

# **RESOLUTIONS OF THE CITY OF HELENA, MONTANA**

## **RESOLUTION NO. 19995**

### **A RESOLUTION ESTABLISHING FEES TO BE CHARGED FOR PARK USE AND RECREATION SERVICES AND PROGRAMS IN HELENA CITY PARKS**

**WHEREAS**, the City of Helena's Parks and Recreation Department has developed a comprehensive methodology for establishing park use and recreation activity fees; and

**WHEREAS**, it is the desire of the Commission to provide a connection between the types of uses that occur in City parks and the fees that are charged in relation to the City's cost of providing services and those who benefit from the use or service; and

**WHEREAS**, park use and recreation activity fees are based on a methodology of combining cost-recovery principles, community benefits, comparative rate pricing, and actual costs; and

**WHEREAS**, in an effort to recover costs, a portion of the park use and recreation activity fee revenues will be deposited into a "park improvement fund" for the development and improvement of park and recreation facilities and services; and

**WHEREAS**, a public hearing was held on this resolution on **April 8, 2013, at 6:00 p.m.** in the Commission Chambers in the City-County Building at 316 North Park Avenue in Helena, Montana.

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NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:

**Section 1.** The Helena City Commission hereby establishes the following park use and recreation activity fees:

**ADMINISTRATIVE FEES**

Park Reservation and/or Scheduling Fee	\$ 20.00
Recurring Use Reservation	5.00
Special Use Administrative Fee	20.00

**DAMAGE DEPOSITS**

General park use	\$100.00
Commercial vendor "booth"	50.00/day
Events using tents or canopies	400.00
Bandshell	250.00
Bleachers	750.00
Centennial Picnic Shelter	100.00
Donaldson Park Barn	250.00
Donaldson Park Disc Golf	250.00
Ice Skating Rink & Warming House (with staff)	75.00
Skatepark	250.00
Soccer and Baseball Fields	25.00/field/day
Tennis Courts/Basketball Courts	10.00/court/day
Warming House (no staff)	250.00
Warming House party room (winter)	25.00

**MISCELLANEOUS FEES**

Insufficient check fee	\$ 25.00
Lost key fee	25.00

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## GENERAL PARK USE FEES

### **Park Use Fee**

#### **4 hours or less:**

Benefit Level 1	\$ 0.00
Benefit Level 2	30.00
Benefit Level 3	60.00
Benefit Level 4	90.00
Benefit Level 5	120.00

#### **More than 4 hours:**

Benefit Level 1	\$ 0.00
Benefit Level 2	60.00
Benefit Level 3	120.00
Benefit Level 4	180.00
Benefit Level 5	240.00

## SPECIALIZED AMENITIES & EQUIPMENT

Bleachers	\$200.00/unit/day
Centennial Picnic Shelter	40.00/day
Warming House (with staff)	30.00/hr.
Warming House (no staff)	25.00/hr.
Warming House party room (winter)	25.00/3 hrs.

### **Tennis/Basketball Courts**

School practice & competition	\$1.00/court/day
Youth	2.00/hr./court
Adult	3.00/hr./court

### **Field Use**

Youth	\$2.00/hr./field
Adult	3.00/hr./field

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## COMMERCIAL USES

Scheduling fee per request or season	\$ 20.00
Option 1 - Limited vendors having private commercial activities per booth or table	
1-9 days	\$ 30.00/day
10+ days	25.00/day
30 or more days	700.00
Option 2 - Fee-based events and uses	
Less than 4 hours	\$120.00
4 hours or more	240.00
7% gross ticket sales	7% gross ticket sales
Private tennis instruction	\$2.00/hr./court

## NOT-FOR-PROFIT FUNDRAISING USES

Scheduling fee per request or season	\$ 20.00
Option 1 - Limited vendors per booth or table	
1-9 days	\$ 7.00/day
10+ days	6.00/day
30 or more days	175.00
Option 2 - Fundraising events	
Less than 4 hours	\$120.00
4 hours or more	240.00

## RECREATION ACTIVITIES

Tennis Lessons	<u>Resident</u>	<u>Non-resident</u>
30-minute - Youth	\$28/session	\$33/session
45-minute - Youth	\$42/session	\$47/session
90-minute	\$48/session	\$53/session

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Ice Skating		
Ages 0 to 5	Free	Free
Ages 6 to 17	\$1.00	\$1.00
Ages 18 and older	\$1.50	\$1.50
Special Promotions	\$1.00	\$1.00
Ice Skating Lessons		
30-minute - Youth	\$20.00/session	\$25.00/session
Broomball		
Youth/Student	\$0.50	\$0.50
Adult	\$1.50	\$2.50
Camps		
Swing-n-Splash Camp	\$170.00	\$175.00

**Section 2.** Fees for the use of community gardens, Bill Roberts Golf Course, and Last Chance Splash Waterpark and Pool are not subject to this resolution. Fees for those facilities are set by separate resolutions.

**Section 3.** Entities that have existing use agreements with the City of Helena to use park facilities on an ongoing recurring basis, and contribute to the maintenance of the facility are exempt from use fees.

**Section 4.** Park reservations are required for Benefit Level 4 and 5 uses only. The applicable use fee must be paid at the time of reservation for all uses.

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**Section 5.** The following definitions apply for purposes of this resolution only:

"Youth" is a person 0 to 12 years of age.

"Benefit Level 1" refers to park uses and activities that do not charge a fee, are not commercial in nature, provide benefits to the entire community, and are not for a private exclusive use. Such uses include school sports practices (golf, softball, football, and soccer), recreation programs, and community concerts, shows, events, and races that are co-sponsored by the City of Helena.

"Benefit Level 2" refers to park uses and activities that may charge a fee but are not commercial in nature, may require the exclusive use of entire facilities, and benefit the entire community. Such uses include school tennis practice, youth sports organizations, private parties of less than 50 people, not-for-profit fundraising events, and Alive @ Five events.

"Benefit Level 3" refers to park uses and activities that may charge a fee and may require the use of entire facilities, but may, to a small degree, benefit individuals more than the community at large. Such uses include fee-based youth and senior classes and camps and private fee-based sports lessons and camps.

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"Benefit Level 4" refers to park uses and activities that charge a fee with the benefit going almost entirely to individuals, groups, or organizations and involve a substantial limitation on public use. Such uses include private parties of 50 or more people, non-golf competitive school use of the golf course, fee-based sports lessons and camps, swim team practice and meets, and competitive adult sports events.

"Benefit Level 5" refers to park uses and activities that exclusively benefit private enterprises. Such uses include parties of 50 or more people by private businesses or entities, fee-based races, events, concerts, shows, exhibits, private sports camps, vendors and concessions, and exhibitions of property for sale.

"Resident" is any person who resides within the city limits of the City of Helena.

"Non-resident" is any person who does not reside within the city limits of the City of Helena.

"Special Use" is any event or activity held on Helena open space or natural parks or event or activity held on city parks that anticipate 200 or more people.

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PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF HELENA,  
MONTANA, THIS 8<sup>th</sup> DAY OF APRIL, 2013.

ATTEST:

/S/ James E. Smith

MAYOR

/S/ Debbie Havens

CLERK OF THE COMMISSION