



**Helena Citizens' Council (HCC)
Monthly Meeting
November 28, 2018- 7:00 PM
City/County Building - Room 326
Helena, Montana**

Meeting Minutes

Attendance

Members Present:

- District 1 John Andrew, Pat Christian, Mary Ann George,
District 2 Susan Lenard, Meg Bishop, Nancy Perry
District 3 Sumner Sharpe, Gary Dalton, Margaret Strachan
District 4 Tom Woodgerd, Doug Hunsaker
District 5 Carolan Bunegar
District 6 Whitney Bausch, Alyssa Townsend, Maureen Kiely
District 7 Bob Habeck, Dick Sloan, Denise Roth Barber

Other Attendees: Brad Nelson and Sandy Karrick Nelson, citizens; Mary Vandenbosch, HCC Coordinator

Call to Order

Chairman Sumner Sharpe called the meeting to order at 7:00 p.m.

Public Comment

An opportunity for public comment was solicited and no comments were provided.

Action Items

Chairman Sharpe called for corrections to the draft minutes for the October 24, 2018 meeting. Hearing no corrections, Sharpe declared the minutes approved.

Motion by Pat Christian, seconded by Doug Hunsaker, to approve proposed revisions to the HCC's bylaws. Motion approved unanimously.

Motion by Gary Dalton, seconded by Doug Hunsaker, to request that the City add sufficient funds to the HCC's fiscal year 2020 budget to pay for the coordinator to work a total of 18 hours per week for the HCC, plus any coordinator time to be allocated for the Helena Public Art Committee. Motion approved unanimously.

Motion by Maureen Kiely, seconded by Margaret Strachan, to approved the following budget request for fiscal year 2020: the same budget as fiscal year 2019, with the addition of \$400 to pay for SurveyMonkey annual plan renewal and additional funds necessary to pay for the coordinator to work 18 hours per week for the HCC, plus any coordinator time to be allocated for the Helena Public Art Committee.

John Andrew circulated a draft “Advisement to the City Commission Regarding the Helena Civic Center” (November 28, 2018). Chairman Sharpe called for objections to provision of the document to the City Commission. There were no objections.

Motion by Doug Hunsaker, seconded by Margaret Strachan, to appoint a nominating committee composed of the following members: Bob Habeck, Gary Dalton, Flannery Herbert. Motion approved unanimously.

Tom Woodgerd volunteered to take over as Facebook page administrator.

Carolan Bunegar presented a report and recommendation from the Committee on Volunteerism re: “Improving Volunteering to the Community of Helena by its Citizens” (October 27, 2018). Motion by Carolan Bunegar, seconded by Pat Christian, to approve the report and recommendations. Motion by Margaret Strachan, seconded by Alyssa Townsend, to amend the motion to expand the recommendation to include investigating other cities’ websites. Motion to amend approved. The main motion was approved unanimously.

Reports and Announcements

The Treasurer’s report for Fiscal Year 2019 (10/31/2018) was distributed.

The HCC heard the following reports:

- The Economic Development fact finding team reported on their research.
- Vice Chair Dick Sloan reported on the open house and interviews with City Manager candidates.
- John Andrew attended the Board Leadership training. Handouts from the training were distributed.
- Denise Roth Barber and other members in attendance reported on the District 7 Community Fire Education Event.
- Margaret Strachan reported on a District 3 block party. A report was distributed.
- Doug Hunsaker encouraged members to attend City Commission meetings.
- Sumner Sharpe reported on the City’s Growth Policy Update.
- Denise Roth Barber announced that the City is planning to hire a consultant to update the Open Lands Management Plan.
- Mary Vandenbosch announced that Dec. 6 will be her last day as HCC Coordinator.

Other Business

Commissioner Haladay attended the meeting to discuss current city issues and answer questions from members.

Unfinished Business

Denise Roth Barber expressed interest in the HCC considering a recommendation to the City Commission that meetings be televised.

Adjournment

The meeting was adjourned at 8:55 p.m. The HCC will not meet in December.

DRAFT