

CITY OF HELENA
REGULAR CITY COMMISSION MEETING
July 10, 2017 - 6:00 P.M.
City Commission Chambers, Room 330

- Time & Place** A regular City Commission meeting was held on Monday, July 10, 2017, at 6:00 p.m., in the Commission Chambers, 316 N. Park Avenue, Helena, Montana.
- Members Present** Mayor Smith indicated for the record that Commissioners Ellison, Noonan, and Farris-Olsen were present. Commissioner Haladay was excused. City Manager Ron Alles, City Attorney Thomas Jodoin, Deputy City Clerk Katya Grover, and City Clerk Debbie Havens were present. HCC Representative Gary Spaeth was also present.
- Pledge of Allegiance** Mayor Smith asked those persons present to please stand and join him in the pledge of allegiance.
- Minutes** The minutes of the regular City Commission meeting of June 26, 2017, were approved as submitted.
- Board Appointments** BOARD APPOINTMENTS:
A. Non-Motorized Travel Advisory Council (NMTAC)

Mayor Smith recommended the following appointments:
Non-Motorized Travel Advisory Council (NMTAC)
Appointment of Michael Marchesini to a first term on the NMTAC. Term will begin upon appointment and expire March 31, 2020.
- Motion** **Commissioner Farris-Olsen moved approval of Michael Marchesini to the Non-Motorized Travel Advisory Council; the first term will begin upon appointment and expiring March 31, 2020.** Commissioner Noonan seconded the motion.
- Public Comment** Mayor Smith asked for public comment, none was received.
- Vote** All voted aye, motion carried.
- Consent Agenda** CONSENT AGENDA:
A. Claims
City Manager Alles recommended approval of the claims.
- Motion** **Commissioner Ellison moved approval of item A on the consent agenda.** Commissioner Noonan seconded the motion.
- Public comment** Mayor Smith asked for public comment, none was received.
- Vote** All voted aye, motion carried.
- Bid Award** BID AWARD:
A. Granite Avenue Water and Sewer Main Installations #14-11
- Staff Report** Civil Engineer Jamie Clark reported presently there are no water or sanitary sewer mains on Granite Avenue between Knight Street and Woodward Avenue. This project is the installation of looping water mains and sanitary sewer mains from Woodward Avenue north to Knight Street. The project will install approximately 2,000 feet of new 8 inch ductile iron water main, 4 new fire hydrants, 17 new water services and the associated valves and fittings. The project will also install approximately 2,350 feet of new 8 inch PVC sewer main, 8 new

manholes, 19 new sewer services and 5,570 square yards of new asphalt pavement.

The City received 6 bids for the Granite Avenue Water and Sewer Main Installations 14-11 on June 27, 2017. The lowest responsible bidder for the project was Helena Sand and Gravel Inc., of Helena Montana with a bid price of \$432,141.50.

The cost for this project is planned to be paid for originally by the City of Helena out of the Water and Wastewater Utility funds and will be reimbursed to the City as residents connect to the system. The upgrades to the City's water and sanitary sewer systems will increase fire flows, reliability and capacity.

Installing the new water and sewer mains will extend City utilities into a previously unserved area and will increase sewer system capacity, water supply and fire flows for the 19 lots existing in the project area.

Installation of water mains will reduce domestic well power consumption. No disadvantages to this award are expected.

Engineer Clark recommended approval to award the Granite Avenue Water and Sewer Main Installations #14-11 to the lowest responsible bidder, Helena Sand and Gravel Inc., in the amount of \$432,141.50.

Discussion

Commissioner Farris-Olsen asked how the city overestimated the cost of the project by over a hundred percent. Engineer Clark said that the bid prices have been steadily coming down for the last two years and that this was not the final price but the bid price. Engineer Clark also noted that there is significant amount of rock in that area and this accounts for the additional budget in the project.

Commissioner Ellison said that he shared Commissioner Farris-Olsen's concern and noted that during the last meeting the City Commission had a hearing on a project that was over a million more than was estimated. Commissioner Ellison said that if it could be done for the amount that was bid, he will be voting in favor.

Mayor Smith asked to confirm that the West Main project that Commissioner Ellison referred to required more labor than was originally anticipated. Engineer Clark said that he was not familiar with the West Main project as it falls outside his area of expertise, but he noted that falling oil and fuel prices along with competition would affect the bid prices.

Public Comment

Mayor Smith asked for public comment, none was received.

Motion

Commissioner Ellison moved approval to award the Granite Avenue Water and Sewer Main Installations #14-11 to the lowest responsible bidder, Helena Sand and Gravel Inc., in the amount of \$432,141.50. Commissioner Noonan seconded the motion.

Discussion

Commissioner Farris-Olsen referred to line 9 on page 4 of the Meeting Packet and asked Engineer Clark to explain why the price that bidders offered was consistently significantly lower than the city's estimate for the Class 52 8" Ductile Iron Water Main. Engineer Clark explained the process and factors affecting the estimated costs, which mainly depend on the how much was paid for the same product or service in the past, as well as on fuel prices.

Vote

All voted eye, motion carried.

**Communications
From Commissioners**

COMMUNICATIONS/PROPOSALS FROM COMMISSIONERS

Mayor Smith noted that City Manager Alles would provide an update on what took place during the last week.

Commissioner Noonan said that he understood from the news that there had been constant use of the City Fire Department and Police in the last week for incidents, such as the fire at the Nature Park and fire at the Green Meadow apartments. Commissioner Noonan expressed his gratitude for the competent people who are providing those services.

Commissioner Ellison reported that a Helena resident and a retired state wildlife biologist Bob Martinka observed a species of dragonfly never before found in Montana. The scientific name of this species is *Tramea Lacerata*. Its common name is Black Saddlebags; this species is a predator of mosquitos. This discovery was confirmed by a well-known dragonfly specialist, Nate Kohler.

Commissioner Ellison also expressed his gratitude for the work that Public Works had done at the K-mart Ponds and thanked the Public Works and the Police Department for working in a partnership manner.

Commissioner Noonan added to his earlier report that the Helena Public Arts Commission has been very active in their work and will host Chalk Up Helena on Saturday, July 15. Commissioner Noonan listed the events that the Commission has been working on and encouraged participation from the public.

**Report of the City
Attorney**

REPORT OF THE CITY ATTORNEY

City Attorney Thomas Jodoin reminded the Commission that on the following day there would be a hearing on the Westside Annexation Preliminary Injunction Request. Attorney Jodoin said that the city would have a day in court where his team could argue why the injunction should be denied.

**Report of the City
Manager**

REPORT OF THE CITY MANAGER

City Manager Alles talked about the recent earthquake and reported that all infrastructures stayed intact: no broken water mains and no major building damage. City Manager Alles also noted that all 9 earthquake valves function properly and that they did not shut off.

City Manager Alles reported on other events as well: the fire at the Nature Park and fire on Silsbee Street. The fire at the Nature Park is under investigation but there is no indication that there was arson. City Manager Alles noted that the city's responses were very timely owing to the mutual aid agreements between different departments and everybody's quick responses.

Mayor Smith expressed his gratitude to Fire Chief Emert and Chief of Police McGee.

**Report from the
Helena Citizens
Council**

REPORT FROM THE HELENA CITIZENS COUNCIL

HCC Chair Spaeth reported that the Executive Committee met that afternoon and decided not to have an HCC meeting in July. Chair Spaeth also noted that there would be a neighborhood event held at 11 a.m. and 7 p.m. with Ellen Baumler doing a walking tour of the area.

Commissioner Ellison expressed his condolences to Mr. Spaeth for losing his life-long friend and partner.

Regular Items

REGULAR ITEMS:

- A. CONSIDER THE FINAL PLAT FOR THE GREEN MEADOW MINOR SUBDIVISION CREATING THREE LOTS AND STREET RIGHT-OF-WAY (ROW) FROM LOT 4A OF CERTIFICATE OF SURVEY NO. 3035465, GENERALLY LOCATED EAST OF GREEN

MEADOW DRIVE AND NORTH OF ANDESITE AVENUE AND THE
CURRENT NORTH END OF BENTON AVENUE

Staff Report

City Planner Lucy Morell-Gengler reported the Helena City Commission, at their Monday, March 13, 2017, meeting, conditionally approved the amended preliminary plat of the Green Meadow Minor Subdivision creating three lots and street ROW for Benton Avenue and Sandstone Way from Lot 4A of COS No. 3035465 containing approximately 20 acres. The applicant is now requesting approval of the final plat for this minor subdivision.

The approval of the preliminary plat was subject to the conditions stated in the Findings of Fact which have been completed. A list of the subdivision conditions and how the applicant met those conditions is provided on page three of the final plat Conditions of Approval for the Green Meadow Subdivision. The applicant has also submitted a 42-foot wide utility easement on proposed Lot 1, a non-motorized access easement across the property, covenants and signage to promote protection of the waterbody setback and wildlife habitat, and "Local Traffic Only" signage to discourage through use of the alley south of Sandstone Way. The applicant has also submitted a maintenance agreement, approved by the County Commissioners, for the off-site trail located in the county. Required infrastructure and improvements have been installed or financially guaranteed.

The applicant is requesting approval of a minor subdivision final plat creating three lots on approximately 20 acres zoned R-3 (Residential) District.

Approving the final plat would encourage the development of property in this area with city services including municipal water and wastewater.

Approving the final plat allows development to city densities which has the potential to reduce vehicle miles traveled in the Helena area.

City Planner Morell-Gengler recommended approval of the final plat for the Green Meadow Minor Subdivision creating three lots and street right-of-way and to accept the dedication to the City of the property for public improvements so designated thereon, for property legally described as Lot 4A shown on Certificate of Survey No. 3035465 in the records of the Clerk and Recorder of Lewis and Clark County, Montana.

Discussion

Commissioner Noonan asked to explain about the protected area again. City Planner Morell-Gengler referred to the shaded area on the map she was using in the report and said that the city is not required to own that area but it is required to provide certain protections; there is a no build area and a retention of the natural vegetation area. A storm water pond is installed within the no build area, which is allowed within the city's regulations. And the 75-foot strip area on two sides has been signed indicating that it is wetlands area where people should not enter. City Planner Morell-Gengler noted that there is a trail adjacent to that area and that it connects to the trail to the south.

Commissioner Noonan asked whether the area to the east of that region was the area that at one time was going to be donated but is being saved for future development. City Planner Morell-Gengler concurred.

Commissioner Ellison asked whether the 150 feet of wetlands area was excluded from any building in the future. City Planner Morell-Gengler concurred.

Public Comment

Mayor Smith asked for public comment.

Greg Wirth, senior engineer for Stahly Engineering & Associates, thanked City Planner Morell-Gengler for preparing amended preliminary plat, which was approved in May 2017, and for assisting with the final plat. Engineer Wirth noted that all conditions that the city requested have been

satisfied. Stahly Engineering & Associates has been in contract with the owner of the property working on phase 2 of the design and is likely to submit it to the city's engineering department in two months. The plan was to get some construction done this fall. Engineer Wirth requested approval of the final plat and noted that Marc Parriman, the project manager on the project, and the owner of the property were both in attendance this evening for any questions that might arise.

Motion

Commissioner Noonan moved approval of the final plat for the Green Meadow Minor Subdivision creating three lots and street right-of-way and to accept the dedication to the City of the property for public improvements so designated thereon, for property legally described as Lot 4A shown on Certificate of Survey No. 3035465 in the records of the Clerk and Recorder of Lewis and Clark County, Montana.

Commissioner Ellison seconded the motion.

Discussion

Commissioner Noonan said that this is the first on-going transaction that he has been able to follow during the time he is serving on the Commission and he sees that there is a need to evaluate and respond. Commissioner Noonan expressed his admiration to those involved in the project. Commissioner Noonan said that he would vote in favor.

Mayor Smith said that he shares appreciation for the complexity and difficulty of this kind of projects and that the parties involved worked very hard. Mayor Smith noted that he would also vote in favor of this project.

Vote

All voted aye, motion carried.

B. CONSIDER THE ACCEPTANCE OF THE 2017 CITY OF HELENA ADA TRANSITION PLAN FOR CITY OWNED FACILITIES, PARKS, PROGRAMS, SERVICES, AND ACTIVITIES

Staff Report

Planner Elroy Golemon reported the Americans with Disabilities Act (ADA) requires state and local governments to conduct a self-evaluation of its facilities, parks, services, programs, and activities to identify barriers. Once the barriers to people with disabilities are identified, the ADA requires a transition plan be developed to remove, modify, or correct any identified barriers in existing facilities and parks in order to ensure accessibility to any programs, services, or activities that are conducted in these locations.

The City of Helena's first self-evaluation and transition plan was completed in 1993. As part of the compliance effort, the existing barrier assessment was completed, a grievance procedure was implemented, an ADA Coordinator was designated, and elements of the plan were put in place. However, since the adoption of the 1993 Transition Plan many changes to city facilities, parks, and rights-of-way have occurred.

Since 2009, the City and the ADA Committee have worked together to complete numerous projects to meet accessibility such as: updating the ADA complaint grievance process; City policies, forms and web site have been and are continually being reviewed for updates; a map of accessible routes in the downtown has been developed; an inventory of curb ramps in the city has been completed; a priority funding map was developed indicating the routes and related ADA curb ramps to target as funds come available; and the snow removal ordinance has been updated.

Due to the complexity and number of city owned facilities and parks, the ADA Committee recommended that the City secure the services of a company to assist with this project.

In March of 2015, the City contracted the services of John McGovern and Recreation Accessibility Consultants (RAC) to develop a new transition plan for city owned facilities and parks. As part of the update process, city staff and RAC conducted new self-evaluations of each facility

and park location to determine what types of access barriers exist for individuals with disabilities.

As part of the process, the ADA Committee conducted a public outreach meeting that was held on February 17, 2016 (see attached minutes). The public outreach meeting was advertised and invitations to the outreach meeting were sent to over 20 organizations and government entities.

Since the outreach meeting, the ADA Compliance Committee, during five bi-monthly meetings held between February 2016 and April 2017, reviewed and discussed the proposed priorities of the transition plan. On Monday, April 3, 2017, the ADA Compliance Committee voted to accept the Transition Plan Priorities as recommended by RAC (see attached minutes).

The 2017 City of Helena ADA Transition Plan has been placed on the city's web site. In addition to the website, a copy of the 2017 City of Helena ADA Transition Plan is available upon request to any member of the public or interested group.

The full 2017 City of Helena ADA Transition Plan can be viewed online at the following link: <http://www.helenamt.gov/cd/planning/americans-with-disabilities-act-ada.html>.

Planner Golemon recommended acceptance of the 2017 City of Helena ADA Transition Plan for city owned facilities, parks, programs, services, and activities.

Discussion

Mayor Smith asked whether it was the intention to provide the Commission with updates regarding status of completion of the Plan on a yearly basis. Planner Golemon concurred and noted that to provide an annual report is a transition norm. Mayor Smith noted that it is important to stick to course, get the annual updates, and mark the progress. The city is on a good path and it is important to stay on it. Mayor Smith also said that he received an email from an organization that provides training for law enforcement officers in terms of dealing with people with hearing impairments; it's a very specialized but important area. Mayor Smith noted that if there was interest from Chief McGee, he could assist in connecting the Police Department and the aforementioned organization. Planner Golemon said that he believes that the Police Department would find value in the training.

Public Comment

Mayor Smith asked for public comment, none was received.

Motion

Commissioner Ellison moved acceptance of the 2017 City of Helena ADA Transition Plan for city owned facilities, parks, programs, services, and activities. Commissioner Farris-Olsen seconded the motion.

Discussion

Commissioner Noonan noted that the city has worked hard to make this part of its ethic. Commissioner Noonan emphasized that the City of Helena has gone through a major change in the way the city lives its life regarding ADA accessibility. Commissioner Noonan praised the work that has been done in this area.

Mayor Smith agreed with what Commissioner Noonan has said. Mayor Smith talked about the general persuasion and encouragement from the federal government regarding ADA compliance and noted that this is an instance of federal government setting an example of national policy that is working.

Vote

All voted aye, motion carried.

Public Hearings

PUBLIC HEARINGS:

- A. CONSIDER A RESOLUTION GRANTING A CONDITIONAL USE PERMIT (CUP) TO ALLOW 3,325 SQUARE FEET (SF) OF GROSS FLOOR AREA (GFA) FOR A K-12 EDUCATION USE FOR UP TO

30 STUDENTS TO BE LOCATED IN THE B-3 (CENTRAL BUSINESS) DISTRICT, FOR PROPERTY LEGALLY DESCRIBED AS LOT 6-A, 7, 8 & 9 IN BLOCK 405 OF THE ORIGINAL TOWNSITE TO THE CITY OF HELENA, LEWIS AND CLARK COUNTY, MONTANA, WITH A PROPERTY ADDRESS OF 324 FULLER AVENUE.

Staff Report

Before starting his report, Planner Elroy Golemon thanked city staff and the ADA Committee for their participation and developing the transition plan.

Planner Elroy Golemon reported the applicant and property owner are seeking to obtain a conditional use permit (CUP) to allow 3,325 sf gfa for an education use to be located in a B-3 District. Helena City Code requires a CUP be obtained to establish a K-12 Educational Use in the B-3 District.

The adjacent uses in this area include retail sales, restaurants and licensed premises, general professional offices, financial institutions, parking structure, City/County building, and indoor entertainment.

According to the applicant's submitted information, Cottonwood ALC will provide educational activities and programs for up to 30 students enrolled in grades ranging from kindergarten to 12th grade. The proposed days and hours of the school are intended to generally parallel the public school schedule for the school year.

On Tuesday, June 19, 2017, the Helena Zoning Commission recommended unanimous approval (4:0 vote) for a CUP to allow a 3,325 sf of gfa for a K-12 Education Use for up to 30 students to be located in a B-3 (Central Business) District, for property legally described as Lot 6-A, 7, 8 & 9 in Block 405 of the Original Townsite to the City of Helena, Lewis and Clark County, Montana, with a property address of 324 Fuller Avenue subject to completion of the following conditions:

1. The applicant or property owner must successfully petition the Helena Parking Commission and City Commission for the establishment of at least one (1) but no more than three (3) 15-minute free on-street parking spaces along the west side of Fuller Avenue in the 300 block.

2. All approved 15-minute parking spaces must be installed and signed before the school use goes into operation.

The applicant's objective is to obtain approval for a CUP to allow for an education use to be located at 324 Fuller Avenue, B-3 (Central Business) District zoned property.

Granting of the CUP would allow for reutilization of a vacant commercial space and would utilize existing city infrastructure. The proposed education use is consistent with the CUP criteria.

Granting of the CUP would allow for reutilization of a vacant commercial space that has access to city services.

Planner Golemon recommended approval for a resolution granting a Conditional Use Permit (CUP) to allow a 3,325 sf of gross floor area for a K-12 Education Use for up to 30 students to be located in a B-3 (Central Business) District, for property legally described in the attached Resolution. Subject to the following conditions:

1. The applicant or property owner must successfully petition the Helena Parking Commission and City Commission for the establishment of at least one (1) but no more than three (3) 15-minute free on-street parking spaces along the west side of Fuller Avenue in the 300 block.

2. All approved 15-minute parking spaces must be installed and signed before the school use goes into operation.

Discussion

Commissioner Farris-Olsen asked whether, considering that the Commission has just passed the ADA transition plan, there was a need to comply with ADA. Planner Golemon said that there is no ADA requirement for on-site parking but it is at the City Commission's or Parking Commission's discretion to add a requirement for an ADA parking.

Commissioner Noonan pointed out that all parking downtown is free to anyone with a disability permit.

Planner Golemon further addressed Commissioner Farris-Olsen's question by saying that it would be problematic to add an ADA parking in the area under discussion due to an underground vault.

Commissioner Farris-Olsen said that as long as there is free parking and an ADA spot across the street, he felt his concern has been addressed.

Mayor Smith asked Planner Golemon to reiterate the following point: if this establishment were to become a public school, it would be the licensed establishment that would have to seek a CUP. Planner Golemon concurred.

City Manager Alles asked Planner Golemon to clarify the following: whether if the licensed establishment left and one came back, they would have to get the CUP. In reply, Planner Golemon said that if that were to become a school property and a licensed premise wanted to relocate into that area, that licensed premise would be required to obtain a CUP in order to be able to operate.

Mayor Smith asked how the Montessori school is working on the walking mall. Planner Golemon said that Bloom Montessori School does not seem to bring any disruption to the walking mall area.

Mayor Smith asked whether this facility was within boundaries of the business improvement district. Planner Golemon concurred. Mayor Smith then asked whether this facility would be a subject to assessment with the BID. Planner Golemon deferred the question. City Manager Alles said this point would be addressed during the public testimony.

Mayor Smith said that he was surprised to see the parking conditions given the discussion of the Zoning Commission where it seemed to be stated that children at this school would be encouraged to bike or walk. Planner Golemon replied saying that it was the testimony provided by the applicants' representative and others. However, City Code does not limit the Commission in the fact that the city has to analyze on-street and off-street parking requirements and the impacts that they may have.

Public Testimony

Mayor Smith asked for public comment.

Mike Casey, owner of Trimac Group L.L.C, and father of one of the co-applicants, spoke in favor of granting the CUP to the applicant.

Motion

Commissioner Noonan moved approval for a resolution granting a Conditional Use Permit (CUP) to allow a 3,325 sf of gross floor area for a K-12 Education Use for up to 30 students to be located in a B-3 (Central Business) District, for property legally described in the attached Resolution. Commissioner Farris-Olsen seconded the motion.

Discussion

Commissioner Farris-Olsen said that this was a great project but part of the Commission's support would be addressing non-motorized transportation needs in the future.

Commissioner Ellison asked Commissioner Noonan to confirm that his motion did not include the two conditions that were suggested by the Zoning Commission and that were outlined on page 41 of the Staff Report section in commission packet. Commissioner Noonan concurred. Commissioner Ellison noted that the motion was consistent with what Mr. Casey talked about.

Mayor Smith noted that if the two conditions were left off, then it would be up to the applicants to work with the Parking Commission. Mayor Smith stated that he was comfortable with not including those conditions in the motion. City Manager Alles pointed out that the applicants would not need to approach the Parking Commission; if those conditions were removed

than there would not be a need to go to the Parking Commission for working out parking arrangements.

Mr. Casey stated that even though the applicants would not be required to but they still intended to fully cooperate with the Parking Commission and if they found that parking spaces needed to be added, they would do that.

Vote All voted aye, motion carried. **Resolution 20352**

B. CONSIDER A RESOLUTION TO MODIFY THE FEE SCHEDULE FOR THE USE OF THE HELENA CIVIC CENTER.

Staff Report

Community Facilities Director Gery Carpenter reported the current fee schedule was adopted April 2014. The Civic Center Board's Special Projects Committee and Civic Center staff reviewed the documents and recommended changes. The Civic Center Board approved the attached proposed schedule at their April 11, 2017, meeting.

The Civic Center would like to increase its revenue but realizes that raising fees is not the most prudent method and therefore proposes a complete change to the fee schedule.

The base rental of the auditorium will increase. The lighting fee will change from two separate fees to one and there will no longer be a fee for additional lights or sound equipment. Rather than paying a different rate for each technician in the auditorium, three set rates are proposed for labor. We propose to raise the ticketing convenience fee and add a fee to allow for ticket exchanges.

The rental of the ballroom will increase to include serving of food along with complimentary equipment that had minimal effect on revenue. In an effort to increase use during the week, a discount of 25% on regular room rental rates M-Th and a new hourly fee for meeting and classroom space M-Th are proposed. A change to the full facility fee is proposed.

The proposal gives management the opportunity to create additional use by allowing fees for uses of the building outside the parameters of the fee schedule to be determined by the City and allowing the City to sponsor events through promotion or co-promotion.

Many of our client's cannot afford an increase in fees so our proposal is not to make a large increase but rather to create a fee schedule that allows for more use of the building by giving more opportunities to the users which we believe will increase use, therefore, increasing revenue.

Ballroom users who have used minimal equipment in the past will see a small increase. Auditorium users will see an impact on their fees with the increase for room rental rates.

Community Facilities Director Carpenter recommended approval for a resolution to modify the fee schedule for use of the Helena Civic Center to become effective July 10, 2017.

Public Testimony

Mayor Smith opened the public hearing and called for anyone wishing to address the commission. There being no persons wishing to address the commission, the public hearing was closed.

Motion

Commissioner Farris-Olsen moved approval a resolution to modify the fee schedule for use of the Helena Civic Center to become effective July 10, 2017. Commissioner Noonan seconded the motion.

Mayor Smith asked Director Carpenter to extend the Commission's thanks to the Civic Center Board of Directors and the Helena Citizens Counsel, who worked on this, and noted that both organizations provided the Mayor and Commissioners with positive feedback regarding revising the fee schedule.

Vote All voted aye, motion carried. **Resolution 20353**

Public Communications PUBLIC COMMUNICATIONS
No comments received.

Meetings of Interest MEETINGS OF INTEREST
The next Administrative Meeting is July 19, 2017; and the next Commission Meeting is July 24, 2017.

Adjournment There being no further business to come before the Commission, the meeting was adjourned at 7:25 p.m.

/S/ JAMES E. SMITH
MAYOR

ATTEST:

/S/ DEBBIE HAVENS
CLERK OF THE COMMISSION