

**CITY OF HELENA**  
**Administrative Meeting**  
**September 21, 2022 - 4:00 PM**  
**316 N. Park Ave, City-County Room 326 &**  
**Zoom Online Meeting: <https://zoom.us/j/97148222761>**

## **Time & Place**

A City Commission Administrative meeting was held on Wednesday, September 21, 2022, at 4:00 p.m. in the City-County Building, Room 326 and via Zoom Online Meeting ID: <https://zoom.us/j/97148222761>.

## **Call to Work Session, Introductions**

**(00:00:10)** Mayor Collins requested City Clerk Clayborn call roll call: City Attorney Dockter, Interim City Manager Burton, Commissioner Dean, Commissioner Reed, Commissioner Logan, and Mayor Collins all responded present and participated in person. Commissioner Shirliff was absent.

## **Commission Comments, Questions**

**(00:00:43)** Commissioner Reed proposed a discussion about naming a trail on Mount Helena in late Commissioner Feaver's Honor. Mayor Collins, Commissioner Dean, Commissioner Logan, and Interim City Manager Burton agreed and discussed collaboration with the Parks Department.

**(00:02:44)** There were no further comments or questions by the Commission.

## **Presentations**

### **A. Transportation Systems – Sidewalk Discussion Update**

**(00:02:50)** Transportation Systems Director David Knoepke discussed options and goals for the sidewalk project.

**(00:05:08)** Commissioner Reed and Director Knoepke discussed the original proposal and nature of future meetings.

**(00:06:08)** Commissioner Dean discussed having School District and MDT input.

**(00:07:33)** There were no further comments by the Commission or public.

## **Recommendations from the Helena Citizens Council**

**(00:07:44)** Via zoom, HCC Representative Chelly Hasquet provided an update about recent meetings and projects.

**(00:09:35)** There were no further comments or questions by the Commission.

## City Manager's Report

**(00:09:43)** Interim City Manager Burton welcomed new Parks and Recreation Director Doug Smith, who made a brief introduction and thanked supporters.

**(00:11:37)** Mayor Collins and the Commissioners welcomed Director Smith.

**(00:02:50)** Grants Coordinator Amanda Opitz provided an update about the Firetower Restoration project funding. Commissioner Logan clarified that the grant was from the Department of Commerce and Tourism.

## Department Reports

### A. ARPA Funding Discussion

**(00:15:27)** Finance Director Sheila Danielson and City Grants Administrator Amanda Opitz, and Interim City Manager Tim Burton provided an update on distribution, allocation, and future options for ARPA funds.

**(00:22:00)** Commissioner Dean and Facilities Superintendent Troy Sampson and Director Danielson discussed sharing costs of mutually used software with the County.

**(00:25:50)** Mayor Collins and Superintendent Sampson discussed the need for a new Shop roof.

**(00:29:34)** Commissioner Reed and Director Danielson discussed public payment abilities of new software.

**(00:31:30)** Interim Manager Burton advocated for the software update.

**(00:02:50)** Mayor Collins, Commissioner Dean, and Fire Chief Campbell discuss the proposed cost of replacement without insurance.

**(00:34:13)** Commissioner Logan and Chief Campbell clarify the type of fire vehicle referenced in the presentation.

**(00:36:55)** Mayor Collins and Director Danielson discussed the cost of the Memorial Park Ice Rink Improvements.

**(00:38:30)** Commissioner Dean, Police Chief Petty, Interim Manager Burton, Commissioner Logan, and Fire Chief Campbell discussed the goals and integrations of future CAD/RMS systems.

**(00:45:36)** Commissioner Reed, Transportation Systems Director Chris Couey, and Commissioner Dean discussed implementation of event software.

**(00:51:00)** Mayor Collins, Interim Manager Burton, Coordinator Opitz, Director Danielson, and all Commissioners discussed the internal and external request process, and planned to continue the conversation at subsequent meetings.

**(01:12:50)** There were no further comments by the Commission and/or public.

### **Public Comment**

**(01:12:56)** Helena Curling Club Representative Jordan Tolefson advocated for the Memorial Park Ice Rink Improvements.

**(01:14:16)** Community Member Andrea Case expressed a grievance.

**(01:22:40)** Helena Curling Club Representative Pete Christon advocated for the Memorial Park Ice Rink Improvements.

**(01:23:30)** Community Member Andrea Case and her child continued expression of grievance.

### **Adjournment**

**(01:26:13)** There being no further business to come before the City Commission, the meeting adjourned at 5:27 p.m.