



City of Helena

CITY-COUNTY PARKS ADVISORY BOARD SUMMARY Wednesday, July 11, 2018



City Members

- Pat Doyle
- Ross Johnson
- Steve Baiamonte

County Members

- Dave Payne
- Nyle Howsmon (Lincoln Parks Board)
- Ernie Lundberg (Lincoln Parks Board)

Joint Member

- School District Representative

Commission Representatives

- Heather O'Loughlin, City Commissioner
- Susan Good-Geise, County Commissioner

Staff Contact

- Lewis and Clark County Representative
- Amy Teegarden, Parks and Recreation Director
- Craig Marr, Parks Superintendent
- Recreation and Aquatics Program Manager (Vacant)
- Jennifer Schade, Recorder

LOCATION: City-County Building, Room 426

TIME: 11:30 am – 1:00 pm

Visitor(s): Neal Murray, School District Representative, Samantha Neill, Lewis and Clark County Representative, Lindsay Morgan, Lewis and Clark County Representative, David Tortora, VISTA Volunteer, David Smith, YMCA, Jayson Zander, Helena Police Department, and Dylan Packebush, GreenPlay.

1. Call to Order

Vice Chair, Dave Payne called the July 11, 2018 City-County Parks Board Meeting to order at 11:36 am.

2. Establish Quorum/Introductions/Review Agenda/Approval of Minutes

- A quorum was not established.
- Samantha Neill asked to provide an update on the Warren School Project. Dave recommended we add that item to unfinished business.
- Steve moved to approve the June minutes with no corrections. Neal seconded. Motion carried.

3. Comments from Persons Present

The board will accept brief comments from the public for items that are not on the agenda at this time.

- None.

"The City - County Parks Board's mission is to promote investment in the development and maintenance of parks, recreation, trails and open space."

4. Unfinished Business

- Samantha Neill gave a brief update on the Warren School Project. She received an email from Rosalie Petty who serves on the Warren School PTO. At the June board meeting, this board requested that the PTO revise the proposed budget. The PTO was told by Kali Kind that there is no funding available through the school district for this project. The revised budget is higher than anticipated. The PTO will work on a revised budget proposal to present to this board at the August meeting.
- Amy mentioned that when making a recommendation to this board, we ask that an “Action Item Memo” be completed by the staff making the recommendation. Sam stated she will present the proposal in said memo.

ACTION ITEM(S) Jennifer will send a copy of the City-County Parks Board Guidelines regarding the submittal of an Action Item request.

5. Presentations/Discussion Items

Comprehensive Parks Plan Update – GreenPlay Representative

- Dylan provided an update of the Comprehensive Parks Plan. Jennifer will attach a copy of the presentation to the Parks Board Minutes.
- Dylan will make this presentation to the City Commission Admin meeting which will be held today at 4:00 pm. He will present to the County Commission tomorrow.

ACTION ITEM(S): Jennifer will attach a copy of the GreenPlay presentation to the City-County Parks Board Minutes.

Bylaws – Youth Representative - Amy

- Amy is recommending that we have a high school student serve on our board. She feels a youth representative would be a valuable addition. We could initially recommend a one-year term.
- Amy stated she would write a proposal on how we would recruit a Youth Representative. Dave asked that Amy do so and make a presentation at the next board meeting. Dave was in favor of moving forward with this idea. Steve agreed.
- It was also noted that there is a vacant county representative position that needs to be filled. Nadine has visited with someone from the Lacrosse community who may be interested in serving as the county representative. She will reach out to him.

ACTION ITEM(S)

- **Amy will write a proposal on recruiting a Youth Representative to serve on the City-County Parks Board.**
- **Nadine will visit with a county community member about serving on the Parks Board as a county representative.**

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6. Reports

City	Amy Teegarden	Parks	Craig Marr
County	Samantha Neill	Fair Board	Pat Doyle
HOLMAC	Dave Payne	Playgrounds	Stacy Sommer
Lincoln Parks Board	Nyle Howsmon	School District	Kalli Kind
Recreation	Vacant	HRSA	Peggy Stringer

City – Amy

- Nothing to report.

County – Samantha

- Samantha will provide an update on Warren Park.

HOLMAC – Dave

- Nothing to report.

Lincoln Parks Restroom

- Start work on July 16 for new placement of the new restrooms.
- Purchased a new mower.

Recreation – David

- The Kays Kids program is halfway done for this season.
- Tennis has been very successful.
- Sasquatch: we have had excellent response to the Sasquatch Selfie program!

Parks – Craig

- Dave from the YMCA stated that the parking lot at Centennial has been quiet and clean this year. There have been requests for the placement of speed bumps.
- Craig stated crews are working on mowing weeds and irrigation repairs.
- The urban forest crew have been working on Benton Avenue. The project is complete and it looks wonderful.
- Henderson Project – planting 60 new trees.
- Staff are working to complete the walking mall creek project.

School District – Neal

- There are many construction projects throughout the city.
- Crews are doing cleanup work at Rossiter School. They are removing sandbags and doing safety and security upgrades.

7. Communications and Future Agenda Items (Board Members)

8. Next Meeting Date: September 5, 2018

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9. Adjournment

With no further business, the City-County Parks Board meeting adjourned at 12:59 pm.

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Persons with disabilities requiring accommodations to participate in the County's meetings, services, programs, or activities should contact Aaron Douglas, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following: (406) 447-8316, 316 North Park Avenue, Room 303, Helena, MT 59623; TTY Relay Service [1-800-253-4091](tel:1-800-253-4091) or 711, adouglas@lccountymt.gov.

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