

CITY OF HELENA
REGULAR CITY COMMISSION MEETING
July 2, 2007
6:00 P.M.

Time & Place A regular City Commission meeting was held on Monday, July 2, 2007 at 6:00 p.m., in the Commission Chambers, 316 N. Park Avenue, Helena, Montana.

Members Present Mayor Smith indicated for the record that Commissioners Cartwright, Oitzinger, Peura, and Throssell were present. City Manager Tim Burton, City Attorney David Nielsen and Deputy City Clerk Robyn Brown were present.

Pledge of Allegiance Mayor Smith asked those persons present to please stand and join him in the pledge of allegiance.

Minutes The minutes of the regular City Commission meeting of June 18, 2007 were approved as submitted.

Consent Agenda CONSENT AGENDA:

- A. Claims
- B. Resolutions of intention to levy and assess the following annual charges for fiscal year 2008:
 - a. Street Lighting Districts **Resolution #19482**
 - b. Storm Water Utility **Resolution #19480**
 - c. Tree Planting and Maintenance District **Resolution #19481**
 - d. Special Improvement Districts (SID's) **Resolution #19479**
 - e. Sidewalk Improvement Program **Resolution #19483**
 - f. Street Maintenance District #1 **Resolution #19484**
- C. Resolution of intention to approve an increase for water rates up to or less than 2.50% **Resolution #19485**
- D. Resolution of intention to approve an increase for wastewater rates up to or less than 5.31% **Resolution #19486**
- E. Resolution of intention to establish a rate matrix and approve a rate increase up to or less than 3.05%, for service charges for commercial collection and disposal of garbage and refuse in the City of Helena, Montana for fiscal year 2008 **Resolution #19487**
- F. Resolution of intention to establish charges with a rate increase up to or less than 3.05%, for collection and disposal of residential garbage and refuse in the City of Helena, Montana, for fiscal year 2008 **Resolution #19488**
- G. Resolution of intention to levy an assessment for the Helena Business Improvement District for fiscal year 2008 **Resolution #19489**
- H. Resolution of intention to budget additional property tax revenue **Resolution #19490**
- I. Project Incentive Agreement with Northwestern Energy for the secondary blower project at the Wastewater Treatment Facility
- J. Resolution amending Resolution #19473 establishing term limits for the members of the ADA Compliance Committee **Resolution #19473**
- K. Acceptance of the Western Wildland Urban Interface Grant for Fuel Reduction on Mount Helena Park

City Manager Tim Burton recommended approval of the claims and the consent agenda.

Commissioner Oitzinger asked items B through H be removed for discussion.

Motion

Commissioner Oitzinger moved approval of items A, I, J and K on the consent agenda. Commissioner Cartwright seconded the motion. All voted aye, motion carried.

Items B – H

Commissioner Oitzinger spoke on the proposed rate changes and commented although general fund funding tends to be limited, and is always difficult to use for meeting basic service needs, it has the advantage that it is ad valorem and is the most progressive kind of taxation available to the city. Residual funds should be looked at to meet needs rather than placing higher flat fees on the citizens.

Public Comment

Mayor Smith asked for public comment, none was received.

Motion

Commissioner Oitzinger moved approval of items B through H on the consent agenda and set a public hearing date for August 20, 2007. Commissioner Cartwright seconded the motion. All voted aye, motion carried.

Bid Awards

BID AWARDS:

- A. Lower Walking Mall Renovations, Project No. 06-3

Staff Report

City Engineer Ryan Leland reported this project is one of the city's TIF projects and consists of the deferred maintenance on the Lower Walking Mall between Broadway and 6th Avenue. The base bid portion of the project will replace approximately 12,640 square feet of sidewalk and the stage will be removed and replaced with concrete. Alternate No. 1 is for the removal of the shelter near 6th Avenue and its relocation to the 6th Ward Park.

On June 5, 2007, the city received two bids to perform this work. Rod Tabbert Construction of Helena submitted the low bid of \$208,405 for the base bid. The bid submitted for Alternate No. 1 was \$40,029 and staff recommended not to award this alternate because of the cost and the need to re-evaluate the shelter. He noted construction to the kiosk would be dealt with this summer.

Mr. Leland recommended awarding the base bid to Rod Tabbert Construction and noted a considerable amount of deferred maintenance and trip hazards will be corrected with this project.

Commission comment

Commissioner Throssell asked why other projects included in the additive alternate are not being awarded? Mr. Leland stated those projects were included in the alternate because they are in the vicinity of the kiosk. If performed they could be damaged or destroyed when the kiosk is dealt with.

Commissioner Cartwright asked if there are additional projects, such as landscaping, that will be performed in the future? Mr. Leland explained staff wanted to see what amount the bids came in at and how much of the TIF funding would be left over. Parks & Recreation Director Lilje will provide a suggested project list; there are already some small landscaping projects under contract.

Mayor Smith spoke in support of removing the kiosk and not moving it to the 6th Ward because of the cost. Commissioner Oitzinger asked if the expense of construction to the kiosk is related to removing and reassembling the kiosk or to the distance it would need to be moved? Mr. Leland explained the cost is related to moving and reassembling the shelter.

Public comment Mayor Smith called for public comment, none was received.

Motion Commissioner Peura moved to award the Lower Walking Mall Renovation project to Rod Tabbert Construction in the amount of \$208,405.00. Commissioner Oitzinger seconded the motion. All voted aye, motion carried.

B. Rodney Street Sewer Sliplining project, Project No. 07-16

Staff Report Mr. Leland reported the concrete pipe in Rodney Street has considerable deterioration and is in need of replacement. This project will slipine approximately 3446 lineal feet of 8-inch concrete sewer main and rehabilitate two manholes. It will include ten blocks of Rodney Street beginning with the south 500 block running north to the north 400 block. On May 29, 2007, the city received one bid to perform the work. PEC, Inc. of Helena submitted the low bid of \$127,872.

Mr. Leland recommended awarding the base bid to the lowest responsible bidder, PEC Inc. of Helena, in the amount of \$127,872, as it will allow for correction to an ongoing maintenance problem.

Commission comment Commissioner Peura asked what the neighborhood could expect to see with the construction? Mr. Leland stated the only inconvenience would be partial street or intersection closures; there will be no disruption to sewer service or cutting of the street.

Public comment Mayor Smith called for public comment, none was received.

Motion Commissioner Throssell moved to award the Rodney Street Sewer Sliplining Project to PEC Inc., in the amount of \$127,872.00. Commissioner Cartwright seconded the motion. All voted aye, motion carried.

C. Voluntary Sidewalk Replacements 2007, Project No. 07-8

Staff Report Mr. Leland stated each year the City of Helena advertises for the city's voluntary Sidewalk Program and this year there were 43 property owners asking for bids to install and/or repair their sidewalks, drive approaches and curb and gutters with the cost of construction financed through the city's program. After the bids were opened there are still 23 property owners that are interested in proceeding.

On May 1, 2007, the city received three bids to perform the work; Diamond Construction of Helena submitted the low bid of \$187,325. After 20 property owners dropped out of the program because of personal budget restraints, the contract will be adjusted to \$88,675. Mr. Leland recommended awarding the bid to Diamond Construction.

Commission comment Commissioner Peura asked when the sidewalk construction would begin? Mr. Leland stated as soon as the contracts are finalized; it

usually takes about two weeks to process the contracts. Commissioner Oitzinger asked if brick sidewalks qualify for the sidewalk program. Mr. Leland stated yes.

Public comment

Mayor Smith called for public comment, none was received.

Motion

Commissioner Cartwright moved to award the 2007 Voluntary Sidewalk Replacements Project to Diamond Construction in the amount of \$88,675.00. Commissioner Oitzinger seconded the motion. All voted aye, motion carried.

Communications

COMMUNICATIONS/PROPOSALS FROM COMMISSIONERS

Commissioner Cartwright announced Senator Jon Tester would be in Helena on July 3, 2007 to speak on the Iraq War. Also, he referred to the Reber PUD regarding the slope of the streets and asked City Attorney Nielsen to speak on the issue during the Report of the City Attorney.

Commissioner Peura congratulated the Friendship Center on their grand opening and thanked the community for their support of the project.

Report of the City Attorney

REPORT OF THE CITY ATTORNEY

Attorney Nielsen referred to city standards related to existing platted right-of-way (ROW). On existing platted ROW, when a new street is constructed, it must comply with all city standards and requirements, except to the extent that it would force the ROW to be relocated or expanded. He summarized within the ROW, all city standards apply as to the construction and sloping.

Report of the City Manager

REPORT OF THE CITY MANAGER

No report was given.

Report from the Helena Citizens Council

REPORT FROM THE HELENA CITIZENS COUNCIL

No report was given.

Utility Bill Insert

CONSIDER A RESOLUTION ESTABLISHING A UTILITY BILL INSERT POLICY FOR THE CITY OF HELENA, MONTANA.

Staff Report

City Attorney David Nielsen reported the Commission has discussed the current status and proposals for the city's Utility Bill Insert Policy at Administrative Meetings. Staff was given guidance by the Commission on the development of the updated policy. The proposed policy is listed as follows:

A. Only materials from the following entities in accordance with the priority listed below will be allowed as inserts in mailings of City utility bills:

1. City of Helena and its departments;
2. Helena Citizen's Council, City advisory boards and commissions (e.g. Zoning Commission, City-County Planning Board and City-County Board of Health), quasi-city government agencies (e.g. County Library), and

non-profit entities with 501(c)(3) status under the Internal Revenue Code (IRC) contracted with by the City to provide city government-type services (e.g. Humane Society);

3. Other government entities and agencies (e.g. County, State and Federal), quasi-governmental agencies, and non-profit entities with 501(c)(3) IRC status that privately provide city government-type services (e.g. Prickly Pear Land Trust and Growing Friends of Helena); and
4. Non-profit organizations with 501(c)(3) IRC status and that have a Helena-based headquarters and serve as a partnership for federated giving programs for other eligible entities with 501(c)(3) IRC status (e.g. Montana Shares and the United Way of Lewis and Clark County).

B. The following persons or entities are not allowed to place inserts in mailings of City utility bills:

1. For-profit organizations;
2. Individuals;
3. Non-profit organizations or entities that directly or indirectly provide support to or solicitation for charitable-giving for any entity even with a 501(c)(3) IRC status that have sectarian activities as their primary focus; and
4. Political organizations.

C. Utility bill inserts requests are to be submitted to the Administrative Services Director along with a sample of the proposed insert. The Administrative Services Director, or designee, will coordinate all approval and processing, as follows:

1. Any insert soliciting contributions must clearly state a mailing address to which the contributions may be mailed and that contributions are not to be sent to the city with the payment of the utility bill;
2. The Administrative Services Director will provide guidelines to the submitter, outlining the timing and procedures required to process a utility bill insert;
3. Except for legally-mandated City inserts, utility bill inserts are required to meet size, weight and finish specifications set by the Administrative Services Director to best meet the automated insert process;
4. Except for City inserts, the weight of the insert is limited to an amount that will not cause the total weight of the utility bill to require additional postage over what the utility bill would have required without the insert; and

5. The submitter shall pay the City the full cost of all contracted insert processing, which does not include any City overhead cost.

Attorney Nielsen recommended approval of the policy, as it will provide a uniform and non-discriminatory set of standards for the inserts, which will provide service to the community.

Public comment Mayor Smith called for public comment, none was received.

Motion **Commissioner Throssell moved approval for a resolution establishing a Utility Bill Insert Policy for the City of Helena.**
Commissioner Oitzinger seconded the motion. All voted aye, motion carried. **Resolution #19491**

Civic Center Fees CONSIDER A RESOLUTION OF INTENTION TO INCREASE FEES CHARGED BY THE HELENA CIVIC CENTER.

Staff Report Community Facilities Director Gery Carpenter reported the current fee schedule was adopted prior to the 2005-2006 season. This spring a survey of other state facilities was conducted showing some rental rates below other facilities in the surrounding area. The Civic Center Board's Fee Committee in conjunction with Civic Center staff reviewed the policy and recommended changes. The Civic Center Board approved the proposed schedule at their April 4, 2007 meeting. The proposed rates are at or below the rates charged by similar facilities in the state.

An increase of \$50/day is proposed for weekend rental rate (Friday-Sunday) for the Ballroom from the current rate of \$600 to \$650. The proposal in rental rate for the Auditorium would change from "7% of ticket sales, with a minimum charge of \$550 and an additional facility surcharge of 10% of room rental per event" to "7% of ticket sales with a minimum charge of \$650 per event". The full facility rate for convention use would change from \$825 to \$900 per day.

In addition, some equipment fees are proposed to change: 1) rental of standard metal folding chairs from \$.25 each/day to \$.35 each/day with weekly rates changing from \$.75 each/week to \$1.15 each/week; 2) temporary risers increasing from \$10/riser/day to \$12/riser/day with the proposed weekly rate changing from \$30/riser/week to \$36/riser/week; 3) rental of ficus trees increasing from \$2 each/event to \$3 each/event and 4) rental of both pedestals and art doors increasing from \$10each/event to \$15/each/event. The wording for the "rear video projector and screen" rental charge would change to state "screen only" rental since the projector's age does not allow it to be used with current technology.

Director Carpenter recommended approval of the fee increase and noted a yearly review of the schedule allows smaller, more regular changes to the fee schedule, while allowing us to keep at market value with the other area facilities. Clients indicate they prefer this to larger, less frequent changes.

Public comment Mayor Smith called for public comment, none was received.

Motion Commissioner Throssell moved approval for a resolution of intention to increase the fees charged by the Helena Civic Center and set a public hearing date for July 16, 2007. Commissioner Oitzinger seconded the motion. All voted aye, motion carried.
Resolution #19492

Mail Ballots CONSIDER A RESOLUTION REQUESTING MAIL BALLOT ELECTIONS FOR CITY PRIMARY AND GENERAL ELECTIONS.

Staff Report Attorney Nielsen reported municipal elections previously conducted by the election administrator for Lewis & Clark County have been conventionally held at designated election polling places. Section 13-19-202, MCA, allows political subdivisions, by resolution, to request that the election administrator conduct an election by mail ballots. The city will have a general election on November 6, 2007, and may, if required, have a primary election on September 11, 2007. Attorney Nielsen noted the resolution under consideration could include a timeline that the election administrator mail the ballots no sooner than the 19th day before the election.

Staff recommended conducting the 2007 elections by mail ballots as they may result in higher voter turnout and reduce costs of conducting the elections because election judges are not needed. Mail ballots simplify the election process by giving electors more options as to means and places for casting ballots.

Commission comment Commissioner Peura asked if the absentee voting process pertains to citizens with physical disabilities? Attorney Nielsen stated yes. Commissioner Peura commented the mail ballot option would not make it easier for disabled citizens to vote as they can already utilize the absentee process. Attorney Nielsen stated the only change is everyone would be automatically sent a ballot instead of having to request one be sent to you. Commissioner Peura asked if there could be a legal challenge to an election because of major developments related to the campaign that could arise after some people have already voted. Attorney Nielsen stated no because that situation could also occur with absentee voting. Commissioner Peura referred to fraud related to a mail in ballot and asked if there is anything in place to impede opportunities for people to pay others for their ballot? City Attorney Nielsen stated in his experience, someone can always figure out some way to try and beat the system and the only thing the city can do is investigate and prosecute if that happens. He noted County Clerk & Recorder Paulette DeHart is more concerned about fraud with same day registration than with mail ballots.

Commissioner Throssell asked if Ms. DeHart is agreeable to the 19th day mailing requirement? Attorney Nielsen stated he is unsure, as he hadn't specifically asked her. Commissioner Peura asked if the ballots were mailed 19 days before the election, what happens to the 30-day requirement associated with absentee voting? Attorney Nielsen stated he would ask Ms. DeHart. Commissioner Cartwright spoke in support of his request for the 19-day mailing requirement and gave the reasoning behind it.

Commissioner Peura indicated he would not support the mail ballot process because it increases the opportunity for fraud, gives up the secret ballot process and erodes confidence in the democratic system. The absentee process already provides for the disabled,

elderly, and people who are not able to vote on election day. He expressed concern with reducing campaign time by mailing the ballots out 19 days in advance. He referred to a study in Oregon that stated voter turnout has increased at best 10% with the use of mail ballots. He added cost savings should not weigh into the city's decision on how to conduct democracy.

Commissioner Oitzinger indicated she would support the resolution including the mailing timeline.

Public comment

Mayor Smith called for public comment, none was received.

Motion

Commissioner Oitzinger moved approval for a resolution, including Section 2 regarding the mailing timeline, requesting the election administrator use mail ballots for the city's 2007 elections.
Commissioner Cartwright seconded the motion.

Discussion

Commissioner Throssell spoke in support of using the mail ballot process because of the popularity of absentee voting and legislative actions in support of the absentee process.

Vote

Motion carried 3-2, with Commissioners Cartwright and Peura voting no. **Resolution #19493**

CUP-1100 E. Lyndale

CONSIDER A RESOLUTION GRANTING A CONDITIONAL USE PERMIT (CUP) TO ALLOW A CASINO TO BE LOCATED IN THE B-2 (GENERAL COMMERCIAL) DISTRICT FOR PROPERTY GENERALLY LOCATED NORTH OF EAST LYNDALE AVENUE AND WEST OF N. MONTANA AVENUE WITH A PROPERTY ADDRESS OF 1100 EAST LYNDALE AVENUE (TABLED FROM MAY 7, 2007).

Staff Report

Zoning Officer Elroy Golemon reported On May 07, 2007 the Helena City Commission tabled their decision to approve a Resolution granting a CUP to allow a Casino with up to 20 gaming machines, plus alcohol sales, to be located in the B-2 (General Commercial) District due to parking, traffic and access concerns.

The original site plan submitted for the proposed casino indicated adequate parking spaces would have been provided. However, approximately 8 of the required on-site parking spaces and access to these parking spaces were located on BNSF property. The applicant has submitted a new parking lot site plan for the proposed casino that further utilizes reductions allowed by City Code. The parking spaces as designed in the new proposal are no longer on BNSF Property. The revised parking lot configuration sets the new requirement at 19 on-site parking spaces. The applicant's revised site plan indicates only 15 on-site parking spaces. The applicant has submitted a signed cross-parking agreement with United Building Center (UBC) to satisfy the requirement of 4 additional spaces.

The Montana Department of Transportation (MDT) controls access onto East Lyndale Avenue, and is reviewing the proposal for access permits to the property.

Mr. Golemon noted the Zoning Commission recommended approval of the CUP and added the proposal will allow reuse of a vacant building located in the B-2 District.

Commission comment Commissioner Throssell asked for the parking requirements for other uses of this building? Mr. Golemon stated retail stores require 4.1 spaces for every 1,000 feet of gross floor area; general office use would require 2.79 parking spaces for every 1,000 feet of gross floor area. Commissioner Cartwright asked if this revised proposal went back before the Zoning Commission. Mr. Golemon stated no, as it was tabled to the call of the City Manager. Commissioner Cartwright asked for more information about the condition requiring permits and authorization from MDT. Mr. Golemon explained the applicant has his plan submitted to MDT for approval, including an adjustment to the westside entrance to approximately 13 feet to make wider spaces for parking.

Commissioner Peura asked for the current use of the property. Mr. Golemon stated it is unused and vacant.

Public comment Mayor Smith called for public comment.
Mike Casey, 25 Neill Avenue, applicant; urged the Commission to approve the CUP.

Motion **Commissioner Cartwright moved approval of a resolution granting a Conditional Use Permit (CUP) to allow a casino with up to 20 gaming machines to be located in a B-2 (General Commercial) District for property legally described as Grand Avenue Addition Block 1 Lots 1, 2, 3, 4, 5 and PT closed Dodge Street, Helena, Montana; generally located north of East Lyndale Avenue and west of North Montana Avenue with a property address of 1100 East Lyndale Avenue, subject to the following conditions:**

A. The dumpster must be moved to a location on the property as approved by the Public Works Department.

B. All permits and authorization must be obtained from Montana Department of Transportation for access to the property.

C. All conditions and required improvements must be completed within one year and before utilizing property for the new use.

Commissioner Peura seconded the motion.

Discussion Commissioner Cartwright commented the CUP has to follow certain criteria. He spoke of concerns for existing and increased traffic in the area. He noted the signage hasn't been addressed and asked Mr. Casey if the applicant plans to use flashing signs? Mr. Casey stated there is an existing pylon sign that is going to be utilized and noted he would convey the Commission's sentiments about signage to the applicant. Commissioner Cartwright asked what the authorization from MDT might include? Mr. Casey explained the applicant has worked to evaluate ways to minimize traffic hazards and conflicts and has learned they can adjust hours of operation to reduce the amount of traffic generated. He noted if you widen, remove, or modify you must go through MDT review. Commissioner Oitzinger referred to Burlington Northern property and asked if the applicant will continue to work with them toward access? Mr. Casey stated yes, the applicant's intent is to have more convenient and less obtrusive parking.

- Vote** Motion carried, 4-1 with Commissioner Cartwright voting no.
Resolution #19494
- Public Hearings** PUBLIC HEARINGS:
A. CONSIDER A RESOLUTION RELATING TO FINAL BUDGETS, BUDGET AUTHORITIES AND ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2007 AND ENDING JUNE 30, 2008.
- Staff Report** Administrative Services Director Tim Magee reported the Local Government Budget Act, MCA, Title 7, Chapter 6, Part 4, requires the city to develop and adopt an annual budget. The annual budget development process has encouraged public participation and included the City Manager's presentation of the Preliminary Budget on May 7, 2007; a series of work sessions in which the entire Preliminary Budget was reviewed; and published public hearing notices and a list of amendments to the Preliminary Budget provided at the June 26, 2007 Commission budget work session.
Director Magee recommended approval of the annual budget as it enhances the city's ability to conduct business in a timely and efficient manner, while maintaining effective budgetary controls.
- Commission comment** Commissioner Peura gave an overview of the Montana Rail Link Quiet Zone Study proposal and recommended including an additional \$20,000 in the budget as a designated contingency reserve in order to perform an engineering study, should the proposal move forward in the coming year. Discussion was held in support of the proposed study.
- Motion** **Commissioner Peura moved to include \$20,000 for a Montana Rail Link "Quiet Zone" Study in the FY2008 Budget.** Commissioner Throssell seconded the motion. All voted aye, motion carried.
- Comment** Commissioner Cartwright spoke of the budget for traffic calming projects and recommended adding \$25,000 to the general fund contingency for neighborhood transportation projects.
- Motion** **Commissioner Cartwright moved to add \$25,000 to neighborhood transportation projects in the FY2008 Budget for a total of \$100,000 in the budget.** Commissioner Throssell seconded the motion.
- Comment** Mayor Smith indicated he would feel more comfortable adding additional amounts for projects as needed. Commissioner Cartwright explained a Transportation Coordinator has been hired internally and is familiar with neighborhood transportation projects and the backlog of them.
- Vote** All voted aye, motion carried.

Public Testimony Mayor Smith declared the public portion of the hearing open and called for any persons wishing to address the Commission.

Connie Cole, 6040 Ferrie Drive, representing Prickly Pear Land Trust; urged the Commission to fund the Heritage Commission's funding request.

There being no further persons wishing to address the Commission, Mayor Smith closed the public hearing.

Comment Director Magee confirmed the Heritage Commission funding is included in the budget.

Motion Commissioner Peura moved approval for a resolution relating to final budgets, budget authorities and annual appropriations for the fiscal year beginning July 1, 2007 and ending June 30, 2008, as amended. Commissioner Cartwright seconded the motion.

Comment Commissioner Throssell indicated he would support the resolution and feels comfortable with the budget. He expressed concern for some items in the budget and process, and stated he hoped they would be addressed next year. Commissioner Cartwright spoke on the budget and suggested clarifying and shortening the Commission Resolution of Intent next year. He noted he feels comfortable with the budget at written. Commissioner Peura spoke on the budget and stated he is very pleased with it. He noted for the most part, the city stayed at a cost of living increase.

Vote All voted aye, motion carried. **Resolution #19495**

B. CONSIDER A RESOLUTION TO APPROVE THE WORK PLAN AND BUDGET FOR THE HELENA BUSINESS IMPROVEMENT DISTRICT FOR FISCAL YEAR 2008.

Staff Report Administrative Services Director Tim Magee reported on July 24, 2000 the City Commission passed Resolution #11542 which recreated the BID for an additional ten years. State law (7-12-1132) requires the BID submit it's budget and work plan to the City Commission for consideration and approval of the related assessment to support the district. On June 11, 2007, the BID presented to the Commission their work plan and budget for the ensuring fiscal year.

Director Magee recommended approval of the resolution, as it will allow public input on the BID's work plan and budget and also comply with state law.

Public Testimony Mayor Smith declared the public portion of the hearing open and called for any persons wishing to address the Commission.

There being no persons wishing to address the Commission, Mayor Smith closed the public hearing.

Motion Commissioner Peura moved approval for a resolution to approve the work plan and budget for the Helena Business Improvement District for fiscal year 2008. Commissioner Throssell seconded the motion. All voted aye, motion carried. **Resolution #19496**

**Public
Communications**

PUBLIC COMMUNICATIONS
None given.

**Meetings of
Interest**

MEETINGS OF INTEREST
The next Administrative Meeting is Wednesday, July 11, 2007 and the next Commission Meeting is Monday, July 16, 2007. Mayor Smith announced he will be absent at the July 16, 2007 Commission Meeting; Mayor Pro Tem Oitzinger will preside over the meeting.

Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 8:05p.m.

Mayor James E. Smith

ATTEST:

Clerk of the Commission