



CITY-COUNTY PARKS ADVISORY BOARD
AGENDA
Wednesday, April 6, 2022



CITY MEMBERS

- ☐ Steve Baiamonte, Chair
- ☐ David McGuire
- ☐ Vacant

COUNTY MEMBERS

- ☐ Jerry Blythe
- ☐ Alex Tommerup
- ☐ Nyle Howsmon (Lincoln Parks Board) **OR**
- ☐ Ernie Lundberg (Lincoln Parks Board)

JOINT MEMBERS

- ☐ Neal Murray, School District

COMMISSION REPRESENTATIVES

- ☐ Sean Logan, City Commissioner
- ☐ Jim McCormick, County Commissioner

STAFF REPRESENTATIVES

- ☐ Lewis and Clark County Representative
- ☐ Kristi Ponozzo – Parks, Recreation, and Open Lands Director
- ☐ Craig Marr – Parks Superintendent
- ☐ Kait Perrodin – Aquatics and Recreation Manager
- ☐ Jennifer Schade – Parks Administrative Assistant, Recorder

Please join us at the City-County Building, ROOM 426 beginning at 11:30 am.
You also have the option of joining us via Zoom using the link below:

Join Zoom Meeting

<https://zoom.us/j/95886198508?pwd=N3RyYU9MMnoxMlVNQWJyOUZRQ3JtUT09>

Meeting ID: 958 8619 8508

Passcode: 263977

One tap mobile

+16699006833,,95886198508# US (San Jose)

+12532158782,,95886198508# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 958 8619 8508

Find your local number: <https://zoom.us/u/adGUok1Hd5>

“The City - County Parks Board’s mission is to promote investment in the development and maintenance of parks, recreation, trails and open space.”

Visitor(s):

1. Call to Order

2. Establish Quorum/Introductions/Review Agenda/Approval of Minutes

✚ 04.06.2022 Agenda

✚ Meeting Recording:

- <https://zoom.us/rec/share/eNmfWOLZpSdz5sTuD1TKvMalqJj1ZxbT61EGbobKme43lvzPf8fn82ABpyC6gWFb.BPt8kWayGbaROoQU>
- 03.02.2022 Time-Stamped Summary

3. Comments from Persons Present

The board will accept brief comments from the public for items that are not on the agenda at this time.

4. Unfinished Business

5. Action Item(s)

6. Presentations/Discussion Items

- ✚ Shopko Minor Subdivision // Park Land Determination Presentation
- ✚ Helena Waste Reduction Outreach Strategic Plan Presentation

7. Reports

8. Communications and Future Agenda Items (Board Members)

9. Next Meeting Date

- May 4, 2022

10. Other

11. Adjournment

ADA NOTICE – CITY

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities.

Persons with disabilities requiring accommodations to participate in the city's meetings, services, programs, or activities should contact the City of Helena Community Development Department, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following: Phone: (406) 447-8490; TTY Relay Service 1-800-253-4091 or 711, or via Email: citycommunitydevelopment@helenamt.gov, Mailing address & physical location: 316 North Park, Avenue, Room 445, Helena, MT 59623.

"The City - County Parks Board's mission is to promote investment in the development and maintenance of parks, recreation, trails and open space."

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Persons with disabilities requiring accommodations to participate in the County's meetings, services, programs, or activities should contact the Lewis and Clark County Human Resource Department, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following: (406) 447-8316, 316 North Park Avenue, Room 303, Helena, MT 59623; TTY Relay Service [1-800-253-4091](tel:18002534091) or 711, hr@lccountymt.gov.

“The City - County Parks Board’s mission is to promote investment in the development and maintenance of parks, recreation, trails and open space.”



City of Helena Parks, Recreation, and Open Lands Departments
316 North Park Avenue, Room 405
Helena, Montana 59601
Phone: 406.447.8463
<https://www.helenamt.gov/parks.html>

Date: March 14, 2022

TO: City-County Parks Board

FROM: Kristi Ponozzo, Director, Parks, Recreation, and Open Lands

Subject: Shopko Minor Subdivision

Proposal: By Statute, the developer is required to dedicate a percentage of the subdivision for dedicated parkland. For this subdivision, the developer requests a cash payment in lieu of property donation to satisfy the parkland dedication requirement. Per MCA 76-3-621, donation must be 7.5% of the area of land proposed to be subdivided into parcels larger than one-half acre and not larger than 1 acre; and 5% of the area of land proposed to be subdivided into parcels larger than one acre and not larger than 5 acres. Two lots are proposed at the 7.5 percent calculation and one at the 5 percent calculation.

Total Parkland Required: 0.167 acres

Background: The parcels proposed for subdivision within the Shopko Minor Subdivision are currently zoned B-2 (General Commercial) There is no proposed zoning change associated with this new Minor Subdivision.

The cash-in-lieu payment amount has been preliminarily calculated by the developer. Final amounts will be determined by the City of Helena and will be based on and included on the final plat.

Parks Board Role: The Parks Board shall provide a recommendation on whether to accept parkland or cash-in-lieu.

Staff Recommendation: Staff supports acceptance of a cash donation (cash-in-lieu) based on:

- Developers proposed cash-in-lieu;
- There is no connectivity or adjacent property proposed to increase current parkland;
- Depending on final calculation, and in compliance with Montana Code, the cash-in-lieu payment could be used for local park improvements, potentially the development of much-needed sports fields.

Proposed Parks Board Recommendation: Motion to approve a cash donation to be calculated at the fair market value of the un-subdivided, unimproved land, Shopko Minor Subdivision.



Park Land Determination Memo

Date: June 2021
Subject: Shopko Minor Subdivision
Preliminary Plat Application
SEA Project No. 3117-00321
To: Michael McConnell, Planner
City of Helena
Community Development
316 N. Park
Helena, MT 59623
From: Greg Wirth, PE

The following information is provided tabulating the proposed parkland.

According to 76-3-621(1)(a) MCA, the relevant parkland dedication requirements are:

- a) 7.5% of the area of the land proposed to be subdivided into parcels larger than one-half acre and not larger than 1 acre
- b) 5% of the area of the land proposed to be subdivided into parcels larger than 1 acre and not larger than 3 acres
- c) Not required if land proposed for subdivision into parcels larger than 5 acres

Parkland Required

Lot	Regulation	Size	Parkland Area
Lot 1A-1A-1	0%	8.190 acres	0 acres
Lot 1A-1A-2	7.5%	0.723 acres	0.054 acres
Lot 1A-1A-3	5%	1.227 acres	0.061 acres
Lot 1A-1A-4	7.5%	0.683 acres	0.051 acres
Total Parkland Required			0.167 acres

According to the City of Helena Subdivision Regulation, the parkland requirement is proposed to be satisfied by cash payment in lieu of parkland dedication. For the purposes of the subdivision review, a land valuation based on review of current land real estate listings in the property vicinity, the market value for vacant land is approximately \$9/SF or \$392,040/acre and approximate cash in lieu payment is calculated as follows.

Cash Payment in Lieu of Parkland Dedication Calculation

Area	Land Value	Total Cash Value
0.167 acres	\$392,040/acre	\$65,470.68

L:\3117-Raider_Hill_Advisors\00321_Shopko_Amended_Plat\DWG\Plan_Sets\3117-00321-TS.dwg, TS, Plotted: Nov 10, 2021 - 4:42pm, jfrench

Stahly Engineering & Associates, Inc. COPYRIGHT 2020

PRELIMINARY PLANS FOR:

SHOPKO MINOR SUBDIVISON







PRELIMINARY PLAT APPLICATION

HELENA, MONTANA

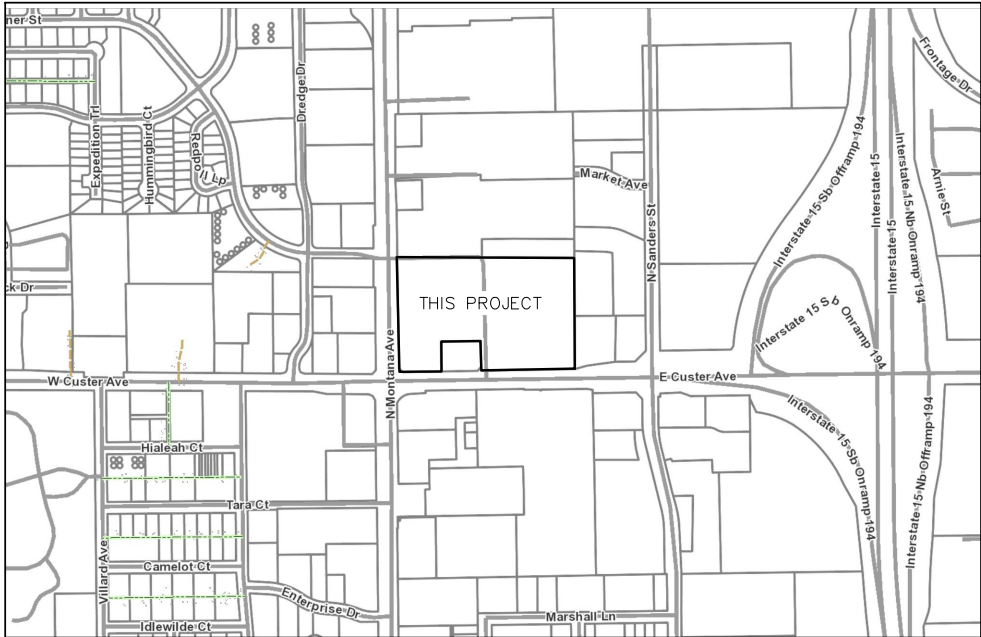
SHEET INDEX

TITLE SHEET.....	T1.0
SITE PLAN.....	C1.0
UTILITY PLAN.....	C1.1
GRADING PLAN.....	C1.2

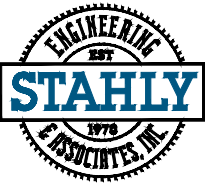
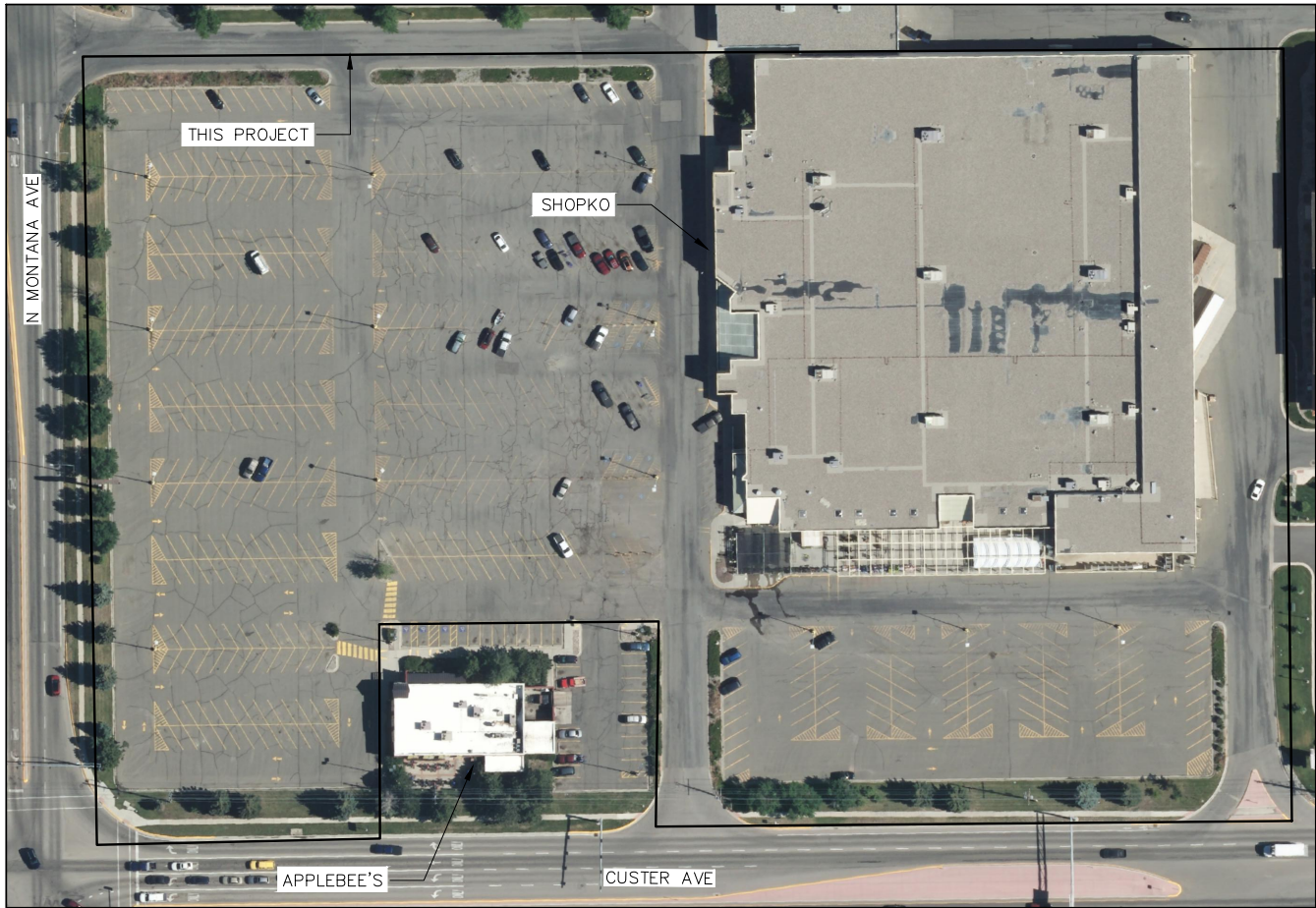
LEGEND

	EXISTING	NEW
WATER MAIN	— W —	
DOMESTIC WATER SERVICE	— DWS —	— DWS —
FIRE HYDRANT		
WATER VALVE		
SANITARY SEWER MAIN	— SAN —	
SANITARY SEWER SERVICE	— SS —	— SS —
SANITARY SEWER MANHOLE		
GAS MAIN	— GAS —	
OVERHEAD POWER	— OHE —	
UNDERGROUND POWER	— UGE —	
UNDERGROUND COMMUNICATIONS	— UGC —	
STORM SEWER LINE	— SD —	
STORM DRAIN CURB INLET		
CONTOURS (1 FT. INTERVALS)	— 4910 —	
PROPERTY BOUNDARY LINE	— —	— —
DUMPSTER PAD		
FLOW DIRECTION		
QUICK SERVICE RESTARAUNT		QSR

VICINITY MAP



PROJECT LOCATION



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STE., 201
BILLINGS, MT 59101
Phone: (406)601-4055

3530 CENTENNIAL DR.
HELENA, MT 59601
Phone: (406)442-8594

851 BRIDGER DR. STE. 1
BOZEMAN, MT 59715
Phone: (406)522-9526

ISSUE / REVISION		DESCRIPTION	QCR
No.	DATE	DESCRIPTION	QCR
1	7.23.2021	COMPLETENESS REVIEW	
2	9.28.2021	SUFFICIENCY REVIEW	
3	11.10.2021	SUFFICIENCY REVIEW	

SHOPKO MINOR SUBDIVISION

HELENA, MT

TITLE SHEET

SHEET
T1.0

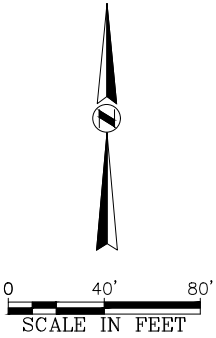
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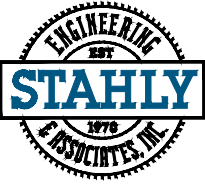


PARKING SUMMARY								
LOT	GROSS FLOOR AREA (SF)	REQUIRED			PROPOSED			
		GFA RATIO (#/1,000 SF)	TOTAL (#)	REDUCED TOTAL (#)	GFA RATIO (#/1,000 SF)	TOTAL (#)	EXCESS (#)	REDUCED EXCESS (#)
1A-1A-1 SHOPPING CENTER	110,820 (1)	3	333	234 (2)	2.5	280	-53	46
1A-1A-2 CHASE BANK	3,300	3	10	10	7.6	25	15	15
1A-1A-3 QSR A	4,950	14	70	70	14.3	71	1	1
1A-1A-4 QSR B	2,200	14	31	31	15.0	33	2	2

- NOTES
1. PROJECTED SHOPPING AREA FACADE DEMOLITION REDUCES GROSS FLOOR AREA BY 6,680 S.F. FROM 117,500 S.F. TO 110,820.
 2. REQUIRED PARKING IS ALLOWED TO BE REDUCED 20% FOR APPROVED BIKE PARKING AND 10% FOR APPROVED ELECTRIC VEHICLE CHARGING STATION FOR A TOTAL REDUCED PARKING OF 234 SPACES FOR THE 110,820 S.F. SHOPPING AREA AFTER FACADE DEMOLITION.



NO
PARKING
FIRE
LANE



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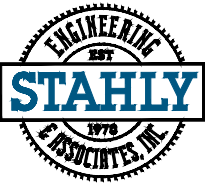
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2	9.8.2021	SUFFICIENCY REVIEW		
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SHOPKO MINOR SUBDIVISION

HELENA, MT

SITE PLAN

SHEET
C1.0



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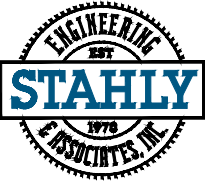
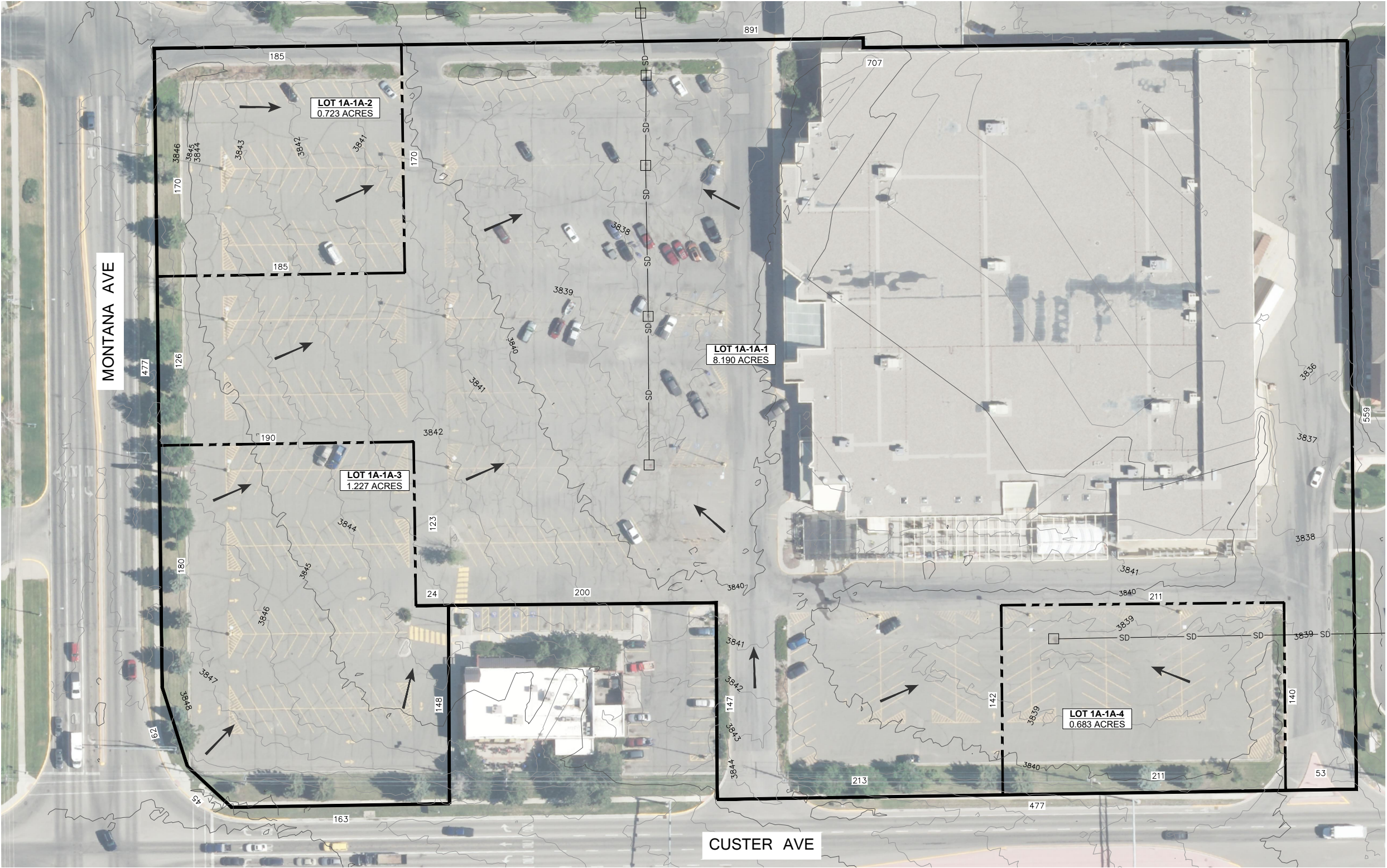
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SHOPKO MINOR SUBDIVISION

HELENA, MT

UTILITY PLAN

SHEET
C1.1



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SHOPKO MINOR SUBDIVISION

HELENA, MT

GRADING
PLAN

SHEET
C1.2



City of Helena

Strategic Plan for Waste Reduction

City-County Consolidated Parks
Board Meeting



Agenda

Helena's Waste Reduction Goal
Strategic Plan Timeline
Helena Status Report
Community Case Studies
Q&A

This presentation is for informational purposes only

The Goal - 50% by 2040

February 2021 - Resolution No. 20643

"The City Commission directs the City Manager, in collaboration with the Citizen Conservation Board, to develop a Strategic Plan for Waste Reduction in Helena ("Strategic Plan") using the principles of "refuse, reduce, reuse, recycle, and compost" for presentation to the Helena City Commission by June 30, 2022."

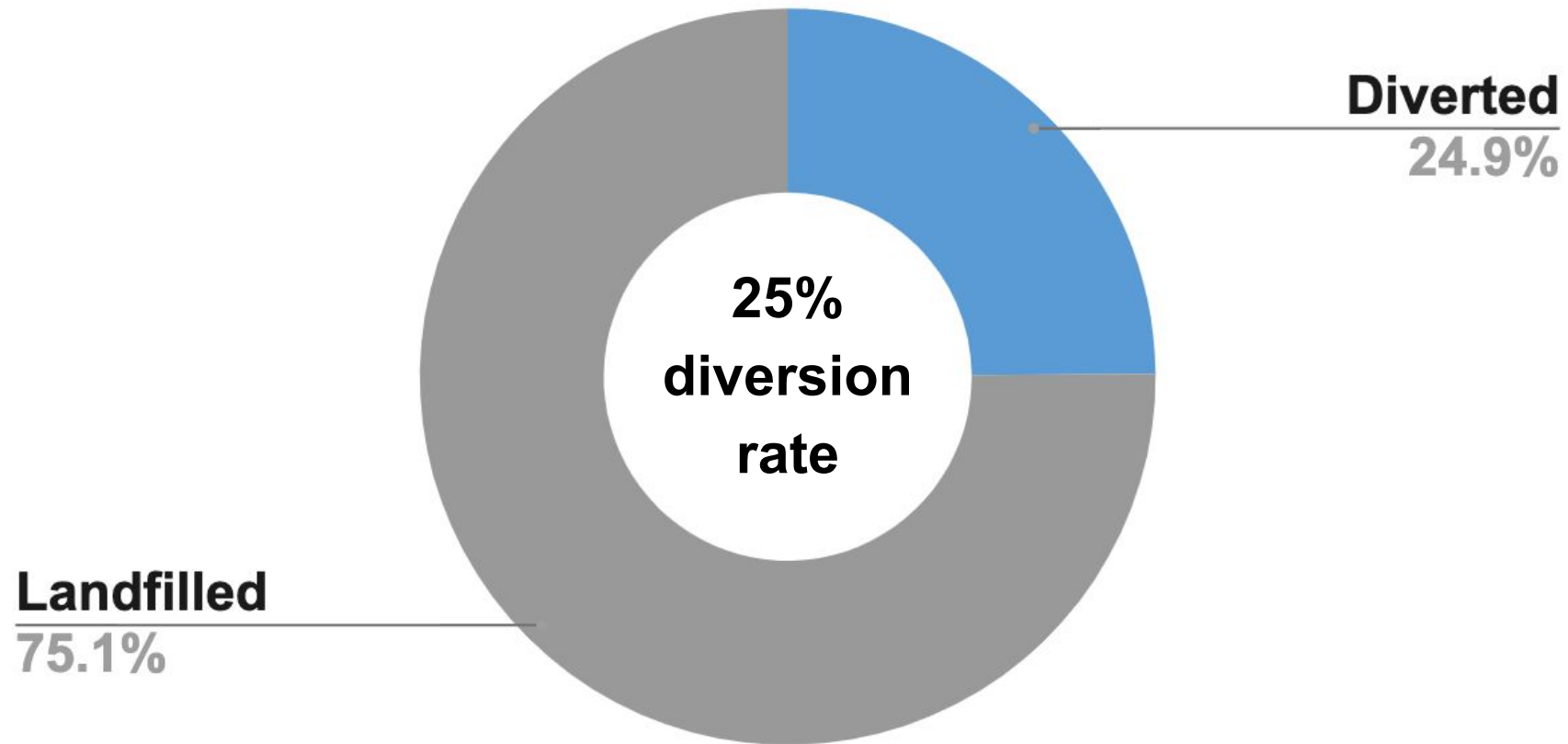
- Minimum of 50% solid waste diversion from the landfill by 2040
- Interim minimum goal of 35% by 2030

Strategic Plan Timeline

- Phase I - Waste Assessment and Outreach & Engagement
 - *Dec-Mar*
- Phase II - Draft Strategies for Waste Reduction
 - *Feb-Apr*
- Phase III - Finalize Strategic Plan for Waste Reduction
 - *May-June 1, 2022*

Helena Status Report

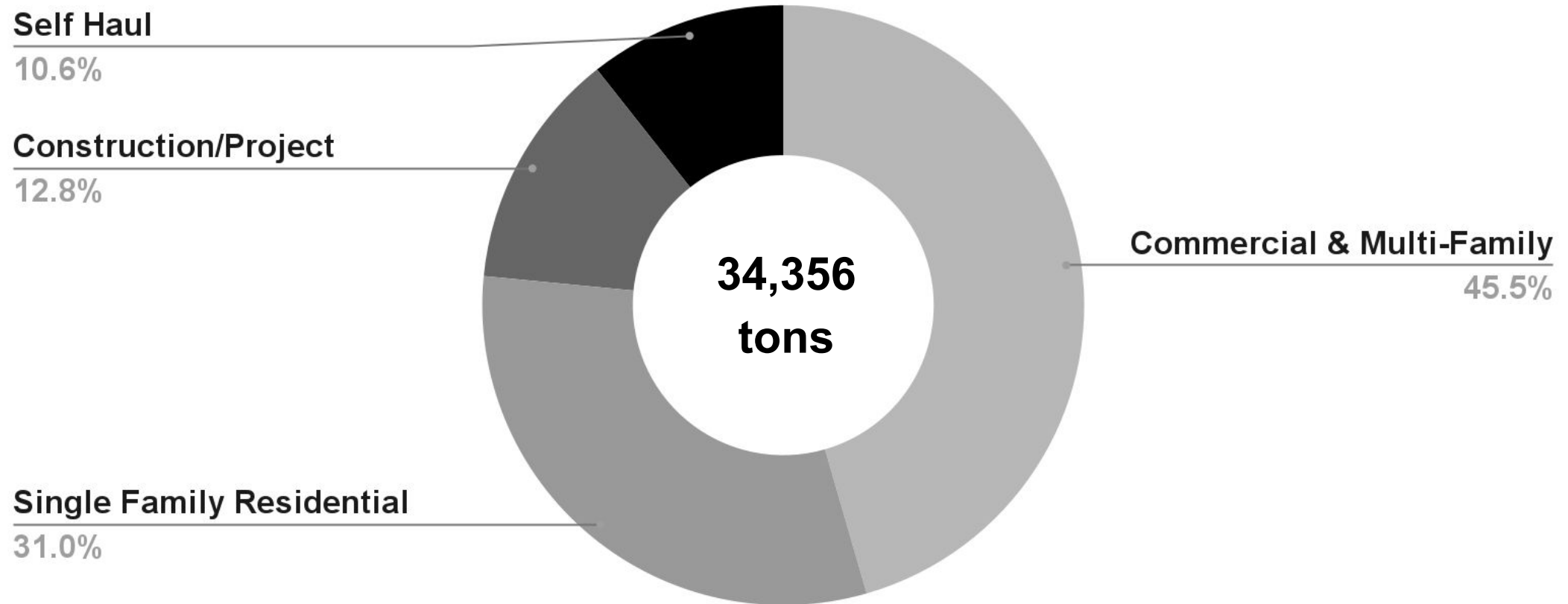
Helena 2019 Diversion and Disposal



Source: City of Helena, Helena Recycling, Pacific Steel & Recycling, 406 Recycling, Tri County Disposal

Helena Status Report

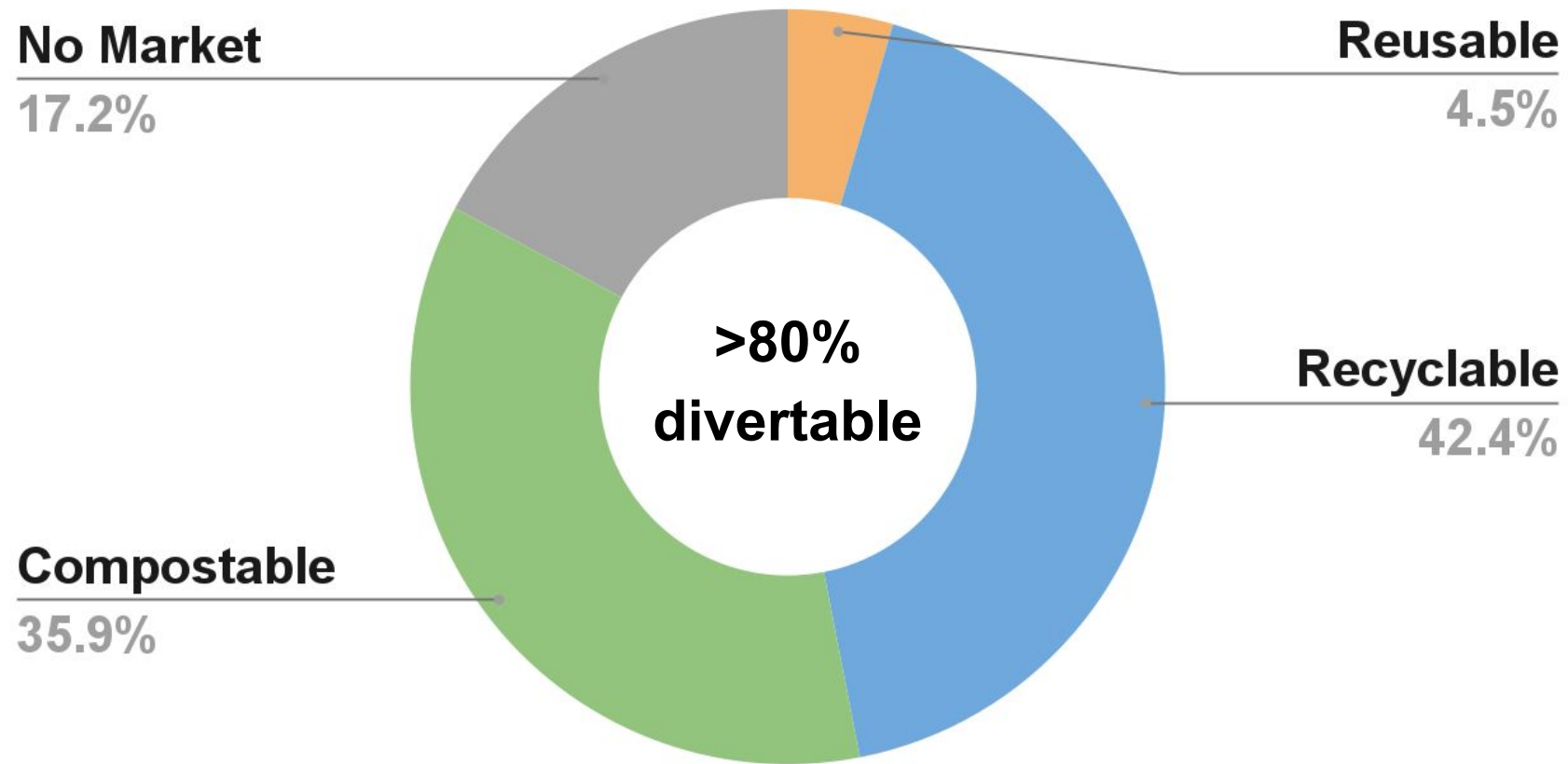
Helena 2019 Total Disposal by Sector



Source: City of Helena Transfer Station & Tri-County Disposal

Helena Status Report

Helena 2019 Diversion Potential



Source: City of Missoula Baseline Waste Study, Cascadia Consulting Group

Community Case Studies

- Education
- Alignment with City of Helena Waste Reduction Goal
- Policies
- Vendor Requirements
- Citywide Ordinance

Education



Source: zerobyfiftymissoula.org

Goal Alignment

Zero Waste in the Parks

Adopted by Missoula Parks and Recreation Board – February 2017

Zero Waste Policy

The City of Missoula has adopted the concept of Zero Waste defined by the Zero Waste International Alliance as a guiding principle for all municipal operations and programs. This concept reads as follows:

“Zero Waste is a goal that is ethical, economical, efficient, and visionary, to guide people in changing their lifestyles and practices to emulate sustainable natural cycles, where all discarded materials are designed to become resources for others to use.”

Missoula Parks and Recreation serves thousands of visitors each year in numerous facilities, sites, lands and programs. Thus, the Department is uniquely positioned to educate, encourage, and at times, require compliance with best practices for reducing, eliminating, or even preventing waste.

Source: [City of Missoula Parks](#)

Policies for Events



Source: [Three Rivers Park District](#), Plymouth, Minnesota

Policies for Events



The following Zero Waste Event practices are required for your event at our designated Zero Waste Venues. Failure to comply with the Zero Waste Events program may result in loss of damage deposit fee. Compostable products may be available through approved caterers.

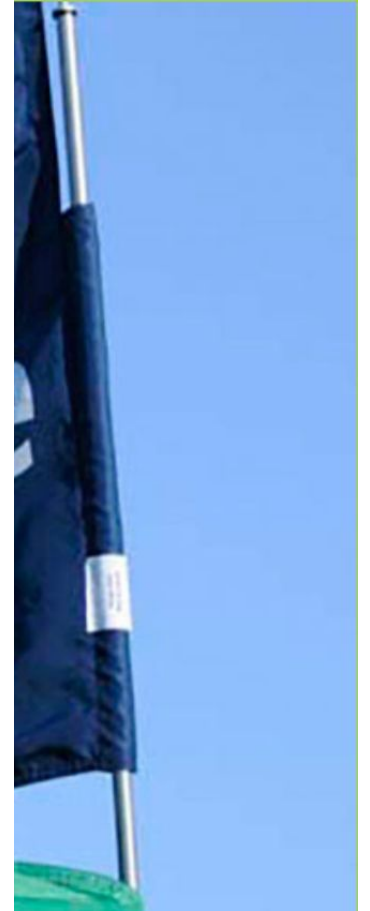
GUIDELINES

ALLOWED

- | Washable dinnerware, cutlery, glassware, linens and linen napkins.
- | Compostable paper products, cutlery, drinkware, table coverings and napkins.

NOT ALLOWED

- | Single-serving bottles of water, juice or carbonated beverages in plastic bottles.
- | Food served in disposable plastic or Styrofoam containers.



Source: [Three Rivers Park District](#), Plymouth, Minnesota

Event Vendor Requirements

- Vendor Selection Guidelines
 - Use of local food products and sustainable material.
 - In alignment with the City of Missoula's Zero by Fifty Initiative, all food must be served in compostable or recyclable items. No exceptions.



Citywide Ordinance

- As of Jan 1, 2016, the City of Boulder, CO requires all special events open to the public and held on Boulder Parks and Recreation land to be Zero Waste events.



Source: [City of Boulder CO](https://www.cityofboulder.co)

Q&A

Jeremy Drake
jeremy@strategyzerowaste.com
(406) 493-5793



Outreach & Engagement Opportunities

- Be Heard Helena page
 - *Survey - business/institutions & residents*
 - *Idea Board*
 - *Story Board*
- Follow-up Virtual Event
 - *Wednesday, March 16 - 4:30-6 p.m.*