

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## RESOLUTION NO. 20331

### A RESOLUTION ADJUSTING THE FEES TO BE CHARGED FOR PARK USE AND RECREATION SERVICES AND PROGRAMS BY AMENDING RESOLUTION NO. 19995

**WHEREAS**, Resolution No. 19995, passed on April 8, 2013, established the City of Helena's Parks & Recreation Department comprehensive methodology for park use and recreation activity fees; and

**WHEREAS**, it is the desire of the Commission to provide a connection between the types of uses that occur in the parks and the fees that are charged in relation to the City's cost of providing the services and who benefits from the use or service; and

**WHEREAS**, park use and recreation activity fees are based on a methodology of combining cost-recovery principles, community benefits, comparative rate pricing, and actual costs; and

**WHEREAS**, in an effort to recover costs, a portion of the park use and recreation activity fee revenues are deposited into a "park improvement fund" for the development and improvement of park and recreation facilities and services; and

**WHEREAS**, City staff and the City-County Parks Board conducted a three-year analysis of park use fees and policies, and a variety of changes are recommended; and

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**WHEREAS**, a public hearing on the proposed fees was held on **March 13, 2017, at 6:00 p.m.** in the Commission Chambers in the City-County Building at 316 North Park Avenue in Helena, Montana.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:**

**Section 1.** The Helena City Commission hereby establishes the following park use fees and recreation activity fees by amending Resolution No. 19995 as follows:

<b><u>ADMINISTRATIVE FEES</u></b>	<b><u>FEES</u></b>
Park Reservations	\$20.00
Recurring Use Fee	\$5.00
Special Use Administrative Fee	\$20.00
 <b><u>DAMAGE DEPOSITS</u></b>	
General Park Use	\$100.00
Commercial vendor "booth"	\$50.00/day
Events using tents or canopies	\$400.00
Bandshell	\$250.00
Donaldson Park Barn	\$250.00
Donaldson Park Disc Golf Course	\$250.00
Picnic Pavilions	\$100.00
Picnic Shelters	\$100.00
Skatepark	\$250.00
Sports Fields	\$25/field/day
Tennis/Basketball Courts	\$10/court/day
Warming House & Ice Rink (staff)	\$100.00
Warming House (non-winter use)	\$250.00
Warming House party room (winter)	\$50.00
 <b><u>MISCELLANEOUS FEES</u></b>	
Insufficient check fee	\$25.00
Lost key fee	\$25.00

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## GENERAL PARK USE FEES

### **Park Use Fees**

#### **4 hours or less:**

Benefit Level 1	\$0.00
Benefit Level 2	\$30.00
Benefit Level 3	\$60.00
Benefit Level 4	\$90.00
Benefit Level 5	\$120.00

#### **More than 4 hours:**

Benefit Level 1	\$0.00
Benefit Level 2	\$60.00
Benefit Level 3	\$120.00
Benefit Level 4	\$180.00
Benefit Level 5	\$240.00

### **Service Fees**

50-100 People	\$90.00
100-150 People	\$165.00
150-200 People	\$240.00

## SPECIALIZED AMENITIES

### AND EQUIPMENT

#### Bandshell

<b>Less than 4 hours</b>	\$100.00/4 hrs.
<b>More than 4 hours</b>	\$200.00/4+ hrs.

#### Picnic Pavilion(s)

<b>Less than 4 hours</b>	\$60.00/4 hrs.
<b>More than 4 hours</b>	\$120.00/4+ hrs.

#### Picnic Shelter(s)

<b>Less than 4 hours</b>	\$30.00/4 hrs.
<b>More than 4 hours</b>	\$60.00/4+ hrs.

#### Donaldson Park Barn

<b>Less than 4 hours</b>	\$100.00/4 hrs.
<b>More than 4 hours</b>	\$200.00/4+ hrs.

#### Donaldson Park Disc Golf Course

Park Use Fee

#### Skatepark

Park Use Fee

#### Warming House (with staff)

\$30.00/hr.

#### Warming House (no staff)

<b>Less than 4 hours</b>	\$70.00/4 hrs.
<b>More than 4 hours</b>	\$140.00/4+ hrs.

#### Warming House party room (winter)

\$25.00/3 hrs.

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## TENNIS/BASKETBALL COURTS

School practice/competition	\$2.00/court/day
Youth	\$4.00/court/hr.
Adult	\$6.00/court/hr.

## FIELD USE

Youth	\$4.00/field/hr.
Adult	\$6.00/field/hr.

## COMMERCIAL USES

**Scheduling fee per request/season** \$20.00

**Option 1:** Limited vendors having private commercial activities per booth/table

1 - 9 days	\$30.00/day
10+ more days	\$25.00/day
30 or more days	\$700.00

**Option 2:** Fee-based events/uses

Less than 4 hours	\$120.00
4 hours or more	\$240.00
7% gross ticket sales	7% gross

Private tennis instruction \$5.00/court/hr.

## NOT-FOR-PROFIT FUNDRAISING USES

**Scheduling fee per request/season** \$20.00

**Option 1:** Limited vendors per booth/table

1 - 9 days	\$7.00/day
10+ more days	\$6.00/day
30 or more days	\$175.00

**Option 2:** Fundraising events

Less than 4 hours	\$120.00
4 hours or more	\$240.00

## RECREATION

**Resident**

**Non-Resident**

## ACTIVITIES

Tennis Lessons

**Youth** = Ages 6 - 17

**Adult** = 18 - 64

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30 min-Youth	\$32/session	\$38/session
45 min-Youth	\$57/session	\$57/session
60 min-Youth	\$64/session	\$76/session
90 min-Adult	\$55/session	\$65/session
Y #5 Punch	\$25/each	\$30/each
A #5 Punch	\$40/each	\$45/each
<b>Ice Skating</b>		
Ages 0-5	No change	No change
Ages 6-17	No change	No change
Ages 18-older	No change	No change
Special Promo	\$1.00	\$1.00
<b>Ice Skating Lessons</b>		
30 min-Youth	\$20.00	\$25.00
<b>Broomball</b>		
Youth/Student	Daily admission	Daily admission
Adult	Daily admission	Daily admission
<b>Camps</b>		
Swing-n-splash	\$175.00	\$175.00
<b><u>FEE BASED SPORTS CAMPS OR INSTRUCTIONAL CAMPS</u></b>		
<b>Scheduling fee per request/season</b>		\$20.00
Adults		
<b>Less than 4 hours</b>		\$90.00/4 hrs.
<b>More than 4 hours</b>		\$180.00/4 hrs.
Youth		
<b>Less than 4 hours</b>		\$60.00/4 hrs.
<b>More than 4 hours</b>		\$120.00/4 hrs.
<b><u>SPECIAL USE EVENTS</u></b>		
<b>Scheduling fee event (application and approval)</b>		\$20.00
Special use event fee		Commercial use fee or park fee, depending upon event

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**Section 2.** Fees for the use of community gardens, Bill Roberts Golf Course, and Last Chance Splash Waterpark and Pool are not subject to this resolution. Fees for those facilities are set by separate resolutions.

**Section 3.** Entities that have existing use agreements with the City of Helena to use park facilities on an ongoing, recurring basis, and contribute to the maintenance of the facilities, are exempt from use fees.

**Section 4.** Park reservations are required for Benefit Level 4 and 5 uses only. The applicable use fee must be paid at the time of reservation for all uses.

**Section 5.** The following definitions apply for purposes of this resolution only:

"Youth" is a person 0 to 12 years of age.

"Benefit Level 1" refers to park uses and activities that do not charge a fee, are not commercial in nature, provide benefits to the entire community, and are not for a private exclusive use. Such uses include school sports practices (golf, softball, football, and soccer), recreation programs, and community concerts, shows, events, and races that are co-sponsored by the City of Helena.

"Benefit Level 2" refers to park uses and activities that may charge a fee but are not commercial in nature, may require the

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exclusive use of entire facilities, and benefit the entire community. Such uses include school tennis practice, youth sports organizations, private parties of less than 50 people, not-for-profit fundraising events, and Alive @ Five events.

"Benefit Level 3" refers to park uses and activities that may charge a fee and may require the use of entire facilities, but may, to a small degree, benefit individuals more than the community at large. Such uses include fee-based youth and senior classes and camps and private fee-based sports lessons and camps.

"Benefit Level 4" refers to park uses and activities that charge a fee with the benefit going almost entirely to individuals, groups, or organizations and involve a substantial limitation on public use. Such uses include private parties of 50 or more people, non-golf competitive school use of the golf course, fee-based sports lessons and camps, swim team practice and meets, and competitive adult sports events.

"Benefit Level 5" refers to park uses and activities that exclusively benefit private enterprises. Such uses include parties of 50 or more people by private businesses or entities, fee-based races, events, concerts, shows, exhibits, private sports camps, vendors and concessions, and exhibitions of property for sale.

"Resident" is any person who resides within the city limits of the City of Helena.

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"Non-resident" is any person who does not reside within the city limits of the City of Helena.

"Special Use" is any event or activity held on Helena open space or natural parks or event or activity held on city parks that anticipate 200 or more people.

"Service Fees" are applicable for activities for groups larger than 50 people for activities exceeding one (1) hour in length. Service fees are based on direct costs for providing additional toilet, garbage, and park labor services.

**PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA,  
MONTANA, THIS 13<sup>th</sup> DAY OF MARCH, 2017.**

/S/ JAMES E. SMITH  
MAYOR

**ATTEST:**

/S/ DEBBIE HAVENS  
CLERK OF THE COMMISSION