



City of Helena
Public Works Department

316 N Park Ave
 Helena, MT 59623
 Phone: 406-447-8458
 FAX: 406-447-8442

City of Helena

Sidewalk Obstruction Complaint Form

Name of individual making complaint:

Name: _____	Current Date: _____
Address: _____	Email: _____
Phone: _____	

Type of Obstruction: Check a box below that best describes your complaint.

<input type="checkbox"/> Construction Hazard (Includes building materials, vehicles, trailers, etc.)	<input type="checkbox"/> Over Grown Hazard
<input type="checkbox"/> Snow & Ice Removal	<input type="checkbox"/> Other:

Location of Complaint:

Reason for Complaint:

Signature: _____

Date: _____

OFFICE USE ONLY

Date Request Received: ___ / ___ / ___ Received By: _____

Request Assigned to: G. Dige Other: _____

Date of Inspection: ___ / ___ / ___ Inspected By: _____

Violation(s) Present: Construction Hazard Over Grown Hazard Snow & Ice

Pictures Taken Letter Sent By: Mail Date: ___ / ___ / ___ Police Date: ___ / ___ / ___

Notes:

Follow up Inspections:

Date: ___ / ___ / ___

Status: Completed Working on No Attempt to Comply

Noncompliance:

Pictures Taken Turned Over to City Attorney's Office: Date: ___ / ___ / ___

Ownership

Violation Location	Owner	Other Addresses

Other Comments:
