

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

RESOLUTION NO. 20329

A RESOLUTION OF INTENTION TO ADJUST THE FEES TO BE CHARGED FOR PARK USE AND RECREATION SERVICES AND PROGRAMS BY AMENDING RESOLUTION NO. 19995

WHEREAS, Resolution No. 19995, passed on April 8, 2013, established the City of Helena's Parks & Recreation Department comprehensive methodology for park use and recreation activity fees; and

WHEREAS, it is the desire of the Commission to provide a connection between the types of uses that occur in the parks and the fees that are charged in relation to the City's cost of providing the services and who benefits from the use or service; and

WHEREAS, park use and recreation activity fees are based on a methodology of combining cost-recovery principles, community benefits, comparative rate pricing, and actual costs; and

WHEREAS, in an effort to recover costs, a portion of the park use and recreation activity fee revenues are deposited into a "park improvement fund" for the development and improvement of park and recreation facilities and services; and

WHEREAS, City staff and the City-County Parks Board conducted a three-year analysis of park use fees and policies, and a variety of changes are recommended; and

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol. No. 20329

WHEREAS, it appears to be in the best interests of the City of Helena, Montana, and the inhabitants thereof, that the Helena City Commission hold a public hearing on the proposed fees.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

Section 1. That it is the intention of the Helena City Commission to charge the following park use fees and recreation activity fees by amending Resolution No. 19995 as follows:

<u>ADMINISTRATIVE FEES</u>	<u>Current</u>	<u>Proposed</u>
Park Reservations	\$20.00	\$20.00
Recurring Use Fee	\$5.00	\$5.00
Special Use Administrative Fee	\$20.00	\$20.00
<u>DAMAGE DEPOSITS</u>	<u>Current</u>	<u>Proposed</u>
General Park Use	\$100.00	\$100.00
Commercial vendor "booth"	\$0.00	\$50.00/day
Events using tents or canopies	\$400.00	\$400.00
Bandshell	\$250.00	\$250.00
Donaldson Park Barn	\$250.00	\$250.00
Donaldson Park Disc Golf Course	\$250.00	\$250.00
Picnic Pavilions	\$100.00	\$100.00
Picnic Shelters	\$100.00	\$100.00
Skatepark	\$0.00	\$250.00
Sports Fields	\$0.00	\$25/field/day
Tennis/Basketball Courts	\$10/court/day	\$10/court/day
Warming House & Ice Rink (staff)	\$75.00	\$100.00
Warming House (non-winter use)	\$250.00	\$250.00
Warming House party room (winter)	\$25.00	\$50.00
<u>MISCELLANEOUS FEES</u>	<u>Current</u>	<u>Proposed</u>
Insufficient check fee	\$25.00	\$25.00
Lost key fee	\$25.00	\$25.00

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol. No. 20329

<u>GENERAL PARK USE FEES</u>	<u>Current</u>	<u>Proposed</u>
Park Use Fees		
4 hours or less:		
Benefit Level 1	\$0.00	\$0.00
Benefit Level 2	\$30.00	\$30.00
Benefit Level 3	\$60.00	\$60.00
Benefit Level 4	\$90.00	\$90.00
Benefit Level 5	\$120.00	\$120.00
More than 4 hours:		
Benefit Level 1	\$0.00	\$0.00
Benefit Level 2	\$60.00	\$60.00
Benefit Level 3	\$120.00	\$120.00
Benefit Level 4	\$180.00	\$180.00
Benefit Level 5	\$240.00	\$240.00
Service Fees		
50-100 People	\$0.00	\$90.00
100-150 People	\$0.00	\$165.00
150-200 People	\$0.00	\$240.00
<u>SPECIALIZED AMENITIES AND EQUIPMENT</u>	<u>Current</u>	<u>Proposed</u>
Bandshell		
Less than 4 hours	\$0.00	\$100.00/4 hrs.
More than 4 hours	\$0.00	\$200.00/4+ hrs.
Picnic Pavilion(s)		
Less than 4 hours	\$40.00/day	\$60.00/4 hrs.
More than 4 hours	\$40.00/day	\$120.00/4+ hrs.
Picnic Shelter(s)		
Less than 4 hours	\$0.00	\$30.00/4 hrs.
More than 4 hours	\$0.00	\$60.00/4+ hrs.
Donaldson Park Barn		
Less than 4 hours	\$0.00	\$100.00/4 hrs.
More than 4 hours	\$0.00	\$200.00/4+ hrs.
Donaldson Park Disc Golf Course	Park Use Fee	Park Use Fee
Skatepark	Park Use Fee	Park Use Fee
Warming House (with staff)	\$30.00/hr.	\$30.00/hr.
Warming House (no staff)		
Less than 4 hours	\$25.00/hr.	\$70.00/4 hrs.
More than 4 hours	\$25.00/hr.	\$140.00/4+ hrs.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol. No. 20329

Warming House party room (winter) \$25.00/3 hrs. \$25.00/3 hrs.

<u>TENNIS/BASKETBALL COURTS</u>	<u>Current</u>	<u>Proposed</u>
School practice/competition	\$1.00/court/day	\$2.00/court/day
Youth	\$2.00/court/hr.	\$4.00/court/hr.
Adult	\$3.00/court/hr.	\$6.00/court/hr.

<u>FIELD USE</u>	<u>Current</u>	<u>Proposed</u>
Youth	\$2.00/field/hr.	\$4.00/field/hr.
Adult	\$3.00/field/hr.	\$6.00/field/hr.

<u>COMMERCIAL USES</u>	<u>Current</u>	<u>Proposed</u>
Scheduling fee per request/season	\$20.00	\$20.00
Option 1: Limited vendors having private commercial activities per booth/table		
1 - 9 days	\$30.00/day	\$30.00/day
10+ more days	\$25.00/day	\$25.00/day
30 or more days	\$700.00	\$700.00

Option 2: Fee-based events/uses		
Less than 4 hours	\$120.00	\$120.00
4 hours or more	\$240.00	\$240.00
7% gross ticket sales	7% gross	7% gross

Private tennis instruction \$2.00/court/hr \$5.00/court/hr.

<u>NOT-FOR-PROFIT FUNDRAISING USES</u>	<u>Current</u>	<u>Proposed</u>
Scheduling fee per request/season	\$20.00	\$20.00
Option 1: Limited vendors per booth/table		
1 - 9 days	\$7.00/day	\$7.00/day
10+ more days	\$6.00/day	\$6.00/day
30 or more days	\$175.00	\$175.00

Option 2: Fundraising events		
Less than 4 hours	\$120.00	\$120.00
4 hours or more	\$240.00	\$240.00

<u>RECREATION</u>	<u>Current</u>	<u>Proposed</u>	<u>Current</u>	<u>Proposed</u>
<u>ACTIVITIES</u>	<u>Resident</u>	<u>Resident</u>	<u>Non-Res</u>	<u>Non-Res</u>

Tennis Lessons
Youth = Ages 6 - 17

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol. No. 20329

Adult = 18 - 64

30 min-Youth	\$28/session	\$32/session	\$33/session	\$38/session
45 min-Youth	\$42/session	\$57/session	\$47/session	\$57/session
60 min-Youth	\$0.00	\$64/session	\$0.00	\$76/session
90 min-Adult	\$48/session	\$55/session	\$53/session	\$65/session
Y #5 Punch	\$0.00	\$25/each	\$0.00	\$30/each
A #5 Punch	\$0.00	\$40/each	\$0.00	\$45/each

Ice Skating

Ages 0-5	Free	No change	Free	No change
Ages 6-17	\$1.00	No change	\$1.00	No change
Ages 18-older	\$1.50	No change	\$1.50	No change
Special Promo	\$0.00	\$1.00	0.00	\$1.00

Ice Skating

Lessons

30 min-Youth	\$20.00	\$20.00	\$25.00	\$25.00
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Broomball

Youth/Student	.50	Daily admission	n/a	Daily admission
Adult	\$1.50	Daily admission	n/a	Daily admission

Camps

Swing-n-splash	\$175.00	\$175.00	\$175.00	\$175.00
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FEE BASED SPORTS CAMPS OR INSTRUCTIONAL CAMPS

Current

Proposed

Scheduling fee per request/season		\$20.00	\$20.00
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Adults

Less than 4 hours \$90.00/4 hrs. \$90.00/4 hrs.

More than 4 hours \$180.00/4 hrs. \$180.00/4 hrs.

Youth

Less than 4 hours \$60.00/4 hrs. \$60.00/4 hrs.

More than 4 hours \$120.00/4 hrs. \$120.00/4 hrs.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol. No. 20329

<u>SPECIAL USE EVENTS</u>	<u>Current</u>	<u>Proposed</u>
Scheduling fee event (application and approval)	\$20.00	\$20.00
Special use event fee	Commercial use fee or park fee, depending upon event.	Commercial use fee or park fee, depending upon event.

Section 2. Fees for the use of community gardens, Bill Roberts Golf Course, and Last Chance Splash Waterpark and Pool are not subject to this resolution. Fees for those facilities are set by separate resolutions.

Section 3. Entities that have existing use agreements with the City of Helena to use park facilities on an ongoing, recurring basis, and contribute to the maintenance of the facilities, are exempt from use fees.

Section 4. Park reservations are required for Benefit Level 4 and 5 uses only. The applicable use fee must be paid at the time of reservation for all uses.

Section 5. The following definitions apply for purposes of this resolution only:

“Youth” is a person 0 to 12 years of age.

“Benefit Level 1” refers to park uses and activities that do not charge a fee, are not commercial in nature, provide benefits to the entire community, and are not for a private exclusive use. Such uses include school sports practices (golf, softball,

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol. No. 20329

football, and soccer), recreation programs, and community concerts, shows, events, and races that are co-sponsored by the City of Helena.

"Benefit Level 2" refers to park uses and activities that may charge a fee but are not commercial in nature, may require the exclusive use of entire facilities, and benefit the entire community. Such uses include school tennis practice, youth sports organizations, private parties of less than 50 people, not-for-profit fundraising events, and Alive @ Five events.

"Benefit Level 3" refers to park uses and activities that may charge a fee and may require the use of entire facilities, but may, to a small degree, benefit individuals more than the community at large. Such uses include fee-based youth and senior classes and camps and private fee-based sports lessons and camps.

"Benefit Level 4" refers to park uses and activities that charge a fee with the benefit going almost entirely to individuals, groups, or organizations and involve a substantial limitation on public use. Such uses include private parties of 50 or more people, non-golf competitive school use of the golf course, fee-based sports lessons and camps, swim team practice and meets, and competitive adult sports events.

"Benefit Level 5" refers to park uses and activities that exclusively benefit private enterprises. Such uses include parties of 50 or more people by private businesses or entities, fee-based

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol. No. 20329

races, events, concerts, shows, exhibits, private sports camps, vendors and concessions, and exhibitions of property for sale.

"Resident" is any person who resides within the city limits of the City of Helena.

"Non-resident" is any person who does not reside within the city limits of the City of Helena.

"Special Use" is any event or activity held on Helena open space or natural parks or event or activity held on city parks that anticipate 200 or more people.

"Service Fees" are applicable for activities for groups larger than 50 people for activities exceeding one (1) hour in length. Service fees are based on direct costs for providing additional toilet, garbage, and park labor services.

Section 6. The Clerk of the Commission shall publish notice of this Resolution of Intention in accordance with § 7-2-4405, MCA, and interested parties will be allowed twenty (20) days after the first publication to submit written expressions of approval or disapproval.

Section 7. A public hearing on this Resolution of Intention will be held on the **13th day of March, 2017, at 6:00 p.m.** in the Commission Chambers at 316 North Park Avenue, Helena, Montana, at which time the Commission will hear objections to the final adoption of this resolution.

RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Resol. No. 20329

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA,
MONTANA, THIS 27th DAY OF FEBRUARY, 2017.

/S/ JAMES E. SMITH
MAYOR

ATTEST:

/S/ DEBBIE HAVENS
CLERK OF THE COMMISSION