



DATES	ACTIONS	NOTES / ADDITIONAL INFORMATION
April 8 – 22	MANAGER DEPARTMENT REVIEWS	✓ THESE MEETINGS ARE ONGOING WITH DEPARTMENT HEADS AND THE CITY MANAGER
April 23 – 26	FINANCE PREPARES PRELIMINARY DOCUMENT	
May 4	PRESENT PRELIMINARY REVISED FY21 BUDGET	(Preliminary Annual Must Be Prepared §7-6-4020) ✓ HIGHLIGHT ✓ BEGINS COMMISSION REVIEW ✓ PUBLIC INPUT ✓ ALL DEPARTMENTS PRESENT ✓ GIVE DATES OF WORKSESSIONS ACTION: Move to accept the Preliminary Revised FY21 Budget and set a public hearing date for June 22, 2020.
Dates TBD: Between May 11 – 25	COMMISSION REVIEW/PUBLIC INPUT	✓ 4-6 WORKSESSIONS: Dates TBD ✓ HCC representatives to sit-in on each session.
Late May	NOTICE OF PUBLIC HEARING ON PRELIMINARY	(§7-6-4021 and §7-1-4127)
June 8	HCC REVIEW / PRESENTATION	Presentation at Regular Commission Meeting
June 22	BUDGET ADOPTION BY RESOLUTION	ACTION: Move to approve a resolution adopting final budgets, budget authorities, and appropriations for the fiscal year beginning July 1, 2020 and ending June 30, 2021, and setting the salary for municipal court judge ✓ EFFECTIVE JULY 1, REGARDLESS OF ADOPTION DATE ✓ HOWEVER, MUST BE FINALLY APPROVED AND ADOPTED BY RESOLUTION BY 1ST THURSDAY AFTER 1ST TUESDAY IN SEPTEMBER OR W/IN 30 CALENDAR DAYS OF RECEIVING CERTIFIED TAXABLE VALUES FROM DOR ✓ PUBLIC HEARING; BUT ACTION CAN BE TAKEN LATER

FOR QUESTIONS ON THIS TIMELINE OR THE BUDGET PROCESS, PLEASE EMAIL THE FOLLOWING:

budget@helenamt.gov email