

SUMMARY OF ADMINISTRATIVE MEETING
March 18, 2015– 4:00 p.m.
Room 326, City-County Building

1. Call to order, introductions, opening comments – Mayor Smith called the meeting to order. Commissioners Elsaesser, Ellison, Haque-Hausrath and Haladay were present. Staff present was: City Manager Ron Alles; Executive Assistant Sarah Elkins; City Attorney Thomas Jodoin; Police Chief Troy McGee; Public Works Director Randall Camp; Assistant Public Works Director Phil Hauck; City Engineer Ryan Leland; Code Enforcement Coordinator Greta Dige; Wastewater Superintendent Don Clark; Wastewater Supervisor Mark Fitzwater; Water Utility Supervisor Kevin Hart; Engineer David Knoepke; Human Resources Director James Fehr; Fire Chief Sean Logan; Administrative Services Director Tim Magee; Budget Manager Robert Ricker; Community Facilities Director Gery Carpenter; Parks & Recreation Director Amy Teegarden; Parks Superintendent Craig Mahr; HCC Coordinator Judy Garrity and City Clerk Debbie Havens.

Others in attendance included: HCC Representatives Dick Sloan and Shawn White Wolf; IR Reporter Al Knauber; ADA Committee Chair Eric Kohring; ADA member George McCauley; Engineer Jeff Larson; KLJ Engineering Brad Koon; Morrison and Maierle Engineers Travis Mayer, James Nicholson and Scott Murphy; NMTAC Chair Ryan Kettle.

2. March 4, 2015 - The March 4, 2015 administrative meeting summary was approved as submitted.

3. Commission comments, questions – Commissioner Haladay referenced the by-laws amendment he will be offering at the regular city commission meeting on March 23rd. Basically, it is to clean up the language when a tie vote occurs when there are four commission members present.

The current policy does not currently work and he believes the amendment will clear the language up. It will require a super majority vote to approve the amendment.

Commissioner Elsaesser stated he has raised some internal concerns with the proposed amendment; however, he looks forward to the discussion. Mayor Smith stated he believes the amendment is a good recommendation and will support it. Commissioner Ellison stated he too will support the amendment, as it does clean the language up.

Commissioner Elsaesser thanked Engineer Knoepke for setting up the TCC meeting agendas. He then reported there is an updated document available from the Friends of the Trail. Commissioner Elsaesser offered the idea of pre-bidding the sidewalk program; establishing an in lieu of program for sidewalks, and establishing a sidewalk replacement district. He then asked if the administrative packet could be incorporated into Novus; he has referred many people to the commission packet and it is very helpful.

4. City Manager's Report

Legislative Update – City Manager offered to answer any questions. He will draft a letter on HB519, the well exemption bill that affect the city of Helena. The hearing is scheduled for March 30th.

Manager Alles reported it appears in the September timeframe, the state will adopt standards for the wildlife urban interface codes, which will allow cities to adopt their own ordinances.

5. Department Discussions

City Attorney

Winter Streets Communication Plan/Policy Direction and Sidewalk Snow Removal – City Attorney Jodoin referred the commission to the draft ordinance amending Section 7-8-1 of the Helena City Code, Snow and Ice.

**AN ORDINANCE AMENDING SECTION 7-8-1 OF THE HELENA CITY CODE,
SNOW AND ICE**

BE IT ORDAINED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

That Section 7-8-1 of the Helena City Code is hereby amended as follows:

7-8-1: **SNOW AND ICE REMOVAL FROM SIDEWALKS:** ~~During the time of year when the fall of snow creates or tends to create obstructed sidewalks or creates slippery sidewalks, it shall be the duty of every owner, lessee or occupant of premises in front of and/or to the side of which there is a sidewalk, to remove said snow, ice or obstruction within reasonable time after said snow has been deposited thereon, so as to avoid the walks becoming treacherous or dangerous to the users of sidewalks in the city~~

A. Every owner of property within the city fronting or abutting on a paved sidewalk on public right-of-way must remove and clear away, or cause to be removed and cleared away, any snow or ice from that portion of the sidewalk in front of or abutting their property according to the following standards:

1. A double frontage lot that has a sidewalk which fronts on or abuts an arterial street as well as a sidewalk which fronts on or abuts another street on the direct opposite lot line shall not be required to remove snow or ice on the arterial street sidewalk.

2. Except as provided in subsection B of this section and regardless of the manner in which the snow or ice is deposited on sidewalks, all snow and ice must be removed from sidewalks in the B-2 and B-3 zoning districts within the city by 9:00 a.m. of the next business day, by 12:00 noon of the next non-business day or within four business hours after any snow or ice deposit, whichever period is shorter.

3. Except as provided in subsection B of this section and regardless of the manner in which the snow or ice are deposited, all snow and ice must be removed from sidewalks on public right-of-way within the city within the first 24 hours after any snow or ice deposit.

B. However, in the event the director of public works determines the snow or ice on a sidewalk cannot be reasonably removed, the director may require the use of sand or other suitable substance to make pedestrian travel

reasonably safe. This request will be complied with within the time set forth in subsection A of this section. In that event, however, the sidewalk will be thoroughly cleaned as soon as the weather permits.

- C. Should any person fail to clear away or treat with sand or other suitable substance and subsequently clear away any snow or ice from any sidewalk as required, the director may, as soon as practicable after such failure, have the sidewalks cleared.
- D. The director shall record the name of the property owner, the legal description and street address of the property, the exact dates and costs of all snow removal done in accordance with this section including but not limited to the costs of private contractors hired for such purpose, and administrative costs.
- E. Each person who fails to clear the sidewalk as required herein and thus requires the city to perform the work in accordance with this section shall be liable to the city for the cost of such work plus a civil penalty of \$50.00 or 30 percent of such costs, whichever is greater.
- F. The director shall give the property owner written notice of the amount owed to the city as soon as practicable following the completion of the work. The property owner fronting or abutting the sidewalk is responsible for payment within thirty (30) days.
- G. The city manager shall develop a program allowing all landowners billed in accordance with subsection F above to appeal the bill. Property owners wishing to appeal the bill must submit their appeal to the city manager within 15 days of the date of the notice required in subsection F above.
- H. If the fronting or abutting property owner fails to pay the city for the costs of the work and the civil penalty, the payment of such amount may be enforced through suit for collection or by levying an assessment on the premises or both. In the event of assessment, the city commission shall annually adopt a resolution levying an assessment and tax against each property of land fronting or abutting on the sidewalks ordered cleared by the director in accordance with the provisions of this article. All assessments levied must be charged simple interest at the rate of ten percent per year from the date the work is performed until the assessment is fully paid and satisfied.
- I. For purposes of this chapter the term "sidewalk" means

7-8-2 through 7-8-9 no change

~~7-8-10: PENALTY: Any person, property owner, business or corporation found to be in violation of this chapter will be subject to a maximum penalty of fifty dollars (\$50.00) for each violation.~~

Attorney Jodoin spoke on the current enforcement criteria staff uses. The normal time determined by staff is 48-hours; once a complaint is received staff goes and investigates and if warranted, a warning letter is sent to the property owner. Follow-up is someone between three to five days, if not removed, the complaint is sent to legal and they make the decision on whether or not to issue a citation. Property owners can either plead guilty or not guilty and the legal process is followed. The maximum fine is \$40.

The ADA Committee submitted their recommended language, which is incorporated into staff's draft ordinance. Attorney Jodoin noted the language from Bozeman's ordinance is also incorporated into the draft. He commented the goal is to remove the criminal process and getting the snow removed faster.

The definition of "sidewalk" has been left blank due to some areas having bike/ped paths adjacent to private property. The question then becomes would the property owner have to clear the bike/ped path in addition to their sidewalks. Typically, the city staff clears the bike/ped paths along Custer and Henderson.

Commissioner Ellison, referenced paragraph C, and asked which director is being referenced. Attorney Jodoin noted throughout the document, it should read the Director of Public Works. Commissioner Ellison recommended adding the clarification. He then referenced "7-8-1A.1 – A double frontage lot that has a sidewalk which fronts on or abuts an arterial street as well as a sidewalk which fronts on or abuts another street on the direct opposite lot line shall not be required to remove snow or ice on the arterial street sidewalk" and asked for clarification on the language. Attorney Jodoin explained those are the lots that have two or three frontages and would be required to clear all the sidewalks. The language on the arterial street sidewalk is in the City of Bozeman's ordinance and their staff is not sure why the language was included. Property owners should be encouraged to remove snow from all frontages of their property.

Commissioner Haque-Hausrath recommended removing the paragraph referenced by Commissioner Ellison or amending it to address the bike/ped paths. She then asked if Paragraph A applies to the sidewalk that runs across a driveway.

Attorney Jodoin stated it is anticipated that paragraph A, clearly applies to sidewalks that run across a driveway. If a driveway is part of the sidewalk, the property owner would be responsible for removing the snow. Commissioner Haque-Hausrath stated her driveway is at an angle and it should be cleared for pedestrians. She stated the language should be clear that driveways contiguous to sidewalks have to be cleared. Attorney Jodoin stated he will work on language for Paragraph A.

Commissioner Haque-Hausrath referenced the curb ramp on corner lots and asked how the city currently enforces snow removal from the curb ramp. Attorney Jodoin stated the city currently requires the property owner to clear the curb ramp, as it is part of the sidewalk. She asked if clarifying language is needed. Attorney Jodoin will work on language for the curb ramp.

Mayor Smith asked if the language would include the truncated curb ramps having to be cleared. Attorney Jodoin concurred.

Commissioner Elsaesser stated he appreciates the review and would like to ultimately be able to use street maintenance funds to clear the pedestrian trails.

Mayor Smith asked how many enforcement actions were taken this winter. Code Enforcement Coordinator Dige reported she received 274 complaints on 117 different properties; she sent 116 postcard reminders to 54 properties owners and five were sent to the city attorney's office. Of those five, one property was a foreclosure and no citation was issued. In total, six citations were issued, two were dismissed, and the other four are in the process. Attorney Jodoin stated two of the four property owners

received citations through the mail and the business owner was very irate and bothered by the fact they could be thrown in jail for not clearing snow from their sidewalks.

Mayor Smith asked if the revised ordinance is adopted, are the sidewalks going to be cleared any faster or better. Attorney Jodoin stated it will depend on how the commission makes the policy decision on how to respond to those who do not remove the snow; will it be city staff clearing the sidewalks or a contractor. If the city does not get people out there any sooner, then the program may not be any better than what we are currently doing.

Manager Alles stated as it stands now, he would ask Public Works to dedicate a certain amount of funds to hire a contractor to remove snow. Parks Maintenance does a good job in clearing the walking paths. Mayor Smith clarified the ordinance would have to be amended in order to move forward in hiring a contractor. Attorney Jodoin noted the city currently uses community service workers; however, the system doesn't always work.

Commissioner Haladay stated he supports the city using contractors to do clear the sidewalks; that would eliminate the need for another employee and over the long run, once property owners receive a bill for the shoveling, they probably would keep their sidewalks cleared.

Commissioner Elsaesser concurred and noted there may be some exceptions when city employees could take care of the problems. Mayor Smith stated he wants to be assured that the ordinance is going to improve the process.

Commissioner Ellison stated the current ordinance could not get much worse and hopefully with the changes it will improve getting snow off the sidewalks. He noted it will save a significant amount of staff time and rather than have a punitive system, the contractor would remove the snow and the property owner would be billed.

Commissioner Haque-Hausrath stated she sees two benefits for amending the ordinance; one being able to save a huge amount of staff time from the current process and removing the punitive system. With the amendments, a contractor can be hired to remove the snow in a timely manner.

Engineer Leland noted the City of Bozeman has two full time staff to run the snow removal program; staff will still have to do the investigation and monitor the contracts. To have a successful program, additional staff may be needed.

Commissioner Haladay stated when someone receives a ticket for parking, they do not get a warning; what distinguishes property owners for not receiving a ticket for not clearing their sidewalks. Attorney Jodoin stated with a parking ticket everyone knows if they park illegally or do not pay to park they will receive a ticket. With the snow removal, everyone has an excuse for why they didn't remove snow. The city tried to educate the public before the citation is issued. The current practice to give as much notice as possible.

Public Comment –

ADA Committee Chair Eric Kohring referenced the commented he has submitted outlining MILP and the ADA Committee's concerns with the draft ordinance. They included the following:

1. 7-8-1A. Please include language regarding owners of property of corner lots being required to clear the curb ramp abutting their property. Also, we believe it must be clear that the sidewalk which is part of a driveway must also be cleared.
2. 7-8-1A.1. This is unclear, please define double frontage lot and arterial street. Please explain reason for removing snow from only one sidewalk.
3. 7-8-1C. Should any person fail to clear away or treat with sand or other suitable substance and subsequently clear away any snow or ice from any sidewalk as required, the director ~~may~~ **shall**, ~~as soon as practicable~~ **within 24 hrs. after such failure**, have the sidewalks cleared.

The ADA Committee understands the ordinance was loosely based on Bozeman's ordinance. Referring to Section 4 12.24.050 of Bozeman's Ordinance 1529, Criminal Penalties; Is it our understanding that this section was intentionally left out of Helena's ordinance in order to streamline the process.

This ordinance does not address the notification process nor does it address the authority of the Volunteer Police force to enforce the ordinance. Should it be made clear in this ordinance.

ADA Committee member George McCauley stated he appreciates the work being done and the progress that has been made on the ordinance. He has spoken with a number of cities and he received the most information from the ADA Coordinator from Bozeman; who indicated their policy works very well. Mr. McCauley stated in Bozeman, once a property owner is notified once, the next time, they receive the citation. He also addressed the need to get driveways shoveled that are adjacent to sidewalks.

NMTAC Chair Ryan Kettle reinforced the comments that curb cuts and corner berms need to be cleared. NMTAC also recommended staff look at a priority sidewalk route, similar to the emergency snow routes.

Commissioner Haque-Hausrath stated she would like City Attorney Jodoin to work on the language in Paragraph A that would address the removal of snow from driveways and curb ramps, delete Paragraph A.1; add language that would address the bike/ped paths; remove the criminal process; and not require any notification which would authorize the Director of Public Works to have the sidewalk shoveled.

Attorney Jodoin suggested if the snow is not removed within the timeframe, a contractor will be sent to remove it and property owner will be billed. Commissioner Haladay concurred with the suggestion. He noted the criminal language should be removed from the ordinance. The goal is to get the snow off the sidewalks, not a criminal penalty and with the recommended language it will shorten the due process.

Manager Alles stated the current ordinance is complaint driven; if he understands this discussion staff will actively look for unshoveled sidewalks and once identified the paperwork will begin to be processed. Mayor Smith concurred with the proposed amendment, the city is moving away from the complaint driven ordinance and will have more city initiated enforcement policies.

Commissioner Haque-Hausrath stated citizens will still have the ability to call in and report unshoveled sidewalks. It is unrealistic to expect city staff to identify all unshoveled sidewalks. Commissioner Elsaesser concurred with Commissioner Haque-Hausrath's comments. He is interested on the comment from Eric Kohring to assure that the berms are cleared at the corners.

Consensus Direction to the Manager – Ordinance will be amended per the discussion today and be brought forward for commission consideration.

Public Works

Quiet Zone Decisions – Manager Alles and Engineer Leland reported this project explores the implementation of quiet zones at rails crossings. A quiet zone is a section of a rail line that contains one or more consecutive public crossings at which train horns are not routinely sounded. Currently, train horns are sounded at the rail crossings according to the regulations of the Federal Railroad Administration (FRA) Train Horn Rule. This project has identified the proposed improvements to meet federal railroad quiet zone regulations.

KLJ Engineer Brad Koon gave a PowerPoint presentation which included the recommendations for the following information:

- Completed to Date
 - Identified Quiet Zone Limits
 - Completed Diagnostic Review
 - Updated Grade Crossing Forms
 - MDT Coordination
 - Prepared Recommended Supplemental Safety Measures (SSM's)
 - Prepared Preliminary Project Cost Estimates
- Recommended SSM's
 - Joslyn – CIP Non-Mountable Medians
 - Benton Avenue – CIP Non-Mountable Medians (potential clearance issues)
 - National Avenue – Wayside Horn
 - Montana Avenue – CIP Non-Mountable Medians

- Roberts Avenue – Wayside Horn
- Carter Drive – CIP Non-Mountable Medians
- Nest Steps (Phase I)
 - City Approval of Supplemental Safety Measures (SSM's) for each crossing
 - Update Quiet Zone Calculator with new SSM's
 - Prepare and Submit Notice of Intent
 - Address comments resulting from NOI
- Next Steps (Phase II)
 - Design Selection SSM's
 - Bid and Construct Designed SSM's
 - Update National Grade Crossing Inventory
 - Prepare and Submit Notice of Quiet Zone Establishment
 - 30-Days Later, Locomotives will stop using train horns.
- Preliminary Schedule

If the commission is comfortable with the recommended quiet zone improvements, staff will proceed with the next steps.

Commissioner Elsaesser stated he likes the schedule and asked if the process includes notifying adjacent property owners/ business owners. Engineer Leland stated the only crossing that would have an impact on adjacent property owners is National Avenue.

Mayor Smith asked how people will know that they are invited to comment on the quiet zone proposal. Commissioner Elsaesser stated he does not want to advance a decision without public comment; the obvious one would be from those property owners and businesses adjacent to National Avenue. Engineer Koon stated with the notice of intent goes to the different agencies; however, it would not specifically go to the public. He is not sure what the city's policy is for notifying the public.

Mayor Smith stated if there is going to be a 60-day public comment period, somehow the public needs to be aware of that. Commissioner Haque-Hausrath stated the National Avenue crossing is an issue due to Lewis & Clark Brewery having a parking lot where access would be impacted. Engineer Leland stated the recommendation is a wayside horn for National Avenue to avoid access issues.

Commissioner Haque-Hausrath stated she would support the wayside horn for National Avenue. She asked if there is a less expensive option for Roberts Avenue. Engineer Koon stated the recommendation is to do nothing at the Roberts crossing.

Commissioner Ellison referenced the center dividers and asked how high they are off street level. Engineer Koon stated approximately 6-inches. Commissioner Ellison asked if a four-wheel drive could drive over them. Engineer Koon stated yes.

Commissioner Haladay referenced the cost estimates for each crossing and noted these are the recommended options; however, there are minimum standards the commission could choose to go with.

Engineer Koon stated the commission could choose to do nothing at Roberts and National Avenues and still meet the risk index; however, there is the potential the risk index would be reviewed more often.

Commissioner Haladay asked if nothing is done at Roberts or National would it reduce the costs by approximately \$200,000. Engineer Koon stated yes.

Commissioner Elsaesser stated he would like to bring this forward to a formal city commission meeting and invite public comment. He personally supports moving this forward and would look at the street maintenance funds for partial funding options.

Manager Alles noted there is commission concurrence to use a portion of the protested taxes to fund the quiet zone. Street maintenance funds cannot be used for street improvements.

Commissioner Ellison stated he is concerned if businesses are not being notified. He has no interest in doing anything at Roberts and/or National Avenues. This would reduce the costs by approximately \$200,000.

Public Comment – Gary Hicks, Lewis & Clark Brewery, asked the commission to assure their parking lot for the Brewery is assessable. The recommendation is to install the way-side horn or do nothing at National Avenue.

Commissioner Elsaesser stated he is intrigued by not doing all of the improvements at this time. He again asked that the final decision be put on a regular city commission meeting agenda. Mayor Smith asked Manager Alles if the quiet zone will be brought back for formal commission action.

Manager Alles stated what staff is looking for is commission concurrence on the specific options in order to move forward. If the commission wants, it can be postponed and put on a regular city commission meeting; however, it will delay the completion timeframe.

Commissioner Haque-Hausrath stated she would support removing the way-side horns from National and Roberts and review any recommendations the consultant may have for reducing the costs. She too would assume the contract for the quiet zone would be on the commission agenda; citizens are well aware of the conversation.

Manager Alles stated there is a sixty day comment period and during that time, staff would notify the adjacent property owners.

Commissioner Haladay stated he too would recommend doing nothing at National and Roberts Avenues. He would rather move forward in making the decision today, if that doesn't happen there is a good possibility construction would not begin this fall. The public comment period could be used to do a better than the standard for public notice. The overall comment he has heard is to move forward with the quiet zone.

Consensus to the Manager – Take out the two way side horns on National and Roberts, submit and do all the required steps to move forward, do public outreach and bring it back to a city commission meeting.

Mayor Smith commented the commission seems to be piece milling the expenditure of the protested tax funds. He hopes there will be further discussion on the remainder of the funds as he would like the Parks & Recreation maintenance building be re-visited.

West Main Project Update – City Engineer Leland introduced Engineer Jeff Larson, who presented the preliminary layout of the proposed water, sanitary sewer, storm drain and roadway improvements. Multi-modal facilities have been incorporated into the design and will be discussed in the presentation.

PowerPoint presentation included the following:

- Project Description and Progress
- Street Classification
- Alignment and Grade
- Typical Section
- ADA and Pedestrian Access
- Storm Drainage
- Flood Plain
- Water Mains
- Sewer Mains
- Cost Estimate – very preliminary - \$1.7 to \$2.8 million

Commissioner Elsaesser asked where the stormwater discharges to and/or are there additional costs to the current system. Engineer Larson showed the map of the natural drainage and reviewed the options outlined.

Commissioner Elsaesser noted the costs of the larger storm drain and asked if it would make sense to purchase land for detention ponds. Engineer Larson noted there isn't land available to install a detention basin; in addition it would be very expensive. Commissioner Elsaesser stated he is very interested in the trail option on one side instead of sidewalks on both sides and would help with traffic control going up to the recreational trails. Engineer Larson noted a stop sign is being recommended at Grizzly Gulch intersection.

Commissioner Elsaesser asked what the next step is and noted the costs have doubled from the original amount. Manager Alles recommended proceeding with the design and move it through the process as the project is at 50% design. There currently is a budget amount of \$1.2 million; staff is looking at alternatives for funding. FEMA may be a funding source since the flood plain is being

addressed. There are alternatives that could reduce the costs.

Commissioner Elsaesser asked at what point is it too late to look at the other options; for instance installing an asphalt trail on the Grizzly Gulch portion of the project. He stated he would like to consider a trail and not a sidewalk. Engineer Leland asked if Commissioner Elsaesser is recommending removing sidewalks on one side and replacing it with a ten-foot path. Commissioner Elsaesser stated the installation of trails would reduce the costs of the project if installed further up the gulch. He does not want to approve the design today without having time to review the plans.

Engineer Larson stated he hopes the trail would be on the Grizzly Gulch portion and not the entire project; installing trails on the rest of the project would be difficult to accomplish if the bike lane is to remain as planned. Commissioner Elsaesser stated Grizzly Gulch portion for sure; however, he was originally asking for the entire project. He would also like to see some type of traffic control installed at the "Y" intersection. He would hope moving forward now would not preclude any of the trail design south of the intersection.

Commissioner Haque-Hausrath stated she supports the trail idea on one side of the road; she noted traffic does go faster than 25mph. She would also be interested in any costs savings that can be done and to move forward unless it has to come back before the commission.

Commissioner Elsaesser asked what the process is for public notification and noted there should be a budget decision that comes before the commission.. Engineer Leland stated the plans are on the city's web site and there are two public meetings scheduled. Commissioner Elsaesser stated he wasn't aware the plans were on the website and the two meetings would be sufficient.

Consensus direction to Manager - Continue with design, look at installing a trail instead of the sidewalk beginning on Grizzly Gulch going south, look at traffic calming, and continue to look at any additional funding sources.

Wastewater Disposal Permit Options – Manager Alles reported Morrison-Maierle was contracted to investigate the potential to discharge effluent to groundwater through infiltration basins and/or land application through managed irrigation. The intent of this study is to explore options to meet future wastewater regulations in an economically and environmentally sound solution. He then introduced Travis Meyer, Scott Murphy and James Nicholson with Morrison-Maierle.

Engineer Meyer presented the findings on the City of Helena Wastewater Effluent Disposal Study which included the following:

- Local geology
- Groundwater in the Helena Valley
- Groundwater infiltration sites
- Non-degradation Analysis
- Land application of effluent through irrigation
- Conclusions
- Recommendations

Manager Alles stated the direction he is looking for is if it is worth the money to expand this study to get the information staff needs to avoid spending \$50 million to upgrade the Wastewater Treatment Facility.

Consensus direction to Manager - Commission concurrence to move forward with the study. The wastewater enterprise fund will cover the cost of the study.

Tenmile Transmission Main Scope of Services – This item will be moved forward to the April 1, 2015 administrative meeting agenda.

6. Committee discussions

- a) Audit Committee, City-County Board of Health, Civic Center Board, L&C County Mental Health Advisory Committee, Montana League of Cities & Towns – No report given.
- b) Audit Committee, Board of Adjustment, Helena Chamber of Commerce Liaison, Information Technology Committee, Transportation Coordinating Committee — No report given.

- c) Intergovernmental Transit Committee, Non-Motorized Travel Advisory Board, Transportation Coordinating Committee – No report given.
 - d) ADA Compliance Committee, Business Improvement District/Helena Parking Commission, City-County Parks Board, Montana Business Assistance Connection – No report given.
 - e) Audit Committee, City-County Administration Building (CCAB), Public Art Committee – No report given.
 - f) Helena Citizens Council – HCC representative Dick Sloan reported Amy Fausser has resigned from HCC due to moving out of the district. The HCC continues to be interested in recycling.
- 7. Review of agenda for March 23, 2015 City Commission meeting** – No discussion held.
 - 8. Public Comment** – No public comment received.
 - 9. Commission discussion and direction to the City Manager** – No discussion held.
 - 10. Adjourn** – Meeting adjourned at 6:10 p.m.