

Specifications for **ONE (1) NEW 2014 TRUCK CHASSIS (TANDEM AXLE) WITH ONE(1) NEW 4000 GALLON SPRAYER BODY for the CITY OF HELENA WASTEWATER DIVISION** will be mailed on August 2, 2013 to the following:

HCL Truck & Equipment Co.
Mel Huschka
233 Orchard Lane
Billings, MT 59101

Missoula Freightliner
8745 U.S. Hwy 93 North
Missoula, MT 59808

Transport Equipment
9300 Inspiration Dr.
Missoula, MT 59808-8434

Modern Machinery
101 International Way
Missoula, MT 59808
Rimrock Commercial Trucks

Billings Truck Center
P.O. Box 30236
Billings, MT 59107

Randy Watt
5230 Holiday Ave.
Billings, MT 59108

Tri-State Equipment
Attn: Clarke Coulter
P.O. Box 1298
Billings, MT 59103

I State Truck Center
Attn: Travis Sandau
2121 Vaughn Rd.
Great Falls, MT 59404

Bouma Truck Sales
Route 2, Box 101
Choteau, MT 59422

Motor Power Great Falls, Inc.
4732 Tri Hill Frontage Road
Great Falls, MT 59404-4901

Ronan Auto Body Sales & Service
Dick Wunderlich
Box T
Ronan, Montana 59864

Rocky Mountain Truck Center
Cory Biggers
P.O. Box 327
Belgrade, MT 59714

Montana Peterbuilt Co.
Attn: Roger Beatty
9550 Cartage Rd.
Missoula, MT 59808

Jack's Truck & Equipment
Attention Richard Chaffee
6100 South Douglas Hwy
Gillette, WY 82718

Missoula Truck Sales
Bill Cooper
P.O. Box 16690
Missoula, MT 59808

Marengo Fabricated Steel, LTD
1089 County Road 26, PO Box 179
Marengo, OH 43334

Phil Hauck
Interim Public Works Director

Debbie Havens
City Clerk

Ron Alles
City Manager

Don Clark
Water/Wastewater Superintendent

**CITY OF HELENA
NOTICE TO BIDDERS**

The City of Helena will receive sealed bids for the purchase of **ONE (1) NEW 2014 TRUCK CHASSIS (TANDEM AXLE) WITH ONE(1) NEW 4000 GALLON SPRAYER BODY for the CITY OF HELENA WASTEWATER DIVISION.** Bids will be opened at 2:45 p.m. local time on **August 21, 2013** in the office of the City Clerk, City of Helena, 316 North Park Avenue.

Anyone wishing to submit bids may obtain detailed specifications from the City Fleet Maintenance Facility, 3001 East Lyndale Avenue, Helena, MT, 59623, (406) 447-1565, or from the City of Helena website, <http://www.helenamt.gov/departments/public-works/fleet.html>.

The City of Helena reserves the right to reject any or all bids, to waive irregularities in the bidding process, or to accept the bid deemed to be in the best interests of the City of Helena.

Upon reasonable notice, the City of Helena will provide assistance for those persons with sensory impairments. For further information, please contact the City Clerk at 447-8410 or TDD Relay service 1-800-253-4091 or VOICE 1-800-253-4093.

CITY OF HELENA, MONTANA
/s/ Ron Alles
City Manager

Advertise: August 4, 2013
August 11, 2013
(Legal Ad)

**INDEPENDENT RECORD
PLEASE NOTE:**

PLEASE BILL THIS LEGAL AD TO:

**THE CITY OF HELENA
FLEET MANAGEMENT
ATTN: Ben Sautter
316 N. PARK AVE.
HELENA, MT 59623**

**CITY OF HELENA
INSTRUCTIONS TO BIDDERS
August 2, 2013**

Notice is hereby given that sealed bids will be received by the City Clerk for the City of Helena in the City-County Administration Building, Room 322, 316 North Park, Helena, Montana until 2:45 p.m. local time on **August 21, 2013** for the purchase of **ONE (1) NEW 2014 TRUCK CHASSIS (TANDEM AXLE) WITH ONE (1) NEW 4000 GALLON SPRAYER BODY for the CITY OF HELENA WASTEWATER DIVISION.**

No bid will be considered unless accompanied by a cashier's check, certified check, bank money order or bank draft, or by a bid bond; which security instruments shall be made unconditionally payable to the City of Helena, in an amount equal to ten percent (10%) of the amount bid. Bid security shall be returned to the bidders immediately after execution of contract/purchase order.

Bids are to be addressed to the City Clerk, City of Helena, 316 North Park, Helena, Montana 59623, and are to be marked on the outside of the envelope: **ONE (1) NEW 2014 TRUCK CHASSIS (TANDEM AXLE) WITH ONE (1) NEW 4000 GALLON SPRAYER BODY for the CITY OF HELENA WASTEWATER DIVISION.** Bids received after the stipulated time shall be returned unopened.

By submission of this bid, each bidder certifies, and in the case of a joint bid each party thereto certifies as to his own organization, that this bid has been arrived at independently, without consultant, communication, or agreement as to any matter relating to this bid with any other bidder or with any competitor.

Bidder shall upon submitting a bid, return completed City of Helena bid specification minimum requirement worksheets.

Bidder shall enter on the Request for Quotation the brand, model and year in the appropriate column.

The City of Helena reserves the right to reject any or all bids, to waive irregularities, or to accept any bid deemed to be for the public good.

Bids may be held by the City of Helena for a period not to exceed sixty (60) days from the date of opening of the Bids for the purpose of reviewing the bids and investigating the qualifications of the Bidder, prior to the award of the contract. The Bidder agrees that this bid shall be good and may not be withdrawn during this sixty (60) day period.

City of Helena, Montana
/s/ Ron Alles
City Manager

SUCCESSFUL BIDDER SHALL FURNISH AND DELIVER TO THE CITY OF HELENA STREET DIVISION, ONE COMPLETE UNIT, CONFORMING TO THE FOLLOWING SPECIFICATIONS:

MINIMUM TECHNICAL REQUIREMENTS FOR ONE (1) NEW 2014 TRUCK CHASSIS (TANDEM AXLE) WITH ONE (1) NEW 4000 GALLON SPRAYER BODY

Bidder shall complete each item with either a check mark to indicate the item being bid is exactly as specified, or on the line provided to the right of the item number indicate "SEE ATTACHED LETTER" to indicate any deviation of the item being bid from the specifications. IF EXCEPTIONS ARE MADE TO THESE SPECIFICATIONS, BIDDER MUST STATE IN DETAIL HOW THE VARIED PROPOSAL MEETS OR EXCEEDS THE REQUESTED SPECIFICATIONS. RESPONSE MUST BE ON BIDDER'S LETTERHEAD AND ATTACHED TO BID. PLEASE NOTE ALL EXCEPTIONS

Specifications and Proposal

<u>Description</u>	<u>Minimum Requirements</u>	<u>Yes</u>	<u>No</u>	<u>Exception</u>
ITEM 1.	SIZE:			
	Cab and chassis minimum 66,000 GVWR	_____	_____	_____
	Wheel base to be approximately 221". This specification will be determined at pre award meeting. Federal Bridge Requirements for applicable use.	_____	_____	_____
ITEM 2.	ENGINE:			
	Minimum 475 HP, Cummins 12 or 15 liter ISX 119	_____	_____	_____
	Primary fuel filter and fuel/water separator, heated.	_____	_____	_____
	Spin-on, full flow oil filters, engine mounted required.	_____	_____	_____
	Air cleaner, dry type with fresh air intake. Shall include a centrifugal type pre-cleaner.	_____	_____	_____
	An air cleaner restriction indicator to be step type. NOTE: A single element air cleaner will be acceptable if it is the only type approved by the engine manufacturer.	_____	_____	_____
	Engine retarder "Jacobs Brake". Designate What type of engine retarder	_____	_____	_____

<u>Description</u>	<u>Minimum Requirements</u>	<u>Yes</u>	<u>No</u>	<u>Exception</u>
ITEM 3.	ENGINE (CONTINUED):			
	Single outboard vertical exhaust mounted on right side of cab with rain cap or 90° elbow.	_____	_____	_____
	110 volt, 1600 watt engine block heater or approved equal.	_____	_____	_____
	Air intake for air brake system shall be plumbed from main engine air cleaner.	_____	_____	_____
	Engine protection shutdown.	_____	_____	_____
ITEM 4.	TRANSMISSION:			
	Allison 4500 6 speed RDS or better to match torque of engine with auxiliary cooler installed between front grill and radiator bypassing heating exchanger so as not to alter exterior appearance of vehicle.	_____	_____	_____
	TC-419 or better Torque Converter.	_____	_____	_____
	Transmission cooler to match.	_____	_____	_____
ITEM 5.	DRIVELINE:			
	1810 HD Driveline with single midship bearing.	_____	_____	_____
ITEM 6.	FRONT AXLE AND SUSPENSION:			
	20,000 lb. standard track 11-1/4 inch bolt circle.	_____	_____	_____
	Tapered leaf springs minimum rated 20,000 lbs. required.	_____	_____	_____
	Shock absorbers required heaviest duty available. Describe shock absorbers offered: _____	_____	_____	_____
	_____	_____	_____	_____
ITEM 7.	STEERING:			
	18" diameter steering wheel required.	_____	_____	_____

<u>Description</u>	<u>Minimum Requirements</u>	<u>Yes</u>	<u>No</u>	<u>Exception</u>
ITEM 8.	STEERING CONTINUED:			
	Power steering Sheppard M100 Integral, hydraulic assist, frame mounted, cooler use with 20,000 lb. or higher axles required.	_____	_____	_____
	Adjustable steering column required.	_____	_____	_____
ITEM 9.	REAR AXLES:			
	Min. 46,000 lb. capacity Dana Spicer or equal pump and air powered full locking interaxles and differentials front and rear carriers of tandem.	_____	_____	_____
	Rear end gear ratio top speed of approx. 65 mph.	_____	_____	_____
	18" Ring gear.	_____	_____	_____
	Magnetic drain plug for axles.	_____	_____	_____
	Power divider lock out	_____	_____	_____
	Factory Installed Watson Chalin in cab activated steerable tag lift axle minimum 13.5K	_____	_____	_____
ITEM 10.	REAR SUSPENSION:			
	Basic Bid: Minimum 46,000 lb. capacity Hendricksen Haulmaxx spring suspension	_____	_____	_____
ITEM 11.	HUBS, WHEELS AND TIRES:			
	Aluminum hubs and configured seals.	_____	_____	_____
	Stemco oil bath front wheel seals required.	_____	_____	_____
	Stemco "Grit Guard" rear wheel seals required.	_____	_____	_____
	Nylon wheel guards placed between wheels and hubs on all locations to prevent wheels from rusting to hubs.	_____	_____	_____
	Front wheels 2 (two) aluminum 22.5" x 10", 10 hole hub piloted, 11-1/4" bolt circle 8-13/32" bore, 2 hand hole, 7/16" section, wheels suitable for steel belted radial tires required.	_____	_____	_____

<u>Description</u>	<u>Minimum Requirements</u>	<u>Yes</u>	<u>No</u>	<u>Exception</u>
ITEM 12.	HUBS, WHEELS AND TIRES (CONTINUED):			
	Front tires 2 (two) 385/65 22.5, Michelin XZY3 18 PLY radial. Product code 53779	_____	_____	_____
	Rear wheels 8 (eight) steel 22.5" x 8.25", 10 hole hub piloted, 11-1/4" bolt circle 8-13/32" bore, 2 hand hole, 7/16" section suitable for steel belted radial tires required.	_____	_____	_____
	Rear tires 8 (eight) 315/80 22.5 Michelin XDE M&S 20 PLY radial. (Product Code 73927)	_____	_____	_____
	Frame mounted rock cleaner between duals	_____	_____	_____
	Tag axle wheels 2 (two) steel 22.5 x 8:25	_____	_____	_____
	Tag axle tires 2(two) 225/70 x 19.5 Michelin XZE	_____	_____	_____
ITEM 13.	BRAKES:			
	Brake system shall meet BMCS regulations.	_____	_____	_____
	Bendix ES Cam brakes 11 1/4" bolt circle.	_____	_____	_____
	Front brakes Bendix air cam 16.5" x 6" with auto slack adjusters.	_____	_____	_____
	Rear brakes Bendix air cam 16.5" x 7" with automatic slack adjusters.	_____	_____	_____
	Parking Brake (Axle Package).	_____	_____	_____
	Air reservoir tank volume to be 5,900 cubic inches minimum. State volume offered: _____	_____	_____	_____
	18.7 CFM Bendix Westinghouse air compressor required, or equivalent.	_____	_____	_____
	Bendix or equal ADISEP air dryer with external spin on cartridge (no canister type) and heater.	_____	_____	_____

<u>Description</u>	<u>Minimum Requirements</u>	<u>Yes</u>	<u>No</u>	<u>Exception</u>
ITEM 14.	BRAKES (CONTINUED):			
	Air tanks to be installed as high as possible, preferably above bottom of frame rails, to be steel, painted, have cable pull drain cock installed in lowest part of tank.	_____	_____	_____
	Pressure relief valve, single check valves and pressure protection valve for air suspension and other air accessories.	_____	_____	_____
ITEM 15.	COOLING SYSTEM:			
	Largest, heaviest duty radiator available required. No plastic tanks allowed and bolted construction. Describe radiator offered _____	_____	_____	_____
	Light weight fan, minimum 6 blades, with shroud and air operated, thermostatically controlled clutch required.	_____	_____	_____
	All coolant hoses (radiator & heater) including hoses supplied by engine manufacturer shall be silicone with extended life coolant.	_____	_____	_____
	Provide anti-freeze to minimum (minus) -45 degrees F. coolant filter to be installed in cooling system.	_____	_____	_____
	Removable bug screen behind grill.	_____	_____	_____
ITEM 16.	FUEL TANK:			
	Two 24.5" round aluminum 100 gallon capacity under Cab fuel cells with non-skid steps required. State capacity and height of ground clearance	_____	_____	_____
	Filler cap must be chained and paddle type rear filler neck.	_____	_____	_____
ITEM 17.	FRAME:			
	11 5/8 inch (minimum) with minimum 3/8" thickness required minimum 3 crossmembers , HD steel with minimum 3 bolts per side.	_____	_____	_____
	Full steel inner liner and minimum three cross members. Inner liner to be full height from in front of forward spring Perch to rear of rear spring perch.	_____	_____	_____

<u>DESCRIPTION</u>	<u>MINIMUM REQUIREMENT</u>	<u>YES</u>	<u>NO</u>	<u>EXCEPTION</u>
ITEM 18.	ELECTRICAL:			
	12 volt, 180amp alternator, with integral regulator required.	_____	_____	_____
	Three 12 volt, 2250 CCA total, batteries with sealed stud terminals required.	_____	_____	_____
	Big Switch Battery disconnect switch mounted on back of battery box.	_____	_____	_____
	12 volt, 42MT high torque starter required.	_____	_____	_____
	Color or number coded wiring required.	_____	_____	_____
	Wiring to be routed in bundles, adequately supported and protected from chafing and abrasion.	_____	_____	_____
	Wiring exposed to road splash shall be enclosed in plastic conduit.	_____	_____	_____
	Panel mounted automatic reset breakers in cab required.	_____	_____	_____
	Front fender mounted, double faced, 4" Class A, turn signals required.	_____	_____	_____
	Rear lights to be box mounted (not chassis mounted).	_____	_____	_____
	Battery jumper terminal mounted under hood LH frame rail.	_____	_____	_____
	97 DB or 87-112 Adjustable DB back-up alarm to automatically sound in reverse required.	_____	_____	_____
	Electric horn required.	_____	_____	_____
	Marker lights.	_____	_____	_____

<u>DESCRIPTION</u>	<u>MINIMUM REQUIREMENT</u>	<u>YES</u>	<u>NO</u>	<u>EXCEPTION</u>
ITEM 19. CAB:				
	Cab is to be fully heated and noise insulated. highest quality, heaviest duty insulation package available required.	_____	_____	_____
	Severe service cab	_____	_____	_____
	Interior noise level not to exceed 83db.	_____	_____	_____
	Tinted or shaded windshield and windows required.	_____	_____	_____
	Doors with double striker latches and locks required.	_____	_____	_____
	Fresh air heater and defroster required, 50,000 BTU large capacity, heaviest duty available.	_____	_____	_____
	Dual, West Coast 6" x 17" mirrors mounted with stainless yield brackets and 8" diameter convex mirrors with heat element both sides and power both sides.	_____	_____	_____
	Dual sun visors required.	_____	_____	_____
	Hi-Back air ride driver's seat with lumbar support, center arm rest, and vinyl covered. Retractable seat belt with shoulder belts required.	_____	_____	_____
	Stationary hi-back companion passenger seat, with tool box under, vinyl covered passenger seat with seat belt and shoulder belt required.	_____	_____	_____
	Electrically operated, variable speed and delay windshield wipers required.	_____	_____	_____
	Dual cab mounted air horns w/lanyard valve required.	_____	_____	_____
	<u>THE FOLLOWING DASH MOUNTED INSTRUMENTS ARE REQUIRED:</u>			
	Coolant temperature gauge and high temperature warning light.	_____	_____	_____
	Oil pressure gauge and low pressure warning light.	_____	_____	_____

<u>DESCRIPTION</u>	<u>MINIMUM REQUIREMENT</u>	<u>YES</u>	<u>NO</u>	<u>EXCEPTION</u>
ITEM 20.	CAB (CONTINUED):			
	Air receivers and brake application pressure gauges required. Air brake gauges to be grouped.	_____	_____	_____
	Low air warning buzzer required.	_____	_____	_____
	Fuel quantity gauge.	_____	_____	_____
	Voltmeter	_____	_____	_____
	Hour Meter	_____	_____	_____
	Differential Control Trac indicator light	_____	_____	_____
	Power divider lockout.	_____	_____	_____
	Emergency parking brake.	_____	_____	_____
	Hand control valve and tractor protection valve for trailer brakes.	_____	_____	_____
	Boarding assist handles, both sides, required.	_____	_____	_____
	Air conditioning unit operating in conjunction with the heater-defroster and of adequate capacity to maintain an inside temperature not exceeding 70 degrees F. at an outside air temperature of 110 degrees F.	_____	_____	_____
	Expanded metal, aluminum entry steps required.	_____	_____	_____
	AM/FM radio with dual speakers required.	_____	_____	_____
	Blank toggle switches in dash (4)	_____	_____	_____
ITEM 21.	CONVENTIONAL CAB AND HOOD:			
	Windshield glass to be tinted. Vinyl door covers on inside of door. One piece fiberglass hood and fender assembly with vibration dampers at attach points to frame. Forward tilt hood lift required if tilt requires over 20 pounds to lift hood; and to eliminate hood twist, to be provided with additional hood support pads mounted on firewall.	_____	_____	_____

<u>DESCRIPTION</u>	<u>MINIMUM REQUIREMENT</u>	<u>YES</u>	<u>NO</u>	<u>EXCEPTION</u>
ITEM 22.	BUMPER:			
	Center mounted heavy duty front bumper with tow hooks.	_____	_____	_____
	Rear wheel mud flap hangers (with mud flaps).	_____	_____	_____
ITEM 23.	PAINT:			
	The truck rails to be cleaned by industry accepted standards. All weld slag must be removed and a grade primer that is compatible with the surface shall be applied, followed by a finish coat of high gloss DuPont Centuri Acrylic Enamel, black.	_____	_____	_____
	The truck to be cleaned by industry accepted standards and a grade primer that is compatible with the surface shall be applied, followed by a finish coat of high gloss DuPont Centuri Acrylic Enamel, <u>white</u> color to be determined at pre order meeting.	_____	_____	_____
ITEM 24.	MANUALS:			
	<u>THE SUCCESSFUL BIDDER SHALL SUPPLY ONE (1) COPY EACH OF THE FOLLOWING MANUALS:</u>			
	Chassis mfg.'s parts and service manuals.	_____	_____	_____
	Engine mfg.'s parts and service manuals.	_____	_____	_____
	Transmission mfg.'s parts and service manuals.	_____	_____	_____
	Suspension mfg.'s parts and service manuals.	_____	_____	_____
	Rear axle mfg.'s parts and service manuals.	_____	_____	_____
	Manufacturer's line set ticket.	_____	_____	_____
	Operator's manual.	_____	_____	_____
ITEM 25.	SPECIAL EQUIPMENT:			
	Furnish and install fire extinguisher and bracket in location determined at pre order meeting including DOT flare and reflector kit.	_____	_____	_____

<u>DESCRIPTION</u>	<u>MINIMUM REQUIREMENT</u>	<u>YES</u>	<u>NO</u>	<u>EXCEPTION</u>
ITEM 26.	SPARE FILTERS:			
	A complete set of spare air, oil, water, fuel and hydraulic filters shall be provided with each vehicle at delivery.	_____	_____	_____
	APPLICATOR BODY:			
ITEM 27.	TANK:			
	Minimum 4,000 gallon steel tank (approx. 200 fresh, 3,800 product) unit shall be a wet style vacuum truck capable of vacuuming up and transporting virtually any wet materials, sludge, municipal grease, slurries, liquids and debris that will fit through the 6 inch vacuum tube. Tank size width to be maximum of 92" with overall height not to exceed 12 feet	_____	_____	_____
	Sides and front shall be fabricated from minimum 10 gauge steel and tank capable of being pressurized up to 12 lbs pressure.	_____	_____	_____
	Tank to have three sections with ¼" baffles	_____	_____	_____
	Float tube for tank level visible from driver's side	_____	_____	_____
	The truck is to off load by means of pressurized tank body with a 6" discharge with an air gate activated from inside the cab.	_____	_____	_____
	An adjustable pressure relief valve on the tank	_____	_____	_____
	This unit will be used in a corrosive environment. All parts of the vacuum jetting unit must be coated inside and out with a high quality paint. The inside of the tank must be coated with an epoxy or similar pre- approved corrosion and abrasive resistant protective coating or metal. Pre- approved exceptions may be taken for stainless steel components.	_____	_____	_____
	Tank shall be round or elliptical, square style body is not acceptable .	_____	_____	_____
	Moro M10 two way pump that will maintain minimum 6 lbs. pressure with 6" discharge to be mounted between the cab and tank above the frame for easy access	_____	_____	_____

<u>DESCRIPTION</u>	<u>MINIMUM REQUIREMENT</u>	<u>YES</u>	<u>NO</u>	<u>EXCEPTION</u>
ITEM 28. TANK CONTINUED:				
	A 24" fill hatch in top of the tank	_____	_____	_____
	Rear bumper 1/4" x 6" x 8" Structural tube (set up as spreader			
	PTO pump mounted off transmission minimum 30 GPM @ 3000 PSI. Pump and roll system to include RPM kick out	_____	_____	_____
	Hydraulic tank minimum capacity 35 gallons hanging no lower than the fuel tank.	_____	_____	_____
	Pump to be activated by a switch inside the cab with an in dash pressure gauge.			
	Truck shall be capable of self-loading and there will be an automatic shut off when tank is full	_____	_____	_____
	There will be a switch in the cab to open the air gate on the 6" discharge with safety cover	_____	_____	_____
	Jetter with a giant pump mounted in back with a hydraulic 3" wand, reelcraft hose assembly with 100' foot of 3/8" hose and 1/2" NPT 12 volt electric motor.	_____	_____	_____
	Quick connect 6" cam lock fill site at the rear of the truck with manual valve	_____	_____	_____
ITEM 29. WARRANTY:				
	Bidder is responsible for warranty on all components. Warranty work shall be performed in Helena. If warranty work is required outside of Helena, all transportation, mileage, labor and repairs are the responsibility of the bidder. Warranty work must be completed within one week of turning vehicle over to bidder.	_____	_____	_____
	A full-time, complete local parts and service facility offering factory authorized warranty service and maintaining a local parts supply adequate to perform complete repair is required.	_____	_____	_____
	Inspection of the bidder's parts and service facility may be required before bid award.	_____	_____	_____

<u>DESCRIPTION</u>	<u>MINIMUM REQUIREMENT</u>	<u>YES</u>	<u>NO</u>	<u>EXCEPTION</u>
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ITEM 30. WARRANTY CONTINUED:

Describe the terms of the warranty offered:

One (1) copy of all applicable warranties for truck and all components shall be submitted with bid.

REAR AXLE WARRANTY: Minimum 5 years/200,000 miles.

TRANSMISSION WARRANTY: Minimum 4 years standard 120,000 miles.

ENGINE WARRANTY: Min. 2 years/250,000 miles; zero deductible; manufacturer/dealer shall provide service and inspections as necessary to keep warranty valid, except for fluid and filter changes; manufacturer/dealer shall be responsible for fluids and filters that require replacement due to an engine problem; include complete details of warranty and a list of preventative maintenance checks that will be required, including estimated hours of down time required for each check.

CAB and CHASSIS WARRANTY : Minimum 2 years.

All warranties shall begin on the date the vehicle is placed in service, not the delivery date; vendor will be notified of in-service date.

Body Warranty minimum one (1) year. State body warranty _____

ITEM 31. PRE-AWARD MEETING:

Prior to preparation of the letter of intent to award to qualified bidder, a complete review will be required of bidder's ordering data, the submitted allowed manufacturer's literature and the City's purchase specifications to ensure that the bidder response to general and technical specification requirements fulfills the specification requirements.

ITEM 32. GENERAL:

Bidder must be capable of shipping all repair parts within (24) twenty four hours of placement of an order by regular mail, e-mail or fax.

<u>DESCRIPTION</u>	<u>MINIMUM REQUIREMENT</u>	<u>YES</u>	<u>NO</u>	<u>EXCEPTION</u>
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ITEM 33. GENERAL (CONTINUED):

A performance demonstration may be required before bid award. The City may reject bids that otherwise meet specifications if this demonstration shows the equipment will be unsuitable in actual City use.

The successful Vendor will provide Application for Certification of Title or completed MSO and Title Application made out per current Montana

State Law with delivery of unit.

Equipment and components necessary for operations, and normally supplied, shall be furnished with the vehicle even if not called for in the specifications.

The vehicle and all equipment shall be new. Used, demonstration, rebuilt, or remanufactured equipment is unacceptable.

The vehicle

All locally installed equipment shall comply with applicable OSHA/WISHA and DOT regulations.

ITEM 34. DELIVERY:

The bidder will be responsible for delivering the completed unit to the City of Helena ready for use. The bid will include all freight and delivery charges. The unit must be delivered within 90 to 120 days of placing the order. Vehicle usage may not exceed 1000 miles or 100 hours.

INVITATION TO BID - REQUEST FOR QUOTATION STANDARD TERMS AND CONDITIONS

Competition

The City of Helena encourages free and open competition among bidders. Whenever possible specifications, bid invitations and conditions are designed to accomplish this objective, consistent with the necessity to satisfy the City's needs and the accomplishment of a sound economical operation. The bidder's signature on this proposal guarantees that the prices quoted have been established without collusion with other eligible bidders and without effort to preclude the City of Helena from obtaining the lower possible competitive price. The award will be made to the lowest responsible bidder meeting specifications and all bid terms and conditions.

Preparation of Bids

Bids will be written in ink and/or typewritten on bid forms furnished herewith. Erasures and alternations must be initialed by the bidder in ink. Telegraphic bids will be accepted only if they fully comply with all other conditions in the Invitation to Bid. No verbal bids shall be accepted. Bid quotations will be firm for thirty days, unless otherwise stipulated by bidder.

Bid Items

The bidder warrants articles offered to conform to the specifications herein requested, to be fit and sufficient for the purpose manufactured, of good material and workmanship and free from defect.

Special Brands

Brand name items or descriptions used in this proposal are specified solely for the purpose of indicating standards of quality, performance and/or use desired. Any bid offering goods or sources which deviate from the specifications must be clearly indicated by the bidder otherwise it will be considered that the bid is in strict compliance with all terms and conditions. Substitutions must be identified by manufacturer and stock number and complete descriptive literature must be included with the bid. Goods delivered which do not conform to the contract terms, conditions or specifications may be rejected and returned at the vendor's expense. Any bid for foreign produced products shall be so indicated and the source of supply noted for each item.

Packaging

No charges will be allowed for packing, wrapping, bags, containers, reels, etc., unless otherwise stipulated. All items shall be packed in accordance with prevailing commercial practices and in such a manner as to ensure delivery in good condition and as specified herein.

Delivery/Shipping

Goods shall be prepaid, f.o.b. destination. In the event the contract terms specify f.o.b. shipping point, shipping charges will be prepaid and itemized as a separate item on invoicing. Such shipments shall be via the least expensive common carrier unless otherwise stipulated. The City of Helena reserves the right to reject any C.O.D. delivery.

Cash Discount

Bidders may quote a cash discount, provided it is based on a period of twenty (20) days or more. A shorter period will not be considered in determination of a low bid. Any cash discounts as part of this contract will be computed from the date of receipt of a properly executed claim or the date of completion of delivery of all items in satisfactory condition, whichever is later.

Excise Taxes

The City of Helena is exempt from Federal Excise Taxes. Exemption certificates will be furnished upon request.

Samples

Samples of items must be furnished by the bidder if stipulated herein. Transportation costs, both to and from the Purchasing Division, will be assumed by the bidder. Each sample must be labeled with the bidder's name and the quotation and item numbers.

Acceptance/Rejection of Bids

The City of Helena reserves the right to accept or reject any or all bids, wholly or in part, to make awards in any manner deemed in the best interest of the City.

All or None Proposals

Bidders may submit alternate proposals on an "all-or-none" basis, but are requested to submit a primary quotation on an item-by-item basis to be considered for either type of award.

Bid Determination

Low bid shall be determined by the Base Bid less Cash Price or Trade-in for City of Helena equipment.

Tabulation

In the event that a quotation is entered in which the unit price and extension do not agree, the unit price shall prevail.

Non-Discrimination

In accordance with federal and state laws, the bidder agrees not to discriminate against any client, employee or applicant for employment or for services, because of race, creed, color, national origin, sex or age with regard to, but not limited to, the following: employment upgrading, demotion or transfer; recruitment or recruitment advertising; lay-offs or termination; rates of pay or other forms of compensation; selection for training; or rendition of services.

It is further understood that any vendor who is in violation of this clause shall be barred forthwith from receiving awards of any purchase from the City of Helena unless a satisfactory showing is made that discriminatory practices have ceased and the recurrence of such acts is unlikely.

Qualification of Bidders

Bidder shall not be eligible for the award of any contract if not deemed a responsible bidder as defined by City of Helena Ordinance No. 2244 relative to delinquent City of Helena taxes.

Attention of bidder is directed to the City of Helena Ordinance No. 2188 relative to requirement of General Business License for contractors transacting business within the City of Helena limits. Proof of business license may be required before award of bid.

BIDDERS STANDARDS

- a) All required lubricants shall be available from Montana lubrication suppliers other than OEM dealers.
- b) Only standard (SAE) or metric bolts, nuts, etc. will be allowed (i.e. Whitworth is unacceptable).
- c) To ensure that the warranty provisions can be met, bids will only be accepted from vendors meeting the following requirements:
 - 1. The vendor must be factory authorized to sell and service the unit bid including all attachments, components, and/or accessories.
 - 2. The vendor must have an in-state sales/service facility that:
 - a. has a minimum of 2400 square feet of shop space.
 - b. employs a minimum of two full time factory qualified mechanics.
 - c. has a demonstrated service record for a minimum of twelve months prior to the bid opening date.
 - d. Dealers must provide detailed information regarding utilization of synthetic lubricants.

It is the intent of these provisions that the successful vendor be able to respond to required warranty work in a timely manner, from an in state location, with parts, special tools and trained personnel. The City therefore reserves the right to modify these requirements based on such factors as past service performance representing other franchises or manufacturers, an adequate size facility to have an inventory of repair parts and perform repair and service work and full-time mechanics certified to repair similar types of equipment.

Manufacturer's statement of origin (MSO) must accompany each unit at the time of delivery.

- e. All bids are considered to be F.O.B., City of Helena Vehicle Maintenance Facility.

CITY OF HELENA
REQUEST FOR QUOTATION

**ONE (1) NEW 2014 TRUCK CHASSIS (TANDEM AXLE) WITH
ONE (1) NEW 4000 GALLON SPRAYER BODY for the CITY OF HELENA
WASTEWATER DIVISION.**

BIDDER MUST USE THIS FORM ONLY IN SUBMITTING PRICES

VENDOR _____

THIS IS NOT AN ORDER
August 2, 2013

RETURN BIDS TO: City Clerk, City of Helena, City-County Administration Building, Room 322,
316 North Park Avenue, Helena, MT 59623.

Sealed bids will be received by the undersigned up to 2:45 p.m. local time on **August 21, 2013**
to be then publicly opened in the offices of the City Clerk.

REQUEST FOR QUOTE ISSUED BY: Director of Public Works

1. **One new 2014 Truck Chassis (Tandem Axle)
with One (1) 4000 gallon sprayer body**
Proposal dated **August 2, 2013**

BASE BID \$ _____

TOTAL \$ _____

Bidder acknowledges receipt of the following Addendum:

No. _____ Date _____ Initial _____

No. _____ Date _____ Initial _____

This Section must be completed in full and signed: Date: _____

Delivery Date: _____ Company Name: _____

Terms: _____ By: _____
(Signature - Authorized Representative)

Telephone Number _____