

**CITY OF HELENA**  
**REGULAR CITY COMMISSION MEETING**  
**September 12, 2016**  
**6:00 P.M.**

***Time & Place***

A regular City Commission meeting was held on Monday, September 12, 2016 at 6:00 p.m., in the Commission Chambers, 316 N. Park Avenue, Helena, Montana.

***Members Present***

Mayor Smith indicated for the record that Commissioners Ellison, Haladay, Noonan and Farris-Olsen were present. City Manager Ron Alles, City Attorney Thomas Jodoin and Deputy City Clerk Robyn Brown were present. Others present were Gary Spaeth representing the Helena Citizens Council.

***Pledge of Allegiance***

Mayor Smith asked those persons present to please stand and join him in the pledge of allegiance.

***Minutes***

The minutes of the regular City Commission meeting of August 22, 2016 were approved as submitted.

***Proclamation***

PROCLAMATION:  
A. UNITED WAY WEEK

Mayor Smith read the proclamation designating September 12-16, 2016 as "United Way Week" in the City of Helena. United Way Executive Director Alison Munson accepted the proclamation and discussed the benefits the organization provides to the Helena community.

***Board Appointments***

BOARD APPOINTMENTS:  
A. City-County Planning Board, Helena Regional Airport Authority, Non-Motorized Travel Advisory Committee, Zoning Commission & Board of Adjustment

City-County Planning Board - Reappointment of Craig Charlton and Dick Thweatt to the City-County Planning Board; second terms will begin upon appointment and expire September 2, 2019.

Helena Regional Airport Authority - Appointment of Elizabeth Bangerter to the Helena Regional Airport Authority; first term will begin upon appointment and expire September 1, 2019.

Non-Motorized Travel Advisory Council - Appointment of Dennis McCahon to NMTAC; unexpired term will begin upon appointment and expire on March 31, 2017; and appointment of Wilburn Rehmann to NMTAC. The unexpired term will begin upon appointment and expire on March 31, 2019.

Zoning Commission - Reappointment of Michael McCabe and Rebecca Harbage to the Zoning Commission; first terms will begin upon appointment and expire September 30, 2019.

Board of Adjustment - Reappointment of Klint Fisher to the Board of Adjustment; second term will begin upon appointment and expire October 2, 2019.

**Motion**

**Commissioner Haladay moved approval of the appointment to the City-County Planning Board, Helena Regional Airport Authority, Non-Motorized Travel Advisory Committee, Zoning Commission & Board of Adjustment as outlined above.** Commissioner Noonan seconded the motion. All voted aye, motion carried.

**Consent Agenda**

CONSENT AGENDA:

- A. Claims
- B. Acceptance of FY2016 State of Montana Public Health Emergency Preparedness (PHEP) program grant for Ebola training in the amount of \$8,639.53.
- C. Resolution designating the Community Development Director as the City of Helena's Certifying Official and Environmental Preparer for the Guardian Apartments Rehabilitation Project. **Res #20302**
- D. Authorization to enter into a Participating Agreement (Capital 360) with the United States Department of Agriculture, Forest Service, Helena-Lewis and Clark National Forest (U.S. Forest Service) to treat forest fuels and weeds across City of Helena open lands and U.S. Forest Service ownership boundaries.
- E. Authorization to enter into a Cooperative Purchasing Agreement with the National Intergovernmental Purchasing Alliance for golf course equipment purchases.
- F. Resolution of intention to levy assessments for fiscal year 2017 for improvements made to properties in the 2016 Sidewalk Improvement District Program and set a public hearing date for September 26, 2016. **Res #20303**

City Manager Ron Alles recommended approval of the claims and the consent agenda.

**Public comment**

Mayor Smith asked for public comment, none was received.

**Motion**

**Commissioner Ellison moved approval of items A through F on the consent agenda.** Commissioner Noonan seconded the motion. All voted aye, motion carried.

**Bid Award**

BID AWARD:

- A. 2015 Sanitary Sewer Replacements Project, City of Helena Project #15-07

**Staff Report**

Leland reported presently the sanitary sewer mains within the project area of the Sunhaven Subdivision are approximately 66 years old and have exceeded their design life, are undersized, and are constructed of vitrified clay pipes with short (~3 or 4 foot) laying lengths. The sections of pipe to be replaced in the southern portion of the project are 6 inches in diameter, which is smaller than the current sewer design standard allows. The sanitary sewer mains to be replaced in this project have all become maintenance intensive, with one section requiring monthly and the other two yearly cleaning/jetting by City Utility Maintenance Staff to provide ample flow and prevent backup. Typically sanitary sewers are

cleaned every three years. All of the pipes within the project's scope will be replaced or upsized in their current alignments to new 8" PVC sewer main, allowing for improved flow, cleaning, and reduced City maintenance costs.

The City received 1 bid for the 2015 Sanitary Sewer Replacements Project. The apparent low bidder for the project was Montana Underground Construction, Inc. of Helena MT with a quote of \$223,533.00.

Engineer Leland recommended the Commission approve the bid award and stated replacement of the aging sanitary sewer infrastructure with modern sewers will allow for reduced maintenance, improved flows, improved access (new manhole) and overall better sanitary sewer service for the affected residents. Reduced maintenance frequency alone will eliminate approximately \$8000.00 per year in additional maintenance costs (12 times/yr. x \$500 and 2 x 1 time/yr. x \$1000) that are currently required to keep the mains functioning properly. Replacement of pipe that has exceeded its design life with new mains will ensure adequate sewer service into the foreseeable future for the project area.

Additionally, construction of this project will eliminate the need for additional City Utility Maintenance Staff cleaning and jetting of the sanitary sewer mains, and will allow City Utility Maintenance Staff to place these sewers on a regular tri-annual maintenance schedule, saving time, money, fuel and energy expended in using City equipment to jet and clean the lines more frequently than is typically required for lines of this type.

Public comment

Mayor Smith asked for public comment, none was received.

Motion

**Commissioner Haladay moved approval to award the 2015 Sanitary Sewer Replacements Project #15-07 to the lowest responsible bidder Montana Underground Construction Inc. in the amount of \$223,533.00.** Commissioner Ellison seconded the motion. All voted aye, motion carried.

**Communications**

COMMUNICATIONS/PROPOSALS FROM COMMISSIONERS

Commissioner Noonan referred to forthcoming deliberations by School District Board of Trustees regarding a future bond for SD #1 facilities and commented he hopes the community can come together to support a solution that will result in Helena's children attending the best schools possible.

Commissioner Haladay reported the 2<sup>nd</sup> annual "Sun Run 5k and 1 mile walk", organized by the Sleeping Giant Citizens Council will be held this Saturday, September 17<sup>th</sup>. The registration fee is \$20 and the entire amount will go toward a photovoltaic solar array at the Holter Museum. The run will be held in conjunction with the Montana Renewable Energy Fair, located in the Lewis & Clark Library parking lot, which is a great way to learn about options available to support renewable energy in Montana.

Commissioner Haladay also reported he had received numerous comments from concerned individuals regarding the pedestrian crossing on Highland Street in relation to PROWAG requirements and how they are applied in different areas of the City. Manager Alles indicated he has already requested staff submit a written report detailing the PROWAG

requirements and how they apply in various scenarios; discussion will be scheduled for the September 21<sup>st</sup> Administrative Meeting.

Commissioner Ellison read an excerpt from an email the Commission received from a constituent commending the excellent customer service provided by employees of the Transfer Station in regards to the plastics recycling program.

Mayor Smith recognized the 15<sup>th</sup> anniversary of September 11, 2001 and spoke of several commemoration events held in the community.

***Report of the City Attorney***

REPORT OF THE CITY ATTORNEY

No report was given.

***Report of the City Manager***

REPORT OF THE CITY MANAGER

No report was given.

***Report from the Helena Citizens Council***

REPORT FROM THE HELENA CITIZENS COUNCIL

HCC member Gary Spaeth reported the Council's Executive Committee had written a Your Turn article to be published in the Independent Record in support of a local option gas tax and commending the City Commission's recommendation that the proposal be vetted by the Lewis & Clark County Commission.

***Regular Items***

REGULAR ITEMS:

A. CONSIDER FIRST PASSAGE OF AN ORDINANCE AUTHORIZING THE CITY COMMISSION TO APPROVE SHORT TERMS LEASES OF REAL PROPERTY BY CONSENT AGENDA WITHOUT A PUBLIC HEARING BY AMENDING CHAPTER 4 OF TITLE 1 OF THE HELENA CITY CODE.

***Staff Report***

Deputy City Attorney Iryna O'Connor reported pursuant to Helena City Code § 1-4-17(A) the City is required to publish legal notice, notify adjacent property owners by mail, and hold a public hearing prior to being able to lease any real property in which the City has a legal or equitable interest. These public notice and hearing requirements must be met regardless of the value of the property, lease price, or duration of a particular lease term. The Helena City Code does not allow for any deviation from these requirements.

He specifically noted ....Adopt an ordinance that specifically authorizes the City Commission to approve leases of city property for a term of less than ten years ("short term leases") by consent agenda. Leases of city property for a term of over ten years (long term leases) will still be subject to the public notice and hearing requirements.

This change will allow for routine leases of city property to be approved more quickly and with less expense to the city while still allowing for the City Commission's input. The proposed amendment will not foreclose the possibility of a full public notice and hearing process for a particular lease if the Commission deems it necessary. The Commission can always request that an item be removed from the consent agenda and a full public hearing be held.

For example, if § 1-4-17 is amended, a six year lease with an option to renew for an additional term will be considered a "short term lease" since the term of the lease is for six years. The renewal of such a lease will be subject to approval by the City Commission by consent agenda.

The proposed amendment will not change public notice and hearing requirements for sale or disposal of other City property covered by § 1-4-17.

Deputy Attorney O'Connor recommended approval of first passage of the ordinance being proposed, as it will allow for short-term leases of City property to be approved more quickly and with less expense to the City.

Discussion

Commissioner Haladay asked for examples of such leases and the corresponding public hearing notice requirements as they currently exist in City Code.

Deputy City Attorney O'Connor gave the following examples of City properties/facilities continually under short-term lease agreements: Helena Visitor & Commerce Center (Chamber of Commerce); Kindrick Legion Field (American Legion and Helena Brewer's baseball organizations); the Neighborhood Center (Rocky Mountain Development Council); and Grandstreet Theater building (Broadway Production Company). According to City Code, the City is required to notify all properties within a certain vicinity of the leased property by mail in addition to scheduling a public hearing for each individual agreement and advertising for the same.

Public comment

Mayor Smith called for public comment; none was received.

Motion

**Commissioner Ellison moved approval for first passage of an ordinance authorizing the City Commission to approve short terms leases of real property by consent agenda without a public hearing by amending Chapter 4 of Title 1 of the Helena City Code and set a public hearing of September 26, 2016.** Commissioner Farris-Olsen seconded the motion. All voted aye, motion carried. **Ord #3221**

B. CONSIDER A BUY-SELL AGREEMENT FOR AND APPROVAL OF THE PURCHASE OF PROPERTY ON BOULDER AVENUE; LEGALLY DESCRIBED AS LOTS 1 - 4 AND 5 - 6 IN BLOCK 121 OF THE NORTHERN PACIFIC SECOND ADDITION, AND LOTS 8 - 14 IN BLOCK 7 OF THE HEWINS ADDITION, ALL LOCATED IN THE CITY OF HELENA, MONTANA.

Staff Report

Manager Alles introduced the agenda item; stressing critical motorized and non-motorized transportation connectivity under Interstate 15 would remain with approval for the City's purchase of the property.

Lewis & Clark County has agreed to split the cost of the property, and leave it in the City's ownership. He explained while he has already signed the Buy-Sell Agreement being presented for review tonight; the City Commission is being asked to vote in favor his recommendation to acquire the property and approve its purchase.

The purchase price of \$319,713.00 is based on the 2016 market valuation as determined by the Department of Revenue, \$289,713.00 + \$30,000 in miscellaneous legal and disposal costs incurred by the owner to remedy the current situation. Additionally, since the property is valued at over \$100,000 Section 1-4-15 of Helena City Code requires an appraisal of property. Staff is recommending that the Commission waive the requirement for an appraisal pursuant to 1-4-15(C), HCC.

The private property described in the Buy-Sell Agreement is located in Helena's transportation corridor, and an important piece of

connectivity east/west under Interstate 15. The property owner has allowed vehicles to cross the property for many years, but as traffic has increased through the corridor on Boulder Avenue, the property owner has experienced issues of trespass, dust (the road is not paved), and storm water concerns. He is ready to sell the property to the City to allow the road to remain open. If the property is not purchased, the risk is that the corridor will be closed or re-routed to a less optimal location.

Manager Alles acknowledged there is a significant amount of storm water that runs parallel to the newly installed Centennial Trail near California Street. Purchase of the subject property will allow for the development of a storm water collection system as funding allows.

Discussion

Commissioner Haladay asked how the purchase would be funded. Manager Alles noted gas tax funds cannot be used. He proposes a short-term loan out of the capital improvement fund (440 fund), to be repaid with money received through the future sale and disposal of City-owned right-of-way (ROW) near the interstate and the County's portion of the subject purchase. He expects the transaction will amount to a net cost of zero to the City once said and done.

Commissioner Haladay asked why the City does not plan on an ultimate ROW network revision that would include closure of the subject property and re-routing down California Street, given that the City already owns that property. He referred to the current property owner's history of threats to close the property and/or leave it open based on whether or not certain improvements were made by the City and County; followed by written threats of litigation, which have now culminated in what is basically a cash payout to the owner.

Manager Alles explained the recommendation to purchase the property; there would be a significant cost to design and improve California Street and the funds needed to do so would not be available for quite some time. Minor improvements such as blading and the addition of pavement would not remedy the storm water issues. Allegations have been made that those issues are the fault of the City; while the City could argue they may be the fault of MDT and the Capitol Interchange, the problems still exist and have hindered the seller's beneficial use of the property. Given these issues comes the recommendation to purchase the property in order to save the City money and keep the route open. He noted the property may be financially beneficial once the storm water project is configured as the City may be able to surplus and sell some of the property.

Public comment

Mayor Smith called for public comment; none was given.

Motion

**Commissioner Ellison moved approval of the purchase of Lots 1-6 in Block 121 of the Northern Pacific Second Addition and Lots 8-14 in Block 7 of the Hewins Addition and to waive the requirement for an appraisal of the property.** Commissioner Noonan seconded the motion.

Comment

Commissioner Haladay expressed disapproval for the seller's questionable conduct in order to secure the sale of this property. However, he stated he would vote in favor of the proposal as it makes sense in the long-run for the City to obtain said property given the issues prompting the recommendation to purchase it.

Commissioner Noonan noted he would vote in support of the proposal adding that while he feels the City is taking on an accelerated responsibility for Boulder Avenue knowing use of it will continue to grow due to numerous projects in the area, the purchase may provide opportunities for quicker resolution of concerns associated with that increased use.

Commissioner Ellison concurred with Commissioner Haladay's comments, expressing concern for the seller's actions which have resulted in the proposal to purchase the property. He also agreed with Commissioner Noonan's comments related to the imminent increased use of Boulder Avenue, and noted for that reason in addition to the storm water problems that have been identified in the area he would vote in favor of the recommendation to purchase the property. He commented he is delighted over the County's willingness to partner with the City in order to get this resolved.

Mayor Smith agreed with the comments given by Commissioners Ellison, Haladay and Noonan and stated for the same reasons he would vote to approve the purchase.

**Vote**

All voted aye, motion carried.

- C. CONSIDER A RESOLUTION OF INTENTION TO AMEND THE 2011 CITY OF HELENA GROWTH POLICY TO INCLUDE THE DOWNTOWN MASTER PLAN (DMP) AS A NEIGHBORHOOD PLAN FOR THE DOWNTOWN AREA.

**Staff Report**

City Planner Ellie Ray reported the DMP actively promotes innovative design of the built environment that is less energy/resource intensive and that improves the environmental health of the local resources through low-impact infrastructural design. To consider a resolution of intent to amend the 2011 City of Helena Growth Policy to include the DMP as a neighborhood plan for the Downtown Area, and ready the DMP for a final public hearing to amend the Growth Policy.

If adopted, the DMP will serve as a guiding policy document for the city's roughly 200 acre downtown core, in conjunction with the 2011 City of Helena Growth Policy and other adopted municipal plans and policies. It will provide a basis for future planning efforts in the designated downtown area, and further promote social and economic vibrancy in the community.

In April 2016, the City of Helena, Montana Business Assistance Connection (MBAC), and the Helena Business Improvement District (HBID) completed a final draft of the Downtown Helena Master Plan (DMP). These three stakeholder entities partnered to develop the DMP, and hired WGM, Inc. to draft the document. The DMP conveys an overarching vision for future development of the historic Downtown, and the intent is to adopt it so that it may serve as the Downtown Helena Neighborhood Plan. The DMP drafting process included robust public input, with 3 charrettes, multiple public meetings, and acceptance of public comments throughout the process. In order to be adopted, a neighborhood plan must define a jurisdictional area and be deemed consistent with a municipal growth policy, as per MCA §76-1-601(4). The City of Helena-Lewis and Clark County Consolidated Planning Board, following consultation from city staff and stakeholders, confirmed the DMP's defined area as indicated by Exhibit "A" in the proposed resolution of intention and its consistency with the Growth Policy, which

is reflected in their unanimous (6-0) vote in favor of adopting the DMP on June 21, 2016 (see attached minutes). Montana Code Annotated §76-1-604(3) further states that the City Commission may revise a neighborhood plan, and shall reject or adopt the plan, with or without revisions, following the Planning Board's vote in favor of adoption. Meetings have been held since completion of the HBID's final draft of the DMP to address the consistency between the DMP, capital plan and budgeting priorities, and other guiding policy documents. City staff met with the HBID to compile a list of recommended amendments for the City Commission's consideration that are intended to better align the DMP with existing municipal policies and adopted plans.

Planner Ray recommended approval of the proposed resolution of intent as the DMP will serve as a guiding policy document for the city's roughly 200-acre downtown core, in conjunction with the 2011 City of Helena Growth Policy and other adopted municipal plans and policies. It will provide a basis for future planning efforts in the designated downtown area, and further promote social and economic vibrancy in the community. She added the DMP actively promotes innovative design of the built environment that is less energy/resource intensive and that improves the environmental health of the local resources through low-impact infrastructural design.

**Public comment**

Mayor Smith called for public comment.

Gary Spaeth, HCC Chair; Tracy Reich, HBID Executive Director; and Randy Riley, HBID Board Chair; spoke in support of the resolution of intent related to inclusion of the DMP in the City's Growth Policy.

**Comment**

Commissioner Ellison commended the public process that lead to the formation of the DMP; however, he noted the Commission may not necessarily enact policy that is in complete agreement with the recommendations included in the plan.

Mayor Smith thanked all those involved in the creation of the DMP. He requested Director Reich, Chair Riley, and others related

**Motion**

**Commissioner Noonan moved approval of a resolution of intention to amend the 2011 City of Helena Growth Policy to include the Downtown Master Plan as a neighborhood plan for the Downtown Area.** Commissioner Farris-Olsen seconded the motion. All voted aye, motion carried. **Res #20304**

***Public Hearings***

PUBLIC HEARINGS:

A. CONSIDER FIRST PASSAGE OF AN ORDINANCE TO ESTABLISH AN R-U (RESIDENTIAL-URBAN) ZONING DISTRICT BY AMENDING SECTIONS 11-2-2, 11-2-3 AND 11-4-2(E) OF HELENA CITY CODE TO INCLUDE THE INTENT, THE PERMITTED USES, CONDITIONAL USES, AND USES NOT PERMITTED AND THE DISTRICT DIMENSIONAL STANDARDS FOR THE R-U (RESIDENTIAL-URBAN) DISTRICT.

B. CONSIDER FIRST PASSAGE OF AN ORDINANCE AMENDING THE SIGN USES FOR SPECIFIED DISTRICTS IN SECTION 11-23-10 OF HELENA CITY CODE, R-O AND PLI DISTRICTS AND MAKE THE SIGN REQUIREMENTS FOR THE R-U (RESIDENTIAL-URBAN) DISTRICT THE SAME AS THE R-O DISTRICT.



Staff Report

City Zoning Officer Elroy Golemon reported the proposed R-U (Residential-Urban) District is a response to recent discussions on multi-unit dwelling development in R-1 and R-2 (Residential) Districts and their infrastructural impacts and costs.

Since February 2015, there have been numerous Zoning Commission work sessions to discuss the future of city (re)development, including a new residential district that would not allow multi-unit dwellings by right. The Helena Citizens' Council and Helena Business Improvement District members have been engaged throughout the planning process, and a meeting was also held with the City of Helena-Lewis and Clark County Consolidated Planning Board to discuss the visions of the Growth Policy and future development in the greater Helena area. In addition, a work session was conducted by the City Commission on Wednesday, July 27, 2016 to discuss the Zoning Commission's proposed zoning ordinance amendments and recommendations to establish an R-U District. All meetings held to discuss a new high density residential district have been open to the public and notified in the Independent Record where appropriate.

To obtain approval for the adoption of an ordinance to establish an R-U (Residential-Urban) Zoning District by amending Sections 11-2-2, 11-2-3 and 11-4- 2(E) of City Code to include the intent, the permitted uses, conditional uses, and uses not permitted and the district dimensional standards for the R-U (Residential- Urban) District.

On Tuesday, June 14, 2016, the Helena Zoning Commission held a public hearing on the proposed R-U District zoning ordinance amendments and recommended unanimous approval (3:0 vote) for the adoption of an ordinance amending Sections 11-2-2, 11-2-3 and 11-4-2(E) of City Code to include the intent, the permitted uses, conditional uses, and uses not permitted and the district dimensional standards for the R-U (Residential-Urban) District.

As proposed, the new R-U District would allow for single- and two-dwelling unit residential development similar to the R-1 and R-2 Districts, but at higher densities. It would also allow a compatible mix of professional, business, and associated service uses as seen in the R-4 and R-O (Residential Office) Districts, thus supporting mixed-use development which is an important growth management policy for the city. The proposed district dimensional standards for the R-U District include the following: a maximum building height of 42 feet; no minimum lot area, width, or floor area; and no front, rear, or side lot line setbacks. Lot coverage would be capped at a maximum 60% with an additional 5% lot coverage for a front or side porch.

Creation of the district will allow for higher density residential opportunities without placing as high a financial burden on prospective developers using existing district standards. In addition, the proposed R-U District could help create a coordinated development pattern that is unified, functional, and efficient by conserving land, energy, and infrastructure, and minimize the potential for sprawl. The proposed R-U District is compatible with the identified goals, objectives, and policies of the 2011 Growth Policy.

Zoning Officer Golemon recommended approval of the proposed ordinances.

Discussion

Discussion was held on how the infrastructure needs for developments located within the proposed R-U District are going to be identified. Commissioner Haladay urged City staff to work closely with

developers in order to more accurately and cooperatively agree on those requirements.

Public Testimony

Mayor Smith declared the public portion of the hearing open and called for any persons wishing to address the Commission.

There being no persons wishing to address the Commission, Mayor Smith closed the public hearing.

Motion

**Commissioner Noonan moved approval for first passage of an ordinance amending Sections 11-2-2, 11-2-3 and 11-4-2(E) of Helena City Code to include the intent, the permitted uses, conditional uses, and uses not permitted and the district dimensional standards for the R-U (Residential-Urban) District.**

Commissioner Haladay seconded the motion. All voted aye, motion carried. **Ord #3222**

Motion

**Commissioner Ellison moved approval for first passage of an ordinance amending the sign ordinance requirements for the R-U (Residential-Urban) District.** Commissioner Haladay seconded the motion. All voted aye, motion carried. **Ord #3223**

- C. CONSIDER A RESOLUTION AMENDING RESOLUTION NO. 20003 TO ELIMINATE REDUNDANT AND INCONSISTENT FEES RELATED TO THE TAPPING OF WATER MAINS AND PRODUCTION OF COPIES OF ACCIDENT REPORTS.

Staff Report

Administrative Services Director Glenn Jorgenson reported the City Commission passed Resolution No. 20003 on June 10, 2013 which re-established various fees previously included in City Ordinance. Staff found fees in Resolution No. 20003 for tapping of water mains and copies of accident reports are included in other annual resolutions passed by the City Commission and are therefore redundant and inconsistent.

Director Jorgenson recommended approval of the proposed resolution, clarifying no other fees included in Res No. 20003 would be changed. For reference, Appendix A attached to the proposed resolution indicates the subject changes in red with strikeout.

Public Testimony

Mayor Smith declared the public testimony portion of the hearing open and called for any persons wishing to address the Commission.

There being no persons wishing to address the Commission, Mayor Smith closed the public hearing.

Motion

**Commissioner Haladay moved approval of a resolution amending resolution No. 20003 to eliminate redundant and inconsistent fees related to the tapping of water mains and production of copies of accident reports.** Commissioner Ellison seconded the motion. All voted aye, motion carried. **Res #20305**

**Public Communications**

PUBLIC COMMUNICATIONS

Discussion was held on the status of the County's review of the proposal to include a local option gas tax as a bond measure on a future ballot.

***Meetings of  
Interest***

MEETINGS OF INTEREST

The next Administrative Meeting is September 21, 2016 and the next Commission Meeting is September 26, 2016.

***Adjournment***

There being no further business to come before the Commission, the meeting was adjourned at 7:15 p.m.

/S/ JAMES E. SMITH  
Mayor

ATTEST:

/S/ DEBBIE HAVENS  
Clerk of the Commission