

ADDENDUM NO. 1

MONTANA AVENUE GRADE SEPARATION PROJECT RAILROAD CROSSING ELIMINATION (RCE) GRANT HELENA, MT

CITY PROJECT NO. TSD-26-12
DATE OF ADDENDUM: **Nov 14, 2025**
DUE DATE OF SOQ: **Nov 20, 2025**

TO ALL INTERESTED FIRMS

The Request for Qualifications (**RFQ**) for the Montana Avenue Grade Separation Project is hereby supplemented or modified with the following responses to submitted questions:

QUESTIONS

1. The *Montana Avenue Grade Separation Project* RFQ specifies that Statements of Qualifications must use Times New Roman 12-point font. Does this font requirement apply to all charts, figures, and graphics within the proposal, or only to paragraph text?
 - a. **Response:** The requirement SOQs, “shall utilize Times New Roman 12-point font” is applicable to all main content text, paragraphs, lists, tables, etc. but does not necessarily apply to charts, figures, or other graphics within the proposal.
2. *Section V. Scope of Work* lists NEPA Documentation, Environmental Planning and NEPA Document Preparation as 3 separate items. Will all three of those items be scored individually or can we combine them into a single section as part of our Detailed Project Approach?
 - a. **Response:** The reason for the separation of NEPA/Environmental general scope tasks into three categories was to break out the different stages of the NEPA evaluation process.
 - i. The first step, “NEPA Documentation” being the brain-storming: defining purpose and need, developing all potential alternatives and preliminary screening of those alternatives for which should be carried forward for detailed evaluation.
 - ii. Second, “Environmental Planning” being coordination with FRA, FHWA/MDT scoping requirements, 4(f), 6(f), section 106, etc. (Environmental data collection and analysis/assessment.)
 - iii. Finally, “NEPA Document Preparation” being the draft/final environmental document describing the preferred alternative and impacts on the natural and human environment (potentially a CatEx or FONSI depending on the data findings, since the project is projected to be within the existing rights of way).

- iv. Firms may reference these related tasks in their Detailed Project Approach separately or combined depending on each firm's approach to the project.
- 3. Do the printed copies of the proposal require physical tabs, or is it sufficient to follow the RFQ layout with headers in the document?
 - a. **Response:** The six (6) hard copies should "be tabbed" physically. These tabs can be part of/placed on the SOQ pages or be their own blank (tab-titled) page. Separately tabbed "blank" pages will not count against the maximum twelve (12) pages.
- 4. Are appendices/attachments allowed? Can we include resumes without counting them towards the 12-page limit?
 - a. **Response:** As stated in section VII of the RFQ, "SOQs shall be limited to no more than twelve (12) single-sided 8.5x11 pages, inclusive of any attachments..." Therefore, any pages submitted over maximum 12 will not be considered for ranking criteria scoring by the selection committee.



Mark Young P.E. Transportation Engineer
Addendum #1 approved

14 Nov. 2025

Date: