

Helena Transportation Advisory Council
Helena Area Transit Service
1415 N. MT Ave.
October 15, 2013
3:00 PM

Members present: Vivian Crabtree (Chair), Steve Larson (HATS), Matthew Cramer (SAVE), Walter Hanley (RMDC), Bob Allen (Citizen at large), Judy Harris (Citizen at large), Elizabeth Andrews, (EAndrews Community Engagement Services), Lisa Ballard (Current Transportation Solutions), Les Clark (MILP), Lloyd Sparks (MILP), Susan Pesta (Westmont), and Cindy Baril (Vice Chair).
Conference Phone: Rachel Puera (ADA Advisory Committee), Barbara Sheridan (HATS).

Introductions: The meeting started with introductions.

Approval of minutes: Vivian Crabtree asked for any changes or corrections to September minutes. Elizabeth Andrews requested change to T4America/CTAA county grant to CTAA Transit planning for all grant. The minutes for September were accepted by majority.

Old Business:

- a. 5 year Transit Plan Update
- b. East Valley Bus Service/L&C County Senior Transportation Funds
- c. CTAA Transit planning for all grant
- d. ADA Complimentary Plan update
- e. Transit Functional Needs Evaluation

5 year Transit Plan Update: Steve said the update is scheduled for City Commission acceptance, Oct.21, 2013 in room #330 of the City County Building at 6:00 PM.

East Valley Bus Service/L&C County Senior Transportation Funds: Steve said RMDC, Lewis and Clark County, and HATS are working together to insure an MDT allowable contract to use funds for match money.

CTAA Transit planning for all grant: Lisa Ballard said Lewis & Clark County was one of 17 groups, selected to receive the CTAA Transit planning for all grant. The grant has to be finished by November 30th. This is Senior, Disabled, and transportation defined grant. Elizabeth Andrews defined the goal and needs of the grant as to provide transportation for areas not served by HATS. Grant activities to date include: Core group, Stakeholders meetings, outreach of 160 groups, partnerships, and final presentation to Commissioners. Focus of the grant is to reach out to citizens with mobility limitations, and education of mobility.

ADA Complimentary Plan & Transit Functional Needs Evaluation: Steve has submitted both documents to the State MDT. Judy Harris and Les Clark, voiced their concerns about the invasive types of questions in the form and would like to speak more in depth about this plan at a later date. Steve said a meeting date and time will be setup to further study these documents.

Ridership update: The total ridership for September was 6764. Breakdown – East Valley 981, Head Start 592, HATS Checkpoint 2022, HATS Curb to Curb 2661, Rec-connect 0, RMDC 508.

New Business:

- a. **Leadership Elections – By-law change:** Vivian Crabtree said per by-laws, we should of have HTAC elections last April. She said, we have two options either change the by-laws to serve more terms, or elect a new Chairperson. Steve asked if we wanted to address the whole by-laws, or just an article. The group would like to change the whole by-laws. Cindy Baril and Susan Pesta volunteered to review the by-laws.

- b. **Meeting attendance:** Vivian said the Helena Transportation Advisory Committee does not have enough people attending the meetings to address the needs of transportation. The past attendance has been poor. The TAC committee is supposed to be made up of agencies that provide to needs of the community. She asked the group how we get more active members. Lisa Ballard volunteered to put together a power point to assist in getting members. Elizabeth talked about a presentation from an Engineer on walkability.
- c. **FY 2015 funding request:** Steve said we are starting to put together our FY 15 budget. The grant budget has to be into State of Montana by March 3, 2014. The grant submittal will have to be approved by the City Commission prior to submitting it to the State MDT. The Commission's schedule is very tight and planning is necessary. Elizabeth also talked about the Sidewalk assessment.

Next meeting: Proposed date – November 19, 2013 at 3:00 P.M. in the HATS meeting room.