charges		51,737	56,508	55,314	70,200	70,200	51,518	75,290
Fixed Charges		70,838	85,280	74,181	74,125	74,125	72,215	80,450
<b>Maintenance &amp; Operating</b>		<b>1,461,933</b>	<b>1,910,609</b>	<b>1,609,880</b>	<b>2,207,745</b>	<b>2,288,156</b>	<b>2,256,874</b>	<b>2,275,092</b>
Internal Charges		1,039,298	1,118,236	1,289,329	949,785	949,785	949,785	1,229,731
Transfers Out		17,573	40,000	20,000	20,000	20,000	20,000	20,000
<b>Internal Transactions</b>		<b>1,056,871</b>	<b>1,158,236</b>	<b>1,309,329</b>	<b>969,785</b>	<b>969,785</b>	<b>969,785</b>	<b>1,249,731</b>
Debt Service		562,950	1,177,773	448,020	878,299	878,299	897,288	1,033,260
Capital Outlay		6,079,931	3,309,751	3,966,154	2,841,040	12,318,847	12,316,690	11,813,770
<b>Debt &amp; Capital</b>		<b>6,642,881</b>	<b>4,487,524</b>	<b>4,414,174</b>	<b>3,719,339</b>	<b>13,197,146</b>	<b>13,213,978</b>	<b>12,847,030</b>
<b>Total Expenditures</b>		<b>10,909,561</b>	<b>9,268,008</b>	<b>9,137,421</b>	<b>8,963,429</b>	<b>18,521,647</b>	<b>18,326,531</b>	<b>18,415,517</b>
<b>Revenues Over (Under) Expenditures</b>		<b>(2,414,279)</b>	<b>3,547,695</b>	<b>(417,486)</b>	<b>123,309</b>	<b>(9,434,909)</b>	<b>(7,477,687)</b>	<b>2,389,766</b>
<b>Beginning Cash Balance - July 1</b>		<b>14,133,029</b>	<b>11,581,726</b>	<b>15,114,073</b>	<b>14,607,228</b>	<b>14,607,228</b>	<b>14,607,228</b>	<b>7,342,911</b>
Other Cash Sources / (Uses)		(137,024)	(15,348)	(89,359)	-	-	213,370	-
<b>Ending Cash Balance - June 30</b>		<b>11,581,726</b>	<b>15,114,073</b>	<b>14,607,228</b>	<b>14,730,537</b>	<b>5,172,319</b>	<b>7,342,911</b>	<b>9,732,677</b>
Reserve Target - 15% of Operating Expenses:		724,445	893,739	775,690	918,358	930,420	901,476	990,262
Reserve Target - 60 Days of Operating Expenses:		793,912	979,440	850,071	1,006,420	1,019,638	987,919	1,085,219
Ten-Mile Watershed Projects Reserve		200,000	200,000	200,000	200,000	200,000	200,000	200,000
Revenue Bond Restricted Reserves		564,794	-	-	564,794	564,794	1,107,669	1,107,669
<b>Reserve Policy Target:</b>		<b>1,558,706</b>	<b>1,179,440</b>	<b>1,050,071</b>	<b>1,771,214</b>	<b>1,784,432</b>	<b>2,295,588</b>	<b>2,392,888</b>
<i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses + Restricted Reserve)</i>								
Excess Reserve:		10,023,020	13,934,634	13,557,157	12,959,323	3,387,887	5,047,323	7,339,789
<i>(Excess Reserve for Capital Projects Funding)</i>								

Water Fund: 521		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
<b>Intergovernmental Revenues</b>								
Misc Federal Grants		-	-	-	-	-	-	-
State Grants - Misc.		15,000	-	-	-	-	-	7,316,000
7,316,000 ARPA Revenues								
<b>Total</b>	<b>Intergovernmental Revenues</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,316,000</b>
<b>Charges For Services</b>								
Metered Water Sales		7,638,011	7,865,398	8,394,177	8,776,885	8,776,885	10,477,798	9,000,000
Fireline Charges		79,328	81,881	82,285	80,000	80,000	83,124	85,000
Utility Service Charges		6,486	7,150	6,996	5,000	5,000	8,730	9,000
System Development Fees		65,806	87,903	65,655	85,000	85,000	70,668	70,000
Sale of Water Mats & Supp		50,935	61,984	54,416	50,000	50,000	48,636	50,000
Installation Charge-Taps		21,750	18,318	15,433	20,000	20,000	36,906	30,000
Misc. Water Charges		20,394	20,671	29,573	20,000	20,000	11,699	20,000
Infrastructure Rebates		32,132	-	3,500	-	-	-	-
<b>Total</b>	<b>Charges For Services</b>	<b>7,914,842</b>	<b>8,143,305</b>	<b>8,652,035</b>	<b>9,036,885</b>	<b>9,036,885</b>	<b>10,737,561</b>	<b>9,264,000</b>
<b>Investment Earnings</b>								
Interest Earnings		318,621	237,592	30,111	35,000	35,000	44,757	35,000
<b>Total</b>	<b>Interest Earnings</b>	<b>318,621</b>	<b>237,592</b>	<b>30,111</b>	<b>35,000</b>	<b>35,000</b>	<b>44,757</b>	<b>35,000</b>
<b>Other Financing Sources / (Uses)</b>								
Other Revenues		148,717	2,074	521	2,000	2,000	37,535	2,000
Misc Employee Reimb		66,402	-	29	-	-	2,656	-
Restitution Payments		-	-	-	-	-	100	-
Sale of Fixed Assets		6,000	-	24,386	-	-	13,382	-
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>221,119</b>	<b>2,074</b>	<b>24,936</b>	<b>2,000</b>	<b>2,000</b>	<b>53,673</b>	<b>2,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>		<b>8,469,582</b>	<b>8,382,972</b>	<b>8,707,081</b>	<b>9,073,885</b>	<b>9,073,885</b>	<b>10,835,991</b>	<b>16,617,000</b>
<b>Long-Term Debt</b>								
St Rvlng Fnd (SRF) Prcbs		-	4,420,622	-	-	-	-	4,184,000
<b>Total</b>	<b>Long-Term Debt</b>	<b>-</b>	<b>4,420,622</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,184,000</b>
<b>Interfund Transfers In</b>								
T/in - 645 Insurance & Safety		25,700	12,109	12,853	12,853	12,853	12,853	4,283
<b>Total</b>	<b>Interfund Transfers In</b>	<b>25,700</b>	<b>12,109</b>	<b>12,853</b>	<b>12,853</b>	<b>12,853</b>	<b>12,853</b>	<b>4,283</b>
<b>TOTAL REVENUE</b>		<b>8,495,282</b>	<b>12,815,703</b>	<b>8,719,934</b>	<b>9,086,738</b>	<b>9,086,738</b>	<b>10,848,844</b>	<b>20,805,283</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>								
Chng in Util A/R		(122,293)	-	-	-	-	213,370	-
Chng in Util CR Suspense/Vouchers Pay Bals.		(14,731)	(15,348)	(89,359)	-	-	-	-
Fund Balance	prior year adjustments							
<b>Total</b>	<b>Other Sources / (Uses) - Non-Budgeted</b>	<b>(137,024)</b>	<b>(15,348)</b>	<b>(89,359)</b>	<b>-</b>	<b>-</b>	<b>213,370</b>	<b>-</b>

<b>Water</b>							
<b>Fund: 521</b>							
							<b>Proposed FY 2023 Budget</b>
					<b>FY 2022</b>		
					<b>Adopted</b>	<b>Amended</b>	<b>Est Actuals</b>

<b>Fund</b>	<b>521 Water</b>
<b>Dept</b>	<b>1545 Water Debt Service</b>
<b>Activity</b>	<b>492 Revenue Bonds</b>

		<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Unaudited</b>	<b>FY 2022 Adopted</b>	<b>FY 2022 Amended</b>	<b>Est Actuals</b>	<b>Proposed FY 2023 Budget</b>
<b>Debt Service</b> (Matures 7/1/25)								
<i>Maturity</i>	<b>Principal</b>	472,000	955,000	362,000	738,000	738,000	738,000	822,706
07/01/25	171,000 DNRC Drinking Water 2005 Refunding							
07/01/24	214,000 DNRC Drinking Water 2007 Refunding							
01/01/27	103,000 DNRC Drinking Water 2012 Refunding							
07/01/37	30,000 DNRC Drinking Water 2016							
07/01/39	231,000 DNRC Drinking Water 2019							
	73,706 DNRC Drinking Water 2022 (ARPA Estimated)							
	<u>822,706</u>							
	<b>Interest</b>	90,200	204,523	85,270	138,549	138,549	157,788	208,804
07/01/25	12,927 DNRC Drinking Water 2005 Refunding							
07/01/24	8,528 DNRC Drinking Water 2007 Refunding							
01/01/27	11,532 DNRC Drinking Water 2012 Refunding							
07/01/37	12,588 DNRC Drinking Water 2016							
07/01/39	90,610 DNRC Drinking Water 2019							
	72,619 DNRC Drinking Water 2022 (ARPA Estimated)							
	<u>208,804</u>							
	Debt Issuance Costs	-	17,500	-	-	-	-	-
	Arbitrage Fees/Costs	750	750	750	1,750	1,750	1,500	1,750
<b>Total</b>	<b>Debt Service</b>	<b>562,950</b>	<b>1,177,773</b>	<b>448,020</b>	<b>878,299</b>	<b>878,299</b>	<b>897,288</b>	<b>1,033,260</b>
<b>Total</b>	<b>Water Debt Service</b>	<b>562,950</b>	<b>1,177,773</b>	<b>448,020</b>	<b>878,299</b>	<b>878,299</b>	<b>897,288</b>	<b>1,033,260</b>

<b>Water</b>							
<b>Fund: 521</b>							<b>Proposed</b>
				<b>FY 2022</b>			<b>FY 2023</b>
				Adopted	Amended	Est Actuals	<b>Budget</b>

Fund	<b>521 Water</b>
Dept	<b>3125 Water Treatment</b>
Activity	<b>435 Water Utilities</b>

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	FY 2022 Est Actuals	Proposed FY 2023 Budget
<b>Personnel Services</b>							
Salaries & Wages	568,173	547,501	595,530	734,736	734,736	677,458	672,436
Temporary Salaries	2,171	5,051	4,776	9,590	9,590	3,164	8,432
Overtime - Misc	6,249	5,613	6,866	10,781	10,781	5,457	10,895
F.I.C.A. (Soc. Sec.)	35,647	34,234	37,079	46,981	46,981	41,865	43,001
P.E.R.S. Retirement	49,142	47,954	52,925	66,359	66,359	59,227	61,454
Health & Vision Insurance	108,412	119,083	140,477	169,362	169,362	150,059	162,088
Workers Comp. Ins.	31,038	31,732	25,593	15,371	15,371	14,682	8,462
Unemployment Ins.	2,598	1,401	1,526	1,978	1,978	2,410	1,878
Dental Insurance	5,661	5,948	6,498	8,070	8,070	6,954	7,500
F.I.C.A. Medicare	8,337	8,007	8,672	10,996	10,996	9,791	10,062
<b>Total Personnel Services</b>	<b>817,428</b>	<b>806,525</b>	<b>879,940</b>	<b>1,074,224</b>	<b>1,074,224</b>	<b>971,067</b>	<b>986,208</b>

<b>Supplies &amp; Materials</b>							
Office Supplies & Equip	1,669	482	817	2,000	2,000	587	3,000
1,500 Normal Supplies							
1,500 Chairs for Control Room							
<u>    3,000</u>							
Chem & Lab Supplies	324,201	370,630	353,175	380,225	380,225	432,636	511,000
108,000 Cationic Polymer (32% Increase)							
156,500 Sodium Hypochlorite Pump Stations (86.2% Increase)							
80,000 Alum for TMTP & MRTP (12.6% Increase)							
63,000 Carbon for TMTP & MRTP (14.6% Increase)							
63,000 Caustic for TMTP & MRTP (14.5% Increase)							
21,500 Ortho Phosphate (20% Increase)							
13,000 Lab/Calibration Supplies							
6,000 Nonionic Polymer (20% Increase)							
<u>    511,000</u>							
Janitorial Supplies	3,008	1,564	2,106	3,000	3,000	2,319	3,000
3,000 Cleaning supplies/paper products/mats							
<u>    3,000</u>							
Clothing Allowance	3,946	2,780	3,643	6,550	6,550	5,339	6,700
4,200 Operator Allowance (12 * 350/ea)							
- Electrician Allowance (1 * 350/ea) - Move to Facilities							
2,500 Safety Equipment/Breathing Masks							
<u>    6,700</u>							
Operating Supplies - Misc	60,763	39,505	20,335	35,000	35,000	23,462	35,000
35,000 Pump Station/Reservoirs/Treatment Facilities							
<u>    35,000</u>							
Fuel/Oil Outside Vendor	5,469	2,176	2,045	3,500	3,500	-	3,500
3,500 Generator Fuel/Oil/Lubricants							
<u>    3,500</u>							
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	3,000
Small Tools & Equip-Misc	5,163	2,495	3,897	5,000	5,000	3,213	5,000
3,000 Mechanic Tools							
2,000 Utility Trailer							
- I&C Tools - Move to Facilities?							
<u>    5,000</u>							
Computr Equip/Sftwr/Spplly	4,974	1,395	1,444	2,800	2,800	6,656	2,500
2,500 Computer Cartridges/Supplies							
<u>    2,500</u>							
Landscape Supplies	256	1,193	3,165	1,200	1,200	490	1,200
1,200 Misc supplies							
<u>    1,200</u>							
<b>Total Supplies &amp; Materials</b>	<b>409,449</b>	<b>422,219</b>	<b>390,627</b>	<b>439,275</b>	<b>439,275</b>	<b>474,703</b>	<b>573,900</b>



**Water**

**Fund: 521**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Purchased Services</b>							
IT&S Computer Maint/Sprrt	26,022	27,523	33,138	35,284	35,284	35,284	39,139
IT&S Telephone Service	5,007	5,016	7,584	7,584	7,584	7,584	5,902
IT&S Special Projects		4,083	1,633	-	551	1,633	-
City-Co Bldg Postage Adm	72	104	117	128	128	128	137
Postage	75	2,286	586	300	300	34	2,000
Freight & Express	427		-	2,000	2,000	-	-
Cellular Services	1,887	2,078	2,373	2,640	2,640	2,768	2,750
Printing & Duplicating	-	1,733	1,983	1,500	1,500	3,810	1,500
Dues, Subscriptn, License	525	721	725	1,250	1,250	720	900
480 AWWA Memberships (6 x\$80)							
350 Montana Rural Water Systems							
70 Misc. Subscriptions							
<u>900</u>							
Advertising	663	-	-	2,000	2,000	1,520	12,500
2,500 DEQ Water Quality Report (CCR)							
10,000 Water Restriction/Conservation Advertising							
<u>12,500</u>							
Electric Utility	238,540	335,927	371,996	388,425	388,425	361,883	410,000
Water & Sewer	245	270	312	300	300	300	300
Long Dist Telephone Chrgs	26	31					
Natural Gas Utility	18,924	16,615	18,463	23,000	23,000	20,455	15,000
Solid Waste	192	-	200	2,400	2,400	29	2,400
1,200 MRTP - Solid Waste Service (\$100/month x 12)							
1,200 TMTP - Solid Waste Service (\$100/month x 12)							
Medical Expenses	-	-	58	200	200	673	500
500 Upkeep of first aid kits							
<u>500</u>							
Professional Services-Misc	5,882	-	-	20,500	20,500	4,362	-
Outside Repair to Mtr Veh	-	-	-	-	-	467	-
Equipment Repairs	42,565	33,297	43,368	60,000	60,000	60,425	60,000
Building Repairs/Maint	2,865	2,010	8,692	20,000	20,000	14,536	15,000
5,000 Painting & repairs							
10,000 Exterior painting/repairs to Water Tanks							
<u>15,000</u>							
Meal Reimb-Taxable	-	-	-	-	-	-	-
Travel & Meeting Expense	-	212	-	-	-	-	-
Required Training	2,347	4,273	917	4,000	4,000	3,137	4,000
4,000 Certification Workshops							
<u>4,000</u>							
Conferences	-	150	-	2,000	2,000	584	2,000
2,000 Rural Water & Joint Conference							
<u>2,000</u>							
Investigation / Inspect Fees	28,014	23,373	22,350	32,800	32,800	23,728	32,800
7,000 Bacteriological							
7,800 Crypto/Giardia							
6,000 Trihalomethanes/Haloacetic Acid							
4,000 Metals including Lead & Copper							
2,000 Inorganic/Volatile/Synthetic Organics							
4,000 TCLP/TOC/Arsenic/Alkalinity/Asbestos							
2,000 Additional/Samples/Testing							
<u>32,800</u>							
Other Contracted Services	161,091	330,498	214,691	300,900	320,405	329,208	195,450
65,000 BOR Water Purchase & O&M							
25,000 Helena Valley Irrigation O&M							
10,000 Wonderware Software Maintenance							
1,200 WIMS-911 Software Maintenance							
1,500 Lab Servicing							
2,000 Crane Inspections							
15,000 Legal Fees for Water Rights/Permits							
20,000 Cityworks Software Maintenance							
30,000 Reservoir Cleaning Contract							
5,500 Ditch Rider							
5,000 HVAC & Pump Maint.							
5,000 Generator Load Bank Testing							
- DNRC Dam Inspections (FY26 - \$7,500)							
5,000 Weed Spraying Contracts							
1,500 Haying Contract							
2,000 Fire Extinguisher Contract							
1,300 Fire Alarm - Security Monitoring							
450 Copier Maint.							
<u>195,450</u>							
<b>Total Purchased Services</b>	<b>535,369</b>	<b>790,198</b>	<b>729,185</b>	<b>907,211</b>	<b>927,267</b>	<b>873,266</b>	<b>802,278</b>

<b>Water Fund: 521</b>				<b>FY 2022</b>			<b>Proposed</b>
				<b>Adopted</b>	<b>Amended</b>	<b>Est Actuals</b>	<b>FY 2023</b>
							<b>Budget</b>
		<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Unaudited</b>			

<b>Intra-City Charges</b>								
Shop Gas & Fuel Charges		9,319	5,690	7,341	11,700	11,700	10,711	12,900
Shop Vehicle Repairs		440	43	891	2,250	2,250	-	2,250
Shop Tires & Tire Repairs		2,802	741	1,620	1,550	1,550	80	-
Shop Vehicle Parts		1,051	537	1,237	1,700	1,700	381	2,090
<b>Total Intra-City Charges</b>		<b>13,612</b>	<b>7,011</b>	<b>11,089</b>	<b>17,200</b>	<b>17,200</b>	<b>11,172</b>	<b>17,240</b>

<b>Fixed Charges</b>								
Rent of Equipment		108	5,766	21	500	500	85	500
500 Normal Rent of Equipment								
Special Assessments		20,746	30,788	31,236	32,840	32,840	33,759	33,500
Licenses		13,255	1,872	3,211	2,260	2,260	391	2,560
360 Operator License (12*30?)								
300 DEQ - Operator Annual Renewal Fee								
1,500 Discharge Annual Permit Fees								
400 Software Licenses (Arc GIS)								
2,560								
<b>Total Fixed Charges</b>		<b>34,109</b>	<b>38,426</b>	<b>34,468</b>	<b>35,600</b>	<b>35,600</b>	<b>34,235</b>	<b>36,560</b>

<b>Internal Charges</b>								
Comm, Mgr, Atty Charges		99,163	96,532	129,921	82,445	82,445	82,445	106,309
Public Works		34,448	58,246	44,462	47,588	47,588	47,588	58,743
Property Insurance		73,355	73,355	79,410	84,969	84,969	84,969	110,995
Vehicle & Equip Insurance		340	340	465	498	498	498	615
Liability Insurance		16,145	17,035	18,317	20,021	20,021	20,021	19,794
Fidelity Insurance		108	114	223	123	123	225	116
Human Resource		14,523	15,490	15,963	13,766	13,766	13,766	18,735
Budget & Accounting		50,160	50,520	62,488	42,184	42,184	42,184	39,499
Utility Customer Service		141,849	147,679	173,734	100,317	100,317	100,317	110,585
Engineering		74,373	113,637	139,123	118,376	118,376	118,376	136,431
Building M&O Charge		10,567	10,514	10,624	19,068	19,068	19,068	20,021
Industrial Facilities		10,000	-	-	-	-	-	72,862
Fleet Services Charges		11,136	14,324	14,610	14,610	14,610	14,610	17,532
<b>Total Internal Charges</b>		<b>536,167</b>	<b>597,786</b>	<b>689,340</b>	<b>543,965</b>	<b>543,965</b>	<b>544,067</b>	<b>712,237</b>

<b>Transfers Out</b>								
T/out - 246 Watershed Projects		17,573	40,000	20,000	20,000	20,000	20,000	20,000
- Fire Mitigation Scott Reservoir (FY20-21)								
<b>Total Transfers Out</b>		<b>17,573</b>	<b>40,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>

<b>Capital Outlay</b>								
Land		-	-	-	-	1,000	820	-
- Land Easements								
Buildings		7,865	-	-	-	14,075	12,098	45,000
MR8906 14,075	FY21 - Office/Locker Room							
14,075								
35,000	FY23 - TMTP Plant Flooring							
10,000	FY23 - TMTP Office Cabinets/Workstations							
45,000								
Imprvmnts Other Than Bldgs		320,919	19,148	7,479	613,810	965,388	327,757	153,830
242,578	FY21 - MRTP Chemical Feed System						637,631	
92,000	FY21 - Rimini Raw Water Line							
17,000	FY21 - Cruse Avenue P.E.R.							
351,578								
257,500	FY22 - Treatment Facilities Master Plan							
125,000	FY22 - MRTP/TMTP - Chemical Feed Systems							
20,000	FY22 - TMTP Generator Upgrade							
60,260	FY22 - MRTP - Natural Gas Heater (Pretreatment)							
36,050	FY22 - TMTP - Parking Lot Improvements							
115,000	FY22 - TMTP - Lagoon Cleaning (3)							
613,810								
79,570	FY23 - Lagoon Cleaning							
74,260	FY23 - TMTP Parking Lot Improvement (Phase II)							
153,830								
Equipment		178,044	82,290	174,485	180,980	286,523	174,151	-
MR7903 1,362	FY21 - MRTP PRG Logic Control						112,372	
MR0907 104,181	FY21 - Influent Valve							
105,543								

Water Fund: 521		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
29,370	FY22 - TMTP - Carbon Feeder							
82,400	FY22 - TMTP - Backwash Actuator							
41,530	FY22 - TMTP - HVAC Primary Pumps							
27,680	FY22 - TMTP - HVAC Secondary Pumps							
<u>180,980</u>								
Vehicles		-	27,886	29,583	42,820	42,820	42,820	52,120
52,120	FY23 - Pickup/Assessoris (Replace #450)							
<u>52,120</u>								
Trnsmn/Distrb-Reservoirs		872	481,169	795,727	-	417,415	7,582	-
381,685	FY21 - Malben Interior Seal Coating						409,833	
35,730	FY21 - Westside Tank							
<u>417,415</u>								
Watershed/Basins		70,225	595,524	65,994	-	1,742,442	179,903	4,125,000
16,402	FY21 - Red Mountain Flume Engineering						1,562,539	
<u>1,726,040</u>	FY21 - Groundwater Monitoring Wells							
<u>1,742,442</u>								
2,365,000	FY23 - Red Mountain Flume (ARPA)							
<u>1,760,000</u>	FY23 - Ten-Mile Diversion Structures							
<u>4,125,000</u>								
General Plant		125,451	13,695	74,789	-	1,545,391	72,362	1,490,000
400,000	FY21 - Pre-Sedimentation Basin (Engineering Only)						1,473,029	
766,829	FY21 - Eureka Well Reconstruction							
658,382	FY21 - Tenmile Filter Rebuild							
200,180	FY21 - MRTP High Zone Pumps							
<u>2,025,391</u>								
<u>1,490,000</u>	FY23 - TMTP - Filter Improvements (ARPA)							
<u>1,490,000</u>								
<b>Total</b>	<b>Capital Outlay</b>	<b>703,376</b>	<b>1,219,712</b>	<b>1,148,056</b>	<b>837,610</b>	<b>5,015,054</b>	<b>5,012,897</b>	<b>5,865,950</b>
<b>Total</b>	<b>Water Treatment</b>	<b>3,067,083</b>	<b>3,921,877</b>	<b>3,902,706</b>	<b>3,875,085</b>	<b>8,072,585</b>	<b>7,941,407</b>	<b>9,014,373</b>

<b>Water</b>							
<b>Fund: 521</b>							
				<b>FY 2022</b>			<b>Proposed</b>
		<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>Adopted</b>	<b>Amended</b>	<b>Est Actuals</b>
		<b>Actual</b>	<b>Actual</b>	<b>Unaudited</b>			<b>FY 2023</b>
							<b>Budget</b>

<b>Fund</b>	<b>521 Water</b>
<b>Dept</b>	<b>3126 Water Utility Maintenance</b>
<b>Activity</b>	<b>435 Water Utilities</b>

<b>Personnel Services</b>								
Salaries & Wages		629,818	606,766	612,721	666,705	666,705	622,207	712,624
Temporary Salaries		2,797	-	-	-	-	-	-
Overtime - Misc		11,102	8,095	14,872	14,634	14,634	13,284	15,371
F.I.C.A. (Soc. Sec.)		38,374	37,113	37,663	42,286	42,286	38,426	45,181
P.E.R.S. Retirement		53,999	52,794	54,167	60,497	60,497	54,567	65,364
Health & Vision Insurance		123,943	134,318	149,290	154,374	154,374	139,657	158,972
Workers Comp. Ins.		52,110	49,120	38,099	34,811	34,811	29,059	40,044
Unemployment Ins.		2,901	1,533	1,571	1,777	1,777	2,228	1,974
Dental Insurance		6,430	6,697	6,905	7,356	7,356	6,412	7,356
F.I.C.A. Medicare		8,974	8,679	8,808	9,896	9,896	8,987	10,570
<b>Total Personnel Services</b>		<b>930,448</b>	<b>905,114</b>	<b>924,097</b>	<b>992,336</b>	<b>992,336</b>	<b>914,827</b>	<b>1,057,456</b>

<b>Supplies &amp; Materials</b>								
Office Supplies & Equip		1,139	806	1,205	1,800	1,800	669	1,500
Chem & Lab Supplies		721	221	102	500	500	-	500
Food		234	55	291	200	200	90	300
Janitorial Supplies		130	575	692	1,000	1,000	428	1,000
Clothing Allowance		4,582	3,004	3,177	3,500	3,500	3,342	3,500
Operating Supplies - Misc		9,994	2,378	5,367	8,000	8,000	6,579	8,000
Tires/Tubes-Outside Vendr		-	-	-	-	-	-	3,300
Small Tools & Equip-Misc		12,499	12,026	7,822	14,000	14,000	9,091	14,000
10,000 General Tools								
4,000 Utility Line Locator/Metal Detector								
14,000								
Computr Equip/Sftwr/Spply		2,086	16,404	1,726	4,000	4,000	81	3,000
1,000 Software/Computer Equipment								
2,000 Computer/Monitor Replacement								
3,000								
Safety Equipment		3,167	1,720	1,887	2,000	2,000	927	2,000
800 Hard Hats, Glasses, Hi-Vis Clothing								
600 Safety Signs/Cones								
600 Misc. Safety Equipment								
2,000								
Furniture & Fixtures-Misc		1,963	368	-	700	700	-	700
700 Office Furniture Replacement								
700								
Meters		54,459	244,854	94,621	405,800	405,800	416,167	405,800
400,000 Meters								
5,800 Meter Parts								
405,800								
Utility Line Supply & Mat.		108,210	32,808	61,237	61,000	91,000	89,092	61,000
40,000 Water Main Supplies								
21,000 Valve Parts								
61,000								
Fire Hydrant Parts		28,181	19,604	30,528	26,000	26,000	24,655	26,000
Construction & Maint Mat'ls		18,161	38,032	27,197	36,000	36,000	22,335	36,000
32,000 Backfill Material								
3,000 Marking Paint								
1,000 Backhoe teeth								
36,000								
<b>Total Supplies &amp; Materials</b>		<b>245,526</b>	<b>372,856</b>	<b>235,851</b>	<b>564,500</b>	<b>594,500</b>	<b>573,457</b>	<b>566,600</b>

<b>Purchased Services</b>								
IT&S Computer Maint/Spprt		15,212	17,669	22,503	30,813	30,813	30,812	52,509
IT&S Telephone Service		3,004	3,010	3,697	3,698	3,698	3,697	3,698
IT&S Special Projects		-	2,634	1,054	-	355	1,054	-
City-Co Bldg Postage Adm		120	173	117	128	128	128	222
Postage		80	80	269	170	170	163	170
Cellular Services		1,653	3,255	3,606	3,100	3,100	3,011	3,500
Printing & Duplicating		-	-	340	750	750	735	750
750 Water Bill Inserts								

**Water**

**Fund: 521**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Dues, Subscrip, License	20	545	394	725	725	322	725
80 AWWA Membership							
145 APWA Membership							
300 Operator Certifications							
50 American Backflow							
50 AWWA Standards Updates							
100 American Water Resources							
<u>725</u>							
Advertising	340	40	645	50	50	-	50
Water & Sewer	611	784	612	1,000	1,000	522	1,000
Long Dist Telephone Chrgs	64	82	-	-	-	-	-
Solid Waste	529	458	635	600	600	581	600
Medical Expenses	637	1,025	1,718	1,050	1,050	1,870	1,500
Equipment Repairs	7,404	6,832	1,346	3,700	3,700	-	3,700
Building Repairs/Maint	134	625	353	750	750	-	750
Meal Reimb-Taxable	-	38					
Local Travel	-						
Required Training	5,368	2,861	2,669	4,300	5,600	5,550	4,300
2,200 Certification Workshops							
1,000 AWWA Workshops							
1,100 Backflow Training/Re-certification							
<u>4,300</u>							
Conferences	2,479	265	-	2,300	1,000	576	2,300
600 Water Maintenance Conferences							
1,700 State AWWA/WEF Conference							
<u>2,300</u>							
Other Contracted Services	111,359	143,172	84,764	99,300	129,300	162,695	100,800
75,500 Street/Curb/Gutter/ADA Repairs							
13,500 Emergency Repairs							
1,500 Crane Inspections							
300 Copier Maintenance							
2,500 Weed Control							
<u>100,800</u>							
<b>Total Purchased Services</b>	<b>149,014</b>	<b>183,548</b>	<b>124,721</b>	<b>152,434</b>	<b>182,789</b>	<b>211,716</b>	<b>176,574</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	25,244	23,899	28,754	36,250	36,250	28,834	39,900
Shop Vehicle Repairs	3,593	16,498	4,593	8,500	8,500	3,979	9,350
Shop Tires & Tire Repairs	4,088	2,138	821	3,000	3,000	2,118	-
Shop Vehicle Parts	5,200	6,961	10,057	5,250	5,250	5,415	8,800
<b>Total Intra-City Charges</b>	<b>38,125</b>	<b>49,496</b>	<b>44,225</b>	<b>53,000</b>	<b>53,000</b>	<b>40,346</b>	<b>58,050</b>
<b>Fixed Charges</b>							
Rent of Equipment	-	318	723	300	300	-	300
Licenses	36,674	46,465	38,917	38,150	38,150	37,871	43,500
4,000 ARC Editor GIS License/Maint.							
24,500 DEQ Permit							
12,000 Cityworks Maintenance							
2,600 ARB Annual Meter System Support							
400 MRL Leases							
<u>43,500</u>							
Credit Card Fees	55	71	72	75	75	109	90
<b>Total Fixed Charges</b>	<b>36,729</b>	<b>46,854</b>	<b>39,713</b>	<b>38,525</b>	<b>38,525</b>	<b>37,980</b>	<b>43,890</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	99,163	96,532	129,921	-	-	-	75,483
Public Works	34,448	52,297	39,922	47,588	47,588	47,588	58,743
Property Insurance	1,880	1,880	2,021	2,162	2,162	2,162	1,729
Vehicle & Equip Insurance	1,167	1,167	1,986	2,125	2,125	2,125	1,210
Liability Insurance	19,515	19,489	18,470	18,061	18,061	18,061	20,826
Fidelity Insurance	110	112	-	102	102	-	102
Liability Deductible	1,259	3,686	3,686	3,944	3,944	3,944	3,699
Human Resource	16,223	18,300	18,859	14,187	14,187	14,187	18,376
Budget & Accounting	50,478	50,845	62,825	37,572	37,572	37,572	29,906
Utility Customer Service	97,521	101,530	117,690	99,092	99,092	99,092	80,256
Engineering	137,125	131,120	160,527	136,205	136,205	136,205	146,504
Building M&O Charge	22,622	22,051	22,212	22,912	22,912	22,912	24,058
Industrial Facilities	-	-	-	-	-	-	30,359
Fleet Services Charges	21,620	21,441	21,870	21,870	21,870	21,870	26,244
<b>Total Internal Charges</b>	<b>503,131</b>	<b>520,450</b>	<b>599,989</b>	<b>405,820</b>	<b>405,820</b>	<b>405,718</b>	<b>517,494</b>

Water Fund: 521		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>								
	Buildings	3,818	4,975	500	-	-	-	-
WU8910	500 FY21 - Storage building heaters							
	500							
	<b>Imprvmnts Other Than Bldgs</b>	5,692	68,190	100,962	1,030,000	1,068,842	100,402	-
WU8912	93,952 FY21 - Pressure Reducing Valves/Telemetry						968,440	
	1,030,000 FY22 - Monitoring Pressure Reducing Valves (4)							
	1,030,000							
	<b>Equipment</b>	20,052	64,500	-	-	25,550	25,550	22,000
	10,000 FY23 - GIS Fixed Base							
	12,000 FY23 - Pavement Breaker (Backhoe Needle)							
	22,000							
	<b>Vehicles</b>	162,020	65,568	6,000	58,430	58,430	58,430	40,820
	58,430 FY22 - Pickup/Hoist/Assessories (Replace #410)							
	58,430							
	16,170 FY23 - Pickup/Accessories (Replace #409)							
	24,650 FY23 - Pickup/Accessories (Replace #439)							
	40,820							
	<b>Trnsmn/Distrb-Mains</b>	5,184,973	1,886,806	2,710,637	915,000	6,150,971	2,200,703	5,885,000
	654,429 FY21 - Westside Water Mains - Rebate						3,950,268	
	951,212 FY21 - Westside Water Mains - City							
	673,587 FY21 - MRP - Dakota/8th/Sanders							
	533,432 FY21 - Lyndale/South Park Water-Sewer							
	83,312 FY21 - Fire Hydrant Replacements							
	773,197 FY21 - Rodney Street (Phase I)							
	592,292 FY21 - Rodney Street (Phase II)							
	499,400 FY21 - National Water Main							
	4,760,861							
	206,000 FY22 - Hale/Malben Connection							
	100,000 FY22 - Shared Service Line							
	309,000 FY22 - Reeders/Upper Hale Connection Engineering							
	300,000 FY22 - Hydrant Replacement Project							
	915,000							
	1,800,000 FY23 - Upper Hale/West Main (ARPA)							
	4,085,000 FY23 - Crosstown Connector Valves (ARPA)							
	5,885,000							
<b>Total</b>	<b>Capital Outlay</b>	<b>5,376,555</b>	<b>2,090,039</b>	<b>2,818,098</b>	<b>2,003,430</b>	<b>7,303,793</b>	<b>7,303,793</b>	<b>5,947,820</b>
<b>Total</b>	<b>Water Utility Maintenance</b>	<b>7,279,528</b>	<b>4,168,357</b>	<b>4,786,694</b>	<b>4,210,045</b>	<b>9,570,763</b>	<b>9,487,836</b>	<b>8,367,884</b>

## Water Service Line

Fund: 522

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Charges For Services	170,491	257,381	237,740	256,950	256,950	282,290	260,000
Investment Earnings	1,007	3,318	843	500	500	2,279	1,000
<b>Other Operating Revenues</b>	<b>171,498</b>	<b>260,700</b>	<b>238,583</b>	<b>257,450</b>	<b>257,450</b>	<b>284,569</b>	<b>261,000</b>
<b>Total Revenues</b>	<b>171,498</b>	<b>260,700</b>	<b>238,583</b>	<b>257,450</b>	<b>257,450</b>	<b>284,569</b>	<b>261,000</b>
<b>Expenditures</b>							
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenues Over (Under) Expenditures</b>	<b>171,498</b>	<b>260,700</b>	<b>238,583</b>	<b>257,450</b>	<b>257,450</b>	<b>284,569</b>	<b>261,000</b>
<b>Beginning Cash Balance - July 1</b>	<b>-</b>	<b>132,890</b>	<b>348,417</b>	<b>615,639</b>	<b>615,639</b>	<b>615,639</b>	<b>847,778</b>
<b>Other Cash Sources / (Uses)</b>	<b>(38,608)</b>	<b>(45,173)</b>	<b>28,640</b>	<b>(120,000)</b>	<b>(120,000)</b>	<b>(52,430)</b>	<b>(120,000)</b>
<b>Ending Cash Balance - June 30</b>	<b>132,890</b>	<b>348,417</b>	<b>615,639</b>	<b>753,089</b>	<b>753,089</b>	<b>847,778</b>	<b>988,778</b>
<b>Revenues</b>							
<b>Charges For Services</b>							
Misc. Water Charges	170,491	257,381	237,740	256,950	256,950	282,290	260,000
<b>Total Charges For Services</b>	<b>170,491</b>	<b>257,381</b>	<b>237,740</b>	<b>256,950</b>	<b>256,950</b>	<b>282,290</b>	<b>260,000</b>
<b>Investment Earnings</b>							
Interest Earnings	1,007	3,318	843	500	500	2,279	1,000
<b>Total Interest Earnings</b>	<b>1,007</b>	<b>3,318</b>	<b>843</b>	<b>500</b>	<b>500</b>	<b>2,279</b>	<b>1,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>171,498</b>	<b>260,700</b>	<b>238,583</b>	<b>257,450</b>	<b>257,450</b>	<b>284,569</b>	<b>261,000</b>
<b>TOTAL REVENUE</b>	<b>171,498</b>	<b>260,700</b>	<b>238,583</b>	<b>257,450</b>	<b>257,450</b>	<b>284,569</b>	<b>261,000</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Service Line Replacement Loans (Net of receivables)	(12,774)	(46,096)	28,640	(120,000)	(120,000)	(52,430)	(120,000)
User Accounts Rec	(25,834)	923	-	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>(38,608)</b>	<b>(45,173)</b>	<b>28,640</b>	<b>(120,000)</b>	<b>(120,000)</b>	<b>(52,430)</b>	<b>(120,000)</b>

**Wastewater**

Fund: 531

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	-	-	-	-	735,000	735,000	-
Charges For Services	5,311,429	5,488,574	5,799,288	5,837,000	5,837,000	6,326,801	5,811,500
Investment Earnings	97,880	67,520	5,471	7,500	7,500	12,538	7,500
Other Financing Sources / (Uses)	21,228	4,203	480,665	500	423,016	422,826	110,000
<b>Other Operating Revenues</b>	<b>5,430,537</b>	<b>5,560,298</b>	<b>6,285,425</b>	<b>5,845,000</b>	<b>7,002,516</b>	<b>7,497,164</b>	<b>5,929,000</b>
Interfund Transfers In	18,500	8,749	8,954	8,954	8,954	8,954	2,919
<b>Internal Transactions</b>	<b>18,500</b>	<b>8,749</b>	<b>8,954</b>	<b>8,954</b>	<b>8,954</b>	<b>8,954</b>	<b>2,919</b>
<b>Long-Term Debt</b>	<b>-</b>	<b>226,297</b>	<b>-</b>	<b>-</b>	<b>1,621,934</b>	<b>1,621,934</b>	<b>2,400,000</b>
<b>Total Revenues</b>	<b>5,449,037</b>	<b>5,795,344</b>	<b>6,294,379</b>	<b>5,853,954</b>	<b>8,633,404</b>	<b>9,128,052</b>	<b>8,331,919</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>1,241,847</b>	<b>1,238,302</b>	<b>1,270,494</b>	<b>1,390,597</b>	<b>1,375,597</b>	<b>1,293,730</b>	<b>1,355,725</b>
Supplies & Materials	186,960	192,812	197,890	235,620	238,320	199,761	243,240
Purchased Services	635,372	703,084	649,474	921,769	936,139	767,285	831,208
Intra-City Charges	78,903	63,780	46,819	81,880	83,680	63,385	81,355
Fixed Charges	67,913	100,157	86,468	98,745	100,845	90,819	102,285
<b>Maintenance &amp; Operating</b>	<b>969,148</b>	<b>1,059,832</b>	<b>980,650</b>	<b>1,338,014</b>	<b>1,358,984</b>	<b>1,121,250</b>	<b>1,258,088</b>
Internal Charges	881,577	865,806	1,002,818	817,953	817,953	816,853	1,039,246
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>881,577</b>	<b>865,806</b>	<b>1,002,818</b>	<b>817,953</b>	<b>817,953</b>	<b>816,853</b>	<b>1,039,246</b>
Debt Service	769,960	1,228,349	441,516	500,187	500,187	501,625	75,197
Capital Outlay	1,422,667	2,970,179	3,226,039	1,153,290	6,380,162	6,376,800	1,208,820
<b>Debt &amp; Capital</b>	<b>2,192,627</b>	<b>4,198,528</b>	<b>3,667,555</b>	<b>1,653,477</b>	<b>6,880,349</b>	<b>6,878,425</b>	<b>1,284,017</b>
<b>Total Expenditures</b>	<b>5,285,199</b>	<b>7,362,468</b>	<b>6,921,517</b>	<b>5,200,041</b>	<b>10,432,883</b>	<b>10,110,257</b>	<b>4,937,076</b>
<b>Revenues Over (Under) Expenditures</b>	<b>163,838</b>	<b>(1,567,124)</b>	<b>(627,139)</b>	<b>653,913</b>	<b>(1,799,479)</b>	<b>(982,204)</b>	<b>3,394,843</b>
<b>Beginning Cash Balance - July 1</b>	<b>4,401,064</b>	<b>4,476,036</b>	<b>3,006,675</b>	<b>2,465,329</b>	<b>2,465,329</b>	<b>2,465,329</b>	<b>1,510,767</b>
Other Cash Sources / (Uses)	(88,866)	97,763	85,793	-	-	27,643	-
<b>Ending Cash Balance - June 30</b>	<b>4,476,036</b>	<b>3,006,675</b>	<b>2,465,329</b>	<b>3,119,242</b>	<b>665,850</b>	<b>1,510,767</b>	<b>4,905,610</b>
Reserve Target - 15% of Operating Expenses:	579,380	658,843	554,322	607,013	607,908	560,019	559,238
Reserve Target - 60 Days of Operating Expenses:	634,937	722,020	607,476	665,219	666,201	613,719	612,864
Debt Service Fixed Reserve	769,720	769,720	769,720	769,720	769,720	769,720	769,720
Revenue Bond Reserve	55,439	55,439	56,094	56,094	56,094	185,398	185,398
<b>Reserve Policy Target:</b>	<b>1,460,096</b>	<b>1,547,179</b>	<b>1,433,290</b>	<b>1,491,033</b>	<b>1,492,015</b>	<b>1,568,837</b>	<b>1,567,982</b>
<i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses + Restricted Reserve)</i>							
Excess Reserve:	3,015,940	1,459,495	1,032,039	1,628,209	(826,165)	(58,070)	3,337,628
<i>(Excess Reserve for Capital Projects Funding)</i>							



**Wastewater**

Fund: 531

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Intergovernmental Revenues</b>							
State Grants - Misc.	-	-	-	-	735,000	735,000	-
750,000 FY 21 TSEP Grant (Westside Sewer)							
<b>Total Intergovernmental Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>735,000</b>	<b>735,000</b>	<b>-</b>
<b>Charges For Services</b>							
Utility Service Charges	4,432	5,049	4,167	3,500	3,500	5,627	4,500
System Development Fees	103,035	187,590	94,320	120,000	120,000	104,175	110,000
Sewer Service Charges	4,194,095	4,907,649	5,637,200	5,650,000	5,650,000	6,189,068	5,650,000
Sewer Surcharge	871,751	323,292	3	-	-	5	-
Infrastructure Rebates	32,572	-	26,956	-	-	-	-
Industrial User Permits	104,254	64,994	35,712	60,000	60,000	27,900	45,000
Misc. Sewer Revenue	1,290	-	931	3,500	3,500	26	2,000
<b>Total Charges For Services</b>	<b>5,311,429</b>	<b>5,488,574</b>	<b>5,799,288</b>	<b>5,837,000</b>	<b>5,837,000</b>	<b>6,326,801</b>	<b>5,811,500</b>
<b>Investment Earnings</b>							
Interest Earnings	97,880	67,520	5,471	7,500	7,500	12,538	7,500
<b>Total Interest Earnings</b>	<b>97,880</b>	<b>67,520</b>	<b>5,471</b>	<b>7,500</b>	<b>7,500</b>	<b>12,538</b>	<b>7,500</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	28	3	315	500	500	310	110,000
110,000 Northwestern Energy Grant (Blowers)							
Sale of Fixed Assets	21,200	4,200	950	-	43,450	43,450	-
Cmpnsth for Loss on Bldgs			479,400		379,066	379,066	-
<b>Total Other Financing Sources / (Uses)</b>	<b>21,228</b>	<b>4,203</b>	<b>480,665</b>	<b>500</b>	<b>423,016</b>	<b>422,826</b>	<b>110,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>5,430,537</b>	<b>5,560,298</b>	<b>6,285,425</b>	<b>5,845,000</b>	<b>7,002,516</b>	<b>7,497,164</b>	<b>5,929,000</b>
<b>Long-Term Debt</b>							
Intercap Loan Proceeds	-	-	-	-	-	-	-
St Rvlvng Fnd (SRF) Prcds	-	226,297	-	-	1,621,934	1,621,934	2,400,000
WM8909 226,297 FY20 - Westside Wastewater Mains Rebates							
WM8909 1,621,934 FY22 - Westside Wastewater Mains Rebates							
<u>1,848,231</u>							
WW0910 800,000 FY23 - Primary Scum Pump Station							
WM0910 800,000 FY23 - Slip Lining							
WM1906 800,000 FY23 - Northside Gravity Main							
FY21 <u>2,400,000</u>							
Intercap Loan Proceeds	-	-	-	-	-	-	-
<b>Total Long-Term Debt</b>	<b>-</b>	<b>226,297</b>	<b>-</b>	<b>-</b>	<b>1,621,934</b>	<b>1,621,934</b>	<b>2,400,000</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	18,500	8,749	8,954	8,954	8,954	8,954	2,919
<b>Total Interfund Transfers In</b>	<b>18,500</b>	<b>8,749</b>	<b>8,954</b>	<b>8,954</b>	<b>8,954</b>	<b>8,954</b>	<b>2,919</b>
<b>TOTAL REVENUE</b>	<b>5,449,037</b>	<b>5,795,344</b>	<b>6,294,379</b>	<b>5,853,954</b>	<b>8,633,404</b>	<b>9,128,052</b>	<b>8,331,919</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Change in Util A/R	(93,510)	93,459	-	-	-	-	-
Rebate Loans Receivable - Adjustments	4,644	4,304	85,793	-	-	27,643	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>(88,866)</b>	<b>97,763</b>	<b>85,793</b>	<b>-</b>	<b>-</b>	<b>27,643</b>	<b>-</b>

**Wastewater**

**Fund: 531**

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>531 Wastewater</b>							
Dept	<b>1539 SRF Loan Debt Service</b>							
Activity	<b>492 Revenue Bonds</b>							
<b>Debt Service</b>								
Matures	<b>Principal</b>	721,000	1,162,000	431,000	493,000	493,000	494,000	56,640
7/1/21	- DNRC Pollution Control - 1999 Refunding							
estimated	56,640 DNRC Pollution Control - Series 2019 (Westside)							
estimated	14,093 DNRC Pollution Control - Series 2023 (Primary Scum)							
estimated	14,093 DNRC Pollution Control - Series 2023 (Slip Lining)							
estimated	14,093 DNRC Pollution Control - Series 2023 (Northside Gravity)							
	<u>56,640</u>							
Matures	<b>Interest</b>	48,210	48,099	9,766	5,687	5,687	6,125	16,307
7/1/21	- DNRC Pollution Control - 1999 Refunding							
estimated	16,307 DNRC Pollution Control - Series 2019 (Westside)							
estimated	13,885 DNRC Pollution Control - Series 2023 (Primary Scum)							
estimated	13,885 DNRC Pollution Control - Series 2023 (Slip Lining)							
estimated	13,885 DNRC Pollution Control - Series 2023 (Northside Gravity)							
	<u>16,307</u>							
	Debt Issuance Costs		17,500	-	750	750	-	750
	Arbitrage Fees/Costs	750	750	750	750	750	1,500	1,500
<b>Total</b>	<b>Debt Service</b>	<b>769,960</b>	<b>1,228,349</b>	<b>441,516</b>	<b>500,187</b>	<b>500,187</b>	<b>501,625</b>	<b>75,197</b>
<b>Total</b>	<b>SRF Loan Debt Service</b>	<b>769,960</b>	<b>1,228,349</b>	<b>441,516</b>	<b>500,187</b>	<b>500,187</b>	<b>501,625</b>	<b>75,197</b>

**Wastewater**

Fund: 531

Fund Dept Activity	531 Wastewater 3135 Wastewater Treatment 436 Wastewater Utilities	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Personnel Services</b>								
	Salaries & Wages	567,219	593,405	608,141	629,700	629,700	605,875	584,701
	Temporary Salaries	3,084	6,543	6,498	8,772	8,772	7,890	13,002
	Overtime - Misc	2,588	2,387	749	5,671	5,671	980	6,073
	F.I.C.A. (Soc. Sec.)	35,068	36,596	37,416	40,003	40,003	37,462	37,470
	P.E.R.S. Retirement	48,833	51,806	53,964	55,963	55,963	53,292	52,552
	Health & Vision Insurance	108,615	120,996	130,444	131,586	131,586	121,632	123,187
	Workers Comp. Ins.	34,269	35,871	24,703	13,667	13,667	10,831	8,005
	Unemployment Ins.	2,581	1,508	1,541	1,687	1,687	2,153	1,639
	Dental Insurance	5,647	6,032	6,032	6,270	6,270	5,621	5,700
	F.I.C.A. Medicare	8,201	8,559	8,751	9,363	9,363	8,761	8,770
	<b>Total Personnel Services</b>	<b>816,105</b>	<b>863,701</b>	<b>878,237</b>	<b>902,682</b>	<b>902,682</b>	<b>854,499</b>	<b>841,099</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	1,248	5,297	883	1,250	1,250	332	1,250
	1,250 Misc/lab/operations/office							
	<u>1,250</u>							
	Chem & Lab Supplies	84,024	74,210	65,304	80,000	80,000	80,550	88,000
	2,500 PH/Temp Probes							
	55,000 Polymer 20 Totes @ \$2600 EA							
	15,000 Lab Supplies Calibration							
	3,500 Meter Replacement							
	3,500 Glycol & Deodorizer							
	2,500 IDEXX Ecoli Testing							
	6,000 Ammonia/Chromium Buffers/BOD/PH Buffers							
	<u>88,000</u>							
	Janitorial Supplies	2,136	1,644	2,371	3,500	3,500	1,339	3,500
	2,300 Cleaning/Towels/TP							
	<u>1,200</u> Janitorial Services							
	<u>3,500</u>							
	Clothing Allowance	6,524	6,380	6,681	8,870	8,870	6,764	8,240
	1,350 Safety boots \$150/ea 9 employees							
	5,720 Uniforms/Coveralls \$110/wk							
	<u>1,170</u> Rubber Boots (9 x \$130)							
	<u>8,240</u>							
	Operating Supplies - Misc	47,432	60,077	67,647	61,300	61,300	44,875	61,300
	20,000 Parts/Bearings/Seals/Belts/Misc.							
	5,500 Bags for Huber Bar Screen							
	5,000 HVAC Parts/Filters							
	5,000 Polymer System Repairs							
	5,000 Compost Replacement							
	5,000 DO Sensors for Bioreactors							
	5,000 I&C Supplies for Repairs & Maint.							
	3,500 Non-Pot System/Line Repairs							
	3,000 Barscreen Repairs							
	2,300 DO Caps/Salt Bridges Annual Replacement							
	<u>2,000</u> Filters for Gas Detection System							
	<u>61,300</u>							
	Fuel/Oil Outside Vendor	1,915	2,020	721	3,000	5,700	5,561	3,500
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	8,250
	Small Tools & Equip-Misc	4,657	3,825	2,189	4,600	4,600	2,775	3,500
	3,500 Misc Lab/Operations/Maintenance							
	<u>3,500</u>							
	Computr Equip/Sftwr/Spplly	344	1,031	2,161	1,000	1,000	443	1,000
	Landscape Supplies	489	2,221	818	2,000	2,000	2,154	1,500
	<b>Total Supplies &amp; Materials</b>	<b>148,769</b>	<b>156,706</b>	<b>148,773</b>	<b>165,520</b>	<b>168,220</b>	<b>144,792</b>	<b>180,040</b>

**Wastewater**

**Fund: 531**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt	27,178	25,067	27,496	29,602	29,602	29,602	29,903
IT&S Telephone Service	2,864	2,869	2,011	2,012	2,012	2,012	2,225
IT&S Special Projects	-	3,757	1,503	-	506	1,503	-
City-Co Bldg Postage Adm	72	104	117	128	128	128	137
Postage	64	50	69	50	50	46	75
Freight & Express	598	29	735	1,000	1,000	30	-
Cellular Services	1,612	1,836	1,950	1,850	1,850	1,545	1,850
Printing & Duplicating	-	6	-	100	100	-	100
Dues, Subscriptn, License	1,018	510	425	850	850	255	850
850 WEF memberships (10)							
<u>850</u>							
Advertising	-	-	-	-	-	-	-
Electric Utility	283,516	320,829	323,610	325,000	318,400	314,323	325,000
Water & Sewer	2,945	2,790	3,022	3,000	3,000	2,696	3,000
Long Dist Telephone Chrgs	14	11	-	-	-	-	-
Natural Gas Utility	40,643	44,702	44,414	48,000	48,000	42,164	48,000
Solid Waste	8,538	7,602	7,976	11,140	11,140	7,666	11,140
10,000 200 tons of screenings @ \$50/ea							
1,140 Route collection (\$95/month)							
<u>11,140</u>							
Medical Expenses	160	330	285	600	600	250	600
400 DOT Physicals							
200 Upkeep 1st aid/safety supplies							
<u>600</u>							
Consultant Services	-	-	-	2,000	2,000	-	-
Professional Services-Misc	908	-	-	-	-	-	-
Outside Repair to Mtr Veh	-	-	160	-	-	-	-
Equipment Repairs	47,465	89,330	29,425	100,000	100,000	102,879	100,000
15,000 Machine Shop/Fabrication							
5,000 Roll Off Container Repair & misc metal fabrication							
25,000 UV System Parts/Repairs							
15,000 Pumps/blowers repair/rebuilds							
17,500 Rebuild MLR Pump (Internal Recycling)							
17,500 Bioreactor mixer repairs							
5,000 mixed liquor pump repairs							
<u>100,000</u>							
Building Repairs/Maint	4,163	13,933	2,459	20,500	20,500	10,784	20,500
5,000 Lighting Upgrades/Replacements							
7,500 Paint/Repairs/Doors							
8,000 Digester Lid/Insulation Repairs							
<u>20,500</u>							
Meal Reimb-Taxable	-	-	-	-	-	-	-
Required Training	2,982	376	1,295	4,500	4,500	2,869	2,500
1,600 CEC Required Courses							
900 Advanced Lab for 1 FTE							
<u>2,500</u>							
Conferences	-	-	-	1,000	1,000	697	1,000
1,000 Joint conference (2)							
<u>1,000</u>							
Investigation / Inspect Fees	19,464	23,697	28,027	35,000	35,000	22,109	35,000
3,750 Weekly Permit							
1,500 Monthly Metals							
3,500 Quarterly Sludge							
3,500 Quarterly Metals							
1,600 Annual Metals							
12,500 Quarterly Wet Test							
3,210 Toxicity Testing							
900 Quarterly Grease/DMRQA Samples							
3,200 Soil Analysis							
1,680 Creek Sampling							
2,200 Volatile/BTU/Methane							
5,000 Zinc/Copper/Phos/Nitrogen							
5,000 Process Control/Emergency Analytical							
<u>(12,540) Constraint Reduction</u>							
<u>35,000</u>							

# Wastewater

Fund: 531

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Other Contracted Services</b>	75,715	29,320	8,868	186,075	174,075	81,101	78,020
500 Boiler Maint.							
20,000 Secondary Digester Evaluation							
15,000 Legal Services/League Assistance							
750 Security Contracts/Servicing							
50 Alarm Permit Fee							
9,725 Nutrient Working Group							
1,500 DEQ Wastewater Permit							
18,515 Permit Assistance							
1,745 Lab Service Contract							
2,000 Waste Oil Heater Contract							
500 Copier Contract							
2,165 Generator Maintenance Contract							
2,795 Crane Inspections							
525 Fire Extinguisher Maint							
1,500 Weed Control							
750 SCADA Win-911 Contract							
<u>78,020</u>							
<b>Total Purchased Services</b>	<b>519,919</b>	<b>567,149</b>	<b>483,847</b>	<b>772,407</b>	<b>754,313</b>	<b>622,658</b>	<b>659,900</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	18,192	15,307	15,636	25,980	25,980	21,447	28,600
Shop Vehicle Repairs	44	28	1,178	3,750	3,750	367	3,750
Shop Tires & Tire Repairs	5,615	337	6,243	7,500	7,500	4,199	-
Shop Vehicle Parts	2,876	1,329	4,007	3,200	5,000	4,985	3,905
<b>Total Intra-City Charges</b>	<b>26,727</b>	<b>17,001</b>	<b>27,064</b>	<b>40,430</b>	<b>42,230</b>	<b>30,999</b>	<b>36,255</b>
<b>Fixed Charges</b>							
Rent of Equipment	1,237	75	91	500	500	337	500
Special Assessments	40,103	62,442	62,518	65,660	67,760	67,695	67,695
Licenses & Fees	14,732	16,014	9,781	16,600	16,600	8,908	16,600
16,000 DEQ Discharge Permit							
100 Licenses-Operators/Boilers							
400 Wst Water Licenses 10@\$40							
100 Electrician License							
<u>16,600</u>							
<b>Total Fixed Charges</b>	<b>56,072</b>	<b>78,531</b>	<b>72,390</b>	<b>82,760</b>	<b>84,860</b>	<b>76,941</b>	<b>84,795</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	89,731	88,393	118,770	82,445	82,445	82,445	93,844
Public Works	25,491	46,596	35,570	47,588	47,588	47,588	58,743
Property Insurance	28,867	28,867	31,033	33,205	33,205	32,205	54,591
Vehicle & Equip Insurance	1,199	1,199	1,397	1,495	1,495	1,495	1,759
Liability Insurance	14,519	15,956	16,505	17,078	17,078	17,078	17,274
Fidelity Insurance	97	98	98	99	99	99	92
Liability Deductible	-	2,006	2,006	2,146	2,146	2,146	-
Human Resource	13,956	14,119	14,551	11,585	11,585	11,585	14,239
Budget & Accounting	50,160	50,520	62,488	31,517	31,517	31,517	31,639
Utility Customer Service	128,550	133,834	156,921	78,995	78,995	78,995	87,721
Engineering	74,373	78,672	96,316	118,376	118,376	118,376	136,431
Building M&O Charge	4,940	4,913	6,384	9,999	9,999	9,999	10,499
Industrial Facilities	5,000	-	-	-	-	-	72,862
Fleet Services Charges	21,611	17,121	17,463	17,463	17,463	17,463	20,956
<b>Total Internal Charges</b>	<b>458,494</b>	<b>482,294</b>	<b>559,503</b>	<b>451,991</b>	<b>451,991</b>	<b>450,991</b>	<b>600,650</b>

**Wastewater**

Fund: 531

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>								
	Land	-	-	-	-	-	-	-
	Buildings	32,614	57,475	26,411	25,000	25,000	-	-
	25,000 I&C Electrician Building Mezzanine						25,000	
FY22	25,000							
FY23	-							
	Imprvmnts Other Than Bldgs	71,561	47,287	3,716	630,910	1,535,943	141,363	-
	796,283 FY21 - Primary Scum Pump Station						1,394,580	
	98,000 FY21 - Secondary Treatment Piping Improvements							
FY21	894,283							
	165,910 FY22- SCADA System/Software Update							
	175,000 FY22 - Wastewater Treatment Master Plan							
	38,750 FY22 - Roll-off Drying Bed Pavement							
WW2001	12,000 FY 22 - Lab Furnace Heating & AC							
	250,000 FY22 - Standby Generator (Back Plant)							
FY22	641,660							
FY23	-							
	Equipment	308,557	404,645	79,064	52,380	56,870	53,508	-
	35,020 FY22 - Digester Liquid Ring Blowers							
WW2919	11,240 FY22 - Roll off Container							
	10,610 FY22 - Secondary Sampler							
FY22	56,870							
FY23	-							
	Vehicles	-	-	-	-	-	-	-
	General Plant	91,279	52,298	991,841	-	70,630	6,601	250,000
WW9909	70,630 FY22 - Digester Roof Carryover						64,029	
	70,630							
	250,000 FY23 - Bioreactor Basin Blowers							
FY23	250,000							
<b>Total</b>	<b>Capital Outlay</b>	<b>504,011</b>	<b>561,704</b>	<b>1,101,032</b>	<b>708,290</b>	<b>1,688,443</b>	<b>1,685,081</b>	<b>250,000</b>
<b>Total</b>	<b>Wastewater Treatment</b>	<b>2,530,097</b>	<b>2,727,086</b>	<b>3,270,845</b>	<b>3,124,080</b>	<b>4,092,739</b>	<b>3,865,960</b>	<b>2,652,739</b>

# Wastewater

Fund: 531

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>531 Wastewater</b>
Dept	<b>3136 Wastewater Util. Maint.</b>
Activity	<b>436 Wastewater Utilities</b>

## Personnel Services

Salaries & Wages	271,064	252,678	260,537	296,488	296,488	277,610	317,723
Temporary Salaries	2,715	-	-	-	-	-	-
Overtime - Misc	4,611	3,288	5,930	5,629	5,629	5,535	5,912
F.I.C.A. (Soc. Sec.)	16,468	15,519	16,114	18,767	18,767	16,953	20,103
P.E.R.S. Retirement	23,102	22,214	23,340	26,849	26,849	24,326	29,082
Health & Vision Insurance	53,150	57,065	64,836	68,122	68,122	62,063	70,155
Workers Comp. Ins.	18,079	16,719	13,249	11,907	11,907	11,705	13,604
Unemployment Ins.	1,255	644	667	792	792	992	885
Dental Insurance	2,757	2,843	2,996	3,246	3,246	2,833	3,246
F.I.C.A. Medicare	3,851	3,630	3,769	4,392	4,392	3,965	4,704

<b>Total Personnel Services</b>	<b>397,052</b>	<b>374,601</b>	<b>391,438</b>	<b>436,192</b>	<b>436,192</b>	<b>405,981</b>	<b>465,414</b>
---------------------------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------

## Supplies & Materials

Office Supplies & Equip	1,133	891	727	1,400	1,400	644	1,200
Chem & Lab Supplies	5,220	6,513	11,176	20,000	20,000	17,430	13,500
7,500 Degreaser							
5,000 Root Foamer							
1,000 Miscellaneous Lab/Chem.							
<u>13,500</u>							
Janitorial Supplies	155	751	856	1,200	1,200	386	1,200
Clothing Allowance	2,110	2,996	2,132	3,000	3,000	1,140	3,000
Operating Supplies - Misc	3,949	5,246	3,604	6,500	6,500	5,835	6,000
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	2,000
Small Tools & Equip-Misc	2,154	4,282	2,654	2,700	2,700	3,233	3,500
Computr Equip/Sftwr/Spplly	851	2,788	830	5,000	5,000	61	3,500
Safety Equipment	2,371	2,450	2,691	2,800	2,800	2,563	2,800
1,000 Hardhats/Glasses/Vests/Hi-Vis							
300 Safety Signs/Cones							
1,500 Confined Space Equipment							
<u>2,800</u>							
Furniture & Fixtures-Misc	182	368	-	500	500	-	500
500 Furniture/Fixture Replacements							
<u>500</u>							
Construction & Maint Mat'ls	16,163	7,697	24,328	22,900	22,900	22,566	22,900
3,400 Sewer Jet Hose/Coax Cable							
5,000 PVC Pipe/Fittings							
5,000 Concrete Rings/Sidewalk Repairs							
6,000 Rings/Covers/Risers							
2,000 Backfill Material							
1,500 Cast Iron Rings							
<u>22,900</u>							

<b>Total Supplies &amp; Materials</b>	<b>34,288</b>	<b>33,981</b>	<b>48,998</b>	<b>66,000</b>	<b>66,000</b>	<b>53,859</b>	<b>60,100</b>
---------------------------------------	---------------	---------------	---------------	---------------	---------------	---------------	---------------

## Purchased Services

IT&S Computer Maint/Spprt	34,102	32,048	35,188	18,489	18,489	18,488	6,412
IT&S Telephone Service	2,003	2,006	2,465	2,465	2,465	2,465	2,465
IT&S Special Projects	-	4,790	1,917	-	646	1,917	-
City-Co Bldg Postage Adm	72	104	117	128	128	128	137
Postage	6	2	2	180	180	-	150
Cellular Services	1,290	2,508	2,744	2,350	2,350	2,362	2,350
Printing & Duplicating	-	-	322	300	300	42	300
Dues, Subscriptn, License	20	103	15	375	375	125	375
175 APWA Dues							
200 AWWA/IMSA							
<u>375</u>							
Advertising	-	40	138	-	-	-	-
Electric Utility	23,430	26,210	26,395	24,795	24,795	26,180	28,000
Water & Sewer	1,939	2,427	3,416	3,200	3,200	2,547	3,200
Long Dist Telephone Chrgs	29	23	-	-	-	-	-

## Wastewater

Fund: 531

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Natural Gas Utility	3,983	3,713	4,177	3,605	3,605	3,916	4,500
Solid Waste	483	458	635	600	600	581	600
Medical Expenses	454	-	138	600	600	-	600
Architect & Engr Services	1,064	-	-	5,000	5,000	-	5,000
Equipment Repairs	7,901	8,208	4,250	10,000	10,000	-	10,000
5,000 Equipment Repairs							
5,000 Lift Station Repairs							
<u>10,000</u>							
Building Repairs/Maint	171	625	441	875	875	-	875
Meal Reimb-Taxable	-	8	-	-	-	-	-
Local Travel	-	-	-	-	-	-	-
Required Training	2,500	1,352	2,429	2,700	2,700	2,023	2,700
Conferences	579	-	-	2,300	2,300	-	1,700
1,700 State Conference							
<u>1,700</u>							
Other Contracted Services	8,658	37,225	35,306	37,500	37,500	40,193	39,200
3,500 Lift Station Electrical Maint.							
5,000 Lift Station Generator Maint.							
6,500 Lift Station Pump Maint. & Repairs							
15,000 Emergency Repairs							
5,000 Manhole Adjustments							
200 Copier Maintenance							
4,000 Telemetry Maintenance							
<u>39,200</u>							
<b>Total Purchased Services</b>	<b>88,684</b>	<b>121,848</b>	<b>120,095</b>	<b>115,462</b>	<b>116,108</b>	<b>100,967</b>	<b>108,564</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	19,048	15,513	16,451	23,450	23,450	21,404	25,800
Shop Vehicle Repairs	6,091	19,004	14	6,500	6,500	2,777	7,200
Shop Tires & Tire Repairs	1,264	2,570	20	1,500	1,500	74	-
Shop Vehicle Parts	25,773	9,691	3,270	10,000	10,000	8,131	12,100
<b>Total Intra-City Charges</b>	<b>52,176</b>	<b>46,778</b>	<b>19,755</b>	<b>41,450</b>	<b>41,450</b>	<b>32,386</b>	<b>45,100</b>
<b>Fixed Charges</b>							
Rent of Equipment	-	-	-	-	-	-	-
Licenses	11,841	21,626	14,078	15,985	15,985	13,879	17,490
2,500 ArcEditor GIS License/Maint.							
1,350 MRL Leases							
90 Pesticide License							
50 FCC License							
12,000 City Works Maint.							
1,500 CCTV Inspection Software Maint Fee							
<u>17,490</u>							
<b>Total Fixed Charges</b>	<b>11,841</b>	<b>21,626</b>	<b>14,078</b>	<b>15,985</b>	<b>15,985</b>	<b>13,879</b>	<b>17,490</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	89,731	88,393	118,770	-	-	-	48,382
Public Works	25,491	30,982	23,650	47,588	47,588	47,588	58,743
Property Insurance	2,353	2,353	2,528	2,705	2,705	2,705	1,729
Vehicle & Equip Insurance	1,752	1,752	1,882	2,014	2,014	2,014	2,375
Liability Insurance	8,847	8,772	7,997	8,012	8,012	8,012	9,263
Fidelity Insurance	49	49	46	44	44	44	44
Liability Deductible	11,270	8,430	8,430	9,020	9,020	9,020	4,505
Human Resource	7,070	8,211	8,462	6,130	6,130	6,130	8,109
Budget & Accounting	50,478	50,845	62,825	16,301	16,301	16,301	14,368
Utility Customer Service	44,328	46,150	50,439	36,241	36,241	36,241	35,928
Engineering	111,560	61,189	74,912	136,205	136,205	136,205	146,504
Building M&O Charge	22,622	22,051	22,212	22,912	22,912	22,912	24,058
Industrial Facilities	-	-	-	-	-	-	30,359
Fleet Services Charges	14,374	21,878	22,316	22,316	22,316	22,316	26,779
<b>Total Internal Charges</b>	<b>389,925</b>	<b>351,055</b>	<b>404,469</b>	<b>309,488</b>	<b>309,488</b>	<b>309,488</b>	<b>411,146</b>



**Wastewater**

**Fund: 531**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>							
Land							
Imprvmnts Other Than Bldgs	-	-	-	-	-	-	-
17,000				175,000	192,000	6,016	-
FY21 - Cruse Avenue PER						185,984	
FY21	<u>17,000</u>						
	<u>175,000</u>						
FY22	<u>175,000</u>						
	-						
FY23	-						
Equipment							
10,000							18,000
FY23 - GPS Fixed Base							
8,000							
FY23 - Pavement Breaker (Backhoe Needle)							
FY23	<u>18,000</u>						
Vehicles							
16,170		181,078	144,705				40,820
FY23 - Pickup (Replace #409)							
24,650							
FY23 - Pickup (Replace #439)							
SD0904	<u>24,650</u>						
FY23	<u>40,820</u>						
Trnsmn/Distrb-Mains	910,066	2,227,397	1,980,302	250,000	4,499,719	2,086,761	900,000
WM8909	127,927					2,412,958	
FY21 - Westside WW Mains - Rebates							
WU0913	71,636						
FY21 - Lyndale/South Park Water/Sewer							
WM8905	8,064						
FY21 - S Airport Sewer Upsizing							
ST0917	505,075						
FY21 Rodney Street Sewer (Phase 1)							
ST1907	302,937						
FY21 - Rodney Street (Phase II)							
WM0910	799,760						
FY21 - FY20 Slip Lining Project							
WM1906	800,000						
FY21 - Northside Gravity Main							
WM1907	100,000						
FY 21 - Shared Sewer Lines							
FY 21	<u>2,715,399</u>						
	150,000						
FY22 - Lamphole/Manhole Project							
100,000							
FY22 - Shared Sewer Lines							
FY 22	<u>250,000</u>						
	100,000						
FY23 - Shared Sewer Lines							
750,000							
FY23 - Main Replacements/Lining							
50,000							
FY23 - Manhole Replacements/Rehab							
FY23	<u>900,000</u>						
Trnsmn/Distrb-Pmp/Lft Sta	8,590	-	-	-	-	-	-
<b>Total Capital Outlay</b>	<b>918,656</b>	<b>2,408,475</b>	<b>2,125,007</b>	<b>425,000</b>	<b>4,691,719</b>	<b>4,691,719</b>	<b>958,820</b>
<b>Total Wastewater Util. Maint.</b>	<b>1,892,622</b>	<b>3,358,364</b>	<b>3,123,841</b>	<b>1,409,577</b>	<b>5,676,942</b>	<b>5,608,279</b>	<b>2,066,634</b>

**Wastewater**

Fund: 531

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
Fund	<b>531 Wastewater</b>							
Dept	<b>3137 Wastewater Pretreatment</b>							
Activity	<b>436 Wastewater Utilities</b>							
<b>Personnel Services</b>								
	Salaries & Wages	21,336	-	697	37,973	25,473	25,077	35,835
	F.I.C.A. (Soc. Sec.)	998	-	43	2,362	1,862	1,539	2,230
	P.E.R.S. Retirement	1,829	-	61	3,379	3,379	2,226	3,226
	Health & Vision Insurance	3,877	-	-	6,296	4,296	3,621	6,484
	Workers Comp. Ins.	119	-	6	760	760	170	517
	Unemployment Ins.	97	-	2	100	100	88	98
	Dental Insurance	201	-	-	300	300	170	300
	F.I.C.A. Medicare	233	-	10	553	553	360	522
<b>Total</b>	<b>Personnel Services</b>	<b>28,690</b>	<b>-</b>	<b>818</b>	<b>51,723</b>	<b>36,723</b>	<b>33,250</b>	<b>49,212</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	2,115	115	22	250	250	-	250
	Chem & Lab Supplies	-	2,010	-	2,100	2,100	-	2,100
	Operating Supplies - Misc	-	-	-	100	100	-	100
	Small Tools & Equip-Misc	-	-	96	150	150	-	150
	Computr Equip/Sftwr/Spplly	1,788	-	-	1,500	1,500	1,110	500
	250 Fats/Oil/Grease Software/Licenes							
	250 Local Limits Software							
	<u>500</u>							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>3,903</b>	<b>2,125</b>	<b>118</b>	<b>4,100</b>	<b>4,100</b>	<b>1,110</b>	<b>3,100</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	804	2,861	2,154	2,422	2,422	2,422	2,497
	IT&S Special Projects	-	428	172	-	58	172	-
	City-Co Bldg Postage Adm	72	104	117	128	128	128	137
	Postage	91	-	71	150	150	-	150
	Cellular Services	166	-	-	240	240	-	-
	Printing & Duplicating	72	-	-	360	360	-	360
	Dues & Subscriptions	29	-	-	100	100	-	100
	Advertising	-	48	-	-	-	-	-
	Consultant Services	24,905	10,205	13,496	15,000	15,000	11,654	30,000
	Meal Reimb-Taxable	8	-	-	-	-	-	-
	Required Training	182	-	-	-	-	-	-
	Conferences	-	-	-	1,000	1,000	1,399	1,500
	1,500 Region 8 Pretreatment Association							
	Investigation / Inspect Fees	440	442	-	4,500	1,500	452	3,000
	1,500 Local Limits Monitoring							
	1,500 Sampling							
	<u>3,000</u>							
	Other Contracted Services	-	-	29,522	10,000	44,760	27,433	25,000
	25,000 Legal Services							
<b>Total</b>	<b>Purchased Services</b>	<b>26,769</b>	<b>14,088</b>	<b>45,532</b>	<b>33,900</b>	<b>65,718</b>	<b>43,660</b>	<b>62,744</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	25,011	24,165	31,305	-	-	-	2,577
	Public Works	4,134	4,957	3,784	7,757	7,757	7,757	9,081
	Property Insurance	-	-	-	-	-	-	-
	Liability Insurance	1,477	661	707	1,007	1,007	1,007	1,025
	Fidelity Insurance	11	8	8	4	4	4	4
	Human Resource	567	685	706	527	527	427	749
	Budget & Accounting	1,958	1,981	2,336	1,166	1,166	1,166	1,823
	Utility Customer Service	-	-	-	3,563	3,563	3,563	5,133
	Engineering	-	-	-	42,450	42,450	42,450	7,058
<b>Total</b>	<b>Internal Charges</b>	<b>33,158</b>	<b>32,457</b>	<b>38,846</b>	<b>56,474</b>	<b>56,474</b>	<b>56,374</b>	<b>27,450</b>

**Wastewater**

Fund: 531

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>								
	Buildings	-	-	-	20,000	-	-	-
	20000      Septic Dump Station Camera/Security							
FY22	<u>20,000</u>							
	-							
FY23	<u>-</u>							
	Equipment	-	-	-	-	-	-	-
	<b>Total Capital Outlay</b>	-	-	-	<b>20,000</b>	-	-	-
<b>Total</b>	<b>Wastewater Pretreatment</b>	<b>92,520</b>	<b>48,670</b>	<b>85,315</b>	<b>166,197</b>	<b>163,015</b>	<b>134,393</b>	<b>142,506</b>

# Wastewater Service Line

Fund: 532

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Charges For Services	435,483	658,640	438,340	257,070	257,070	279,462	300,000
Investment Earnings	2,611	9,855	2,329	1,500	1,500	4,744	3,000
<b>Other Operating Revenues</b>	<b>438,094</b>	<b>668,494</b>	<b>440,668</b>	<b>258,570</b>	<b>258,570</b>	<b>284,206</b>	<b>303,000</b>
<b>Total Revenues</b>	<b>438,094</b>	<b>668,494</b>	<b>440,668</b>	<b>258,570</b>	<b>258,570</b>	<b>284,206</b>	<b>303,000</b>
<b>Expenditures</b>							
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenues Over (Under) Expenditures</b>	<b>438,094</b>	<b>668,494</b>	<b>440,668</b>	<b>258,570</b>	<b>258,570</b>	<b>284,206</b>	<b>303,000</b>
<b>Beginning Cash Balance - July 1</b>	<b>-</b>	<b>375,306</b>	<b>1,002,154</b>	<b>1,481,099</b>	<b>1,481,099</b>	<b>1,481,099</b>	<b>1,720,298</b>
<b>Other Cash Sources / (Uses)</b>	<b>(62,788)</b>	<b>(41,646)</b>	<b>38,276</b>	<b>(120,000)</b>	<b>(120,000)</b>	<b>(45,007)</b>	<b>(120,000)</b>
<b>Ending Cash Balance - June 30</b>	<b>375,306</b>	<b>1,002,154</b>	<b>1,481,099</b>	<b>1,619,669</b>	<b>1,619,669</b>	<b>1,720,298</b>	<b>1,903,298</b>
<b>Revenues</b>							
<b>Charges For Services</b>							
Misc. Sewer Revenue	435,483	658,640	438,340	257,070	257,070	279,462	300,000
<b>Total Charges For Services</b>	<b>435,483</b>	<b>658,640</b>	<b>438,340</b>	<b>257,070</b>	<b>257,070</b>	<b>279,462</b>	<b>300,000</b>
<b>Investment Earnings</b>							
Interest Earnings	2,611	9,855	2,329	1,500	1,500	4,744	3,000
<b>Total Interest Earnings</b>	<b>2,611</b>	<b>9,855</b>	<b>2,329</b>	<b>1,500</b>	<b>1,500</b>	<b>4,744</b>	<b>3,000</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>438,094</b>	<b>668,494</b>	<b>440,668</b>	<b>258,570</b>	<b>258,570</b>	<b>284,206</b>	<b>303,000</b>
<b>TOTAL REVENUE</b>	<b>438,094</b>	<b>668,494</b>	<b>440,668</b>	<b>258,570</b>	<b>258,570</b>	<b>284,206</b>	<b>303,000</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Service Line Replacement Loans	(62,788)	(41,646)	38,276	(120,000)	(120,000)	(45,007)	(120,000)
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>(62,788)</b>	<b>(41,646)</b>	<b>38,276</b>	<b>(120,000)</b>	<b>(120,000)</b>	<b>(45,007)</b>	<b>(120,000)</b>

**Solid Waste-Residential**

Fund: 541

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Charges For Services	2,096,347	2,139,474	2,179,089	2,171,376	2,171,376	2,211,352	2,215,015
Investment Earnings	64,708	49,278	4,943	6,850	6,850	6,095	4,500
Other Financing Sources / (Uses)	4,549	13,595	3,880	3,500	3,500	3,915	3,500
<b>Other Operating Revenues</b>	<b>2,165,605</b>	<b>2,202,348</b>	<b>2,187,912</b>	<b>2,181,726</b>	<b>2,181,726</b>	<b>2,221,361</b>	<b>2,223,015</b>
Interfund Transfers In	35,383	32,625	32,550	2,550	2,550	2,550	1,335
<b>Internal Transactions</b>	<b>35,383</b>	<b>32,625</b>	<b>32,550</b>	<b>2,550</b>	<b>2,550</b>	<b>2,550</b>	<b>1,335</b>
<b>Total Revenues</b>	<b>2,200,988</b>	<b>2,234,973</b>	<b>2,220,462</b>	<b>2,184,276</b>	<b>2,184,276</b>	<b>2,223,911</b>	<b>2,224,350</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>376,824</b>	<b>485,525</b>	<b>537,529</b>	<b>576,602</b>	<b>576,602</b>	<b>524,356</b>	<b>625,971</b>
Supplies & Materials	2,593	67,834	29,761	41,750	43,525	40,318	54,180
Purchased Services	1,002,753	1,060,753	1,215,883	1,239,042	1,239,229	1,100,758	1,180,229
Intra-City Charges	91,468	91,539	110,679	94,880	100,980	104,069	113,000
Fixed Charges	5,386	8,390	8,380	8,800	8,800	9,092	9,100
<b>Maintenance &amp; Operating</b>	<b>1,102,200</b>	<b>1,228,516</b>	<b>1,364,703</b>	<b>1,384,472</b>	<b>1,392,534</b>	<b>1,254,237</b>	<b>1,356,508</b>
Internal Charges	172,340	237,977	266,028	224,574	224,574	224,574	267,529
Transfers Out	175,000	175,000	225,000	275,000	275,000	275,000	275,000
<b>Internal Transactions</b>	<b>347,340</b>	<b>412,977</b>	<b>491,028</b>	<b>499,574</b>	<b>499,574</b>	<b>499,574</b>	<b>542,529</b>
Capital Outlay	80,000	104,177	714,853	420,240	1,734,317	206,099	741,640
<b>Debt &amp; Capital</b>	<b>80,000</b>	<b>104,177</b>	<b>714,853</b>	<b>420,240</b>	<b>1,734,317</b>	<b>206,099</b>	<b>741,640</b>
<b>Total Expenditures</b>	<b>1,906,364</b>	<b>2,231,195</b>	<b>3,108,112</b>	<b>2,880,888</b>	<b>4,203,027</b>	<b>2,484,265</b>	<b>3,266,648</b>
<b>Revenues Over (Under) Expenditures</b>	<b>294,624</b>	<b>3,778</b>	<b>(887,650)</b>	<b>(696,612)</b>	<b>(2,018,751)</b>	<b>(260,354)</b>	<b>(1,042,298)</b>
<b>Beginning Cash Balance - July 1</b>	<b>3,075,010</b>	<b>3,368,051</b>	<b>3,371,273</b>	<b>2,483,623</b>	<b>2,483,623</b>	<b>2,483,623</b>	<b>2,223,269</b>
Other Cash Sources / (Uses)	(1,583)	(556)	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>3,368,051</b>	<b>3,371,273</b>	<b>2,483,623</b>	<b>1,787,011</b>	<b>464,872</b>	<b>2,223,269</b>	<b>1,180,970</b>
Reserve Target - 15% of Operating Expenses:	273,955	319,053	358,989	369,097	370,307	341,725	378,751
Reserve Target - 60 Days of Operating Expenses:	300,224	349,647	393,413	404,490	405,815	374,493	415,070
<b>Reserve Policy Target:</b> <i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>	<b>300,224</b>	<b>349,647</b>	<b>393,413</b>	<b>404,490</b>	<b>405,815</b>	<b>374,493</b>	<b>415,070</b>
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	3,067,827	3,021,626	2,090,210	1,382,521	59,057	1,848,776	765,901

**Solid Waste-Residential**  
**Fund: 541**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Charges For Services</b>							
Current Year Residential Assessments	1,991,794	2,029,209	2,055,653	2,047,376	2,047,376	2,054,119	2,061,515
Prntly & Int-Dlqnt Assmts	3,160	2,774	4,010	3,000	3,000	3,557	3,000
Tipping - PAYT Overages	5,379	5,393	8,569	5,500	5,500	4,941	5,000
Tipping - Residntl Prorated	11,285	5,283	4,681	5,500	5,500	6,487	5,500
Curbside Recycling	84,728	96,816	106,176	110,000	110,000	142,248	140,000
<b>Total Charges For Services</b>	<b>2,096,347</b>	<b>2,139,474</b>	<b>2,179,089</b>	<b>2,171,376</b>	<b>2,171,376</b>	<b>2,211,352</b>	<b>2,215,015</b>
<b>Investment Earnings</b>							
Interest Earnings	64,708	49,278	4,943	6,850	6,850	6,095	4,500
<b>Total Interest Earnings</b>	<b>64,708</b>	<b>49,278</b>	<b>4,943</b>	<b>6,850</b>	<b>6,850</b>	<b>6,095</b>	<b>4,500</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	4,549	4,595	3,880	3,500	3,500	3,915	3,500
Sale of Fixed Assets	-	9,000	-	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>4,549</b>	<b>13,595</b>	<b>3,880</b>	<b>3,500</b>	<b>3,500</b>	<b>3,915</b>	<b>3,500</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>2,165,605</b>	<b>2,202,348</b>	<b>2,187,912</b>	<b>2,181,726</b>	<b>2,181,726</b>	<b>2,221,361</b>	<b>2,223,015</b>
<b>Interfund Transfers In</b>							
T/in - 543 Landfill Monitor	30,000	30,000	30,000	-	-	-	-
T/in - 645 Insurance & Safety	5,383	2,625	2,550	2,550	2,550	2,550	1,335
<b>Total Interfund Transfers In</b>	<b>35,383</b>	<b>32,625</b>	<b>32,550</b>	<b>2,550</b>	<b>2,550</b>	<b>2,550</b>	<b>1,335</b>
<b>TOTAL REVENUE</b>	<b>2,200,988</b>	<b>2,234,973</b>	<b>2,220,462</b>	<b>2,184,276</b>	<b>2,184,276</b>	<b>2,223,911</b>	<b>2,224,350</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
User A/R	(1,533)	(556)	-	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>(1,533)</b>	<b>(556)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Solid Waste-Residential**

Fund: 541

Fund	541 Solid Waste-Residential	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Dept	3141 Solid Waste - Residential							
Activity	438 Solid Waste Utilities							
<b>Personnel Services</b>								
	Salaries & Wages	254,357	327,689	348,297	384,532	384,532	361,822	419,848
	Temporary Salaries	2,130	-	8,179	6,912	6,912	-	7,171
	Overtime - Misc	5,122	2,344	10,829	5,896	5,896	3,207	7,787
	F.I.C.A. (Soc. Sec.)	15,889	19,909	22,205	24,662	24,662	22,495	26,984
	P.E.R.S. Retirement	22,237	28,637	32,189	35,280	35,280	31,974	38,395
	Health & Vision Insurance	51,557	73,715	85,148	90,285	90,285	77,799	92,974
	Workers Comp. Ins.	17,969	24,073	20,662	17,923	17,923	16,904	21,012
	Unemployment Ins.	1,179	827	889	1,038	1,038	1,301	1,182
	Dental Insurance	2,668	3,675	3,937	4,302	4,302	3,593	4,302
	F.I.C.A. Medicare	3,716	4,656	5,193	5,772	5,772	5,261	6,316
<b>Total</b>	<b>Personnel Services</b>	<b>376,824</b>	<b>485,525</b>	<b>537,529</b>	<b>576,602</b>	<b>576,602</b>	<b>524,356</b>	<b>625,971</b>
<b>Supplies &amp; Materials</b>								
	Paper & Forms	190	250	274	350	350	167	350
	Office Supplies & Equip	711	787	428	700	2,475	2,462	700
	Chem & Lab Supplies	-	-	179	100	100	433	300
	Janitorial Supplies	117	575	105	350	350	174	350
	Clothing Allowance	1,189	1,113	2,958	3,750	3,750	2,186	4,730
	2,000 Uniforms (8x\$250)							
	1,200 High Visibility Safety Wear (8x\$150)							
	1,200 Safety boots (8x\$150)							
	100 Safety glasses (8)							
	150 Gloves (8)							
	80 Yak Trax (8)							
	<u>4,730</u>							
	Operating Supplies - Misc	79	64,852	25,561	36,000	36,000	34,757	36,500
	22,500 New Residential Containers							
	12,500 Replacement of Residential Containers							
	500 Vehicle Supplies (bulbs/hoses/etc..)							
	1,000 Tire Chains-Parts/Sets							
	<u>36,500</u>							
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	10,750
	Small Tools & Equip-Misc	307	256	255	500	500	138	500
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>2,593</b>	<b>67,834</b>	<b>29,761</b>	<b>41,750</b>	<b>43,525</b>	<b>40,318</b>	<b>54,180</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Sprrt	6,665	9,229	10,181	9,371	9,371	9,371	10,131
	IT&S Telephone Service	869	871	906	906	906	906	1,062
	IT&S Special Projects	-	1,383	553	-	187	553	-
	City-Co Bldg Postage Adm	84	120	258	280	280	280	301
	Postage	309	243	477	250	250	139	300
	Cellular Services	428	429	442	550	550	431	550
	Printing & Duplicating	670	845	665	800	800	450	800
	450 Water bill stuffers 1 @ \$450							
	100 Tramp truck notifications							
	250 PAYT							
	<u>800</u>							
	Advertising	3,497	2,216	3,495	3,800	3,800	1,339	3,800
	2,500 Public Outreach							
	1,300 Statewide Publishing							
	<u>3,800</u>							
	Water & Sewer	3,171	1,467	430	2,000	2,000	464	1,000
	Medical Expenses	240	400	497	500	500	534	500
	Equipment Repairs	246	37	0	150	150	-	150
	Building Repairs/Maint	253	865	250	250	250	-	250
	Curbside Recycling Cntrct	176,444	178,166	201,569	236,600	236,600	235,179	236,600
	219,600 1500 Customers (Avg) x \$12.20 x 12 months							
	17,000 250 New customers x 4 containers x \$17 ea.							
	<u>236,600</u>							
	Meal Reimb-Taxable	-	-	-	-	-	-	-
	Required Training	-	-	-	1,000	1,000	103	1,500
	Conferences	752	-	-	1,000	1,000	1,046	1,500

# Solid Waste-Residential

Fund: 541

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Solid Waste Tipping Fees 879,625 15,500 tons @ \$56.75/ton	803,193	856,885	985,365	879,625	879,625	774,612	879,625
Other Contracted Services	5,932	7,596	10,796	101,960	101,960	75,351	42,160
15,000 Software Support (Alpine - 40% Comm-60% Res)							
15,000 On-Route Equipment/Support							
8,500 On-Route Monthly Service Fees							
200 Shop Weed Control (33%x\$1,200/2)							
60 PSC Authority (Sideloaders)							
3,400 Software Year-End Contract (Wasteworks Support)							
- Solid Waste Reduction Study (FY22)							
<u>42,160</u>							
<b>Total Purchased Services</b>	<b>1,002,753</b>	<b>1,060,753</b>	<b>1,215,883</b>	<b>1,239,042</b>	<b>1,239,229</b>	<b>1,100,758</b>	<b>1,180,229</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	46,442	39,323	38,815	51,780	51,780	51,931	55,000
Shop Vehicle Repairs	1,214	1,314	689	1,600	7,700	8,450	3,000
Shop Tires & Tire Repairs	4,491	9,199	4,189	6,500	6,500	7,539	-
Shop Vehicle Parts	39,321	41,703	66,986	35,000	35,000	36,148	55,000
<b>Total Intra-City Charges</b>	<b>91,468</b>	<b>91,539</b>	<b>110,679</b>	<b>94,880</b>	<b>100,980</b>	<b>104,069</b>	<b>113,000</b>
<b>Fixed Charges</b>							
Special Assessments	5,386	8,371	8,380	8,800	8,800	9,075	9,075
Credit Card Fees		19				18	25
<b>Total Fixed Charges</b>	<b>5,386</b>	<b>8,390</b>	<b>8,380</b>	<b>8,800</b>	<b>8,800</b>	<b>9,092</b>	<b>9,100</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	36,111	35,192	47,263	14,338	14,338	14,338	51,530
Public Works	20,669	31,230	23,839	15,841	15,841	15,841	18,343
Property Insurance	188	188	202	216	216	216	1,793
Vehicle & Equip Insurance	2,094	2,094	2,270	2,429	2,429	2,429	4,951
Liability Insurance	7,076	9,151	9,857	10,535	10,535	10,535	12,440
Fidelity Insurance	46	62	62	65	65	65	65
Liability Deductible	12,639	3,700	3,700	3,959	3,959	3,959	6,810
Human Resource	6,758	6,539	6,738	7,446	7,446	7,446	10,747
Budget & Accounting	31,376	31,591	39,209	26,283	26,283	26,283	26,884
Utility Customer Service	-	-	-	65,507	65,507	65,507	20,064
Engineering	-	61,189	74,912	12,432	12,432	12,432	18,426
Building M&O Charge	14,313	14,207	14,286	21,832	21,832	21,832	22,924
Industrial Facilities	-	-	-	-	-	-	21,252
Fleet Services Charges	41,070	42,834	43,691	43,691	43,691	43,691	51,299
<b>Total Internal Charges</b>	<b>172,340</b>	<b>237,977</b>	<b>266,028</b>	<b>224,574</b>	<b>224,574</b>	<b>224,574</b>	<b>267,529</b>
<b>Transfers Out</b>							
T/out - 547 Recycling	175,000	175,000	225,000	275,000	275,000	275,000	275,000
<b>Total Transfers Out</b>	<b>175,000</b>	<b>175,000</b>	<b>225,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>
<b>Capital Outlay</b>							
Buildings	-	93,046	28,734	300,000	1,528,218	-	35,000
SW0902 1,228,218 FY21 - Warm Storage Building							
SW0902 300,000 FY22 - Warm Storage Building							
FY22 <u>1,528,218</u>							
FY23 35,000 FY23 - Office remodel - SW Shop Location							
Imprvmnts Other Than Bldgs	-	6,881	54,372	113,240	199,099	5,907	-
SW0903 85,859 FY21 - Transfer Station Entrance Improvements						193,192	
SW0903 68,240 FY22 Transfer Station Entrance Improvements							
SW2903 45,000 FY22 - Solid Waste Master Plan							
<u>199,099</u>							
Equipment	-	4,250	-	7,000	7,000	-	-
7,000 FY22 - Waste Oil Burner (Shared w/Commercial)						7,000	
Vehicles	80,000	-	631,746	-	-	-	706,640
353,320 Similar/Equivalent to unit #240							
353,320 Similar/Equivalent to unit #241							
<u>706,640</u>							
<b>Total Capital Outlay</b>	<b>80,000</b>	<b>104,177</b>	<b>714,853</b>	<b>420,240</b>	<b>1,734,317</b>	<b>206,099</b>	<b>741,640</b>
<b>Total Solid Waste - Residential</b>	<b>1,906,364</b>	<b>2,231,195</b>	<b>3,108,112</b>	<b>2,880,888</b>	<b>4,203,027</b>	<b>2,484,265</b>	<b>3,266,648</b>



## Solid Waste-Commercial

Fund: 542

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Charges For Services	1,122,771	1,149,671	1,157,959	1,125,000	1,125,000	1,284,708	1,225,000
Investment Earnings	23,333	21,206	2,746	3,750	3,750	4,763	3,500
Other Financing Sources / (Uses)	193,195	79,885	93,370	95,000	95,000	88,995	92,250
<b>Other Operating Revenues</b>	<b>1,339,299</b>	<b>1,250,762</b>	<b>1,254,075</b>	<b>1,223,750</b>	<b>1,223,750</b>	<b>1,378,467</b>	<b>1,320,750</b>
Interfund Transfers In	28,182	26,108	26,055	29,662	29,662	29,662	26,617
<b>Internal Transactions</b>	<b>28,182</b>	<b>26,108</b>	<b>26,055</b>	<b>29,662</b>	<b>29,662</b>	<b>29,662</b>	<b>26,617</b>
<b>Total Revenues</b>	<b>1,367,481</b>	<b>1,276,870</b>	<b>1,280,130</b>	<b>1,253,412</b>	<b>1,253,412</b>	<b>1,408,128</b>	<b>1,347,367</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>306,506</b>	<b>289,800</b>	<b>296,882</b>	<b>325,897</b>	<b>325,897</b>	<b>275,184</b>	<b>346,131</b>
Supplies & Materials	2,833	45,802	27,876	40,895	35,745	4,372	55,895
Purchased Services	366,570	432,108	488,352	448,230	448,327	468,495	448,874
Intra-City Charges	90,159	72,735	94,177	96,150	101,300	104,962	93,950
Fixed Charges	5,690	8,501	8,375	8,800	8,800	9,076	9,075
<b>Maintenance &amp; Operating</b>	<b>465,252</b>	<b>559,147</b>	<b>618,780</b>	<b>594,075</b>	<b>594,172</b>	<b>586,905</b>	<b>607,794</b>
Internal Charges	179,296	182,944	194,202	176,522	176,522	176,522	242,824
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>179,296</b>	<b>182,944</b>	<b>194,202</b>	<b>176,522</b>	<b>176,522</b>	<b>176,522</b>	<b>242,824</b>
Debt Service	-	-	-	-	-	-	-
Capital Outlay	8,240	62,131	206,676	138,120	197,191	147,191	269,220
<b>Debt &amp; Capital</b>	<b>8,240</b>	<b>62,131</b>	<b>206,676</b>	<b>138,120</b>	<b>197,191</b>	<b>147,191</b>	<b>269,220</b>
<b>Total Expenditures</b>	<b>959,294</b>	<b>1,094,022</b>	<b>1,316,539</b>	<b>1,234,614</b>	<b>1,293,782</b>	<b>1,185,802</b>	<b>1,465,968</b>
<b>Revenues Over (Under) Expenditures</b>	<b>408,187</b>	<b>182,848</b>	<b>(36,409)</b>	<b>18,798</b>	<b>(40,370)</b>	<b>222,326</b>	<b>(118,601)</b>
<b>Beginning Cash Balance - July 1</b>	<b>824,190</b>	<b>1,214,843</b>	<b>1,411,236</b>	<b>1,374,836</b>	<b>1,374,836</b>	<b>1,374,836</b>	<b>1,597,163</b>
Other Cash Sources / (Uses)	(17,534)	13,545	10	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>1,214,843</b>	<b>1,411,236</b>	<b>1,374,836</b>	<b>1,393,634</b>	<b>1,334,466</b>	<b>1,597,163</b>	<b>1,478,562</b>
Reserve Target - 15% of Operating Expenses:	142,658	154,784	166,480	164,474	164,489	155,792	179,512
Reserve Target - 60 Days of Operating Expenses:	156,338	169,626	182,443	180,246	180,262	170,731	196,726
<b>Reserve Policy Target:</b> <i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>	<b>156,338</b>	<b>169,626</b>	<b>182,443</b>	<b>180,246</b>	<b>180,262</b>	<b>170,731</b>	<b>196,726</b>
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	1,058,505	1,241,610	1,192,393	1,213,389	1,154,205	1,426,432	1,281,836

## Solid Waste-Commercial

Fund: 542

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Charges For Services</b>							
Commercial Billed Charges	922,303	958,608	982,516	950,000	950,000	1,013,872	1,000,000
Roll Off Container Fees	200,468	191,064	175,443	175,000	175,000	270,836	225,000
<b>Total Charges For Services</b>	<b>1,122,771</b>	<b>1,149,671</b>	<b>1,157,959</b>	<b>1,125,000</b>	<b>1,125,000</b>	<b>1,284,708</b>	<b>1,225,000</b>
<b>Investment Earnings</b>							
Interest Earnings	23,333	21,206	2,746	3,750	3,750	4,763	3,500
<b>Total Interest Earnings</b>	<b>23,333</b>	<b>21,206</b>	<b>2,746</b>	<b>3,750</b>	<b>3,750</b>	<b>4,763</b>	<b>3,500</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	-	20					
Internal Rolloff Charges	70,295	79,865	93,370	95,000	95,000	88,995	92,250
Sale of Fixed Assets	122,900	-					
<b>Total Other Financing Sources / (Uses)</b>	<b>193,195</b>	<b>79,885</b>	<b>93,370</b>	<b>95,000</b>	<b>95,000</b>	<b>88,995</b>	<b>92,250</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>1,339,299</b>	<b>1,250,762</b>	<b>1,254,075</b>	<b>1,223,750</b>	<b>1,223,750</b>	<b>1,378,467</b>	<b>1,320,750</b>
<b>Interfund Transfers In</b>							
T/in - 546 Transfer Station	24,045	24,045	24,045	27,652	27,652	27,652	25,875
T/in - 645 Insurance & Safety	4,137	2,063	2,010	2,010	2,010	2,010	742
<b>Total Interfund Transfers In</b>	<b>28,182</b>	<b>26,108</b>	<b>26,055</b>	<b>29,662</b>	<b>29,662</b>	<b>29,662</b>	<b>26,617</b>
<b>TOTAL REVENUE</b>	<b>1,367,481</b>	<b>1,276,870</b>	<b>1,280,130</b>	<b>1,253,412</b>	<b>1,253,412</b>	<b>1,408,128</b>	<b>1,347,367</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Change in Util A/R	(17,534)	13,545	10	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>(17,534)</b>	<b>13,545</b>	<b>10</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Solid Waste-Commercial

Fund: 542

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>542 Solid Waste-Commercial</b>
Dept	<b>3140 Solid Waste - Commercial</b>
Activity	<b>438 Solid Waste Utilities</b>

## Personnel Services

Salaries & Wages	205,969	198,964	199,238	212,079	212,079	193,220	227,225
Temporary Salaries	2,130	-	3,520	8,051	8,051	1,145	8,353
Overtime - Misc	6,733	1,312	3,922	7,550	7,550	3,011	7,566
F.I.C.A. (Soc. Sec.)	12,689	11,521	11,946	14,150	14,150	11,794	15,109
P.E.R.S. Retirement	18,228	17,382	18,118	20,243	20,243	17,031	21,109
Health & Vision Insurance	40,039	42,103	44,400	48,226	48,226	36,408	49,665
Workers Comp. Ins.	14,709	13,223	10,371	9,389	9,389	7,432	10,607
Unemployment Ins.	969	503	518	597	597	688	662
Dental Insurance	2,072	2,100	2,054	2,298	2,298	1,697	2,298
F.I.C.A. Medicare	2,968	2,694	2,794	3,314	3,314	2,758	3,537

<b>Total Personnel Services</b>	<b>306,506</b>	<b>289,800</b>	<b>296,882</b>	<b>325,897</b>	<b>325,897</b>	<b>275,184</b>	<b>346,131</b>
---------------------------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------

## Supplies & Materials

Paper & Forms	285	196	293	350	350	232	350
Office Supplies & Equip	702	719	314	750	750	145	750
Chem & Lab Supplies	-	-	205	100	100	149	100
Janitorial Supplies	117	279	91	350	350	143	350
Clothing Allowance	916	615	1,444	1,845	1,845	1,071	1,845
750 Uniforms (3x\$250)							
450 High Visibility Safety Wear (3x\$150)							
450 Safety Boots (3x\$150)							
195 Gloves/Safety Glasses (3)							
<u>1,845</u>							
Operating Supplies - Misc	313	43,635	25,528	37,000	31,850	2,495	37,500
1,000 Tire Chains-Parts/Sets							
35,000 New Commercial Containers							
500 Vehicle Supplies (Bulbs, hoses, etc..)							
1,000 General Supplies							
<u>37,500</u>							
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	14,500
Small Tools & Equip-Misc	500	358	-	500	500	138	500

<b>Total Supplies &amp; Materials</b>	<b>2,833</b>	<b>45,802</b>	<b>27,876</b>	<b>40,895</b>	<b>35,745</b>	<b>4,372</b>	<b>55,895</b>
---------------------------------------	--------------	---------------	---------------	---------------	---------------	--------------	---------------

## Purchased Services

IT&S Computer Maint/Spprt	6,946	4,814	6,093	5,970	5,970	5,970	6,172
IT&S Telephone Service	1,097	1,099	1,142	1,143	1,143	1,143	1,299
IT&S Special Projects	-	721	289	-	97	289	-
City-Co Bldg Postage Adm	84	120	142	152	152	152	163
Postage	1,960	2,338	2,493	2,600	2,600	3,113	2,600
Cellular Services	572	573	287	575	575	575	600
Printing & Duplicating	-	38	38	250	250	-	250
Advertising	3,497	2,216	3,495	3,800	3,800	1,339	3,850
1,350 Yellow Pages-Statewide Publishing							
2,500 Public Outreach							
<u>3,850</u>							
Water & Sewer	3,171	1,404	486	2,000	2,000	464	1,000
Medical Expenses	-	160	115	300	300	247	300
Equipment Repairs	246	37	-	200	200	-	200
Building Repairs/Maint	253	865	250	250	250	-	250
Meal Reimb-Taxable	15	-	-	-	-	-	-
Required Training	-	-	-	500	500	-	1,000
Conferences	645	20	-	1,000	1,000	1,046	1,500
Solid Waste Tipping Fees	345,950	413,114	467,715	416,940	416,940	448,408	416,940
295,100 Commercial (5,200 tons @ \$56.75/ton)							
89,665 Roll Offs (1580 tons @ \$56.75/ton)							
28,175 C&D Rolloffs (1225 tons @ 23.00/ton)							
2,500 C&D Rolloffs - Contaminated (50 tons @ \$50.00/ton)							
1,500 C&D Rolloffs - Violation Fee per Occurance (\$75.00 each)							
<u>416,940</u>							

# Solid Waste-Commercial

Fund: 542

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Other Contracted Services	2,134	4,591	5,808	12,550	12,550	5,749	12,750
10,000 Software Support (40% Comm-60% Res)							
2,500 On-Route Equipment/Support							
200 Shop Weed Control (33%x\$1,200/2)							
50 PSC Authority (Frontloaders)							
<u>12,750</u>							
<b>Total Purchased Services</b>	<b>366,570</b>	<b>432,108</b>	<b>488,352</b>	<b>448,230</b>	<b>448,327</b>	<b>468,495</b>	<b>448,874</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	60,341	48,990	53,090	66,950	66,950	75,596	69,950
Shop Vehicle Repairs	12,340	2,261	9,814	6,700	6,700	766	7,500
Shop Tires & Tire Repairs	5,828	10,023	12,347	10,000	12,650	12,728	-
Shop Vehicle Parts	11,650	11,461	18,927	12,500	15,000	15,872	16,500
<b>Total Intra-City Charges</b>	<b>90,159</b>	<b>72,735</b>	<b>94,177</b>	<b>96,150</b>	<b>101,300</b>	<b>104,962</b>	<b>93,950</b>
<b>Fixed Charges</b>							
Special Assessments	5,386	8,371	8,380	8,800	8,800	9,075	9,075
Cash (Over)/Short	304	130	(5)	-	-	1	-
<b>Total Fixed Charges</b>	<b>5,690</b>	<b>8,501</b>	<b>8,375</b>	<b>8,800</b>	<b>8,800</b>	<b>9,076</b>	<b>9,075</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	36,111	35,192	47,263	16,131	16,131	16,131	34,742
Public Works	20,669	25,033	19,109	15,841	15,841	15,841	18,343
Property Insurance	188	188	202	216	216	216	1,793
Vehicle & Equip Insurance	3,378	3,378	2,697	2,886	2,886	2,886	4,804
Liability Insurance	5,578	5,582	5,703	6,038	6,038	6,038	6,958
Fidelity Insurance	38	38	38	40	40	40	40
Liability Deductible	-	150	150	161	161	161	6,810
Human Resource	5,143	4,976	5,128	4,202	4,202	4,202	5,740
Budget & Accounting	25,561	25,813	30,991	14,234	14,234	14,234	13,433
Utility Customer Service	22,164	23,075	22,417	36,352	36,352	36,352	40,128
Engineering				12,371	12,371	12,371	18,426
Building M&O Charge	14,313	14,207	14,286	21,832	21,832	21,832	22,924
Industrial Facilities	-	-	-	-	-	-	21,252
Fleet Services Charges	46,153	45,312	46,218	46,218	46,218	46,218	47,430
<b>Total Internal Charges</b>	<b>179,296</b>	<b>182,944</b>	<b>194,202</b>	<b>176,522</b>	<b>176,522</b>	<b>176,522</b>	<b>242,824</b>
<b>Capital Outlay</b>							
Buildings	-	-	-	50,000	50,000	-	35,000
SW0902							
- FY22 - Warm Storage Building							
35,000 FY23 - Office Remodel - SW Shop Location							
Imprvmnts Other Than Bldgs	-	6,881	18,483	81,120	140,191	3,785	-
SW0903							
59,071 FY21 - Transfer Station Entrance Improvements						136,406	
36,120 FY22 Transfer Station Entrance Improvements							
45,000 FY22 - Solid Waste Master Plan							
Equipment	8,240	4,250	-	7,000	7,000	-	-
FY22							
7,000 FY22 - Waste Oil Burner (Shared w/Residential)						7,000	
<u>7,000</u>							
FY23							
-							
Vehicles	-	51,000	188,193	-	-	-	234,220
FY23							
234,220 FY 23 - Roll-off Truck							
<u>234,220</u>							
<b>Total Capital Outlay</b>	<b>8,240</b>	<b>62,131</b>	<b>206,676</b>	<b>138,120</b>	<b>197,191</b>	<b>147,191</b>	<b>269,220</b>
<b>Total Solid Waste - Commercial</b>	<b>959,294</b>	<b>1,094,022</b>	<b>1,316,539</b>	<b>1,234,614</b>	<b>1,293,782</b>	<b>1,185,802</b>	<b>1,465,968</b>

**Landfill Monitoring District**

Fund: 543

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Special Assessments	139,203	138,420	141,173	140,300	140,300	143,603	145,300
<b>Taxes &amp; Assessments</b>	<b>139,203</b>	<b>138,420</b>	<b>141,173</b>	<b>140,300</b>	<b>140,300</b>	<b>143,603</b>	<b>145,300</b>
Intergovernmental Revenues	850	850	850	850	850	850	850
Investment Earnings	4,526	3,571	459	575	575	811	500
Other Financing Sources / (Uses)	-	-	-	-	-	-	-
<b>Other Operating Revenues</b>	<b>5,376</b>	<b>4,421</b>	<b>1,309</b>	<b>1,425</b>	<b>1,425</b>	<b>1,661</b>	<b>1,350</b>
<b>Total Revenues</b>	<b>144,579</b>	<b>142,841</b>	<b>142,482</b>	<b>141,725</b>	<b>141,725</b>	<b>145,263</b>	<b>146,650</b>
<b>Expenditures</b>							
Supplies & Materials	-	-	-	-	-	-	-
Purchased Services	89,602	89,728	94,958	108,600	108,600	82,884	108,600
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	-	-	-	-	-	-	-
<b>Maintenance &amp; Operating</b>	<b>89,602</b>	<b>89,728</b>	<b>94,958</b>	<b>108,600</b>	<b>108,600</b>	<b>82,884</b>	<b>108,600</b>
Internal Charges	46	46	50	28,563	28,563	28,563	37,399
Transfers Out	30,000	30,000	30,000	-	-	-	-
<b>Internal Transactions</b>	<b>30,046</b>	<b>30,046</b>	<b>30,050</b>	<b>28,563</b>	<b>28,563</b>	<b>28,563</b>	<b>37,399</b>
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	26,880
<b>Debt &amp; Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>26,880</b>
<b>Total Expenditures</b>	<b>119,648</b>	<b>119,774</b>	<b>125,008</b>	<b>137,163</b>	<b>137,163</b>	<b>111,447</b>	<b>172,879</b>
<b>Revenues Over (Under) Expenditures</b>	<b>24,931</b>	<b>23,067</b>	<b>17,475</b>	<b>4,562</b>	<b>4,562</b>	<b>33,816</b>	<b>(26,229)</b>
<b>Beginning Cash Balance - July 1</b>	<b>217,669</b>	<b>242,600</b>	<b>265,667</b>	<b>283,142</b>	<b>283,142</b>	<b>283,142</b>	<b>316,958</b>
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>242,600</b>	<b>265,667</b>	<b>283,142</b>	<b>287,704</b>	<b>287,704</b>	<b>316,958</b>	<b>290,729</b>

**Landfill Monitoring District**

Fund: 543

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget									
				Adopted	Amended	Est Actuals										
<b>Revenues</b>																
<b>Special Assessments</b>																
Special Assessments	138,914	138,185	140,838	140,000	140,000	143,291	145,000									
P & I on Del Assmtns	289	236	335	300	300	311	300									
<b>Total Special Assessments</b>	<b>139,203</b>	<b>138,420</b>	<b>141,173</b>	<b>140,300</b>	<b>140,300</b>	<b>143,603</b>	<b>145,300</b>									
<b>Intergovernmental Revenues</b>																
PILT-Helena Housing Authority	850	850	850	850	850	850	850									
<b>Total Intergovernmental Revenues</b>	<b>850</b>	<b>850</b>	<b>850</b>	<b>850</b>	<b>850</b>	<b>850</b>	<b>850</b>									
<b>Investment Earnings</b>																
Interest Earnings	4,526	3,571	459	575	575	811	500									
<b>Total Interest Earnings</b>	<b>4,526</b>	<b>3,571</b>	<b>459</b>	<b>575</b>	<b>575</b>	<b>811</b>	<b>500</b>									
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>144,579</b>	<b>142,841</b>	<b>142,482</b>	<b>141,725</b>	<b>141,725</b>	<b>145,263</b>	<b>146,650</b>									
<b>TOTAL REVENUE</b>	<b>144,579</b>	<b>142,841</b>	<b>142,482</b>	<b>141,725</b>	<b>141,725</b>	<b>145,263</b>	<b>146,650</b>									
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Fund</td> <td style="width: 10%;">543</td> <td style="width: 80%;">Landfill Monitoring District</td> </tr> <tr> <td>Dept</td> <td>3140</td> <td>Solid Waste - Commercial</td> </tr> <tr> <td>Activity</td> <td>438</td> <td>Solid Waste Utilities</td> </tr> </table>								Fund	543	Landfill Monitoring District	Dept	3140	Solid Waste - Commercial	Activity	438	Solid Waste Utilities
Fund	543	Landfill Monitoring District														
Dept	3140	Solid Waste - Commercial														
Activity	438	Solid Waste Utilities														
<b>Purchased Services</b>																
Electric Utility	5,356	7,081	5,734	8,600	8,600	5,448	8,600									
Ground Water Monitoring	84,246	82,648	89,223	100,000	100,000	77,436	100,000									
80,000 Landfill monitoring																
20,000 Misc Repair/Replacements																
<u>100,000</u>																
<b>Total Purchased Services</b>	<b>89,602</b>	<b>89,728</b>	<b>94,958</b>	<b>108,600</b>	<b>108,600</b>	<b>82,884</b>	<b>108,600</b>									
<b>Internal Charges</b>																
Comm, Mgr, Atty Charges	-	-	-	14,338	14,338	14,338	15,117									
Public Works	-	-	-	7,757	7,757	7,757	9,844									
Property Insurance	46	46	50	54	54	54	72									
Budget & Accounting	-	-	-	1,563	1,563	1,563	1,795									
Engineering	-	-	-	4,851	4,851	4,851	10,571									
<b>Total Internal Charges</b>	<b>46</b>	<b>46</b>	<b>50</b>	<b>28,563</b>	<b>28,563</b>	<b>28,563</b>	<b>37,399</b>									
<b>Transfers Out</b>																
T/out - 541 Solid Waste-Residential	30,000	30,000	30,000	-	-	-	-									
<b>Total Transfers Out</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>									
<b>Capital Outlay</b>																
Imprvmnts Other Than Bldgs	-	-	-	-	-	-	26,880									
26,880 FY23 - Gas Extraction Blower																
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>26,880</b>									
<b>Total Landfill Monitoring District</b>	<b>119,648</b>	<b>119,774</b>	<b>125,008</b>	<b>137,163</b>	<b>137,163</b>	<b>111,447</b>	<b>172,879</b>									

**Transfer Station**

Fund: 546

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	125,000	125,000	125,000	125,000	125,000	125,000	150,000
Charges For Services	2,299,523	2,617,657	2,722,172	2,628,365	2,628,365	2,698,331	2,600,426
Investment Earnings	30,599	18,648	2,786	3,500	3,500	5,893	4,000
Other Financing Sources / (Uses)	1,895	5,113	14,586	-	-	314	18,680
<b>Other Operating Revenues</b>	<b>2,457,017</b>	<b>2,766,417</b>	<b>2,864,545</b>	<b>2,756,865</b>	<b>2,756,865</b>	<b>2,829,538</b>	<b>2,773,106</b>
Interfund Transfers In	10,491	5,080	5,205	5,205	5,205	5,205	1,865
<b>Internal Transactions</b>	<b>10,491</b>	<b>5,080</b>	<b>5,205</b>	<b>5,205</b>	<b>5,205</b>	<b>5,205</b>	<b>1,865</b>
<b>Total Revenues</b>	<b>2,467,508</b>	<b>2,771,497</b>	<b>2,869,750</b>	<b>2,762,070</b>	<b>2,762,070</b>	<b>2,834,743</b>	<b>2,774,971</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>767,501</b>	<b>758,168</b>	<b>745,755</b>	<b>795,817</b>	<b>829,417</b>	<b>795,238</b>	<b>852,894</b>
Supplies & Materials	15,730	13,034	18,842	19,430	22,630	21,907	33,930
Purchased Services	1,080,086	1,153,565	1,161,397	1,148,619	1,149,044	1,102,526	1,153,115
Intra-City Charges	125,504	117,699	91,656	149,900	149,900	113,414	150,050
Fixed Charges	25,039	37,620	43,009	43,125	43,125	44,035	48,188
<b>Maintenance &amp; Operating</b>	<b>1,246,359</b>	<b>1,321,918</b>	<b>1,314,904</b>	<b>1,361,074</b>	<b>1,364,699</b>	<b>1,281,882</b>	<b>1,385,282</b>
Internal Charges	219,588	233,787	247,601	243,576	243,576	243,576	339,529
Transfers Out	24,045	24,045	24,045	27,652	27,652	27,652	25,875
<b>Internal Transactions</b>	<b>243,633</b>	<b>257,832</b>	<b>271,646</b>	<b>271,228</b>	<b>271,228</b>	<b>271,228</b>	<b>365,404</b>
Capital Outlay	1,113,579	83,474	46,029	313,310	470,065	448,473	144,790
<b>Debt &amp; Capital</b>	<b>1,113,579</b>	<b>83,474</b>	<b>46,029</b>	<b>313,310</b>	<b>470,065</b>	<b>448,473</b>	<b>144,790</b>
<b>Total Expenditures</b>	<b>3,371,072</b>	<b>2,421,392</b>	<b>2,378,334</b>	<b>2,741,429</b>	<b>2,935,409</b>	<b>2,796,821</b>	<b>2,748,371</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(903,564)</b>	<b>350,106</b>	<b>491,416</b>	<b>20,641</b>	<b>(173,339)</b>	<b>37,922</b>	<b>26,600</b>
<b>Beginning Cash Balance - July 1</b>	<b>1,830,125</b>	<b>828,354</b>	<b>1,259,266</b>	<b>1,784,940</b>	<b>1,784,940</b>	<b>1,784,940</b>	<b>1,798,109</b>
Other Cash Sources / (Uses)	(98,207)	80,807	34,258	-	-	(24,753)	-
<b>Ending Cash Balance - June 30</b>	<b>828,354</b>	<b>1,259,266</b>	<b>1,784,940</b>	<b>1,805,581</b>	<b>1,611,601</b>	<b>1,798,109</b>	<b>1,824,709</b>
Reserve Target - 15% of Operating Expenses:	338,624	350,688	349,846	364,218	369,802	352,252	390,537
Reserve Target - 60 Days of Operating Expenses:	371,095	384,315	383,393	399,143	405,262	386,030	427,986
<b>Reserve Policy Target:</b> <i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>	<b>371,095</b>	<b>384,315</b>	<b>383,393</b>	<b>399,143</b>	<b>405,262</b>	<b>386,030</b>	<b>427,986</b>
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	457,259	874,951	1,401,547	1,406,438	1,206,339	1,412,079	1,396,723

**Transfer Station**

Fund: 546

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Intergovernmental Revenues</b>							
County Contributions	125,000	125,000	125,000	125,000	125,000	125,000	150,000
<b>Total Intergovernmental Revenues</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>150,000</b>
<b>Charges For Services</b>							
Tons Tipping - Commercial	211,552	297,223	327,476	295,100	295,100	287,591	295,100
5,200 \$ 295,100 @ \$56.75 per ton							
Tipping - Residential	775,548	856,885	984,270	879,625	879,625	774,121	785,988
13,850 \$ 785,988 @ \$56.75 per ton							
Tipping - Scratchgravel	967,630	1,023,928	919,538	1,021,500	1,021,500	986,633	1,021,500
18,000 \$ 1,021,500 @ \$56.75 per ton							
Tipping - Transfer Accts	142,129	171,194	153,415	158,900	158,900	286,143	178,763
3,150 \$ 178,763 @ \$56.75 per ton							
Tipping - East Helena	-	-	-	-	-	-	-
- \$ - @ \$56.75 per ton							
Tipping - Roll-off Accts	71,790	86,606	98,128	89,665	89,665	129,969	96,475
1,700 \$ 96,475 @ \$56.75 per ton							
Tipping - Cash Customers	121,944	166,318	205,470	164,575	164,575	201,286	187,275
3,300 \$ 187,275 @ \$56.75 per ton							
Tipping - PAYT Overages	8,930	15,503	22,806	12,500	12,500	18,469	22,500
Tire Disposal Revenues	-	-	2,515	2,000	2,000	3,605	3,575
63 \$ 3,575 @ \$56.75 per ton							
Mattress Disposal Revenues	-	-	8,555	4,500	4,500	10,515	9,250
163 \$ 9,250 @ \$56.75 per ton							
<b>Total Charges For Services</b>	<b>2,299,523</b>	<b>2,617,657</b>	<b>2,722,172</b>	<b>2,628,365</b>	<b>2,628,365</b>	<b>2,698,331</b>	<b>2,600,426</b>
<b>Investment Earnings</b>							
Interest Earnings	30,599	18,648	2,786	3,500	3,500	5,893	4,000
<b>Total Interest Earnings</b>	<b>30,599</b>	<b>18,648</b>	<b>2,786</b>	<b>3,500</b>	<b>3,500</b>	<b>5,893</b>	<b>4,000</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	1,895	5,113	1,854	-	-	314	-
Internal Rolloff Charges	-	-	-	-	-	-	18,680
T/in - 100 General Fund	-	-	12,733	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>1,895</b>	<b>5,113</b>	<b>14,586</b>	<b>-</b>	<b>-</b>	<b>314</b>	<b>18,680</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>2,457,017</b>	<b>2,766,417</b>	<b>2,864,545</b>	<b>2,756,865</b>	<b>2,756,865</b>	<b>2,829,538</b>	<b>2,773,106</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	10,491	5,080	5,205	5,205	5,205	5,205	1,865
<b>Total Interfund Transfers In</b>	<b>10,491</b>	<b>5,080</b>	<b>5,205</b>	<b>5,205</b>	<b>5,205</b>	<b>5,205</b>	<b>1,865</b>
<b>TOTAL REVENUE</b>	<b>2,467,508</b>	<b>2,771,497</b>	<b>2,869,750</b>	<b>2,762,070</b>	<b>2,762,070</b>	<b>2,834,743</b>	<b>2,774,971</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Change in Util. A/R	(98,272)	80,828	34,258	-	-	(24,753)	-
Change in Util. A/P	65	(21)	-	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>(98,207)</b>	<b>80,807</b>	<b>34,258</b>	<b>-</b>	<b>-</b>	<b>(24,753)</b>	<b>-</b>



# Transfer Station

Fund: 546

Fund	546 Transfer Station	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Dept	3150 Transfer Station							
Activity	438 Solid Waste Utilities							
<b>Personnel Services</b>								
	Salaries & Wages	469,171	456,408	465,700	505,017	529,017	531,205	546,236
	Temporary Salaries	61,159	69,229	35,140	37,560	37,560	15,709	38,601
	Overtime - Misc	6,092	4,110	13,500	5,146	14,746	12,825	7,318
	F.I.C.A. (Soc. Sec.)	32,570	32,476	31,625	33,991	33,991	34,522	36,743
	P.E.R.S. Retirement	43,674	42,138	44,500	48,623	48,623	47,649	49,691
	Health & Vision Insurance	99,560	101,801	113,500	123,402	123,402	112,586	127,076
	Workers Comp. Ins.	40,091	38,013	27,825	26,807	26,807	25,390	31,137
	Unemployment Ins.	2,415	1,324	1,315	1,433	1,433	1,954	1,611
	Dental Insurance	5,152	5,075	5,250	5,880	5,880	5,323	5,880
	F.I.C.A. Medicare	7,617	7,595	7,400	7,958	7,958	8,074	8,601
<b>Total</b>	<b>Personnel Services</b>	<b>767,501</b>	<b>758,168</b>	<b>745,755</b>	<b>795,817</b>	<b>829,417</b>	<b>795,238</b>	<b>852,894</b>
<b>Supplies &amp; Materials</b>								
	Paper & Forms	53	369	642	500	500	311	500
	Office Supplies & Equip	756	2,177	480	750	750	1,106	750
	Janitorial Supplies	3,783	4,000	4,420	4,000	4,000	4,022	4,500
	Clothing Allowance	4,292	3,408	4,250	5,630	5,630	4,989	5,630
	2,250 Uniforms (9 x \$250)							
	1,350 High Visibility Safety Wear (9)							
	1,350 Safety Boots (9 x \$150)							
	295 Safety Glasses (9)							
	295 Gloves							
	90 Yak-Trax 9 @ \$10							
	<u>5,630</u>							
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	13,500
	Small Tools & Equip-Misc	1,416	1,158	1,135	1,550	2,650	3,198	1,550
	Computr Equip/Sftwr/Sppl	2,804	420	5,115	3,500	5,600	5,565	3,500
	Furniture & Fixtures-Misc	521	402	500	750	750	243	750
	Other Supply & Mat-Misc	2,105	1,100	2,300	2,750	2,750	2,473	3,250
	1,500 DEF Dispenser for Wheel Loader							
	500 Vehicle Supplies (Bulbs, hoses, etc..)							
	1,250 Normal Supplies							
	<u>3,250</u>							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>15,730</b>	<b>13,034</b>	<b>18,842</b>	<b>19,430</b>	<b>22,630</b>	<b>21,907</b>	<b>33,930</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	21,195	21,030	21,360	24,498	24,498	24,498	24,753
	IT&S Telephone Service	1,561	1,564	1,626	1,626	1,626	1,626	1,787
	IT&S Special Projects	-	3,151	1,262	-	425	1,262	-
	City-Co Bldg Postage Adm	156	223	259	280	280	280	575
	Postage	936	1,027	1,265	1,000	1,000	1,571	1,250
	Cellular Services	428	429	445	600	600	431	600
	Printing & Publishing - Misc	34	1,750	90	200	200	-	200
	Advertising	3,677	2,216	3,900	3,800	3,800	1,528	3,850
	2,500 Public Outreach							
	1,350 Statewide Publishing							
	<u>3,850</u>							
	Electric Utility	19,714	18,787	19,350	20,820	20,820	17,750	20,820
	Water & Sewer	3,229	2,921	1,450	3,500	3,500	1,817	3,500
	Long Dist Telephone Chrgrs	104	128	-	-	-	-	-
	Natural Gas Utility	52	-	-	-	-	-	-
	Medical Expenses	817	263	740	950	950	708	950
	75 First Aid Kits							
	300 Drug tests							
	425 D.O.T. physicals							
	75 Masks							
	75 Filters for Masks							
	<u>950</u>							
	Equipment Repairs	2,909	905	1,100	2,500	2,500	1,519	2,500
	Building Repairs/Maint	2,340	26,709	2,450	3,000	3,000	1,455	3,000

# Transfer Station

Fund: 546

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Meal Reimb-Taxable	-	-	-	-	-	-	-
Required Training	-	2,529	-	2,000	2,000	570	2,500
Conferences	2,577	-	-	3,000	3,000	2,333	3,500
3,500 Regional Recycling/Waste Conference (2)							
<u>3,500</u>							
Tires Recycle	-	7,097	21,030	24,360	24,360	18,846	26,760
24,000 Tire Cut/Quarter Contract (120 tons * \$200/ton)							
<u>2,760</u> Landfill Tipping Fees (120 tons *\$23/ton)							
<u>26,760</u>							
Composting Contract	24,660	10,561	-	-	-	-	-
Solid Waste Tipping Fees	988,742	1,042,923	1,065,600	1,049,750	1,049,750	1,021,877	1,049,750
1,049,750 40,375 tons @ \$26.00 (To L&C County)							
Other Contracted Services	6,955	9,353	19,470	6,735	6,735	4,454	6,820
500 Disposal Costs for Sump							
900 Fire Extinguisher Maintenance							
850 Service Contract for Copier							
1,320 Portable Public Toilets							
250 Software Maintenance							
400 ATS Fire Contract							
1,200 Fire Detection Service Contract							
200 Annual Inspection (Loader-Fire Ext.)							
1,200 Service Contract for Scale Drawers							
<u>6,820</u>							
<b>Total Purchased Services</b>	<b>1,080,086</b>	<b>1,153,565</b>	<b>1,161,397</b>	<b>1,148,619</b>	<b>1,149,044</b>	<b>1,102,526</b>	<b>1,153,115</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	53,810	55,989	55,396	87,900	87,900	69,838	87,900
Shop Vehicle Repairs	28,674	28,097	4,820	25,000	25,000	6,572	27,500
Shop Tires & Tire Repairs	12,704	7,612	9,800	9,000	9,000	8,788	-
Shop Vehicle Parts	30,316	26,001	21,640	28,000	28,000	28,216	34,650
<b>Total Intra-City Charges</b>	<b>125,504</b>	<b>117,699</b>	<b>91,656</b>	<b>149,900</b>	<b>149,900</b>	<b>113,414</b>	<b>150,050</b>
<b>Fixed Charges</b>							
Rent of Equipment	-	-	15	1,000	1,000	-	1,000
Special Assessments	17,032	26,256	26,619	27,850	27,850	28,818	28,818
Licenses	4,893	5,687	7,735	6,475	6,475	4,693	8,370
3,200 MRL Lease #362506 (1/2 Cost)							
220 MRL Lease #232266 (1/2 Cost)							
840 Scale Certification (1/2 Cost)							
280 Scale License (1/2 Cost)							
1,050 Dept of Rev Tax/Consumer Council							
1,300 E1 License/Enterprise							
630 Transfer Station License (1/2 Cost)							
300 Software License (Scale Weights) (1/2 Cost)							
500 Software License (Accounts) (1/2 Cost)							
50 Public Service Commission-Authority							
<u>8,370</u>							
Credit Card Fees	3,114	5,677	8,640	7,800	7,800	10,525	10,000
<b>Total Fixed Charges</b>	<b>25,039</b>	<b>37,620</b>	<b>43,009</b>	<b>43,125</b>	<b>43,125</b>	<b>44,035</b>	<b>48,188</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	58,620	56,393	74,271	21,508	21,508	21,508	52,048
Public Works	27,558	47,340	36,138	15,841	15,841	15,841	18,343
Property Insurance	1,638	1,638	2,502	2,677	2,677	2,677	4,183
Vehicle & Equip Insurance	2,315	2,315	2,703	2,892	2,892	2,892	1,769
Liability Insurance	14,441	14,074	14,150	14,523	14,523	14,523	16,945
Fidelity Insurance	171	167	167	139	139	139	142
Human Resource	13,318	12,885	13,279	11,617	11,617	11,617	14,688
Budget & Accounting	31,745	31,948	39,857	23,643	23,643	23,643	30,937
Utility Customer Service	8,866	9,230	5,604	76,251	76,251	76,251	87,255
Engineering				12,371	12,371	12,371	18,426
Building M&O Charge	3,520	3,410	3,456	6,639	6,639	6,639	6,971
Industrial Facilities	2,000	-	-	-	-	-	21,252
Fleet Services Charges	55,396	54,387	55,475	55,475	55,475	55,475	66,570
<b>Total Internal Charges</b>	<b>219,588</b>	<b>233,787</b>	<b>247,601</b>	<b>243,576</b>	<b>243,576</b>	<b>243,576</b>	<b>339,529</b>

# Transfer Station

Fund: 546

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Transfers Out</b>								
	T/out - 542 Solid Waste-Commercial	24,045	24,045	24,045	27,652	27,652	27,652	25,875
	25,875 115 C&D Pulls for Mattresses/Boxsprings \$240.45/pull							
	T/out - 547 Recycling	-						
<b>Total</b>	<b>Transfers Out</b>	<b>24,045</b>	<b>24,045</b>	<b>24,045</b>	<b>27,652</b>	<b>27,652</b>	<b>27,652</b>	<b>25,875</b>
<b>Capital Outlay</b>								
	Buildings	900,517	1,833	1,073	50,000	21,592	-	-
	Imprvmnts Other Than Bldgs	-	6,881	44,956	158,810	268,473	66,981	-
SW0903	109,663 FY21 - Transfer Station Entrance Improvements						201,492	
SW0903	75,560 FY22 Transfer Station Entrance Improvements							
	45,000 FY22 - Solid Waste Master Plan							
	38,250 FY22 - Pit Floor Resurfacing							
FY22	<u>268,473</u>							
	Equipment	213,062	7,425	-	-	-	-	-
	Vehicles	-	67,335	-	104,500	180,000	-	144,790
SW2906	104,500 FY22 - Semi-Tractor and Accessories						180,000	
SW2906	<u>75,500</u> FY22 - Semi-Tractor and Accessories							
FY22	<u>180,000</u>							
	40,310 FY23 - ATV w/Accessories							
	104,480 FY23 - Transfer Trailer (Replace #235)							
FY23	<u>144,790</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>1,113,579</b>	<b>83,474</b>	<b>46,029</b>	<b>313,310</b>	<b>470,065</b>	<b>448,473</b>	<b>144,790</b>
<b>Total</b>	<b>Transfer Station</b>	<b>3,371,072</b>	<b>2,421,392</b>	<b>2,378,334</b>	<b>2,741,429</b>	<b>2,935,409</b>	<b>2,796,821</b>	<b>2,748,371</b>

# Recycling

Fund: 547

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	375,000	175,000	225,000	275,000	275,000	275,000	275,000
Charges For Services	126,634	53,911	83,116	74,500	74,500	122,148	120,500
Investment Earnings	7,799	4,857	398	475	475	1,052	500
Other Financing Sources / (Uses)	853	-	-	-	-	-	-
<b>Other Operating Revenues</b>	<b>510,286</b>	<b>233,768</b>	<b>308,514</b>	<b>349,975</b>	<b>349,975</b>	<b>398,199</b>	<b>396,000</b>
Interfund Transfers In	177,852	176,410	226,371	276,371	276,371	276,371	275,502
<b>Internal Transactions</b>	<b>177,852</b>	<b>176,410</b>	<b>226,371</b>	<b>276,371</b>	<b>276,371</b>	<b>276,371</b>	<b>275,502</b>
<b>Total Revenues</b>	<b>688,138</b>	<b>410,178</b>	<b>534,885</b>	<b>626,346</b>	<b>626,346</b>	<b>674,570</b>	<b>671,502</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>188,768</b>	<b>199,179</b>	<b>207,552</b>	<b>208,232</b>	<b>216,832</b>	<b>214,316</b>	<b>225,378</b>
Supplies & Materials	2,478	2,299	1,843	3,965	3,965	1,181	4,065
Purchased Services	127,726	164,343	187,337	244,129	235,608	193,658	238,644
Intra-City Charges	1,236	1,855	1,146	2,350	2,350	1,433	5,275
Fixed Charges	21,212	30,561	31,553	33,600	33,600	32,680	34,360
<b>Maintenance &amp; Operating</b>	<b>152,652</b>	<b>199,057</b>	<b>221,879</b>	<b>284,044</b>	<b>275,523</b>	<b>228,952</b>	<b>282,344</b>
Internal Charges	75,087	78,144	78,852	63,414	63,414	63,414	97,697
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>75,087</b>	<b>78,144</b>	<b>78,852</b>	<b>63,414</b>	<b>63,414</b>	<b>63,414</b>	<b>97,697</b>
Capital Outlay	15,114	34,591	20,668	65,080	95,966	95,966	25,460
<b>Debt &amp; Capital</b>	<b>15,114</b>	<b>34,591</b>	<b>20,668</b>	<b>65,080</b>	<b>95,966</b>	<b>95,966</b>	<b>25,460</b>
<b>Total Expenditures</b>	<b>431,621</b>	<b>510,971</b>	<b>528,950</b>	<b>620,770</b>	<b>651,735</b>	<b>602,648</b>	<b>630,879</b>
<b>Revenues Over (Under) Expenditures</b>	<b>256,517</b>	<b>(100,794)</b>	<b>5,934</b>	<b>5,576</b>	<b>(25,389)</b>	<b>71,923</b>	<b>40,623</b>
<b>Beginning Cash Balance - July 1</b>	<b>74,833</b>	<b>331,366</b>	<b>231,883</b>	<b>255,219</b>	<b>255,219</b>	<b>231,883</b>	<b>326,145</b>
Other Cash Sources / (Uses)	16	1,311	17,401	-	-	22,339	-
<b>Ending Cash Balance - June 30</b>	<b>331,366</b>	<b>231,883</b>	<b>255,219</b>	<b>260,795</b>	<b>229,830</b>	<b>326,145</b>	<b>366,768</b>
Reserve Target - 15% of Operating Expenses:	62,476	71,457	76,242	83,354	83,365	76,002	90,813
Reserve Target - 60 Days of Operating Expenses:	68,467	78,309	83,553	91,346	91,359	83,290	99,521
<b>Reserve Policy Target:</b>	<b>68,467</b>	<b>78,309</b>	<b>83,553</b>	<b>91,346</b>	<b>91,359</b>	<b>83,290</b>	<b>99,521</b>
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)							
Excess Reserve:	262,899	153,574	171,665	169,448	138,470	242,855	267,247
(Excess Reserve for Capital Projects Funding)							

# Recycling

Fund: 547

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Intergovernmental Revenues</b>							
County Contributions	375,000	175,000	225,000	275,000	275,000	275,000	275,000
<b>Total Intergovernmental Revenues</b>	<b>375,000</b>	<b>175,000</b>	<b>225,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>
<b>Charges For Services</b>							
Recycling Revenues	25,275	-	-	-	-	-	-
Household Commodities	22,866	16,280	22,025	23,000	23,000	28,863	27,500
White Goods	48,271	26,478	44,173	38,000	38,000	47,652	48,000
Cardboard	16,654	(4,749)	6,736	2,500	2,500	35,282	35,000
Battery & Waste Oil	6,509	8,740	6,772	7,500	7,500	5,064	5,000
E-Waste	1,843	1,428	640	1,000	1,000	426	1,000
Plastics	32	-	-	-	-	-	-
Tire Disposal Revenues	900	1,055	50	-	-	-	-
Freon Disposal Revenues	1,470	1,950	2,720	2,500	2,500	4,860	4,000
Mattress Disposal Revenues	2,815	2,730	-	-	-	-	-
<b>Total Charges For Services</b>	<b>126,634</b>	<b>53,911</b>	<b>83,116</b>	<b>74,500</b>	<b>74,500</b>	<b>122,148</b>	<b>120,500</b>
<b>Investment Earnings</b>							
Interest Earnings	7,799	4,857	398	475	475	1,052	500
<b>Total Interest Earnings</b>	<b>7,799</b>	<b>4,857</b>	<b>398</b>	<b>475</b>	<b>475</b>	<b>1,052</b>	<b>500</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	853	-	-	-	-	-	-
Sale of Fixed Assets	-	-	-	-	-	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>853</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>510,286</b>	<b>233,768</b>	<b>308,514</b>	<b>349,975</b>	<b>349,975</b>	<b>398,199</b>	<b>396,000</b>
<b>Interfund Transfers In</b>							
T/in - 541 Solid Waste-Res	175,000	175,000	225,000	275,000	275,000	275,000	275,000
T/in - 645 Insurance & Safety	2,852	1,410	1,371	1,371	1,371	1,371	502
T/in - 650 Medical Revolving	-	-	-	-	-	-	-
<b>Total Interfund Transfers In</b>	<b>177,852</b>	<b>176,410</b>	<b>226,371</b>	<b>276,371</b>	<b>276,371</b>	<b>276,371</b>	<b>275,502</b>
<b>TOTAL REVENUE</b>	<b>688,138</b>	<b>410,178</b>	<b>534,885</b>	<b>626,346</b>	<b>626,346</b>	<b>674,570</b>	<b>671,502</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Change in Util Vouchers Payable	16	1,311	17,401	-	-	22,339	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>16</b>	<b>1,311</b>	<b>17,401</b>	<b>-</b>	<b>-</b>	<b>22,339</b>	<b>-</b>

# Recycling

Fund: 547

Fund	Dept	Activity	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	

Fund **547 Recycling**  
 Dept **3151 Recycling**  
 Activity **438 Solid Waste Utilities**

## Personnel Services

Salaries & Wages	136,062	142,758	145,207	145,023	153,623	153,699	158,404
Temporary Salaries	-	-	3,772	2,431	2,431	1,145	2,522
Overtime - Misc	171	176	59	2,381	2,381	621	2,501
F.I.C.A. (Soc. Sec.)	8,396	8,748	9,157	9,354	9,354	9,603	10,198
P.E.R.S. Retirement	11,676	12,398	13,041	13,382	13,382	13,488	14,526
Health & Vision Insurance	23,343	25,695	27,841	27,702	27,702	27,477	28,528
Workers Comp. Ins.	5,332	5,719	4,674	4,054	4,054	4,211	4,545
Unemployment Ins.	617	359	374	395	395	546	446
Dental Insurance	1,208	1,280	1,287	1,320	1,320	1,280	1,320
F.I.C.A. Medicare	1,963	2,046	2,141	2,190	2,190	2,246	2,388

**Total Personnel Services 188,768 199,179 207,552 208,232 216,832 214,316 225,378**

## Supplies & Materials

Paper & Forms			175	100	100	40	100
Office Supplies & Equip	386	590	279	500	500	55	500
Janitorial Supplies	-	76	68	250	250	41	250
Clothing Allowance	687	529	796	815	815	691	815
Operating Supplies - Misc	795	700	-	1,500	1,500	76	1,000
500 Paint for Recycling Containers							
250 Normal Operating Supplies							
250 New Containers for Rotator							
<u>1,000</u>							
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	600
Small Tools & Equip-Misc	200	-	428	200	200	-	200
100 Freon Hoses/Tanks							
100 Piercing Tools for Freon							
<u>200</u>							
Construction & Maint Mat'ls	410	391	-	500	500	229	500
250 Gel Sorbent for acids							
250 Paint Exchange Supplies							
<u>500</u>							
Other Supply & Mat-Misc	-	14	97	100	100	49	100

**Total Supplies & Materials 2,478 2,299 1,843 3,965 3,965 1,181 4,065**

## Purchased Services

IT&S Computer Maint/Sprrt	4,069	3,916	4,456	5,865	5,865	5,865	6,083
IT&S Telephone Service	1,024	1,026	1,067	1,067	1,067	1,067	593
IT&S Special Projects	-	587	235	-	79	235	-
City-Co Bldg Postage Adm	84	120	142	152	152	152	163
Postage	10	1	5	25	25	7	25
Cellular Services	768	768	773	1,100	1,100	768	900
Printing & Duplicating	-	38	38	500	500	57	500
100 E-Waste Water Bill Inserts							
200 Recycling Water Bill Inserts							
200 Recycling Newsletter/Guide to Recycling							
<u>500</u>							
Dues, Subscriptn, License	446	892	946	750	750	669	750
750 SWANA (3)							
<u>750</u>							
Advertising	6,203	2,403	3,843	6,800	6,800	1,422	7,350
5,000 Public Outreach/Education							
1,350 Statewide Publishing							
500 Signs and Misc.							
500 Paint Exchange Advertising							
<u>7,350</u>							
Electric Utility	981	931	606	1,000	1,000	559	1,000
Water & Sewer	338	346	361	400	400	436	450
Long Dist Telephone Chrgs	24	28	-	-	-	-	-
Medical Expenses	80	-	80	100	100	119	100

# Recycling

Fund: 547

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Equipment Repairs	150	-	150	150	150	-	150
Travel & Meeting Expense	225	14	-	150	150	-	150
Required Training	-	-	-	350	350	-	1,000
1,000 Recycling Training							
<u>1,000</u>							
Cardboard Recycling		-	1,365	9,000	-	-	-
22,500 Cardboard Baling (750 tons @ \$30/ton)							
Conferences	1,019	-	-	1,000	1,000	1,508	1,500
1,500 Regional Recycling/Waste Conference							
<u>1,500</u>							
Plastics Recycle	11,625	11,920	32,673	23,340	16,890	14,178	21,260
5,760 Compactor Hauls (65 pulls * \$90)							
14,000 Plastic Baling (80 tons @\$175 per ton)							
1,500 Compactor Maintenance							
<u>21,260</u>							
E-Waste Recycle	-	-	-	1,000	1,000	-	-
Household Commodities Recycle	48,875	49,045	57,885	66,045	66,045	66,045	74,250
74,250 Recycling Roll-off Hauls (825 hrs*\$90)							
<u>74,250</u>							
White Goods Recycle	11,050	12,950	14,401	13,460	13,460	11,632	14,240
1,500 Freon Machine							
500 Hoses/Gauges/Tools for Freon							
12,240 White Goods - Roll-off Hauls (136 hrs*\$90)							
<u>14,240</u>							
Tires Recycle	20,686	14,506	-	-	-	-	-
Glass Recycle	5,950	5,950	11,386	5,950	12,800	13,292	16,500
16,500 Glass Contract (\$47/ton)							
<u>16,500</u>							
Composting Contract	-	16,544	55,136	70,925	70,925	51,973	56,680
6,800 Chipped Brush = 68 Semi hours * \$100.00/hr							
11,880 Chipped Brush = Loader - 108 hrs * \$110.00/hr							
25,000 Chipper Contract (\$22/ton)							
10,000 Landfill Tipping Fees (1000 tons *\$10/ton)							
3,000 Chipper Mobilization (3 * \$1,000)							
<u>56,680</u>							
Other Contracted Services	14,119	42,359	1,789	35,000	35,000	23,675	35,000
4,500 Antifreeze Recycling							
30,000 Household Hazardous Waste Day Prgm							
500 Waste Oil Tank Cleanup							
<u>35,000</u>							
<b>Total Purchased Services</b>	<b>127,726</b>	<b>164,343</b>	<b>187,337</b>	<b>244,129</b>	<b>235,608</b>	<b>193,658</b>	<b>238,644</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	961	1,628	982	1,800	1,800	1,423	4,800
Shop Vehicle Repairs	-	-	-	200	200	-	200
Shop Tires & Tire Repairs	-	-	-	100	100	-	-
Shop Vehicle Parts	275	227	164	250	250	11	275
<b>Total Intra-City Charges</b>	<b>1,236</b>	<b>1,855</b>	<b>1,146</b>	<b>2,350</b>	<b>2,350</b>	<b>1,433</b>	<b>5,275</b>
<b>Fixed Charges</b>							
Special Assessments	16,821	26,045	26,407	27,850	27,850	28,607	28,610
Licenses	4,391	4,516	5,146	5,750	5,750	4,074	5,750
3,200 MRL Lease #362506 (1/2 Cost)							
840 Scale Certification (1/2 Cost)							
280 Scale License (1/2 Cost)							
630 Transfer Station License (1/2 Cost)							
300 Software License (Scale Weights) (1/2 Cost)							
500 Software License (Accounts) (1/2 Cost)							
<u>5,750</u>							
<b>Total Fixed Charges</b>	<b>21,212</b>	<b>30,561</b>	<b>31,553</b>	<b>33,600</b>	<b>33,600</b>	<b>32,680</b>	<b>34,360</b>

# Recycling

Fund: 547

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	18,341	18,086	23,734	10,754	10,754	10,754	10,266
Public Works	27,558	33,460	25,542	15,841	15,841	15,841	18,343
Property Insurance	161	161	173	185	185	185	-
Vehicle & Equip Insurance	114	114	118	126	126	126	179
Liability Insurance	3,804	3,808	3,887	3,973	3,973	3,973	4,677
Fidelity Insurance	26	26	26	26	26	26	26
Liability Deductible	2,351	-	-	-	-	-	-
Human Resource	3,117	3,016	3,108	2,433	2,433	2,433	3,297
Budget & Accounting	10,581	10,649	13,286	5,544	5,544	5,544	7,838
Engineering				12,371	12,371	12,371	18,222
Building M&O Charge	3,520	3,410	3,456	6,639	6,639	6,639	6,971
Industrial Facilities	-	-	-	-	-	-	21,252
Fleet Services Charges	5,514	5,414	5,522	5,522	5,522	5,522	6,626
<b>Total Internal Charges</b>	<b>75,087</b>	<b>78,144</b>	<b>78,852</b>	<b>63,414</b>	<b>63,414</b>	<b>63,414</b>	<b>97,697</b>
<b>Capital Outlay</b>							
Buildings	-	-	-	-	-	-	-
Imprvmnts Other Than Bldgs	-	6,881	20,668	65,080	95,966	1,989	-
SW0903 25,071 FY21 Transfer Station Entrance Improvements						93,977	
5,815 FY21 Glass Storage Area							
<u>30,886</u>							
SW0903 20,080 FY22 Transfer Station Entrance Improvements							
45,000 FY22 - Solid Waste Master Plan							
<u>65,080</u>							
Equipment	15,114	27,711	-	-	-	-	25,460
25,460 FY23 - Roll-off Containers (2)							
<u>25,460</u>							
Vehicles	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	<b>15,114</b>	<b>34,591</b>	<b>20,668</b>	<b>65,080</b>	<b>95,966</b>	<b>95,966</b>	<b>25,460</b>
<b>Total Recycling</b>	<b>431,621</b>	<b>510,971</b>	<b>528,950</b>	<b>620,770</b>	<b>651,735</b>	<b>602,648</b>	<b>630,879</b>



# Parking

Fund: 551

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Charges For Services	1,683,382	1,753,770	1,796,836	1,920,611	1,920,611	1,810,591	2,209,564
Fines & Forfeitures	76,789	34,144	56,456	70,500	70,500	71,864	62,500
Investment Earnings	14,128	6,987	1,037	2,000	2,000	2,015	1,500
Other Financing Sources / (Uses)	4,555	5,917	5,169	4,000	10,573	26,959	-
<b>Other Operating Revenues</b>	<b>1,778,854</b>	<b>1,800,818</b>	<b>1,859,498</b>	<b>1,997,111</b>	<b>2,003,684</b>	<b>1,911,429</b>	<b>2,273,564</b>
Interfund Transfers In	6,808	3,343	3,457	3,457	3,457	3,457	1,364
<b>Internal Transactions</b>	<b>6,808</b>	<b>3,343</b>	<b>3,457</b>	<b>3,457</b>	<b>3,457</b>	<b>3,457</b>	<b>1,364</b>
<b>Long-Term Debt</b>	<b>-</b>	<b>560,243</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>	<b>1,785,662</b>	<b>2,364,404</b>	<b>1,862,955</b>	<b>2,000,568</b>	<b>2,007,141</b>	<b>1,914,886</b>	<b>2,274,928</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>507,738</b>	<b>505,120</b>	<b>476,572</b>	<b>631,163</b>	<b>631,163</b>	<b>510,613</b>	<b>643,603</b>
Supplies & Materials	19,022	39,440	18,425	29,700	29,700	24,053	32,900
Purchased Services	348,955	402,272	353,846	307,613	314,640	251,210	407,027
Intra-City Charges	8,069	6,099	7,536	12,175	12,175	12,131	12,960
Fixed Charges	111,600	152,207	181,674	167,359	167,359	171,084	171,746
<b>Maintenance &amp; Operating</b>	<b>487,646</b>	<b>600,018</b>	<b>561,481</b>	<b>516,847</b>	<b>523,874</b>	<b>458,479</b>	<b>624,633</b>
Internal Charges	115,109	118,868	142,506	133,664	133,664	133,664	162,319
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>115,109</b>	<b>118,868</b>	<b>142,506</b>	<b>133,664</b>	<b>133,664</b>	<b>133,664</b>	<b>162,319</b>
Debt Service	589,753	590,990	639,441	648,346	648,346	642,432	650,843
Capital Outlay	408,036	163,697	25,383	123,000	183,617	183,617	224,000
<b>Debt &amp; Capital</b>	<b>997,789</b>	<b>754,687</b>	<b>664,824</b>	<b>771,346</b>	<b>831,963</b>	<b>826,049</b>	<b>874,843</b>
<b>Total Expenditures</b>	<b>2,108,282</b>	<b>1,978,694</b>	<b>1,845,382</b>	<b>2,053,020</b>	<b>2,120,664</b>	<b>1,928,805</b>	<b>2,305,398</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(322,620)</b>	<b>385,710</b>	<b>17,572</b>	<b>(52,452)</b>	<b>(113,523)</b>	<b>(13,919)</b>	<b>(30,470)</b>
<b>Beginning Cash Balance - July 1</b>	<b>505,389</b>	<b>182,629</b>	<b>610,324</b>	<b>624,991</b>	<b>624,991</b>	<b>624,991</b>	<b>597,675</b>
Other Cash Sources / (Uses)	(140)	41,985	(2,905)	-	-	(13,397)	-
<b>Ending Cash Balance - June 30</b>	<b>182,629</b>	<b>610,324</b>	<b>624,991</b>	<b>572,539</b>	<b>511,468</b>	<b>597,675</b>	<b>567,205</b>
Reserve Target - 15% of Operating Expenses:	255,037	272,249	273,000	289,503	290,557	261,778	312,210
Reserve Target - 60 Days of Operating Expenses:	279,492	298,356	299,178	317,264	318,419	286,880	342,148
<b>Reserve Policy Target:</b>	<b>279,492</b>	<b>298,356</b>	<b>299,178</b>	<b>317,264</b>	<b>318,419</b>	<b>286,880</b>	<b>342,148</b>
<i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>							
Excess Reserve:	(96,863)	311,968	325,813	255,275	193,049	310,795	225,058
<i>(Excess Reserve for Capital Projects Funding)</i>							

**Parking**

Fund: 551

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Revenues**

**Charges For Services**

6th Ave. Ramp Permits	327,308	346,926	363,554	342,300	342,300	324,846	439,680
Medical Arts Lease	15,129	18,857	34,284	20,575	20,575	20,250	20,575
6th Ave Ramp Daily Rev.	33,626	18,840	16,258	16,500	16,500	18,124	16,500
Getchell St. Parking Ramp	222,582	230,313	186,695	239,220	239,220	203,353	223,680
Getchell Daily Revenues	21,268	11,079	6,539	8,500	8,500	9,512	8,500
Jackson St Ramp Permits	133,950	127,487	150,115	145,000	145,000	143,671	172,800
15th Street Ramp Permits	317,537	301,979	317,581	334,014	334,014	316,302	404,335
Medical Arts Coin	15,281	-	1,146	16,500	16,500	2,010	19,000
Jackson St Ramp Coin	5,104	-	813	5,500	5,500	1,010	5,000
6th Ave Validations	1,517	1,036	826	1,224	1,224	1,988	1,500
Getchell Validations	311	4,432	1,082	1,224	1,224	1,760	6,250
On-Street System	kiosks -	-	77,048	170,000	170,000	-	247,000
Loading Zone Permits	4,812	4,693	3,725	6,120	6,120	3,225	7,200
Meters-Coin	38,444	255,655	167,186	74,500	74,500	315,759	-
Residential Parking Prmts	4,302	3,750	3,702	2,448	2,448	6,553	3,800
Special Permits	6,595	3,052	1,695	2,800	2,800	2,770	3,500
Goldie Coin Sales	14,046	8,300	4,721	8,000	8,000	3,562	6,300
Front Street Permits	31,086	11,374	8,321	5,100	5,100	6,665	7,392
Getchell Street Permits	8,092	3,781	204	6,800	6,800	731	6,800
Kessler Street Permits	1,516	918	561	612	612	2,541	4,032
Neil Ave Permits	552	153	-	-	-	-	-
Placer Permits	404	1,401	4,437	5,000	5,000	3,754	4,850
Power Permits	1,196	1,122	1,173	1,248	1,248	1,020	1,344
Fuller A Permits	12,069	6,412	5,151	7,700	7,700	5,926	7,700
Clark Street Permits	598	561	571	624	624	612	1,344
6th Ave Permits	-	-	225	-	-	2,367	3,360
Benton Permits	1,196	1,122	1,122	1,248	1,248	1,657	1,248
Lawrence Permits	3,967	7,936	13,141	12,000	12,000	1,969	1,836
South Park South Permits	15,545	4,076	1,249	-	-	-	-
Park South Permits	731	18,319	3,971	1,000	1,000	194	612
Park Central Permits	16,160	8,132	20,885	20,000	20,000	22,651	22,848
Park North Permits	221	838	2,378	1,900	1,900	8,149	14,112
Cruse South Permits	25,901	23,964	29,730	26,406	26,406	27,846	36,960
Cruse Central Permits	14,985	20,417	15,573	15,626	15,626	26,130	28,896
Cruse North Permits	19,326	11,513	24,488	19,882	19,882	23,173	24,864
North Cruse North Permits	9,493	17,801	5,660	12,500	12,500	6,085	14,112
Jackson Street Permits	3,157	1,044	954	1,975	1,975	626	1,224
14th Street	4,246	9,444	5,942	4,432	4,432	4,158	4,620
15th Street	1,021	110	462	-	-	-	-
Lot #1 Permits	8,006	7,034	8,597	8,335	8,335	6,924	8,580
Lot #2 Permits	344	379	1,020	-	-	-	2,340
Lot #3 Permits	26,629	21,980	22,183	22,069	22,069	21,102	23,400
Lot #4 Permits	45,453	39,328	70,934	40,702	40,702	42,083	61,620
Lot #5 Permits	684	725	8,076	5,184	5,184	9,227	10,920
Lot #6 Permits	13,207	13,057	11,817	16,467	16,467	5,092	9,600
Lot #7 Permits	44,346	45,760	47,077	49,678	49,678	47,229	55,380
Lot #8 Permits	18,008	22,431	28,039	20,163	20,163	28,520	42,900
Lot #9 Permits	40,976	34,624	36,635	42,411	42,411	40,547	49,020
Lot #10 Permits	31,960	31,446	27,870	33,132	33,132	36,135	40,560
Lot #15 Permits	20,565	11,177	10,867	19,903	19,903	13,250	16,380
Lot #16 Permits	15,041	18,279	10,212	16,830	16,830	6,091	8,580

**Parking**

Fund: 551

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Private Lot Lease Fees	3,805	2,045	5,257	4,315	4,315	5,587	-
Multi-Lot Lease Fees	20,942	18,671	18,892	27,042	27,042	14,843	18,360
Lot sweeping services-US Bank properties	-	-	34	-	-	922	-
Lot #1 Coin	5,331	-	428	6,200	6,200	1,229	7,600
Lot #2 Coin	-	-	118	1,000	1,000	121	850
Lot #3 Coin	5,082	-	271	5,100	5,100	934	6,400
Lot #4 Coin	1,829	-	414	4,000	4,000	632	5,000
Lot #6 Coin	806	-	138	1,400	1,400	353	1,200
Lot #7 Coin	6,620	-	1,411	14,700	14,700	1,775	23,000
Lot #8 Coin	801	-	293	1,200	1,200	764	1,600
Lot #9 Coin	12,353	-	2,285	25,800	25,800	3,774	28,500
Lot #10 Coin	7,978	-	298	6,200	6,200	1,729	8,000
Lot #15 Coin	9,842	-	284	10,300	10,300	736	6,000
Jackson St. Coin	9,500	-	220	-	-	44	-
<b>Total Charges For Services</b>	<b>1,683,382</b>	<b>1,753,770</b>	<b>1,796,836</b>	<b>1,920,611</b>	<b>1,920,611</b>	<b>1,810,591</b>	<b>2,209,564</b>
<b>Fines &amp; Forfeitures</b>							
Boot Fines	600	50	530	500	500	1,721	2,500
Restricted Violations	48,680	15,033	18,695	40,000	40,000	14,282	25,000
Meter/Lot Violations	27,509	19,061	36,051	30,000	30,000	39,938	35,000
60% City Court Collections	-	-	1,180	-	-	15,923	-
<b>Total Fines &amp; Forfeitures</b>	<b>76,789</b>	<b>34,144</b>	<b>56,456</b>	<b>70,500</b>	<b>70,500</b>	<b>71,864</b>	<b>62,500</b>
<b>Investment Earnings</b>							
Interest Earnings	13,987	7,184	1,037	2,000	2,000	2,015	1,500
Chg in Invest Fair Market	141	(197)	-	-	-	-	-
<b>Total Interest Earnings</b>	<b>14,128</b>	<b>6,987</b>	<b>1,037</b>	<b>2,000</b>	<b>2,000</b>	<b>2,015</b>	<b>1,500</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	4,155	5,917	5,169	3,500	10,073	3,664	-
Misc Employee Reimb	-	-	-	500	500	-	-
Cmpnstn for Loss on Bldgs	-	-	-	-	-	6,573	-
Sale of Fixed Assets	400	-	-	-	-	16,722	-
<b>Total Other Financing Sources / (Uses)</b>	<b>4,555</b>	<b>5,917</b>	<b>5,169</b>	<b>4,000</b>	<b>10,573</b>	<b>26,959</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>1,778,854</b>	<b>1,800,818</b>	<b>1,859,498</b>	<b>1,997,111</b>	<b>2,003,684</b>	<b>1,911,429</b>	<b>2,273,564</b>
<b>Long-Term Debt</b>							
Intercap Loan Proceeds	-	560,243	-	-	-	-	-
<b>Total Long-Term Debt</b>	<b>-</b>	<b>560,243</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	6,808	3,343	3,457	3,457	3,457	3,457	1,364
<b>Total Interfund Transfers In</b>	<b>6,808</b>	<b>3,343</b>	<b>3,457</b>	<b>3,457</b>	<b>3,457</b>	<b>3,457</b>	<b>1,364</b>
<b>TOTAL REVENUE</b>	<b>1,785,662</b>	<b>2,364,404</b>	<b>1,862,955</b>	<b>2,000,568</b>	<b>2,007,141</b>	<b>1,914,886</b>	<b>2,274,928</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Loan Repymnt Prin. (Chng in Note/Rec from PY)	(140)	41,985	(2,905)	-	-	(13,397)	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>(140)</b>	<b>41,985</b>	<b>(2,905)</b>	<b>-</b>	<b>-</b>	<b>(13,397)</b>	<b>-</b>

**Parking**

Fund: 551

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>551 Parking</b>
Dept	<b>3501 Parking</b>
Activity	<b>432 Streets &amp; Traffic</b>

**Personnel Services**

Salaries & Wages	336,134	335,359	304,415	417,025	417,025	347,248	423,234
Temporary Salaries	6,757	-	10,684	5,397	5,397	2,266	7,912
Overtime - Misc	9,873	8,344	9,092	9,500	9,500	5,765	9,500
F.I.C.A. (Soc. Sec.)	20,568	18,821	18,332	26,998	26,998	20,882	27,536
P.E.R.S. Retirement	29,587	29,790	28,412	38,143	38,143	30,428	39,132
Health & Vision Insurance	79,174	87,941	87,014	113,015	113,015	87,754	115,861
Workers Comp. Ins.	15,126	15,029	9,500	8,145	8,145	5,899	7,298
Unemployment Ins.	1,605	865	811	1,140	1,140	1,243	1,205
Dental Insurance	4,104	4,383	4,024	5,481	5,481	4,244	5,481
F.I.C.A. Medicare	4,810	4,588	4,287	6,319	6,319	4,884	6,444

<b>Total Personnel Services</b>	<b>507,738</b>	<b>505,120</b>	<b>476,572</b>	<b>631,163</b>	<b>631,163</b>	<b>510,613</b>	<b>643,603</b>
---------------------------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------

**Supplies & Materials**

Office Supplies & Equip	2,847	1,659	1,798	2,000	2,000	1,945	2,000
Janitorial Supplies	3,919	4,211	3,885	3,500	3,500	4,990	4,500
Clothing Allowance	2,651	2,402	2,170	1,500	1,500	1,552	2,500
Operating Supplies - Misc	535	58	687	1,200	1,200	946	1,600
Fuel/Oil Outside Vendor	-	38	65	200	200	-	600
Tires/Tubes-Outside Vendr	-	-	-	-	-	-	1,000
Small Tools & Equip-Misc	2,948	6,486	4,797	7,000	7,000	3,593	6,000
4,000 Pay to Park Repair & Equipment							
2,000 Small Tools							
<u>6,000</u>							
Computr Equip/Sftwr/Sppl	1,693	11,745	2,671	4,800	4,800	2,986	5,200
600 Handheld Parts							
1,600 Handheld Repairs							
3,000 Firewall Licensing (3)							
<u>5,200</u>							
Construction & Maint Mat'ls	4,429	12,840	2,353	9,500	9,500	8,042	9,500

<b>Total Supplies &amp; Materials</b>	<b>19,022</b>	<b>39,440</b>	<b>18,425</b>	<b>29,700</b>	<b>29,700</b>	<b>24,053</b>	<b>32,900</b>
---------------------------------------	---------------	---------------	---------------	---------------	---------------	---------------	---------------

**Purchased Services**

IT&S Computer Maint/Spprt	22,748	22,543	24,299	18,800	18,800	18,800	20,065
IT&S Special Projects	-	3,368	1,347	-	454	1,347	-
City-Co Bldg Postage Adm	768	893	1,032	1,117	1,117	1,117	1,100
Postage	2,402	1,868	1,616	3,000	3,000	1,449	1,500
Cellular Services	5,086	8,590	6,414	6,000	6,000	5,716	6,000
Printing & Duplicating	9,929	9,835	7,251	9,000	9,000	7,354	9,000
Dues, Subscriptn, License	-	-	144	120	120	145	250
Advertising	4,414	4,477	-	1,000	1,000	-	250
Electric Utility	75,769	76,594	47,035	60,000	60,000	44,300	45,000
Water & Sewer	2,891	3,546	3,672	3,300	3,300	3,559	3,300
Long Dist Telephone Chrgs	8,470	8,796	9,371	9,000	9,000	10,231	9,000
Natural Gas Utility	892	886	793	750	750	985	750
Solid Waste	238	1,184	333	500	500	-	250
Consultant Services	2,773	38,440	16,773	16,500	16,500	5,785	16,500
6,500 Weekly maintenance - ramps							
6,500 Ticket Trak Maintenance							
3,500 Call In Repairs Outside IT							
<u>16,500</u>							
Outside Repair to Mtr Veh	89	296	904	500	500	184	500
Equipment Repairs	537	102	921	1,200	7,773	1,040	2,500

<b>Pri #</b>	<b>Parking Facil Repairs</b>	<b>85,828</b>	<b>83,733</b>	<b>99,713</b>	<b>-</b>	<b>-</b>	<b>13,308</b>	<b>119,500</b>
PK6001	20,000 6th Ave. Ramp Repair / Cameras							
PK6002	1,500 Medical Arts Repairs							
PK6003	10,000 Getchell Ramp Repairs							
PK6004	17,000 Jackson Ramp / South Stairs- Cameras							
PK6010	6,000 Stripe Ramps & Lots							
PK6011	65,000 Lot Surface Repairs/Seal Coat/ADA Paystation							
	<u>119,500</u>							

**Parking**

Fund: 551

			FY 2019	FY 2020	FY 2021	FY 2022			Proposed
			Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
									Budget
	Meal Reimb-Taxable		-	-	-	-	-	-	-
	Travel & Meeting Expense		150	1,061	-	250	250	-	-
	Required Training		279	510	225	300	300	187	300
	Conferences		-	704	-	-	-	-	-
<u>Pri #</u>	Other Contracted Services		125,692	134,845	132,003	176,276	176,276	135,703	171,262
PK6006	10,000	Sidewalk Repairs-Lot 9 ADA							
PK6007	35,000	Snow Removal/Sweeping							
PK6008	4,000	Signs & Modifications							
PK6009	2,000	Lot Landscaping-all Lots							
PK6013	14,112	Elevator Maint.							
PK6014	3,000	State Computer Access							
PK6015	5,000	Sanding material							
PK6016	2,000	Skid Steer Rental							
	8,400	Passport fees							
	12,000	Cardinal Fees							
	72,000	Annual charges, kiosks and smartmeters							
	3,750	City Works							
	<u>171,262</u>								
<b>Total</b>	<b>Purchased Services</b>		<b>348,955</b>	<b>402,272</b>	<b>353,846</b>	<b>307,613</b>	<b>314,640</b>	<b>251,210</b>	<b>407,027</b>
<b>Intra-City Charges</b>									
	Shop Gas & Fuel Charges		5,718	4,156	4,882	6,700	6,700	7,082	7,370
	Shop Vehicle Repairs		-	608	300	675	675	522	750
	Shop Tires & Tire Repairs		817	-	54	800	800	-	-
	Shop Vehicle Parts		1,534	1,334	2,300	4,000	4,000	4,527	4,840
<b>Total</b>	<b>Intra-City Charges</b>		<b>8,069</b>	<b>6,099</b>	<b>7,536</b>	<b>12,175</b>	<b>12,175</b>	<b>12,131</b>	<b>12,960</b>
<b>Fixed Charges</b>									
	Rent of Bldgs & Offices		12,223	20,897	41,794	20,897	20,897	20,897	20,284
	Special Assessments		87,676	96,474	97,672	101,462	101,462	98,275	101,462
	386	Lt. Dist. 357							
	14,224	Lt. Dist. 359							
	12,375	St. Maint Dist.							
	12,628	Storm Water							
	819	Urban Forest							
	5,040	BID Assessments							
	40	County Assessments							
	2,881	Open Space Maint.							
	767	Landfill Monitoring							
	52,302	Great Northern Town Center Assessments							
	<u>101,462</u>								
	Credit Card Fees		11,895	36,329	42,886	45,000	45,000	51,913	50,000
	Cash (Over)/Short		(194)	(1,492)	(678)	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>		<b>111,600</b>	<b>152,207</b>	<b>181,674</b>	<b>167,359</b>	<b>167,359</b>	<b>171,084</b>	<b>171,746</b>
<b>Internal Charges</b>									
	Comm, Mgr, Atty Charges		25,536	25,092	35,701	35,846	35,846	35,846	49,556
	Property Insurance		23,249	23,249	25,000	26,750	26,750	26,750	39,000
	Vehicle & Equip Insurance		391	391	360	385	385	385	956
	Liability Insurance		9,590	9,842	10,393	11,452	11,452	11,452	12,608
	Fidelity Insurance		80	72	80	74	74	74	74
	Liability Deductible		3,111	5,964	5,964	6,381	6,381	6,381	3,954
	Human Resource		10,839	12,063	12,432	9,152	9,152	9,152	13,624
	Budget & Accounting		34,699	34,802	45,035	36,083	36,083	36,083	33,498
	Fleet Services Charges		7,614	7,393	7,541	7,541	7,541	7,541	9,049
<b>Total</b>	<b>Internal Charges</b>		<b>115,109</b>	<b>118,868</b>	<b>142,506</b>	<b>133,664</b>	<b>133,664</b>	<b>133,664</b>	<b>162,319</b>

**Parking**

Fund: 551

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
<b>Debt Service</b>								
<b>Principal</b>		375,000	380,000	432,984	444,616	444,616	444,616	456,302
Matures 2025	85,000							
Matures 2039	320,000							
	<u>51,302</u>							
	<u>456,302</u>							
<b>Interest</b>		210,503	208,233	204,457	203,730	203,730	195,116	191,791
	7,492							
	171,150							
	<u>13,149</u>							
	<u>191,791</u>							
<b>Paying Agent Fees</b>		2,000	2,000	2,000	-	-	2,000	2,000
<b>Debt Issuance Costs</b>		-	7	-	-	-	-	-
<b>Arbitrage Fees/Costs</b>		2,250	750	-	-	-	700	750
<b>Total</b>	<b>Debt Service</b>	<b>589,753</b>	<b>590,990</b>	<b>639,441</b>	<b>648,346</b>	<b>648,346</b>	<b>642,432</b>	<b>650,843</b>
<b>Capital Outlay</b>								
<b>Equipment</b>		402,786	163,697	25,383	123,000	183,617	107,142	224,000
1	100,000						76,475	
3	85,000							
2	25,000							
2	8,000							
2	<u>6,000</u>							
	<u>224,000</u>							
<b>Vehicles</b>		5,250	-	-	-	-	-	-
	-							
<b>Total</b>	<b>Capital Outlay</b>	<b>408,036</b>	<b>163,697</b>	<b>25,383</b>	<b>123,000</b>	<b>183,617</b>	<b>183,617</b>	<b>224,000</b>
<b>Total</b>	<b>Parking</b>	<b>2,108,282</b>	<b>1,978,694</b>	<b>1,845,382</b>	<b>2,053,020</b>	<b>2,120,664</b>	<b>1,928,805</b>	<b>2,305,398</b>

# Special Charters

Fund: 561

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Charges For Services	77,165	20,370	-	51,000	51,000	225	-
<b>Other Operating Revenues</b>	<b>77,165</b>	<b>20,370</b>	<b>-</b>	<b>51,000</b>	<b>51,000</b>	<b>421</b>	<b>-</b>
Interfund Transfers In	83	40	39	39	39	39	-
<b>Internal Transactions</b>	<b>83</b>	<b>40</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>-</b>
<b>Total Revenues</b>	<b>77,248</b>	<b>20,410</b>	<b>39</b>	<b>51,039</b>	<b>51,039</b>	<b>460</b>	<b>-</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>27,344</b>	<b>4,155</b>	<b>-</b>	<b>5,330</b>	<b>5,330</b>	<b>-</b>	<b>-</b>
Intra-City Charges	1,002	60	-	3,525	3,525	-	-
Fixed Charges	-	-	-	-	-	-	-
<b>Maintenance &amp; Operating</b>	<b>1,002</b>	<b>60</b>	<b>-</b>	<b>3,525</b>	<b>3,525</b>	<b>-</b>	<b>-</b>
Internal Charges	1,790	2,151	1,993	2,007	2,007	2,007	-
Transfers Out	75,000	50,000	-	40,000	40,000	-	45,047
<b>Internal Transactions</b>	<b>76,790</b>	<b>52,151</b>	<b>1,993</b>	<b>42,007</b>	<b>42,007</b>	<b>2,007</b>	<b>45,047</b>
<b>Total Expenditures</b>	<b>105,136</b>	<b>56,365</b>	<b>1,993</b>	<b>50,862</b>	<b>50,862</b>	<b>2,007</b>	<b>45,047</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(27,888)</b>	<b>(35,955)</b>	<b>(1,954)</b>	<b>177</b>	<b>177</b>	<b>(1,547)</b>	<b>(45,047)</b>
<b>Beginning Cash Balance - July 1</b>	<b>112,391</b>	<b>84,503</b>	<b>48,548</b>	<b>46,594</b>	<b>46,594</b>	<b>46,594</b>	<b>45,047</b>
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>84,503</b>	<b>48,548</b>	<b>46,594</b>	<b>46,771</b>	<b>46,771</b>	<b>45,047</b>	<b>-</b>
<b>Revenues</b>							
<b>Charges For Services</b>							
Special Charters	690	-	-	-	-	225	-
BID Trolley Reimbursement	27,375	20,370	-	-	-	-	-
Rec-Connect/State Shuttle	49,100	-	-	51,000	51,000	-	-
<b>Total Charges For Services</b>	<b>77,165</b>	<b>20,370</b>	<b>-</b>	<b>51,000</b>	<b>51,000</b>	<b>225</b>	<b>-</b>
<b>Investment Earnings</b>							
<b>Total Interest Earnings</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>196</b>	<b>-</b>
<b>Total Other Financing Sources / (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>77,165</b>	<b>20,370</b>	<b>-</b>	<b>51,000</b>	<b>51,000</b>	<b>421</b>	<b>-</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	83	40	39	39	39	39	-
<b>Total Interfund Transfers In</b>	<b>83</b>	<b>40</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>-</b>
<b>TOTAL REVENUE</b>	<b>77,248</b>	<b>20,410</b>	<b>39</b>	<b>51,039</b>	<b>51,039</b>	<b>460</b>	<b>-</b>

## Special Charters

Fund: 561

Fund	Dept	Activity	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
						Adopted	Amended	Est Actuals	
<b>561</b>	<b>Special Charters</b>								
	<b>3561</b>	<b>Transit Charters</b>							
		<b>434</b>							
		<b>Transit Systems</b>							
<b>Personnel Services</b>									
		Salaries & Wages	1,159	69	-	-	-	-	-
		Temporary Salaries	4,410	3,285	-	4,702	4,702	-	-
		F.I.C.A. (Soc. Sec.)	346	208	-	292	292	-	-
		P.E.R.S. Retirement	136	209	-	-	-	-	-
		Health & Vision Insurance	105	16	-	-	-	-	-
		Workers Comp. Ins.	519	310	-	254	254	-	-
		Unemployment Ins.	25	8	-	13	13	-	-
		Dental Insurance	6	1	-	-	-	-	-
		F.I.C.A. Medicare	81	49	-	69	69	-	-
		<b>Total Personnel Services</b>	<b>6,787</b>	<b>4,155</b>	<b>-</b>	<b>5,330</b>	<b>5,330</b>	<b>-</b>	<b>-</b>
<b>Intra-City Charges</b>									
		Shop Gas & Fuel Charges	695	53	-	975	975	-	-
		Shop Vehicle Repairs	-	-	-	300	300	-	-
		Shop Tires & Tire Repairs	-	-	-	750	750	-	-
		Shop Vehicle Parts	307	6	-	1,500	1,500	-	-
		<b>Total Intra-City Charges</b>	<b>1,002</b>	<b>60</b>	<b>-</b>	<b>3,525</b>	<b>3,525</b>	<b>-</b>	<b>-</b>
<b>Internal Charges</b>									
		Vehicle & Equip Insurance	197	197	-	-	-	-	-
		Liability Insurance	109	109	111	125	125	125	-
		Fidelity Insurance	8	-	-	-	-	-	-
		Liability Deductible	-	-	-	-	-	-	-
		Fleet Services Charges	1,476	1,845	1,882	1,882	1,882	1,882	-
		<b>Total Internal Charges</b>	<b>1,790</b>	<b>2,151</b>	<b>1,993</b>	<b>2,007</b>	<b>2,007</b>	<b>2,007</b>	<b>-</b>
<b>Transfers Out</b>									
		T/out - 580 Capital Transit	50,000	50,000	-	40,000	40,000	-	45,047
		Overhead costs reimbursements							
		<b>Total Transfers Out</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>40,000</b>	<b>40,000</b>	<b>-</b>	<b>45,047</b>
<b>Total</b>		<b>Transit Charters</b>	<b>59,579</b>	<b>56,365</b>	<b>1,993</b>	<b>50,862</b>	<b>50,862</b>	<b>2,007</b>	<b>45,047</b>



## Golf Course

Fund: 563

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Charges For Services	1,747,153	1,529,693	1,879,163	2,062,811	2,062,811	1,713,184	2,150,205
Investment Earnings	5,772	481	(99)	-	-	631	250
Other Financing Sources / (Uses)	(254)	498	1,502	2,000	2,000	40,080	-
<b>Other Operating Revenues</b>	<b>1,752,671</b>	<b>1,530,672</b>	<b>1,880,566</b>	<b>2,064,811</b>	<b>2,064,811</b>	<b>1,753,895</b>	<b>2,150,455</b>
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	10,321	284,900	246,409	241,409	241,409	241,409	145,321
<b>Internal Transactions</b>	<b>10,321</b>	<b>284,900</b>	<b>246,409</b>	<b>241,409</b>	<b>241,409</b>	<b>241,409</b>	<b>145,321</b>
<b>Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>195,000</b>
<b>Total Revenues</b>	<b>1,762,992</b>	<b>1,815,572</b>	<b>2,126,975</b>	<b>2,306,220</b>	<b>2,306,220</b>	<b>1,995,304</b>	<b>2,490,776</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>840,797</b>	<b>809,971</b>	<b>886,643</b>	<b>947,128</b>	<b>947,128</b>	<b>719,657</b>	<b>1,090,536</b>
Supplies & Materials	505,619	450,780	529,072	511,823	511,823	530,002	539,190
Purchased Services	165,926	177,829	239,537	205,785	206,484	156,698	202,785
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	64,655	83,390	94,778	87,029	87,029	96,689	94,425
<b>Maintenance &amp; Operating</b>	<b>736,200</b>	<b>711,999</b>	<b>863,387</b>	<b>804,637</b>	<b>805,336</b>	<b>783,389</b>	<b>836,400</b>
Internal Charges	128,048	141,373	153,426	232,881	232,881	232,881	286,794
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>128,048</b>	<b>141,373</b>	<b>153,426</b>	<b>232,881</b>	<b>232,881</b>	<b>232,881</b>	<b>286,794</b>
Debt Service	248,388	233,022	218,875	235,573	235,573	221,010	175,399
Capital Outlay	800,553	8,136	-	-	91,150	91,150	195,000
<b>Debt &amp; Capital</b>	<b>1,048,941</b>	<b>241,158</b>	<b>218,875</b>	<b>235,573</b>	<b>326,723</b>	<b>312,160</b>	<b>370,399</b>
<b>Total Expenditures</b>	<b>2,753,986</b>	<b>1,904,500</b>	<b>2,122,331</b>	<b>2,220,219</b>	<b>2,312,068</b>	<b>2,048,088</b>	<b>2,584,129</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(990,994)</b>	<b>(88,929)</b>	<b>4,644</b>	<b>86,001</b>	<b>(5,848)</b>	<b>(52,784)</b>	<b>(93,353)</b>
<b>Beginning Cash Balance - July 1</b>	<b>1,213,674</b>	<b>238,840</b>	<b>172,239</b>	<b>180,323</b>	<b>180,323</b>	<b>180,323</b>	<b>134,231</b>
Other Cash Sources / (Uses)	16,160	22,328	3,439	-	-	6,692	-
<b>Ending Cash Balance - June 30</b>	<b>238,840</b>	<b>172,239</b>	<b>180,323</b>	<b>266,324</b>	<b>174,475</b>	<b>134,231</b>	<b>40,878</b>
Reserve Target - 15% of Operating Expenses:	293,015	284,455	318,350	333,033	333,138	293,541	358,369
Reserve Target - 60 Days of Operating Expenses:	321,112	311,731	348,876	364,968	365,082	321,688	392,734
<b>Reserve Policy Target:</b> <i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>	<b>321,112</b>	<b>311,731</b>	<b>348,876</b>	<b>364,968</b>	<b>365,082</b>	<b>321,688</b>	<b>392,734</b>
Excess Reserve:	(82,272)	(139,492)	(168,553)	(98,644)	(190,608)	(187,458)	(351,856)

**Golf Course**

Fund: 563

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Revenues**

**Charges For Services**

Unrstrctd-Individual	Golf Passes	88,954	79,393	90,122	117,000	117,000	92,162	105,600
Unrstrctd-Adult Couple	Golf Passes	19,590	17,474	26,360	25,800	25,800	26,085	37,125
Unrstrctd-Dep Undr 19	Golf Passes	8,167	8,141	9,299	13,000	13,000	12,910	11,500
Unrstrctd-Sr. Individual	Golf Passes	110,059	104,639	131,790	110,000	110,000	123,316	156,600
Unrstrctd-Sr. Couple	Golf Passes	26,360	38,528	40,965	32,000	32,000	37,862	56,000
Unrstrctd-Student Undr 24	Golf Passes	22,820	26,612	43,473	28,000	28,000	32,470	53,550
Unrstrctd-Active Military	Golf Passes	4,760	3,335	4,870	3,226	3,226	6,040	5,220
Unrstrctd-Family	Golf Passes	-	-	-	5,000	5,000	-	-
Unrstrctd-Half Season	Golf Passes	-	-	-	2,500	2,500	-	-
Rstrctd-Individual	Golf Passes	470	-	-	-	-	-	-
Rstrctd-Adult Couple	Golf Passes	1,150	-	-	-	-	-	-
Rstrctd-Sr. Individual	Golf Passes	-	-	-	-	-	-	-
Rstrctd-Sr. Couple	Golf Passes	2,230	-	-	-	-	-	-
Rstrctd-Jr. Undr 19	Golf Passes	-	-	-	-	-	-	-
Rstrctd-Active Military	Golf Passes	-	-	-	-	-	-	-
Green Fees - 9 Hole	Green Fees	67,544	66,976	73,900	79,000	79,000	67,839	87,360
Grn Fee-9 Hole Sr&Jr Disc	Green Fees	29,778	29,292	54,637	28,500	28,500	31,328	27,000
Green Fees-18 Hole	Green Fees	107,964	95,569	119,583	125,000	125,000	175,717	130,000
Green Fees-Tower Club Entry Fee	Green Fees	-	-	-	-	-	758	-
Green Fees-Tower Club 9 Holes	Green Fees	-	-	-	-	-	108	-
Green Fees - Promo/Twilight	Green Fees	6,890	6,947	11,936	11,000	11,000	4,962	14,000
Golf Simulator	Golf Simulator	112,350	82,942	60,152	120,000	120,000	76,484	80,000
Tower Club Entry Fee	Green Fees	-	-	-	3,500	3,500	-	1,000
Tower Club 9 Holes	Green Fees	-	-	-	10,000	10,000	-	2,000
Tower Club 18 Holes	Green Fees	-	-	-	12,500	12,500	-	2,000
Punch Cards-10 Rd	Punch Cards	64,968	64,708	82,778	80,000	80,000	58,868	87,000
Punch Cards-30 Rd	Punch Cards	-	1,020	170	-	-	-	-
Punch Cards-Sr. 10 Rd	Punch Cards	26,464	26,835	36,590	30,000	30,000	29,590	49,000
Punch Cards-Jr. 10 Rd	Punch Cards	465	465	680	-	-	-	-
Punch Cards-Active Military	Punch Cards	1,860	1,005	680	1,500	1,500	-	2,000
Cart Storage-Gas	Cart Storage	13,825	13,130	12,440	19,421	19,421	16,390	17,100
Cart Storage-Electric	Cart Storage	19,570	18,360	14,560	16,471	16,471	15,575	24,000
Cart Trail Fees-Annual	Golf Cart Rentals	4,400	6,495	6,755	5,456	5,456	5,650	6,300
Cart Trail Fees-Add User	Golf Cart Rentals	560	400	480	986	986	410	650
Cart Trail Fees-Daily	Golf Cart Rentals	80	226	126	762	762	93	200
Annual Lease	Golf Cart Rentals	26,022	19,038	27,125	35,000	35,000	30,080	31,000
Pwr Cart Rent/Daily-9 Holes	Golf Cart Rentals	35,204	33,492	49,800	37,000	37,000	48,871	58,000
Pwr Cart Rent/Daily-18 Holes	Golf Cart Rentals	66,414	56,236	91,464	62,000	62,000	102,273	113,000
Pwr Cart Rent/10-Round Punch Card	Golf Cart Rentals	-	-	-	-	-	-	-
Food & Misc	Munis Restaurant	212,580	200,383	221,179	295,000	295,000	123,661	250,000
Beverage (Non-Alcoholic)	Munis Restaurant	24,834	20,364	24,615	29,300	29,300	22,063	22,000
Alcoholic Beverages	Munis Restaurant	226,305	207,326	236,739	310,000	310,000	207,063	300,000
Concession Merchandise	Munis Restaurant	184	-	1,333	300	300	(9)	500
Gaming Machine Proceeds	Munis Restaurant	8,164	5,385	4,540	9,850	9,850	14,869	8,000
Restaurant Sale Discounts	Munis Restaurant	-	-	-	-	-	(20,728)	-
Pro Shop Merchandise	Pro Shop	233,183	156,785	204,212	225,000	225,000	196,181	220,000
Pro Shop Sale Discounts	Pro Shop	-	-	-	-	-	(1,449)	-
Driving Range	Driving Range	80,764	77,199	106,689	92,000	92,000	113,978	115,000
Clubhouse Rental	Misc Other Golf Revenue	540	540	1,914	-	-	-	1,500
Tournament Entry	Misc Other Golf Revenue	240	-	-	-	-	3,621	-
Bag Storage - Lower	Misc Other Golf Revenue	3,700	2,175	2,533	4,006	4,006	2,288	3,000
Club & Pull-Cart Rentals	Misc Other Golf Revenue	5,293	4,065	5,288	5,721	5,721	5,663	6,000
Handicaps	Misc Other Golf Revenue	13,700	13,638	14,997	16,000	16,000	13,199	17,000
Golf Lessons	Misc Other Golf Revenue	34,109	24,411	25,780	30,000	30,000	28,483	30,000
Cart Repairs	Misc Other Golf Revenue	9,578	8,111	7,722	6,506	6,506	3,197	-
Advertising	Misc Other Golf Revenue	19,225	5,040	4,625	15,000	15,000	-	10,000
Other Golf Revenue - Misc	Misc Other Golf Revenue	5,836	3,015	26,262	9,506	9,506	5,264	10,000

<b>Total</b>	<b>Charges For Services</b>	<b>1,747,153</b>	<b>1,529,693</b>	<b>1,879,163</b>	<b>2,062,811</b>	<b>2,062,811</b>	<b>1,713,184</b>	<b>2,150,205</b>
--------------	-----------------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------

**Golf Course**

Fund: 563

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Investment Earnings</b>							
Interest Earnings	5,772	481	(99)	-	-	631	250
<b>Total Interest Earnings</b>	<b>5,772</b>	<b>481</b>	<b>(99)</b>	<b>-</b>	<b>-</b>	<b>631</b>	<b>250</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	(254)	498	1,502	2,000	2,000	40,080	-
<b>Total Other Financing Sources / (Uses)</b>	<b>(254)</b>	<b>498</b>	<b>1,502</b>	<b>2,000</b>	<b>2,000</b>	<b>40,080</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>1,752,671</b>	<b>1,530,672</b>	<b>1,880,566</b>	<b>2,064,811</b>	<b>2,064,811</b>	<b>1,753,895</b>	<b>2,150,455</b>
<b>Long-Term Debt</b>							
Bond Proceeds	-	-	-	-	-	-	-
2,100,000 18 Pro Shop / Club House							
Intercap Loan Proceeds	-	-	-	-	-	-	195,000
195,000 Golf Carts - Intercap Loan							
<b>Total Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>195,000</b>
<b>Interfund Transfers In</b>							
T/in - 100 General Fund		280,000	240,000	235,000	235,000	235,000	142,850
T/in - 645 Insurance & Safety	10,321	4,900	6,409	6,409	6,409	6,409	2,471
<b>Total Interfund Transfers In</b>	<b>10,321</b>	<b>284,900</b>	<b>246,409</b>	<b>241,409</b>	<b>241,409</b>	<b>241,409</b>	<b>145,321</b>
<b>TOTAL REVENUE</b>	<b>1,762,992</b>	<b>1,815,572</b>	<b>2,126,975</b>	<b>2,306,220</b>	<b>2,306,220</b>	<b>1,995,304</b>	<b>2,490,776</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Change in Vouchers Payable	17	(104)	-	-	-	-	-
Change in Deposits Payable (Gift Cards/League/etc.)	16,143	22,432	3,439	-	-	6,692	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>16,160</b>	<b>22,328</b>	<b>3,439</b>	<b>-</b>	<b>-</b>	<b>6,692</b>	<b>-</b>

**Golf Course**

Fund: 563

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>563 Golf Course</b>							
Dept	<b>4111 Golf Operations</b>							
Activity	<b>464 Park &amp; Recreation</b>							
<b>Personnel Services</b>								
	Salaries & Wages	141,315	106,752	92,610	143,456	143,456	102,715	157,776
	Temporary Salaries	42,886	48,096	46,392	43,452	43,452	72,000	79,220
	Overtime - Misc	4,495	2,117	2,288	2,860	2,860	7,600	1,507
	Golf Lesson Commissions	15,126	14,594	4,925	16,500	16,500	2,598	7,000
	F.I.C.A. (Soc. Sec.)	12,461	10,567	8,635	12,821	12,821	11,310	15,255
	P.E.R.S. Retirement	13,798	11,274	8,282	15,060	15,060	10,087	14,824
	Health & Vision Insurance	32,440	20,426	25,182	37,776	37,776	21,099	38,901
	Workers Comp. Ins.	8,643	7,580	3,885	3,343	3,343	2,180	2,950
	Unemployment Ins.	914	429	350	541	541	648	668
	Dental Insurance	1,679	1,019	1,164	1,800	1,800	971	1,800
	F.I.C.A. Medicare	2,914	2,471	2,020	3,002	3,002	2,645	3,569
<b>Total</b>	<b>Personnel Services</b>	<b>276,671</b>	<b>225,325</b>	<b>195,734</b>	<b>280,611</b>	<b>280,611</b>	<b>233,852</b>	<b>323,470</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	2,667	1,259	2,249	2,600	2,600	1,672	2,500
	Janitorial Supplies	221	81	2,906	4,620	4,620	2,062	4,600
	Clothing Allowance	1,042	-	-	500	500	-	500
	Operating Supplies - Misc	1,196	2,093	3,622	2,000	2,000	1,817	2,000
	Furniture & Fixtures-Misc	-	-	330	500	500	2,618	500
	Resale Supplies	176,946	121,950	132,328	130,000	130,000	170,830	160,000
	Golf Driving Range Supplies	5,319	6,762	1,910	3,000	3,000	3,875	6,000
	Other Supply & Mat-Misc	2,897	662	5,239	3,400	3,400	3,261	34,000
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>190,288</b>	<b>132,807</b>	<b>148,584</b>	<b>146,620</b>	<b>146,620</b>	<b>186,134</b>	<b>210,100</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	13,216	13,277	12,908	13,414	13,414	13,414	14,145
	IT&S Telephone Service	2,266	1,368	1,422	1,422	1,422	1,422	1,422
	IT&S Special Projects	-	1,989	797	-	268	797	-
	City-Co Bldg Postage Adm	120	174	182	206	206	206	220
	Postage	4	78	27	50	50	199	50
	Freight & Express	481	78	201	500	500	-	500
	Cellular Services	480	120	-	480	480	-	480
	Printing & Duplicating	1,844	1,806	2,000	2,200	2,200	2,515	2,800
	Professional Subscriptions	-	-	-	-	-	-	-
	Dues, Subscriptn, License	800	5,190	1,181	3,250	3,250	11,544	3,250
	2,400 Prof Golf Assoc							
	150 US Golf Assoc							
	200 MT State Golf Assoc							
	360 Helena Chamber of Commerce							
	140 Additional Dues/Subscriptions							
	<u>    3,250</u>							
	Advertising	26,822	16,203	16,854	16,000	16,000	8,756	16,000
	1,500 Carroll Athletics Partnership							
	500 Misc Partnerships							
	1,500 Ad Management-3rd Party Socials							
	2,500 Social Media Paid Promos							
	1,000 Event Promotions							
	1,000 Pay-per-click SEO							
	2,000 Print- Misc							
	1,250 Collab Creative Consulting							
	1,750 Professional Video & Photo-Quarterly							
	1,500 Spring Video							
	1,500 Fall Video							
	<u>    16,000</u>							
	Electric Utility	8,133	10,681	13,403	11,000	11,000	11,825	11,000
	Water & Sewer	1,481	1,629	2,371	1,961	1,961	1,871	2,000
	Long Dist Telephone Chrgs	11	9	-	-	-	-	-
	Professional Services-Misc	9,823	9,095	8,534	10,000	10,000	10,419	10,000
	10,000 MSGA Handicaps							
	<u>    10,000</u>							
	Travel & Meeting Expense	216	-	-	1,000	1,000	-	1,000

**Golf Course**

Fund: 563

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Conferences	1,430	650	1,104	1,800	1,800	-	1,500
Other Contracted Services	9,269	19,453	11,506	11,040	11,040	1,259	11,040
400 Fire Extinguishers							
1,000 Advertising Signs							
2,400 Scorecards/Pencils							
1,700 Security Monitoring							
500 False Alarm Fees							
5,040 EZ Suite/GolfNow							
<u>11,040</u>							
<b>Total Purchased Services</b>	<b>76,396</b>	<b>81,799</b>	<b>72,491</b>	<b>74,323</b>	<b>74,591</b>	<b>64,227</b>	<b>75,407</b>
<b>Intra-City Charges</b>							
<b>Total Intra-City Charges</b>	-	-	-	-	-	-	-
<b>Fixed Charges</b>							
Credit Card Fees	21,167	21,599	22,843	17,000	17,000	25,173	23,000
Cash (Over)/Short	805	(4,510)	507	-	-	-	-
<b>Total Fixed Charges</b>	<b>21,972</b>	<b>17,089</b>	<b>23,350</b>	<b>17,000</b>	<b>17,000</b>	<b>25,173</b>	<b>23,000</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	12,066	12,018	18,004	17,923	17,923	17,923	21,739
Park & Rec	22,802	25,142	19,283	23,072	23,072	23,072	30,479
Property Insurance	361	361	2,297	2,458	2,458	2,458	182
Vehicle & Equip Insurance	-	-	-	-	-	-	-
Liability Insurance	5,280	5,445	5,178	5,469	5,469	5,469	7,026
Fidelity Insurance	88	77	77	77	77	77	87
Liability Deductible	-	-	-	-	-	-	-
Human Resource	4,605	4,112	4,238	5,403	5,403	5,403	4,122
Budget & Accounting	10,376	10,521	12,048	16,504	16,504	16,504	17,715
Building M&O Charge	-	4,031	11,324	25,571	25,571	25,571	26,850
<b>Total Internal Charges</b>	<b>55,578</b>	<b>61,707</b>	<b>72,449</b>	<b>96,477</b>	<b>96,477</b>	<b>96,477</b>	<b>108,200</b>
<b>Total Golf Operations</b>	<b>620,905</b>	<b>518,728</b>	<b>512,607</b>	<b>615,031</b>	<b>615,299</b>	<b>605,863</b>	<b>740,177</b>

# Golf Course

Fund: 563

Fund: 563 Dept: 4113 Activity: 464		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Personnel Services</b>								
Salaries & Wages		40,742	19,117	71,837	76,734	76,734	60,908	112,589
Temporary Salaries		121,285	163,587	146,078	139,898	139,898	86,275	154,050
Overtime - Misc		8,850	9,531	27,299	7,122	7,122	4,601	1,350
F.I.C.A. (Soc. Sec.)		11,164	12,488	17,505	13,876	13,876	9,925	16,618
P.E.R.S. Retirement		7,998	7,127	13,792	9,487	9,487	9,199	10,101
Health & Vision Insurance		14,196	9,247	23,084	25,184	25,184	10,929	36,309
Workers Comp. Ins.		11,765	13,124	10,446	4,477	4,477	2,142	3,867
Unemployment Ins.		827	509	707	585	585	565	727
Dental Insurance		735	461	1,067	1,200	1,200	510	1,680
F.I.C.A. Medicare		2,611	2,921	4,094	3,247	3,247	2,321	3,888
<b>Total Personnel Services</b>		<b>220,173</b>	<b>238,111</b>	<b>315,908</b>	<b>281,810</b>	<b>281,810</b>	<b>187,376</b>	<b>341,179</b>
<b>Supplies &amp; Materials</b>								
Office Supplies & Equip		362	1,040	981	1,250	1,250	697	1,000
Janitorial Supplies		2,041	3,796	7,732	4,620	4,620	13,765	4,500
Operating Supplies - Misc		2,587	3,715	19,448	4,648	4,648	3,135	4,000
Small Tools & Equip-Misc		-	1,559	873	700	700	916	1,000
Furniture & Fixtures-Misc		3,044	1,645	4,500	1,000	1,000	-	1,000
Resale Supplies		224,561	232,598	272,506	250,000	250,000	205,454	220,000
<b>Total Supplies &amp; Materials</b>		<b>232,595</b>	<b>244,353</b>	<b>306,039</b>	<b>262,218</b>	<b>262,218</b>	<b>223,966</b>	<b>231,500</b>
<b>Purchased Services</b>								
IT&S Computer Maint/Spprt		2,584	10,631	11,709	10,044	10,044	10,044	11,562
IT&S Telephone Service		455	456	474	474	474	474	474
IT&S Special Projects		-	1,593	637	-	215	637	-
Professional Subscriptions	Direct TV Fees	2,929	3,780	4,849	3,600	3,600	2,711	4,000
Advertising		-	-	-	-	-	10	-
Electric Utility		2,249	330	184	4,596	4,596	89	4,596
Water & Sewer		781	513	108	1,961	1,961	-	1,500
Long Dist Telephone Chrgs		-	-	-	-	-	-	-
Natural Gas Utility		6,301	5,820	7,351	6,000	6,000	6,462	7,000
Equipment Repairs		75	324	545	1,200	1,200	224	2,000
Building Repairs/Maint		-	-	1,706	600	600	-	500
Local Travel		-	-	-	-	-	-	-
Travel & Meeting Expense		-	-	295	-	-	166	500
Other Contracted Services		3,866	7,163	14,363	11,100	11,100	738	8,000
8,000 Live Music								
<b>Total Purchased Services</b>		<b>19,240</b>	<b>30,610</b>	<b>42,222</b>	<b>39,575</b>	<b>39,790</b>	<b>21,555</b>	<b>40,132</b>
<b>Fixed Charges</b>								
Licenses (Food - Beer & Wine Licenses)		1,030	400	1,155	1,850	1,850	933	1,500
Credit Card Fees		8,664	9,969	10,565	10,000	10,000	7,500	10,000
Cash (Over)/Short		(2,391)	(1,636)	785	-	-	(1,427)	-
Theft of assets		-	-	-	-	-	2,000	-
<b>Total Fixed Charges</b>		<b>7,303</b>	<b>8,733</b>	<b>12,504</b>	<b>11,850</b>	<b>11,850</b>	<b>9,006</b>	<b>11,500</b>
<b>Internal Charges</b>								
Comm. Mgr, Atty Charges		-	-	-	-	-	-	15,073
Park & Rec		11,401	12,571	19,283	27,782	27,782	27,782	33,162
Property Insurance		262	262	245	262	262	262	3,369
Liability Insurance		5,630	5,539	5,308	5,932	5,932	5,932	7,667
Fidelity Insurance		128	107	99	121	121	121	133
Liability Deductible		-	-	-	-	-	-	-
Human Resource		-	4,455	4,591	8,636	8,636	8,636	4,122
Budget & Accounting		636	650	676	30,986	30,986	30,986	30,906
<b>Total Internal Charges</b>		<b>18,057</b>	<b>23,584</b>	<b>30,202</b>	<b>73,719</b>	<b>73,719</b>	<b>73,719</b>	<b>94,432</b>
<b>Total Golf Concessions</b>		<b>497,368</b>	<b>545,391</b>	<b>706,875</b>	<b>669,172</b>	<b>669,387</b>	<b>515,622</b>	<b>718,743</b>

**Golf Course**

Fund: 563

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>563 Golf Course</b>
Dept	<b>4115 Golf Maintenance</b>
Activity	<b>464 Park &amp; Recreation</b>

**Personnel Services**

Salaries & Wages	171,710	175,998	216,755	182,877	182,877	148,600	186,355
Temporary Salaries	80,227	75,866	61,685	100,022	100,022	81,505	138,465
Overtime - Misc	927	1,188	1,561	1,726	1,726	218	2,284
F.I.C.A. (Soc. Sec.)	15,427	15,348	16,838	17,710	17,710	13,835	20,343
P.E.R.S. Retirement	18,040	18,528	21,323	25,336	25,336	16,568	16,804
Health & Vision Insurance	32,445	35,037	37,512	37,776	37,776	27,651	38,901
Workers Comp. Ins.	18,749	18,598	12,952	12,567	12,567	4,755	15,284
Unemployment Ins.	1,142	635	702	746	746	808	890
Dental Insurance	1,678	1,747	1,735	1,800	1,800	1,255	1,800
F.I.C.A. Medicare	3,608	3,589	3,938	4,147	4,147	3,236	4,761

<b>Total Personnel Services</b>	<b>343,953</b>	<b>346,534</b>	<b>375,001</b>	<b>384,707</b>	<b>384,707</b>	<b>298,429</b>	<b>425,887</b>
---------------------------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------

**Supplies & Materials**

Office Supplies & Equip	232	202	212	200	200	259	250
Janitorial Supplies	713	392	491	689	689	584	730
65 Toilet Paper							
55 Paper Towels							
160 Cone Cups							
250 Trash Bags							
100 Misc Cleaning							
100 Rags							
<u>730</u>							
Clothing Allowance	291	74	602	756	756	512	590
320 Rain Suits							
150 Saffey Gear							
120 Other clothing							
<u>590</u>							
Fuel/Oil Outside Vendor	18,420	14,424	16,496	23,220	23,220	26,418	28,425
9,400 Maint. No-lead							
9,300 rentals No-lead							
9,165 diesel							
255 lube 10W hyd fluid							
175 lube 15W-40 diesel Oil							
130 Lube ATF & Grease							
<u>28,425</u>							
Golf Cart Repair Parts	5,474	1,246	4,097	3,880	3,880	3,332	2,625
125 Seat Covers							
100 Tires and Lube							
400 Battery							
2,000 Misc							
<u>2,625</u>							
Parts - Misc	3,031	3,826	1,007	4,300	4,300	1,071	3,300
Small Tools & Equip-Misc	1,521	1,391	1,538	2,000	2,000	2,120	1,500
Fixtures	4,116	3,687	1,549	5,075	5,075	32,404	3,905
795 Flag Sticks							
135 Range Flags							
638 Marking Paint							
700 Range Mats							
100 Tee Markers							
152 Trash Can							
100 Divot Mix Box							
1,285 Logo Signs & Misc Other							
<u>3,905</u>							

**Golf Course**

Fund: 563

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Furniture & Fixtures-Misc	949	3,318	3,810	4,000	4,000	2,704	4,000
Range Netting Repair/Maint/Replacement							
Irrigation Parts	5,638	6,223	5,213	6,800	6,800	5,650	6,000
Fertilizer & Chem Supplies	33,846	32,755	31,361	40,685	40,685	36,224	34,165
2,500 Greens							
1,850 Tees & Range Tee							
11,250 Fairways, Rough, Driving Range							
3,296 Herbicides							
4,500 Other Sprays							
7,519 Fungicide							
2,100 Pond Treatment							
1,150 Turf Seed							
<u>34,165</u>							
Surfacing Materials	-	564	266	2,700	2,700	638	3,000
Gravel & Sand	6,512	4,144	5,920	6,680	6,680	7,107	7,100
2,700 Greens aeration							
1,400 Summer topdressing							
600 range tee for 180 days							
<u>2,400 bunkers</u>							
<u>7,100</u>							
Other Supply & Mat-Misc	1,993	1,374	1,887	2,000	2,000	878	2,000
<b>Total Supplies &amp; Materials</b>	<b>82,736</b>	<b>73,619</b>	<b>74,450</b>	<b>102,985</b>	<b>102,985</b>	<b>119,902</b>	<b>97,590</b>
<b>Purchased Services</b>							
IT&S Computer Maint/Spprt	10,246	10,689	11,832	10,600	10,600	11,692	11,772
IT&S Telephone Service	910	912	948	948	948	948	474
IT&S Special Projects	-	1,601	641	-	216	641	-
Postage	-	-	-	20	20	-	-
Freight & Express	75	-	50	80	80	-	-
Cellular Services	2,085	2,041	2,059	2,125	2,125	1,325	1,385
360 Supt							
360 assistant							
240 Mechanic							
425 IP pumpstation							
<u>1,385</u>							
Dues, Subscriptn, License	740	714	604	760	760	210	760
Advertising	-	-	-	100	100	-	100
Electric Utility	28,305	30,109	37,076	32,785	32,785	32,100	33,000
Water & Sewer	503	766	776	678	678	1,920	1,100
Long Dist Telephone Chrgs	5	5	-	15	15	-	15
Natural Gas Utility	1,237	1,117	1,135	1,500	1,500	1,411	1,500
Solid Waste	2,980	2,584	2,694	3,460	3,460	3,719	3,500
Outside Repair to Mtr Veh	5,551	7,448	7,738	7,876	7,876	10,147	7,500
Equipment Repairs	1,692	956	167	10,000	10,000	93	8,700
7,500 Well Maintenance							
1,200 Non-motorized equipment maintenance							
<u>8,700</u>							
Building Repairs/Maint	1,719	427	23,424	5,000	5,000	45	5,000
4,000 Shop and Pumphouse							
1,000 Misc							
<u>5,000</u>							
Required Training	228	-	-	300	300	613	300
Conferences	740	1,648	-	5,000	5,000	494	2,500
Other Contracted Services	13,274	4,403	35,681	10,640	10,640	5,559	9,640
5,040 4 standard Portable Toilets							
1,200 Intake Screen Service							
400 Fire Suppression							
3,000 Tree Trimming Contracted							
<u>9,640</u>							
<b>Total Purchased Services</b>	<b>70,290</b>	<b>65,420</b>	<b>124,825</b>	<b>91,887</b>	<b>92,103</b>	<b>70,917</b>	<b>87,246</b>



**Golf Course**

Fund: 563

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Fixed Charges</b>							
Rent of Equipment	1,370	2,433	3,108	2,295	2,295	1,697	2,650
1,500 Air Compressor							
650 55' Bil-Jax Man Lift							
500 Mini Excavator							
<u>2,650</u>							
Special Assessments	33,798	52,803	53,132	53,140	53,140	57,559	54,000
Licenses	212	2,332	2,684	2,744	2,744	3,253	3,275
2,625 Toro NSN 3yr Irrigation support-hardware and software							
650 Pesticide							
<u>3,275</u>							
<b>Total Fixed Charges</b>	<b>35,380</b>	<b>57,568</b>	<b>58,923</b>	<b>58,179</b>	<b>58,179</b>	<b>62,509</b>	<b>59,925</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	9,148	9,017	13,963	-	-	-	18,310
Park & Rec	22,802	25,142	13,884	29,337	29,337	29,337	34,713
Property Insurance	532	532	620	663	663	663	727
Vehicle & Equip Insurance	843	843	844	903	903	903	142
Liability Insurance	6,873	7,114	6,429	7,546	7,546	7,546	9,360
Fidelity Insurance	112	101	101	101	101	101	110
Liability Deductible	747	-	-	-	-	-	-
Human Resource	4,251	4,112	4,238	7,330	7,330	7,330	4,496
Budget & Accounting	9,105	9,221	10,696	16,805	16,805	16,805	16,304
<b>Total Internal Charges</b>	<b>54,413</b>	<b>56,082</b>	<b>50,775</b>	<b>62,685</b>	<b>62,685</b>	<b>62,685</b>	<b>84,162</b>
<b>Total Golf Maintenance</b>	<b>586,772</b>	<b>599,224</b>	<b>683,974</b>	<b>700,443</b>	<b>700,659</b>	<b>614,442</b>	<b>754,810</b>

**Golf Course**

Fund: 563

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>563 Golf Course</b>
Dept	<b>4119 Golf Capital/Debt Service</b>
Activity	<b>464 Park &amp; Recreation</b>

**Debt Service**

Matures	Principal							
2/15/29	95,000	Limited GO Bonds, Series 2017	177,186	170,421	160,100	175,809	175,809	123,944
2/15/30	28,944	Interacap - Irrigation						
	<u>123,944</u>							
	Interest							
2/15/29	47,850	Limited GO Bonds, Series 2017	71,202	62,601	58,775	59,764	59,764	51,455
2/15/30	3,605	Interacap - Irrigation						
	<u>51,455</u>							
	Paying Agent Fees		-	-	-	-	-	-
	Debt Issuance Costs		-	-	-	-	-	-
<b>Total</b>	<b>Debt Service</b>		<b>248,388</b>	<b>233,022</b>	<b>218,875</b>	<b>235,573</b>	<b>235,573</b>	<b>175,399</b>

**Capital Outlay**

Buildings	777,753		-	-	-	-	-	-
Imprvmnts Other Than Bldgs	-		-	-	-	91,150	44,173	-
Equipment	22,800	Rental Cart Fleet after Trade in (55 carts) - Interacap Loan	22,800	8,136	-	-	46,977	195,000
	<u>195,000</u>							
	<u>195,000</u>							
<b>Total</b>	<b>Capital Outlay</b>		<b>800,553</b>	<b>8,136</b>	<b>-</b>	<b>-</b>	<b>91,150</b>	<b>195,000</b>

<b>Total</b>	<b>Golf Capital/Debt Service</b>		<b>1,048,941</b>	<b>241,158</b>	<b>218,875</b>	<b>235,573</b>	<b>326,723</b>	<b>370,399</b>
--------------	----------------------------------	--	------------------	----------------	----------------	----------------	----------------	----------------

# City-County Building Fund

Fund: 570

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Investment Earnings	8,739	147	1,514	1,500	1,500	3,157	2,500
Other Financing Sources / (Uses)	840,705	839,574	879,780	885,534	1,267,881	1,170,990	1,077,878
<b>Other Operating Revenues</b>	<b>849,444</b>	<b>839,721</b>	<b>881,294</b>	<b>887,034</b>	<b>1,269,381</b>	<b>1,174,147</b>	<b>1,080,378</b>
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	4,713	2,314	2,152	2,152	2,152	2,152	512
<b>Internal Transactions</b>	<b>4,713</b>	<b>2,314</b>	<b>2,152</b>	<b>2,152</b>	<b>2,152</b>	<b>2,152</b>	<b>512</b>
<b>Long-Term Debt</b>	<b>-</b>	<b>750,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>	<b>854,157</b>	<b>1,592,035</b>	<b>883,446</b>	<b>889,186</b>	<b>1,271,533</b>	<b>1,176,299</b>	<b>1,080,890</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>303,904</b>	<b>230,593</b>	<b>231,994</b>	<b>310,461</b>	<b>310,461</b>	<b>275,239</b>	<b>254,210</b>
Supplies & Materials	31,785	30,562	24,142	56,080	56,080	39,621	69,720
Purchased Services	198,231	191,200	205,422	262,031	286,059	236,721	281,067
Intra-City Charges	-	-	279	820	820	495	767
Fixed Charges	45,922	11,899	11,924	12,521	12,521	12,299	12,521
<b>Maintenance &amp; Operating</b>	<b>275,938</b>	<b>233,661</b>	<b>241,768</b>	<b>331,452</b>	<b>355,480</b>	<b>289,136</b>	<b>364,075</b>
Internal Charges	17,250	15,333	31,977	38,789	38,789	38,789	127,565
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>17,250</b>	<b>15,333</b>	<b>31,977</b>	<b>38,789</b>	<b>38,789</b>	<b>38,789</b>	<b>127,565</b>
Debt Service	57,276	56,778	70,374	85,231	85,231	79,285	85,227
Capital Outlay	308,950	469,531	17,625	246,000	1,032,379	1,032,379	323,500
<b>Debt &amp; Capital</b>	<b>366,226</b>	<b>526,309</b>	<b>87,999</b>	<b>331,231</b>	<b>1,117,610</b>	<b>1,111,664</b>	<b>408,727</b>
<b>Total Expenditures</b>	<b>963,318</b>	<b>1,005,897</b>	<b>593,738</b>	<b>1,011,933</b>	<b>1,822,340</b>	<b>1,714,828</b>	<b>1,154,577</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(109,161)</b>	<b>586,138</b>	<b>289,708</b>	<b>(122,747)</b>	<b>(550,807)</b>	<b>(538,529)</b>	<b>(73,687)</b>
<b>Beginning Cash Balance - July 1</b>	<b>331,012</b>	<b>221,851</b>	<b>807,989</b>	<b>1,091,699</b>	<b>1,091,699</b>	<b>1,091,699</b>	<b>550,199</b>
Other Cash Sources / (Uses)	-	-	(5,999)	-	-	(2,971)	-
<b>Ending Cash Balance - June 30</b>	<b>221,851</b>	<b>807,989</b>	<b>1,091,699</b>	<b>968,952</b>	<b>540,892</b>	<b>550,199</b>	<b>476,512</b>
Reserve Target - 15% of Operating Expenses:	98,155	80,455	86,417	114,890	118,494	102,367	124,662
Reserve Target - 60 Days of Operating Expenses:	107,567	88,170	94,703	125,907	129,857	112,183	136,615
<b>Reserve Policy Target:</b>	<b>107,567</b>	<b>88,170</b>	<b>94,703</b>	<b>125,907</b>	<b>129,857</b>	<b>112,183</b>	<b>136,615</b>
<i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>							
Excess Reserve:	114,284	719,819	996,995	843,045	411,035	438,016	339,896
<i>(Excess Reserve for Capital Projects Funding)</i>							

**City-County Building Fund**  
**Fund: 570**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Investment Earnings</b>							
Interest Earnings	8,739	147	1,514	1,500	1,500	3,157	2,500
<b>Total Interest Earnings</b>	<b>8,739</b>	<b>147</b>	<b>1,514</b>	<b>1,500</b>	<b>1,500</b>	<b>3,157</b>	<b>2,500</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	88	10,056	19,172	-	350,000	289,492	188,000
Reimbursements / Equipment	6,572	897	2,981	10,000	10,000	871	10,000
Reimbursements / Parking Permits	21,828	25,436	21,665	21,000	21,000	21,312	21,000
Rent Lewis & Clark Co	485,791	476,760	494,456	507,078	507,078	513,148	513,143
Rent City of Helena	326,426	326,426	341,506	347,456	347,456	346,168	345,735
Federal Grants	-	-	-	-	32,347	-	-
<b>Total Other Financing Sources / (Uses)</b>	<b>840,705</b>	<b>839,574</b>	<b>879,780</b>	<b>885,534</b>	<b>1,267,881</b>	<b>1,170,990</b>	<b>1,077,878</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>849,444</b>	<b>839,721</b>	<b>881,294</b>	<b>887,034</b>	<b>1,269,381</b>	<b>1,174,147</b>	<b>1,080,378</b>
<b>Long-Term Debt</b>							
Intercap Loan Proceeds	-	750,000	-	-	-	-	-
0 Cooling Project							
0 Parking Lot and Façade							
<b>Total Long-Term Debt</b>	<b>-</b>	<b>750,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	4,713	2,314	2,152	2,152	2,152	2,152	512
<b>Total Interfund Transfers In</b>	<b>4,713</b>	<b>2,314</b>	<b>2,152</b>	<b>2,152</b>	<b>2,152</b>	<b>2,152</b>	<b>512</b>
<b>TOTAL REVENUE</b>	<b>854,157</b>	<b>1,592,035</b>	<b>883,446</b>	<b>889,186</b>	<b>1,271,533</b>	<b>1,176,299</b>	<b>1,080,890</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Audit adj	-	-	(5,999)	-	-	(2,971)	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>-</b>	<b>-</b>	<b>(5,999)</b>	<b>-</b>	<b>-</b>	<b>(2,971)</b>	<b>-</b>

# City-County Building Fund

Fund: 570

Fund	570 City-County Building Fund	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Dept	4510 CCAB Operations							
Activity	403 Facilities Administration							
<b>Personnel Services</b>								
	Salaries & Wages	206,006	151,070	154,778	206,779	206,779	173,870	166,296
	Temporary Salaries	-	-	-	-	-	19,634	-
	Overtime - Misc	-	-	-	-	-	-	-
	F.I.C.A. (Soc. Sec.)	12,491	8,897	8,642	12,864	12,864	11,320	10,341
	P.E.R.S. Retirement	17,655	12,889	13,119	18,406	18,406	14,801	14,962
	Health & Vision Insurance	51,236	44,951	45,622	62,455	62,455	47,801	54,914
	Workers Comp. Ins.	10,013	8,095	5,252	3,427	3,427	2,292	2,274
	Unemployment Ins.	931	373	375	542	542	679	452
	Dental Insurance	2,651	2,237	2,110	2,976	2,976	2,194	2,551
	F.I.C.A. Medicare	2,921	2,081	2,095	3,012	3,012	2,647	2,420
<b>Total</b>	<b>Personnel Services</b>	<b>303,904</b>	<b>230,593</b>	<b>231,994</b>	<b>310,461</b>	<b>310,461</b>	<b>275,239</b>	<b>254,210</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	892	1,913	1,016	2,500	2,500	1,153	2,500
	Janitorial Supplies	16,177	14,851	15,505	17,000	17,000	15,538	17,000
	Clothing Allowance	-	-	-	-	-	-	900
	Fuel/Oil Outside Vendor	241	97	-	100	100	96	100
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	720
	Repair & Maint Supp-Misc	5,573	6,638	4,143	12,080	12,080	10,047	-
	Small Tools & Equip-Misc	116	633	451	1,000	1,000	2,812	1,000
	Computr Equip/Sftwr/Spplly	-	-	-	1,400	1,400	3,525	-
	Furniture	1,835	3,014	251	10,000	10,000	-	13,500
	13,000 Room 426 Furniture (5 tables + chairs)							
	500 Info desk office chair							
	<u>13,500</u>							
	Equipment-Reimbursable	6,684	503	2,055	5,000	5,000	1,603	10,000
	475 Security System Phone line - 443-4657							
	400 Security Monitoring Fee (C&R, Water, IT&S)							
	8,125 Misc Tenant Purchases							
	1,000 Elections Dept Parking Validations							
	<u>10,000</u>							
	Landscape Supplies	-	-	-	-	-	-	5,000
	Construction & Maint Mat'ls	267	2,913	720	7,000	7,000	4,848	19,000
	5,000 Plumbing, Electrical repairs							
	2,000 Replace Boiler feed water valves							
	7,000 HVAC repairs & filters							
	5,000 Misc supplies							
	<u>19,000</u>							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>31,785</b>	<b>30,562</b>	<b>24,142</b>	<b>56,080</b>	<b>56,080</b>	<b>39,621</b>	<b>69,720</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Sprrt	12,647	13,047	12,748	12,679	12,679	12,678	17,772
	IT&S Telephone Service	4,472	4,480	5,992	5,519	5,519	5,755	5,045
	IT&S Special Projects	-	1,955	-	-	264	782	-
	City-Co Bldg Postage Adm	-	-	-	50	50	50	54
	Postage	7	35	1	50	50	163	50
	Cellular Services	746	551	537	700	700	682	35
	Printing & Duplicating	-	-	-	50	50	40	50
	Advertising	-	-	20	100	100	65	100
	Electric Utility	53,136	54,171	54,695	62,000	62,000	61,911	62,000
	Water & Sewer	10,231	7,398	10,476	12,000	12,000	9,223	12,000
	Natural Gas Utility	36,890	32,016	35,846	40,000	40,000	37,107	40,000
	Solid Waste	2,739	2,841	2,960	3,000	3,000	2,810	3,000
	Professional Services-Misc	4,460	-	-	500	500	-	500
	Outside Repair to Mtr Veh	221	131	80	100	100	15	100
	Equipment Repairs	-	537	550	1,500	1,500	427	1,500

# City-County Building Fund

Fund: 570

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Building Repairs/Maint</b>	19,377	22,050	25,993	44,000	44,000	38,978	59,000
10,000 Carpet							
10,000 Repair & painting exterior							
3,500 Drinking fountain replacement							
5,000 ADA Transition Plan							
4,500 Boiler Feed water pump							
10,000 Piping insulation							
6,000 West parking lot fence repairs							
10,000 Additional Misc Repairs							
<u>59,000</u>							
<b>Parking Permits</b>	15,812	16,200	17,177	21,000	21,000	15,550	21,000
<b>Parking Overflow</b>	12,166	12,000	13,914	12,400	12,400	13,191	13,000
<b>Required Training</b>	562	-	-	1,000	1,000	536	1,000
<b>Investigation / Inspect Fees</b>	1,950	1,110	1,570	2,605	2,605	1,781	2,605
<b>Other Contracted Services</b>	22,815	22,679	22,863	42,778	66,542	34,977	42,256
9,931 Elevator Maint. Contract							
425 Fire Alarm Monitoring							
10,000 Snow Removal/Sanding							
2,500 Parking lot Sweeping Sand removal							
4,000 Exterior Window Cleaning							
4,400 Lawn Maintenance							
4,000 Surplus Property Moving/Disposal							
7,000 Seal and Stripe South Parking Lot							
<u>42,256</u>							
<b>Total Purchased Services</b>	<b>198,231</b>	<b>191,200</b>	<b>205,422</b>	<b>262,031</b>	<b>286,059</b>	<b>236,721</b>	<b>281,067</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges		-	209	380	380	188	420
Shop Vehicle Repairs		-	43	150	150	-	165
Shop Tires & Tire Repairs		-	-	140	140	15	-
Shop Vehicle Parts		-	28	150	150	292	182
<b>Total Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>279</b>	<b>820</b>	<b>820</b>	<b>495</b>	<b>767</b>
<b>Fixed Charges</b>							
Insurance	37,098	-	-	-	-	-	-
Special Assessments	8,824	11,899	11,924	12,521	12,521	12,299	12,521
<b>Total Fixed Charges</b>	<b>45,922</b>	<b>11,899</b>	<b>11,924</b>	<b>12,521</b>	<b>12,521</b>	<b>12,299</b>	<b>12,521</b>
<b>Internal Charges</b>							
Property Insurance			15,284	16,354	16,354	16,354	23,436
Vehicle & Equip Insurance			-	-	-	-	22
Liability Insurance	5,972	4,434	4,511	5,484	5,484	5,484	4,760
Fidelity Insurance	43	37	36	42	42	42	35
Liability Deductible			-	-	-	-	-
Building M&O Charge	11,235	10,862	12,146	16,591	16,591	16,591	98,930
Fleet Services Charges				318	318	318	382
<b>Total Internal Charges</b>	<b>17,250</b>	<b>15,333</b>	<b>31,977</b>	<b>38,789</b>	<b>38,789</b>	<b>38,789</b>	<b>127,565</b>
<b>Debt Service</b>							
Matures Principal	53,477	54,525	59,223	67,736	67,736	67,743	69,439
69,439 Interacap - CCAB Cooling							
Interest	3,799	2,254	11,150	17,495	17,495	11,542	15,787
15,787 Interacap - CCAB Cooling							
<b>Total Debt Service</b>	<b>57,276</b>	<b>56,778</b>	<b>70,374</b>	<b>85,231</b>	<b>85,231</b>	<b>79,285</b>	<b>85,227</b>

**City-County Building Fund**

Fund: 570

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>							
Buildings	308,950	469,531	17,625	190,000	626,379	359,892	125,500
50,000 LED Lighting Retrofit						266,487	
70,000 Tile Roof Repairs							
5,500 Replace pad-heat boiler							
<u>125,500</u>							
Imprvmnts Other Than Bldgs		-	-	40,000	390,000	6,937	10,000
10,000 South Sidewalk Section Replacement						383,063	
<u>10,000</u>							
Equipment		-	-	16,000	16,000	-	188,000
188,000 Conference Room Audio/Visual rooms 330, 326, 309						16,000	
Vehicles		-	-			-	-
- - <u>-</u>							
<b>Total Capital Outlay</b>	<b>308,950</b>	<b>469,531</b>	<b>17,625</b>	<b>246,000</b>	<b>1,032,379</b>	<b>1,032,379</b>	<b>323,500</b>
<b>Total CCAB Operations</b>	<b>963,318</b>	<b>1,005,897</b>	<b>593,738</b>	<b>1,011,933</b>	<b>1,822,340</b>	<b>1,714,828</b>	<b>1,154,577</b>

**City/Cnty Bldg Mail**

Fund: 571

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Investment Earnings	1,154	841	103	150	150	234	150
Other Financing Sources / (Uses)	190,379	194,405	219,784	230,089	230,089	201,509	232,200
<b>Other Operating Revenues</b>	<b>191,533</b>	<b>195,246</b>	<b>219,887</b>	<b>230,239</b>	<b>230,239</b>	<b>201,742</b>	<b>232,350</b>
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	487	224	245	245	245	245	89
<b>Internal Transactions</b>	<b>487</b>	<b>224</b>	<b>245</b>	<b>245</b>	<b>245</b>	<b>245</b>	<b>89</b>
<b>Total Revenues</b>	<b>192,020</b>	<b>195,470</b>	<b>220,132</b>	<b>230,484</b>	<b>230,484</b>	<b>201,987</b>	<b>232,439</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>31,799</b>	<b>31,587</b>	<b>35,206</b>	<b>42,860</b>	<b>42,860</b>	<b>33,399</b>	<b>41,797</b>
Supplies & Materials	2,555	2,112	2,111	3,000	3,000	1,094	2,990
Purchased Services	136,115	160,180	162,893	179,200	179,200	152,152	175,780
Intra-City Charges	-	-	149	2,660	2,660	200	915
Fixed Charges	-	-	2,518	500	500	290	500
<b>Maintenance &amp; Operating</b>	<b>138,670</b>	<b>162,292</b>	<b>167,670</b>	<b>185,360</b>	<b>185,360</b>	<b>153,735</b>	<b>180,185</b>
Internal Charges	687	689	772	1,140	1,140	1,140	1,276
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>687</b>	<b>689</b>	<b>772</b>	<b>1,140</b>	<b>1,140</b>	<b>1,140</b>	<b>1,276</b>
Capital Outlay	-	-	-	40,000	40,000	40,000	-
<b>Debt &amp; Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>-</b>
<b>Total Expenditures</b>	<b>171,156</b>	<b>194,568</b>	<b>203,649</b>	<b>269,360</b>	<b>269,360</b>	<b>228,274</b>	<b>223,258</b>
<b>Revenues Over (Under) Expenditures</b>	<b>20,864</b>	<b>902</b>	<b>16,483</b>	<b>(38,876)</b>	<b>(38,876)</b>	<b>(26,286)</b>	<b>9,181</b>
<b>Beginning Cash Balance - July 1</b>	<b>61,778</b>	<b>82,642</b>	<b>83,791</b>	<b>100,426</b>	<b>100,426</b>	<b>100,426</b>	<b>74,140</b>
Year end Audit Adjustments to Cash	-	247	152	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>82,642</b>	<b>83,791</b>	<b>100,426</b>	<b>61,550</b>	<b>61,550</b>	<b>74,140</b>	<b>83,321</b>
Reserve Target - 15% of Operating Expenses:	25,673	29,185	30,547	34,404	34,404	28,241	33,489
Reserve Target - 60 Days of Operating Expenses:	28,135	31,984	33,476	37,703	37,703	30,949	36,700
<b>Reserve Policy Target:</b>	<b>28,135</b>	<b>31,984</b>	<b>33,476</b>	<b>37,703</b>	<b>37,703</b>	<b>30,949</b>	<b>36,700</b>
(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)							
Excess Reserve:	54,507	51,807	66,950	23,847	23,847	43,191	46,621
(Excess Reserve for Capital Projects Funding)							



**City/Cnty Bldg Mail**

Fund: 571

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Investment Earnings</b>							
Interest Earnings	1,154	841	103	150	150	234	150
<b>Total Interest Earnings</b>	<b>1,154</b>	<b>841</b>	<b>103</b>	<b>150</b>	<b>150</b>	<b>234</b>	<b>150</b>
<b>Other Financing Sources / (Uses)</b>							
Reimbursements / Postage	135,944	142,956	161,293	170,000	170,000	136,304	170,000
Office Mail Revenues	54,435	51,449	58,491	60,089	60,089	63,723	62,200
Sale of Fixed Assets	-	-	-	-	-	1,481	-
<b>Total Other Financing Sources / (Uses)</b>	<b>190,379</b>	<b>194,405</b>	<b>219,784</b>	<b>230,089</b>	<b>230,089</b>	<b>201,509</b>	<b>232,200</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>191,533</b>	<b>195,246</b>	<b>219,887</b>	<b>230,239</b>	<b>230,239</b>	<b>201,742</b>	<b>232,350</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	487	224	245	245	245	245	89
<b>Total Interfund Transfers In</b>	<b>487</b>	<b>224</b>	<b>245</b>	<b>245</b>	<b>245</b>	<b>245</b>	<b>89</b>
<b>TOTAL REVENUE</b>	<b>192,020</b>	<b>195,470</b>	<b>220,132</b>	<b>230,484</b>	<b>230,484</b>	<b>201,987</b>	<b>232,439</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Fund Balance	-	247	152	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>-</b>	<b>247</b>	<b>152</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City/Cnty Bldg Mail**

Fund: 571

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>571 City/Cnty Bldg Mail</b>
Dept	<b>4510 CCAB Operations</b>
Activity	<b>403 Facilities Administration</b>

**Personnel Services**

Salaries & Wages	13,435	11,460	13,467	17,043	17,043	11,334	15,597
Temporary Salaries	-	-	-	-	-	1,487	-
F.I.C.A. (Soc. Sec.)	782	716	808	1,057	1,057	647	967
P.E.R.S. Retirement	1,151	1,005	1,182	1,512	1,512	855	1,400
Health & Vision Insurance	3,497	3,631	4,037	5,037	5,037	2,461	4,843
Workers Comp. Ins.	348	410	275	126	126	85	98
Unemployment Ins.	61	29	34	44	44	40	42
Dental Insurance	181	181	187	240	240	111	274
F.I.C.A. Medicare	183	167	189	247	247	151	227
<b>Total Personnel Services</b>	<b>19,638</b>	<b>17,600</b>	<b>20,180</b>	<b>25,306</b>	<b>25,306</b>	<b>17,172</b>	<b>23,448</b>

**Supplies & Materials**

Clothing Allowance	-	-	-	-	-	-	200
Operating Supplies - Misc	1,956	1,768	1,975	2,500	2,500	1,088	2,500
Small Tools & Equip-Misc	-	80	13	500	500	-	100
<b>Total Supplies &amp; Materials</b>	<b>1,956</b>	<b>1,848</b>	<b>1,988</b>	<b>3,000</b>	<b>3,000</b>	<b>1,088</b>	<b>2,800</b>

**Purchased Services**

IT&S Computer Maint/Spprt	-	-	-	-	-	-	-
Postage	128,050	152,000	152,050	170,000	170,000	144,045	170,000
Cellular Services	-	-	22	-	-	-	-
Other Contracted Services	7,724	7,724	10,531	8,000	8,000	7,821	5,200
Mail Machine Lease	-	-	-	-	-	-	-
<b>Total Purchased Services</b>	<b>135,774</b>	<b>159,724</b>	<b>162,603</b>	<b>178,000</b>	<b>178,000</b>	<b>151,866</b>	<b>175,200</b>

**Fixed Charges**

Contingency	-	-	2,518	500	500	290	500
<b>Total Fixed Charges</b>	<b>-</b>	<b>-</b>	<b>2,518</b>	<b>500</b>	<b>500</b>	<b>290</b>	<b>500</b>

**Internal Charges**

Vehicle & Equip Insurance	-	-	-	-	-	-	77
Liability Insurance	389	390	363	452	452	452	447
Fidelity Insurance	2	2	2	3	3	3	4
<b>Total Internal Charges</b>	<b>391</b>	<b>392</b>	<b>365</b>	<b>455</b>	<b>455</b>	<b>455</b>	<b>528</b>

<b>Total CCAB Operations</b>	<b>157,759</b>	<b>179,563</b>	<b>187,654</b>	<b>207,261</b>	<b>207,261</b>	<b>170,870</b>	<b>202,476</b>
------------------------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------

**City/Cnty Bldg Mail**

Fund: 571

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>571 City/Cnty Bldg Mail</b>							
Dept	<b>4511 CCAB Delivery</b>							
Activity	<b>403 Facilities Administration</b>							
<b>Personnel Services</b>								
	Salaries & Wages	9,744	10,923	11,544	13,576	13,576	13,364	12,606
	F.I.C.A. (Soc. Sec.)	602	683	691	842	842	818	781
	P.E.R.S. Retirement	835	955	1,013	1,204	1,204	1,102	1,130
	Health & Vision Insurance	135	514	1,081	1,386	1,386	500	3,203
	Workers Comp. Ins.	653	699	456	247	247	190	162
	Unemployment Ins.	44	27	29	36	36	46	35
	Dental Insurance	7	25	50	66	66	17	248
	F.I.C.A. Medicare	141	160	162	197	197	191	184
<b>Total</b>	<b>Personnel Services</b>	<b>12,161</b>	<b>13,987</b>	<b>15,026</b>	<b>17,554</b>	<b>17,554</b>	<b>16,227</b>	<b>18,349</b>
<b>Supplies &amp; Materials</b>								
	Fuel/Oil Outside Vendor	599	264	123	-	-	6	50
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	140
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>599</b>	<b>264</b>	<b>123</b>	<b>-</b>	<b>-</b>	<b>6</b>	<b>190</b>
<b>Purchased Services</b>								
	Cellular Services	-	-	22	-	-	-	-
	Outside Repair to Mtr Veh	341	456	223	1,200	1,200	286	580
	180 Car Wash							
	400 Misc Volt repairs							
	580							
	Other Contracted Services			45	-	-	-	-
	- Organizational Climate Survey							
<b>Total</b>	<b>Purchased Services</b>	<b>341</b>	<b>456</b>	<b>290</b>	<b>1,200</b>	<b>1,200</b>	<b>286</b>	<b>580</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges			101	1,880	1,880	72	250
	Shop Vehicle Repairs			-	490	490	-	500
	Shop Tires & Tire Repairs			48	140	140	128	-
	Shop Vehicle Parts			-	150	150	-	165
<b>Total</b>	<b>Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>149</b>	<b>2,660</b>	<b>2,660</b>	<b>200</b>	<b>915</b>
<b>Internal Charges</b>								
	Liability Insurance	292	293	403	360	360	360	359
	Fidelity Insurance	4	4	4	4	4	4	4
	Fleet Services Charges				321	321	321	385
<b>Total</b>	<b>Internal Charges</b>	<b>296</b>	<b>297</b>	<b>407</b>	<b>685</b>	<b>685</b>	<b>685</b>	<b>748</b>
<b>Capital Outlay</b>								
	Vehicles	-	-	-	40,000	40,000	25,824	-
	40,000 Mail Vehicle Replacement						14,176	
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>-</b>
<b>Total</b>	<b>CCAB Delivery</b>	<b>13,397</b>	<b>15,004</b>	<b>15,994</b>	<b>62,099</b>	<b>62,099</b>	<b>57,403</b>	<b>20,782</b>

**City/Cnty Bldg Telephone**

Fund: 572

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Investment Earnings	397	202	31	40	40	32	10
Other Financing Sources / (Uses)	20,125	20,000	20,000	20,000	20,000	20,000	20,000
<b>Other Operating Revenues</b>	<b>20,522</b>	<b>20,202</b>	<b>20,031</b>	<b>20,040</b>	<b>20,040</b>	<b>20,032</b>	<b>20,010</b>
Interfund Transfers In	341	152	141	141	141	141	35
<b>Internal Transactions</b>	<b>341</b>	<b>152</b>	<b>141</b>	<b>141</b>	<b>141</b>	<b>141</b>	<b>35</b>
<b>Total Revenues</b>	<b>20,863</b>	<b>20,354</b>	<b>20,172</b>	<b>20,181</b>	<b>20,181</b>	<b>20,173</b>	<b>20,045</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>21,660</b>	<b>19,469</b>	<b>18,885</b>	<b>19,519</b>	<b>19,519</b>	<b>12,073</b>	<b>16,473</b>
Purchased Services	3	24	2,820	-	-	-	-
<b>Maintenance &amp; Operating</b>	<b>3</b>	<b>24</b>	<b>2,820</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Internal Charges	396	420	407	369	369	369	319
<b>Internal Transactions</b>	<b>396</b>	<b>420</b>	<b>407</b>	<b>369</b>	<b>369</b>	<b>369</b>	<b>319</b>
<b>Total Expenditures</b>	<b>22,059</b>	<b>19,913</b>	<b>22,112</b>	<b>19,888</b>	<b>19,888</b>	<b>12,442</b>	<b>16,792</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(1,196)</b>	<b>442</b>	<b>(1,940)</b>	<b>293</b>	<b>293</b>	<b>7,730</b>	<b>3,253</b>
<b>Beginning Cash Balance - July 1</b>	<b>10,394</b>	<b>9,198</b>	<b>9,776</b>	<b>7,738</b>	<b>7,738</b>	<b>7,738</b>	<b>15,468</b>
Year End Audit Adjustments	-	136	(98)	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>9,198</b>	<b>9,776</b>	<b>7,738</b>	<b>8,031</b>	<b>8,031</b>	<b>15,468</b>	<b>18,721</b>
Reserve Target - 15% of Operating Expenses:	3,309	2,987	3,317	2,983	2,983	1,866	2,519
Reserve Target - 60 Days of Operating Expenses:	3,626	3,273	3,635	3,269	3,269	2,045	2,760
<b>Reserve Policy Target:</b> <i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>	<b>3,626</b>	<b>3,273</b>	<b>3,635</b>	<b>3,269</b>	<b>3,269</b>	<b>2,045</b>	<b>2,760</b>
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	5,572	6,502	4,103	4,762	4,762	13,423	15,961

**City/Cnty Bldg Telephone**

Fund: 572

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Revenues**

**Investment Earnings**

Interest Earnings	397	202	31	40	40	32	10
<b>Total Interest Earnings</b>	<b>397</b>	<b>202</b>	<b>31</b>	<b>40</b>	<b>40</b>	<b>32</b>	<b>10</b>

**Other Financing Sources / (Uses)**

Other Revenues	20,125	20,000	20,000	20,000	20,000	20,000	20,000
IT&S Phone System Support Payment							
<b>Total Other Financing Sources / (Uses)</b>	<b>20,125</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>20,522</b>	<b>20,202</b>	<b>20,031</b>	<b>20,040</b>	<b>20,040</b>	<b>20,032</b>	<b>20,010</b>
-------------------------------------	---------------	---------------	---------------	---------------	---------------	---------------	---------------

**Interfund Transfers In**

T/in - 645 Insurance & Safety	341	152	141	141	141	141	35
<b>Total Interfund Transfers In</b>	<b>341</b>	<b>152</b>	<b>141</b>	<b>141</b>	<b>141</b>	<b>141</b>	<b>35</b>

<b>TOTAL REVENUE</b>	<b>20,863</b>	<b>20,354</b>	<b>20,172</b>	<b>20,181</b>	<b>20,181</b>	<b>20,173</b>	<b>20,045</b>
----------------------	---------------	---------------	---------------	---------------	---------------	---------------	---------------

Fund	<b>572 City/Cnty Bldg Telephone</b>
Dept	<b>4510 CCAB Operations</b>
Activity	<b>403 Facilities Administration</b>

**Personnel Services**

Salaries & Wages	15,411	13,357	13,246	13,761	13,761	8,204	10,992
Temporary Salaries	-	-	-	-	-	1,487	-
F.I.C.A. (Soc. Sec.)	908	813	796	854	854	573	682
P.E.R.S. Retirement	1,321	1,170	1,162	1,221	1,221	658	986
Health & Vision Insurance	3,065	3,140	2,998	3,148	3,148	844	3,355
Workers Comp. Ins.	515	608	323	149	149	105	73
Unemployment Ins.	69	34	34	36	36	32	30
Dental Insurance	158	157	139	150	150	36	195
F.I.C.A. Medicare	213	190	186	200	200	134	160
<b>Total Personnel Services</b>	<b>21,660</b>	<b>19,469</b>	<b>18,885</b>	<b>19,519</b>	<b>19,519</b>	<b>12,073</b>	<b>16,473</b>

**Purchased Services**

Cellular Services		24	24		-	-	-
Other Contracted Services	3	-	2,796	-	-	-	-
Organizational Climate Survey							
<b>Total Purchased Services</b>	<b>3</b>	<b>24</b>	<b>2,820</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Internal Charges**

Liability Insurance	392	416	403	365	365	365	315
Fidelity Insurance	4	4	4	4	4	4	4
<b>Total Internal Charges</b>	<b>396</b>	<b>420</b>	<b>407</b>	<b>369</b>	<b>369</b>	<b>369</b>	<b>319</b>

<b>Total CCAB Operations</b>	<b>22,059</b>	<b>19,913</b>	<b>22,112</b>	<b>19,888</b>	<b>19,888</b>	<b>12,442</b>	<b>16,792</b>
------------------------------	---------------	---------------	---------------	---------------	---------------	---------------	---------------

# CC Law & Justice Building

Fund: 573

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	95,951	-	-	-	-	-	400,000
Investment Earnings	(213)	255	31	225	225	12	500
Other Financing Sources / (Uses)	206,525	446,600	538,079	639,106	1,120,879	558,724	1,253,474
<b>Other Operating Revenues</b>	<b>302,263</b>	<b>446,855</b>	<b>538,110</b>	<b>639,331</b>	<b>1,121,104</b>	<b>558,736</b>	<b>1,653,974</b>
Interfund Transfers In	1,330,140	258,000	172,456	546	546	80,546	400,371
<b>Internal Transactions</b>	<b>1,330,140</b>	<b>258,000</b>	<b>172,456</b>	<b>546</b>	<b>546</b>	<b>80,546</b>	<b>400,371</b>
<b>Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>308,543</b>	<b>-</b>	<b>298,853</b>	<b>-</b>	<b>338,853</b>
<b>Total Revenues</b>	<b>1,632,403</b>	<b>704,855</b>	<b>1,019,109</b>	<b>639,877</b>	<b>1,420,503</b>	<b>639,282</b>	<b>2,393,198</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>48,122</b>	<b>198,225</b>	<b>215,850</b>	<b>223,722</b>	<b>223,722</b>	<b>206,986</b>	<b>186,526</b>
Supplies & Materials	30,263	21,083	19,334	29,400	29,400	18,623	68,050
Purchased Services	107,400	144,825	176,030	214,166	214,235	184,441	215,513
Intra-City Charges	-	-	293	930	930	1,399	855
Fixed Charges	4,062	10,897	19,122	20,078	20,078	20,607	20,078
<b>Maintenance &amp; Operating</b>	<b>141,725</b>	<b>176,806</b>	<b>214,780</b>	<b>264,574</b>	<b>264,643</b>	<b>225,069</b>	<b>304,496</b>
Internal Charges	1,530	19,169	27,560	33,975	33,975	33,975	86,724
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>1,530</b>	<b>19,169</b>	<b>27,560</b>	<b>33,975</b>	<b>33,975</b>	<b>33,975</b>	<b>86,724</b>
Debt Service	-	-	-	59,333	59,333	18,416	77,220
Capital Outlay	1,407,536	55,566	686,362	100,000	1,052,271	248,918	1,540,347
<b>Debt &amp; Capital</b>	<b>1,407,536</b>	<b>55,566</b>	<b>686,362</b>	<b>159,333</b>	<b>1,111,604</b>	<b>267,335</b>	<b>1,617,567</b>
<b>Total Expenditures</b>	<b>1,598,913</b>	<b>449,765</b>	<b>1,144,552</b>	<b>681,604</b>	<b>1,633,944</b>	<b>733,364</b>	<b>2,195,312</b>
<b>Revenues Over (Under) Expenditures</b>	<b>33,490</b>	<b>255,090</b>	<b>(125,443)</b>	<b>(41,727)</b>	<b>(213,441)</b>	<b>(94,082)</b>	<b>197,886</b>
<b>Beginning Cash Balance - July 1</b>	<b>8,169</b>	<b>41,659</b>	<b>298,537</b>	<b>171,290</b>	<b>171,290</b>	<b>171,290</b>	<b>74,407</b>
<b>Audit Adjustments to Cash Balances</b>	<b>-</b>	<b>1,788</b>	<b>(1,804)</b>	<b>-</b>	<b>-</b>	<b>(2,800)</b>	<b>-</b>
<b>Ending Cash Balance - June 30</b>	<b>41,659</b>	<b>298,537</b>	<b>171,290</b>	<b>129,563</b>	<b>(42,151)</b>	<b>74,407</b>	<b>272,293</b>
Reserve Target - 15% of Operating Expenses:	28,707	59,130	68,729	87,241	87,251	72,667	98,245
Reserve Target - 60 Days of Operating Expenses:	31,459	64,800	75,319	95,606	95,617	79,635	107,666
<b>Reserve Policy Target:</b> <i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>	<b>31,459</b>	<b>64,800</b>	<b>75,319</b>	<b>95,606</b>	<b>95,617</b>	<b>79,635</b>	<b>107,666</b>
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	10,200	233,737	95,971	33,956	(137,769)	(5,228)	164,627

**CC Law & Justice Building**

Fund: 573

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Intergovernmental Revenues</b>							
County Contributions	95,951						400,000
<b>Total Intergovernmental Revenues</b>	<b>95,951</b>	-	-	-	-	-	<b>400,000</b>
<b>Investment Earnings</b>							
Interest Earnings	(213)	255	31	225	225	12	500
<b>Total Interest Earnings</b>	<b>(213)</b>	<b>255</b>	<b>31</b>	<b>225</b>	<b>225</b>	<b>12</b>	<b>500</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	43,986	-	48,710	100,000	563,418	-	563,418
- City/County Reimbursable Improvements							
Reimbursements / Equipment	18,810	6,989	-	5,000	23,355	18,424	5,000
Reimbursements / Parking Permits	-	-	-	600	600	600	600
Rent Lewis & Clark Co	87,423	270,718	288,470	297,346	297,346	303,541	396,074
Rent City of Helena	56,306	168,894	200,899	236,160	236,160	236,160	288,382
<b>Total Other Financing Sources / (Uses)</b>	<b>206,525</b>	<b>446,600</b>	<b>538,079</b>	<b>639,106</b>	<b>1,120,879</b>	<b>558,724</b>	<b>1,253,474</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>302,263</b>	<b>446,855</b>	<b>538,110</b>	<b>639,331</b>	<b>1,121,104</b>	<b>558,736</b>	<b>1,653,974</b>
<b>Long-Term Debt</b>							
InterCap Loan Proceeds			308,543	-	298,853	-	338,853
- LJC Repairs/Remodel							
<b>Total Long-Term Debt</b>	<b>-</b>	<b>-</b>	<b>308,543</b>	<b>-</b>	<b>298,853</b>	<b>-</b>	<b>338,853</b>
<b>Interfund Transfers In</b>							
T/in - 440 Capital Improvements Fund	1,330,140	8,000	100,000	-	-	80,000	-
T/in - 645 Insurance & Safety	-	-	546	546	546	546	371
T/in - 100 General Fund		250,000	71,910				400,000
<b>Total Interfund Transfers In</b>	<b>1,330,140</b>	<b>258,000</b>	<b>172,456</b>	<b>546</b>	<b>546</b>	<b>80,546</b>	<b>400,371</b>
<b>TOTAL REVENUE</b>	<b>1,632,403</b>	<b>704,855</b>	<b>1,019,109</b>	<b>639,877</b>	<b>1,420,503</b>	<b>639,282</b>	<b>2,393,198</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Vouchers Payable		1,788	(1,804)			(2,800)	
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>-</b>	<b>1,788</b>	<b>(1,804)</b>	<b>-</b>	<b>-</b>	<b>(2,800)</b>	<b>-</b>

# CC Law & Justice Building

Fund: 573

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>573 CC Law &amp; Justice Building</b>							
Dept	<b>4512 Public Safety Building</b>							
Activity	<b>403 Facilities Administration</b>							
<b>Personnel Services</b>								
	Salaries & Wages	31,363	125,558	139,459	148,467	148,467	143,093	122,949
	F.I.C.A. (Soc. Sec.)	1,826	7,631	8,506	9,250	9,250	8,282	7,652
	P.E.R.S. Retirement	2,688	10,997	12,354	13,231	13,231	11,620	11,073
	Health & Vision Insurance	9,013	42,701	46,142	45,582	45,582	38,152	39,161
	Workers Comp. Ins.	2,197	7,105	4,906	2,465	2,465	1,649	1,754
	Unemployment Ins.	142	319	361	390	390	479	335
	Dental Insurance	466	2,129	2,134	2,172	2,172	1,773	1,812
	F.I.C.A. Medicare	427	1,785	1,989	2,165	2,165	1,937	1,790
<b>Total</b>	<b>Personnel Services</b>	<b>48,122</b>	<b>198,225</b>	<b>215,850</b>	<b>223,722</b>	<b>223,722</b>	<b>206,986</b>	<b>186,526</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	-	-	83	200	200	114	200
	Janitorial Supplies	6,136	8,912	10,084	8,000	8,000	9,270	12,000
	Clothing Allowance							600
	Fuel/Oil Outside Vendor	52	132	-	200	200	40	100
	Tires/Tubes-Outside Vendr							150
	Repair & Maint Supp-Misc	7,198	3,447	4,386	8,000	8,000	3,479	-
	Small Tools & Equip-Misc	1,007	791	1,094	2,500	2,500	2,993	1,000
	1,000 Misc Tools & Equip							
	1,000							
	Furniture	-	13	76	500	500	-	20,000
	20,000 Conference Room Furniture							
	20,000							
	Equipment-Reimbursable	15,859	3,474	-	5,000	5,000	1,072	5,000
	Landscape Supplies							5,000
	Construction & Maint Mat'ls	11	4,313	3,611	5,000	5,000	1,656	24,000
	5,000 Plumbing, Electrical repairs							
	7,000 HVAC repairs & filters							
	12,000 Misc supplies							
	24,000							
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>30,263</b>	<b>21,083</b>	<b>19,334</b>	<b>29,400</b>	<b>29,400</b>	<b>18,623</b>	<b>68,050</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Sprrt	1,886	4,960	6,420	5,656	5,656	5,656	8,572
	IT&S Telephone Service	854	1,824	2,370	2,370	2,370	2,370	2,844
	IT&S Special Projects	-	511	-	-	69	204	-
	Postage	105	-	-	-	-	-	-
	Cellular Services	-	787	764	700	700	682	450
	Electric Utility	42,685	69,982	75,013	90,000	90,000	79,963	90,000
	Water & Sewer	3,140	4,048	5,948	7,500	7,500	4,896	7,000
	Long Dist Telephone Chrgs	-	-	-	-	-	-	-
	Natural Gas Utility	18,545	22,062	33,694	30,000	30,000	37,085	36,000
	Solid Waste	1,577	2,739	2,754	3,000	3,000	2,763	3,000
	Outside Repair to Mtr Veh	-	-	-	200	200	13	200
	Equipment Repairs	-	214	492	1,500	1,500	77	1,500
	Building Repairs/Maint	16,901	12,868	22,776	29,000	29,000	15,187	24,000
	14,000 MEP Repairs							
	10,000 General (Roof, walls, floors)							
	24,000							
	Parking Permits	-	-	50	600	600	600	650
	Parking Overflow	1,487	80	3,600	6,600	6,600	6,000	6,600
	Required Training	-	-	400	1,000	1,000	-	1,000
	Investigation / Inspect Fees	-	932	1,703	2,105	2,105	1,155	2,350
	400 Fire Extinguisher Inspection							
	700 Elevator Inspection							
	100 Boiler Inspection							
	350 Fire Sprinkler Inspection							
	800 Fire Alarm System Inspection							
	2,350							



# CC Law & Justice Building

Fund: 573

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Other Contracted Services		20,220	23,819	20,047	33,935	33,935	27,791	31,347
12,022	Elevator Maintenance Contract							
425	Fire Alarm Monitoring							
3,500	Lawn Maintenance							
8,000	Snow Removal/Sanding							
2,400	Parking lot Sweeping Sand removal							
3,000	Surplus Property Moving/Disposal							
2,000	Exterior Window Cleaning							
<u>31,347</u>								
<b>Total</b>	<b>Purchased Services</b>	<b>107,400</b>	<b>144,825</b>	<b>176,030</b>	<b>214,166</b>	<b>214,235</b>	<b>184,441</b>	<b>215,513</b>
<b>Intra-City Charges</b>								
Shop Gas & Fuel Charges			-	293	490	490	940	540
Shop Vehicle Repairs			-	-	150	150	-	150
Shop Tires & Tire Repairs			-	-	140	140	-	-
Shop Vehicle Parts			-	-	150	150	459	165
<b>Total</b>	<b>Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>293</b>	<b>930</b>	<b>930</b>	<b>1,399</b>	<b>855</b>
<b>Fixed Charges</b>								
Insurance		4,062	-	-	-	-	-	-
Special Assessments		-	10,897	19,122	20,078	20,078	20,607	20,078
<b>Total</b>	<b>Fixed Charges</b>	<b>4,062</b>	<b>10,897</b>	<b>19,122</b>	<b>20,078</b>	<b>20,078</b>	<b>20,607</b>	<b>20,078</b>
<b>Internal Charges</b>								
Property Insurance			5,000	2,150	2,301	2,301	2,301	6,301
Vehicle & Equip Insurance			-	-	-	-	-	90
Liability Insurance		1,514	3,393	3,663	3,937	3,937	3,937	3,519
Fidelity Insurance		16	31	30	30	30	30	23
Liability Deductible			-	10,745	11,497	11,497	11,497	-
Building M&O Charge			10,745	10,972	15,261	15,261	15,261	75,652
Fleet Services Charges		-	-	-	949	949	949	1,139
<b>Total</b>	<b>Internal Charges</b>	<b>1,530</b>	<b>19,169</b>	<b>27,560</b>	<b>33,975</b>	<b>33,975</b>	<b>33,975</b>	<b>86,724</b>
<b>Debt Service</b>								
Principal			-	-	42,510	42,510	15,041	56,536
<i>estimated</i>	56,536		Intercap 21 - LJC Repairs/Remodel					
Interest			-	-	16,823	16,823	3,375	20,684
<i>estimated</i>	20,684		Intercap 21 - LJC Repairs/Remodel					
<b>Total</b>	<b>Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>59,333</b>	<b>59,333</b>	<b>18,416</b>	<b>77,220</b>
<b>Capital Outlay</b>								
Buildings		1,407,536	55,566	676,082	100,000	1,052,271	231,924	720,000
512,000	Boiler Replacements (Funded by City/County Contributions)							820,347
120,000	Roof Replacement Pillar Section							
48,000	Atrium Roof Replacement							
10,000	Parking Lot #2 Lighting							
30,000	4th Floor Restroom Remodel							
<u>720,000</u>								
Imprvmnts Other Than Bldgs			-	10,280	-	-	16,994	-
0								
Vehicles			-	-	-	-	-	-
-								
<u>-</u>								
<b>Total</b>	<b>Capital Outlay</b>	<b>1,407,536</b>	<b>55,566</b>	<b>686,362</b>	<b>100,000</b>	<b>1,052,271</b>	<b>248,918</b>	<b>1,540,347</b>
<b>Total</b>	<b>Public Safety Building</b>	<b>1,598,913</b>	<b>449,765</b>	<b>1,144,552</b>	<b>681,604</b>	<b>1,633,944</b>	<b>733,364</b>	<b>2,195,312</b>

# Capital Transit

Fund: 580

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	725,912	834,190	1,129,808	973,200	973,200	661,788	1,196,397
Charges For Services	60,762	39,721	17,595	56,000	56,000	18,258	35,000
Investment Earnings	9,706	4,406	864	1,200	1,200	388	500
Other Financing Sources / (Uses)	1,256	4,902	9,700	500	500	641	500
<b>Other Operating Revenues</b>	<b>797,636</b>	<b>883,219</b>	<b>1,157,968</b>	<b>1,030,900</b>	<b>1,030,900</b>	<b>681,075</b>	<b>1,232,397</b>
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	423,319	347,764	292,460	359,960	359,960	319,960	487,537
<b>Internal Transactions</b>	<b>423,319</b>	<b>347,764</b>	<b>292,460</b>	<b>359,960</b>	<b>359,960</b>	<b>319,960</b>	<b>487,537</b>
<b>Total Revenues</b>	<b>1,220,955</b>	<b>1,230,983</b>	<b>1,450,428</b>	<b>1,390,860</b>	<b>1,390,860</b>	<b>1,001,035</b>	<b>1,719,934</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>765,721</b>	<b>754,666</b>	<b>742,375</b>	<b>916,855</b>	<b>916,855</b>	<b>810,591</b>	<b>1,073,710</b>
Supplies & Materials	12,763	8,570	10,928	13,700	21,200	15,705	26,900
Purchased Services	156,291	145,126	169,152	162,794	205,764	183,137	216,679
Intra-City Charges	146,060	100,798	84,160	134,250	134,250	84,040	155,778
Fixed Charges	4,811	6,915	7,133	7,500	7,500	7,670	7,670
<b>Maintenance &amp; Operating</b>	<b>319,925</b>	<b>261,410</b>	<b>271,373</b>	<b>318,244</b>	<b>368,714</b>	<b>290,552</b>	<b>407,027</b>
Internal Charges	181,960	213,661	199,712	221,331	221,331	221,331	297,598
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>181,960</b>	<b>213,661</b>	<b>199,712</b>	<b>221,331</b>	<b>221,331</b>	<b>221,331</b>	<b>297,598</b>
Debt Service	-	-	-	-	-	-	-
Capital Outlay	124,684	-	33,973	-	58,000	58,000	34,000
<b>Debt &amp; Capital</b>	<b>124,684</b>	<b>-</b>	<b>33,973</b>	<b>-</b>	<b>58,000</b>	<b>58,000</b>	<b>34,000</b>
<b>Total Expenditures</b>	<b>1,392,290</b>	<b>1,229,737</b>	<b>1,247,433</b>	<b>1,456,430</b>	<b>1,564,900</b>	<b>1,380,474</b>	<b>1,812,335</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(171,335)</b>	<b>1,247</b>	<b>202,994</b>	<b>(65,570)</b>	<b>(174,040)</b>	<b>(379,439)</b>	<b>(92,401)</b>
<b>Beginning Cash Balance - July 1</b>	<b>489,709</b>	<b>318,143</b>	<b>315,007</b>	<b>523,702</b>	<b>523,702</b>	<b>523,702</b>	<b>156,235</b>
Other Cash Sources / (Uses)	(231)	(4,383)	5,701	-	-	11,972	-
<b>Ending Cash Balance - June 30</b>	<b>318,143</b>	<b>315,007</b>	<b>523,702</b>	<b>458,133</b>	<b>349,663</b>	<b>156,235</b>	<b>63,834</b>
Reserve Target - 15% of Operating Expenses:	190,141	184,460	182,019	218,465	226,035	198,371	266,750
Reserve Target - 60 Days of Operating Expenses:	208,374	202,148	199,473	239,413	247,710	217,393	292,329
<b>Reserve Policy Target:</b> <i>(Greater of 60 Days Operating Expenses or 15% of Operating Expenses)</i>	<b>208,374</b>	<b>202,148</b>	<b>199,473</b>	<b>239,413</b>	<b>247,710</b>	<b>217,393</b>	<b>292,329</b>
Excess Reserve: <i>(Excess Reserve for Capital Projects Funding)</i>	109,769	112,858	324,229	218,719	101,953	(61,158)	(228,495)

# Capital Transit

Fund: 580

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Intergovernmental Revenues</b>							
F.T.A. Grant-Operating	522,491	513,688	929,548	794,554	794,554	516,342	913,739
913,739 Award = (\$1,015,265) - 10% IDC							
<u>913,739</u>							
Misc Federal Grants	-	142,563	-	-	-	-	-
Indirect Cost Recovery	85,051	50,372	72,324	79,455	79,455	48,284	101,527
State Aid to Transportation	5,453	3,417	9,149	7,500	7,500	5,471	6,500
Transade Grant	75,417	86,651	81,287	54,191	54,191	54,191	69,631
County Contributions	37,500	37,500	37,500	37,500	37,500	37,500	41,250
Misc Intergovmmtl Rev	-	-	-	-	-	-	63,750
<u>East Valley Contributions</u>							
59,250 Lewis & Clark County Contribution							
<u>4,500 East Helena Contribution</u>							
<u>63,750</u>							
<b>Total Intergovernmental Revenues</b>	<b>725,912</b>	<b>834,190</b>	<b>1,129,808</b>	<b>973,200</b>	<b>973,200</b>	<b>661,788</b>	<b>1,196,397</b>
<b>Charges For Services</b>							
Transit Fares	36,596	15,107	6,424	25,000	25,000	9,036	17,500
Advertising - Transit	12,600	1,561	2,080	5,000	5,000	320	-
Transit Passes-HATS	11,566	23,054	9,092	26,000	26,000	8,902	17,500
<b>Total Charges For Services</b>	<b>60,762</b>	<b>39,721</b>	<b>17,595</b>	<b>56,000</b>	<b>56,000</b>	<b>18,258</b>	<b>35,000</b>
<b>Investment Earnings</b>							
Interest Earnings	9,706	4,406	864	1,200	1,200	388	500
<b>Total Interest Earnings</b>	<b>9,706</b>	<b>4,406</b>	<b>864</b>	<b>1,200</b>	<b>1,200</b>	<b>388</b>	<b>500</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	331	1,511	53	500	500	641	500
Sale of Fixed Assets	925	3,391	9,647				
<b>Total Other Financing Sources / (Uses)</b>	<b>1,256</b>	<b>4,902</b>	<b>9,700</b>	<b>500</b>	<b>500</b>	<b>641</b>	<b>500</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>797,636</b>	<b>883,219</b>	<b>1,157,968</b>	<b>1,030,900</b>	<b>1,030,900</b>	<b>681,075</b>	<b>1,232,397</b>
<b>Interfund Transfers In</b>							
T/in - 100 General Fund							
T/out - 580 Capital Transit	300,000	250,000	250,000	275,000	275,000	275,000	380,000
Capital Transit Srvc Operations Support	37,500	37,500	37,500	40,000	40,000	40,000	32,000
Cover Fair Market Value of Donated Bus		4,995					
Support Transfer In Subtotal	337,500	292,495	287,500	315,000	315,000	315,000	412,000
T/in - 561 Special Charters	75,000	50,000	-	40,000	40,000	-	73,320
East Valley cash transfer							
T/in - 645 Insurance & Safety	10,819	5,269	4,960	4,960	4,960	4,960	2,217
<b>Total Interfund Transfers In</b>	<b>423,319</b>	<b>347,764</b>	<b>292,460</b>	<b>359,960</b>	<b>359,960</b>	<b>319,960</b>	<b>487,537</b>
<b>TOTAL REVENUE</b>	<b>1,220,955</b>	<b>1,230,983</b>	<b>1,450,428</b>	<b>1,390,860</b>	<b>1,390,860</b>	<b>1,001,035</b>	<b>1,719,934</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Change in Vouchers Payable	(231)	(4,383)	5,701	-	-	11,972	-
Residual Equity Transfer (from old HATS fund 562)	-	-	-	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>(231)</b>	<b>(4,383)</b>	<b>5,701</b>	<b>-</b>	<b>-</b>	<b>11,972</b>	<b>-</b>

# Capital Transit

Fund: 580

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>580 Capital Transit</b>							
Dept	<b>3560 Helena Bus</b>							
Activity	<b>434 Transit Systems</b>							
<b>Personnel Services</b>								
	Salaries & Wages	479,508	461,002	456,364	588,267	588,267	530,407	687,788
	Temporary Salaries	35,859	30,987	32,110	-	-	12,948	-
	Overtime - Misc	22,882	31,359	16,670	19,202	19,202	21,824	17,518
	F.I.C.A. (Soc. Sec.)	32,657	31,891	30,992	37,693	37,693	33,443	43,762
	P.E.R.S. Retirement	44,244	44,118	43,470	53,920	53,920	46,683	63,309
	Health & Vision Insurance	96,023	104,001	120,703	171,892	171,892	125,734	205,532
	Workers Comp. Ins.	38,486	36,557	27,223	27,272	27,272	23,673	34,133
	Unemployment Ins.	2,425	1,308	1,263	1,595	1,595	1,921	1,916
	Dental Insurance	6,000	5,985	6,332	8,190	8,190	6,137	9,510
	F.I.C.A. Medicare	7,637	7,459	7,248	8,824	8,824	7,821	10,242
<b>Total</b>	<b>Personnel Services</b>	<b>765,721</b>	<b>754,666</b>	<b>742,375</b>	<b>916,855</b>	<b>916,855</b>	<b>810,591</b>	<b>1,073,710</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	1,088	2,213	2,628	2,000	2,000	1,904	2,000
	Janitorial Supplies	3,161	3,141	3,956	3,200	3,200	4,633	3,350
	Clothing Allowance	-	552	3,136	2,000	2,000	-	2,000
	Operating Supplies - Misc	348	1,061	204	2,000	2,000	2,072	2,300
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	13,050
	Small Tools & Equip-Misc	6,386	1,103	-	1,750	1,750	425	1,450
	Computr Equip/Sftwr/Spplly	1,660	399	989	2,500	10,000	6,670	2,500
	1,000 Misc. Computer Supplies							
	1,500 Printer Cartridges							
	2,500							
	Furniture & Fixtures-Misc	120	100	15	250	250	-	250
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>12,763</b>	<b>8,570</b>	<b>10,928</b>	<b>13,700</b>	<b>21,200</b>	<b>15,705</b>	<b>26,900</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Sprrt	23,452	26,904	23,693	23,276	23,276	23,276	33,498
	IT&S Telephone Service	3,641	3,648	2,844	2,844	2,844	2,844	2,844
	IT&S Special Projects		3,485	1,396	-	470	1,396	-
	City-Co Bldg Postage Adm	168	240	283	225	225	225	242
	Postage	364	185	155	600	600	127	400
	Cellular Services	912	761	988	900	900	695	900
	Printing & Duplicating	2,999	3,000	-	3,250	3,250	1,017	1,500
	Dues, Subscriptn, License	640	504	491	970	970	734	970
	235 Montana Transit Association							
	400 APA							
	120 BMI License							
	120 ASCAP License							
	95 Additional Publications							
	970							
	Advertising	24,495	8,486	35,848	26,450	26,450	52,356	35,450
	700 Telephone Book Ads							
	250 Montana Senior News Ads							
	500 Special Promotions							
	34,000 Radio / television advertising							
	35,450							
	Electric Utility	12,732	11,700	13,277	14,575	14,575	12,311	13,000
	Water & Sewer	3,150	2,249	2,337	5,000	5,000	3,506	5,000
	Long Dist Telephone Chrgrs	131	87	-	-	-	-	-
	Natural Gas Utility	10,588	9,671	11,676	13,000	13,000	15,116	13,000
	Solid Waste	694	694	636	695	695	752	750
	Medical Expenses	1,606	1,761	2,118	2,725	2,725	1,695	2,725
	2,275 DOT Physicals/Drug Tests							
	450 Misc Medical							
	2,725							

# Capital Transit

Fund: 580

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
Equipment Repairs	3,327	98	4,721	1,250	1,250	-	1,250
1,250 Repairs-Misc							
<u>1,250</u>							
Building Repairs/Maint	7,013	27,553	11,451	8,000	8,000	4,698	4,000
Meal Reimb-Taxable	-	-	-	-	-	-	-
Local Travel	755	1,418	782	950	950	459	950
Required Training	3,200	1,709	50	3,700	3,700	1,732	3,700
750 Web nased PASS training							
500 CPR/First Aid							
2,000 Driver Training							
450 Additional Travel							
<u>3,700</u>							
Conferences	873	337	650	5,500	5,500	234	5,500
700 MT Transit Assoc. Meeting							
300 MT Transit Assoc. Fall Conf.							
4,500 Route Match Conference (2)							
<u>5,500</u>							
Other Contracted Services	55,551	40,637	55,756	48,884	91,384	59,964	91,000
18,000 Transit Building Snow removal and Sand							
13,238 Janitorial Services							
3,600 T-mobile Tablet Data (\$300 per tablet annually)							
500 Fire Extinguisher Service Contract							
1,000 Lawn Care/Sprinkler System							
1,000 Weed Control							
1,262 Organizational Climate Survey							
1,000 Web Maintenance							
1,000 (Wash Bay Pumping, Towels, etc)							
<u>91,000</u>							
<b>Total Purchased Services</b>	<b>156,291</b>	<b>145,126</b>	<b>169,152</b>	<b>162,794</b>	<b>205,764</b>	<b>183,137</b>	<b>216,679</b>
<b>Intra-City Charges</b>							
Shop Gas & Fuel Charges	75,576	61,720	49,849	64,750	64,750	55,743	79,225
Shop Vehicle Repairs	34,217	16,213	11,212	38,000	38,000	4,433	46,000
Shop Tires & Tire Repairs	12,533	5,632	7,251	10,500	10,500	2,170	-
Shop Vehicle Parts	23,734	17,233	15,848	21,000	21,000	21,693	30,553
<b>Total Intra-City Charges</b>	<b>146,060</b>	<b>100,798</b>	<b>84,160</b>	<b>134,250</b>	<b>134,250</b>	<b>84,040</b>	<b>155,778</b>
<b>Fixed Charges</b>							
Special Assessments	4,811	6,915	7,133	7,500	7,500	7,670	7,670
<b>Total Fixed Charges</b>	<b>4,811</b>	<b>6,915</b>	<b>7,133</b>	<b>7,500</b>	<b>7,500</b>	<b>7,670</b>	<b>7,670</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	16,235	16,501	24,192	39,430	39,430	39,430	83,072
Public Works	18,740	29,495	-	-	-	-	-
Property Insurance	3,187	3,187	3,443	3,684	3,684	3,684	5,049
Vehicle & Equip Insurance	3,380	3,380	3,270	3,499	3,499	3,499	4,806
Liability Insurance	13,760	14,312	15,019	16,107	16,107	16,107	20,181
Fidelity Insurance	136	135	151	126	126	126	134
Liability Deductible	2,815	5,460	5,460	5,842	5,842	5,842	-
Human Resource	17,625	16,312	16,811	14,113	14,113	14,113	22,257
Budget & Accounting	16,190	16,298	20,267	21,087	21,087	21,087	23,499
Building M&O Charge	11,451	11,780	12,362	18,706	18,706	18,706	19,641
Weed & Snow Control Chrg	1,000	-	-	-	-	-	-
Fleet Services Charges	77,441	96,801	98,737	98,737	98,737	98,737	118,959
<b>Total Internal Charges</b>	<b>181,960</b>	<b>213,661</b>	<b>199,712</b>	<b>221,331</b>	<b>221,331</b>	<b>221,331</b>	<b>297,598</b>

**Capital Transit**

Fund: 580

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Capital Outlay</b>								
	Buildings	6,495	-	-	-	18,000	8,750	-
	8,000 Cold Storage upgrades FY21 carryover						9,250	
	10,000 Chip Seal Parking Lot							
	18,000 Total FY 2022							
	<u>    -</u> Total FY 2023							
	Equipment	5,777	-	-	-	-	-	-
	-							
	Vehicles	112,412	-	33,973	-	40,000	27,529	34,000
FL1904	28,000 FY 21 Match for Bus Replacements (#605 & #608) Carryover						12,471	
	12,000 Sweeper- Commission did not approve (166,000)FY22 Split with Streets, Transit and Parking							
	40,000							
	34,000 (2)- 6-14 Passenger Vans - Match Only + Cameras							
	<u>    34,000</u>							
	<b>Total Capital Outlay</b>	<b>124,684</b>	<b>-</b>	<b>33,973</b>	<b>-</b>	<b>58,000</b>	<b>58,000</b>	<b>34,000</b>
<b>Total</b>	<b>Helena Bus</b>	<b>1,392,290</b>	<b>1,229,737</b>	<b>1,247,433</b>	<b>1,456,430</b>	<b>1,564,900</b>	<b>1,380,474</b>	<b>1,812,335</b>

**CT - East Valley**

Fund: 581

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	118,642	118,381	143,057	144,881	144,881	93,203	-
Charges For Services	4,496	3,415	2,515	6,300	6,300	2,404	-
<b>Other Operating Revenues</b>	<b>123,138</b>	<b>121,796</b>	<b>145,572</b>	<b>151,181</b>	<b>151,181</b>	<b>95,801</b>	<b>-</b>
Interfund Transfers In	1,155	563	540	540	540	540	-
<b>Internal Transactions</b>	<b>1,155</b>	<b>563</b>	<b>540</b>	<b>540</b>	<b>540</b>	<b>540</b>	<b>-</b>
<b>Total Revenues</b>	<b>124,293</b>	<b>122,359</b>	<b>146,112</b>	<b>151,721</b>	<b>151,721</b>	<b>96,341</b>	<b>-</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>83,444</b>	<b>83,578</b>	<b>70,630</b>	<b>95,818</b>	<b>95,818</b>	<b>113,378</b>	<b>-</b>
Supplies & Materials	291	23	-	450	350	-	-
Purchased Services	6,198	2,610	5,859	7,917	7,946	4,086	-
Intra-City Charges	23,356	13,967	8,631	24,775	24,775	10,943	-
Fixed Charges	-	-	-	-	-	-	-
<b>Maintenance &amp; Operating</b>	<b>29,845</b>	<b>16,600</b>	<b>14,490</b>	<b>33,142</b>	<b>33,071</b>	<b>15,029</b>	<b>-</b>
Internal Charges	22,596	26,490	25,442	17,568	17,568	17,568	-
Transfers Out	-	-	-	-	-	-	28,273
<b>Internal Transactions</b>	<b>22,596</b>	<b>26,490</b>	<b>25,442</b>	<b>17,568</b>	<b>17,568</b>	<b>17,568</b>	<b>28,273</b>
<b>Total Expenditures</b>	<b>135,885</b>	<b>126,667</b>	<b>110,562</b>	<b>146,528</b>	<b>146,457</b>	<b>145,974</b>	<b>28,273</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(11,592)</b>	<b>(4,308)</b>	<b>35,550</b>	<b>5,193</b>	<b>5,264</b>	<b>(49,634)</b>	<b>(28,273)</b>
<b>Beginning Cash Balance - July 1</b>	<b>58,224</b>	<b>46,632</b>	<b>43,196</b>	<b>77,907</b>	<b>77,907</b>	<b>77,907</b>	<b>28,273</b>
Other Cash Sources / (Uses)	-	872	(839)	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>46,632</b>	<b>43,196</b>	<b>77,907</b>	<b>83,100</b>	<b>83,171</b>	<b>28,273</b>	<b>-</b>

**CT - East Valley**

Fund: 581

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Intergovernmental Revenues</b>							
F.T.A. Grant-Operating 78,193 Award	51,670	51,981	58,135	78,193	78,193	29,855	-
Indirect Cost Recovery	8,972	8,400	6,004	8,688	8,688	5,348	-
Misc Intergovmmtl Rev	58,000	58,000	78,918	58,000	58,000	58,000	-
<b>Total Intergovernmental Revenues</b>	<b>118,642</b>	<b>118,381</b>	<b>143,057</b>	<b>144,881</b>	<b>144,881</b>	<b>93,203</b>	<b>-</b>
<b>Charges For Services</b>							
Transit Fares-Valley	2,904	638	130	1,700	1,700	179	-
Advertising-Valley	880	840	1,260	1,300	1,300	160	-
Transportatn Srvs-Capital	-	-	-	-	-	-	-
Transit Passes-Valley Routes	712	1,937	1,125	3,300	3,300	2,065	-
<b>Total Charges For Services</b>	<b>4,496</b>	<b>3,415</b>	<b>2,515</b>	<b>6,300</b>	<b>6,300</b>	<b>2,404</b>	<b>-</b>
<b>Investment Earnings</b>							
						194	
<b>Total Interest Earnings</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>194</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>123,138</b>	<b>121,796</b>	<b>145,572</b>	<b>151,181</b>	<b>151,181</b>	<b>95,801</b>	<b>-</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	1,155	563	540	540	540	540	-
<b>Total Interfund Transfers In</b>	<b>1,155</b>	<b>563</b>	<b>540</b>	<b>540</b>	<b>540</b>	<b>540</b>	<b>-</b>
<b>TOTAL REVENUE</b>	<b>124,293</b>	<b>122,359</b>	<b>146,112</b>	<b>151,721</b>	<b>151,721</b>	<b>96,341</b>	<b>-</b>



**CT - East Valley**

Fund: 581

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>581 CT - East Valley</b>							
Dept	<b>3562 East Valley Grant</b>							
Activity	<b>434 Transit Systems</b>							
<b>Personnel Services</b>								
	Salaries & Wages	47,421	51,050	40,085	53,909	53,909	58,891	-
	Temporary Salaries	5,198	1,893	-	8,636	8,636	-	-
	Overtime - Misc	3,645	2,417	5,372	3,167	3,167	4,724	-
	F.I.C.A. (Soc. Sec.)	3,488	3,433	3,057	4,077	4,077	5,809	-
	P.E.R.S. Retirement	4,748	4,778	4,341	5,833	5,833	8,052	-
	Health & Vision Insurance	12,589	14,001	13,475	15,112	15,112	15,639	-
	Workers Comp. Ins.	4,633	4,366	2,830	3,237	3,237	5,136	-
	Unemployment Ins.	253	139	130	173	173	328	-
	Dental Insurance	653	698	625	720	720	1,208	-
	F.I.C.A. Medicare	816	803	715	954	954	13,590	-
<b>Total</b>	<b>Personnel Services</b>	<b>83,444</b>	<b>83,578</b>	<b>70,630</b>	<b>95,818</b>	<b>95,818</b>	<b>113,378</b>	<b>-</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	150	-	-	150	150	-	-
	Janitorial Supplies	141	23	-	150	150	-	-
	Clothing Allowance	-	-	-	150	50	-	-
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>291</b>	<b>23</b>	<b>-</b>	<b>450</b>	<b>350</b>	<b>-</b>	<b>-</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	1,802	1,418	1,857	3,416	3,416	3,416	-
	IT&S Telephone Service	455	456	474	474	474	474	-
	IT&S Special Projects	-	212	85	-	29	85	-
	Cellular Services	24	24	6	25	25	-	-
	Printing & Duplicating	250	250	-	250	250	-	-
	Advertising	250	250	-	250	250	-	-
	Medical Expenses	167	-	60	225	225	93	-
	Equipment Repairs	-	-	-	150	150	-	-
	Required Training	-	-	-	-	-	-	-
	Other Contracted Services	3,250	-	3,377	3,127	3,127	18	-
<b>Total</b>	<b>Purchased Services</b>	<b>6,198</b>	<b>2,610</b>	<b>5,859</b>	<b>7,917</b>	<b>7,946</b>	<b>4,086</b>	<b>-</b>
<b>Intra-City Charges</b>								
	Shop Gas & Fuel Charges	10,638	4,342	3,625	11,025	11,025	8,649	-
	Shop Vehicle Repairs	8,504	6,341	2,334	8,000	8,000	415	-
	Shop Tires & Tire Repairs	260	285	1,844	1,500	1,500	-	-
	Shop Vehicle Parts	3,954	3,000	828	4,250	4,250	1,879	-
<b>Total</b>	<b>Intra-City Charges</b>	<b>23,356</b>	<b>13,967</b>	<b>8,631</b>	<b>24,775</b>	<b>24,775</b>	<b>10,943</b>	<b>-</b>
<b>Internal Charges</b>								
	Comm, Mgr, Atty Charges	4,585	4,521	5,934	-	-	-	-
	Public Works	1,929	3,222	-	-	-	-	-
	Vehicle & Equip Insurance	380	380	139	149	149	149	-
	Liability Insurance	1,499	1,618	1,662	1,743	1,743	1,743	-
	Fidelity Insurance	16	16	16	16	16	16	-
	Human Resource	1,601	1,645	1,695	1,622	1,622	1,622	-
	Budget & Accounting	2,645	2,662	3,321	1,363	1,363	1,363	-
	Fleet Services Charges	9,941	12,426	12,675	12,675	12,675	12,675	-
<b>Total</b>	<b>Internal Charges</b>	<b>22,596</b>	<b>26,490</b>	<b>25,442</b>	<b>17,568</b>	<b>17,568</b>	<b>17,568</b>	<b>-</b>
<b>Total</b>	<b>East Valley Grant</b>	<b>135,885</b>	<b>126,667</b>	<b>110,562</b>	<b>146,528</b>	<b>146,457</b>	<b>145,974</b>	<b>-</b>

## Fleet Services

Fund: 610

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intergovernmental Revenues	30,560	28,114	27,059	26,000	26,000	27,985	26,000
Intra-City Revenues	1,092,737	935,045	901,834	1,261,603	1,296,603	1,046,076	1,359,954
Investment Earnings	-	-	-	-	-	2,528	1,500
Other Financing Sources / (Uses)	-	297,846	5,385	1,000	1,000	13,589	-
<b>Other Operating Revenues</b>	<b>1,123,297</b>	<b>1,261,005</b>	<b>934,278</b>	<b>1,288,603</b>	<b>1,323,603</b>	<b>1,090,178</b>	<b>1,387,454</b>
Internal Service Revenues	669,218	702,565	716,615	719,261	719,261	719,261	836,589
Interfund Transfers In	6,873	3,431	3,284	3,284	3,284	3,284	1,195
<b>Internal Transactions</b>	<b>676,091</b>	<b>705,996</b>	<b>719,899</b>	<b>722,545</b>	<b>722,545</b>	<b>722,545</b>	<b>837,784</b>
<b>Total Revenues</b>	<b>1,799,388</b>	<b>1,967,001</b>	<b>1,654,177</b>	<b>2,011,148</b>	<b>2,046,148</b>	<b>1,812,723</b>	<b>2,225,238</b>
<b>Expenditures</b>							
<b>Personnel Services</b>	<b>452,063</b>	<b>505,032</b>	<b>529,818</b>	<b>540,642</b>	<b>540,642</b>	<b>542,020</b>	<b>561,024</b>
Supplies & Materials	953,795	830,611	797,872	1,131,808	1,131,808	1,038,258	1,156,105
Purchased Services	164,701	157,236	80,296	326,280	361,608	158,426	372,917
Intra-City Charges	3,190	2,955	5,226	7,616	7,616	5,862	8,310
Fixed Charges	15,839	23,925	24,533	25,820	25,820	26,088	27,750
<b>Maintenance &amp; Operating</b>	<b>1,137,525</b>	<b>1,014,727</b>	<b>907,926</b>	<b>1,491,524</b>	<b>1,526,852</b>	<b>1,228,634</b>	<b>1,565,082</b>
Internal Charges	99,873	99,780	77,554	112,289	112,289	112,289	147,448
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>99,873</b>	<b>99,780</b>	<b>77,554</b>	<b>112,289</b>	<b>112,289</b>	<b>112,289</b>	<b>147,448</b>
Capital Outlay	-	22,439	73,612	15,000	165,000	165,000	92,000
<b>Debt &amp; Capital</b>	<b>-</b>	<b>22,439</b>	<b>73,612</b>	<b>15,000</b>	<b>165,000</b>	<b>165,000</b>	<b>92,000</b>
<b>Total Expenditures</b>	<b>1,689,461</b>	<b>1,641,978</b>	<b>1,588,910</b>	<b>2,159,455</b>	<b>2,344,783</b>	<b>2,047,943</b>	<b>2,365,554</b>
<b>Revenues Over (Under) Expenditures</b>	<b>109,927</b>	<b>325,023</b>	<b>65,267</b>	<b>(148,307)</b>	<b>(298,635)</b>	<b>(235,220)</b>	<b>(140,316)</b>
<b>Beginning Cash Balance - July 1</b>	<b>287,103</b>	<b>397,030</b>	<b>728,344</b>	<b>787,320</b>	<b>787,320</b>	<b>787,320</b>	<b>552,101</b>
Other Cash Sources / (Uses)	-	6,291	(6,291)	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>397,030</b>	<b>728,344</b>	<b>787,320</b>	<b>639,013</b>	<b>488,685</b>	<b>552,101</b>	<b>411,784</b>

# Fleet Services

Fund: 610

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
<b>Intergovernmental Revenues</b>							
Fuel Tax Refund	30,560	28,114	27,059	26,000	26,000	27,985	26,000
<b>Total Intergovernmental Revenues</b>	<b>30,560</b>	<b>28,114</b>	<b>27,059</b>	<b>26,000</b>	<b>26,000</b>	<b>27,985</b>	<b>26,000</b>
<b>Intra-City Revenues</b>							
Gas & Fuel Charges	574,851	499,528	506,198	749,353	749,353	650,546	799,915
Veh & Equip Repairs	133,040	144,404	56,558	158,415	193,415	88,817	203,660
Tires & Tire Repairs	71,183	68,009	60,847	80,785	80,785	53,714	-
Shop Parts	313,663	223,104	278,231	273,050	273,050	252,999	356,379
<b>Total Intra-City Revenues</b>	<b>1,092,737</b>	<b>935,045</b>	<b>901,834</b>	<b>1,261,603</b>	<b>1,296,603</b>	<b>1,046,076</b>	<b>1,359,954</b>
<b>Investment Earnings</b>							
						2,528	1,500
<b>Total Interest Earnings</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,528</b>	<b>1,500</b>
<b>Internal Service Revenues</b>							
Fleet Services Charges	669,218	702,565	716,615	719,261	719,261	719,261	836,589
<b>Total Internal Service Revenues</b>	<b>669,218</b>	<b>702,565</b>	<b>716,615</b>	<b>719,261</b>	<b>719,261</b>	<b>719,261</b>	<b>836,589</b>
<b>Other Financing Sources / (Uses)</b>							
Other Revenues	-	746	627	1,000	1,000	13,589	-
Sale of Fixed Assets	-	297,100	4,758				
<b>Total Other Financing Sources / (Uses)</b>	<b>-</b>	<b>297,846</b>	<b>5,385</b>	<b>1,000</b>	<b>1,000</b>	<b>13,589</b>	<b>-</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>1,792,515</b>	<b>1,963,570</b>	<b>1,650,893</b>	<b>2,007,864</b>	<b>2,042,864</b>	<b>1,809,439</b>	<b>2,224,043</b>
<b>Interfund Transfers In</b>							
T/in - 645 Insurance & Safety	6,873	3,431	3,284	3,284	3,284	3,284	1,195
<b>Total Interfund Transfers In</b>	<b>6,873</b>	<b>3,431</b>	<b>3,284</b>	<b>3,284</b>	<b>3,284</b>	<b>3,284</b>	<b>1,195</b>
<b>TOTAL REVENUE</b>	<b>1,799,388</b>	<b>1,967,001</b>	<b>1,654,177</b>	<b>2,011,148</b>	<b>2,046,148</b>	<b>1,812,723</b>	<b>2,225,238</b>
<b>Other Sources / (Uses) - Non-Budgeted</b>							
Change in Vouchers Payable from PY	-	6,291	(6,291)	-	-	-	-
<b>Total Other Sources / (Uses) - Non-Budgeted</b>	<b>-</b>	<b>6,291</b>	<b>(6,291)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Fleet Services

Fund: 610

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>610 Fleet Services</b>							
Dept	<b>3570 Shop</b>							
Activity	<b>501 Central Garages</b>							
<b>Personnel Services</b>								
	Salaries & Wages	308,327	338,406	361,644	367,963	367,963	371,989	383,715
	Temporary Salaries	-	4,677	-	-	-	-	-
	Overtime - Misc	470	367	-	2,880	2,880	63	3,176
	F.I.C.A. (Soc. Sec.)	17,977	19,514	20,667	23,542	23,542	21,815	24,535
	P.E.R.S. Retirement	27,260	29,960	31,689	33,678	33,678	32,949	35,498
	Health & Vision Insurance	63,989	75,718	84,747	84,745	84,745	85,641	84,026
	Workers Comp. Ins.	25,087	27,170	21,411	17,293	17,293	19,216	19,370
	Unemployment Ins.	1,438	879	907	993	993	1,338	1,074
	Dental Insurance	3,311	3,777	3,919	4,038	4,038	3,907	3,888
	F.I.C.A. Medicare	4,204	4,564	4,834	5,510	5,510	5,102	5,742
<b>Total</b>	<b>Personnel Services</b>	<b>452,063</b>	<b>505,032</b>	<b>529,818</b>	<b>540,642</b>	<b>540,642</b>	<b>542,020</b>	<b>561,024</b>
<b>Supplies &amp; Materials</b>								
	Office Supplies & Equip	819	605	266	1,020	1,020	571	800
	Supplies Reimbursement-Taxable	9,840	6,960	7,200	7,200	7,200	7,213	7,200
	7,200 4 Mech + Coord. @ \$1440 each tool allow.							
	Janitorial Supplies	938	943	2,274	2,000	2,000	1,254	1,800
	Clothing Allowance	3,272	3,334	2,564	3,000	3,000	3,213	3,000
	Operating Supplies - Misc	6,074	5,996	7,365	8,200	8,200	6,694	10,000
	7,000 rags, gloves, batteries, etc.							
	3,000 Fabrication Materials							
	<u>10,000</u>							
	Tires/Tubes-Outside Vendr	-	-	-	-	-	-	1,000
	Small Tools & Equip-Misc	7,902	6,078	10,785	7,900	7,900	6,845	6,900
	700 Air/Hydraulic Hoses							
	2,900 Blades/Disks/Sm Tools							
	1,500 Jack cart							
	1,800 20 ton pin puller							
	<u>6,900</u>							
	Computr Equip/Sftwr/Spplly	6,237	5,284	10,972	-	-	302	1,200
	1,000 iPad cases, wifi equip, etc.							
	<u>200</u>							
	<u>1,200</u>							
	Furniture & Fixtures-Misc	223	-	10	800	800	20	100
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>35,305</b>	<b>29,201</b>	<b>41,436</b>	<b>30,120</b>	<b>30,120</b>	<b>26,113</b>	<b>32,000</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Sprrt	17,288	16,250	23,470	26,679	26,679	26,679	29,776
	IT&S Telephone Service	3,869	3,876	4,029	4,029	4,029	4,029	2,963
	IT&S Special Projects	-	2,435	-	-	328	975	-
	City-Co Bldg Postage Adm	84	120	142	152	152	152	163
	Postage	34	24	76	250	250	23	100
	Cellular Services	1,651	1,828	1,548	1,680	1,680	1,426	1,680
	1,680 Mechanics-1200, Shop-480							
	Printing & Duplicating	25	83	59	75	75	106	75
	Advertising	71	-	-	250	250	332	100
	Water & Sewer	875	1,334	1,302	1,800	1,800	1,370	1,600
	Long Dist Telephone Chrgrs	37	59	-	-	-	-	-
	Solid Waste	874	268	730	1,500	1,500	733	1,000
	Medical Expenses	615	355	515	750	750	569	700
	Equipment Repairs	108	-	-	1,300	1,300	1,293	-
	Building Repairs/Maint	-	-	-	1,300	1,300	263	500
	Repairs/Services-Misc	54	-	-	500	500	-	500
	500 Misc Repairs							
	Meal Reimb-Taxable	-	-	-	1,000	1,000	-	500
	Required Training	-	99	-	7,500	7,500	29	7,500
	2,500 DEF Systems Training (1)							
	2,500 Diesel Training (1) or Electronics Training (1)							
	2,500 Local Training							
	<u>7,500</u>							

# Fleet Services

Fund: 610

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Other Contracted Services</b>	3,365	3,463	1,934	119,600	119,600	28,049	122,100
1,500 Lab/Disposal/Sampling for Sumps							
100,000 IBS/Napa - 60% Admin, 40% Parts							
3,500 Rebranding Fleet Vehicles/Vinyl							
2,000 Insite Update							
2,000 Modis Updates (2)							
6,000 Mitchell on Demand							
4,500 City Works							
1,600 Shop Wi-Fi							
1,000 Lift Inspection (Annual)							
<u>    122,100</u>							
<b>Total Purchased Services</b>	<b>28,950</b>	<b>30,194</b>	<b>33,805</b>	<b>168,365</b>	<b>168,693</b>	<b>66,028</b>	<b>169,257</b>
<b>Intra-City Charges</b>							
Copier Revolving Program	454	700	2,870	2,906	2,906	2,906	3,200
Shop Gas & Fuel Charges	1,685	1,749	1,512	2,560	2,560	2,121	3,630
Shop Vehicle Repairs	445	-	-	350	350	238	380
Shop Tires & Tire Repairs	18	-	636	800	800	47	-
Shop Vehicle Parts	588	506	207	1,000	1,000	551	1,100
<b>Total Intra-City Charges</b>	<b>3,190</b>	<b>2,955</b>	<b>5,226</b>	<b>7,616</b>	<b>7,616</b>	<b>5,862</b>	<b>8,310</b>
<b>Fixed Charges</b>							
Special Assessments	15,239	23,166	23,871	25,070	25,070	25,860	27,000
<b>Total Fixed Charges</b>	<b>15,239</b>	<b>23,166</b>	<b>23,871</b>	<b>25,070</b>	<b>25,070</b>	<b>25,860</b>	<b>27,000</b>
<b>Internal Charges</b>							
Comm, Mgr, Atty Charges	-	-	-	10,754	10,754	10,754	33,193
Public Works	20,669	25,033	-	-	-	-	-
Property Insurance	1,952	1,952	2,218	2,373	2,373	2,373	-
Vehicle & Equip Insurance	186	186	288	308	308	308	270
Liability Insurance	9,111	9,505	9,390	9,833	9,833	9,833	11,070
Fidelity Insurance	52	54	53	61	61	61	51
Liability Deductible	-	-	-	-	-	-	7,555
Human Resource	9,209	8,910	9,182	7,246	7,246	7,246	9,847
Budget & Accounting	9,843	9,936	11,991	31,661	31,661	31,661	32,906
Building M&O Charge	45,851	44,204	44,432	50,053	50,053	50,053	52,556
Weed & Snow Control Chrg	3,000	-	-	-	-	-	-
<b>Total Internal Charges</b>	<b>99,873</b>	<b>99,780</b>	<b>77,554</b>	<b>112,289</b>	<b>112,289</b>	<b>112,289</b>	<b>147,448</b>
<b>Capital Outlay</b>							
Buildings	-	-	-	15,000	165,000	5,627	11,000
FY22 15,000 Parking Lot Chip Seal Maintenance						159,373	
150,000 Fuel Storage Carryover from FY21							
<u>165,000</u>							
FY23 11,000 Vapor Filtration System - welding exhaust							
<u>11,000</u>							
Imprvmnts Other Than Bldgs	-	-	73,612	-	-	-	-
- FY 21 - security improvements							
Equipment	-	-	-	-	-	-	45,000
45,000 Vehicle Lift System							
Vehicles	-	22,439	-	-	-	-	36,000
36,000 Replace unit 80							
<u>36,000</u>							
<b>Total Capital Outlay</b>	<b>-</b>	<b>22,439</b>	<b>73,612</b>	<b>15,000</b>	<b>165,000</b>	<b>165,000</b>	<b>92,000</b>
<b>Total Shop</b>	<b>634,620</b>	<b>712,767</b>	<b>785,321</b>	<b>899,102</b>	<b>1,049,430</b>	<b>943,172</b>	<b>1,037,039</b>

# Fleet Services

Fund: 610

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund <b>610 Fleet Services</b>								
Dept <b>3571 Fleet</b>								
Activity <b>501 Central Garages</b>								
<b>Supplies &amp; Materials</b>								
	Fuel/Oil Outside Vendor	529,713	482,588	410,869	748,853	748,853	694,270	799,915
	Tires/Tubes-Outside Vendr	106,003	74,273	53,872	80,285	80,285	67,239	-
	Repair & Maint Supp-Misc	282,774	244,549	291,695	272,550	272,550	250,635	324,190
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>918,490</b>	<b>801,410</b>	<b>756,436</b>	<b>1,101,688</b>	<b>1,101,688</b>	<b>1,012,145</b>	<b>1,124,105</b>
<b>Purchased Services</b>								
	Outside Repair to Mtr Veh	135,751	127,042	46,491	157,915	192,915	92,398	203,660
<b>Total</b>	<b>Purchased Services</b>	<b>135,751</b>	<b>127,042</b>	<b>46,491</b>	<b>157,915</b>	<b>192,915</b>	<b>92,398</b>	<b>203,660</b>
<b>Fixed Charges</b>								
	Licenses	600	759	662	750	750	228	750
<b>Total</b>	<b>Fixed Charges</b>	<b>600</b>	<b>759</b>	<b>662</b>	<b>750</b>	<b>750</b>	<b>228</b>	<b>750</b>
<b>Total</b>	<b>Fleet</b>	<b>1,054,841</b>	<b>929,211</b>	<b>803,589</b>	<b>1,260,353</b>	<b>1,295,353</b>	<b>1,104,770</b>	<b>1,328,515</b>

## Copier Revolving

Fund: 643

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Intra-City Revenues	20,342	24,638	30,374	32,331	32,331	32,331	25,397
Investment Earnings	-	-	-	-	-	238	150
<b>Other Operating Revenues</b>	<b>20,342</b>	<b>24,638</b>	<b>30,374</b>	<b>32,331</b>	<b>32,331</b>	<b>32,569</b>	<b>25,547</b>
<b>Total Revenues</b>	<b>20,342</b>	<b>24,638</b>	<b>30,374</b>	<b>32,331</b>	<b>32,331</b>	<b>32,569</b>	<b>25,547</b>
<b>Expenditures</b>							
Supplies & Materials	5,554	1,038	1,646	1,275	1,275	1,680	1,800
Purchased Services	9,138	8,932	10,866	7,700	7,700	6,031	6,000
Intra-City Charges	-	-	-	-	-	-	-
Fixed Charges	4,543	4,543	4,712	4,837	4,837	4,837	5,079
<b>Maintenance &amp; Operating</b>	<b>19,235</b>	<b>14,513</b>	<b>17,225</b>	<b>13,812</b>	<b>13,812</b>	<b>12,548</b>	<b>12,879</b>
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	27,608	-	-	-	-	30,000
<b>Debt &amp; Capital</b>	<b>-</b>	<b>27,608</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>
<b>Total Expenditures</b>	<b>19,235</b>	<b>42,121</b>	<b>17,225</b>	<b>13,812</b>	<b>13,812</b>	<b>12,548</b>	<b>42,879</b>
<b>Revenues Over (Under) Expenditures</b>	<b>1,107</b>	<b>(17,483)</b>	<b>13,150</b>	<b>18,519</b>	<b>18,519</b>	<b>20,021</b>	<b>(17,332)</b>
<b>Beginning Cash Balance - July 1</b>	<b>54,122</b>	<b>55,229</b>	<b>37,746</b>	<b>51,060</b>	<b>51,060</b>	<b>51,060</b>	<b>70,917</b>
Other Cash Sources / (Uses)	-	-	165	-	-	(165)	-
<b>Ending Cash Balance - June 30</b>	<b>55,229</b>	<b>37,746</b>	<b>51,060</b>	<b>69,579</b>	<b>69,579</b>	<b>70,917</b>	<b>53,585</b>
<b>Revenues</b>							
<b>Intra-City Revenues</b>							
Copier Charges	20,342	24,638	30,374	32,331	32,331	32,331	25,397
<b>Total Intra-City Revenues</b>	<b>20,342</b>	<b>24,638</b>	<b>30,374</b>	<b>32,331</b>	<b>32,331</b>	<b>32,331</b>	<b>25,397</b>
<b>Investment Earnings</b>							
<b>Total Interest Earnings</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>238</b>	<b>150</b>
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>20,342</b>	<b>24,638</b>	<b>30,374</b>	<b>32,331</b>	<b>32,331</b>	<b>32,569</b>	<b>25,547</b>
<b>TOTAL REVENUE</b>	<b>20,342</b>	<b>24,638</b>	<b>30,374</b>	<b>32,331</b>	<b>32,331</b>	<b>32,569</b>	<b>25,547</b>

# Copier Revolving

Fund: 643

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
Fund	<b>643 Copier Revolving</b>							
Dept	<b>1553 Copier Revolving</b>							
Activity	<b>415 Financial Services</b>							
<b>Supplies &amp; Materials</b>								
	Paper & Forms	954	958	1,646	1,200	1,200	1,680	1,700
	Office Supplies & Equip	4,600	80	-	75	75	-	100
<b>Total</b>	<b>Supplies &amp; Materials</b>	<b>5,554</b>	<b>1,038</b>	<b>1,646</b>	<b>1,275</b>	<b>1,275</b>	<b>1,680</b>	<b>1,800</b>
<b>Purchased Services</b>								
	IT&S Computer Maint/Spprt	-						
	Equipment Repairs	9,138	8,932	10,866	7,700	7,700	6,031	6,000
	Contract Coverage charges							
<b>Total</b>	<b>Purchased Services</b>	<b>9,138</b>	<b>8,932</b>	<b>10,866</b>	<b>7,700</b>	<b>7,700</b>	<b>6,031</b>	<b>6,000</b>
<b>Fixed Charges</b>								
	Rent of Bldgs & Offices	4,543	4,543	4,712	4,837	4,837	4,837	5,079
	Rent of Equipment			-	-	-	-	-
<b>Total</b>	<b>Fixed Charges</b>	<b>4,543</b>	<b>4,543</b>	<b>4,712</b>	<b>4,837</b>	<b>4,837</b>	<b>4,837</b>	<b>5,079</b>
<b>Capital Outlay</b>								
	Equipment							
	Copier Replacements	-	27,608	-	-	-	-	30,000
	<u>30,000</u>							
FY23	<u>30,000</u>							
<b>Total</b>	<b>Capital Outlay</b>	<b>-</b>	<b>27,608</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>
<b>Total</b>	<b>Copier Revolving</b>	<b>19,235</b>	<b>42,121</b>	<b>17,225</b>	<b>13,812</b>	<b>13,812</b>	<b>12,548</b>	<b>42,879</b>



## Property & Liab Insurance

Fund: 645

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Charges For Services	1,423	-	3,250	1,442	1,442	1,224	2,082
Intra-City Revenues	-	-	-	-	-	100	-
Investment Earnings	-	-	-	-	-	2,595	1,500
Other Financing Sources / (Uses)	21,444	14,433	52,160	-	-	-	-
<b>Other Operating Revenues</b>	<b>22,867</b>	<b>14,433</b>	<b>55,410</b>	<b>1,442</b>	<b>1,442</b>	<b>3,919</b>	<b>3,582</b>
Internal Service Revenues	822,065	858,587	928,601	990,062	990,062	987,408	1,232,116
Interfund Transfers In	-	-	-	-	-	-	-
<b>Internal Transactions</b>	<b>822,065</b>	<b>858,587</b>	<b>928,601</b>	<b>990,062</b>	<b>990,062</b>	<b>987,408</b>	<b>1,232,116</b>
<b>Total Revenues</b>	<b>844,932</b>	<b>873,020</b>	<b>984,011</b>	<b>991,504</b>	<b>991,504</b>	<b>991,327</b>	<b>1,235,698</b>
<b>Expenditures</b>							
Fixed Charges	637,822	798,001	936,498	982,852	982,852	1,053,401	1,244,362
<b>Maintenance &amp; Operating</b>	<b>637,822</b>	<b>798,001</b>	<b>936,498</b>	<b>982,852</b>	<b>982,852</b>	<b>1,053,401</b>	<b>1,244,362</b>
Transfers Out	400,000	200,000	225,141	199,522	199,522	199,522	79,945
<b>Internal Transactions</b>	<b>400,000</b>	<b>200,000</b>	<b>225,141</b>	<b>199,522</b>	<b>199,522</b>	<b>199,522</b>	<b>79,945</b>
<b>Total Expenditures</b>	<b>1,037,822</b>	<b>998,001</b>	<b>1,161,639</b>	<b>1,182,374</b>	<b>1,182,374</b>	<b>1,252,923</b>	<b>1,324,307</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(192,890)</b>	<b>(124,981)</b>	<b>(177,628)</b>	<b>(190,870)</b>	<b>(190,870)</b>	<b>(261,596)</b>	<b>(88,609)</b>
<b>Beginning Cash Balance - July 1</b>	<b>1,157,376</b>	<b>964,486</b>	<b>839,505</b>	<b>661,877</b>	<b>661,877</b>	<b>661,877</b>	<b>400,281</b>
<b>Other Cash Sources / (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Cash Balance - June 30</b>	<b>964,486</b>	<b>839,505</b>	<b>661,877</b>	<b>471,007</b>	<b>471,007</b>	<b>400,281</b>	<b>311,672</b>

# Property & Liab Insurance

Fund: 645

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget						
				Adopted	Amended	Est Actuals							
<b>Revenues</b>													
<b>Charges For Services</b>													
Insurance Chrgs-External	1,423	-	3,250	1,442	1,442	1,224	2,082						
Grandstreet Prop Insurance													
<b>Total Charges For Services</b>	<b>1,423</b>	<b>-</b>	<b>3,250</b>	<b>1,442</b>	<b>1,442</b>	<b>1,224</b>	<b>2,082</b>						
<b>Other Revenues</b>													
						100							
<b>Total Other Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100</b>	<b>-</b>						
<b>Investment Earnings</b>													
						2,595	1,500						
<b>Total Interest Earnings</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,595</b>	<b>1,500</b>						
<b>Internal Service Revenues</b>													
Bldg/Prop Insur Charges	176,276	181,276	208,354	222,938	222,938	222,938	313,194						
Veh/Movabl Equip Charges	34,599	34,599	38,136	41,008	41,008	41,008	50,397						
Liability Insur Charges	554,795	582,161	608,798	648,113	648,113	645,467	752,606						
Fidelity Insur Charges	4,227	4,341	4,376	4,241	4,241	4,233	4,388						
Liab Deductible Charges	52,168	56,210	68,937	73,762	73,762	73,762	111,530						
<b>Total Internal Service Revenues</b>	<b>822,065</b>	<b>858,587</b>	<b>928,601</b>	<b>990,062</b>	<b>990,062</b>	<b>987,408</b>	<b>1,232,116</b>						
<b>Other Financing Sources / (Uses)</b>													
Other Revenues	22	282	-	-	-	-	-						
Cmpnstn for Loss on Bldgs	-	5,670	25,000	-	-	-	-						
Cmpnstn for Loss on Autos	21,422	8,481	27,160	-	-	-	-						
<b>Total Other Financing Sources / (Uses)</b>	<b>21,444</b>	<b>14,433</b>	<b>52,160</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>						
<b>SUBTOTAL - OPERATING REVENUE</b>	<b>844,932</b>	<b>873,020</b>	<b>984,011</b>	<b>991,504</b>	<b>991,504</b>	<b>991,327</b>	<b>1,235,698</b>						
<b>TOTAL REVENUE</b>	<b>844,932</b>	<b>873,020</b>	<b>984,011</b>	<b>991,504</b>	<b>991,504</b>	<b>991,327</b>	<b>1,235,698</b>						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Fund</td> <td style="width: 65%;">645 Property &amp; Liab Insurance</td> </tr> <tr> <td>Dept</td> <td>1505 Risk Management</td> </tr> <tr> <td>Activity</td> <td>505 Insurance</td> </tr> </table>								Fund	645 Property & Liab Insurance	Dept	1505 Risk Management	Activity	505 Insurance
Fund	645 Property & Liab Insurance												
Dept	1505 Risk Management												
Activity	505 Insurance												
<b>Fixed Charges</b>													
Insur Prem: Bldgs/Prop	177,718	189,623	234,262	245,975	245,975	248,320	316,380						
Insur Prem: Veh/Movabl Eq	34,600	33,795	38,555	40,483	40,483	43,824	45,666						
Insur Prem: Liability	309,765	459,604	521,840	547,932	547,932	703,168	752,606						
Insur Prem: Fidelity	2,333	3,945	3,945	4,142	4,142	3,180	3,180						
Ins Deductbl: Bldg/Prop	-	-	1,803	1,893	1,893	-	-						
Ins Deductbl: Veh/Mvbl Eq	-	7,032	3,501	3,676	3,676	-	-						
Ins Deductbl: Liability	78,242	89,551	110,448	115,500	115,500	54,909	111,530						
Reimbursed-Veh & Equip	35,164	14,452	22,144	23,251	23,251	-	15,000						
<b>Total Fixed Charges</b>	<b>637,822</b>	<b>798,001</b>	<b>936,498</b>	<b>982,852</b>	<b>982,852</b>	<b>1,053,401</b>	<b>1,244,362</b>						
<b>Transfers Out</b>													
T/out - Other Funds	400,000	200,000	225,141	199,522	199,522	199,522	79,945						
<b>Total Transfers Out</b>	<b>400,000</b>	<b>200,000</b>	<b>225,141</b>	<b>199,522</b>	<b>199,522</b>	<b>199,522</b>	<b>79,945</b>						
<b>Total Risk Management</b>	<b>1,037,822</b>	<b>998,001</b>	<b>1,161,639</b>	<b>1,182,374</b>	<b>1,182,374</b>	<b>1,252,923</b>	<b>1,324,307</b>						

## Health & Safety Program

Fund: 650

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Investment Earnings	4,392	1,827	180	250	250	467	300
Other Financing Sources / (Uses)	4,319,904	4,833,338	5,244,466	6,313,222	6,313,222	5,209,011	6,268,958
<b>Other Operating Revenues</b>	<b>4,324,296</b>	<b>4,835,165</b>	<b>5,244,646</b>	<b>6,313,472</b>	<b>6,313,472</b>	<b>5,209,479</b>	<b>6,269,258</b>
<b>Total Revenues</b>	<b>4,324,296</b>	<b>4,835,165</b>	<b>5,244,646</b>	<b>6,313,472</b>	<b>6,313,472</b>	<b>5,209,479</b>	<b>6,269,258</b>
<b>Expenditures</b>							
Purchased Services	8,699	8,111	11,665	12,750	12,750	6,676	12,200
Fixed Charges	4,397,307	4,785,452	5,132,621	5,702,000	5,702,000	5,221,431	6,105,000
<b>Maintenance &amp; Operating</b>	<b>4,406,006</b>	<b>4,793,563</b>	<b>5,144,285</b>	<b>5,714,750</b>	<b>5,714,750</b>	<b>5,228,107</b>	<b>6,117,200</b>
<b>Total Expenditures</b>	<b>4,406,006</b>	<b>4,793,563</b>	<b>5,144,285</b>	<b>5,714,750</b>	<b>5,714,750</b>	<b>5,228,107</b>	<b>6,317,200</b>
<b>Revenues Over (Under) Expenditures</b>	(81,710)	41,602	100,360	598,722	598,722	(18,628)	(47,942)
<b>Beginning Cash Balance - July 1</b>	412,375	330,665	372,267	472,627	472,627	472,627	453,999
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>330,665</b>	<b>372,267</b>	<b>472,627</b>	<b>1,071,349</b>	<b>1,071,349</b>	<b>453,999</b>	<b>406,057</b>

# Health & Safety Program

Fund: 650

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
<b>Investment Earnings</b>								
	Interest Earnings	4,392	1,827	180	250	250	467	300
<b>Total</b>	<b>Interest Earnings</b>	<b>4,392</b>	<b>1,827</b>	<b>180</b>	<b>250</b>	<b>250</b>	<b>467</b>	<b>300</b>
<b>Other Financing Sources / (Uses)</b>								
	Other Revenues	-	-	-	-	-	-	-
	City Contributions	3,050,025	3,349,616	3,710,752	4,563,019	4,563,019	3,699,795	4,813,958
	Employee Contributions	417,262	434,377	469,580	625,203	625,203	473,392	475,000
	Retiree Contributions	353,890	461,544	475,081	525,000	525,000	412,326	430,000
	Other Group Contributions	498,727	587,801	589,054	600,000	600,000	623,498	550,000
	Stop-Loss Insurance	-	-	-	-	-	-	-
	Misc MMIA Reimbursements	-	-	-	-	-	-	-
<b>Total</b>	<b>Other Financing Sources / (Uses)</b>	<b>4,319,904</b>	<b>4,833,338</b>	<b>5,244,466</b>	<b>6,313,222</b>	<b>6,313,222</b>	<b>5,209,011</b>	<b>6,268,958</b>
<b>TOTAL REVENUE</b>		<b>4,324,296</b>	<b>4,835,165</b>	<b>5,244,646</b>	<b>6,313,472</b>	<b>6,313,472</b>	<b>5,209,479</b>	<b>6,269,258</b>
Fund	<b>650 Health &amp; Safety Program</b>							
Dept	<b>1841 Medical Insurance</b>							
Activity	<b>505 Insurance</b>							
<b>Purchased Services</b>								
	EAP (Employee Assist Prog)	2,383	1,906	1,430	2,500	2,500	1,906	2,700
	Non-City Admin Fees	3,835	3,510	2,970	4,250	4,250	3,255	4,500
	Other Contracted Services	2,481	2,695	7,265	6,000	6,000	1,515	5,000
<b>Total</b>	<b>Purchased Services</b>	<b>8,699</b>	<b>8,111</b>	<b>11,665</b>	<b>12,750</b>	<b>12,750</b>	<b>6,676</b>	<b>12,200</b>
<b>Intra-City Charges</b>								
<b>Total</b>	<b>Intra-City Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fixed Charges</b>								
	Insur Prem: MMIA	4,397,307	4,785,452	5,132,621	5,700,000	5,700,000	5,219,761	6,100,000
	Empl Awrds/Incentive Prgms	-	-	-	2,000	2,000	-	5,000
	Refunds & Reimbursements	-	-	-	-	-	1,670	-
<b>Total</b>	<b>Fixed Charges</b>	<b>4,397,307</b>	<b>4,785,452</b>	<b>5,132,621</b>	<b>5,702,000</b>	<b>5,702,000</b>	<b>5,221,431</b>	<b>6,105,000</b>
<b>Transfers Out</b>								
	T/out - Other Funds	-	-	-	-	-	-	200,000
	Transfer to General Fund to Offset Health Levy Limit	-	-	-	-	-	-	-
<b>Total</b>	<b>Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200,000</b>
<b>Total</b>	<b>Medical Insurance</b>	<b>4,406,006</b>	<b>4,793,563</b>	<b>5,144,285</b>	<b>5,714,750</b>	<b>5,714,750</b>	<b>5,228,107</b>	<b>6,317,200</b>

# Dental Program

Fund: 651

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget						
				Adopted	Amended	Est Actuals							
<b>Revenues</b>													
Investment Earnings	1,481	1,393	279	250	250	450	250						
Other Financing Sources / (Uses)	310,251	359,611	364,713	397,192	397,192	353,215	385,142						
<b>Other Operating Revenues</b>	<b>311,732</b>	<b>361,004</b>	<b>364,993</b>	<b>397,442</b>	<b>397,442</b>	<b>353,665</b>	<b>385,392</b>						
<b>Total Revenues</b>	<b>311,732</b>	<b>361,004</b>	<b>364,993</b>	<b>397,442</b>	<b>397,442</b>	<b>353,665</b>	<b>385,392</b>						
<b>Expenditures</b>													
Purchased Services	35,205	36,530	37,552	42,000	42,000	39,004	42,000						
Fixed Charges	253,701	268,885	296,034	355,000	355,000	301,259	355,000						
<b>Maintenance &amp; Operating</b>	<b>288,906</b>	<b>305,415</b>	<b>333,585</b>	<b>397,000</b>	<b>397,000</b>	<b>340,263</b>	<b>397,000</b>						
<b>Total Expenditures</b>	<b>288,906</b>	<b>305,415</b>	<b>333,585</b>	<b>397,000</b>	<b>397,000</b>	<b>340,263</b>	<b>397,000</b>						
<b>Revenues Over (Under) Expenditures</b>	<b>22,826</b>	<b>55,589</b>	<b>31,407</b>	<b>442</b>	<b>442</b>	<b>13,402</b>	<b>(11,608)</b>						
<b>Beginning Cash Balance - July 1</b>	<b>45,633</b>	<b>68,459</b>	<b>124,048</b>	<b>155,459</b>	<b>155,459</b>	<b>155,459</b>	<b>168,861</b>						
Other Cash Sources / (Uses)	-	-	4	-	-	-	-						
<b>Ending Cash Balance - June 30</b>	<b>68,459</b>	<b>124,048</b>	<b>155,459</b>	<b>155,901</b>	<b>155,901</b>	<b>168,861</b>	<b>157,253</b>						
<b>Revenues</b>													
<b>Investment Earnings</b>													
Interest Earnings	1,481	1,393	279	250	250	450	250						
<b>Total Interest Earnings</b>	<b>1,481</b>	<b>1,393</b>	<b>279</b>	<b>250</b>	<b>250</b>	<b>450</b>	<b>250</b>						
<b>Other Financing Sources / (Uses)</b>													
Other Revenues	-	-	2,780	-	-	-	-						
City Contributions	181,991	196,148	197,609	220,979	220,979	199,229	226,537						
Employee Contributions	56,164	56,266	58,621	70,713	70,713	58,812	60,576						
Retiree Contributions	39,769	67,272	69,866	67,000	67,000	63,456	65,360						
Other Group Contributions	32,327	39,926	35,838	38,500	38,500	31,718	32,669						
<b>Total Other Financing Sources / (Uses)</b>	<b>310,251</b>	<b>359,611</b>	<b>364,713</b>	<b>397,192</b>	<b>397,192</b>	<b>353,215</b>	<b>385,142</b>						
<b>TOTAL REVENUE</b>	<b>311,732</b>	<b>361,004</b>	<b>364,993</b>	<b>397,442</b>	<b>397,442</b>	<b>353,665</b>	<b>385,392</b>						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Fund</td> <td style="width: 70%;">651 Dental Program</td> </tr> <tr> <td>Dept</td> <td>1842 Dental Insurance</td> </tr> <tr> <td>Activity</td> <td>505 Insurance</td> </tr> </table>								Fund	651 Dental Program	Dept	1842 Dental Insurance	Activity	505 Insurance
Fund	651 Dental Program												
Dept	1842 Dental Insurance												
Activity	505 Insurance												
<b>Purchased Services</b>													
Non-City Admin Fees	35,205	36,530	37,552	42,000	42,000	39,004	42,000						
<b>Total Purchased Services</b>	<b>35,205</b>	<b>36,530</b>	<b>37,552</b>	<b>42,000</b>	<b>42,000</b>	<b>39,004</b>	<b>42,000</b>						
<b>Fixed Charges</b>													
Medical Claims	253,701	268,885	296,034	355,000	355,000	301,259	355,000						
<b>Total Fixed Charges</b>	<b>253,701</b>	<b>268,885</b>	<b>296,034</b>	<b>355,000</b>	<b>355,000</b>	<b>301,259</b>	<b>355,000</b>						
<b>Total Dental Insurance</b>	<b>288,906</b>	<b>305,415</b>	<b>333,585</b>	<b>397,000</b>	<b>397,000</b>	<b>340,263</b>	<b>397,000</b>						

**Vision Program**

Fund: 652

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget						
				Adopted	Amended	Est Actuals							
<b>Revenues</b>													
Investment Earnings	1,691	1,291	166	300	300	256	300						
Other Financing Sources / (Uses)	75,569	62,786	62,830	70,316	70,316	66,389	70,316						
<b>Other Operating Revenues</b>	<b>77,260</b>	<b>64,077</b>	<b>62,996</b>	<b>70,616</b>	<b>70,616</b>	<b>66,645</b>	<b>70,616</b>						
<b>Total Revenues</b>	<b>77,260</b>	<b>64,077</b>	<b>62,996</b>	<b>70,616</b>	<b>70,616</b>	<b>66,645</b>	<b>70,616</b>						
<b>Expenditures</b>													
Purchased Services	12,081	11,592	11,777	12,500	12,500	12,960	12,500						
Fixed Charges	46,192	45,007	55,993	55,000	55,000	41,601	57,000						
<b>Maintenance &amp; Operating</b>	<b>58,273</b>	<b>56,599</b>	<b>67,770</b>	<b>67,500</b>	<b>67,500</b>	<b>54,561</b>	<b>69,500</b>						
<b>Total Expenditures</b>	<b>58,273</b>	<b>56,599</b>	<b>67,770</b>	<b>67,500</b>	<b>67,500</b>	<b>54,561</b>	<b>69,500</b>						
<b>Revenues Over (Under) Expenditures</b>	<b>18,987</b>	<b>7,478</b>	<b>(4,774)</b>	<b>3,116</b>	<b>3,116</b>	<b>12,084</b>	<b>1,116</b>						
<b>Beginning Cash Balance - July 1</b>	<b>60,348</b>	<b>79,335</b>	<b>86,812</b>	<b>82,039</b>	<b>82,039</b>	<b>82,039</b>	<b>94,123</b>						
Other Cash Sources / (Uses)	-	(1)	-	-	-	-	-						
<b>Ending Cash Balance - June 30</b>	<b>79,335</b>	<b>86,812</b>	<b>82,039</b>	<b>85,155</b>	<b>85,155</b>	<b>94,123</b>	<b>95,239</b>						
<b>Revenues</b>													
<b>Investment Earnings</b>													
Interest Earnings	1,691	1,291	166	300	300	256	300						
<b>Total Interest Earnings</b>	<b>1,691</b>	<b>1,291</b>	<b>166</b>	<b>300</b>	<b>300</b>	<b>256</b>	<b>300</b>						
<b>Other Financing Sources / (Uses)</b>													
City Contributions	27,853	28,743	28,748	29,816	29,816	29,485	29,816						
Employee Contributions	15,501	15,188	15,440	17,000	17,000	15,021	17,000						
Retiree Contributions	21,388	12,096	12,531	16,500	16,500	16,106	16,500						
Other Group Contributions	10,827	6,760	6,112	7,000	7,000	5,776	7,000						
<b>Total Other Financing Sources / (Uses)</b>	<b>75,569</b>	<b>62,786</b>	<b>62,830</b>	<b>70,316</b>	<b>70,316</b>	<b>66,389</b>	<b>70,316</b>						
<b>TOTAL REVENUE</b>	<b>77,260</b>	<b>64,077</b>	<b>62,996</b>	<b>70,616</b>	<b>70,616</b>	<b>66,645</b>	<b>70,616</b>						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">Fund</td> <td>652 Vision Program</td> </tr> <tr> <td>Dept</td> <td>1843 Vision Insurance</td> </tr> <tr> <td>Activity</td> <td>505 Insurance</td> </tr> </table>								Fund	652 Vision Program	Dept	1843 Vision Insurance	Activity	505 Insurance
Fund	652 Vision Program												
Dept	1843 Vision Insurance												
Activity	505 Insurance												
<b>Purchased Services</b>													
Non-City Admin Fees	12,081	11,592	11,777	12,500	12,500	12,960	12,500						
<b>Total Purchased Services</b>	<b>12,081</b>	<b>11,592</b>	<b>11,777</b>	<b>12,500</b>	<b>12,500</b>	<b>12,960</b>	<b>12,500</b>						
<b>Fixed Charges</b>													
Medical Claims	46,192	45,007	55,993	55,000	55,000	41,601	57,000						
<b>Total Fixed Charges</b>	<b>46,192</b>	<b>45,007</b>	<b>55,993</b>	<b>55,000</b>	<b>55,000</b>	<b>41,601</b>	<b>57,000</b>						
<b>Total Vision Insurance</b>	<b>58,273</b>	<b>56,599</b>	<b>67,770</b>	<b>67,500</b>	<b>67,500</b>	<b>54,561</b>	<b>69,500</b>						

**Lighting Districts - All**

Fund: 029

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Special Assessments	917,963	914,502	914,047	931,010	931,010	931,010	1,014,801
<b>Taxes &amp; Assessments</b>	917,963	914,502	914,047	931,010	931,010	931,010	1,014,801
<b>Total Revenues</b>	<b>917,963</b>	<b>914,502</b>	<b>914,047</b>	<b>931,010</b>	<b>931,010</b>	<b>931,010</b>	<b>1,014,801</b>
<b>Expenditures</b>							
Purchased Services	850,415	863,931	899,600	896,764	896,764	896,764	941,602
<b>Maintenance &amp; Operating</b>	850,415	863,931	899,600	896,764	896,764	896,764	941,602
Internal Charges	50,338	49,957	66,648	74,358	74,358	74,358	75,271
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	50,338	49,957	66,648	74,358	74,358	74,358	75,271
<b>Total Expenditures</b>	<b>900,753</b>	<b>913,888</b>	<b>966,248</b>	<b>971,122</b>	<b>971,122</b>	<b>971,122</b>	<b>1,016,873</b>
<b>Revenues Over (Under) Expenditures</b>	17,210	614	(52,201)	(40,112)	(40,112)	(40,112)	(2,072)
<b>Beginning Cash Balance - July 1</b>	596,446	613,656	614,270	562,069	614,270	614,270	574,157
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	<b>613,656</b>	<b>614,270</b>	<b>562,069</b>	<b>521,956</b>	<b>574,157</b>	<b>574,157</b>	<b>572,085</b>

**Lighting Districts - All**  
Fund: 029

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Revenues**

**Special Assessments**

Special Assessments

Fund #	District #							
800	Lt Dist #200	9,531	9,898	9,810	9,810	9,810	9,810	10,693
801	Lt Dist #201	9,614	9,563	9,456	9,456	9,456	9,456	10,307
802	Lt Dist #202	3,341	3,171	3,168	3,168	3,168	3,168	3,453
803	Lt Dist #203	3,645	3,566	3,633	3,633	3,633	3,633	3,960
804	Lt Dist #204	23,344	23,077	22,699	22,699	22,699	22,699	24,742
805	Lt Dist #205	15,872	14,687	15,368	15,368	15,368	15,368	16,751
806	Lt Dist #206	2,978	2,981	2,979	2,979	2,979	2,979	3,247
807	Lt Dist #207	6,503	6,530	6,452	6,451	6,451	6,451	7,032
808	Lt Dist #208	1,250	1,288	1,262	1,262	1,262	1,262	1,376
809	Lt Dist #209	26,721	26,578	26,588	26,587	26,587	26,587	28,980
810	Lt Dist #210	1,953	1,798	1,867	1,867	1,867	1,867	2,035
811	Lt Dist #211	8,815	9,788	9,564	9,563	9,563	9,563	10,424
812	Lt Dist #212	4,874	4,875	4,850	4,850	4,850	4,850	5,287
813	Lt Dist #213	7,587	7,740	7,773	7,773	7,773	7,773	8,473
814	Lt Dist #214	9,390	9,315	9,324	9,323	9,323	9,323	10,162
815	Lt Dist #215	3,919	3,406	3,475	3,474	3,474	3,474	3,787
816	Lt Dist #216	4,877	4,333	4,853	4,852	4,852	4,852	5,289
817	Lt Dist #217	13,419	13,746	13,540	13,540	13,540	13,540	14,759
818	Lt Dist #218	6,028	5,956	6,048	6,047	6,047	6,047	6,591
819	Lt Dist #219	15,318	15,137	15,137	15,137	15,137	15,137	16,499
820	Lt Dist #220	23,862	23,894	23,814	23,813	23,813	23,813	25,956
821	Lt Dist #221	18,557	17,974	18,372	18,372	18,372	18,372	20,025
822	Lt Dist #222	43,822	43,701	44,336	50,704	50,704	50,704	55,267
823	Lt Dist #223	8,482	10,304	10,509	10,508	10,508	10,508	11,454
824	Lt Dist #224	17,068	16,920	16,920	16,920	16,920	16,920	18,443
825	Lt. Dist #225	4,000	5,035	5,129	5,128	5,128	5,128	5,590
826	Lt Dist #226	14,144	9,585	9,590	9,590	9,590	9,590	10,453
851	Lt Dist #351	17,775	18,016	17,931	17,931	17,931	17,931	19,545
857	Lt Dist #357	50,748	50,280	50,315	50,315	50,315	50,315	54,843
858	Lt Dist #358	6,942	6,902	6,778	6,778	6,778	6,778	7,388
859	Lt Dist #359	76,990	83,036	81,754	81,753	81,753	81,753	89,111
860	Lt Dist #360	50,742	50,650	50,713	47,545	47,545	47,545	51,824
861	Lt Dist #361	33,216	32,629	32,799	30,747	30,747	30,747	33,514
862	Lt Dist #362	59,281	59,731	59,316	59,316	59,316	59,316	64,654
863	Lt Dist #363	7,775	7,690	7,685	7,684	7,684	7,684	8,376
864	Lt Dist #264	48,772	48,669	48,091	48,090	48,090	48,090	52,418
865	Lt Dist #365	43,216	42,004	42,144	39,509	39,509	39,509	43,065
866	Lt Dist #362A	13,227	13,071	12,921	12,920	12,920	12,920	14,083
867	Lt Dist #364A	7,403	7,294	7,289	7,289	7,289	7,289	7,945
869	Lt Dist #269	23,917	23,410	23,559	23,558	23,558	23,558	25,678
873	Lt Dist #173	17,463	17,301	17,233	16,157	16,157	16,157	17,611
879	Lt Dist #359A	4,837	4,833	4,806	4,805	4,805	4,805	5,237
883	Lt Dist #383	2,470	2,423	2,439	2,439	2,439	2,439	2,659
885	Lt Dist #385	2,806	2,509	2,722	2,721	2,721	2,721	2,966
889	Lt Dist #389	2,508	2,401	2,489	2,488	2,488	2,488	2,712
890	Lt Dist #390	4,428	4,455	4,361	4,361	4,361	4,361	4,753
892	Lt Dist #192	7,299	7,268	7,154	7,153	7,153	7,153	7,797
893	Lt Dist #193	1,020	1,240	1,100	1,237	1,237	1,237	1,348
894	Lt Dist #164	5,626	5,775	5,648	5,647	5,647	5,647	6,155
895	Lt Dist #304	10,521	10,714	10,553	10,553	10,553	10,553	11,503
896	Lt Dist #306	82,526	80,621	80,753	75,706	75,706	75,706	82,520
897	Lt Dist #364	17,073	16,680	16,828	15,775	15,775	15,775	17,195
898	Lt Dist #398	5,234	5,028	5,075	5,074	5,074	5,074	5,531
899	Lt Dist #399	5,234	5,028	5,075	30,585	30,585	30,585	33,338

<b>Total</b>	<b>Special Assessments</b>	<b>917,963</b>	<b>914,502</b>	<b>914,047</b>	<b>931,010</b>	<b>931,010</b>	<b>931,010</b>	<b>1,014,801</b>
--------------	----------------------------	----------------	----------------	----------------	----------------	----------------	----------------	------------------

<b>SUBTOTAL - OPERATING REVENUE</b>	<b>917,963</b>	<b>914,502</b>	<b>914,047</b>	<b>931,010</b>	<b>931,010</b>	<b>931,010</b>	<b>1,014,801</b>
-------------------------------------	----------------	----------------	----------------	----------------	----------------	----------------	------------------

<b>TOTAL REVENUE</b>	<b>917,963</b>	<b>914,502</b>	<b>914,047</b>	<b>931,010</b>	<b>931,010</b>	<b>931,010</b>	<b>1,014,801</b>
----------------------	----------------	----------------	----------------	----------------	----------------	----------------	------------------



**Lighting Districts - All**

Fund: 029

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

Fund	<b>29 Lighting Districts - All</b>
Dept	<b>1511 Light Districts</b>
Activity	<b>432 Streets &amp; Traffic</b>

**Purchased Services**

Electric Utility

Fund #	District #	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022 Adopted	FY 2022 Amended	FY 2022 Est Actuals	Proposed FY 2023 Budget
800	Lt Dist #200	9,574	8,504	9,269	8,504	8,504	8,504	8,929
801	Lt Dist #201	8,845	9,025	9,071	9,025	9,025	9,025	9,476
802	Lt Dist #202	2,891	2,728	3,027	2,728	2,728	2,728	2,864
803	Lt Dist #203	3,340	3,511	3,445	3,511	3,511	3,511	3,686
804	Lt Dist #204	21,597	22,039	22,701	22,039	22,039	22,039	23,141
805	Lt Dist #205	14,388	14,492	14,751	14,492	14,492	14,492	15,216
806	Lt Dist #206	2,980	3,085	3,027	3,085	3,085	3,085	3,239
807	Lt Dist #207	6,119	6,336	6,526	6,336	6,336	6,336	6,652
808	Lt Dist #208	1,192	1,234	1,211	1,234	1,234	1,234	1,295
809	Lt Dist #209	25,268	25,744	26,517	25,744	25,744	25,744	27,032
810	Lt Dist #210	1,788	1,850	1,816	1,850	1,850	1,850	1,943
811	Lt Dist #211	9,332	9,824	10,119	9,824	9,824	9,824	10,315
812	Lt Dist #212	5,033	5,146	5,085	5,146	5,146	5,146	5,403
813	Lt Dist #213	7,622	7,856	8,093	7,856	7,856	7,856	8,249
814	Lt Dist #214	8,766	9,083	9,355	9,083	9,083	9,083	9,537
815	Lt Dist #215	3,387	3,492	3,435	3,492	3,492	3,492	3,666
816	Lt Dist #216	4,691	4,829	4,751	4,829	4,829	4,829	5,070
817	Lt Dist #217	13,554	13,963	14,383	13,963	13,963	13,963	14,661
818	Lt Dist #218	5,577	5,736	5,649	5,736	5,736	5,736	6,022
819	Lt Dist #219	14,565	15,074	15,527	15,074	15,074	15,074	15,828
820	Lt Dist #220	23,349	23,962	24,682	23,962	23,962	23,962	25,161
821	Lt Dist #221	17,565	17,723	18,047	17,723	17,723	17,723	18,609
822	Lt Dist #222	41,993	43,391	44,694	43,391	43,391	43,391	45,561
823	Lt Dist #223	10,087	10,760	11,083	10,760	10,760	10,760	11,298
824	Lt Dist #224	16,141	16,669	17,170	16,669	16,669	16,669	17,503
825	Lt Dist #225	4,603	4,760	4,671	4,760	4,760	4,760	4,998
826	Lt Dist #226	8,862	7,804	9,073	7,804	7,804	7,804	8,195
851	Lt Dist #351	16,951	17,508	18,034	17,508	17,508	17,508	18,383
857	Lt Dist #357	44,996	47,011	48,422	47,011	47,011	47,011	49,362
858	Lt Dist #358	5,734	4,872	6,133	4,872	4,872	4,872	5,116
859	Lt Dist #359	75,712	73,297	78,310	73,297	73,297	73,297	76,962
860	Lt Dist #360	46,197	48,537	49,993	48,537	48,537	48,537	50,964
861	Lt Dist #361	30,093	34,961	36,010	34,961	34,961	34,961	36,709
862	Lt Dist #362	54,298	56,284	57,974	56,284	56,284	56,284	59,098
863	Lt Dist #363	7,013	6,670	7,272	6,670	6,670	6,670	7,003
864	Lt Dist #264	44,809	46,696	48,125	46,696	46,696	46,696	49,031
865	Lt Dist #365	40,462	41,862	43,118	41,862	41,862	41,862	43,955
866	Lt Dist #362A	12,332	11,949	12,499	11,949	11,949	11,949	12,546
867	Lt Dist #364A	7,216	8,643	8,903	8,643	8,643	8,643	9,075
869	Lt Dist #269	22,164	23,009	23,699	23,009	23,009	23,009	24,159
873	Lt Dist #173	15,676	13,699	14,987	13,699	13,699	13,699	14,383
879	Lt Dist #359A	4,155	3,548	4,316	3,548	3,548	3,548	3,726
883	Lt Dist #383	2,035	1,708	2,227	1,708	1,708	1,708	1,793
885	Lt Dist #385	2,475	2,313	2,565	2,313	2,313	2,313	2,429
889	Lt Dist #389	2,327	2,095	2,436	2,095	2,095	2,095	2,200
890	Lt Dist #390	3,955	3,569	4,134	3,569	3,569	3,569	3,748
892	Lt Dist #192	6,235	5,458	6,397	5,458	5,458	5,458	5,731
893	Lt Dist #193	878	550	899	550	550	550	578
894	Lt Dist #164	4,809	4,014	5,113	4,014	4,014	4,014	4,214
895	Lt Dist #304	9,795	7,906	8,652	7,906	7,906	7,906	8,301
896	Lt Dist #306	76,588	77,959	80,298	77,959	77,959	77,959	81,856
897	Lt Dist #364	15,764	16,567	17,064	16,567	16,567	16,567	17,395
898	Lt Dist #398	4,637	4,628	4,842	4,628	4,628	4,628	4,860
899	Lt Dist #399	-	-	-	32,833	32,833	32,833	34,475
	Subtotal Electric Utility	850,415	863,931	899,600	896,764	896,764	896,764	941,602
<b>Total</b>	<b>Purchased Services</b>	<b>850,415</b>	<b>863,931</b>	<b>899,600</b>	<b>896,764</b>	<b>896,764</b>	<b>896,764</b>	<b>941,602</b>

# Lighting Districts - All

Fund: 029

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

## Internal Charges

Comm, Mgr, Atty Charges

Fund #	District #							
800	Lt Dist #200	91	88	124	446	446	446	455
801	Lt Dist #201	125	120	170	611	611	611	623
802	Lt Dist #202	34	32	46	165	165	165	168
803	Lt Dist #203	51	49	69	248	248	248	253
804	Lt Dist #204	186	179	253	909	909	909	926
805	Lt Dist #205	102	97	138	496	496	496	505
806	Lt Dist #206	34	32	46	165	165	165	168
807	Lt Dist #207	74	71	101	363	363	363	370
808	Lt Dist #208	14	13	18	66	66	66	67
809	Lt Dist #209	203	195	276	991	991	991	1,010
810	Lt Dist #210	20	19	28	99	99	99	101
811	Lt Dist #211	139	133	189	677	677	677	690
812	Lt Dist #212	30	29	41	149	149	149	152
813	Lt Dist #213	61	58	83	297	297	297	303
814	Lt Dist #214	115	110	157	562	562	562	572
815	Lt Dist #215	27	26	37	132	132	132	135
816	Lt Dist #216	30	29	41	149	149	149	152
817	Lt Dist #217	108	104	147	529	529	529	539
818	Lt Dist #218	34	32	46	165	165	165	168
819	Lt Dist #219	129	123	175	628	628	628	640
820	Lt Dist #220	142	136	194	694	694	694	707
821	Lt Dist #221	102	97	138	496	496	496	505
822	Lt Dist #222	335	321	456	1,900	1,900	1,900	1,936
823	Lt Dist #223	149	143	203	727	727	727	741
824	Lt Dist #224	122	117	166	595	595	595	606
825	Lt. Dist #225	41	39	55	198	198	198	202
826	Lt Dist #226	146	140	198	710	710	710	724
851	Lt Dist #351	193	185	263	942	942	942	960
857	Lt Dist #357	1,110	1,065	1,511	5,418	5,418	5,418	5,522
858	Lt Dist #358	159	153	217	776	776	776	791
859	Lt Dist #359	521	500	710	2,412	2,412	2,412	2,458
860	Lt Dist #360	1,110	1,065	1,511	5,418	5,418	5,418	5,522
861	Lt Dist #361	606	581	825	3,122	3,122	3,122	3,182
862	Lt Dist #362	1,029	987	1,401	5,022	5,022	5,022	5,118
863	Lt Dist #363	115	110	157	562	562	562	572
864	Lt Dist #264	399	383	544	1,949	1,949	1,949	1,986
865	Lt Dist #365	515	494	700	2,511	2,511	2,511	2,559
866	Lt Dist #362A	125	120	170	611	611	611	623
867	Lt Dist #364A	68	65	92	330	330	330	337
869	Lt Dist #269	308	295	419	1,503	1,503	1,503	1,532
873	Lt Dist #173	396	380	539	1,933	1,933	1,933	1,970
879	Lt Dist #359A	118	114	161	578	578	578	589
883	Lt Dist #383	54	52	74	264	264	264	269
885	Lt Dist #385	41	39	55	198	198	198	202
889	Lt Dist #389	20	19	28	99	99	99	101
890	Lt Dist #390	61	58	83	297	297	297	303
892	Lt Dist #192	186	179	253	875	875	875	892
893	Lt Dist #193	30	29	41	132	132	132	135
894	Lt Dist #164	132	127	180	644	644	644	657
895	Lt Dist #304	125	120	170	611	611	611	623
896	Lt Dist #306	1,144	1,097	1,556	5,568	5,568	5,568	5,670
897	Lt Dist #364	254	244	346	1,321	1,321	1,321	1,347
898	Lt Dist #398	54	52	74	264	264	264	269
899	Lt Dist #399	-	-	-	826	826	826	842
Subtotal Comm, Mgr, Atty Charges		11,517	11,065	15,703	57,353	57,353	57,353	58,449

**Lighting Districts - All**

Fund: 029

		FY 2019	FY 2020	FY 2021	FY 2022			Proposed
		Actual	Actual	Unaudited	Adopted	Amended	Est Actuals	FY 2023
								Budget
<b>Budget &amp; Accounting</b>								
<b>Fund #</b>	<b>District #</b>							
800	Lt Dist #200	308	308	404	132	132	132	131
801	Lt Dist #201	422	422	553	181	181	181	179
802	Lt Dist #202	114	114	149	49	49	49	48
803	Lt Dist #203	171	171	224	73	73	73	73
804	Lt Dist #204	628	628	822	269	269	269	266
805	Lt Dist #205	342	342	448	147	147	147	145
806	Lt Dist #206	114	114	149	49	49	49	48
807	Lt Dist #207	251	251	329	108	108	108	107
808	Lt Dist #208	46	46	60	20	20	20	19
809	Lt Dist #209	685	685	897	294	294	294	291
810	Lt Dist #210	68	68	90	29	29	29	29
811	Lt Dist #211	468	468	613	201	201	201	199
812	Lt Dist #212	103	103	135	44	44	44	44
813	Lt Dist #213	205	205	269	88	88	88	87
814	Lt Dist #214	388	388	508	167	167	167	165
815	Lt Dist #215	91	91	120	39	39	39	39
816	Lt Dist #216	103	103	135	44	44	44	44
817	Lt Dist #217	365	365	478	157	157	157	155
818	Lt Dist #218	114	114	149	49	49	49	48
819	Lt Dist #219	434	434	568	186	186	186	184
820	Lt Dist #220	479	479	628	206	206	206	203
821	Lt Dist #221	342	342	448	147	147	147	145
822	Lt Dist #222	1,130	1,130	1,480	563	563	563	557
823	Lt Dist #223	502	502	658	216	216	216	213
824	Lt Dist #224	411	411	538	176	176	176	174
825	Lt. Dist #225	137	137	179	59	59	59	58
826	Lt Dist #226	491	491	643	211	211	211	208
851	Lt Dist #351	650	650	852	279	279	279	276
857	Lt Dist #357	3,743	3,743	4,903	1,606	1,606	1,606	1,589
858	Lt Dist #358	536	536	703	230	230	230	228
859	Lt Dist #359	1,757	1,757	2,302	715	715	715	707
860	Lt Dist #360	3,743	3,743	4,903	1,606	1,606	1,606	1,589
861	Lt Dist #361	2,043	2,043	2,676	926	926	926	916
862	Lt Dist #362	3,469	3,469	4,544	1,489	1,489	1,489	1,473
863	Lt Dist #363	388	388	508	167	167	167	165
864	Lt Dist #264	1,347	1,347	1,764	578	578	578	572
865	Lt Dist #365	1,735	1,735	2,272	744	744	744	736
866	Lt Dist #362A	422	422	553	181	181	181	179
867	Lt Dist #364A	228	228	299	98	98	98	97
869	Lt Dist #269	1,038	1,038	1,360	446	446	446	441
873	Lt Dist #173	1,335	1,335	1,749	573	573	573	567
879	Lt Dist #359A	399	399	523	171	171	171	170
883	Lt Dist #383	183	183	239	78	78	78	78
885	Lt Dist #385	137	137	179	59	59	59	58
889	Lt Dist #389	68	68	90	29	29	29	29
890	Lt Dist #390	205	205	269	88	88	88	87
892	Lt Dist #192	628	628	822	260	260	260	257
893	Lt Dist #193	103	171	224	39	39	39	39
894	Lt Dist #164	445	445	583	191	191	191	189
895	Lt Dist #304	422	422	553	181	181	181	179
896	Lt Dist #306	3,846	3,849	5,041	1,652	1,652	1,652	1,634
897	Lt Dist #364	856	856	1,121	392	392	392	388
898	Lt Dist #398	183	183	239	78	78	78	78
899	Lt Dist #399	-	-	-	245	245	245	242
<b>Subtotal Budget &amp; Accounting</b>		<b>38,821</b>	<b>38,892</b>	<b>50,945</b>	<b>17,005</b>	<b>17,005</b>	<b>17,005</b>	<b>16,822</b>
<b>Total</b>	<b>Internal Charges</b>	<b>50,338</b>	<b>49,957</b>	<b>66,648</b>	<b>74,358</b>	<b>74,358</b>	<b>74,358</b>	<b>75,271</b>
<b>Total</b>	<b>Light Districts</b>	<b>900,753</b>	<b>913,888</b>	<b>966,248</b>	<b>971,122</b>	<b>971,122</b>	<b>971,122</b>	<b>1,016,873</b>



---

# Adopting Resolutions

Final Budget Fiscal Year 2023

---



**RESOLUTION NO.**

**A RESOLUTION ADOPTING FINAL BUDGETS, BUDGET AUTHORITIES, AND APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023, AND SETTING THE SALARY FOR MUNICIPAL COURT JUDGE**

**WHEREAS**, Section 7-1-114, MCA provides that a local government with self-governing powers is subject to any law regulating the budget, finance, or borrowing procedures and powers of local governments;

**WHEREAS**, appropriation adjustments are sometimes integral to other business actions, and in those situations separate budget amendment procedures are not necessary. To carry out this intent, the Local Government Budget Act was passed;

**WHEREAS**, Section 7-6-4006(3), MCA, states:

Appropriations may be adjusted according to procedures authorized by the governing body for:

- (a) debt service funds for obligations related to debt approved by the governing body;
- (b) trust funds for obligations authorized by trust covenants;
- (c) any fund for federal, state, local, or private grants and shared revenue accepted and approved by the governing body;
- (d) any fund for special assessments approved by the governing body;
- (e) the proceeds from the sale of land;
- (f) any fund for gifts or donations; and
- (g) money borrowed during the fiscal year.

**WHEREAS**, Section 7-6-4012, MCA, states:

- (1) In its final budget resolution, the governing body

may authorize adjustments to appropriations funded by fees throughout the budget period. Adjustable appropriations are:

(a) proprietary fund appropriations; or  
(b) other appropriations specifically identified in the local government's final budget resolution as fee-based appropriations.

(2) Adjustments of fee-based appropriations must be:

(a) based upon the cost of providing the services supported by the fee; and

(b) fully funded by the related fees for services, fund reserves, or non-fee revenue such as interest.

**WHEREAS**, Sections 2-7-504, 7-6-609, and 7-6-611(1)(a), MCA, require the City to maintain its accounting system in accordance with Generally Accepted Accounting Principles (GAAP) and require that changes to the accounting system be made in accordance with GAAP;

**WHEREAS**, appropriations authorized in the annual, or properly amended, budget will not change if restructured in such accounting system changes;

**WHEREAS**, Sections 3-6-203, MCA and 2-8-5(B), Helena City Code provide that the annual salary and compensation of the municipal court judge must be set by ordinance or resolution; and

**WHEREAS**, a public hearing on this resolution was held by the City Commission on September 12, 2022, in the Commission Chambers at 316 North Park Avenue in Helena, Montana, at 6:00 P.M. and via Zoom Meeting at webinar ID: <https://zoom.us/j/93971767068>

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF  
THE CITY OF HELENA, MONTANA:

**Section 1. Legal Spending Limits:** The Helena City Commission adopts the City of Helena's budget based upon the preliminary budget previously proposed, as subsequently amended, and after concluding a public hearing on the same. As part of the budget, the City Commission hereby sets the City's budget level for the fiscal year 2023 as shown in Appendix A attached hereto. Appendix A, Balances & Changes by Fund, of this resolution sets forth per fund:

- A. the estimated, July 1, beginning cash balances;
- B. the estimated revenues;
- C. the interfund transfers in and transfers out;
- D. the authorized appropriations; and
- E. the estimated, June 30, ending cash balances.

The authorized appropriations as stated in Appendix A - Balances & Changes by Fund, establish the legal spending limits of the municipality at the fund level. Detail below the fund level in Appendix A is informational only and does not reflect the legal spending limits.

**Section 2. Property Tax Adjustments:** Property taxes are to be levied to the full extent as allowed by law. If the property

tax levy as allowed by law exceeds the budgeted property tax revenues, the additional property tax revenue will be placed in the General Fund's Reserve for Emergency Contingencies, Capital, and Major Maintenance and is available for appropriation therefrom.

**Section 3. Budget Implementation Authority:** Management plans in the budget document and in the City's accounting records which detail revenues, expenditures and balances below the fund level are designated management tools. It is declared necessary for management to be able to adjust to changing circumstances while adhering to goals and objective principles. Budget and Reserve Policies are defined in the budget document and allow the City Manager certain management tools that retain budgetary control but provide effective operational flexibility and are adopted with this Resolution. The budget policies include:

- A. Follow-through Authority. As provided in Section 7-6-4006(3), MCA;
- B. Fee Based Authority. As provided in section 7-6-4012, MCA;
- C. Realignment Authority consistent with Sections 7-6-4030 and 7-6-4033, MCA, legal spending limit; and
- D. Automatic Amendments.



**Section 4. Appropriated Reserves:** Reserve policies for each fund type are defined in the budget document and are adopted with this Resolution.

**Section 5. Contingency Accounts:** Contingency account reserves and policies are defined in the budget document.

**Section 6. Appropriation Carry-overs:** GAAP require expenditures to be recognized in the fiscal year in which the goods or services are received. As such, the Helena City Commission hereby authorizes the carry-over of prior year unspent budget authority under the following conditions:

A. Previous fiscal year appropriations or segments thereof, are hereby declared authorized appropriations in addition to the appropriations set out in Appendix A, provided they meet the following criteria:

- i. related financing was provided in the prior fiscal year;
- ii. the appropriations were not obligated by year end;
- iii. the purpose was not included, or rejected, in current budget financing or appropriations; and
- iv. the City Manager determines the appropriation is still needed.

B. Outstanding purchase orders and other obligations,

representing a City obligation to pay the claim after receipt of the goods or services, are recognized as "claims incurred." They are hereby declared authorized "carryover" appropriations in addition to the appropriations set out in Appendix A, provided they meet the following criteria:

- i. related financing was provided in the prior fiscal year;
- ii. the appropriations were not otherwise obligated by year end;
- iii. the purpose was not included, or rejected, in current budget financing or appropriations; and
- iv. the City Manager determines the appropriation is still needed.

**Section 7. Capital Re-Appropriation:** The City Commission routinely updates its Comprehensive Capital Improvement Program in order to fully identify long-term capital needs and analyze projected financing capacity. After each fiscal year, there may be unspent appropriations within City operations. Therefore, the Helena City Commission authorizes the City Manager to re-appropriate prior year unspent budget authority and reserves into current year authorized capital appropriations or capital reserves in order to address capital needs. Such capital re-appropriations

may be made under the following conditions:

A. related financing was provided for in reserves from prior fiscal years;

B. the projected unspent appropriation balance was not reallocated as financing for other appropriations;

C. the appropriations were not obligated by year end;

D. the purpose was not included, or rejected, in current budget financing, reserves, or appropriations;

E. the City Manager determines the re-appropriation is needed to finance the Comprehensive Capital Improvement Program; and

F. after advising the City Commission of the City Manager's intent to make capital re-appropriations at a City Commission meeting or public work session.

**Section 8. Municipal Judge Salary and Compensation:** The annual salary for the Municipal Judge is \$107,146 and total salary and benefits are \$139,298.

**PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA,  
MONTANA, THIS 12<sup>th</sup> DAY OF SEPTEMBER, 2022.**

**/S/ WILMOT COLLINS**  
**MAYOR**

ATTEST:

/S/ DANNAI CLAYBORN  
CLERK OF THE COMMISSION

**Annual Budget Resolution - Appendix A  
Balances and Changes by Fund  
For the Fiscal Year Ending June 30, 2023**

	Estimated Beginning Cash Balance	(+ ) Sources			(- ) Uses (Appropriations)			Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
		Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses		
<b>100 General Fund</b>	<b>8,493,818</b>	<b>24,878,032</b>	<b>952,626</b>	<b>25,830,658</b>	<b>24,860,732</b>	<b>2,172,613</b>	<b>27,033,345</b>	<b>7,291,131</b>	
011 General Government	na	20,252,766	245,406	20,498,172	3,270,748	1,629,763	4,900,511	na	
012 Police & Court	na	1,001,300	15,000	1,016,300	8,344,169	400,000	8,744,169	na	
013 Fire Department	na	428,800	692,220	1,121,020	5,993,961	-	5,993,961	na	
014 Community Development	na	6,000	-	6,000	879,445	-	879,445	na	
015 Finance Services	na	986,802	-	986,802	1,582,814	-	1,582,814	na	
016 Public Works Administration	na	1,732,485	-	1,732,485	2,080,590	-	2,080,590	na	
017 Park & Recreation	na	469,879	-	469,879	2,709,005	142,850	2,851,855	na	
<b>Total General Fund</b>	<b>8,493,818</b>	<b>24,878,032</b>	<b>952,626</b>	<b>25,830,658</b>	<b>24,860,732</b>	<b>2,172,613</b>	<b>27,033,345</b>	<b>7,291,131</b>	
<b>200 Special Revenue Funds</b>									
201 Street & Traffic	929,274	7,370,000	4,704	7,374,704	7,526,838	-	7,526,838	777,140	
204 Civic Center Board	81,010	-	-	-	81,010	-	81,010	0	
211 Civic Center	652,444	703,550	361,134	1,064,684	1,471,419	-	1,471,419	245,708	
212 Facilities Management	1,064,973	784,771	2,263	787,034	1,543,269	-	1,543,269	308,738	
213 Facilities Management-HVCC	22,056	72,106	-	72,106	68,699	-	68,699	25,463	
214 Neighborhood Center	69,679	39,200	-	39,200	28,487	-	28,487	80,392	
215 Police Projects & Reimb	48,202	59,100	157	59,257	58,621	-	58,621	48,838	
217 Law Enforcement Block Grant	11,620	30,000	-	30,000	15,000	15,000	30,000	11,620	
218 9-1-1 Emergency Program	323,417	919,860	-	919,860	879,656	-	879,656	363,621	
219 Support Services Division	923,138	1,668,098	3,697	1,671,795	1,862,555	-	1,862,555	732,378	
226 CDBG/HOME	29,200	-	-	-	24,000	-	24,000	5,200	
228 Community Renewal	659	-	-	-	-	-	-	659	
229 Affordable Housing Trust	1,918,116	4,500	100,000	104,500	-	-	-	2,022,616	
233 Public Art Projects	44,085	15,000	12,000	27,000	37,000	-	37,000	34,085	
235 Open Space District Maint	462,098	559,488	532	560,020	598,213	-	598,213	423,905	
237 Urban Forestry	475,891	491,670	793	492,463	560,739	-	560,739	407,615	
238 Loan Repayment	210,774	-	-	-	-	-	-	150,774	
240 Gas Tax	384,647	582,037	-	582,037	681,473	-	681,473	285,211	
241 Gas Tax HB473	5,150	745,747	-	745,747	745,747	-	745,747	5,150	
245 Storm Water Utility	1,307,287	2,393,837	597	2,394,434	2,220,163	-	2,220,163	1,481,558	
246 Watershed Projects	59,199	100	20,000	20,100	27,398	-	27,398	51,901	
260 Fire Safety Levy	589,387	1,604,192	-	1,604,192	829,281	692,220	1,521,501	672,078	
290 CARES/ARPA	8,504,893	15,000	-	15,000	8,504,893	-	8,504,893	15,000	
029 Lighting Districts - All	574,157	1,014,801	-	1,014,801	1,016,873	-	1,016,873	572,085	
<b>Total Special Revenue Funds</b>	<b>18,691,355</b>	<b>19,073,056</b>	<b>505,877</b>	<b>19,578,933</b>	<b>28,781,333</b>	<b>707,220</b>	<b>29,488,553</b>	<b>8,721,735</b>	
<b>300 Debt Service Funds</b>									
308 2017 GO Bond-08 Park Ref	572,158	556,750	-	556,750	552,900	-	552,900	576,008	
340 S I D Revolving	41,061	-	-	-	102	-	102	40,958	
<b>Total Debt Service Funds</b>	<b>613,219</b>	<b>556,750</b>	<b>-</b>	<b>556,750</b>	<b>553,002</b>	<b>-</b>	<b>553,002</b>	<b>616,967</b>	

**Annual Budget Resolution - Appendix A  
Balances and Changes by Fund  
For the Fiscal Year Ending June 30, 2023**

	Estimated Beginning Cash Balance	(+ ) Sources		Total Sources	(-) Uses (Appropriations)		Total Uses	Cash Loans / Adjustments In / (Out)	Estimated Ending Cash Balance
		Revenues	Transfers In		Expenditures	Transfers Out			
<b>400 Capital Project Funds</b>									
406 TIF Railroad District	479,711	324,348	-	324,348	227,000	-	227,000	-	577,059
407 TIF Downtown District	200,066	181,800	-	181,800	180,000	-	180,000	-	201,866
408 TIF Capital Hill URD	147,956	141,750	-	141,750	200,000	-	200,000	-	89,706
440 Capital Improvements Fund	1,089,795	13,622	744,427	758,049	1,305,273	-	1,305,273	-	542,571
441 Parks Improvement	374,750	67,700	-	67,700	115,000	-	115,000	-	327,450
<b>Total Capital Project Funds</b>	<b>2,089,329</b>	<b>729,220</b>	<b>744,427</b>	<b>1,473,647</b>	<b>2,027,273</b>	<b>-</b>	<b>2,027,273</b>	<b>-</b>	<b>1,535,703</b>
<b>500 Enterprise Funds</b>									
503 Building	1,658,920	1,379,161	2,098	1,381,259	1,426,165	-	1,426,165	-	1,614,014
521 Water	7,342,911	20,801,000	4,283	20,805,283	18,395,517	20,000	18,415,517	-	9,732,677
522 Water Service Line	847,778	261,000	-	261,000	-	-	-	(120,000)	988,778
531 Wastewater	1,510,767	8,329,000	2,919	8,331,919	4,937,076	-	4,937,076	-	4,905,610
532 Wastewater Service Line	1,720,298	303,000	-	303,000	-	-	-	(120,000)	1,903,298
541 Solid Waste-Residential	2,223,269	2,223,015	1,335	2,224,350	2,991,648	275,000	3,266,648	-	1,180,970
542 Solid Waste-Commercial	1,597,163	1,320,750	26,617	1,347,367	1,465,968	-	1,465,968	-	1,478,562
543 Landfill Monitoring District	316,958	146,650	-	146,650	172,879	-	172,879	-	290,729
546 Transfer Station	1,798,109	2,773,106	1,865	2,774,971	2,722,496	25,875	2,748,371	-	1,824,709
547 Recycling	326,145	396,000	275,502	671,502	630,879	-	630,879	-	366,768
551 Parking	597,675	2,273,564	1,364	2,274,928	2,305,398	-	2,305,398	-	567,205
551 Special Charters	45,047	-	-	-	45,047	-	45,047	-	-
563 Golf Course	134,231	2,345,455	145,321	2,490,776	2,584,129	-	2,584,129	-	40,878
570 City-County Building Fund	550,199	1,080,378	512	1,080,890	1,154,577	-	1,154,577	-	476,512
571 City/Cnty Bldg Mail	74,140	232,350	89	232,439	223,258	-	223,258	-	83,321
572 City/Cnty Bldg Telephone	15,468	20,010	35	20,045	16,792	-	16,792	-	18,721
573 CC Law & Justice Building	74,407	1,992,827	400,371	2,393,198	2,195,312	-	2,195,312	-	272,293
580 Capital Transit	156,235	1,232,397	487,537	1,719,934	1,812,335	-	1,812,335	-	63,834
581 CT - East Valley	28,273	-	-	-	28,273	-	28,273	-	-
<b>Total Enterprise Funds</b>	<b>21,017,993</b>	<b>47,109,663</b>	<b>1,349,848</b>	<b>48,459,511</b>	<b>43,034,430</b>	<b>394,195</b>	<b>43,428,625</b>	<b>(240,000)</b>	<b>25,808,879</b>
<b>600 Internal Service Funds</b>									
610 Fleet Services	552,101	2,224,043	1,195	2,225,238	2,365,554	-	2,365,554	-	411,784
643 Copier Revolving	70,917	25,547	-	25,547	42,879	-	42,879	-	53,585
645 Property & Liab Insurance	400,281	1,235,698	-	1,235,698	1,244,362	79,945	1,324,307	-	311,672
650 Health & Safety Program	453,999	6,269,258	-	6,269,258	6,117,200	200,000	6,317,200	-	406,057
651 Dental Program	168,861	385,392	-	385,392	397,000	-	397,000	-	157,253
652 Vision Program	94,123	70,616	-	70,616	69,500	-	69,500	-	95,239
<b>Total Internal Service Funds</b>	<b>1,740,282</b>	<b>10,210,554</b>	<b>1,195</b>	<b>10,211,749</b>	<b>10,236,495</b>	<b>279,945</b>	<b>10,516,440</b>	<b>-</b>	<b>1,435,590</b>
<b>Total All Budgeted Funds</b>	<b>52,645,995</b>	<b>102,557,274</b>	<b>3,553,973</b>	<b>106,111,247</b>	<b>109,493,265</b>	<b>3,553,973</b>	<b>113,047,238</b>	<b>(300,000)</b>	<b>45,410,005</b>

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION PROVIDING FOR THE ANNUAL TAX LEVY IN MILLS FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023**

**WHEREAS**, §7-6-4036, MCA, requires the City Commission to fix the tax levy by the later of the 1<sup>st</sup> Thursday after the 1<sup>st</sup> Tuesday in September or within 30 calendar days after received certified taxable values;

**WHEREAS**, §15-10-201, MCA, requires the City Commission to fix its tax levy in mills and tenths and hundredths of mills;

**WHEREAS**, §15-10-420, MCA, provides that the City Commission may:

- impose a mill levy sufficient to generate the amount of property taxes actually assessed in the prior year on previously existing property plus one-half of the average rate of inflation for the prior 3 years;
- carry forward the authority to impose the authorized levy;
- adjust the levy for decreased reimbursements and reimbursed loss of tax base;
- apply the levy plus any additional levies authorized by the voters to all property in the governmental unit including newly taxable property;

**WHEREAS**, the Fiscal Year (FY) 2023 budget provides for the City to levy all of its authorized tax levy under Section 15-10-420, MCA;

**WHEREAS**, §2-9-212, MCA, provides authority to increase the City's property tax levy to cover the current year increase in group health insurance premiums, in tax year 2022 for FY 2023 and this authority is not subject to the mill levy limitation imposed by §15-10-420, MCA; and

**WHEREAS**, the FY 2023 budget provides for \$2,158,325 or 27.35 mills, to be levied for group health insurance premiums in tax year 2022 for FY 2023, as allowed under §2-9-212, MCA.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HELENA, MONTANA:**

**Section 1.** As required by §15-10-201, MCA, the Helena City Commission hereby sets the 2022 tax levy for FY 2023 in mills in tenths and hundredths of mills as follows:

Group Health Insurance	27.35	mills	(§2-9-121, MCA)
General Obligation Debt			
('08 GO Parks & Rec)	7.00	mills	(§7-7-4265, MCA)
Limited General Levy	126.93	mills	(§15-10-420, MCA)
Fire Department Supplemental	12.59	mills	
<u>Total All Levies</u>	<u>173.87</u>	<u>mills</u>	

**Section 2.** The 2022 tax levy for FY 2023 does not have any amounts, or mills, which are less than the maximum tax levy



authorized under §15-10-4020, MCA. IN accordance with §15-10-4020  
(1) (b), MCA, the full-authorized tax levy has been levied.

**PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF  
HELENA, MONTANA, THIS 12<sup>th</sup> DAY OF SEPTEMBER, 2022.**

---

**MAYOR**

**ATTEST:**

---

**CLERK OF THE COMMISSION**



**2022 Certified Taxable Valuation Information**  
(15-10-202, MCA)  
**Lewis & Clark County**  
CITY OF HELENA

Certified values are now available online at [property.mt.gov/cov](http://property.mt.gov/cov)

1. 2022 Total Market Value <sup>1</sup> .....	\$ 4,513,153,545
2. 2022 Total Taxable Value <sup>2</sup> .....	\$ 79,993,046
3. 2022 Taxable Value of Newly Taxable Property.....	\$ 3,776,606
4. 2022 Taxable Value less Incremental Taxable Value <sup>3</sup> .....	\$ 78,923,004
5. 2022 Taxable Value of Net and Gross Proceeds <sup>4</sup> (Class 1 and Class 2).....	\$ -
6. TIF Districts	

Tax Increment District Name	Current Taxable Value <sup>2</sup>	Base Taxable Value	Incremental Value
RAILROAD URD	2,712,845	2,334,837	378,008
CAPITAL HILL	2,221,567	1,988,913	232,654
HELENA URD	6,460,713	6,100,262	459,380

Total Incremental Value \$ 1,070,042

Preparer Katie

Date 7/29/2022

<sup>1</sup>Market value does not include class 1 and class 2 value  
<sup>2</sup>Taxable value is calculated after abatements have been applied  
<sup>3</sup>This value is the taxable value less total incremental value of all tax increment financing districts  
<sup>4</sup>The taxable value of class 1 and class 2 is included in the taxable value totals

**For Information Purposes Only**

2022 taxable value of centrally assessed property having a market value of \$1 million or more, which has transferred to a different ownership in compliance with 15-10-202(2), MCA.

I. Value Included in "newly taxable" property	\$ 1,981,096
II. Total value exclusive of "newly taxable" property	\$ 2,468,672

**Note**

Special district resolutions must be delivered to the department by the first Thursday after the first Tuesday in September, 09/08/2022, or within 30 calendar days after the date on this form 7-11-1025(8), MCA.  
 The county clerk and recorder must provide mill levies for each taxing jurisdiction to the department by the second Monday in September, 09/12/2022, or within 30 calendar days after the date on this form 15-10-305(1)(a), MCA.



**2022 Certified Taxable Valuation Information**  
(15-10-202, MCA)  
**Lewis & Clark County**  
CITY OF HELENA - G.O.

Certified values are now available online at [property.mt.gov/cov](http://property.mt.gov/cov)

1. 2022 Total Market Value <sup>1</sup> .....	\$	4,513,153,545
2. 2022 Total Taxable Value <sup>2</sup> .....	\$	79,993,046
3. 2022 Taxable Value of Newly Taxable Property.....	\$	3,776,606
4. 2022 Taxable Value less Incremental Taxable Value <sup>3</sup> .....	\$	78,923,004
5. 2022 Taxable Value of Net and Gross Proceeds <sup>4</sup> (Class 1 and Class 2).....	\$	-
6. TIF Districts		

Tax Increment District Name	Current Taxable Value <sup>2</sup>	Base Taxable Value	Incremental Value
RAILROAD URD	2,712,845	2,334,837	378,008
CAPITAL HILL	2,221,567	1,988,913	232,654
HELENA URD	6,460,713	6,100,262	459,380

Total Incremental Value \$ 1,070,042

Preparer Katie

Date 7/29/2022

<sup>1</sup>Market value does not include class 1 and class 2 value  
<sup>2</sup>Taxable value is calculated after abatements have been applied  
<sup>3</sup>This value is the taxable value less total incremental value of all tax increment financing districts  
<sup>4</sup>The taxable value of class 1 and class 2 is included in the taxable value totals

**For Information Purposes Only**

2022 taxable value of centrally assessed property having a market value of \$1 million or more, which has transferred to a different ownership in compliance with 15-10-202(2), MCA.

I. Value Included in "newly taxable" property	\$	1,981,096
II. Total value exclusive of "newly taxable" property	\$	2,468,672

**Note**

Special district resolutions must be delivered to the department by the first Thursday after the first Tuesday in September, 09/08/2022, or within 30 calendar days after the date on this form 7-11-1025(8), MCA.

The county clerk and recorder must provide mill levies for each taxing jurisdiction to the department by the second Monday in September, 09/12/2022, or within 30 calendar days after the date on this form 15-10-305(1)(a), MCA.





# Determination of Tax Revenue and Mill Levy Limitations

Section 15-10-420, MCA

Aggregate of all Funds

FYE June 30, 2023

Entity Name: CITY OF HELENA, MT

Reference Line		Enter amounts in yellow cells	Auto-Calculation (If completing manually enter amounts as instructed)
(1)	Enter Ad valorem tax revenue <u>ACTUALLY</u> assessed in the prior year (from Prior Year's form Line 17)	\$ 9,399,093	\$ 9,399,093
(2)	Add: Current year inflation adjustment @ 1.77%		\$ 166,364
(3)	Subtract: Ad valorem tax revenue <u>ACTUALLY</u> assessed in the prior year for Class 1 and 2 property, (net and gross proceeds) (from Prior Year's form Line 20) (enter as negative)	\$ -	\$ -
(3.5)	Subtract: Entitlement Share Class 8 Business Equipment Personal Property Tax Reimbursement (15-1-123 MCA) *New for FY2023 (enter as negative)	\$ (26,948)	\$ (26,948)
(4)	Adjusted ad valorem tax revenue		\$ 9,538,509
= (1)+(2)+(3)+(3.5)			
<b>ENTERING TAXABLE VALUES</b>			
(5)	Enter 'Total Taxable Value' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 2	\$ 79,993,046	\$ 79,993.046
(6)	Subtract: 'Total Incremental Value' of all tax increment financing districts (TIF Districts) - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 6 (enter as negative)	\$ (1,070,042)	\$ (1,070.042)
(7)	Taxable value per mill (after adjustment for removal of TIF per mill incremental district value)		\$ 78,923.004
= (5) + (6)			
(8)	Subtract: 'Total Value of Newly Taxable Property' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 3 (enter as negative)	\$ (3,776,606)	\$ (3,776.606)
(9)	Subtract: 'Taxable Value of Net and Gross Proceeds, (Class 1 & 2 properties)' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 5 (enter as negative)	\$ -	\$ -
(10)	Adjusted Taxable value per mill		\$ 75,146.398
= (7) + (8) + (9)			
(11)	CURRENT YEAR calculated mill levy		126.93
=(4) / (10)			
(12)	CURRENT YEAR calculated ad valorem tax revenue		\$ 10,017,697
= (7) x (11)			
<b>CURRENT YEAR AUTHORIZED LEVY/ASSESSMENT</b>			
(13)	Enter total number of carry forward mills from prior year (from Prior Year's form Line 22)		0.00
(14)	Total current year authorized mill levy, including Prior Years' carry forward mills		126.93
=(11) + (13)			
(15)	Total current year authorized ad valorem tax revenue assessment		\$ 10,017,697
=(7) x (14)			
<b>CURRENT YEAR ACTUALLY LEVIED/ASSESSED</b>			
(16)	Enter number of mills actually levied in current year (Number should equal total <u>non-voted</u> mills, which includes the number of carry forward mills, actually imposed per the final approved current year budget document. <u>Do Not</u> include voted or permissive mills imposed in the current year.)	126.93	126.93
(17)	Total ad valorem tax revenue actually assessed in current year		\$ 10,017,697
=(7) x (16)			
<b>RECAPITULATION OF ACTUAL:</b>			
(18)	Ad valorem tax revenue actually assessed		\$ 9,538,332
'= (10) x (16)			
(19)	Ad valorem tax revenue actually assessed for newly taxable property		\$ 479,365
(20)	Ad valorem tax revenue actually assessed for Class 1 & 2 properties (net-gross proceeds)		\$ -
(21)	Total ad valorem tax revenue actually assessed in current year		\$ 10,017,697
=(18) + (19) + (20)			
(22)	Total carry forward mills that may be levied in a subsequent year (Number should be equal to or greater than zero. A (negative) number indicates an over levy.)		0.00
=(14) - (16)			



# Determination of Tax Revenue and Mill Levy Limitations

Section 15-10-420, MCA  
Supplemental Fire Levy - Fund 260

FYE June 30, 2023

Entity Name: CITY OF HELENA, MT

Reference Line		Enter amounts in yellow cells	Auto-Calculation (If completing manually enter amounts as instructed)
(1)	Enter Ad valorem tax revenue <u>ACTUALLY</u> assessed in the prior year (from Prior Year's form Line 17)	\$ 929,565	\$ 929,565
(2)	Add: Current year inflation adjustment @ 1.77%		\$ 16,453
(3)	Subtract: Ad valorem tax revenue <u>ACTUALLY</u> assessed in the prior year for Class 1 and 2 property, (net and gross proceeds) (from Prior Year's form Line 20) (enter as negative)	\$ -	\$ -
(3.5)	Subtract: Entitlement Share Class 8 Business Equipment Personal Property Tax Reimbursement (15-1-123 MCA) *New for FY2023 (enter as negative)	\$ -	\$ -
(4)	Adjusted ad valorem tax revenue		\$ 946,018
= (1)+(2)+(3)+(3.5)			
<b>ENTERING TAXABLE VALUES</b>			
(5)	Enter 'Total Taxable Value' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 2	\$ 79,993,046	\$ 79,993.046
(6)	Subtract: 'Total Incremental Value' of all tax increment financing districts (TIF Districts) - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 6 (enter as negative)	\$ (1,070,042)	\$ (1,070.042)
(7)	Taxable value per mill (after adjustment for removal of TIF per mill incremental district value)		\$ 78,923.004
= (5) + (6)			
(8)	Subtract: 'Total Value of Newly Taxable Property' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 3 (enter as negative)	\$ (3,776,606)	\$ (3,776.606)
(9)	Subtract: 'Taxable Value of Net and Gross Proceeds, (Class 1 & 2 properties)' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 5 (enter as negative)	\$ -	\$ -
(10)	Adjusted Taxable value per mill		\$ 75,146.398
= (7) + (8) + (9)			
(11)	CURRENT YEAR calculated mill levy		12.59
=(4) / (10)			
(12)	CURRENT YEAR calculated ad valorem tax revenue		\$ 993,641
= (7) x (11)			
<b>CURRENT YEAR AUTHORIZED LEVY/ASSESSMENT</b>			
(13)	Enter total number of carry forward mills from prior year (from Prior Year's form Line 22)		0.00
(14)	Total current year authorized mill levy, including Prior Years' carry forward mills		12.59
=(11) + (13)			
(15)	Total current year authorized ad valorem tax revenue assessment		\$ 993,641
=(7) x (14)			
<b>CURRENT YEAR ACTUALLY LEVIED/ASSESSED</b>			
(16)	Enter number of mills actually levied in current year (Number should equal total <u>non-voted</u> mills, which includes the number of carry forward mills, actually imposed per the final approved current year budget document. <u>Do Not</u> include voted or permissive mills imposed in the current year.)	12.59	12.59
(17)	Total ad valorem tax revenue actually assessed in current year		\$ 993,641
=(7) x (16)			
<b>RECAPITULATION OF ACTUAL:</b>			
(18)	Ad valorem tax revenue actually assessed		\$ 946,094
'= (10) x (16)			
(19)	Ad valorem tax revenue actually assessed for newly taxable property		\$ 47,547
(20)	Ad valorem tax revenue actually assessed for Class 1 & 2 properties (net-gross proceeds)		\$ -
(21)	Total ad valorem tax revenue actually assessed in current year		\$ 993,641
=(18) + (19) + (20)			
(22)	Total carry forward mills that may be levied in a subsequent year (Number should be equal to or greater than zero. A (negative) number indicates an over levy.)		0.00
=(14) - (16)			

# Determination of Permissive Levy for Group Benefits

Section 15-10-420(9), MCA

FYE June 30, 2023

Entity Name: City of Helena, MT

Step A: Input in Yellow Cells		Fiscal Year	<u>Line #1</u> : BASE Year = Total <i>Actual</i> Annual Employer Contribution for Group Benefits in BASE Year	Average Monthly Employer Contribution per Employee	Actual # of Employees the Local Government Made Employer Contributions to Group Benefits on July 1st
(1)	BASE Year	2001	\$198,277.00	\$101.37	163
(2)	Budgeting For	2023	\$2,382,694.00	\$1,076.49	184
(3)	Increase from BASE Year (Decreases will be reported as zero)			\$975.12	21

Step B:		Fiscal Year	2023
		2022	Certified Taxable Valuation
(4)	Taxable Value less Incremental Taxable Value of General Fund	\$78,923,004.00	

Step C:		(5) BASE Contribution	(6) Increase in Employer Contribution from BASE Year
Calculation of:			
(5) BASE Contribution			
(6) Increase in Employer Contribution from BASE Year		\$224,369.28	\$2,158,324.72

Step D: Must be deposited into Fund 2372		Fund #2372 Permissive Medical Levy			
Transition clause per L2009 SB 491, Section 4, has expired.		Fiscal Year	Fund 2372 Permissive Levy # of Mills Allowed to Levy (Not Subject to 15-10-420)	Value Per Mill	Fund 2372 Total Generated Tax Revenue
(7)	Choice #1 PER sec. 4, Ch 412, L.2009 - (1)(b)	2023	27.35	\$78,923.00	\$2,158,324.72





---

# TIF District Information

Final Budget Fiscal Year 2023

---





**TIF Railroad District**

Fund: 406

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	

**Revenues**

Taxes	39,051	154,673	206,425	185,600	185,600	321,900	323,848
<b>Taxes &amp; Assessments</b>	<b>39,051</b>	<b>154,673</b>	<b>206,425</b>	<b>185,600</b>	<b>185,600</b>	<b>321,900</b>	<b>323,848</b>
Investment Earnings	1,858	1,726	585	400	400	1,326	500
<b>Other Operating Revenues</b>	<b>1,858</b>	<b>1,726</b>	<b>585</b>	<b>400</b>	<b>400</b>	<b>1,326</b>	<b>500</b>
<b>Total Revenues</b>	<b>40,909</b>	<b>156,399</b>	<b>207,010</b>	<b>186,000</b>	<b>186,000</b>	<b>323,226</b>	<b>324,348</b>

**Expenditures**

Purchased Services	4,000	-	75,568	185,600	360,600	170,000	227,000
<b>Maintenance &amp; Operating</b>	<b>4,000</b>	<b>-</b>	<b>75,568</b>	<b>185,600</b>	<b>360,600</b>	<b>170,000</b>	<b>227,000</b>
Transfers Out	-	-	100,000	-	-	-	-
<b>Internal Transactions</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>4,000</b>	<b>-</b>	<b>175,568</b>	<b>185,600</b>	<b>360,600</b>	<b>170,000</b>	<b>227,000</b>

**Revenues Over (Under) Expenditures**

**Beginning Cash Balance - July 1**

Other Cash Sources / (Uses)

**Ending Cash Balance - June 30**

	36,909	156,399	31,442	400	(174,600)	153,226	97,348
	101,734	138,643	295,042	326,485	326,485	326,485	479,711
	-	-	-	-	-	-	-
	138,643	295,042	326,485	326,885	151,885	479,711	577,059

**Revenues**

**Taxes**

Current Taxes - General Levy	31,978	95,923	197,433	175,100	175,100	304,221	313,348
Personal Property Taxes - All Years	6,820	52,459	8,183	10,000	10,000	16,882	10,000
Prnlty & Intrst on Del Tax	253	6,291	810	500	500	797	500
<b>Total Taxes</b>	<b>39,051</b>	<b>154,673</b>	<b>206,425</b>	<b>185,600</b>	<b>185,600</b>	<b>321,900</b>	<b>323,848</b>

**Investment Earnings**

Interest Earnings	1,858	1,726	585	400	400	1,326	500
<b>Total Interest Earnings</b>	<b>1,858</b>	<b>1,726</b>	<b>585</b>	<b>400</b>	<b>400</b>	<b>1,326</b>	<b>500</b>

**SUBTOTAL - OPERATING REVENUE**

**TOTAL REVENUE**

Fund	406 TIF Railroad District
Dept	1515 TIF Development Projects
Activity	415 Financial Services

**Purchased Services**

Other Contracted Services	4,000	-	75,568	185,600	360,600	170,000	227,000
Pending Commission Approval							
<b>Total Purchased Services</b>	<b>4,000</b>	<b>-</b>	<b>75,568</b>	<b>185,600</b>	<b>360,600</b>	<b>170,000</b>	<b>227,000</b>

**Transfers Out**

T/out - Other Funds			100,000	-	-	-	-
100,000 Transportation Systems ADA improvements							
<b>Total Transfers Out</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Total TIF Development Projects**

	4,000	-	175,568	185,600	360,600	170,000	227,000
--	-------	---	---------	---------	---------	---------	---------



# Railroad Urban Renewal District Work Plan

---

## Funding Accruals

- \$68,807 is now available for projects in the Railroad Urban Renewal TIF District, although the exact amount available for FY2019 will not be known until July 1, 2018
  - The City estimates that approximately \$130,000 in TIF accruals for the District will be available for all projects in the remainder of FY2018 and \$65,000 for the first half of FY2019

## Prioritized Projects

The Railroad Urban Renewal District TIF Advisory Board recommends the following development program prioritizations for FY2019 and the remainder of FY2018, and seeks to solicit applications based on these priorities:

- Water and Stormwater Infrastructure Improvement Program → Grants will be given for projects that identify and prioritize upgrades to water, sewer, and stormwater drainage infrastructure in the RURD. Approved applications would receive up to 50 percent match (50%) toward the cost of the project.
- RURD Sidewalk Program → Approved applications would receive up to 50 percent match (50%) funding toward the cost of the sidewalk infrastructure construction and/or rehabilitation project.
- Transportation Planning Study Program → Provide grant funding for transportation planning studies within the Railroad Urban Renewal District to address vehicular and pedestrian/bike transportation planning needs. Grant awards may be made for up to 50 percent match (50%) funding.
- Demolition Program → Grant awards may be made for up to 50 percent match (50%) funding for the demolition and removal of structures.
- Marketing/Branding Project → Grant awards may be made for up to 50 percent match (50%) funding to establish marketing and/or branding plan and implementation for the Railroad Urban Renewal District brand.

## Additionally, Recognized Eligible Project Priorities

The RURD TIF Advisory Board, having ranked all Railroad Urban Renewal Plan projects and programs, recommends additional project and program activities as being eligible urban renewal projects for tax increment financing (“Additional Projects”). Although Additional Projects are eligible as urban renewal projects, such Additional Projects expressly are not recommended at this time for funding amounts and prioritization. The Additional Projects and Programs that may be eligible for funding in the event additional tax increment funds become available are listed within the Project and Program Prioritization Table once the Work Plan is formally amended and solicitations are made for projects of that type and recommended for funding.

**TIF Downtown District**

Fund: 407

		FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
					Adopted	Amended	Est Actuals	
<b>Revenues</b>								
	Taxes	-	227,748	67,057	242,300	242,300	213,325	181,300
	<b>Taxes &amp; Assessments</b>	-	227,748	67,057	242,300	242,300	213,325	181,300
	Investment Earnings	-	-	-	50	50	970	500
	<b>Other Operating Revenues</b>	-	-	-	50	50	970	500
	<b>Total Revenues</b>	-	227,748	67,057	242,350	242,350	214,295	181,800
<b>Expenditures</b>								
	Purchased Services	-	-	18,642	242,300	242,300	290,391	180,000
	<b>Maintenance &amp; Operating</b>	-	-	18,642	242,300	242,300	290,391	180,000
	<b>Total Expenditures</b>	-	-	18,642	242,300	242,300	290,391	180,000
	<b>Revenues Over (Under) Expenditures</b>	-	227,748	48,414	50	50	(76,096)	1,800
	<b>Beginning Cash Balance - July 1</b>	-	-	227,748	276,162	276,162	276,162	200,066
	<b>Other Cash Sources / (Uses)</b>	-	-	-	-	-	-	-
	<b>Ending Cash Balance - June 30</b>	-	227,748	276,162	276,212	276,212	200,066	201,866
<b>Revenues</b>								
	<b>Taxes</b>							
	Current Taxes - General Levy		226,414	65,057	240,000	240,000	183,154	180,000
	Personal Property Taxes - All Years		1,171	1,789	2,000	2,000	29,970	1,000
	Pnly & Intrst on Del Tax		163	211	300	300	202	300
	<b>Total Taxes</b>	-	227,748	67,057	242,300	242,300	213,325	181,300
	<b>Investment Earnings</b>							
	Interest Earnings				50	50	970	500
	<b>Total Interest Earnings</b>	-	-	-	50	50	970	500
	<b>SUBTOTAL - OPERATING REVENUE</b>	-	227,748	67,057	242,350	242,350	214,295	181,800
	<b>TOTAL REVENUE</b>	-	227,748	67,057	242,350	242,350	214,295	181,800
Fund	407 TIF Downtown District							
Dept	1515 TIF Development Projects							
Activity	415 Financial Services							
	<b>Purchased Services</b>							
	Other Contracted Services			18,642	242,300	242,300	290,391	180,000
	Pending Commission Approval							
	<b>Total Purchased Services</b>	-	-	18,642	242,300	242,300	290,391	180,000
<b>Total</b>	<b>TIF Development Projects</b>	-	-	18,642	242,300	242,300	290,391	180,000

# DOWNTOWN URBAN RENEWAL DISTRICT WORK PLAN, MAY 2022

## Funding Accruals

Limited funding is currently available for projects in the Downtown Urban Renewal TIF District, not inclusive of any outstanding taxes that remain to be paid for May 2022

## Prioritized Projects

The Downtown Urban Renewal District TIF Advisory Board recommends that applicants may request up to fifty percent match (50%) funding for projects exceeding \$10,000 or up to twenty-five percent match (25%) for projects equal to or less than \$10,000. Additionally, the board recommends the following development program prioritizations for FY2023, and seeks to solicit applications based on these priorities:

- **Infrastructure Improvement Program** → Grants awards may be made for projects that identify and prioritize upgrades to water, sewer, stormwater drainage infrastructure, and vehicular and pedestrian/bike transportation improvements as well as increasing fiber optic capability.
- **Site Redevelopment & Public Space Activation Program** → Grant awards may be made for redevelopment of underutilized or underperforming properties, adaptive reuse of existing structures, demolition activities, or improvements to property aesthetics through enhanced lighting, landscaping, public art, or other creative means to better activates public-facing spaces.
- **DURD Housing Program** → Grant awards may be made for projects that create or retain affordable housing opportunities.
- **Façade Improvement Program** → Approved applications would receive match funding toward the cost of the façade improvement projects that promote historic preservation and/or promote designs in keeping with the character of the district.
- **Marketing/Branding Project Program** → Grant awards may be made to establish a marketing and/or branding plan with a wayfinding component and an implementation strategy for the Downtown Urban Renewal District.
- **Cruse Avenue Redevelopment Program** → Grant awards may be made to study and implement activities addressing parcel surveying, the future surplus of city-owned property, and infrastructure planning for the Cruse Avenue right-of-way to pave the way for redevelopment activities.
- **Rodney Street Commercial Center Program** → Grant awards may be made to reinvigorate the Rodney Street Commercial Center through gateway signage, infrastructural connectivity, and public art improvements.

## **Additionally Recognized Eligible Project Priorities**

The DURD TIF Advisory Board, having ranked all Downtown Urban Renewal Plan projects and programs, recommends additional project and program activities as being eligible urban renewal projects for tax increment financing (“Additional Projects”). Although Additional Projects are eligible as urban renewal projects, such Additional Projects expressly are not recommended at this time for funding amounts and prioritization. The Additional Projects and Programs that may eligible for funding in the event additional tax increment funds become available are listed within the Project and Program Prioritization Table once the Work Plan is formally amended and solicitations are made for projects of that type and recommended for funding.

**TIF Capital Hill URD**  
**Fund: 408**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget
				Adopted	Amended	Est Actuals	
<b>Revenues</b>							
Taxes	-	-	-	-	-	147,684	141,600
<b>Taxes &amp; Assessments</b>	-	-	-	-	-	147,684	141,600
Investment Earnings	-	-	-	-	-	272	150
<b>Other Operating Revenues</b>	-	-	-	-	-	272	150
Internal Service Revenues	-	-	-	-	-	-	-
Interfund Transfers In	-	-	-	-	-	-	-
<b>Internal Transactions</b>	-	-	-	-	-	-	-
Long-Term Debt	-	-	-	-	-	-	-
<b>Total Revenues</b>	-	-	-	-	-	<b>147,956</b>	<b>141,750</b>
<b>Expenditures</b>							
Purchased Services	-	-	-	-	-	-	200,000
<b>Maintenance &amp; Operating</b>	-	-	-	-	-	-	200,000
Internal Charges	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
<b>Internal Transactions</b>	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
<b>Debt &amp; Capital</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	<b>200,000</b>
<b>Revenues Over (Under) Expenditures</b>	-	-	-	-	-	147,956	(58,250)
<b>Beginning Cash Balance - July 1</b>	-	-	-	-	-	-	147,956
Other Cash Sources / (Uses)	-	-	-	-	-	-	-
<b>Ending Cash Balance - June 30</b>	-	-	-	-	-	147,956	89,706

**TIF Capital Hill URD**  
Fund: 408

	FY 2019 Actual	FY 2020 Actual	FY 2021 Unaudited	FY 2022			Proposed FY 2023 Budget						
				Adopted	Amended	Est Actuals							
<b>Revenues</b>													
<b>Taxes</b>													
Current Taxes - General Levy						137,114	140,000						
Personal Property Taxes - All Years						10,479	1,500						
Pnity & Intrst on Del Tax						91	100						
<b>Total Taxes</b>	-	-	-	-	-	<b>147,684</b>	<b>141,600</b>						
<b>Investment Earnings</b>													
Interest Earnings	-	-	-	-	-	272	150						
<b>Total Interest Earnings</b>	-	-	-	-	-	<b>272</b>	<b>150</b>						
<b>Internal Service Revenues</b>													
<b>Total Internal Service Revenues</b>	-	-	-	-	-	-	-						
<b>Other Financing Sources / (Uses)</b>													
Contribution & Donation	-	-	-	-	-	-	-						
Sale of Fixed Assets	-	-	-	-	-	-	-						
<b>Total Other Financing Sources / (Uses)</b>	-	-	-	-	-	-	-						
<b>SUBTOTAL - OPERATING REVENUE</b>	-	-	-	-	-	<b>147,956</b>	<b>141,750</b>						
<b>TOTAL REVENUE</b>	-	-	-	-	-	<b>147,956</b>	<b>141,750</b>						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Fund</td> <td style="width: 45%;">408 TIF Capital Hill URD</td> </tr> <tr> <td>Dept</td> <td>1515 TIF Development Projects</td> </tr> <tr> <td>Activity</td> <td>415 Financial Services</td> </tr> </table>								Fund	408 TIF Capital Hill URD	Dept	1515 TIF Development Projects	Activity	415 Financial Services
Fund	408 TIF Capital Hill URD												
Dept	1515 TIF Development Projects												
Activity	415 Financial Services												
<b>Purchased Services</b>													
						-	200,000						
<b>Total Purchased Services</b>	-	-	-	-	-	-	<b>200,000</b>						
<b>Total TIF Development Projects</b>	-	-	-	-	-	-	<b>200,000</b>						





# Glossary of Terms

---

## **Accrual Basis of Accounting**

Accrual Basis of Accounting is the method of accounting under which revenues are recorded when earned and expenses that are recorded when goods and services are received (regardless of the timing of related cash flows).

## **Actual**

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the FY21 results of operations.

## **Appropriation**

An Appropriation is expenditure authority with specific limitations as to the amount, purpose, and time established by formal action of a governing body such as the City Council for a specific use.

## **Assessed Market Valuation**

The Assessed Market Valuation is the value set upon real estate or other property by a government as a basis for levying taxes.

## **Balanced Budget (MCA 7-6-4030)**

Final appropriations (expenses) may not exceed the projected beginning balance plus the estimated revenue of each fund for the fiscal year.

## **Bonds**

Bonds are debt instruments that require repayment of a specified principal amount on a certain date (maturity date) together with interest at a stated rate or according to a formula for determining the interest rate.

## **Budget**

A Budget is a financial plan for the control of government operations. A budget primarily focuses on available reserve, revenue, and expenditure estimates as the means of control.

## **Budget Document**

The Budget Document is the official written statement/document which presents the approved budget to the legislative body.

## **Budget Message**

The Budget Message is the opening section of the budget document which provides the City Commission and the public with a general summary of the most important aspects of the current budget, changes from previous year and recommendations regarding the financial policy for the coming period.



## **Annual Audit Report**

The Annual Financial Audit Report is the official annual financial report of the City encompassing all funds of the City. It includes an introductory section, management's discussion and analysis (MD&A), basic financial statements, required supplementary information other than MD&A, combining and individual fund statements, schedules, and a statistical section.

## **Capital Assets**

Capital Assets are assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

## **CARES Act/ARPA (Coronavirus Aid, Relief, and Economic Security Act/American Rescue Plan)**

The Coronavirus Aid, Relief, and Economic Security (CARES) Act (2020) and the Coronavirus Response and Consolidated Appropriations Act (2021) provided economic assistance for American workers, families, small businesses, and industries.

The CARES Act implemented a variety of programs to address issues related to the onset of the COVID-19 pandemic. The Consolidated Appropriations Act continued many of these programs by adding new phases, new allocations, and new guidance to address issues related to the continuation of the COVID-19 pandemic.

The CARES Act was passed by Congress on March 25, 2020 and signed into law on March 27, 2020. The Consolidated Appropriations Act (2021) was passed by Congress on December 21, 2020 and signed into law on December 27, 2020.

The American Rescue Plan continues many of the programs started by the CARES Act (2020) and Consolidated Appropriations Act (2021) by adding new phases, new allocations, and new guidance to address issues related to the continuation of the COVID-19 pandemic. The American Rescue Plan also creates a variety of new programs to address continuing pandemic-related crises, and fund recovery efforts as the United States begins to emerge from the COVID-19 pandemic.

The American Rescue Plan was passed by Congress on March 10, 2021 and signed into law on March 11, 2021.

## **Cash Reserves**

Cash Reserves are unobligated, excess cash in each of the funds.

## **CDBG (Community Development Block Grant)**

The Community Development Block Grant (CDBG) Program is a federally funded program designed to develop viable urban communities by providing decent housing and a suitable living environment and by expanding economic opportunities primarily for persons of low and moderate incomes. Eligible projects must fall within the three focus areas of Public Facilities, Housing and Economic Development. Projects typically funded include Housing Rehabilitation, Business Loans, Public Service Activities, and Neighborhood Improvement Projects carried out in the City's lower income neighborhoods. All projects must meet at least one of the program's three national objectives: benefit low to moderate income persons; aid in the prevention or elimination of blight; or meet an urgent need that must be addressed because conditions pose a serious and immediate threat to health or welfare of the community and other financial resources are not available to meet such needs.

**Contingency**

A Contingency is an appropriation of funds to cover unforeseen expenditures that may occur during the budget year. An Emergency Contingency Fund will be dedicated only for unforeseen emergency situations as determined by the City Manager and the City Commission.

**Cost Center**

A cost center is a function within an organization that does not directly add to profit, but still costs the organization money to operate.

**HBID (Helena Business Improvement District - Downtown)**

The Helena Business Improvement District (HBID) is an organization that represents property owners within Helena's legally constituted city district. The mission of the HBID is to serve as a facilitator, provider and advocate for a planned, creative program that aims for the continual improvement of property values and properties in Downtown Helena. Revenues to fund HBID services are derived from a special assessment on the district's property owners' tax bill.

**Debt Service Funds**

The Debt Service Funds account for revenues and transfers for related principal and interest expenditures.

**DHI (Downtown Helena Inc.)**

The Downtown Helena Inc. (DHI) is a non-profit organization working to encourage cooperation among members; establish and develop cooperative advertising and promotional campaigns activities; and foster favorable public relations for Downtown Helena.

**EMS**

EMS refers to Emergency Medical Services.

**Encumbrance**

An Encumbrance is a commitment of funds against an appropriation until such time as goods or services (related to an unperformed contract) are received by the City.

**Enterprise Funds**

Enterprise Funds account for businesslike activities supported primarily by user charges. Examples are the City Water and Wastewater Utilities, Parking garages, and Transit systems.

**Expenditures**

The term, Expenditures, refers to the outflow of funds paid for an asset obtained or goods and services rendered.

**Fiscal Year (FY)**

Fiscal Year (FY) is a twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The City of Helena's fiscal year runs from July 1 through June 30.

**Franchise Fees**

Franchise Fees are paid by utility companies as rent for using public rights-of way.

**FTE**

Full-time equivalent (FTE) of one position is 2080 hours per year.

**Fund**

A Fund is a fiscal and accounting entity with a self-balancing set of accounts.

**Fund Balance**

Fund Balance is the difference between revenues and expenditures. The beginning fund balance represents the residual funds brought forward from the previous year (ending balance).

**GAAP (General Accepted Accounting Principles)**

Uniform minimum standards for financial accounting and recording, encompassing the rules and procedures that define accepted accounting principles. The financial statements of the City of Helena have been prepared in conformity with General Accepted Accounting Principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles.

**GASB (Governmental Accounting Standards Board) Statement 34**

GASB 34 changes the presentation of governments' external financial statements to insure inclusion of all assets like infrastructure assets in the statement of net assets. The objective of GASB 34 is to enhance the clarity and usefulness of government financial statements to the citizenry, oversight bodies, investors and creditors. Key aspects are: analysis of the government's financial performance for the year and its financial position at year-end. The City is required to report financial operations, net assets and prepare statements at the government-wide level. Governments will now be required to use a "net program cost" format for the government-wide statements instead of a traditional operating statement. The City will also be required to record certain infrastructure assets.

**General Fund**

The General Fund accounts for all resources not devoted to specific activities and include many City services such as Legal, Administration, Municipal Court, Finance and Parks and Recreation. Major revenue sources are real property taxes, business licenses, charges for services, and miscellaneous.

**General Obligation Bonds (G.O. Bonds)**

General Obligation Bonds (G.O. Bonds) are bonds which are secured by the full faith and credit of the issuer.

**GIS (Global Information System)**

Global Information System (GIS) – the City of Helena/Lewis and Clark Information Technology Systems Department is actively working on the development of a citywide GIS. The GIS will contain data layers that will consist of city infrastructure data, tax data, and various other pertinent city data. This information will be used for inventory purposes, compliance of GASB 34, and many other uses.

**Grant**

A Grant is a contribution by the State or Federal government or other organization for a specific purpose, activity, or facility.

**Interfund Transfers**

Interfund Transfers are amounts transferred from one fund to another within the City.

**Internal Service Funds**

Internal Service Funds account for the financing of services provided by one department to other departments of the City.

**Intrafund Transfers**

Intrafund Transfers are amounts transferred within the same fund.

**Levy**

Levy – (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, and/or service charges imposed by a government.

**Mill**

A Mill is the traditional unit of expressing property tax rates. One Mill equals one thousandth (1/1000) of a dollar, or \$1 tax per \$1,000 of taxable valuation.

**MLCT**

MLCT is the Montana League of Cities and Towns.

**MMIA**

The Montana Municipal Insurance Authority (MMIA) is a self-insured pool made up of the participating cities and towns within the State of Montana. The MMIA makes available two coverages to each of the municipalities: the Workers Compensation Program and the General Liability Program. The City of Helena is a member of both programs.

**Modified Accrual Basis of Accounting**

Modified Accrual Basis of Accounting is an accounting method by which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences, claims, and judgments, are recorded only when payment is due.

**Non-departmental/City-wide Expenditures**

General Fund expenditures that are not specifically allocable to an individual general fund department are termed Non-departmental. The largest such expenditures include transfers to the Public Safety Fund and property/liability insurance payments.

**Ordinance**

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**Park Maintenance Districts (PMD)**

Park Maintenance Districts (PMD) are districts established in certain areas for the collection of assessments to cover the costs to complete operations and maintenance of parks.

**Personal Services**

Personal Services are those costs related to employee compensation, including salaries, wages, and benefit costs.

**Refunding**

Refunding is the redemption of a bond with proceeds received from issuing lower-cost debt obligations ranking equal to, or superior to, the debt to be redeemed.

**Resolution**

Resolution is a formal expression of opinion or intent voted by an official body such as the City Commission.

**Revenue**

Revenue is the total income produced by a given source, such as business taxes, permits, fines and forfeitures, etc.

**Risk Management**

Risk Management is an organized attempt to protect a government's assets against accidental loss in the most economical method.

**SDF**

System Development Fees (SDF) are one-time fees assessed against new water or wastewater customers as a way to recover a part of the cost of additional system capacity constructed for their use. The amount of the fees is based upon the size of the customer's water meter.

**SID**

Special Improvement Districts (SID) are districts established for specific improvements such as lighting, water, sanitary sewer, storm drain, and/or streets. These improvements are paid for by special assessments.

**Special Assessment**

A Special Assessment is a levy made against certain properties to defray part or all of the cost of a specific improvement or service primarily benefiting those properties.

**Special Revenue Funds**

Special Revenue Funds are funds earmarked for special activities as required by law or administrative regulation. Examples are City-County Library, Street/Gas tax, Tax Increment District, and the Community Development Grants.

**Structurally Balanced Budget**

Government Finance Officers Association: 1. ongoing expenses should be covered by ongoing revenues. Ongoing revenues are revenues that can be expected to continue year to year. 2. One-time or short-term revenues are used to fund one-time or short-term expenses.

**SVRO Coordinator**

Sexual or Violent Offender Registry Coordinator is a newly requested position within the Police Dept. for fiscal year 2022.

**Tax Increment Bond**

Tax Increment Bond is a specially limited obligation bond payable from anticipated incremental increases in tax revenues, resulting from the redevelopment of an area. Tax revenue from construction and improvements in the Tax Increment District provides funding for new construction and improvements.

**Tax Increment District(s)**

Tax Increment Districts are areas within the City which allows for special property tax treatment. Boundaries of the District are set, and tax revenue (based upon taxable value) is determined. This taxable value amount becomes the BASE value. Tax collections from the BASE continue to be distributed to the taxing entities. The taxable value in excess of the BASE (tax increment) is used to pay for incentives established to create tax value growth. After a period of time, the District sunsets and all tax collections are distributed to the taxing entities.

**Taxable Valuation**

The Taxable Valuation is the portion of the assessed value of a property that is taxable.

**TBID (Tourism Business Improvement District)**

The Tourism Business Improvement District's (TBID) purpose is to market the Helena region as a preferred travel destination.

**Transfers**

Transfers are authorized exchanges of cash or other resources between funds.

**Transmittal Letter**

Transmittal Letter is a general discussion of the proposed budget as presented in writing by the City Manager to the City Commission. The message contains an explanation of the principal budget items and recommendations regarding the financial policy for the upcoming year. Separately, the Commission creates the Budget Message which is a letter to the Community summarizing their priorities for the City from which the City Manager will address within the budget.

**Working Capital**

Working Capital is net current assets. The balance can be identified as available for commitment on the short term (usually one year). Formula:

1. Add cash:
2. Add other current assets (known as receivables which can be expected to be available for expenditure in the short term): and,
3. Deduct current liabilities (payables which are expected to be paid in the short term).





# Improvement Districts

Final Budget Fiscal Year 2023





FY2023

# Business Improvement District Work Plan and Budget Proposal



Presented and Prepared By  
Micky Zurcher, Executive Director  
Approved by the Board of Trustees on  
April 12<sup>th</sup>, 2022



# Table of Contents

**HISTORY** ..... 3  
**ASSESSMENT PROGRAMS AND SERVICES** ..... 3  
**OPERATING AND PARTNERSHIP AGREEMENTS** ..... 6  
**METHOD OF LEVYING ASSESSMENT**..... 7  
FY2023 Assessment Budget..... 9

## HISTORY

Helena created Montana's first Business Improvement District in 1986 when a group of business and property owners collaborated with the goal of promoting economic growth in downtown Helena. The Helena BID is a 501 (C)(6) created by State Statute through a resolution of the City of Helena. The BID's most recent creation was approved by the City Commission on the 13<sup>th</sup> day of January 2020, [Resolution No. 20589](#).

The organization represents property owners within Helena's legally constituted city district. Revenues to fund the BID programs and services are derived from a special assessment on the district's property owners' tax bill. The Helena BID creates a vital avenue of support and growth as a catalyst for economic development in the heart of Helena while sharing a vision and voice for the downtown community.

The **goal** of the BID is to ensure the long-term preservation and vitality of the city's economic, cultural, social, human, and natural assets. Through our programs and services, the BID works to keep the downtown a beautiful, vibrant, and safe place to work, shop, invest, explore, dine, and play.

The **mission** of the BID is to serve as a facilitator, provider and advocate for a planned, creative program that aims for the continual improvement of property values and properties in Downtown Helena. The BID is operated by a volunteer Board of Trustees who are property owners or designated representatives from within the district. The Board of Trustees are approved by the Helena City Commission and serve four-year terms with an option to renew for one additional four-year term. Staff for the BID execute and lead the daily operations.

The Board of Trustees meets monthly on the second Tuesday at 3:30 p.m. at our office trailhead; 330 Jackson St. All meetings are open to the public.

## ASSESSMENT PROGRAMS AND SERVICES

The following programs are funded by the special assessment collected from property owners within the Business Improvement District. The levy recommendation is projected to be \$310,979. The BID will also receive approximately \$20,000 in additional revenue from Downtown Helena Inc. (DHI) for management services.



**Summer Flowers (\$16,500)** – The BID purchases, installs, and maintains (which includes watering) 80 flower baskets and 25 flower barrels. The BID sub-contracts with High Country Growers for this service. The flowers are displayed throughout downtown, including the Great Northern Town Center, from June through September on historic lamp posts and cobra lights. In addition to summer flowers, the BID manages 11 flower beds along the 300 and 400 block corridors of Last Chance Gulch.



**Holiday Lighting (\$8,400)** – The BID installs the following holiday lighting downtown: 1) lighted garland with bows and wreaths on each historic lamp post along Last Chance Gulch; 2) garland, bows, and wreaths on most cobra light poles on Last Chance Gulch, Neill Ave., 6<sup>th</sup> Ave., Lawrence St., Broadway, and Park Ave. Additional lighting throughout the Pedestrian Mall includes decorating the trolley, gazebo, and entrance to Performance Square. The BID sub-contracts the work for installing and removal but maintains the decorating from November – January.



**Streetscape Program (\$28,800)** – The BID streetscape program hires one maintenance person, seasonally, who is responsible for additional beautification services. Under the Streetscape program is garbage collection. The BID has operated 23 trash receptacles throughout the district. The increased vibrancy of downtown business development and requests from our constituency prompted the trustees to increase the garbage collection footprint from 23 trash receptacles to 25. The BID maintenance staff removed over 3000 44-gallon bags of garbage during FY22. Additionally, the BID invested in upgrading the remaining eight (8) plus two (2) more trash receptacles to the new custom style which were introduced in FY21.



In FY21, the BID contracted for the installation of seven (7) Honey Locust trees along the 300 Block of Last Chance Gulch. This effort was in collaboration with the City of Helena and a Downtown Urban Renewal Grant. The completion of this project is expected for spring 2022.

**Graffiti Removal Program (\$10,000)** – The BID graffiti removal program is in its second year of operation. The BID sub-contracts for this service. The Clean Slate Group specializes in reducing and preventing unwanted vandalism all while guaranteeing the integrity of the buildings. In FY22, the sub-contractor removed over 395 tags on private and public property.

**Downtown Banner Program (\$12,000)** – The BID purchases, installs, and maintains 145 downtown seasonal banners. There are two banner seasons; summer and winter. The BID sub-contracts the installation of the cobra light banners while the seasonal maintenance person maintains the decorative light poles. In 2018, a banner program was initiated to provide additional marketing for business attraction and event promotion.



**Façade Program (\$10,000)** – The BID initiated a façade program in 2018 with the help of a Montana Main Street grant. The program has been presented during international, national, and state conferences. <sup>1</sup>*Beyond the Façade: layering downtown spillover investment* was published in the May 2021 issue of the Community Development journal. The BID offers a one-to-one match of up to \$5000 per applicant. Since 2018, the program has awarded 12 applicants for a total of \$44,983.



**Parklet Program (\$2,000)** – The BID collaborated with the City of Helena and initiated a parklet program in the spring of 2021. The word “parklet” originated in 2005 to describe the conversion of a parking space into a small public open space. Parklets help to activate streets, create vibrant neighborhoods, and promote economic vitality. The BID has contributed to this program by providing financial assistance for property owners who are seeking construction and city application fee assistance.

**Business Development (\$5,000)** – The BID developed a pilot program to assist with partner outreach opportunities and allocated funds for such requests.

**Marketing (\$40,000)** – The BID promotes general marketing in downtown Helena. This marketing may include radio ads, billboards, wayfinding, direct mail, social media, website maintenance, and publications.

<sup>1</sup> Gibson, H.; Zurcher, M. & Wisemiller, T. (2021). Beyond the Façade: Layering downtown spillover investment. *Community Development*, 52(2), 133-152.

## OPERATING AND PARTNERSHIP AGREEMENTS

**Downtown Helena Inc. (DHI)** – The boards of the BID and DHI meet each April and October. BID provides certain administrative, payroll, and facilities & equipment benefits necessary to perform the daily operations of DHI under a management fee. The management fee is outlined in an annual Memorandum of Understanding and Agreement for Services. Both organizations understand their mutual benefit and partnership. Their offices are located at 330 Jackson St., or The Trailhead. DHI, also a 501 (C)(6), is funded through annual memberships and events.

**Main Street Program** – The Montana Main Street Program is a collaborative effort between the Community Development Division and the Montana Office of Tourism at the Montana Department of Commerce. The program helps communities strengthen and preserve their historic downtown commercial districts by focusing on economic development, urban revitalization, and historic preservation through long-range planning, organization, design, and promotion. The coordinator for the Helena community is the BID. In 2020, Helena achieved top tier member status under the Montana and National program. The BID received its second top tier designation by hitting organizational and revitalization benchmarks in 2021.

## METHOD OF LEVYING ASSESSMENT

Montana Code Annotated 7-12-1133 states at the same time the board submits the annual budget and work plan to the governing body (City of Helena), the board shall also recommend a method of levying an assessment within the district that will best ensure the assessment of each lot or parcel is equitable in proportion to the benefits to be received.

During the creation process in 2019-2020, several property owners suggested a review of the assessment. An ad hoc committee was formed in October 2020 to begin the discussions and review of this request. A call was sent out to the constituency for members volunteering to sit on the committee. The committee includes two of our largest property owners, a non-profit owner, and three city appointed trustees. It is unclear when the assessment was last reviewed to this detail and extent. Communication from the city clerk indicated it is well over a decade.

### **~~FY23 Assessment Methodology Recommendation (MCA 7-12-1133 2(g))~~**

- ~~• Every assessment code will be assessed a flat fee, except vacant or non-valued assessment code with special classifications that are both exempt from any assessments.~~
- ~~• Every private property assessment code will be assessed the flat fee plus a taxable valuation fee.~~
- ~~• Every public property assessment code will be assessed the flat fee plus a square foot fee for land area.~~
- ~~• Every vacant or non-valued assessment code with special property assessment codes is exempt from all assessments.~~

### **Property Classification**

- ~~• Private Commercial Condos~~
- ~~• Private All Other~~
- ~~• Residential~~
- ~~• Public~~
- ~~• Non-profits~~
- ~~• Vacant or Non-Valued Assessment Code~~

### **Assessment Summary**

<b>Property Classification</b>	<b>Flat Fee</b>	<b>Sq. Ft.</b>	<b>Tax Value</b>
Private Commercial Condos	\$200	\$0.00	2.00%
Private All Other	\$300	\$0.00	3.00%
Residential	\$100	\$0.00	1.00%
Public	\$300	\$0.06	0.00%
Non-profits	\$300	\$0.03	0.00%
Vacant	\$0	\$0.00	0.00%

**UPDATED 4.11.22**

During the March 23, 2022, work plan and budget presentation to the City Commission, Commissioners requested the BID and city work together to come up with a way to fund (assessment) the programs and projects described in the work plan which would not hinder the city to the degree described in the methodology recommendation found on page 7.

The city finance director, Sheila Danielson, corresponded with the BID executive director, Micky Zurcher, in an email dated April 7<sup>th</sup>, 2022, and said “I’ve had the opportunity to discuss this with Tim Burton, and we both agree that it is not going to be feasible to bring the proposed assessment methodology forward for this budget year. The cost impact of assessing the city \$85,000 is too great to parks, parking, city buildings, and the library.” Sheila continued to add the resolution of intention will go in front of the commission on April 25<sup>th</sup> and requested an updated work plan. The BID voted on April 12<sup>th</sup>, 2022, to revert to FY22 methodology recommendation with the understanding the city will, in good faith, work with the BID over the course of the next year on a mutually agreeable methodology. The vote passed 5-0.

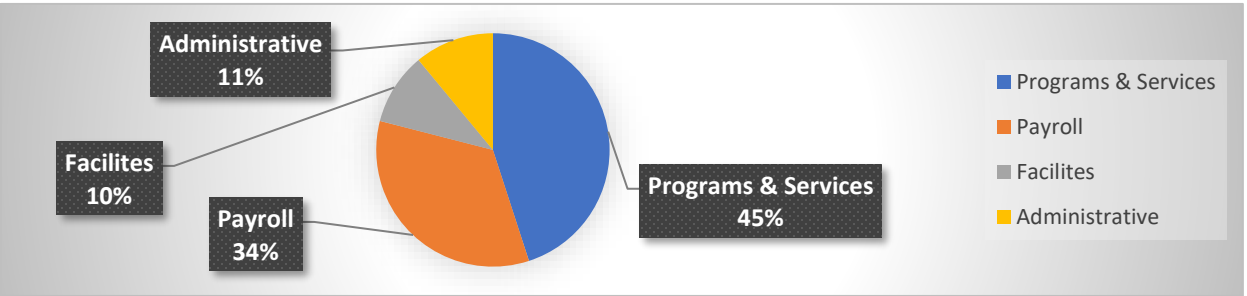
*Assessment Recommendation*

Private Property	Flat Rate	Square Ft.	Taxable Value
For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single residential or commercial use, including accessory parking, and owned privately.  Excluded from the assessment are lots, tracts, or parcels that are vacant with no habitable improvements and not used for commercial purposes.	\$425	\$0.03	3%

Public Property	Flat Rate	Square Ft.	Taxable Value
For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single use, including accessory parking, and owned by a public entity, such as federal, state, county, city, school district and quasi-public entities  Excluded from the assessment public properties that are vacant with no habitable improvements and public parks and squares.	\$425	\$0	\$0



<b>FY2023 Assessment Budget</b>	
<b>Income</b>	
BID Assessment	\$ 310,979.00
Management Fee	\$ 20,287.00
Program	\$ 1,300.00
Interest	\$ 500.00
<b>Total Income</b>	<b>\$ 333,066.00</b>
<b>Expenses</b>	
<b>Program and Services</b>	
Summer Flowers	\$ 16,500.00
Holiday Lighting	\$ 8,400.00
Streetscape	\$ 43,350.00
Graffiti	\$ 10,000.00
Banner	\$ 12,000.00
Façade	\$ 10,000.00
Parklet	\$ 2,000.00
Business Development	\$ 5,000.00
Marketing	\$ 40,000.00
<b>Total Program and Services Expenses</b>	<b>\$ 149,250.00</b>
<b>Payroll</b>	
Staff	\$ 85,600.00
Taxes	\$ 10,150.00
Benefits (health insurance & retirement)	\$ 17,650.00
<b>Total Payroll Expenses</b>	<b>\$ 113,400.00</b>
<b>Daily Operating Expenses</b>	
Facilitates and Equipment	\$ 32,600.00
Administrative	\$ 37,050.00
<b>Total Daily Operating Expenses</b>	<b>\$ 69,650.00</b>
<b>Total Expenses</b>	<b>\$ 332,800.00</b>
<b>Income/Loss</b>	<b>\$ 266.00</b>





**RESOLUTION NO.**

**A RESOLUTION APPROVING THE WORK PLAN AND BUDGET FOR THE BUSINESS IMPROVEMENT DISTRICT AND LEVYING AN ASSESSMENT ON ALL PROPERTIES WITHIN THE DISTRICT FOR FISCAL YEAR 2023**

**WHEREAS**, Resolution No. 19766, passed August 9, 2010, created a Business Improvement District ("District") to promote the health, safety, prosperity, security, and general welfare of the inhabitants of the City of Helena and the proposed district;

**WHEREAS**, Resolution No. 20589, passed January 13, 2020, re-created the District for another ten (10) year period;

**WHEREAS**, pursuant to §7-12-1132, MCA, the Board of Trustees for the District must present to the City Commission a work plan and budget for the ensuing fiscal year;

**WHEREAS**, a work plan and budget for the fiscal year 2023 was submitted to the City Commission by the Board of Trustees for the District on March 23, 2022;

**WHEREAS**, in order to defray the costs of the work plan and budget, it is necessary for the City of Helena to levy an assessment on all property within the District; and

**WHEREAS**, a public hearing on this resolution was held by the City Commission on May 23, 2022, in the Commission Chambers at 316 North Park Avenue in Helena, Montana, at 6:00 P.M. and via Zoom

Meeting at webinar ID: <https://zoom.us/j/91707939424>.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:**

**Section 1.** The Helena City Commission approves the work plan and budget, as submitted by the District and attached hereto as Exhibit "A," and levies an assessment upon all properties within the District for the fiscal year 2023 to defray the costs of said work plan and budget. The City Commission finds that the benefits derived by each lot or parcel are disproportional, and therefore pursuant to §7-12-1133(1)(f), MCA, intends to set rates for each classification based on the criteria below. The assessment rates for lots or parcels within each classification are proposed as follows:

A. Private Property. For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single residential or commercial use, including accessory parking, and owned privately ("assessed property"):

1. \$425 per assessed property, plus;
2. \$0.03 per square foot of land area of assessed property, plus;
3. 3.00% of the taxable value of assessed property.

Excluded from the assessment are lots, tracts, or parcels

that are vacant with no habitable improvements and not used for commercial purposes.

B. Public Property. For each lot, tract or parcel, or group of lots, tracts or parcels aggregated for a single use, including accessory parking, and owned by a public entity, such as federal, state, county, city, school district, and quasi-public entities ("public property"):

1. \$425 per public property.

Excluded from the assessment are public properties that are vacant with no habitable improvements and public parks and squares.

**Section 2.** If a property is not chargeable for the assessment described above by reason of state or federal law, said property shall be exempt from the assessment.

**PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA,  
MONTANA, THIS 23rd DAY OF MAY, 2022.**

---

**MAYOR**

**ATTEST:**

---

**CLERK OF THE COMMISSION**



# Helena Tourism Business Improvement District Fiscal Year 2022-2023 Work Plan

## 1 ORGANIZATION SUMMARY

---

The Helena Tourism Business Improvement District (TBID) continues to base our marketing and product development strategies on our mission.

The TBID is funded by a room assessment that the hoteliers voted into action to help market Helena. The TBID operates under the direction of the TBID Board of Directors and reports to the City of Helena.

The Helena Tourism Alliance (HTA) is the administrative organization of the TBID. The TBID Board meets monthly on the second Wednesday of every month at 1:30 pm in the Reeder's Alley Conference Center, 120 Reeder's Alley.

### *Helena TBID Organizational Mission*

To promote and preserve Helena as a unique destination in order to increase occupancy for lodging facilities thereby creating vibrant growth in the local economy.

### *Helena TBID Organizational Vision*

The Helena TBID is the premier partner and leading advocate for Helena's quintessential experiences and profound opportunities.

### *Helena TBID Organizational Values*

- Integrity
- Innovation
- Communication
- Participation
- Effective Teamwork

### **Helena TBID Organizational Goals**

1. **Community Partnerships:** Build relationships with the community and make a coordinated effort to communicate effectively.
2. **Market Helena:** Develop a marketing plan that builds awareness, educates, and utilizes extension partnerships.
3. **Big Picture:** Explore additional partnership opportunities by identifying unique travel experiences utilizing unconventional ideas.
4. **Organizational Development:** Create training to develop innovative board members, staff, and stakeholders to enhance participation.

## **2 INTRODUCTION**

---

The role of the typical Destination Marketing Organization (DMO), like Visit Helena, is evolving to fulfill a new role in communities. DMOs are no longer meant to just develop clever advertising campaigns. Organizations like Visit Helena are transitioning from DMOs (Destination Marketing Organizations) to DMMOs (Destination Management and Marketing Organizations). DMMOs still advertise and market their destination, but now they also foster the entire visitor experience from beginning to end. It's not just about bringing people to Helena; it's about elevating the customer experience once they get here.

In addition to traditional marketing channels, Visit Helena will also step into the destination management role by working more closely with community organizations, such as the Helena Area Chamber of Commerce and Convention and Visitors Bureau; Helena Business Improvement District & Downtown Helena, Inc.; Montana Business Assistance Connection; and many more.

One of the ultimate goals of tourism is to increase quality of life for residents of a destination. When Visit Helena brings in visitors, it boosts economic impact. When the Helena area economy thrives, the resident experience also thrives. But it is a delicate balance. Visit Helena will also focus on environmental sustainability and stewardship of the destination.

Visit Helena will also work to identify destination product development opportunities.

### 3 LEISURE RECRUITMENT

---

The TBID's overall leisure marketing strategy is to increase year-round visitation targeting regional, national, and international visitors. Strategies and goals will continue to be assessed and expanded and will focus on creative marketing to reach new and existing travelers.

The TBID will closely monitor opportunities for consumer trade shows such as the Travel and Adventure Shows and Outdoor Adventure & Travel Shows.

The TBID will work with regional and state partners to monitor the international landscape, while continuing to foster partnerships with domestic and international tour operators. In addition, we will weigh the option to participate in international travel recruitment shows like IPW, the travel industry's premier international marketplace and the largest generator of travel to the U.S and Rocky Mountain International (RMI)/The Real America) which markets to travel agents from western European nations such as the UK, France, Italy, Germany, etc.

### 4 YELLOWSTONE & GLACIER NATIONAL PARKS

---

For people exploring Montana's National Parks, Helena offers the perfect half-way destination. Helena is 178 miles from the west entrance of Yellowstone National Park and 187 miles from the eastern portion of Going to the Sun Road in Glacier National Park, making us the perfect location to overnight and/or spend several days.

Helena will continue to position the community as the half-way destination between the parks and highlight that traveling this route offers fabulous scenery; some of Montana's most special heritage places; and an opportunity to relax and take a break.

In addition, our social media, SEO, and web content will also focus on Helena as a great place for starting a Montana vacation, redesigning the Between the Parks message as Montana's Destination. Helena is centrally located and should be the launching point for visitors to explore Montana's true heritage.

### 5 THE VISITOR EXPERIENCE

---

Designing a quality visitor experience has been a high priority of Visit Helena. Now more than ever, the TBID will work to align our destination's stakeholders, businesses and front-line employees to support tourism and assist in facilitating and meeting visitor expectations. Ensuring visitors have positive experiences will directly impact the future of tourism in Helena, Montana.

The goal is to successfully align the following sectors because we all benefit from a positive visitor experience:

- Attractions

- Downtown Merchants
- Hotel / Lodging
- Restaurants
- Shopping / Retail
- Realtors
- Citizens / Volunteers

Making sure travelers feel welcomed and enjoy their stay is a major priority, which is why the TBID offers Front-Line Training to help those working with visitors every day be informed about what Helena has to offer. Front-line employees are given the resources and the knowledge that they need to positively impact the visitor experience as well as increase the length of their stay.

Employees drive the customer experience. By developing and providing this resource for the hospitality industry and business community it will shine a light on the importance of visitor orientation and facilitation which will help elevate the city and champion visitation.

Visit Helena understands that the visitor experience plays one of the most important roles in maintaining and growing visitation at a destination. Exceptional service leads to repeat visitation and extended stays. Making sure travelers feel welcomed and enjoy their stay is a major priority.

As Visit Helena approaches the 2022 warm season, are working to offer several ways to orient and facilitate the visitor through additional channels of communication. Also, once the **Event Page** launches, we will heavily lean into utilizing this platform to enhance the visitor experience and extend their stay.

## 6 GROUP TRAVEL & MEETINGS

---

The TBID will reevaluate our efforts on developing the group travel market. We will be members of the American Bus Association (ABA) and the National Tour Association (NTA) and will continue to assess whether to attend NTA Travel Exchange or ABA's Marketplace.

TBID will continue to encourage our local community to bring meetings to Helena and will collaborate with the Helena Convention and Visitors Bureau. Efforts will focus on small market meetings. Growth in this segment will help support seasonality in hotel occupancy, and impact the local economy by filling restaurants, retailers, and attractions.

Once the new brand launches, we will dedicate additional marketing dollars towards meetings.

## 7 TBID GRANT PROGRAM

---

The grant program has been around since 2013 and has provided financial assistance in supporting sports and tournaments, music festivals, outdoor recreation events and a variety of other events. The TBID Grant Program was revamped in FY20 to build upon the vibrancy of the community and inspire innovative and creative ideas for events or signature experiences; provide funding in the early planning stages; and maximize regional and national exposure by promoting the events early enough for visitors to include in their itinerary.

The TBID is committed to developing a more year-round tourism base and contributing to a healthy local economy by supporting local activities, spending, tax generation and jobs through increased visitation to the area. Therefore, we will actively promote and market this program and invite local organizations and businesses to apply for grant monies with the purpose to grow the local tourism economy through increased visitor spending in Helena's lodging establishments. Other tourism partners such as retail, restaurant, transportation, and attractions will also benefit from increased visitation.

## 8 SPORT EVENTS & TOURNAMENTS

---

The TBID will continue to work with the Helena School District on bids for Montana High School Association Events. Even though Helena is limited with indoor facilities, we are keeping Helena actively involved in the bid process and are on the rotation cycle for tournaments. The TBID stays in close contact with the athletic director.

The TBID will continue to build relationships and support local sports organizations and be a valuable resource to tournament directors and associations in efforts to host and grow competitions that draw athletes and fans from across the region generating room nights for lodging partners.

We are Montana's town and a community-based town and need to be in full support of our youth programs. Positioning Helena as a sports event destination will remain a priority for Visit Helena with staff looking at new opportunities such as robotics, e-sports competition, etc. and partnerships to help shape the future of sports events and sports tourism in Helena.

## 9 ARTS & CULTURE

---

The TBID will promote arts and culture in Helena. We will emphasize that Helena has a great deal to offer those who appreciate the fine arts: The Archie Bray Foundation for Ceramic Arts, Holter Museum of Art, Montana Historical Society Museum, Grand Street Theatre, Myrna Loy Center for the Performing and Visual Arts, and Helena Symphony. Numerous fine art galleries showing all types of art from traditional to contemporary and more, provide Helena with a solid mix of culture that will be highlighted.



## 10 BIKE HELENA

---

The Bike Helena brand is well-established in Helena and the TBID continues to highlight Helena as a biking destination.

We work with the City of Helena Parks Department, Helena Open Lands, Helena/Lewis & Clark County National Forest, and the Prickly Pear Land Trust to ensure that we are working in the best interests of everyone involved with our incredible assets.

Bikehelena.com will continue to offer information on suggested rides and promote education on proper etiquette.

## 10 HERITAGE TOURISM & OUTDOOR RECREATION

---

Visit Helena is working with the Montana History Foundation to promote a program called Helena History Hikes. This program is designed to promote heritage tourism and outdoor recreation by showcasing Helena's regional history through exploration of its surrounding environment.

Direct beneficiaries include Helena residents and tourists, with the broader economy of Helena serving as a secondary beneficiary. While Helena is surrounded by hundreds of miles of trails and marketed as offering "day hikes, mountain bikes, and Old West history", no combination of these subjects is offered as a guided or interpreted experience. Helena History Hikes will fill this void, offering visitors the opportunity to day hike and explore history. These guided hikes will investigate the interrelationships between human activity and the environment, bridging the divide between the urban and the wild, the human and non-human, and the sciences and the humanities.

For the summer of 2022, we Montana History Foundation is expanding the program to provide 3 different tours at 6-8 regularly scheduled times each week from Memorial Day weekend through Labor Day. This program includes the following:

- Legends in Limestone: Guided Mount Helena Hike
- Breweries and Brothels Walking Tour
- Gables and Gargoyles Walking Tour

Tours are offered at regularly scheduled afternoon and evening times. All tours will be available for private group tour bookings as well as a "History Triple Play" offer so that visitors will be encouraged to stay additional nights to participate in all three guided experiences.

## 11 MARKETING METHODS

---

Many aspects of the tourism industry are shifting. We continue to look for ways to provide offerings that make Helena attractive for in-state, regional, national, and international travelers.

There are great strides being made with the City of Helena and other community partners working cohesively on developing a unified brand and strategic roadmap which will provide a clear vision for the future and strengthen community vitality; competitive positioning; and ensure the long-term viability of Helena.

The benefits of technology provide people the opportunity to have a greater choice in deciding where they want to visit and live. Helena's mix of natural resources and recreational opportunities provides the resources necessary to be a premier destination. To establish Helena as a destination in the minds of both consumers and businesses, establishing a brand and a strong, unified brand voice along with messaging and positioning is important to raise overall awareness.

Supporting a strong destination brand will help build a sense of community that will support business and economic stability. The branding and marketing initiative is the first step in a larger vision to strengthen collaboration between the City of Helena, county, community business leaders and organizations into an integrated approach to preserve Helena as well as take advantage of opportunities of future growth.

The TBID understands the critical need for an effective marketing strategy in today's ultra-competitive marketplace and will continue to work closely with the local creative marketing agency SOVRN.

The TBID continues to give Helena a strong presence in social media and grow our audience. Digital marketing continues to be crucial for our destination marketing organization as we vie against competing markets. The Media Plan will be primarily digital allowing the plan to stay flexible with recurrent changes in creative and messaging. Search engine optimization (SEO), social media marketing, website optimization, and email marketing are a variety of services we will utilize to help us grow our tourism & destination business.

Building off the Montana Brand Pillars and the Helena Marketing Plan will continue to follow the three phases of the travel decision process – inspiration, orientation, and facilitation and highlight strong imagery and stories of activities in and around Helena.

## 12 MEDIA RELATION AND OUTREACH

---

Throughout the year, Visit Helena will continue to build relationships with influencers and journalists that will help grow the brand and inspire travel. Attending events such as Public Relations Society of America Travel and Tourism Conference can increase contacts and help build the influencer program. Visit Helena will proactively reach out as well as respond to appropriate media and influencers with original, relevant, and timely stories.

# TBID Staff & Board of Directors

## *TBID STAFF*

**Andrea Opitz**

Executive Director

[aopitz@helenamt.com](mailto:aopitz@helenamt.com)

(406) 449-1270

**Brandon Pendergast**

Sales Manager

[bpendergast@helenat.com](mailto:bpendergast@helenat.com)

(406) 443-2117

**Chelsea Paschall**

Visitor Services & Events Coordinator

[VisitorCoordinator@helenamt.com](mailto:VisitorCoordinator@helenamt.com)

(406) 449-2107

## *BOARD OF DIRECTORS*

**Karena Bemis**

Great Northern Best Western Premier

[karena@gnhotelhelena.com](mailto:karena@gnhotelhelena.com)

(406) 457-5531

**Jim Tucker, Jr.**

Comfort Suites

[jimT@townpump.biz](mailto:jimT@townpump.biz)

(406) 431-3587

**Kaela Johnson**

Fairfield Inn and Suites

[k.johnson@kdiamondhotels.com](mailto:k.johnson@kdiamondhotels.com)

(406) 449-9944

**John Lytle**

Double Tree by Hilton Helena Downtown

[John.Lytle@Hilton.com](mailto:John.Lytle@Hilton.com)

(406) 443-2200

**Adrian Ambro**

Delta Hotels Helena Colonial

[aambro@helenacolonialhotel.com](mailto:aambro@helenacolonialhotel.com)

(406) 443-2100

**Shauna Corcoran**

La Quinta Inn and Suites

[shauna.corcoran@laquinta.com](mailto:shauna.corcoran@laquinta.com)

(406) 449-4000

### FY2022-2023 HELENA TBID BUDGET

Current TBID Assets		512,000.00
Outstanding Projects		\$183,650.00
Outstanding Payments		\$79,837.00
		<b>\$248,513.00</b>

June 2022 TBID Receivables		<b>\$262,834.00</b>
Estimated January 2023 TBID Receivables		<b>\$262,834.00</b>
Total Receivables		<b>\$525,668.00</b>
<b>Total FY 2023 Assets</b>		<b>\$774,181.00</b>

<b>Expense</b>	
Administrative Staff + Taxes + Benefits	\$182,600.00
Professional Development Training	\$10,000.00
Operational Expenses	\$75,000.00
Tourism Education & Advocacy	\$6,000.00
<b>Marketing</b>	
Contract Management, Content Creation, Paid Digital	\$200,000.00
Conventions/Tradeshows	\$35,000.00
<b>Publicity</b>	
Travel media; Branded Merch; Frontline & Outreach	\$45,581.00
Opportunities & Grants	\$110,000.00
Sponsored Events	\$10,000.00
Reserves	\$100,000.00
<b>TOTAL FY 2023 Expenses</b>	<b>\$774,181.00</b>

**RESOLUTION NO.**

**A RESOLUTION APPROVING THE WORK PLAN AND BUDGET FOR THE TOURISM  
BUSINESS IMPROVEMENT DISTRICT AND LEVYING AN ASSESSMENT ON ALL  
PROPERTIES WITHIN THE DISTRICT  
FOR FISCAL YEAR 2023**

**WHEREAS**, Resolution No. 19644, passed April 20, 2009, created a Tourism Business Improvement District ("District") to promote tourism, conventions, trade shows, and travel to the City;

**WHEREAS**, the City Commission expanded the District on August 22, 2011, by Resolution No. 19871;

**WHEREAS**, Resolution No. 20473, passed August 27, 2018, re-created the District for another ten (10) year period;

**WHEREAS**, pursuant to §7-12-1132, MCA, the Board of Trustees for the District must present to the City Commission a work plan and budget for the ensuing fiscal year;

**WHEREAS**, a work plan and budget for fiscal year 2023 was submitted to the Helena City Commission by the Board of Trustees for the District on May 23, 2022;

**WHEREAS**, in order to defray the costs of the work plan and budget, it is necessary for the City of Helena to levy an assessment on all property within the District; and

**WHEREAS**, a public hearing on this resolution was held by the City Commission on June 6, 2022, in the Commission Chambers at 316

North Park Avenue in Helena, Montana, at 6:00 P.M. and via Zoom Meeting at webinar ID: <https://zoom.us/j/97651247632>.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:**

**Section 1.** The Helena City Commission approves the work plan and budget, as submitted by the District and attached hereto as Exhibit "A," and levies an assessment upon all property within the District for the fiscal year 2023 to defray the costs of said work plan and budget. The assessment for fiscal year 2023 on all lodging facilities used for providing overnight stays within the District is proposed to be computed by multiplying the number of rooms occupied from July 1, 2021, through June 30, 2022, for each lodging facility within the District, as reported by the District, by two dollars (\$2.00).

**PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA, MONTANA, THIS 6<sup>th</sup> DAY OF JUNE, 2022.**

---

**MAYOR**

**ATTEST:**

---

**CLERK OF THE COMMISSION**