

Capital Transit Advisory Council (CTAC)

Conflict of Interest Policy and Procedure

Policy: A conflict of interest would occur if the CTAC member were to initiate a project for funding or vote to fund a project in which the member would benefit directly financially.

Procedure: When there is reason to believe that the actions of any member may be in violation of the State Conflict of Interest Laws, the Chair should be notified immediately. The Chair may consult with legal counsel whenever it is suspected there could be a conflict of interest.

If the matter cannot be resolved immediately, the vote in question is deferred until the Executive Committee can act on the conflict issue.

The member is replaced in the event that the member is found to have a conflict that cannot be eliminated by having the member refrain from voting or engaging in the discussion leading to a vote of an issue before the CTAC, or if a member knowingly votes on an issue that is later proven to be a conflict of interest for them.

I have read and understand the Conflict of Interest Policy and Procedure. I accept and will comply with the provisions explained above.

CTAC Member Printed Name: _____

CTAC Member Signature: _____

DATE: _____