

CITY OF HELENA
REGULAR CITY COMMISSION MEETING
February 8, 2021 – 6:00 P.M.
Zoom Online Meeting: <https://zoom.us/j/97609092240>

- Time & Place** A regular City Commission meeting was held on Monday, February 8, 2021 at 6:00 p.m. via Zoom Online Meeting ID : <https://zoom.us/j/97609092240>, as well as, the City Commission Chambers at 316 N. Park Ave, Helena 59623.
- Members Present** (11:49) Mayor Collins requested City Clerk Clayborn call roll call: City Attorney Jodoin, City Manager Harlow-Schalk, Commissioner Haladay, Commissioner Dean, Commissioner Logan, Commissioner O’Loughlin, and Mayor Collins all responded present. All participated remotely via Zoom.
- Pledge of Allegiance** (12:16) Mayor Collins asked those persons present to please stand and join him in the pledge of allegiance.
- Proclamations** (12:58) PROCLAMATIONS
- A. HELENA BRANCH OF THE FEDERAL RESERVE BANK OF MINNEAPOLIS DAY
- Mayor Collins read aloud the Proclamation.
- Consent Agenda** CONSENT AGENDA (15:30)
- A. Claims
- City Manager Harlow-Schalk gave a report on the claims.
- Motion** (16:12) **Commissioner Dean moved to approve Consent Agenda item A, Claims.** Commissioner Logan seconded the motion. City Clerk Clayborn called a roll call vote, as follows: Commissioner Haladay voted aye, Commissioner Dean voted aye, Commissioner Logan voted aye, Commissioner O’Loughlin voted aye, and Mayor Collins voted aye. **The motion carried, 5-0. (16:54)**
- B. Interlocal Agreement Between City of Missoula, Missoula County, City of Bozeman, and City of Helena.
- Discussion Commissioner Dean had a follow-up comment regarding Item B. Commissioner O’Loughlin had follow-up questions.
- Motion** (22:52) **Commissioner Dean moved to approve Consent Agenda item B, Interlocal Agreement Between City of Missoula, Missoula County, City of Bozeman, and City of Helena.** Commissioner Logan seconded the motion. City Clerk Clayborn called a roll call vote, as follows: Commissioner Haladay voted aye, Commissioner Dean voted aye, Commissioner Logan voted aye, Commissioner O’Loughlin voted aye and Mayor Collins voted aye. **The motion carried, 5-0. (23:27)**
- Communications from City Commissioners** COMMUNICATIONS/PROPOSALS FROM CITY COMMISSIONERS (23:40)
- Commissioner Dean had a comment and a question to Director Knoepke

regarding snow/snow removal. Director Knoepke provided more information to Commissioner Dean's question.

Report of the City Attorney (27:17)

City Attorney Jodoin reported the City did receive a discrimination complaint filed with human rights, however, the complainant had withdrawn the complaint. There is still one HRB discrimination complaint pending. A decision is expected to be made by the first week of March 2021.

Report of the City Manager (28:23)

City Manager Rachel Harlow-Schalk provided an update

Report from HCC

COMMUNICATIONS FROM THE HELENA CITIZENS COUNCIL (45:22)
HCC Chairperson Dylan Klapmeier gave a report.

Regular Items

(32:00)

A. CONSIDER THE ENLARGEMENT OF THE WATER AND WASTEWATER SERVICE AREA FOR THE LOT LOCATED SOUTH OF THE S RALEIGH AND IOWA INTERSECTION CONSISTING OF MULTIPLE LOTS IN BLOCKS 8,11, AND 12 OF THE COURT HOUSE ADDITION. (SEE EXHIBIT A FOR FULL LEGAL DESCRIPTION)

Staff Report

Public Works Director Ryan Leland reported Dale and Dawn Newell, the owners of a large lot in the Court House addition, are requesting enlargement of the water and wastewater service area to include their property located directly south of the S Raleigh and Iowa Intersection. The lot is currently undeveloped and there are no utilities installed across the frontage of the property.

Staff is requesting for the enlargement of the water and wastewater service area for the lot located directly south of the S Raleigh and Iowa Intersection. As conditions for the enlargement, the water main will need to be extended across the frontage of the lot on Iowa St. The main may have to be looped, if the fire protection is not adequate. Due to grade changes and existing sewer depths, the sewer main may not be able to extend fully across the frontage of the property but will need to be extended as far as possible meeting all applicable standards, at a minimum 225 to 275 feet from the east property line. The enlargement of the water and wastewater service area will allow for development on existing city lot and for expansion to adjacent lot.

Staff recommends a motion to e to conditionally approve, table or deny the application for enlargement of the wastewater service area for the lot located south of the S Raleigh and Iowa intersection consisting of multiple lots in Blocks 8,11, and 12 of the Court House addition. (See Exhibit A for full legal description). The condition of approval includes extension of the water main across the frontage along Iowa St. and extension of the sewer main up S Raleigh and across the property frontage as far as feasible possible, minimum 225 to 275 feet.

Discussion

(34:05) There were no comments or questions from the Commission.

Public Comment (34:13) The Mayor asked for public comments. There were no public comments given.

Motion (34:24) Commissioner Logan moved to conditionally approve the application for enlargement of the wastewater service area for the lot located south of the S Raleigh and Iowa intersection consisting of multiple lots in Blocks 8,11, and 12 of the Court House addition. (See Exhibit A for full legal description). The condition of approval includes extension of the water main across the frontage along Iowa St. and extension of the sewer main up S Raleigh and across the property frontage as far as feasible possible, minimum 225 to 275 feet. Commissioner Dean seconded the motion.

Discussion Commissioner Haladay had a follow-up questions to Director Leland.

Motion (39:40) City Clerk Clayborn called a roll call vote, as follows: Commissioner Haladay voted aye, Commissioner Dean voted aye, Commissioner Logan voted aye, Commissioner O'Loughlin voted aye, and Mayor Collins voted aye. **The motion carried, 5-0. (39:59)**

B. CONSIDER AN ORDINANCE AMENDING THE CITY'S REGULATIONS CONCERNING THE PARKING OF VEHICLES, TRAILERS, RECREATIONAL VEHICLES, AND BOATS ON CITY STREETS DURING WINTER BY AMENDING TITLE 7, PUBLIC WAYS AND PROPERTY, CHAPTER 8 SNOW AND ICE, OF THE HELENA CITY CODE. **(40:25)**

Staff Report Transportation Systems Director David Knoepke reported current City Code does not reflect changes to snow route along 6th Ave. or means to permit a construction trailer and other minor revisions. Staff proposed the revised ordinance to accurately describe the snow route along 6th Ave, allow the City Manager to permit certain trailers along roadways between November 1 and April 15th and other minor wording revisions.

Staff recommends a motion to approve first passage of an ordinance amending the City's regulations concerning the parking of vehicles, trailers, recreational vehicles, and boats on city streets during winter by amending Title 7, Public Ways and Property, Chapter 8 Snow and Ice, of the Helena City Code.

Discussion (42:42) Commissioner Haladay had follow-up questions.

Public Comment (44:20) The Mayor asked for public comments. There were no public comments given.

Motion (44:26) Commissioner Dean moved to approve first passage of an ordinance amending the City's regulations concerning the parking of vehicles, trailers, recreational vehicles, and boats on city streets during winter by amending Title 7, Public Ways and Property, Chapter 8 Snow and Ice, of the Helena City Code. Commissioner O'Loughlin seconded the motion. City Clerk Clayborn called a roll call vote, as follows: Commissioner Haladay voted aye, Commissioner Dean voted aye, Commissioner Logan voted aye, Commissioner O'Loughlin

voted aye, and Mayor Collins voted aye. **The motion carried, 5-0.**
(45:10)

***Communications from
Helena Citizen's Council***

(45:15)

John Andrew gave a report for the HCC.

Public Communications

(49:25) No discussion from the commission. There were no public comments made.

Public Communications

PUBLIC COMMUNICATIONS (49:25)

Mayor Collins asked if there was anyone wishing to address the Commission on any matter.

There was no further discussion or public comment.

Adjournment

(49:40) There being no further business to come before the City Commission, the meeting adjourned at 6:58 p.m.

/S/ WILMOT COLLINS
MAYOR

ATTEST:

/S/ DANNAI CLAYBORN
CLERK OF THE CITY COMMISSION